

**ALPENA CITY COUNCIL MEETING**

**November 06, 2023 – 6:00 p.m.**

**AGENDA**

The Meeting Will be Held In-Person at City Hall. The Meeting Can Be Viewed Virtually with the Login Information as Follows:

**From a Computer, Tablet or Smartphone:** <https://www.gotomeet.me/CityofAlpena>

**Dial in Using a Phone:** United States: [+1 \(646\) 749-3112](tel:+16467493112)

**Access Code:** 667-050-061

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Approval of and Proposed Modifications to the Agenda.**
4. **Approval of the Minutes** – Regular Session of October 16, 2023.
5. **Public Comment** - Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. **Public Hearing.**
7. **Consent Agenda.**
  - A. Bills to be Allowed, in the Amount of \$502,423.51 and Authorize Mayor Waligora and Clerk Soik to Sign the Warrant.
  - B. Approval of a Budget Amendment Request to Increase the City Manager Salary in the Amount of \$5,819.40 for the Remainder of FY24.
8. **Presentations.**

Lifesaving Citations – Robert Edmonds, Fire Chief.
9. **Announcements.**
10. **Mayoral Proclamation.**
11. **Report of Officers.**

Second Reading of Ordinance No. 23-498 Which Modifies the City of Alpena Zoning Map and Rezones a Portion of 350 Pinecrest Street from R-2 to OS-1 – Bill Pfeifer, City Attorney.
12. **Communications and Petitions.**

Water Production Plant Intake Inspection Update – Rachel Smolinski, City Manager.
13. **Unfinished Business.**
14. **New Business.**
15. **Adjourn to Closed Session to Discuss:** (1) an Update Regarding Pending Litigation in the Michigan Tax Tribunal for the City of Alpena vs County of Alpena; and (2) Pending or Threatened Litigation Regarding Alpena Biorefinery.

16. **Return to Open Session.**

17. **Adjournment.**

A handwritten signature in blue ink that reads "Rachel K. Smolinski". The signature is written in a cursive, flowing style.

Rachel Smolinski  
City Manager

## **COUNCIL PROCEEDINGS**

**October 16, 2023**

The Municipal Council of the City of Alpena met in regular session on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmember Mitchell, Councilmember Nowak and Councilmember Walchak.

Absent: None.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF THE AGENDA**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to approve the agenda.

Motion carried 5-0.

### **MODIFICATION OF THE AGENDA**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to remove item no. 7c from the consent agenda and replace it with a payment to the Huron Humane Society in the amount of \$5,625.

Motion carried 5-0.

### **MINUTES**

The minutes of the regular and closed sessions of October 2, 2023, and special session of October 5, 2023, were approved as printed.

### **CONSENT AGENDA**

Moved by Councilmember Nowak, seconded by Councilmember Mitchell, that the following Consent Agenda items be approved:

- A. Bills to be allowed, in the amount of \$379,537.65, and authorize Mayor Waligora and Clerk Soik to sign the warrant.

- B. Mayoral reappointment of Steve Gilmore, Claire Kostelic, and Matthew Wojda to the Planning Commission for a 3-year term to expire on November 01, 2026.
- C. Huron Humane Society FY23/24 [quarterly] contribution of \$5,625.
- D. Council reappointment of Alan Guest to the Zoning Board of Appeals for a 3-year term to expire on November 01, 2026.
- E. Council reappointment of Tanner Kostelic and Don LaBarre to the Harbor Advisory Committee for a 3-year term to expire on November 01, 2026.
- F. Mayoral reappointment of Don LaBarre, Carol Lund, Jessica Luther, Paul Sabourin, and Darlene Wilmont to the Historic District Commission for a 3-year term to expire on November 01, 2026.
- G. Transfer the Brownfield Redevelopment Authority and Downtown Development Authority non-interest-bearing accounts with PNC Bank to interest-bearing accounts and authorize Clerk/Treasurer Anna Soik to sign the Treasury Management Services Agreement.

Motion carried 5-0.

