

ALPENA CITY COUNCIL MEETING

March 20, 2023 – 6:00 p.m.

AGENDA

The Meeting Will be Held In-Person at City Hall. The Meeting Can Be Viewed Virtually with the Login Information as Follows:

From a Computer, Tablet or Smartphone: <https://www.gotomeet.me/CityofAlpena>

Dial in Using a Phone: United States: [+1 \(646\) 749-3112](tel:+16467493112)

Access Code: 667-050-061

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of and Proposed Modifications to the Agenda.
4. Approval of the Minutes – Regular Session of March 6, 2023.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Public Hearing.
7. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$341,258.96, and Authorize Mayor Waligora and Clerk Soik to Sign.
 - B. Approval of Landscape Architectural Services for Culligan Plaza by Drost Landscape, Inc. and Authorize City Manager Smolinski to Sign the Agreement.
 - C. Approval of Additional Capital Improvement Plan Projects for the Fire Department.
8. Presentations.
9. Announcements.
10. Mayoral Proclamation.
11. Report of Officers.

Reading of Ordinance No. 23-487 Which Amends the City of Alpena Zoning Ordinance Article 2 (Construction of Language & Definitions), Article 5 (Zoning Districts) and Article 7 (Supplemental Development Regulations) – Bill Pfeifer, City Attorney.
12. Communications and Petitions.
 - A. Wildlife Sanctuary Board Informational Report and Budget Request – Terry Gougeon, Board Chair.
 - B. Thunder Bay Arts Council Informational Report and Budget Request – Tim Kuehnlein, 2nd Vice President.
13. Unfinished Business.
14. New Business.
 - A. Alpena Marina Waterways Program Grant – Shannon Smolinski, Harbormaster.
 - B. 2023 Resurfacing Project – Stephen Shultz, City Engineer.

- C. Electrical and Fiber Optic Maintenance Contract Renewal – Stephen Shultz, City Engineer.
- D. Third Avenue, Bagley Street, and Hobbs Drive Professional Engineering Services – Stephen, Shultz, City Engineer.
- 15. Adjourn to Closed Session to Discuss: (1) an Update on Sewer and Water Litigation; and (2) Pending or Threatened Litigation Regarding Alpena Biorefinery.
- 16. Return to Open Session.
- 17. Adjournment.

A handwritten signature in blue ink that reads "Rachel R. Smolinski". The signature is written in a cursive, flowing style.

Rachel Smolinski
City Manager

COUNCIL PROCEEDINGS

March 06, 2023

The Municipal Council of the City of Alpena met in regular session on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmember Nowak and Councilmember Walchak.

Absent: Councilmember Mitchell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to approve the agenda.

Motion carried 4-0, 1 absent.

MODIFICATION TO THE AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to remove from our agenda the closed session section, [items] 15 and 16.

Motion carried 4-0, 1 absent.

MINUTES

The minutes of the regular and closed sessions of February 20, 2023, were approved as printed.

PUBLIC HEARING

Moved by Mayor Waligora, seconded by Councilmember Nowak, to table [the public hearing for the Brownfield Plan] to later in the meeting.

Motion carried 4-0, 1 absent.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the following Consent Agenda items be approved:

- A. Bills to be allowed, in the amount of \$120,722.69, and authorize Mayor Waligora and Clerk Soik to sign.
- B. Approval of City Engineer Steve Shultz as alternate for representatives Cindy Johnson and Rachel Smolinski to the Northeast Michigan Materials Management Authority Board.
- C. Approval of second amendment to purchase and sale agreement of US 23 N. property between City of Alpena and WSSA LLC.

Motion carried 4-0, 1 absent.

ORDINANCE NO. 23-484

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to approve Ordinance No. 23-484, which amends Chapter 18, Section 18-1, of the Medical Marihuana Facilities and Adult-Use Marihuana Establishments.

Motion carried 4-0, 1 absent.

RIPLEY BOULEVARD CONSTRUCTION ENGINEERING SERVICES

The following proposals were received for Ripley Boulevard construction engineering services:

Huron Engineering & Surveying, Inc.	Alpena	\$41,104
R.S. Scott Associates Inc.	Alpena	\$48,740

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to use the services of Huron Engineering [& Surveying, Inc.] for inspection on the Ripley Street project for the estimate of \$41,104 for time and materials.

Motion carried 4-0, 1 absent.

COUNCIL POLICY STATEMENT NO. 33 REVISIONS

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to amend policy No. 33 [Ordinance Enforcement Procedures for Citizen Complaints] with the changes as presented.

Motion carried 4-0, 1 absent.

PUBLIC HEARING FOR BROWNFIELD PLAN

A public hearing was held for a proposed Brownfield Plan for property located at 400 W. Chisholm Street. Mayor Waligora opened the public hearing. Montiel Birmingham, Planning/Development/Zoning Director, presented a report in the absence of Mac McClelland, Manager of Brownfield Redevelopment for Otwell Mawby, P.C. No written comments were received by the City Clerk. Mayor Waligora closed the public hearing. Further, there was no additional council discussion.

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to adopted Resolution No. 2023-03 [Approval of the Brownfield Plan for the 400 W. Chisholm Redevelopment].

Motion carried 4-0, 1 absent.

ADJOURNMENT

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 6:23 p.m.

