



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

AGENDA

City of Alpena Recreation Board Meeting

Regular Meeting

Wednesday, October 19, 2022 @ 5:00 p.m.

Alpena, Michigan

This meeting will be in person at City Hall in the Council Chambers as well as the option to join virtually.

The public is welcome to alternately join the meeting from your computer, tablet or smartphone

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/656540565>

You can also dial in using your phone.

Access Code:

656-540-565

United States:

[+1 \(646\) 749-3122](tel:+16467493122)

CALL TO ORDER:

ADDITIONS TO AGENDA:

APPROVAL OF AGENDA:

APPROVAL OF MINUTES: April 13, June 8, & August 10, 2022

COMMUNICATIONS:

CITIZENS APPEARING BEFORE THE BOARD:

NEW BUSINESS:

1. Discuss Mich-E-Ke-Wis Park
 - Review CIP Items
 - Manager/Engineer Comments
 - Open Discussion/Direction



2. Discuss Starlite Park
 - Review CIP item
 - Manager/Engineer Comments
 - Open Discussion/Direction
3. Discuss priorities for park signage (choose 2 parks to get replaced this year)
4. Skate Park Discussion/Update and connection to NOAA project
5. Culligan Plaza Update and Survey
6. Select 2 new parks to focus on for the December meeting

MEMBERS' COMMENTS:

NEXT MEETING: December 14, 2022

ADJOURNMENT:

MINUTES

City of Alpena Recreation Advisory Board
Regular Meeting
April 13, 2022
Alpena, Michigan

CALL TO ORDER:

The regular meeting of the Recreation Advisory Board was called to order at 5:00 p.m. by Dave Kuznicki, Recreation Advisory Board Chair.

ROLL CALL: RECREATION ADVISORY BOARD

Present: Kuznicki, Melville-Hall, Saddler, Heath, Lee

Absent: Pattison

Staff: Steve Shultz (City Engineer), Rachel Smolinski (City Manager), Shannon Smolinski (Harbormaster), Cassie Stone (Recording Secretary).

ADDITIONS TO AGENDA: None

APPROVAL OF AGENDA:

Motion made by Melville-Hall, to approve the agenda with the addition of nominating a vice chair regarding Thomas Dowd's resignation, **seconded by Saddler**.

APPROVAL OF MINUTES: February 2, 2022

Motion made by Heath, to approve the minutes as printed, **seconded by Saddler**.

COMMUNICATIONS: Thomas Dowd's resignation email from the board.

CITIZENS APPEARING BEFORE THE BOARD: None

BUSINESS:

1. Revised 2022 Meeting Schedule – Switch October 12th meeting to October 19th. **Motion made by Melville-Hall**, to approve the meeting schedule as amended, **seconded by Lee**.
2. Discuss and Approve Marina Master Plan – Shannon stated that over the past year, the city has undertaken a revitalization of the Alpena Marina. As part of this process, the city with the aid of the Harbor Advisory Committee, has undertaken the development of the 2021-2025 Marina Master Plan. This plan is needed to be able to apply for waterways grants. **Motion made by Melville-Hall**, for recommendation to council to append the Marina Master Plan to the Recreation Master Plan, **seconded by Lee**.
3. Discuss Avery Park – Rachel stated there has been issues from adjacent landowners complaining about headlights shining into their house from vehicles entering the alley by

JJ's. Steve suggested planting some more trees along the property line or adding a decorative wall next to the alley. Members felt the park has been there for a very long time and the homeowner should have realized what they were getting into by buying in that area. Rachel stated that if something can be done there that would enhance the park and alleviate the issue it should be considered. Shannon stated if a wall was put up it could interfere with snow maintenance as that alley is city maintained. The park has been used more frequently for musicians that aren't able to play at Culligan Plaza. The park is also now part of the social district and a few weddings have taken place there. An event form must be submitted to be approved by staff and a noise ordinance might have to be waived until a certain time to host the event. Most gatherings at that park have been relatively small. Avery Park could potentially improve by having a stage area.

