

ALPENA CITY COUNCIL MEETING

January 02, 2024 – 6:00 p.m.

AGENDA

The Meeting Will be Held In-Person at City Hall. The Meeting Can Be Viewed Virtually with the Login Information as Follows:

From a Computer, Tablet or Smartphone: <https://www.gotomeet.me/CityofAlpena>

Dial in Using a Phone: United States: [+1 \(646\) 749-3112](tel:+16467493112)

Access Code: 667-050-061

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Approval of and Proposed Modifications to the Agenda.**
4. **Approval of the Minutes** – Regular Session of December 18, 2023.
5. **Public Comment** - Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. **Public Hearing.**
7. **Consent Agenda.**
 - A. Bills to be Allowed, in the Amount of \$270,388.01 and Authorize Mayor Pro Tem Johnson and Clerk Soik to Sign the Warrant.
 - B. Collection of 2024 Property Taxes for Alpena Public Schools.
8. **Presentations.**
9. **Announcements.**
10. **Mayoral Proclamation.**
11. **Report of Officers.**
12. **Communications and Petitions.**
13. **Unfinished Business.**
14. **New Business.**
 - A. Ambulance Service Agreement Amendment 1 with County of Alpena – Robert Edmonds, Fire Chief.
 - B. Variance of Council Policy Statement No. 18 (Purchasing Policy) – Stephen Shultz, City Engineer.
 - C. Digester Grind Pump Replacement – Stephen Shultz, City Engineer.
 - D. Raw Influent Pump Replacement – Stephen Shultz, City Engineer.

E. Selection of Candidate to Fill Mayoral Vacancy for the Term Ending December 31, 2024 – Bill Pfeifer, City Attorney.

F. Selection of Mayor Pro Tem, if Applicable – Bill Pfeifer, City Attorney.

15. **Adjournment.**

A handwritten signature in blue ink that reads "Rachel K. Smolinski". The signature is written in a cursive, flowing style.

Rachel Smolinski
City Manager

COUNCIL PROCEEDINGS

December 18, 2023

The Municipal Council of the City of Alpena met in regular session on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmember Mitchell, Councilmember Nowak and Councilmember Walchak.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to approve the agenda.

Motion carried 5-0.

MINUTES

The minutes of the regular session of December 04, 2023, were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Mitchell, that the following Consent Agenda items be approved:

- A. Bills to be allowed, in the amount of \$642,094.62 and authorize Mayor Waligora and Clerk Soik to sign the warrant.
- B. Adopt Resolution No. 2023-17 for 2024 Poverty Exemption.
- C. Council appointment of Amber Hubbard to the Wildlife Sanctuary Board for a three-year term to expire on December 01, 2026.
- D. Mayoral appointment of Loren Jackson, Brian Peterson, Melissa Tolan-Halleck, and Benjamin Young to the Downtown Development Authority for a four-year term to expire on December 18, 2027.
- E. Approve to opt out of PA 152 – Publicly Funded Health Insurance Contribution Act for calendar year 2024.

F. Transfer \$65,347 from the General Fund and commit the funds in the Cemetery Trust Fund to cover the investment shortfall for fiscal year 2022/23.

Motion carried 5-0.

CITY SHOUT OUT PROGRAM

The City redeveloped the City Wide Pride Program, and it is now called the City Shout Out Program. For 2023, the Shout Out awards were presented to nine City employees as follows: DPW Technician, Rob Wheelock; Fire Command Officers, Andy Marceau and Chris Morrison; Firefighter/Paramedic, Cain Makowski; Police Patrol, Terri Curtis; Police Command, Don Leaym and Andrew Smith; Clerical Staff, Jennifer Berant; and Administration, Leilan Bruning.

RECOGNITION OF MR. EDWARD GRZELAK

The City of Alpena was named as a beneficiary of Mr. Edward Grzelak's trust. City Manager, Rachel Smolinski, recognized Mr. Edward Grzelak for his monetary gift to the City, which will be designated for the restoration and improvement of City Hall in his memory. A friend of Mr. Grzelak, Penny Boldrey, also spoke on behalf of his other friends. She shared some wonderful tributes and recognized Mr. Grzelak for all his contributions to the community.

INTRODUCTION OF NEW EMPLOYEE

City Engineer, Stephen Shultz, introduced Kevin Fisher to the Council as the new Harbormaster/Parks Coordinator.

COUNCIL COMPENSATION RECOMMENDATION

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to approve the salary recommendation of the City Compensation Committee for 2024 and 2025.

Motion carried 5-0.

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to refer this matter [to City Attorney Bill Pfeifer about forming a subcommittee of two Councilmembers and to bring back this matter to City Council for further consideration].

Motion carried 5-0.

DPW EQUIPMENT PROPOSAL

Moved by Councilmember Nowak, seconded by Councilmember Mitchell, to enter into the lease agreements for the acquisition of two mini-excavators and one skid steer and authorize the City Clerk to sign the agreements on our behalf.

Motion carried 5-0.

CITY SHOUT OUT PROGRAM

The certificates for Firefighter/Paramedic, Cain Makowski, and Fire Command Officer, Chris Morrison, were presented as they were not present earlier in the meeting due to work duties.

ADJOURNMENT

On motion of Mayor Waligora, seconded by Councilmember Walchak, the Municipal Council adjourned at 6:48 p.m.

Matthew Waligora
Mayor

ATTEST:

