

# ALPENA CITY COUNCIL MEETING

November 21, 2016 - 7:00 p.m.

## AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Regular Session of November 7, 2016; and Closed Session of November 7, 2016.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
  - A. Bills to be Allowed, in the Amount of \$1,221,928.18.
7. Presentations.
8. Announcements.
  - A. Winter Tax Bills Online in Real Time.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
  - A. City Attorney Request for Additional Compensation.
12. Communications and Petitions.
  - A. Proposal for Ice Rink at Thompson Park.
  - B. Proposal to Change Council Meetings from Monday to Tuesday Evenings.
13. Unfinished Business.
14. New Business.
  - A. Renewal of Contract for Stump Grinding.
  - B. Renewal of Contract for Portable Toilet Rental & Service.
  - C. Renewal of Contract for Rugs for City Facilities.
15. Adjourn to Closed Session to Discuss Pending Litigation.
16. Possible Adjournment to Open Session on Current Pending Litigation.

Greg E. Sundin  
City Manager

## **COUNCIL PROCEEDINGS**

**November 7, 2016**

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nielsen, Nowak, Sexton, and Johnson.

Absent: None.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **MINUTES**

The minutes of the regular session of October 17, 2016, were approved as printed.

### **CONSENT AGENDA**

Moved by Councilmember Sexton, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$472,924.15 be Allowed and the Mayor and City Clerk Authorized to Sign Warrants in Payment of Same.
2. Two Mayoral Reappointments to the Downtown Development Authority for Four-Year Terms Expiring November 17, 2020, (Chad Esch and Mike Mahler).

### **LETTER OF SUPPORT FOR RIVER CENTER GRANT APPLICATION**

Moved by Councilmember Nowak, seconded by Councilmember Sexton, that the City of Alpena provide a letter of support for the River Center Board United States Department of Agriculture (USDA) funding application for architectural services.

Carried by unanimous vote.

### **WATER PLANT POWER SUPPLY BREAKERS**

The following sealed bids were received November 1, 2016, for Water Plant Power Supply Breakers.

Werth Electric, Inc.	\$93,250
Thunder Bay Electric	\$97,900
J. Ranck Electric, Inc.	\$98,760

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the bid by Werth Electric, Inc. for Water Plant Power Supply Breakers in the amount of

\$93,250 be accepted.

Carried by unanimous vote.

**CITY HALL HEATING, VENTILATION, AIR  
CONDITIONING (HVAC) DESIGN SERVICES**

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to approve execution of a contract with Aaron Wosek of Spicer Group, for design assistance services for the Heating, Ventilation, Air Conditioning (HVAC) upgrades at City Hall at a cost of \$12,000.

Carried by unanimous vote.

**CLOSED SESSION**

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the Municipal Council adjourn to a closed session at 7:18 p.m. to discuss pending litigation.

Carried by unanimous vote.

**RECESS**

The Municipal Council recessed at 7:18 p.m.

**RECONVENE – CLOSED SESSION**

The Municipal Council reconvened in closed session at 7:25 p.m.

**RECONVENE – OPEN SESSION**

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council reconvened in open session at 8:05 p.m.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council adjourned at 8:05 p.m.

MATTHEW J. WALIGORA  
MAYOR

ATTEST:

Karen Hebert  
City Clerk

# INVOICE REGISTER

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EXP CHECK RUN DATES 11/22/2016 - 11/22/2016

