

**City of Alpena
Harbor Advisory Committee
Regular Monthly Meeting
4:30 p.m., Thursday, September 2, 2021**

This meeting will be in person.

The public is welcome to alternately join the meeting from your computer, tablet or smartphone.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/562290765>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 562-290-765

Agenda

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA/ MODIFICATIONS

APPROVAL OF PRIOR MEETING MINUTES - August 3, 2021

HARBORMASTER'S REPORT

BUSINESS:

1. Master Plan - *Committee/Staff*
 - a. *Charette Results – Eric and Shannon*
 - b. *Master Plan Review – Eric*
 - c. *User Survey Results – Shannon*
2. Operations Updates- *Shannon*
 - a. *Winter Storage Agreement*
 - b. *Slip Rental Agreement*
 - c. *MDNR/CAMIS*
 - d. *Clean Marina Program*
 - e. *Nine Miles / Nine Reasons*
3. Marina Pride
4. Critical Issues – *Shannon*
 - a. *Reevaluation*

PUBLIC COMMENT

MEMBER COMMENTS

STAFF COMMENTS

NEXT MEETING: Date: October 7, 2021
 Topics for Discussion: Master Plan

ADJOURNMENT

City of Alpena Harbor Advisory Committee

Meeting Minutes 4:30 p.m., Tuesday, August 3, 2021

The meeting was called to order at 4:35 p.m.

Committee members present: Al Moe, Wayne Lewis, Tanner Kostelic, Don LaBarre, Steve Wilson, Jason Luther, Jeremy Winterstein – *arrived at 4:38*

Committee members absent: Ed Retherford

Staff present: Shannon Smolinski, Rachel Smolinski, Cassie Stone

Others present: Anne Gentry (DDA) Eric Szymanski (NEMCOG)

APPROVAL OF AGENDA –Motion by Wilson, Second by LaBarre, Motion carried.

APPROVAL OF MINUTES -July 1, 2021 -Motion by Moe, Second by Lewis, Motion carried.

HARBORMASTER’S REPORT:

Currently working with DDA and Mary Beth from the Convention & Visitors Bureau on creating a marketing program for the marina which is to develop a map that would be located on the dock house window facing the transient docks that would focus on the downtown area and the distance to surrounding buildings in the area. Additionally, an informational trifold brochure will be developed that will have QR codes to additional sites and amenities that are in the area. Links will also be added on the City website that will display current weather conditions at the marina as well as a link to the NOAA webcams that are available.

BUSINESS:

1. Corrective Action Plan Status – Has been updated to review what has been completed so far at the marina. Working on replacing dock boards and focusing on all the 60 and 45 foot slips to upgraded 50 amp service.

- b. Evaluating Priorities – Focus needs to be on the bathrooms. A fresh coat of paint or perhaps a chemical to clean the tiles. Also going to look into a commercial grade spray

to use for spiders. Currently trying to get a price to paint the exterior of the building. Could possibly look into using a façade grant for some cleanup. Once we have the new marina name and new logo, marina staff will dress with nice polo shirts and khaki shorts for next season. Shannon is going to get with Bruce Goodrich and check into a sealant to use on the concrete.

2. Master Plan – Eric stated that the survey results were going well and last he checked there was over 100 that responded. Maps for the charette were sent to Shannon today. Postcards are being sent out soon for the user survey. The charette meeting will also be available to view virtually. The focus for the charette talk should not be unrealistic ideas from people. Have them be specific on what they want to see in the different areas of the marina.

3. Operations Updates – There are now two full time people employed at the marina to help with the grounds and to help the dockhands. There are three dockhands that have agreed to continue working after September 1st. The City is now set up to sell fuel on September 1st. Currently trying to get a price to paint the travel lift so money can be put in the CIP, working on getting the ice contract switched over and also working on Arlee and Reed’s contract for lifting and lowering. Shannon asked members to let her know nine reasons to come to Alpena so we can focus on what marketing and advertisement will be the most effective to attract people to the marina.

4. Marina Pride Committee – Moved this agenda item to discuss at the next HAC meeting towards the top of the agenda.

PUBLIC COMMENT: None

MEMBER’S COMMENTS: Moe stated to keep up the good work.

NEXT MEETING: Set for August 9, 2021 at 6:30 p.m. – Public Input
Meeting at Yacht Club.

STAFF COMMENTS: None

ADJOURNMENT: Motion by Wilson, Second by Lewis



1. At the end of all docks the metal poles to stabilize the docks are missing
2. Marina building is in bad shape and needs to be replaced
3. Travel Lift needs to be painted – looks bad
4. Bathrooms for boaters – Access for all boaters with key code and second key code for shower
5. Bathrooms for general public
6. Fix broken concrete by breakwall entrance – and other areas
7. Spider control on electrical boxes
8. Why is the water non-potable - Needs to be fixed. If fixed why are signs up
9. Dock boards are gone
10. Close to town
11. Breakwall is very nice
12. Close to Bandshell/Tennis Courts
13. Cement walkway painted
14. Lighting needs to be replaced and painted
15. The flag is awesome
16. Geese need to be controlled
17. Hide Wastewater Plant or improve landscaping in front of plant
18. Need marina stove and full-service ?
19. No service to help stranded boaters is now life issues
20. Who is monitoring radio – Harbor host
21. More plant - Wastewater
22. Buy Alpena oil property
23. Fix water flow in harbor – culvert water quality is bad
24. Fix landscaping around marina – mainly in parking lot area
25. Fix parking lot down by flagpole - pilings push up through asphalt
26. SVP Launch Paddleboards launch
27. Better access to water for divers etc.