### **PRESENTATION**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to receive and file [the Forest to Mi Faucet presentation by Meagan Hoffman, Forest & Water Community Organizer with Huron Pines AmeriCorps].

Motion carried 5-0.

### **ANNOUNCEMENTS**

Halloween trick-or-treat hours in the City of Alpena will be 5:30 p.m. to 7:30 p.m. on Tuesday, October 31, 2023.

### **PROCLAMATION**

Mayor Waligora proclaimed October 2023 as Michigan Library Appreciation Month in the City of Alpena.

### **ORDINANCE NO. 23-496**

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to postpone a decision on Ordinance No. 23-496, [which expands the boundaries of the Downtown Development

Authority] to a November meeting.

Motion carried 5-0.

#### **ORDINANCE NO. 23-497**

Moved by Councilmember Walchak, seconded by Mayor Pro Tem Johnson, to postpone 11B [a decision on Ordinance No. 23-497 which adopts an amended and restated Downtown Development Authority Development and Tax Incremental Tax Financing Plan] to a meeting in November.

Motion carried 5-0.

#### **ORDINANCE NO. 23-498**

Attorney Pfeifer delivered the first reading of Ordinance No. 23-498 which modifies the City of Alpena zoning map and rezones a portion of 350 Pinecrest Street from R-2 to OS-1.

#### **FIRST QUARTER FY24 FINANCIAL REPORT**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Mitchell, to receive and file the financial quarterly report

Motion carried 5-0.

#### **ALPENA CIVIC THEATRE LEASE RENEWAL**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to approve the lease agreement with the Alpena Civic Theatre.

Motion carried 5-0.

#### **AMENDMENT OF THE CITY MANAGER EMPLOYMENT AGREEMENT**

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve the City Manager [employment] agreement as amended.

Motion carried 5-0.

#### **HOLCIM (US) INC. APPROPRIATIONS GRANT APPLICATION**

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Mitchell, to approve

Resolution No. 2023-15 [which approves the partnership between Holcim (US) Inc. and the City of Alpena].

Motion carried 5-0.

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to approve Rachel Smolinski to sign all the documents [for the Holcim (US) Inc. appropriations grant application].

Motion carried 5-0.

### **ADJOURNMENT**

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 6:48 p.m.

Matthew Waligora  
Mayor

ATTEST:

Anna Soik  
City Clerk

**INVOICE REGISTER**

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EXP CHECK RUN DATES 10/27/2023 - 10/27/2023

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

<b>VENDOR</b>	<b>INVOICE #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
ALPENA POWER COMPANY	102723	ELECTRIC	8,872.61
DTE ENERGY	102723	NATURAL GAS	3,285.79
FRONTIER	2793 11/23	TELEPHONE - POL/FIRE/EMS	126.65
VERIZON WIRELESS	9946477530	CELL PHONES	448.91
VERIZON WIRELESS	9946477531	CELL PHONES/IPADS	2,545.17
		<b>Total:</b>	<b>15,279.13</b>

## INVOICE REGISTER

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EXP CHECK RUN DATES 11/07/2023 - 11/07/2023

