



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us
989.354.1700

REGULAR COUNCIL MEETING AGENDA APRIL 01, 2024 COUNCIL CHAMBERS

The meeting can be viewed virtually with the login Information as follows:

From a Computer, Tablet or Smartphone: <https://www.gotomeet.me/CityofAlpena>

Dial in Using a Phone: United States: [+1 \(646\) 749-3112](tel:+16467493112)

Access Code: 667-050-061

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of and Proposed Modifications to the Agenda**
4. **Approval of the Minutes** – Regular and closed sessions of March 18, 2024.
5. **Public Comment** - Citizens appearing before Council on agenda and non-agenda items shall be allowed a maximum of five (5) minutes each to address their concerns. This is the only time during a council meeting that citizens are allowed to address the Council. Please come to the podium and state your name and address. Online comments will be accepted after in-person comments are completed. All comments should be directed to Council and not to the audience.
6. **Public Hearing**
7. **Consent Agenda**
 - A. Bills to be allowed in the amount of \$268,300.08 and authorize Mayor Johnson and Clerk Soik to sign the warrant.
 - B. Receive and file the 2023 annual monitoring agreements report.
 - C. Mayoral appointment of Matt Waligora to the Authority for Brownfield Redevelopment for a three-year term expiring on April 01, 2027.
 - D. Council reappointment of Steve Wilson to the Harbor Advisory Committee for a three-year term expiring on April 01, 2027.
 - E. Council reappointment of Julie Krajniak to the Retirement Board for a two-year term expiring on April 01, 2026.

8. **Presentations**
9. **Announcements**
10. **Mayoral Proclamation**
Child Abuse Prevention Month, April 2024.
11. **Report of Officers**
12. **Communications and Petitions**
Wildlife Sanctuary informational report and budget request – Lisa Kruse, Board Chair.
13. **Unfinished Business**
14. **New Business**
 - A. Northeast Michigan Materials Management Authority 2024 funding request for Clean-Up Day and Electronics Day – Cindy Johnson, NMMMA Vice Chair.
 - B. Cardiac Monitor and Power Cot Service Agreement – Robert Edmonds, City Fire Chief.
15. **Adjourn to Closed Session**
Discuss an update on sewer and water litigation.
16. **Return to Open Session**
17. **Adjournment**



Rachel Smolinski
City Manager

COUNCIL PROCEEDINGS

March 18, 2024

The Municipal Council of the City of Alpena met in regular session on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Johnson, Councilmember Kane, Councilmember Mitchell, Mayor Pro Tem Nowak and Councilmember Walchak.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Kane, to approve the agenda.

Motion carried 5-0.

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Walchak, to add to the consent agenda under item B: “[authorize] Mayor Johnson and Clerk Soik to sign the contract”; and under D and E to add “council reappointment”.

Motion carried 5-0.

MINUTES

The minutes of the closed session of March 04, 2024, were approved as printed.

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Mitchell, to correct the March 04, 2024, minutes in the “Minutes” section by removing “Pro Tem”.

Motion carried 5-0.

CONSENT AGENDA

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Walchak, that the following Consent Agenda items be approved:

- A. Bills to be allowed, in the amount of \$399,486.49, and authorize Mayor Johnson and Clerk Soik to sign the warrant.

- B. Enter into a contract with Northern Consultants of Hancock, Michigan, for grant administrative services for an amount not to exceed \$29,680 and authorize Mayor Johnson and Clerk Soik to sign the contract.
- C. Approval of cemetery deed no. 0296 by and between the City of Alpena and Carolyn & Thomas Lahner in the amount of \$1,490 for block 43, lot 105 and 106, for the use and purpose of a burial lot with perpetual care and authorize Mayor Johnson and Clerk Soik to sign said deed.
- D. Council reappointment of City Attorney Bill Pfeifer to the Building Authority for a three-year term expiring on March 01, 2027.
- E. Council reappointment of Jason Luther to the Harbor Advisory Committee for a three-year term expiring on March 01, 2027.

Motion carried 5-0.

RETIREMENT RECOGNITION

Kevin Alexander was recognized and thanked for over 22 years of service to the City of Alpena in the Department of Public Works. He retired on February 12, 2024.

SALE OF CITY PROPERTY

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Mitchell, to approve the sale of city property [located east of the intersection of US-23 and North Industrial Highway] for the amount as stated (\$67,000), and authorize Mayor Johnson to sign the purchase agreement.

Motion carried 5-0.

THUNDER BAY ARTS COUNCIL INFORMATIONAL REPORT & BUDGET REQUEST

Moved by Councilmember Walchak, seconded by Councilmember Kane, to receive and file the report from Thunder Bay Arts Council as presented by Tim Kuehnlein.