Leilan Bruning
Deputy City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 12/31/2023 - 12/31/2023
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRGAS USA LLC	5503832172	CYLINDER - DPW	77.99
ALLEGRA ALPENA	160141	SUPPLIES - AUDIT	150.12
ALPENA COUNTY TREASURER	121223	REFUND - ADMIN FEE	4.63
ALPENA COUNTY TREASURER	121823	REFUND TAXES - BOR	2,062.27
ALPENA DIESEL SERVICE	79879	MAINT/SUPP - EQ	285.20
ALPENA ELECTRIC MOTOR SERVICE	2618	REPLACEMENT TRANSFER PUMP	4,465.00
ALPENA SUPPLY CO	S100567695.001	MAINT - WATER	167.57
ALPENA SUPPLY CO	S100567757.001	MAINT - WATER	389.90
ALPENA SUPPLY CO	S100569549.001	STORES - PLUG	24.69
ALPENA SUPPLY CO	S100570362.001	BLDG MAINT/SUPPLIES - FIRE/EMS/CH	38.65
ALPENA SUPPLY CO	S100569241.001	ANNUAL CHEMICAL PURCHASE - WATER REI	1,108.80
ALPENA SUPPLY CO	S100570056.001	SUPPLIES - CEM	18.18
ALPENA SUPPLY CO	S100571612.001	SUPPLIES - CEM	141.97
ALPENA SUPPLY CO	S100569750.001	BLDG MAINT - FIRE/EMS	36.42
ALPENA SUPPLY CO	S100569019.001	BLDG MAINT - FIRE/EMS	98.87
AMAZON CAPITAL SERVICES INC	1JGV-14M6-1KCL	SUPPLIES - DPW	51.24
AMAZON CAPITAL SERVICES INC	1RC6-GVQP-JDD6	UNIFORMS - POL	77.58
ANNAH SCHLEGEL	122723	REFUND OF INS PMT/FIRE INS WITHHOLDING	13,117.00
BANDIT INDUSTRIES INC	937628	VEH MAINT #89	38.51
BERG ASSESSING & CONSULTING INC	23-0001350	ASSESSING CONTRACGTED SVCS 12/23	8,333.33
BIT DIRECT INC	5032503	ADOBE ACROBAT PRO FOR TEAMS SUBSCR	7,049.70
CAROL SIEGEL	AP23-2220C	AMBULANCE REFUND	106.17
CHARTER TOWNSHIP OF ALPENA	122923	REIMB GARAGE NATURAL GAS - FIRE/EMS	17.22
DANIEL TROYER	AP23-2883	AMBULANCE REFUND	200.00
DEAN ARBOUR FORD LINCOLN MERCURY	39508	VEH MAINT #7	23.00
DEAN ARBOUR FORD LINCOLN MERCURY	39512	VEH MAINT #18	75.27
DEAN ARBOUR FORD LINCOLN MERCURY	39476	VEH MAINT #7	23.18
DOREEN THOMAS	315	COMM PROMO - DDA	197.50
EAGLE SUPPLY CO	127590	SUPPLIES - POL	24.20
EAST GRAND LAKE FIRE DEPT	AP23-2558	AMBULANCE REFUND	350.00
ENERCO CORPORATION	INV009762	CHEMICAL TREATMENT/SVC - PSF	550.00
ETNA SUPPLY	S105414276.001	SUPPLIES - EQ	3,167.24
FASTENAL COMPANY	MIALP203165	SUPPLIES - EQ	366.50
FREESE HYDRAULICS & EQUIP REPAIR	45280	VEH MAINT #21&26	900.00
GILMET CONSTRUCTION SERVICES	010324	BUILDING/ZONING/CODE SVCS 12/23	2,500.00
GRAND TRAVERSE CRANE CORP	0011135-IN	INSPECTION - EQ	750.00
HUMANA GOLD CHOICE	AP22-3350	AMBULANCE REFUND	100.80
INK AND TONER ALTERNATIVE	23-4253	SUPPLIES - IT	221.94
JERILYN WEIDE	AP23-2786	AMBULANCE REFUND	200.00
JOSEPH BLEAU	AP23-2037C	AMBULANCE REFUND	88.93
KATHERINE COLE	AP23-2226	AMBULANCE REFUND	100.00
KCI	329498	POSTAGE/TAX MAILING SVCS	3,656.93
KERR PUMP & SUPPLY	INV225058	EMERGENCY PUMP REPLACEMENT	24,410.00
KERR PUMP & SUPPLY	INV225072	MAINT - SEWER	67.37
LERMA INC	2024	2024 MEMBERSHIP DUES	75.00
MAHO	122823	DUES - BLDG INSP	50.00
MARGARET OLSEN	AP23-2553	AMBULANCE REFUND	163.31
MAXINE GAGNON	AP23-2598C	CALL AP23-2598C	114.36
NE MI MATERIALS MNGMT AUTHORITY	3	MAINT - PARKS	50.00
NYE UNIFORM COMPANY	871554	UNIFORMS - POL	141.02
OMEGA ELECTRIC & SIGN CO INC	29545	SUPPLIES - EQ	125.00
OMEGA ELECTRIC & SIGN CO INC	29610	MAINT - ISLAND PARK	425.00
PESKY PAWS	1377	MAINT - DPW	175.00
PITNEY BOWES INC	1024408831	POSTAGE METER RENT 10-12/23	176.97
R W MERCER COMPANY INC	244546	OPERATOR INSP - MARINA	250.00
SEVAN K INC	313 11/23	VEH MAINT - POL	103.50
SEVAN K INC	303 11/23	VEH MAINT - POL	27.00
STAPLES	8072696359	SUPPLIES - CM	40.76
STAPLES	8072548716	SUPPLIES - CH	59.45
STATE OF MICHIGAN	MIDEAL - 44/24	EXTENDED PURCHASING FEE	180.00
STERICYCLE INC	8005647474	SHRED CONTAINER RENT/SVCS 12/23	105.41
TAYLOR TOOLS	123666	VEHICLE DIAGNOSTIC SCANNER	5,599.99
TED FESTERLING LLC	10788	SUPPLIES - EQ	1,380.58
THE ALPENA NEWS	110090 11/23	PUBLISHING - TREAS	271.46
THE SHERWIN WILLIAMS CO	2025-3	BLDG MAINT - PSF	19.99
TRUE NORTH THREADS LLC	3702	UNIFORMS - DPW	367.00
VEOLIA WATER CONTRACT OPERATIONS	9000131320	CONTRACT OPERATIONS 12/23	139,680.17

INVOICE REGISTER

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EXP CHECK RUN DATES 12/31/2023 - 12/31/2023
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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
WILLIAM GOHL III	121823	UNIFORMS - POL	105.99
Total:			225,520.83
CHECKS RAN ON 12/21/23			25,490.26
CHECKS RAN ON 12/27/23			10,545.41
DENTAL PAID ON 12/29/23			6,190.02
LIFE & LTD PAID ON 12/29/23			2,641.49
TOTAL FOR 01/02/24 COUNCIL MEETING			\$270,388.01

INVOICE REGISTER

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EXP CHECK RUN DATES 12/27/2023 - 12/27/2023
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ALPENA POWER COMPANY	122723	ELECTRIC	7,474.52
FRONTIER	2793 12/23	TELEPHONE - POL/FIRE/EMS	111.00
VERIZON WIRELESS	9951370508	CELL PHONES/IPADS	2,502.08
VERIZON WIRELESS	9951370507	CELL PHONES	457.81
		Total:	10,545.41

