

ALPENA CITY COUNCIL MEETING

January 3, 2017 - 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Regular Session of December 19, 2016.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$304,173.55.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
 - A. Bids.
 - 1) North Industrial Tower and Pump Station Controls.
12. Communications and Petitions.
 - A. Jim Klarich, Economic Development Director - Target Alpena Report.
13. Unfinished Business.
14. New Business.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

December 19, 2016

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 7:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nielsen, Nowak, Sexton, and Johnson.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of December 5, 2016, were approved with a correction to the adjournment time of 7:12 p.m.

CONSENT AGENDA

Moved by Councilmember Sexton, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$524,368.35 be Allowed and the Mayor and City Clerk Authorized to Sign Warrants in Payment of Same.
2. Approval of Memorial Day, Fourth of July and Christmas Parades Held in the City Limits in 2017.
3. Downtown Development Authority Budget Amendment for Pedestrian Intersection Snow Removal in the Downtown.
4. Two City Manager Reappointments to the Housing Commission for a Five-Year Term Expiring December 1, 2021, (Peter Skiba and Mike Mahler).
5. One City Council Reappointment to the Wildlife Sanctuary Board for a Three-Year Term Expiring December 1, 2019, (Melissa Doubek).
6. Collection of 2017 Property Taxes for the Alpena Public School District and the Alpena-Montmorency-Alcona Educational Service District.

Carried by unanimous vote.

PROPOSAL FOR NEW SERVICE PROJECT

ALPENA KIWANIS AND ALPENA BOOSTERS CLUB

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the proposed “Military Avenue of Flags” being placed along the Alpena Bi-Path between Evergreen Cemetery and Eleventh Avenue Park on Flag Day, Memorial Day, Independence Day, Labor Day through Patriot’s Day (9/11), and Veteran’s Day, to commemorate fallen veterans from the Alpena area be approved; and coordinated with

the Department of Public Works Division Head.

Carried by unanimous vote.

UPDATE ON THE US-23 CORRIDOR ACTIVITIES

Larry Clark gave an update on the Gateway to Northeast Michigan US-23 corridor activities, reviewing the construction estimates, funding sources, and the short and long term proposals for the area.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council adjourned at 7:25 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

INVOICE REGISTER

EXP CHECK RUN DATES 01/04/2017 - 01/04/2017

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
HEALTH EQUITY	12741 01/17A	HSA CITY CONT 01/17	63,150.00
HEALTH EQUITY	12741 01/17	HSA CITY CONT 01/17	5,442.00
		Total:	68,592.00

12/29/16 POSTING FOR CALENDAR YEAR END	304,173.55
(BREAKDOWN OF INVOICES PAID ATTACHED)	-----
TOTAL FOR 1/3/17 COUNCIL MEETING	372,765.55

