

ALPENA CITY COUNCIL MEETING

September 17, 2018 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Open Session of September 4, 2018.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$325,270.47.
 - B. Approval of Budget Amendment to Carryover Funds from FY 17-18 to FY 18-19 for Uncompleted Projects.
 - C. Approval of Budget Amendment for \$5,300 to Complete the Comprehensive Plan Update.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
 - A. Thunder Bay Folk Festival Week, September 24-30, 2018.
 - B. Breast Cancer Awareness Month, October 2018.
10. Public Hearing.
11. Report of Officers.

Costs of August 7, 2018 Primary Election.
12. Communications and Petitions.
13. Unfinished Business.

Request to Rezone Half of the Lot Located At 316 Cavanaugh Street from R-2, One-Family Residential, to P-1, Vehicular Parking – Second Reading and Council Action.
14. New Business.
 - A. Goose Control Hunt Final Report.
 - B. Water Tower Mixers Addendum.
 - C. Auger/Boom Truck Replacement
 - D. Resolution Approving the Submission of a Concurrence with Petitioner's Request for Declaratory Ruling Regarding MDEQ'S Lead and Copper Rules and Direct City Attorney Bill Pfeifer to Submit the Paperwork Needed.

17. Adjourn to Closed Session to Discuss Water/Sewer Litigation.
18. Reconvene in Open Session.
19. Adjourn.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

September 4, 2018

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Nielsen, Johnson and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MODIFICATIONS TO THE AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to add the, "30 Days of Peace," proclamation to the agenda.

Carried by unanimous vote.

MINUTES

The minutes of the open and closed sessions of the August 20, 2018 meeting were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$164,213.94 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.

Carried by unanimous vote.

RESOLUTION NO. 2018-04

Moved by Councilmember Johnson, seconded by Councilmember Nowak, that Resolution No. 2018-04, a resolution declaring change in the nominating petition deadline, be adopted.

Carried by unanimous vote.

TRAFFIC CONTROL ORDER 1-18

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to rescind Traffic Control Order No. 38-82, 4-94, and 6-96, and to adopt Traffic Control Order No. 1-18, to incorporate a bus lane into the Fourth Avenue improvements between Ripley and Bedford.

Carried by unanimous vote.

REQUEST TO REZONE

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to approve the

request by W. G. Benjey Inc. to rezone the southeast half of the property at 316 Cavanaugh Street from R-2 One-Family Residential to P-1 Vehicular Parking District for the purpose of utilizing that half of the property for vehicular parking.

Carried by unanimous vote.

DISCUSSION OF PROHIBITING SMOKING IN CITY PARKS

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to direct staff to research and recommend options to ban smoking in City Parks.

Carried by unanimous vote.

ADJOURN

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council adjourned at 6:30 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

6.A.

