

ALPENA CITY COUNCIL MEETING

May 7, 2018 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Regular & Closed Sessions of April 17, 2018.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$410,109.98.
 - B. Sunrise Suds Tap Takeover – Street Closures & Noise Variances, September 29, 2018.
 - C. The Fresh Palate – Alley Use & Noise Variances, June – September, 2018.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
 - A. 2018-19 Preliminary Budget.
12. Communications and Petitions.
 - A. Introduction of Elle Bee, Executive Director of the Huron Humane Society.
 - B. Request from Chief's Bar & Grill for Summer Outdoor Events.
13. Unfinished Business.
14. New Business.
 - A. Contract – City Assessing Services.
 - B. Bids.
 - 1) Capital Improvement Plan – Phase I.
 - 2) Water Recycling Plant HVAC Upgrades.
 - C. Request to Allow Food Sales in Select City Parks.
15. Adjourn to Closed Session to Discuss Water/Sewer Litigation.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

APRIL 17, 2018

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Johnson, Hess, and Nielsen.

Absent: Nowak.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of April 2, 2018 were approved as printed.

CONSENT AGENDA

Moved by Councilmember Johnson, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$385,972.92 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. City Charter Reappointment of City Assessor Jeff Shea, City Attorney Bill Pfeifer, and Assistant City Attorney Nancy Ward for Two-Year Terms Expiring April 20, 2020.
3. City Charter Reappointment of City Clerk/Treasurer/Finance Director, Anna Soik for a Two-Year Term and a Salary Increase to Step 2, that will remain in effect until June 30, 2019.
4. City Council Reappointment of Jim Klarich to the Authority for Brownfield Redevelopment for a Three-Year Term Expiring April 1, 2021.
5. City Council Appointment of Steve Wilson to the Harbor Advisory Committee for a Three-Year Term Expiring April 1, 2021.
6. City Council Appointment of Julie Krajniak to the Retirement Board for a Two-Year Term Expiring April 1, 2020.
7. Mayoral Reappointment of Aaron Buza to the Downtown Development Authority for a Four-Year Term Expiring April 1, 2022.
8. Transfer of a Class C Liquor License with Sunday Sales (P.M.), and obtainment of an SDM License for Pompeyos, LLC to be located at 1120 State Avenue.
9. Approval of “Summer Movies by the Bay” and Noise Variances for 10:00 p.m. – 12:00 a.m. on May 25, June 15, and July 6, and alternate dates will be June 8, June 22, and July 27.
10. Approval of “The Truth Tour” to be held at Culligan Plaza on June 19, 2018.

Carried by unanimous vote.

ANNUAL MONITORING REPORTS 2017

Moved by Councilmember Johnson, seconded by Councilmember Hess, that the annual reports for capital investment and employment for the five firms currently receiving tax abatements (Alro Steel Corp., Dean Arbour Ford, LLC, Douville-Johnston Corp., David Kneeshaw, and Alpena Lodging, LLC) be received and filed.

Carried by unanimous vote.

CITY TREASURER’S QUARTERLY FINANCIAL REPORT

Moved by Councilmember Johnson, seconded by Councilmember Nielsen, to receive

and file the City Treasurer’s Quarterly Financial Report for January 1, 2018 through March 31, 2018.

Carried by unanimous vote.

**INFORMATIONAL REPORT AND BUDGET REQUEST - HURON UNDERCOVER
NARCOTICS TEAM (HUNT)**

Moved by Councilmember Johnson, seconded by Councilmember Nielsen, to receive and file the Huron Undercover Narcotics Team’s report and 2018-2019 budget request of \$12,500.

Carried by unanimous vote.

SIGN REGULATION ORDINANCE – SECOND READING AND COUNCIL ACTION

Moved by Councilmember Johnson, seconded by Councilmember Nielsen to adopt ordinance Number 18-440, the City of Alpena Zoning Ordinance Article 2 – Language and Definitions and Article 4 – Signs.

Carried by unanimous vote.

**ABSTAINING FROM DISCUSSION AND VOTING OF DOG PARK FENCE AT NORTH
RIVERFRONT PARK**

Moved by Councilmember Johnson, seconded by Councilmember Hess that due to a conflict of interest, Mayor Waligora be allowed to abstain from discussion and voting on the bids for the dog park fence.

Carried by votes as follows:

Ayes: Johnson, Hess, Nielsen.

Nays: None.

Abstain: Waligora.

DOG PARK FENCE AT NORTH RIVERFRONT PARK BID

The following sealed bids were received April 17, 2018 for a dog park fence at North Riverfront Park.

Base Bid:

Nationwide Construction Group, Chesterfield, MI	\$19,555
Sunrise Fence, Alpena, MI	\$19,880
Meridian Contracting, Alpena, MI	\$50,000
Action Traffic Maintenance, Flint, MI	\$32,300

Alternate Bid:

Nationwide Construction Group, Chesterfield, MI	\$27,810
Sunrise Fence, Alpena, MI	\$30,480.76
Meridian Contracting, Alpena, MI	\$26,972
Action Traffic Maintenance, Flint, MI	\$40,800

Moved by Councilmember Johnson, seconded by Councilmember Nielsen that the alternate bid by Meridian Contracting, in the amount of \$26,972 be accepted.

Carried by votes as follows:

Ayes: Johnson, Nielsen, Hess.

Nays: None.

Abstain: Waligora.

RECESS

The Municipal Council recessed at 6:43 p.m.

RECONVENE - CLOSED SESSION

Moved by Councilmember Johnson, seconded by Councilmember Hess that the Municipal Council adjourn to a closed session at 6:59 p.m. to discuss Water and Sewer Litigation.

Carried by unanimous vote.

RECONVENE – OPEN SESSION

On motion of Councilmember Johnson, seconded by Councilmember Hess, the Municipal Council reconvened in open session at 7:34 p.m.

Carried by unanimous vote.

On motion of Councilmember Johnson, seconded by Councilmember Hess, the Municipal Council adjourned at 7:34 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 05/08/2018 - 05/08/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
1010 TECHNOLOGY CENTER INC	INV0958	POLICE VIDEO SERVER - IT	5,693.00
AIRGAS USA LLC	9075176678	VEH MAINT - DPW	5.29
AIRGAS USA LLC	9074610242	VEH MAINT - DPW	111.60
AIRGAS USA LLC	9074610243	VEH MAINT - DPW	15.50
AIRGAS USA LLC	9074723227	SUPPLIES - AMB DISP	36.19
AIRGAS USA LLC	9074973409	SUPPLIES - AMB DISP	33.17
ALICE HADDY	AP17-2252C	AMBULANCE REFUND	84.34
ALPENA AGENCY INC	37200	INSURANCE - GENERAL	392.00
ALPENA AGENCY INC	37201	INSURANCE - GENERAL	555.00
ALPENA AREA CHAMBER OF COMM	16455	DINNER TICKETS	54.00
ALPENA AREA CHAMBER OF COMM	16460	LEADERCAST TRAINING	260.00
ALPENA DIESEL SERVICE	56779	VEH MAINT - DPW	9.50
ALPENA DIESEL SERVICE	56816	VEH MAINT - DPW	337.77
ALPENA DIESEL SERVICE	56817	VEH MAINT - DPW	1,752.72
ALPENA DIESEL SERVICE	56720	VEH MAINT #46	663.20
ALPENA DIESEL SERVICE	56797	VEH MAINT #47	130.99
ALPENA DIESEL SERVICE	15941	VEH MAINT #42	49.68
ALPENA DIESEL SERVICE	56886	VEH MAINT #42	1,495.40
ALPENA DIESEL SERVICE	56894	VEH MAINT - DPW	39.54
ALPENA POWER COMPANY	100567-001	POWER RELOCATION - STARLITE	200.00
ALPENA POWER COMPANY	040918	ELECTRIC - DDA	64.17
ALPENA POWER COMPANY	050818	ELECTRIC	14,090.24
ALPENA TOWNSHIP	042718	REIMB GARAGE NATURAL GAS - AMB	32.68
ALPENA WILBERT BURIAL VAULT COMPANY	56894	VEH MAINT - DPW	39.54
AMAZON CAPITAL SERVICES INC	13YC-LJ3L-M363	WIRELESS AIR PRIME - POLICE	129.49
AMERICAN MESSAGING	Z2535843SE	PAGER FEES	33.26
ANDREW MARCEAU	030818	TRAVEL EXPENSE - AMB	96.14
ANDREW WILLIAMS	042218	TRAVEL EXPENSE - AMB	64.79
ANNE GENTRY	050218	TRAVEL EXPENSE - DDA	48.40
BERNARD MOUSSEAU	AP17-6381C	AMBULANCE REFUND	277.82
BERNARD MOUSSEAU	AP18-0135C	AMBULANCE REFUND	72.18
BOUND TREE MEDICAL LLC	82841420	SUPPLIES - AMB DISP	408.58
BOUND TREE MEDICAL LLC	82841521	SUPPLIES - AMB DISP	98.97
BOUND TREE MEDICAL LLC	82842807	SUPPLIES - AMB DISP	6.16
BOUND TREE MEDICAL LLC	82846386	SUPPLIES - AMB DISP	272.86
BOUND TREE MEDICAL LLC	82846387	SUPPLIES - AMB DISP	534.37
BRETT MILLER	111317	TRAVEL EXPENSE - AMB	210.12
BRETT MILLER	033018	TRAVEL EXPENSE - AMB	206.21
BRETT MILLER	042318	TRAVEL EXPENSE - AMB	69.77
BRUCE TILLINGER	043018	PLUMB/MECH INSP SVCS 04/18	2,100.00
BS&A	116752	SVC/SUPPORT FEE - C/T/BLDG/ASSESS/HR	14,584.00
CDW GOVERNMENT INC	MLF6840	VIDEO SERVER/SUPP - IT	1,376.00
CHARTER COMMUNICATIONS	7316 05/18	FAX LINE - PUBLIC WORKS	91.32
CHEBOYGAN CEMENT PRODUCTS INC	57344	STORES - CONCRETE	171.36
CHRISTOPHER MORRISON	040518	TRAVEL EXPENSE - AMB	106.18
CITY OF ALPENA	1271-001 0418	SEW/WATER - MICH-E-KE-WIS	534.30
CITY OF ALPENA	4397-001 0418	SEW/WATER - CEMETERY	46.98
CITY OF ALPENA	4398-001 0418	SEW/WATER - CEMETERY	46.98
CITY OF ALPENA	4528-001 0418	SEW/WATER - PUBLIC SAFETY	1,653.36
CITY OF ALPENA	6656-001 0418	SEW/WATER - PSF ANNEX	35.76
CITY OF ALPENA	8110-001 0418	SEW/WATER - STARLITE PROM	215.76
CLIFF ANSCHUETZ CHEVROLET	CVW220081	VEH MAINT - AMB	125.93
DANIEL DIESENROTH	AP16-6073	AMBULANCE REFUND	30.70
DANIEL HIBNER	041018	TRAVEL EXPENSE - AMB	14.92
DEAN ARBOUR FORD LINCOLN MERCURY	24617	VEH MAINT #26	103.64
DEAN ARBOUR FORD LINCOLN MERCURY	24649	VEH MAINT - POLICE	26.22
DEAN ARBOUR FORD LINCOLN MERCURY	24656	VEH MAINT - POLICE	155.14
DEAN ARBOUR FORD LINCOLN MERCURY	24722	VEH MAINT - DPW	37.80
DEAN ARBOUR FORD LINCOLN MERCURY	24729	VEH MAINT - DPW	82.95
DELTA DENTAL PLAN OF MICHIGAN	0577 05/18	PREMIUM-DENTAL 05/18	6,471.72
DONALD GOSSELIN	043018	SAFETY SHOE ALLOW - PW	164.16
DONALD H GILMET	043018	MILEAGE 04/18	163.50
DORNBOS SIGN & SAFETY INC	INV38033	TRAFFIC CONTROL MAINT - MAJ ST	115.53
DTE ENERGY	041218	GAS - DDA	88.29
EAGLE SUPPLY CO	106328	SUPPLIES - FIRE/AMB	374.28
EAGLE SUPPLY CO	106357	SUPPLIES - FIRE/AMB	43.44
EAGLE SUPPLY CO	106478	SUPPLIES - FIRE/AMB	169.94
EAGLE SUPPLY CO	106588	SUPPLIES - PW/PKS/EQ	174.20
EAGLE SUPPLY CO	106603	SUPPLIES - PUBLIC WORKS	65.00
F.D. LAKE COMPANY	279872	VEH MAINT - DPW	409.51
FAMILY ENTERPRISE EMBROIDERY	60486	UNIFORMS - FIRE/AMB	19.60
FASTENAL COMPANY	MIALP156662	TRAFF CONTROL MAINT - MAJ/LOC ST	25.47

INVOICE REGISTER

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EXP CHECK RUN DATES 05/08/2018 - 05/08/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
FEDERAL EXPRESS	6-157-23233	SHIPPING FEES	77.81
FRANCIS ROSINSKI	043018	ELECTRICL INSP SVCS 04/18	666.00
FREESE HYDRAULICS & EQUIP REPAIR	32951	VEH MAINT #39/#40	508.37
GALLS LLC	009592095	UNIFORMS - FIRE/AMB	23.99
GALLS LLC	009620317	UNIFORMS - FIRE/AMB	178.17
GALLS LLC	009639489	UNIFORMS - FIRE/AMB	19.20
GALLS LLC	009686818	UNIFORMS - FIRE/AMB	(21.60)
GALLS LLC	009686817	UNIFORMS - FIRE/AMB	(135.00)
GENE NORTHRUP	042918	SAFETY SHOE ALLOW - PW	158.99
GREENWAY FUELS LLC	033118	RECYCLING 03/18	120.00
GREENWAY/L & N DISPOSAL	043018	DUMPSTER CHARGES 04/18	432.00
HANSEN SALES & SERVICE	29543	VEH MAINT - DPW	76.35
HANSEN SALES & SERVICE	29561	VEH MAINT - DPW	152.58
HANSEN SALES & SERVICE	29621	VEH MAINT - DPW	213.05
HAROLD KNOPP	032818	TRAVEL EXPENSE - AMB	15.00
HELPNET EAP	18559	EMP ASST PROGRAM 04-05/18	415.54
HELPNET EAP	18559A	EMP ASST PROGRAM 06/18	210.40
HOME DEPOT CREDIT SERVICES	9595251	MAINT - POLICE	6.67
HOME DEPOT CREDIT SERVICES	8063183	SUPPLIES - FIRE	40.39
HOME DEPOT CREDIT SERVICES	8071457	SUPPLIES - PARKS	92.45
HOME DEPOT CREDIT SERVICES	8103721	MAINT - POLICE	(2.97)
HOME DEPOT CREDIT SERVICES	7513619	SUPPLIES - FIRE	15.20
HOME DEPOT CREDIT SERVICES	5595398	SUPPLIES - PUBLIC WORKS	159.00
HUNT TREASURER	042018	FY 2018 CONTRIBUTION - POLICE	3,125.00
INK AND TONER ALTERNATIVE	18-1509	SUPPLIES - IT	319.92
INK AND TONER ALTERNATIVE	18-1541	SUPPLIES - IT	159.98
INSTITUTE FOR SERVICE RESEARCH LLC	18189-074	MICH PORTS ECONOMIC IMPACT STUDY	8,700.00
JAMES STACHLEWITZ	040918	TRAVEL EXPENSE - AMB	54.07
JCI JONES CHEMICALS INC	753191	SODIUM HYPOCHLORITE - WATER	4,519.00
JENNIFER BERANT	042018	TRAVEL EXPENSE - CLERK/TREAS	101.68
LARRY SANDERSON	626171	SNOW REMOVAL - DDA	550.00
LEFAVE PHARMACY INC	041418	SUPPLIES- AMB DISP	30.00
LEILAN BRUNING	042318	TRAVEL EXPENSE - AMB	176.58
LUCILLE BRAY	042018	TRAVEL EXPENSE - CLERK/TREAS	95.57
MACARTHUR CONSTRUCTION INC	2017-09	SEW/WATER MAINS - POTTER/LINCOLN	58,849.92
MACARTHUR CONSTRUCTION INC	2018-02	WALKWAY REPR - N RIVERFRONT PK	56,142.00
MCDONALD AUTO SUPPLY INC	872987	VEH MAINT - AMB	62.03
MCDONALD AUTO SUPPLY INC	873141	VEH MAINT - AMB	20.70
MCDONALD AUTO SUPPLY INC	873335	VEH MAINT - AMB	37.76
MERIDIAN CONTRACTING SERVICES LLC	2018-02	STARLITE WALKWAY IMP/SPLASH PK	74,182.00
MHR BILLING	3140	BILLING 03/18	11,571.13
MICHAEL KIELISZEWSKI	043018	MILEAGE 04/18	41.42
MICHAEL TOROK	041018	TRAVEL EXPENSE - AMB	73.01
MICHIGAN ASSN OF MAYORS	041918	2018 MEMBERSHIP DUES - MAYOR	85.00
MICHIGAN BOATING INDUSTRIES	300000966	2018-19 MEMBERSHIP DUES	295.00
MICHIGAN STATE POLICE	551-512051	SOR REGISTRATION - POLICE	270.00
MID MICHIGAN HEALTH	5000137817	EMPLOYEE PHYS - FIRE/AMB	90.00
MILLER OFFICE MACHINES	AR2588	COPIER MAINT 03/18 - CH/PSF	487.76
MILLER OFFICE MACHINES	AR2808	SUPPLIES - IT	372.00
MILLER OFFICE MACHINES	AR2836	SUPPLIES - IT	248.00
MML WORKERS COMP FUND	2356205	WORKERS COMP PREMIUM - DDA	1,247.00
MML WORKERS COMP FUND	2326205	WORKERS COMP - QTR PAYMENT	30,400.00
MY COMMUNITY MOBILE	1083	CITY APP SUPPORT 04/18	99.00
PRIORITY HEALTH MANAGED BENEFITS	AP17-2917C	AMBULANCE REFUND	2,700.33
PRIORITY ONE EMERGENCY	70038439	UNIFORMS - FIRE/AMB	78.49
PRIORITY ONE EMERGENCY	70039555	UNIFORMS - FIRE/AMB	406.94
PRIORITY ONE EMERGENCY	70039895	UNIFORMS - FIRE/AMB	12.99
PRIORITY ONE EMERGENCY	70040166	UNIFORMS - FIRE/AMB	72.99
PRIORITY ONE EMERGENCY	70040169	UNIFORMS - FIRE/AMB	82.99
PRIORITY ONE EMERGENCY	70040170	UNIFORMS - FIRE/AMB	141.98
PRIORITY ONE EMERGENCY	70040171	UNIFORMS - FIRE/AMB	127.98
PRIORITY ONE EMERGENCY	70040421	UNIFORMS - FIRE/AMB	62.99
PRIORITY ONE EMERGENCY	70040548	UNIFORMS - FIRE/AMB	39.99
Q+M	363	MARKETING PLAN - DDA	2,500.00
RAPID RESULTS	6983	DRUG SCREEN - PUBLIC WORKS	30.00
RAPID RESULTS	6892	DRUG/ALCOHOL SCREEN - PKS	100.00
RAPID RESULTS	6900	DRUG/ALCOHOL SCREEN - PW	125.00
RAPID RESULTS	6942	DRUG SCREEN - PUBLIC WORKS	30.00
RAPID RESULTS	6969	DRUG SCREEN - FIRE/AMB	30.00
ROWLEYS WHOLESALE	1008385-00	VEH MAINT - DPW	155.97
ROWLEYS WHOLESALE	1008432-00	VEH MAINT - DPW	999.50
ROWLEYS WHOLESALE	1011296-00	SUPPLIES - EQUIP	269.82

INVOICE REGISTER

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EXP CHECK RUN DATES 05/08/2018 - 05/08/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SEAN MCNAMARA	041318	TRAVEL EXPENSE - PUBLIC WORKS	183.12
SEVAN K INC	313 03/18	VEH MAINT - POLICE	164.25
SHI INTERNATIONAL CORP.	B08069390	NETWORK SERVERS - IT	7,098.34
SHI INTERNATIONAL CORP.	B08070957	NETWORK SERVERS - IT	268.00
SIGNAL SYSTEMS INC	13085018	SUPPLIES - PUBLIC WORKS	24.74
SKIBA VISION CENTER PLLC	738805	EMPLOYEE PHYS - FIRE/AMB	80.00
SPICER GROUP	190466	HVAC STUDY - CITY HALL	2,000.00
STAPLES BUSINESS ADVANTAGE	8049348555	SUPPLIES - CITY HALL	66.45
STAPLES BUSINESS ADVANTAGE	8049622028	SUPPLIES - CLERK/TREAS	129.99
STATE OF MICHIGAN	2018-041002	LIFE SUPPORT AGENCY LICENSE FEE	350.00
STEPHEN SHULTZ	041318	TRAVEL EXPENSE - ENGR	192.79
TAMI ROMEL	042618	WORK APPAREL ALLOW - PW	84.78
TED FESTERLING LLC	7172	VEH MAINT - DPW	424.77
THUNDER BAY CHRYS-JEEP-DODGE	147236	VEH MAINT #16	19.01
THUNDER BAY ELECTRIC INC	226209	MAINT - LIGHTS	1,600.82
THUNDER BAY ELECTRIC INC	226260	TRAFF SIGNAL MAINT - MAJ ST	114.76
THUNDER BAY ELECTRIC INC	226287	POLE REPLACEMENT - LIGHTS	2,630.26
THUNDER BAY ELECTRIC INC	226278	CONTRACTUAL SERVICES	575.00
TIM SLOSSER	040818	TRAVEL EXPENSE - AMB	45.29
TRUGREEN PROCESSING CENTER	81199159	MAINT - CEMETERY	36.95
UNIFIRST CORPORATION	1394893 04/18	SUPP/MAINT - CH/PSF/PW/EQUIP	367.60
UTILITY SERVICE CO INC	444991	MAINT - WATER TANKS	9,870.72
UTILITY SERVICE CO INC	444992	MAINT - WATER TANKS	7,621.57
VAL-MATIC VALVE & MFG CORP	350733	FILTER EFFLUENT VALVES - WATER	21,000.00
VERIZON WIRELESS	9805168050	TELEPHONE	1,465.85
VERIZON WIRELESS	9805084117	TELEPHONE	570.82
WAL-MART	004816	TRAFF CONTR MAINT - MAJ/LOC ST	91.76
WAL-MART	005547	TRAFF CONTR MAINT - MAJ/LOC ST	33.08
WAL-MART	008237	SUPPLIES - FIRE/AMB	178.46
WAL-MART	006379	SUPPLIES - CEMETERY	7.00
WAL-MART	006864	SUPPLIES - CITY HALL	11.83
WALMART VISION CENTER	1262809	EMPLOYEE PHYS - FIRE/AMB	60.00
WALMART VISION CENTER	1262811	EMPLOYEE PHYS - FIRE/AMB	60.00
WILLIAM BOIK	040218	WATERWAYS GRANT SUBMISSION	870.00
WITMER PUBLIC SAFETY GROUP	1850655	UNIFORMS - FIRE/AMB	56.17
WITMER PUBLIC SAFETY GROUP	1854645	SUPPLIES - FIRE	65.99
YOUNG GRAHAM & WENDLING PC	20913	WATER RATE NEGOTIATIONS	6,270.00

Total: 386,983.83

CHECKS RAN ON 04/20/18 IN ORDER TO AVOID LATE CHARGES
(BREAKDOWN OF INVOICES PAID ATTACHED)

23,126.15

TOTAL FOR 05/07/18 COUNCIL MEETING

410,109.98

INVOICE REGISTER

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EXP CHECK RUN DATES 04/20/2018 - 04/20/2018

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ALPENA POWER COMPANY	042018	ELECTRIC	9,247.51
CHARTER COMMUNICATIONS	0591 05/18	FAX LINE - CITY HALL	79.98
CHARTER COMMUNICATIONS	5434 05/18	FAX LINE - PUBLIC SAFETY	39.99
DTE ENERGY	042018	GAS	12,815.33
FRONTIER	2793 04/18	TELEPHONE - POL/FIRE/AMB	103.13
VERIZON WIRELESS	9804492120	IPADS - GEN/FIRE/AMB	840.21
		Total:	23,126.15



Monday, April 9th 2018
City Council of Alpena,

I am writing to request the following street closures and usage for the Sunrise Suds Tap Takeover on Saturday September 29th 2018. First we would like to make all of the mentioned closures at 8am to start setting up the event. We are requesting the use of the center building parking lot to allow more parking for the event. PNC bank has given us the okay to use their parking spaces and lot, as well to support the Tap Takeover. It is also being requested that we are permitted to use the alley along side the center building to host games, as well as the alley along side of Master's LaLonde to park the ice truck. JJ's will be providing the tents again this year and we would like to use the same tent anchors posted into the cement which will be plugged again after the event. We would also like the use of 2nd Ave. to the corner of 3rd/river. And the road from 2nd/river to the corner of 1st. to allow space for parking. We would also like the use of a few parking spaces in front of the old dry dock to use for Port-o-potties. We are in contact with the Red Brick Tap & Barrel and as of right now we do not see an open date for it yet, if that changes we will contact the city about possible changes.

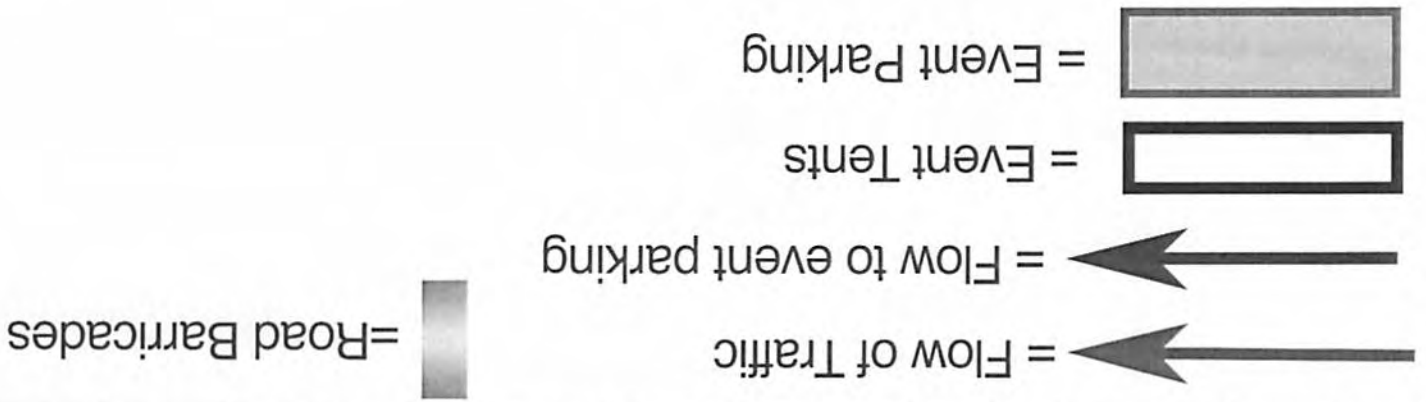
Attached is the maps from last year so you can have a visual again. The red arrows show where we would like the flow of traffic to occur around the festival. On the corners where the blue arrows are, we would put volunteers to help Sunrise Suds event goers find parking and to make sure general traffic doesn't get lost.

We would also like to make a noise variance extension from 9pm until 12am to allow the 1 tent closest to Chisholm to stay open for live entertainment. During the live entertainment the other streets will be cleaned up and taken down to reopen. If we are approved for these changes we would contact media outlets to make sure the city knows about the closure for the day.

Thank you for your consideration,

Christopher Chrzan
Event Coordinator
The Fresh Palate
989-255-6528

APPROVED
DATE 4/24/18
BY Anna Goulet
JL



CHRISTHOLM ST

the Owl

THE LOCAL
basket case

QUICKIES
POUNCE



FD ALLEY



Stephen's
MENSWEAR



RIVER ST



P

S



COMING
SOON

cabin
creek
coffee

LIVE MUSIC

BEER TINT

E

E

2ND AVE

P - PARKING

E - ENTRANCE

AERIAL
SILKS

GAMES

NO ENTRY

S

SHUTTLE

BUS



A

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VENDORS

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Northern Eye
Robert M. Currier, D.O., FOCOO



Tuesday, April 10th 2018
City Council of Alpena,

We are requesting the use of the alley beside The Fresh Palate as well as a noise variance from 9pm-Midnight every Friday and Saturday starting June 2nd lasting until Saturday September 29th. We do not plan to have entertainment on every Friday or Saturday but this will allow us the room to move the dates around according to band availability without having to rush any last minute changes through city council. We currently plan to fill 2 weekend dates per month with outdoor entertainment with a possible 3rd in July during our busiest tourist month.

Thank you for your consideration,

Christopher Chrzan
Event Coordinator
The Fresh Palate
989-255-6528



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

City Manager

April 30, 2018

Mayor Matthew J. Waligora
Alpena City Council

RE: 2018-19 City Budget

Dear Mayor and Council Members:

Clerk/Treasurer/Finance Director Anna Soik has provided an excellent narrative on the City budget in general, as well as key specifics. I would like to commend all of the Departmental staff members that contributed to the drafting of this budget. It was truly a team effort. The City continues to provide a high level of services, with modest or no growth in revenue or personnel. Each and every employee of the City has my heartfelt thanks for their commitment to our community.

At this time I would like to discuss some general comments regarding both the current year and the proposed 2018-19 budget, as well as specific highlights of the proposed budget by department.

When the current 2017-18 budget was adopted, it included a shortfall of just over \$251,000. This was adjusted upward to \$486,000 as a result of an approximately \$235,000 transfer from the fund balance to cover the reconstruction of the North Riverfront Park boardwalk/sidewalk due to its collapse last July. But with total revenues projected almost \$120,000 higher, primarily due to the receipt of long overdue CDBG façade grant reimbursements, and approximately \$360,000 reduction in overall departmental expenses, we are estimating to end the FY with a minimal surplus of just over \$4,000. Even though significant cost savings were achieved, we were able to maintain the two additional bagged leaf/grass pick-ups (October/November 2017 and June 2018) in order to restore some of the services cut back due to major budget reductions over the past several years. These are also included in the 2018-19 budget. At the end of the current 2018 FY (June 30, 2018) we are anticipating a fund balance of approximately \$2.766 million. At the end of the 2019 FY this is projected to drop to approximately \$2,519,000 based on a projected budget deficit of \$248,000. However, based on past years' experience, such a deficit is manageable, and with continued diligence by all Departments in the implementation of their budgets, and without any catastrophic events such as at North Riverfront Park, I am cautiously optimistic that we will be able to contain and perhaps reduce the annual budget deficit over the course of the year.

Employee retirement and health care costs continue to be two of the largest expenditures within the budget. For 2018-19 the City contribution to its defined benefit retirement system will increase from \$796,584 to \$847,999, despite the fact that our rate of return on investments this past year exceeded 11%. Unfortunately, this increase was more than offset by the previous year's 0% rate

of return, which when incorporated into the 3-year smoothing formula, will stifle overall growth in our rate of return for a couple more years. Hopefully, continued high returns above our 7% discount rate will begin to positively impact the City's required contribution. The Retirement Board will be carefully reviewing the assumptions used to calculate payments necessary to maintain the fiscal soundness of the plan to determine if modifications would be beneficial, as well as monitoring our current investment portfolio and strategy.

Health care costs for both active and retired employees will be approximately \$817,400, which includes an estimated 10% increase in premiums in January 2019. We were able to contain these costs only through the cooperation of all employee groups in agreeing on a modification of the plans necessitated by an unexpected 22% increase in health insurance rates for 2018.

The State enacted legislation requiring annual reporting to the Treasury Department on the status of our retirement and retiree health insurance programs. Those that do not meet the State's benchmarks may be required to take specified steps to begin the process of reducing the percentage of unfunded liability. In its first report both programs met the benchmarks. Staff will continue to monitor these two programs and continue to work toward compliance with the State benchmarks. In regard to the City's retirement system we continue to fund the City's required contribution as determined by the Retirement Fund's actuary. For the next two fiscal years (FY19 and FY20), the City's contribution to the Retiree Health Insurance Fund will be increased to 6% and 7%, respectively, of employee wages.

As part of the expenditure calculation are items known as "Assigned" funds. These are amounts designated for a specific purpose that are assigned or set aside and may be added to each year until they are ready to be expended. At the conclusion of the 2018-19 budget these include:

- Fiber Optic Maintenance 22,082
- River Center 45,000

These items reduce the available General Fund balance by \$67,082 to an unassigned amount of \$2,452,000 or approximately 24.85%. Although still a very good number, it is somewhat fragile due to generally fluctuating employee health care costs (current and retiree), variable investment income for the City's pension plan, continued uncertainty at the State funding level regarding both personal property tax reform revenue and State revenue sharing, and the restricted growth of taxable property values due to Proposal A and Headley. It is likely that adjustments will need to be made after budget approval. Consequently, both Anna and I believe that it is not prudent at this time to further reduce the fund balance.

Department highlights are as follow:

General Government

This current fiscal year the City completed and closed out MEDC façade grants for the Owl Restaurant and Alpena Furniture. Both have added significantly to the aesthetic value of the buildings and the downtown. Due to changes at both the MEDC and MSHDA, rental rehab/development grants as we have known them are all but gone. The economic development grants, including façade, have become more complex and generally less attractive as a development incentive. Staff will continue to work with potential developers on new downtown and City-wide projects, and where practical and impactful, state and/or federal funding will be

considered. If projects do develop during the year and state/federal funding becomes available, the necessary mid-term modifications to the budget will be made to incorporate the new projects.

Funding to outside agencies providing services to the City has been maintained, with the Humane Society and Target receiving the same funding as last year. HUNT and Thunder Arts Council were also funded, and will be discussed later under the appropriate department. A request by Thunder Bay Theatre for funding assistance was not included, as it did not comply with State Attorney General criteria for the funding of outside entities. I had an excellent discussion with the Theatre's Producing Artistic Director Jeffrey Mindock and over the coming year we will be looking at possible activities the Theatre could do that would qualify for future funding. Other major funding initiatives include completion of the compulsory 5-year update of the City's Comprehensive Plan (\$2,500), \$2,000 for another fall goose hunt, and the long overdue replacement of the City Hall fire alarm system (\$17,500), which unfortunately was unable to be completed this year due to the City Hall HVAC upgrades that will be completed by the end of June.

