

**The Election Commission Will Meet at 5:45 p.m. Prior to the Regular Meeting.**

**ALPENA CITY COUNCIL MEETING**

**October 07, 2019 – 6:00 p.m.**

**AGENDA**

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular & Closed Sessions of September 16, 2019.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
  - A. Bills to be Allowed, in the Amount of \$580,813.45.
  - B. Council Reappointment of Wayne Lewis to the Zoning Board of Appeals for a 3-Year Term Expiring on 10/1/22.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.

Domestic Violence Awareness Month, October 2019.
10. Public Hearing.
11. Report of Officers.

First Reading of the Amendment to the City's Retirement System Ordinance.
12. Communications and Petitions.
13. Unfinished Business.
14. New Business.
  - A. SCBA Cylinders Bid.
  - B. Water Recycling Plant Water Supply Repair Bid.
15. Adjourn.

Greg E. Sundin  
City Manager

## **COUNCIL PROCEEDINGS**

**September 16, 2019**

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:01 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Nielsen, and Hess.

Absent: None.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **MODIFICATIONS TO THE AGENDA**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to add the request by Immanuel Lutheran School to host a 5k and one mile Fun Walk/Run to the consent agenda.

Carried by unanimous vote.

### **MINUTES**

The minutes of the open session of the September 3, 2019 meeting were approved as printed.

### **CONSENT AGENDA**

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$322,418.76 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Council Appointment of Jon Broers to the Zoning Board of Appeals for a 3-Year Term Expiring on October 1, 2022.
3. Council Appointment of Casey Carr and Eric Ferguson as Alternates to the Zoning Board of Appeals for a 3-Year Term Expiring on October 1, 2022.
4. Budget Amendment Request to Transfer \$1,000 from the Police Repairs/Maintenance Account to the IT Durable Goods Account for the Purchase of a New Mobile Data Terminal.
5. Request form Irving Entertainment to Close Water Street from Second Avenue to First Avenue from 10 am to 10 pm on Saturday, October 26, 2019, For a Downtown Artisan Pop-Up Market.
6. Resolution Acknowledging Huron Shores Little League as a Nonprofit Organization Operating in the Community for the Purpose of Obtaining Charitable Gaming Licenses.
7. Immanuel Lutheran School 5k Run and 1 Mile Fun Walk/Run on October 19, 2019.

Carried by unanimous vote.

### **ORDINANCE 19-448**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nielsen, to approve Ordinance 19-448, an ordinance to rezone property located at 555 S Fifth Avenue for R-2 to Planned Unit Development District as amended.

Carried by unanimous vote.

**ORDINANCE 19-449**

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve Ordinance 19-449, an ordinance which authorizes the payment of an Annual Service Charge in Lieu of Taxes for Residential Units Serving Elderly Low Income Persons or Families.

Carried by unanimous vote.

**BID – SPECIAL ASSESSMENT OF MERCHANT STREET BID RECOMMENDATION**

The following sealed bids were received on September 10, 2019 for the 2019 Special Assessment of Merchant Street between Miller and Lake Street.

MacArthur Construction, Hillman	\$223,038.00
Elmer’s Crane and Dozer, Alpena	\$239,309.50

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to accept the bid from MacArthur Construction, for the as tabulated bid unit prices totaling \$223,038.00.

Carried by unanimous vote.

**SPECIAL ASSESSMENT ROLL FOR THE MERCHANT STREET PROJECT**

Moved by Councilmember Nowak, seconded by Councilmember Nielsen to generate the special assessment roll for the Merchant Street Project after completion.

Carried by unanimous vote.

**BID - ELEVENTH AVENUE AT PARK STREET INTERSECTION IMPROVEMENTS**

The following sealed bids were received on September 10, 2019 for Eleventh Avenue at Park Street Intersection Improvement.

Elmer’s Crane and Dozer, Alpena	As Read	\$152,684.10
	As Tabulated	\$152,684.10
MacArthur Construction, Hillman	As Read	\$162,379.00
	As Tabulated	\$162,379.00
J & N Construction, Gaylord	As Read	\$199,239.60

As Tabulated \$199,263.60

Moved by Councilmember Nielsen, seconded by Mayor Pro Tem Johnson, to accept the bid from Elmer's Crane and Dozer, for the as tabulated bid unit prices totaling \$152,684.10.

Carried by unanimous vote.

#### **RESOLUTION 2019-16**

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to approve Resolution 2019-16, a resolution granting approval of the application for a neighborhood enterprise zone certificate for 301 First Avenue.

Carried by unanimous vote.

#### **THUNDER BAY RIVER FRONT IMPROVEMENT GRANT**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nielsen, to authorize the Mayor to sign the Thunder Bay River Front Improvement Grant.

Carried by unanimous vote.

#### **RECESS**

The Municipal Council recessed at 6:38 p.m.