Matthew Waligora
Mayor

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 03/21/2023 - 03/21/2023

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
9 OAKS INN	A-137-4	LODGING - POLICE	165.00
9 OAKS INN	A-136-1	LODGING - POLICE	220.00
AIRGAS USA LLC	9135267195	SUPPLIES - EMS DISP	33.82
AIRGAS USA LLC	9995171039	CYLINDER RENTAL - DPW	75.57
AIRGAS USA LLC	9995151154	CYLINDER RENTAL - FIRE/EMS	20.61
ALLEGRA ALPENA	157621	SUPPLIES - FIRE/EMS/POL	413.44
ALPENA ACE HARDWARE	4444	SUPPLIES - DPW	19.98
ALPENA ACE HARDWARE	4454	SUPPLIES - FIRE/EMS	42.50
ALPENA AREA CHAMBER OF COMMERCE	23883	GMA TICKETS - POLICE/COUNCIL	20.00
ALPENA AUTO ELECTRIC	60756	VEH MAINT - EQ	275.00
ALPENA COUNTY TREASURER	542	MITEL PHONE SYSTEM	21,777.06
ALPENA COUNTY TREASURER	540	LICENSES - IT	525.16
ALPENA COUNTY TREASURER	541	SUPPLIES - IT	550.00
ALPENA COUNTY TREASURER	031623	IT CONTRACTED SVCS 03/23	8,446.00
ALPENA DIESEL SERVICE	76262	VEH MAINT #36	2,108.92
ALPENA DIESEL SERVICE	76285	VEH MAINT #40	232.43
ALPENA DIESEL SERVICE	76320	VEH MAINT #45	359.19
ALPENA DIESEL SERVICE	76366	VEH MAINT #45	1,188.37
ALPENA DIESEL SERVICE	76380	VEH MAINT - EQ	(339.68)
ALPENA DIESEL SERVICE	76390	VEH MAINT #42	18.83
ALPENA DIESEL SERVICE	76392	VEH MAINT #38	65.43
ALPENA DIESEL SERVICE	76407	VEH MAINT #65	13.13
ALPENA DIESEL SERVICE	76515	VEH MAINT #21	99.90
ALPENA GLASS CO INC	395487	BLDG MAINT - PSF	24.00
ALPENA POWER COMPANY	032123	ELECTRIC	17,132.95
ALPENA SUPPLY CO	S100498905.001	SODIUM BISULFITE - SEWER	1,085.81
ALPENA SUPPLY CO	S100487954.001	BLDG MAINT - PSF	142.56
ALPENA SUPPLY CO	S100497116.001	SUPPLIES - DPW	22.99
ALPENA SUPPLY CO	S100492976.001	FURNACE REPLACEMENT	2,248.65
ALPENA SUPPLY CO	S100498833.001	BLDG MAINT - FIRE/EMS	87.27
AMAZON CAPITAL SERVICES INC	19W3-DGPC-G3WT	UNIFORMS - POL	305.86
AMAZON CAPITAL SERVICES INC	11MX-KHTH-NT46	UNIFORMS - FIRE/EMS	82.99
AMAZON CAPITAL SERVICES INC	19TN-61TF-CGWP	SUPPLIES - FIRE/EMS/POL	74.47
AMAZON CAPITAL SERVICES INC	19JL-H46V-3TKH	SUPPLIES - C/T	53.39
AMAZON CAPITAL SERVICES INC	1QFH-M1GP-73PV	UNIFORMS - FIRE/EMS	(196.80)
ANNE GENTRY	031523	CELL PHONE EXPENSE - DDA	360.00
ANNE GENTRY	030823	TRAVEL EXPENSE - DDA	314.99
ARROWHEAD UPFITTERS INC	7125	INSTALLATION - POL	1,359.50
AXON ENTERPRISE INC	INUS139441	SUPPLIES - POL	1,184.50
BALL TIRE & GAS INC	214846	VEH MAINT - EMS	869.02
BALL TIRE & GAS INC	215041	VEH MAINT - FIRE	30.00
BALL TIRE & GAS INC	215636	VEH MAINT - EQ	20.00
BALL TIRE & GAS INC	215423	VEH MAINT - EQ	290.69
BELL EQUIPMENT COMPANY	P14440	VEH MAINT - EQ	450.15
BELL EQUIPMENT COMPANY	P14255	VEH MAINT #91	795.50
BOUND TREE MEDICAL LLC	84885047	SUPPLIES - EMS DISP	620.51
BRUCE TILLINGER	022823	MECH INSP SVCS 02/23	3,308.00
BRUCE TILLINGER	022823A	PLUMBING INSP SVCS 02/23	1,028.00
CAROL WITHERBEE	AP22-3472C	AMBULANCE REFUND	275.00
CARQUEST AUTO PARTS	2859-476397	VEH MAINT - POLICE	24.78
CARQUEST AUTO PARTS	2859-477140	VEH MAINT - EQ	2.62
CARQUEST AUTO PARTS	2859-477198	VEH MAINT - EQ	10.11
CARQUEST AUTO PARTS	2859-477658	SUPPLIES - FIRE/EMS	24.78
CARQUEST AUTO PARTS	2859-477683	SUPPLIES - FIRE/EMS	19.31
CARQUEST AUTO PARTS	2859-477718	SUPPLIES - FIRE/EMS	8.32
CARUS LLC	SLS 10106390	CHEMICAL SUPPLIES - WATER	5,754.00
CERTA SITE LLC	12525737	EXTINGUISHER MAINT 2023	84.00
CHARTER COMMUNICATIONS	0161888022723	FAX LINE - PUBLIC WORKS	89.98
CHARTER COMMUNICATIONS	0161615022523	FAX LINE - CITY HALL	79.98
CHARTER COMMUNICATIONS	0015914030523	WATER TWR INTERNET SIGNALS	1,128.39
CHARTER TOWNSHIP OF ALPENA	0002	CAP - AMBULANCE	135,000.00
CHEMTRADE CHEMICALS US LLC	93506705	ALUMINUM SULFATE - WATER	5,556.64
COLUMN SOFTWARE PBC	35725C0A-0048	PUBLISHING/ADVERTISING - C/T	175.23
COLUMN SOFTWARE PBC	35725C0A-0049	PUBLISHING/ADVERTISING - C/T	87.62
COLUMN SOFTWARE PBC	35725C0A-0052	PUBLISHING/ADVERTISING - C/T	175.23
COLUMN SOFTWARE PBC	35725C0A-0053	PUBLISHING/ADVERTISING - C/T	175.23
COLUMN SOFTWARE PBC	35725C0A-0054	PUBLISHING/ADVERTISING - C/T	58.41
COLUMN SOFTWARE PBC	35725C0A-0055	PUBLISHING/ADVERTISING - PDZ	114.02
COLUMN SOFTWARE PBC	35725C0A-0056	PUBLISHING/ADVERTISING - PDZ	84.81
CONTINENTAL LINEN SERVICE	70483 02/23	RUG/UNIFORM CONT 02/23	773.63
CONTROL SOLUTIONS INC	11153CW	DUCT WORK - WWTP	4,317.60
CONTROL SOLUTIONS INC	11227CW	BLDG MAINT - PSF	127.50

INVOICE REGISTER

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EXP CHECK RUN DATES 03/21/2023 - 03/21/2023

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
DTE ENERGY	031523	NATURAL GAS - DDA	133.09
DTE ENERGY	032123	NATURAL GAS	18,661.07
EAGLE SUPPLY CO	124972	SUPPLIES - FIRE/EMS	42.20
EAGLE SUPPLY CO	124892	SUPPLIES - CH	108.60
EAGLE SUPPLY CO	124943	SUPPLIES - PARKS	64.20
EAGLE SUPPLY CO	124966	SUPPLIES - PARKS	76.60
EAGLE SUPPLY CO	124974	SUPPLIES - FIRE/EMS/POL	149.00
ENTERPRISE FM TRUST	FBN4692867	VEHICLE LEASE - TRAVEL VEH/EQUIPFUND	3,639.26
FAIR & SQUARE LAWN CARE	3233	SNOW REMOVAL - CODE ENFORCEMENT	225.00
FASTENAL COMPANY	MIALP197616	SUPPLIES - EQ	122.60
FITZPATRICK'S HARDWARE	5490882	VEH MAINT- EQ	35.99
FITZPATRICK'S HARDWARE	5485535	VEH MAINT #34	3.99
FITZPATRICK'S HARDWARE	5485536	SUPPLIES - DPW	8.49
FITZPATRICK'S HARDWARE	5487006	SUPPLIES - DPW	16.00
FRANCIS ROSINSKI	022823	ELECTRICAL INSP SVCS 02/23	1,825.60
FREESE HYDRAULICS & EQUIP REPAIR	43218	SUPPLIES - EQ	1,676.92
FREESE HYDRAULICS & EQUIP REPAIR	43287	VEH MAINT #74	122.68
FRONTIER	2793 03/23	TELEPHONE - POL/FIRE/EMS	110.38
FRONTIER	7430 03/23	ELEVATOR TELEPHONE - PUBLIC SAFETY	131.96
FRONTIER	7204 03/23	ELEVATOR TELEPHONE - CITY HALL	117.38
FRONTIER	5445 03/23	TELEPHONE - FIRE/EMS	210.67
FRONTIER	4175 03/23	TELEPHONE - FIRE/EMS	95.31
GALLS LLC	023523847	UNIFORMS - FIRE/EMS	173.55
GFL ENVIRONMENTAL	0060051727	DUMPSTER CHARGES 02/23	910.49
GREAT LAKES PLUMBING HEATING AND CO	1482	WATER METER - 1218 RIVER	345.00
HALLS SERV-ALL	022823	HALL'S SERV-ALL - PARKS	465.00
INTERSTATE BATTERY MID MICHIGAN	23431645	VEH MAINT - EQ	257.00
JEROMES TOWING	22-3069	IMPOUND TOWING - POLICE	125.00
JOANNE STONE	AP22-3979C	AMBULANCE REFUND	94.52
JONES & BARTLETT LEARNING LLC	570967	TRAINING MATLS - FIRE/EMS	1,356.81
KIMBALL MIDWEST	100823836	VEH MAINT - EQ	20.78
LARRY SANDERSON	960139	SNOW REMOVAL - DDA	715.00
LOUANN CHAMBERS	AP22-3700C	AMBULANCE REFUND	90.00
MHR BILLING SERVICES	4359	BILLING 02/23 - EMS	8,779.64
MICHIGAN CAT	SD14490263	VEH MAINT - EQ	654.86
MICHIGAN CAT	PD14513641	VEH MAINT #57	112.43
MICHIGAN DEPARTMENT OF HEALTH	491-420731	QUALITY ASSURANCE ASSESSMENT	2,742.05
MICHIGAN PIPE & VALVE	T025512	CAPITAL - WATER	1,820.00
MICHIGAN STATE POLICE	551-611727	SOR REGISTRATION - POLICE	390.00
MILLER OFFICE MACHINES	AR23324	COPIER MAINT - PSF	211.09
MILLER OFFICE MACHINES	AR23325	COPIER MAINT- CITY HALL	40.69
MILLER OFFICE MACHINES	AR23323	SUPPLIES - DDA	19.67
MY MICHIGAN HEALTH	700000774 03/23	EMPLOYEE PHYS - DPW	168.00
NORTHERN CLEANING & MAINTENANCE	030123	MAINT - DDA	70.00
O'REILLY AUTO PARTS	5611-267410	BRIDGE MAINT - MAJ ST	49.57
O'REILLY AUTO PARTS	5611-270649	VEH MAINT #84	4.00
O'REILLY AUTO PARTS	5611-269727	VEH MAINT - EQ	50.52
O'REILLY AUTO PARTS	5611-269960	VEH MAINT - EQ	(5.00)
O'REILLY AUTO PARTS	5611-269900	VEH MAINT - POLICE	205.06
PENGUIN MANAGEMENT, INC.	73479	DISPATCHING SYSTEM - FIRE/EMS	846.00
PRESQUE ISLE ELECTRIC & GAS CO	5633800001 03/23	ELECTRIC - AIR BASE	56.76
PRIORITY HEALTH MANAGED BENEFITS	AP22-3682C	AMBULANCE REFUND	377.90
ROWLEYS WHOLESALE	1364762-00	VEH MAINT - EQ	772.37
ROWLEYS WHOLESALE	1364766-00	VEH MAINT -EQ	1,751.26
SEVAN K INC	313 02/23	VEH MAINT - POLICE	38.25
SOLUCIENT SECURITY SYSTEMS	527594	MAINT - PUBLIC WORKS	107.25
STANDARD ELECTRIC CO	4073517-00	MAINT - LIGHTS	36.16
STANDARD ELECTRIC CO	4073772-00	MAINT - LIGHTS	7.35
STANDARD ELECTRIC CO	SC 030123	FEES - LIGHTS	18.35
STANDARD ELECTRIC CO	4073168-00	MAINT - LIGHT	216.27
STANDARD ELECTRIC CO	4073256-00	MAINT - LIGHTS	43.50
STANDARD ELECTRIC CO	4073659-00	MAINT - FIRE/EMS	88.50
STATE OF MICHIGAN	028557	BLDG MAINT - PSF	125.00
STRYKER SALES CORP	4065311M	SUPPLIES - FIRE/EMS	316.00
STRYKER SALES CORP	4065312M	SUPPLIES - FIRE/EMS	316.00
STRYKER SALES CORP	4065313M	SUPPLIES - FIRE/EMS	316.00
STRYKER SALES CORP	4065314M	SUPPLIES - FIRE/EMS	316.00
SUPERIOR IMAGE CLEANING	10331	CUSTODIAL SERVICES - WOODWARD	1,183.39
TELNET WORLDWIDE	267217	TELEPHONE - LAND LINES	361.32
THE BANK OF NEW YORK MELLON	252-2535363	BOND FEES - 2013 REF BONDS/DPW BLDG A	250.00
THE BANK OF NEW YORK MELLON	252-2529413	BOND FEES - 2007 CAP IMPROV BONDS	750.00
THE SHERWIN WILLIAMS CO	2211-9	MAINT - MAJ ST	90.00

