

ALPENA CITY COUNCIL MEETING

November 16, 2020 – 6:00 p.m.

AGENDA

This meeting will be held virtually. The login Information for virtual access is:

<https://www.gotomeet.me/CityofAlpena> or the Dial-In Number is

1 (646)749-3112. Access Code: 667-050-061.

1. Call to Order.
2. Pledge of Allegiance.
3. Approval and Modification of the Agenda.
4. Approve Minutes –Regular and Closed Sessions of November 2, 2020 and Special Session of November 10, 2020.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Public Hearing.
7. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$425,574.58.
 - B. Council Reappointment of Elwood Anderson, Dennis, Bray, Alan Guest, Cary Keller and Mike Lamble to the Zoning Board of Appeals for a Three-Year Term Expiring November 1, 2023.
 - C. Mayoral Reappointment if Mike Mahler to the Downtown Development Authority for a Four-Year Term Expiring on November 1, 2024.
 - D. Mayoral Appointment of Jessica Luther to the Historic District Commission for a Three-Year Term Expiring on November 1, 2023.
 - E. Council Appointment of Claire Kostelic and Christie Werda to the Planning Commission for a Three-Year Term Expiring on November 1, 2023.
 - F. Council Appointment of Jesse Pattison to the Recreational Advisory Board for a Three-Year Term Expiring on November 1, 2023.
 - G. Council Appointment of Tanner Kostelic to the Harbor Advisory Committee for a Three-Year Term Expiring on November 1, 2023.
8. Presentations.
9. Announcements.
10. Mayoral Proclamation.
11. Report of Officers.
12. Communications and Petitions.
13. Unfinished Business.
 - A. Proposed Changes to Evergreen Cemetery Regulations – Postpone to January 18, 2021.
 - B. Farmer’s Market Lease of Mich-E-Ke-Wis Warming Shelter – Postpone to December 7, 2020.

14. New Business.
 - A. Desktop Purchase Recommendation – Stephen Shultz, IT Coordinator.
 - B. Extend the 20 Mile Radius Residency Requirement for Non-Emergency Employees. – Rachel Smolinski, City Manager.
15. Adjourn.

Rachel R. Smolinski
City Manager

COUNCIL PROCEEDINGS

November 2, 2020

The Municipal Council of the City of Alpena met in regular session via teleconference on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Hess, and Mitchell.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Mitchell, to approve the agenda.

Motion carried 5-0.

MINUTES

The minutes of the regular and closed sessions of October 19, 2020 and the closed session of October 5, 2020 meetings were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$376,676.75 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Council Appointment of Donald LaBarre to the Harbor Advisory Board for a Three-Year Term Expiring on 11/01/2023.
3. Mayoral Appointment of Donald LaBarre to the Historic District Study Committee for an Undefined Term.
4. Mayoral Appointment of Quintin Meek to the Historic District Commission for a Three-Year Term Expiring on 11/01/23.

Motion carried 5-0.

CITY FINANCE DIRECTOR'S QUARTERLY FINANCIAL REPORT

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to receive and file the Finance Director's Quarterly Financial Report of July 1, 2020 through September 30, 2020.

Motion carried 5-0.

FARMERS MARKET LEASE OF MICH-E-KE-WIS WARMING SHELTER

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to

postpone a decision on the Farmers Market Lease of the Mich-E-Ke-Wis warming shelter until City staff receives more information and can make a recommendation.

Motion carried 5-0.

RECESS

The Municipal Council recessed at 7:03 p.m.

RECONVENE - CLOSED SESSION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to reconvene in closed session at 7:06 p.m. to discuss a collective bargaining agreement.

Motion carried 4-0.

Absent 1.

Councilmember Mitchell left the meeting before roll was called.

RECONVENE – OPEN SESSION

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council reconvened in open session at 7:39 p.m.

COLLECTIVE BARGAINING AGREEMENT

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to ratify the contract with Police Patrol for a three-year term expiring 06/30/23.

Motion carried 5-0.

ADJOURN

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 7:40 p.m.