#### **RECONVENE – CLOSED SESSION**

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the Municipal Council adjourn to closed session at 6:45 p.m. to review the City Manager candidates who have requested confidentiality as allowed under the Michigan Open Meetings Act.

Carried by unanimous vote.

#### **RECONVENE – OPEN SESSION**

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Hess, the Municipal Council reconvened in open session at 8:46 p.m.

Carried by unanimous vote.

#### **INVITE CITY MANAGER CANDIDATES TO INTERVIEW**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to invite City Manager Candidate numbers 4, 17, 23, 29, 38, and 39 to the interview process in Alpena, on October 4<sup>th</sup> and 5<sup>th</sup>, 2019.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the  
Municipal Council adjourned at 8:47 p.m.

MATT WALIGORA  
MAYOR

ATTEST:

Anna Soik  
City Clerk

# INVOICE REGISTER

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EXP CHECK RUN DATES 10/08/2019 - 10/08/2019

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6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRGAS USA LLC	9092344244	SUPPLIES - EMS DISP	35.18
AIRGAS USA LLC	9092549817	SUPPLIES - EMS DISP	26.92
AIRGAS USA LLC	9964337215	VEH MAINT - DPW	75.90
AIRGAS USA LLC	9964357883	SUPPLIES - EMS DISP	20.70
AIRGAS USA LLC	9093006174	SUPPLIES - EMS DISP	36.96
AIRGAS USA LLC	9093099178	SUPPLIES - EMS DISP	32.40
ALEX SMOLINSKI	090319	WORK APPAREL ALLOW - PW	69.99
ALLAN CURRIE	AP18-7377	AMBULANCE REFUND	15.00
ALPENA AREA CHAMBER OF COMM	18626	GMA TICKETS	20.00
ALPENA COUNTY TREASURER	290	SHARED IT EXPENSES	3,654.00
ALPENA DIESEL SERVICE	17133	VEH MAINT #40	79.60
ALPENA DIESEL SERVICE	62287	VEH MAINT #39	154.75
ALPENA DIESEL SERVICE	62362	VEH MAINT #39/#40	27.29
ALPENA DIESEL SERVICE	62392	VEH MAINT #30/#40	44.11
ALPENA DIESEL SERVICE	62403	VEH MAINT - FIRE EQ	50.45
ALPENA DIESEL SERVICE	62404	VEH MAINT - FIRE EQ	135.23
ALPENA DIESEL SERVICE	62571	VEH MAINT #92	26.28
ALPENA MARKETPLACE PRODUCTIONS	100 09/19	TAPING FEES - COUNCIL MTG	450.00
ALPENA POWER COMPANY	100819	ELECTRIC	7,535.39
ALPENA TOWNSHIP	091919	REIMB GARAGE NATURAL GAS - FIRE/EMS	19.88
AMAZON CAPITAL SERVICES INC	1DPT-H194-F9WL	CHAPEL RENOVATION - CEMETERY	159.91
AMAZON CAPITAL SERVICES INC	19P3-93PP-HWTL	SUPPLIES - ENGINEER	25.15
AMAZON CAPITAL SERVICES INC	1H3G-FYHM-HPTY	SUPPLIES - IT	315.54
AMAZON CAPITAL SERVICES INC	1NPW-HWWW-4CC6	SUPPLIES - IT	200.92
AMAZON CAPITAL SERVICES INC	1XJH-K6WV-WVXJ	SUPPLIES - IT	156.80
AMERICAN PLANNING ASSN	242948-1977	2019-20 MEMBERSHIP DUES	331.00