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6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
88TH DISTRICT COURT	111616	SMALL CLAIMS FILING FEE	41.42
ADMIRAL PETROLEUM COMPANY	250654	GAS/FUEL - DPW	2,321.94
AIRGAS USA LLC	9940005894	VEH MAINT - DPW	66.00
AIRGAS USA LLC	9940020424	SUPPLIES - AMB DISP	18.00
AIRGAS USA LLC	9057118966	SUPPLIES - AMB DISP	47.67
AIRGAS USA LLC	9057304012	SUPPLIES - AMB DISP	67.26
AJ'S BERRY FARM	111616	MAINT - DDA	30.00
ALPENA COUNTY REG OF DEEDS	111416	RECORDING FEE - RENTAL REHAB	93.00
ALPENA COUNTY TREASURER	111416	IT CONTRACTED SVCS 11/16	7,500.00
ALPENA DIESEL SERVICE	13873	VEH MAINT - TOWER 1	1,039.43
ALPENA DIESEL SERVICE	14030	VEH MAINT #42	113.85
ALPENA DIESEL SERVICE	51442	VEH MAINT - DPW	74.97
ALPENA DIESEL SERVICE	50588	VEH MAINT #43	9.10
ALPENA GLASS CO INC	386938	VEH MAINT - POLICE	20.00
ALPENA GLASS CO INC	386964	VEH MAINT - POLICE	410.29
ALPENA NEWS PUBLISHING CO	DA1481 10/16	PUBLISHING/ADV - FIRE/AMB	123.00
ALPENA NEWS PUBLISHING CO	DC1107 10/16	PUBLISHING/ADVERTISING	722.05
ALPENA NEWS PUBLISHING CO	DD8974 10/16	PUBLISHING/ADV - DDA	110.00
ALPENA POWER COMPANY	112216	ELECTRIC	31,004.37
ALPENA RADIOLOGY PC	A804114701	EMPLOYEE PHYS - POLICE	27.00
ALPENA SUPPLY CO	2265713	SUPPLIES - PARKS	59.88
ALPENA SUPPLY CO	2266771	CHEMICALS - SEWAGE	584.92
ALPENA SUPPLY CO	2266774	VEH MAINT - DPW	78.24
ALPENA SUPPLY CO	2266915	VEH MAINT - DPW	69.81
ALPENA SUPPLY CO	2269738	MAINT - PUBLIC SAFETY BLDG	244.65
ALPENA SUPPLY CO	2269829	SUPPLIES - BOAT HARBOR	18.90
ANDREW WILLIAMS	111416	TRAVEL EXPENSE - AMB	48.29
APPLIED INDUSTRIAL TECH-MI LTD	7008564258	VEH MAINT - DPW	76.76
APPLIED INDUSTRIAL TECH-MI LTD	7008582395	VEH MAINT - DPW	70.69
APPLIED INDUSTRIAL TECH-MI LTD	7008617476	VEH MAINT - DPW	70.69
APPLIED INDUSTRIAL TECH-MI LTD	7009032937	VEH MAINT - DPW	386.50
APPLIED INDUSTRIAL TECH-MI LTD	7009032938	VEH MAINT - DPW	188.56
APPLIED INDUSTRIAL TECH-MI LTD	7009051584	VEH MAINT - DPW	1,534.70
ARROW INTERNATIONAL INC	94328965	SUPPLIES - AMB	1,995.00
ARROW UNIFORM	1553743	SUPP/MAINT - CH/PSF/PW/EQUIP	690.00
BALL TIRE & GAS INC	125817	VEH MAINT - AMB	40.00
BALL TIRE & GAS INC	126311	VEH MAINT - AMB	11.94
BALL TIRE & GAS INC	126553	VEH MAINT - DPW	76.38
BALL TIRE & GAS INC	126899	VEH MAINT - POLICE	605.20
BALL TIRE & GAS INC	126898	VEH MAINT - POLICE	722.28
BANDIT INDUSTRIES INC	605585	VEH MAINT - DPW	1,049.94
BIG RED CONSTRUCTION	111116	RENTAL REHAB PROGRAM	450.00
BP	48865678	GAS/FUEL - FIRE/AMB/EQ/MICU	3,714.68
BS&A	109041	INTERNET SVC/SUPPORT FEE - C/T/BLDG/AS	4,141.00
CARQUEST AUTO PARTS	305765	VEH MAINT - DPW	7.52
CARQUEST AUTO PARTS	305898	VEH MAINT #26	22.71
CARQUEST AUTO PARTS	306052	VEH MAINT #38/#39	176.18
CARQUEST AUTO PARTS	306079	VEH MAINT - DPW	38.47
CARQUEST AUTO PARTS	306116	VEH MAINT - POLICE	28.21
CARQUEST AUTO PARTS	306611	VEH MAINT #39	20.69
CARQUEST AUTO PARTS	306646	VEH MAINT - DPW	29.13
CARQUEST AUTO PARTS	306766	MAINT - BOAT HARBOR	3.61
CARQUEST AUTO PARTS	306943	VEH MAINT #26	26.20
CARQUEST AUTO PARTS	306978	VEH MAINT - POLICE	6.82
CARQUEST AUTO PARTS	307091	VEH MAINT - AMB	81.64
CARQUEST AUTO PARTS	307169	VEH MAINT - DPW	30.91
CARQUEST AUTO PARTS	307170	VEH MAINT - AMB	2.84
CARQUEST AUTO PARTS	307339	VEH MAINT - DPW	9.92
CARQUEST AUTO PARTS	307352	VEH MAINT - AMB	3.00
CARQUEST AUTO PARTS	307470	VEH MAINT - POLICE	10.55
CHEBOYGAN CEMENT PRODUCTS INC	47321	STORES - WATER STOP	840.00
CITY OF ALPENA	1271-001 1016	SEW/WATER - MICH-E-KE-WIS	510.01
CITY OF ALPENA	4397-001 1016	SEW/WATER - CEMETERY	79.16
CITY OF ALPENA	4398-001 1016	SEW/WATER - CEMETERY	68.31
CITY OF ALPENA	4528-001 1016	SEW/WATER - PUBLIC SAFETY	4,444.76
CITY OF ALPENA	4709-001 1016	SEW/WATER - CEMETERY IRR	1,647.56
CITY OF ALPENA	6656-001 1016	SEW/WATER - PSF ANNEX	35.76
CITY OF ALPENA	8110-001 1016	SEW/WATER - STARLITE PROM	576.26
CITY OF ALPENA	8111-001 1016	SEW/WATER - STARLITE PROM	972.91
CITY OF ALPENA RETIREMENT SYS	101416	ANNUAL CITY CONTRIBUTION	722,318.00
CLIFF ANSCHUETZ CHEVROLET	CVW215706	VEH MAINT - ECHO 7	60.07
DANIEL HIBNER	110716	TRAVEL EXPENSE - AMB	12.05