Matthew Waligora
Mayor

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

EXP CHECK RUN DATES 11/17/2020 - 11/17/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

7.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	20-430	STUMP GRINDING - LOC ST	160.00
A-1 TREE SERVICE	20-432	BAGGED LAWN & LEAF PICK-UP 10/20	10,100.00
AIRGAS USA LLC	9106154988	SUPPLIES - EMS DISP	31.05
AIRGAS USA LLC	9106421380	SUPPLIES - AMB DISP	31.05
AIRGAS USA LLC	9106421381	SUPPLIES - EMS DISP	85.87
AIRGAS USA LLC	9974733023	VEH MAINT - DPW	68.20
ALPENA AUTO ELECTRIC	58933	VEH MAINT #89	145.00
ALPENA COUNTY TREASURER	111020	IT CONTRACTED SVCS 11/20	8,118.00
ALPENA COUNTY TREASURER	102320	UNCOLLECTED 2017 TAXES	602.60
ALPENA DIESEL SERVICE	66779	VEH MAINT - DPW	2.63
ALPENA DIESEL SERVICE	66780	VEH MAINT - DPW	5.26
ALPENA DIESEL SERVICE	66815	VEH MAINT #38	95.33
ALPENA LAWN CARE & MAINTENANCE	4923	MOWING - CODE ENFORCEMENT	440.00
ALPENA LAWN CARE & MAINTENANCE	4937	MOWING - CODE ENFORCEMENT	160.00
ALPENA LAWN CARE & MAINTENANCE	4943	MOWING - CODE ENFORCEMENT	40.00
ALPENA POWER COMPANY	111720	ELECTRIC	24,273.63
ALPENA SPORTSMEN'S CLUB	100220	SHOOTING RANGE RENTAL - POLICE	112.00
ALPENA SUPPLY CO	S100280760.001	MAINT - FIRE/EMS	81.77
ALPENA SUPPLY CO	S100276613.002	MAINT - CITY HALL	59.88
ALPENA SUPPLY CO	S100280814.001	CHEMICALS - SEWAGE	1,030.00
ALPENA SUPPLY CO	S100282415.001	VEH MAINT #41	18.28
ALPENA SUPPLY CO	S100285858.001	VEH MAINT - DPW	24.53
ALPENA SUPPLY CO	S100288057.001	MAINT - BOAT HARBOR	91.59
ALPENA SUPPLY CO	S100288498.001	SUPPLIES - PARKS	14.70
AMAZON CAPITAL SERVICES INC	1T4X-WW37-3LCD	SUPPLIES - PUBLIC WORKS	49.00
AMAZON CAPITAL SERVICES INC	1YTG-X1CD-GLY6	SUPPLIES - IT	41.74
AMAZON CAPITAL SERVICES INC	1YKK-CPDY-R7NT	MAINT - PUBLIC WORKS	292.91
AMAZON CAPITAL SERVICES INC	1R4L-X9YY-DH1L	SUPP/COVID SUPPLIES - CITY HALL	576.93
AMAZON CAPITAL SERVICES INC	1FDX-TGFT-74L7	COVID SUPPLIES - CITY HALL	97.81
BALL TIRE & GAS INC	186682	VEH MAINT - POLICE	611.40
BALL TIRE & GAS INC	186972	VEH MAINT - DPW	45.00
BALL TIRE & GAS INC	187105	VEH MAINT - DPW	8.00
BALL TIRE & GAS INC	187500	VEH MAINT - POLICE	58.00
BEDROCK CONTRACTING & BELL EQUIPMENT COMPANY	CONC 2020-04	2020 CITY CONCR PROG	9,234.54
BIO-ONE INC	0176629	VEH MAINT - DPW	100.02
BIO-ONE INC	53878	VENTILATOR SUPPLIES - EMS	1,790.75
BOUND TREE MEDICAL LLC	83813898	SUPPLIES - EMS DISP	21.73
BOUND TREE MEDICAL LLC	83813899	SUPPLIES - EMS DISP	91.60
BOUND TREE MEDICAL LLC	83820008	SUPPLIES - EMS DISP/COVID	252.60
BOUND TREE MEDICAL LLC	83820009	SUPPLIES - EMS DISP/COVID	258.40
BOUND TREE MEDICAL LLC	83820010	SUPPLIES - EMS DISP	481.36
BOUND TREE MEDICAL LLC	83831796	SUPPLIES - EMS DISP	446.64
BOUND TREE MEDICAL LLC	83831797	SUPPLIES - EMS DISP/COVID	1,250.09
BP	59123650	GAS/FUEL - FIRE/EMS/EQ	5,542.83
BRUCE TILLINGER	103120	MECHANICAL INSP SVCS 10/20	9,033.00
BRUCE TILLINGER	103120A	PLUMBING INSP SVCS 10/20	4,019.00
CARQUEST AUTO PARTS	418416	VEH MAINT - DPW	50.23
CARQUEST AUTO PARTS	418461	VEH MAINT #49	7.96
CARQUEST AUTO PARTS	418527	VEH MAINT - DPW	363.91
CARQUEST AUTO PARTS	418868	VEH MAINT - FIRE/EMS	25.52
CARQUEST AUTO PARTS	418943	VEH MAINT - DPW	2.94
CARQUEST AUTO PARTS	418988	MAINT - PUBLIC WORKS	2.22
CARQUEST AUTO PARTS	419028	VEH MAINT - EMS	9.35
CARQUEST AUTO PARTS	419182	VEH MAINT - DPW	8.87
CARQUEST AUTO PARTS	419277	VEH MAINT #20	26.52
CARQUEST AUTO PARTS	419399	VEH MAINT - DPW	21.85
CARQUEST AUTO PARTS	419509	VEH MAINT - DPW	5.71
CARQUEST AUTO PARTS	419585	VEH MAINT - DPW	5.40
CARQUEST AUTO PARTS	419664	VEH MAINT - EMS	4.55
CARQUEST AUTO PARTS	419809	VEH MAINT #49	88.35
CARQUEST AUTO PARTS	419816	VEH MAINT - DPW	7.73
CARQUEST AUTO PARTS	420254	VEH MAINT - DPW	136.62
CARQUEST AUTO PARTS	420368	VEH MAINT - DPW	12.74
CARQUEST AUTO PARTS	420469	VEH MAINT #89	23.21
CARQUEST AUTO PARTS	420616	VEH MAINT - EMS	15.90
CARQUEST AUTO PARTS	420662	VEH MAINT #20	11.83
CARQUEST AUTO PARTS	420702	VEH MAINT - DPW	437.71
CHARTER COMMUNICATIONS	0591 11/20	FAX LINE - CITY HALL	79.98
CHARTER COMMUNICATIONS	7316 11/20	FAX LINE - PUBLIC WORKS	89.98
CHEMTRADE CHEMICALS US LLC	92988228	ALUMINUM SULFATE - WATER	4,746.47
CORE TECHNOLOGY CORPORATION	MN3001607	LEIN SUPPORT LICENSE	11,025.00
DE LAGE LANDEN FINANCIAL SERVICES	70075520	COPIER LEASE 12/20 - DDA	56.55

