Food Truck Guide



Location: Public Park

Location: Private Property

Applicant:

- -Submit Food Truck Agreement
- -Submit Certificate of Insurance
- -Submit Health Department License
- -Submit Payment

Applicant:

- -Submit Zoning Permit Application
- -Submit Plot Plan
- -Submit Payment

City Manager:

-Review Documentation for Approval

Zoning Administrator: (1 Truck for 1 or more Properties)

-Review Documentation for Approval

Zoning Administrator:

-Issue Permit for Dates and Locations Agreed Upon

Zoning Administrator:

-Issue Permit for Locations Requested

Planning Commission: (Food Truck Park: 2+ Trucks for 1 Property)

- -Review Documentation for Approval
- -Planning Commission meets the second Tuesday of every month

Applicant:

- -Post Permit in Conspicuous Location
- -Request New Permit for Additional Dates or Locations or Upon Permit Expiration

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- -Post Permit in Conspicuous Location
- -Request New Permit for Additional Locations or Upon Permit Expiration

Food Truck Agreement and Zoning Permit are valid for one year from date of issue; a revised Agreement and/or Application must be resubmitted annually.