INVOICE REGISTER

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EXP CHECK RUN DATES 03/21/2023 - 03/21/2023

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
THUNDER BAY ARTS COUNCIL	031523	MICH-E-KE-WIS DEPOSIT REFUND	100.00
TRACTOR SUPPLY CREDIT PLAN	100765824	VEH MAINT - EQ	99.98
TRACTOR SUPPLY CREDIT PLAN	200110764	MAINT - MAJ ST	32.99
ULINE	160613356	SUPPLIES - POLICE	183.06
VERIZON WIRELESS	9929740572	CELL PHONES/IPADS	2,542.28
VERIZON WIRELESS	9929740571	CELL PHONES	443.26
VISA/ELAN FINANCIAL SERVICES	7661 03/23	NOTARY APPLICATION - CLERK	10.17
VISA/ELAN FINANCIAL SERVICES	1418 03/23	BLDG MAINT/VEH MAINT - CH/EQ	1,669.19
VISA/ELAN FINANCIAL SERVICES	0572 03/23	TRAVEL EXP - POLICE	786.49
VISA/ELAN FINANCIAL SERVICES	4688 03/23	FOOD SERVICE/SUPPLIES - INSP	180.17
VISA/ELAN FINANCIAL SERVICES	3610 03/23	ELECTRIC/SUPPLIES/COM PROMO/CONT ED	590.01
VISA/ELAN FINANCIAL SERVICES	0336 03/23	RECERT/VEH MAINT/MEMBERSHIP/TRACKEF	1,533.26
VISA/ELAN FINANCIAL SERVICES	5087 03/23	FOOD/SERVICE/CONT ED/SUPPLIES/LOG-IN/I	1,031.67
VISA/ELAN FINANCIAL SERVICES	4503 03/23	SEC CAMERA - IT	17.99
WALMART-CAPITAL ONE	3588418	SUPPLIES/LATE FEE CREDIT - CEM/CLERK/P	25.10
WELLS FARGO	5024176142	COPIER LEASE - DDA	72.13
WEST SHORE FIRE INC	29351	BREATHING AIR MODULE	49,989.69
YOUNG'S FLOORING	062122	FLOORING INSTALLATION	3,952.32
Total:			341,258.96

Proposal #25422

3/9/2023

Submitted To: Rachel Smolinski
208 North First Avenue
Alpena, MI 49707

Project: Culligan Plaza Consultation
208 North First Avenue
Alpena, MI 49707

Scope

We propose to furnish the following scope of work to complete the above mentioned project:

Landscape Architectural Services

Scope:

- Provide consulting services for further development and implementation of Culligan Plaza design based on the conceptual site plan adopted by Alpena City Council on 2/6/2023.
 - Coordination meetings & reviews
 - Response to all requested information and procedures
 - Additional site design detail upon requested
 - On-site construction administrative meetings
 - Material recommendations

Deliverables:

- Client shall receive a hard copy and digital files responding to plan revisions and RFI's upon completion.

Conditions:

- All proposal are valid for 30 days from proposal date. The total project price is not locked in until a contract has been signed and will not be adjusted without consent.
- Costs are subject to change after the expiration date of the proposal.
- Client may cancel Agreement at any time, and agrees to pay for cumulative hours leading up to cancellation date.
- Hourly rates are applied to any revisions beyond the original estimated project price.
- Design Time & Material Rate...Landscape Architect...\$125.00 per hour

Billing:

- An interest charge of one and one-half (1.5%) percent per month will be applied to the balance of an account not paid within thirty (30) days of date of invoice
- Services will cease after 45 days on non-payment
- Invoice method is progressive; an invoice will be sent each month until "project price" amount is met
- **Invoice is sent out on the 25th of each month for services completed the month prior: Net 10**

Total Price for Project **\$15,000.00**

Down Payment Request:	0 % of total project price
Amount of Deposit:	\$0.00 to be received upon signing of contract

Aaron Tenschuk

Accepted: _____ Date _____

By: Drost Landscape, Inc. _____ Date _____

Capital Projects Request Form

City Of Alpena

Project Title:
Status:
Rank:

Fund:
Category:
Department:

Project Location:

Project Description:

Date Prepared:
Preparer:
Inception Date:
☐ Connected to Master Plan

Account No.:

Expenditure Schedule by Fiscal Year

2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	Long Range	Total
<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$0"/>	<input type="text" value="\$750,000"/>	<input type="text"/>

Funding Source

General Fund	<input type="text"/>	Equipment Fund	<input type="text" value="\$750,000"/>	Special Assessment	<input type="text"/>	Bond	<input type="text"/>
Sewer Fund	<input type="text"/>	Major Street Fund	<input type="text"/>	Grant	<input type="text"/>	Grant Source	<input type="text"/>
Water Fund	<input type="text"/>	Local Street Fund	<input type="text"/>	Other	<input type="text"/>	Specify Source	<input type="text"/>
IT Fund	<input type="text"/>					Total	<input type="text" value="\$750,000"/>

Explanation/Justification/Connection to Master Plan

E126 is a 2000 E-One fire engine that is now 23 years old. Inclusion into long range planning for the replacement of apparatus is essential in ensuring a fleet of dependable fire apparatus for community safety relative to fire suppression and rescue operations. This apparatus is a 1000gallon pumper and has no immediate maintenance or mechanical issues that are identified. To plan for its replacement within 8-10 years would be the goal as it is currently utilized as a mutual aid pumper, second in apparatus for fire response, and is mainly utilized as a back up apparatus. A 10 year replacement of this apparatus would put it's in service life at 33 years which exceeds intustry standards.