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EXP CHECK RUN DATES 09/18/2018 - 09/18/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	18-167	STUMP GRINDING - MAJ/LOC ST	8,320.00
AIRGAS USA LLC	9079015334	MAINT - WATER	11.01
AIRGAS USA LLC	9079206626	SUPPLIES - AMB DISP	36.19
AIRGAS USA LLC	9079402486	SUPPLIES - AMB DISP	37.88
AIRGAS USA LLC	9079403624	SUPPLIES/MAINT - PKS/MAJ/LOC ST	36.00
AIRGAS USA LLC	9079598950	SUPPLIES/MAINT - PKS/MAJ/LOC ST	84.00
AIRGAS USA LLC	9079700482	SUPPLIES - AMB DISP	48.84
AIRGAS USA LLC	9079867724	SUPPLIES - AMB DISP	34.68
ALPENA AUTO ELECTRIC	56869	VEH MAINT - DPW	126.88
ALPENA COUNTY TREASURER	091018	IT CONTRACTED SVCS 09/18	7,803.00
ALPENA COUNTY TREASURER	255	BOMGAR REMOTE SUPPORT	1,037.40
ALPENA DIESEL SERVICE	58214	VEH MAINT #55	284.46
ALPENA LAWN CARE & MAINTENANCE	4551	MOWING - CODE ENFORCEMENT	380.00
ALPENA MARKETPLACE PRODUCTIONS	100 08/18	TAPING FEES - COUNCIL MTG	450.00
ALPENA POWER COMPANY	091818	ELECTRIC	28,252.09
ALPENA SUPPLY CO	S100098577.001	SUPPLIES - PUBLIC SAFETY	10.40
ALPENA SUPPLY CO	S100099182.001	MAINT - PARKS	15.56
ALPENA SUPPLY CO	S100099226.001	MAINT - CITY HALL	59.88
ALPENA SUPPLY CO	S100099342.001	VEH MAINT #39	17.40
ALPENA SUPPLY CO	S100099712.001	CHEMICALS - SEWAGE	949.76
ALPENA SUPPLY CO	S100099733.001	CHEMICALS - SEWAGE	(132.00)
ALPENA SUPPLY CO	S100100260.001	SUPPLIES - PUBLIC SAFETY	14.12
ALPENA SUPPLY CO	S100104620.001	VEH MAINT #66	39.54
AMAZON CAPITAL SERVICES INC	16XV-QLTW-NLXY	SUPPLIES - IT	254.49
AMAZON CAPITAL SERVICES INC	17N6-HMPG-CL7W	SUPPLIES - IT	329.68
AMAZON CAPITAL SERVICES INC	1LL9-9F6H-JWFC	SUPPLIES - IT/PKS	343.44
AMERICAN MESSAGING	Z2535843SI	PAGER FEES	37.17
AMERICAN PAYROLL ASSOCIATION	131061-18	18-19 MEMBERSHIP DUES	219.00
ANDREW WILLIAMS	090718	TRAVEL EXPENSE - AMB	80.61
ANNE GENTRY	091218	REIMB CELL PHONE EXP - DDA	60.00
BALL TIRE & GAS INC	153634	VEH MAINT - POLICE	58.00
BALL TIRE & GAS INC	153874	VEH MAINT - POLICE	29.00
BALL TIRE & GAS INC	153999	VEH MAINT - DPW	34.00
BALL TIRE & GAS INC	154020	VEH MAINT #78	18.36
BALL TIRE & GAS INC	154061	VEH MAINT #20	557.00
BALL TIRE & GAS INC	154191	VEH MAINT #20	278.50
BALL TIRE & GAS INC	154212	VEH MAINT #46	45.00
BALL TIRE & GAS INC	154463	VEH MAINT - DPW	121.30
BALL TIRE & GAS INC	154473	VEH MAINT - POLICE	49.00
BALL TIRE & GAS INC	154520	VEH MAINT - DPW	27.00
BOUND TREE MEDICAL LLC	82964988	SUPPLIES - AMB DISP	336.96
BOUND TREE MEDICAL LLC	82967866	SUPPLIES - AMB DISP	311.76
BOUND TREE MEDICAL LLC	82970416	SUPPLIES - AMB DISP	605.21
BOUND TREE MEDICAL LLC	82971880	SUPPLIES - AMB DISP	12.00
BP	54179443	GAS/FUEL - FIRE/AMB/EQ/MICU	10,709.32
BUILDING EXPRESS	35689	MAINT - SANCTUARY	175.00
CARQUEST AUTO PARTS	356844	VEH MAINT #46	23.16
CARQUEST AUTO PARTS	356878	VEH MAINT - DPW	11.36
CARQUEST AUTO PARTS	357199	VEH MAINT - DPW	6.71
CARQUEST AUTO PARTS	357499	VEH MAINT - DPW	40.29
CARQUEST AUTO PARTS	357500	VEH MAINT - POLICE	3.46
CARQUEST AUTO PARTS	357521	SUPPLIES - AMB DISP	52.25
CARQUEST AUTO PARTS	357592	VEH MAINT - FIRE EQ	2.21
CARQUEST AUTO PARTS	357944	VEH MAINT - FIRE EQ	12.46
CARQUEST AUTO PARTS	358159	SUPPLIES - AMB DISP	(78.59)
CARQUEST AUTO PARTS	358160	VEH MAINT - DPW	27.12
CARQUEST AUTO PARTS	358225	SUPPLIES - FIRE/AMB	41.64
CARQUEST AUTO PARTS	358388	VEH MAINT - DPW	3.35
CARQUEST AUTO PARTS	358561	VEH MAINT - CAR 1	100.10
CARQUEST AUTO PARTS	358788	VEH MAINT #64	6.85
CARQUEST AUTO PARTS	359209	SUPPLIES - FIRE	124.76
CARQUEST AUTO PARTS	359396	VEH MAINT - DPW	43.82
CHARTER COMMUNICATIONS	2978 09/18	WATER TWR INTERNET SIGNALS	504.88
CHEBOYGAN CEMENT PRODUCTS INC	60782	MAINT - CEMETERY	36.72
CHEBOYGAN CEMENT PRODUCTS INC	61121	STORES - CONCRETE	171.36
CHRISTOPHER STEPHENS	090618	TRAVEL EXPENSE - AMB	52.06
DE LAGE LANDEN FINANCIAL SERVICES	60485772	COPIER LEASE 10/18 - DDA	56.55
DEAN ARBOUR FORD LINCOLN MERCURY	25663	VEH MAINT - POLICE	459.13
DONALD H GILMET	083118	MILEAGE 08/18	206.56
DONS TRACTOR & EQUIPMENT SALES	209288R	VEH MAINT - DPW	171.88
DORNBOS SIGN & SAFETY INC	INV39977	TRAFFIC CONTROL MAINT - MAJ ST	105.90
DTE ENERGY	091818	GAS	34.88

INVOICE REGISTER

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EXP CHECK RUN DATES 09/18/2018 - 09/18/2018

