



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

AGENDA

City of Alpena Recreation Board Meeting

Regular Meeting

Wednesday, June 8, 2022 @ 5:00 p.m.

Alpena, Michigan

This meeting will be in person at City Hall in the Council Chambers as well as the option to join virtually.

The public is welcome to alternately join the meeting from your computer, tablet or smartphone

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/924269349>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 924-269-349

CALL TO ORDER:

ADDITIONS TO AGENDA:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES: April 13, 2022

COMMUNICATIONS:

CITIZENS APPEARING BEFORE THE BOARD:

NEW BUSINESS:

1. Discuss applications to join the board
2. Discuss Free Libraries Project
3. Discuss North Riverfront Park
 - Review CIP Items
 - Manager/Engineer Comments
 - Open Discussion/Direction



3. Discuss South Riverfront Park
 - Review CIP items
 - Manager/Engineer Comments
 - Open Discussion/Direction
5. Select 2 new parks to focus on for the August meeting

MEMBERS' COMMENTS:

NEXT MEETING: August 10, 2022

ADJOURNMENT:

MINUTES

City of Alpena Recreation Advisory Board
Regular Meeting
April 13, 2022
Alpena, Michigan

CALL TO ORDER:

The regular meeting of the Recreation Advisory Board was called to order at 5:00 p.m. by Dave Kuznicki, Recreation Advisory Board Chair.

ROLL CALL: RECREATION ADVISORY BOARD

Present: Kuznicki, Melville-Hall, Saddler, Heath, Lee

Absent: Pattison

Staff: Steve Shultz (City Engineer), Rachel Smolinski (City Manager), Shannon Smolinski (Harbormaster), Cassie Stone (Recording Secretary).

ADDITIONS TO AGENDA: None

APPROVAL OF AGENDA:

Motion made by Melville-Hall, to approve the agenda with the addition of nominating a vice chair regarding Thomas Dowd's resignation, **seconded by Saddler**.

APPROVAL OF MINUTES: February 2, 2022

Motion made by Heath, to approve the minutes as printed, **seconded by Saddler**.

COMMUNICATIONS: Thomas Dowd's resignation email from the board.

CITIZENS APPEARING BEFORE THE BOARD: None

BUSINESS:

1. Revised 2022 Meeting Schedule – Switch October 12th meeting to October 19th. **Motion made by Melville-Hall**, to approve the meeting schedule as amended, **seconded by Lee**.
2. Discuss and Approve Marina Master Plan – Shannon stated that over the past year, the city has undertaken a revitalization of the Alpena Marina. As part of this process, the city with the aid of the Harbor Advisory Committee, has undertaken the development of the 2021-2025 Marina Master Plan. This plan is needed to be able to apply for waterways grants. **Motion made by Melville-Hall**, for recommendation to council to append the Marina Master Plan to the Recreation Master Plan, **seconded by Lee**.
3. Discuss Avery Park – Rachel stated there has been issues from adjacent landowners complaining about headlights shining into their house from vehicles entering the alley by

JJ's. Steve suggested planting some more trees along the property line or adding a decorative wall next to the alley. Members felt the park has been there for a very long time and the homeowner should have realized what they were getting into by buying in that area. Rachel stated that if something can be done there that would enhance the park and alleviate the issue it should be considered. Shannon stated if a wall was put up it could interfere with snow maintenance as that alley is city maintained. The park has been used more frequently for musicians that aren't able to play at Culligan Plaza. The park is also now part of the social district and a few weddings have taken place there. An event form must be submitted to be approved by staff and a noise ordinance might have to be waived until a certain time to host the event. Most gatherings at that park have been relatively small. Avery Park could potentially improve by having a stage area.

Discuss Blair Street Park – Steve stated the contract to replace the entire board walk was recently awarded and construction should begin around the end of April. It will be the same length as previous. The whole board walk is going to be replaced and the boards are going to be separated like a deck. Money was pulled from fund balance to complete the project. The grills have rotted through, and the concrete table is broken. The Christensen's, who adopted the Blair Street Park, have requested for those park amenities to get replaced. Look into getting standard picnic tables for there not the concrete ones. Could possibly look into putting a porta john at the park as well. Could potentially construct a small pavilion down there with some picnic tables under neath of it but the area is small.