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
DE LAGE LANDEN FINANCIAL SERVICES	52102184	COPIER LEASE 10/16	60.55
DEAN ARBOUR FORD LINCOLN MERCURY	20869	VEH MAINT - AMB	10.38
DEAN ARBOUR FORD LINCOLN MERCURY	20967	VEH MAINT - AMB	60.85
DIGITAL-ALLY	1089982	IN-CAR VIDEO SYSTEM - POLICE	3,995.00
DOUGLAS KEOGH	110716	TRAVEL EXPENSE - AMB	20.25
DOUGLAS KRUEGER	110316	TRAVEL EXPENSE - AMB	78.56
DR CRAIG PILICHOWSKI	111616	FACADE IMPROVEMENT - DDA	5,000.00
DTE ENERGY	112216	GAS	4,251.25
DTE ENERGY	110916	GAS - DDA	63.98
ETNA SUPPLY CO	S102003969.002	VEH MAINT - DPW	540.00
ETNA SUPPLY CO	S102009801.001	MAINT - MAJ ST	980.87
EVERETT GOODRICH TRUCKING & ASPHALT	2016 RESURF-01	2016 RESURFACING	15,378.48
EVERETT GOODRICH TRUCKING & ASPHALT	2016-05	HMA PATCHING 2016	14,112.00
FIRST FEDERAL OF NORTHERN MICHIGAN	1803 11/16	LAND PURCHASE - DDA	1,328.59
FRANKS KEY & LOCK SHOP INC	23122	BLDG MAINT - POLICE	246.95
FRANKS KEY & LOCK SHOP INC	23208	SUPPLIES - PARKS	45.00
FRONTIER	4175 11/16	TELEPHONE - FIRE/AMB	37.36
FRONTIER	5445 11/16	TELEPHONE - FIRE/AMB	70.90
FRONTIER	2793 11/16	TELEPHONE - POL/FIRE/AMB	98.83
GEORGIES TOWING & WRECKER SVC	17467	IMPOUND TOWING - POLICE	150.00
GOVT FINANCE OFFICERS ASSN	111416	FIN REPORTING PROGRAM FEE	435.00
GREENWAY FUELS LLC	103116	RECYCLING 10/16	60.00
GREENWAY/L & N DISPOSAL	103116	DUMPSTER CHARGES 10/16	973.75
HALLS SERV-ALL	P102516	RENTAL FEE - PARKS	98.80
HALLS SERV-ALL	PJH102516	RENTAL FEE - ISLAND PARK	77.62
HALLS SERV-ALL	P102616	RENTAL FEE - PARKS	122.15
HALLS SERV-ALL	PJH102616	RENTAL FEE - ISLAND PARK	57.35
HALLS SERV-ALL	P110316	RENTAL FEE - POST OFFICE	74.80
HANSEN SALES & SERVICE	24262	VEH MAINT #42	380.82
HANSEN SALES & SERVICE	24309	VEH MAINT #42	73.66
HEIGHTS MACHINERY	18478	CARBIDE BLADES - EQUIP	7,997.64
IAAO	17-00011434	2017 MEMBERSHIP DUES	175.00
INK AND TONER ALTERNATIVE	16-51158	SUPPLIES - IT	179.98
INTERSTATE BATTERY SYSTEM INC	233697172	VEH MAINT #41	223.90
INTERSTATE BATTERY SYSTEM INC	728179	VEH MAINT - AMB	121.95
INTL ASSN OF FIRE CHIEFS	72872 17-18	2017-18 MEMBERSHIP DUES - BF	259.00
