

ALPENA CITY COUNCIL MEETING

December 3, 2018 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Open and Closed Sessions of November 19, 2018.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$1,299,762.99.
 - B. Collection of 2019 Property Taxes for the Alpena-Montmorency-Alcona Educational Service District.
 - C. Approval of the Memorial Day, Fourth of July, and Christmas Parades Held Within the City Limits in 2019.
 - D. Approval of the 2019 Municipal Council Meeting Schedule.
7. Presentations.

Recognition of Annual Employee Award Recipients for the City Wide Pride Program.
8. Announcements.
9. Mayoral Proclamation.
10. Public Hearing.

Industrial Development District Establishment at 316 and 318 Cavanaugh for WG Benjey.

 1. Open Public Hearing.
 2. Report by Planning and Development Director.
 3. Open Public Comment.
 4. Request Written Comments Received in the City Clerk's Office.
 5. Close Public Hearing.
 6. Council Discussion.
 7. Adopt Resolution 2018-07.
11. Report of Officers.

Costs for the November 6, 2018 General Election.
12. Communications and Petitions.

Gerald Yankie Presentation on Purchase of Residence at 826 State Avenue.
13. Unfinished Business.

Smoking Ban in City Parks – Public Input Session.

14. New Business.
Bagged Leaf and Lawn Material Pick Up Bid.
15. Adjourn to Closed Session to Discuss Water/Sewer Litigation.
16. Return to Open Session.
17. Adjourn.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

November 19, 2018

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:01 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Nielsen, and Hess.

Absent: Johnson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the open and closed sessions of the November 5, 2018 meeting were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$327,397.63 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.

Carried by unanimous vote.

RESOLUTION 2018-06

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to adopt Resolution 2018-06, a resolution in opposition to SB 637, which would take away local control of the placement of “small cell” 5G technology within the public rights-of-way and cause governmental agencies to subsidize for-profit telecommunications companies with taxpayer dollars.

Carried by vote as follows:

Aye: Hess, Nielsen, Nowak, and Waligora.

Nay: None.

Absent: Johnson.

MARTIN LUTHER KING JR. DAY

Moved by Councilmember Hess, seconded by Councilmember Nowak, to recognize Martin Luther King Jr. Day as a holiday for City Council meeting purposes.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:20 p.m.

RECONVENE – CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Hess, that the Municipal Council adjourn to closed session at 6:26 p.m. to discuss water and sewer litigation.

Carried by unanimous vote.

