

# ALPENA CITY COUNCIL MEETING

September 18, 2017 - 6:00 p.m.

## AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – September 5, 2017.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
  - A. Bills to be Allowed, in the Amount of \$312,218.93.
  - B. Approval of Budget Amendment for \$30,000 for Tree Planting on Local and Major Streets that was not Completed in Fiscal Year 2016-17.
  - C. Approval of Budget Amendment for \$118,800 to Complete Resurfacing Project on Local and Major Streets that was not Completed in Fiscal Year 2016-17.
  - D. One Mayoral Reappointment to the Downtown Development Authority for a Four-Year Term, Expiring September 1, 2021 (Joanna Cooper), and One Mayoral Appointment for a Four-Year Term, Expiring September 1, 2021 (Jeffrey Mindock).
7. Presentations.
  - A. Certificate of Achievement for Excellence in Financial Reporting.
8. Announcements.
9. Mayoral Proclamation.
  - A. Thunder Bay Folk Festival Week.
  - B. Breast Cancer Awareness Month.
10. Public Hearing.
11. Report of Officers.
  - A. Bids.
    - 1) 2017 CIP – Phase II.

12. Communications and Petitions.
  - A. Approval of The Fresh Palate's Request for a Noise Variance from 10:00 p.m. to 12:00 a.m. on September 30, 2017, and Extended Parking and Alley Use for the Sunrise Suds Tap Takeover.
13. Unfinished Business.
14. New Business.
15. Adjourn to Closed Session to Discuss Water/Sewer Litigation.

Greg E. Sundin  
City Manager

## **COUNCIL PROCEEDINGS**

**September 5, 2017**

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Johnson, Sexton, and Nielsen.

Absent: None.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **MODIFICATIONS TO THE AGENDA**

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the following modifications to the agenda be approved.

1. Add – Item 9.B. - Tunnels to Towers Proclamation.
2. Remove – Item 15. - Adjourn to Closed Session to Discuss Water/Sewer Litigation.

### **MINUTES**

The minutes of the regular session of August 21, 2017, and the closed session of August 21, 2017, were approved as printed.

### **CONSENT AGENDA**

Moved by Councilmember Sexton, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$357,067.65 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Two Council Appointments to the Wildlife Sanctuary Board for a Three-Year Term Expiring September 1, 2020, (Karen Enterline and Boris Gerber).

Carried by unanimous vote.

### **PUBLIC INFORMATION HEARING**

#### **PURCHASE OF ONE NEW POLICE VEHICLE THROUGH A GRANT FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

Mayor Waligora announced a Public Information Hearing for the purchase of one new police vehicle through a grant from the United States Department of Agriculture and Rural Development. The public comment period was opened.

Joel Jett, Chief of Police, presented the request to continue with the grant

application for the purchase of one new police vehicle, and its related equipment.

There was no public comment.

The City Clerk indicated that no written comments had been received.

The public comment period was closed. Council discussion followed. The Mayor declared the Public Hearing closed.

**APPROVAL OF APPLICATION PROCESS WITH THE UNITED STATES  
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT PROGRAM**

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the application process with the United States Department of Agriculture Rural Development Program for 40% funding of the purchase of one new police vehicle, and all related equipment, be approved.

Carried by unanimous vote.

**PUBLIC SAFETY FACILITY SECOND FLOOR  
VARIABLE AIR VOLUME (VAV) REPLACEMENT**

The following sealed bids were received August 22, 2017, for the Public Safety Facility Second Floor Variable Air Volume (VAV) Replacement.

Lakeshore Plumbing & Heating	\$34,689 – Base Bid
	\$6,861 – Alternate M-1
	\$3,785 – Alternate M-2
	\$939 – Alternate M-3
	\$5,217 – Alternate M-4
Weinkauf Plumbing & Heating	\$35,528 – Base Bid
	\$4,443 – Alternate M-1
	\$2,653 – Alternate M-2
	\$2,440 – Alternate M-3
	\$5,592 – Alternate M-4

Moved by Councilmember Sexton, seconded by Councilmember Johnson, that the bid by Weinkauf Plumbing & Heating, including Alternate M-1 and M-3, in the amount of \$42,411, be accepted.

Carried by unanimous vote.

**2017 VALVE REPLACEMENT**

The following sealed bids were received August 29, 2017, for the 2017 Valve Replacement.

MacArthur Construction	\$30,300
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Moved by Councilmember Nielsen, seconded by Councilmember Johnson, that the bid by MacArthur Construction, in the amount of \$30,300, be accepted.

Carried by votes as follows:

Ayes: Johnson, Nielsen, Sexton, Waligora.

Nays: Nowak.

**DRAZ WEINKAUF – NOISE VARIANCE**

Moved by Councilmember Johnson, seconded by Councilmember Nowak, that the noise variance request from 10:00 p.m. to 11:00 p.m., on September 9, 2017, for a family gathering at 116 Avery Street, be approved.

Carried by unanimous vote.

**RIVER CENTER BOARD – UPDATE ON RIVER CENTER**

Roger Witherbee and Judy Kalmanek, representatives from Thunder Bay River Center Board, gave an update on the River Center, they have received letters of support, and have been awarded \$45,000 in grant money.

**RECONSIDERATION OF TWO-WAY STREET TRAFFIC ON NORTH SECOND**

**AVENUE FROM CHISHOLM STREET TO CARTER STREET**

Moved by Councilmember Nielsen, seconded by Councilmember Sexton, to amend motion of September 16, 2016, to remove two blocks of North Second Avenue from Chisholm Street to Carter Street from two-way street traffic to one-way street traffic.

Carried by votes as follows:

Ayes: Sexton, Johnson, Nielsen.

Nays: Nowak, Waligora.