INVOICE REGISTER

EXP CHECK RUN DATES 11/17/2020 - 11/17/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
DEAN ARBOUR FORD LINCOLN MERCURY	30887	VEH MAINT - EMS	49.38
DEAN ARBOUR FORD LINCOLN MERCURY	30903	VEH MAINT - EMS	99.14
DEAN ARBOUR FORD LINCOLN MERCURY	30913	VEH MAINT - DPW	27.22
DECLAN HIGGINS	102620	WORK APPAREL ALLOW - PW	87.97
DONS TRACTOR & EQUIPMENT SALES	58065	VEH MAINT - DPW	975.00
DTE ENERGY	6875	MAINT - WATER	688.16
DTE ENERGY	111720	GAS	42.47
EAGLE SUPPLY CO	116657	SUPPLIES - CITY HALL	94.00
ELMER'S CRANE AND DOZER INC	20 VALVES 2020-02	2020 VALVE REPLACEMENT PROJ	18,270.00
EMERY ENTERPRISES	28673	SUPPLIES - BLDG	11.98
EMERY ENTERPRISES	28676	SUPPLIES - BLDG	46.62
EMERY ENTERPRISES	28678	SUPPLIES - PUBLIC WORKS	28.00
ETNA SUPPLY	S103722569.001	HYDRANT VALVE TOP - STORES	2,130.00
ETNA SUPPLY	S103722569.001A	HYDRANT VALVE BOTTOM - STORES	1,050.00
ETNA SUPPLY	S103722569.001B	VALVE NUTS - STORES	1,400.00
ETNA SUPPLY	S103722569.001C	HYDRANT NUTS - STORES	540.00
ETNA SUPPLY	S103722569.001D	VALVE RUBBER - STORES	860.00
EVERETT GOODRICH TRUCKING	31497	MAINT - WATER	975.00
FASTENAL COMPANY	MIALP179054	SUPPLIES - FIRE/EMS	17.18
FASTENAL COMPANY	MIALP179108	VEH MAINT - DPW	13.36
FASTENAL COMPANY	MIALP179149	VEH MAINT - DPW	97.57
FASTENAL COMPANY	MIALP179069	VEH MAINT - DPW	17.99
FEDERAL EXPRESS	41202	MAINT - STARLITE	90.00
FRANCIS ROSINSKI	103020	ELECTRICAL INSP SVCS 10/20	9,470.00
FRANKS KEY & LOCK SHOP INC	41212	SUPPLIES - FIRE/EMS	44.40
FRANKS KEY & LOCK SHOP INC	41233	SUPPLIES - PUBLIC WORKS	12.00
FREESE HYDRAULICS & EQUIP REPAIR	38040	VEH MAINT - DPW	501.40
FRONTIER	4175 11/20	TELEPHONE - FIRE/EMS	40.64
FRONTIER	5445 11/20	TELEPHONE - FIRE/EMS	75.63
FRONTIER	7204 11/20	ELEVATOR TELEPHONE - CITY HALL	57.68
FRONTIER	7430 11/20	ELEVATOR TELEPHONE - PUBLIC SAFETY	57.68
FRONTIER	9535 11/20	ALARM PHONE LINES - SEWER	594.54
GARANTS OFFICE SUPPLIES & PRINTING	70381	SUPPLIES - CITY HALL	1,728.00
GARANTS OFFICE SUPPLIES & PRINTING	70404	SUPPLIES - PUBLIC WORKS	112.00
GREENWAY	103120	DUMPSTER CHARGES 10/20	1,816.50
HALLS SERV-ALL	103120	RENTAL FEE - PARKS	1,622.50