INVOICE REGISTER

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EXP CHECK RUN DATES 12/21/2023 - 12/21/2023
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CANUTE PROPERTIES LLC	12/21/2023	2023 Sum Tax Refund 093-637-000-214-01	14,375.34
LINCARE INC	12/21/2023	2023 Sum Tax Refund 094-999-000-469-15	5,557.99
OLDEN JULIEANNE ET AL	12/21/2023	2023 Sum Tax Refund 093-527-000-218-00	632.44
ROULEAU THOMAS L	12/21/2023	2023 Sum Tax Refund 093-567-000-086-00	1,208.57
ROULEAU THOMAS L	12/21/2023	2023 Win Tax Refund 093-567-000-086-00	158.89
THRASHER VICKY	12/21/2023	2023 Sum Tax Refund 092-297-000-064-00	774.98
VILLARREAL HECTOR & REBECCA	12/21/2023	2023 Sum Tax Refund 093-427-000-636-00	2,782.05
Total:			25,490.26



Leslie Reynolds, Administrative Assistant

2373 Gordon Road, Alpena, MI 49707

T: 989-358-5043 | reynoldsl@alpenaschools.com

RECEIVED

DEC 11 2023

CITY OF ALPENA
CLERK/TREAS/FIN DIRECTOR

December 8, 2023

Ms. Anna Soik
City of Alpena Clerk
208 North First Avenue
Alpena, MI 49707

Dear Clerk:

Enclosed is a copy of a resolution adopted by the Board of Education of the Alpena Public Schools of Alpena and Presque Isle Counties. The Board, pursuant to statute, has determined to impose a summer property tax levy in 2024 of 100 percent of school district property taxes, including debt service.

Adoption of this resolution allows the District to collect summer taxes provided the details can be worked out with the taxing units; and therefore, the Board has adopted such resolution for many years as a matter of course. It does not obligate you to collect summer taxes.

We recognize these are difficult economic times for all local governments, and that it may not be feasible given our budgetary constraints, as well as yours, to come to an agreement that is mutually beneficial. However, if the City of Alpena is interested in pursuing an agreement this year, please contact the Board in care of the undersigned for the purpose of negotiating an agreement for reasonable expenses of collecting the District's summer tax levy. If the City of Alpena does not agree to collect the District's summer tax levy, please notify the Board of Education in care of the undersigned by January 15, 2024 either by letter or e-mail correspondence.

Sincerely,

A handwritten signature in blue ink that reads 'Leslie Reynolds'.

Leslie Reynolds
Secretary to the Board of Education

Enclosure: APS Annual Summer Tax Resolution

Alpena Public Schools
Board of Education
Annual Summer Tax Resolution

Alpena Public Schools (the "District")

A regular meeting of the board of education of the District (the "Board") was held at Thunder Bay Jr. High School, 3500 S. Third Ave., Alpena, MI 49707, within the boundaries of the District, on the 27th day of November, 2023, at 5:30 o'clock in the p.m.

The meeting was called to order by Anna Meinhardt, President.

Present Members: Fritz, Lawson, Hansen, Snow, MacArthur and Meinhardt
Absent Member: Parr

The following preamble and resolution were offered by Member Fritz and supported by Member Lawson:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board, pursuant to 1976 PA 451, as amended (the Revised School Code), invokes for 2024 its previously adopted ongoing resolution imposing a summer tax levy of all of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2024 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before December 31, 2023.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Fritz, Lawson, Hansen, Snow, MacArthur and Meinhardt
Nays: None

Resolution declared: Adopted


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Alpena Public Schools, Alpena and Presque Isle Counties, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on November 27, 2023, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).


Secretary, Board of Education

Memorandum



TO: City Council Members

CC: City Manager Smolinski, Clerk/Treasurer/FD Soik

FROM: Chief Rob Edmonds

SUBJECT: Ambulance Service Amendment

DATE: December 28, 2023

In early 2023 discussions were held with Alpena County Administrator Hannah, City Manager Smolinski and me relating to concerns with some language and provisions in the ambulance agreement with Alpena County. Through these discussions, some changes are being proposed as outlined in the attached Amendment 1 to the Ambulance Service Agreement.

The current Ambulance Service Agreement is due to expire at the end of 2024 and this amendment would address the concerns until a new agreement could be worked through.

The main points of the proposed language addresses staffing of ambulances, an increase in compensation to the City for services provided, an increase in reimbursements for drug box restocking and disposable supplies, as well as annual maintenance reimbursement on the cardiac monitors and power loader cot systems.

Alpena County Board of Commissioners approved the amendment as proposed at their December 27, 2023, meeting.

It is my belief that this proposed amendment to the Ambulance Service Agreement meets the operational needs to better serve the City and County in providing excellent service in our EMS operations and helps offset some of the financial responsibilities outlined in the agreement.

Recommended Motion: Move to approve the proposed Ambulance Service Agreement Amendment 1 with Alpena County as proposed and authorize Mayor Pro Tem Cindy Johnson and City Manager Rachel Smolinski to sign.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena
and Advanced Life Support Ambulance for Alpena County*

AMBULANCE SERVICE AGREEMENT

Amendment 1

THIS AGREEMENT is made this 1st day January, 2024, between the **CITY OF ALPENA**, a Michigan municipal corporation, with offices at 208 N. First Avenue, Alpena, Michigan, 49707 (the "City"), and the **COUNTY OF ALPENA**, a Michigan municipal corporation, with offices at 720 West Chisholm Street, Alpena, Michigan, 49707 (the "County").

RECITALS

- A. City is a licensed advanced life support (ALS) ambulance provider and is qualified and capable of providing ALS ambulance services to residents and visitors of Alpena County and mutual aid to other counties.
- B. Both City and County desire to provide ambulance services to residents and visitors within the County.
- C. City is willing to provide such ambulance services in accordance with the terms and conditions contained in this Agreement.
- D. An Ambulance Service Agreement was entered into between the City and the County on 24 November 2020, with a term of January 01, 2021 through December 31, 2024.
- E. The City and the County recognize that there have been meaningful changes in the underlying conditions of the Agreement.