1. Install culvert at ramp to breakwall to improve water quality of the harbor. Maybe a Bridge.
2. Continue to improve green space/landscape (more inviting) more picnic space.
3. Investigate Lighthouse Museum (23 N) to possibly use some of the relics for display in marina area. (Marvin Theut owns the museum and middle island 989-595-6722).
4. Evaluate boat wash for boat ramp.
5. Moving buoys for Yingling fleet. (Frees up transit dock space).
6. Improve Wi-Fi
7. Continue to improve docks spuds missing.
8. Build new public bathrooms. (Keypad system for slip owners and transit boaters, also for showers.
9. Boaters lounge improvements; Kitchenette, Flat Screen TV, Furniture, etc.
10. Stressed need for working marina.
11. Market unique and added value
 - a. Easy access to laundry services
 - b. Groceries

- c. Retail within walking distance
 - d. Great restaurants and bars.
 - e. Maximize new social distancing to include yacht club and marina area
 - f. Access to Bigboy, Home Depot, Walmart and Meijer. Next access is Petosky on Tawas
12. Electronic access to community amenities (Kraiske) website overlap, City, County, Region, NOAA etc.
 13. Both ACC and NOAA and Jeff Gray are willing to assist with any robotic investigation mapping of bottom and docks.
 14. Improve Security, (Cameras and other methods of controlled access).

1. Navigational light for way finding
2. Bathroom access (key code)
 - a. Rogers city
 - b. Daytime public access
 - c. Bathroom location
 - d. Two separate bathrooms for public and boaters
3. New hand carts
4. Picnic tables
 - a. Key locations
5. Marina store
6. Regular fuel hours
7. Boater lounge
 - a. Washing drying
8. Working marina for repairs
9. Advertising out of state
 - a. CVB financing - outside of 6 county area
10. Loyalty program
 - a. 3 nights 4th free
11. Water refill for bottle
12. Website
 - a. Navigation to info at the end of the page
13. Docks
 - a. In floater section wobbly
14. Stagnant water
 - a. Culvert system!!
 - i. Maintenance
 - ii. Water quality improvement
15. Transportation
 - a. Bikes
 - b. Courtesy car
 - c. Labor in exchange harbor host
16. Group sails
 - a. Invite groups
17. Kiosk replacement
18. Water plant side east
 - a. Foliage increase
19. Monitor channel 9!!!!
20. Way signage
21. Parking around bay view
22. Floater
 - a. Green moss
23. Fishing access



Boat Storage Agreement

September 1st – May 31st

Please return this form with your down payment. Checks made payable to: City of Alpena.
This agreement will not be accepted if it is not fully completed and signed.

OWNER'S INFORMATION

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Cell Phone: _____
Email: _____

VESSEL INFORMATION

Type: ☐ Sail ☐ Power

Vessel Name: _____ Vessel Mfg: _____ Year: _____
Length Overall*: _____ Registration #: _____
Beam Size: _____ Insurance Company: _____
Method of Storage: ☐ Cradle ☐ Stands ☐ Trailer

**Length Overall (LOA) must include the swim platform, bow pulpit and the anchor*

PAYMENT INFORMATION

Payment Option: ☐ Cash ☐ Check ☐ Credit Card
(add a 3% service fee for credit card payments)

For your convenience we accept the three major credit cards. Please Select Card:

☐ Discover ☐ MasterCard ☐ Visa

Card Holder's Name: _____
Billing Address: _____
City: _____ State: _____ Zip: _____
Credit Card #: _____ Expiration: _____ CVV: _____

Card Holder's Signature: _____

TENTATIVE HAULING WEEK*: IN _____ OUT _____

**Dates available first come first serve.*



This agreement entered into this _____ day of _____, 2021, between the City of Alpena Marina, herein known as MARINA, and _____ herein known as OWNER.

All dates are approximate. OWNER will need to call to coordinate a more precise date. If boats must be moved by reason of OWNER's failure to haul or keep launch dates, OWNER may be charged an additional fee for each boat moved.

MARINA will furnish the services ordered by the OWNER(S) as indicated on Marina's rate schedule attached hereto at the rates and charges as shown for the items ordered, and the OWNER(S) will pay the charges in full when billed by Marina. Payment is due on a net 30-day basis and a .5% per month charge will be imposed on any amount not paid when due. This is an effective interest rate of 6% annum. **NO BOAT WILL BE LAUNCHED OR MOVED UNTIL FULL PAYMENT IS RECEIVED.**

Boats or other property left in the yard have a lien upon them and may be sold if charges are not paid. Such sale will take place at public auction in accordance with the laws of the State of Michigan.

OWNER will provide proof of insurance to include, where applicable, pollution coverage on their vessels and equipment.

Winter storage season shall be September 1st through May 31st. Exceptions may be made to these dates by prior written approval of the Harbormaster.

The haul and launch week as established herein will be observed by MARINA as nearly as possible in keeping with its boat handling capacity and as the weather and other uncontrollable conditions permit, including force majeure.

Sufficient lines, fenders, and other necessary tie-up gear will be furnished aboard the boat by the OWNER(s) prior to launching, and the OWNER(S) accept full responsibility for the condition of such gear and for any damage that may result from its failure.

MARINA shall not be required to provide tie-up facility after launching as a condition of the agreement. Regular rates will be charged for any tie-up facility occupied commencing on the date of launching, and MARINA may move the boat from time to time as may be necessary for best utilization of its docks and moorings. Boats may be rafted if necessary.