INVOICE REGISTER

EXP CHECK RUN DATES 12/29/2016 - 12/29/2016

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	11089A	MAINT - PUBLIC WORKS	160.00
AIRGAS USA LLC	9057627134	SUPPLIES - AMB DISP	34.61
AIRGAS USA LLC	9057769075	SUPPLIES - AMB DISP	82.28
AIRGAS USA LLC	9940738293	SUPPLIES - AMB DISP	18.00
AIRGAS USA LLC	9058068733	SUPPLIES - AMB DISP	32.15
AIRGAS USA LLC	9058254336	SUPPLIES - AMB DISP	22.13
AIRGAS USA LLC	9058442665	SUPPLIES - AMB DISP	15.03
AIRGAS USA LLC	9058532822	SUPPLIES - AMB DISP	20.04
AIRGAS USA LLC	9058577596	SUPPLIES - AMB DISP	7.55
ALPENA DIESEL SERVICE	51866	VEH MAINT #61	172.38
ALPENA MARKETPLACE PRODUCTIONS	100 12/16	TAPING FEES - COUNCIL MTG	450.00
ALPENA POWER COMPANY	122916	ELECTRIC	12,088.77
ALPENA SUPPLY CO	2276769	CHOPPER PUMP - WTP	19,139.44
ALRO STEEL CORP	GLO7875AL	VEH MAINT - DPW	84.53
ANDREW MARCEAU	121616	TRAVEL EXPENSE - AMB	80.59
ANDREW WILLIAMS	122216	TRAVEL EXPENSE - AMB	64.78
BC/BS OF MICHIGAN	64088 01/17	PREMIUM-HEALTH 01/17	79,870.29
BOUND TREE MEDICAL LLC	82347168	SUPPLIES - AMB DISP	227.96
CHARTER COMMUNICATIONS	5434 01/17	FAX LINE - PUBLIC SAFETY	29.99
CHARTER COMMUNICATIONS	0591 01/17	FAX LINE - CITY HALL	59.98
CHARTER COMMUNICATIONS	7316 01/17	FAX LINE - PUBLIC WORKS	80.59
CHIEF LAW ENFORCEMENT SUPPLY	346766	UNIFORMS - POLICE	326.75
CLIFF ANSCHUETZ CHEVROLET	CVW216115	VEH MAINT - AMB	91.67
CLIFF ANSCHUETZ CHEVROLET	CVW216174	VEH MAINT - AMB	56.15
CORE TECHNOLOGY CORPORATION	66266	LEIN SUPPORT LICENSE	3,939.00
DAVE SCHULTZ CONSTRUCTION AND	120416	BLDG MAINT - FIRE/AMB	600.00
DAYS INN GRAYLING	405-012541	LODGING - POLICE	153.00
DEAN ARBOUR FORD LINCOLN MERCURY	21168	VEH MAINT - AMB	98.29
DOUGLAS KEOGH	121516	TRAVEL EXPENSE - AMB	10.96
EAGLE SUPPLY CO	102596	SUPPLIES - PUBLIC WORKS	52.80
EAGLE SUPPLY CO	102597	SUPPLIES - POLICE	154.60
ENERCO CORPORATION	108497	BOILER CHEMICAL TREATMENT/SVCS - PSF	550.00
ENVIRONMENTAL SYSTEMS RESEARCH	93224986	ARCGIS SOFTWARE - IT	2,700.00
ERIC HAMP	120616	TRAVEL ADVANCE - POLICE	150.00
FASTENAL COMPANY	MIALP139006	SUPPLIES - PUBLIC WORKS	6.00
FASTENAL COMPANY	MIALP139268	VEH MAINT - DPW	3.71
FASTENAL COMPANY	MIALP139334	VEH MAINT - DPW	22.13
FEDERAL EXPRESS	5-644-77696	SHIPPING FEES	8.58
FRONTIER	4-0167 12/16	TELEPHONE - WATER	134.80
FRONTIER	6-2515 12/16	TELEPHONE - WATER	51.69
FRONTIER	6-2992 12/16	TELEPHONE - WATER	114.30
GBS GOVERNMENTAL BUSINESS SYSTEMS	16-29317	SUPPLIES - ELECTION	1,800.00
HALLS SERV-ALL	T120616	RENTAL FEE - POST OFFICE	74.80
HALLS SERV-ALL	T121416	RENTAL FEE - POST OFFICE	27.43
HERITAGE-CRYSTAL CLEAN LLC	14346956	USED OIL PICKUP - DPW	80.00
HURON ENGINEERING AND SURVEYING INC	1783	CIP TOPOGRAPHIC SURVEYS - MAJ ST/SEW/	9,794.00
JAMES STACHLEWITZ	122616	TRAVEL EXPENSE - AMB	30.00
KCI	185843	POSTAGE - ASSESSMENT NOTICES	2,073.12
KIMBALL MIDWEST	5314365	VEH MAINT - DPW	155.81
LAKESHORE PLUMBING, HEATING &	112216A	HVAC UPGRADE - WTP	9,525.60
LAKESHORE PLUMBING, HEATING &	34332	HVAC UPGRADE - WTP	11,938.83
MCDONALD AUTO SUPPLY INC	834315	SUPPLIES - FIRE	27.54
MCDONALD AUTO SUPPLY INC	834957	VEH MAINT - FIRE EQ	19.30
MERIDIAN CONTRACTING SERVICES LLC	652-2016 10/16	FACADE RENOVATION - ALPENA FURNITURE	7,667.32
MERIDIAN RESTORATION LLC	652-2016 10/16	FACADE RENOVATION - ALPENA FURNITURE	77,288.73
MICHAEL MANCHESTER	122016	TRAVEL EXPENSE - AMB	15.00
MICHAEL TOROK	122516	TRAVEL EXPENSE - AMB	41.99
MICHIGAN POLICE EQUIP CO	167055	UNIFORMS - POLICE	25.00
MICHIGAN STATE FIREMEN'S ASSOC	2365	SUPPLIES - FIRE	207.96
MID MICHIGAN HEALTH	120516	SUPPLIES - AMB DISP	420.00
PITNEY BOWES INC	1002664821	POSTAGE METER RENT 10-12/16	252.00
PRIORITY ONE EMERGENCY	70024462	UNIFORMS - FIRE/AMB	149.97
PRIORITY ONE EMERGENCY	70024463	UNIFORMS - FIRE/AMB	31.99
PRIORITY ONE EMERGENCY	70024464	UNIFORMS - FIRE/AMB	119.98
PRIORITY ONE EMERGENCY	70024465	UNIFORMS - FIRE/AMB	147.98
PRIORITY ONE EMERGENCY	70024468	UNIFORMS - FIRE/AMB	516.90
PRIORITY ONE EMERGENCY	70024471	UNIFORMS - FIRE/AMB	287.96
PRIORITY ONE EMERGENCY	70024472	UNIFORMS - FIRE/AMB	149.98
PRIORITY ONE EMERGENCY	70024473	UNIFORMS - FIRE/AMB	149.98
PRIORITY ONE EMERGENCY	70024475	UNIFORMS - FIRE/AMB	561.90
PRIORITY ONE EMERGENCY	70024476	UNIFORMS - FIRE/AMB	411.92
PRIORITY ONE EMERGENCY	70024477	UNIFORMS - FIRE/AMB	354.95