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
EAGLE ENGINEERING & SUPPLY CO	49888	MAINT - LIGHTS	323.64
EAGLE ENGINEERING & SUPPLY CO	49936	MAINT - MAJ ST	215.76
EAGLE SUPPLY CO	108145	SUPPLIES - PARKS	26.20
EAGLE SUPPLY CO	108177	SUPPLIES - PW/PKS	117.00
FAMILY ENTERPRISE EMBROIDERY	61133	DOG PARK FENCE - N RIVERFRONT PK	42.40
FASTENAL COMPANY	MIALP160198	VEH MAINT - DPW	119.78
FASTENAL COMPANY	MIALP160199	VEH MAINT - DPW	14.83
FASTENAL COMPANY	MIALP160221	SUPPLIES - FIRE/AMB	20.70
FASTENAL COMPANY	MIALP160368	MAINT - MAJ/LOC ST	47.38
FASTENAL COMPANY	MIALP160423	VEH MAINT - DPW	15.18
FASTENAL COMPANY	MIALP160470	SUPPLIES - PARKS	6.00
FITZPATRICK'S HARDWARE	5118095	SUPPLIES - FIRE/AMB	32.93
FITZPATRICK'S HARDWARE	5118693	SUPPLIES - FIRE/AMB	31.49
FRANKS KEY & LOCK SHOP INC	27890	SUPPLIES - FIRE/AMB	39.95
FRONTIER	4175 09/18	TELEPHONE - FIRE/AMB	39.08
FRONTIER	5445 09/18	TELEPHONE - FIRE/AMB	69.42
FRONTIER	7204 09/18	ELEVATOR TELEPHONE - CITY HALL	54.74
FRONTIER	7430 09/18	ELEVATOR TELEPHONE - PUBLIC SAFETY	54.74
FRONTIER	9535 09/18	ALARM PHONE LINES - SEWER	515.64
GALLS LLC	010625574	UNIFORMS - FIRE/AMB	53.99
GALLS LLC	010649536	UNIFORMS - FIRE/AMB	70.00
GBS GOVERNMENTAL BUSINESS SYSTEMS	18-33236	SUPPLIES - ELECTION	2,075.00
GREAT LAKES FIRE & SAFETY EQUIPMENT	6093	EXT MAINT - FIRE	60.95
GREENWAY	083118	DUMPSTER CHARGES 08/18	1,442.75
GREENWAY FUELS LLC	083118	RECYCLING 08/18	150.00
HANSEN SALES & SERVICE	30591	VEH MAINT #39/#40	58.24
HAROLD KNOPP	0802818	TRAVEL EXPENSE - AMB	15.00
HAROLD KNOPP	090318	TRAVEL EXPENSE - AMB	30.00
HAROLD KNOPP	091018	TRAVEL EXPENSE - AMB	15.00
HOME DEPOT CREDIT SERVICES	3027289	SUPPLIES - FIRE/AMB	87.49
HOME DEPOT CREDIT SERVICES	9052677	SUPPLIES - PARKS	35.93
HOME DEPOT CREDIT SERVICES	7052749	VEH MAINT - AMB	5.47
HOME DEPOT CREDIT SERVICES	7081329	SUPPLIES - PARKS	6.98
HOME DEPOT CREDIT SERVICES	6591865	MAINT - CITY HALL	6.60
INK AND TONER ALTERNATIVE	18-3350	SUPPLIES - IT	141.99
INNOVYZE INC	180957894	GIS UTILITY SOFTWARE	3,900.00
JEFFERY KING	090418	TRAVEL EXPENSE - AMB	117.40
JEWELLS DISPOSAL SERVICE INC	665710 09/18	TRASH REMOVAL - CODE ENF	5.00
JIBB LLC	7	PICNIC TABLES/BENCHES - DDA	2,400.00
JOHN BRODZIAK	083018	SAFETY SHOE ALLOW - PW	148.40
KENDALL ELECTRIC INC	S107150286.001	MAINT - LIGHTS	24.93
MARION GRAMBAU	091018	AMBULANCE REFUND	45.91
MARK WILK	090818	SUPPLIES - POLICE	385.00
MASTERS & LALONDE SHOES	43862	UNIFORMS - FIRE/AMB	92.00
MICHAEL KIELISZEWSKI	080218	TRAVEL ADVANCE - BLDG	200.00
MICHIGAN PIPE & VALVE	T85896	STORES - LUG	250.00
MICHIGAN PIPE & VALVE	T85897	WATER MAINS - FIFTH/BALDWIN	250.00
MICHIGAN STATE POLICE	551-522839	SOR REGISTRATION - POLICE	30.00
MID MICHIGAN MEDICAL CENTER-ALPENA	090518	TR ASSIST/SUPP - AMB/AMB DISP	983.75
MILLER OFFICE MACHINES	AR4073	COPIER MAINT 08/18 - CH/PSF	342.49
MILLER OFFICE MACHINES	AR4145	SUPPLIES - DDA	36.92
NICHOLAS HARRISON	090618	TRAVEL EXPENSE - AMB	33.36
NORTHERN CLEANING & MAINTENANCE	090118	MAINT - DDA	80.00
NORTHERN TOOL SALES & RENTALS	71298	VEH MAINT #25	17.95
OFFICE DEPOT	185844113001	SUPPLIES - PUBLIC WORKS	62.38
OFFICE DEPOT	177370537001	SUPPLIES - C/T	120.32
OFFICE DEPOT	187958153001	SUPPLIES - CITY HALL	699.80
OMEGA ELECTRIC & SIGN CO INC	12112	SUPPLIES - POLICE	180.00
PENGUIN MANAGEMENT, INC.	50776	DISPATCHING SYSTEM - FIRE/AMB	774.00
PRATTScape LLC	090318	TREE PLANTING - MAJ ST	1,000.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0818	ELECTRIC - AIR BASE	31.26
ROWLEYS WHOLESALE	1036087-00	TRAFFIC CONTROL MAINT - MAJ ST	222.36
ROWLEYS WHOLESALE	1036090-00	SUPPLIES/VEH MAINT - EQ/DPW	272.94
SEVAN K INC	313 08/18	VEH MAINT - POLICE	192.00
SHELL	6133809	UNLEADED GAS/FUEL-POL/F/A/GEN/MICU/DF	2,194.28
SIRCHIE FINGERPRINT LABORATORIES	0363328-IN	SUPPLIES - POLICE	70.00
SOLUCIENT SECURITY SYSTEMS	419730	MAINT - PUBLIC WORKS	95.46
SPARTAN DISTRIBUTORS INC	11775473	VEH MAINT - DPW	139.07
SPARTAN DISTRIBUTORS INC	11776060	VEH MAINT #86	653.26
SPECIFICATION STONE PRODUCTS	2328245	STORES - 6AA STONE	32.12
STANDARD ELECTRIC CO	485956-00	MAINT - LIGHTS	30.46
SUEZ WATER ENVIRONMENTAL SERVICES	2018347185	CONT OPERATIONS 08/18	140,613.91

