



City Hall  
208 North First Avenue  
Alpena, Michigan 49707  
[www.alpena.mi.us](http://www.alpena.mi.us)

## Demolition or Moving of Structures Specifications & Affidavit

This application is for removal of structures from the Project Address noted below for the purpose of moving to an alternate location or disposal.

Project Address	<a href="#">Zoning District</a>
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Applicant is: ☐ Property Owner ☐ Contractor      Application is for: ☐ Demolition ☐ Relocation

Applicant Name	Phone
Address	E-mail
Contractor Name (if applicable)	Phone

### SPECIFICATIONS

1. This work shall be executed in an orderly and careful manner
2. Streets, roads, and sidewalks shall be kept reasonably clean
3. Arrange for inspection for presence of objectionable materials by an environmental company
4. Obtain and pay for all permits as required for the execution of work in this division
5. Notify all corporations, companies, individuals, or local authorities owning conduits, wires, or pipes running to the property. Arrange for the removal of all wires running to and on the property. Cap all pipes and sewers which are to be inspected by the City of Alpena. Provide a drawing to the Building Department showing location of all sewer and water caps.
6. Protect and maintain all conduits, drains, sewers, pipes, and wires that are to remain on the property.
7. Provide, erect, and maintain all fences, lights, barricades, warning signs, and guards as necessary for the protection of streets, sidewalks, landscaping, and adjoining property.
8. Provide protection for all shrubs, trees, lawns, landscape work, walks, roads, drives, adjacent buildings, and equipment both on and off this property, and in roads and streets adjacent.
9. Remove all protections when the work is complete.
10. For demolition, all concrete walks, pavement, and concrete floors within the boundary lines of the property shall be removed
11. Foundation walls shall be demolished down to a level four feet below the existing back of sidewalk grade. All rubble must be removed from the job and shall not be used for fill material.
12. The final site grade shall be to the existing back of sidewalk level.
13. Sand for backfilling the site shall be delivered to the site by the contractor. The contractor shall place and compact the sand in lifts not to exceed twelve inches in thickness then add three to six inches of topsoil to reach final grade, seed, and mulch.
14. All equipment and materials resulting from the demolition of moving shall become the property of this contractor who shall remove same from the site.
15. Moved structures must comply with applicable building and zoning regulations at the site of relocation.
16. All objectionable materials to be disposed of per requirements of applicable regulatory agency.
17. All materials, rubbish, and debris shall be promptly removed from the building and from the premises as the demolition is performed. Accumulation of same will not be permitted.
18. This contractor shall remove all demolished material from the site including plaster, wood, pipes, fixtures, brick, and concrete.
19. All rubble must be removed from the job site and shall not be used for on-site fill material.
20. Before any fill material can be deposited anywhere else within City of Alpena, the contractor must secure the approval of the City Engineering Department, per Section 3.26 of the Zoning Ordinance.



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21. All other building demolition materials to be disposed of per Michigan Department of Natural Resources regulations.
22. Return to the city the original copies of appropriate landfill deposit slips for each load of construction demolition materials.

### AFFIDAVIT

I hereby affirm that, with respect to demolition or moving of the above referenced structure(s), I have:

1. Contacted "Miss Dig" as required by state law
2. Notified all applicable public agencies and requested that they disconnect, remove, cap, seal or otherwise render inoperable in a safe condition their respective equipment and/or service connections and devices, pursuant to the requirements of Chapter 33 of the 2015 Michigan Building Code.
3. Notified adjacent property owners if utilities will be temporarily interrupted.
4. Contacted applicable agencies with regard to removal and disposal of objectional materials.

I further do hereby affirm and acknowledge that I have read, understand, and will comply with the City of Alpena's demolition and moving specifications outlined above.

I also hereby acknowledge that, if I am a Contractor, I am working on behalf of the property owner as their authorized agent.

I also hereby acknowledge that I have applied for and obtained a City of Alpena Building Permit for the demolition or moving of the structure(s) located at the above address. I acknowledge that said permit expires as outlined on the Building Permit; if said demolition or moving and site finishing is not completed by that date, or as otherwise agreed upon, then the City of Alpena may take further action as provided under applicable Alpena Codes.

Applicant Name

Applicant Signature

Date