

ALPENA CITY COUNCIL MEETING

January 15, 2018 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Regular Session of January 2, 2018, and Closed Session of January 2, 2018.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$350,261.24.
 - B. Two Mayoral Reappointments to the Authority for Brownfield Redevelopment for a Three-Year Term Expiring on January 1, 2021 (Michael Glowinski and Joseph Garber). One City Council Appointment to the Harbor Advisory Committee for a Three-Year Term Expiring on January 1, 2021 (AlDean Moe).
 - C. Appointment of Councilmember Cindy Johnson as a Member of the Sculpture Committee for Public Art Along the City Bi-Path.
7. Presentations.
8. Announcements.
 - A. There will be an Intergovernmental Meeting at Maple Ridge Township Hall, Thursday, February 1, 2018, at 7 p.m.
9. Mayoral Proclamation.
 - A. Thunder Bay International Film Festival Week – January 21 – 28, 2018.
10. Public Hearing.
11. Report of Officers.
12. Communications and Petitions.
 - A. Comprehensive Annual Financial Report (CAFR) – Fiscal Year Ended June 30, 2017 - Presentation by Straley Lamp & Kraenzlein, P.C.
 - B. Point in Time Survey for Homelessness in Northeast Michigan – Presentation by James Juchartz, Housing Program Supervisor for Northeast Michigan Community Service Agency (NEMCSA).
 - C. Target Alpena Development Corporation Semi-Annual Report – Presentation by Jim Klarich, Economic Development Director.
13. Unfinished Business.

14. New Business.
 - A. Request by the Fire/EMS Department to Hire an Additional Firefighter/Paramedic.
15. Adjourn to Closed Session to Discuss Water/Sewer Litigation.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

January 2, 2018

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Johnson, Hess, and Nielsen.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of December 18, 2017, and the closed session of December 18, 2017, were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$360,542.24 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Add “Carried by unanimous vote.” to the Motion Regarding Appointments for Boards and Committees in the January 16, 2017, Minutes.

Carried by unanimous vote.

REPORT OF OFFICERS

The Municipal Council Compensation Committee gave recommendations, which were moved by Councilmember Nowak and seconded by Councilmember Johnson, to increase both Mayoral and Council compensation by \$500 each year for the next two years.

Carried by unanimous vote.

MAYOR PRO TEM APPOINTMENT

Moved by Councilmember Nielsen, seconded by Councilmember Hess to appoint Councilmember Cindy Johnson as Mayor Pro Tem.

Carried by votes as follows:

Ayes: Hess, Johnson, Nielsen, Waligora.

Nays: Nowak.

MATT WALIGORA

COMMITTEE APPOINTMENTS

Moved by Councilmember Nowak, seconded by Councilmember Johnson to appoint Matt Waligora to the Joint Land Use Study (JLUS) Policy Committee, and reappoint to the Huron

Undercover Narcotics Team (H. U. N. T.), Inter-Governmental Communications, Natural Resources-Visioning Committee, and Clear Target Market-Visioning, and an alternate to the Michigan Arts and Culture Northeast (MACNE) Board, and Northeast Michigan Council of Government (NEMCOG) Board.

Carried by unanimous vote.

CINDY JOHNSON

COMMITTEE APPOINTMENTS

Moved by Councilmember Nowak, seconded by Councilmember Johnson to appoint Cindy Johnson to the Jail Committee, and reappoint to the Park Foundation, Retirement Board, Inter-Governmental Roads, Inter-Governmental Recycling, Natural Resources Visioning, and Policies and Procedures Visioning.

Carried by unanimous vote.

AMBER HESS

COMMITTEE APPOINTMENTS

Moved by Councilmember Nowak, seconded by Councilmember Johnson to appoint Amber Hess to City Property, Michigan Arts and Culture Northeast (MACNE) Board, Medical Marihuana, Economic Development Visioning, Building Strong Consensus-Visioning, Inter-Governmental Air/Water Quality, and as an alternate to Inter-Governmental Recycling and Thunder Bay Sanctuary.

Carried by unanimous vote.

SUSAN NIELSEN

COMMITTEE APPOINTMENTS

Moved by Councilmember Nowak, seconded by Councilmember Johnson to appoint Susan Nielsen to the Huron Humane Society, and reappoint to Drug Awareness Resistance Education (DARE), Medical Marihuana, Northeast Michigan Council of Governments (NEMCOG), Building Strong Consensus-Visioning, Clear Target Market Visioning, and Thunder Bay Sanctuary, and as an alternate to Target Alpena Development, Huron Undercover Narcotics Team (HUNT), and Board of Review Poverty Review.

Carried by unanimous vote.

MIKE NOWAK

COMMITTEE APPOINTMENTS

Moved by Councilmember Johnson, seconded by Councilmember Nielsen to reappoint

Mike Nowak to the Historic District, Alpena County Central Dispatch, Inter-Governmental Public Safety, Target Alpena Development, Board of Review Poverty Review, Policies and Procedures Visioning, and Retirement Board.