HUNT BROTHERS CONCRETE	CPM 2020-02	CONCRETE JOINT REPR - ELEVENTH AVE	22,752.90
HUNT TREASURER	102720	FY 2021 CONTRIBUTION - POLICE	4,000.00
INK AND TONER ALTERNATIVE	20-3403	SUPPLIES - IT	179.96
INTL ASSN OF FIRE CHIEFS	67875	2021 MEMBERSHIP DUES	265.00
KENDALL ELECTRIC INC	S109669229.001	MAINT - PUBLIC WORKS	104.08
KENDALL ELECTRIC INC	S109677254.001	MAINT - LIGHTS	40.87
L & S TRANSIT MIX CO	60438	SUPPLIES - CEMETERY	38.56
LEFAVE PHARMACY INC	102720	SUPPLIES - EMS DISP	121.25
LINCOLN OUTDOOR CENTER INC	32715	VEH MAINT - DPW	143.30
LINCOLN OUTDOOR CENTER INC	32535	VEH MAINT - DPW	14.50
LINNESSA MELLBERG	111120	REIMB EYEGLASS DAMAGE - POLICE	23.96
MACARTHUR CONSTRUCTION INC	L/O 2020-03	SEWER/WATER MAINS - LAFOREST/OLIVER	19,718.40
MARIE FIELDER	103120	CULLIGAN PLAZA RENT REFUND	50.00
MASTERS & LALONDE SHOES	103120	UNIFORMS - POL/FIRE/EMS	567.75
MBANK ALPENA MAIN	1803 11/20	LAND PURCHASE - DDA	1,328.59
MICHIGAN CREDIT SERVICES	19827	SUBSCRIPTION - MANAGER	300.00
MICHIGAN PIPE & VALVE	T009564	MAIN VALVES - WATER	99.00
MICHIGAN PIPE & VALVE	T010050	WATER MAINS - LAFOREST	405.00
MICHIGAN PIPE & VALVE	T010575	MAIN VALVES - WATER	9,942.00
MICHIGAN PIPE & VALVE	T010878	MAIN VALVES - WATER	1,925.00
MICHIGAN STATE POLICE	551-568427	SOR REGISTRATION - POLICE	30.00
MID MICHIGAN HEALTH	700000774 10/20	EMPLOYEE PHYS - GEN/PW	414.00
MILLER OFFICE MACHINES	AR12935	COPIER MAINT 11/20 - CH/PSF	547.22
MILLER OFFICE MACHINES	AR12975	SUPPLIES - DDA	62.62
MML WORKERS COMP FUND	10292205	WORKERS COMP - QTR PAYMENT	25,579.00
MUNICIPAL CODE CORPORATION	00351101	YEARLY ORDINANCE INTERNET FEE	550.00
NORTHERN CLEANING & MAINTENANCE	110120	MAINT - DDA	80.00
NORTHERN TOOL SALES & RENTALS	72418	VEH MAINT - DPW	6.49
NORTHERN TOOL SALES & RENTALS	72535	SUPPLIES - FIRE/EMS	31.92
NYE UNIFORM COMPANY	753769	UNIFORMS - POLICE	565.50
NYE UNIFORM COMPANY	755444	UNIFORMS - POLICE	67.50
NYE UNIFORM COMPANY	746418	UNIFORMS - POLICE	187.50
OFFICE DEPOT	16402345	SUPPLIES - CITY HALL/CLERK/TREAS	627.29
PADDI LACROSS	110520	FSA MEDICAL REIMB 07-09/20	91.24
PC NATION	W15501450101	SUPPLIES - IT	2,628.15
PITNEY BOWES INC	1016693095	SUPPLIES - CITY HALL	282.60