Discuss Blair Street Park – Steve stated the contract to replace the entire board walk was recently awarded and construction should begin around the end of April. It will be the same length as previous. The whole board walk is going to be replaced and the boards are going to be separated like a deck. Money was pulled from fund balance to complete the project. The grills have rotted through, and the concrete table is broken. The Christensen's, who adopted the Blair Street Park, have requested for those park amenities to get replaced. Look into getting standard picnic tables for there not the concrete ones. Could possibly look into putting a porta john at the park as well. Could potentially construct a small pavilion down there with some picnic tables under neath of it but the area is small.

Rachel asked members to start looking at signage for parks and prioritize them as to what are in the worst shape and need to be replaced sooner then other ones. The City plans on replacing a couple signs per year as budgeted. Signs are well over 20 years old. Steve is going to reach out to some sign design companies to get some sample designs to look at.

Motion made by Heath, to elect Nickolas Lee as Vice-Chair, ***seconded by Melville-Hall.***

MEMBERS COMMENTS:

Lee visited Flagler Avenue in Florida and discussed signage there. There were signs that went over the road and it might be an idea to do that here with the park name on them. Steve suggested having something at each park that would make a great photo opportunity.

4. Two parks to discuss at the June meeting – North Riverfront Park and the South Riverfront Park

ADJOURNMENT:

Motion made by Melville-Hall, seconded by Heath to adjourn the meeting.

There being no further business, the meeting was adjourned at 5:58 p.m. by Chair Kuznicki.

MINUTES

City of Alpena Recreation Advisory Board
Regular Meeting
June 8, 2022
Alpena, Michigan

CALL TO ORDER:

The regular meeting of the Recreation Advisory Board was called to order at 5:03 p.m. by Nickolas Lee, Recreation Advisory Board Vice Chair.

Present: Melville-Hall, Pattison (5:06), Lee, Saddler (Virtual)

Absent: Kuznicki, Heath

Staff: Steve Shultz (City Engineer), Cassie Stone (Recording Secretary).

ADDITIONS TO AGENDA: None

APPROVAL OF AGENDA: No Quorum

APPROVAL OF MINUTES: No Quorum

COMMUNICATIONS: None

CITIZENS APPEARING BEFORE THE BOARD: None

BUSINESS:

1. Discuss applications to join the board– Table until the next meeting.
2. Discuss Free Libraries Project – Lee stated it seems like a good idea and it will push more education into the community. It gives someone the opportunity to read a book if they don't have books available. There is currently one located at the boat harbor that appears to be getting used and seems to be liked by the community. McRae Park would be a great location for one being there are a lot of families located nearby. Pattison added there is also one located behind the Fresh Palate and Mangos. Pattison stated they were built at the high school and would love to get them out into the community. All members are in support of the idea and will move to the city for authorization.
3. Discuss North Riverfront Park – Steve explained the improvements that are listed as part of our Comprehensive Plan. Members agreed it would be great to add more walkway out toward the lighthouse as well as seeing the area get cleaned up and be more accessible. Steve believes this project could possibly involve applying for a grant down the road. Saddler stated he has found a grant called Bark for your Park that offers several \$5000.00 grants to communities with dog parks that already exist. A civic letter of support from Mayor Waligora as well as confirmation of area of land would be needed as well. Saddler questioned having a spot at the dog park for smaller dogs. Steve stated that there was a spot in the plans for a smaller spot for dogs but was not received well

from the community. May be worth reevaluating again. Saddler is going to approach Anne Gentry with the DDA about the grant.

4. Discuss South Riverfront Park – Saddler stated this park seems very tucked in and not inviting. Steve stated if and when the Brownfield goes through for the Fairfield Hotel, there has been talk of adding in some money for improvements to the park. Some ideas that were discussed were cement cornhole boards, horseshoes, lighted walkway with bollard lighting and a playground.
5. Two parks to discuss at the August meeting – Duck Park and Sytek Park

MEMBERS COMMENTS:

Saddler stated the Blair Street pier is excellent and the bbq grill stations seem to be in pretty good shape still and don't need replacing. Melville-Hall asked what style the boards are on the pier. Steve stated they are deck style allowing space between the boards. In addition the pier will also have a couple of benches on it.