Carried by unanimous vote.

NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS

UPDATE ON COMPREHENSIVE PLAN

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the proposal by the Northeast Michigan Council of Governments (NEMCOG), to assist in the preparation for updating Alpena's Comprehensive Plan for a bid price, not to exceed \$9,390, be accepted.

Carried by unanimous vote.

CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the Municipal Council adjourn to a closed session at 6:27 p.m. to discuss Water and Sewer Litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:27 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 6:35 p.m.

RECONVENE – OPEN SESSION

On motion of Councilmember Johnson, seconded by Councilmember Hess, the Municipal Council reconvened in open session at 7:00 p.m.

Carried by unanimous vote.

On motion of Councilmember Johnson, seconded by Councilmember Nielsen, the Municipal Council adjourned at 7:00 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 01/16/2018 - 01/16/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
AFFINITY CHEMICAL LLC	2340517	ALUMINUM SULFATE - WATER	4,628.00
AIRGAS USA LLC	9070921334	VEH MAINT - DPW	11.70
AIRGAS USA LLC	9071093811	SUPPLIES - AMB DISP	78.63
AIRGAS USA LLC	9950110559	SUPPLIES - AMB DISP	18.60
AIRGAS USA LLC	9071272393	SUPPLIES - AMB DISP	64.19
ALLEGRA ALPENA	143421	SUPPLIES - CLERK/TREAS	221.14
ALLEGRA ALPENA	143422	SUPPLIES - CLERK/TREAS	258.89
ALPENA AGENCY INC	36864	INSURANCE - CIVIC THEATRE	865.00
ALPENA AREA CHAMBER OF COMM	15757	TARGET FY 17-18 EDC SVCS	20,000.00
ALPENA AREA CHAMBER OF COMM	15776	MEMBERSHIP INVESTMENT - DDA	1,500.00
ALPENA AREA CHAMBER OF COMM	16077	DINNER TICKETS - DDA	50.00
ALPENA COUNTY TREASURER	011018	IT CONTRACTED SVCS 01/18	7,650.00
ALPENA DIESEL SERVICE	55549	VEH MAINT - DPW	135.94
ALPENA EMBROIDERY & TROPHIES LLC	2594	SUPPLIES - COUNCIL	7.00
ALPENA PAPER & SUPPLY CO	473881	SUPPLIES - FIRE/AMB	32.04
ALPENA POWER COMPANY	011618	ELECTRIC	25,398.53
ALPENA RADIOLOGY PC	A805007301	EMPLOYEE PHYS - DPW	27.00
ALPENA SUPPLY CO	S100044311.001	MAINT - PUBLIC WORKS	32.79
ALPENA SUPPLY CO	S100044522.001	MAINT - PUBLIC WORKS	(27.81)
ALPENA SUPPLY CO	S100045563.001	MAINT - PUBLIC WORKS	32.33
ALPENA SUPPLY CO	S100046964.001	CHEMICALS - SEWAGE	949.76
ALPENA SUPPLY CO	S100046970.001	CHEMICALS - SEWAGE	(132.00)
ALPENA SUPPLY CO	S100048870.001	VEH MAINT #38	41.18
ALPENA TOWNSHIP	122117	REIMB GARAGE NATURAL GAS - AMB	66.60
ALPENA WILBERT BURIAL VAULT COMPANY	010118	MAINT - CEMETERY	920.00