On motion of Councilmember Nowak, seconded by Councilmember Sexton, the Municipal Council adjourned at 7:23 p.m.

MATTHEW J. WALIGORA  
MAYOR

ATTEST:

Karen Hebert  
City Clerk

# INVOICE REGISTER

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EXP CHECK RUN DATES 09/19/2017 - 09/19/2017

6.A.

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	318364	STUMP GRINDING - MAJ/LOC ST	6,080.00
ADAM POLL	091117	TRAVEL EXPENSE - PLANNER	49.00
AIRGAS USA LLC	1602284931	SUPPLIES - FIRE/AMB	(161.70)
AIRGAS USA LLC	9065324824	SUPPLIES - AMB DISP	50.83
AIRGAS USA LLC	9065707558	SUPPLIES - AMB DISP	38.34
AIRGAS USA LLC	9065994203	SUPPLIES - AMB DISP	33.17
AIRGAS USA LLC	9946556273	SUPPLIES - AMB DISP	18.60
AIRGAS USA LLC	9066394799	SUPPLIES - AMB DISP	50.83
AIRGAS USA LLC	9066589814	SUPPLIES - AMB DISP	61.17
AIRGAS USA LLC	9066846087	SUPPLIES - AMB DISP	78.63
AIRGAS USA LLC	9066995789	SUPPLIES - AMB DISP	38.34
AIRGAS USA LLC	9947285249	SUPPLIES - AMB DISP	18.60
ALPENA AGENCY INC	36508	FIDUCIARY INS - RET/C/T	7,564.00
ALPENA AUTO ELECTRIC	55958	VEH MAINT #61	130.00
ALPENA COMMUNITY COLLEGE	279829	17-18 CONSORTIUM FEE	500.00
ALPENA COUNTY TREASURER	091117	IT CONTRACTED SVCS 07-09/17	7,950.00
ALPENA DIESEL SERVICE	54148	VEH MAINT - DPW	(8.92)
ALPENA DIESEL SERVICE	54106	VEH MAINT #47	208.00
ALPENA DIESEL SERVICE	54243	VEH MAINT - DPW	59.49
ALPENA DRY CLEANING CO	298641	UNIFORM CLEANING - POLICE	5.75
ALPENA FIRE EQUIPMENT SALES & SVC	44755	SUPPLIES - FIRE	108.00
ALPENA LAWN CARE & MAINTENANCE	4315	MOWING/PRUNING - CODE ENF/PSF	1,045.00
ALPENA MARKETPLACE PRODUCTIONS	100 08/17	TAPING FEES - COUNCIL MTG	450.00
ALPENA POWER COMPANY	090717	ELECTRIC - DDA	96.72
ALPENA POWER COMPANY	091917	ELECTRIC	28,811.77
ALPENA SUPPLY CO	S100015069.001	MAINT - CEMETERY	8.70
ALPENA SUPPLY CO	S100015355.001	MAINT - CEMETERY	28.80
ALPENA SUPPLY CO	S100015386.001	MAINT - CEMETERY	39.48
ALPENA SUPPLY CO	S100015461.001	MAINT - WATER	49.82
ALPENA SUPPLY CO	S100015949.001	SUPPLIES - PARKS	127.71
ALPENA SUPPLY CO	S100015989.001	MAINT - PARKS	6.70
ALPENA SUPPLY CO	S100017030.001	MAINT - LIGHTS	5.94
ALPENA SUPPLY CO	S100018577.001	MAINT - CEMETERY	101.04
ALPENA SUPPLY CO	S100018638.001	MAINT - CEMETERY	62.75
ALPENA SUPPLY CO	S100019786.001	MAINT - CEMETERY	1.68
ALPENA SUPPLY CO	S100020494.001	SUPPLIES - FIRE/AMB	8.05
ALPENA SUPPLY CO	S100021076.001	SUPPLIES - POLICE	13.94
ALPENA SUPPLY CO	S100021094.001	BRIDGE MAINT - MAJ ST	51.08
ALPENA SUPPLY CO	S100020240.001	MAINT - LIGHTS	57.99
ALPENA SUPPLY CO	S100021429.001	VEH MAINT - FIRE EQ	2.90
ALPENA SUPPLY CO	S100022432.001	SUPPLIES - FIRE	5.99
ALPENA TOWNSHIP	090117	TRAINING REGISTRATION - ASSESSOR	143.50
AMERICAN MESSAGING	Z2535843RI	PAGER FEES	33.23
AUTO ENHANCEMENTS LLC	465	VEH MAINT - DPW	256.96
AWC	676	SECURITY CAMERA SYSTEM - TRAILHEAD	3,720.00
BALL TIRE & GAS INC	138029	VEH MAINT #17	214.76
BALL TIRE & GAS INC	138237	VEH MAINT #17	208.20
BALL TIRE & GAS INC	138375	VEH MAINT - DPW	49.59
BALL TIRE & GAS INC	138407	VEH MAINT #89	15.00
BALL TIRE & GAS INC	138583	VEH MAINT - DPW	45.00
BALL TIRE & GAS INC	138584	VEH MAINT - DPW	157.98
BALL TIRE & GAS INC	138694	VEH MAINT #23	278.50
BALL TIRE & GAS INC	138849	VEH MAINT - DPW	15.00
BALL TIRE & GAS INC	139007	VEH MAINT - AMB	330.46
BALL TIRE & GAS INC	139171	VEH MAINT - DPW	14.00
BP	51318817	GAS/FUEL - FIRE/AMB/EQ/MICU	7,310.30
BRUCE TILLINGER	083117	MECHANICAL INSP SVCS 08/17	1,924.00
BRUCE TILLINGER	083117A	PLUMBING INSP SVCS 08/17	625.00
CARQUEST AUTO PARTS	328748	VEH MAINT - DPW	8.18
CARQUEST AUTO PARTS	328948	VEH MAINT #17	54.13
CARQUEST AUTO PARTS	328952	VEH MAINT #17	136.38
CARQUEST AUTO PARTS	329059	VEH MAINT #17	17.09
CARQUEST AUTO PARTS	329107	VEH MAINT - DPW	26.76
CARQUEST AUTO PARTS	329171	VEH MAINT #17	92.28
CARQUEST AUTO PARTS	329193	VEH MAINT - DPW	71.63
CARQUEST AUTO PARTS	329339	VEH MAINT - DPW	26.06
CARQUEST AUTO PARTS	329350	VEH MAINT - DPW	26.33
CARQUEST AUTO PARTS	329411	VEH MAINT - ECHO 7	0.56
CARQUEST AUTO PARTS	329461	VEH MAINT - DPW	14.47
CARQUEST AUTO PARTS	329668	VEH MAINT - DPW	1.10
CARQUEST AUTO PARTS	329796	VEH MAINT - DPW	33.26
CARQUEST AUTO PARTS	329867	VEH MAINT - AMB	24.89