Motion carried 5-0.

COUNCIL POLICY STATEMENT NO. 8 - TREES

Moved by Councilmember Mitchell, seconded by Councilmember Walchak, to approve the amended Council Policy Statement no. 8 regarding city owned trees.

Motion carried 5-0.

RECESS

The Municipal Council recessed from 6:35 p.m. to 6:45 p.m.

RECONVENE IN CLOSED SESSION

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Walchak, to adjourn to closed session to discuss an update on water and sewer litigation.

Motion carried 5-0.

RECONVENE IN OPEN SESSION

The Municipal Council reconvened in open session at 7:36 p.m.

ADJOURNMENT

On motion of Councilmember Kane, seconded by Councilmember Walchak, the Municipal Council adjourned at 7:36 p.m.

Cindy Johnson
Mayor

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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POST DATES 04/02/2024 - 04/02/2024

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AIRGAS USA LLC	9147538870	SUPPLIES - EMS DISP	114.44
AIRGAS USA LLC	5506058741	CYLINDER RENTAL - FIRE/EMS	21.27
ALLEGRA ALPENA	160779	MAINT - ISLAND PARK	810.91
ALLEGRA ALPENA	160780	MAINT - ISLAND PARK	286.10
ALLEGRA ALPENA	160982	SUPPLIES - HR	223.11
ALPENA ACE HARDWARE	8013	SUPPLIES - POL	15.98
ALPENA ACE HARDWARE	7991	BLDG MAINT - CH	14.99
ALPENA ACE HARDWARE	8018	SUPPLIES - DPW	109.95
ALPENA COUNTY TREASURER	23-001225	TAX TRIBUNAL ADJ - DOCKET #23-001225	1,541.58
ALPENA SUPPLY CO	S100593230.001	BLDG MAINT - CH	27.27
ALPENA SUPPLY CO	S100582894.001	MAINT - FIRE/EMS	51.53
AMAZON CAPITAL SERVICES INC	1VYK-VYXR-TQQN	SUPPLIES/UNIFORMS - POL/FIRE/EMS	109.94
ANDREW MARCEAU	031424	MEALS - FIRE/EMS	131.77
APLEX	022724	POLLING PLACE FEE 02/27/24	100.00
BOUND TREE MEDICAL LLC	85284446	SUPPLIES - EMS DISP	31.98
BOUND TREE MEDICAL LLC	85278678	SUPPLIES - EMS DISP	60.58
BOUND TREE MEDICAL LLC	85282705	SUPPLIES - EMS DISP	1,758.13
BUILDERS FIRST SOURCE	70163556	BLDG MAINT - CH	100.17
CHARTER COMMUNICATIONS	005372201032124	FAX LINE - PUBLIC SAFETY	39.99
CHARTER COMMUNICATIONS	005372701032124	FAX LINE - CH	79.98
CHARTER COMMUNICATIONS	005376201032124	FAX LINE - DPW	89.98
COMPASS MINERALS	1313187	STORES - ROAD SALT	45,972.81
CURRIER LLC	032724	REFUND - ZONING	350.00
DISCOUNTELL LLC	OE-28569	SIYATA SD7 MISSION CRITICAL PTT HANDSE	8,886.00
DONS TRACTOR & EQUIPMENT SALES	032724	WERK BRAU SMOOTH BUCKET	1,800.00
EAGLE SUPPLY CO	128454	SUPPLIES - CH/POL/FIRE/EMS	47.84
EVERETT GOODRICH TRUCKING	35359	STORES - COLD PATCH	1,332.10
FASTENAL COMPANY	MIALP204966	SUPPLIES - DPW	10.85
FASTENAL COMPANY	MIALP205029	SUPPLIES - DPW	55.75
FASTENAL COMPANY	MIALP204885	SUPPLIES - EQ	43.90
FIRST UNITED METHODIST CHURCH	022724	POLLING PLACE FEE 02/27/24	200.00
FRONTIER	2793 04/24	TELEPHONE - POL/FIRE/EMS	111.02
GILMET CONSTRUCTION SERVICES	032624	BUILDING/ZONING 03/24	2,500.00
GRAND ENVIRONMENTAL, LLC	1485	CULLIGAN PLAZA NEPA - SHPO REVIEWS	5,500.00
JACQUELINE N WERTH	032724	JACQUELINE WERTH	180.00
KENDALL ELECTRIC INC	S114069232.001	SUPPLIES - LIGHTS	1,440.00
L & S TRANSIT MIX	66733	MAINT - LOC ST	25.00
L & S TRANSIT MIX	66725	MAINT - LOC ST	52.00
LEFAVE PHARMACY INC	151568	SUPPLIES - EMS DISP	65.00
LEILAN BRUNING	032324	TRAVEL EXPENSE - CLERK	217.08
MCDONALD AUTO SUPPLY INC	012426	SUPPLIES - FIRE/EMS	9.99
MICHIGAN ASSN OF HOUSING OFF	040224	MEMBERSHIP DUES - INSP	50.00
MICHIGAN PIPE & VALVE	T031785	STORES - FERNCO/BUFF BOX	996.00
MIKE STAUFFER	031224	FEES - FIRE/EMS	88.00
MILLER OFFICE MACHINES	AR27670	COPIER MAINT - PSF	220.36
MY MICHIGAN HEALTH	031524	BLS CARDS - FIRE/EMS	36.00
MY MICHIGAN HEALTH	031824	EMPLOYEE PHYS - DPW	365.00
NORTHERN MICHIGAN CODE	032624	MADCAD SUBSCRIPTION - BLDG	450.00
OMEGA ELECTRIC & SIGN CO INC	30389	UNIFORMS - FIRE/EMS	39.00
OMEGA ELECTRIC & SIGN CO INC	30322	VEH MAINT #3	24.00
OVERHEAD DOOR CO OF ALPENA INC	63623	BLDG MAINT - POL	120.00
PITNEY BOWES INC	1024952313	POST METER RENT/MAINT/FEE	385.62
PLOWMANS COLLISION	030824	ACCIDENT REPAIR - POL	1,478.29
RESERVE ACCOUNT-PITNEY BOWES	032324	POSTAGE - MAIL MACHINE	2,000.00
SEVAN K INC	303 02/24	VEH MAINT - FIRE/EMS	67.70
SHIELD OCCUPATIONAL HEALTH	17239	DRUG SCREEN - DPW	125.00
SOLUCIENT SECURITY SYSTEMS	550974	MAINT - DPW	113.70
SPARTAN DISTRIBUTORS INC	11892468	VEH MAINT - EQ	272.90
SPARTAN DISTRIBUTORS INC	11892727	VEH MAINT - EQ	47.75
SPARTAN DISTRIBUTORS INC	11892726	VEH MAINT - EQ	393.04
SPARTAN DISTRIBUTORS INC	11892725	VEH MAINT - EQ	612.74
SPARTAN DISTRIBUTORS INC	11892879	VEH MAINT - EQ	918.06
ST ANNE CATHOLIC CHURCH	022724	POLLING PLACE FEE 02/27/24	200.00
STANDARD ELECTRIC CO	4092063-00	MAINT - LIGHTS	333.98
STANDARD ELECTRIC CO	4091772-00	BLDG MAINT- FIRE/EMS	(20.10)
STANDARD ELECTRIC CO	4091711-00	BLDG MAINT - FIRE/EMS	20.10
STERICYCLE INC	8006560637	SHRED CONTAINER RENT/SVC 03/24	102.68
STRALEY LAMP & KRAENZLEIN PC	39465	MONTHLY FEE 02/24	3,590.00
STRYKER SALES CORP	9205746401	SUPPLIES - FIRE/EMS	319.80
STRYKER SALES CORP	9205807840	SUPPLIES - FIRE/EMS	397.02
THE ALPENA NEWS	022924	PUBLISHING - BOR	115.24