INVOICE REGISTER

EXP CHECK RUN DATES 11/17/2020 - 11/17/2020

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
PRESQUE ISLE ELECTRIC & GAS CO	81166373 1020	ELECTRIC - AIR BASE	27.65
RAPID RESULTS	11373	DRUG SCREENS - CEM/PW/PKS	150.00
RAPID RESULTS	11382	DRUG SCREEN - PUBLIC WORKS	30.00
SAW SUPPLY	770754	MAINT - FIRE/EMS/PW	477.00
STANDARD ELECTRIC CO	4030014-00	MAINT - LIGHTS	33.33
STANDARD ELECTRIC CO	4030165-00	MAINT - LIGHTS	74.83
STANDARD ELECTRIC CO	4030184-00	MAINT - LIGHTS	1.31
STANDARD ELECTRIC CO	4030890-00	MAINT - LIGHTS	216.27
STRALEY LAMP & KRAENZLEIN PC	32430	MONTHLY FEE 09/20	3,225.00
SUEZ WATER ENVIRONMENTAL SERVICES	202041123	CONT OPERATIONS 10/20	127,550.44
SUEZ WATER ENVIRONMENTAL SERVICES	202041181	CONT OPERATIONS 10/20	42,831.70
SUPERIOR IMAGE CLEANING	110320	CITY CUSTODIAL SERVICES	3,178.08
TENURGY LLC	ALP-110	UTILITY RATE SAVINGS 10/20	1,148.83
THE ALPENA NEWS	DC1107 10/20	PUBLISHING/ADVERTISING	845.89
THE ALPENA NEWS	DD8974 10/20	PUBLISHING/ADV - DDA	62.50
THOMPSONS LINEN SERVICE	70483 10/20	RUGS/UNIFORMS/SUPP-CH/CEM/PSF/PW/PK:	784.96
THUNDER BAY ELECTRIC INC	229278	TRAFF SIGNAL MAINT - MAJ ST	35.78
THUNDER BAY ELECTRIC INC	229279	MAINT - LIGHTS	35.77
THUNDER BAY ELECTRIC INC	229318	MAINT - LIGHTS	5,039.83
THUNDER BAY ELECTRIC INC	229319	MAINT - CITY HALL	83.63
TRACTOR SUPPLY CREDIT PLAN	200895300	SUPPLIES - PARKS	35.88
TRUE NORTH RADIO NETWORK	20100321	ADVERTISING - DDA	300.00
VISA/ELAN FINANCIAL SERVICES	1790 11/20	WEBINAR/MBR DUES - POLICE	249.00
VISA/ELAN FINANCIAL SERVICES	3610 11/20	SUPP/PROMO/UTIL - DDA	579.65
VISA/ELAN FINANCIAL SERVICES	4503 11/20	SUPPLIES - IT	121.81
VISA/ELAN FINANCIAL SERVICES	5087 11/20	SUPP/DUES/LOG-IN/HNDBK - MGR/PW	990.06
VISA/ELAN FINANCIAL SERVICES	6134 11/20	LICENSE/MONITORING/SUPP - ENG/IT/PW	214.60
VISA/ELAN FINANCIAL SERVICES	7661 11/20	MBR DUES/FOOD/SERVICE - C/T	329.70
WEINKAUF PLUMBING & HEATING INC	10596	MAINT - STARLITE	298.50
WEX BANK	68494151	GAS/FUEL-POL/FIRE/EMS/EQ/SUEZ	1,476.51
WITMER PUBLIC SAFETY GROUP	E2006398	UNIFORMS - FIRE/EMS	149.09
WITMER PUBLIC SAFETY GROUP	E2006398.001	UNIFORMS - FIRE/EMS	120.00
Total:			425,574.58