APPLIED INDUSTRIAL TECH-MI LTD	7012156550	MAINT - PUBLIC WORKS	228.72
APPLIED INDUSTRIAL TECH-MI LTD	7012219147	VEH MAINT - DPW	128.40
BALL TIRE & GAS INC	143502	VEH MAINT #73	91.81
BALL TIRE & GAS INC	143539	VEH MAINT - DPW	15.00
BALL TIRE & GAS INC	143599	VEH MAINT - AMB	133.39
BALL TIRE & GAS INC	143610	VEH MAINT - AMB	115.76
BALL TIRE & GAS INC	144689	VEH MAINT #65	90.58
BIG PINE LLC	1224	SNOW REMOVAL - CODE ENFORCEMENT	360.00
BOUND TREE MEDICAL LLC	70254986	SUPPLIES - AMB DISP	(43.16)
BOUND TREE MEDICAL LLC	82717560	SUPPLIES - AMB DISP	150.99
BOUND TREE MEDICAL LLC	82717561	SUPPLIES - AMB DISP	688.99
BOUND TREE MEDICAL LLC	82718974	SUPPLIES - AMB DISP	555.95
BOUND TREE MEDICAL LLC	82730514	SUPPLIES - AMB DISP	582.28
BP	52280518	GAS/FUEL - FIRE/AMB/EQ	12,158.90
BRUCE TILLINGER	123117	MECHANICAL INSP SVCS 12/17	1,712.00
BRUCE TILLINGER	123117A	PLUMBING INSP SVCS 12/17	410.00
CARQUEST AUTO PARTS	338162	VEH MAINT - DPW	8.87
CARQUEST AUTO PARTS	338261	VEH MAINT - POLICE	3.46
CARQUEST AUTO PARTS	338262	VEH MAINT - DPW	33.42
CARQUEST AUTO PARTS	338283	VEH MAINT - DPW	2.72
CARQUEST AUTO PARTS	338367	VEH MAINT - POLICE	83.12
CARQUEST AUTO PARTS	338388	VEH MAINT - DPW	2.98
CARQUEST AUTO PARTS	338431	VEH MAINT - AMB	5.95
CARQUEST AUTO PARTS	338436	VEH MAINT - DPW	34.15
CARQUEST AUTO PARTS	338461	VEH MAINT - AMB	5.45
CARQUEST AUTO PARTS	338763	VEH MAINT - DPW	18.51
CARQUEST AUTO PARTS	338765	VEH MAINT - DPW	92.56
CARQUEST AUTO PARTS	338843	VEH MAINT - CAR 2	71.27
CARQUEST AUTO PARTS	338954	VEH MAINT - AMB	26.08
CARQUEST AUTO PARTS	339027	VEH MAINT - CAR 2	80.29
CARQUEST AUTO PARTS	339186	VEH MAINT - DPW	16.36
CARQUEST AUTO PARTS	339561	VEH MAINT #38	5.78
CARQUEST AUTO PARTS	339748	VEH MAINT - DPW	27.31
CARQUEST AUTO PARTS	339851	VEH MAINT #20	121.41
CARQUEST AUTO PARTS	339898	VEH MAINT #20	(39.01)
CARQUEST AUTO PARTS	339901	SUPPLIES - FIRE/AMB	31.46
CARQUEST AUTO PARTS	338844	VEH MAINT - DPW	113.95
CARQUEST AUTO PARTS	3397517	VEH MAINT - DPW	0.05
CHARTER COMMUNICATIONS	2978 01/18	WATER TWR INTERNET SIGNALS	354.88
CHRISTOPHER MORRISON	010318	TRAVEL EXPENSE - AMB	58.30
CITY OF ALPENA	1016-001 12/17	SEW/WATER - MARINA S	250.76
CITY OF ALPENA	1016-002 12/17	SEW/WATER - MARINA IRR	35.00
CITY OF ALPENA	1017-001 12/17	SEW/WATER - MARINA N	81.98
CITY OF ALPENA	1018-001 12/17	SEW/WATER - BOAT HARBOR	114.30
CITY OF ALPENA	1019-001 12/17	SEW/WATER - HARBOR DR	160.52
CITY OF ALPENA	1020-001 12/17	SEW/WATER - FISH CLN STN	1,159.10
CITY OF ALPENA	1021-001 12/17	SEW/WATER - BH RESTROOMS	501.98