INVOICE REGISTER

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POST DATES 04/02/2024 - 04/02/2024

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
THE BANK OF NEW YORK MELLON	252-2618018	BOND FEES - 2013 REF BONDS/DPW BLDG A	750.00
TIME TO SHINE TOUCHLESS CARWASH	4466	VEH MAINT - POL	526.00
TRUGREEN PROCESSING CENTER	188354674	MAINT - CEMETERY	46.45
TYLER SUSZEK	031724	CONT ED - FIRE/EMS	590.00
UP ENGINEERS & ARCHITECTS INC	2401034	DESIGN SVCS - THUNDER BAY CENTER WAT	2,700.00
VEOLIA WATER CONTRACT OPERATIONS	9000145979	CONTRACT OPERATIONS 03/24	139,680.17
VISA/ELAN FINANCIAL SERVICES	1418 02/24	SUPPLIES - DPW	173.89
WEINKAUF PLUMBING & HEATING INC	27708	SECOND AVE BRIDGE INSPECTION	130.00
WEINKAUF PLUMBING & HEATING INC	27676	MAINT - FIRE/EMS	753.62
WEST SHORE COMMUNITY COLLEGE	12582	COURSE TUITION - FIRE/EMS	1,200.00
WITMER PUBLIC SAFETY GROUP	INV435648	UNIFORMS - TURNOUT GEAR	503.55