A major organizational change will occur with the retirement of City Assessor Jeff Shea on June 1. The City was aware that finding a qualified replacement would be difficult due to an assessor shortage statewide, and especially in the rural areas. This proved to be true as we were unable to find a suitable candidate. Consequently, the City posted an RFP for assessing services and received one response, which was not unexpected, from Berg Assessing & Consulting Inc., the firm that had just completed the 2-year re-appraisal of the City's residential housing stock. The firm is uniquely qualified and will provide effective assessing services, but it will require adjustment and patience from both City staff and the public, as we transition from a full time in-house assessor to a for the most part, off-site assessing contractor. The proposed contract will be presented to Council on May 7 for its consideration and a synopsis of how the new system will function will also be provided.

IT

The IT Department continues to invest in technology necessary to maintain, upgrade and safeguard the operating systems necessary for the smooth and efficient operation of all City Departments. These include security cameras, fixed and police in-car, and a shared investment with the County for cyber liability insurance to protect against the recovery costs due to a major virus or hacking incident that shuts down or damages our network and files. The City will begin the changeover to Office 365, which will provide more flexibility with less maintenance on the part of the City. This will be completed over the next two fiscal years. Finally, we will be implementing an upgrade to our BS&A management software with the purchase of a Work Order and Inventory Management package that will replace the existing DPW manual timesheets integrating and allocating DPW personnel, material and equipment to the appropriate department to which they need to be charged. This will be highly more efficient than the current manual quarterly distribution that currently is done and will provide a real time cost for the affected departments.

Cemetery

This current fiscal year major rehabilitation of the Cemetery garage was begun, with all work completed except for the siding which will be installed after July 1. Exterior rehabilitation of the Mausoleum will also be done to stabilize the building façade. Staff continues to work toward the replacement of the historic green wrought iron fence along Washington Avenue, which was removed due to sections being caved in and most of the rest being in such fragile condition it can no longer be maintained. Funds have been allocated for the next two years toward its

replacement, a portion of which is to be offset by a public solicitation program whereby individuals may donate toward the installation of a section or a portion thereof in memory of a loved one with the City paying the balance. A similar solicitation was conducted when the original fence was constructed. The existed arched gate will also be restored.

Police

Although fully staffed at its current funding level, the Department has been below its full complement of officers for several years and the Chief has been seeking an additional officer to relieve overtime and staffing issues. Through a partnership with Alpena Community College the City will provide an officer for approximately 20 hours per week during the school year (August-May). This will be handled by various officers depending on shifts and the cost, based on a 3-year officer's wages and benefits, will be shared equally by the City and ACC. This will allow the Department to hire an additional patrol officer providing greater flexibility in the operation of the department. The contract will be considered by Council at this meeting. Additionally, the Department will be purchasing a new patrol vehicle, hopefully once again with funding assistance from the USDA. The Chief had requested two vehicles, but the second was eliminated. This could be reinstated later during the fiscal year if a supplemental funding source(s) can be found. A number of long overdue Public Safety Facility infrastructure replacements (HVAC, roof, soffit) have been completed, and additional building upgrades will occur as funding becomes available.

Funding for the Huron Undercover Narcotics Team (HUNT) will remain at \$12,500 along with the provision of a patrol officer.

Fire/Ambulance

Revenues are expected to be consistent with the current fiscal year. There could be a slight uptick in revenues from Long Distance ALS transfers due to the anticipated withdrawal by North Flight from this service. There is no timeline for this to occur. Fees for both the Echo contract with the four outlying townships and ambulance runs will also remain constant.

Overtime continues to be an ongoing issue in the Department, both in its financial and human costs. The Chief is looking to implement an Auxiliary Employee Program to alleviate some of these costs and to create an in-house pool of future full time personnel.

The primary capital expenses for the 2018-19 FY will be replacement of the final group of heart monitors/defibrillators that are of questionable reliability and no longer serviced by the manufacturer, and a turnout gear washer/extractor. The Department has submitted a grant to cover the necessary replacement of its SCBA (Self Contained Breathing Apparatus) and air cylinders. We are hopeful that we will be successful in this endeavor.

Early in 2019 the City will begin negotiations with the Firefighter/EMS bargaining unit on a new contract. The current 3-year agreement expires June 30, 2019.

Public Works

The Department is fully staffed per the budget, with the focus again this year on maintaining and upgrading our existing facilities for the benefit of our citizens, businesses and visitors. The functions of this Department are among the most diverse in the City, involving special projects and ongoing maintenance activities within the DDA and City parks and other grounds, as well as maintenance of our street, sewer and water systems. FY 2018-19 principle projects include:

- Planning and installation of a consolidated downtown bicycle parking facility.
- Purchase of new replacement Christmas decorations.
- Continued tree replacement for those lost due to the Ash borer.

Additionally, as mentioned under IT, the Department will be implementing a BS&A Work Order and Inventory Management module to increase the accuracy and efficiency of allocating DPW labor, materials and equipment to the various City Departments that utilize them. Funding has been allocated for necessary personnel training on the new system.

Light Department

In the upcoming budget the Department will continue its upgrading of existing light fixtures to LEDs. These will include both pedestrian and street lighting throughout the City including the downtown, City parks and other targeted areas. The intensity of the new LED fixtures will vary based on use and location to best meet the functional and aesthetic requirements for the particular area. All the replacements will result in long term electrical cost savings to the City while providing overall more efficient and uniform lighting.

Parks and Recreation

The following initiatives and projects are in progress or soon to be completed:

Current 2017-18 FY

- Installation of the Starlite Beach splash pad and associated improvements within the park. This \$433,000 project is being funded by a variety of sources including the MDNR Trust Fund, Alpena Rotary Club, City of Alpena, County Youth and Recreation Millage, and the Besser Foundation. Project completion is scheduled prior to the July 4 holiday.
- Reconstruction of the North Riverfront Park Boardwalk. Construction will be completed by June 30, except for the installation of the abutting concrete walkway, which will be installed at a later date.

2018-19 FY

- Ongoing maintenance continues at the many City parks and planting beds located within them and the DDA (watering of the hanging baskets), supplemented by dedicated volunteers (rock garden and flower beds adjacent to the Island Park Covered Bridge, beds along the Thunder Bay River at Water Tower Park, planting beds on Rotary Island, etc.).
- The delayed new Dog Park at North Riverfront Park will be constructed following completion of the North Riverfront Park Boardwalk reconstruction, most likely in July of this year.
- Replacement of the original Bandshell sound system.
- If funded by an MDEQ Coastal Zone Management (CZM) grant, installation of an amphitheater and an ADA small boat launch in front of the NOAA Maritime Heritage Center. The match for project will be provided by NOAA and local donations. The City will serve as the grant fiduciary and provide oversight of the bidding process and project construction.
- Facilitate a Design Charrette for the updating of the Mich-e-ke-wis Park Master Plan. This is tentatively scheduled for this fall.

Street Funds

Budgets for both the Major and Local Street Funds continue to be tight. Although we are seeing increases in State funding, the full impact from the State approved road funding package has still not been fully felt at the local level. Both the Major and Local Street Funds have budgeted

sufficient funds to perform routine maintenance and thin overlay resurfacing as needed to ensure the integrity of our streets and extend their useful life before major reconstruction is required. Major projects budgeted in each Fund for the 2018-19 FY are listed below.

- **Major Streets**

- Restriping of Second Avenue downtown to increase the number of on-street parking spaces.
- Reconstruction of the Wilson/Johnson Street intersection to accommodate a dedicated left turn lane. The impetus for this project is the development of a new 40 bed assisted living facility at the northeast corner of the intersection.
- Reconstruction of Miller Street in conjunction with water and sewer upgrades from N. Second Avenue to Walnut Street.
- Ongoing Capital preventative Maintenance.

- **Local Streets**

- Merchant Street Resurfacing. Originally scheduled in the current fiscal year, it is being carried over to FY 2018-19.
- Construction by the State of the new Hillman State Trail utilizing the former Paxton Spur rail bed has been further delayed due to issues with a number of bridges along the route. Consequently, City-funded upgrades (asphalt paving and pedestrian lighting) in the portion between Bagley and Franklin Streets will be scaled back in 2018-19. Only the installation of conduit for future pedestrian lights will be installed. Paving will occur in 2019-20 and lighting installation a year or two later.

One project that will be completed prior to July 1 will be the installation of the US 23 North property access street off US 23 opposite N. Industrial Highway. The street, along with accompanying utilities, will cross an existing regulated wetland opening up the interior of the property to future development. Sufficient funds have been budgeted in the Local Street Fund for the street portion of the project.

Marina

Harbor Master Don Gilmet is working on a 3-year extension to the current contract with the marina operators. We anticipate this being ready for Council review and approval prior to the commencement of the new fiscal year. This should provide a stable environment for the next few years.

Due to ongoing issues resulting from a leaking Underground Storage Tank a number of years ago, the MDEQ is requiring the City to implement additional remediation activities. The cost is substantial; however, the MDEQ will fund half of the cost up to \$50,000. It is anticipated that this will be a multi-year endeavor.

The Marina did suffer ice damage to some of its docks as well as to the gas line supplying the pumps at the transient docks. This will require immediate attention and the current year's budget has been adjusted to accommodate the unforeseen costs. Annual dock repair is included in the upcoming budget to ensure a functioning and safe system for the marina users.

Initial façade improvements for the main marina office and garage are scheduled in the upcoming year as part of a long term upgrade of the marina buildings.

A major study will be conducted in the upcoming fiscal year funded through a grant and donations from community members of the Michigan Port Collaborative. The project was spearheaded by and will be coordinated by Harbor Master Don Gilmet. The study will analyze and illustrate the economic and fiscal impacts of Michigan's port system and provide a user-friendly modeling template that can be used by the City to compute the economic activity and impact of our marina on an ongoing basis. Such information will allow the City to more effectively and efficiently target resources toward the marina in a manner that will best serve the needs of the marina, its users and the City.

DDA

Beginning her second full year at the helm of the DDA, Executive Director Anne Gentry has continued to move the Authority forward in a positive direction. Primary initiatives include revisiting of downtown parking issues and possible options as they relate to the downtown as a whole, promoting ongoing historic façade renovations and development of new businesses and buildings in the downtown, along with ongoing support of existing businesses.

Building

The Department continues to see steady increases in both building activity and resulting permit fee revenue. Consequently, no General Fund subsidy of the Department will be required in the current fiscal year or the upcoming. Two major projects that will begin either this fiscal year or next will result in significant permit fees. These are the assisted living facility at the northeast corner of Wilson and Johnson Streets and the new Northland Community Credit Union headquarters on Bagley Street. Additionally, the two contracted inspectors – electrical and plumbing/mechanical – have continued to see an increase in their activities providing further revenue to the Department.

Capital Improvement Fund

Established with funds from the sale of the Civic Center and former DPW building, and a Community Events millage refund, this fund is designated for capital improvements to City Hall, and marina and cemetery buildings. With the completion of the City Hall HVAC system this spring, this fund will be depleted of all funds having effectively served its intended purpose.

Alpena Authority for Brownfield Redevelopment – Capital Projects

This fund will continue to capture tax dollars and provide reimbursements to active Brownfield TIF projects including Dean Arbour Ford, Holiday Inn Express and Thunder Bay CJD. Additionally, the City was recently informed that it was awarded a \$300,000 USEPA Brownfield grant, one of only three in the state and the largest. This is the second such grant received by the City, and will fund Phase 1 and 2 Environmental Site Assessments (ESA), Baseline Environmental Assessments (BEA) and Due Care Plans that will assist owners and developers in the City in the redevelopment of underutilized and vacant contaminated properties.

City Sewer and Water Enterprise Funds

Utilizing the same methodology as used for establishing the new water and sewer rates approved by Council in March 2014, staff is proposing an overall 8.29% rate increase for FY 2018-19. The higher than average increase is necessary due to increased costs, an anticipated 7.76% drop in sewage treatment that more than offsets a modest anticipated 1.2% increase in water consumption, and the need to further increase the capital commodity charge (5.19%) to continue to slowly increase our annual funding for capital projects in line with needs quantified in the annual 6-year CIP.

Within the current fiscal year approximately \$1.6 million in capital upgrades were budgeted in the Sewer Enterprise and \$2 million in the Water Enterprise funds for projects at the water recycling plant, water treatment plant, the sewer collection system and the water distribution system. These projects have either been completed or are under construction. For the upcoming 2018-19 budget an additional \$1 million in sewer projects are planned and just over \$2 million in water. This is a definite improvement in capital funding; however, there are still major projects on the horizon, such as a new clear well at the water treatment plant (app. \$1 million) and a likely future extension of the water intake line at the plant as well (app. \$325-500,000+). These are on top of the regularly scheduled replacement and upgrade projects that are necessary to maintain both the quality and the reliability of both systems into the future.

The current water/sewer negotiations with the Township and the lingering litigation will ultimately determine the final rates and revenue stream to the two systems, but at this point in time what that resolution will be and its impact on future rates, is still unknown.

In conclusion, although balancing the proposed budget does result in a decline of our fund balance, we have been able to maintain all of the City's core services and functions including the expanded bagged grass/leaf pick-up, while maintaining a healthy 25+% fund balance. Additionally, all departments continue to do an excellent job in monitoring their budgets throughout the year, utilizing supplemental funding sources such as grants, in-kind services, etc. and getting the biggest bang for the buck relative to purchase of services and products. Development and general economic activity continue to improve and property values continue on the upswing. Whether this translates into additional revenue, leading to an increase in services to our citizens, is not so certain. The full impact of the recently enacted and implemented legislation regarding municipal retirement and retiree health care liabilities is still not clear, but is being closely monitored by staff. In the meantime we will continue to be vigilant in our efforts to seek new or expanded funding sources and effectively manage our expenditures in the best interests of the citizens and property owners we serve.

Sincerely,



Greg E. Sundin
City Manager



*PRELIMINARY
ANNUAL BUDGET
2018-2019*

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CAPITAL IMPROVEMENT PLAN

CITY OFFICIALS

Legislative

Mayor.....Matthew J. Waligora
Mayor Pro TemCindy L. Johnson
Member.....Susan R. Nielsen
Member.....Michael T. Nowak
Member.....Amber N. Hess

Council Appointees

City ManagerGreg E. Sundin
City Clerk/Treasurer/Finance DirectorAnna M. Soik
City AttorneyWilliam A. Pfeifer
City Assessor.....Berg Assessing & Consulting, Inc.

DEPARTMENT HEADS

City EngineerRich O. Sullenger
Police ChiefJoel W. Jett
Fire ChiefWilliam J. Forbush
City Clerk/Treasurer/Finance DirectorAnna M. Soik
Planning and Development Director.....Adam E. Poll
City Assessor.....Vacant
City Building OfficialDonald H. Gilmet

May 7, 2018

To the Honorable Mayor and
Members of the Municipal Council

Council Members:

Under the provisions of Chapter 10 of the Charter of the City of Alpena, the City Budget for the 2018-19 fiscal year is hereby submitted to the Municipal Council.

The budget proposes a fund balance of \$2,518,860 at the end of the budget year, June 30, 2019. The unassigned fund balance represents 24.8% of total General Fund expenses and other financing uses. This percentage provides the City with a reasonable surplus in the event of unforeseen expenses or reductions in revenues. This is consistent with adopted Council policy requiring a 10% minimum fund balance but exceeds the 20% maximum. Council has approved a higher fund balance until the personal property tax revenue reimbursement from the State is clarified. The City depends largely on its three major sources of revenues; property taxes, emergency medical services, and state revenue sharing. The budget stabilization fund will have a balance of \$30,000 at the end of 2018-19. While not significant, it is an effort to build the fund back up with annual contributions.

Over the past few years, we have been able to make improvements to City buildings that have been delayed for various reasons. In fiscal year 2017-18 the boiler at City Hall was replaced with two (2) high efficiency units which included the beginning of a new control system. Other improvements included replacement of the Variable Air Volume (VAV) boxes with the balance of the new control system on the second floor of the Department of Public Safety Building, and replacement of one steam boiler at the Waste Water Plant with two (2) high efficiency boilers, which included an introduction of a new control system that can be built upon. Also in fiscal year 2017-18, there were improvements to the garage at the cemetery that consisted of structural repairs, new entry doors, insulation, siding and other interior improvements. The replacement of some deteriorated exterior doors at the Department of Public Safety Building and an upgrade to the Heating Ventilation and Air Conditioning System (HVAC) including the balance of new control system at City Hall are yet to be completed in fiscal year 2017-18. In 2018-19, we are planning to replace the existing fire alarm system at City Hall which has been out of service for the past two (2) years. We anticipate energy savings, comfortable employee work environments, and building appeal with each building investment made.

The 2018-19 budget is proposed to fund some, but not all, of the projects from the final Capital Improvement Plan (CIP). The following CIP projects were reviewed and revised where necessary from the CIP process to the budget process:

	<u>2018-19 Final CIP</u>	<u>2018-19 Budget</u>
<u>CITY HALL</u>		
Fire Alarm System	0	17,500
Interior Rehab.	10,000	0
Identification Entry System	23,000	0

Replace Windows	175,000	0
TOTAL	208,000	17,500
<u>Public Safety Facility</u>		
Balance Air & Water	24,000	0
Variable Frequency Drive Pump	16,000	0
Light Fixtures Replacement	19,000	0
Entry Doors	9,000	0
Flooring	24,000	0
Parking Lot – Resurface, Curb, Grates	44,000	0
Kitchen Cabinets	10,000	0
TOTAL	146,000	0
<u>I.T.</u>		
“Wired City” Infrastructure Upgrades	2,000	1,000
“Wireless City” Infrastructure Upgrades	2,000	1,000
Police In-Car Video Systems	4,000	12,500
Security Cameras	2,000	1,000
Fire-Mobile Data Terminals	4,000	4,000
Website Software Upgrade	3,900	3,900
Office Products Upgrade	18,000	15,000
Laptops/Workstations – Dept. Heads/Assistants	25,000	15,000
Inventory & Work Order Software	0	16,000
New Technology/Complimentary Systems	5,000	2,000
TOTAL	65,900	71,400
<u>POLICE</u>		
Police Vehicle Replacement	84,854	42,500
Mobile 800 Radios for Patrol Vehicles	4,500	4,500
Taser Purchase	5,000	0
Radar Units	2,500	0
TOTAL	96,854	47,000
<u>FIRE</u>		
SCBA Cylinders	170,000	6,000
Turnout gear washer/extractor	11,000	11,000
TOTAL	181,000	17,000
<u>AMBULANCE</u>		
Ambulance Loading Safety Systems	40,000	0
Heart Monitors/Defibrillators	50,000	50,000
Classroom Furniture	1,800	0
TOTAL	91,800	50,000
<u>LIGHTS</u>		
M-32 Roadside Park Lighting	60,000	0
Long Rapids Road Lighting	48,000	0
City Wide Lighting Energy Efficiency Improvements	45,000	22,500
Lighting Upgrades-Pedestrian	20,000	10,000
Lighting Upgrades-Street Lighting	25,000	12,500
TOTAL	198,000	45,000

PUBLIC WORKS

Downtown Bike Parking Facility	10,000	10,000
Christmas Decoration Replacement	4,000	2,500
Sidewalk Program	60,000	0
Farmer's Market Parking Lot #1	85,000	0
Sidewalks New & Replace	<u>0</u>	<u>0</u>
TOTAL	159,000	12,500

CEMETERY

Road Resurfacing	10,000	0
Cemetery Building Renovations	45,000	45,000
Cemetery Fence Replacement	50,000	40,000
Evergreen Cemetery Irrigation Pump Replacement	0	0
Tree Planting Program	<u>0</u>	<u>0</u>
TOTAL	105,000	85,000

PARKS AND RECREATION

*Starlite Beach Splash Park	430,000	0
Dog Park Improvements	28,000	31,000
Public Restroom Improvements	110,000	45,000
Adopt-A-Park Improvements	5,000	5,000
Band Shell Sound System	35,000	35,000
Mich-E-Ke-Wis Improvements	65,000	10,000
River Center	50,000	0
Public Art	20,000	10,000
Island Park	0	7,000
Shoreline Improvements – Thunder Bay River	<u>182,500</u>	<u>182,500</u>
TOTAL	925,500	325,500

*Will be completed in fiscal year 2017-18.

PLANNING

Economic Development Marketing Program	25,000	10,000
Comprehensive Plan Update	<u>2,500</u>	<u>2,500</u>
TOTAL	27,500	12,500

DOWNTOWN DEVELOPMENT AUTHORITY

Downtown Façade Grants	15,000	20,000
Economic Development Fund	10,000	10,000
Parking Management/Wayfinding	10,000	10,000
Replace Christmas Decorations	20,000	20,000
Place Making	15,000	0
Streetscapes	<u>14,000</u>	<u>0</u>
TOTAL	84,000	60,000

MAJOR STREET

Wilson Street/Johnson Street Intersection Improvement	175,000	125,000
Eleventh Ave/Park Street Intersection Reconstruction	125,000	0
Capital Preventative Maintenance	55,000	20,000
Tree Planting	15,000	15,000
Brick Paver Replacement	24,000	0

Miller Street Reconstruction	241,000	325,000
Bike Path Sign Replacement/Upgrade	<u>3,000</u>	<u>0</u>
TOTAL	638,000	485,000
<u>LOCAL STREET</u>		
Merchant Street Special Assessment	85,000	85,000
Capital Preventative Maintenance	75,000	75,000
Thin Overlay and Resurfacing Project	75,000	75,000
Tree Planting Program	10,000	5,000
Paxton Spur Bike Path Improvements	150,000	16,000
High-Use Alley Paving	35,000	0
Bike Path Sign Replacement/Upgrade	<u>3,000</u>	<u>0</u>
TOTAL	433,000	256,000
<u>MARINA</u>		
Marina UST Cleanup	50,000	50,000
Dock Repair	5,000	5,000
Parking Lot Sealing – Lot #12	42,000	0
Marina Building Façade Improvements	<u>20,000</u>	<u>10,000</u>
TOTAL	117,000	65,000
<u>SEWER</u>		
Miller Street Sanitary Sewer Main Replacement	375,000	426,000
Lift Station Upgrade	15,500	15,500
Sewer Flow Meters	250,000	250,000
Asbestos Removal	5,000	5,000
Safety Hazard Abatement	10,000	10,000
Raw Sludge Transfer Pumps	60,000	60,000
Piston Pump Replacement	35,000	35,000
Return Activate Sludge Pump Replacement	25,000	25,000
Lawn Mower	8,000	8,000
Utility Billing Software	12,500	12,500
14 th Street	<u>0</u>	<u>190,000</u>
TOTAL	796,000	1,037,000
<u>WATER</u>		
Miller Street Water Main Replacement	500,000	500,000
Eleventh Av/Park Street Inter. Water Main Replacement	35,000	35,000
Park Place Water Main Replacement	195,000	195,000
14 th Avenue	0	170,000
Metering Upgrades – Alpena Twp. Connection Points	290,000	290,000
Tower Mixers	90,000	90,000
Wilson Street Pump Station Flow Meter & VFD's	60,000	60,000
Water Infrastructure Security	15,000	0
Wilson Street Water Improvements	120,000	120,000
Water Production Plant Elevator Rebuild	110,000	110,000
Safety Hazard Abatement	10,000	10,000
Structural – Mechanical Upgrades	10,000	10,000
Asbestos Abatement	10,000	10,000
Filtration Control Replacement	100,000	100,000
Chlorine Piping Replacement	25,000	25,000

SCADA System – Water Production Plant	165,000	165,000
High Service Motor VFD (4)	70,000	70,000
Water Plant Exterior Repairs and Maintenance	90,000	90,000
Utility Billing Software	12,500	12,500
TOTAL	1,907,500	2,062,500
<u>EQUIPMENT</u>		
Backhoe/Loader w/ Hammer #73	150,000	75,000
Engineering Vehicle #16	20,000	20,000
TOTAL	170,000	95,000
GRAND TOTAL	\$6,350,054	\$4,743,900

The 2018-19 budget reflects the continued effort to maintain as many services as possible and accomplish some capital projects in an environment of decreasing revenue and increasing operating and employee benefit costs.

Healthcare and pensions are the most costly employee benefits in the budget. Effort has been put into reducing healthcare costs, which includes a 20% cost-sharing by the employees. The City's contribution to the pension program increased from \$796,584 in 2017-18 to \$847,999 in 2018-19. The system has gone from a funding level of 136.2% in 2001 to 82.9% as of December, 2017.

The largest source of revenue for the City comes from property taxes. The City's total taxable value increased from \$237,792,626 in 2017 to \$239,773,284 in 2018; an increase of 0.83%. The 2018-19 budget includes a tax rate for General Fund operations of 16.1066 mills, which is the same as last year. The tax rate for Dial-A-Ride Transportation (DART) remains constant at 0.645 mills, while the DDA's millage decreased from 1.9900 to 1.9858. The City currently has no debt millages. There is still uncertainty about reimbursements from the State for the loss of personal property taxes.

The Fire/Ambulance Department has increased revenues through new programs and services such as the long-distance transfer of critical care patients. The agreement with the Presque Isle Township Fire Department is expected to be renewed in February 2019 for an additional year which will generate \$35,000 of revenue.

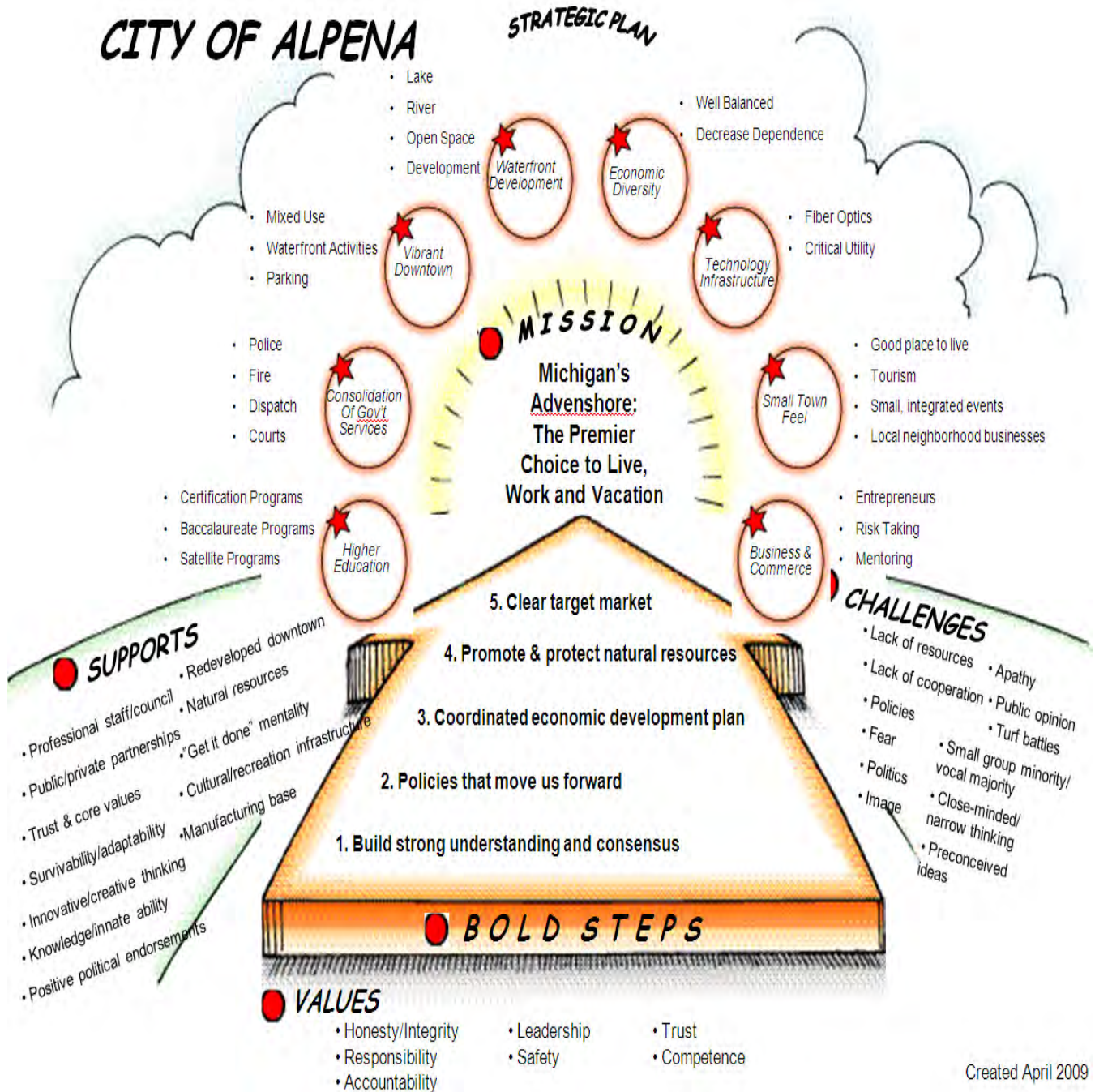
The State revenue sharing is the third largest revenue source and brought in \$1.19 million in 2016-17. For comparison, the City received \$1.75 million in 2002.

Respectfully Submitted,

Greg E. Sundin
City Manager

Anna Soik
City Clerk/Treasurer/Finance Director

CITY OF ALPENA



Created April 2009

EXECUTIVE SUMMARY

The City Council of Alpena met on April 18 and 25, 2009 to develop a vision for the City, identify the values that are important guiding principles for the City, and to develop a strategic plan identifying key priorities for the City for the next three to five years. Several community members also participated in the April 18 meeting.

The group identified 21 key strategies for achieving the vision. After a rigorous prioritization process, five strategies were selected as critical areas for focus in the next three to five years.

- Build strong understanding of and consensus for what is happening in Alpena
- Ensure that policies support the vision and move Alpena forward (ordinances, charter, etc.)
- Promote and protect natural resources
- Establish a coordinated economic development plan & strategy
- Identify a clear target market (who we are – tourism, manufacturing, seniors, other)

Participants also identified six strategies that are important to continue to perform well. As foundational strategies, these are critical to maintain.

- Strong essential services
- Strong infrastructure
- Adequate resources
- Identify all possible areas of funding
- Public and private partnerships
- Educated staff, board and council

VALUES

Understanding an organization's values is important – because these represent the “non-negotiable” behaviors that will govern its activities and employees. Council members, staff, and community members identified seven important values for the City, defining them as shown below.

Honesty and Integrity

We are transparent—always.

As Individuals

- We say what we mean and do what we say.
- We avoid hidden or personal agendas.
- We act in a selfless manner.

As a City

- We encourage openness, through meetings, communication channels and discussions.
- We share the information we can, and trust others when they cannot share information.
- We say what we mean and do what we say.

Accountability

We accept responsibility for our actions.

As individuals ...

- We provide explanations, not excuses.
- We know who to direct others to.
- We are available and respectful of others.

As a City ...

- We are open and transparent.
- We have clearly defined responsibilities for council and staff.
- We have a comprehensive plan and we live by our plan.

Responsibility

We do the right things, in the right way, at the right time.

As individuals...

- We model accountability.
- We demonstrate our commitment.
- We are proud of our accomplishments.

As a City...

- We practice environmental stewardship.
- We are service oriented, with a strong referral and support network.
- We build inclusive and collaborative relationships.

Trust

We have confidence that everyone involved will do the right thing.

As individuals...

- We are willing to be open and vulnerable.
- We accept each other's actions without doubt.
- We are consistent in our actions.

As a City ...

- We encourage an open door policy, with full disclosure whenever appropriate.
- We are transparent and share information freely with our community.
- We provide opportunities for public feedback through surveys, our newsletter, and our website.

Safety

We protect our community and employees from harm.

As individuals ...

- We provide funding for safety initiatives.
- We are knowledgeable about safety practices.
- We enforce safety laws, ordinances and regulations.

As a City ...

- We educate the public about safety practices.
- We update our ordinances to encourage safe practices.
- We issue warnings and/or tickets when necessary to encourage safe practices.

Leadership

We are willing to take responsibility for making things happen.

As individuals ...

- We demonstrate strength of character.
- We have strong convictions.
- We are willing to be involved.

As a City ...

- We cooperate with other governmental units.
- We demonstrate fiscal responsibility.
- We listen to the public and understand its needs.

Competence

We have the ability (through training and experience) to do things well.

As individuals ...

- We participate in ongoing, continuous education.
- We demonstrate a positive attitude toward learning.
- We are dedicated to performing tasks well.

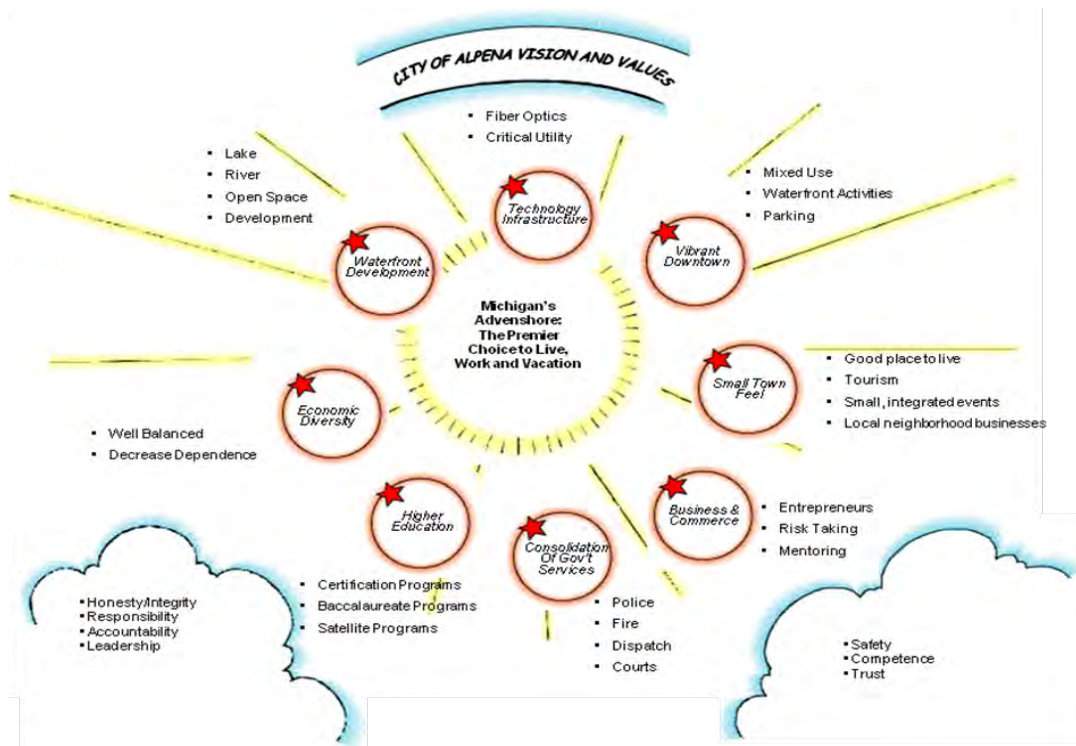
As a City ...