JASON ROUSE	110916	TRAVEL EXPENSE - AMB	130.20
JEREMIAH MISIAK	102616	TRAVEL EXPENSE - AMB	15.24
KENDALL ELECTRIC INC	S105206964.001	MAINT - LIGHTS	34.14
KENDALL ELECTRIC INC	S105230991.001	MAINT - LIGHTS	54.81
KUSTOM SIGNALS INC	534304	SUPPLIES - POLICE	158.90
L & S TRANSIT MIX CO	54559	MAINT - CEMETERY	47.80
LEILAN BRUNING	091916	TRAVEL ADVANCE - CLERK/TREAS	50.00
MARK MOUSSEAU	111016	PARKING ATTENDANT SVCS - DDA	418.00
MERIDIAN CONTRACTING SERVICES LLC	1618	PLANT CEILING REPAIR - WATER	4,399.00
MICHAEL C MISCHLEY	100316	WORK APPAREL ALLOW - PARKS	58.65
MICHAEL C MISCHLEY	111416	WORK APPAREL ALLOW - PARKS	26.49
MICHIGAN CAT	PD6696260	VEH MAINT - DPW	1.55
MICHIGAN CAT	ES6914677	CATERPILLAR WHEEL LOADER	152,374.00
MICHIGAN ELECTION RESOURCES	36890	ELECTION SUPP - CLERK/TREAS	99.77
MICHIGAN STATE POLICE	551-476956	SOR REGISTRATION - POLICE	30.00
MID MICHIGAN HEALTH	110516	TR ASSIST/SUPP - AMB/AMB DISP	800.00
MID MICHIGAN HEALTH	M000442414	BLOOD DRAW - POLICE	40.00
MID MICHIGAN HEALTH	M001031995	BLOOD DRAW - POLICE	40.00
MID MICHIGAN HEALTH	M000586847	BLOOD DRAW - POLICE	40.00
MID MICHIGAN HEALTH	M000405564	BLOOD DRAW - POLICE	40.00
MID MICHIGAN HEALTH	M000427343	BLOOD DRAW - POLICE	40.00
MIND CAPTURE GROUP	3456	CUSTOMER SERVICE SESSION - DDA	1,500.00
MIND CAPTURE GROUP	3456A	CUSTOMER SERVICE SESSION - DDA	500.00
MUNICIPAL CODE CORPORATION	278258	YEARLY ORDINANCE INTERNET FEE	550.00
NEMROC INC	22378	MAINT - PARKS	200.00
NETWORKFLEET INC	524914	GPS TRACKING SYSTEM - AMB	73.85
NORTHERN CLEANING & MAINTENANCE	1821	MAINT - DDA	40.00
OFFICE DEPOT	870883387001	SUPPLIES - FIRE	14.54
OFFICE DEPOT	873143670001	SUPPLIES - PUBLIC SAFETY	27.18
OFFICE DEPOT	874462071001	SUPPLIES - PUBLIC SAFETY	46.02
OFFICE DEPOT	873563297001	SUPPLIES - ELECTION	118.60
OFFICE DEPOT	873667795001	SUPPLIES - IT	131.94
OFFICE DEPOT	873790611001	SUPPLIES - ENGINEER	54.56
PARK PLACE HOTEL	273697	LODGING - CLERK/TREAS	104.95
PLANNING & ZONING CENTER INC	110916	SUBSCRIPTION - ATTY/MGR	273.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0916	ELECTRIC - AIR BASE	(25.20)