INVOICE REGISTER

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EXP CHECK RUN DATES 09/18/2018 - 09/18/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SUEZ WATER ENVIRONMENTAL SERVICES	201834800	CONT OPERATIONS 08/18	46,599.82
SUPERIOR IMAGE CLEANING	090818	CLEANING-CH/PSF/PW/PKS/TRLHD/BH/BRIDC	4,505.57
THE ALPENA NEWS	DC1107 08/18	PUBLISHING/ADVERTISING	291.60
THE ALPENA NEWS	LC1107 08/18	PUBLISHING/ADVERTISING	123.50
THE BANK OF NEW YORK MELLON	ALPENACAPIM7	BOND INT - SRF/DWRF	13,125.00
THE UPS STORE 5054	091018	SHIPPING FEES	28.89
THOMPSONS LINEN SERVICE	70483 08/18	UNIFORMS-PW/CEM/PKS/EQ	358.00
THUNDER BAY ELECTRIC INC	226725	CONTRACTUAL SERVICES	1,472.00
THUNDER BAY ELECTRIC INC	226735	TRAFF SIGNAL MAINT - MAJ ST	68.76
THUNDER BAY ELECTRIC INC	226737	MAINT - LIGHTS	935.99
THUNDER BAY ELECTRIC INC	226738	MAINT - PW/BH	414.00
TODD PRECORD	AP18-0796	AMBULANCE REFUND	40.00
TRUCK & TRAILER SPECIALTIES	BSO002140	TRUCK BOX #46	5,962.93
UNIFIRST CORPORATION	1394893 08/18	SUPP/MAINT - CH/PSF/PW/EQUIP	468.48
VERIZON WIRELESS	9813758049	IPADS - GEN/FIRE/AMB	840.21
VISA/ELAN FINANCIAL SERVICES	1104 09/18	TRAVEL EXPENSE - MGR	16.62
VISA/ELAN FINANCIAL SERVICES	1790 09/18	UNIFORMS/TR EXP - POLICE	960.41
VISA/ELAN FINANCIAL SERVICES	3610 09/18	SUPP/PROMO/DTE	281.35
VISA/ELAN FINANCIAL SERVICES	6116 09/18	EMT TRAINING/PARAMEDIC LIC - AMB	1,100.00
VISA/ELAN FINANCIAL SERVICES	7653 09/18	FOOD/SERVICE - CLERK/TREAS	53.50
WATCHGUARD VIDEO	4REINV0007835	INTERVIEW RM RECORDING SYSTEMS	10,920.00
WEINKAUF PLUMBING & HEATING INC	86394	BLDG MAINT - POL/FIRE/AMB	1,962.10
WISE HEATING & COOLING INC	2018-01A	ROOFTOP AIR HANDLERS - SEWER	7,143.00
Total:			325,270.47

BUDGET AMENDMENT REQUEST

6.B.

FUND: Carry Over Projects

DEPARTMENT: _____

PROJECT: _____

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
590-537-981-000	Sewage - Capital Outlay (1)	\$120,000	\$27,700	\$147,700
590-538-981-051	Cap- Sewer Mains (2)	\$616,000	\$489,800	\$1,105,800
591-542-982-051	Cap- Water Mains (2)	\$1,020,000	\$413,500	\$1,433,500
101-750-977-002	Cap - Starlite Beach (3)	\$0	\$35,382	\$35,382
202-451-782-000	Mat/Cont - Major Streets (4)	\$160,000	\$221,960	\$381,960
203-451-782-000	Mat/Cont - Local Streets (5)	\$145,000	\$200,900	\$345,900
101-440-975-001	Cap - Replace Sidewalks (6)	\$27,000	\$11,000	\$38,000

Justification for Budget Amendment

- 1- Carry Over to complete Air Handlers 2-Carry Over to complete 4th/5th/Bedford, US-23 North Project and Miller Street
- 3- Complete Splash Park 4- Complete Resurfacing, Miller Street 5- Complete Resurfacing and US 23 North Project
- 6- Retainage for 2018 Construction Year to be released in Spring 2019

Michigan Uniform Accounting and Budget Act:

 9-14-18
Department Head Date

** Requires budget amendments before any expenditures exceed the budget.

** The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

Clerk/Treasurer Date

City Manager Date

City Council Date

BUDGET AMENDMENT REQUEST

6.C.

FUND: General Fund
 DEPARTMENT: Planning & Development
 PROJECT: Comprehensive Plan Update

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
101-170-880-000	Community Promotion	\$21,000	\$5,300	\$26,300

Justification for Budget Amendment

Carry over to complete the comprehensive plan update.

*From Fund Balance

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

** The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

 9-13-18
 Department Head Date

 Clerk/Treasurer Date

 City Manager Date

 City Council Date

PROCLAMATION

WHEREAS, the non-profit Thunder Bay Folk Society was started in 2013 for the purpose of fostering traditional music and arts in Northeast Michigan; and

WHEREAS, this is the fifth annual Thunder Bay Folk Festival; and

WHEREAS, successful fundraisers, workshops, and community performances have been held to promote awareness and support for traditional music, traditional arts, and the upcoming Folk Festival at the Alpena Antique Tractor and Steam Engine Show Grounds; and

WHEREAS, this year's festival will be held September 28, 29, and 30, 2018.

NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, the week of September 24-30, 2018, as:

THUNDER BAY FOLK FESTIVAL WEEK

in Alpena and urge all area citizens to recognize and support the efforts of the Thunder Bay Folk Society.

Signed at Alpena, Michigan this 17th day of September 2018.

Matthew J. Waligora
Mayor

Proclamation

Whereas, October 2018 is National Breast Cancer Awareness Month, and

Whereas, National Breast Cancer Awareness Month is a platform for educating women about the importance of early detection of breast cancer through mammography and other methods; and

Whereas, an estimated 266,120 new cases of breast cancer will be diagnosed in American women during 2018, and about 40,920 women are expected to die this year from the disease; and

Whereas, detection of breast cancer at an early stage greatly improves the chances for successful treatment and survival; and

Whereas, the Zonta Club of Alpena remains dedicated to educating and empowering women to take charge of their own breast health and have organized the 12th Annual Zonta Walks for Women Walk/5K Run on October 6, 2018 at the Thunder Bay National Marine Sanctuary.

Now, Therefore, I, Matthew Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, October 2018 as:

BREAST CANCER AWARENESS MONTH

in Alpena and encourage all area citizens to take part and be aware of this occasion in our community.

Signed at Alpena, Michigan this 17th day of September 2018.

Matthew J. Waligora
Mayor

Memorandum



Date: September 11, 2018

To: Mayor Waligora and Municipal Council Members

From: Anna Soik, Clerk/Treasurer/Finance Director *AS*

Subject: Election costs for August 7, 2018 Primary Election

The election costs for the August 7th primary totaled \$8,928.63. The largest expense was to pay the election workers for their time on election day and training; while the second largest expense was the printing of the ballots.

The City had 8,177 registered voters at the time of the election. Of that number, 1,862 came out to the polls to cast their votes and 293 were absent voters. Total voters was 2,155 which resulted in a 26% voter turnout.

For the General Election in November, we are anticipating the number of absentee voters to increase and also a higher voter turnout at the polls. Because of this, it was decided to have an absent voter counting board so that those ballots would not have to be processed in the precincts.

Election Costs 08/07/18

GBS, Inc. (ballot printing/memory card)	\$2,075.00
Board of Canvassers (milage/wages)	\$0.00
Building costs:	\$500.00
Alpena News Ads	\$479.96
Certified mail costs	\$13.34

DPW Labor					
Regular Hrs	Hourly Rate	Total	OT Hrs	Hourly Rate	Total
31	\$17.90	\$554.90	4.5	\$26.85	\$120.83

31	\$554.90	4.5	\$120.83	\$675.73
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DPW Truck Expense			
Van #3	17.5	\$11.75	\$205.63
Truck #27	1.5	\$9.09	\$13.64
			\$219.26

Clerical Workers				
Saturday OT Hrs		Election Day OT Hrs		
	\$0.00	0.5	23.48	\$11.74
		1.5	25.23	\$37.85
		1.5	28.02	\$42.03
0	\$0.00	3.5	\$91.62	\$91.62

Election Workers Payroll w/Training Costs: \$4,873.73

Grand Total: \$8,928.63

Not Included in this breakdown:

Cashier clerks time to assemble the chair packets/precinct supply boxes/setting up-tear down voter booths, clean-up boxes/supply boxes after election, Clerk & Deputy Clerk's time out to test election equipment, prepare ballot distribution, load laptops, visit each precinct on election day.

Total Registers Voters	8,177
Absent Voters	293
Voted at the Polls	1,862
Total Voted	2,155
Percentage Voted	26%

ORDINANCE NO. 18-441

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF ALPENA BE AMENDED BY MODIFYING AND REVISING ORDINANCE NO. 392 OF SAID CODE.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

The Zoning Ordinance of the City of Alpena, being Ordinance No. 392 establishing zoning districts, schedule of regulations and zoning map is hereby amended and revised in the following manner: the zoning classification of the following described parcel is hereby changed from R-2 (One-Family Residential) to P-1 (Vehicular Parking District):

Legal Description: Commencing at the Northeasterly corner of Lot 1, Block 6 of the Williams Addition to the Village now City of Alpena, thence northwesterly along the southerly right of way of Cavanaugh Street 62.1 feet to the northwesterly corner of said Lot 1; thence southwesterly along and extending the northerly line of said Lot 1, 148.5 feet; thence parallel to said Cavanaugh Street Right of Way, 62.1 feet; thence northeasterly 148.5 feet to the Point of Beginning.

This parcel is located at 316 Cavanaugh Street and includes the southeast half of the parcel in the City of Alpena.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON _____ DAY OF _____, 2018.

MATTHEW J. WALIGORA
Mayor

ANNA SOIK
City Clerk/Treasurer/Finance Director

First Presented: September 4, 2018
Adopted:
Published: _____

William A. Pfeifer, City Attorney




Memorandum

Date: September 11, 2018

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Water Tower Mixers Addendum

The current City Budget has \$90,000 programmed for installation of mixers within the two water towers, Ninth Avenue and US-23 North. The City currently contracts with SUEZ, Utility Service Company, to maintain our towers. This is a separate subdivision of SUEZ than the operations division who operate and maintain our water and sewer systems. The City, thus contacted SUEZ for pricing on the purchase and installation of these mixers within the two towers.