ANDREW WILLIAMS	092719	ANDREW WILLIAMS	22.94
ANNE GENTRY	100219	REIMB CELL PHONE EXP - DDA	120.00
AXON ENTERPRISE INC	SI-1611313	SUPPLIES - POLICE	969.00
BERG ASSESSING & CONSULTING INC	093019	ASSESSING CONTRACTED SVCS 10/19	6,250.00
BOUND TREE MEDICAL LLC	83339365	SUPPLIES - EMS DISP	263.84
BOUND TREE MEDICAL LLC	83343551	SUPPLIES - EMS DISP	13.39
BOUND TREE MEDICAL LLC	83358721	SUPPLIES - EMS DISP	48.60
BOUND TREE MEDICAL LLC	83360291	SUPPLIES - EMS DISP	32.67
BOUND TREE MEDICAL LLC	83361870	SUPPLIES - EMS DISP	1,618.70
BRUCE TILLINGER	093019	MECHANICAL INSP SVCS 09/19	2,934.00
BRUCE TILLINGER	093019A	PLUMBING INSP SVCS 09/19	543.00
BUILDING EXPRESS	37721	MAINT - SANCTUARY	180.00
CHARTER COMMUNICATIONS	5434 10/19	FAX LINE - PUBLIC SAFETY	39.99
CHARTER COMMUNICATIONS	0591 10/19	FAX LINE - CITY HALL	79.98
CHEMTRADE CHEMICALS US LLC	92721456	ALUMINUM SULFATE - WATER	4,502.52
CHESTER KUCHARAK	AP19-0708C	AMBULANCE REFUND	200.00
CHRISTINE DESORMEAU	AP19-1309C	AMBULANCE REFUND	517.00
CHRISTOPHER MORRISON	092219	TRAVEL EXPENSE - FIRE/EMS	64.61
CITY OF ALPENA	100219	CITY HALL DOOR REPLACEMENT	75.00
CITY OF ALPENA	214-002 1019	SEW/WATER - THOMPSON PK	85.63
CITY OF ALPENA	1016-001 1019	SEW/WATER - MARINA S	199.17
CITY OF ALPENA	1017-001 1019	SEW/WATER - MARINA N	311.88
CITY OF ALPENA	1018-001 1019	SEW/WATER - BOAT HARBOR	111.72
CITY OF ALPENA	1019-001	SEW/WATER - HARBOR DR	36.66
CITY OF ALPENA	1020-001	SEW/WATER - FISH CLN STN	5,678.67
CITY OF ALPENA	1021-001 1019	SEW/WATER - BH RESTROOMS	519.21
CITY OF ALPENA	1027-001 1019	SEW/WATER - FLOATING DOCKS	1,482.24
CITY OF ALPENA	1028-001 1019	SEW/WATER - BANDSHELL	349.41
CITY OF ALPENA	4211-002 1019	SEW/WATER - CITY HALL	1,922.13
CITY OF ALPENA	4212-001 1019	SEW/WATER - SEWAGE	594.27
CITY OF ALPENA	8111-002 1019	SEW/WATER - SPLASH PK	9,103.43
CITY OF ALPENA	9364-001 1019	SEW/WATER - BANDSHELL IRR	624.48
CITY OF ALPENA	10344-001 1019	SEW/WATER - DDA	36.66
CMP DISTRIBUTORS INC	60797	SUPPLIES - POLICE	118.50
DONALD H GILMET	093019	MILEAGE 09/19	103.24
DONALD H GILMET	092719	TRAVEL EXPENSE - BLDG	116.00
DOREEN BRITTON	092519	SEWER/WATER BILL REFUND	81.73
DORNBOS SIGN & SAFETY INC	INV46154	SUPPLIES - BOAT HARBOR	412.50
DORNBOS SIGN & SAFETY INC	INV46135	STORES - SIGNS	340.00
DOROTHY RUDDY	AP19-1610C	AMBULANCE REFUND	89.68
DUFF & PHELPS LLC	MW00369285	PROF SERVICES - GEN	1,150.00
EAGLE SUPPLY CO	112398	SUPPLIES - FIRE/EMS	209.74
EAGLE SUPPLY CO	112492	SUPPLIES - PUBLIC WORKS	68.00
EDWARD HNOT	AP18-1896	AMBULANCE REFUND	103.10
EJ USA	110190081112	VALVE REPLACEMENT - WATER	2,589.24
EMPLOYMENT PUBLISHING	ZL09-30915	PUBLISHING/ADV - POLICE	499.00