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
PRESQUE ISLE ELECTRIC & GAS CO	81166373 1016	ELECTRIC - AIR BASE	54.48
RHOMAR INDUSTRIES INC	87173	VEH MAINT - DPW	683.38
SHELL	79036133611	UNLEADED GAS/FUEL-POL/F/A/GEN/MICU	1,295.09
SOS TECHNOLOGIES	118139	SUPPLIES - AMB	350.70
STANDARD ELECTRIC CO	448416-00	SUPPLIES - FIRE	56.60
STANDARD ELECTRIC CO	448423-01	SUPPLIES - FIRE	28.30
STANDARD ELECTRIC CO	449708-00	SUPPLIES - CH/CODE ENF	21.28
STATE OF MICHIGAN	R-3041 11/16	CERT RENEWAL - ASSESSOR	175.00
SUEZ WATER INC	201628932	CONT OPERATIONS 10/16	132,886.37
SUEZ WATER INC	201629015	CONT OPERATIONS 10/16	34,755.09
SUPERIOR IMAGE CLEANING	3858	CLEANING - DDA	35.00
SUPERIOR IMAGE CLEANING	110116	CLEAN ING-CH/PSF/PW/PKS/BH	3,310.02
TEAM ELMERS	828202	STORES - SCREENED SAND	8,592.02
TEAM ELMERS	828332	STORES - SCREENED SAND	3,595.87
TED FESTERLING LLC	5901	VEH MAINT - DPW	692.88
TELNET WORLDWIDE	161108	TELEPHONE	339.13
TENDERCARE ALPENA	AP16-7558	AMBULANCE REFUND	225.60
TENDERCARE ALPENA	AP16-7555C	AMBULANCE REFUND	225.60
TERMINAL SUPPLY CO	59824-01	VEH MAINT - DPW	36.75
TETRA TECH INC	51112568	SECOND AVE BRIDGE PM CONSTR INSP	7,062.70
THATCHER COMPANY OF MONTANA INC	343632	SODIUM FLUOROSILICATE - WATER	1,090.00
THE UPS STORE 5054	101316	SHIPPING FEES	95.11
THOMPSONS LINEN SERVICE	70483 10/16	UNIFORMS-PW/CEM/PKS/EQ	346.16
THUNDER BAY ELECTRIC INC	224823	CONTRACTUAL SERVICES	1,307.90
THUNDER BAY ELECTRIC INC	224850	CHOWDER EXP/MAINT - DDA/BH	163.30
THUNDER BAY ELECTRIC INC	224851	MAINT - LIGHTS	934.95
TRACTOR SUPPLY CREDIT PLAN	100460041	SUPPLIES - FIRE/AMB	56.00
TRUE NORTH RADIO NETWORK	65418	ADVERTISING - DDA	80.00
ULINE	81704812	SUPPLIES - PUBLIC WORKS	64.05
VERIZON WIRELESS	9774539486	IPADS - GEN/AMB	720.18
VISA/ELAN FINANCIAL SERVICES	1790 11/16	SUPP/TRAVEL EXP/RM RENTAL - POLICE	309.64
VISA/ELAN FINANCIAL SERVICES	4552 11/16	SUPPLIES - GEN/POL	367.89
VISA/ELAN FINANCIAL SERVICES	6116 11/16	CONF REG/TRAVEL EXP - FIRE/AMB	435.80
VISA/ELAN FINANCIAL SERVICES	7337 11/16	TRAVEL EXPENSE - PLANNER	321.62
VISA/ELAN FINANCIAL SERVICES	8471 11/16	SUPP/BACKUP ASSIST - ENG/IT/PW	208.06
VISA/ELAN FINANCIAL SERVICES	8489 11/16	TRAVEL EXPENSE - MGR	6.78
VISA/ELAN FINANCIAL SERVICES	8703 11/16	SUPP/TR EXP/PROMO - DDA	680.32
WATZ	24670-1	ADVERTISING - DDA	64.00
WAYTEK INC	2416920	SUPPLIES - PUBLIC WORKS	74.24
WEINKAUF PLUMBING & HEATING INC	76740	GAS FURNACE - MCRAE PK	2,809.00
WEINKAUF PLUMBING & HEATING INC	77033	MAINT - STARLITE	322.50
WEINKAUF PLUMBING & HEATING INC	77034	MAINT - PARKS	148.00
YOUNG GRAHAM ELSENHEIMER &	19787	WATER RATE NEGOTIATIONS	3,720.00