RECONVENE – OPEN SESSION

On motion of Councilmember Nowak, seconded by Councilmember Hess, the Municipal Council reconvened in open session at 6:48 p.m.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Councilmember Nielsen, the Municipal Council adjourned at 6:48 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 12/04/2018 - 12/04/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A&B EQUIPMENT & SONS INC	18-1859	TURNOUT GEAR WASHER/EXTRACTOR	4,545.00
AIRGAS USA LLC	9957039410	VEH MAINT - DPW	75.90
AJ MACARTHUR	390957	CHRISTMAS WREATH - DDA	15.00
ALPENA AREA CHAMBER OF COMM	17084	GMA TICKETS	9.00
ALPENA GLASS CO INC	389515	MAINT - CITY HALL	53.26
ALPENA POWER COMPANY	120418	ELECTRIC	14,578.83
ALPENA TOWNSHIP	112018	REIMB GARAGE NATURAL GAS - AMB	34.25
BANDIT INDUSTRIES INC	675547	VEH MAINT - DPW	1,094.84
BEDROCK CONTRACTING &	CONC 2018-03	2018 CITY CONCR PROG	2,473.31
BELL EQUIPMENT COMPANY	0147206	VEH MAINT - DPW	34.90
BELL EQUIPMENT COMPANY	0147517	VEH MAINT #91	473.74
BERG ASSESSING & CONSULTING INC	112618	ASSESSING CONTRACTED SVCS 12/18	6,250.00
BOUND TREE MEDICAL LLC	70268091	SUPPLIES - AMB DISP	(129.16)
BOUND TREE MEDICAL LLC	83028294	SUPPLIES - AMB DISP	135.40
BOUND TREE MEDICAL LLC	83028295	SUPPLIES - AMB DISP	311.76
BOUND TREE MEDICAL LLC	83029875	SUPPLIES - AMB DISP	99.94
BOUND TREE MEDICAL LLC	83032251	SUPPLIES - AMB DISP	185.97
BRONNERS COMMERCIAL DISPLAY	060030	CHRISTMAS DECORATIONS - DDA	737.90
BRONNERS COMMERCIAL DISPLAY	060031	CHRISTMAS DECORATIONS - PW	176.00
CHARTER COMMUNICATIONS	0591 12/18	FAX LINE - CITY HALL	79.98
CHARTER COMMUNICATIONS	5434 12/18	FAX LINE - PUBLIC SAFETY	39.99
CHEMTRADE CHEMICALS US LLC	92508892	ALUMINUM SULFATE - WATER	3,848.89
CITY OF ALPENA	213-001 1118	SEW/WATER - MCRAE PK	631.23
CITY OF ALPENA	214-001 1118	SEW/WATER - MCRAE CONC STND	70.88
CITY OF ALPENA	214-007 1118	SEW/WATER - 9TH AVE TWR	554.28
CITY OF ALPENA	4524-001 1118	SEW/WATER - LONG LK COLD STORAGE	48.03
CITY OF ALPENA	6431-002 1118	SEW/WATER - N RIVERFRONT PK	1,140.16
CITY OF ALPENA	6432-001 1118	SEW/WATER - LONG LK AVE	1,014.78
CITY OF ALPENA	10354-001 1118	SEW/WATER - TRAILHEAD	96.63
CITY OF ALPENA	8111-002 1118	SEW/WATER - SPLASH PK	11.92
CITY OF ALPENA RETIREMENT SYS	110118	ANNUAL CITY CONTRIBUTION	847,999.00
DANIEL HIBNER	112418	TRAVEL EXPENSE - AMB	86.63
DEAN ARBOUR FORD LINCOLN MERCURY	26184	VEH MAINT - AMB	16.46
DEAN ARBOUR FORD LINCOLN MERCURY	26271	VEH MAINT - AMB	46.45
DONALD GOSSELIN	112318	WORK APPAREL ALLOW - PW	289.80
EAGLE ENGINEERING & SUPPLY CO	50055	MAINT - LIGHTS	252.00
EVERETT GOODRICH	RES 2018-06	2018 RESURFACING	4,534.09
EVERETT GOODRICH	RES 2018-06A	2018 RESURFACING	15,992.07
EVERETT GOODRICH	HMA 2018-05	HMA PATCHING 2018	8,818.22
EVERETT GOODRICH	HMA 2018-05A	HMA PATCHING 2018	3,113.54
FASTENAL COMPANY	MIALP162214	VEH MAINT - DPW	21.57
FREESE HYDRAULICS & EQUIP REPAIR	34085	WESTERN PLOW - EQUIP	6,495.00
FREESE HYDRAULICS & EQUIP REPAIR	34132	VEH MAINT - DPW	1,067.25
GBS GOVERNMENTAL BUSINESS SYSTEMS	18-35003	SUPPLIES - ELECTION	2,105.00
GIAMARCO MULLINS & HORTON PC	15	ATTY FEES - GENERAL	135.00
GIAMARCO MULLINS & HORTON PC	16	ATTY FEES - GEN/DPW	742.50
HANK LAFLEURE	112618	SAFETY SHOE ALLOW - PW	171.18
HAROLD KNOPP	112618	TRAVEL EXPENSE - AMB	26.23
HURON ENGINEERING AND SURVEYING INC	2805	CONSTRUCTION ENGR SVCS - MILLER ST	22,492.50
HURON ENGINEERING AND SURVEYING INC	2811	CONSTRUCTION ENGR SVCS - MILLER ST	893.00
INK AND TONER ALTERNATIVE	18-4391	SUPPLIES - IT	409.91
INSTITUTE FOR SERVICE RESEARCH LLC	18412-106	MICHIGAN PORTS ECONOMIC IMPACT STUD	14,600.00
JAMES STACHLEWITZ	112518	TRAVEL EXPENSE - AMB	114.02
JASON ROUSE	112318	TRAVEL EXPENSE - AMB	139.75
JEROMES TOWING	18-2349	IMPOUND TOWING - POLICE	85.00
JOHN NYE	112318	SAFETY SHOE/WORK APPAREL ALLOW - PK	135.13
KATIE TOROK FF/EMTP/IC	111018	EMS TRAINING - AMB	150.00
LARRY SANDERSON	626177	BIKE RACK STORAGE - DDA	172.00
MACARTHUR CONSTRUCTION INC	082918	RIPLEY MAIN BREAK - MAJ ST	3,285.00
MACARTHUR CONSTRUCTION INC	082918A	MAINT - WATER	960.00
MACARTHUR CONSTRUCTION INC	111318	VALVES/SVCS/MAINT - WATER	17,150.00
MACARTHUR CONSTRUCTION INC	US23 2018-03	US 23N - NEW STREET CONSTRUCTION	54,733.50
MCDONALD AUTO SUPPLY INC	891275	VEH MAINT - AMB	25.99
MERIDIAN CONTRACTING SERVICES LLC	1853	GARAGE RENOVATIONS - CEMETERY	5,487.57
MHR BILLING	3297	BILLING 10/18 - AMBULANCE	11,717.70
MICHAEL MANCHESTER	111518	TRAVEL EXPENSE - AMB	14.37
MICHAEL SANDERS	092718	TRAVEL EXPENSE - AMB	154.23
MICHAEL SANDERS	112418	TRAVEL EXPENSE - AMB	23.05
MICHIGAN PIPE & VALVE	T87611	STORES - CPLG	216.72
MICHIGAN PIPE & VALVE	T87612	STORES - CURB STOP	512.00
MICHIGAN PIPE & VALVE	T87613	STORES - ADPT	79.00
MICHIGAN PIPE & VALVE	T87752	MILLER ST VALVE REPL - WATER	3,739.00