The City requested both up front pricing as well as a three year pay down of the acquisition costs. Independent of the method, the cost was the same. SUEZ would not charge interest on any unpaid balance if we spread the cost over the three years. I have attached the pricing sheets from SUEZ as well as the CIP sheet for this project. The three year cost for both towers equates to \$88,692.

It is my recommendation, as City Engineer, to award the tower mixer project to SUEZ for the annual prices quoted in the attached contract addendum. It is also my recommendation to authorize the Mayor and City Clerk to execute the addendum on behalf of the City.

Attachments



MIXER MAINTENANCE: The Company will annually inspect and service the active mixing system to ensure it is in good working condition. The Company shall furnish engineering and inspection services needed to maintain and repair the active mixing system during the term of this Contract.

Tank	Upon Completion of Install	7/1/2019	7/1/2020	7/1/2021
Industrial Park Tower	\$14,643.00	\$14,643.00	\$14,643.00	\$4198.00

FEES & TERMS: The fees for this mixer/install and maintenance will be spread for 3 years (2018, 2019 and 2020), Year One fees will be invoiced Upon Completion of the Installation and future additional fees will be added to your annual maintenance fees beginning July 1, 2019, invoicing will be on a quarterly schedule of Jul, Oct, Jan and April. Beginning July 1, 2022 and each anniversary year thereafter the annual fees shall be adjusted to reflect the current cost of service. The adjustment of the annual fee shall be limited to a maximum of 5% per annum. All other aspects of the contract remain unchanged.

Other aspects of the contract remain unchanged. Please sign below and return one copy to Paula Jones/Customer Service at the address below.

Thank you very much for your business.

Sincerely,



Paul Schumi
Director of Sales/Great Lakes Region

CITY OF ALPENA, MI

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



September 6, 2018

Mr. Rich Sullenger
City of Alpena
208 North First Ave
Alpena, MI 49707

RE: Addendum to Contracts

Contract Date	Tank Name	Size (Gallons)	Type	USG Tank #	Customer #
17 Nov 2009	Industrial Park Tower	750,000	Pedisphere	122382	29555

Dear Rich:

Utility Service Company agrees to offer the following services to the above mentioned existing maintenance contract:

Mixing System Installation and Service:

1. Utility Service Co, Inc. shall install a PWS150 mixing system to the above listed tank during the 2018 Washout Inspection. Tank will be washed out and disinfected according to Michigan DEQ regulations upon completion of the installation.
2. City of Alpena, MI will be required to provide 120 VAC, 15 AMP GFCI Protected, 15 Amp Circuit power supply at the tank and will be required to supply a certified electrician to make the final connection between the PAX Mixer and the power supply.
3. City of Alpena, MI will be responsible for all trenching, conduit and electrical connections outside the tank, unless otherwise stated in this proposal.
4. Utility Service Co, Inc will power up the PAX Active Mixing system and complete electrical system check/IAR on PAX Control Center to verify proper operation.

CHEMICAL CLEAN SERVICE

1. Beginning with the 2018 Washout Inspection and then **triennial**, during washout-inspections, the Company will apply an NSF 60 approved chemical cleaning agent to the interior walls and floor surfaces of the Tank to treat mineral build-up and bio-film that form on the interior tank surfaces.
2. The Company will "fresh water" rinse the interior walls and floor surfaces to remove the cleaning agent and to dilute residual concentrations. The Company will also ensure that the rinse water is disposed of in on-site drainage.
3. Thereafter, the Company will complete the washout-inspection as outlined in the contract.

MIXER MAINTENANCE: The Company will annually inspect and service the active mixing system to ensure it is in good working condition. The Company shall furnish engineering and inspection services needed to maintain and repair the active mixing system during the term of this Contract.

Tank	Upon Completion of install	7/1/2019	7/1/2020	7/1/2021
9 th Street Tower	\$14,921.00	\$14,921.00	\$14,921.00	\$4405.00

FEES & TERMS: The fees for this mixer/install and maintenance will be spread for 3 years (2018, 2019 and 2020), Year One fees will be invoiced Upon Completion of the Installation and future additional fees will be added to your annual maintenance fees beginning July 1, 2019, invoicing will be on a quarterly schedule of Jul, Oct, Jan and April. Beginning July 1, 2022 and each anniversary year thereafter the annual fees shall be adjusted to reflect the current cost of service. The adjustment of the annual fee shall be limited to a maximum of 5% per annum. All other aspects of the contract remain unchanged.

Other aspects of the contract remain unchanged. Please sign below and return one copy to Paula Jones, Customer Service at the address below.

Thank you very much for your business.

Sincerely,



Paul Schumi
Director of Sales/Great Lakes Region

CITY OF ALPENA, MI

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



September 6, 2018

Mr. Rich Sullenger
City of Alpena
208 North First Ave
Alpena, MI 49707

RE: Addendum to Contract

Contract Date	Tank Name	Size (Gallons)	Type	USG Tank #	Customer #
17 Nov 2009	9 th Street Tower	750,000	Elevated	122381	29555

Dear Rich:

Utility Service Company agrees to offer the following services to the above mentioned existing maintenance contract:

Mixing System Installation and Service:

1. **Utility Service Co, Inc. install a PWS150 mixing system to the above listed tank during the 2018 Washout.**
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3. Thereafter, the Company will complete the washout-inspection as outlined in the contract.