- We budget for continuing education.
- We attend classes and seminars.
- We identify and hold each other to clear standards of performance.

VISION

Understanding where an organization is going is a critical part of successful change. Council members, staff, and community members participated in a visioning exercise, which resulted in eight major themes that are important for the City in the future.

- Vibrant Downtown
- Small Town Feel
- Business & Commerce
- Consolidation of Government Services
- Higher Education
- Economic Diversity
- Waterfront Development
- Technology Infrastructure



CREATING THE FUTURE

Obstacles

Looking back from great success, what were the obstacles that had to be overcome to achieve the vision for the City of Alpena? Council members and staff identified the following key obstacles.

- Lack of \$/budget
- Lack of cooperation (internal & external)
- Community apathy
- Public Opinion
- Policies (lack of, limiting, too much)
- Turf battles (government and agencies)
- Lack of resources (time, staff, money)
- Fear (failure, unknown, ridicule, re-election)
- Small Group Minority/Vocal Majority
- Politics
- Close-Minded Narrow Thinking
- Image (self & external)
- Pre-conceived ideas
- Having to do more with less
- "No"
- Boundary constraints / lack of room
- Limited staff, time, burnout
- Lack of citizens taking ownership
- Disconnect between staff and elected officials
- "Alpena mentality" - not good enough

A discussion of the Obstacles allowed for clearing the air and served as a springboard for looking forward.

Enablers

What are the things we have going for us now that can help us create the City that we want? Council members and staff focused on the question, "It's five years from now. You have had great success."

- What "enablers" were available that helped the City to achieve its great success?
- What resources did you take advantage of?

The group identified the following enablers.

- Professional staff & council
- Partnerships
 - Public
 - Private

- Built trust & core values
- Survival ability/adaptability
- Innovative & creative thinking
- Knowledge and innate ability
- Redeveloped downtown
- Natural resources
- Positive political endorsements
- "Get it done" mentality
- Cultural/recreational infrastructure
- Leadership
- Safety
- Manufacturing base
- Trust
- Volunteers/community spirit
- Technology
- Better service
- Cooperation amongst "powers that be"
- Grants

STRATEGIC PROFILE

Having considered the obstacles to success and possible resources that could be employed to achieve the vision for the City, participants then considered possible strategies that could be implemented to achieve success.

After considering many possible strategies, participants identified 21 strategies for success.

- A. Educated staff, boards, council, etc. (training, workshops, abilities, skills)
- B. Built strong consensus and understanding for ideas (joint workshops, staff, council, community) - good communication with staff about what's happening
- C. Multiple opportunities for community involvement (solicited public input, listened with an open mind)
- D. Policies that support the vision and move us forward (ordinance, charters, etc.)
- E. Clear target market (who we are - tourism, manufacturing, other, seniors)
- F. Strong essential services (police, fire etc.)
- G. Strong infrastructure
- H. Great housing options (green/redeveloped/new)
- I. Great communication with state and federal legislators and agencies
- J. Partnerships - public and private (townships, county, MDOT, schools, service organizations, grants, etc.)
- K. Clear organizational priorities and goals
- L. Coordinated economic development plan & strategy
- M. Adequate resources - work together, committed to right things
- N. Marketed Alpena's assets
- O. Promoted and protected natural resources
- P. Found all available sources of funding (grants, private, public internal, external)

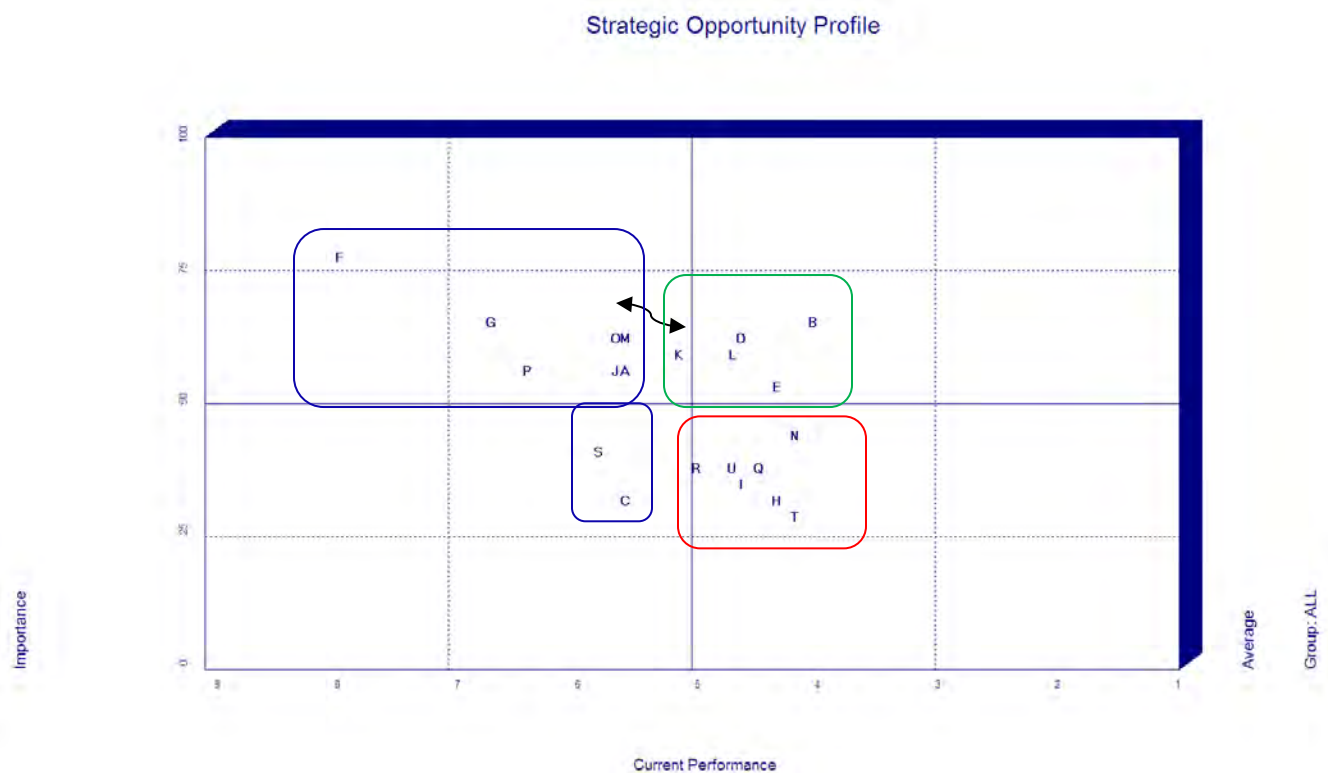
- Q. Consolidated government services
- R. Encouraged employees input and participation
- S. Communicate information to public effectively (use technology, etc.)
- T. Empower citizens to find their own solutions and work together
- U. Capitalize on Alpena's small town feel

Strategic Rankings

The 21 strategies were ranked and plotted using Consensus™ technology. They were viewed from two perspectives.

1. Importance – Looking back from great success, having implemented all of these strategies, which were the most important in achieving the City's vision?
2. Current Performance – How well are you currently performing this strategy, as compared to where it needs to be?

The following chart is an opportunity profile displaying the results of the evaluation. Letters on the chart correspond with the letters shown in the list of strategies.



Profile Interpretation

The items with the green rectangle around them are the most important strategies to be addressed first.

High-Leverage Opportunities

Five strategies emerged as high-leverage opportunities (high importance, low performance). They are:

- Built strong consensus and understanding for ideas (B)
- Policies that support the vision and move us forward (D)
- Coordinated economic development plan & strategy (L)
- Clear target market (E)
- Promote & protect natural resources (O)* (note: this was moved to high-leverage because there is a clear discrepancy between the council's and staff's perception as to current performance—see Appendix 1).

Foundational Strategies

Nine additional strategies (in blue) were identified as foundational strategies that must be continued. These are strategies that are important to continue, as they are foundational to the success of the City.

- Strong essential services (F)
- Strong infrastructure (G)
- Found all available sources of funding (P)
- Adequate resources (M)
- Public and private partnerships (J)
- Educated staff, board, and council (A)
- Clear organizational goals and objectives (K)* (moved to foundational based on discussion and consensus that action planning on the high-leverage opportunities would address performance issues on this strategy).
- Communicate information to public effectively (S)
- Multiple opportunities for community involvement (C)

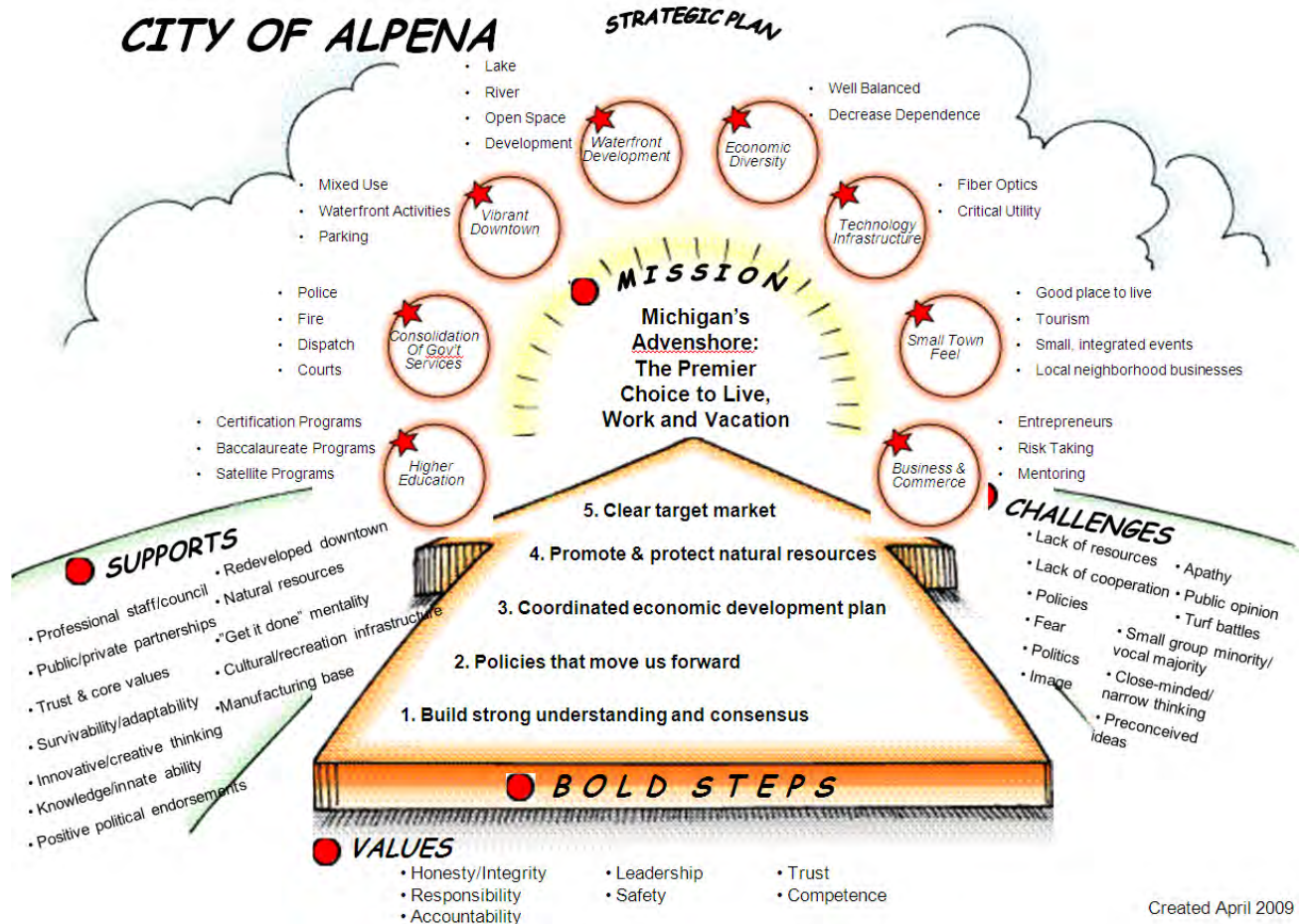
Mid-Term Opportunities (24-36 months)

Seven additional strategies (in red) were identified as mid-term opportunities that should be explored. While these will take slightly longer to implement, research should be started soon. As performance improves on the high-leverage opportunities, these strategies are likely to increase in importance.

- Marketed Alpena's assets (N)
- Encouraged employees' input and participation (R)
- Capitalize on Alpena's small town feel (U)
- Consolidated government services (Q)
- Great communication with state and federal officials and agencies (I)
- Great housing options (H)
- Empower citizens to find their own solutions and work together. (T)

FIVE BOLD STEPS

When all of the activities from the strategic planning meetings are combined, the result was the following drawing that represents the vision and plan for the City.



ACTION PLANS

Action plans were created for the five high-leverage strategies. These plans will need to be updated on a regular basis as progress takes place.

Build Strong Understanding and Consensus

WHO:	Staff ↔ City Council
What:	Face to face meetings between council and staff
When:	Semi-annually or quarterly
How:	Specific meeting times with council / work session type environment. Set up specific times when staff is available for council interaction.
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	Manager ↔ Staff
What:	Manager and key staff member meetings
When:	Bi-weekly with all key department heads; as needed for specific issues
How:	Set regular meeting times (block on calendars)
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	Public ↔ Staff/City Council
What:	Further promote existing communication channels
When:	Ongoing
How:	Letters, emails, public comment meetings, public information meetings, on-site meetings, presentations, Internet
Measurement:	Comfort level between staff and the community (based on direction going)

WHO:	City ↔ Other Governmental Agencies
What:	Meet with appropriate government officials as needed for specific actions
When:	Dictated by need based upon specific issues
How:	As appropriate and as needed
Measurement:	Comfort level between staff and the community (based on direction going)

Policies that Move Us Forward

WHO:	City Attorney, Appropriate Staff, Council, Community
What:	Update city policies and charter to align with our vision; Review policies, ordinances, and charter to identify sections that are inconsistent or interfere; Develop new language
When:	Review within 180 days Rewrite within 180 days after review is completed Coordinate charter revisions with scheduled elections
Measurements:	When adopted or approved by Council When passed by the electorate

Coordinated Economic Development Plan/Strategy

WHO:	Area wide economic development process. Council, staff, citizens DDA, Target, CVB, business community
What:	Determine what we are targeting and build consensus about what we're looking for Modify zoning ordinances, etc. to help promote economic development Identify which tax incentives we want to approve based upon our economic development goals
When:	Need to begin immediately – establish within 6-9 months Zoning done by August/September 2009
Measurements:	Zoning completed

Promote Natural Resources

WHO:	City council, DDA, CVB, individual citizens, very involved peer groups
What:	Promote educational programs in both government and individuals Better communicate with agencies Market Alpena's water facilities/culture (lakes, rivers, amenities) Strive for cleaner beaches and lakes
When:	As soon as possible → long term Education – institute fairly quickly Some things take more funding or planning Work on long-term as finances allow
Measurements:	Scientific sampling and studies Waste stream collection records Recycling collection records Public surveys Sniff tests Level of cleaner streets (protect catch basins) Reduction of salt Seeing fewer non-redeemable containers along streets and roadways Tourism surveys More people on beaches

Protect Natural Resources

WHO:	MDEQ, EPA, Large/small industry, private citizens, council, other environmental protection agencies
What:	<p>Better communication with agencies Government and public education Offer solutions for pollution Incentives for environmental responsibility Better understanding of economic/ environmental costs and impact Seek ways to make environmental responsibility cost effective</p>
When:	<p>As soon as possible → long term Education – institute fairly quickly Some things take more funding or planning Work on long-term as finances allow</p>
Measurements:	<p>Scientific sampling and studies Waste stream collection records Recycling collection records Public surveys Sniff tests Level of cleaner streets (protect catch basins) Reduction of salt Seeing fewer non-redeemable containers along streets and roadways Tourism surveys More people on beaches</p>

Clear Target Market

WHO:	City council, staff, Public citizens, Chamber, CVB, DDA, Businesses, DNR, Sportsmen, media (involved), environmental, seniors, hospital, college, K-12, intergovernmental partners, CRTC, Airport, State & Federal representatives, NEMCOG, contractors, manufacturers, Target ... didn't intentionally exclude anyone
What/When:	<p>Co-champions</p> <ul style="list-style-type: none"> • Staff, elected • 30 days <p>Create / invite / organize the “Kings & Queens” meeting in a workshop type session. Outside facilitator.</p> <ul style="list-style-type: none"> • Review recent plans • Brainstorm what we want Alpena to be – 120 days <p>Identify opportunities for target market – create public input forum</p>
Measurements:	Agreed upon target markets

CONSENSUS

While it is important to look at the overall voting results, it is equally important to consider the level of agreement for each strategy. Appendix 1 includes a complete set of “diversity” profiles, showing the average votes for staff members as compared to council members. In most cases, there is significant agreement among the groups (same quadrant = general agreement). Where there are significant differences, additional dialogue should be considered.

CONCLUSION AND RECOMMENDATIONS

There is much work to be done to turn these action plans into reality. The City is encouraged to add these items to quarterly Council agendas for the purpose of following up and keeping the focus on the important priorities that have been established.

NOTICE OF PUBLIC HEARING
ON
PROPOSED 2018-2019 CITY BUDGET

Notice is Hereby Given that a Public Hearing on the proposed 2018-2019 City Budget will be held on Monday, May 21, 2018, beginning at 6:00 p.m., during the regular Municipal Council meeting at the Alpena City Hall, 208 North First Avenue, Alpena, Michigan 49707.

The Municipal Council will also consider amendments to the 2017-2018 City Budget.

The proposed 2018-2019 City Budget is available for public examination in the office of the City Clerk, City Hall, Alpena, Michigan 49707 and online at www.alpena.mi.us. All persons attending the hearing will have the opportunity to provide written and/or oral comments and ask questions concerning the entire budget. In addition, written comments may be submitted to the City Clerk prior to the public hearing.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

CITY OF ALPENA

By: Anna Soik
City Clerk/Treasurer/Finance Director

BUDGET ADOPTION RESOLUTION

2018-2019

Moved by Councilmember _____, seconded by Councilmember _____, that the 2018-2019 Budget be adopted; that the Administrative Salaries and Fringe Benefits for 2018-2019 be adopted; and that the Comprehensive Fee Schedule be adopted, with the revised fees effective July 1, 2018, and fees proposed for revision requiring an ordinance change be effective upon the effective date of the ordinance amendment.

Carried by vote as follows:

Ayes:

Nays:

Absent:

I, Anna Soik, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held May 21, 2018.

Anna Soik
City Clerk

RESOLUTION NO. 2018-XX

APPROPRIATIONS RESOLUTION
2018-2019

BE IT RESOLVED, that the expenditures for the fiscal year, beginning July 1, 2018, and ending June 30, 2019, are hereby appropriated as follows:

GENERAL	
General Government	\$1,523,467
IT	292,232
Building Authority	121,735
Cemetery	232,267
Police	1,999,746
Fire	1,701,425
Ambulance	1,913,011
Public Works	647,510
Light Department	244,474
Parks and Recreation	832,813
Other Financing Uses	<u>359,263</u>
TOTAL	\$9,867,943
MAJOR STREET FUND	\$1,098,364
LOCAL STREET FUND	\$ 697,247
MARINA FUND	\$ 206,927
TREE/PARK IMPROVEMENT	\$ 19,616
DOWNTOWN DEVELOPMENT AUTHORITY #2	\$ 150,878
DOWNTOWN DEVELOPMENT AUTHORITY #5	\$ 42,365
AUTHORITY FOR BROWNFIELD REDEVELOPMENT	\$ 0
BUILDING OFFICIAL	\$ 193,407
BUDGET STABILIZATION	\$ 40
BUILDING AUTHORITY DEBT FUND	\$ 121,485
CAPITAL IMPROVEMENT FUND	\$ 0
BROWNFIELD CAPITAL PROJECTS	\$ 197,072
SEWAGE FUND	\$3,169,286
WATER FUND	\$4,216,182
BROWNFIELD REMEDIATION REVOLVING FUND	\$ 0

BE IT FURTHER RESOLVED: that the revenues for the 2018-2019 fiscal year are estimated as follows:

GENERAL FUND

General Government	\$5,590,130
City Hall	707,610
IT	73,435
Cemetery	77,700
Police	157,652
Fire	114,077
Ambulance	2,420,978
Public Works	257,868
Light Department	3,000
Parks and Recreation	217,686
Other Financing Sources	<u>0</u>
	\$9,620,136
Accumulated Surplus	<u>247,807</u>
TOTAL	\$9,867,943

MAJOR STREET FUND

Revenues	\$1,021,674
Other Financing Sources	0
Accumulated Surplus	<u>76,690</u>
TOTAL	\$1,098,364

LOCAL STREET FUND

Revenues	\$ 597,589
Other Financing Sources	0
Accumulated Surplus	<u>99,658</u>
TOTAL	\$ 697,247

MARINA FUND

Revenues	\$ 206,840
Other Financing Sources	0
Accumulated Surplus	<u>87</u>
TOTAL	\$ 206,927

TREE/PARK IMPROVEMENT FUND

Revenues	\$ 100
Other Financing Sources	0
Accumulated Surplus	<u>19,516</u>
TOTAL	\$ 19,616

DOWNTOWN DEVELOPMENT AUTHORITY #2

Tax Increments	\$ 143,400
Other Financing Sources	0
Accumulated Surplus	<u>7,478</u>
TOTAL	\$ 150,878

DOWNTOWN DEVELOPMENT AUTHORITY #5	
Tax Levy – 1.9900 Mills	\$ 41,150
Other Financing Sources	0
Accumulated Surplus	<u>1,215</u>
TOTAL	\$ 42,365
AUTHORITY FOR BROWNFIELD REDEVELOPMENT	
Revenues	\$ 1,978
Other Financing Sources	0
Accumulated Surplus	<u>(1,978)</u>
TOTAL	\$ 0
BUILDING OFFICIAL	
Revenues	\$ 189,730
Other Financing Sources	0
Accumulated Surplus	<u>3,677</u>
TOTAL	\$ 193,407
BUDGET STABILIZATION FUND	
Revenues	\$ 40
Other Financing Sources	5,000
Accumulated Surplus	<u>(5,000)</u>
TOTAL	\$ 40
BUILDING AUTHORITY DEBT FUND	
Revenues	\$ 121,485
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 121,485
CAPITAL IMPROVEMENT FUND	
Revenues	\$ 0
Other Financing Sources	0
Accumulated Surplus	<u>0</u>
TOTAL	\$ 0
BROWNFIELD CAPITAL PROJECTS	
Revenues	\$ 197,579
Other Financing Sources	0
Accumulated Surplus	<u>(507)</u>
TOTAL	\$ 197,072
SEWAGE FUND	
Revenues	\$3,294,800
Other Financing Sources	0
Accumulated Surplus	<u>(125,514)</u>
TOTAL	\$3,169,286

WATER FUND	
Revenues	\$3,264,600
Other Financing Sources	0
Accumulated Surplus	<u>951,582</u>
TOTAL	\$4,216,182

BROWNFIELD REMEDIATION REVOLVING FUND	
Revenues	\$ 18,068
Other Financing Sources	0
Accumulated Surplus	<u>(18,068)</u>
TOTAL	\$ 0

AND BE IT FURTHER RESOLVED: that 16.1066 mills be levied on the taxable valuation for the purpose of paying the General Fund operating expenses for the 2018-2019 fiscal year; and

BE IT FURTHER RESOLVED: that 0.6450 mills (voted millage) be levied on the taxable valuation for the purpose of meeting Dial-A-Ride operations for the fiscal year; and

BE IT FURTHER RESOLVED: that 1.9858 mills be levied on the taxable valuation in the Downtown Development District as per resolution adopted by the Downtown Development Authority on April 3, 2018, for the purpose of paying Project 5 expenses for the Downtown Development District for the fiscal year; and

BE IT FURTHER RESOLVED: that the City Treasurer is hereby authorized to collect 16.1066 mills for general operation, 0.6450 mills for Dial-A-Ride operations, making a total of 16.7516 mills; and also 1.9858 mills be collected on the taxable valuation in the Downtown Development District for Project 5 requirement; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act and Section 11.19 of the Charter of the City of Alpena, the City Treasurer shall add to all summer taxes paid after the 31st of July a three percent (3%) collection fee and one-half of one percent (1/2%) for each and every calendar month or fraction thereof that such taxes remain unpaid; and

BE IT FURTHER RESOLVED, pursuant to Section 211.44 of the Michigan General Property Tax Act and Section 11.27 of the Charter of the City of Alpena, the City Treasurer shall add to all winter taxes paid between February 15th and February 28th a three percent (3%) late penalty charge; and

BE IT FURTHER RESOLVED: that the City Manager and City Clerk/Treasurer/Finance Director are hereby authorized to make budgetary transfers within the departments established through this budget, and that all transfers between departments or funds may be made only by further action of the Municipal Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

Adoption of the above resolution was moved by Councilmember _____, seconded by Councilmember _____, and carried by vote as follows:

Ayes:

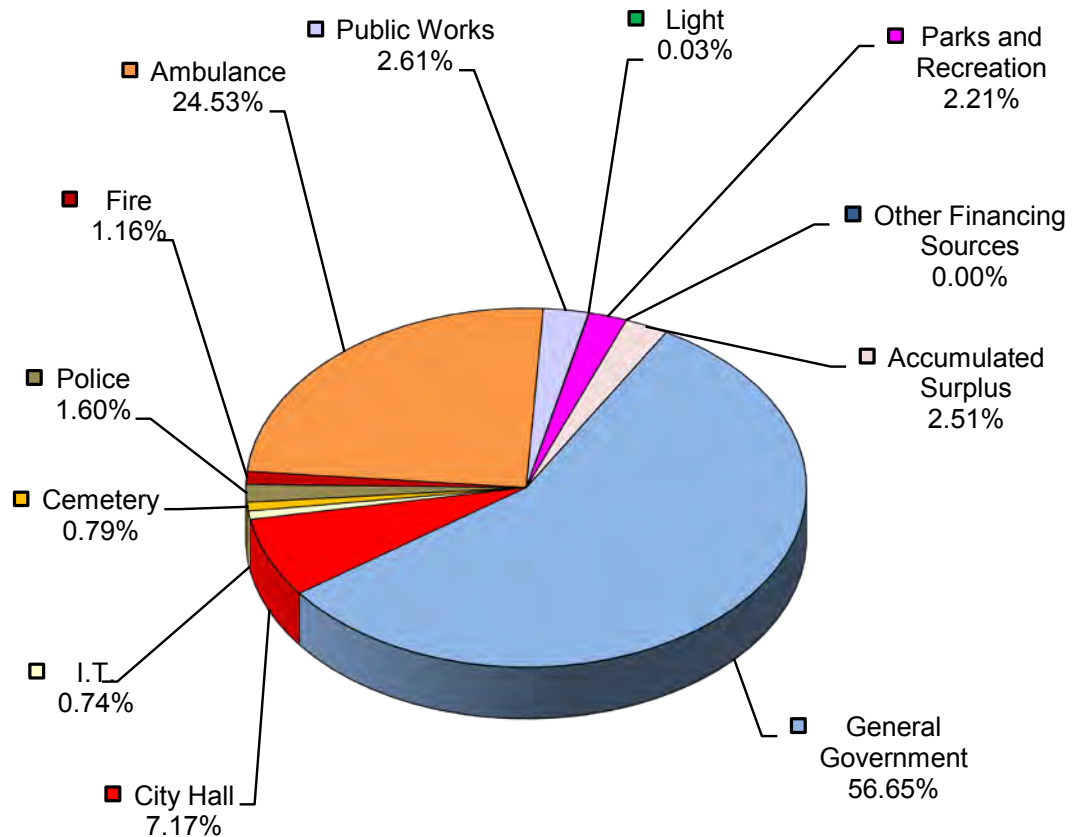
Nays:

Absent:

I, Anna Soik, City Clerk of the City of Alpena, DO HEREBY CERTIFY: that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held May 21, 2018.

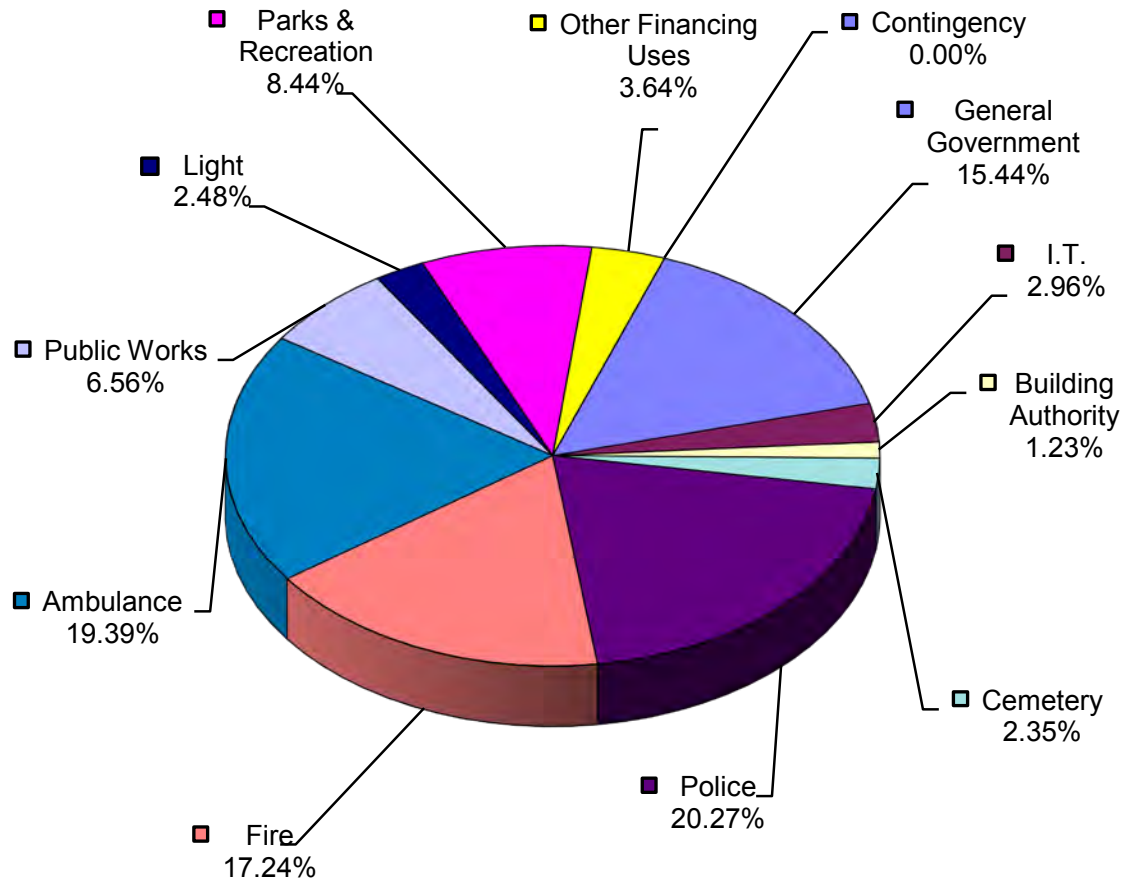
Anna Soik
City Clerk

GENERAL FUND Revenues 2018-2019



General Government	\$	5,590,130	56.65%
City Hall		707,610	7.17%
IT		73,435	0.74%
Cemetery		77,700	0.79%
Police		157,652	1.60%
Fire		114,077	1.16%
Ambulance		2,420,978	24.53%
Public Works		257,868	2.61%
Light		3,000	0.03%
Parks and Recreation		217,686	2.21%
Other Financing Sources		0	0.00%
Accumulated Surplus		247,807	2.51%
Total Revenues and Other Sources	\$	9,867,943	100.00%

GENERAL FUND Expenditures 2018-2019



General Government	\$	1,523,467	15.44%
IT		292,232	2.96%
Building Authority		121,735	1.23%
Cemetery		232,267	2.35%
Police		1,999,746	20.27%
Fire		1,701,425	17.24%
Ambulance		1,913,011	19.39%
Public Works		647,510	6.56%
Light Department		244,474	2.48%
Parks & Recreation		832,813	8.44%
Other Financing Uses		359,263	3.64%
Contingency		0	0.00%
Total Expenditures and Other Uses	\$	9,867,943	100.00%

2018 TRUTH-IN-ASSESSMENT

The State of Michigan enacted Public Act 213 of 1981 on December 31, 1981. This law provides for a reduction in the authorized millage rate if the City's State Equalized Value exceeds its assessed value. Property taxes levied should not exceed that which would have been levied based on the City's assessed values.

Calculations for the 2018 Truth-In-Assessment reveal the City is not penalized for assessing equal to the S.E.V.

Old Formula: (Prior to 1995)

$$\frac{\text{Total 2018 Assessed Value}}{\text{Total 2018 S.E.V.}} = \text{Truth in Assessing rollback}$$
$$\frac{\$ 249,052,000}{\$ 249,052,000} = 1.0000$$

Starting in 1995, the language of MCL 211.34 resulted in a different formula for calculating the "Truth in Assessing" Rollback because, starting in 1995, taxes were levied against Taxable Value, not S.E.V. The following is the formula for calculating the "Truth in Assessing" rollback for 2018.