## INVOICE REGISTER

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EXP CHECK RUN DATES 09/19/2017 - 09/19/2017

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CARQUEST AUTO PARTS	329961	VEH MAINT - DPW	2.46
CARQUEST AUTO PARTS	329971	VEH MAINT #23	328.17
CARQUEST AUTO PARTS	330006	VEH MAINT #23	330.16
CARQUEST AUTO PARTS	330042	VEH MAINT #23	9.49
CARQUEST AUTO PARTS	330055	VEH MAINT #23	11.62
CARQUEST AUTO PARTS	330058	VEH MAINT #23	0.64
CARQUEST AUTO PARTS	330158	VEH MAINT - AMB	9.90
CARQUEST AUTO PARTS	330173	VEH MAINT - CAR 1	539.09
CARQUEST AUTO PARTS	330193	VEH MAINT - CAR 1	88.30
CARQUEST AUTO PARTS	330312	SUPPLIES - POLICE	6.37
CARQUEST AUTO PARTS	330411	VEH MAINT - AMB	204.47
CARQUEST AUTO PARTS	330415	VEH MAINT - AMB	208.03
CARQUEST AUTO PARTS	330475	VEH MAINT - AMB	(17.31)
CARQUEST AUTO PARTS	330470	VEH MAINT - AMB	105.51
CARQUEST AUTO PARTS	331100	VEH MAINT - ECHO 6	16.02
CARQUEST AUTO PARTS	331147	VEH MAINT - ECHO 6	5.45
CARQUEST AUTO PARTS	330013	VEH MAINT - DPW	(99.00)
CARQUEST AUTO PARTS	330351	VEH MAINT - FIRE EQ	24.47
CARQUEST AUTO PARTS	330478	VEH MAINT - CAR 1	(375.40)
CARQUEST AUTO PARTS	331127	VEH MAINT - ECHO 6	6.19
CARQUEST AUTO PARTS	331166	VEH MAINT - DPW	65.45
CARQUEST AUTO PARTS	331167	VEH MAINT - POLICE	6.93
CARQUEST AUTO PARTS	331168	VEH MAINT - POLICE	2.84
CARQUEST AUTO PARTS	331170	VEH MAINT - AMB	30.71
CHARTER COMMUNICATIONS	2978 09/17	WATER TWR INTERNET SIGNALS	354.88
DANIEL HIBNER	090617	TRAVEL EXPENSE - AMB	15.00
DE LAGE LANDEN FINANCIAL SERVICES	55994389	COPIER LEASE 09/17 - DDA	56.55
DONALD H GILMET	083117	MILEAGE 08/17	204.37
DORNBOS SIGN & SAFETY INC	34909	TRAFFIC CONTROL MAINT - MAJ ST	59.37
DOUGLAS ROZNOWSKI	083117	REIMB EMPL CDL PHYSICAL - EQUIP	55.00
DUFF & PHELPS LLC	MW00268674	PROF SERVICES - GEN	1,050.00
EAGLE ENGINEERING & SUPPLY CO	49199	MAINT - LIGHTS	461.90
EAGLE SUPPLY CO	104497	SUPPLIES - PUBLIC WORKS	118.00
EAGLE SUPPLY CO	104498	SUPPLIES - PUBLIC WORKS	123.50
ELIZABETH BUSHEY	082817	CLERICAL SUPPORT - DDA	19.00
EVERETT GOODRICH TRUCKING & ASPHALT	27059	SEW/WATER MAINS - CAMPBELL/RIPLEY/ELE	1,811.78
FAMILY ENTERPRISE EMBROIDERY	54296	UNIFORMS - FIRE/AMB	27.60
FEDERAL EXPRESS	5-916-76764	SHIPPING FEES	34.44
FRANCIS ROSINSKI	083117	ELECTRICAL INSP SVCS 08/17	1,013.00
FRANKS KEY & LOCK SHOP INC	25198	SUPPLIES - PARKS	6.00
FRONTIER	9535 09/17	TELEPHONE - SEWER	518.04
FRONTIER	4175 09/17	TELEPHONE - FIRE/AMB	39.19
FRONTIER	5445 09/17	TELEPHONE - FIRE/AMB	74.70
FRONTIER	7204 09/17	ELEVATOR TELEPHONE - CITY HALL	58.59
FRONTIER	7430 09/17	ELEVATOR TELEPHONE - PUBLIC SAFETY	58.59
FRONTIER	2793 09/17	TELEPHONE - POL/FIRE/AMB	102.59
GBS GOVERNMENTAL BUSINESS SYSTEMS	17-30314	SUPPLIES - ELECTION	133.95
GERALD UNWIN	083117	WORK APPAREL ALLOW - PW	59.99
GRAND TRAVERSE CRANE CORP	18468-G	VEH MAINT - DPW	509.00
GREENWAY FUELS LLC	083117	RECYCLING 08/17	150.00
GREENWAY/L & N DISPOSAL	083117	DUMPSTER CHARGES 08/17	1,109.75
HAROLD KNOPP	090817	TRAVEL EXPENSE - AMB	15.00
HAROLD KNOPP	090517	TRAVEL EXPENSE - AMB	15.00
HEALTH EQUITY	12741 09/17	HSA CITY CONT 09/17	5,293.00
ICON HEALTH & FITNESS	91272215	NORDICTRACK FREESTRIDER - WELLNESS	3,043.00
INK AND TONER ALTERNATIVE	16-1070	SUPPLIES - IT	44.99
INTERSTATE BATTERY SYSTEM INC	23402420	VEH MAINT - DPW	359.85
INTL ASSN OF FIRE CHIEFS	72872 09/17	2018 MEMBERSHIP DUES - BF	259.00
JAMES KOCHANSKI	091117	REIMB EMPL CDL PHYSICAL - CEM	152.00
JOHN BRODZIAK	090717	SAFETY SHOE/WORK APPAREL ALLOW - PW	205.09
L & S TRANSIT MIX CO	250130	MAINT - PUBLIC WORKS	172.75
L & S TRANSIT MIX CO	250164	MAINT - PUBLIC WORKS	120.50
L & S TRANSIT MIX CO	250448	MAINT - MAJ ST	172.75
L & S TRANSIT MIX CO	55649	MAINT - LOC ST	38.00
L & S TRANSIT MIX CO	55651	MAINT - LOC ST	21.00
L & S TRANSIT MIX CO	250521	MAINT - LOC ST	172.75
MASTERS & LALONDE SHOES	39818	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	39923	UNIFORMS - FIRE/AMB	92.00
MASTERS & LALONDE SHOES	39926	UNIFORMS - FIRE/AMB	188.00
MASTERS & LALONDE SHOES	39960	UNIFORMS - FIRE/AMB	192.00
MASTERS & LALONDE SHOES	39963	UNIFORMS - FIRE/AMB	92.00
MCDONALD AUTO SUPPLY INC	856862	VEH MAINT - ECHO 6	2.08