Capital Projects Request Form

City Of Alpena

Project Title:
Status:
Rank:

Fund:
Category:
Department:

Project Location:

Project Description:

Date Prepared:
Preparer:
Inception Date:
☐ Connected to Master Plan

Account No.:

Expenditure Schedule by Fiscal Year

2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	Long Range	Total
\$0	\$0	\$0	\$2,500,000	\$0	\$0		\$2,500,000

Funding Source

General Fund	<input type="text"/>	Equipment Fund	<input type="text" value="\$2,500,000"/>	Special Assessment	<input type="text"/>	Bond	<input type="text"/>
Sewer Fund	<input type="text"/>	Major Street Fund	<input type="text"/>	Grant	<input type="text"/>	Grant Source	<input type="text"/>
Water Fund	<input type="text"/>	Local Street Fund	<input type="text"/>	Other	<input type="text"/>	Specify Source	<input type="text"/>
IT Fund	<input type="text"/>					Total	\$2,500,000

Explanation/Justification/Connection to Master Plan

T125 is our 1994 E-one 95' aerial tower. Much like E123, it is getting increasingly difficult to locate repair/maintenance parts for this aging apparatus. This apparatus was purchased in July 1994 at a cost of \$549,574. This apparatus is our only apparatus capable of operating at an elevated angle for fire suppression, ventilation, high angle rescue, elevated access and as an elevated master fire stream for large type fire incidents. The purpose of this apparatus is for protection of our commercial and industrial incidents as often an elevated advantage is needed. The estimated cost to replace this apparatus is anticipated to be \$2,500,000 and an expected build time is 24-36 months from time of order. The community cannot afford to wait until it is in critical need of replacement as the time to secure one and have it in service is quite lengthy and costly. We have the only aerial device in the local area so are often requested for its mutual aid assistance to surrounding communities.



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

Planning, Development, & Zoning

To: Mayor and City Council Members
From: Montiel Birmingham, Director
cc: Rachel Smolinski, City Manager
Date: March 15, 2023
RE: Marihuana Zoning Ordinance Amendments

As City Council is aware, specific zoning ordinance amendments were required as part of the adoption of the City's Code of Ordinances for marihuana licensing, Ordinance 23-484. Additional modifications were made as a result of discussions over the last few months.

Primary modifications of Zoning Ordinance 23-487 include clarifying the definition for Marihuana Microbusinesses, removing prohibited license types from the use matrixes by district, and adding a 500' buffer between businesses.

A public hearing was held at the Planning Commission meeting on 3/15/2023; no comments were received in favor of or in objection to the revised ordinance by the public. Planning Commission recommended approval of the ordinance with a vote of 6-0.

Recommendation:

Motion to approve Ordinance 23-487 which modifies the City of Alpena's Zoning Ordinance.



City of Alpena
Ordinance No. 23-487 of 2023

An ordinance to amend the City of Alpena Zoning Ordinance Article 2 (Construction of Language & Definitions), Article 5 (Zoning Districts) and Article 7 (Supplemental Development Regulations).

City of Alpena, Alpena County, Michigan ordains:

SECTION 1: AMENDMENT TO THE CITY OF ALPENA ZONING ORDINANCE

That the City of Alpena Zoning Ordinance, Article 2 (Construction of Language & Definitions) is hereby amended to read as follows:

Section 2.1 Definitions

- A. **MARIHUANA MICROBUSINESS.** A person licensed to cultivate marihuana plants in an amount defined by state law; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are twenty-one (21) years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.

That the City of Alpena Zoning Ordinance, Article 5 (Zoning Districts) is hereby amended to read as follows:

Section 5.14 CCD COMMERCIAL CORRIDOR DISTRICT

R = Permitted by right S = Permitted with a Special Use Permit *uses with Supplemental Regulations -Article 7	CCD
COMMERCIAL/BUSINESS/SERVICE	
<i>Adult Use Marihuana Establishments:</i>	
<i>Marihuana Retailers</i>	S*
<i>Marihuana Safety Compliance Facilities</i>	S*

Section 5.15 OS-1: OFFICE SERVICE DISTRICT

R = Permitted by right S = Permitted with a Special Use Permit *uses with Supplemental Regulations -Article 7	OS-1
COMMERCIAL/BUSINESS/SERVICE	
<i>Adult Use Marihuana Establishments:</i>	
<i>Marihuana Retailers</i>	S*
<i>Marihuana Safety Compliance Facilities</i>	S*

Section 5.17 B-2: GENERAL BUSINESS DISTRICT

R = Permitted by right S = Permitted with a Special Use Permit *uses with Supplemental Regulations -Article 7	B-2
COMMERCIAL/BUSINESS/SERVICE	
<i>Adult Use Marihuana Establishments:</i>	
<i>Marihuana Retailers</i>	S*
<i>Marihuana Safety Compliance Facilities</i>	S*

Section 5.18 B-3: COMMERCIAL DISTRICT

R = Permitted by right S = Permitted with a Special Use Permit *uses with Supplemental Regulations -Article 7	B-2
COMMERCIAL/BUSINESS/SERVICE	
<i>Adult Use Marihuana Establishments:</i>	
<i>Marihuana Retailers</i>	S*
<i>Marihuana Safety Compliance Facilities</i>	S*

Section 5.19 I-1: LIGHT INDUSTRIAL DISTRICT

R = Permitted by right S = Permitted with a Special Use Permit *uses with Supplemental Regulations -Article 7	I-1
COMMERCIAL/BUSINESS/SERVICE	
<i>Medical Marihuana Facilities:</i>	
<i>Provisioning Centers</i>	S*
<i>Safety Compliance Facilities</i>	S*
<i>Secure Transport Facilities</i>	S*
<i>Adult Use Marihuana Establishments:</i>	
<i>Marihuana Retailers</i>	S*
<i>Marihuana Safety Compliance Facility</i>	S*
<i>Marihuana Secure Transporters</i>	S*

Section 5.20 I-2: GENERAL INDUSTRIAL DISTRICT

R = Permitted by right S = Permitted with a Special Use Permit *uses with Supplemental Regulations -Article 7	I-2
COMMERCIAL/BUSINESS/SERVICE	
<i>Medical Marihuana Facilities:</i>	
<i>Provisioning Centers</i>	S*
<i>Safety Compliance Facilities</i>	S*
<i>Secure Transport Facilities</i>	S*
<i>Adult Use Marihuana Establishments:</i>	
<i>Marihuana Retailers</i>	S*
<i>Marihuana Safety Compliance Facility</i>	S*
<i>Marihuana Secure Transporters</i>	S*

Section 5.26 Use Matrix:

TABLE OF PERMITTED USES & SPECIAL LAND USES																	
R = Permitted by right S = Permitted with a Special Use Permit	R1	R2	RT	RM 1	RM 2	OS1	CBD	CCD	B1	B2	B3	I1	I2	P1	WD	CR	PR
COMMERCIAL/BUSINESS/SERVICE																	
Medical Marihuana Facilities:																	
Provisioning Centers						S*		S*		S*	S*	S*	S*				
Safety Compliance Facilities						S*		S*		S*	S*	S*	S*				
Secure Transport Facilities												S*	S*				
Adult Use Marihuana Establishments:																	
Marihuana Retailers						S*		S*		S*	S*	S*	S*				
Marihuana Safety Compliance Facilities						S*		S*		S*	S*	S*	S*				
Marihuana Secure Transporters												S*	S*				