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	23-215	BAGGED LAWN & LEAF PICK-UP 09/23	10,100.00
ADVANCED RADIOLOGY SERVICES	IARS599405	EMPLOYEE PHYS - DPW	41.00
AIRGAS USA LLC	9142727112	SUPPLIES - EMS DISP	35.30
AIRGAS USA LLC	9142480040	SUPPLIES - EMS DISP	28.04
AIRGAS USA LLC	5502402491	CYLINDER RENTAL - FIRE/EMS	20.61
AIRGAS USA LLC	9142246411	SUPPLIES - EMS DISP	67.50
AIRGAS USA LLC	9142952807	SUPPLIES - EMS DISP	41.25
AIRGAS USA LLC	9142997887	SUPPLIES - EMS DISP	2.65
AIRGAS USA LLC	9143182125	SUPPLIES - EMS DISP	35.30
ALL MARINE AND STORAGE LLC	641	TRAVEL LIFT/STORAGE SVCS - MARINA	6,713.30
ALL MARINE AND STORAGE LLC	624	TRAVEL LIFT/STORAGE SVCS - MARINA	8,705.95
ALLEGRA ALPENA	159669	SUPPLIES - FIRE/EMS	186.20
ALLEGRA ALPENA	159794	CHRISTMAS POLE BANNERS	8,224.50
ALPENA ACE HARDWARE	6655	BLDG MAINT - CH	12.99
ALPENA ACE HARDWARE	6717	MAINT - MARINA	34.58
ALPENA ACE HARDWARE	6536	BLDG MAINT - FIRE/EMS	7.59
ALPENA AREA CHAMBER OF COMMERCE	24546	GRANT WRITING SERVICES	12,500.00
ALPENA AREA CHAMBER OF COMMERCE	24519	GMDA TICKETS - COUNCIL/CM/C/T/HR/BLDG/	80.00
ALPENA DIESEL SERVICE	79235	VEH MAINT #42	193.07
ALPENA DIESEL SERVICE	79259	VEH MAINT #42	18.08
ALPENA DIESEL SERVICE	79313	VEH MAINT #45	2,954.96
ALPENA DIESEL SERVICE	78957	VEH MAINT #39	978.00
ALPENA DIESEL SERVICE	78991	VEH MAINT #39/40	77.42
ALPENA DIESEL SERVICE	79425	VEH MAINT - EQ	44.94
ALPENA DIESEL SERVICE	79376	VEH MAINT #45	185.46
ALPENA DIESEL SERVICE	79377	VEH MAINT #69	17.21
ALPENA GLASS CO INC	396322	MAINT - MARINA	252.00
ALPENA STREET PERFORMERS	124254	COMM PROM - DDA	800.00
ALPENA SUPPLY CO	S100555682.001	SUPPLIES - DPW	89.10
ALPENA SUPPLY CO	S100559268.001	MAINT - SEWER	11.98
ALPENA SUPPLY CO	S100558938.001	MAINT - MARINA	98.76
ALPENA SUPPLY CO	S100554421.001	MAINT - MARINA	(123.29)
ALPENA SUPPLY CO	S100554557.001	MAINT - MARINA	(32.33)
ALPENA SUPPLY CO	S100554091.001	ANNUAL CHEMICAL PURCHASE - WATER REI	1,108.80
ALPENA SUPPLY CO	S100552380.001	SUPPLIES - FIRE/EMS	18.46
ALPENA SUPPLY CO	S100547152.001	SUPPLIES - FIRE/EMS	83.88
AMAZON CAPITAL SERVICES INC	1F34-3FK3-9T7J	MAINT - FIRE/EMS	130.28