New Formula:

$$\frac{\text{2018 Taxable Value based on Assessed Value}}{\text{2018 Taxable Value based on S.E.V.}} = \text{Truth in Assessing rollback}$$
$$\frac{\$ 235,215,953}{\$ 232,215,953} = 1.0000$$

2018 TRUTH-IN-TAXATION

Effective February 9, 1982, the State of Michigan approved Public Act No. 5 of 1982 or as it is generally known, Truth-In-Taxation. Briefly, this law states that the ensuing fiscal year tax revenues, less additions, cannot exceed the concluding fiscal year tax revenue. If it does, then the ensuing fiscal year millage is rolled back so that the tax revenues generated will be the same as the concluding fiscal year. The figures are provided by the assessor's office and confirmed by the county equalization director. **These reduced millage rates can be overridden by holding a truth in taxation hearing or discussing it at the annual budget meeting.**

2018 Base Tax Rate Computation

Formula:
$$\frac{2017 \text{ Taxable Value} - 2018 \text{ Taxable Value Losses}}{2018 \text{ Taxable Value} - 2018 \text{ Taxable Value Additions}}$$

Real Property

Losses	Additions
201 = \$ 510,816	201 = \$ 316,000
301 = -0-	301 = 95,200
401 = 637,391	401 = 1,125,710
Total Real = \$ 1,148,207	Total Real = \$ 1,536,910

Personal Property

Losses	Additions
Total Personal = \$ 3,811,700	Total Personal = \$ 2,438,700
Losses	Additions
Grand Total = \$ 4,959,907	Grand Total = \$ 3,975,610

Computation:
$$\frac{\$ 231,702,053 - 4,959,907}{\$ 234,144,028 - 3,975,610}$$

$$\frac{\$ 226,742,146}{\$ 230,168,418} = 0.9851$$
 Base Tax Rate Fraction
(Cannot exceed 1.0000)

2018 Base Tax Rate Fraction	=	0.9851
2017 Maximum Millage rate	=	16.1066
2018 Base Tax Rate	=	16.1066 x 0.9851 = 15.8666
2018 Dial-A-Ride millage rate	=	.6450 x 0.9851 = 0.6353
2018 Dial-A-Ride Base Tax Rate	=	.6353

2018 HEADLEE TAX LIMITATION

In 1978, the voters of Michigan approved the Constitutional Amendment Proposal E (the Headlee Amendment). The resulting change in the Constitution and its implementing statutes is a formula that limits the maximum tax rates that may be levied by local governments. These limitations do not apply to pension and debt service levy authorizations.

HEADLEE

2018 Millage Reduction Fraction

Formula:

$$\frac{(2017 \text{ Taxable Value} - \text{Losses}) \times \text{CPI}}{2018 \text{ Taxable Value} - \text{Additions}} = \text{M.R.F.}$$

$$\frac{(231,702,053 - 4,959,907) \times 1.021}{228,021,012 - 6,298,266} = 1.0058$$

$$\text{2018 Headlee Millage Reduction Fraction} = 1.0000$$

(Cannot exceed 1.0000)

History of Headlee Reductions

City Operating	Maximum Charter Millage Rate		17.5000
	1993 reduction fraction	x	.9319
	1993 Maximum Millage	=	16.3083
	1994 through 1999 reduction fraction	x	1.0000
	2000 reduction fraction	x	.9995
	2000 Maximum Millage	=	16.3001
	2001 & 2002 reduction fraction	x	1.0000
	2003 reduction fraction	x	0.9972
	2003 Maximum Millage	=	16.2544
	2004 reduction fraction	x	0.9986
	2004 Maximum Millage	=	16.2316
	2005 through 2016 reduction fraction	x	1.0000
	2005 - 2016 Maximum Millage Rate	=	16.2316
	2017 reduction fraction	x	.9923
	2017 Maximum Millage Rate	=	16.1066
	2018 reduction fraction	x	1.0000
	2018 Maximum Millage	=	16.1066
Dial-a-Ride	1999 Maximum Millage		.5000
	2000 reduction fraction	x	.9995
	2000 Maximum Millage	=	.4997
	2001 reduction fraction	x	1.0000
	2001 Maximum Millage	=	.4997
	2002 Renewed by Vote		.5000
	2002 Maximum Millage		.5000
	2002 reduction fraction	x	1.0000
	2003 reduction fraction	x	0.9972
	2003 Maximum Millage	=	.4986
	2004 reduction fraction	x	0.9986
	2004 Maximum Millage	=	.4979
	2005 reduction fraction	x	1.0000
	2005 Maximum Millage	=	.4979
	2006 Renewed by Vote	=	.6500
	2006 through 2016 reduction fraction	x	1.0000
	2006 - 2016 Maximum Millage Rate	=	.6500
	2017 reduction fraction	x	.9923
	2017 Maximum Millage Rate	=	.6450
	2018 reduction fraction	x	1.0000
	2018 Maximum Millage Rate	=	.6450

DOWNTOWN DEVELOPMENT AUTHORITY
2018 TRUTH-IN-ASSESSMENT

The State of Michigan enacted Public Act 213 of 1981 on December 31, 1981. This law provides for a reduction in the authorized millage rate if the Downtown Development Authority's (DDA) State Equalized Value exceeds its assessed value. Property taxes levied should not exceed that which would have been levied based on the DDA's assessed values.

Calculations for the 2018 Truth-In-Assessment reveal the DDA is not penalized for assessing equal to the S.E.V.

Old Formula: (Prior to 1995)

$$\frac{\text{Total 2018 Assessed Value}}{\text{Total 2018 S.E.V.}} = \text{Truth in Assessing rollback}$$

$$\frac{\$ 15,336,800}{\$ 15,336,800} = 1.0000$$

Starting in 1995, the language of MCL 211.34 resulted in a different formula for calculating the "Truth in Assessing" Rollback because, starting in 1995, taxes were levied against Taxable Value, not S.E.V. The following is the formula for calculating the "Truth in Assessing" rollback for 2018.

New Formula:

$$\frac{\text{2018 Taxable Value based on Assessed Value}}{\text{2018 Taxable Value based on S.E.V.}} = \text{Truth in Assessing rollback}$$

$$\frac{\$ 14,364,753}{\$ 14,364,753} = 1.0000$$

DOWNTOWN DEVELOPMENT AUTHORITY
2017 TRUTH IN TAXATION

Effective February 9, 1982, the State of Michigan approved Public Act No. 5 of 1982 or as it is generally known, Truth-In-Taxation. Briefly, this law states that the ensuing fiscal year tax revenues, less additions, cannot exceed the concluding fiscal year tax revenue. If it does, then the ensuing fiscal year millage is rolled back so that the tax revenues generated will be the same as the concluding fiscal year. The figures are provided by the assessor's office and confirmed by the county equalization director. **These reduced millage rates can be overridden by holding a truth in taxation hearing or discussing it at the annual budget meeting.**

2018 Base Tax Rate Computation

Formula:
$$\frac{2017 \text{ Taxable Value} - 2018 \text{ Taxable Value Losses}}{2018 \text{ Taxable Value} - 2018 \text{ Taxable Value Additions}}$$

Real Property

Losses		Additions	
201 = \$	53,234	201 = \$	48,800
301 =	-0-	301 =	-0-
401 =	-0-	401 =	2,800
<hr/>		<hr/>	
Total Real	= \$ 53,234	Total Real	= \$ 51,600

Personal Property

Losses (x 1.0000)		Additions (x 1.0000)	
Total Personal	= \$ 78,900	Total Personal	= \$ 557,400
Losses		Additions	
Grand Total	= \$ 132,134	Grand Total	= \$ 609,000

Computation:
$$\frac{\$ 13,576,306 - 132,134}{\$ 14,364,753 - 609,000}$$

$$\frac{\$ 13,444,172}{\$ 13,755,753} = 0.9773 \text{ Base Tax Rate Fraction}$$

2018 Base Tax Rate Fraction = 0.9773 (Cannot Exceed 1.0000)
 2017 Millage rate = 1.9900
 2018 Base Tax Rate = 1.9900 x 0.9773 = **1.9448**

DOWNTOWN DEVELOPMENT AUTHORITY
2018 HEADLEE TAX LIMITATION

In 1978, the voters of Michigan approved the Constitutional Amendment Proposal E (the Headlee Amendment). The resulting change in the Constitution and its implementing statutes is a formula that limits the maximum tax rates that may be levied by local governments. These limitations do not apply to pension and debt service levy authorizations.

Based upon current estimates, the tax limitation formula will result in an adjustment for 2018 tax rates, as follows:

HEADLEE

2018 Millage Reduction Fraction

Formula:

$$\frac{(2017 \text{ Taxable Value} - \text{Losses}) \times \text{CPI}}{2018 \text{ Taxable Value} - \text{Additions}} = \text{M.R.F.}$$

$$\frac{(13,576,306 - 132,134) \times 1.021}{14,3654,753 - 609,000} = \text{M.R.F.}$$

$$\frac{13,444,172 \times 1.021}{13,755,753} = \text{M.R.F.}$$

$$\frac{13,726,500}{13,138,003} = 0.9979$$

2018 Headlee Millage Reduction Fraction = 0.9979
 (Cannot exceed 1.0000)

History of Headlee Reductions

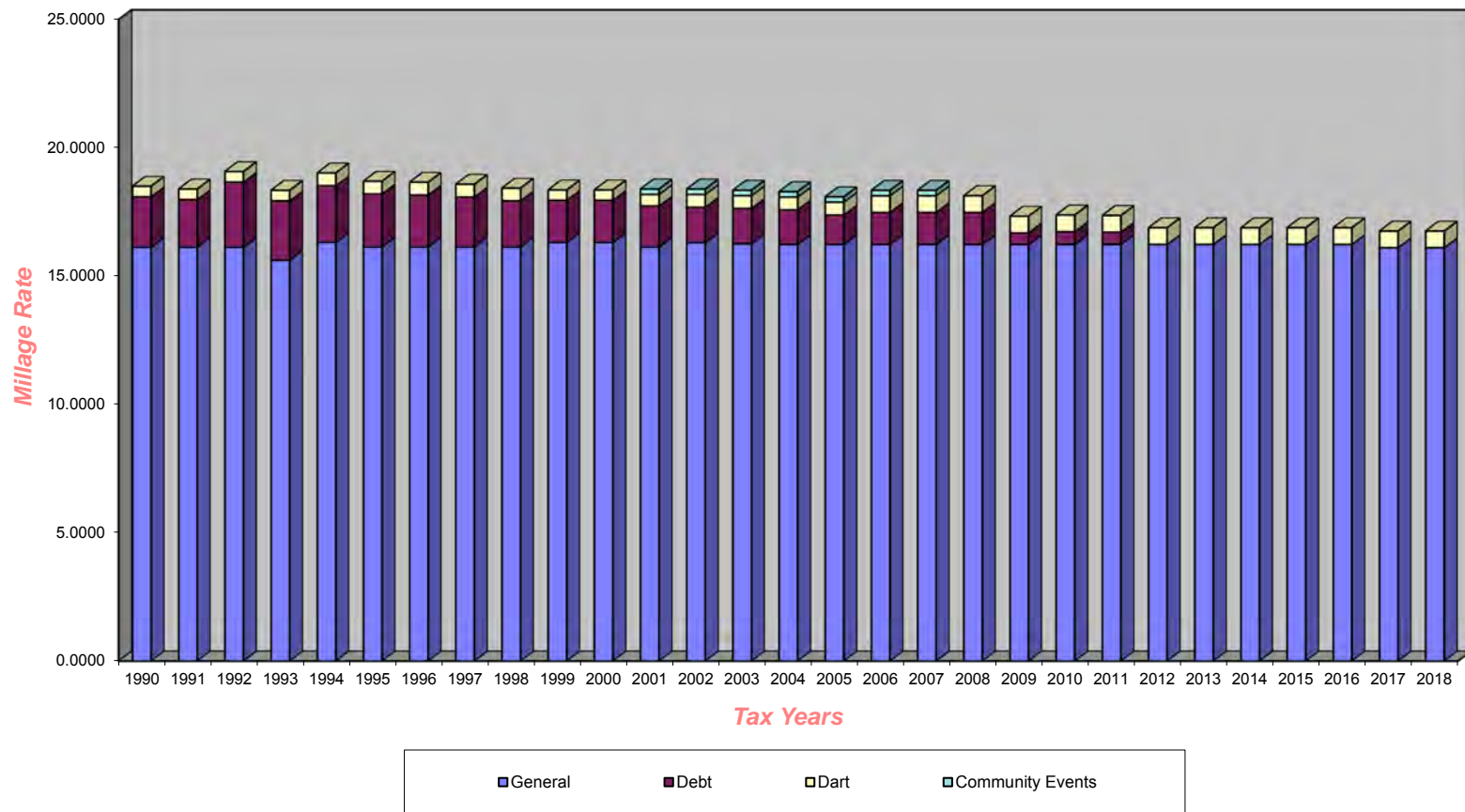
Downtown Development Authority	Maximum Authorized Millage Rate	2.0000
	1999 through 2014 Millage Reduction Fraction	1.0000
	2014 Maximum Millage Rate	2.0000
	2015 Millage Reduction Fraction	0.9967
	2015 Maximum Millage Rate	1.9934
	2017 Millage Reduction Fraction	<u>0.9983</u>
	2017 Maximum Millage Rate	1.9900
	2018 Reduction Fraction	0.9979
	2018 Maximum Millage Rate	1.9858

TAX RATES BY YEAR										
On Each \$1,000 of Taxable Valuation										
Fiscal Year Ending June 30, 2019										
	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19
CITY OF ALPENA										
General	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.2316	16.1066	16.1066
Debt - G.O.	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Debt - Public Safety	0.4500	0.5000	0.4800	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Dial-A-Ride	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6500	0.6450	0.6450
Community Events Center	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Subtotal	17.3316	17.3816	17.3616	16.8816	16.8816	16.8816	16.8816	16.8816	16.7516	16.7516
DOWNTOWN DEVELOPMENT AUTHORITY										
Only charged to properties within the DDA	2.0000	2.0000	2.0000	2.0000	2.0000	2.0000	1.9934	1.9934	1.9900	1.9858
ALPENA COMMUNITY COLLEGE										
	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	2.5000	
ALPENA PUBLIC SCHOOLS										
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000	
Operating	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
Extra-Voted-Local	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000 *	18.0000	
Debt	1.7500	1.7500	1.7500	1.7500	1.7500	1.8000	1.8000	1.8000	1.8000	
Enhancement	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
Subtotal	25.7500	25.7500	25.7500	25.7500	25.7500	25.8000	25.8000	25.8000	25.8000	
EDUCATIONAL SERVICE DISTRICT										
	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	2.1882	
ALPENA COUNTY										
County Operations	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	4.8004	
Hospital Bond Issue	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.0000	0.0000	
Ambulance	0.9520	0.9700	0.9720	0.9720	0.9720	0.9720	0.9720	0.9720	0.9720	
Library	0.7457	0.7457	0.7457	0.7457	0.7457	1.0000	1.0000	1.0000	1.0000	
Recreation	0.0000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	
Veterans	0.0000	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	0.1250	
Senior Citizens	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	
Subtotal (1)	8.0481	8.6911	8.6931	8.6931	8.6931	8.9474	8.9474	7.9474	7.9474	
TOTAL TAXES PER \$1,000 TAXABLE VALUE										
	55.8179 **	56.5109 **	56.4929 **	56.0129 **	56.0129 **	56.3172 **	56.3172 **	55.3172 **	55.1872	
	37.8179 **	38.5109 **	38.4929 **	38.0129 ***	38.0129 ***	38.3172 **	38.3172 **	37.3172 **	37.1872	
(1) Alpena County's fiscal years end December 31 prior to each June 30 listed herein.										
* Charged to non-principal residences only.										
** Non-Principal Residence property tax rate										
*** Principal Residence property tax rate.										

Source: Alpena City Assessor's Office

CITY MILLAGE RATES

TAX YEARS
1990-2018



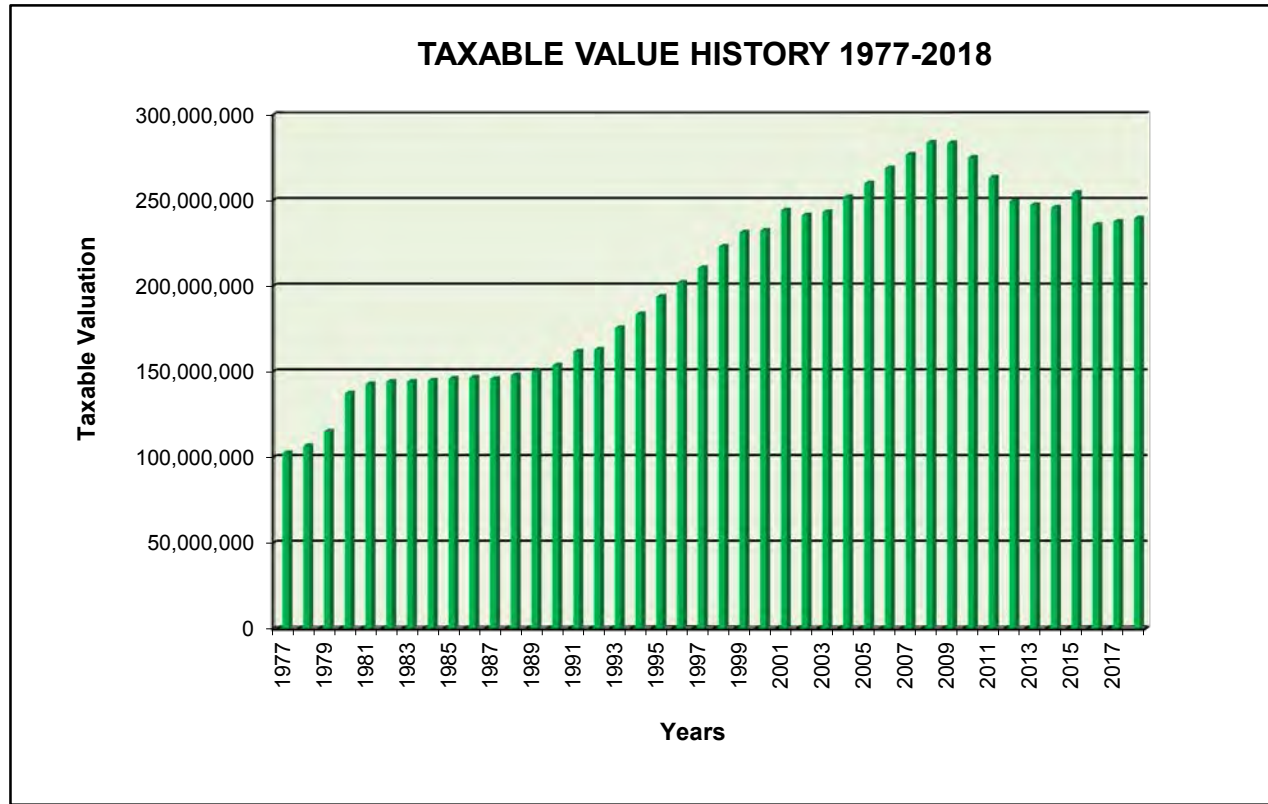
TAXABLE VALUE HISTORY
1977-2018

Year	Total City Taxable Valuation	Change Amount From Prior Year	Percent Change
1977	102,757,201		
1978	106,917,822	4,160,621	4.05%
1979	115,358,425	8,440,603	7.89%
1980	137,635,518	22,277,093	19.31%
1981	143,038,962	5,403,444	3.93%
1982	144,411,200	1,372,238	0.96%
1983	144,463,100	51,900	0.04%
1984	145,068,900	605,800	0.42%
1985	146,259,500	1,190,600	0.82%
1986	146,844,500	585,000	0.40%
1987	146,042,500	-802,000	-0.55%
1988	148,224,700	2,182,200	1.49%
1989	150,311,300	2,086,600	1.41%
1990	153,920,200	3,608,900	2.40%
1991	161,933,200	8,013,000	5.21%
1992	163,181,100	1,247,900	0.77%
1993	175,751,100	12,570,000	7.70%
1994	183,800,200	8,049,100	4.58%
1995	194,040,476	10,240,276	5.57%
1996	202,199,796	8,159,320	4.20%
1997	210,770,430	8,570,634	4.24%
1998	223,247,078	12,476,648	5.92%
1999	231,578,994	8,331,916	3.73%
2000	232,597,633	1,018,639	0.44%
2001	244,354,733	11,757,100	5.05%
2002	241,488,060	-2,866,673	-1.17%
2003	243,361,991	1,873,931	0.78%
2004	252,148,258	8,786,267	3.61%
2005	260,126,284	7,978,026	3.16%
2006	268,987,838	8,861,554	3.41%
2007	276,903,917	7,916,079	2.94%
2008	283,914,270	7,010,353	2.53%
2009	283,681,706	-232,564	-0.08%
2010	275,187,617	-8,494,089	-2.99%
2011	263,563,355	-11,624,262	-4.22%
2012	249,724,155	-13,839,200	-5.25%
2013	247,526,422	-2,197,733	-0.88%
2014	246,044,751	-1,481,671	-0.60%
2015	254,592,050	8,547,299	3.47%
2016	235,934,419	-18,657,631	-7.33%
2017	237,792,626	1,858,207	0.79%
2018	239,773,284	1,980,658	0.78%

Prior to 1983, only the ad valorem roll totals were included.
After 1983, ad valorem roll and special act roll totals are included.
In 2014, Commercial Personal Property was exempted.
In 2016, Industrial Personal Property was exempted.
Source: Alpena City Assessor's Office

TAXABLE VALUE HISTORY

1977-2018



- Prior to 1983, only the ad valorem roll totals were included.
- After 1983, ad valorem roll and special act roll totals are included.
- In 2014, Commercial Personal Property was exempted.
- In 2016, Industrial Personal Property was exempted.

Source: Alpena City Assessor's Office

CITY OF ALPENA

2018 STATE EQUALIZED VALUE = \$ 249,052,000

2018 TAXABLE VALUATION = \$ 235,215,928

<u>Name</u>	<u>Taxable Real Prop.</u>	<u>Taxable Pers. Prop.</u>	<u>Total Taxable</u>	<u>Percent of Total Taxable</u>
*Lafarge Corporation	\$ 14,646,659	\$ 2,589,400	\$ 17,236,059	7.328%
Darkon, LLC	1,482,500	391,800	1,874,300	0.797%
Decorative Panels, Inc.	2,208,689	2,859,200	5,067,889	2.154%
Besser Company	2,226,597	83,500	2,310,097	0.982%
Vista Properties, Inc.	1,906,838	256,000	2,162,838	0.920%
*Other Industry	<u>6,339,031</u>	<u>3,545,300</u>	<u>12,884,331</u>	<u>5.477%</u>
Total	\$ 28,810,314	\$ 12,725,200	\$ 41,535,514	17.658%

Utilities

Alpena Power Company	\$ 0	\$ 6,189,000	\$ 6,189,000	2.631%
DTE Gas Co.	0	1,288,800	1,288,800	0.548%
Charter Communications	0	666,900	666,900	.284%
Thunder Bay Power Co.	<u>0</u>	<u>54,800</u>	<u>54,800</u>	<u>.023%</u>
Total Utilities	\$ 0	\$ 8,199,500	\$ 8,199,500	3.486%

Breakdown by Class

Industrial & Utility Total	\$ 28,810,314	\$ 20,924,700	\$ 49,735,014	21.144%
Commercial Total	\$ 44,214,689	\$ 5,095,200	\$ 49,309,889	20.964%
Residential Total	<u>\$ 136,171,025</u>	<u>\$ 0</u>	<u>\$ 136,171,025</u>	<u>57.892%</u>
Grand Total	\$ 209,196,028	\$ 26,019,900	\$ 235,215,928	100.00%

Percentage	88.94%	11.06%	100.00%
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*Excludes Industrial Facilities Valuation
Ad Valorem Roll Only, No CRA, IFT, DNR PILT, or NEZs included.
Source: Alpena City Assessor's Office

CITY OF ALPENA
Industrial Facilities Tax Roll
2018 I.F.T. Equivalent S.E.V. = \$ 1,926,200
2018 I.F.T. Taxable Value = \$ 1,925,904

IFT - After Proposal "A"

<u>Name</u>	<u>Real Property Taxable Value</u>	<u>Personal Property Taxable Value</u>	<u>Total Taxable value</u>	<u>Percent</u>
Lafarge Corporation	-0-	577,400	577,400	89.88%
Douville-Johnston	135,900	32,700	170,704	8.86%
.				
Total IFT	\$ 135,900	\$ 610,100	\$ 746,000	100.000%
Percentage	18.22%	81.78%	100.00%	

Renaissance Zone Roll all expired for 2018

2018 Equivalent S.E.V. = \$ -0-

2018 Taxable Value = \$ -0-

	<u>Real Property Taxable Value</u>	<u>Pers. Property Taxable Value</u>	<u>Total Taxable Value</u>
Renaissance Zone	\$ -0-	\$ -0-	\$ -0-
Renaissance Zone DDA	\$ -0-	\$ -0-	\$ -0-
Total Renaissance Zone	\$ -0-	\$ -0-	\$ -0-

<u>Neighborhood Enterprise Zone Roll</u> 2018 State Equalized Value = \$ 1,177,100 2018 Taxable Value = \$ 950,199	<u>DNR Payment in Lieu of Taxes Roll</u> 2018 State Equalized Value = \$ 66,300 2018 Taxable Value = \$ 58,533
<u>Commercial Rehab. Act Roll</u> 2018 State Equalized Value = \$ 2,809,400 2018 Taxable Value = \$ 2,801,624	<u>Sr. Cit./Disabled Housing PILT Roll</u> 2018 State Equalized Value = \$ 1,111,400 2018 Taxable Value = \$ 1,071,900

Source: City of Alpena, Assessor's Office

CITY OF ALPENA
2018 TOP TEN TAXPAYERS

Taxpayer	Real Property Taxable Value	Personal Property Taxable Value	Total 2018 Taxable Value	Estimated City Taxes	Percent of Total Taxable
*-Lafarge	\$ 14,646,659	\$ 3,166,800	\$ 17,813,459	\$ 282,264	7.43%
Alpena Power Co.	616,696	6,189,000	6,805,696	109,617	2.84%
American Process Ener.	775,700	4,607,400	5,383,100	87,376	2.25%
Dec. Panels Int. (DPI)	2,208,689	2,859,200	5,067,889	81,626	2.11%
Amer. Process Energy	770,100	3,988,000	4,758,100	76,637	1.98%
Sabra Alpena, LLC	2,526,997	-0-	2,526,997	40,701	1.05%
Besser Company	2,226,597	83,500	2,310,097	37,208	0.96%
Vista Properties Corp.	1,906,838	256,000	2,162,838	34,837	0.90%
Alpena Marc, LLC	1,937,211	20,900	1,958,111	31,696	0.82%
Alpena Wholesale Groc.	1,462,900	307,500	1,770,400	28,515	0.74%
TOTAL	\$ 29,078,387	\$ 21,478,300	\$ 50,556,687	\$ 810,177	21.08%

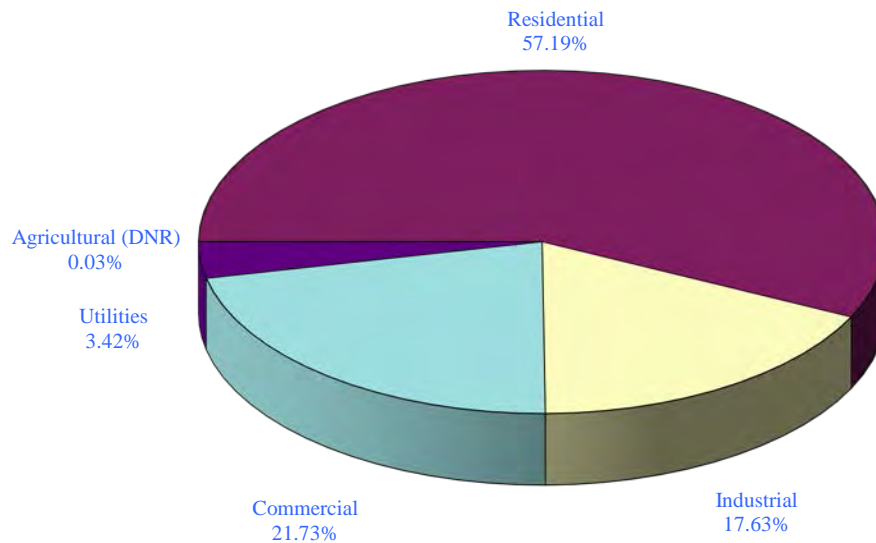
* Includes I.F.T.

Total Taxable Value with IFT's, Obsolete Properties Rehabilitation, Neighborhood Enterprise Zone, DNR PILT, and Renaissance Zone = \$ 239,773,284

NOTE: City taxes based on estimated 2018 Millage rate of 16.1066
& 2018 New Facility IFT Millage Rate of 8.1158

Source: Alpena City Assessor's Office

TAXABLE VALUATION BY TYPE 2018

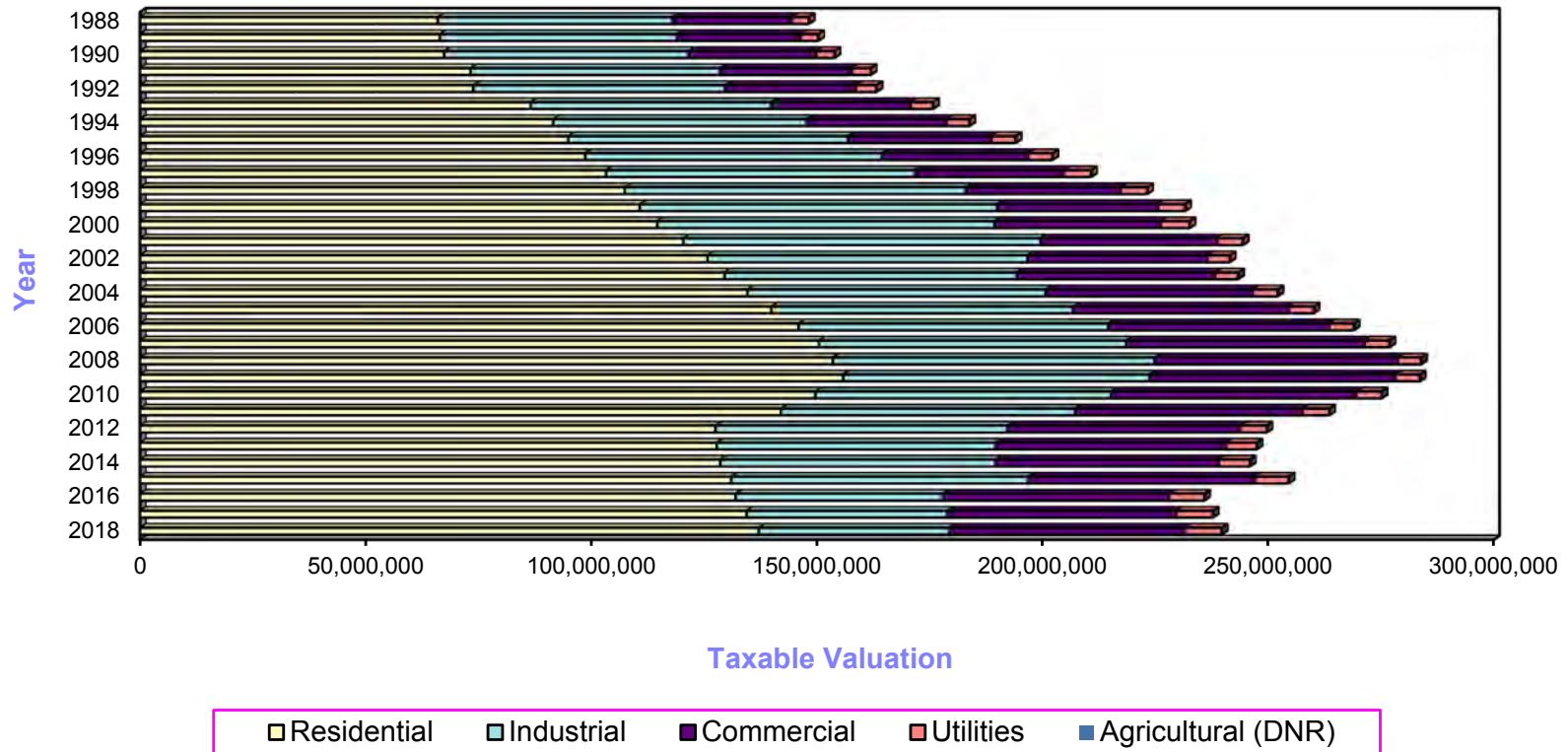


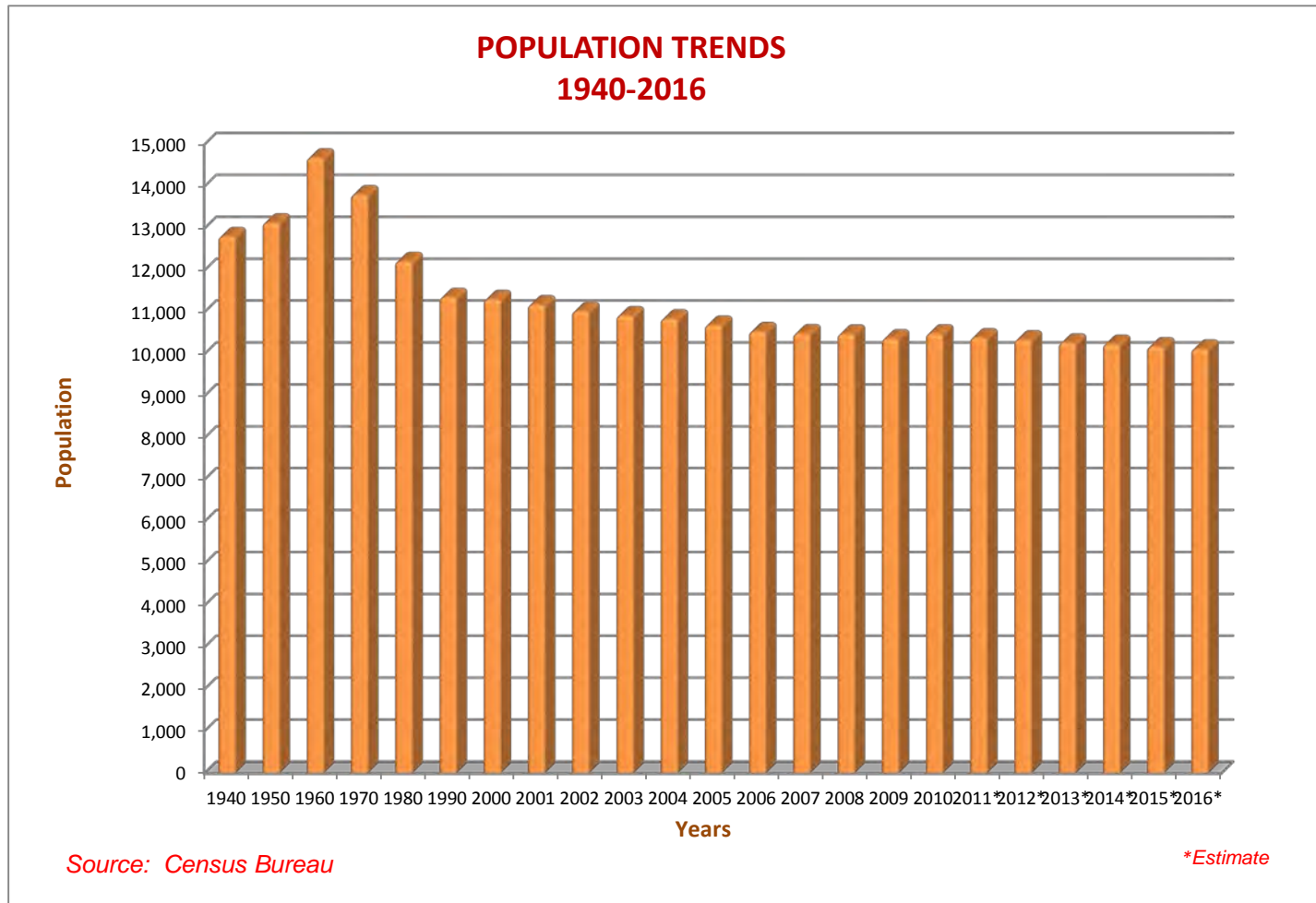
Agricultural (DNR)	\$59,533	0.03%
Residential	\$137,121,224	57.19%
Industrial	\$42,281,514	17.63%
Commercial	\$52,111,513	21.73%
Utilities	\$8,199,500	3.42%
Total *	\$239,773,284	100.00%

*Includes Special Act Rolls

Source: Alpena City Assessor's Office

TAXABLE VALUATION BY TYPE 1988-2018





SUMMARY OF TAX LEVY AND TAXABLE VALUATION

2018-2019 BUDGET

	2017-2018	2018-2019	Over or (Under)
TAX LEVY Before TIFA Deductions			
Includes IFT, NEZ, CRA, Ren. Zone & DNR PILT			
<i>Operating</i>	\$3,706,136.29	\$3,728,776.12	\$22,639.83
<i>Dial-A-Ride</i>	\$148,532.94	\$149,471.37	\$938.43
<i>Debt</i>	\$0.00	\$0.00	\$0.00
<i>Debt - Fire/Police Bldg</i>	\$0.00	\$0.00	\$0.00
<i>Community Events Center</i>	\$0.00	\$0.00	\$0.00
	<u>\$3,854,669.23</u>	<u>\$3,878,247.49</u>	<u>\$23,578.26</u>
TAX RATE			
<i>Operating</i>	16.1066	16.1066	0.0000
<i>Dial-A-Ride</i>	0.6450	0.6450	0.0000
<i>Debt</i>	0.0000	0.0000	0.0000
<i>Debt - Fire/Police Bldg</i>	0.0000	0.0000	0.0000
<i>Community Events Center</i>	0.0000	0.0000	0.0000
	<u>16.7516</u>	<u>16.7516</u>	<u>0.0000</u>
<hr/>			
Ad Valorem Taxable Value	\$232,773,953	\$235,215,928	\$2,441,975
Industrial Facilities Tax. Value			
<i>*New</i>	\$1,925,904	\$746,000	(\$1,179,904)
<i>Rehabilitation</i>	\$0	\$0	\$0
TOTAL IND. FACILITIES	<u>\$1,925,904</u>	<u>\$746,000</u>	<u>(\$1,179,904)</u>
<hr/>			
Neighborhood Ent. Zone T. V.	\$875,622	\$950,199	\$74,577
<hr/>			
DNR PILT Taxable Value	\$58,310	\$59,533	\$1,223
<hr/>			
Comm. Rehab. Act Roll	\$2,158,837	\$2,801,624	\$642,787
<hr/>			
TOTAL TAXABLE VALUE INCLUDING IFT, NEZ, DNR PILT, CRA, REN. ZONE and NON -PROF. HOUSING	<u>\$237,792,626</u>	<u>\$239,773,284</u>	<u>\$1,980,658</u>

Continued on next page

DOWNTOWN DEVELOPMENT AUTHORITY

	2017-2018	2018-2019	Over or (Under)
**Taxable Valuation	\$14,865,323	\$16,349,433	\$1,484,110
2017 Tax Levy = 1.9900 mills			
2018 Tax Levy = 1.9858 mills	\$21,325.63	\$23,533.11	\$2,207.48

*New Industrial Facilities Valuation subject to one-half of tax levy.

