



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

Electrical Permit Application

Project Address		Has a Building Permit Been Obtained for the Project: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required									
Owner Name		Phone									
Address		E-mail									
Contractor Name (if applicable)		Phone									
Address		E-mail									
State of MI License # (Required)		Expiration Date (Required)									
FEIN - or reason for exemption (Required upon License Expiration)		Unemployment Insurance Agency Number - or reason for exemption									
Workers Comp Insurance Carrier - or reason for exemption (Required upon License Expiration or Change in Carrier)											
Type of Improvement: <table border="0"><tr><td><input type="checkbox"/> Single Family</td><td><input type="checkbox"/> New</td><td><input type="checkbox"/> Service Only</td><td><input type="checkbox"/> Premanufactured Home Setup (State Approved)</td></tr><tr><td><input type="checkbox"/> Other</td><td><input type="checkbox"/> Alteration</td><td><input type="checkbox"/> State Owned</td><td><input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)</td></tr></table>				<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> State Owned	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)
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Provide a Description of the Work Being Done and Where In the Building:											
Plan Review: In addition to the building permit, a plan review may be required based on the answers to the below questions: What is the rating of the service or feeder in ampere? _____ What is the building size in square footage? _____											
Work Being Done by: <input type="checkbox"/> Owner – I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Local Electrical Inspector. I will cooperate with the Local Electrical Inspector and assume the responsibility to arrange for necessary inspections. _____ Initial <input type="checkbox"/> Contractor – I hereby certify that the proposed work is authorized by the owner of record and that, if applicable, the contractor has been authorized by the owner to submit this application as their authorized agent. Owner and contractor agree to conform to all applicable laws of the State of Michigan. Section 23a of the state construction code act of 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.											
Applicant Name		Applicant Signature									
		Date									



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Instructions for Completing Application: Electrical work shall not be started until the application for permit has been filed with the City of Alpena. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for inspection, call the inspector providing as much advance notice as possible. **The inspector will need the job location and permit number.**

Expiration of Permit: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work does not commence within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be closed when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded.

Fee Chart: Enter the number of items being installed, multiply by the unit price for total fee.

Service	Fee	# of Items	Total	Service	Fee	# of Items	Total
1.Application Fee (required)	\$70	1	\$70	K.V.A. & H. P.			
Service*				19.Units up to 20	\$6		
2.Through 200 Amp	\$10			20.Generator	\$10		
3.Over 200 Amp – 600 Amp	\$15			21.Generator Load Calc. Required	\$40		
4.Over 600 Amp – 800 Amp	\$20			22.Units 51 K.V.A. or H.P. & Over	\$12		
5.Over 800 Amp – 1200 Amp	\$25			Fire Alarm Systems (not smoke detectors)			
6.Over 1200 Amp (GFI only)	\$50			23.Up to 10 devices	\$50		
7.Circuits	\$5			24.11 – 20 devices	\$100		
8.Lighting Fixtures (per 25)	\$6			25.Over 20 devices	\$5 each		
9.Dishwasher	\$5			Data/Telecommunication Outlets***			
10.Furnace (Unit Heater)	\$5			26.1-19 devices	\$5 each		
11.Electrical Heating Units (baseboard)	\$4			27.20-300 devices	\$100		
12.Power Outlets (rangers, dryers, etc)	\$7			28.Over 300 devices	\$300		
Signs				Energy Management Temp. Control			
13.Unit	\$10			29.Energy Retrofit: Temp Control	\$45		
14.Letter	\$15			30.Circuits – Energy Mgmt	\$5 each		
15.Neon – each 25 feet	\$20			31.Conduit only or grounding only	\$45		
16.Feeders-Bus Ducts. Etc. (per 50')	\$6			Inspections			
17.Mobile Home Park Site**	\$6			32.Power Restoration Inspection	\$20		
18.Recreational Vehicle Park Site	\$4			33.Additional Inspection	\$75		
				34.Final Inspection (required)	\$70	1	\$70
				35.Certification Fee****	\$30		
				36.Reopen Expired Permit	\$100		
				37.Failure to Obtain Permit Prior to Starting Work	\$100		
Total Fee (must include the application and final inspection fees)							

*The 2023 National Electric Code requires that any NEW residential service includes a feeder to allow for exterior shutoff by fire department personnel.

**Mobile Home Unit Site: When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder, and a final inspection.

***The Michigan Electrical Code Rules no longer contain requirements to permit and inspect data and telecommunications wiring, therefore, this section is voluntary.

****Required for school and state-owned construction projects