INVOICE REGISTER

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EXP CHECK RUN DATES 12/04/2018 - 12/04/2018

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MICHIGAN PIPE & VALVE	T87753	NEW WATER SVCS/STORES	954.50
MICHIGAN PIPE & VALVE	T87921	STORES - BEND	82.40
MICHIGAN PIPE & VALVE	T87941	MAINT - WATER	1,615.00
MILLER OFFICE MACHINES	AR4777	SUPPLIES - IT	248.00
MML WORKERS COMP FUND	2328205	WORKERS COMP - QTR PAYMENT	30,477.00
MY COMMUNITY MOBILE	1160	CITY APP SUPPORT 11/18	99.00
PHILIP CURLEY	112518	TRAVEL EXPENSE - AMB	41.39
PRIORITY ONE EMERGENCY	70046630	VEH MAINT - POLICE	123.33
PRIORITY ONE EMERGENCY	70047683	UNIFORMS - POLICE	74.99
PRIORITY ONE EMERGENCY	70047614	UNIFORMS - FIRE/AMB	119.98
SEVAN K INC	313 10/18	VEH MAINT - POLICE	231.99
SHI INTERNATIONAL CORP.	B09139474	OFFICE 365 SOFTWARE	1,340.00
STATE OF MICHIGAN	CARE1591REIM190	MAJ ST/SEW/WATER MAINS - MILLER ST	161,927.44
STEVE DAVIS	110118	TRAVEL ADVANCE - POLICE	60.00
STRALEY LAMP & KRAENZLEIN PC	28698	MONTHLY FEE 10/18	3,195.00
THE UPS STORE 5054	111218	SHIPPING FEES	47.72
UNIFIRST CORPORATION	1394893 11/18	SUPP/MAINT - CH/PSF/PW/EQUIP	459.50
UTILITY SERVICE CO INC	461794	MAINT - WATER TANKS	14,921.00
UTILITY SERVICE CO INC	461795	MAINT - WATER TANKS	14,643.00
VERIZON WIRELESS	9818096422	TELEPHONE	330.70
VERIZON WIRELESS	9816096423	TELEPHONE	877.01

Total: 1,299,762.99



**ALPENA-MONTMORENCY-ALCONA
EDUCATIONAL SERVICE DISTRICT**
Scott Reynolds, Superintendent

2118 U.S. 23 South
Alpena, MI 49707

(989) 354-3101
Fax: (989) 356-3385

Memorandum

November 12, 2018

To: Alpena Townships and City of Alpena

From: Anthony Suszek, Assistant Superintendent of Finances and Non-Instructional Services *A.S.*

RE: Summer Tax Collection

On November 8, 2018 at 6:00 p.m., the AMA ESD Board of Education adopted the enclosed resolution to impose a summer tax collection of the entire ESD levy for the summer 2019 collection period. We appreciate your continued assistance and support of the summer tax collection. Please contact me if you have any questions or concerns.

Enclosure: Resolution

RESOLUTION

Alpena, Michigan

A Regular Meeting of the Board of Education of the Alpena-Montmorency-Alcona Educational Service District was held at 2118 U.S. 23 South, Alpena, Michigan, in said district, on the day of November 8, 2018 at 6:00 o'clock, p.m.

The meeting was called to order by President Mahler.