AMAZON CAPITAL SERVICES INC	1361-TDMH-6JN7	SUPPLIES - POL/FIRE/EMS	37.85
AMAZON CAPITAL SERVICES INC	1TCY-Y4RM-CNKH	SUPPLIES/UNIFORMS - POL/FIRE/EMS	145.79
AMAZON CAPITAL SERVICES INC	14T1-YK6X-CCPL	UNIFORMS - FIRE/EMS	139.95
AMAZON CAPITAL SERVICES INC	1XNH-6CV9-G39R	UNIFORMS - FIRE/EMS	81.99
AMAZON CAPITAL SERVICES INC	1TNP-WFNT-DF33	SUPPLIES - C/T	31.46
AMAZON CAPITAL SERVICES INC	1XGK-JCMR-L6VR	SUPPLIES- FIRE/EMS	(28.74)
AMAZON CAPITAL SERVICES INC	1TX9-PJC4-114L	SUPPLIES - DPW	(2.00)
AMAZON CAPITAL SERVICES INC	1HP4-GYL3-136Y	SUPPLIES - DPW	(3.99)
BLARNEY CASTLE OIL COMPANY	1605062-IN	DIESEL FUEL PURCHASE - MARINA	1,592.03
BOUND TREE MEDICAL LLC	85116657	SUPPLIES - EMS DISP	298.96
BOUND TREE MEDICAL LLC	85095769	SUPPLIES - EMS DISP	40.29
BOUND TREE MEDICAL LLC	85107765	SUPPLIES - EMS DISP	65.98
BOUND TREE MEDICAL LLC	85123691	SUPPLIES - EMS DISP	1,793.75
BRENDAN MARONEY	101323	COOKOFF - DDA	200.00
BRONNERS COMMERCIAL DISPLAY	INV38652	SUPPLIES - DPW	1,831.46
BS&A	149837	SVC/SUPPORT FEE - INVENTORY/WORK ORI	6,964.00
BUSHEY AUTOMOTIVE	INV0298138	VEH MAINT - EQ	1,115.00
CARAHSOFT TECHNOLOGY CORPORATION	IN1526986	MAINT - IT	1,024.23
CASEY WIKARYASZ	101223	PARAMEDIC EDUCATION - FIRE/EMS	35.00
CHARTER COMMUNICATIONS	005372201102123	FAX LINE - PUBLIC SAFETY	39.99
CHARTER COMMUNICATIONS	005376201102123	FAX LINE - DPW	89.98
CHARTER COMMUNICATIONS	005372701102123	FAX LINE - CH	79.98
CHARTER TOWNSHIP OF ALPENA	102623	REIMB GARAGE NATURAL GAS - FIRE/EMS	26.89
CITY OF ALPENA	4863	MAINT - MAJ ST	87.88
CIVIC PLUS	277137	MUNICODE ELECTRONIC UPDATE	748.00
CIVIC PLUS	260638	MUNICODE ELECTRONIC UPDATE	670.00
CIVIC PLUS	254805	MUNICODE ELECTRONIC UPDATE	572.00
CIVIC PLUS	265486	PUBLISHING - CODE ENF	16.65
CIVIC PLUS	259852	FEES - CODE ENF	350.00
CIVIC PLUS	280632	MUNICODE ELECTRONIC UPDATE	720.97
CLIFF ANSCHUETZ CHEVROLET	233561	VEH MAINT - EQ	36.75
DEAN ARBOUR FORD LINCOLN MERCURY	182957	VEH MAINT - POL	192.00
DORNBOS SIGN & SAFETY INC	INV72578	STORES - REFLECTOR	400.00
DOUGLAS ROZNOWSKI	092423	WORK APPAREL - DPW	63.58
DTE ENERGY	110723	NATURAL GAS - DDA	50.06