There being no further business, the meeting was adjourned at 5:49 p.m. by Vice Chair Lee.

MINUTES

City of Alpena Recreation Advisory Board
Regular Meeting
August 10, 2022
Alpena, Michigan

Present: Kuznicki, Lee, Saddler

Absent: Melville-Hall, Pattison, Heath

Staff: Steve Shultz (City Engineer), Rachel Smolinski (City Manager) Cassie Stone (Recording Secretary).

APPROVAL OF AGENDA: No Quorum

APPROVAL OF MINUTES: No Quorum

BUSINESS:

1. Members discussed applications to join the board. A recommendation will be made to council on Monday to add Bailey Barr to the board.
2. Discuss Duck Park – Rachel stated that the River Center is doing a pavilion with restrooms rather than the building. The design for Phase 1 will be done this fall. There is funding available for the construction so hopefully there will be something out there next year. The grills that are there are not useable and could eventually be replaced with new ones. Rachel added that the Wildlife Sanctuary Board takes such a large roll in management of the Island Park/Duck Park but the city could possibly talk to them about other amenities that need to be added to the parks. Saddler suggested upgrading the fishing piers and making them more useable. It was also suggested to maybe add a telescope/view finder on the island to view wildlife on the river. Another good spot to put one would be at the end of the Blair Street Pier.
3. Discuss Sytek Park – Steve stated that shelter upgrades and site amenities are budgeted out a long way in the CIP. Lawn mowing and upkeep of the park has been maintained by the county because it is right across the street but the City will be taking back over maintenance of the park soon. There is a concrete pad that will be getting poured this week to allow for a bike repair station. People will be able to pump up their tires on their bikes and do minor repairs with tools provided. There is currently one at Woodward Trailhead by the soccer fields. Lee suggested installing a kayak launch at Sytek Park. The cost to install a kayak launch would be \$25-30,000 and could potentially be added into the CIP. Saddler questioned if there will ever be a designated path alongside Bagley to connect from the bridge. Steve stated there is a lot of wetlands there. If would have to be an elevated boardwalk or if the County would allow the City to widen the shoulder.
4. Parks to discuss/visit at the next meeting – Mich-e-ke-wis Park, Avery Park, North Riverfront Park and South Riverfront Park.

MEMBERS COMMENTS:

Saddler suggested maybe meeting before the next scheduled meeting in October to visit some parks and members should note the sign conditions at each park that's visited.

NEXT SCHEDULED MEETING: October 19, 2022 but could possibly meet in September.

15. Mich-e-ke-wis Park is an approximately 20-acre park located on Lake Huron along State Avenue, between Thunder Bay Avenue and Mason Street. The park includes two youth/women's ball fields, playground equipment, a BMX bike park (designed for younger riders), volleyball courts, horseshoe pits, a beach area, picnic area, an enclosed warming/general park shelter building, and off street parking. The park is revered for the natural beauty of its shoreline and scenic views of Lake Huron. Sections of the City's Bi-Path rung through the park along the Lake Huron Shoreline. The warming shelter has been leased to a private business offering fitness programs and recreational equipment rentals.

In 2020 the City of Alpena completed the development of a Mich-e-ke-wis Park Master Plan. The plan was developed with thorough public input and makes recommendations for many park improvements. Some of the new improvements identified include: A multi-use pavilion, quiet area with pedestrian pathway, additional volleyball courts, and a bike pump-track. The plan also calls for rearranged and paved parking areas, upgraded playground equipment, and improved amenities such as picnic tables, benches, bike racks, and site lighting and landscaping. The Mich-e-ke-wis Park Master Plan can be seen in **Appendix D**.

Type: Community Park

Service Area: Alpena County

Barrier Free Accessibility = 2. Some of this facility is barrier free. The parking areas are not paved and there are no barrier free pathways leading to park features.