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EXP CHECK RUN DATES 09/19/2017 - 09/19/2017

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MCDONALD AUTO SUPPLY INC	857444	VEH MAINT - AMB	25.31
MCVEIGHS TRUCK SPRINGS	008965	VEH MAINT - AMB	134.14
MICHAEL KIELISZEWSKI	083117	MILEAGE 08/17	97.91
MICHAEL KIELISZEWSKI	081517	TRAVEL ADVANCE - BLDG	150.00
MICHAEL MANCHESTER	083117	TRAVEL EXPENSE - AMB	15.32
MICHAEL SANDERS	090817	TRAVEL EXPENSE - AMB	154.26
MICHAEL TOROK	091017	TRAVEL ADVANCE - AMB	75.00
MICHIGAN CAT	PD7836768	VEH MAINT #73	20.13
MICHIGAN CAT	PD7845872	VEH MAINT #73	99.86
MICHIGAN CAT	PD7845873	VEH MAINT #73	174.68
MICHIGAN CAT	PD7860953	VEH MAINT #73	160.56
MICHIGAN PIPE & VALVE	T80569	NEW SEWER SERVICES	89.10
MICHIGAN PIPE & VALVE	T80570	STORES - WYE/BEND	192.90
MICHIGAN PIPE & VALVE	T80687	STORES - FERNCO	390.00
MICHIGAN STATE POLICE	551-494975	SOR REGISTRATION - POLICE	30.00
MID MICHIGAN MEDICAL CENTER	27854 09/17	EMPLOYEE PHYS - CLERK/TREAS/F/A	329.00
MID MICHIGAN MEDICAL CENTER	090517	SUPPLIES - AMB DISP	660.00
MILLER OFFICE MACHINES	216045	SUPPLIES - DDA	9.08
MILLER OFFICE MACHINES	216046	COPIER MAINT 08/17	230.52
NEMROC INC	24113	MAINT - PARKS	200.00
NETWORKFLEET INC	1169038	GPS TRACKING SYSTEM - AMB	73.85
NORTHERN CLEANING & MAINTENANCE	1916	MAINT - DDA	80.00
NORTHERN TOOL SALES & RENTALS	71169	SUPPLIES - FIRE/AMB	39.98
NORTHERN TOOL SALES & RENTALS	71073	MAINT - BOAT HARBOR	1.25
OFFICE DEPOT	957221161001	SUPPLIES - CITY HALL	155.71
OFFICE DEPOT	957221296001	SUPPLIES - CITY HALL	18.98
OHM ADVISORS	187807	DOWNTOWN TRAFFIC STUDY	1,356.00
PENGUIN MANAGEMENT, INC.	45941	DISPATCHING SYSTEM - FIRE/AMB	564.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0817	ELECTRIC - AIR BASE	35.60
PRIORITY ONE EMERGENCY	70033268	UNIFORMS - FIRE/AMB	31.99
PRIORITY ONE EMERGENCY	70033393	UNIFORMS - FIRE/AMB	149.98
PRIORITY ONE EMERGENCY	70033395	UNIFORMS - FIRE/AMB	429.93
PRIORITY ONE EMERGENCY	70033446	UNIFORMS - FIRE/AMB	12.99
PROBUILD - ALPENA	30254969	SHED REPLACEMENT - BOAT HARBOR	239.94
PROBUILD - ALPENA	30254970	SHED REPLACEMENT - BOAT HARBOR	259.99
PROBUILD - ALPENA	30254971	SHED REPLACEMENT - BOAT HARBOR	954.24
PROBUILD - ALPENA	30255096	SHED REPLACEMENT - BOAT HARBOR	124.14
PROBUILD - ALPENA	30255134	SHED REPLACEMENT - BOAT HARBOR	37.74
PROBUILD - ALPENA	30255171	SHED REPLACEMENT - BOAT HARBOR	23.66
PROBUILD - ALPENA	30255181	SHED REPLACEMENT - BOAT HARBOR	30.94
PROBUILD - ALPENA	30255306	SHED REPLACEMENT - BOAT HARBOR	(264.20)
PROBUILD - ALPENA	30255373	SHED REPLACEMENT - BOAT HARBOR	19.05
PROBUILD - ALPENA	30255382	SHED REPLACEMENT - BOAT HARBOR	83.75
QUILL CORPORATION	9466741	SUPPLIES - CITY HALL	67.49
QUILL CORPORATION	9483161	SUPPLIES - CITY HALL	87.56
QUILL CORPORATION	9522574	SUPPLIES - BLDG	71.97
ROWLEYS WHOLESALE	1963782-00	BRIDGE MAINT - MAJ ST	291.48
ROWLEYS WHOLESALE	1963783-00	SUPP/VEH MAINT - EQUIP	232.53
RR DONNELLEY	955675443	SUPPLIES - CLERK/TREAS	119.47