Rachel asked members to start looking at signage for parks and prioritize them as to what are in the worst shape and need to be replaced sooner then other ones. The City plans on replacing a couple signs per year as budgeted. Signs are well over 20 years old. Steve is going to reach out to some sign design companies to get some sample designs to look at.

Motion made by Heath, to elect Nickolas Lee as Vice-Chair, seconded by Melville-Hall.

MEMBERS COMMENTS:

Lee visited Flagler Avenue in Florida and discussed signage there. There were signs that went over the road and it might be an idea to do that here with the park name on them. Steve suggested having something at each park that would make a great photo opportunity.

4. Two parks to discuss at the June meeting – North Riverfront Park and the South Riverfront Park

ADJOURNMENT:

Motion made by Melville-Hall, seconded by Heath to adjourn the meeting.

There being no further business, the meeting was adjourned at 5:58 p.m. by Chair Kuznicki.

**RESUME FOR
APPOINTMENT TO
CITY BOARDS AND COMMISSIONS**

I AM INTERESTED IN: Improving city parks / serving on the Recreational Committee

NAME: Heath Elizabeth Susan
(Please Print) (Last) (First) (Middle) (Maiden)

HOME ADDRESS: 225 McKinley Ave Alpena, MI 49707 989-884-2499
(Number/Street) (City/Zip) (Telephone)

EMAIL ADDRESS: lizzyheath1999@gmail.com eh Heath@northlandcu.com
(Home) (Work)

BUSINESS ADDRESS: 1161 N Bagley St Alpena 49707 989-739-1401
(Number/Street) (City/Zip) (Telephone)

ARE YOU A CITIZEN OF THE UNITED STATES? ☒ Yes [] No

I HAVE LIVED IN ALPENA 20 YEARS

MILITARY HISTORY: (include honors received)

N/A

CIVIC ACTIVITIES (office held, honors, etc.)

National Honor Society Parliamentarian - 2016/2017

National Honor Society Member 2021/2022

LIST NAMES, ADDRESSES AND TELEPHONE NUMBER OF THREE REFERENCES NOT RELATED TO YOU:

Matthew Waligora 304 Sable St, Alpena, MI 49707 989-766-3557

Shelby Henkel 7851 W Long Lake Rd, Alpena, MI 49707 (989) 657-9841

Michael Nunneley 7010 Haken Rd, Alpena, MI 49707 (989) 329-1336

RECEIVED
APR 20 2022

CITY OF ALPENA
CLERK / TREAS / FIN DIRECTOR

(Over)

EMPLOYMENT:

Present position of Employment: Northland Area Federal Credit Union
(Name of employing firm/owner)

1161 N Bagley St Alpena, MI 49707 989-739-1401
(Number/Street) (City/State) (Zip) (Telephone)

FROM June 2021 TO Current

TITLE OF YOUR POSITION: Card Portfolio Specialist

TYPE OF BUSINESS/ORGANIZATION: Credit Union / Financial Institution

BRIEF SUMMARY OF YOUR DUTIES AND RESPONSIBILITIES:

Maintenance of all VISA records, assisting customers with VISA related issues, Daily reporting of GL's and their balancing, Marketing and reviewing new products, collaborating with our providers to ensure member satisfaction

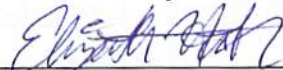
ADDITIONAL INFORMATION YOU WISH TO INCLUDE:

(Use separate sheet if necessary)

IF APPOINTED, DO YOU PREFER YOUR MAIL SENT : BUSINESS _____ RESIDENCE X

EMAIL ADDRESS lizzyheath1999@gmail.com

I hereby certify that this form is true and accurate to the best of my knowledge.


(Signature)

4/14/2022
(Date)

PLEASE RETURN TO: Human Resources Director
208 N. First Avenue
Alpena, MI 49707

**APPLICATION FOR
APPOINTMENT TO
CITY BOARDS AND COMMISSIONS**

I AM INTERESTED IN THE FOLLOWING BOARD: Recreation Advisory Board

NAME: Barr Bailey James
(Please Print) (Last) (First) (Middle) (Maiden)

HOME ADDRESS: 1225 Pebble St Alpena 149707 989-884-2560
(Number/Street) (City/Zip) (Telephone)

EMAIL ADDRESS: barr2015@yahoo.com
(Home) (Work)

BUSINESS ADDRESS: _____
(Number/Street) (City/Zip) (Telephone)