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EXP CHECK RUN DATES 11/07/2023 - 11/07/2023

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
EAGLE SUPPLY CO	127194	SUPPLIES - PARKS	62.40
ENERCO CORPORATION	INV008497	CHEMICAL TREATMENT/SVC	600.00
ESO SOLUTIONS	ESO-122208	EMERGENCY REPORTING SOFTWARE - FIRE	2,760.00
EVERETT GOODRICH TRUCKING	35307	STORES - COLD PATCH	6,000.00
FITZPATRICK'S HARDWARE	110723	SUPPLIES/MAINT/STORES-DPW/PARKS/MARI	3,329.12
GARANTS OFFICE SUPPLIES & PRINTING	72784	SUPPLIES - CEMETERY	149.00
GEORGIES TOWING & WRECKER SVC	23-11440	VEH MAINT #45	200.00
GILMET CONSTRUCTION SERVICES	110723	BUILDING/ZONING/CODE SVCS 10/23	2,500.00
GLENICE CODDINGTON	AP23-2201C	AMBULANCE REFUND	99.84
GREAT LAKES PLUMBING HEATING AND CO	1612	WATER METER - 431 S STATE	150.00
HOME DEPOT CREDIT SERVICES	4063553	SUPPLIES - POL	7.96
HOME DEPOT CREDIT SERVICES	4510262	SUPPLIES - FIRE/EMS	19.38
HOME DEPOT CREDIT SERVICES	2070399	SUPPLIES - FIRE/EMS	70.33
HOME DEPOT CREDIT SERVICES	2070400	SUPPLIES - PARKS	119.84
HOME DEPOT CREDIT SERVICES	6522274	SUPPLIES - FIRE/EMS	80.33
HOME DEPOT CREDIT SERVICES	2071288	SUPPLIES - FIRE/EMS	34.94
HUNT TREASURER	101723	FY 2024 CONTRIBUTION - POLICE	4,000.00
HURON ENGINEERING AND SURVEYING INC	5863	CONST - MAJ ST	3,322.63
ICMA	102323	2024 MEMBERSHIP DUES	696.10
INK AND TONER ALTERNATIVE	23-3518	SUPPLIES - IT	73.98
INK AND TONER ALTERNATIVE	23-3311	SUPPLIES - IT	566.90
INTERSTATE BATTERY MID MICHIGAN	23433721	VEH MAINT - EQ	278.00
ISACKSON & WALLACE PC	101923	COURT COSTS/FEE	443.34
JOAN CARR	AP23-2228C	AMBULANCE REFUND	100.89
JOHN BRODZIAK	5551360	WORK APPAREL ALLOW - DPW	68.08
KCI	229496	POSTAGE - TAX BILLS	2,468.09
KELLY IRVING	AP23-1577C	AMBULANCE REFUND	651.10
KENDALL ELECTRIC INC	S113509594.001	MAINT - LIGHTS	19.60
KEVIN ALEXANDER	102123	WORK APPAREL ALLOW - DPW	350.00
L & S TRANSIT MIX	65973	MAINT - PARKS	19.50
LIFELOC TECHNOLOGIES INC	389030	SUPPLIES - POL	48.00
MARGARET FIELDER	AP23-7132C	AMBULANCE REFUND	128.24
MHR BILLING SERVICES	4513	BILLING 09/23 - EMS	8,214.17
MICHIGAN CONFIDENTIAL DOCUMENT	18476	DOCUMENT DESTRUCTION - CH	110.00
MICHIGAN PIPE & VALVE	T030653	STORES - PIPES	3,465.00
MICHIGAN PIPE & VALVE	T030655	STORES - CLAMPS	18.00
MY MICHIGAN HEALTH	101723	HEARTSAVER CARDS - FIRE/EMS	180.00
MY MICHIGAN MEDICAL CENTER ALPENA	724	SUPPLIES - EMS DISP	1,350.00
NALCO COMPANY LLC	6660216340	ANNUAL CHEMICAL PURCHASE - WATER TRI	3,186.39
NALCO COMPANY LLC	6602217113	POLYMER VELIGON - WATER	3,574.97
NALCO COMPANY LLC	6655144142	POLYMER VELIGON - WATER	(3,574.97)
NEIGHBORHOOD PROVISIONS	101323	COOKOFF - DDA	350.00
OFFICE DEPOT	28151853	SUPPLIES - POL/FIRE/EMS	262.30
OLD POLISH CORNER	101323	COOKOFF - DDA	150.00
OMEGA ELECTRIC & SIGN CO INC	29022	UNIFORMS - DPW	488.00
OMEGA ELECTRIC & SIGN CO INC	28936	UNIFORMS - FIRE/EMS	40.00
PHILIP CURLEY	102923	TRAV EXP - FIRE/EMS	926.50
RAYMOND SUSZEK	AP23-1996C	AMBULANCE REFUND	152.48
ROBERT WHELOCK	5551184	WORK APPAREL ALLOW - DPW	159.00
ROBERT WHELOCK	110723	WORK APPAREL ALLOW - DPW	148.38
ROEN SALVAGE COMPANY	2540	TUG & BARGE SUPPORT	80,700.00
RYAN HALSTEAD	2023-09-AP	LODGING - POL	450.00
RYAN HALSTEAD	2023-10-AP	LODGING - POLICE	1,175.00
SANTAS WHOLESAL SUPPLY	22881	SUPPLIES - DDA	298.14
SEVAN K INC	303 09/23	VEH MAINT - POL/FIRE/EMS	151.30
SHIELD OCCUPATIONAL HEALTH	16692	DRUG SCREEN - DPW	150.00
SHIRLEY SOMERS	AP23-0932C	AMBULANCE REFUND	200.00
SPARTAN DISTRIBUTORS INC	11887163	VEH MAINT - EQ	84.37
STANDARD ELECTRIC CO	4084906-01	SUPPLIES - LIGHTS	5.14
STANDARD ELECTRIC CO	4085018-00	LIGHTING	484.40
STANDISH MILLING COMPANY INC	0170622-IN	BRIDGE MAINT/SUPPLIES - CH	403.50
STATE OF MICHIGAN	102423	PERMIT FEES - MARINA	225.00
STRALEY LAMP & KRAENZLEIN PC	38748	MONTHLY FEE 09/23	3,440.00
STRYKER SALES CORP	9204807808	SUPPLIES - FIRE/EMS	19.72
SUPERIOR FABRICATING INC	15967	VEH MAINT - EQ	1,192.00
SUPERIOR FABRICATING INC	15966	MAINT - EQ	1,427.00
SUPERIOR FABRICATING INC	15952	MAINT - PARKS	420.00
SUPERIOR IMAGE CLEANING	12553	CUSTODIAL SERVICES - WOODWARD	1,113.44
SUPERIOR IMAGE CLEANING	12556	CUSTODIAL SERVICES - STARLITE	1,615.08
TELEFLEX LLC	9507583709	SUPPLIES - FIRE/EMS	59.50
TELNET WORLDWIDE	29045	TELEPHONE - LAND LINES	349.42
THE SHERWIN WILLIAMS CO	9999-7	MAINT - MARINA	42.99