Total: 235,434.55

CHECKS RAN ON 03/25/24	22,981.58
CHECK RAN ON 03/27/24	886.21
LIFE & LTD PAID ON 03/27/24	2,788.87
DENTAL PAID ON 03/27/24	6,208.87

TOTAL FOR 04/01/24 COUNCIL MEETING 268,300.08

INVOICE REGISTER

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POST DATES 03/27/2024 - 03/27/2024
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ALPENA POWER COMPANY	032724	ELECTRIC	886.21
Total:			886.21

INVOICE REGISTER

POST DATES 03/25/2024 - 03/25/2024
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ALPENA POWER COMPANY	032124	ELECTRIC	6,531.11
DTE ENERGY	032524	NATURAL GAS	16,450.47
		Total:	22,981.58

Memorandum



Date: March 25, 2024
To: Mayor Johnson and Municipal Council Members
From: Anna Soik, Clerk/Treasurer/Finance Director *AS*
Subject: 2023 Annual Monitoring Reports

In compliance with the Monitoring Agreements included in the Industrial Facilities Tax Exemption, Commercial Rehabilitation Exemptions and the Personal Property Tax Exemption approved by the Alpena Municipal Council, annual reports of capital investment and employment are summarized below.

Alpena Lodging, LLC

Alpena Lodging, LLC was granted a Commercial Rehabilitation Exemption Certificate #2014-010 in 2014 for property located at 225 River Street. It is a 10-year exemption which began December 31, 2014 and will end December 30, 2024. They projected a capital investment of \$8,250,000 and that 15-20 new full-time jobs will be created. In a letter dated January 05, 2024, Amerilodge Group reported a capital investment of \$8,320,289 and land cost of \$378,337. They currently staff 27 employees. It is not clear if they are full-time or part-time. They have exceeded both their investment and employment projections.

WG Benjey

On November 20, 2019, the State Tax Commission issued an Industrial Facilities Exemption certificate #2019-037 to WG Benjey. This is a 9-year exemption for both real and personal property which began December 31, 2019 and will end December 30, 2028. The company projected a capital investment of \$1,067,000 and the creation of 12 full-time jobs. In their report dated March 19, 2024, WG Benjey had capital expenditures of \$2,154,472. Since the signing of their application, the company hired 101 employees, however due to the pandemic some employees were let go. The company reports a net gain of 16 employees since December 2018 and are looking to hire more. The company has exceeded both their investment and employment projections.

Summary

Both companies have met their initial capital investment and employment projections.

These two companies represent \$10,474,761 in capital investments. One of the major goals of abatements is to assist companies to reinvest and stay in the community, along with job retention and/or creation.

Economically, the City must decide if the impact on the City's property tax revenue is adequately offset by the capital improvements and/or additional jobs resulting from the project.

For each company that applies for a tax abatement certificate, a monitoring agreement is put into place. This agreement establishes the expectations of the City and the paybacks by the company if the contract is breached. It is considered a stand-alone contract and legal action by the City can be taken if it is not adhered to. It is independent of revoking a certificate.

While municipalities do not have the authority to revoke a tax abatement certificate, they can recommend a revocation to the State if the situation would warrant it. The State has indicated that for a City to request a revocation, one or more of the following has happened:

- 1) The company moved out.
- 2) The company closed.
- 3) The company is delinquent on their property taxes.
- 4) The company didn't complete the capital improvements within the required time frame.

4/1/2024

	NAME	BOARD	TERM	New Ex. Date	APPT AUTH
APPOINT	Matt Waligora	Authority for Brownfield Redevelopment	3	4/1/2027	Mayor
REAPPOINT	Steve Wilson	Harbor Advisory Committee	3	4/1/2027	Council
REAPPOINT	Julie Krajniak	Retirement Board	2	4/1/2026	Council

Proclamation

*from the
Office of the Mayor*

WHEREAS, the City of Alpena applauds the Exchange Club of Alpena & Alpena Child Abuse and Neglect (CA/N) Team for their dedicated work in the prevention of child abuse in our community; and,

WHEREAS, the City of Alpena commends the Exchange Club of Alpena and the Alpena CA/N Team for their tireless promotion of ongoing programs in our community, which are designed to help prevent child abuse; and,

WHEREAS, the City of Alpena stands firmly on the side of prevention of any type of abuse and believes no child should endure verbal, emotional or physical abuse for any reason; and,

WHEREAS, The National Exchange Club adopted The Prevention of Child Abuse as its National Project in 1979 in response to a request by its National President who, as a physician, noticed an increase in abuse cases in his medical practice; and, The Alpena CA/N Team formed in 1978 and incorporated in 1985 as a non-profit organization to assure all children in Alpena and Presque Isle counties live in an environment free of abuse and neglect.