NOW THEREFORE, in consideration of mutual promises and covenants contained in the prior Agreement and contained herein, the parties agree to the following amendments which replace in whole the references sections:

- 2. Scope of Services. The City shall provide ambulance services for County residents and visitors in accordance with this Agreement and the local medical control authority's protocols. The City shall maintain the following minimum levels of vehicle staffing with on-duty personnel available to respond when dispatched unless said personnel and/or ambulances are involved with other emergency activities:
 - a) Three (3) Advanced Life Support transporting ambulances staffed with on-

duty personnel for immediate response.

- b) One (1) additional unit, licensed as either ALS or BLS transport, to be available when additional personnel arrive at the station or to replace one of the vehicles required above in subsection (a). If licensed as a BLS transport ambulance, it will have the ability to be upgraded to ALS if appropriate staffing is on that unit responding to an emergency request and as allowable by State licensing guidelines.

- 4. Personnel. The City shall at all times staff the licensed ambulances needed to service this Agreement with personnel who are State of Michigan licensed EMT's and/or Paramedics. Each vehicle shall be staffed with the minimum personnel required by law. Each person shall be lawfully qualified and capable of operating an ambulance as well as meeting any requirements, standards or guidelines established by law, regulation, standard or medical protocols regulating the provision of ambulance services.

It is expressly understood and agreed between the parties that personnel utilized to staff ambulances shall be employees of the City or its lawful designee and not the County.

Said personnel shall be subject to any and all rules, regulations, and restrictions which govern City employees unless otherwise lawfully exempted. The City shall be responsible to withhold and account for all wage and salary deductions from such personnel to the extent required by law. No liability or benefits, such as workers' disability compensation, pension rights, benefits, salaries, wages and hour issues or other personnel contractual liabilities, arising out of a contract for hire or employment relationship between the City and any third party shall arise or accrue to or against the County as a result of the performance of this Agreement.

- 5. Compensation. In consideration for providing emergency ambulance services by City to the residents of the County of Alpena under this Agreement, the County shall provide an annual subsidy to the City from the County's Ambulance Fund as follows:

County's fiscal year 2024

\$1,112,542 or one (1) mil,
whichever is lower.

6. Ambulances and Medical Equipment:

- g) If a fee is charged by the hospital pharmacy for restocking of drug boxes and/or drug kits used in providing emergency care for County residents, such fees shall be paid or reimbursed by the County from ambulance funds up to a cap of \$12,500*/year. (*This cap will increase at 2% per annum over the life of the agreement)
- h) The cost of disposable supplies, including those exchanged/replaced with other first responder departments within the County, shall be reimbursed by the County up to a cap of \$22,500*/year. (*This cap will increase at 2% per annum over the life of the agreement)
- i) The cost of the annual maintenance of the Lifepak cardiac monitors and the Stryker Power Load cot/lift system in each ambulance shall be reimbursed by the County up to a cap of \$31,000/year.

The Parties additionally agree on the ordering of an ambulance in 2024 – for anticipated delivery in 2025 – with the additional cost to upfit with a Stryker Power Load Lift system and Power-Pro cost for patient transport. The parties understand that this may incur up to 50% of the costs for the ambulance at the time of ordering.

7. Ambulance Fees. If current insurance or third-party private payer (except assignment) reimbursement programs are changed so as to affect those agencies payment program for services which affects the Ambulance Fee Schedule, then both parties agree to amend the Ambulance Fee Schedule for ambulance services to reflect those changes, so that the then prevailing ambulance fees shall be maintained. The City shall notify the County of any changes in ambulance fees. If the increase in fees is greater than five (5) percent, the County shall respond within 30 days. If no response is received, those changes in fees shall be adopted. The City shall be solely responsible for billing and collecting ambulance fees. As permitted by section 1128(b)(7) of the Social Security Act, the City shall provide a \$200 residency discount against co-pays and/or deductibles for emergency services provided to any resident of Alpena County, with a limit of one (1) discount applied per household per year.
12. The City will provide medical first responder or emergency medical technician initial training. If such training is conducted, participant communities shall be eligible for reimbursement pursuant to existing policies. Classes will be offered at least annually, but a minimum of ten (10) students is required to run the class.

Additional classes may be offered if necessary and enough students warrant.

IN WITNESS, County and City have caused this Agreement to be signed the day and year first above written.

WITNESSES:

County of Alpena

_____/_____
Mary Catherine Hannah Date
County Administrator

_____/_____
Bill Peterson Date
Chairman of the Board

WITNESSES:

City of Alpena

_____/_____
Rachel Smolinski Date
City Manager

_____/_____
Cindy Johnson Date
Mayor Pro Tem


Memorandum



Date: December 28, 2023

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: DPW Stores - Variance of CPS 18 – Purchasing Policy

The Department of Public Works stocks repair, replacement, and installation materials for use when they are needed. These materials are kept in “stores” and charged to the correct budget line items as they are installed. Occasionally, inventory of our stock materials is performed, and our inventory replenished. As these are materials and parts, the most common method to acquire pricing is to request quotes from our vendors. As no work is performed, insurance and bonding is not required.

For this reason, I am requesting a variance in Council Policy Statement 18 – Purchasing Policy to allow for the solicitation of quotes and issuance of a purchase order for materials exceeding \$10,000. This would not waive the requirement for council approval prior to issuance of the purchase order if the amounts exceeded the policy amount, just the methods of acquiring prices and waiving the issuing of a contract in lieu of purchase orders.

Suggested motion: To approve the request for variance from the purchasing policy and issue a purchase order for the store’s inventory.




Memorandum



Date: December 28, 2023

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Digester Grind Pump Replacement

Due to its failure, the Digester Grind Pump, one of the many pumps required in the Water Recycling Plant process, is in need of repair or replacement. Due to its age and condition, staff believes it will be more beneficial to replace the pump as initial cost estimates indicate the repair cost will exceed more than half the cost of a new pump and will not guarantee that additional repairs on the old pump will not need to be performed soon.

In December, with Council's permission to waive the Purchasing Policy bid requirements, we solicited quotes to replace this pump. The City requested quotes from various vendors with the following results:

HTSS, LLC.	\$31,329.50	Alpena, MI
Kerr Pumps – Vaughan	\$31,329.00	Oak Park, MI
Kerr Pumps – Barnes	\$37,884.00	Oak Park, MI

HTSS, LLC is a local supplier who works with our local motor repair company. Additionally, they can have the pump available within a couple of months.

Since this pump will only need to be removed and replaced, Veolia staff will be able to change the pump as part of their regular maintenance operations which will save additional costs.

Suggested motion: To issue a purchase order to HTSS, LLC of Alpena, MI for the replacement of the Digester Grind Pump in the amount totaling \$31,329.50.