INVOICE REGISTER

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EXP CHECK RUN DATES 01/16/2018 - 01/16/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CITY OF ALPENA	1027-001 12/17	SEW/WATER - FLOATING DOCKS	813.20
CITY OF ALPENA	1028-001 12/17	SEW/WATER - BANDSHELL	81.98
CITY OF ALPENA	4211-001 12/17	SEW/WATER - CITY HALL	826.02
CITY OF ALPENA	4212-001 12/17	SEW/WATER - SEWAGE	1,734.84
CITY OF ALPENA	9364-001 12/17	SEW/WATER - BANDSHELL IRR	35.00
CITY OF ALPENA	10344-001 12/17	SEW/WATER - DDA	46.98
DAVE SCHULTZ CONSTRUCTION AND	010418	BLDG MAINT - FIRE/AMB	1,060.00
DE LAGE LANDEN FINANCIAL SERVICES	57537856	COPIER LEASE 01/18 - DDA	56.55
DEAN ARBOUR FORD LINCOLN MERCURY	1954	VEH MAINT - AMB	503.89
DIESEL FREAK LLC	17891	VEHICLE UPGRADE - AMB	2,255.78
DOUGLAS KEOGH	112117	TRAVEL EXPENSE - AMB	20.55
EAGLE ENGINEERING & SUPPLY CO	49418	MAINT - LIGHTS	323.64
EAGLE ENGINEERING & SUPPLY CO	49443	MAINT - LIGHTS	244.00
ENVIRONMENTAL EXCAVATING &	17-132	REPL WATER SVCS - TAWAS ST	1,325.00
ETNA SUPPLY	S102465569.001	VEH MAINT - DPW	950.00
ETNA SUPPLY	S102447989.001	NORTH WATER TOWER CONTROLS	1,076.00
FASTENAL COMPANY	MIALP148523A	SUPPLIES - PUBLIC WORKS	72.88
FASTENAL COMPANY	MIALP148718	SUPPLIES - PUBLIC WORKS	35.62
FASTENAL COMPANY	MIALP148771	VEH MAINT - DPW	18.32
FEDERAL EXPRESS	6-047-61631	SHIPPING FEES	24.75
FRANCIS ROSINSKI	123117	ELECTRICAL INSP SVCS 12/17	1,730.00
FRANKS KEY & LOCK SHOP INC	26122	MAINT - PUBLIC WORKS	74.95
FRANKS KEY & LOCK SHOP INC	26125	SUPPLIES - FIRE/AMB	7.50
FRONTIER	4175 01/18	TELEPHONE - FIRE/AMB	39.19
FRONTIER	5445 01/18	TELEPHONE - FIRE/AMB	75.36
FRONTIER	7204 01/18	ELEVATOR TELEPHONE - CITY HALL	58.90
FRONTIER	7430 01/18	ELEVATOR TELEPHONE - PUBLIC SAFETY	58.90
FRONTIER	9535 01/18	TELEPHONE - SEWER	518.04
GREENWAY FUELS LLC	123117	RECYCLING 12/17	135.00
GREENWAY/L & N DISPOSAL	123117	DUMPSTER CHARGES 12/17	403.50
GREG NOWAK	30948	SAFETY SHOE ALLOW - PW	174.89
HANSEN SALES & SERVICE	28757	VEH MAINT #39/#40	196.55
HAROLD KNOPP	122517	TRAVEL EXPENSE - AMB	13.46
HAROLD KNOPP	123117	TRAVEL EXPENSE - AMB	30.00
HOME DEPOT CREDIT SERVICES	1023121	SUPPLIES - FIRE/AMB	264.90
HOME DEPOT CREDIT SERVICES	5063329	BLDG MAINT - FIRE/AMB	30.85
HOME DEPOT CREDIT SERVICES	5063344	BLDG MAINT - FIRE/AMB	67.85
HOME DEPOT CREDIT SERVICES	1072900	SUPPLIES - CITY HALL	12.66
HUNT TREASURER	011618	01-02/18 CONTRIBUTION - POLICE	3,125.00
HURON ENGINEERING AND SURVEYING INC	2288	DENSITY TESTING - GENSCHAW	210.00
HURON HUMANE SOCIETY	011618	17-18 CONTRIBUTION	4,250.00
INK AND TONER ALTERNATIVE	16-3469	SUPPLIES - IT	163.96
INK AND TONER ALTERNATIVE	16-3502	SUPPLIES - IT	318.96
INTERSTATE BATTERY SYSTEM INC	23404970	VEH MAINT - DPW	109.95
INTERSTATE BATTERY SYSTEM INC	23405376	VEH MAINT #74	223.90
INTERSTATE BATTERY SYSTEM INC	23405375	VEH MAINT - AMB	219.90
JASON COLLEGNON	111017	TRAVEL ADVANCE - POLICE	30.00
JEFFERY KING	010418	TRAVEL EXPENSE - AMB	91.84
JEROMES TOWING	17-2199	IMPOUND TOWING - POLICE	85.00
KAREN HEBERT	110917	MILEAGE 09-11/17	40.66
KCI	192401	POSTAGE - ASSESSMENT NOTICES	2,150.72
KENDALL ELECTRIC INC	S106441410.001	MAINT - LIGHTS	38.14
KENDALL ELECTRIC INC	S106376555.003	MAINT - LIGHTS	50.00
LARRY SANDERSON	626314	SNOW REMOVAL - DDA	550.00
LERMA INC	012018	2018 MEMBERSHIP DUES	50.00
LINCOLN SUSZEK	101917	TRAVEL ADVANCE - POLICE	180.00
LINDA WONG	AP17-0477	AMBULANCE REFUND	300.00
MASTERS & LALONDE SHOES	41201	UNIFORMS - FIRE/AMB	188.00
MASTERS & LALONDE SHOES	41501	UNIFORMS - FIRE/AMB	160.00
MICHAEL KIELISZEWSKI	123117	MILEAGE 12/17	65.27
MICHIGAN POLICE EQUIP CO	168398	SUPPLIES - POLICE	951.00
MID MICHIGAN HEALTH	175854080	EMPLOYEE PHYS - DPW	87.00
MILLER OFFICE MACHINES	AR1668	SUPPLIES - IT	124.00
MILLER OFFICE MACHINES	AR1734	COPIER MAINT 12/17 - CH/PSF	710.68
MILLER OFFICE MACHINES	AR1765	SUPPLIES - DDA	13.12
NICHOLAS HARRISON	010118	PARAMEDIC RENEWAL LICENSE	25.00
NORTHERN TOOL SALES & RENTALS	70548	VEH MAINT #66	51.90
OFFICE DEPOT	987705821001	SUPPLIES - PUBLIC WORKS	34.47
OFFICE DEPOT	987705990001	SUPPLIES - CITY HALL	24.04
OHM ADVISORS	190595	DOWNTOWN TRAFFIC STUDY	1,356.00
PHYSIO-CONTROL INC	00103540	LIFEPAC MONITOR/DEFIBRILLATOR	22,136.55
PRESQUE ISLE ELECTRIC & GAS CO	81166373 1217	ELECTRIC - AIR BASE	19.70