Prior to lift out, OWNER(S) agree to make available to MARINA information pertinent to any special underwater fittings or hull configurations or fittings or instruments above or below deck of a special nature, and further agrees that should damage be incurred thereto for any reason, MARINA shall not be liable therefore.

OWNER(S) warrant that the hull is in sound condition and capable of being hauled by our marine travelift without damage to it or Marina lift.



If a sailboat is stored mast up, the headsail must be removed prior to haul out.

MARINA reserves the right to refuse any OWNER(S) furnished cradles which the MARINA or its designated agent feel are not safe or adequate. Cradles/stands left on marina property for boats not stored, docked, or moored at City of Alpena Marina will become the property of Marina, or a storage fee will apply unless previous written arrangements have been made.

Trailers owned by OWNER and stored on any City of Alpena owned property are done so at no expense to the customer, including any transporting of trailer made by the MARINA. However, the City of Alpena, nor MARINA will not be held responsible for theft, damage, personal injury or property damage done to trailers in any way, except for its negligence. OWNER(S) agrees to hold harmless the City of Alpena.

Boat covers will not be tied to boat stands at any time. any boat cover found tied to stands will be retied by MARINA and charged to OWNER(s) at regular labor rates. Condition of covers, frames, etc., retied by MARINA will be the responsibility of the OWNER(s).

MARINA shall incur no liability of any kind whatsoever for any damage resulting from fire, it being understood that the OWNER(S) shall carry such fire insurance as they desire for their protection. Nor shall MARINA be liable for any damage resulting from any strike, riots, or act of God, which includes all the elements, including force majeure. All vessels shall be handled at the OWNER(S) risk subject to reasonable care and handling. MARINA shall assume no liability for the condition of the Vessel.

OWNER(S) shall remove from the boat prior to storage all paints, thinners, gasoline cans or other materials which constitute a **DANGER** of fire both for the protection of MARINA and for other boat owners. MARINA does not undertake to examine any stored boats for such dangerous material; however, MARINA reserves the right to remove any such material should it be encountered in any craft during the process of hauling, storage, decommissioning, or repairs. All perishable food items must be removed from boat at time of haul out for storage or service.

The OWNER(S) recognize that outdoor spaces and yards are not fenced, and that MARINA does not provide security guard services. MARINA will provide periodic observation of the boat exterior and cradle or stands. MARINA does not inspect decks, scuppers, cabins, hull interiors or covers for soundness, water leaks or other damages from any cause including weather, theft, and vandalism. Insurance regulations restrict anyone from remaining overnight on boats on shore while in storage.

MARINA shall not be responsible for the loss of any articles or equipment left on the boat. Items not affixed to the boat should be removed by the OWNER(S) for safekeeping. MARINA likewise shall not be responsible for any fuel left in the boat, nor for any damage due to freezing. It is agreed that MARINA has been relieved of the aforesaid liability because of the low rate charged by it, and that higher rates are charged by MARINA if it is to be held liable for such loss or damage.



The OWNER(S) may employ outside help to do work on the boat while in storage. When work is being done by the OWNER(S) or by the volunteer or employed outside help, such work must be conducted in such a manner that will not hinder the work of others or create a hazard or cause damage that may result from their failure or the failure of their volunteer or employed workers (other than employees of MARINA) to observe the conditions of this agreement. All outside vendors must provide proof of insurance, satisfying City of Alpena Marina management. When arriving at the City of Alpena Marina to service any vessel, all vendors must notify the marina upon arrival at the marina's office. All vendors must perform services during normal business hours unless arrangements have been made with the Harbormaster in advance.

No person shall discharge oil, antifreeze, solvents, or oily bilges into the water. Overboard discharge of heads, holding tanks or oily bilge water within the marina is strictly illegal. Maintaining and repairing your boat invariably involves the use of chemicals and generation of waste that must be stored, managed, and disposed of in strict compliance with federal, state, and local environmental regulations. The OWNER agrees to be environmentally responsible for all products used by themselves, their repair facilities, and their crewmembers. Toxic materials such as paints, thinners, antifreeze, fiberglass resins and solvents, used and oily rags, old fuel, used oil, and many other products must not be dumped on the ground or disposed of in the yard trash cans or dumpsters. **The OWNER agrees to comply with the boat yard Environmental Policies as posted at the yard.** The OWNER agrees to be responsible for and hold the yard harmless against any liability for any violation of the environmental policies caused by the OWNER, crew members or other authorized agents and associates. When possible, the owner shall utilize recycling programs available for these materials.

OWNER(s) are responsible for cleanup of all scraping, sanding, and grinding of bottoms, topsides, brightwork, etc., in a manner that all removed material is to be collected and disposed of in appropriate trash containers. Methods shall be taken including, but not limited to drop cloths, tenting, and dustless sanding systems confine all materials for removal and disposal for major sanding and stripping operations. When light or minor sanding operations are undertaken, the work shall be done in a manner including but not limited to trapping, sandbagging run off locations and preventative sweeping and proper disposal which prevents all sanded materials from running into the storm collection system including direct release into the harbor basin. Any and all methods used by OWNER(s) may be subject to inspection and approval by MARINA. All onsite painting shall be by roller or brush only. There will be no spray painting onsite. No spraying of fiberglass will be allowed onsite.

We require all OWNER(s) and Marina customers to comply with applicable State and federal laws. No vessel will be allowed at the facility if it is not equipped with functioning, approved sanitation equipment. We reserve the right to inspect vessels at our facility for compliance.