Attachments



HTSS LLC
3376 Piper Rd
Alpena, MI 49707
www.htsspumps.com
989-657-3799

Estimate

Number	E881
Date	10/15/2023

Bill To
Alpena WWTP Harbor Drive Alpena, MI 49707 USA

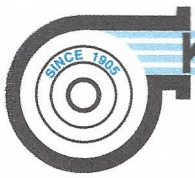
Ship To

Description	Amount
EPI Engineered Vertical Chopper Pump Replacement; 4" CPSV 20hp, 1750rpm, 230/460v/3/60 Vertical Cantilever Pump to match the following equipment; Vaughan Scum Buster Model 5300, 900gpm @ 21'TDH Price is firm for 60 days; Delivery 6-8 weeks;	\$31,329.50
Freight: allowed in price to customer	
All performance data will be supplied upon request	

Amount Paid	\$0.00
Amount Due	\$31,329.50

Discount	\$0.00
Shipping Cost	\$0.00
Sub Total	\$31,329.50

Total	\$31,329.50
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**KERR PUMP AND SUPPLY**

yes

Quote Date
11/27/2023

PO Number
LARRY DOAN

Quoted By
Matt Thayer
Inside Sales

Quote Number
QTE226349

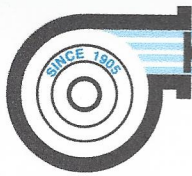
Bill To:

ALPENA CITY OF
208 N. FIRST AVENUE
ALPENA, MI 49707

Ship To:

ALPENA CITY OF
208 N. FIRST AVENUE
ALPENA, MI 49707

PO Number	Ship Method	Salesperson	Exp Ship	Pay Terms	Customer No.	
LARRY DOAN		79		N30	ALPEN004	
Item	Description	Quantity	B/O	U of M	Unit Price	Extended Price
CONFIGURE PUMP	VAUGHAN MODEL 5300-086 SCUMBUSTER, 9' LONG, CI CASING, 8.6" CAST STEEL IMPELLER, 5" ANSI CL 150 DISC HARGE FLANGE, **RECIRCULATION NOZLE ASSEMBLY* **BEARINGS* OIL BATH LUBRICATED WITH MINIMUM 100,000-HOUR L-10 BEARING LIFE EXCEPT TOP BEARINGS ARE GREASE PACKED **MECHANICAL SEAL* CARTRIDGE TYPE WITH DUCTILE IRON SS GLAND, VITON O-RINGS, SILICON CARBIDE FACES, AND INTEGRAL SS SLEEVE. **ELASTOMERS* BUNA-N **AUTOMATIC OIL LEVEL MONITOR* **COUPLING* ELASTOMERIC TYPE BY TB WOODS **MOTOR MOUNT* **MOUNTING BASE* 					



KERR PUMP AND SUPPLY

ND

Quote Date

12/1/2023

PO Number

CHOPPER PUMP
SUBMERS

Quoted By

Joe Ash
Sales Manager

Quote Number

QTE226524

Bill To:

ALPENA CITY OF
208 N. FIRST AVENUE
ALPENA, MI 49707

Ship To:

ALPENA CITY OF
208 N. FIRST AVENUE
ALPENA, MI 49707

PO Number	Ship Method	Salesperson		Exp Ship	Pay Terms	Customer No.
CHOPPER PUMP SUBMERS	R&L PPD ALLOWED	79			N30	ALPEN004
Item	Description	Quantity	B/O	U of M	Unit Price	Extended Price
CONFIGURE BARNES	BARNES SITHE CHOPPER PUMP MODEL 6XESCDK 15HP 3/60/460V SUBMERSIBLE MOTOR PUMP FOR 900GPM @ 21' TDH INCLUDES RAIL BASE WITH SLIDING BRACKET, RAILS FOR MAX. 20' BASIN DEPTH AND UPPER GUIDE BRACKET. HARDENED IMPELLER. SIMPLEX CONTROL PANELS WITH FLOATS AND FLOAT BRACKET	1	0	EA	\$37,884.00	\$37,884.00

Subtotal	\$37,884.00
Trade Disc	\$0.00
Freight	\$0.00
Misc	\$0.00
Tax	\$0.00
Total	\$37,884.00

All quotations and contracts are subject to Kerr Pump and Supply, Inc. Terms and Conditions of Sale dated 1/1/2018, a copy of which can be found on our website kerrpump.com. Placing an order is acceptance of these terms. Shipment time is an approximation based on current inventory and factory production schedules. Quotation is valid for 10 days from Quote date.


Memorandum



Date: December 28, 2023

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Raw Influent Pump Replacement

Due to their age and condition, three Raw Influent Pumps, one of the many pumps required in the Water Recycling Plant process, are in need of repair or replacement. This is part of an ongoing systematic replacement of our aged pumps throughout the plant.

In December, with Council's permission to waive the Purchasing Policy bidding requirements, we solicited quotes to replace these pumps. During this solicitation, Kerr Pump informed the City that they are the sole franchised provider of this particular pump. Any other pump would require replumbing and replacement of the motors and controller. For this reason, it will be more cost effective to replace in-kind.

Since these pumps will only need to be removed and replaced, Veolia staff will be able to change the pumps as part of their regular maintenance operations which will save additional costs.

Suggested motion: To issue a purchase order to Kerr Pump of Royal Oak, MI, for three replacement pumps in the amount totaling \$76,977.

Attachments





PENTAIR FLOW TECHNOLOGIES
Fairbanks Nijhuis
+1.913.371.5000 main
+1.913.371.4025 fax
3601 Fairbanks Avenue
P.O. Box 6999
Kansas City, KS 66106
United States
www.fairbanksnijhuis.com

February 24, 2022

To Whom It May Concern:

RE: Kerr Pump and Supply Inc - Pentair representation in Michigan

This letter is to confirm that Kerr Pump and Supply Inc, located at 12880 Cloverdale St, Oak Park, MI 48237, is the distributor of record for Pentair's Fairbanks Nijhuis, Aurora, and Hydromatic products and aftermarket components for the municipal market for the entire state of Michigan.

Please send all Pentair municipal orders and inquiries directly to them at the address shown.

If you have any questions, then please contact Kerr directly, or contact me by email at ed.guffee@pentair.com.

Regards,

A handwritten signature in blue ink, appearing to read "Ed Guffee", is written over the printed name.