That the City of Alpena Zoning Ordinance, Article 7 (Supplemental Development Regulations) is hereby amended to read as follows:

Section 7.41 MEDICAL MARIHUANA FACILITIES AND ADULT USE MARIHUANA ESTABLISHMENTS

A. Standards:

1. Medical Marihuana Facilities and Adult Use Marihuana Establishments shall not be located within one thousand (1,000) feet of any school.
2. Medical Marihuana Facilities and Adult Use Marihuana Establishments shall not be located within two hundred fifty (250) feet of any place of worship, child care centers, addiction clinics and treatment facilities, the Boys and Girls Club of Alpena, or McRae, Bay View, or Water Tower Parks, Starlite Beach Park or Mich-e-ke-wis Park.
3. Medical Marihuana Facilities and Adult Use Marihuana Establishments shall not be located in the district or area known as the "Downtown Development Authority."
4. Medical Marihuana Facilities and Adult Use Marihuana Establishments shall not be located within five hundred (500) feet of another Medical Marihuana Facility or Adult Use Marihuana Establishment, with the exception of Marihuana Secure Transporters and Marihuana Safety Compliance Facilities.
5. Medical Marihuana Facilities and Adult Use Marihuana Establishments shall comply with the City of Alpena Ordinance No. 23-484 (Medical Marihuana Facilities and Adult Use Marihuana establishments).

- B. **Submittal Requirements** (in addition to submittal requirements in **Section 6.11**): Applicant shall submit the documentation contained in 1-3 below which will be reviewed by the Planning Commission. The Planning Commission shall also evaluate the site plan using the site plan review standards in **Section 6.6** and Special Land Use review standards in **Section 6.12**.

1. Applicant shall submit a plan which details economic benefits to the City by way of improvements to real property.
2. If an existing building is proposed to be utilized, applicant shall commit to physical improvements to exterior of existing building or structure. If no improvements are necessary, applicant shall include a statement indicating the reasons.
3. Applicant shall submit a maintenance plan that provides for upkeep of property, including exterior or right-of-way.

SECTION 2: SEVERABILITY

If any clause, sentence, paragraph or part of this Ordinance shall for any reason be finally adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance but shall be confined in its operation to the clause, sentence, paragraph or part thereof directly involved in the controversy in which such judgment is rendered.

SECTION 3: SAVING CLAUSE

The City of Alpena Zoning Ordinance, except as herein or heretofore amended, shall remain in full force and effect. The amendments provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

SECTION 4: EFFECTIVE DATE

The ordinance changes shall take effect upon the expiration of seven days after the publication of the notice of adoption.

Mayor

Clerk

I, _____, Clerk for the City of Alpena, hereby certify that the foregoing is a true and correct copy of Ordinance No. 23-487 of 2023 of the City of Alpena, adopted by at a meeting of the Alpena City Council held on _____.

A copy of the complete ordinance text may be inspected or purchased at the Alpena City Hall, at 208 N. First Avenue, Alpena, Michigan.

Adopted: _____ Published: _____ Effective: _____, subject to PA 110 of 2006 as amended.

Wildlife Sanctuary Board
City of Alpena, Michigan

Proposed 2023 - 2024 Budget

<u>Project Description</u>	<u>Budget</u>
Island Park Maintenance: Construction materials: access ramp, sign posts	\$300.00
Invasive plant removal, clean-up: Trash bags, maintenance of cutters Gas and oil, gas can	\$700.00
Educational materials: Tree Identification Signs, Pamphlets	\$1,400.00
Artist in Residence: Framing and ID plaque Housing stipend	\$400.00
Capital Request: Yearly contribution To be set aside as a local match for a River Center construction grant	\$5,000.00
Proposed Budget Total:	\$7,800.00

**ALPENA WILDLIFE SANCTUARY BOARD
ANNUAL REPORT TO CITY COUNCIL
MARCH 2022 TO MARCH 2023**

INTRODUCTION

This past year the Wildlife Sanctuary Board has continued to oversee and maintain Island Park and the approximately 443 acres comprising the Sanctuary. Island Park is the City's only natural park and according to the 1985 agreement with the Michigan Land Trust Fund is to be maintained for quiet recreation and environmental education. The Board also maintains a water trail within the sanctuary and continues to pursue development of The River Center, an interpretive center focusing on the Thunder Bay River Watershed.

MEMBERS

City Council appointed board members are: Vernie Nethercut, Elizabeth Littler, Judy Kalmanek, Tom Orth, Boris Gerber, Catherine Stedman, Lucille Bray, Lisa Kruse, Larry Johns and Chairman Terry Gougeon.

Staff: Planning and Development Director: Montiel Birmingham

AWS BOARD ACCOMPLISHMENTS

ISLAND PARK

The Board sets goals for the management and maintenance of Island Park in accordance with the management plan of 2019 (Revised).

Goals met in 2022:

- Several downed trees, from spring storms, encroaching on trails were cut and chipped by City DPW crews. (May)
- Stairways were swept of accumulated debris. (May)
- Two benches were installed per Board guidelines on Island Park. These were installed and paid for by individuals as memorials to family members. The board has agreed to no more than four benches on the island.
- Invasive species were removed from the Island.
Spotted Knapweed and Sweet Clover were removed from the Island by Board members, with help from the Youth Volunteer Corp (YVC) (August 4th)
The bridge access approaches were cleared of all growth by YVC (August 4th)
A large pile of wood chips was spread on the trail crossing the dune at the high meadow, by YVC (August 10th)
- For the third year the Forest Entomology students at Michigan State University have put Insect traps on the Island. No non-native species have been captured thus far.

- Vandalism at the O. B. Eustis Overlook was repaired by replacing nearly ten feet of the top railing of the barrier.
- Autumn Olive was pulled from the south dune area of the Island. 4 large bags of the invasive plant were collected. (September 14th)
- Huron Pines personnel cut numerous large Glossy Buckthorn from the lower trail along the Chisholm side of the Island and treated the stumps to prevent regrowth. (October 24th)

RIVER WORK

- An all-day volunteer event to remove cattails and frog-bit from the waters near Island Park and at Duck Park occurred. (June 24th)
Personnel from Huron Pines, AmeriCorps, Community Volunteers, YVC and Board members cut and removed numerous truckloads of biomass from the river's edge.
- Goose and Swan numbers control was employed this year. City DPW crew oiled 57 eggs from 12 Canada Goose nests and USDA personnel destroyed 64 eggs from 11 nests of the Mute Swan. (May)

ARTIST IN RESIDENCE PROGRAM

The Alpena Wildlife Sanctuary Artist in Residence program is now in its twelfth year. This is a minimal cost program with money requested to cover cost of framing and identification plaque for donated works and a small housing stipend for the artist's accommodations. The aim of this program is to acquire a museum quality collection of fresh water themed art to be displayed in the Alpena Wildlife Sanctuary's proposed River Center.

Each of the artists involved have exhibited nationally and/or internationally in museums and galleries and have participated in respected residence programs. Works which they have researched in the Alpena Wildlife Sanctuary have been exhibited in galleries and museums across the United States, thus giving recognition to Alpena, the Sanctuary and the residency program nationwide.

We are appreciative of artist Sheri Woldrop who has accepted the task of getting information into the art community and to help choose an artist for last year's residence program. Artist Steven Gutierrez was chosen for last year's residency. Steven's work often features a mix of nature and technology. The artist spent his week here exploring the Sanctuary on foot and by kayak. He was able to collect a volume of material through notes and photography to develop a future piece of art for the River Center.

RIVER CENTER

The Thunder Bay River Center Board of Directors was formed to give guidance and support to the River Center.

Committee members are: Bill Haase, Brian Bartosh, Beverly Bodem, Dan Mitchell, Chris Powley, Glenn Taylor, Steffen Mantlo, Lydia Thomson and Judy Kalmanek, Chair.

Non-voting Member: Montiel Birmingham

Advisory Committee: Roger Witherbee, Tim Cwalinski

Fund Raising: The Reel Fun Ice Fishing Tournament held at Whiskey Bay on Grand Lake was well attended and a great success. Thanks to the dedication of the tournament committee.