MILITARY HISTORY: *(include honors received)*

CIVIC ACTIVITIES *(and any officer positions held)*

LIST NAMES, ADDRESSES AND TELEPHONE NUMBER OF THREE REFERENCES NOT RELATED TO YOU:

David Rushing 989-884-2022

Nicole Wiltzer 616-206-8659

Aaron Kwiatkowski 989-255-0852



(Over)

EMPLOYMENT:

CURRENT EMPLOYER: Great Lakes Coca-Cola

(Name of employing firm/owner)

2500 Broadway St

(Number/Street)

Bay City/MI

(City/State)

48708

(Zip)

989-895-8537

(Telephone)

FROM 03/2019 **TO** Present

TITLE OF YOUR POSITION: Account Manager

TYPE OF BUSINESS/ORGANIZATION: Beverage Distributor

BRIEF SUMMARY OF YOUR DUTIES AND RESPONSIBILITIES:

Responsible for Selling and ordering Product into existing Accounts.

ADDITIONAL INFORMATION YOU WISH TO INCLUDE:

(Use separate sheet if necessary)

Local Hockey Official Since 2011

Assistant Coach for Alpena Jr. High Cross Country in 2015 and 2016

Head Coach for Alpena Jr. High Cross Country and Track in 2017

EXPLAIN WHY ARE YOU INTERESTED IN BEING A MEMBER OF THIS BOARD AND THE IMPACT YOU HOPE TO HAVE WITHIN THE CITY.

I hope to bring knowledge and insight into potential growth for the City. I grew up in this town so seeing positive impacts to further the City is a goal I have.

Most correspondence will be through email. Please indicate best email to contact.

EMAIL ADDRESS Darr 2015@yahoo.com

I hereby certify that this form is true and accurate to the best of my knowledge.

Bailey Beve
(Signature)

4-20-22
(Date)

PLEASE RETURN TO: Human Resources Director

Kathy Himes

208 N. First Avenue

Alpena, MI 49707

989-354-1714

kathyh@alpena.mi.us



Capital Projects Request Form

City Of Alpena

Project Title:
Status:
Rank:

Fund:
Category:
Department:

Project Location:

Project Description:

Date Prepared:
Preparer:
Inception Date:
☒ Connected to Master Plan

Account No.:

Expenditure Schedule by Fiscal Year

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	Long Range	Total
<input type="text"/>	<input type="text" value="\$37,000"/>	<input type="text" value="\$25,000"/>	<input type="text" value="\$5,000"/>	<input type="text" value="\$20,000"/>	<input type="text" value="\$30,000"/>	<input type="text"/>	<input type="text" value="\$117,000"/>

Funding Source

General Fund	<input type="text" value="\$117,000"/>	Equipment Fund	<input type="text"/>	Special Assessment	<input type="text"/>	Bond	<input type="text"/>
Sewer Fund	<input type="text"/>	Major Street Fund	<input type="text"/>	Grant	<input type="text"/>	Grant Source	<input type="text"/>
Water Fund	<input type="text"/>	Local Street Fund	<input type="text"/>	Other	<input type="text"/>	Specify Source	<input type="text"/>
IT Fund	<input type="text"/>					Total	<input type="text" value="\$117,000"/>

Explanation/Justification/Connection to Master Plan

Per the City of Alpena Recreation Plan: The City Council has established an objective of supporting historic preservation efforts. Establishment of an 8' wide, 1850 LF walkway, connecting North Riverfront Park to the historic light station at the entrance to the Thunder Bay River, will facilitate the preservation of this historic light and make it a more accessible cultural resource for the community. The City is also currently investigating the preservation of the light station as a historic/cultural community resource. Parking Lot Improvements (\$25,000), Electrical and Utility Upgrades (\$5000), Site Amenities (\$20,000) Decorative Parking Lot Lights (\$30,000), Lighthouse Walkway Construction (\$37,000). Part of the Comprehensive Plan 1.3.A

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- 16. North Riverfront Park** located off Fletcher Street near the mouth of the Thunder Bay River within the City's downtown area, behind the Post Office. This park has 570 feet of river frontage. A parking lot and boat launch is provided on this site. A section of the park is also fenced and dedicated as the Thomas Safford Dog Park.