WHEREAS, April has been designated as Child Abuse Prevention Month, and the City of Alpena supports and encourages all residents and community leaders to wear blue each Friday in April in observance of Child Abuse Prevention Month.

NOW, THEREFORE, I, Cindy Johnson, Mayor of the City of Alpena, Michigan hereby proclaim the month of April to be **CHILD ABUSE PREVENTION MONTH** in the City of Alpena in recognition of our commitment to healthy, happy children and to help eradicate child abuse in our community and to support the efforts of the Exchange Club of Alpena and the Alpena CA/N Team and all others who observe this important cause in their mission to bring awareness of this tragic problem to the forefront and to help make our community a stronger and more loving city where children will be able to grow and thrive without fear or harm.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the City of Alpena on this 1st day of April in the year 2024.

Cindy Johnson
Mayor, Alpena, MI

Alpena Wildlife Sanctuary Board
Annual Report to City Council
March 2023 to March 2024

Summary

This past year the Alpena Wildlife Sanctuary (AWS) Board has continued to oversee and maintain Island Park and the approximately 443 acres within the Sanctuary. Island Park is the City's only natural park and according to the 1985 agreement with the Michigan Land Trust Fund is to be maintained for public recreation and environmental education. The Board also maintains water trails within the sanctuary and continues to pursue development of a pavilion and bathrooms and Thunder Bay River Center, an interpretive center focusing on the Thunder Bay River Watershed.

AWS Board Members

City Council appointed board members are: Vernie Nethercut, Elizabeth Littler, Judy Kalmanek, Tom Orth, Boris Gerber, Catherine Stedman, Lucille Bray, Amber Hubbard, Larry Johns, Terry Gougeon and Lisa Kruse. As of December 2023, the board elected Boris as Secretary and Lisa as Chair. The City's representative is Montiel Birmingham, Planning and Development Director.

Thunder Bay River Center Committee Members

Committee members are: Bill Haase, Brian Bartosh, Beverly Bodem, Dan Mitchell, Maisy Wheaton, Glenn Taylor, Steffen Mantlo, Lydia Thomson and Judy Kalmanek, Chair.

Non-voting Member: Montiel Birmingham

Advisory Committee: Scott Gasperin, Jennifer Lipps, Tim Cwalinski

Fundraising Status

To date the committee has raised about \$400,000. In 2023, the committee received two significant grants: one from Alpena County Youth and Recreation for \$73,400 and the other from DNR Land and Water for \$150,000. The latter grant required TBRC to commit \$150,000 of actual cash as a match for construction of a pavilion and bathrooms. Construction is expected to cost in the neighborhood of \$300,000.

UPE&A, the architects and engineers of record, are currently in the process of completing the spec sheet for construction. The project should go out for bids in early March with groundbreaking sometime in April.

AWS Board Accomplishments

Tasks completed in 2023:

- Several board members removed debris and overgrowth from the Island Park stairways and the O.B. Eustis overlook.
- The downed trees were cut and removed from Island Park trails.

- 45 Air National Guard service members from Ohio wood chipped several Island Park trails. Wood chips were provided by DPI.
- The information on the tree identification plaques was reviewed and updated during removal for upgrades. Plaques were reprinted on a more durable material.
- 3 bird houses were cleaned out and 1 new house installed in the poplar grove area.
- 4 invasive species removal events were performed by board members, Huron Pines, Youth Volunteer Corps, and AmeriCorps, throughout the summer and early fall. 1 for spotted knapweed, 1 for autumn olive, and 2 for narrowleaf cattail and frogbit. Over 4 truckloads of bio-mass were removed.
- The return of the Magic in Our Midst, an educational event, had a great turnout and positive reception.

Artist in Residency Program

The Alpena Wildlife Sanctuary Artist in Residency program is now in its 13th year. The aim of this program is to acquire a museum quality collection of fresh water themed art to be displayed in the Alpena Wildlife Sanctuary's proposed Thunder Bay River Center.

Each of the artists involved have exhibited nationally and/or internationally in museums and galleries and have participated in respected residence programs. Works which they have researched in the Alpena Wildlife Sanctuary have been exhibited in galleries and museums across the United States, thus giving recognition to Alpena, the Sanctuary and the residency program nationwide.

A "residence" to house a visiting artist was not found for the 2023 program. It was thus decided to search locally for an artist. A poster and application was placed at local art venues. The artist was required to share their knowledge by offering a workshop, a talk, or at least one public demonstration of the artist at work. Stephen Jakubcin, a local photographer, was chosen. Mr. Jakubcin hosted an educational event on Island Park, discussed and presented photography tips and techniques, followed by further discussion at Art in the Loft. The event was well received by those attending.