PROMOTIONAL

Island Park is listed on the City's website and in promotional pamphlets, available locally and at several welcome centers around the State.

Wildlife Sanctuary Board meetings are open to the public and reports of proceedings are published in the Alpena News and sent to radio stations WATZ and True North. Local television WBKB TV also receives information. Additionally, news of Sanctuary Board meetings is distributed to over a dozen local organizations. Special reports of the Artist in Residence Program and informative articles covering Island Park have been published by the Alpena News.

We continue to work with area schools, the Museum, NOAA, the Fish and Wildlife Service, Huron Pines, Northeast Michigan Great Lakes Stewardship Initiative (NEMGLSI), and Michigan Dept. of Natural Resources on the development of educational materials for Park visits and classroom use.

The Island pamphlet rack with its self-guiding brochures is kept filled and updated as necessary. The pamphlets are also available online.

FUTURE PLANS

- Island Park continues to be the central focus in the Sanctuary as it receives most of public attention.
- Board emphasis for the Island will be educating the public about erosion concerns. Physically blocking places with greatest damage. Discouraging certain activities, like going off the trails and sledding, which erode soil by scattering forest litter and compacting soil preventing seedling growth. Trails will be clearly marked by bark or wood chip covering.

- Control of invasive species, such as Spotted Knapweed, Autumn Olive, Sweet Clover, Frog-bit, Narrowleaf Cattail, and Glossy Buckthorn will continue.
- It is projected that a major undertaking to remove and prohibit frog-bit growth at Duck Park will take place this summer. Events will take place in June, July and August this year. Huron Pines, AmeriCorps and community volunteers will be involved. This will be the third round of narrow leaf cattail cutting in conjunction with Frog-bit pulling at the park. To aid with this the Board has purchased with grant money three underwater vegetation cutters to remove the masses of narrow leaf cattail in the sanctuary waters.
- Huron Pines is again committed to execute a major invasive shrub cutting and pulling on Island Park. This will include Glossy Buckthorn, Autumn Olive, and Barberry. The goal is to have the entire island free of all invasive plant species. A comprehensive management plan is being formed for this purpose.
- The heavily vandalized Tree Identification signs will be replaced. The new signs will be printed on metal and fastened to the post without visible edge to resist destruction.
- Support educational use of the sanctuary by the area public and parochial schools.
- Maintain associations with area agencies such as Besser Museum, National Marine Sanctuary, Huron Pines, NEMGLSI and U.S. Fish and Wildlife Service.
- Continue to work towards the realization of the River Center

Submitted by:

Terry Gougeon

Wildlife Sanctuary Board Chair


Memorandum



Date: March 13, 2023

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Shannon Smolinski, Harbormaster 

Subject: Alpena Marina – Waterways Program Grant

During the development of the Alpena Marina Master Plan which utilized public outreach and opinion to develop a guide for the marina for the next five years, three major projects were identified by users as immediate needs: the shop and store need renovating, the fixed docks need to be replaced, and the boaters' restroom facilities need to be remodeled. Over the past year, some small steps were taken to make minor improvements to the shop and storefront utilizing marina funds. We also requested and received a Waterways Grant to replace the existing fixed docks. These docks have been ordered and are anticipated to arrive in May.

The Waterways Grant cycle is again receiving applications for the 2024 funding period. This grant is available to the City of Alpena as a Grant in Aid Harbor within the State of Michigan for infrastructure improvements for the Marina. As always, keeping funding availability and budgets in mind, any application submitted will propose breaking the overall marina refurbishment into smaller projects moving towards our overall goal of revitalizing the marina.

After review of these various projects, the results of the master plan surveys and charrette, and the progress made this season on the marina grounds, the Harbor Advisory Committee has recommended pursuing a grant from the Waterways for renovations of the Boaters' Restrooms and replacement of the underground supply line to the fuel docks. By renovating the existing structure, the marina hopes to provide all of the marina users safe and sanitary restroom facilities. Our current concept is to install two ADA compliant public access family style restrooms in the current entry area of the restrooms. New individual restroom and shower combination units would then be installed with access through the existing boaters lounge area. If funding was available, onsite laundry facilities would also be included in the plan.

During our seasonal start up last spring, the company responsible for the maintenance and testing of our dockside fuel system noticed that the underground supply lines were manufactured by a supplier which is experiencing failures in this specific line. For this reason, they are reluctant to perform our required compliance testing and believe the lines must be replaced as soon as possible.

As all of the proposed improvements are crucial to our visiting boaters', the grant will be submitted for all of the improvements as one package.

The overall project is estimated at \$510,000. While the program requires a 50% match, I propose requesting \$250,000 from the Waterway Program Grant to be matched with \$260,000 by the City which will give us preference points for exceeding the required match. Due to the timing of the grant, the intent would be to span two fiscal years with the match amount.

It is, therefore, my recommendation, as Harbormaster, that Council pass resolution 2023-04 and direct staff to prepare and submit the application for the Waterways Program Grant for the Alpena Marina Transient Improvements.

Attachments



RESOLUTION NO. 2023-04

**RESOLUTION AUTHORIZING SUBMISSION OF A WATERWAYS PROGRAM
GRANT APPLICATION FOR THE ALPENA MARINA
TRANSIENT BOATERS' IMPROVEMENT PROJECTS**

WHEREAS, The Alpena Marina is identified as a city park in the 2021-2025 City of Alpena Recreation Plan; and

WHEREAS, planned improvements to Alpena Marina are identified in the City's six-year Capital Improvement Plan and approved 2022-2026 Alpena Marina Master Plan; and

WHEREAS, the Alpena Marina, as a grant-in-aid harbor, is seeking a Waterways Program Grant from the Michigan Department of Natural Resources in the amount of \$250,000 to assist in financing the Alpena Marina Transient Boaters' Improvements project to provide improvements to boaters' restroom and fueling facilities (total estimated project cost is \$510,000); and

WHEREAS, the City has provided an opportunity for the public to comment on the proposed project.

NOW THEREFORE, BE IT RESOLVED, that the proposed Alpena Marina Fixed Dock Replacement project as specified in the MDNR application will be undertaken if the grant is awarded and the City commits a local match of \$260,000 from the Alpena Marina Fund:

BE IT FURTHER RESOLVED, that the application be authorized for submission to the MDNR Waterways and the Mayor be directed to sign all necessary documents on behalf of the City Council.

Councilmember _____ moved to adopt the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held March 20, 2023.

Anna Soik
City Clerk


Memorandum



Date: March 14, 2023

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J Shultz, City Engineer 

Subject: 2023 Resurfacing Project

On March 14, 2023, the City received and opened bids for the 2023 Resurfacing Project. This project includes resurfacing the Oxbow Subdivision, one block of Campbell Street, one block of Sable Street, one block of Lincoln Street, an intersection improvement at Henry Street and US 23, and a high use alley west of Brooke between Laforest and Grant.

Bids were sent to five (5) firms as well as posted on the City's website with one bid received as follows:

	As Read
Everett Goodrich Trucking, Inc.	\$ 483,110
Alpena, MI	

When reviewing the bids and the reason for no additional bidders, two of the contractors provided subcontract prices to the low bidder. The other asphalt contractor stated that the mobilization cost for an out-of-town company is not practical for the project size.

The City currently has \$455,000 in Local street and High Use alley Paving and \$110,000 in Major Street for resurfacing and capital preventative maintenance budgeted. Based on review of the bid, it is my recommendation, as City Engineer, to award the 2023 Resurfacing Project to Evert Goodrich Trucking, Inc. for the unit prices totaling \$483,110.