# INVOICE REGISTER

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EXP CHECK RUN DATES 10/08/2019 - 10/08/2019

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FAMILY ENTERPRISE EMBROIDERY	62977	UNIFORMS - POLICE	63.00
FAMILY ENTERPRISE EMBROIDERY	63085	SUPPLIES - FIRE/EMS	111.48
FASTENAL COMPANY	MIALP169561	VEH MAINT - DPW	120.14
FASTENAL COMPANY	MIALP169639	VEH MAINT - DPW	30.55
FASTENAL COMPANY	MIALP169641	VEH MAINT - DPW	6.12
FASTENAL COMPANY	MIALP169751	VEH MAINT - DPW	128.76
FASTENAL COMPANY	MIALP169754	SUPPLIES - FIRE/EMS	3.50
FASTENAL COMPANY	MIALP169879	VEH MAINT - DPW	51.69
FASTENAL COMPANY	MIALP169890	VEH MAINT - DPW	15.19
FRANCIS ROSINSKI	093019	ELECTRICAL INSP SVCS 09/19	1,298.00
FREESE HYDRAULICS & EQUIP REPAIR	35870	VEH MAINT #74	28.84
FREESE HYDRAULICS & EQUIP REPAIR	35876	VEH MAINT #77	71.23
FRONTIER	9535 10/19	ALARM PHONE LINES - SEWER	515.64
GALLS LLC	013647894	UNIFORMS - FIRE/EMS	131.03
GBS GOVERNMENTAL BUSINESS SYSTEMS	19-36754	SUPPLIES - ELECTION	88.78
GBS GOVERNMENTAL BUSINESS SYSTEMS	19-36778	SUPPLIES - ELECTION	151.95
GEORGIES TOWING & WRECKER SVC	2914963	VEH MAINT #61	100.00
GLITZ & GLAMOUR BRIDAL & GIFTS	082919	UNIFORMS - FIRE/EMS	10.00
GLITZ & GLAMOUR BRIDAL & GIFTS	082919A	UNIFORMS - FIRE/EMS	5.00
GOODRICH PAVING	RES 2019-01	2019 RESURFACING	93,811.65
GORNO FORD	T.2004.2016	2019 FORD F-250 PICKUP TRUCKS	54,204.00
GREAT LAKES FIRE & SAFETY EQUIPMENT	71844	TURNOUT GEAR - FIRE	1,135.00
GREG SUNDIN	092619	TRAVEL EXPENSE - MGR	83.52
HAROLD KNOPP	091419	MEAL REIMB - EMS	30.00
HAROLD KNOPP	091819	MEAL REIMB - EMS	14.59
HAVILAND	331677	SODIUM HYPOCHLORITE	4,376.58
HOME DEPOT CREDIT SERVICES	5021210	SUPPLIES - FIRE/EMS	58.19
HOME DEPOT CREDIT SERVICES	1062724	SUPPLIES - FIRE/EMS	11.80
HOME DEPOT CREDIT SERVICES	1063395	SUPPLIES - FIRE/EMS	23.78
HOME DEPOT CREDIT SERVICES	7075071	SUPPLIES - FIRE/EMS	211.90
HURON ENGINEERING AND SURVEYING INC	3317	DENSITY TESTING - WILSON	1,105.00
INFO USA MARKETING INC	83525094	CITY DIRECTORY - PW	250.00
IRVING ENTERTAINMENT	\$945	PROMOTIONAL VIDEOS - DDA	945.00
JAMES KOCHANSKI	092419	REIMB EMPL CDL PHYSICAL - CEM	100.00
JAY HOLLISTER	091919	GOOSE HUNT CANINE SERVICE	320.00
JEANETTE GROVE	AP19-7136C	AMBULANCE REFUND	130.83
JEFF TINGLER	091619	SAFETY SHOE/WORK APPAREL ALLOW - EQI	349.78
JEFFERY KING	092319	MEAL REIMB - EMS	93.87
JOHN NYE	100819	SAFETY SHOE/WORK APPAREL ALLOW - PK	170.97
KNR CONTROL	GAYLORD 101	COURSE REGISTRATION - POLICE	350.00
LEFAVE PHARMACY INC	091719	SUPPLIES - EMS DISP	65.00
MACARTHUR CONSTRUCTION INC	VALVE 2019-02	REPLACE/INSTALL WATER VALVES	91,800.00
MCDONALD AUTO SUPPLY INC	913640	VEH MAINT - FIRE/EMS	37.97
MHR BILLING	3500	BILLING 08/19 - EMS	11,287.89
MICHELLE LABONTE	091319	SEWER/WATER BILL REFUND	1,596.24
MICHIGAN CAT	PD10280732	VEH MAINT #65	41.63
MICHIGAN MUNICIPAL LEAGUE	73509-919	WORKERS COMP MEMBER DUES - DDA	200.00
MICHIGAN PIPE & VALVE	T004077	VALVE REPLACEMENT - WATER	848.00
MID MICHIGAN HEALTH	700000774	TB TEST/EMP PHYS - FIRE/EMS/PW	444.00
MID MICHIGAN HEALTH	175970043	EMP PHYS - FIRE/EMS	238.80
MID MICHIGAN MEDICAL CENTER-ALPENA	424	SUPPLIES - EMS DISP	620.00
MIDLAND RADIOLOGY ASSOC PC	A85 175438	EMPLOYEE PHYS - DPW	36.00
MIDLAND RADIOLOGY ASSOC PC	A85 177926	EMPLOYEE PHYS - FIRE/EMS	36.00
MILLER OFFICE MACHINES	AR8146	COPIER MAINT 08/19 - CH/PSF	655.29
MILLER OFFICE MACHINES	AR8550	SUPPLIES - DDA	44.92
MSC INDUSTRIAL SUPPLY CO INC	52110701	SUPPLIES - PUBLIC WORKS	53.01
NORTHERN CLEANING & MAINTENANCE	100119	MAINT - DDA	150.00
NYE UNIFORM COMPANY	711966	UNIFORMS - POLICE	168.00
NYE UNIFORM COMPANY	713024	UNIFORMS - POLICE	119.50
OHD LLLP	65560	SCBA TEST/MAINT - FIRE	910.00
PITNEY BOWES INC	1013882589	POSTAGE METER RENT/MAINT	355.86
PLOWMANS COLLISION	091919	ACCIDENT REPAIR - POLICE	2,769.68
PRATTScape LLC	092519	POCKET PARK LANDSCAPING	5,800.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0819	ELECTRIC - AIR BASE	30.54
PRIORITY ONE EMERGENCY	70057308	UNIFORMS - FIRE/EMS	239.96
PVS TECHNOLOGIES INC	260040	FERROUS CHLORIDE - SEWER	3,424.91
RAPID RESULTS	9524	DRUG/ALCOHOL SCREEN - PW	30.00
RAPID RESULTS	9535	DRUG SCREEN - PUBLIC WORKS	100.00
RICHARD O SULLENGER	092719	TRAVEL EXPENSE - ENG	84.10
ROBERT EDMONDS	091619	MEAL REIMB - EMS	44.92
SCHINDLER ELEVATOR CORPORATION	8105160542	ELEVATOR MAINT - CITY HALL	2,696.28
SOLUCIENT SECURITY SYSTEMS	443836	MAINT - PUBLIC WORKS	95.46

