

City of Alpena Harbor Advisory Committee

Meeting Minutes 4:30 p.m., Thursday, January 6, 2022

The meeting was called to order at 4:33 p.m.

Committee members present: Ed Retherford, Wayne Lewis, Steve Wilson, Tanner Kostelic, Don LaBarre, Jason Luther, Jeremy Winterstein

Committee members absent: Al Moe

Staff present: Shannon Smolinski, Steve Shultz, Cassie Stone

Others present: Anne Gentry

APPROVAL OF AGENDA –Motion by Winterstein, Second by Wilson, Motion carried.

APPROVAL OF MINUTES – December 2, 2021 – Sentence in the Harbormaster’s Report should read - A lot of work has been done to the fixed docks this fall once the *boats were moved.

Motion by Wilson to approve minutes as amended, Second by Retherford, Motion carried.

BUSINESS:

1. Operations Update
 - SOP – Complimentary Slip Procedures – Discussed other marinas and if/who they comp dockage to. It is agreed that law enforcement is necessary for immediate response and for safety and having quick access. We could continue to operate how it has been but if it gets to that point that we need additional dockage slips boats could be shifted around to different locations in the marina. Youth boats (Alpena Sailing and Sea Scouts) have both agreed to sweat equity in exchange for dockage. Law enforcement needs to be able to be accommodated as much as possible and could be potentially moved to the courtesy docks. A final version of the SOP will be typed up for the next meeting and will possibly be voted on. We will send out an email to the parties involved in this matter with a copy of the SOP inviting them with the opportunity to provide their input at the next HAC meeting.

- SOP – Harbor Advisory Committee Membership and Procedures – A draft copy for the potential by-laws will be provided for the next HAC meeting. It was suggested that there should be verbiage listed that states the chair person should run the meeting. Election of officers will also have to be decided on in the future.

2. Critical Issues – Shannon –

- Progress Report – There has been work being done on the store. Walls have been sealed and will eventually get painted and windows are being re-caulked. Trying to hold off on a lot of repairs in case we are awarded grant money. Members are invited to come to the marina to view the work that is being done. The old office was removed which opened up the building. Will be sending out bills around the first of February. A \$100.00 deposit must be received by the end of February to reserve a slip. Sending out soon the request for tenants in order to get the marina store and shop occupied and hopefully get a couple small businesses in there. The bubblers run from ice on to ice off in the marina to save the docks. Cost is \$1600 to \$2000 a month to run them. The utility bills at the marina are \$40,000 a year.

PUBLIC COMMENTS: None

MEMBER'S COMMENTS: Wilson stated Shannon is doing a great job. LaBarre added Brian, from Nowicki's Sausage Shop, might possibly donate the food truck for a work bee at the marina to feed the help. Wilson stated the navigation lights at the entrance of the marina are both out again.

STAFF COMMENTS: None

HARBORMASTER'S REPORT: Shannon stated the DNR took new drone footage of the marina to view courtesy of the State of Michigan. Shannon added that she has a call into Mary Beth to try and get a promotional campaign started for the marina. The bollard specs are ready to go out on the walkway hopefully next week. Shannon has been asked by the City Manager to present to council a six month update on the harbor. Hoping to have the Master Plan ready as well to present to council at that time.

NEXT MEETING:

Set for February 3, 2022, at 4:30 p.m.

ADJOURNMENT:

Motion by Retherford, Second by Lewis