**Levy authorized by resolution of Municipal Council pursuant to Ordinance creating Downtown Development Authority and District.

Per the City's Tax Increment Financing Ordinance, the 2017 taxable value of the Downtown Development Authority District exceeds the initial base year taxable value creating captured taxable value of \$4,038,206. Property taxes (City, county, etc.), except schools collected on the captured taxable value are paid to the DDA to implement the approved Downtown Development Plan. The effect of this will be a reduction of property taxes available to the following funds:

General Fund	\$	65,041.77
Debt Fund		No Levy - Expired 2008
Debt Fund-Bldg		No Levy - Expired 2013
DART Fund	\$	2,604.64
DDA Fund No. 5		No Levy - Expired 2009
Comm. Events		No Levy - Expired 2007
TOTAL	\$	67,646.41

Three Brownfield Redevelopment Authority Tax Increment Financing (BRA TIF) Plans were adopted that capture taxes from the various funds on the increase in taxable value over the base year amount. In the Thunder Bay CJD BRA TIF \$79,501 is the incremental increase, in the Dean Arbour BRA TIF \$295,000 is the incremental increase, and in the Holiday Inn Express BRA TIF \$66,698 is the incremental increase. This will result in reductions to the General Fund of the following amounts:

Thunder Bay CJD BRA		
General Fund	\$	3,951.32
Debt Fund		No Levy - Expired 2008
Debt Fund-Bldg		No Levy - Expired 2013
DART Fund	\$	158.23
Comm. Events		No Levy - Expired 2007
TOTAL	\$	4,109.55

Dean Arbour BRA TIF		
General Fund	\$	4,751.45
Debt Fund		No Levy - Expired 2008
Debt Fund-Bldg		No Levy - Expired 2013
DART Fund	\$	190.30
Comm. Events		No Levy - Expired 2007
TOTAL	\$	4,941.73

Holiday Inn Express BRA TIF		
General Fund	\$	6,409.67
Debt Fund		No Levy - Expired 2008
Debt Fund-Bldg		No Levy - Expired 2013
DART Fund	\$	256.68
Comm. Events		No Levy - Expired 2007
TOTAL	\$	6,666.35

ANALYSIS OF HISTORY OF POVERTY EXEMPTIONS GRANTED IN CITY OF ALPENA AND IMPACT ON REVENUE

	March Board			July Board			December Board			Total Number of Exemptions	Total Taxable Value Exempted	Impact on City Revenues
Year	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted			
2000	8	2	\$156,832	0	0	\$0	0	0	\$0	10	\$156,832	-\$2,529.78
2001	9	3	\$186,231	1	0	\$22,127	0	0	\$0	13	\$208,358	-\$3,360.92
2002	11	3	\$243,941	0	0	\$0	0	0	\$0	14	\$243,941	-\$3,976.24
2003	16	3	\$318,150	0	0	\$0	0	0	\$0	19	\$318,150	-\$5,171.34
2004	19	3	\$405,137	4	0	\$72,690	1	0	\$13,127	27	\$490,954	-\$7,968.97
2005	22	1	\$448,120	7	0	\$140,554	6	0	\$130,699	36	\$719,373	-\$11,676.57
2006	28	2	\$610,518	10	3	\$266,248	6	1	\$167,314	50	\$1,044,080	-\$16,947.09
2007	57	6	\$1,495,785	9	0	\$278,259	4	0	\$92,082	76	\$1,866,126	-\$30,290.21
2008	63	5	\$1,563,940	5	1	\$128,088	10	1	\$309,788	85	\$2,001,816	-\$32,492.68
2009	66	2	\$1,745,628	10	1	\$311,858	8	1	\$249,938	88	\$2,307,424	-\$37,453.18
2010	95	7	\$2,377,167	7	2	\$206,607	4	1	\$86,664	116	\$2,670,438	-\$43,345.48
2011	90	7	\$2,007,212	8	0	\$179,334	9	2	\$257,000	116	\$2,443,546	-\$39,662.66
2012	99	5	\$1,972,200	4	4	\$120,500	9	0	\$181,100	121	\$2,273,800	-\$36,907.41
2013	96	9	\$2,010,800	4	0	\$70,200	7	0	\$171,672	116	\$2,252,672	-\$36,564.47
2014	101	6	\$2,031,323	6	1	\$143,100	3	0	\$55,239	117	\$2,229,662	-\$36,190.98
2015	96	6	\$2,000,419	4	1	\$89,915	6	0	\$112,315	113	\$2,202,649	-\$35,752.52
2016	92	6	\$1,971,880	6	1	\$149,642	1	1	\$54,441	107	\$2,175,963	-\$35,319.36
2017	88	6	\$1,916,730	6	0	\$141,600	2	0	\$41,948	102	\$2,100,278	-\$33,828.34
*2018	79	7	\$1,743,908	0	0	\$0	0	0	\$0	86	\$1,743,908	-\$28,088.43
Totals	1135	89	\$25,205,921	91	14	\$2,320,722	76	7	\$1,923,327	1412	\$29,449,970	-\$477,526.63

*= Only March Board of Review totals available for this year.

ANALYSIS OF HISTORY OF DISABLED VETERAN'S EXEMPTIONS GRANTED IN CITY OF ALPENA AND IMPACT ON REVENUE

	March Board			July Board			December Board			Total Number of Exemptions	Total Taxable Value Exempted	Impact on City Revenues
Year	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted	# of 100% Ex.	# of Partial Ex.	T. V. Exempted			
2013	0	0	\$0	0	0	\$0	6	0	\$214,472	6	\$214,472	-\$3,459.54
2014	7	0	\$277,400	2	0	\$66,600	1	0	\$15,200	10	\$359,200	-\$5,794.08
2015	8	0	\$321,599	3	0	\$190,579	2	0	\$51,068	13	\$563,246	-\$9,142.38
2016	10	0	\$464,398	1	0	\$25,800	0	0	\$0	11	\$490,198	-\$7,956.70
2017	12	0	\$528,073	0	0	\$0	2	0	\$44,400	11	\$572,473	-\$9,220.59
*2018	13	0	\$577,277	0	0	\$0	0	0	\$0	13	\$577,277	-\$9,297.97
Totals	50	0	\$2,168,747	0	0	\$0	6	0	\$214,472	56	\$2,383,219	-\$44,871.26

*= Only March Board of Review totals available for this year.

HISTORY OF FORECLOSURES IN CITY OF ALPENA

Year	Commercial Foreclosures	Residential Foreclosures	Total for Year
2017	1	19	20
2016	1	12	13
2015	0	23	23
2014	0	19	19
2013	0	30	30
2012	1	38	39
2011	0	36	36
2010	1	43	44
2009	4	33	37
2008	1	31	32
2007	4	42	46
2006	1	51	52
2005	0	31	31
2004	0	25	25
Total	14	433	447

**CITY OF ALPENA WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
COUNTY OF ALPENA, STATE OF MICHIGAN
1998 WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM
REVENUE BONDS (\$4,000,000)**

CITY OF ALPENA WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM

SERVICE AREA AND CUSTOMERS

The City of Alpena Water Supply and Sewage Disposal System serves approximately 4,798 customers in a 8.7 square mile area of Alpena County. The City supplies its own water supply and sewage treatment. The System has not had any significant growth or reduction in the number of customers for the last 10 years.

HISTORY OF WATER PURCHASED AND SOLD

<u>Fiscal Year Ended June 30</u>	<u>Number of City Customers</u>	<u>Water Pumped (in 1,000 gallons)</u>	<u>Water Sold (in 1,000 gallons)</u>
2017	4,576	560,900	504,803
2016	4,665	542,880	502,198
2015	4,638	783,900	523,217
2014	4,798	731,660	518,280
2013	4,798	746,440	560,890
2012	4,798	774,951	535,973
2011	4,798	723,560	513,850
2010	4,798	737,800	527,080
2009	4,798	731,670	545,159
2008	4,797	762,850	566,028
2007	4,762	772,820	543,425
2006	4,757	765,330	577,475
2005	4,747	731,160	565,290
2004	4,743	718,380	577,990
2003	4,722	762,770	604,635
2002	4,713	745,150	549,513
2001	4,707	801,910	599,463
2000	4,703	802,635	637,404

RATIO OF METERS

FISCAL YEAR ENDED JUNE 30, 2017

	<u>NUMBER OF METERS</u>
RESIDENTIAL	91.5%
COMMERCIAL/INDUSTRIAL	<u>8.5%</u>
	<u>100.0%</u>

AVERAGE DAILY USE - WATER*

<u>Fiscal Year</u> <u>Ending</u>	<u>Production Plant</u> <u>Average Daily Use</u>
2017	1,537
2016	1,545
2015	1,826
2014	2,004
2013	2,045
2012	2,123
2011	1,982
2010	2,021
2009	2,005
2008	2,090
2007	2,117
2006	2,091
2005	2,079
2004	2,083
2003	2,089
2002	2,042
2001	2,197
2000	2,199

*In 1,000 gallons

AVERAGE DAILY USE - SEWER*

<u>Fiscal Year</u> <u>Ending</u>	<u>Treatment Plant</u> <u>Average Daily Use</u>
2017	2,665
2016	2,596
2015	2,529
2014	2,495
2013	2,748
2012	2,700
2011	2,791
2010	3,000
2009	2,977
2008	2,415
2007	3,053
2006	2,876
2005	3,575
2004	3,869
2003	2,386
2002	3,207
2001	2,609
2000	2,340

*In 1,000 gallons

MAJOR USERS - 07/01/12 to 06/30/17

<u>Customer</u>	<u>Volume of Water Used</u> (in <u>1,000 gallons annually</u>)	<u>Volume of Sewer Used</u> (in <u>1,000 gallons annually</u>)
Alpena Township	203,732	167,572
LaFarge Midwest	32,888	39,936
Sevan K. Inc.	4,553	4,417
Alpena Regional Medical Ctr.	16,067	13,551
Decorative Panels Int'l	8,480	5,844
Alpena Schools	3,493	3,493
Alpena Hotel, Inc.	5,284	5,284
Tendercare	4,699	4,699
Alpena Dialysis	1,093	1,093
Alpena Housing Commission	4,366	4,169

OTHER MAJOR USERS – 07/01/16 TO 06/30/17

<u>Customer</u>	<u>Volume of Water Used</u> (in <u>1,000 gallons annually</u>)	<u>Volume of Sewer Used</u> (in <u>1,000 gallons annually</u>)
Alpena County	2,337	2,146
Turning Brook	2,482	784
Pinecrest Manor Apartments	784	784
Center Building	936	936
ACC	1,193	1,193
Stratford Group	3,466	2,971

BILLING AND COLLECTION PROCEDURES

All users are billed quarterly. All bills are mailed the first of the month following the billing period. The users of the system have 15 days to pay without penalty. Delinquent customers are charged a 5% penalty on the unpaid balance. All delinquent accounts which are six months or more past due are certified by the City Treasurer to the City Assessor on a semi-annual basis and may be added to the July 1 tax bills.

HISTORICAL REVENUES AND EXPENDITURES WATER AND SEWER FUND

FISCAL YEAR ENDED JUNE 30	OPERATING REVENUE	OPERATING EXPENSES	ADD BACK DEPRECIATION (NON-CASH EXPENSE)	NET NON- OPERATING REVENUE (EXPENSES)	SYSTEM REVENUES AVAILABLE FOR REVENUE BONDS
2017	\$ 6,339,047	3,480,254	925,832	(107,967)	3,676,658
2016	6,284,110	4,050,478	925,287	(126,427)	3,032,492
2015	5,847,661	4,069,914	924,017	(146,770)	2,554,994
2014	4,424,838	4,085,245	915,243	(159,716)	1,095,120
2013	4,399,471	4,079,970	908,407	(149,827)	1,078,081
2012	4,069,636	3,932,899	913,781	(255,401)	795,117
2011	3,859,925	3,884,641	907,076	(267,336)	615,024
2010	3,691,665	3,567,217	889,209	(263,213)	750,444
2009	3,847,801	3,499,516	827,965	(218,076)	958,174
2008	3,766,542	3,273,625	746,912	(79,750)	1,160,079
2007	3,393,186	3,067,703	722,744	1,708,766	2,756,993
2006	3,119,374	3,054,908	725,237	63,773	853,476
2005	3,070,024	2,956,916	731,903	272,915	1,117,926
2004	3,154,886	2,805,433	685,236	216,728	1,251,417
2003	3,019,582	2,783,916	652,671	90,449	978,786
2002	3,146,591	2,665,107	640,389	935,427	2,057,300
2001	3,048,264	2,577,162	582,213	1,144	1,054,459
2000	2,841,624	2,267,026	385,624	474,376	1,434,598

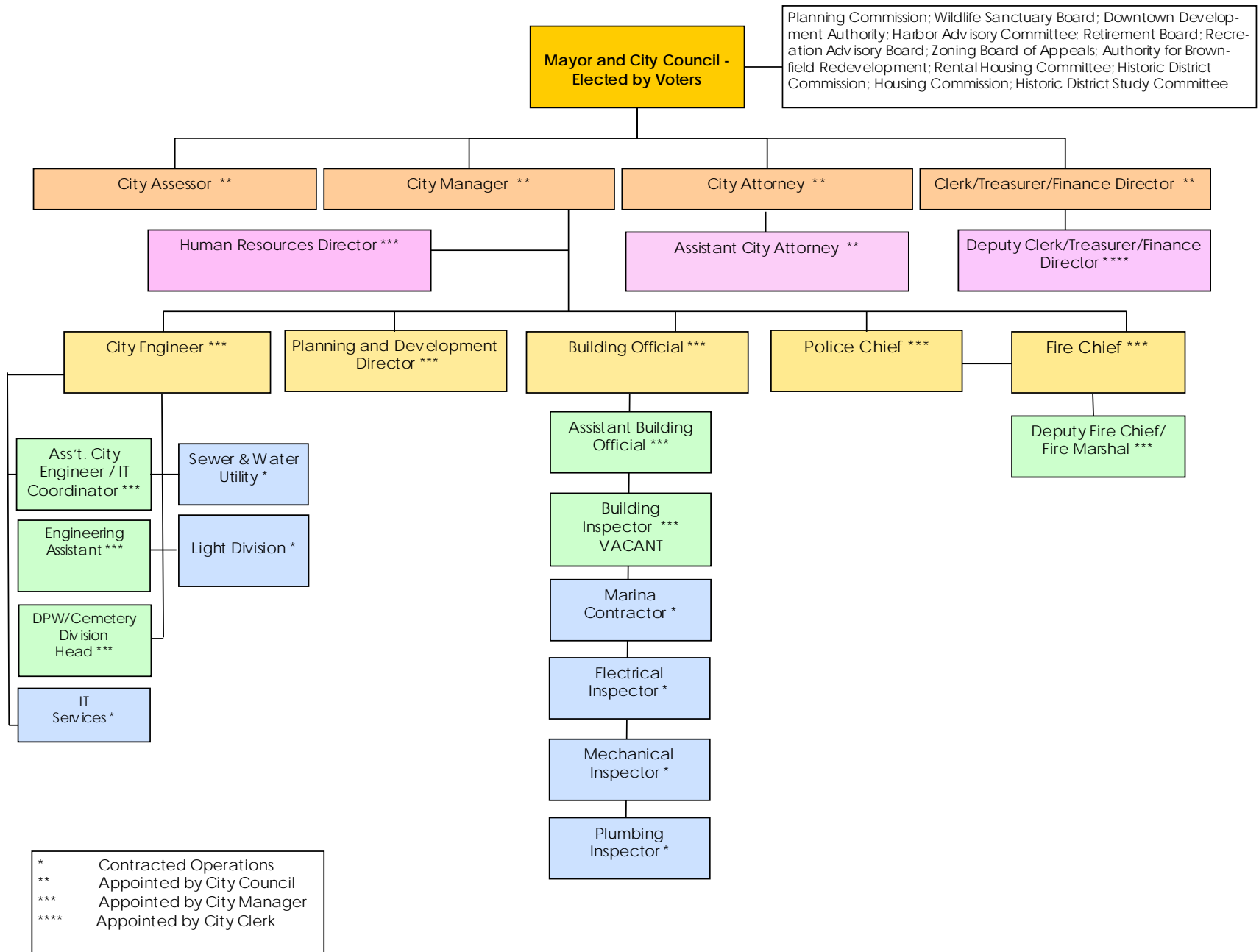
Source: Comprehensive Annual Financial Report of the City of Alpena

WATER SUPPLY AND SEWAGE DISPOSAL SYSTEM FUND EQUITY

The System's fund equity (net assets) for the last five years has been as follows;

<u>Fiscal Year Ended June 30</u>	<u>Retained Earnings</u>
2017	\$ 28,366,600
2016	26,300,906
2015	24,193,701
2014	22,562,724
2013	22,382,847
2012	22,213,173

Source: Comprehensive Annual Financial Report of the City of Alpena



**FY 2018-2019
CITY OF ALPENA
CLASSIFICATION AND COMPENSATION STRUCTURE**

PAY GRADE	CLASSIFICATION	1	2	3	4	5	6	7
1	Building Inspector	38,116	40,024	41,930	43,841	45,746	47,651	49,560
2	Asst Building Official Engineering Assistant	44,840	47,285	49,725	52,162	54,602	57,048	59,487
3	PW/Cemetery Div Head HR Director	49,948	52,734	55,523	58,305	61,087	63,882	66,659
4	Assessor Asst City Engineer Building Official Dep Clerk/Treas/FD Planning & Dev Dir Deputy Chief/Fire Marshal	53,419	56,535	59,651	62,768	65,887	68,999	72,118
5	Fire Chief Police Chief	60,527	64,561	68,596	72,632	76,868	80,705	84,738
6	City Engineer Clerk/Treasurer/FD	65,589	69,964	74,335	78,710	83,085	87,458	91,826
	City Attorney							60,602
	City Manager							98,881

Notes:

- 1) Classification 1-7, Pay Grades 1-6 represents a 2.0% increase for F/Y 2018-2019.
- 2) The City Attorney represents a 2.0% increase.
- 3) City Manager represents a 2.0% increase per the Manager Contract.
- 4) Step Increases to DPW/Cemetery Div. Head to Step 7, Planning Dir. to Step 7, Assistant Building to Step 7, Engineering Asst. to Step 7, Deputy Clerk to Step 2.
- 5) Pay Grade Change for HR Director from Grade 2 to Grade 3, Level 5.
- 6) Building Inspector position remains vacant.

Additional Notes

- 1) Employees will pay no less than 20% of their health insurance premium.
- 2) Employees will be able to choose a BCBSM plan or BCN plan for health insurance.

CITY COUNCIL COMPENSATION

2018 ANNUAL SALARIES:

MAYOR	-	\$7,500.00
COUNCIL MEMBERS	-	\$5,500.00

The Compensation Committee meets once every two years with their last meeting in December of 2017. In December of 2013, they recommended a base pay for the Mayor and Council to include all meetings attended except the Board of Review.

COMMITTEES/BOARDS:

D.A.R.E. BOARD
HUNT BOARD
TARGET ALPENA
DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
ALPENA AUTHORITY FOR BROWNFIELD REDEVELOPMENT (AABR)
NEMCOG REGIONAL ECONOMIC DEV ADVISORY COMM (REDAC)
TBNMS SANCTUARY ADVISORY COUNCIL (SAC)
HISTORIC DISTRICT COMMISSION
ALPENA AREA RECREATION COMMISSION (AARC)
ALP CO CENTRAL DISPATCH POLICY & PROCEDURES COMM
CITY PROPERTY COMMITTEE
IG AIR/WATER QUALITY COMMITTEE
IG ROADS
IG COMMUNICATIONS
IG PUBLIC SAFETY
IG RECYCLING COMMITTEE
ELECTION COMMISSION
PERSONNEL COMMITTEE
CIVIC CENTER COMMITTEE
MEDICAL MARIJUANA COMMITTEE
MML REGIONAL & BOARD MEETINGS
MICHIGAN ARTS CULTURE NORTHEAST (MACNE)
BOARD OF REVIEW
VISIONING AND GOAL SETTING
INTERGOVERNMENTAL COUNCIL (IGC)

BOARD OF REVIEW:

MEETINGS LESS THAN 1 HOUR = \$10
MEETINGS 1 HOUR OR GREATER = \$30
MEETINGS 3 HOURS OR GREATER = \$60
MEETINGS 6 HOURS OR GREATER = \$90

**EMPLOYEE WAGES BY DEPARTMENT
FOR FISCAL YEAR BEGINNING 07/01/2018**

FIRE	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
FIRE FIGHTER/PARAMEDIC (Start)	14.05
FIRE FIGHTER/PARAMEDIC (After 6 Months)	14.41
FIRE FIGHTER/PARAMEDIC (After 1 Year)	14.85
FIRE FIGHTER/PARAMEDIC (After 3 Years)	16.51
LIEUTENANT	17.41
CAPTAIN	18.10
INSPECTOR	24.82

CLERICAL	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
ACCOUNT CLERK (Start)	16.44
ACCOUNT CLERK (2 Years)	17.52
ACCOUNT CLERK (4 Years)	18.58
ADMINISTRATIVE ASSISTANT (Start)	15.65
ADMINISTRATIVE ASSISTANT (2 Years)	16.67
ADMINISTRATIVE ASSISTANT (4 Years)	17.69
OFFICE CLERK (Start)	14.75
OFFICE CLERK (2 Years)	15.85
OFFICE CLERK (4 Years)	16.83

PUBLIC WORKS	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
LEAD MECHANIC	19.56
TECHNICIAN I	18.52
TECHNICIAN II	17.90
TECHNICIAN III (2 Years)	16.73
TECHNICIAN III (Start)	15.43

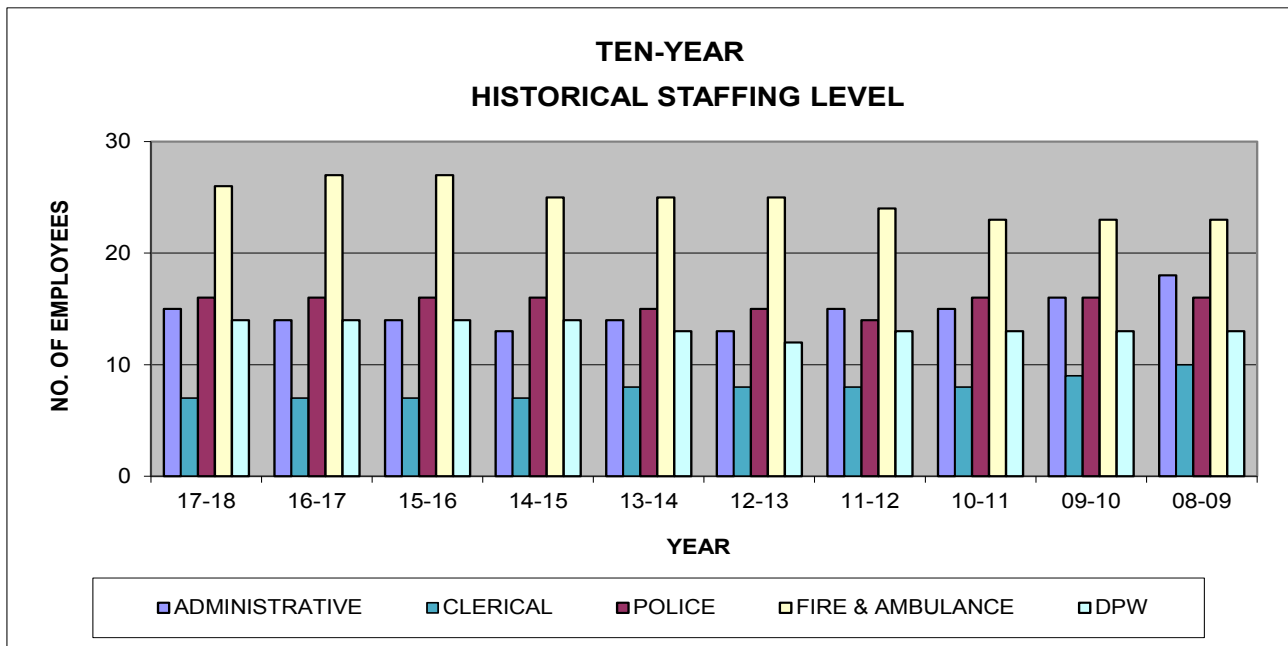
POLICE	
POLICE COMMAND	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
SERGEANT	27.94
LIEUTENANT	28.74
POLICE PATROL	
<i>JOB CLASSIFICATION</i>	<i>RATE PER HOUR</i>
POLICE OFFICER (Start)	19.01
POLICE OFFICER (6 Months)	20.06
POLICE OFFICER (1 Year)	20.86
POLICE OFFICER (3 Years)	25.14

GENERAL FUND

The function of the General Fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The General Fund receives money from many sources which are used to finance a wide range of City activities.

The 2018-2019 General Fund revenues are for the most part projected based on historical trending. State shared revenues are projections received from the State of Michigan. Property tax revenues are based on projections from the City Assessor of taxable values.

The major areas that are financed by the General Fund are police, ambulance and fire protection, information technology, public works, City administration, parks, recreation, cemetery, lights, and other public services.



CITY OF ALPENA										
HISTORICAL STAFFING LEVEL OF PERMANENT EMPLOYEES										
As of Fiscal Year Beginning July 1st										
EMPLOYEES BY GROUP	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09
ADMINISTRATIVE	15	14	14	13	14	13	15	15	16	18
CLERICAL	7	7	7	7	8	8	8	8	9	10
POLICE	16	16	16	16	15	15	14	16	16	16
FIRE & AMBULANCE	26	27	27	25	25	25	24	23	23	23
DPW	14	14	14	14	13	12	13	13	13	13
TOTAL	78	78	78	75	75	73	74	75	77	80

GENERAL FUND SUMMARY

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
GENERAL FUND REVENUES					
<i>General Government</i>		5,425,593	5,413,707	5,590,130	5,656,030
<i>City Hall</i>		1,426,381	1,653,971	707,610	726,715
<i>I. T.</i>		83,684	55,934	73,435	73,435
<i>Building Authority</i>		0	0	0	0
<i>Cemetery</i>		60,245	65,800	77,700	77,700
<i>Police</i>		150,073	143,683	157,652	162,097
<i>Fire</i>		130,795	114,951	114,077	105,694
<i>Ambulance</i>		2,444,528	2,361,356	2,420,978	2,421,978
<i>Public Works</i>		253,212	251,245	257,868	264,640
<i>Light Department</i>		416	44,564	3,000	3,000
<i>Parks and Recreation</i>		75,818	436,580	217,686	14,300
TOTAL GENERAL FUND REVENUES		10,050,745	10,541,791	9,620,136	9,505,589
GENERAL FUND EXPENDITURES					
<i>General Government</i>		2,309,837	2,220,700	1,523,467	1,524,369
<i>I. T.</i>		272,623	256,741	292,232	334,382
<i>Building Authority</i>		129,218	123,108	121,735	119,000
<i>Cemetery</i>		140,322	219,183	232,267	250,136
<i>Police</i>		1,889,209	1,848,282	1,999,746	2,087,435
<i>Fire</i>		1,710,524	1,641,363	1,701,425	1,805,075
<i>Ambulance</i>		2,081,108	1,800,652	1,913,011	1,968,582
<i>Public Works</i>		538,535	540,814	647,510	750,011
<i>Light Department</i>		186,942	281,673	244,474	245,052
<i>Parks and Recreation</i>		712,913	1,113,490	832,813	469,380
TOTAL GENERAL FUND EXPENDITURES		9,971,231	10,046,006	9,508,680	9,553,422
OTHER FINANCING USES-INTERFUND TRANSFERS (OUT)		555,000	491,668	359,263	445,000
TOTAL GENERAL FUND EXPENDITURES AND OTHER USES		10,526,231	10,537,674	9,867,943	9,998,422

GENERAL FUND

PROJECTED FUND BALANCE		
BUDGETED NET OF REVENUES (EXPENDITURES)	6/30/2019	\$ (247,807)
CURRENT EST. OPERATING SURPLUS (DEFICIT)	6/30/2018	\$ 4,117
FUND BALANCE FROM PRIOR YEAR	6/30/2017	\$ 2,762,550
FUND BALANCE		\$ 2,518,860
<u>ASSIGNED</u>		
I.T. CAPITAL		\$ 0
DARE VEHICLE		\$ 0
FIBER OPTIC MAINTENANCE		\$ 22,082
RIVER CENTER		\$ 45,000
<u>UNASSIGNED</u>		
PROJECTED FUND BALANCE AT FISCAL YEAR END 2018-19		\$ 2,451,778
TOTAL FUND BALANCE		\$ 2,518,860

GENERAL FUND

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
Fund 101 - GENERAL FUND					
REVENUES					
101-000-402.000	CURRENT PROPERTY TAXES	3,587,702	3,591,736	3,780,592	3,850,000
101-000-412.000	DELINQUENT TAXES	3,273	3,000	3,000	3,000
101-000-437.000	FACILITIES TAX	28,491	15,510	6,008	2,500
101-000-439.000	PAYMENT IN LIEU OF TAXES	38,810	40,700	40,000	40,000
101-000-445.000	INTEREST & PENALTIES	67,413	36,500	36,500	36,500
101-000-573.000	LOCAL COMM STAB SHARE	488,237	465,493	465,000	465,000
101-000-576.000	SALES TAX	1,194,686	1,246,738	1,245,000	1,245,000
101-000-665.000	INVESTMENT INCOME	15,587	16,000	16,000	16,000
101-000-666.000	INVESTMENTS-CHANGE IN VAL	(2,757)	(2,000)	(2,000)	(2,000)
101-000-699.002	FR CONSTRUCTION FUND	4,097	0	0	0
101-000-699.005	FR BUD STABILIZATION FUND	54	30	30	30
101-000-699.010	FR BROWNFIELD AUTHORITY	0	0	0	0
TOTAL REVENUES		5,425,593	5,413,707	5,590,130	5,656,030

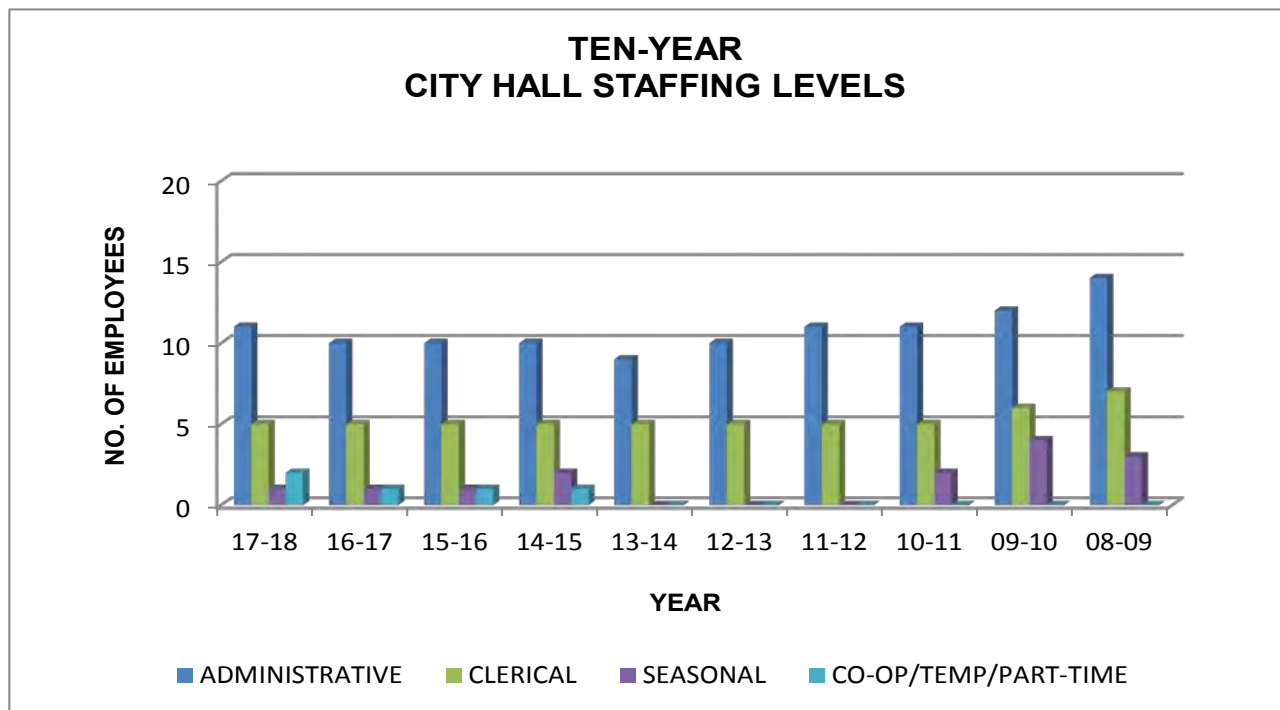
GENERAL GOVERNMENT

The General Government category of the General Fund accounts for the activities of the following offices: City Manager, City Clerk/Treasurer/Finance Director, City Planner, City Assessor, Information Technology and Engineering Department. In addition, other non-specific public services and miscellaneous costs are charged to the General category.