# INVOICE REGISTER

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EXP CHECK RUN DATES 10/08/2019 - 10/08/2019

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SPARTAN DISTRIBUTORS INC	11799216	VEH MAINT - DPW	331.10
SPARTAN DISTRIBUTORS INC	11799329	VEH MAINT - DPW	685.67
SPECIFICATION STONE PRODUCTS	2433974	STORM BEACH EROSION REPR - PKS	2,625.72
STATE OF MICHIGAN	092319	PERMIT FEE - BOAT HARBOR	200.00
STATE OF MICHIGAN	BLR435054	BOILER CERT - PKS/SEWER	120.00
STEVENS CUSTOM FABRICATION	23417	DOG PARK PLAQUE SIGN STAND - N RIVERF	775.00
STOP STICK LTD	0015660-IN	SUPPLIES - POLICE	493.00
STRALEY LAMP & KRAENZLEIN PC	30371	MONTHLY FEE 08/19	3,255.00
STRYKER SALES CORP	2780918M	UPGRADE KIT - EMS	1,365.81
SUEZ WATER ENVIRONMENTAL SERVICES	201937624	CONT OPERATIONS 08/19	140,674.45
SUEZ WATER ENVIRONMENTAL SERVICES	201937738	CONT OPERATIONS 08/19	41,970.54
SUPERIOR IMAGE CLEANING	100319	CITY CUSTODIAL SERVICES	3,328.73
TELEFLEX LLC	9501695529	SUPPLIES - EMS DISP	677.50
TERRI CURTIS	082719	TRAVEL ADVANCE - POLICE	75.00
THE UPS STORE 5054	091019	SHIPPING FEES	61.77
THUNDER BAY ELECTRIC INC	228095	LAGOON PWR PANEL SAFETY UPGRADE	2,389.88
TIM CORN	091919	SAFETY SHOE ALLOW - PW	155.00
UNIFIRST CORPORATION	1394893 09/19	SUPP/MAINT - CH/PSF/PW/EQUIP	367.60
UTILITY SERVICE CO INC	487670	MAINT - WATER TANKS	21,500.00
VERIZON CONNECT NWF INC	OSV000001860624	VEHICLE TRACKER SVC 08/19 - EMS	37.90
VOSS LIGHTING	20178111-00	SUPPLIES - PARKS	49.00
WAL-MART	009997	SUPPLIES - FIRE/EMS	176.57
WEINKAUF PLUMBING & HEATING INC	5540	BLDG MAINT - FIRE/EMS	536.78
Total:			566,694.22

CHECKS RAN ON 9/25/19

14,119.23

(BREAKDOWN OF INVOICES PAID ATTACHED)

TOTAL FOR 10/7/19 COUNCIL MEETING

580,813.45



**INVOICE REGISTER**

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EXP CHECK RUN DATES 09/25/2019 - 09/25/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

<b>VENDOR</b>	<b>INVOICE #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
ALPENA POWER COMPANY	092519	ELECTRIC	10,295.64
DTE ENERGY	092519	GAS	2,467.84
FRONTIER	2793 09/19	TELEPHONE - POL/FIRE/EMS	107.87
VERIZON WIRELESS	9837768080	TELEPHONE	978.36
VERIZON WIRELESS	9837768079	TELEPHONE	269.52
<b>Total:</b>			<b>14,119.23</b>

10/7/2019

	NAME	BOARD	TERM	New Ex. Date	APPT AUTH
Reappoint	Wayne Lewis	Zoning Board of Appeals	3	10/1/2022	City Council



City Hall  
208 North First Avenue  
Alpena, Michigan 49707  
[www.alpena.mi.us](http://www.alpena.mi.us)

9.