INVOICE REGISTER

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EXP CHECK RUN DATES 01/16/2018 - 01/16/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
PRIORITY ONE EMERGENCY	70034897	UNIFORMS - POLICE	149.98
PRIORITY ONE EMERGENCY	70036930	UNIFORMS - FIRE/AMB	224.97
PRIORITY ONE EMERGENCY	70037223	UNIFORMS - POL/FIRE/AMB	53.97
RAPID RESULTS	6535	DRUG/ALC SCR/YRLY ENROLLMENT FEE	200.00
ROBERT WHEELLOCK	122817	WORK APPAREL ALLOW - PW	291.44
SHALLAS SERVICE	10493	VEH MAINT - AMB	72.00
SHELL	6133801	UNLEADED GAS/FUEL-POL/F/A/GEN	1,850.78
SOUTHERN COMPUTER WAREHOUSE	IN-000471144	SUPPLIES - IT	393.16
SPI INNOVATIONS	138818	ZONE DIRECTOR LICENSES - IT	3,045.00
STANDARD ELECTRIC CO	472284-00	MAINT - LIGHTS	101.14
STANDARD ELECTRIC CO	472740-00	MAINT - LIGHTS	72.56
STANDARD ELECTRIC CO	469852-01	MAINT - CITY HALL	42.31
STANDARD ELECTRIC CO	473234-00	MAINT - CEMETERY	77.40
STANDARD ELECTRIC CO	473483-00	MAINT - LIGHTS	8.97
STAPLES BUSINESS ADVANTAGE	8047812411	SUPPLIES - POLICE	221.98
STATE OF MICHIGAN	BLR410950	MAINT - CITY HALL	250.00
STEPHEN SHULTZ	010918	SAFETY SHOE ALLOW - ENGR	108.07
SUEZ WATER ENVIRONMENTAL SERVICES	201732431	CONT OPERATIONS 12/17	135,231.60
SUEZ WATER ENVIRONMENTAL SERVICES	2017432542	CONT OPERATIONS 12/17	32,273.15
SUPERIOR IMAGE CLEANING	010318	CLEANING/CH/PSF/PW/PKS/TRLHD/BH/BRIDG	2,724.99
TELNET WORLDWIDE	121195	TELEPHONE	416.20
TERMINAL SUPPLY CO	75810-00	VEH MAINT - DPW	125.36
THE ALPENA NEWS	DA1481 12/17	PUBLISHING/ADV - POLICE	39.00
THE ALPENA NEWS	DC1107 12/17	PUBLISHING/ADVERTISING	391.20
THOMPSONS LINEN SERVICE	70483 12/17	UNIFORMS-PW/CEM/PKS/EQ	227.28
THUNDER BAY ELECTRIC INC	225959	CONTRACTUAL SERVICES	805.00
THUNDER BAY ELECTRIC INC	225970	MAINT - LIGHTS	584.59
THUNDER BAY ELECTRIC INC	225971	MAINT - LIGHTS	855.61
THUNDER BAY ELECTRIC INC	225972	TRAFF SIGNAL MAINT - MAJ ST	17.19
THUNDER BAY ELECTRIC INC	225973	MAINT - XMAS LIGHTS	92.00
THUNDER BAY ELECTRIC INC	225974	MAINT - PUBLIC WORKS	115.00
THUNDER BAY ELECTRIC INC	226036	MAINT - LIGHTS	511.09
TIM SLOSSER	112817	TRAVEL EXPENSE - AMB	55.96
TRACTOR SUPPLY CREDIT PLAN	100538966	SUPP/TRAFF CONTROL MAINT-PW/MAJ/LOC	105.38
TRUCK & TRAILER SPECIALTIES	80140N	VEH MAINT - DPW	292.41
UNIFIRST CORPORATION	122717	SUPP/MAINT - CH/PSF/PW/EQUIP	367.60
UTILITY SERVICE CO INC	438689	MAINT - WATER TANKS	9,870.72
UTILITY SERVICE CO INC	438690	MAINT - WATER TANKS	7,621.57
VISA/ELAN FINANCIAL SERVICES	3610 01/18	SUPPLIES - PROMO	77.66
VISA/ELAN FINANCIAL SERVICES	4552 01/18	TRAINING REG/SUPP - COUNCIL/IT	654.96
VISA/ELAN FINANCIAL SERVICES	6116 01/18	SUPP/TR EXP/FEE/PRESENTER-FIRE/AMB	365.29
VISA/ELAN FINANCIAL SERVICES	6134 01/18	SUPP/MAINT/PERMIT FEES/VEH MAINT-CH/IT	1,180.97
VISA/ELAN FINANCIAL SERVICES	7653 01/18	TRAINING REG/MEMBERSHIP DUES - C/T	939.00
WAL-MART	006452	SUPPLIES - FIRE/AMB	40.94
WAL-MART	000468	SUPPLIES - PARKS	310.70
WATCHGUARD VIDEO	4BOINV0002904	UTILITY POLICE INTERCEPTOR IN-CAR CAME	3,650.00
WATCHGUARD VIDEO	4REINV0006701	UTILITY POLICE INTERCEPTOR IN-CAR CAME	5,595.00
WAYTEK INC	2565757	VEH MAINT - DPW	144.36
WEINKAUF PLUMBING & HEATING INC	82907	BLDG MAINT - FIRE/AMB	211.39