**INVOICE REGISTER**

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EXP CHECK RUN DATES 11/07/2023 - 11/07/2023

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
THE UPS STORE 5054	101023	SHIPPING FEES	296.75
THUNDER BAY ARTS COUNCIL	101723	COMM PROMO - DDA	1,000.00
THUNDER BAY ELECTRIC INC	233502	MAINT - POL/FIRE/EMS/DPW	796.50
THUNDER BAY ELECTRIC INC	233402	BRIDGE MAINT - MAJ ST	826.00
THUNDER BAY ELECTRIC INC	233401	MAINT - LIGHTS	1,801.00
THUNDER BAY ELECTRIC INC	233400	TRAFF SIGNAL MAINT - MAJ	295.00
THUNDER BAY THERAPY AND SPORTS	120	EMPLOYEE PHYS - DPW	576.00
TRUGREEN PROCESSING CENTER	184637496	MAINT - CEMETERY	44.67
VEOLIA WATER CONTRACT OPERATIONS	9000120210	CONTRACT OPERATIONS 10/23	139,680.17
WATERWORKS SYSTEMS & EQUIPMENT INC	10416	FLASH MIXER	26,780.00
WEINKAUF PLUMBING & HEATING INC	25006	BLDG MAINT - POL/FIRE/EMS	4,361.00
WEINKAUF PLUMBING & HEATING INC	25005	BLDG MAINT - POL/FIRE/EMS	2,541.00
WEINKAUF PLUMBING & HEATING INC	25004	BLDG MAINT - POL/FIRE/EMS	5,933.00
WEINKAUF PLUMBING & HEATING INC	25435	BLDG MAINT - POL/FIRE/EMS	577.82
WEINKAUF PLUMBING & HEATING INC	25434	MAINT - WWTP	894.26
ZANE KIPFMILLER	101323	COOKOFF - DDA	100.00

**Total: 402,378.26**

LIFE AND LTD PAID 10/26/23	2,743.11
HEALTH INSURANCE PAID ON 10/27/23	82,023.01
CHECKS RAN ON 10/27/23	15,279.13

TOTAL FOR 11/06/23 COUNCIL MEETING	502,423.51
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# BUDGET AMENDMENT REQUEST

FUND: 101 - General, 202 - Major Sts., 203 - Local Sts., 249 - Building Insp.