**Total: 1,221,928.18**



# City of Alpena

WILLIAM A. PFEIFER • CITY ATTORNEY  
NANCY A. WARD • ASST. CITY ATTORNEY

CITY ATTORNEY'S OFFICE • 208 NORTH FIRST AVENUE • ALPENA, MICHIGAN 49707-2885

## MEMORANDUM

TO: Mayor Waligora and All Members of the Alpena City Council  
FROM: William A. Pfeifer, City Attorney *WAP*  
CC: Greg Sundin, City Manager  
Karen Hebert, Clerk Treasurer  
DATE: November 17, 2016  
SUBJECT: Attorney Fees for City of Alpena vs Township of Alpena Pending Litigation

Please accept this memo as my formal request for payment for services rendered as it relates to the ongoing water/sewer litigation between the City of Alpena and Township of Alpena. The services rendered are, in my opinion, above and beyond the normal duties assigned to me as City Attorney and based upon the complexity and uniqueness of the litigation.

As Council was previously advised, the Township's attorneys through June 30, 2016 have billed Alpena Township \$199,742.21. Jim Young, Special Council for the City, has billed a total of \$143,237.75 through June 30, 2016, which includes charges for services before calendar year 2014. The amount represented does not include any request regarding any of my office staff, including attorneys and secretarial staff, for any duties they have performed. I have removed them based upon my prior conversation I had with City Manager Sundin and his belief that the City should not be responsible for time spent by my staff on this particular matter. In addition, although I included charges for telephone calls and email correspondence with Mr. Young, I have not charged for the many phone calls and emails to and from the City Manager and City Engineer during the pendency of this lawsuit. With these exclusions, the total amount for services rendered from January 1, 2014 through June 30, 2016 is \$60,775.00 and I make request for payment in the amount of \$40,000.

If you have any questions or concerns, please do not hesitate to contact me and I look forward to discussion on this matter at the November 21, 2016 meeting.

laa

## Proposal to Alpena City Commissioners @ November 21<sup>st</sup> meeting

### **What:** Proposed Neighborhood Ice Rink at Thompson Park

**Why:** Lack of outdoor space for activity during the winter months. Cross country skiing is great but not accessible to all due to equipment and access to trails 5-10 miles out of town, Northern Lights arena is very busy ( a good thing) during the winter months with organized hockey/ skating. The location is not accessible to all and there is a cost involved for use during the limited open skate options. AND the neighborhood/ community are requesting it☺

**Rationale:** A neighborhood ice rink in a public space (at Thompson Park) would be well utilized, easily accessible... even walk-able. Many residents remember the outdoor community ice rink days in Alpena and those who haven't experienced it are intrigued. The choice to live in northern Michigan comes with the hope/reality for a sense of community during all seasons. With the increased focus on community growth in and around our downtown neighborhoods- this is a win-win. A community with gathering places for healthy activities is a more vibrant community.

### **Logistics:**

- Rink Materials are covered by the neighborhood (Schultz family is providing rink materials- including water pump to pump water out of the lake)
- Water can be provided by the Alpena Water truck at night as needed ( when / if lake freezes out to far to reach water)
- Clearing of snow will occur by neighborhood residents... community/ neighborhood shovels can be used/ stored on porch of Halleck residents directly across the street at 455 S State Street
- Lights will be provided by neighborhood residents with use of city power at Thompson park sign

Any further questions, please contact Melissa Tolan-Halleck residence 455 S state St Alpena 231-620-0963



### **Meeting Night Schedule Proposal (Mayor Waligora)**

I would like to have an open discussion on the topic of changing our council meeting night from the first and third Monday, to the first and third Tuesday of each month at 7pm. Starting January 2017.