In 2007-2008, the City implemented a number of improvements at North Riverfront Park aided by a grant from the MDNR. The improvements include the installation of a cantilevered walkway with barrier free access and rail sections allowing fishing for all parties. The improvements also included flower, shrub, and tree plantings and the installation of an irrigation system to ensure the livelihood of plant material and reduce runoff to the river. Amenities were also installed in the park including benches, picnic tables, walkways, water and power access and a drinking fountain. These improvements have opened up this previously unimproved park for expanded and enhanced activities. The project, due to available funding, had to be curtailed and elements originally planned for were deleted from the project with hopes of being able to fund them in the future. These include the resurfacing and restriping of the parking lot, parking lot lighting, and installation of water and power access points throughout the park.

Type: Special Use Park

Service Area: City of Alpena; boat launch serves wider area.

Barrier Free Accessibility = 4. This facility is barrier-free.



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- 17. Riverside Skate Park/Water Tower Park** is located on Ninth Avenue near the Ninth Avenue Bridge. A collaborative effort between a skateboarding/in-line skating group, concerned citizens, and the City resulted in the development of this community recreational skateboarding park. The project began in 1997 by a group of area youth involved in Get Excited And Rally (GEAR), with the help of many community supporters. As the proposal gained recognition, committees were formed and public information sessions were held. In the spring of 1998, this well-planned project resulted in the selection of Water Tower Park on Ninth Avenue as the location for the skateboarding facility. With youth and adults working together, the central location of Water

Capital Projects Request Form

City Of Alpena

Project Title:
Status:
Rank:

Fund:
Category:
Department:

Project Location:

Project Description:

Date Prepared:
Preparer:
Inception Date:
☒ Connected to Master Plan

Account No.:

Expenditure Schedule by Fiscal Year

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	Long Range	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="\$9,000"/>	<input type="text"/>	<input type="text" value="\$9,000"/>

Funding Source

General Fund <input type="text" value="\$9,000"/>	Equipment Fund <input type="text"/>	Special Assessment <input type="text"/>	Bond <input type="text"/>
Sewer Fund <input type="text"/>	Major Street Fund <input type="text"/>	Grant <input type="text"/>	Grant Source <input type="text"/>
Water Fund <input type="text"/>	Local Street Fund <input type="text"/>	Other <input type="text"/>	Specify Source <input type="text"/>
IT Fund <input type="text"/>	Total		<input type="text" value="\$9,000"/>

Explanation/Justification/Connection to Master Plan

Site amenity improvements per the City of Alpena Recreation Plan. Part of the Comprehensive Plan 1.3.A

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- 20. South Riverfront Park** located on the south side of the River within the City's downtown area, behind the former Alpena Power Company building, Federal Building, and Memorial Hall. With approximately 850 feet of Thunder Bay River frontage, the site consists of three parcels of land.

The first parcel, owned by the City, is located directly behind Memorial Hall. Uses of this site include dock fishing, passive recreation and broadside moorage for larger watercraft. The second parcel, owned by a private individual, is directly behind the Federal Building. A partial easement has been granted to the City for passive recreational use; including dock fishing, and an open green space area. Broadside moorage exists for federally-operated vessels. The third parcel, owned by the City, is located directly behind the former Alpena Power Company building.

In 2005, the amenities of the entire park were upgraded with grant funds received from the state's *Cool Cities Pilot Program*. A colored, stenciled concrete walkway, the first phase of the City's historic Riverwalk, was constructed. Wrought iron safety railing was installed along the head pier and an irrigation system was installed throughout the park. Historic-style pedestrian lights, gazebo, drinking fountain, and wrought iron benches were also installed. Historic markers detailing the history and use of the Thunder Bay River were developed in partnership with the Thunder Bay National Marine Sanctuary and Underwater Preserve and installed along the new walkway.

Recreational uses of this park include dock fishing, broadside moorage of watercraft and passive recreation. It is also used as the venue for local festivals.



Type: Mini-Park

Service Area: City of Alpena

Barrier Free Accessibility = 4. This facility is barrier-free.

- 21. Thomson Park** located on State Avenue on Lake Huron, midway between Starlite Beach and Bay View Park. With 160 feet of Thunder Bay frontage, this park has an excellent swimming beach, which is used quite heavily. Several picnic tables and a bike rack are available. A portable restroom facility is placed at the park during the summer months.

Type: Neighborhood Park

Service Area: City of Alpena

Barrier Free Accessibility = 1. This facility is not barrier-free. No barrier-free picnic tables are present within the park and there is no barrier-free access to the beach or lake.