SERVICEMASTER HOME & OFFICE	60796A	CLEANING - SEWER	211.38
SERVICEMASTER HOME & OFFICE	62012	CLEANING - SEWER	2,766.46
SEVAN K INC	313 08/17	VEH MAINT - POLICE	99.75
SHALLAS SERVICE	10151	VEH MAINT - ECHO 6	213.16
SHELL	79036133709	UNLEADED GAS/FUEL-POL/F/A/GEN/MICU	2,682.99
SHERRY LANGLOIS	AP16-3062	AMBULANCE REFUND	528.75
SMALL POINT B&B	090617	LODGING - PLANNER	250.00
SOLUCIENT SECURITY SYSTEMS	0207054	MAINT - PUBLIC WORKS	91.80
STANDARD ELECTRIC CO	465577-00	MAINT - LIGHTS	22.77
STANDARD ELECTRIC CO	466292-00	MAINT - LIGHTS	31.80
STANDARD ELECTRIC CO	466362-00	MAINT - LIGHTS	418.82
STANDARD ELECTRIC CO	466371-00	MAINT - LIGHTS	23.09
STAPLES BUSINESS ADVANTAGE	8046166437	SUPPLIES - CITY HALL/PSF	415.28
STATE CHEMICAL SOLUTIONS	900149761	SUPPLIES - EQUIP	182.97
STATE OF MICHIGAN	591-8178553	TRAFF SIGNAL MAINT - MAJ ST	193.02
STEVENS KIRINOVIC & TUCKER PC	0-57	WATER RATE NEGOTIATIONS	1,850.00
SUEZ WATER ENVIRONMENTAL SERVICES	201731490	CONT OPERATIONS 08/17	135,231.60
SUEZ WATER ENVIRONMENTAL SERVICES	201731590	CONT OPERATIONS 08/17	32,350.78
TERMINAL SUPPLY CO	45579-01	VEH MAINT - DPW	31.45
TETRA TECH INC	51217701	SECOND AVE BRIDGE PM CONSTR INSP	18,426.88
TETRA TECH INC	51217796	NBI BRIDGE INSP - SECOND AVE BR	3,750.00
THE ALPENA NEWS	DC1107 08/17	PUBLISHING/ADVERTISING	429.60
THE ALPENA NEWS	LC1107 08/17	PUBLISHING/ADVERTISING	209.55



**INVOICE REGISTER**

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EXP CHECK RUN DATES 09/19/2017 - 09/19/2017

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
THE GRIND-DING SHOP	123819	VEH MAINT - DPW	131.88
THOMPSONS LINEN SERVICE	70483 08/17	UNIFORMS-PW/CEM/PKS/EQ	335.25
TIMOTHY ROACHE PE	082917	WATER RATE NEGOTIATIONS	4,552.00
TRACTOR SUPPLY CREDIT PLAN	20584438	SUPPLIES - PUBLIC WORKS	48.93
TRACTOR SUPPLY CREDIT PLAN	200582503	SUPPLIES - FIRE/AMB	199.99
TRUGREEN PROCESSING CENTER	71797695	MAINT - CEMETERY	36.05
UNIFIRST CORPORATION	K101056	SUPP/MAINT - CH/PSF/PW/EQUIP	1,194.70
VERIZON WIRELESS	9791911343	IPADS - GEN/AMB	720.18
VISA/ELAN FINANCIAL SERVICES	1104 09/17	CONF REG/TRAVEL EXP - MGR	471.15
VISA/ELAN FINANCIAL SERVICES	1790 09/17	UNIFORMS/CONF REG/TR EXP - POLICE	618.38
VISA/ELAN FINANCIAL SERVICES	3610 09/17	SUPPLIES/MAINT - DDA	107.22
VISA/ELAN FINANCIAL SERVICES	3660 09/17	LODGING RESERVATION - BLDG	120.51
VISA/ELAN FINANCIAL SERVICES	4552 09/17	FOOD/SERVICE - MGR	89.25
VISA/ELAN FINANCIAL SERVICES	6116 09/17	TRAVEL EXPENSE - AMB	216.68
VISA/ELAN FINANCIAL SERVICES	7337 09/17	TRAVEL EXPENSE - PLANNER	12.35
VISA/ELAN FINANCIAL SERVICES	8463 09/17	CONF REG/LODGING RESERVATION - ASSES	238.75
VISA/ELAN FINANCIAL SERVICES	6134 09/17	SUPP/WALKWAY REPR/MAINT/STUDY-IT/PW/	2,843.08
WAYNE'S SHARP-ALL SERVICE	44660	MAINT - FIRE	20.00
WEINKAUF PLUMBING & HEATING INC	80882	MAINT - PUBLIC SAFETY BLDG	194.40
WEINKAUF PLUMBING & HEATING INC	80940	BLDG MAINT - FIRE/AMB	246.98
WEINKAUF PLUMBING & HEATING INC	80941	MAINT - PUBLIC SAFETY BLDG	640.63