Capital Outlay and Major Projects

Fixed Asset Appraisal for Insurance Purposes	101-170-800-000	\$ 15,000
Economic Development Marketing Program	101-170-880-000	10,000
Comprehensive Plan Update	101-170-880-000	2,500
Fire Alarm System	101-170-970-050	17,500

TOTAL GENERAL GOVERNMENT	\$ 45,000
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CITY HALL STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09
ADMINISTRATIVE	11	10	10	10	9	10	11	11	12	14
CLERICAL	5	5	5	5	5	5	5	5	6	7
SEASONAL	1	1	1	2	0	0	0	2	4	3
CO-OP/TEMP/PART-TIME	2	1	1	1	0	0	0	0	0	0
TOTAL	19	17	17	18	14	15	16	18	22	24

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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GENERAL

REVENUES

101-001-451.100	BUSINESS LIC/PER	1,875	2,100	2,100	2,100
101-001-476.000	PLANNING & ZONING FEES	9,409	5,000	6,000	6,000
101-001-532.000	FED GRTS - MISC	533,463	963,591	0	0
101-001-545.000	STATE GRTS - MISC	73,603	0	0	0
101-001-572.000	GRTS - RENTAL REHAB	134,799	0	0	0
101-001-607.100	CHARGES - RENTAL INSPECT	42,535	43,700	43,000	43,000
101-001-629.000	WATER FUND	204,007	210,127	216,431	222,900
101-001-630.000	SEWAGE FUND	204,007	210,127	216,431	222,900
101-001-632.000	EQUIP FUND - ADMIN SERV	78,957	78,957	81,326	83,766
101-001-632.200	STORES FUND - ADMIN SERV	61,776	63,629	65,537	67,504
101-001-632.300	DDA FUND - ADMIN SERV	3,060	3,625	4,169	4,795
101-001-634.000	RETIRE FUND - ADMIN SERV	33,242	34,239	35,266	36,400
101-001-635.000	COPIES - GENERAL	448	400	350	350
101-001-676.000	INSURANCE REIMBURSEMENTS	986	1,276	0	0
101-001-676.100	OTHER REIMBURSEMENTS	20,387	14,200	14,000	14,000
101-001-677.000	MISCELLANEOUS	23,827	23,000	23,000	23,000

TOTAL REVENUES		1,426,381	1,653,971	707,610	726,715
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EXPENDITURES

101-170-701.000	SALARIES & WAGES	849,882	880,000	750,000	765,000
101-170-705.050	HEALTH ACTUARY	50,555	17,855	45,000	53,550
101-170-705.097	HSA CONTRIBUTION	14,164	37,000	18,578	14,358
101-170-705.098	STATE/FED INS TAX	4,508	0	0	0
101-170-705.100	HEALTH INSURANCE	136,647	133,500	106,099	116,709
101-170-705.200	DENTAL INSURANCE	10,198	6,500	6,710	7,045
101-170-705.300	LIFE INSURANCE	1,767	1,750	2,000	2,000
101-170-705.400	FICA	60,750	67,320	57,375	58,523
101-170-705.500	RETIREMENT	118,413	135,000	118,587	120,960
101-170-705.550	RETIREMENT - DEF CONT	0	8,798	10,087	10,614
101-170-705.600	UNIFORMS	224	440	500	500
101-170-705.900	LONG TERM DISABILITY	3,820	3,500	4,000	4,000
101-170-726.000	SUPPLIES	40,493	37,855	41,000	41,000
101-170-730.000	DURABLE GOODS	0	5,659	0	0
101-170-800.000	PROF & CONTRACTUAL	84,064	135,000	125,000	85,000
101-170-800.001	CONT - HUMANE SOCIETY	17,000	17,000	17,000	17,000
101-170-800.003	CONT - AUDITORS	11,228	11,700	12,051	12,400
101-170-800.005	CONT - MML	5,950	6,004	6,060	6,110
101-170-805.001	CONT - CITY HALL JANITOR	14,381	13,482	13,520	13,600
101-170-841.002	CHARGES - COMPUTER ADMIN	2,756	479	500	500

GL NUMBER	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
101-170-860.000	CONTINUING EDUCATION	12,549	12,000	12,000	12,000
101-170-880.000	COMMUNITY PROMOTION	12,620	14,500	21,000	13,000
101-170-880.100	ALPENA TARGET 2000	40,000	40,000	40,000	40,000
101-170-910.000	INSURANCE & BONDS	3,100	1,000	13,000	13,000
101-170-920.000	UTILITIES	38,604	41,000	39,000	39,000
101-170-931.000	REPAIRS & MAINTENANCE	11,111	12,000	12,000	12,000
101-170-943.000	EQUIPMENT RENT	3,761	3,500	3,500	3,500
101-170-956.000	MISCELLANEOUS	29,307	18,000	19,900	19,000
101-170-957.000	RENTAL REHAB	122,419	0	0	0
101-170-957.001	STATE GRANTS	73,603	0	0	0
101-170-958.000	FED GRTS	533,463	377,858	0	0
101-170-970.050	CAP - BLDG. MAINT.	0	170,000	17,500	33,000
101-170-992.000	EQUIP FUND ADVANCE - PRIN	0	10,000	10,000	10,000
101-170-996.000	EQUIP FUND ADVANCE - INT	2,500	2,000	1,500	1,000
TOTAL EXPENDITURES		2,309,837	2,220,700	1,523,467	1,524,369

INFORMATION TECHNOLOGY DEPARTMENT

Beginning in 2009, the City contracted with Alpena County to provide technology services to the City and the Agreement has been extended and is in place until June 30, 2020. The agreement provides for Alpena County I. T. personnel to oversee the operations of the City of Alpena network and infrastructure while equipment and supply purchases will be handled through the City's general fund.

The I.T. budget pays for all computers, printers, and other computer related devices as determined at time of purchase as being applicable for acquisition through this department. The fund also provides all printer supplies, computer related equipment, cables, etc. as needed and warranted by the departments. This is the fifth year of developing a budget for the I.T. Department within the general fund and will be refined as the year progresses and as needed.

In 2018-2019, the City will upgrade to Office 365, replace approximately one third of the PC's, make the final payment on the website redesign, purchase two in-car police cameras, and replace one ruggedized laptop for the fire department. The regular I.T. budget expenditures will include the necessary software licensing fees, toner, ink, and other consumables as well as miscellaneous supplies throughout the year in addition to the following projects:

Capital Outlay and Major Projects

PC Replacement	101-228-730-300	\$	15,000
New Technology	101-228-730-300		2,000
Security Cameras	101-228-730-300		1,000
Inventory and Work Order Software	101-228-983-002		16,000
Office 365	101-228-983-002		15,000
Police In-Car Cameras	101-228-983-002		12,500
Fire Dept. Ruggedized Laptop	101-228-983-002		4,000
Website Management Software	101-228-943-002		3,900
Wired City	101-228-983-003		1,000
Wireless City	101-228-983-004		<u>1,000</u>
TOTAL INFORMATION TECHNOLOGY		\$	71,400

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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INFORMATION TECHNOLOGY DEPARTMENT

REVENUES

101-010-632.600	COMPUTER ADMIN SERV	27,563	4,789	5,039	5,039
101-010-641.100	RENT - FIBER/INTERNAL	44,103	45,310	62,541	62,541
101-010-641.102	RENT - FIBER/EXTERNAL	10,003	3,655	3,655	3,655
101-010-677.000	MISCELLANEOUS	2,015	2,180	2,200	2,200

TOTAL REVENUES		83,684	55,934	73,435	73,435
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EXPENDITURES

101-228-701.000	SALARIES & WAGES	21,731	22,050	22,475	22,942
101-228-705.050	HEALTH ACTUARY	1,341	469	1,298	1,545
101-228-705.097	HSA CONTRIBUTION	0	0	780	600
101-228-705.100	HEALTH INSURANCE	0	0	3,502	3,853
101-228-705.200	DENTAL INSURANCE	0	0	399	419
101-228-705.400	FICA	1,583	1,606	1,720	1,755
101-228-705.500	RETIREMENT	4,482	4,395	4,383	4,471
101-228-726.300	SUPPLIES - OFFICE EQUIP	17,400	19,000	18,000	25,000
101-228-730.300	DURABLE GOODS - OFFICE	9,348	7,300	18,000	49,000
101-228-816.000	PROF & CONT - OFFICE	95,396	93,500	95,336	97,208
101-228-910.100	INSURANCE - OFFICE	6,062	5,377	5,500	5,800
101-228-920.000	UTILITIES	2,251	2,100	2,200	2,300
101-228-933.300	MAINT - OFFICE	55,989	60,000	62,000	64,000
101-228-954.000	OFFICE RENT	832	832	832	832
101-228-956.300	MISCELLANEOUS - OFFICE	755	755	755	755
101-228-964.001	REFUNDS & REBATES ^{~COUNTY FIBER OPTIC}	1,652	1,652	1,652	1,652
101-228-983.000	CAP - EQUIPMENT	12,872	23,860	0	30,000
101-228-983.002	CAP - OFFICE-EQUIPMENT	40,929	13,845	51,400	14,250
101-228-983.003	CAP - WIRED CITY	0	0	1,000	5,000
101-228-983.004	CAP - WIRELESS CITY	0	0	1,000	3,000

TOTAL EXPENDITURES		272,623	256,741	292,232	334,382
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BUILDING AUTHORITY

The City entered into a lease with the Building Authority on July 5, 2001, for an amount not to exceed \$400,000. This 15-year loan was used to purchase the Lakeside Motel, demolish it and transform the property into a park area at Starlite Beach. The Alpena Rotary Club donated and built playground equipment in 2005. In 2011, a pavillion and new restrooms were installed on the property. The loan was paid off in the 2016-17 fiscal year.

The City entered into a lease with the Building Authority in 2004 for \$1,800,000. This 25-year loan was used to build a new Department of Public Works Building. The Equipment Fund made the annual payments until fiscal year 2015-16. At that point, the Public Safety Building loan was retired and the General Fund began making the payments on the Department of Public Works Building.

GL NUMBER	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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BUILDING AUTHORITY

EXPENDITURES

101-261-831.001	LEASE - DPW BLDG	129,218	123,108	121,735	119,000
TOTAL EXPENDITURES		129,218	123,108	121,735	119,000

CEMETERY

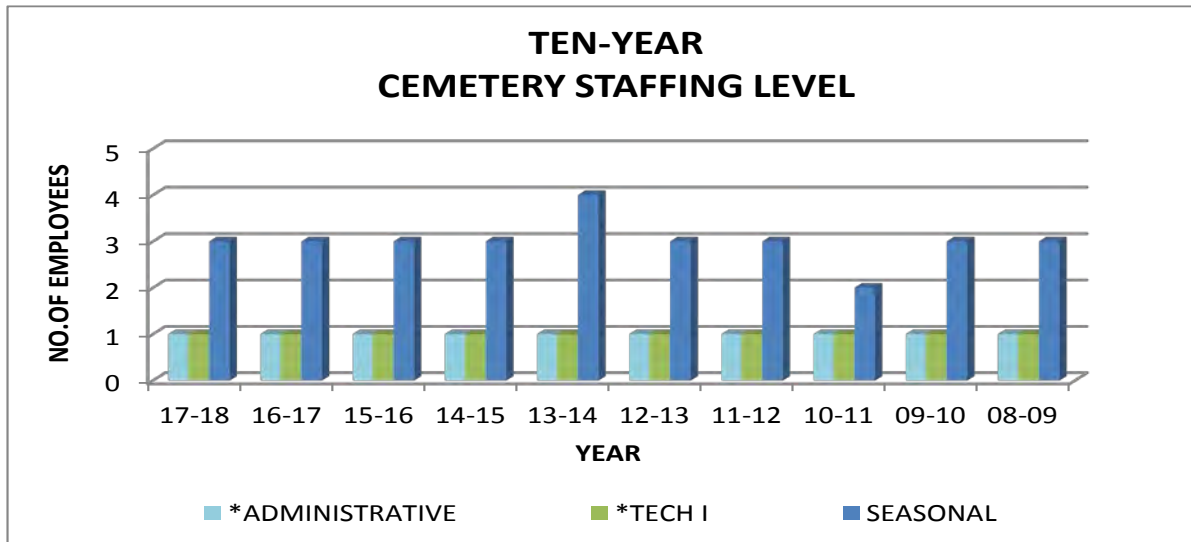
Alpena's Evergreen Cemetery contains 61 acres and has been an active and operating cemetery for approximately 144 years. During that period, since 1865, there have been approximately 19,000 burials. In addition to maintaining and operating the Evergreen Cemetery, the City's cemetery division also maintains the privately owned Hebrew and Grace Lutheran cemeteries.

The cemetery portion of the General Fund accounts for the operation of Evergreen Cemetery, utilizing a Technician I Department of Public Works employee. Programmed into the cemetery budget are funds for hiring three part-time summer college students for up to 15 weeks. The cemetery is partially funded by the sale of lots, burials, and interest earnings from the Perpetual Lot Care Fund. By City ordinance, twenty-five percent (25%) of the funds collected from the sale of each lot are credited to the Perpetual Care Fund, which has a balance, as of June 30, 2017 of \$933,179.

Capital Outlay and Major Projects

Building Improvements	101-276-971-000	\$ 45,000
Cemetery Fence Replacement	101-276-971-000	<u>40,000</u>

TOTAL CEMETERY **\$ 85,000**



CEMETERY STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09
*ADMINISTRATIVE	1	1	1	1	1	1	1	1	1	1
*TECH I	1	1	1	1	1	1	1	1	1	1
SEASONAL	3	3	3	3	4	3	3	2	3	3
TOTAL	5	5	5	5	6	5	5	4	5	5

*Included in DPW staffing numbers.

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
REVENUES					
101-002-627.000	CEM - MISCELLANEOUS	852	1,400	25,900	25,900
101-002-627.100	CEM - MONUMENT PERMITS	3,775	3,200	3,200	3,200
101-002-627.200	CEM - GOVERNMENT MARKERS	1,865	1,500	1,600	1,600
101-002-627.300	BURIALS	43,665	37,000	38,000	38,000
101-002-638.000	PERP LOT CARE FUND-MAINT	2,052	5,500	2,700	2,700
101-002-642.001	SALES - CEMETERY LOTS	8,036	12,200	6,300	6,300
101-002-677.000	MISCELLANEOUS	0	5,000	0	0
TOTAL REVENUES		60,245	65,800	77,700	77,700
EXPENDITURES					
101-276-701.000	SALARIES & WAGES	67,849	65,000	66,300	67,626
101-276-705.050	HEALTH ACTUARY	3,770	1,273	3,978	4,734
101-276-705.097	HSA CONTRIBUTION	1,474	2,974	1,690	1,300
101-276-705.098	STATE/FED INS TAX	265	0	0	0
101-276-705.100	HEALTH INSURANCE	7,690	6,574	5,632	6,195
101-276-705.200	DENTAL INSURANCE	1,500	1,576	592	622
101-276-705.300	LIFE INSURANCE	132	115	115	115
101-276-705.400	FICA	5,135	4,973	5,072	5,174
101-276-705.500	RETIREMENT	6,051	10,600	9,592	9,784
101-276-705.600	UNIFORMS	522	500	500	500
101-276-705.900	LONG TERM DISABILITY	269	241	241	241
101-276-726.000	SUPPLIES	3,226	2,900	3,000	3,000
101-276-801.000	PROF & CONTRACTUAL	125	200	200	200
101-276-860.000	CONTINUING EDUCATION	0	0	350	350
101-276-910.000	INSURANCE & BONDS	4,498	4,162	4,560	4,650
101-276-920.000	UTILITIES	11,984	11,500	12,400	12,400
101-276-931.000	REPAIRS & MAINTENANCE	5,676	11,650	10,600	10,800
101-276-943.000	EQUIPMENT RENT	18,410	17,200	20,500	20,500
101-276-945.000	FIBER OPTIC RENT	1,745	1,745	1,745	1,745
101-276-956.000	MISCELLANEOUS	1	0	200	200
101-276-971.000	CAPITAL OUTLAY	0	76,000	85,000	90,000
101-276-971.001	CAP - ROAD PAVING	0	0	0	10,000
TOTAL EXPENDITURES		140,322	219,183	232,267	250,136

POLICE

The duty of the Alpena Police Department is to protect life and property within the City of Alpena. This is accomplished through the implementation of routine patrol, emergency response, traffic law enforcement, accident investigation, crime prevention and other recognized law enforcement procedures.

The Department, operating under the direction of the Chief of Police, is currently staffed with seventeen sworn officers and three civilians. This includes the Chief, Lieutenant, Detective, four patrol Sergeants, eight Patrol officers, one D.A.R.E./School Liaison officer, one officer assigned to the Huron Undercover Narcotics Team, two Clerk/Typists and one part-time crossing guard. The City is currently in discussions with Alpena Community College regarding the hiring of an additional officer for the purpose of enhanced police presence on the Alpena campus. If an agreement is reached, ACC would share the cost of the new officer.

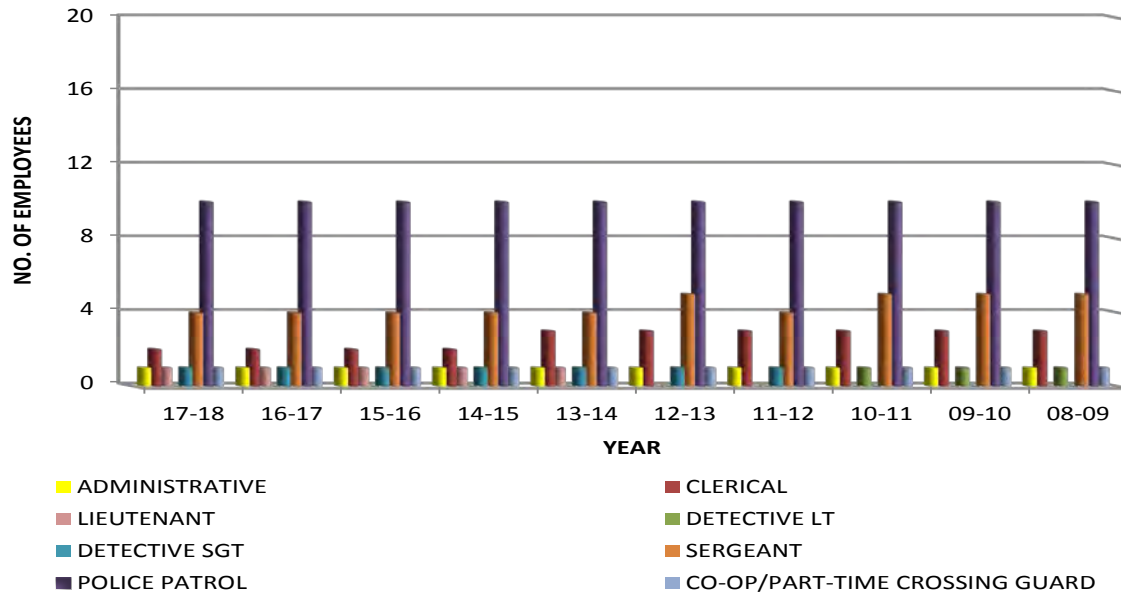
Lastly, to accomplish its mission of providing effective and continuous law enforcement services to the citizens and businesses of this community, it is critical that officers are provided with reliable and safe equipment. As such, the Department will continue with the scheduled replacement of patrol vehicles and the related equipment. Supplemental funding opportunities for the projects will be pursued when available.

Capital Outlay and Major Projects

Patrol Vehicle with Equipment	101-301-972-002	\$	42,500
Mobile Radio for Patrol Vehicle	101-301-972-003		<u>4,500</u>
TOTAL POLICE		\$	47,000

POLICE DEPARTMENT STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09
ADMINISTRATIVE	1	1	1	1	1	1	1	1	1	1
CLERICAL (INCLUDES PART- TIME)	2	2	2	2	3	3	3	3	3	3
LIEUTENANT	1	1	1	1	1	0	0	0	0	0
DETECTIVE LT	0	0	0	0	0	0	0	1	1	1
DETECTIVE SGT	1	1	1	1	1	1	1	0	0	0
SERGEANT	4	4	4	4	4	5	4	5	5	5
POLICE PATROL	10	10	10	10	10	10	10	10	10	10
SEASONAL	0	0	0	0	0	0	0	0.5	0.5	0
CO-OP/PART-TIME CROSSING GUARD	1	1	1	1	1	1	1	1	1	1
TOTAL	20	20	20	20	21	21	20	21.5	21.5	21

TEN-YEAR POLICE DEPARTMENT STAFFING LEVEL



DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
POLICE					
REVENUES					
101-003-453.000	LIQUOR LICENSES	11,913	10,786	11,000	11,000
101-003-453.100	LIQUOR LICENSES-LOCAL	0	4,000	1,000	1,000
101-003-505.100	GRTS - POLICE TRAINING	2,989	2,800	2,800	2,800
101-003-510.000	GRTS - HWY SAFETY PROGRAM	0	1,962	2,547	2,200
101-003-530.003	GRTS - FEDERAL	33,100	21,700	0	0
101-003-582.101	GRTS-DARE	11,000	11,000	11,000	11,000
101-003-582.200	GRTS - SCH LIAS LOC SHARE	37,125	45,623	85,605	89,797
101-003-635.100	COPIES - POLICE	2,346	3,000	2,200	2,500
101-003-656.000	PARKING	6,950	7,500	6,000	6,000
101-003-657.000	DISTRICT COURT	13,798	13,000	13,000	13,000
101-003-673.000	SALE OF ASSETS	4,697	0	0	0
101-003-675.300	DONATIONS	243	572	500	500
101-003-676.000	INSURANCE REIMBURSEMENTS	0	40	0	0
101-003-676.100	OTHER REIMBURSEMENTS	13,421	13,000	13,200	13,500
101-003-677.000	MISCELLANEOUS	12,491	8,700	8,800	8,800
TOTAL REVENUES		150,073	143,683	157,652	162,097

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
EXPENDITURES					
101-301-701.000	SALARIES & WAGES	1,151,623	1,150,000	1,253,000	1,280,100
101-301-705.050	HEALTH ACTUARY	74,180	24,252	75,300	89,607
101-301-705.097	HSA CONTRIBUTION	18,034	39,525	28,751	22,200
101-301-705.098	STATE/FED INS TAX	3,926	0	0	0
101-301-705.100	HEALTH INSURANCE	125,585	122,029	138,381	152,219
101-301-705.200	DENTAL INSURANCE	20,621	17,100	15,233	15,995
101-301-705.300	LIFE INSURANCE	2,430	2,312	2,400	2,400
101-301-705.400	FICA	18,863	16,675	18,198	18,562
101-301-705.500	RETIREMENT	173,701	207,613	213,678	217,952
101-301-705.510	RETIREMENT - CIVILIANS	5,715	6,722	7,745	7,900
101-301-705.600	UNIFORMS	21,801	6,000	8,000	8,000
101-301-705.700	UNEMPLOYMENT	0	1,245	1,300	1,400
101-301-705.900	LONG TERM DISABILITY	619	1,501	1,860	1,900
101-301-726.000	SUPPLIES	9,214	10,000	12,500	12,500
101-301-730.000	DURABLE GOODS	3,016	1,085	3,600	3,000
101-301-802.000	PROF & CONTRACTUAL	6,215	7,000	7,000	10,000
101-301-802.002	CONT - HUNT TEAM	9,000	12,500	12,500	12,500
101-301-860.000	CONTINUING EDUCATION	2,728	3,000	2,500	3,000
101-301-860.100	TRAINING FUNDS - LOCAL	3,498	3,500	3,500	3,500
101-301-860.101	TRAINING FUNDS - 302	2,040	4,000	4,000	4,000
101-301-910.000	INSURANCE & BONDS	56,727	49,378	50,000	52,000
101-301-920.000	UTILITIES	36,472	38,110	38,900	39,650
101-301-931.000	REPAIRS & MAINTENANCE	27,625	25,000	33,000	34,650
101-301-931.001	EXPENSE FOR EQUIP MAINT	1,918	2,500	2,500	2,500
101-301-931.200	BUILDING MAINTENANCE	12,495	16,000	14,000	16,000
101-301-943.000	EQUIPMENT RENT	394	900	900	900
101-301-956.000	MISCELLANEOUS	4,601	3,600	4,000	4,500
101-301-972.001	CAPITAL OUTLAY	55,034	0	0	0
101-301-972.002	CAP - VEHICLES	36,584	39,000	42,500	45,000
101-301-972-003	CAP - RADIO COMM	4,550	3,935	4,500	4,500
101-301-972-050	CAP - BUILDING MAINT	0	33,800	0	21,000
TOTAL EXPENDITURES		1,889,209	1,848,282	1,999,746	2,087,435

FIRE

The Alpena Fire Department is an all-hazards emergency service, providing the citizens of the community with fire suppression, hazardous situation mitigation, specialized rescue, arson investigation, fire code consultation, fire prevention and safety education, and juvenile fire-setter intervention. Under an interlocal agreement with Alpena County, the department provides Advanced Life Support ambulance response and transport for the City and also the townships of Alpena, Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington, and Wilson. We also serve portions of Presque Isle Township and intercept with Basic Life Support responders in East Grand Lake. Another interlocal agreement provides a non-transporting advanced life support ("echo") unit weekdays in Long Rapids, Green, Wilson and Maple Ridge Townships to augment first responder coverage there. AFD is the 2018 recipient of the Congressional Fire Service Institutes (CFSI) Excellence in Fire-Based EMS Award.

All AFD personnel are licensed paramedics and are ACLS and PALS certified, thus providing the highest level of care available outside of a hospital. All fire and EMS services are provided by the same cross-trained employees, giving taxpayers the best possible value for their investment.

The Fire Department's authorized strength is thirty (30) full time employees, including a Fire Chief, a Deputy Chief/Fire Marshal, three Captains, three Lieutenants and twenty-two (22) Firefighter-Paramedics. We share the cost of two full-time clerical staff with the Police Department. The personnel are divided into three shifts with each shift working twenty-four hours on duty and having the next forty-eight hours off-duty. The Fire Department and its integral EMS service operate under the direction of the Fire Chief.

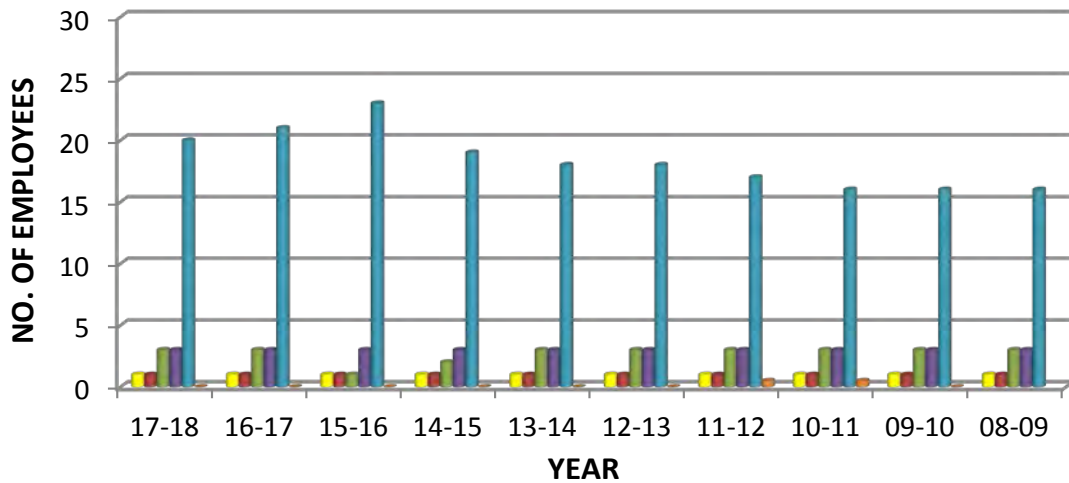
Through an interlocal agreement with Presque Isle Township, the Department is working with township officials and volunteers to rebuild their fire department, after it failed in 2013.

Capital Outlay and Major Projects

Turnout Gear Washer/Extractor	101-336-973-001	\$ 11,000
SCBA Cylinder	101-336-973-001	6,000
TOTAL FIRE		\$ 17,000

FIRE AND AMBULANCE DEPARTMENT STAFFING LEVEL										
<i>As of Fiscal Year Beginning July 1st</i>										
STAFF	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09
ADMINISTRATIVE	1	1	1	1	1	1	1	1	1	1
FIRE MARSHAL	1	1	1	1	1	1	1	1	1	1
CAPTAIN	3	3	1	2	3	3	3	3	3	3
LIEUTENANT	3	3	3	3	3	3	3	3	3	3
FF/PARAMEDIC	20	21	23	19	18	18	17	16	16	16
SEASONAL	0	0	0	0	0	0	0	0.5	0.5	0
TOTAL	28	29	29	26	26	26	25	24.5	24.5	24

TEN-YEAR FIRE AND AMBULANCE DEPARTMENT STAFFING LEVEL



■ ADMINISTRATIVE ■ FIRE MARSHAL ■ CAPTAIN ■ LIEUTENANT ■ FF/PARAMEDIC ■ SEASONAL

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
FIRE					
REVENUES					
101-004-545.000	STATE GRTS - MISC	32,850	0	0	0
101-004-571.000	STATE FAC FIRE PROTECTION	0	14,198	15,000	15,000
101-004-582-030	TWP FIRE SERVICES	35,000	35,000	35,000	26,250
101-004-582.400	GRTS - COUNTY	48,600	50,000	50,000	50,000
101-004-632.001	EQUIP FUND - ADMIN SERV	11,522	11,868	12,224	12,591
101-004-673.000	SALE OF ASSETS	500	0	0	0
101-004-675.300	DONATIONS	293	2,765	500	500
101-004-676.100	OTHER REIMBURSEMENTS	300	0	500	500
101-004-677.000	MISCELLANEOUS	1,730	1,120	853	853
TOTAL REVENUES		130,795	114,951	114,077	105,694

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
EXPENDITURES					
101-336-701.000	SALARIES & WAGES	911,802	952,700	988,590	1,015,500
101-336-705.050	HEALTH ACTUARY	55,405	18,805	0	0
101-336-705.097	HSA CONTRIBUTION	19,385	39,900	28,406	21,850
101-336-705.098	STATE/FED INS TAX	4,794	0	0	0
101-336-705.100	HEALTH INSURANCE	130,551	103,341	122,043	140,668
101-336-705.200	DENTAL INSURANCE	17,236	14,694	14,085	14,789
101-336-705.300	LIFE INSURANCE	2,133	1,835	1,920	1,920
101-336-705.400	FICA	18,506	18,200	21,500	22,280
101-336-705.500	RETIREMENT	175,021	180,726	199,422	203,265
101-336-705.510	RETIREMENT - CIVILIANS	2,858	3,361	3,873	3,951
101-336-705.550	RETIREMENT - DEF CONT	0	2,055	2,098	2,140
101-336-705.600	UNIFORMS	8,407	8,500	8,738	8,537
101-336-705.610	UNIFORMS - TURNOUT GEAR	6,919	7,000	7,000	7,000
101-336-705.620	UNIFORMS - HELMETS	313	50	500	500
101-336-705.900	LONG TERM DISABILITY	683	1,135	1,200	1,200
101-336-726.000	SUPPLIES	13,221	11,500	13,000	13,000
101-336-726.400	SUPPLIES - HAZMAT	0	998	1,000	1,000
101-336-730.000	DURABLE GOODS	46,941	4,800	8,000	14,000
101-336-803.000	PROF & CONTRACTUAL	6,994	5,800	4,500	4,500
101-336-860.000	CONTINUING EDUCATION	5,404	6,000	5,500	6,000
101-336-910.000	INSURANCE & BONDS	46,954	42,130	47,000	50,000
101-336-920.000	UTILITIES	17,449	17,765	18,200	18,600
101-336-931.000	REPAIRS & MAINTENANCE	15,218	15,000	12,000	14,000
101-336-931.001	EXPENSE FOR EQUIP MAINT	75	800	350	675
101-336-931.200	BUILDING MAINTENANCE	6,572	8,300	9,000	8,200
101-336-943.000	EQUIPMENT RENT	161,052	162,500	164,000	165,000
101-336-956.000	MISCELLANEOUS	2,472	2,000	2,500	2,500
101-336-973.001	CAPITAL OUTLAY	34,159	0	17,000	45,000
101-336-973-050	CAP - BLDG MAINT	0	11,468	0	19,000
TOTAL EXPENDITURES		1,710,524	1,641,363	1,701,425	1,805,075

AMBULANCE

The Fire Department's Ambulance Service provides all the citizens of the county of Alpena with emergency Advanced Life Support treatment and transport. Emergency service is provided through an interlocal agreement with Alpena County, and includes the City and the townships of Alpena, Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington, and Wilson. Another interlocal agreement provides a non-transporting advanced life support ("echo") unit weekdays in Long Rapids, Green, Wilson and Maple Ridge Townships to augment first responder coverage there.