Present: Deo, Brown, Sommerfeld, Mahler, Matteson, Baranyai

Absent: Thornton

The following preamble and resolution were offered by Matteson and supported by Baranyai.

WHEREAS, this Board of Education by resolution of November 10, 2005, determined to impose a summer property tax levy to collect one hundred percent of school property taxes upon property located within the intermediate school district, beginning with 2006 and continuing from year to year until specifically revoked by this Board of Education.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1976 PA 451, as amended (the Revised School Code), hereby invokes for 2019 its previously adopted ongoing resolution imposing a summer property tax levy of one hundred percent of school property taxes upon property located within the educational service district, beginning with 2006 and continuing from year to year until specifically revoked by this Board of Education and requests each city and/or township in which this district is located and in which a local school district is located and in which a local school district or city is concurrently imposing a summer property tax levy to collect those summer taxes.
2. The Superintendent or his/her designee is authorized and directed to forward to the governing body of each city and/or township in the County of Alcona, City of Alpena in which this district is located and in which a local school district or city is concurrently imposing a summer property tax levy on an ongoing basis, and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2019 in the amount as specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1, 2019.
3. Pursuant to and in accordance with Section 1613(l) of the School Code, the superintendent or his/her designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the district's summer property tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA, 380.1612.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Do, Brown, Sommerfeld, Mahler, Matteson, Baranyai
Nays: None


Resolution declared adopted.


Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of the Alpena-Montmorency-Alcona Educational Service District, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on November 8, 2018, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).



Memorandum

Date: December 3, 2018
To: Anna Soik, City Clerk/Treasurer/Finance Director
Copy: Greg Sundin, City Manager
From: Rich Sullenger, City Engineer 
Subject: 2019 Parades

Steve Conradson, Michigan Department of Transportation (MDOT) Traffic and Safety Engineer, is requesting a Resolution from City Council for all parades that will be held within the City limits during the 2019 calendar year. Listed below are the parades for 2019:

Memorial Day Parade
Fourth of July Parade
Christmas Parade

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the City of Alpena
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

City Engineer - Richard Sullenger

Shannon Smolinski - Engineer Assistant

Assistant City Engineer - Steve Shultz

Public Works Division Head - Sean McNamara

Administrative Assistant - Cassie Stone

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Municipal Council
(Name of Board, etc)

of the City of Alpena of Alpena
(Name of GOVERNMENTAL AGENCY) (County)

at a regular meeting held on the 3rd day

of December A.D. 2018.

Signed _____

Title City Clerk/Treasurer/Financial Director

NOTICE

Municipal Council Meeting Schedule – 2019

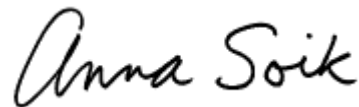
The regular meetings of the City of Alpena Municipal Council for 2019 are as follows:

January	7	July	1
January	22 (Tuesday)	July	15
February	4	August	5
February	18	August	19
March	4	* September	3 (Tuesday)
March	18	September	16
April	1	October	7
April	15	October	21
May	6	November	4
May	20	November	18
June	3	December	2
June	17	December	16

*City Hall Closed on Monday

All of the above regular meetings begin at 6 p.m. in the Council Chambers at City Hall.

CITY OF ALPENA



By: Anna Soik
City Clerk/Treasurer/Finance Director



Memorandum

Date: December 3, 2018
To: Mayor Waligora
From: Kathy Himes, Human Resources Director
Subject: City Wide Pride

The City Wide Pride Program began in 2000 and acted as an opportunity to co-workers, citizens, and visitors to Alpena to recognize City employees for going the extra mile.

Throughout the year, employees receive "City Wide Pride" slips indicating their act of kindness, dedication, and hard work. These slips recognize employees for going above and beyond their daily job duties. In December of each year, the Mayor presents the individuals with the highest number of slips with the City Wide Pride Award. Additionally, as appreciation for a job well done, award winners are given four hours of personal time to be used before the end of the fiscal year.

There are six awards this year. The winners are, Hank LaFleure, Department of Public Works, Tracy Marquardt, Clerical Department, Jason Collegnon, Police Department, Kathy Himes, Administration, and there was a tie for the Fire Department Andy Marceau and Tyler Suszek.

Memorandum



Date: November 28, 2018

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Industrial Development District Establishment at 316 and 318 Cavanaugh for WG Benjey.