**Total: 312,218.93**

## BUDGET AMENDMENT REQUEST

FUND: Major and Local Streets

DEPARTMENT: 451 Construction

PROJECT: 2017-18 Tree Planting Program

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
202-451-782-000	Mat/Cont Streets - Major	\$188,000	\$15,000	\$203,000
203-451-782-000	Mat/Cont Streets - Local	\$350,000	\$15,000	\$365,000
213-751-786-001	Mat/Cont - Trees	\$49,000	(\$30,000)	\$19,000

Justification for Budget AmendmentStreet Tree Planting

Trees were to be from FY 2016-17, and FY 2018-19, none budgeted for 2017-18.

Michigan Uniform Accounting and Budget Act:

\*\* Requires budget amendments before any expenditures exceed the budget.

\*\* The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

 9-11-17  
Department Head Date

 9-11-17  
Clerk/Treasurer Date

 9-12-17  
City Manager Date

\_\_\_\_\_  
City Council Date

# BUDGET AMENDMENT REQUEST

6.C.

FUND: Major and Local Streets  
 DEPARTMENT: 451 Construction  
 PROJECT: 2017 Resurfacing Project

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
202-451-782-000	Mat/Cont Streets - Major	\$188,000	* \$57,400	\$245,400
203-451-782-000	Mat/Cont Streets - Local	\$350,000	* \$61,400	\$411,400
* Both from fund balance				

## Justification for Budget Amendment

Major Streets Construction - Roll current Resurfacing Project forward to complete construction

Local Streets Construction - Roll current Resurfacing Project forward to complete construction

## Michigan Uniform Accounting and Budget Act:

\*\* Requires budget amendments before any expenditures exceed the budget.

\*\* The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

Department Head

Date

Clerk/Treasurer

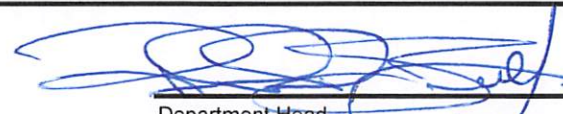
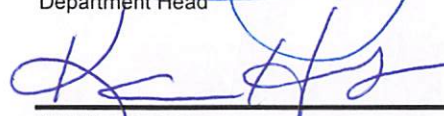
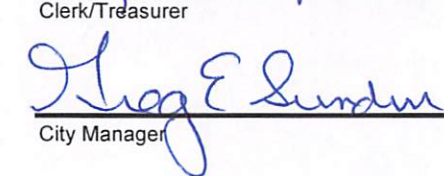
Date

City Manager

Date

City Council

Date

 9-11-17  
 9-11-17  
 9-12-17

9/18/2017

	NAME	BOARD	TERM	New Ex. Date	APPT AUTH
REAPPOINT	Joanna Cooper	Downtown Development Authority	4	9/1/2021	Mayor
APPOINT	Jeffrey Mindock	Downtown Development Authority	4	9/1/2021	Mayor



7.A.



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**City of Alpena  
Michigan**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2016**

Executive Director/CEO



City Hall  
208 North First Avenue  
Alpena, Michigan 49707  
www.alpena.mi.us

## PROCLAMATION

**WHEREAS**, the non-profit Thunder Bay Folk Society was started in 2013 for the purpose of fostering traditional music and arts in Northeast Michigan; and

**WHEREAS**, this is the fourth annual Thunder Bay Folk Festival; and

**WHEREAS**, successful fundraisers, workshops, contra dances, and community performances have been held to promote awareness and support for traditional music, traditional arts, and the upcoming Folk Festival at the Alpena Antique Tractor and Steam Engine Show Grounds; and

**WHEREAS**, this year's festival will be held September 22, 23, and 24, 2017.

**NOW, THEREFORE**, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, the week of September 18-24, 2017, as:

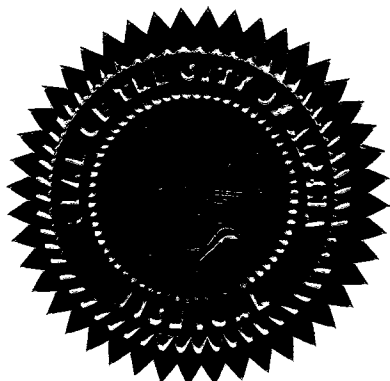
## THUNDER BAY FOLK FESTIVAL WEEK

in Alpena and urge all area citizens to recognize and support the efforts of the Thunder Bay Folk Society.

Signed at Alpena, Michigan this 18th day of September 2017.

A handwritten signature in black ink, appearing to read "Matthew J. Waligora", written over a horizontal line.

Matthew J. Waligora  
Mayor







City Hall  
208 North First Avenue  
Alpena, Michigan 49707  
[www.alpena.mi.us](http://www.alpena.mi.us)

9.B.