OWNER(s) are responsible for cleanup around their areas and will be charged if this is not done to MARINA'S satisfaction. No boat will be launched until work areas are cleaned up satisfactory to MARINA's representatives.



If the OWNER fails to properly execute any of the requirements of this agreement, the MARINA shall notify the OWNER, in writing, of the failure to perform and shall give the OWNER 5 calendar days to correct the situation. If the OWNER has not resolved the issues after the allowed time, the OWNER shall have the right to correct the issues and bill the OWNER the cost of doing the corrective measures.

MARINA will not accept or allow to remain at the MARINA, any boat that is, in the MARINA'S opinion, in an unsafe or unusable condition.

The boat storage service as provided for herein includes haul-out in the fall, the space required for storage, and launching in the spring. All boats left at MARINA docks for hauling will be hauled as scheduled, weather permitting. In the event that the OWNER(s) elect to keep the boat in storage into the next storage season, no credit will be allowed for the omission of the spring launch. (nor the omission of the fall haul-out pursuant to the storage agreement covering the next storage season). MARINA does not offer summer storage, therefore, prior to May 30th, OWNER(S) must remove boats from MARINA property. Any boat not removed by May 30th will be assessed a \$50.00 per day fee until removed unless prior approvals has been obtained by the Harbormaster.

OWNER(S) expressly undertakes and agrees to the foregoing terms and conditions and agrees to hold MARINA harmless with respect to damage or loss to or of the Vessel and/or its outfit, except as such damage and/or loss may be conclusively attributed to MARINA'S negligence, and this undertaking is provided to induce MARINA to enter this agreement.

I (We), the undersigned, have read and agree to abide by all the terms and conditions set forth on this Agreement.

City of Alpena Marina

date _____

Owner(s)

date _____

Owner(s)

date _____



Seasonal Slip Agreement

Please return this form with your down payment. Checks made payable to: City of Alpena.
This agreement will not be accepted if it is not fully completed and signed.

OWNER'S INFORMATION

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Cell Phone: _____
Email: _____

VESSEL INFORMATION

Type: ☐ Sail ☐ Power

Vessel Name: _____ Vessel Mfg: _____ Year: _____
Length Overall*: _____ Registration #: _____
Beam Size: _____ Insurance Company: _____
Method of Storage: ☐ Cradle ☐ Stands ☐ Trailer

**Length Overall (LOA) must include the swim platform, bow pulpit and the anchor*

PAYMENT INFORMATION

Payment Option: ☐ Cash ☐ Check ☐ Credit Card
(add a 3% service fee for credit card payments)

For your convenience we accept the three major credit cards. Please select card:

☐ Discover ☐ MasterCard ☐ Visa

Card Holder's Name: _____
Billing Address: _____
City: _____ State: _____ Zip: _____
Credit Card #: _____ Expiration: _____ CVV: _____

Card Holder's Signature: _____

Existing Slip # _____



This agreement entered into this _____ day of _____, 2021, between the City of Alpena Marina, herein known as MARINA, and _____ herein known as OWNER.

Marina Regulations

For the safety of boaters, no anchoring or mooring is allowed in or around the marina area.

One dinghy or other auxiliary craft shall be a size suitable to be carried on board the boat leasing the slip. No more than one auxiliary craft per boat is permitted to water store in the slip so long as storage of such watercraft does not extend beyond the limits of the assigned slip or in any other way interfere with the flow of traffic in the marina. Auxiliary craft shall be removed from the slip when the boat is out of the marina for more than one day. No slips shall be leased, or dockage permitted, solely to any auxiliary craft or personal watercraft. The "NO WAKE" speed shall be observed at all times.

For the safety of all guests and boaters, bicycles, in-line skates, and skateboards are not permitted on the main docks or finger docks.

All boats should be inside the outer piling out of the fairway and will be assigned accordingly.

Camping is not permitted on premises.

Everyone shall be asked to keep the pier area clean and free of litter. Nothing shall be stored on the docks or piers without first obtaining permission from the Dock master.

Charcoal burners are not allowed on any dock. Open flames are prohibited except while cooking on a standard galley stove aboard a vessel. If you wish to cook with a charcoal fire, we have charcoal grills/picnic tables for your convenience, located on the shore near the ends of the docks.

Please operate your boat in a safe manner. No "cruising" is allowed in the marina (including auxiliary craft). Boats are expected to leave the marina immediately after checking out. Sail craft are required to enter or leave the marina under auxiliary power only (inboard or outboard motor), no "UNDER SAIL" in the marina.

Fishing is allowed within the harbor; however, no fishing is allowed on the docks. Fish cleaning allowed only in the Fish Cleaning Station.

Loud music, noises, or other disturbances are strictly forbidden. Persons creating a disturbance or nuisance will be asked to leave immediately.

On-board toilet facilities shall not be used while the boat is in the marina. Pump-out facilities are available at the fuel dock and toilet/shower facilities are located at the Dock master's office. Keys are available at the fuel dock.



Due to limited parking, please respect the posted regulations governing parking in the marina area. A dockhand can assist you in securing long-term parking if required.

All boats must be equipped with a minimum 1/2-inch diameter twisted or braided nylon line (or approved equal). Boats that do not have this type of mooring line cannot stay overnight, until proper lines are obtained.

No swimming/diving is allowed in the marina. Should an emergency arise requiring diving in the marina, check with the harbormaster first. It's the boater's responsibility to ensure that all proper safety precautions have been taken to protect both the diver and boater.