Attachments

City of Alpena

Bid Name: 2023 Resurfacing Bid Open Date: 03/14/2023 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Everett Goodrich Trucking Alpena, MI		✓	\$ 483,110	

Unofficial – "As-Read" Results – Subject to Verification

Bid Tabulation

Contract ID: 2023-02
Location: 2023 Resurfacing Project
Description: Major Street Resurfacing:
Campbell Street - First to State

Local Street Resurfacing:
Sable Street - Second to Third,
Lincoln Street - Second to First,
Oxbow Subdivision Resurfacing,

High Use Alley Paving
Alley - West of Brooke
between LaForest and Grant

Intersection Improvements
Henry Street @ US-23 North

Project Number:	01 Oxbow	Project Engineer:	Stephen J Shultz
Estimate Number:	1	Date Created:	2/21/2023
Project Type:	Resurfacing	Fed/State #:	
Location:	Oxbow Subdivision	Fed Item:	
		Control Section:	
Description:	Gilchrist - 1800 feet Ralph - 1100 feet Thomas - 860 feet Parker - 625 feet		

Project Number:	02 Alley	Project Engineer:	Stephen J Shultz
Estimate Number:	1	Date Created:	2/21/2023
Project Type:	Resurfacing	Fed/State #:	
Location:	West of Brooke between LaForest and Grant	Fed Item:	
		Control Section:	
Description:			

Project Number:	03 Lincoln	Project Engineer:	Stephen J Shultz
Estimate Number:	1	Date Created:	2/21/2023
Project Type:	Resurfacing	Fed/State #:	
Location:	Lincoln Street 1st to 2nd	Fed Item:	
		Control Section:	
Description:			

Project Number:	04 Sable Street	Project Engineer:	Stephen J Shultz
Estimate Number:	1	Date Created:	2/21/2023
Project Type:	Resurfacing	Fed/State #:	
Location:	Sable Street	Fed Item:	
	Washington to 3rd	Control Section:	

Description:

Project Number:	05 Campbell Street	Project Engineer:	Stephen J Shultz
Estimate Number:	1	Date Created:	2/22/2023
Project Type:	Resurfacing	Fed/State #:	
Location:	Campbell Street	Fed Item:	
	State to 1st	Control Section:	

Description:

Project Number:	06 Henry Street	Project Engineer:	Stephen J Shultz
Estimate Number:	1	Date Created:	2/22/2023
Project Type:	Resurfacing	Fed/State #:	
Location:	Henry Street	Fed Item:	
	At US-23 North	Control Section:	

Description: Major Intersection Improvements

Bidder: Everett Goodrich Trucking, Inc.

Line	Pay Item	Description	Quantity	Units	Bid Price	Total
01 Oxbow Oxbow Subdivision						
0017	1500001	Mobilization, Max	1	LSUM	\$2,500.000	\$2,500.00
0018	3057011	_ HMA Base Crushing and Shaping, Modified	10,760	Syd	\$4.500	\$48,420.00
0019	4037050	_ Dr Structure Cover, Repl and Adj, Case 1, Modified	8	Ea	\$850.000	\$6,800.00
0020	5010033	HMA, 13A	1,900	Ton	\$100.000	\$190,000.00
0021	8127051	_ Traffic Control	1	LSUM	\$4,500.000	\$4,500.00
0022	8167011	_ Slope Restoration, Modified	2,000	Syd	\$4.500	\$9,000.00

Project # 01 Oxbow Sub-Total: \$261,220.00

Bidder: Everett Goodrich Trucking, Inc.

Line	Pay Item	Description	Quantity	Units	Bid Price	Total
02 Alley West of Brooke between LaForest and Grant						
0007	1500001	Mobilization, Max	1	LSUM	\$2,500.000	\$2,500.00
0008	2050016	Excavation, Earth	50	Cyd	\$10.000	\$500.00
0009	3057011	_ HMA Base Crushing and Shaping, Modified	715	Syd	\$4.500	\$3,217.50
0010	5017031	_ HMA, 13A, Modified	100	Ton	\$125.000	\$12,500.00
0011	8127051	_ Traffic Control	1	LSUM	\$2,000.000	\$2,000.00
Project # 02 Alley Sub-Total:						\$20,717.50

Bidder: Everett Goodrich Trucking, Inc.

Line	Pay Item	Description	Quantity	Units	Bid Price	Total
03 Lincoln Lincoln Street 1st to 2nd						
0012	1500001	Mobilization, Max	1	LSUM	\$2,500.000	\$2,500.00
0013	2050016	Excavation, Earth	110	Cyd	\$10.000	\$1,100.00
0014	3057011	_ HMA Base Crushing and Shaping, Modified	1,325	Syd	\$4.500	\$5,962.50
0015	5010033	HMA, 13A	215	Ton	\$100.000	\$21,500.00
0016	8127051	_ Traffic Control	1	LSUM	\$3,300.000	\$3,300.00
Project # 03 Lincoln Sub-Total:						\$34,362.50

Bidder: Everett Goodrich Trucking, Inc.

Line	Pay Item	Description	Quantity	Units	Bid Price	Total
04 Sable Street Sable Street Washington to 3rd						
0001	1500001	Mobilization, Max	1	LSUM	\$2,500.000	\$2,500.00
0002	2050016	Excavation, Earth	100	Cyd	\$10.000	\$1,000.00
0003	3057011	_ HMA Base Crushing and Shaping, Modified	1,170	Syd	\$4.500	\$5,265.00
0004	4037050	_ Dr Structure Cover, Repl and Adj, Case 1, Modified	1	Ea	\$850.000	\$850.00
0005	5010033	HMA, 13A	200	Ton	\$100.000	\$20,000.00
0006	8127051	_ Traffic Control	1	LSUM	\$3,500.000	\$3,500.00

Project # 04 Sable Street Sub-Total: \$33,115.00

Bidder: Everett Goodrich Trucking, Inc.

Line	Pay Item	Description	Quantity	Units	Bid Price	Total
05 Campbell Street Campbell Street State to 1st						
0023	1500001	Mobilization, Max	1	LSUM	\$2,500.000	\$2,500.00
0024	2050016	Excavation, Earth	200	Cyd	\$10.000	\$2,000.00
0025	3057011	_ HMA Base Crushing and Shaping, Modified	2,525	Syd	\$4.500	\$11,362.50
0026	4037050	_ Dr Structure Cover, Repl and Adj, Case 1, Modified	3	Ea	\$850.000	\$2,550.00
0027	5010033	HMA, 13A	450	Ton	\$100.000	\$45,000.00
0028	8127051	_ Traffic Control	1	LSUM	\$3,500.000	\$3,500.00

Project # 05 Campbell Street Sub-Total: \$66,912.50

Line	Pay Item	Description	Quantity	Units	Bid Price	Total
06 Henry Street Henry Street At US-23 North						
0029	1500001	Mobilization, Max	1	LSUM	\$2,500.000	\$2,500.00
0030	2050010	Embankment, CIP	45	Cyd	\$10.000	\$450.00
0031	2050016	Excavation, Earth	145	Cyd	\$10.000	\$1,450.00
0032	3027031	_ Aggregate Base, 22A, Modified	50	Ton	\$15.000	\$750.00
0033	3057011	_ HMA Base Crushing and Shaping, Modified	820	Syd	\$4.500	\$3,690.00
0034	3070146	Shoulder, CI III, 4 inch	65	Syd	\$17.000	\$1,105.00
0035	5017031	_ HMA, 13A, Modified	450	Ton	\$100.000	\$45,000.00
0036	8117001	_ Pavt Mrkg, Waterborne, Centerline	400	Ft	\$2.500	\$1,000.00
0037	8117001	_ Pavt Mrkg, Waterborne, Edgeline	435	Ft	\$2.500	\$1,087.50
0038	8117001	_ Pavt Mrkg, Waterborne, Lane Lines	100	Ft	\$2.500	\$250.00
0039	8117050	_ Pavt Mrkg, Waterborne, Combo Arrow	1	Ea	\$500.000	\$500.00
0040	8117050	_ Pavt Mrkg, Waterborne, Lt or Rt Turn Arrow	1	Ea	\$500.000	\$500.00
0041	8127051	_ Traffic Control	1	LSUM	\$7,000.000	\$7,000.00
0042	8230411	Gate Box, Reconst, Case 1	1	Ea	\$1,500.000	\$1,500.00
Project # 06 Henry Street Sub-Total:						\$66,782.50

Bidder: Everett Goodrich Trucking, Inc.