## Proclamation

**Whereas**, October 2017 is National Breast Cancer Awareness Month, and

**Whereas**, National Breast Cancer Awareness Month is a platform for educating women about the importance of early detection of breast cancer through mammography and other methods; and

**Whereas**, an estimated 252,710 new cases of breast cancer will be diagnosed in American women during 2017, and about 40,610 women will die this year from the disease; and

**Whereas**, detection of breast cancer at an early stage greatly improves the chances for successful treatment and survival; and


**Whereas**, the Zonta Club of Alpena remains dedicated to educating and empowering women to take charge of their own breast health, and have organized the 11<sup>th</sup> Annual Zonta Walks for Women Walk/5K Run on October 7, 2017 at the Thunder Bay National Marine Sanctuary.

**Now, Therefore**, I, Matthew Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**, October 2017 as:

### BREAST CANCER AWARENESS MONTH

in Alpena and encourage all area citizens to take part and be aware of this occasion in our community.

Signed at Alpena, Michigan this 18th day of September 2017.



Matthew J. Waligora  
Mayor




# Memorandum

Date: September 12, 2017

To: Karen Hebert, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: 2017 CIP – Phase II Bid Recommendation

On September 12, 2017, the City received and opened bids for the 2017 Capital Improvement Plan – Phase II. This project includes replacement of the water and sewer system and street reconstruction on Potter Street between Washington Avenue and Lincoln Street, Lincoln Street between Potter Street and Fourth Avenue, Tawas Street between Eighth and Ninth Avenue, and Sable Street between Eighth and Ninth Avenue.

Bid documents were sent to various firms and plan rooms with three bids received as listed below:

	As Read	As Tabulated
MacArthur Construction, Hillman	\$ 870,325.25	\$ 907,265.25
Elmer's Crane and Dozer, Hillman	\$ 927,703.10	\$ 927,703.10
J and N Construction, Gaylord	\$1,214,378.00	\$1,212,469.00

Funding has been established in the water and sewer funds for these projects. The as bid prices are below the funding available for each project in the water and sewer budget.

It is my recommendation, as City Engineer, that the project be awarded to MacArthur Construction for the bid unit prices totaling \$907,265.25.



## Bid Comparison

**Contract ID:** 2017-17  
**Description:** Potter/Lincoln, Sable, Tawas  
**Location:** 2017 CIP-Phase II  
**Projects(s):** 1-Potter & Lincoln, 2-Sable, 3-Tawas

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$1,041,634.50	14.81%	0.00%
1	(02668) MacArthur Construction, Inc.	\$907,265.25	0.00%	-12.89%
2	(_5) Elmer's	\$927,703.10	2.25%	-10.93%
3	(_01) J & N Construction	\$1,212,469.00	33.63%	16.40%



## City of Alpena

Bid Name: CIP Project – Phase II Bid Open Date: 09/12/17 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
MacArthur Construction Hillman	N/A	✓	\$ 870,325 <sup>25</sup>	
Team Elmer's Hillman		✓	\$ 927,703 <sup>10</sup>	
J & N Gaylord		✓	\$ 1,214,378 <sup>00</sup>	
			\$	
			\$	
			\$	

Unofficial – “As-Read” Results – Subject to Verification

Bids Due: September 12, 2017  
Time: 2:00 p.m.

**BID LIST**  
**2017 Capital Improvement Project – Phase II**

1. MacArthur Construction  
1835 Gamage Road  
Hillman, MI 49746  
(989) 379-4024  
[adrianmacarthur@hotmail.com](mailto:adrianmacarthur@hotmail.com)
2. Everett Goodrich  
3851 Werth Road  
Alpena, MI 49707  
(989) 356-1791  
[goodrich\\_paving@yahoo.com](mailto:goodrich_paving@yahoo.com)
3. Team Elmer's  
704 E. Progress  
Hillman, MI 49746  
(989) 742-4531  
[jallen@teamelmers.com](mailto:jallen@teamelmers.com)
4. Bedrock Contracting  
2040 Hamilton Road  
Alpena, MI 49707  
(989) 358-2400  
[office@bedrockcon.com](mailto:office@bedrockcon.com)
5. D.J. McQuestion & Sons, Inc.  
17708 18 Mile Road  
LeRoy, MI 49655  
[tompep@djmquestion.com](mailto:tompep@djmquestion.com)
6. Ryan Brothers  
14314 Pratt Road  
Ossineke, MI 49766  
(989) 370-1358  
[ryanbrosinc@hotmail.com](mailto:ryanbrosinc@hotmail.com)
7. Zann Brothers Construction  
2325 Gordon Road  
Alpena, MI 49707  
(989) 464-8114  
[zannbros@charter.net](mailto:zannbros@charter.net)
8. Hunt Brothers  
5828 M-55  
Whittemore, MI 48770  
(989) 362-2457  
[lynn@huntbrosconcrete.com](mailto:lynn@huntbrosconcrete.com)
9. Bolen's Asphalt Paving  
875 Airport Road  
East Tawas, MI 48730  
(989) 989-984-0923  
[bolen\\_asphalt@yahoo.com](mailto:bolen_asphalt@yahoo.com)
10. Environmental Excavating  
3555 M-32 W.  
Alpena, MI 49707  
(989) 356-1161  
[Jhansen5@charter.net](mailto:Jhansen5@charter.net)



# Memorandum

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Date: September 13, 2017

To: Mayor Waligora and Municipal Council Members

From: Karen Hebert, Clerk/Treasurer/Finance Director

Subject: The Fresh Palate's Request for September 30, 2017

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At the January 16, 2017 Municipal Council meeting, The Fresh Palate's request for a Craft Beer Festival on September 30, 2017, was approved. They have since renamed it the Sunrise Suds Tap Takeover.

They have recently expanded upon their original request in regards to more parking and use of the alleys downtown. City staff, the DDA Director, the Liquor Control Commission Investigator, and Eric Peterson, the owner of The Fresh Palate met to discuss the logistics of their request. The request for event parking behind the center building was not approved because there needs to be adequate parking for patrons of the businesses downtown. PNC Bank has offered their parking lot for the event. All sidewalks to businesses will be clear even while the tents are being set up. Security and volunteers will be in attendance to help with the event.