OWNER will provide proof of insurance to include, where applicable, pollution coverage on their vessels and equipment.

Sufficient lines, fenders, and other necessary tie-up gear will be furnished aboard the boat by the OWNER(s) prior to launching, and the OWNER(S) accept full responsibility for the condition of such gear and for any damage that may result from its failure. All boats must be equipped with a minimum 1/2-inch diameter twisted or braided nylon line (or approved equal). Boats that do not have this type of mooring line cannot stay overnight, until proper lines are obtained.

MARINA shall not be required to provide tie-up facility after launching as a condition of the agreement. Regular rates will be charged for any tie-up facility occupied commencing on the date of launching, and MARINA may move the boat from time to time as may be necessary for best utilization of its docks and moorings. Boats may be rafted if necessary.

Seasonal slip owners shall not store trailers onsite. Trailers owned by OWNER and stored on any City of Alpena owned property are done so at no expense to the customer, including any transporting of trailer made by the MARINA. However, the City of Alpena, nor MARINA will not be held responsible for theft, damage, personal injury or property damage done to trailers in any way, except for its negligence. OWNER(S) agrees to hold harmless the City of Alpena.

MARINA shall incur no liability of any kind whatsoever for any damage resulting from fire, it being understood that the OWNER(S) shall carry such fire insurance as they desire for their protection. Nor shall MARINA be liable for any damage resulting from any strike, riots, or act of God, which includes all the elements, including force majeure. All vessels shall be handled at the OWNER(S) risk subject to reasonable care and handling. MARINA shall assume no liability for the condition of the Vessel.

OWNER(S) shall remove from the boat prior to storage all paints, thinners, gasoline cans or other materials which constitute a **DANGER** of fire both for the protection of MARINA and for other boat owners. MARINA does not undertake to examine any stored boats for such dangerous material; however, MARINA reserves the right to remove any such material should it be encountered in any



craft during the process of hauling, storage, decommissioning, or repairs. All perishable food items must be removed from boat at time of haul out for storage or service.

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MARINA shall not be responsible for the loss of any articles or equipment left on the boat. Items not affixed to the boat should be removed by the OWNER(S) for safekeeping. MARINA likewise shall not be responsible for any fuel left in the boat, nor for any damage due to freezing. It is agreed that MARINA has been relieved of the aforesaid liability because of the low rate charged by it, and that higher rates are charged by MARINA if it is to be held liable for such loss or damage.

The OWNER(S) may employ outside help to do work on the boat. Ordinary light maintenance performed on your vessel is permitted. When work is being done by the OWNER(S) or by the volunteer or employed outside help, such work must be conducted in such a manner that will not hinder the work of others or create a hazard or cause damage that may result from their failure or the failure of their volunteer or employed workers (other than employees of MARINA) to observe the conditions of this agreement. All outside vendors must provide proof of insurance, satisfying City of Alpena Marina management. When arriving at the City of Alpena Marina to service any vessel, all vendors must notify the marina upon arrival at the marina's office. All vendors must perform services during normal business hours unless arrangements have been made with the Harbormaster in advance.

No person shall discharge oil, antifreeze, solvents, or oily bilges into the water. Overboard discharge of heads, holding tanks or oily bilge water within the marina is strictly illegal. Maintaining and repairing your boat invariably involves the use of chemicals and generation of waste that must be stored, managed, and disposed of in strict compliance with federal, state, and local environmental regulations. The OWNER agrees to be environmentally responsible for all products used by themselves, their repair facilities, and their crewmembers. Toxic materials such as paints, thinners, antifreeze, fiberglass resins and solvents, used and oily rags, old fuel, used oil, and many other products must not be dumped on the ground or disposed of in the yard trash cans or dumpsters. **The OWNER agrees to comply with the boat yard Environmental Policies as posted at the yard.** The OWNER agrees to be responsible for and hold the yard harmless against any liability for any violation of the environmental policies caused by the OWNER, crew members or other authorized agents and associates. When possible, the owner shall utilize recycling programs available for these materials.

OWNER(s) are responsible for cleanup of all scraping, sanding, and grinding of bottoms, topsides, brightwork, etc., in a manner that all removed material is to be collected and disposed of in appropriate trash containers. Methods shall be taken including, but not limited to drop cloths, tenting, and dustless sanding systems confine all materials for removal and disposal for major sanding and



stripping operations. When light or minor sanding operations are undertaken, the work shall be done in a manner including but not limited to trapping, sandbagging run off locations and preventative sweeping and proper disposal which prevents all sanded materials from running into the storm collection system including direct release into the harbor basin. Any and all methods used by OWNER(s) may be subject to inspection and approval by MARINA. All onsite painting shall be by roller or brush only. There will be no spray painting onsite. No spraying of fiberglass will be allowed onsite.

We require all OWNER(s) and Marina customers to comply with applicable State and federal laws. No vessel will be allowed at the facility if it is not equipped with functioning, approved sanitation equipment. We reserve the right to inspect vessels at our facility for compliance.

OWNER(s) are responsible for cleanup around their areas and will be charged if this is not done to MARINA'S satisfaction. No boat will be launched until work areas are cleaned up satisfactory to MARINA's representatives.

If the OWNER fails to properly execute any of the requirements of this agreement, the MARINA shall notify the OWNER, in writing, of the failure to perform and shall give the OWNER 5 calendar days to correct the situation. If the OWNER has not resolved the issues after the allowed time, the OWNER shall have the right to correct the issues and bill the OWNER the cost of doing the corrective measures.