Information Distribution

Island Park, and the surrounding sanctuary, is listed on the City's website, within the City's Recreation Plan, through distribution of promotional pamphlets and via social media (Facebook and Instagram). In 2023, the board worked together to streamline social media sites, as well as scrub and post new content.

Partnerships

We continue to work with area schools, Besser Museum, National Oceanic and Atmospheric Administration (NOAA), the US Fish and Wildlife Service (USFWS), Huron Pines, Northeast Michigan Great Lakes Stewardship Initiative (NEMGLSI), and Michigan Department of Natural

Resources (DNR) to achieve our vision and mission of the AWS. Specific partnerships activities included hosting 1 school field trip from Rogers City, Christmas tree decorated with native birds during the Besser Museum holiday display, USFWS invasive species control of mute swans, advertisement support from Huron Pines for volunteer invasive species control events and working with the DNR to receive a boot cleaning station for the entrance to Island Park.

Actions that were performed within the AWS but were not performed by the AWS Board. This is not an all-inclusive list.

- In April 2023, the USDA removed 21 mute swans and oiled 33 eggs from 4 nests. An additional 10 mute swans were removed in May 2023.
- For the 4th year, the forest entomology students at Michigan State University have installed insect traps on the Island. No non-native species have been captured thus far.
- Goose management along Thunder Bay Riverbanks within the AWS.

Goals for 2024

The board is in the process of a comprehensive review of all the board's operations. Below are specific goals that the board is aiming to complete by the end of 2024.

- Rewrite the Island Park Management Plan. The new management plan will supplement the City's Recreation Plan and will include the sanctuary as a whole. The management plan will be a comprehensive document for the board and the public. This will include a review of historic reports, studies, documents, pamphlets, memorandums and policies and procedures.
- Continue to revitalize web presence including social media on Facebook and Instagram. This is critical to grow and expand a wide variety of volunteers for invasive species control events, to disperse educational materials, and event advertisement.
- Control of invasive species, such as spotted knapweed, autumn olive, leafy spurge, frog-bit, narrowleaf cattail, and glossy buckthorn with multiple larger volunteer events.
- Leverage our existing partners and connect with new partners for educational content development and best practices for invasive species control and native species support.
- Evaluate educational content and programming within the Sanctuary.
- Evaluate the future of the Artist in Residency program.

Submitted by:

Lisa Kruse

Wildlife Sanctuary Board Chair

Alpena Wildlife Sanctuary Board
City of Alpena, Michigan
Proposed Budget July 1 2024 to June 30 2025

Project Description	Requested Budget
<i>Island Park Maintenance</i>	
Repair - railings, steps, docks, and benches (construction materials)	\$300.00
Vegetation removal along and paths (fuel for equipment, tools, gloves)	\$100.00
Trail maintenance (wood chips)	\$550.00
Invasive species management (trash bags, fuel for equipment, gloves, tools)	\$500.00
Native species management (fuel for equipment, gloves, tools, plantings)	\$200.00
Artist in Residence (framing and ID plaque)	\$400.00
Pamphlets	\$550.00
Capital Request for Thunder Bay River Center	\$5,000.00
Requested Budget Total	\$7,600.00



Northeast Michigan Materials Management Authority

Collaboration between Alpena County, City, and Townships to Provide Resource Recovery Services for Residents of Alpena County

NMMMA
720 W Chisholm Street Suite # 7
Alpena, Michigan 49707

March 19, 2024

County of Alpena
City of Alpena
Charter Township of Alpena
Township of Green
Township of Long Rapids
Township of Maple Ridge
Township of Ossineke
Township of Sanborn
Township of Wellington
Township of Wilson

RE: Request for a Financial Allocation

Dear County Board of Commissioners, City Council and Township Boards,

Once again, we are requesting funding to support our annual Countywide Clean Up Day and Electronics Day.

For years we have held our annual Clean Up Day on the first Saturday in May and Electronics Day on the first Saturday in June. Our community depends on us to host these popular events which contribute to a cleaner local environment.

These events are so popular that there are cars, trucks, and trailers lined up prior to start time and keep the volunteers busy. Our efforts help to reduce blight in our neighborhoods, woods, parks, and ditches. The cost for Clean Up Day and Electronic Clean Up Day is costly, we need and appreciate your support to provide this service.