**A PROCLAMATION DECLARING OCTOBER AS  
DOMESTIC VIOLENCE AWARENESS MONTH**

**WHEREAS**, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

**WHEREAS**, Domestic violence is widespread and affects over four million Americans each year; and

**WHEREAS**, one in three Americans have witnessed an incident of domestic violence; and

**WHEREAS**, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

**WHEREAS**, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

**WHEREAS**, only a coordinated community effort will put a stop to this heinous crime; and

**WHEREAS**, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

**NOW, THEREFORE**, I Matthew J. Waligora by virtue of the authority vested in me as the Mayor of the City of Alpena, **DO HEREBY PROCLAIM** October 2019 as:

**Domestic Violence Awareness Month**

in the city of Alpena and urge the citizens to eliminate domestic violence from our community.

**FURTHER**, we reaffirm the commitment of the State of Michigan to reducing violence in our homes, as well as on our streets. We urge all citizens to participate in the activities planned by domestic violence agencies, programs and community organizations during this month. Citizens should also take this opportunity to educate themselves about the impact of domestic violence in Michigan and to become familiar with resources and programs available. This month let us remember the victims of domestic violence, celebrate the survivors, and work together to eliminate violence from our community.

Signed at Alpena, Michigan this 7<sup>th</sup> day of October 2019.

Matthew J. Waligora  
Mayor



# Memorandum

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Date: September 25, 2019

To: Mayor Matthew J. Waligora  
Alpena City Council

From: Greg Sundin, City Manager  
City Retirement Board Chair

RE: Amendment to the City's Retirement System Ordinance

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Chapter 62, Article III, Section 62-126 of the City Code of Ordinances defines the composition of the City Retirement Board of Trustees. Historically the Board has consisted of six (6) members: two (2) Council Members, the City Manager, a police or firefighter member, a general member and a retiree. The actuarial reports for the system clearly differentiate three distinct groups within the plan – fire, police and general – and the impact each has on the system and their respective costs to the City are also clearly stated. Yet, for whatever reason, the police and fire units are jointly represented on the Board of Trustees. Generally, the representative has been from the fire unit, often due to the larger number of firefighters vis-à-vis the police units.

Recognizing that there may be differences in issues and priorities between the two groups, the Board of Trustees at its September 12 quarterly meeting voted unanimously to recommend to Council the attached amendment to the Retirement System Ordinance establishing separate fire and police representatives on the Board. Previously, all City police personnel were polled regarding their interest in having their own representative. All but four responded and they unanimously supported the change. An additional benefit in making the change, is that the Board would have an odd number of trustees, which is preferable to the current even number.

If approved by Council, an election for a Police representative will be held in November, allowing the new member to participate in the December Retirement Board meeting.

## ORDINANCE NO. 19-450

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, AMENDING CHAPTER 62 – PERSONNEL; ARTICLE III. RETIREMENT SYSTEM; DIVISION 2, BOARD OF TRUSTEES, BY AMENDING SECTION 62-126. BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Chapter 62 – Personnel; Article III. Retirement System; Division 2, Section 62-126.

Composition; administrative authority generally. shall be amended as follows:

### **Section 62-126: Composition; administrative authority generally.**

(a) The general administration, management and responsibility for the proper operation of the retirement system and for construing and making effective the provisions of this article is vested in a board of trustees. The board shall consist of **seven** trustees as follows:

- (1) Two members of the council, to be selected by the council and to serve at the pleasure of the council.
- (2) The city manager shall serve by virtue of his/**her** position.
- (3) **A police officer member to be elected by the police officer members (Command and Patrol).**
- (4) **A firefighter member to be elected by the firefighter members.**
- (5) A general member to be elected by the general members.
- (6) One city retiree appointed by the municipal council.

(b) The trustees provided in subsections (a)(3), (4) and **(5)** of this section shall be elected under such rules and regulations as the board shall from time to time adopt.

### **EFFECTIVE DATE**

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019.

Matthew J. Waligora  
Mayor

Anna Soik  
City Clerk/Treasurer/Finance Director

First Presented: October 7, 2019  
Adopted: \_\_\_\_\_, 2019  
Published: \_\_\_\_\_, 2019

William A. Pfeifer, City Attorney

# Memorandum



Date: October 1, 2019

To: Mayor and Council

From: Bill Forbush, Fire Chief

Re: SCBA Bid

A handwritten signature in black ink, appearing to read "Bill Forbush".

On August 20, sealed bids were opened for the purchase of self contained breathing apparatus. Two bids were submitted, both for Scott-brand SCBAs. There are no local vendors for this equipment, and eleven bid notices were sent out. Due to budget constraints we specified that the winner of the bid would provide financing so that the City receives all equipment this year but pays in two annual installments to spread the cost over two budget cycles.