DEPT: \_\_\_\_\_

PROJECT: \_\_\_\_\_

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
101-172-702.000	Salaries & Wages (City Mgr.)	\$93,684	\$5,237	\$98,921
202-450-702.000	Salaries & Wages (Major Sts.)	\$26,783	\$145	\$26,928
203-450-702.000	Salaries & Wages (Local Sts.)	\$26,783	\$145	\$26,928
249-371-702.000	Salaries & Wages (Building Insp)	\$139,043	\$291	\$139,334

## Justification for Budget Amendment

To account for the increase to the City Manager salary of \$5,819.40 for the remainder of FY24.

## Michigan Uniform Accounting and Budget Act:

\*\* Requires budget amendments before any expenditures exceed the budget.

\*\* The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

NA  
 Department Head \_\_\_\_\_ Date \_\_\_\_\_  
Anna Soik 10/17/23  
 Clerk/Treasurer \_\_\_\_\_ Date \_\_\_\_\_

Richard S. Linder 10/17/23  
 City Manager \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
 City Council \_\_\_\_\_ Date \_\_\_\_\_

# Memorandum



TO: Mayor Waligora, City Council Members

CC: City Manager Smolinski, Clerk/Treasurer/FD Soik

FROM: Chief Rob Edmonds

SUBJECT: Lifesaving Citations

DATE: November 6, 2023

It is my honor and privilege to recognize three citizens of the community and three Alpena City Fire Department personnel for their roles in a successful CPR save. Without the quick actions of the three citizen rescuers, Keith Becker may not be here with us today.

There are six components to the "Chain of Survival" as identified by the American Heart Association. Early recognition/activation of the EMS system, high quality CPR, defibrillation, advanced resuscitation, post cardiac arrest care, and recovery. These components each were put into place to result in a positive outcome this September day.

Mr. Keith Becker is an employee of the Omni Metalcraft Corp and was at work mid-day of September 1<sup>st</sup> when one of his co-workers discovered he was slumped over at his desk. Immediately three co-workers, Jason Banny, Peter Gilbertson, and Thomas Krist went into action to initiate hands only CPR and activate the EMS system through a call to Alpena County Central 911 Dispatch.

Alpena City Fire Department crews were dispatched for the emergency at 12:50 pm and arrived on scene within two minutes where they witnessed effective CPR being performed by the lay rescuers. Paramedic Doug Keogh placed Mr. Becker on a cardiac monitor while CPR was continued by his other crew members EMT Abby Smith and EMT Chris Kinsey. Advanced life support interventions were initiated with defibrillation required due to his initial rhythm of ventricular fibrillation and CPR continued. Through these interventions, Mr. Becker resumed a sinus tachycardia rhythm and had regained a pulse with slow patient respirations. Other advanced procedures were initiated on scene in preparation for transport to the emergency department at MyMichigan Medical Center.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena  
and Advanced Life Support Ambulance for Alpena County*

By the time he was loaded into the ambulance, Mr. Becker regained consciousness enough that he was able to talk and answer simple questions with the EMS crew. He was transported to MyMichigan Medical Center emergency department, where he was later transferred to McLaren Northern Michigan Hospital-Petoskey where he underwent a triple heart bypass surgery. We later learned that Mr. Becker had went into cardiac arrest at least two more times in the emergency department.

This is one example of how our system of pre-hospital response and care is making a difference in saving lives and minimizing long term effects of injuries and illness within Alpena County. Through education efforts of proper lay rescuer training, basic EMS skills, advanced life support treatments on scene, and MyMichigan Medical Center advancing their abilities to provide more definitive care locally we can expect more of these successful outcomes in the future.

It is my belief that without the quick actions by Jason, Peter, and Thomas, Mr. Becker's outcome would not have been as favorable. I would also like to add that without the in-house training that Omni Metalcraft has provided in preparing employees, they may not have known what to do in this given situation.

At this time, on behalf of the Alpena City Fire Department/EMS, I would like to present each of these individuals a Lifesaving Citation for their efforts that day.