Total: 350,261.24

1/15/2018

	NAME	BOARD	TERM	New Ex. Date	APPT AUTH
REAPPOINT	Michael Glowinski	Authority for Brownstone Redevelopment	3	1/1/2021	Mayor
REAPPOINT	Joseph Garber	Authority for Brownstone Redevelopment	3	1/1/2021	Mayor
APPOINT	AlDean Moe	Harbor Advisory Committee	3	1/1/2021	City Council



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

9.A.

PROCLAMATION

WHEREAS, the friends of the Thunder Bay National Marine Sanctuary was established in October 2010, to support the mission of the Thunder Bay Marine Sanctuary – to identify, protect, conserve, and enhance the natural and maritime heritage resources, values, and qualities of the National Marine Sanctuary System for this and future generations throughout the nation; and

WHEREAS, the Thunder Bay International Film Festival, brought to the residents of Alpena through a joint effort of the San Francisco International Ocean Film Festival and the Thunder Bay National Marine Sanctuary, hopes to bring a larger ocean awareness, an environment for interactive learning, and inspiration for local filmmakers to the community; and

WHEREAS, the Thunder Bay International Film Festival will utilize the powerful form of visual communication film festivals offer as a means to communicate ocean and Great Lakes issues, and bring cultural events to Alpena and surrounding communities in the hope that these films inspire a shared vision of conservation of all marine environments through its stunning, sometimes controversial, and always conversation-starting films; and

WHEREAS, the Great Lakes Region, often considered the “Third Coast,” is a vital part of global waterways, thus making global waterways issues our issues too; and

WHEREAS, the Thunder Bay International Film Festival explores waterway issues through some of the most impressive ocean and Great Lakes inspired films from around the world complemented by social events, educational opportunities, and discussions with award winning, nationally recognized filmmakers.

NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**: the week of January the 21st – 28th, 2018, as:

THUNDER BAY INTERNATIONAL FILM FESTIVAL WEEK

in the City of Alpena.

Signed at Alpena, Michigan this 15th day of January 2018.



A handwritten signature in blue ink, appearing to read "Matthew J. Waligora".

Matthew J. Waligora
Mayor



The 2018 *Point In Time* Count Wednesday, January 31, 2018

WHAT IS THE POINT IN TIME COUNT?

Point In Time (PIT) is a federally-mandated annual survey to determine the prevalence and characteristics of persons experiencing homelessness in Northeast Michigan. PIT helps us better understand who is facing homelessness on a given day so that we can advocate for additional resources to provide services for our homeless population, with the goal to ultimately ending homelessness in our community.

The PIT representative and volunteers conduct a survey of persons experiencing homelessness as individuals and families who are on the streets, in the woods and places that not meant for human habitation.

Why We Count and Survey?

- To fully understand homelessness in our region and what it will take to help connect people to secure shelter.
- To better allocate funding, services and measure outcomes related to homelessness.
- To meet our reporting obligations to the Department of Housing & Urban Development (HUD). Data from the PIT count helps drive federal funding to our local agency providers who address the needs of our community.
- To generate detailed reports of homelessness in Northeast Michigan.

We are asking that you:

- Pay close attention to persons or families who are experiencing homelessness so that we contact them on January 31st.
- Communicate with neighbors and friends to find out if they know of anyone living in a place not meant for human habitation.
- Have a list of places that our volunteers can check on the 31st.

Additional Questions:

- Contact NEMCSA's *Housing Information System Administrator*
- Call: 989-358-4707

Point-In-Time Count



**NORTHEAST MI COALITION FOR
THE PREVENTION OF HOMELESS &
HUNGER**

January 31, 2018 6 am-6pm

Target Alpena Development Corporation Semi Annual Report 2017-2018

Target Alpena Economic Development Corporation

Tel 989.354.4181

235 West Chisholm Street
Alpena, MI 49707

alpenachamber.com/economic-development
jklarich@alpenachamber.com

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To Our Investors

I would like to thank each of you for your support which has continued to grow stronger over the past few years.

While we will never achieve our visions at the pace that we would like, I am proud of the effort, the conversations, the dedication, and the outcomes that we have achieved as a team, and I hope that you are as well. Our effort to capture investment and create value across a broad spectrum of community development initiatives is meeting with success and providing exceptional value to all the residents of northeastern lower Michigan.

The following report is a summary of our recent activities. We felt these activities would begin to fill the gaps in our economy and help to set the stage for future growth, opportunity, and prosperity in our area.

Thank you,

A handwritten signature in black ink, appearing to read 'Jim Klarich', with a stylized flourish at the end.