The lowest responsible bidder was First Due Fire Supply in the amount of \$166,432. We had planned on \$160,000 over two years, but in that this is the lowest bid, we'd like to increase the second year payment from the planned (but not yet budgeted) \$80,000 to \$86,432. This years payment would remain the budgeted \$80,000.

The reason for the increased pricing, and lower number of bidders, was that the NFPA 1981 standard for SCBA was updated during the bidding process, requiring all manufacturers to update their products.

All of our current SCBA are several cycles out of standard compliance and are having increased maintenance/reliability issues. All of our current compressed air cylinders are expired and shouldn't be used. SCBA is literally a firefighters portable life support system enabling them to operate in highly toxic environments. This purchase was included in the CIP and current budget.

As Fire Chief it is my recommendation that we award the bid for self contained breathing apparatus to First Due Fire Supply in the amount of \$166,432 with this years installment being \$80,000 from 101.336.973.001.

# City of Alpena

Bid Name: Self-Contained Breathing Apparatus

Bid Open Date: 08/20/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
West Shore Fire	N/A	NA	(23) Airpacks (46) Carbon Fiber 4500 Bottles (28) Masks w/ Lanyards (2) Masks w/ integrated TIC (1) Pack Tracker Receiver Total \$172,477	
First Due Fire Supply	N/A	NA	(23) Airpacks (46) Carbon Fiber 4500 Bottles (28) Masks w/ Lanyards (2) Masks w/ integrated TIC (1) Pack Tracker Receiver total \$166,432.33	
			(23) Airpacks (46) Carbon Fiber 4500 Bottles (28) Masks w/ Lanyards (2) Masks w/ integrated TIC (1) Pack Tracker Receiver	
			(23) Airpacks (46) Carbon Fiber 4500 Bottles (28) Masks w/ Lanyards (2) Masks w/ integrated TIC (1) Pack Tracker Receiver	
			(23) Airpacks (46) Carbon Fiber 4500 Bottles (28) Masks w/ Lanyards (2) Masks w/ integrated TIC (1) Pack Tracker Receiver	
			(23) Airpacks (46) Carbon Fiber 4500 Bottles (28) Masks w/ Lanyards (2) Masks w/ integrated TIC (1) Pack Tracker Receiver	

Unofficial – “As-Read” Results – Subject to Verification






# Memorandum

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Date: October 2, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Water Recycling Plant Water Supply Repair

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On October 1, 2019, the City received and opened bids for Water Recycling Plant Water Supply Repair. This project will replace the water supply to the Water Recycling Plant and provide a location for water tanks to be filled for both external customers and plant personnel at the Water Recycling Plant. The existing supply line broke on three occasions last winter at which time the fire hydrant at the end of the line also broke eliminating the existing filling station.

Staff considered several solutions and solicited quotes to complete the repairs this summer with limited responses and pricing too high to complete the project without soliciting bids.

Bid documents were sent to 13 (thirteen) firms and plan rooms and also posted on the City's Website with one bid received as listed below:

MacArthur Construction, Hillman     \$ 42,350

Funding for the repairs will be taken from the Sewage Fund for this project. Due to the limited scope of work, the complexity of the subsurface materials, multiple critical utilities crossing the proposed line location, and the time of year, the limited response to the project is not unexpected.

It is my recommendation, as City Engineer, that the project be awarded to MacArthur Construction, for the as tabulated bid unit prices totaling \$42,350.

Attachments

City of Alpena

Bid Name: Water Recycling Plant Water Supply Repairs

Bid Open Date: 10/01/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
MacArthur Construction Hillman	N/A	✓	\$ 42,350	

Unofficial – "As-Read" Results – Subject to Verification

## Bid Comparison

<b>Contract ID</b>	2019-112
<b>Department</b>	Utility Upgrades
<b>Location</b>	Water Recycling Plant
<b>Project</b>	Water Recycling Plant Water Supply Repair

<b>R</b>	<b>Bidder</b>	<b>Total Bid</b>	<b>Offer Low</b>	<b>Offer Estimate</b>
0	ENGINEER'S ESTIMATE	\$56,715.00	33.91	0.00
1	02668 MacArthur Construction, Inc.	\$42,350.00	0.00	-25.32