Ed Guffee
National Sales Manager
Pentair Engineered Water & Wastewater



Quote Date
12/12/2023

PO Number
LARRY DOAN

Quoted By
Matt Thayer
Inside Sales

Quote Number
QTE226748

Bill To:

ALPENA CITY OF
208 N. FIRST AVENUE
ALPENA, MI 49707

Ship To:

ALPENA CITY OF
208 N. FIRST AVENUE
ALPENA, MI 49707

PO Number	Ship Method	Salesperson		Exp Ship	Pay Terms	Customer No.
LARRY DOAN	R&L - PPD/ADD	79			N30	ALPEN004
Item	Description	Quantity	B/O	U of M	Unit Price	Extended Price
CONFIGURE PUMP	CUSTOM FAIRBANKS MODEL 5424S SIZE 8x8x14 PUMP, 12.95" IMP DIAMETER, 1185RPM, PUMP ONLY NO MOTOR OR BASE MECHANICAL SEAL WITH BRONZE SLEEVE	3	0	EA	\$25,659.00	\$76,977.00
	ESTIMATED SHIPMENT: 16-18 WEEKS AFTER DRAWING APPROVAL EXW: FACTORY					

ALL PRICES QUOTED HEREIN ARE FIRM FOR 10 DAYS AND DO NOT INCLUDE TAXES WHICH MAY APPLY AT TIME OF SHIPMENT. ALL PRICING IS QUOTED NET, EXWORKS, FREIGHT COLLECT OR PREPAY AND ADD.
ALL ORDERS ARE BASED UPON APPROVED CREDIT. STANDARD PAYMENT TERMS ARE 100% NET 30. PAYMENT TERMS ON ANY ORDER \$50,000 AND GREATER SHALL BE 40% UPON RECEIPT OF ORDER, 40% PRIOR TO SHIPMENT AND 20% NET 30.

Subtotal	\$76,977.00
Trade Disc	\$0.00
Freight	\$0.00
Misc	\$0.00
Tax	\$0.00
Total	\$76,977.00

All quotations and contracts are subject to Kerr Pump and Supply, Inc. Terms and Conditions of Sale dated 1/1/2018, a copy of which can be found on our website kerrpump.com. Placing an order is acceptance of these terms. Shipment time is an approximation based on current inventory and factory production schedules. Quotation is valid for 10 days from Quote date.

Item Number / Tags	: 001	Size	: 8"5424S
Service	:	Stages	: 1
Quantity	: 1	Based on curve number	: 8-54x4S-1200-T8D1A
Quote number	: QTE224594A	Date last saved	: 10 Nov 2023 2:49 PM

Operating Conditions

Flow, rated	: 2,800.0 USgpm
Head, rated (requested)	: 35.00 ft
Head, rated (actual)	: 35.09 ft
Suction pressure, rated / max	: 0.00 / 0.00 psi.g
NPSH available	: Ample
Site Supply Frequency	: 60 Hz

Performance

Speed criteria	: Synchronous
Speed	: 1185 rpm
Impeller dia.	: 12.95 in
Impeller diameter, maximum	: 14.00 in
Impeller diameter, minimum	: 11.00 in
Efficiency	: 75.81 %
NPSH required / margin required	: 17.49 / 0.00 ft
nq (imp. eye flow) / S (imp. eye flow)	: 53 / 139 Metric units
Minimum Continuous Stable Flow	: 500.0 USgpm
Head max.	: 80.18 ft
Head rise to shutoff	: 128.76 %
Flow, best eff. point	: 2,222.9 USgpm
Flow ratio, rated / BEP	: 125.96 %
Diameter ratio (rated / max)	: 92.50 %
Head ratio (rated dia / max dia)	: 66.81 %
Cq/Ch/Ce/Cn [ANSI/HI 9.6.7-2010]	: 1.00 / 1.00 / 1.00 / 1.00
Selection status	: Acceptable

Liquid

Liquid type	: Water
Additional liquid description	:
Solids diameter, max	: 0.00 in
Solids size limit	: 4.00 in
Solids concentration, by volume	: 0.00 %
Temperature	: 68.00 deg F
Fluid density	: 1.000 / 1.000 SG
Viscosity	: 1.00 cP
Vapor pressure, rated	: 0.34 psi.a

Material

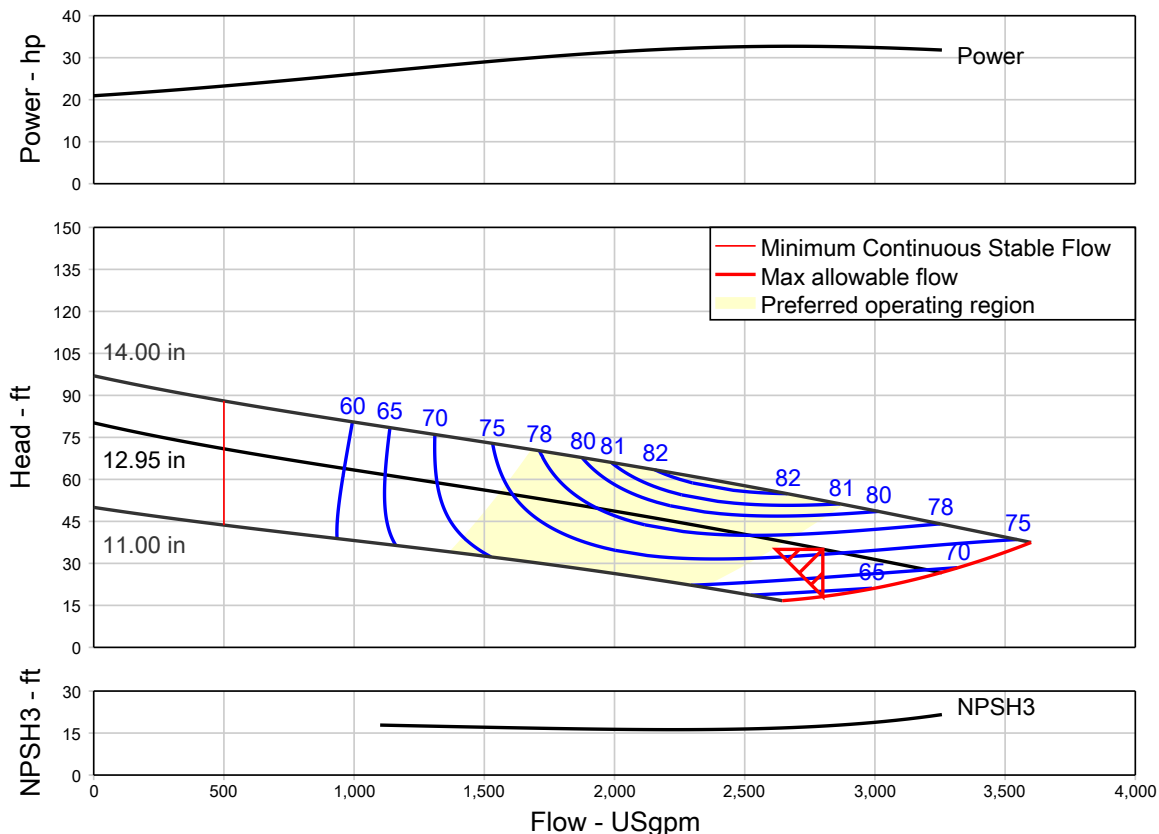
Material selected	: Cast Iron
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Pressure Data