Although Council Members and staff have a very good record of attendance, Monday may not necessarily be the best choice of evenings for our meetings.

I would like to consider the input of other people affected by our meetings, rather than just Council Members. So I invite comment from everyone who would like to do so before we take any action. The approval of the Annual Council Meeting Schedule is normally on the agenda of the first meeting in December. So there is no immediate need to take action if someone would like to table the topic.

**I've made a short list of comments that I've heard when discussing the proposal.** I think the source of comments is irrelevant for our purpose of discussion and consideration, but I can relate to most.

- I'd like to have that extra business day to research agenda items. The agenda and information packet are released on Friday, late morning or early afternoon. If I read all of the information immediately, I have Friday afternoon and Monday to address any questions to staff or others in the community prior to the meeting as it stands. These aren't the most productive days to get ahold of people with questions.

- Monday is the busiest work day, so I'd much rather have council meetings on Tuesday evening when I'm not as tired and stressed.

- The Alpena School Board meets on Mondays, so I can't attend their meetings or run for a position on the board.

- Alpena Township holds their meetings on Monday, so I don't have an opportunity to attend their meetings.

- Members of the School Board and Alpena Township cannot attend our meetings.

- I miss every other Monday Night Football with family and friends. About seven per season for "X" number of years now.

- I've had to cut long weekend trips short to make it back to town for Council Meetings.

**The only mention of meeting dates I could find in the City Charter is as follows:**

*"Section 4.6. - Regular meetings of the council.*

*Regular meetings of the Council shall be held at least twice in each calendar month commencing no earlier than 6:00 p.m. and no later than 8:00 p.m. as determined by the Council each year when it establishes its annual schedule of regular Council meetings for the following calendar year, at the usual place of holding meetings of the Council. If any time set for the holding of a regular meeting of the Council shall be a holiday, then such regular meeting shall be held at the same time and place on the next following secular day which is not a holiday.*

*(Amd. No. 5, 11-7-2000)"*

The State of Michigan recognizes Election Day as a holiday, so we should be able to shift our meeting to the Wednesday following, when it falls on the same day, in order to accommodate Karen's obligations.




# Memorandum

Date: November 14, 2016

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Stump Grinding

The Stump Grinding project was bid in 2013 and awarded to A-1 Tree Service, with the contract allowing a renewal. Steve Truman, Owner of A-1 Tree Service, has indicated his desire to renew the contract for an additional (3) years and provided the attached pricing. If awarded, the new contract will expire on December 31, 2019. In no case shall the contract be extended beyond December 31, 2019.

For price comparison, I have inserted the following table showing prices for the Stump Grinding project when the City received A-1 Tree Service's bid in 2013 comparing to the City's current bid price received.

## A-1 TREE SERVICE

2013-2014	Total Per Stump Bid Price	\$150.00
2015	Total Per Stump Bid Price	\$155.00
2016	Total Per Stump Bid Price	\$160.00

## A-1 TREE SERVICE

2017	Total Per Stump Bid Price	\$160.00
2018	Total Per Stump Bid Price	\$160.00
2019	Total Per Stump Bid Price	\$160.00

The proposed bid price of \$160.00 per stump that the City received will not increase for the duration of the (3) year renewal requested; so therefore, it is my recommendation, as City Engineer, to renew the Stump Grinding contract with A-1 Tree Service for an additional (3) years at a total of \$160.00 per stump.




# Memorandum

Date: November 14, 2016

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Portable Toilet Rental & Service

The Portable Toilet Rental & Service was bid in 2013 and awarded to Hall's Serv-All of Posen. The contract is set to expire on December 31, 2016. The contract does allow for one additional (3) year extension if prices can be agreed upon. Joseph Hall, Owner of Hall's Serv-All, has indicated his desire to renew the contract for an additional (3) years. If awarded, the new contract will expire on December 31, 2019. In no case shall the contract be extended beyond December 31, 2019.