Capital Projects Request Form

City Of Alpena

Project Title:
Status:
Rank

Fund:
Category:
Department:

Project Location:

Project Description:

Date Prepared:
Preparer:
Inception Date:

Account No.: <input type="text" value="591-542-982-000"/>		Expenditure Schedule by Fiscal Year					
2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Long Range	Total
<input type="text" value="\$90,000"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="\$0"/>	<input type="text"/>	<input type="text" value="\$90,000"/>

Funding Source

General Fund <input type="text"/>	Equipment Fund <input type="text"/>	Special Assessment <input type="text"/>	Bond <input type="text"/>
Sewer Fund <input type="text"/>	Major Street Fund <input type="text"/>	Grant <input type="text"/>	Grant Source <input type="text"/>
Water Fund <input type="text" value="\$90,000"/>	Local Street Fund <input type="text"/>	Other <input type="text"/>	Specify Source <input type="text"/>
IT Fund <input type="text"/>			Total <input type="text" value="\$90,000"/>

Explanation/Justification

Adding mixers to the towers will eliminate the icing issues which can damage the inside of the tank's coating. The addition of these mixers will also allow the tanks to be operated at higher levels during the winter producing more pressure and reserve capacity. The mixing will also allow for increased water quality by reducing the negative affects of stratification within the towers. Stratification can lead to increased contaminant levels such as TTHM/HAA. These contaminants are highly regulated and stricter regulations are projected from the EPA. Mixers will also allow for the future installation of ultrasonic level transducers to replace the aging pressure transmitters. As an option, this could be added to the existing tower maintenance contract at \$15,000/year for each tower for 3 years. Additional maintenance costs are anticipated at \$5,000 per year per tower which are not part of the initial; installation costs.




Memorandum

Date: September 11, 2018

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Auger/Boom Truck Replacement

The City's current auger/boom truck is out of service due to a split in the frame rails. The truck, #43, is a 1985 chassis that was retired as a plow truck and the auger/boom was mounted on this. The auger and boom assembly was moved from another vehicle, #40, which was older than this. This auger/boom assembly is in excess of 40 years old.

The City investigated various options to either rebuild the chassis, for unit #43 which it is currently on or moving the auger and boom unit to another chassis. The City does not plan on retiring a large truck chassis to facilitate moving the auger and boom unit to another truck. If we were, the labor and materials expense would be costly and would need to be fit in with the other mechanics' duties. The City also looked at buying a different chassis to put the auger and boom unit on. Again, besides the cost of the chassis, there would also be the expense and time investment to move and remount it. With either of these options we would still have a vehicle with a 40+ year old auger/boom assembly attached.

Another option the City investigated was acquiring a replacement auger/boom truck. Various avenues to accomplish this were pursued with a quality looking unit identified on Craigslist in Luther, Michigan. On August 30, 2018 both Sean McNamara, Public Works Division Head, and Doug Roznowski, our lead mechanic, went to Luther and inspected the vehicle. Attached are the reports submitted by both Sean and Doug as a follow-up to their inspection.

Based on their reports and recommendations, it is my recommendation, as City Engineer, that City Council authorize the purchase of this used auger/boom truck for a cost not to exceed \$20,000.

Attachments





Memorandum



Date: 8-31-18
To: Rich Sullenger
From: Sean McNamara 
Subject: Utility Auger Truck

On 08-30-18 Doug Roznowski and myself traveled to Luther, MI to inspect a utility truck that was advertised on Craigslist. This was to see if it would be a reasonable replacement for truck 43 which has been put out of service due to major frame rust and splitting, leaving it unsafe for operation or reasonable repair.

The truck we inspected is a 1997 International DT466 with 3 stage boom, auger attachment, load line and man lift bucket. The DT466 motor is in several other trucks in the DPW fleet and parts are readily available. Doug will address the mechanical side of the truck in more detail. The truck is clean and practically rust free, visually in very nice condition. All phases of the attachments worked smoothly and easily as they should, storage compartments were rust free and clean. The interior was in good condition free of any tears or serious disrepair.

The owner of the truck would like \$20k. After discussion with Doug on how good the condition of the truck is, my recommendation is for the city to purchase this truck. This truck will provide more versatility than the old truck currently out of service. This truck will perform lift station pump removals, hole boring for French drains, poles and posts, Christmas tree setting and removal each year, lighting repair, Christmas decorations if needed, securing poles near excavation sites, and load lifting.

The 3 stage boom reaches 42' and can hold up to 17,000 lbs., depending on the distance and angle of the boom. It is equipped with a 20,000 lb. front winch as well.

My opinion is this truck will be in operation in the DPW fleet for at least the next 15-20 years, based on the 20+ year lifespan of the prior truck.

Doug Roznowski
DPW - Lead Mechanic
1001 Long Lake Ave.
Alpena, MI 49707

September 4, 2018

Richard Sullenger
City Engineer
City of Alpena
208 N. First Ave.
Alpena, MI 49707

Dear Rich,

On Thursday, August 30, 2018 Sean and I went to Luther, MI to inspect an auger truck for possible purchase. Upon arrival truck number 721 was a 1997 International 4900 Series which is equipped with a DT466 engine. Currently the City owns five other trucks with this type of engine that I am very familiar with maintaining. Therefore, there are parts in stock such as belts, hoses, thermostats, water pumps, belt tensioners, idler pulleys, alternators, starters, etc. in order to maintain the vehicles.

While inspecting the rest of the truck, the body and chassis are very clean/rust free. Also, we inspected the frame, springs and shackles which we found very little rust in those critical areas. We also operated all functions of the boom/auger which worked as it should.