Jim Klarich
Economic Development Director

Activity Summary

Alpena

The City of Alpena has continued to experience growth and its commitment to be the epicenter of commerce in the region is very evident.

We have continued to pursue a mixed-use development for the former Alpena Power Company site downtown. These efforts, along with dialogue with developers, have led us to question the minimal value being placed on our area's current real estate market as compared to many other regions in the State. We are investigating the causes for this, we will fix them, and we will tilt the scales in our favor to make the financial case for this development more likely. We have a meeting scheduled in January with lenders, appraisers and real estate agents to get this started.

With the new Holiday Inn Express opening their doors in May 2017, we have swung our attention over to what it would take to accommodate investments of comparable size along the riverfront including their impacts on parking, streets, etc. The riverfront is Alpena's future and it will take some creativity, thoughtfulness, and give and take on everyone's part to make it the riverfront destination that it deserves and needs to be.

We have been exploring several development options for approximately 20 acres of land located at Oxbow Park. That project has recently been placed on indefinite hold.

We sold two lots for development in Commerce Park recently and have had several inquiries about the availability of others. We are hopeful that we'll see additional sales in the not-too-distant future.

We have met with several developers regarding potential redevelopment sites and vacant sites for attached housing complexes throughout the area. We continue these conversations.

We have assisted numerous local businesses in a variety of ways, most pertaining to developing long term strategy.

Alpena Township

Contrary to the rampant rumors, the Kmart building remains available and we continue to work to attract tenants in concert with their real estate representatives. We have shown the property multiple times to various interested parties.

We continue to work hard to find a solution between Alpena Public Schools (APS) and TBO Development for the relocation of the APS bus garage. Several potential concepts are being explored at this time.

We have been assisting the owners of the former MC Sports building on several levels including through their shutdown, developing potential client lists, showing the property, and property inspections. We are pleased to confirm that Harbor Freight has executed a lease agreement and will be opening soon.

We have assisted additional corporate site selectors with location and location strategies and are confident that one or more announcements will be made in the coming months.

We have been working to help sell the former Partridge Point Marina for its current owners. We have discussed several scenarios with developers but factors like those at the former Alpena Power Company site have unfortunately slowed those discussions.

Alpena County

As I'm sure that you can appreciate, to appropriately market the real estate that may be available at the Alpena County Regional Airport (ACRA), we need to know what's available. We are considering having a wetlands delineation completed for the east side of the ACRA property. The cost for the study is in the \$15,000 range and we are looking for financial sources to assist us with completing that study.

We are currently preparing a complete site package including all available infrastructure that will be provided to site selectors.

We are participating on the Joint Land Use Study Committee for the CRTC and surrounding area which will also help to guide future development there.

The Unmanned Aerial System project continues to move forward under the leadership of Jim Makowske and we expect that effort to continue trending in a positive direction.

Presque Isle County

We have launched an aggressive small business counseling and loan campaign throughout Presque Isle County. This initiative has helped launch three new businesses in the last 18 months and our last three small business loans have been made in Presque Isle.

We have shown potential lakefront condo/townhome development sites to two development companies and the Grambau Center twice in the past year. With the library expressing an interest in occupying a considerable amount of space in it, it is possible to consider it for a mixed-use opportunity.

Our SBDC activities are the foundation for future growth in Presque Isle County. We are assisting start ups and companies on an accelerated curve and have made presentations to numerous organizations throughout the County. Several businesses have provided us with testimonials for our services and those will be displayed on both the Rogers City and Alpena Chamber websites.

We sold and are helping to develop three lots in Air Commerce Park. We worked with the Federal Aviation Administration, the City of Rogers City, and the potential owners to secure development approvals on one of the lots and are currently working through two others.

We have approved and secured Carl Bourdelais' assistance to help us manage manpower needs in Presque Isle County. Carl is participating in all community development meetings including the Small Harbor Sustainability meetings, the cold call committee, Team Rogers City meetings, and Huron Pines, among others.

We are developing a business attraction package in partnership with a major utility for Port Calcite the portfolio will be presented to major national site selectors.

SBDC Activity Summary

(January 1, 2017-January 1, 2018)

City of Alpena

No new business starts

Jobs created: 20

Capital formation: \$850,300

Alpena County

Business Starts: 5

Jobs Created: 42

Capital Formation: \$1,482,800

Alpena Area Chamber of Commerce Initiatives

We have a strong relationship with the Alpena Area Chamber of Commerce for our economic development work/needs. The Chamber employs all economic development staff, manages administrative work for the organization, and conducts support in many areas of economic development. Below is a summary of the work they have accomplished.

The Alpena Area Chamber is working intently on their educational attainment and workforce development strategic goals. In addition to scheduling hundreds of job shadow opportunities for high school and college students, they also successfully hosted a three-day career exploration event for all area high school students. They also met with all AHS Seniors to train them on resumes, the hiring process, interviews, job search strategies, soft skills, and more. This program was so successful in 2017 that it has been expanded into a 17-week program for 2018 and includes Juniors and Seniors. They are also having discussion with Rogers City Area Schools to bring the training to Rogers City High School.