We are requesting \$5,000 from the County, City and Charter Township of Alpena and \$1,000 from the other seven (7) townships. We certainly appreciate any contribution you can provide. We will also be working to acquire sponsorships for the events. Please budget for these events yearly and we can provide a receipt once we receive the funds for accounting purposes. The surcharge does not cover these two events, we must fund them.

Holcim offered to help with tires once again this year and we have a tire grant for two trailers. The Electronics' grant we applied for last year still has funds available, but it will not be the entire \$7,500 that we were granted. We used a portion of those grant funds for electronics collection in 2023 for drop offs at the recycling facility.

Please make checks payable to NMMMA and remit them to 720 W Chisholm Street, Suite #7, Alpena, Michigan 49707.

Thank you for your consideration,
Cindy Johnson
NMMMA Vice-Chair

Memorandum



TO: Mayor Johnson, City Council Members

CC: City Manager Smolinski, Clerk/Treasurer/FD Soik

FROM: Chief Rob Edmonds

SUBJECT: Cardiac Monitor and Power Cot Service Agreement

DATE: April 1, 2024

Earlier this year, the City of Alpena and County of Alpena revised the ambulance agreement through an amendment which outlined some allowable changes for modified and improved services to the community. One of those changes was to reimburse the City for annual maintenance of the Lifepak cardiac monitors and Stryker Power load cot/lift systems used on the rigs up to \$31,000.00/year.

This essential annual service and maintenance helps to ensure that our equipment is properly functioning, any software updates are made, and any needed service or repairs are performed to reduce the possibility of malfunction or failure in patient care delivery. Each of these pieces of equipment are high use items and utilized on every patient contact made. Up until now, we have not had annual service or maintenance performed unless a problem was identified, or a repair was needed. I believe having this service completed annually is good practice and helps to reduce our liability and risk of malfunction or failure in performing patient care activities.

This is a sole source vendor as Stryker Medical is the owner vendor to both the Lifepak cardiac monitors and Stryker Power load cot/lift systems.

I am requesting that Council approve Mayor Johnson to sign into a 5-year service agreement with Stryker for the preventive annual maintenance of the Lifepak cardiac monitors and Stryker Power load cot/lift systems as attached in the amount of \$30,999.23 per year. This is a reimbursable expense by Alpena County each year.

Recommended Motion: Motion to approve Mayor Johnson to sign into a 5-year service agreement with Stryker for the preventive annual maintenance of the Lifepak cardiac monitors and Stryker Power load cot/lift systems as attached in the amount of \$30,999.23 per year.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena
and Advanced Life Support Ambulance for Alpena County*



5 Year Prevent Annual

Quote Number:	10874359	Rep:	Becky McKim
Version:	1	Email:	
Prepared For:	ALPENA FIRE DEPT	Phone Number:	
Attn:			
GPO:	EMS	Service Rep:	Michael Welch and Brent Ball
Quote Date:	02/21/2024	Email:	
Expiration Date:	05/21/2024		
Contract Start:	03/01/2024		
Contract End:	02/28/2029		

Delivery Address		Bill To Account	
Name:	ALPENA FIRE DEPT	Name:	ALPENA FIRE DEPT
Account #:	20125944	Account #:	20125944
Address:	501 W CHISHOLM	Address:	501 W CHISHOLM
	ALPENA		ALPENA
	Michigan 49707-2424		Michigan 49707-2424

ProCare Products:

#	Product	Description	Months	Qty		Sell Price	Total
1.0	LIFEPAK-FLD-PROCARE	PROCARE-SVC-LIFEPAK-FIELD-REPAIR ↳ Parts, Labor, Travel ↳ Preventative Maintenance ↳ Batteries Service	60	2		\$9,210.50	\$18,421.00
2.0	LIFEPAK-FLD-PROCARE	PROCARE-SVC-LIFEPAK-FIELD-REPAIR ↳ Parts, Labor, Travel ↳ Preventative Maintenance ↳ Batteries Service	60	5		\$9,210.50	\$46,052.50
3.0	LIFEPAK-FLD-PROCARE	PROCARE-SVC-LIFEPAK-FIELD-REPAIR ↳ Parts, Labor, Travel ↳ Preventative Maintenance ↳ Batteries Service	60	1		\$9,210.50	\$9,210.50
4.0	POWERLOAD-PROCARE	PROCARE-SVC-POWER-LOAD ↳ Parts, Labor, Travel ↳ Preventative Maintenance ↳ Batteries Service	60	6		\$7,955.50	\$47,733.00
5.0	POWERPRO-PROCARE	PROCARE-SVC-POWERPRO ↳ Parts, Labor, Travel ↳ Preventative Maintenance ↳ Batteries Service	60	1		\$5,596.50	\$5,596.50
6.0	POWERPRO-PROCARE	PROCARE-SVC-POWERPRO ↳ Parts, Labor, Travel ↳ Preventative Maintenance ↳ Batteries Service	60	5		\$5,596.50	\$27,982.50
ProCare Annual Payment:							\$30,999.23