MARINA will not accept or allow to remain at the MARINA, any boat that is, in the MARINA'S opinion, in an unsafe or unusable condition.

OWNER(S) expressly undertakes and agrees to the foregoing terms and conditions and agrees to hold MARINA harmless with respect to damage or loss to or of the Vessel and/or its outfit, except as such damage and/or loss may be conclusively attributed to MARINA'S negligence, and this undertaking is provided to induce MARINA to enter this agreement.

I (We), the undersigned, have read and agree to abide by all the terms and conditions set forth on this Agreement.

_____ date _____
City of Alpena Marina

_____ date _____
Owner(s)

_____ date _____
Owner(s)



CERTIFICATION CHECKLIST

TO BE COMPLETED CLEAN MARINA SPECIALIST

Marina Name: _____

Owner: _____

Manager: _____

Address: _____

City: _____ MI, Zip: _____

Phone: () _____

Fax: () _____

Cell phone: () _____

Email 1: _____

Email 2: _____

Other Contact Information: _____

Date: _____

Certification Specialist: _____

Phone: () _____

Email: _____

DESCRIBE FACILITY

OPERATION (CHECK ONLY ONE):

- ☐ Operated by state or municipal government
☐ Privately owned/operated

TYPE OF FACILITY (CHECK ONLY ONE):

- ☐ Harbor of Refuge (limited services)
☐ Full service marina (dockage, pump-out, boat maintenance, etc.)
☐ Other (describe): _____

CHECK ITEMS BELOW THAT APPLY

BOAT STORAGE:

- ☐ Seasonal in-water slips, number: _____
☐ Transient in-water slips, number: _____
☐ Rack in-and-out service, number: _____
☐ Outside winter storage
☐ Inside cold winter storage
☐ Inside heated winter storage

MARINA AMENITIES:

- ☐ On-site management
☐ Security at marina entrance
☐ Swimming pool
☐ Children's playground equipment
☐ Clubhouse or pavilion
☐ Restaurant
☐ Banquet facilities
☐ Tennis court
☐ Basketball court
☐ Fish cleaning station
☐ Cable TV
☐ WiFi

INFRASTRUCTURE:

- ☐ Paved roads
☐ Storm drains
☐ Green belts between roads, lake and canals
☐ Bottom wash filtration
☐ Bottom wash water recycled
☐ Bottom wash discharged to sewer
☐ Floating docks
☐ Fixed docks
☐ Bulkheads
☐ Petroleum storage, aboveground, gallons: _____
☐ Petroleum storage, underground, gallons: _____

ON-SITE MARINA SERVICES:

- ☐ New boat sales
☐ Used boat sales
☐ Brokered boat sales
☐ Diesel fuel pumps
☐ Gasoline fuel pumps
☐ Pump-out facilities
☐ Sundries store
☐ Mechanical/engine shop
☐ Canvas shop
☐ Fiberglass repair shop
☐ Boat bottom washing
☐ Hoist service
☐ Launch ramp for trailerable boats

OUTSIDE CONTRACTORS ALLOWED ON-SITE TO PERFORM:

- ☐ Oil changes
☐ Winterization
☐ Other mechanical or engine work
☐ Bottom sanding and painting
☐ Fiberglass repairs
☐ Canvas work

OTHER:

- ☐ _____
☐ _____
☐ _____
☐ _____
☐ _____



HOW TO COMPLETE THIS CHECKLIST

This checklist must be completed, signed and submitted to certification specialist prior to requesting a marina site visit. Completing this checklist is a key part of the certification process outlined below. This form is intended to be used by marina operators to conduct self assessments. The Clean Marina certification specialist and the Clean Marina Operations Committee will also use this checklist to evaluate your marina according to the standards of the Michigan Clean Marina Program.

There are two main sections to this checklist: the mandatory practices section (M1 – M16) and the recommended practices section (R1 – R10). To the extent possible, compliance with all mandatory practices is required.

Note: it is not necessary to implement all of the recommended practices to be certified as a Michigan Clean Marina.

Please answer each question by checking either “Yes,” “No,” or “N/A” (not applicable). The “N/A” option allows for items that may not apply to the operation. Selecting “N/A” will not be counted against the marina in the scoring process.

To learn more about the program and Best Management Practices, visit: michigancleanmarina.org

10-STEPS TO CERTIFICATION AND RE-CERTIFICATION

STEP 1

Marina contacts a Michigan Clean Marina representative.

STEP 2

Marina enrolls in program through Clean Marina website, signs pledge statement, pays training fee, and begins self-paced training through the Clean Marina Classroom program.

Online Training: Designed for marina owners and operators, the Clean Marina Classroom focuses on best management practices for petroleum control, sewage handling, stormwater management and other issues that impact water quality. The Classroom includes 10 units.

STEP 3

Marina completes Clean Marina Classroom training and receives classroom certificate from Michigan Sea Grant.

STEP 4

Marina performs self-evaluation using Clean Marina certification checklist form and sends a copy to the Clean Marina certification specialist.

STEP 5

Marina contacts MBIA to schedule a site visit and pays fee for Clean Marina certification specialist to perform an evaluation of the facility.

STEP 6

Certification specialist completes a final checklist and may include recommendations.

STEP 7

Marina incorporates recommendations from certification specialist noted on final checklist. Certification specialist sends final checklist and any additional documentation to MBIA.

STEP 8

Clean Marina Operations Committee recommends certification after reviewing final checklist and certification specialist's recommendations.

STEP 9

Marina receives official notice of certification and benefits as a certified Michigan Clean Marina.

