



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

Plumbing Permit Application

Project Address		Has a Building Permit Been Obtained for the Project: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
Owner Name		Phone	
Address		E-mail	
Contractor Name (if applicable)		Phone	
Address		E-mail	
State of MI License # (REQUIRED)		Expiration Date (REQUIRED)	
FEIN - or reason for exemption (Required upon License Expiration)		Unemployment Insurance Agency Number - or reason for exemption	
Workers Comp Insurance Carrier - or reason for exemption (Required upon License Expiration or Change in Carrier)			
Type of Improvement: <input type="checkbox"/> Single Family <input type="checkbox"/> New <input type="checkbox"/> Other <input type="checkbox"/> Alteration		<input type="checkbox"/> Water Service Only <input type="checkbox"/> Sewer Service Only <input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> State Owned <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	
Provide a Description of the Work Being Done and Where In the Building:			
Plan Review: In addition to the building permit, a plan review may be required based on the answers to the below questions: What is the number of required plumbing fixtures? _____ What is the building size in square footage? _____			
Work Being Done by: <input type="checkbox"/> Owner – I hereby certify the plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the local Plumbing Inspector. I will cooperate with the local Plumbing Inspector and assume the responsibility to arrange for necessary inspections. _____ Initial <input type="checkbox"/> Contractor – I hereby certify that the proposed work is authorized by the owner of record and that, if applicable, the contractor has been authorized by the owner to submit this application as their authorized agent. Owner and contractor agree to conform to all applicable laws of the State of Michigan. Section 23a of the state construction code act of 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.			
Applicant Name		Applicant Signature	
		Date	
Instructions for Completing Application: Plumbing work shall not be started until the application for permit has been filed with the City of Alpena. All installations shall be in conformance with the Michigan Plumbing Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.			

Expiration of Permit: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work does not commence within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be closed when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded.

Fee Chart: Enter the number of items being installed, multiply by the unit price for total fee.

Service	Fee	# of Items	Total	Service	Fee	# of Items	Total
1. Application Fee (required)	\$70	1	\$70	Water Distributing Pipe (system)			
2. Mobile Home Unit Site*	\$5 each			14. 3/4"	\$5		
3. Fixtures, floor drains, special drains, water connected appliances**	\$5 each			15. 1"	\$10		
4. Stacks (soil, waste, vent and conductor)	\$3 each			16. 1-1/4"	\$15		
5. Sewage ejectors, sumps	\$5 each			17. 1-1/2"	\$20		
6. Sub-soil drains	\$5 each			18. 2"	\$25		
Water Service				19. Over 2"	\$30		
7. Less than 2"	\$5			20. Reduced pressure zone back-flow preventer	\$5 each		
8. 2" to 6"	\$25			21. Domestic water treatment and filtering equipment***	\$5 each		
9. Over 6"	\$50			22. Medical Gas System	\$45		
10. Connection (bldg drain-bldg sewers)	\$5			23. Water Heater	\$5		
Sewers (sanitary, storm or combined)				Inspections			
11. Less than 6"	\$5			24. Special Inspection (pertaining to sale of building)	\$75		
12. 6" and Over	\$25			25. Additional Inspection	\$75		
13. Manholes, Catch basins	\$5 each			26. Final Inspection	\$70	1	\$70
				27. Certification Fee	\$30		
				28. Re-Open a Closed Permit	\$100		
				29. Failure to Obtain a Permit Prior to Starting Work	\$100		
Total Fee (must include the application and final inspection fees)							

***Mobile Home Unit Site:** When used for sewer excavations in a new park, the permit application must include the application fee, the number of unit sites, and final inspection. When setting a mobile home in a park, or a mobile or modular home on private property, a permit must include the application fee, a sewer or building drain, a water service or water distribution pipe and a final inspection.

**** Fixtures, Floor Drains, Special Drains and Water Connected Appliances include:** Acid Waste Drain, Autopsy, Bathtub, Bed Pan Washer, Bidet, Condensate Drain, Connection to Sprinkler System (Irrigation), Cuspidor, Dishwasher, Drinking Fountain, Embalming Table, Emergency Eye Wash, Emergency Shower, Floor Drain, Garbage Grinder, Grease Trap, Ice Making Machine, Laundry Tray, Lavatories, Oil Separator, Plaster Trap, Refrigerator, Roof Drain, Sand Trap, Shower Stall, Sink (any description), Slop Sink, Starch Trap, Urinal, Washing Machine, Water Closets, Water Connected Dental Chair, Water Connected Sterilizer, Water Connected Still, Water Connection to Carbonated Beverage Dispensers, Water Outlet Cooler, Water Outlet or Connection to any Make-up Water Tank, Water Outlet or Connection to Filters, Water Outlet or Connection to Heating System, Water Softener

*****Domestic Water Treatment and Filtering Equipment:** A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold water distribution supply and associated water piping in buildings if a permit is secured, required inspections performed and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application shall include the application fee, the number of water treatment devices recorded and the appropriate water distribution pipe (system) size fee.