Line	Pay Item	Description	Quantity	Units	Bid Price	Total
Bid Total: \$483,110.00						

Bids Due: March 14, 2023
Time: 2:00 p.m.

BID LIST
2023 Resurfacing Project

1. MacArthur Construction
1835 Gamage Road
Hillman, MI 49746
(989) 379-4024
adrianmacarthur@hotmail.com
2. Everett Goodrich
3851 Werth Road
Alpena, MI 49707
(989) 356-1791
Goodrich_paving@yahoo.com
3. Bolen's Asphalt Paving
875 Airport Road
East Tawas, MI 48730
(989) 984-0923
Bolen_asphalt@yahoo.com
4. J & N Construction Inc.
1223 Anna Drive
Gaylord, MI 49735
(989) 732-8318
cmarkovich@jandnllc.com
5. Team Elmers
704 E. Progress
Hillman, MI 49746
(989) 742-4531
jallen@teamelmers.com


Memorandum



Date: March 14, 2023

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City/Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Electrical and Fiber Optic Maintenance Contract Renewal

The Electrical and Fiber Optic Maintenance bid was awarded to Thunder Bay Electric in 2012, with the contract allowing (2) two additional (5) five year renewals. Tim Modrzynski, President of Thunder Bay Electric, has indicated his desire to renew the contract for an additional (5) five years. If awarded, the new contract will expire on December 31, 2027. In no case shall the contract be extended beyond December 31, 2027.

For price comparison, I have inserted the following table showing previous hourly labor rates versus the proposed hourly labor rates the City recently received from Thunder Bay Electric.

Electrical & Fiber Optic Maintenance					
	Contract Year				
Thunder Bay Electric	2023	2024	2025	2026	2027
Laborer	\$ 49.00	\$ 49.98	\$ 50.97	\$ 51.99	\$ 53.03
Electrician	\$ 59.00	\$ 60.18	\$ 61.39	\$ 62.62	\$ 63.87
Emergency Call In	\$ 88.50	\$ 90.27	\$ 92.08	\$ 93.92	\$ 95.80
Thunder Bay Electric	2018	2019	2020	2021	2022
Laborer	\$ 34.38	\$ 35.07	\$ 35.77	\$ 36.48	\$ 37.21
Electrician	\$ 46.00	\$ 46.92	\$ 47.85	\$ 48.82	\$ 49.79
Emergency Call In	\$ 69.00	\$ 70.38	\$ 71.79	\$ 73.22	\$ 74.69

Thunder Bay Electric is requesting an increase on base rates starting in 2023 with a 2% increase for each year after. The 2% increase is their standard yearly renewal from previous contracted years with the City. Thunder Bay Electric is also proposing changing the current pay classification titles from “apprentice” to laborer and “journeyman” to electrician.

After reviewing the proposed hourly labor rates and pay classification titles, it is my recommendation, as City Engineer, to renew the contract for Electrical and Fiber Optic Maintenance to Thunder Bay Electric for (5) five years at the proposed labor rates as well as changing the pay classification titles as requested.

Attachments

Electrical & Fiber Optic Maintenance

Pay Classification	2023	2024	2025	2026	2027
Laborer Apprentice Electrician	\$49.00	\$49.98	\$50.97	\$51.99	\$53.03
Journeyman Electrician	\$59.00	\$60.18	\$61.39	\$62.62	\$63.87
Emergency Call In	\$88.50	\$90.27	\$92.08	\$93.92	\$95.80

Renewal Pricing Submitted By:

Company Name Thunder Bay Electric, Inc.

By Tim Modrzynski

Title President

Address 1693 M-32 W.

City, State & Zip Alpena, MI 49707

Telephone No. 989 354 2840


Memorandum



Date: March 14, 2023

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Third Av., Bagley St, Hobbs Dr Professional Engineering Services

On March 13, 2023, the City received and opened bids for modernization of the signalized intersection at Third Avenue, Bagley Street and Hobbs Drive. The project is to be obligated in Fiscal Year 2024 through the Michigan Department of Transportation Local Safety Programs, Highway Safety Improvement Program (HSIP).

Depending on what a design consultant might suggest based on a review of the intersection; a new signal may include a dedicated left turn phase for different directions at specific high traffic times, a dedicated pedestrian phase where all traffic stops to allow pedestrians to cross multiple locations at specific times, as well as traffic loops to automatically control traffic throughout the day.

Bid documents were sent to 8 (eight) consulting firms and posted on the City's Website with one proposal received as listed below:

Huron Engineering and Surveying, Inc. - Alpena, MI	\$34,990
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Huron has considerable experience with MDOT HSIP Projects and recently provided Professional Services for the Alpena County Road Commission on a similar project funded through MDOT HSIP at the Long Rapids Road, Bagley Street, Genschaw Road intersection.

All firms were contacted, and the respondents either did not submit an RFP due to current workload or because the project was too specialized.

Sufficient funds are established in the Major Street Fund for this project.

It is my recommendation, as City Engineer, that the modernization of the signalized intersection at Third Avenue, Bagley Street and Hobbs Drive be awarded in accordance with the submitted proposal to Huron Engineering and Surveying, Inc. in the amount of

\$34,990. This is an estimated cost and may vary. Staff will request additional funding if necessary, in the future.

Attachments



Total Estimated Cost

Task	Estimated Hours	Hourly Rate	Estimated Fee
Topographical Survey			
Professional Surveyor	4	\$95	\$ 380.00
Survey Crew	8	\$160	\$1,280.00
Geotechnical investigation			\$9,000
MDOT LAP Form Preparation			
Professional Engineer	40	\$95	\$3,800.00
Utility and Pre-Planning Meeting			
Professional Engineer	4	\$95	\$ 380.00
Traffic Engineer	8	\$150	\$ 880.00
GI Submittal and Meeting			
Professional Engineer	20	\$95	\$1,900.00
Traffic Engineer	60	\$150	\$9,000.00
Staff Engineer, E.I.T.	10	\$85	\$ 850.00
Final Plan Preparation and Meeting			
Professional Engineer	10	\$95	\$ 950.00
Traffic Engineer	40	\$150	\$6,000.00
Staff Engineer, E.I.T.	10	\$85	\$ 850.00
Total Estimated Fee for Above Services			\$34,990.00



City of Alpena

Bid Name: Professional Services Third, Bagley & Hobbs

Bid Open Date: 03/13/23 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Huron Engineering Alpena, MI	N/A		\$ 34,990.00	
Gourdie-Fraiser, Inc. (GFA) Traverse City, MI <i>Declined to Bid</i>				

Unofficial – "As-Read" Results – Subject to Verification

Bids Due: March 13, 2023
Time: 2:00 p.m.

BID LIST
Professional Services for Third, Bagley and Hobbs

- | | |
|--|---|
| 1. Fleis & Vandenbrink
2960 Lucerne Dr SE
Grand Rapids, MI 49546 Ph:
800-494-5202
info@fveng.com | 7. Wade Trim
1403 S. Valley Center Drive
Bay City, MI 48707
Ph: 800-322-4500
tnoble@wadetrim.com |
| 2. Gosling Czubak Engineering Sciences
1280 Business Park Drive
Traverse City, MI 49686
Ph: 800-968-1062
info@goslingczubak.com | 8. Gourdie-Fraser, Inc. (GFA)
123 W. Front Street
Traverse City, MI 49684
231-946-5874 Ext 324
shaneg@gfa.tc |
| 3. RS Scott and Associates 405
River Street
Alpena, MI 49707
Ph: 989-354-3178
gerowp@rsscott.com straleym@rsscott.com | |
| 4. Huron Engineering and Surveying
3205 US 23 South
Alpena, MI 49707
Ph: 989-356-6375
mark.herman@huronesi.com
Becky.Rivard@huronesi.com | |
| 5. Materials Testing Consultants
693 Plymouth Ave NE Grand Rapids, MI 49505 Ph:
800-968-8378
tlautenbach@mtc-test.com | |
| 6. Tetra Tech
123 Brighton Lake Road
Brighton, MI 48116
Ph: 810-220-2112
Bob.daavettila@tetrattech.com Sott.buchholz@tetrattech.com | |