11/16/2020


	NAME	BOARD	TERM	New Ex. Date	APPT AUTH
Reappoint	Elwood Anderson	Zoning Board of Appeals	3	11/1/2023	City Council
Reappoint	Cary Keller	Zoning Board of Appeals	3	11/1/2023	City Council
Reappoint	Mike Lamble	Zoning Board of Appeals	3	11/1/2023	City Council
Reappoint	Alan Guest	Zoning Board of Appeals	3	11/1/2023	City Council
Reappoint	Dennis Bray	Zoning Board of Appeals	3	11/1/2023	City Council
Reappoint	Mike Mahler	Downtown Development Authority	4	11/1/2024	Mayor
Appoint	Jessica Luther	Historic District Commission	3	11/1/2023	Mayor
Appoint	Claire Kostelic	Planning Commission	3	11/1/2023	City Council
Appoint	Christie Werda	Planning Commission	3	11/1/2023	City Council
Appoint	Jesse Pattison	Recreational Advisory Board	3	11/1/2023	City Council
Appoint	Tanner Kostelic	Harbor Advisory Committee	3	11/1/2023	City Council

Memorandum

Date: November 11, 2020

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, IT Coordinator 

Subject: Desktop Purchase

On Tuesday, October 27, 2020, the City received and opened bids for laptop and desktop computers, and monitors. Bids were advertised on the City website and emailed to 9 (nine) vendors with 9 (nine) bids received. The specifications requested pricing for (14) fourteen laptops, (12) twelve desktops and (20) twenty monitors. These units will replace systems that range from four to five years old. This replacement will put most of the secondary and multi-user PC's on the same replacement cycle.

The specifications further explained that the City may elect to purchase different items from different vendors in the best interest of the City. The bid tab attached outline the different bidders who bid the lowest for each of the line items.

While Wyant Computer Services was low on the desktops, The Horus Group was low on the laptops, and Dell Technologies was low on the monitors. 1010 Technology, the only local bidder, was not within the percentage for the local bidders preference. The prices and quantities for both the laptops and monitors are under the threshold for a contract, and will be purchased using the purchase order process.

(12) Twelve desktops were originally bid, but during the process, we discovered an additional (5) five that needed replacement. With a total of (17) seventeen desktops needed, the total cost for this project is \$12,144.46. \$12,000 was carried over from the previous budget year to complete this project. The IT Supplies line item can supplement the remaining \$144.46 to complete this purchase.

Wyant is a computer services and technology supplier out of Acme, MI near Traverse City. I've had discussions with them before and they were able to submit a bid this time. They are an authorized Dell supplier and will work with Dell to ship the order directly to us.

In consideration of the above, it is my recommendation, as IT Coordinator, to award the desktop portion of the bid to Wyant Computer Services, in the amount of \$12,144.46.

Attachments

Local and Low

	Qty
Desktops	17
Monitor (P2219H)	10
Monitor (P2418HZm)	10
Laptops	14
Add'l RAM	14
Total Laptop with RAM	14

1010 Technology (local)			Wyant Computer		Dell Technologies		The Horus Group	
Unit	Total	% over Low	Unit	Total	Unit	Total	Unit	Total
\$898.25	\$15,270.25	20%	\$714.38	\$12,144.46	\$744.75	\$12,660.75	\$778.91	\$13,241.47
\$152.79	\$1,527.90	21%	\$189.41	\$1,894.10	\$120.74	\$1,207.40	\$136.18	\$1,361.80
\$240.10	\$2,401.00	21%	\$305.60	\$3,056.00	\$189.74	\$1,897.40	\$219.33	\$2,193.30
\$850.85	\$11,911.90	25%	\$973.81	\$13,633.34	\$667.00	\$9,338.00	\$640.79	\$8,971.06
\$197.46	\$2,764.44		\$88.20	\$1,234.80	\$103.39	\$1,447.46	\$66.82	\$935.48
\$1,048.31	\$14,676.34	32%	\$1,062.01	\$14,868.14	\$770.39	\$10,785.46	\$707.61	\$9,906.54