As Council previously discussed in the rezone request PC 18-Z-02, WG Benjey Inc. is proposing to construct a new industrial building located at the lots they own at 316 and 318 Cavanaugh directly across from their existing industrial facility located within an industrial zoning district. WG Benjey is now requesting an Industrial Development District is established. If the Industrial Development District is established that would allow the company to request an Industrial Facility Tax (IFT) Exemption. The company would be eligible for this exemption based on the rating system established by the City of Alpena. If approved, this exemption would reduce eligible property taxes by 50%.

The proposed industrial building constructed is 13,500 square feet in size and consists of \$1,067,000 of private investment, creating 12 additional new jobs within the proposed district.

Staff would request that Council conduct a public hearing to establish the Industrial Development District and adopt the enclosed Resolution 2018-07.



RESOLUTION NO. 2018-07
RESOLUTION ESTABLISHING AN
INDUSTRIAL DEVELOPMENT DISTRICT
FOR WG BENJEY INC.

Mayor Waligora announced that this was a hearing on the creation of an Industrial Development District filed by WG Benjey Inc. The Clerk informed the Council that a notice of this hearing was posted and also published in the Alpena News. All persons present were given an opportunity to be heard.

WHEREAS, pursuant to Michigan Public Act 198 of 1974, as amended, the City of Alpena Municipal Council has the authority to establish "Industrial Development Districts" within the City of Alpena; and

WHEREAS, WG Benjey Inc. requested an Industrial Development District under Act 198 with respect to a planned new facility located within the proposed District, located within the City of Alpena; and

WHEREAS, construction, acquisition, alteration, or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

WHEREAS, written notice has been given by mail to all owners of real property located within the district, and to the public by newspaper advertisement in The Alpena News and/or public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on December 3, 2018 a public hearing was held at which all owners of real property within the proposed Industrial Development District and all residents and taxpayers of (governmental unit) were afforded an opportunity to be heard thereon; and

WHEREAS, the Municipal Council deems it to be in the public interest of the City of Alpena to establish the Industrial Development District as proposed; and

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Alpena that the following described parcels of land situated in the City of Alpena, Alpena County, and State of Michigan, to wit:

316 CAVANAUGH ST. COM AT THE MOST NLY COR OF LOT 2 BLK 6 WILLIAMS ADD TO THE CITY; TH SW ON NW LINE OF SD LOT 2 TO THE ALLEY IN SD BLK; THE SELY ON LINE OF ALLEY TO LINE BET LOTS 4 & 5 BLK 2 O'BRIEN & SLEATORS ADD TO THE CITY; TH NELY ON LAST MENTIONED LINE EXTD TO CAVANAUGH ST; TH NWLY ON CAVANAUGH ST TO THE POB ALSO THE NELY 1/2 OF THE ADJ ALLEY

318 CAVANAUGH ST. LOT 3 & THE ALLEY ADJ LOT 3 BLK 6 WILLIAMS ADD TO THE CITY

is established as an Industrial Development District pursuant to the provisions of PA 198 of 1974, as amended, to be known as Industrial Development District No. 4.

Councilperson _____ moved for adoption of the above resolution, seconded by Councilperson _____.

Ayes:

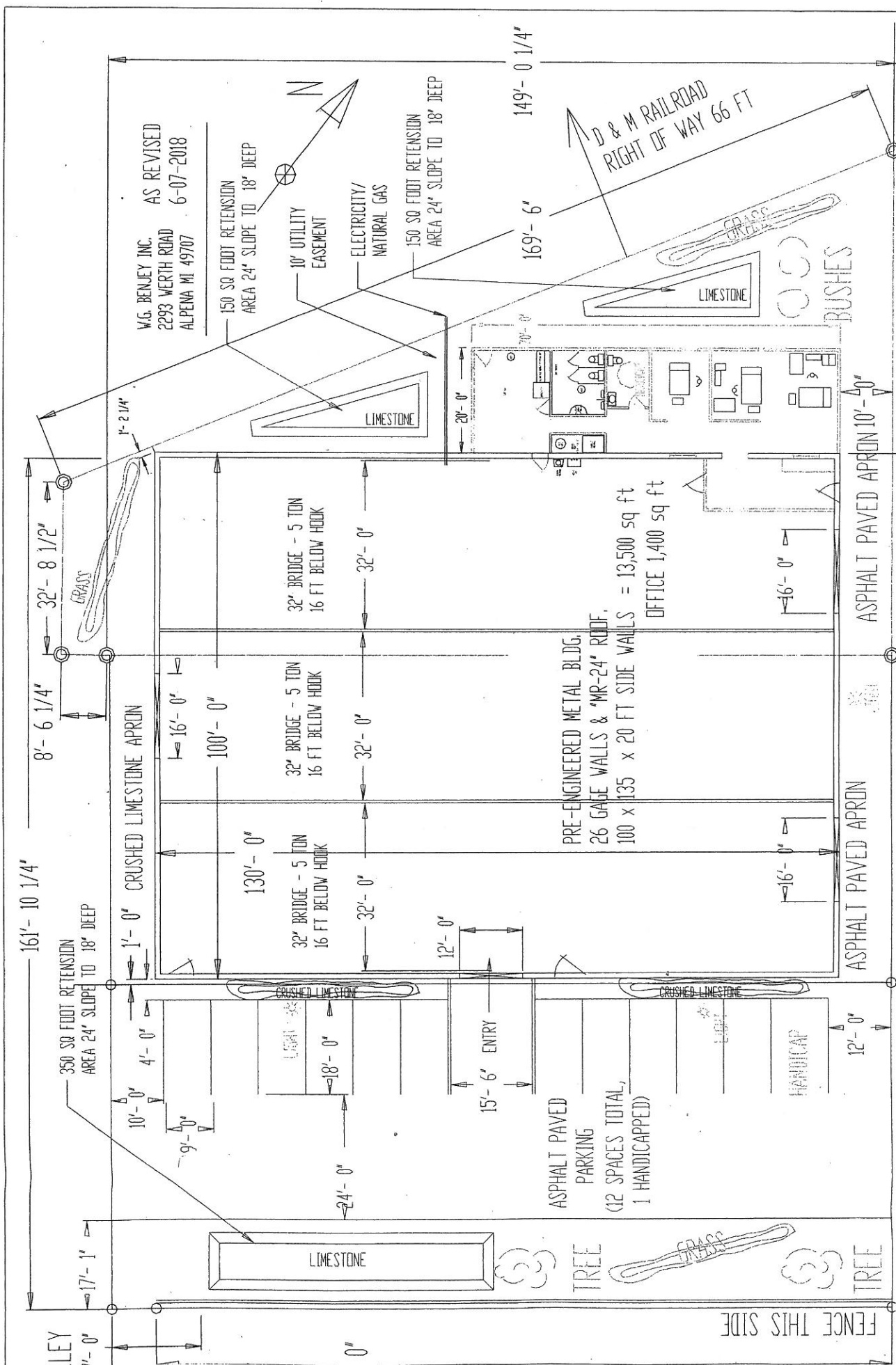
Nays:

Absent:

Resolution declared adopted.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY**: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held December 3, 2018.

Anna Soik
City Clerk



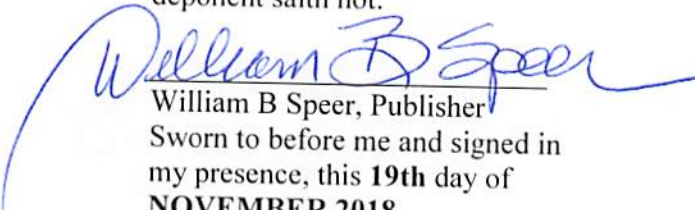
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State of Michigan)
County of Alpena) ss:

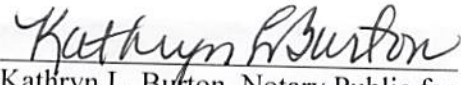
Personally appeared before me,
William B Speer Publisher of
Alpena Newspapers Publishing
A newspaper printed, published and
circulated in said county, and that he
knows of his own Knowledge that

City of Alpena – 318 & 316 Cavanaugh St.

Made solemn oath that the attached
notice was inserted for 1 time(s) in said
newspaper; and that the first of said
publication was on the 17th day
NOVEMBER 2018 and the last of said
Publication was on the 17th day of
NOVEMBER 2018. And further
deponent saith not.


William B Speer, Publisher

Sworn to before me and signed in
my presence, this 19th day of
NOVEMBER 2018.


Kathryn L. Burton, Notary Public for
Alpena County, Acting in Alpena County.
Notary Expires: 9/3/19.