The department also provides non-emergency transfer services for non-ambulatory patients requiring continuing medical care or medical transportation between the hospital and skilled nursing facilities. These Basic Life Support services are coordinated with Alpena Township. Additionally, the Department operates a specially-equipped Mobile Intensive Care Unit (MICU) to provide sophisticated critical care during interfacility transport of seriously ill or injured patients being transferred to larger metropolitan medical centers. Nine firefighter-paramedics have completed extensive supplemental training as Critical Care Paramedics (CCEMTP) and are certified by the University of Maryland at Baltimore County (UMBC) to provide highly advanced medical care during such transports including the use of ventilators and IV pump administration of additional medications.

All AFD personnel are licensed paramedics and are ACLS and PALS certified, thus providing the highest level of care available outside of a hospital. All fire and EMS services are provided by the same cross-trained employees, giving taxpayers the best possible value for their investment.

The Fire Department Ambulance Service operates under the direction of the Fire Chief.

The Department was recognized in 2016 as one of several MiResCu Communities by the Michigan Rural EMS Network, and is participating in a comprehensive community initiative to enhance emergency cardiac care in Alpena County. The program involves training AFD and area personnel in new Higher-Performance CPR (HP-CPR), identifying Automated External Defibrillators (AEDs) and the provision of additional AEDs through the MiResCu grant. A FEMA grant has equipped all AFD ambulances with mechanical CPR assistive devices to improve CPR efficiency and, therefore, improve patient outcomes. AFD is the 2018 recipient of the Congressional Fire Service Institutes (CFSI) Excellence in Fire-Based EMS Award. The award was presented in Washington DC in April.

Capital Outlay and Major Projects

Cardiac Monitor-Defibrillators (2)	101-344-730-000	\$ <u>50,000</u>
TOTAL AMBULANCE		\$ 50,000

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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AMBULANCE

REVENUES

101-005-532.000	FED GRTS - MISC	106,339	0	0	0
101-005-582.000	COUNTY - AMB SERVICE	716,078	716,078	716,078	716,078
101-005-582.001	COUNTY - AMB EQUIPMENT	13,661	8,000	13,000	13,000
101-005-582.020	TWP - ECHO	30,000	30,900	30,900	31,900
101-005-626.002	EMS EDUCATIONAL TRAINING	9,575	0	10,000	10,000
101-005-653.000	AMBULANCE	1,567,655	1,600,000	1,650,000	1,650,000
101-005-676.000	INSURANCE REIMBURSEMENTS	0	5,378	0	0
101-005-677.000	MISCELLANEOUS	1,220	1,000	1,000	1,000

TOTAL REVENUES		2,444,528	2,361,356	2,420,978	2,421,978
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EXPENDITURES

101-344-701.000	SALARIES & WAGES	943,907	946,200	972,856	981,590
101-344-705.050	HEALTH ACTUARY	55,605	19,005	48,902	70,560
101-344-705.097	HSA CONTRIBUTION	18,589	39,400	28,406	21,850
101-344-705.098	STATE/FED INS TAX	4,597	0	0	0
101-344-705.100	HEALTH INSURANCE	131,364	118,065	122,043	140,668
101-344-705.200	DENTAL INSURANCE	18,737	14,694	14,085	14,789
101-344-705.300	LIFE INSURANCE	2,207	1,835	1,920	1,920
101-344-705.400	FICA	19,160	19,000	19,900	20,160
101-344-705.500	RETIREMENT	175,021	180,726	199,422	203,265
101-344-705.510	RETIREMENT - CIVILIANS	2,858	3,361	3,873	3,951
101-344-705.550	RETIREMENT - DEF CONT	0	2,055	2,167	2,212
101-344-705.600	UNIFORMS	8,183	7,500	8,537	8,537
101-344-705.630	UNIFORMS - JACKETS	0	0	1,100	1,100
101-344-705.900	LONG TERM DISABILITY	672	1,300	1,300	1,300
101-344-726.000	SUPPLIES	8,604	7,000	8,000	8,000
101-344-726.010	SUPPLIES-TRAINING OTHERS	3,809	0	10,000	10,000
101-344-726.050	SUPPLIES-GENERAL-TRANSFER	970	0	500	500
101-344-726.500	SUPPLIES - AMB.DISPOSABLE	28,267	54,000	60,000	60,000
101-344-726.550	SUPPLIES-DISPOS-TRANSFER	788	0	1,000	1,000
101-344-726.600	SUPPLIES - AMBULANCE	6,030	6,300	6,300	6,300
101-344-730.000	DURABLE GOODS	8,269	980	1,000	1,000
101-344-730.100	DURABLE GOODS (TRANSFER)	0	0	1,000	1,500
101-344-804.000	PROF & CONTRACTUAL	6,939	5,700	4,500	4,500
101-344-804.001	CONT - MHR	98,607	96,000	96,000	96,000
101-344-860.000	CONTINUING EDUCATION	12,252	11,000	16,000	11,000
101-344-910.000	INSURANCE & BONDS	54,197	48,228	53,000	58,000
101-344-920.000	UTILITIES	27,608	22,000	22,000	24,000
101-344-931.000	REPAIRS & MAINTENANCE	47,587	64,378	62,000	62,000

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
101-344-931.001	EXPENSE FOR EQUIP MAINT	4,137	4,700	4,300	4,300
101-344-931.200	BUILDING MAINTENANCE	6,647	9,300	10,300	11,300
101-344-943.000	EQUIPMENT RENT	5,861	6,000	6,200	6,400
101-344-956.000	MISCELLANEOUS	3,424	2,800	3,600	3,600
101-344-974.001	CAPITAL OUTLAY	178,897	22,137	50,000	40,000
101-344-974.004	CAP - CITY AMBULANCE	191,075	0	0	0
101-344-974.050	CAP - BLDG MAINT	0	11,468	0	17,200
101-344-992.000	EQUIP FUND ADVANCE - PRIN	0	68,000	68,000	68,000
101-344-996.000	EQUIP FUND ADVANCE - INT	6,240	7,520	4,800	2,080
TOTAL EXPENDITURES		2,081,108	1,800,652	1,913,011	1,968,582

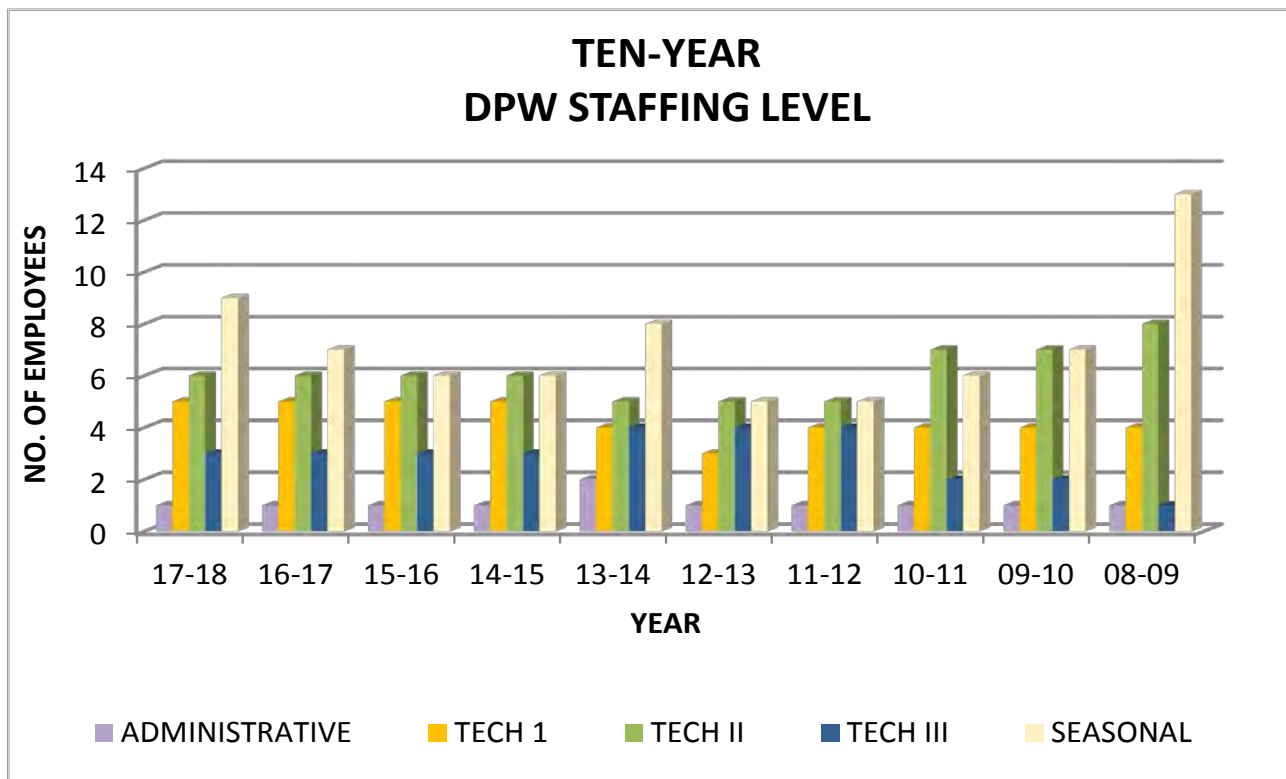
PUBLIC WORKS

The role of the Public Works Department has evolved towards a more maintenance-oriented approach in order to preserve the infrastructure that is in place rather than build new construction. The main goal of this department is to improve efficiencies on all of the current tasks being performed and to review the cost-effectiveness of current contractual services. Employees received further training on a number of relevant subjects this past year to increase competency in maintenance issues and methods. Other responsibilities overseen by this department include replacement of residential water service lines and sanitary service lines, the residential brush pickup, park and marina maintenance, and street sweeping.

The City Engineering Department oversees the City sidewalk program. This program includes replacement of deficient sidewalk and the installation of new sidewalk. The City undertakes the following capital improvement projects:

Capital Outlay and Major Projects

Downtown Bike Parking	101-440-975-014	\$	10,000
Christmas Decorations	101-440-730-000		2,500
TOTAL PUBLIC WORKS		\$	12,500



DPW STAFFING LEVEL										
As of Fiscal Year Beginning July 1st										
STAFF	17-18	16-17	15-16	14-15	13-14	12-13	11-12	10-11	09-10	08-09
ADMINISTRATIVE	1	1	1	1	2	1	1	1	1	1
TECH 1	5	5	5	5	4	3	4	4	4	4
TECH II	6	6	6	6	5	5	5	7	7	8
TECH III	3	3	3	3	4	4	4	2	2	1
SEASONAL	9	7	6	6	8	5	5	6	7	13
TOTAL	24	22	21	21	23	18	19	20	21	27

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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REVENUES

101-006-631.000	EQUIP FUND - GARAGE RENT	179,310	184,690	190,230	195,940
101-006-632.000	EQUIP FUND - ADMIN SERV	33,404	34,406	35,438	36,500
101-006-643.000	SIDEWALKS	5,130	5,500	8,000	8,000
101-006-646.000	SCRAP & SALVAGE SALES	0	299	100	100
101-006-672.000	SPECIAL ASSESSMENTS	9,344	0	0	0
101-006-674.000	COMPOST - SALES	1,293	1,100	1,200	1,200
101-006-674.100	COMPOST - LABOR/EQ COST	1,180	850	900	900
101-006-675.100	FIREWORKS DONATIONS	21,570	20,000	20,000	20,000
101-006-676.100	OTHER REIMBURSEMENTS	(245)	500	500	500
101-006-677.000	MISCELLANEOUS	2,226	3,900	1,500	1,500

TOTAL REVENUES		253,212	251,245	257,868	264,640
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EXPENDITURES

101-440-701.000	SALARIES & WAGES	169,783	172,845	176,734	180,711
101-440-705.050	HEALTH ACTUARY	10,004	3,379	10,605	12,650
101-440-705.097	HSA CONTRIBUTION	11,103	26,607	18,390	13,950
101-440-705.098	STATE/FED INS TAX	2,749	0	0	0
101-440-705.100	HEALTH INSURANCE	27,685	27,000	93,059	104,499
101-440-705.200	DENTAL INSURANCE	2,008	3,000	10,377	10,680
101-440-705.300	LIFE INSURANCE	305	301	315	330
101-440-705.400	FICA	7,674	13,223	13,520	13,825
101-440-705.500	RETIREMENT	(2,376)	20,439	27,303	27,850
101-440-705.550	RETIREMENT - DEF CONT	0	10,098	15,160	15,166
101-440-705.600	UNIFORMS	6,894	6,200	6,200	6,200
101-440-705.900	LONG TERM DISABILITY	386	400	375	400
101-440-726.000	SUPPLIES	25,799	28,500	28,000	29,000
101-440-805.000	CONT - MONTHLY PICKUPS	29,700	39,600	40,000	40,000

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
101-440-805.001	CONT - CITY HALL JANITOR	2,481	2,525	2,550	2,600
101-440-805.002	PROF & CONTRACTUAL	1,362	2,300	2,000	2,000
101-440-860.000	CONTINUING EDUCATION	901	1,800	5,800	800
101-440-910.000	INSURANCE & BONDS	10,285	13,905	14,322	14,750
101-440-920.000	UTILITIES	37,229	39,000	42,000	42,000
101-440-931.000	REPAIRS & MAINTENANCE	24,558	28,000	28,300	28,600
101-440-943.000	EQUIPMENT RENT	80,762	72,000	72,000	72,000
101-440-956.000	MISCELLANEOUS	(1,628)	1,600	0	0
101-440-975.000	CAP - NEW SIDEWALKS	666	1,000	1,000	1,000
101-440-975.001	CAP - REPL SIDEWALKS	31,636	27,000	27,000	27,000
101-440-975.010	CAP - STM SEWERS/PARKING	58,569	92	0	100,000
101-440-975.014	CAPITAL OUTLAY	0	0	12,500	4,000

TOTAL EXPENDITURES		538,535	540,814	647,510	750,011

LIGHTS

The Light Division within the Department of Public Works maintains approximately 70 miles of city street lights, traffic signals, pedestrian lights, school zone flashers, and over one mile of Christmas decorations. In addition, this division is responsible for some of the capital improvements to this system.

Repairs and maintenance tasks that require an electrician are carried out through the use of a private electrical contractor. All other maintenance tasks, i.e., painting pedestrian street lights, are performed by the Department of Public Works personnel. The capital for the 2017-2018 fiscal year is as follows:

Capital Outlay and Major Projects

City Wide Lighting Efficiency	101-448-976-000	\$	22,500
Pedestrian Lighting Upgrades	101-448-976-000		10,000
Street Light Upgrades	101-448-976-000		12,500
TOTAL LIGHT		\$	45,000

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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REVENUES

101-007-676.000	INSURANCE REIMBURSEMENTS	2,258	2,339	0	0
101-007-676.100	OTHER REIMBURSEMENTS	(1,842)	42,225	3,000	3,000

TOTAL REVENUES		416	44,564	3,000	3,000
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EXPENDITURES

101-448-701.000	SALARIES & WAGES	15,542	13,000	16,800	17,140
101-448-705.050	HEALTH ACTUARY	1,011	336	1,008	1,200
101-448-705.097	HSA CONTRIBUTION	796	0	0	0
101-448-705.098	STATE/FED INS TAX	197	0	0	0
101-448-705.100	HEALTH INSURANCE	5,604	9,000	0	0
101-448-705.200	DENTAL INSURANCE	591	607	0	0
101-448-705.300	LIFE INSURANCE	46	50	50	50
101-448-705.400	FICA	1,189	995	1,286	1,312
101-448-705.500	RETIREMENT	2,914	0	0	0
101-448-705.600	UNIFORMS	172	125	200	200
101-448-705.900	LONG TERM DISABILITY	74	90	90	90
101-448-726.000	SUPPLIES	4,803	5,000	5,000	5,000
101-448-806.000	PROF & CONTRACTUAL	14,941	16,312	14,500	14,500
101-448-910.000	INSURANCE & BONDS	470	519	540	560
101-448-921.000	STREET LIGHT POWER	101,030	105,000	110,000	110,000
101-448-931.000	REPAIRS & MAINTENANCE	27,742	92,825	40,000	40,000
101-448-943.000	EQUIPMENT RENT	9,810	8,400	10,000	10,000
101-448-956.000	MISCELLANEOUS	10	0	0	0
101-448-976.000	CAPITAL OUTLAY	0	29,414	45,000	45,000

TOTAL EXPENDITURES		186,942	281,673	244,474	245,052
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PARKS AND RECREATION

The Parks Division maintains approximately 100 acres of land which constitutes the city's park system, approximately 18.5 miles of bike path, and approximately 1-1/2 miles of Lake Huron shoreline. There are seventeen (17) parks within the City of Alpena including, Avery, Bay View, Blair Street, Duck, Eleventh Avenue Boat Launch, Island Park, LaMarre, McRae, Mich-e-ke-wis, North Riverfront, South Riverfront, Starlite Beach, Sytek, Thomson, Washington Avenue, Water Tower, Culligan Plaza and Veterans Memorial.

The department has been given additional maintenance responsibilities to improve City parks to showcase level. Irrigation, landscaping and amenities within and throughout the park system are programmed to facilitate these improvements. The Parks Division's goal is to reduce total maintenance costs while improving the general appearance of all parks.

A long-term goal of the City's Wildlife Sanctuary Board has been the development of an environmental interpretive center. Over the past two years, the Board and its appointed Interpretive Center Oversight Council have worked diligently toward this end. The *River Center*, as it has been christened, will be located in Duck Park along the banks of the Thunder Bay River and the City's Wildlife Sanctuary. The construction schedule for this project has yet to be determined and is dependent on receipt of grant funds.

The City will begin the design development for a new bathroom facility for Bayview Park.

The following capital improvements are planned within the parks:

Capital Outlay and Major Projects

Dog Park N Riverfront Park	101-750-977-001	\$	31,000
Bay View Park Bathrooms	101-750-977-012		45,000
Bandshell Sound System	101-750-977-012		35,000
Design Charete Mich-E-Ke-Wis	101-750-977-015		10,000
River Plan Improvements	101-750-977-018		182,500
Adopt-A-Park	101-750-977-027		5,000
Public Art	101-750-977-027		10,000
Island Park - Canoe/Kayak Storage Building	101-750-977-032		7,000
TOTAL PARKS AND RECREATIONS		\$	325,500

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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PARKS AND RECREATION

REVENUES					
101-008-545.000	STATE GRTS - MISC	49,248	205,000	0	0
101-008-567.300	GRTS - CZM GRANT	0	0	91,250	0
101-008-582.500	CONT FROM LOCAL UNITS	0	0	91,250	0
101-008-667.300	MICH-E-KE-WIS PAVILION	7,800	12,000	12,000	12,000
101-008-667.500	STARLITE PAVILION	1,400	1,300	1,300	1,300

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
101-008-667.600	MISC. FACILITIES	575	400	400	400
101-008-675.300	DONATIONS	15,881	201,280	20,886	0
101-008-676.100	OTHER REIMBURSEMENTS	38	0	0	0
101-008-677.000	MISCELLANEOUS	876	600	600	600
101-008-699-011	TREE/PARK IMPROVEMENTS	0	16,000	0	0
TOTAL REVENUES		75,818	436,580	217,686	14,300

EXPENDITURES

101-750-701.000	SALARIES & WAGES	140,535	137,660	140,413	143,221
101-750-705.050	HEALTH ACTUARY	8,054	2,713	8,425	10,026
101-750-705.097	HSA CONTRIBUTION	3,906	7,906	5,980	4,600
101-750-705.098	STATE/FED INS TAX	1,092	0	0	0
101-750-705.100	HEALTH INSURANCE	30,239	21,524	24,265	26,692
101-750-705.200	DENTAL INSURANCE	3,234	2,102	2,460	2,583
101-750-705.300	LIFE INSURANCE	256	190	194	198
101-750-705.400	FICA	10,757	10,531	10,742	10,957
101-750-705.500	RETIREMENT	17,706	14,220	19,644	20,037
101-750-705.550	RETIREMENT - DEF CONT	0	0	145	151
101-750-705.600	UNIFORMS	1,634	1,650	1,650	1,650
101-750-705.900	LONG TERM DISABILITY	575	435	450	465
101-750-726.000	SUPPLIES	10,187	10,000	10,000	10,000
101-750-730.000	DURABLE GOODS	5,809	0	0	0
101-750-807.002	PROF & CONTRACTUAL	243	400	30,300	300
101-750-910.000	INSURANCE & BONDS	18,442	16,769	17,125	17,500
101-750-920.000	UTILITIES	34,160	30,000	59,000	60,000
101-750-920.100	UTILITIES - ICE RINK	5,206	6,500	6,500	6,500
101-750-931.000	REPAIRS & MAINTENANCE	47,679	258,350	40,000	43,000
101-750-931.300	MAINT - PARK SHELTER/ICE	964	1,000	5,000	1,000
101-750-943.000	EQUIPMENT RENT	72,090	77,000	78,000	78,000
101-750-956.000	MISCELLANEOUS	388	500	500	500
101-750-956.600	PARK FOUNDATION REC CENT	20,000	20,000	20,000	20,000
101-750-977.001	CAP - RIVERFRONT PARK	0	0	31,000	0
101-750-977.002	CAP - STARLITE BEACH	0	445,000	0	0
101-750-977.012	CAP - BAYVIEW PARK	0	0	80,000	0
101-750-977.015	CAP - MICH-E-KE-WIS PARK	0	0	10,000	0
101-750-977.018	CAP - RIVER PLAN IMPROV	0	0	182,500	0
101-750-977.027	CAP - GENERAL PARKS IMP	0	20,000	15,000	8,000
101-750-977.028	CAP - ISLAND PARK	2,588	2,000	7,000	4,000
101-750-977.032	CAP - BIKE PATH	274,569	0	0	0
101-750-991.400	LAND ACQUISITION - PRIN	0	0	0	0

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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101-750-992.000	EQUIP FUND ADVANCE - PRIN	0	26,000	26,000	0
101-750-996.000	EQUIP FUND ADVANCE - INT	2,600	1,040	520	0

TOTAL EXPENDITURES		712,913	1,113,490	832,813	469,380
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OTHER FINANCING USES

101-966-999.100	MAJOR STREETS	50,000	0	0	0
101-966-999.200	LOCAL STREETS	300,000	250,000	150,000	250,000
101-966-999.600	STORES FUND	70,000	72,100	74,263	75,000
101-966-999.901	BUDGET STABILIZATION FUND	5,000	5,000	5,000	5,000
101-966-999.903	BUILDING INSPECTION FUND	50,000	0	0	30,000
101-966-999.907	MARINA FUND	80,000	95,000	130,000	85,000
101-966-999.909	CAPITAL IMPROVEMENT FUND	0	69,568	0	0

TOTAL OTHER FINANCING USES		555,000	491,668	359,263	445,000
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MAJOR STREET FUND

The purpose of the Major Street Fund is to receive all major street moneys which are paid to the City by the State of Michigan; to account for all construction, maintenance, and other authorized operations in the right-of-way of any street functionally classified as a major street within the City; to receive the moneys paid to the City for state trunkline maintenance; and to record costs associated to the Michigan Department of Transportation authorized state trunkline maintenance contracts. Each city is required to establish a Major Street fund in compliance with Act 51 of the Public Acts of 1951.

The Major Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Major Street Fund as needed.

Motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of streets in our system, a state factor, and the population of Alpena. There are 5.34 miles of state highway and 25.81 miles of major streets within the City of Alpena.

The City maintains US-23 and M-32 state highways within the City limits for the State of Michigan. The MDOT contract generates revenue, which is titled state trunkline maintenance. The costs associated with state trunkline maintenance are direct costs and the revenue received is based on this expenditure. The maintenance and construction associated with the major street system are funded primarily by state and federal funds. All of the major streets within the Alpena street system are paved.

The City will participate with the Michigan Department of Transportation, MDOT, in the improvements to Miller Street from Second Av to Walnut Street. The City will receive \$325,000 through the small urban Program for this project. The funding listed below, along with sewer and water funding will be the matching funds for the project. The City will again this year place emphasis on maintenance of our major street system. This emphasis on street maintenance will include \$55,000 in Capital Preventative Maintenance funds to preserve and extend the remaining useful life of our streets. Work performed under this activity may include shoulder paving, crack sealing, chip sealing, joint repair, etc.

Capital Outlay and Major Projects

Wilson Street Intersection	202-451-782-000	\$ 125,000
Capital Preventative maint	202-451-782-000	20,000
Tree Planting	202-451-782-000	15,000
Miller Street	202-451-783-202	<u>325,000</u>
TOTAL MAJOR STREETS		\$ 485,000

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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MAJOR STREET FUND

REVENUES

202-000-545.000	STATE GRTS - MISC	64,298	120,870	32,000	33,000
202-000-546.000	STATE GRTS - GAS & WGT TX	731,536	858,000	868,946	879,000
202-000-546.100	STATE GRTS - TRUNKLINE	72,182	97,000	99,200	101,200
202-000-665.000	INVESTMENT INCOME	1,949	1,000	1,000	1,000
202-000-677.000	MISCELLANEOUS	6,483	800	800	800
202-000-699.000	FR GENERAL FUND	50,000	0	0	0
202-000-699.001	FR DDA FUND #2	33,320	0	0	0
202-000-699.010	FR BROWNFIELD AUTHORITY	0	34,170	4,728	0
202-000-699.011	FR TREE/PARK IMPROVEMENTS	30,000	0	15,000	0

TOTAL REVENUES		989,768	1,111,840	1,021,674	1,015,000
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EXPENDITURES

ADMIN

202-450-701.000	SALARIES & WAGES	24,201	26,500	24,241	25,000
202-450-705.000	FRINGES	15,956	17,840	16,400	16,750
202-450-705.050	HEALTH ACTUARY	1,349	475	1,455	1,750
202-450-705.097	HSA CONTRIBUTION	0	0	903	697
202-450-705.100	HEALTH INSURANCE	0	0	4,165	4,582
202-450-705.200	DENTAL INSURANCE	0	0	371	390
202-450-705.400	FICA	1,718	2,028	1,855	1,913
202-450-705.500	RETIREMENT	0	0	4,003	4,084
202-450-705.550	RETIREMENT - DEF CONT	0	0	440	462
202-450-808.000	PROF & CONTRACTUAL	19,864	18,500	20,000	20,000
202-450-841.002	CHARGES - COMPUTER ADMIN	2,756	479	500	500
202-450-943.000	EQUIPMENT RENT	874	913	1,000	1,000

TOTAL ADMIN		66,718	66,735	75,333	77,128
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CONSTRUCTION

202-451-701.101	SAL & WAGES - STREETS	5,256	6,000	8,000	8,000
202-451-701.102	SAL & WAGES - BRIDGES	347	500	1,000	1,000
202-451-705.101	FRINGES - STREETS	3,232	4,800	6,400	6,400
202-451-705.102	FRINGES - BRIDGES	265	400	800	800
202-451-782.000	MAT/CONT - STREETS	255,195	260,400	160,000	457,000
202-451-782.100	MAT/CONT - BRIDGES	0	4,651	5,000	5,000
202-451-782.200	MAT/CONT - TRAF CONTROL	0	0	1,000	1,000
202-451-783.202	CONT - MDOT	486,342	130,000	325,000	0
202-451-943.101	EQUIP RENT - STREETS	4,941	29	0	0

TOTAL CONSTRUCTION		755,578	406,780	507,200	479,200
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DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
MAINTENANCE					
202-452-701.101	SAL & WAGES - STREETS	67,544	64,000	65,000	65,000
202-452-701.102	SAL & WAGES - BRIDGES	6,389	10,000	10,000	10,000
202-452-701.103	SAL & WAGES - TRAFF CONT	5,124	3,000	3,000	3,000
202-452-701.104	SAL & WAGES - SNOW & ICE	23,205	28,500	22,000	22,000
202-452-705.097	HSA CONTRIBUTION	0	0	910	700
202-452-705.100	HEALTH INSURANCE	0	0	3,891	4,280
202-452-705.101	FRINGES - STREETS	27,045	28,000	28,000	28,000
202-452-705.102	FRINGES - BRIDGES	4,403	6,000	6,000	6,000
202-452-705.103	FRINGES - TRAFFIC CONTROL	3,167	1,800	1,800	1,800
202-452-705.104	FRINGES - SNOW & ICE	15,967	16,000	16,000	16,000
202-452-705.200	DENTAL INSURANCE	0	0	439	460
202-452-705.400	FICA	2,077	2,153	2,196	2,239
202-452-705.500	RETIREMENT	0	0	5,843	5,960
202-452-784.101	MAT/CONT - STREETS	43,228	29,000	45,000	45,000
202-452-784.102	MAT/CONT - BRIDGES	3,846	10,200	8,000	10,500
202-452-784.103	MAT/CONT - TRAF CONTROL	33,750	55,700	30,000	45,000
202-452-784.104	MAT/CONT - SNOW & ICE	48,207	57,000	48,000	48,000
202-452-943.101	EQUIP RENT - STREETS	72,588	74,000	70,000	70,000
202-452-943.102	EQUIP RENT - BRIDGES	622	2,000	2,000	2,000
202-452-943.103	EQUIP RENT - TRAF CONTROL	550	500	500	500
202-452-943.104	EQUIP RENT - SNOW & ICE	63,366	72,000	50,000	50,000
TOTAL MAINTENANCE		421,078	459,853	418,579	436,439
TRUNKLINE					
202-453-701.000	SALARIES & WAGES	9,913	13,240	12,720	13,100
202-453-705.000	FRINGES	6,652	9,720	9,870	10,200
202-453-705.097	HSA CONTRIBUTION	0	0	130	100
202-453-705.100	HEALTH INSURANCE	0	0	465	511
202-453-705.550	RETIREMENT - DEF CONT	0	0	67	71
202-453-786.000	MAT/CONTRACTS	37,651	42,000	43,000	45,000
202-453-943.000	EQUIPMENT RENT	23,496	37,000	31,000	31,000
TOTAL TRUNKLINE		77,712	101,960	97,252	99,982
OTHER FINANCING USES					
202-966-999.200	LOCAL STREETS	100,000	0	0	0
TOTAL OTHER FINANCING USES		100,000	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		1,421,086	1,035,328	1,098,364	1,092,749

MAJOR STREET FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	(76,690)
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	76,512
Fund Balance From Prior Year	6/30/2017	\$	144,177
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	143,999

LOCAL STREET FUND

The Local Street Fund works in a threefold capacity. First, the fund is utilized to receive all local street funds paid to the City of Alpena by the State of Michigan. Secondly, it is used to account for all construction including the moneys generated by special assessments, maintenance, traffic services, and snow and ice control. Thirdly, the fund is utilized to account for money received from the General Fund as contributions to the Local Street Fund. Every city is required to establish a Local Street Fund to comply with Act 51 of the Public Acts of 1951.

The Local Street Fund has no employees but instead has employees assigned to it to perform maintenance and construction activities. Equipment is rented internally from the Equipment Fund to the Local Street Fund as needed. The City continues to utilize City personnel in a more active role in the maintenance of our Local Street system.

Revenues are generated from several sources. The motor vehicle highway funds are generated from statewide gas and weight taxes. The distribution of these funds to Alpena is based on the miles of our street system, a state factor, and the population of Alpena. Local funds are moneys, which the local taxpayer contributes to maintain the local street system. Construction revenues are local funds set aside and invested for the specific purpose of upgrading existing or creating new streets. There are 43.04 miles of streets within the street system, which are designated as local streets. The maintenance and construction costs associated with the local street system are funded primarily by local tax dollars. All but three one-block segments of the Local Street system are paved.

The City will be participating with the Michigan Department of Transportation with \$116,000 in funding to hard surface the portion of the Paxton Spur trail development within the City. The City has also committed \$75,000 for thin overlay resurfacing, \$75,000 for capital preventative maintenance, and \$85,000 for the Merchant Street special assessment project.