City Hall  
208 North First Avenue  
Alpena, Michigan 49707  
[www.alpena.mi.us](http://www.alpena.mi.us)

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## ***Planning, Development, & Zoning***

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**To:** Mayor and City Council Members  
**From:** Montiel Birmingham, Director  
**cc:** Rachel Smolinski, City Manager  
**Date:** October 11, 2023  
**RE:** Ordinance 23-498 Rezone of portion of 350 Pinecrest St.

On October 10th, 2023, a public hearing was held at the Planning Commission meeting to discuss a rezone of a portion of the property located at 350 Pinecrest St. from R-2 (Single Family) to OS-1 (Office Service). The Planning Commission recommended approval of the rezoning with a vote of 8-1.

No one spoke in opposition or submitted a letter in opposition; one email was received in support of the rezoning by a nearby property owner.

Applicant is requesting the rezone to allow for the legal use of the property for individual and family services, which are similar in nature to current uses in the Planned Unit Development (PUD) to the north (Turning Brook, Davita, Great Lakes Ear, Nose & Throat Specialists).

**Recommended Motion for Second Reading:**

Motion to approve Ordinance 23-493 which modifies the zoning map and rezones a portion of 350 Pinecrest St from R-2 to OS-1.



# City of Alpena Ordinance No. 23-498

## An ordinance to amend the City of Alpena Zoning Map.

City of Alpena, Alpena County, Michigan ordains:

### **SECTION 1: AMENDMENT TO THE CITY OF ALPENA ZONING MAP**

That the City of Alpena Zoning Ordinance Zoning Map is hereby amended as follows:

A portion of the parcel located at 350 Pinecrest St. shall be rezoned from R-2 to OS-1 to allow for the legal use of the property for individual and family services. Dimensions of the section being rezoned are outlined in yellow.

### **SECTION 2: SEVERABILITY**

If any clause, sentence, paragraph or part of this Ordinance shall for any reason be finally adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance but shall be confined in its operation to the clause, sentence, paragraph or part thereof directly involved in the controversy in which such judgment is rendered.



### **SECTION 3: SAVING CLAUSE**

The City of Alpena Zoning Ordinance, except as herein or heretofore amended, shall remain in full force and effect. The amendments provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation, or prosecution of any right established, occurring prior to the effective date hereof.

### **SECTION 4: EFFECTIVE DATE**

The ordinance changes shall take effect upon the expiration of seven days after the publication of the notice of adoption.

\_\_\_\_\_  
Matthew J. Waligora, Mayor

\_\_\_\_\_  
Anna Soik, Clerk/Treasurer/Finance Director

I, Anna Soik, Clerk/Treasurer/Finance Director for the City of Alpena, hereby certify that the foregoing is a true and correct copy of Ordinance No. 23-498 of the City of Alpena, adopted at a meeting of the Alpena City Council held on \_\_\_\_\_.

A copy of the complete ordinance text may be inspected or purchased at the Alpena City Hall, at 208 N. First Avenue, Alpena, Michigan.

First Reading: October 16, 2023

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_, subject to PA 110 of 2006 as amended.

# Memorandum


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Date: November 1, 2023

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager  
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Water Production Plant Intake Inspection Update

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In October, City Council approved a contract with Michels Construction, Inc. to inspect and dredge the water intake at the Water Production Plant between the 1000' and 2000' section to discover why the external intake pipe was not drawing water.

The final report is nearly complete but we have verbal confirmation that the intake is clear at this time and the external intake is fully functional.

Michels staff informed us that the primary reason for the blockage was the failure of the chemical feed lines. We estimate that the lines were installed in the early 1980's and were used to feed a chemical to reduce and inhibit zebra mussels from collecting at the intake openings. These lines were installed within the intake pipe and became dislodged from their anchors at some point, floated down the pipe and gathered up, creating the blockage between the internal and external intakes. In addition, with the lines not working, mussels began to collect at the intake openings creating further blockage.

Michels collected and disposed of all the feed lines and cleared any substantial build-up of sand and zebra mussels that they found. They are finalizing their report and will schedule an in-person meeting to review their findings and discuss their recommendations going forward.

An update will be provided to Council once the final report is presented.