Price Totals:

Grand Total:	\$154,996.00
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5 Year Prevent Annual

Quote Number: 10874359
Version: 1
Prepared For: ALPENA FIRE DEPT
Attn:

Rep: Becky McKim
Email:
Phone Number:

GPO: EMS

Quote Date: 02/21/2024
Expiration Date: 05/21/2024
Contract Start: 03/01/2024
Contract End: 02/28/2029

Service Rep: Michael Welch and Brent Ball

Email:

Authorized Customer Signer (Printed) Date

Stryker Authorized Signature (Printed) Date

Authorized Customer Signature Date

Stryker Authorized Signature Date

Purchase Order Number

Service Terms and Conditions:
The Terms and Conditions of this quote and any subsequent purchase order of the Customer are governed by the Terms and Conditions located at <https://techweb.stryker.com> The terms and conditions referenced in the immediately preceding sentence do not apply where Customer and Stryker are parties to a Master Service Agreement.

Equipment Service Plan

Line Item #	Model	Serial #
1.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	47859510
1.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	47860569
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	46466359
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	46466493
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	46464607
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	46614806
2.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	46466414
3.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	48632488
4.0	PROCARE-SVC-POWER-LOAD	1906003400307
4.0	PROCARE-SVC-POWER-LOAD	161239857
4.0	PROCARE-SVC-POWER-LOAD	151041187
4.0	PROCARE-SVC-POWER-LOAD	160440938
4.0	PROCARE-SVC-POWER-LOAD	170140234
5.0	PROCARE-SVC-POWERPRO	080440147
6.0	PROCARE-SVC-POWERPRO	170339760
6.0	PROCARE-SVC-POWERPRO	160739768
6.0	PROCARE-SVC-POWERPRO	1906003500523
6.0	PROCARE-SVC-POWERPRO	151039486

PLEASE VERIFY SERIAL NUMBERS AND ADD ANY THAT WE ARE MISSING HERE:

LIFEPAK® 15 service

Stryker has been notified by our global parts providers that some components used on certain LIFEPAK 15 monitor/defibrillator models (Part Numbers beginning with V15-2) are no longer available in the market. Service on the LIFEPAK 15 with Part Number beginning with v15-5 or v15-7 is unaffected.

Stryker will continue to offer service support for this subset of the LIFEPAK 15 as follows:

- All service parts with available inventory can be purchased by our end users
- Transactional service (time and material) is available for non-contract customers
 - o If a component has failed on your device, your local Sales Representative should be contacted for support
- Contractual service
 - o Stryker will continue to offer contractual service on a yearly basis only
 - o Preventive maintenance will continue to be done on devices less than eight (8) years old. After this point, we will cease to conduct preventative maintenance and shift to device inspections
 - o If a component fails on your device, please contact your local Sales Representative for support. A pro-rated credit for any pre-paid service will be provided should a unit become non-serviceable due to part availability

It is important to note that the LIFEPAK 15 has an expected life of eight (8) years from the date of manufacture. If you are uncertain of the manufacture date of your products, please contact your local Sales Representative for a full fleet assessment.

We want to ensure the highest quality products and services for our customers. As such, it is important to know that Stryker is the only FDA-approved service provider for our products. We do not contract with third party service providers, nor will we be providing them with any additional parts for these repairs. As such, we cannot guarantee the safety and efficacy of any device that is repaired by a third-party service agency.

Purchase Order Form



Account Manager _____
Cell Phone _____

Purchase Order Date _____
Expected Delivery Date _____
Stryker Quote Number _____

Check box if Billing same as Shipping ☐

BILL TO	CUSTOMER #
Billing Account Num	
Company Name	
Contact or Department	
Street Address	
Add'l Address Line	
City, ST ZIP	
Phone	

SHIP TO	CUSTOMER #
Shipping Account Num	
Company Name	
Contact or Department	
Street Address	
Add'l Address Line	
City, ST ZIP	
Phone	

Authorized Customer Initials _____

Authorized Customer Initials _____

DESCRIPTION	QTY	TOTAL
REFERENCE QUOTE <input type="text"/>	<input type="text"/>	<input type="text"/>

Accounts Payable Contact Information

Name _____
Email _____
Phone _____

Stryker Terms and Conditions
www.stryker.com/stnc

Authorized Customer Signature

Printed Name _____
Title _____
Signature _____
Date _____

Attachment Stryker Quote Number

*Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services on the Stryker Quote.