The Fresh Palate is requesting Council's permission for a variance to the noise ordinance from 10 pm to 12 am.



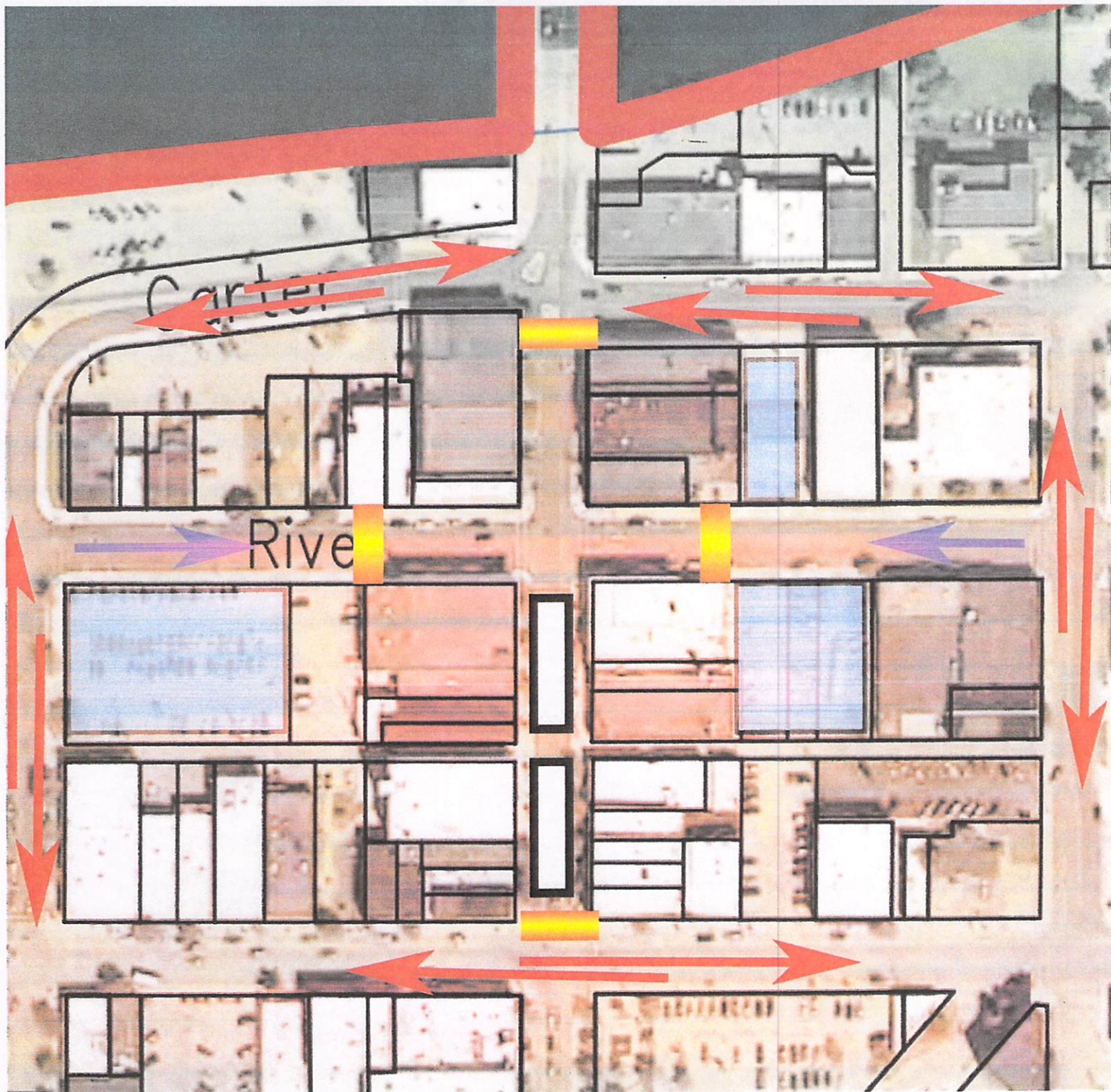
City Council of Alpena,




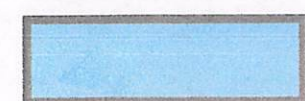

We are writing to request an extension of our previous request of closing off 2nd Ave. for the Sunrise Suds Tap Takeover. First we would like to make all of the mentioned closures at 8am to start setting up the event. We are requesting the use of the center building parking lot to allow more parking for the event. PNC bank has given us the okay to use their parking spaces and lot, as well to support the Tap Takeover. It is also being requested that we are permitted to use the alley aside the center building to host games, as well as the alley aside from Master's LaLonde to park the ice truck. JJ's will be providing the tents, we would just like to know if we can have them anchor the tents into the cement as they have done before in the past using their special cement plugs. We would also like the use of 2nd to the corner of 3rd/river. And the road from 2nd/river to the corner of 1st. to allow space for parking. As you can see from the map the red arrows show where we would like the flow of traffic to occur around the festival. On the corners where the blue arrows are, we would put volunteers to help Sunrise Suds event goers find parking and to make sure general traffic doesn't get lost. We would also like to make a noise variance extension from 9pm until 12am to allow the 1 tent closest to Chisholm to stay open for live entertainment. During the live entertainment the other streets will be cleaned up and taken down to reopen. If we are approved for these changes we would contact media outlets to make sure the city knows about the closure for the day.

Thank you for your consideration,

Larissa Chrzan  
Event Coordinator  
The Fresh Palate  
989-255-1216





-  = Flow of Traffic
  -  = Flow to event parking
  -  = Event Tents
  -  = Event Parking
-  = Road Barricades