STEP 10

Recertification at the third-year anniversary, and then every five years. A Clean Marina representative sends a reminder notice of recertification date to marina.

CONTACT

Michigan Boating Industries Association (MBIA) Clean Marina Program
(734) 261-0123



MANDATORY PRACTICES

YES	NO	N/A		YES	NO	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M1. Marina development and expansion projects along the Great Lakes, including dredging, will require a joint permit from the U.S. Army Corps (USACE) and the Michigan Department of Environmental Quality (MDEQ). These agencies will ensure that marina construction and dredging will be done in an environmentally sensitive manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M7. Have you provided the required number of fire extinguishers for all marina buildings and prepared for annual inspections as required by the National Fire Protection Association's standards for marinas and by the local fire authorities?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Have you received the proper permits for all past marina construction and dredging?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M8. Do you keep a file of Safety Data Sheets (SDS) for all products used at your facility, as required by the Occupational Safety and Health Act (OSHA) of 1970 (29 USC Sec. 657) stored in a publicly accessible location?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Do you pledge that proper permits will be obtained for all future marina construction and dredging?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M9. Because of the harm associated with petroleum, the discharge of oil is prohibited. The Federal Water Pollution Control Act prohibits the discharge of oil or oily waste into or upon the navigable waters of the United States. The United States Coast Guard must be notified any time a spill produces a sheen on the water. Have you posted the National Response Center phone number (800) 424-8802 in appropriate areas of your marina to allow for the proper notification of a spill?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M2. Proper fuel storage is critical, particularly for marinas with aboveground fuel systems that are on or near bodies of water.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M10. All spills must also be reported immediately to MDEQ. Have you incorporated this step in your protocol?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Does your fuel system have a double walled configuration or a secondary containments system (or both) to prevent accidental fuel releases?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M11. Michigan is a "No Discharge" state (effective on all freshwater bodies). It is illegal to discharge raw and/or treated sewage from a watercraft. Michigan law, NREPA Act 451, Part 95, requires that all docking facilities provide pumpout stations or have a signed agreement with another facility to accommodate pumpouts for vessels. Does your marina have a signed agreement or provide a pumpout that will empty boat holding tanks and porta-potties and dispose of waste in an acceptable manner?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Do you have appropriate barriers (guard posts) to protect storage tanks and dispensing systems from damage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M12. Does your marina provide clean, functional restrooms, that are open 24-hours a day to encourage people not to use their boat's bathrooms while in port?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Are your tanks properly labeled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M13. It is illegal to dispose of fish waste in the water. Does your marina provide a fish cleaning station or contractually bind your customers to the proper disposal of fish waste?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M3. A marina located on Great Lakes public trust bottomlands will require authorization from MDEQ in the form of a lease under Part 325, Great Lakes Submerged Lands of the Natural Resources and Environmental Protection Act (NREPA). The lease requires an annual fee be paid to MDEQ and will contain conditions for the use and occupancy of bottomlands. If applicable, does your marina have a valid lease with the MDEQ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M14. The dumping of pet waste into the water is illegal. Does your marina provide dog walks or contractually bind your customers to the proper disposal of pet waste?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M4. The use of ethylene glycol antifreeze for winterization is prohibited. Do your best management practices require the use of propylene glycol, a non-toxic antifreeze?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M5. At your marina fuel dock, have you removed all fuel nozzle holding clips and installed automatic back pressure shutoff nozzles on fuel pump discharge hoses in accordance with Michigan law?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M6. The U.S. Environmental Protection Agency's (EPA) Oil Pollution Prevention Regulation requires that marinas prepare and implement a plan to prevent any discharge of oil into navigable waters or adjoining shorelines if the facility has an aggregate above ground oil storage capacity greater than 1,320 gallons. If your marina falls under these guidelines, have you prepared a Spill Prevention, Control, and Countermeasure (SPCC) Plan?				

MANDATORY PRACTICES CONTINUED

YES	NO	N/A		YES	NO	N/A	
			M15. To protect the waters of the state by minimizing erosion and controlling sediment, NREPA Act 451, Part 91 requires a permit for any earth change that disturbs 1 or more acres, or is within 500 feet of a lake or stream.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Installation of low-flow faucets, toilets and/or shower heads?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Have you received the proper erosion permits for all past marina construction, as regulated by the state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. Installation of automatic faucets and/or toilet fixtures, including waterless urinals?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Do you pledge that proper erosion permits will be obtained for all future marina construction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	R7. Stormwater runoff is precipitation that has not been absorbed by the ground. Do your best management practices include:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M16. If required, do you have a Stormwater Pollution Prevention Plan (SWPPP)? See Clean Marina Classroom for details.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Cultivated vegetated areas particularly as buffers between parking lots, roads, upland property and the water's edge?
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Only paving necessary areas?
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Labeling storm drains, stating "no dumping" and indicating that the drain empties to the lake?