10 Announcements	1000 - Legal Notices
1000 - Legal Notices	ADJ ALLEY
NOTICE OF PUBLIC HEARING	318 CAVANAUGH ST. LOT 3 & THE ALLEY ADJ LOT 3 BLK 6 WILLIAMS ADD TO THE CITY
The Alpena City Council will conduct a public hearing on Monday, December 3rd, 2018 at 6:00 p.m. during its regular meeting in the Alpena City Hall, 208 N. First Avenue, Alpena, Michigan 49707 on a re- quest by WG Benjey Inc. to have the following proper- ties located at 318 and 316 Cavanaugh Street desig- nated as an Industrial Development District, pur- suant to Michigan Public Act - 198 of 1974, as amended:	Interested persons are invited to attend and participate in the Public Hearing. In addi- tion, written comments may be submitted to the City Clerk prior to the Public Hearing.
Property Description for the Proposed IFT District	CITY OF ALPENA
318 and 316 Cavanaugh Street	By: Anna Soik City Clerk/Treasurer/Finance Director
316 CAVANAUGH H ST. COM AT THE MOST NW COR OF LOT 2 BLK 6 WILLI- AMS ADD TO THE CITY; TH SW ON NW LINE OF SD LOT 2 TO THE ALLEY IN SD BLK; THE SELY ON LINE OF ALLEY TO LINE BET LOTS 4 & 5 BLK 2 O'BRIEN & SLEATORS ADD TO THE CITY; TH NELY ON LAST MEN- TIONED LINE EXTD TO CAVANAUGH ST; TH NWLY ON CAVANAUGH ST; TO THE POB ALSO THE NELY 1/2 OF THE	

RECEIVED
NOV 26 2018
CITY OF ALPENA
CLERK / TREAS / FIN DIRECTOR

Memorandum



Date: November 30, 2018

To: Mayor Waligora and Municipal Council Members

From: Anna Soik, Clerk/Treasurer/Finance Director *AS*

Subject: Election costs for November 6, 2018 General Election

The costs for the November 6th General Election totaled \$11,093. Last year's General Election expenses totaled \$8,783. The increased cost this year was due to training for the election workers and office staff, instituting an absentee voter counting board, and ordering more ballots.

The City had 8,201 registered voters at the time of the election, which is an increase of 88 voters since the last November Election. The voter turnout was 54% which equals 3,548 voters at the polls and 878 absentee ballots that were processed. The November 2017 election turnout was 23%, while the November 2016 Presidential Election was over 59%.

Election Costs 11/06/18

GBS, Inc. (ballot printing/memory card)	\$2,105.00
Board of Canvassers (milage/wages)	\$0.00
Building costs:	\$500.00
Alpena News Ads	\$0.00
Certified mail costs	\$0.00

DPW Labor						
Regular Hrs	Hourly Rate	Total	OT Hrs	Hourly Rate	Total	
6.5	\$15.43	\$100.30	1.5	\$26.85	\$40.28	
14	\$17.90	\$250.60	3	\$27.78	\$83.34	
6	\$18.52	\$111.12				
26.5		\$462.02	4.5		\$123.62	\$585.63

DPW Truck Expense				
Van #3	14.5	\$11.75	\$170.38	
Truck #21	1.5	\$9.09	\$13.64	
				\$184.01

Clerical Workers						
Saturday OT Hrs			Election Day OT Hrs			
0	23.48	\$0.00	2	23.48	\$46.96	
2	25.23	\$50.46	0	25.23	\$0.00	
5	28.02	\$140.10	5.5	28.02	\$154.11	
7		\$190.56	21		\$201.07	
Training Hrs						
0	23.48	\$0.00				
2.25	25.23	\$56.77				
3.5	28.02	98.07				
5.75		\$154.84				\$546.47

Election Workers Payroll w/Training Costs: **\$7,172.05**

Grand Total: \$11,093.16

Not Included in this breakdown:

Cashier clerks time to assemble the chair packets/precinct supply boxes/setting up-tear down voter booths, clean-up boxes/supply boxes after election, Clerk & Deputy Clerk's time out to test election equipment, prepare ballot distribution, load laptops, visit each precinct on election day.

Total Registers Voters	8,201
Absent Voters	878
Voted at the Polls	3,548
Total Voted	4,426
Percentage Voted	54%

Soik, Anna

From: Gerald Yankie <gwyankie@gmail.com>
Sent: Wednesday, November 28, 2018 1:43 PM
To: Soik, Anna
Cc: Sundin, Greg
Subject: Alpena City Council Meeting Dec 3rd

Anna Soik:

I am contacting you to facilitate access to the Alpena City Council regarding the Alpena Recreation Plan 2016-2020, requesting approval to speak at the City Council Meeting on Monday, December 3rd.

The purpose of my request to speak relates to the Recreation Plan posted on the City Council website.

My goal is to alert the City Council of a residential property that is for sale at 826 State Avenue and adjacent to Blair Street Park and how that relates to General Park Systems Improvements section of the Alpena Recreation Plan.