Upon starting the truck, which was cold, it fired right up and ran smooth (not rough running or smoking), which states a lot for the condition of the engine. We took the truck for a test drive and everything functioned well as far as the transmission, clutch, steering, brakes, etc. The tires are in good shape and are well within DOT specs.

With it being an International chassis, we also stock brakes, chambers, slack adjusters, hydraulic fittings and steering components which also make it easier to maintain and more cost effective due to the majority of our current fleet also being International vehicles.

The capabilities of this vehicle far exceed what we have currently. With the 42' reach boom on this truck and the ability to put a man-bucket on the boom (which comes with it), certain jobs can be done with one truck instead of two. Therefore, it can also be a backup for a bucket truck in the busy season for Christmas lights, garland, hoops and banners.

Our current auger truck has a rusted frame, is not road worthy and is in need of serious repair along with excessive amount of man hours in order to make it usable. Then in the end the truck is still outdated and has limited capabilities. I believe replacing it with the 1997 International auger truck mentioned above would be a cost effective alternative to repairing the current auger truck.

If you have any questions, please let me know.

Thank you.



Douglas D. Roznowski




Memorandum

Date: September 12, 2018

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Lead and Copper Rules

On June 14, 2018, the Michigan Department of Environmental Quality (MDEQ) filed new lead and copper rules after one year of public meetings and input. The new rules shift the burden of replacement of privately owned, on private property, lead water services to the utility. The City has always paid the cost to replace any water services, between the main and the connection point, to the curb stop box. The replacement of private services, on private property, has always been the responsibility of the property owner. The new rules also require the replacement of galvanized pipe water services if they contain a lead goose neck which connects it to the main, not previously included in the lead and copper rules. The city must also conduct a service pipe material inventory including the private service lines, and institute a five percent annual replacement plan.

The MDEQ is requiring that the costs for these new rules be borne by the utility. This will require that all customers of the City will be responsible for the costs associated with implementing these new rules. While the City has, based on our findings during construction projects, limited numbers of lead or galvanized services, we will still need to inventory the private property services and implement a plan to replace at least 5% of the identified services annually.

Based on the best information we have available, we are estimating that there are approximately 110 lead or galvanized services, about 2.5% of our customer connections. Based on our tap-in fee costs for water, a 1" service cost is \$3,535, just for the City portion of the service. The cost for these replacements would be \$388,850. To replace the private portion, which we estimate at \$6,000 per site, the cost is estimated at \$660,000. Thus total replacement costs could cost the utility \$1,048,850. This additional cost would need to be spread amongst all customers of the City.

This is certainly not something the City water utility has funding to undertake at this time, but is being forced to via the new lead and copper rules which have beginning implementation activities as soon as 2020. Other communities have passed resolutions supporting a call for a declaratory ruling filed on behalf of the Great Lakes Water Authority, Detroit Water and Sewerage Department, and Oakland County water resources. I have prepared the attached resolution for City Council's consideration.

RESOLUTION NO. 2018-05

RESOLUTION APPROVING THE SUBMISSION OF A CONCURRENCE WITH PETITIONER'S REQUEST FOR DECLARATORY RULING REGARDING MDEQ'S LEAD AND COPPER RULES AND DIRECT CITY ATTORNEY BILL PFEIFER TO SUBMIT THE PAPERWORK NEEDED

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) filed new Lead and Copper Rules on June 14, 2018, after one year of public meetings, draft rules and changes, and public comment including strong opposition from water supply providers and municipalities; and

WHEREAS, the new rules add responsibility to the City to replace both Public (City owned) and Private (customer owned) lead service lines; and

WHEREAS, the new rules also include replacement of galvanized service lines not previously included in the lead and copper rules, increasing the number of required lead samples, and requiring a service pipe material inventory including private services and increased public notifications and education; and

WHEREAS, MDEQ is requiring the establishment of a five percent annual replacement plan instituted by Municipalities; and

WHEREAS, prior to this new rule, municipalities were only responsible for the water service line from the water main to the curb stop box and property owners were responsible for the water service line from the curb stop box into the house or building; and

WHEREAS, the estimated cost to replace one water service line on the city side is \$3,535, which includes labor, equipment and material cost, equating to over \$388,850; and

WHEREAS, with the new rules, the estimated cost to replace the entire water service line to the meter on the interior of the building is \$1,048,850, which includes labor, equipment, materials, permits, and contractors working on private property; and

WHEREAS, the City believes that we should support legal efforts to amend such rules; and

WHEREAS, a Request for Declaratory Ruling on behalf of the Great Lakes Water Authority, Detroit Water and Sewerage Department, and Oakland County Water Resources was filed on August 13, 2018, by Miller Canfield, Paddock and Stone, PLC., with the Michigan Department of Environmental Quality alleging that the actions of the MDEQ exceeded the scope of the MDEQ's authority under state law and that the actions were arbitrary and capricious; and

WHEREAS, petitioners are requesting the filing of Concurrence by similarly situated municipalities in support of their position;

NOW THEREFORE BE IT RESOLVED that the Alpena City Council on behalf of the City of Alpena approves the submission of a Concurrence with Petitioners' Request for Declaratory Ruling Regarding MDEQ's Lead and Copper Rules and direct City Attorney Bill Pfeifer to submit the paperwork needed.

Councilmember _____ moved to adopt the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared _____.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at its regular meeting held September 17, 2018.

Anna Soik
City Clerk