INVOICE REGISTER

EXP CHECK RUN DATES 12/29/2016 - 12/29/2016

UNJOURNALIZED

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
PRIORITY ONE EMERGENCY	70024478	UNIFORMS - FIRE/AMB	149.98
PRIORITY ONE EMERGENCY	70024479	UNIFORMS - FIRE/AMB	222.97
PRIORITY ONE EMERGENCY	70024480	UNIFORMS - FIRE/AMB	224.97
PROPANE PLUS INC	086548	PROPANE - CEMETERY	42.76
PROPANE PLUS INC	086529	PROPANE - CEMETERY	430.81
PVS TECHNOLOGIES INC	217280	FERROUS CHLORIDE - SEWER	2,461.01
RESERVE ACCOUNT-PITNEY BOWES	121916	POSTAGE - MAIL MACHINE	3,000.00
ROBERT ADRIAN	121916	TRAVEL EXP/FUEL - FIRE/AMB	169.86
STATE OF MICHIGAN	BLR397796	MAINT - CITY HALL	60.00
TARGET SOLUTIONS LEARNING	17063	TRAINING MATLS - AMB	1,438.50
THUNDER BAY AREA	122116	2017 MEMBERSHIP DUES	100.00
UTILITY SERVICE CO INC	412048	MAINT - WATER TANKS	9,870.72
UTILITY SERVICE CO INC	412049	MAINT - WATER TANKS	7,621.57
VERIZON WIRELESS	9776752404	TELEPHONE	569.32
VERIZON WIRELESS	9776831807	TELEPHONE	968.24
WAL-MART	007443	SUPPLIES - AMB	83.74
WEINKAUF PLUMBING & HEATING INC	77632	MAINT - MICH-E-KE-WIS	964.00
WEINKAUF PLUMBING & HEATING INC	77665	BLDG MAINT - FIRE/AMB	267.64
WERTH ELECTRIC INC	2017-01	LOW SERVICE BREAKERS - WTP	29,214.00
Total:			304,173.55