For price comparison, I have inserted the following table showing previous prices versus the proposed renewal prices the City recently received from Hall's Serv-All.

Standard Unit		Handicap- Accessible Unit	
2014 Monthly Rate	\$70.50	2014 Monthly Rate	\$99.75
2015 Monthly Rate	\$72.62	2015 Monthly Rate	\$102.75
2016 Monthly Rate	\$74.80	2016 Monthly Rate	\$105.84
<i>During Special Events the City, upon request, may require additional cleaning and servicing of portable toilets.</i>			
	Standard Unit	Handicap Accessible Unit	
1 Additional Cleaning & Servicing Per Week	\$17.63	\$24.94	
2 Additional Cleaning & Servicing Per Week	\$35.26	\$49.88	

Standard Unit			Handicap- Accessible Unit	
2017 Monthly Rate	\$74.80		2017 Monthly Rate	\$105.84
2018 Monthly Rate	\$75.55		2018 Monthly Rate	\$106.90
2019 Monthly Rate	\$76.31		2019 Monthly Rate	\$107.97
<i>During Special Events the City, upon request, may require additional cleaning and servicing of portable toilets.</i>				
		<b>Standard Unit</b>	<b>Handicap Accessible Unit</b>	
1 Additional Cleaning & Servicing Per Week		\$18.70	\$26.46	
2 Additional Cleaning & Servicing Per Week		\$37.40	\$52.92	

After reviewing the proposed prices, it is my recommendation, as City Engineer, to award the Portable Toilet Rental & Service contract to Hall's Serv-All at the requested unit prices for a (3) year period ending December 31, 2019.






# Memorandum

Date: November 14, 2016

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Rugs for City Facilities

The Rugs for City Facilities Service was bid in 2013 and awarded to Arrow Uniform, with the contract allowing a renewal. Daniel Graham, Branch Manager of Arrow Uniform, has indicated his desire to renew the contract for an additional (3) years. If awarded, the new contract will expire on December 31, 2019. In no case shall the contract be extended beyond December 31, 2019.

For price comparison, I have inserted the following table showing previous prices versus the proposed renewal prices the City recently received from Arrow Uniform. Some prices of the rugs have fluctuated; although the weekly cost of \$67.50, \$3,510.00 a year would remain the same for the duration of the (3) year renewed contract, if awarded.

Arrow Uniform	WEEKLY SERVICE 2013-2016		
Facility	Quantity	Unit Price	Total
<b>City Hall</b>			
3x10 Black Rug	4	\$2.50	\$10.00
3x5 Black Rug	2	\$1.25	\$2.50
4x6 Black Rug	3	\$2.00	\$6.00
<b>Public Safety</b>			
4x6 Gray Rug	1	\$2.00	\$2.00
3x5 Gray Rug	14	\$1.25	\$17.50
3x5 Black Rug	2	\$1.25	\$2.50
<b>Public Works</b>			
3x10 Brown Rug	7	\$2.50	\$17.50
3x5 Brown Rug	6	\$1.25	\$7.50
4x6 Brown Rug	1	\$2.00	\$2.00
<b>Total</b>			<b>\$67.50</b>

Arrow Uniform	WEEKLY SERVICE 2017-2019		
Facility	Quantity	Unit Price	Total
<b>City Hall</b>			
3x10 Black Rug	4	\$1.35	\$5.40
3x5 Black Rug	2	\$1.35	\$2.70
4x6 Black Rug	3	\$2.16	\$6.48
<b>Public Safety</b>			
4x6 Gray Rug	1	\$2.16	\$2.16
3x5 Gray Rug	14	\$1.35	\$18.90
3x5 Black Rug	2	\$1.35	\$2.70
<b>Public Works</b>			
3x10 Brown Rug	7	\$2.70	\$18.90
3x5 Brown Rug	6	\$1.35	\$8.10
4x6 Brown Rug	1	\$2.16	\$2.16
<b>Total</b>			<b>\$67.50</b>

After reviewing the proposed prices, it is my recommendation, as City Engineer, to award the Rugs for City Facilities contract to Arrow Uniform for weekly service to all City Buildings at the requested unit prices totaling \$67.50 (\$3,510.00 per year) for a (3) year period ending December 31, 2019.