One of the Recreation Plan goals is to pursue properties for waterfront park expansions, opening views of the water from State Avenue and be located on the City Bi-Path.

Several property owners in the area of Blair Park are interested in expanding the park and providing more parking spaces within the park. The time is now right for the City to gain control of the property for future expansion plans, future opportunities to acquire and control the space for improving Blair Park may be many years in the future.

I look forward to speaking to the City Council on Monday. Please confirm that I will be allowed to speak.

Regards, Gerald Yankie
827 State Avenue, Alpena, MI

email: gwyankie@gmail.com
Phone: 989-354-2787




Memorandum

Date: November 28, 2018

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Bagged Leaf and Lawn Material Pick Up

In 2016, the City received and opened bids for bagged leaf and lawn material pick up services for 2016, 2017, and 2018. Two bids were received as follows:

Bidder	Per Pick Up Cost - 2 per year		
	2016	2017	2018
A-1 Tree Service, Alpena	\$9,900.00	\$9,900.00	\$10,000.00
Phillips Tree Service, Alpena	\$18,000.00	\$20,000.00	\$22,000.00
	2015		
Phillips Tree Service, Alpena	\$10,100.00		

The low bid received from A-1 Tree Service in 2016 was \$200 less per pick up then the price we paid in 2015 to Phillips Tree Service. Phillips had provided this service for the previous (6) six years, therefore, the low bid was awarded to A-1 Tree Service. The language provided in the (3) three year contract allowed for (1) one – (3) three year contract renewal, if both parties can agree on prices. A-1 Tree Service has keep 2019 prices current with 2018 prices per pick up. They have requested a \$100 increase for years 2020 and 2021 as well as (1) one additional (3) three year renewal.

Contract Renewal Prices	Per Pick Up Cost - 2 per year		
	2019	2020	2021
A-1 Tree Service, Alpena	\$10,000.00	\$10,100.00	\$10,100.00

The City has been very pleased with the service that A-1 Tree Service has provided and availability to work their schedule around the City's for the duration of the contract.

It is my recommendation, as City Engineer, that City Council renew the bagged leaf and lawn material pick up contract to A-1 Tree Service for the as bid prices for 2019-2021 with

the possibility of (1) one additional (3) three year renewal. Funding has been established in the public works budget for this service.



BID PROPOSAL

I. The Following Proposal is Hereby Made to:

The City of Alpena, 208 N. First Avenue, Alpena, Michigan, 49707.

II. Evaluation Section

Please attach pages in accordance with the section "Evaluation". Failure to provide this information shall make the bid ineligible.

III. Stipulated Amount

The Undersigned hereby proposes and agrees to furnish all necessary labor, tools, apparatus and other means of construction, and do all the work, for the unit prices named in the itemized bid to complete the work herein described for the City of Alpena all in accordance with the specifications and other contract documents prepared by the City of Alpena Engineering Department.

Prices and notations must be made on the bid sheets following this page in ink or typed. Prices shall be for new items only unless specified otherwise. Any form of pricing corrections made to the proposal by the bidder prior to submission should be initialed in ink by the person signing the proposal.

The City of Alpena shall perform a mathematical check. In the event that a total is incorrect for any one or more items, the unit price recorded for that item will be multiplied by the bid quantity to obtain a new item and project total.

No fuel, freight, or any surcharges over and above the unit prices established in the bid will be paid by the City of Alpena.

Pay Item	No. of Pickups	Per Pickup	Total Cost
Bagged Lawn Material Pickup – May 2019 through November 2019 (one in spring and one in fall)	2	\$ 10,000	\$ 20,000
Bagged Lawn Material Pickup – May 2020 through November 2020 (one in spring and one in fall)	2	\$ 10,100	\$ 20,200
Bagged Lawn Material Pickup – May 2021 through November 2021 (one in spring and one in fall)	2	\$ 10,100	\$ 20,200
Total Bid		N/A	\$ 60,400


X. Owners Rights Reserved

The Undersigned understands that the Owner reserves the right to reject any or all proposals or to waive any formality or technicality in any proposal in the interest of the Owner in accordance with section "Award Process".

XI. Termination

The City shall have the right to terminate this contract with a ten (10) day written notice to the other party. If the Contractor fails to maintain continuous work practices or delays completion of the project, the City may consider this default of the Contract.

XII. This Proposal is Submitted By:

Company Name A-1 Tree Service, LLC
By 
Title Owner
Address 7437 Wallace Rd
City, State & Zip Alpena, MI 49707
Telephone No. 989-354-5707