Memorandum

Date: December 15, 2016

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: North Industrial Tower and Pump Station Controls Recommendation

On November 15, 2016, the City received and opened proposals for the North Industrial Tower and Pump Station Controls. This work will include the repair and upgrade of the control system for the North Water Tower and Pumping Station. The remote monitoring and operations equipment is currently not functioning. Repairs are limited due to the age of the system and the original supplier no longer being in business and parts not being available. Monitoring and operation can only be performed manually at this time, which limits the ability to allow for adequate monitoring of the system and rapid activation in the event of an emergency.

Request for proposals were sent to various firms. Four firms attended the mandatory walkthrough of the project, and three proposals received as listed below:

Thunder Bay Electric, Alpena	\$39,840
Windemuller, Traverse City	\$33,581
J Rank Electric, Mt Pleasant	\$39,250

After review of the proposals by Mike Collins, City of Alpena Operations Supervisor of Suez Water – NA, and myself, it is recommended that Thunder Bay Electric be awarded the contract. Thunder Bay Electric is currently working on, or has completed two similar projects that will interconnect with this operating system. It is my opinion that utilizing Thunder Bay Electric will allow for the seamless addition of this upgrade into the existing control system they previously installed. As Thunder Bay Electric is a local contractor, it is anticipated that there will be a faster response time if we are experiencing any issues with the control system.

As this system was not having issues during the budgeting process, funding was not established for it's replacement in the current budget. However, the Water Fund –

Production Plant Capital Outlay budget will have a balance of approximately \$132,000 after completion of this year's projects. Thus funding can be transferred from this line item to the distribution capital outlay line item per the attached budget amendment.

It is my recommendation, as City Engineer, that the project be awarded to Thunder Bay Electric, Inc. for the proposed price of \$39,840.



Alpena Water Filtration Plant
1300 State Street
Alpena, Michigan 49707
(989) 356-0757

RE: North Industrial Controls Upgrade CIP

Date: 11/17/2016

The City of Alpena received (3) bids for the completion of upgrades to the controls/automation concerning the North Industrial Tower and Pump Station.

- Thunder Bay Electric (Tempest Enterprises as programming subcontractor) \$39,840
- J.Ranck Electric (Perceptive Controls as programming subcontractor) \$39,250
- Windemuller \$33,581

I recommend approving the bid from Thunder Bay Electric, even though they are not the lowest proposal. TBE is a local company that has done extensive work and projects at the WTP and throughout the City's Water System. Tempest Controls has also done a great deal of work at the WTP involving process control and automation. The North Industrial Project actually involve utilizing hardware and matching software on equipment that Tempest was the original contractor on this past summer. Both of these contractors understand the City's Water System and the details of the Project. Additionally, Tempest is also the subcontractor for the Low Service MC/VFD CIP which as awarded to Werth Electric earlier this month. These Projects are all related. Due to the precision and details that are involved in this type of programming it would be highly beneficial to have all the process control programming and automation for these Projects done by the same engineer, Tempest Enterprises. As mentioned before, TBE is local and can respond to any issues or concerns much faster than a company from out of town. This is critical when dealing with municipal asset and its ability to provide water to various parts of the System.

Please let me know if you have any further questions.