Maximum working pressure	: 34.70 psi.g
Maximum allowable working pressure	: 75.00 psi.g
Maximum allowable suction pressure	: N/A
Hydrostatic test pressure	: 80.00 psi.g

Driver & Power Data (@Max density)

Driver sizing specification	: Max Power
Margin over specification	: 0.00 %
Service factor	: 1.00
Power, hydraulic	: 24.78 hp
Power, rated	: 32.68 hp
Power, maximum	: 32.72 hp
Motor rating	: 40.00 hp / 29.83 kW



Customer Technical Offer

Customer	Kerr Pump	Size / Stages	/ 1
Item Number / Tags	001	Pump speed	1185 rpm
Customer reference		Quote number	QTE224594A

Pump

Qty	Description
1	<p>Pump Information</p> <p>Parameters</p> <p>Replacement Pump: No</p> <p>Selection Criteria: Impeller diameter calculated from 2800.00 USgpm and 35.00 Ft</p> <p>Flow: 2800.00 USgpm</p> <p>Head: 35.00 Ft</p> <p>Impeller Diameter: 12.95 inch</p> <p>Impeller Design: T8D1A</p> <p>Pump Speed: 1185 RPM</p> <p>Driver Type: Constant Speed</p> <p>Liquid Pumped: Water</p> <p>Solids Diameter: 4 in</p> <p>Pump Configuration: 5420 - Horizontal Dry Pit Pump</p> <p>Product: 8" Model B5424, Horizontal Frame Mounted Solids Handling Pump, Tangential Volute, Standard Two Vane Impeller, T40 Frame</p> <p>Rotation: Clockwise Rotation</p> <p>Discharge Position: Discharge Position 1</p> <p>Coating</p> <p>Enter number of coats (per pump): Enter number of coats: 1</p> <p>Motor</p> <p>U Dimension (inches): inch</p> <p>Pump Options</p> <p>Sealing: Mechanical Seal with Bronze Sleeve</p> <p>Materials of Construction</p> <p>Pump Material: Standard Fitted</p> <p>Shaft Material: Standard</p> <p>Shaft Sleeve Material: Bronze</p> <p>Impeller Material: Cast Iron Impeller, A48-CL30</p> <p>Impeller Fastener Material: Standard Impeller Fasteners</p> <p>Mounting</p> <p>Base: Not required</p> <p>Certifications</p> <p>Documentation Email Address: Enter email address for electronic submittals: Matt@kerrpump.com</p> <p>Documentation Email Address: Matt@kerrpump.com</p> <p>Weight</p> <p>Special Notes/Comments: Click the edit option icon to the right to enter notes/comments</p>

Motor

Qty	Description
1	<p>Pump Information</p> <p>Motor</p> <p>Motor: No motor</p> <p>Motor Horsepower: 40 HP</p> <p>Motor Frame: 364</p> <p>Mounting</p> <p>Motor Frame: 364</p>

Coating

Qty	Description
1	Pump Information Coating Number of Coats (per pump): 1 coat per pump Surface Prep: SSPC-SP6, Commercial Blast Cleaning First Coat: Modified Alkyd Enamel First Coat Color: Pentair Blue

Submittals

Qty	Description
1	Pump Information Certifications Submittals: Level 1 - Certified Curve, Setting Plan and Motor Data - Electronic (emailed pdf)

Weight

Qty	Description
1	Pump Information Weight Product Weight: 950 lbs / 430.91 kg

Item Number / Tags	: 001	Size	: 8"5424S
Service	:	Stages	: 1
Quantity	: 1	Speed	: 1185 rpm
Quote number	: QTE224594A	Frame size	:
		Date last saved	: 10 Nov 2023 2:49 PM

Performance Data

Head, maximum diameter, rated flow	: 52.46 ft
Head, minimum diameter, rated flow	: 14.00 ft
Head max.	: 80.18 ft
Efficiency adjustment factor, total	: 1.00
Power adjustment, total	: 0.00 hp
Head adjustment factor, total	: 1.00
Flow adjustment factor, total	: 1.00
NPSH3 adjustment factor, total	: 1.00
NPSH margin dictated by pump supplier	: 0.00 ft
NPSH margin dictated by user	: 0.00 ft
NPSH margin used (added to 'required' values)	: 0.00 ft

Mechanical Limits

Torque, rated power, rated speed	: 2.76 hp/100 rpm
Torque, maximum power, rated speed	: 2.76 hp/100 rpm
Torque, driver power, full load speed	: 3.39 hp/100 rpm
Torque, driver power, rated speed	: 3.38 hp/100 rpm
Torque, pump shaft limit	: 1,000 hp/100 rpm
Radial load, worst case	: -
Radial load limit	: -
Impeller peripheral speed, rated	: -
Impeller peripheral speed limit	: -

Various Performance Data

	Flow (USgpm)	Head (ft)	Efficiency (%)	NPSH3 (ft)	Power (hp)
Shutoff, rated	0.00	80.18	-	-	20.94
Shutoff, maximum	0.00	96.99	-	-	28.13
Minimum Continuous Stable Flow	500.0	70.92	38.48	19.33	23.26
Rated flow, minimum	2,800.0	14.00	53.03	-	18.66
Rated flow, maximum	2,800.0	52.46	81.38	-	45.57
BEP flow, rated	2,222.9	45.07	78.80	16.21	32.10
120% rated flow, rated	3,360.0	24.77	66.65	23.11	31.53
End of curve, rated	3,257.3	26.66	68.88	21.60	31.83
End of curve, minimum	2,644.0	16.67	60.73	16.83	18.33
End of curve, maximum	3,600.0	37.48	74.40	27.72	45.79
Maximum value, rated	-	80.18	78.80	-	32.72
Maximum value, maximum	-	-	82.51	-	46.42