L e P De r pt	Item C de	t t U t	0 ENGINEER'S ESTIMATE		1 MacArthur Construction, Inc.		
			B d Pr e	T t	B d Pr e	T t	
0001	1500001	1 LSUM	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	\$0.00
	Mobilization, Max						
0002	2040055	10 Syd	\$8.00	\$80.00	\$25.00	\$250.00	\$0.00
	Sidewalk, Rem						
0003	2050016	50 Cyd	\$15.00	\$750.00	\$25.00	\$1,250.00	\$0.00
	Excavation, Earth						
0004	2090001	1 LSUM	\$1,000.00	\$1,000.00	\$3,000.00	\$3,000.00	\$0.00
	Project Cleanup						
0005	3027031	100 Ton	\$15.00	\$1,500.00	\$22.00	\$2,200.00	\$0.00
	Aggregate Base, 22A, Modified						
0006	5010061	30 Ton	\$100.00	\$3,000.00	\$100.00	\$3,000.00	\$0.00
	HMA Approach						
0007	8030046	90 Sft	\$6.50	\$585.00	\$5.00	\$450.00	\$0.00
	Sidewalk, Conc, 6 inch						
0008	8120022	2 Ea	\$125.00	\$250.00	\$100.00	\$200.00	\$0.00
	Barricade, Type III, High Intensity, Lighted, Furn						
0009	8120023	2 Ea	\$25.00	\$50.00	\$50.00	\$100.00	\$0.00
	Barricade, Type III, High Intensity, Lighted, Oper						
0010	8230431	2 Ea	\$500.00	\$1,000.00	\$800.00	\$1,600.00	\$0.00
	Gate Box, Adj, Case 1						
0011	8237001	135 Ft	\$200.00	\$27,000.00	\$80.00	\$10,800.00	\$0.00
	Water Main, DI, 6 inch, Tr Det G, Modified						
0012	8237050	1 Ea	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
	Bend, DI, 90 Degree, 6 inch						
0013	8237050	1 Ea	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00
	Connect to Existing Water Main						
0014	8237050	1 Ea	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$0.00
	Fire Hydrant Assembly						
0015	8237050	1 Ea	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$0.00
	Fire Hydrant Assembly, Rem						
0016	8237050	2 Ea	\$500.00	\$1,000.00	\$500.00	\$1,000.00	\$0.00
	Fittings Not Shown on Plans						

L e P De r pt	Item C de	t t U t	0 ENGINEER S ESTIMATE		1 MacArthur Construction, Inc.		
			B d Pr e	T t	B d Pr e	T t	
0017	8237050	1 Ea	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$0.00
	Water Service						
0018	8237051	1 LSUM	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$0.00
	Testing and Chlorination						
B d T t			6, 1 00		42, 0 00		

Bids Due: October 1, 2019  
Time: 2:00 p.m.

**BID LIST**  
**Water Recycling Plant Water Supply Repair**

1. MacArthur Construction  
1835 Gamage Road  
Hillman, MI 49746  
(989) 379-4024  
[adrianmacarthur@hotmail.com](mailto:adrianmacarthur@hotmail.com)
2. Everett Goodrich  
3851 Werth Road  
Alpena, MI 49707  
(989) 356-1791  
[goodrich\\_paving@yahoo.com](mailto:goodrich_paving@yahoo.com)
3. Team Elmer's  
704 E. Progress  
Hillman, MI 49746  
(989) 742-4531  
[jallen@teamelmers.com](mailto:jallen@teamelmers.com)
4. Bedrock Contracting  
2040 Hamilton Road  
Alpena, MI 49707  
(989) 358-2400  
[office@bedrockcon.com](mailto:office@bedrockcon.com)
5. D.J. McQuestion & Sons, Inc.  
17708 18 Mile Road  
LeRoy, MI 49655  
[tompep@djmquestion.com](mailto:tompep@djmquestion.com)
6. Ryan Brothers  
14314 Pratt Road  
Ossineke, MI 49766  
(989) 370-1358  
[ryanbrosinc@hotmail.com](mailto:ryanbrosinc@hotmail.com)
7. Zann Brothers Construction  
2325 Gordon Road  
Alpena, MI 49707  
(989) 464-8114  
[zannbros@charter.net](mailto:zannbros@charter.net)
8. Hunt Brothers  
5828 M-55  
Whittemore, MI 48770  
(989) 362-2457  
[lynn@huntbroconcrete.com](mailto:lynn@huntbroconcrete.com)
9. Bolen's Asphalt Paving  
875 Airport Road  
East Tawas, MI 48730  
(989) 989-984-0923  
[bolen\\_asphalt@yahoo.com](mailto:bolen_asphalt@yahoo.com)
10. Environmental Excavating  
3555 M-32 W.  
Alpena, MI 49707  
(989) 356-1161  
[Jhansen5@charter.net](mailto:Jhansen5@charter.net)
11. Miller Pipeline  
788 S. Cedar Street  
Kalkaska, MI 49646  
(231) 258-6680  
[Hannah.campeau@millerpipeline.com](mailto:Hannah.campeau@millerpipeline.com)
12. J T Underground, Inc.  
2233 Schaaf Trail  
East Tawas, MI 48730  
(989) 362-2101  
[jtunderground@sbcglobal.net](mailto:jtunderground@sbcglobal.net)

13. Freedom Utility Placement  
9760 N. Wheeler Lake Road NE  
Mancelona, MI 49659  
(231) 676-9221  
[info@freedomutility.com](mailto:info@freedomutility.com)