Capital Projects Request Form

City Of Alpena

Project Title:
Status:
Rank

Fund:
Category:
Department:

Project Location:

Project Description:

Date Prepared:
Preparer:
Inception Date:
☐ Connected to Master Plan

Account No.:

Expenditure Schedule by Fiscal Year

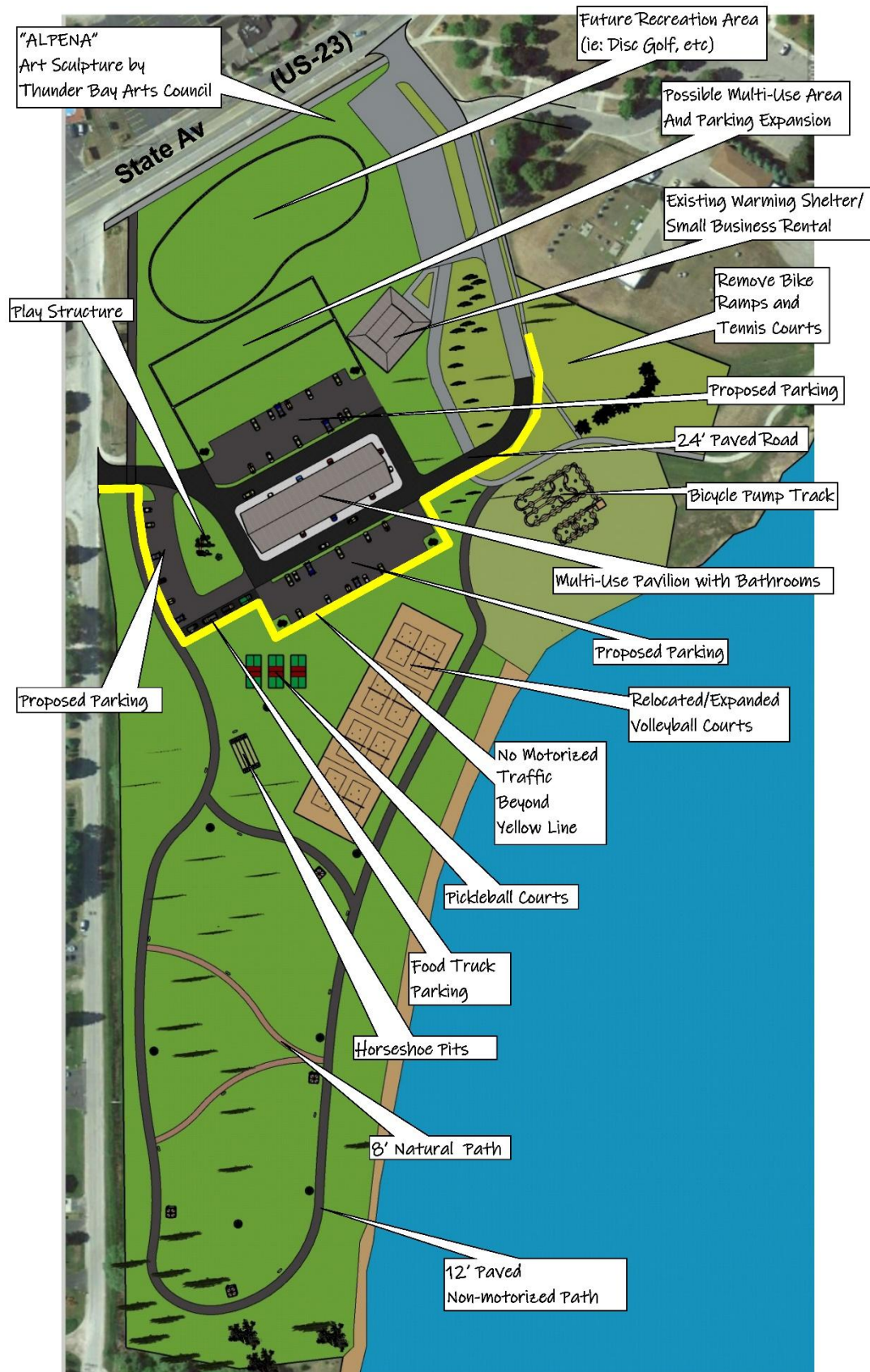
2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	Long Range	Total
<input type="text"/>	<input type="text"/>	<input type="text" value="\$750,000"/>	<input type="text" value="\$650,000"/>	<input type="text" value="\$650,000"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="\$2,050,000"/>