RECOMMENDED BEST MANAGEMENT PRACTICES

YES	NO	N/A		YES	NO	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	R1. Do you have a current written emergency response plan that is readily accessible to trained staff?				R8. Your best management practices also apply to any of the services which you may sublease at your marina. You may not answer "N/A" to any of the questions that apply to service tenants. You must, at a minimum, tie your best management practices into those lease agreements. Do your best management practices for boat repair and maintenance include:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	R2. Do you use best management practices, such as fixed or floating piers to enhance water circulation, avoid using exotic timbers or wood treated with creosote, and limit the number of covered slips to reduce shaded areas of water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. No sanding or blasting work of any sort carried out by individual boat owners or their contractors, unless it is done inside a designated shop or a vacuum sander is used and the residue properly disposed?
			R3. Dry-stack storage provides various environmental benefits compared to adding additional wet slips.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Renting or loaning vacuum sanders for use by tenants and contractors?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Do you operate a dry-stack facility outside of season? If no dry-stack facility, mark "N/A" on B-D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Restricting the power washing of boats to a designated area within the marina?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Do you control stormwater runoff from dry-stack areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Have you installed infrastructure improvements to your power washing area which include:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Do you keep your dry-stack forklifts well-tuned to prevent grease or oil from dripping onto staging areas or into the water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Filtration of particles?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Do you have provisions in place to handle accidental spills and absorbent booms to collect any grease or oil in the dry-stack launching and retrieval area? Are these in place in the off season?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Recycling the wash water?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	R4. If your marina owns any upland property, have you used this property to stage service operations, parking and boat storage away from the water where feasible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. Have you restricted spray painting, spraying of fiberglass or other chemicals, unless it is done inside a designated shop?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	R5. If the marina owns sensitive adjacent land, have you placed or explored the protection of this land in a conservation trust?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F. Have you restricted painting outside of designated shops to the use of rollers and brushes, with proper use of tarps and tenting to protect the surrounding area?
			R6. Do you practice water conservation through the use of:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. Have you implemented procedures for proper and environmentally sensitive engine maintenance?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Measured watering and water-wise landscaping (e.g., watering deeply and infrequently, selecting native plants, only watering "thirsty" plants)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. Do you regularly inspect and repair fuel transfer equipment?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Promoting hand weeding and efficient landscaping, including mulch to reduce use of toxic chemicals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I. Do you train staff to promote environmental precautions while fueling? Do you have documentation of content you provide during staff training?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Proper installation and maintenance of freshwater outlets?				



RECOMMENDED BEST MANAGEMENT PRACTICES (BMP)

YES	NO	N/A		YES	NO	N/A	
			R8. Continued				R10. Once you have adopted Clean Marina best management practices, have you communicated BMPs to your employees, tenants and contractors by:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	J. Have you implemented procedures for the proper and environmentally sensitive operation of the fuel dock facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Properly training your employees so they comply with BMPs, including stormwater pollution, equipment and chemical use, emergency response procedures and fuel spills or inappropriate discharges?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	K. Do you offer spill-proof oil changes or have a recycling center to contain used oil for boaters who perform their own oil changes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Maintaining training records with topics and trainer identified?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	L. Do you perform regular maintenance on your yard equipment (forklifts, tugs, trailers, hoists, etc.) and machinery, taking precautions to minimize any grease or oil spills and leaks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Developing a procedure to approach boaters or contractors who are not following BMPs?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	M. Do you provide for oil filter disposal, preferably with a oil filter crusher, to reduce the size of the disposal waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Including language regarding BMPs in your contracts?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N. Do you store oil spill response equipment in readily accessible locations such as the fuel dock and any launch areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. Posting signs regarding your BMPs throughout the marina?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O. Is the operation of the fuel pumps and sewage pumpout restricted to trained personnel only?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F. Providing ongoing education for your boaters and contractors through direct mail, email or other sources?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P. Is your pumpout connected to the municipal sewer?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. Hosting walking tours of the facility or using public relations and customer recognition to demonstrate and promote BMPs?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Q. If you are not connected to a public sewer, is your septic or private sewage treatment system regularly maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. Using signage and/or other notices to inform boaters about their role in controlling the spread of aquatic invasive species?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	R. Do you provide convenient, adequate and screened dumpsters that are away from the water to prevent trash from ending up in the water?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	S. Do you require your employees to monitor the marina grounds, waters and shoreline for trash and litter?				
			R9. In addition to the SDS files required by OSHA and covered under question M8 of this Checklist, do your hazardous materials best management practices require the following:				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Proper storage, use and disposal of hazardous materials? Recycling if possible?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Minimizing your use and storage of hazardous materials?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Proper disposal of plastics such as shrink-wrap?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Proper disposal of batteries? Do you offer a recycle option?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. Working with your local trash hauler to participate in any recycling programs?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F. Tracking incidents of pollution?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. Keeping all hazardous materials on an impervious (non-porous) surface, away from floor drains, on containment device?				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	H. Following recommended waste disposal methods?				

TO BE COMPLETED BY MARINA OWNER OR OPERATOR

I certify that the answers to this form are accurate and answered to the best of my abilities.

Marina Owner, Operator or Manager Signature

Date

COMMENTS AND RECOMMENDATIONS

Use this section to explain any answers or request any additional information from the Clean Marina Operations Committee. Please refer to the appropriate question number. Attach additional pages as needed.

SCORING RESULTS TO BE COMPLETED DURING SITE VISIT

**MANDATORY
SECTION SCORING:**

SCORING RESULTS:

TOTAL QUESTIONS	20
N/A QUESTIONS	_____
NET QUESTIONS	_____
TOTAL YES ANSWERS	_____
SCORING PERCENTAGE (100% required)	_____ %

RECOMMENDED SECTION SCORING:

TOTAL QUESTIONS	52
N/A QUESTIONS	_____
NET QUESTIONS	_____
TOTAL YES ANSWERS	_____
SCORING PERCENTAGE (75% required)	_____ %

CERTIFICATION SPECIALIST CONCLUSION:

PASSED _____

ADDITIONAL REQUIREMENTS
NEEDED _____

SEE ATTACHED REPORT _____

Clean Marina Certification Specialist Signature

Date _____