System differential pressure

Differential pressure, rated flow, rated (psi)	
Differential pressure, shutoff, rated (psi)	
Differential pressure, shutoff, maximum (psi)	

@ Density, rated

15.17	15.17
34.70	34.70
41.98	41.98

@ Density, max
Discharge pressure

Discharge pressure, rated flow, rated (psi.g)	
Discharge pressure, shutoff, rated (psi.g)	
Discharge pressure, shutoff, maximum (psi.g)	

@ Suction pressure, rated	@ Suction pressure, max	@ Suction pressure, rated	@ Suction pressure, max
15.17	15.17	15.17	15.17
34.70	34.70	34.70	34.70
41.98	41.98	41.98	41.98

Ratios

Maximum flow / rated flow, rated	: 116.33 %	Head rated diameter / head minimum diameter, rated flow	: 250.37 %
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Pump Series

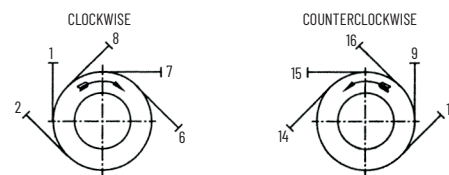
Series	: All
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Certified Test Grades

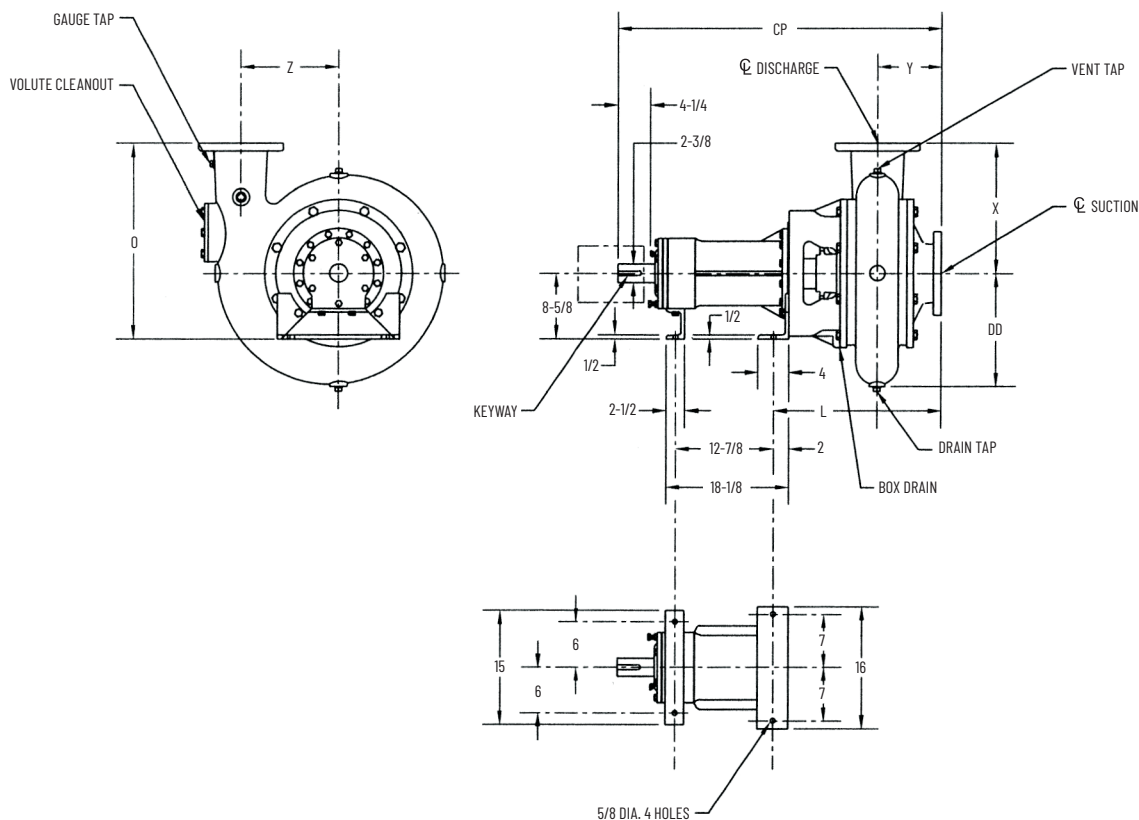
Want certified test grade	: No	Select certified test grade	: N/A
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Dimensional Data – B5424

AVAILABLE DISCHARGE POSITIONS



POSITIONS #1 OR #9 ARE STANDARD WHEN VIEWED FROM THE DRIVER END UNLESS OTHERWISE SPECIFIED. CLOCKWISE ROTATION DISCHARGE POSITION #1 SHOWN.



PUMP	FRAME	SUCT	DISCH	L	O	X	Y	Z	CP	DD	KEYWAY
4" B5424	T40	5	4	20-1/4	23-3/8	14-3/4	7-5/16	10-3/8	40-3/4	12-13/16	5/8 X 5/16 X 2-3/4
5" B5424	T40	5	5	21-3/8	24-5/8	16	8	11-1/2	41-13/16	14-3/16	5/8 X 5/16 X 2-3/4
6" B5424	T40	6	6	21-7/8	25-5/8	17	8-3/8	12-13/16	42-3/8	15-1/2	5/8 X 5/16 X 2-3/4
8" B5424S	T40	8	8	23-1/8	24-5/8	16	9-1/8	10-13/16	43-5/8	14-1/16	5/8 X 5/16 X 2-3/4
8" B5424L	T40	8	8	23-1/8	26-5/8	18	9-1/8	14	43-5/8	17	5/8 X 5/16 X 2-3/4

NOTES:

Discharge flanges are 125# ANSI drilling unless noted.

All dimensions are in inches unless noted.

Dimensions reflect usable shaft length.

For use with impeller design T8D1A (B5424S).

For use with impeller design T8D1D or TAKC5W (B5424L).

5400's and 5400K's are dimensionally identical.

Suction gauge connections are not available and should be located on adjacent suction piping.

Not for construction, installation, or application purposes unless certified. Dimensions shown may vary due to normal manufacturing tolerances.