Funding Source

General Fund <input type="text" value="\$1,050,000"/>	Equipment Fund <input type="text"/>	Special Assessment <input type="text"/>	Bond <input type="text"/>
Sewer Fund <input type="text"/>	Major Street Fund <input type="text"/>	Grant <input type="text"/>	Grant Source <input type="text"/>
Water Fund <input type="text"/>	Local Street Fund <input type="text"/>	Other <input type="text" value="\$1,000,000"/>	Specify Source <input type="text" value="MDNR"/>
IT Fund <input type="text"/>	Total		<input type="text" value="\$2,050,000"/>

Explanation/Justification/Connection to Master Plan

The project will include the following: relocation of the volleyball courts, installation of horseshoe pits, pump track, and a play structure, development of a bike path throughout the park with amenities, paving of the drive and parking areas, and construction of 1-2 pavilion structures for the community activities. The cost estimates are very rough at this time and will be refined as the project design develops. Part of the Comprehensive Plan 1.3.A



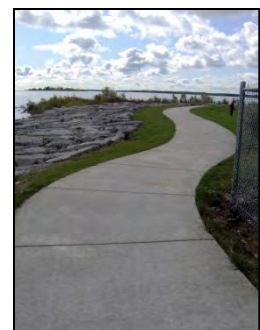
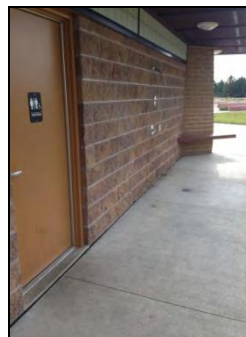
19. Starlite Beach is an approximately 8.5-acre park located along State Avenue between Mason and Bingham Streets. It is one of the premier, and most popular, parks in the City of Alpena. The park offers many features such as: a large sandy beach on Lake Huron, with a beach ramp to offer barrier free access, a beach promenade with sitting wall, three large barrier free playground structures and two small children's playground structures, new modern barrier free restroom facility, new barrier free pavilion, and a barrier free splash pad. There is paved off street parking and sections of the City's Bi-Path run through the park along the Lake Huron Shoreline. There is also a large picnic/open area and benches, picnic tables, and sun shelters throughout the park.

Many of the recent facilities and amenities were installed as part of an approximately \$4-million improvement project designed to make Starlite Beach a premier all-season destination. The park is within easy walking distance of several restaurants and fast food establishments, many retail stores, a miniature golf course, and several other City parks.

Type: Community Park

Service Area: Alpena County

Barrier Free Accessibility = 4. This facility is barrier free.



Capital Projects Request Form

City Of Alpena

Project Title:
Status:
Rank:

Fund:
Category:
Department:

Project Location:

Project Description:

Date Prepared:
Preparer:
Inception Date:
☐ Connected to Master Plan

Account No.:

Expenditure Schedule by Fiscal Year

2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	Long Range	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="\$128,000"/>	<input type="text"/>	<input type="text" value="\$128,000"/>

Funding Source

General Fund <input type="text" value="\$128,000"/>	Equipment Fund <input type="text"/>	Special Assessment <input type="text"/>	Bond <input type="text"/>
Sewer Fund <input type="text"/>	Major Street Fund <input type="text"/>	Grant <input type="text"/>	Grant Source <input type="text"/>
Water Fund <input type="text"/>	Local Street Fund <input type="text"/>	Other <input type="text"/>	Specify Source <input type="text"/>
IT Fund <input type="text"/>	Total		<input type="text" value="\$128,000"/>

Explanation/Justification/Connection to Master Plan

Reconstruct parking lot and entrance drive, including curb and gutter removal and replacement, and new parking surface.