Michael Collins
Operations Supervisor
Suez Water-NA
City of Alpena WTP

City of Alpena

Bid Name: Water Production Tower Pumping Station Upgrades Bid Open Date: 11/15/2016

Bidder	Addendum	Bid Security	Base Bid	Remarks
Windmuller Electric Brandon Elmore 1301 Business Park Traverse City, MI (231)590-9068 belmore@windmuller.us	N/A	N/A	\$ 33,581	
J. Ranck Electric Inc. Jim Levert (989) 775-7393 jlevert@iranck.com			\$ 39,250	
Thunder Bay Electric David Hammerquist 354-2840 dave@thunderbayelectric.com			\$ 39,840	
Werth Electric Inc. Dane Werth 354-3494 dane@werth.com	↓	↓	\$ No Bid	



235 West Chisholm Street . Alpena, MI 49707 . Fax: (989) 356-3999 . Phone (989) 354-4181

November 28, 2016

Karen Hebert
City of Alpena
208 N. First Ave.
Alpena, MI 49707

Dear Karen,

Target Alpena Report for the City of Alpena
November 2016

2015-2016 has been an exciting time for the Alpena area as many previously announced projects are now live.

Our overall economy continues trending upward and we continue to consistently post the lowest unemployment rate and the highest rate of private sector investment in NE Michigan.

Our Small Business Development Center consulting and Target's small business loan activities have been steadily increasing throughout the year. In 2015, the Alpena area ranked 1, 2, or 3 in contacts, consulting hours and new business starts in all of region three including the Upper Peninsula and those statistics are holding true for 2016 as well. This speaks volumes about our consistent approach and attention to detail. Our relationship with the SBDC is sound and a new region-wide service deployment strategy will be rolled out in 2017 which should further streamline our approach to small business development in our area. We want new businesses here and we want them to be healthy and here for the long term.

Our YTD SBDC numbers are as follows:

Total number of clients served:	128
Hours of prep and contact:	826
Business Starts:	12
Jobs Created:	35
Capital Formation:	\$1,291,911

City of Alpena

Total number of clients served:	55
Hours of prep and contact:	411
Business Starts:	3
Jobs Created:	7
Capital Formation:	\$204,411

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CITY OF ALPENA
CLERK / TREAS / FIN DIRECTOR

Our business recruitment activities continue in earnest and we're working through some new opportunities and are hopeful that some will become realities yet this year or early next. Our relationship and visibility with corporate real estate companies and site selectors continues to grow. Over the past year we've seen our primary activities begin moving from, "please find this property for me," to, "please assemble these properties for me". While this is an exciting shift, it is much more complex, time consuming, and capital intensive of a process. We have been, and will continue to be, actively involved with CBRE regarding the Kmart property since prior to the announcement of its closure.

Additionally, we continue to be asked by property owners to market their properties to commercial clients for them. As I'm sure that you can appreciate, it is not our intention to compete with our local realtors but rather find a solution that best suits everyone's' needs and most importantly the community's best interests.

We are currently working with the City on several projects including finding a mixed use solution for the former Alpena Power Company site as well as investigating other current and potential sites that would entice varied new development. We have shown numerous parcels of property in the last several months. These showings include both what we currently have and those, by using a little imagination, which we might be able to assemble.

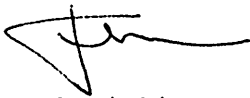
Our organization is also keeping a watchful eye out for opportunities in which we can play an integral role in either ownership or redevelopment scenarios in the area.

Alpena Community College is a leader in many ways but they are certainly a leader when it comes to talent and workforce development. A job ready workforce is the key to our growth on many levels and their recapitalized tech training curriculums are at capacity at both the Alpena and Oscoda campuses for the first time in some time. This bodes well for the future of our region and ACC should be applauded for their commitment, investment, and for what they are doing.

We continue to serve on the DDA's economic development committee, as a member of the NMUASC board, assisting the County with various airport related initiatives, assisting the River Center board to identify funding sources and many other community minded endeavors.

In closing, we'd like to say that we're confident that we will see continued growth and increased economic activity throughout 2016-2017.

Sincerely

A handwritten signature in black ink, appearing to read 'Jim Klarich', with a stylized flourish extending to the left.

Jim Klarich
Economic Development Director