Remainder

	Qty
Desktops	17
Monitor (P2219H)	10
Monitor (P2418HZm)	10
Laptops	14
Add'l RAM	14
Total Laptop with RAM	14

Abadata		Applied Imaging		CDWG		Howard Technology		Hypertec Direct	
Unit	Total	Unit	Total	Unit	Total	Unit	Total	Unit	Total
\$961.00	\$16,337.00	\$910.21	\$15,473.57	\$934.35	\$15,883.95	\$1,017.00	\$17,289.00	\$827.22	\$14,062.74
\$178.00	\$1,780.00	\$172.64	\$1,726.40	\$161.79	\$1,617.90	\$151.00	\$1,510.00	\$150.73	\$1,507.30
\$265.00	\$2,650.00	NA	NA	\$261.57	\$2,615.70	\$240.00	\$2,400.00	\$244.05	\$2,440.50
\$928.00	\$12,992.00	\$951.56	\$13,321.84	\$795.05	\$11,130.70	\$1,110.00	\$15,540.00	\$777.05	\$10,878.70
\$138.00	\$1,932.00	\$74.89	\$1,048.46	\$77.57	\$1,085.98	NA	NA	\$54.13	\$757.82
\$1,066.00	\$14,924.00	\$1,026.45	\$14,370.30	\$872.62	\$12,216.68	\$1,110.00	\$15,540.00	\$831.18	\$11,636.52

Bids Due: October 27, 2020
Time: 2:00 p.m.

BID LIST
DESKTOP AND MONITOR PURCHASE

1. Connection (GovConnection)
Alma Hinojosa
alma.hinojosa@connection.com
2. Presidio Networked Solutions
Katie Murray
kmurray@presidio.com
3. PCMG
Lynda Hollingsworth
Lynda.Hollingsworth@pcmg.com
4. 1010 Technology Center
Mavis DesRocher
mdesrocher@1010tc.com
5. Southern Computer Warehouse
Travis Dilg
travis.dilg@scw.com
6. shi
Christopher Szamreta
Christopher_Szamreta@SHI.com
7. CDW-G
Kristin Meyer
krismey@cdwg.com
8. PC Nation
George Panagopoulos
george.p@pcnation.com
9. Wyant Computer Services
David J. Keil
david@gowyant.com

Memorandum

Date: November 16, 2020

To: Mayor Matthew J. Waligora
Alpena City Council Members

From: Kathy Himes, Human Resources Director

RE: Extend 20-Mile Radius for Non-Emergency Personnel

On December 22, 1999, the State of Michigan's Legislature passed Act No. 212, which allows public employers to set a specified distance, from the nearest boundary, in which employees must live. This Act was effective March 10, 2000, and "allowed a set distance of 20 miles or greater than 20 miles." Shortly after this Act passed, the City of Alpena set a 20-mile radius, from the nearest city limits as their boundary.

In the last several months, the City has received inquiries regarding employment from individuals looking to live just over the 20-mile line. As a matter of fact, the City currently has a candidate for the Building Inspector's position that we would like to employ beginning December 1, 2020. These requests prompted several conversations within the administrative employee group, and then Council, to determine if the 20 miles should be extended. After much research, and an extended conversation with City Attorney Pfeifer, it was determined that the line could be extended by Council approval. However, it was also agreed upon that the extension should be reasonable, as even non-emergency personnel need to respond to emergencies in a timely manner.

Most recently, the City interviewed for the Building Inspector's position. More than one of the candidates live outside the 20-mile radius requirement. One candidate has all the qualities our Planning, Development, and Zoning Department is looking for. This candidate lives 23 miles from the Bagley Street and M32 intersection. The City would like him to start his employment on December 1, 2020. Unfortunately, for several reasons, he is unable to move closer to the City at this time.

On an additional related note, and as requested by a member of Council, the following will give you an idea of how far our neighboring towns are from our City limits. Hillman is 22 miles from the City limits, Rogers City is 26 miles, Lincoln is 24 miles, and Harrisville is 27 miles.

Giving the above information, and the current candidate, I respectfully request that Council approves moving the 20-mile radius to a 25-mile radius for all non-emergency personnel, which includes non-emergency administrative personnel and members of the clerical staff.