The Chamber has also remained involved in the Alpena Career and College Access Network.

In addition, the Chamber has a focus on offering educational opportunities to businesses on the topics of leadership, human resource issues, and more.

The Chamber was also awarded the Michigan One Stop Operator contract for Alpena Michigan Works!

Additionally, the Chamber is a partner in the Northern Michigan Chamber Alliance and has worked on a variety of legislative issues to make it easier for businesses to survive and thrive. They also work with other Chambers in the region, providing resources for them to use with their own members, and helping to strengthen the work they do.

Miscellaneous

There are always a handful of activities that don't fit directly into previous highlights.

We completed our Michigan Economic Development Corporation sponsored retention calls across Alcona, Alpena, and Presque Isle counties in 2017.

We have initiated corridor improvement meetings with the appropriate entities.

We participated on the new jail committee.

We have been asked to help market many commercial properties throughout the area. While we are not a real estate company we are investigating how we might play an expanded role and help find success for those property owners.

On December 12, 2017 we held our annual economic development strategic planning meeting. In addition to our current business startup, business expansion, and business attraction strategies our board is constructing a robust marketing plan that is designed to publicly promote and reinforce the importance of our activities on behalf of the entire region.

Closing Statement

It is our sincere desire to offer you unparalleled service and positive outcomes. While our reports are a positive indicator of activity and success, they don't effectively communicate the amount of time and effort that's required to achieve them or the failures encountered along the way. Be assured that our goal is simple and that is to enhance the quality of life and the economic wellbeing of the residents of northeast Lower Michigan.

Respectfully submitted,

Economic Development Board of Directors

Chad Esch, Bannan Funeral Home

Gary Graham, Alpena Power Company

Cameron Habermehl, County Commissioners

Luciana King, Lappan Agency, Inc.

Andrew Kowalski, Edward Jones - Bryan Strong

Jackie Krawczak, Alpena Area Chamber of Commerce

Craig Kus, First Federal of Northern Michigan

Tom Lappan, Lappan Agency, Inc.

Don MacMaster, Alpena Community College

Michael Nowak, City of Alpena

Paul Rogers, Lafarge

Dennis Schultz, Timm Construction Company, LLC

Tom Sobeck, Presque Isle County

Brian VanWormer, Employment Services Inc

Company Information

Target Alpena Economic Development Corporation is a 501(c)3 corporation and it functions as the economic development arm of the Alpena Area Chamber of Commerce.

Target Alpena's partners include:

- Michigan Economic Development Corporation

- Michigan Department of Agriculture and Rural Development

- Small Business Development Center

- Small Business Association

- U.S. Department of Agriculture and Rural Development

- U.S. Economic Development Administration

Contact Information

235 West Chisholm Street

Alpena, MI 49707

Tel 989.354.4181


alpenachamber.com/economic-development



Memorandum



To: Honorable Mayor Matthew J. Waligora
Alpena City Council

From: Bill Forbush, Chief 
Greg E. Sundin, City Manager

Date: January 10, 2018

Re: Potential new position

At this point in time, the Alpena Fire/EMS Department is experiencing three longer term absences. One firefighter-paramedic will be off until August and another for an undetermined period of time. A captain just went off following an apparent acute injury, however we were just informed that it was not as serious as initially thought and he will be able to return to service on January 16. A second officer may need follow up surgery for a knee injury. Overtime is being used most of the time to cover these positions until the injured can return to work. In analyzing overtime trends, the City Manager, Clerk/Treasurer/Finance Director and I have determined that it would be operationally beneficial and economically feasible to add one more position at this time to mitigate some of the overtime cost, and to prepare for two retirements coming up this year. Additionally, in the long term this new position will continue to provide overtime relief, especially during the day when the Echo unit is in service.

Anna has calculated the total cost of a new employee at just under \$74,000. If we were to hire a new person, we could save \$46,464 between now and August covering the vacancy on Shift 2. If the firefighter on Shift 1 remains off, that same person could be moved to his shift where we would save an additional \$5800 per month until he returns. We have the right to shift change employees as needed, so we have flexibility in assigning them where they are most needed. Additionally, assigning someone to the Echo unit on a rotating basis would allow us to leave the shifts at their 8-position minimum saving OT on long-distance transfers (LDTs) and multiple units out callbacks during those hours. Operationally, it would also enable us to field two LDT units when needed without backfill during the day.

We anticipate at least one retirement probably this summer and a second early next year. These will create voids on the shifts that will take time to fill, as we move through the hiring and training process. It typically takes 6 months before a new employee is able to function independently and count as minimum staffing.

Over the course of a year, I anticipate that filling an additional position at this time would save upwards of \$69,696 and improve operational efficiency significantly.

We are requesting Council authorization to hire one additional firefighter-paramedic and to begin immediately the hiring process. Thank you for your consideration and support.