Capital Outlay and Major Projects

Thin Overlay	203-451-782-000	\$	75,000
Merchant Street	203-451-782-000		85,000
Capital Preventative maintenance	203-451-782-000		75,000
Tree Planting	203-451-782-000		5,000
Paxton Spur Participation	203-451-782-000		<u>16,000</u>
TOTAL LOCAL STREETS		\$	256,000

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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LOCAL STREET FUND

REVENUES

203-000-545.000	STATE GRTS - MISC	21,373	21,373	21,373	21,373
203-000-546.000	STATE GRTS - GAS & WGT TX	272,534	320,000	320,000	320,000
203-000-665.000	INVESTMENT INCOME	1,803	1,700	1,300	1,500
203-000-677.000	MISCELLANEOUS	93	200	400	400
203-000-699.000	FR GENERAL FUND	300,000	250,000	250,000	250,000
203-000-699.006	FR MAJOR ST FUND	100,000	0	0	0
203-000-699.011	FR TREE/PARK IMPROVEMENTS	20,000	0	4,516	0

TOTAL REVENUES		715,803	593,273	597,589	593,273
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EXPENDITURES

ADMIN

203-450-701.000	SALARIES & WAGES	24,518	27,000	26,500	26,500
203-450-705.000	FRINGES	15,956	18,780	18,420	18,420
203-450-705.050	HEALTH ACTUARY	1,434	486	1,590	1,855
203-450-705.097	HSA CONTRIBUTION	0	0	903	697
203-450-705.100	HEALTH INSURANCE	0	0	4,165	4,582
203-450-705.200	DENTAL INSURANCE	0	0	371	390
203-450-705.400	FICA	1,743	2,065	2,028	2,028
203-450-705.500	RETIREMENT	0	0	4,003	4,084
203-450-705.550	RETIREMENT - DEF CONT	0	0	440	462
203-450-809.000	PROF & CONTRACTUAL	6,243	7,000	7,200	7,400
203-450-841.002	CHARGES - COMPUTER ADMIN	2,756	479	500	500
203-450-943.000	EQUIPMENT RENT	2,037	2,132	2,200	2,270

TOTAL ADMIN		54,687	57,942	68,320	69,188
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CONSTRUCTION

203-451-701.000	SALARIES & WAGES	1,183	1,500	3,000	3,000
203-451-705.000	FRINGES	272	1,200	2,400	2,400
203-451-782.000	MAT/CONT - STREETS	228,192	362,600	256,000	508,000
203-451-943.000	EQUIPMENT RENT	0	0	0	0

TOTAL CONSTRUCTION		229,647	365,300	261,400	513,400
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MAINTENANCE

203-452-701.101	SAL & WAGES - STREETS	73,651	70,000	71,000	71,000
203-452-701.103	SAL & WAGES - TRAFF CONT	3,356	3,000	3,000	3,000
203-452-701.104	SAL & WAGES - SNOW & ICE	22,663	24,500	20,000	20,000
203-452-705.097	HSA CONTRIBUTION	0	0	910	700
203-452-705.100	HEALTH INSURANCE	0	0	3,891	4,280

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
203-452-705.101	FRINGES - STREETS	29,795	30,000	32,000	33,000
203-452-705.103	FRINGES - TRAFFIC CONTROL	2,538	2,500	2,500	2,500
203-452-705.104	FRINGES - SNOW & ICE	15,212	16,000	16,000	16,000
203-452-705.200	DENTAL INSURANCE	0	0	439	460
203-452-705.400	FICA	2,077	2,200	2,244	2,289
203-452-705.500	RETIREMENT	0	0	5,843	5,960
203-452-784.101	MAT/CONT - STREETS	27,763	31,000	35,000	35,000
203-452-784.103	MAT/CONT - TRAF CONTROL	2,117	6,400	2,200	7,000
203-452-784.104	MAT/CONT - SNOW & ICE	16,158	15,600	17,000	17,000
203-452-943.101	EQUIP RENT - STREETS	94,337	92,000	95,000	95,000
203-452-943.103	EQUIP RENT - TRAF CONTROL	104	250	500	500
203-452-943.104	EQUIP RENT - SNOW & ICE	68,141	63,000	60,000	60,000

TOTAL MAINTENANCE	357,912	356,450	367,527	373,689
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TOTAL EXPENDITURES	642,246	779,692	697,247	956,277
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PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	(99,658)
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	(186,419)
Fund Balance From Prior Year	6/30/2017	\$	566,983
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	280,906

MARINA FUND

The fees for marina usage, boat launching and docking, will remain the same as last year. Maintenance and repairs will be a priority for the next few years as the structure and appearance of the dockage system and buildings are in need of attention. Usage at the Marina was similar in numbers to last year. The City, in partnership with the Michigan Ports Collaborative and other communities, has procured a grant from the DNR to conduct an economic impact study of Michigan Ports. This study began last fiscal year and will be concluded this year. It should be a useful tool in determining the value that having the various aspects of the water front in our community bring in terms of tourism and dollars.

Capital Outlay and Major Projects

Dock Repair	211-760-976-000	\$ 5,000
Marina Building Façade Improvements	211-760-976-000	10,000
Marina UST Clean-up	211-760-977-020	<u>50,000</u>

TOTAL MARINA FUND	\$ 65,000
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DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
REVENUES					
211-000-451.100	BUSINESS LIC/PER	4,385	4,400	4,700	4,900
211-000-545.000	STATE GRTS - MISC	0	0	46,140	25,000
211-000-665.000	INVESTMENT INCOME	354	300	300	300
211-000-667.100	MARINA	22,324	25,350	25,500	25,500
211-000-675.300	DONATIONS	0	2,450	200	200
211-000-677.000	MISCELLANEOUS	0	21,140	0	0
211-000-699.000	FR GENERAL FUND	80,000	95,000	130,000	85,000
TOTAL REVENUES		107,063	148,640	206,840	140,900

EXPENDITURES					
211-760-701.000	SALARIES & WAGES	26,399	26,520	27,050	27,591
211-760-705.050	HEALTH ACTUARY	1,631	530	1,623	1,932
211-760-705.097	HSA CONTRIBUTION	398	0	683	525
211-760-705.098	STATE/FED INS TAX	98	0	0	0
211-760-705.100	HEALTH INSURANCE	2,802	0	2,538	2,792
211-760-705.200	DENTAL INSURANCE	295	0	228	240
211-760-705.300	LIFE INSURANCE	17	0	20	20
211-760-705.400	FICA	1,948	2,029	2,069	2,111
211-760-705.500	RETIREMENT	2,914	0	4,018	4,099
211-760-705.600	UNIFORMS	0	33	0	0
211-760-705.900	LONG TERM DISABILITY	37	0	50	55
211-760-726.000	SUPPLIES	1,992	3,000	2,500	3,000
211-760-730.000	DURABLE GOODS	0	2,942	0	0
211-760-804.000	PROF & CONTRACTUAL	12	21,140	21,140	0

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
211-760-860.000	CONTINUING EDUCATION	0	20	100	100
211-760-880-200	BEAUTIFICATION	2,836	2,500	3,000	4,000
211-760-910.000	INSURANCE & BONDS	5,215	5,329	5,370	5,370
211-760-920.000	UTILITIES	31,382	38,000	44,000	46,000
211-760-931.000	REPAIRS & MAINTENANCE	22,314	28,250	17,000	17,500
211-760-943.000	EQUIPMENT RENT	7,351	7,700	7,931	8,169
211-760-945.000	FIBER OPTIC RENT	0	1,207	1,207	1,243
211-760-956.000	MISCELLANEOUS	2,063	1,400	1,400	1,400
211-760-976.000	CAPITAL OUTLAY	5,000	5,000	15,000	20,000
211-760-977.020	CAP - MARINA/REMOVE UST	0	0	50,000	85,000
TOTAL EXPENDITURES		114,704	145,600	206,927	231,147

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	(87)
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	3,040
Fund Balance From Prior Year	6/30/2017	\$	133,601
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	136,554

TREE/PARK IMPROVEMENT FUND

In October 2006, the City of Alpena received two large donations from the Trust of Drew and Ethel McClay. One donation of approximately \$70,000 was to be spent on park improvements and/or tree planting within the City. The second donation of approximately \$90,000 was to be utilized for tree planting within the City.

The Alpena Municipal Council authorized the investment of these donations and appointed a committee, consisting of the Mayor, the Planning and Development Director, and the City Engineer, to determine how these funds could be best utilized. The City will also be appointing one member from the City Planning Commission and the Recreation Advisory Board to serve on this committee.

The committee continues to develop recommendations on how these funds will be utilized, but an internal policy has been established to provide guidelines and procedures on how these funds can be accessed and what they can be used for. Examples include: utilization of the park improvement funds for a major park improvement project; and placement of the tree planting funds into a permanent fund that can be grown over time and used for future urban forestry projects.

The Tree/Park Improvement fund will be depleted by the end of fiscal year 2018-2019.

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
REVENUES					
213-000-665.000	INVESTMENT INCOME	356	133	100	0
TOTAL REVENUES		356	133	100	0
EXPENDITURES					
213-751-786.001	MAT/CONT - TREES	50,000	0	19,616	0
TOTAL EXPENDITURES		50,000	0	19,616	0
PROJECTED FUND BALANCE					
Budgeted Net Revenues (Expenditures)		6/30/2019		\$	(19,516)
Current Est. Operating Surplus (Deficit)		6/30/2018		\$	(29,867)
Fund Balance From Prior Year		6/30/2017		\$	49,383
FUND BALANCE AT END OF BUDGET YEAR 2018-19				\$	0

DOWNTOWN DEVELOPMENT AUTHORITY

City Ordinance established the Downtown Development Authority (DDA) in April of 1980 in order to revitalize downtown Alpena. Alpena's DDA operates in accordance with state law (Public Act 197 of 1975, as amended). The DDA recommends and oversees downtown tax increment financing and the levy of an ad valorem tax (2 mill maximum) on all taxable property within the DDA district. This 2 mill tax is the main source of operating revenue for the authority, and the Tax Increment Financing is the primary source of development project funding.

The DDA allocates TIF funds in accordance with the provisions and improvements delineated in the 2005 Downtown Development and Tax Increment Financing (TIF) Plan (approved by the City of Alpena), the DDA section of the City of Alpena's 6 Year Capital Improvement Plan and the Downtown Market Analysis and Strategic Plan of 2003, updated in 2014. In 2015-2016, the DDA contracted for a new Downtown Development Plan and Market Analysis to guide us through the next five years.

The DDA is in the process of identifying both short and long term projects from that plan that will be our priority over the next five years. Some of the projects that are budgeted and anticipated to be completed over FY 18-19 and FY 19-20 are:

- Updating wayfinding and parking lot signage
- Updating Christmas decorations
- Increasing façade grant total awards to \$20,000
- Hiring a summer intern to focus on design-related projects and maintenance
- Designating funds to execute our Marketing and Communications Plan

The DDA currently has one full time the Executive Director, two part-time employees (Parking Ambassador & Administrative Assistant), and a seasonal intern.

Capital Outlay and Major Projects

DDA Façade Grants	216-269-967-000	\$	20,000
Designated Economic Development Fund	216-269-667-001		10,000
Cap-Land Improvements	216-269-978-001		<u>30,000</u>
TOTAL DDA		\$	60,000

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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DDA FUND NO. 2

REVENUES

216-000-402.001	TAX INCREMENTS	105,850	111,404	117,000	120,000
216-000-573.000	LOCAL COMM STAB SHARE	15,773	15,102	15,000	15,000
216-000-665.000	INVESTMENT INCOME	3,654	3,815	4,000	4,200
216-000-673.000	SALE OF ASSETS	2,010	2,000	2,100	2,200
216-000-675.300	DONATIONS	0	7,500	0	0
216-000-677.000	MISCELLANEOUS	4,924	5,160	5,300	6,800

TOTAL REVENUES		132,211	144,981	143,400	148,200
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EXPENDITURES

216-269-701.000	SALARIES & WAGES	31,696	32,668	37,000	37,680
216-269-705.300	LIFE INSURANCE	0	57	105	110
216-269-705.400	FICA	2,419	2,264	2,830	2,883
216-269-705.550	RETIREMENT - DEF CONT	0	1,056	1,700	1,734
216-269-705.900	LONG TERM DISABILITY	0	74	156	170
216-269-726.000	SUPPLIES	3,385	1,650	2,000	2,000
216-269-730.000	DURABLE GOODS	2,315	0	0	0
216-269-840.000	GENERAL FUND SERVICES	721	854	982	1,130
216-269-860.000	CONTINUING EDUCATION	1,303	800	1,500	1,500
216-269-880.000	COMMUNITY PROMOTION	10,152	17,000	16,500	16,500
216-269-880.200	BEAUTIFICATION COMMITTEE	4,121	10,092	7,200	7,200
216-269-881.000	ECONOMIC PROMOTION	17,065	10,857	3,500	3,500
216-269-931.000	REPAIRS & MAINTENANCE	3,390	3,400	1,750	1,750
216-269-931.303	MAINT - DDA SNOW REMOVAL	5,167	2,000	10,000	10,000
216-269-945.000	FIBER OPTIC RENT	225	225	225	225
216-269-956.000	MISCELLANEOUS	661	0	0	0
216-269-967.000	FACADE GRANTS-DESIGN	9,992	21,606	20,000	20,000
216-269-967.001	ECONOMIC DEVELOPMENT	0	0	10,000	10,000
216-269-978.001	CAP - LAND IMPROVEMENTS	33,320	0	30,000	25,000
216-269-991.400	LAND ACQUISITION - PRIN	2,640	2,740	2,900	3,200
216-269-995.400	LAND ACQUISITION - INT	2,674	2,560	2,530	2,490

TOTAL EXPENDITURES		131,246	109,903	150,878	147,072
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DOWNTOWN DEVELOPMENT AUTHORITY

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	(7,478)
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	35,078
Fund Balance From Prior Year	6/30/2017	\$	249,842
<u>FUND BALANCE</u>			
<u>ASSIGNED</u>			
ECONOMIC DEVELOPMENT		\$	10,000
<u>UNASSIGNED</u>			
PROJECTED FUND BALANCE AT FISCAL YEAR END 2018-19		\$	267,442
TOTAL FUND BALANCE		\$	277,442

DDA FUND NO. 5

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
REVENUES					
217-000-402.000	CURRENT PROPERTY TAXES	19,119	25,654	26,000	27,000
217-000-412.000	DELINQUENT TAXES	333	0	0	0
217-000-656.000	PARKING	9,260	8,000	10,000	10,000
217-000-665.000	INVESTMENT INCOME	168	150	150	150
217-000-677.001	PARKING LOT RENTAL	4,045	3,000	4,000	4,000
217-000-677.002	BIKE RACK RENTAL	945	1,000	1,000	1,000
TOTAL REVENUES		33,870	37,804	41,150	42,150

EXPENDITURES					
217-269-701.000	SALARIES & WAGES	9,862	15,000	28,820	28,950
217-269-705.300	LIFE INSURANCE	0	14	28	35
217-269-705.400	FICA	753	1,148	2,205	2,215
217-269-705.550	RETIREMENT - DEF CONT	0	186	300	306
217-269-705.900	LONG TERM DISABILITY	0	8	25	30
217-269-811.000	PROF & CONTRACTUAL	13,086	4,500	2,300	2,500
217-269-840.000	GENERAL FUND SERVICES	2,339	2,771	3,187	3,665
217-269-860.002	DUES & SUBSCRIPTIONS	666	506	1,000	1,000
217-269-910.000	INSURANCE & BONDS	717	971	1,000	1,100
217-269-920.000	UTILITIES	2,496	2,500	2,500	2,600
217-269-931.000	REPAIRS & MAINTENANCE	337	600	1,000	1,000
217-269-954.000	OFFICE RENT	200	0	0	0
217-269-956.000	MISCELLANEOUS	115	30	0	0
217-269-956.700	MISCELLANEOUS - TAXES	2,127	0	0	0
TOTAL EXPENDITURES		32,698	28,234	42,365	43,401

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	(1,215)
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	9,570
Fund Balance From Prior Year	6/30/2017	\$	36,527
PROJECTED UNASSIGNED FUND BALANCE			
AT END OF BUDGET YEAR 2018-19		\$	44,882

AUTHORITY FOR BROWNFIELD REDEVELOPMENT

The Authority for Brownfield Redevelopment Fund is used by counties, cities, villages and townships to assist in the redevelopment of underutilized properties due to environmental contamination, blight, functional obsolescence or historical significance. The local unit may establish an authority under the Brownfield Redevelopment Financing Act (MCL 125.2651 et al.) to administer the activities authorized under the Act. The authority shall be administered by a board appointed pursuant to the requirements of the Act (MCL 125.2655).

The City of Alpena Brownfield Redevelopment Authority was established by City Council Resolution No. 1997-7 in March 1997, with the City's Downtown Development Authority (DDA) Board serving as the Brownfield Authority Board as well. As the Brownfield Authority became more active the dual role of the DDA Board became less desirable due to increased workloads for the members and the increased likelihood of conflicts of interest between the activities of the two Authorities. In 2006, the original nine-member Brownfield Authority Board represented by the DDA was dissolved and a new, independent five-member Board established with a new set of by-laws. At its first meeting in October 2006, the new Board officially changed the Authority's name to the City of Alpena Authority for Brownfield Redevelopment.

This fund is used to account for the administrative costs of the Authority. The Authority's debt service and capital project activities are accounted for in fund 402.

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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AUTHORITY FOR BROWNFIELD REDEVELOPMENT

REVENUES

243-000-402.004	TAX INCREMENTS (LAFARGE)	1,053	0	0	0
243-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	992	997	1,978	3,858
243-000-402-006	TAX INCREMENTS (HOLIDAY INN)	0	0	0	0
243-000-402-007	TAX INCREMENTS (TB CJD)	0	0	0	0
243-000-677-000	MISCELLANEOUS	0	250	0	0
243-000-699.000	FR GENERAL FUND	0	0	0	0

TOTAL REVENUES		2,045	1,247	1,978	3,858
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EXPENDITURES

243-412-841.000	CHARGES - ADMINISTRATION	123	0	0	0
243-412-860.000	CONTINUING EDUCATION	0	0	0	0
243-412-956.000	MISCELLANEOUS	0	0	0	0
243-966-999.000	TRANSFER - GENERAL FUND	0	0	0	0

TOTAL EXPENDITURES		123	0	0	0
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AUTHORITY FOR BROWNFIELD REDEVELOPMENT

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	1,978
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	1,247
Fund Balance From Prior Year	6/30/2017	\$	5,742
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	8,967

BUILDING OFFICIAL

The Public Act of 245 of 1999 amended the State Construction Code. The Act in Section 22 places accounting requirements on local government. Therefore, a separate special revenue fund has been established. This fund helps to easily identify the charges for services versus the expenses of this department.

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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BUILDING OFFICIAL					
REVENUES					
249-000-607.000	CHARGES FOR SERVICES	92,117	135,000	115,000	115,000
249-000-607.001	CHARGES FOR SERVICES-ACCESS	73,589	72,000	73,000	73,000
249-000-665.000	INVESTMENT INCOME	1	15	30	30
249-000-677.000	MISCELLANEOUS	1,705	1,705	1,700	1,700
249-000-699.000	FR GENERAL FUND	50,000	0	0	30,000
TOTAL REVENUES		217,412	208,720	189,730	219,730
EXPENDITURES					
249-371-701.000	SALARIES & WAGES	79,605	83,482	85,151	86,854
249-371-705.050	HEALTH ACTUARY	4,875	1,652	5,110	6,080
249-371-705.097	HSA CONTRIBUTION	2,740	6,100	2,310	1,775
249-371-705.098	STATE/FED INS TAX	553	0	0	0
249-371-705.100	HEALTH INSURANCE	17,281	16,800	9,668	10,635
249-371-705.200	DENTAL INSURANCE	2,132	1,680	783	822
249-371-705.300	LIFE INSURANCE	206	178	206	206
249-371-705.400	FICA	5,794	6,387	6,515	6,645
249-371-705.500	RETIREMENT	11,206	13,186	12,912	13,171
249-371-705.550	RETIREMENT - DEF CONT	0	0	350	365
249-371-705.600	UNIFORMS	149	49	200	200
249-371-705.900	LONG TERM DISABILITY	277	370	390	400
249-371-726.000	SUPPLIES	3,158	2,000	2,000	3,000
249-371-800.000	PROF & CONTRACTUAL	62,905	57,500	58,000	59,000
249-371-860.000	CONTINUING EDUCATION	2,637	3,000	2,000	3,000
249-371-910.000	INSURANCE & BONDS	1,401	1,869	1,907	1,945
249-371-920.000	UTILITIES	2,039	2,200	2,400	2,400
249-371-931.000	REPAIRS & MAINTENANCE	615	635	645	645
249-371-943.000	EQUIPMENT RENT	29	30	35	35
249-371-954.000	OFFICE RENT	1,982	2,150	2,200	2,250
249-371-956.000	MISCELLANEOUS	666	750	625	625
TOTAL EXPENDITURES		200,250	200,018	193,407	200,053

BUILDING OFFICIAL

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	(3,677)
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	8,702
Fund Balance From Prior Year	6/30/2017	\$	7,004
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	12,029

BUDGET STABILIZATION FUND

The Budget Stabilization Fund, commonly referred to as a “Rainy Day” fund, was created in accordance with 1978 P.A. 30, as amended. The Budget Stabilization Fund was established by Ordinance 99-290 at the March 15, 1999, Municipal Council meeting. The fund will be used to guard against periods of economic downturns when revenues are reduced. \$500,000 was transferred from the General Fund in fiscal year 1998-1999. In fiscal year 2000-2001, \$50,000 was allocated to this fund.

The cuts in state revenue forced us to use \$180,000 in fiscal year 2003-2004 and \$200,000 in fiscal year 2004-2005 to continue the same level of services to the citizens of Alpena. In 2005-2006, we used \$165,000, leaving a balance of \$5,000. We were unable to allocate money to this fund from 2006 through 2014. \$5,000 was allocated for fiscal years 2014 through 2018, and \$5,000 will be allocated for 2018-2019.

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
REVENUES					
257-000-665-000	INVESTMENT INCOME	54	0	40	0
TOTAL REVENUES		54	0	40	0
OTHER FINANCING SOURCES					
257-000-699.000	FR GENERAL FUND	5,000	0	5,000	0
TOTAL OTHER FINANCING SOURCES		5,000	0	5,000	0
TOTAL REVENUES AND OTHER FINANCING SOURCES		5,054	0	5,040	0
EXPENDITURES					
257-966-999.000	TRANSFER - GENERAL FUND	54	0	40	0
TOTAL EXPENDITURES		54	0	40	0

BUDGET STABILIZATION FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	5,000
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	5,000
Fund Balance From Prior Year	6/30/2017	\$	20,000
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	30,000

BUILDING AUTHORITY DEBT FUND

The Building Authority Debt Fund is used to record the payment of principal and interest on projects needed to be financed.

The Building Authority Debt Fund accounts for one bond issue as listed below:

City of Alpena Building Authority, 2004 Building Authority Bonds - **Department of Public Works Project.**

Original Date of Issue:	August 17, 2004
Original Amount of Issue:	\$ 1,800,000

In 2013, the City did a refunding of the 2004 bond. The new schedule reflects the new debt service as well as a small portion of unrefunded bonds. The net savings on this refunding was \$113,622.53.

Refunding Date:	May 15, 2013
Unrefunded 2004 Bond	\$ 100,000
2013 Refunding Bonds	\$ 1,525,000
Debt Outstanding 6/30/18:	\$ 1,300,000
2018-2019 Deductions	90,000
Debt Outstanding 6/30/19:	\$ 1,210,000

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
BUILDING AUTHORITY DEBT FUND					
REVENUES					
369-000-665.000	INVESTMENT INCOME	12	60	60	60
369-000-699.000	FR GENERAL FUND	129,218	122,798	121,425	119,760
TOTAL REVENUES		129,230	122,858	121,485	119,820
EXPENDITURES					
369-906-800.000	PROF & CONTRACTUAL	1,005	0	0	0
369-906-991.801	PRINCIPAL PAYMENT	95,000	90,000	90,000	90,000
369-906-993.000	ACCOUNT MAINT FEES	350	350	350	350
369-906-995.801	INTEREST PAYMENT	33,618	32,508	31,135	29,470
TOTAL EXPENDITURES		129,973	122,858	121,485	119,820

BUILDING AUTHORITY DEBT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	0
Fund Balance From Prior Year	6/30/2017	\$	14,855
FUND BALANCE AT END OF FISCAL YEAR 2018-19		\$	14,855

CAPITAL IMPROVEMENT FUND

With the voter's approval, the City sold the Alpena Civic Center due to the high cost to maintain and upgrade it. The building was sold for \$125,000 in 2011. With Council's authorization, the net proceeds of \$119,889 were deposited into a new fund – The Capital Improvement Fund.

The County returned a balance of \$19,056 from the Community Events Center millage proceeds when that funding obligation was fulfilled in 2011. That refund was deposited into this Capital Improvement Fund. The old DPW Building sold on a land contract was paid ahead of schedule in a lump sum of \$120,000. That was deposited in the fund in October of 2014.

The Capital Improvement Fund has been designated for capital improvements to the City Hall, cemetery and marina buildings.

The balance of the money in the fund was used to replace the boiler at City Hall, and to upgrade the HVAC system at City Hall.

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
CAPITAL IMPROVEMENT FUND					
REVENUES					
401-000-665.000	INVESTMENT INCOME	720	350	0	0
TOTAL REVENUES		720	350	0	0
OTHER FINANCING SOURCES					
401-000-699.000	FR GENERAL FUND	0	69,568	0	0
TOTAL OTHER FINANCING SOURCES		0	69,568	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES		720	69,918	0	0

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
EXPENDITURES					
401-441-980-003	BUILDING IMPROVEMENTS	84,638	247,323	0	0
TOTAL EXPENDITURES		84,638	247,323	0	0

CAPITAL IMPROVEMENT FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	0
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	(177,405)
Fund Balance From Prior Year	6/30/2017	\$	177,405
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	(0)

BROWNFIELD CAPITAL PROJECTS

In accordance with Act 381 of 1996, as amended, the purpose of the City of Alpena Authority for Brownfield Redevelopment is to promote the redevelopment of contaminated, blighted, functionally obsolete and historically significant properties within the City of Alpena through the use of Tax Increment Financing (TIF) and State tax credits (eliminated by the State in 2011). The Authority Board may approve site specific brownfield plans that provide financial incentives for environmental and development activities that support the redevelopment of the property, thereby creating investment, new employment opportunities and a rejuvenated tax base. A developer may be reimbursed for the cost of environmental activities such as site assessments, Baseline Environmental Assessments (BEAs) and remediation of known contaminants, as well as development activities including demolition and installation of necessary public infrastructure. These reimbursements may be funded utilizing the increase in tax revenues resulting from the new development that are captured under a TIF.

Brownfield plans are reviewed and approved by both the Authority for Brownfield Redevelopment and City Council. Brownfield plans that capture state school taxes in addition to local taxes must also be approved by the Michigan Strategic Fund (MSF) Board in Lansing.

To date the Authority and Council have approved six brownfield plans, two of which – the NOAA Maritime Heritage Center and the Lafarge redevelopment project – include both TIF tax revenue capture (including school tax capture) and tax credits. These two TIFs expired December 31, 2014 and December 31, 2015, respectively. A third, the Fletcher Street Brewing Company, received tax credits only. The fourth plan, for the Dean Arbour Ford auto dealership development at 1001 US 23 North, provides for TIF tax capture (including school tax capture), and was approved by the Brownfield Authority in late April 2010, by City Council in early May and by the MSF Board in late May 2010. Tax capture for this project commenced with the 2013 summer tax bill and will continue through December 31, 2020. The Brownfield Plan also included a 7-year Commercial Rehabilitation local tax abatement. The fifth plan, was approved by the Brownfield Authority and City Council in November 2014 and by the MSF Board in January 2015, for the new Holiday Inn Express hotel that opened in June 2017 in downtown Alpena. This plan provides for both local and school tax capture over a fifteen (15) year period, and it too includes a 10-year Commercial Rehabilitation local tax abatement. Tax capture commenced with the summer 2016 taxes. The most recent approved plan is for The Thunder Bay CJD auto dealership on Chisholm Street, which underwent major upgrades that were completed in 2017. This plan was approved by the Authority and City Council in October 2015. Since only local taxes are being captured, no approval by the MSF Board was required. This plan runs through 2026.

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
REVENUES					
402-000-402.004	TAX INCREMENTS (LAFARGE)	0	0	0	0
402-000-402.005	TAX INCREMENTS (DEAN ARBOUR)	32,390	32,632	32,819	29,686
402-000-402.006	TAX INCREMENTS (HOLIDAY INN)	9,663	28,830	57,551	58,165
402-000-402.007	TAX INCREMENTS(THUNDER BAY CJD)	24	2,336	7,209	7,567
402-000-532.000	FED GRANTS - EPA			100,000	100,000
TOTAL REVENUES		42,077	63,798	197,579	195,418
EXPENDITURES					
FED GRANTS - EPA					
402-411-958.000	FED GRANTS - EPA	0	0	100,000	100,000
TOTAL FED GRANTS - EPA		0	0	100,000	100,000
DEAN ARBOR					
402-415-813.000	PROF FEES INSPECTIONS ETC	0	0	0	0
402-415-956.000	MISCELLANEOUS	0	0	1,000	0
402-415-963.400	SCHOOL TAX PAYMENT	0	0	17,891	0
402-415-980.000	BUILDING DEMOLITION	32,390	32,632	8,609	0
402-415-980.004	SITE IMPROVEMENTS	0	0	0	0
TOTAL DEAN ARBOR		32,390	32,632	27,500	0
HOLIDAY INN EXPRESS					
402-416-956.000	MISCELLANEOUS	0	965	3,357	6,224
402-416-980-000	BUILDING DEMOLITION	0	0	0	0
402-416-980-004	SITE IMPROVEMENTS	0	0	46,599	51,896
TOTAL HOLIDAY INN EXPRESS		0	965	49,956	58,120
THUNDER BAY CHRYSLER JEEP DODGE					
402-417-980.000	BUILDING DEMOLITION	0	2,360	9,569	7,567
TOTAL THUNDER BAY CHRYSLER JEEP DODGE		0	2,360	9,569	7,567
OTHER FINANCING USES					
402-966-999.100	MAJOR STREETS	0	34,170	4,728	0
402-966-999.908	SITE REMEDIATION FUND	0	0	5,319	29,686
TOTAL OTHER FINANCING USES		0	34,170	10,047	29,686
TOTAL EXPENDITURES AND OTHER FINANCING USES		32,390	70,127	197,072	195,373

BROWNFIELD CAPITAL PROJECTS

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	507
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	(6,329)
Fund Balance From Prior Year	6/30/2017	\$	9,687
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	3,865

SEWAGE FUND

The Sewage Fund is an enterprise fund. It is used to account for the acquisition, operation, maintenance, and replacement of the sewage treatment and sewage collection systems. The two systems are entirely self-supported by user charges. User Fees are expected to produce \$1,988,200. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual sewage generated based on the volume of water being used. We have also proposed a 5% rate increase to stabilize the funds position and to maintain the current level of capital improvements necessary to repair, maintain, and upgrade the system and provide reliable service to the customers of the system.

Since July 1, 1988, the operation and maintenance of the Waste Water Treatment Plant and Collection System has been operated by W. W. Operation Services, now Suez. The contract with Suez was extended through June 30, 2020 in conjunction with an approved meter change out program funded by Suez and to be paid by June 30, 2020.

Number of City of Alpena Customers	4,570
Number of Alpena Township Customers	1,793
Miles of City Sewer Main	69.3
Alpena CRTC Main Customers (Inc. Above)	6

The City will be undertaking the installation of sewer meters to monitor the flow entering the City's collection system from Alpena Township, we will also be replacing the sewer main in Miller Street as part of an MDOT project and the sewer main in 14th Av due to its poor condition. At the plant we will be replacing a number of pumps which are inefficient and at the end of their useful life. The proposed projects are as follows:

Capital Outlay and Major Projects

Treatment Plant

Safety Hazard Abatement	590-537-931-000	\$ 10,000
Asbestos Abatement	590-537-931-000	5,000
Lawn Mower	590-537-931-000	8,000
RAS Pump Replacement	590-537-931-000	25,000
Piston Pump Replacement	590-537-931-000	35,000
Raw Sudge Transfer Pump	590-537-981-000	60,000
Billing Software	590-537-981-000	12,500

TOTAL TREATMENT PLANT	\$ 155,500
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Collection System-Construction

Lift Station Upgrades	590-538-931-000	\$ 15,500
Sanitary Sewer Meters Township	590-538-981-000	250,000
Miller Street	590-538-981-051	426,000
14th Avenue	590-538-981-051	190,000

TOTAL COLLECTION SYSTEM	\$ 881,500
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TOTAL SEWAGE FUND	\$ 1,037,000
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DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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SEWAGE FUND

REVENUES

590-000-477.000	PLUMBING PERMITS	800	600	600	600
590-000-477.100	IPP PERMITS	25	100	400	0
590-000-626.000	CHARGES - TAP FEES	2,965	2,965	3,000	3,000
590-000-642.000	SALES & CHARGES	3,035,318	3,121,300	3,183,800	3,247,500
590-000-642.200	SALES - SEPTAGE	90,220	90,000	92,000	92,000
590-000-665.000	INVESTMENT INCOME	13,675	12,000	8,000	8,000
590-000-677.000	MISCELLANEOUS	4,665	8,500	7,000	7,000
TOTAL REVENUES		3,147,668	3,235,465	3,294,800	3,358,100

EXPENDITURES

TREATMENT

590-537-705.300	LIFE INSURANCE	11	11	13	13
590-537-726.000	SUPPLIES	37,527	40,000	44,000	45,000
590-537-730.000	DURABLE GOODS	0	0	0	0
590-537-800.000	PROF & CONTRACTUAL	0	0	15,000	15,000
590-537-814.000	CONT - OPERATIONS	621,803	672,000	640,560	653,370
590-537-814.002	CONT - COLLECTION	37,392	38,138	38,900	39,679
590-537-814.005	CONT - FIXED ASSETS STUDY	600	625	650	650
590-537-841.000	CHARGES - ADMINISTRATION	204,007	210,127	216,431	222,924
590-537-910.000	INSURANCE & BONDS	22,518	19,280	23,000	23,000
590-537-920.000	UTILITIES	232,204	245,000	250,000	250,000
590-537-931.000	REPAIRS & MAINTENANCE	293	97,000	37,500	67,000
590-537-945.000	FIBER OPTIC RENT	3,848	3,848	3,848	3,848
590-537-956.000	MISCELLANEOUS	31,555	136,000	55,000	10,000
590-537-968.000	DEPRECIATION	230,343	0	0	0
590-537-981.000	CAPITAL OUTLAY	0	251,900	120,000	225,000
TOTAL TREATMENT		1,422,101	1,713,929	1,444,902	1,555,484

COLLECTION

590-538-701.000	SALARIES & WAGES	25,521	30,500	28,300	28,500
590-538-705.050	HEALTH ACTUARY	2,122	543	1,698	1,995
590-538-705.097	HSA CONTRIBUTION	498	0	910	700
590-538-705.098	STATE/FED INS TAX	123	0	0	0
590-538-705.100	HEALTH INSURANCE	3,502	3,700	4,086	4,495
590-538-705.200	DENTAL INSURANCE	369	370	466	489
590-538-705.300	LIFE INSURANCE	21	25	25	25
590-538-705.400	FICA	1,790	2,335	2,165	2,180
590-538-705.500	RETIREMENT	2,914	0	0	0
590-538-705.550	RETIREMENT - DEF CONT	0	0	1,010	1,052

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
590-538-705.900	LONG TERM DISABILITY	46	60	60	60
590-538-800.000	PROF & CONTRACTUAL	629	629	679	679
590-538-814.000	CONT - OPERATIONS	301,706	318,394	324,762	315,632
590-538-841.002	CHARGES - COMPUTER ADMIN	9,647	1,676	1,750	1,850
590-538-920.000	UTILITIES	15,443	17,500	17,625	17,750
590-538-931.000	REPAIRS & MAINTENANCE	6,596	9,000	24,500	24,000
590-538-931.103	MAINT - AIR BASE	2,948	2,200	3,000	3,200
590-538-943.000	EQUIPMENT RENT	6,852	9,000	7,000	7,000
590-538-945.000	FIBER OPTIC RENT	35,398	35,398	35,398	35,398
590-538-956.000	MISCELLANEOUS	21,405	6,500	1,000	1,000
590-538-968.000	DEPRECIATION	356,098	0	0	0
590-538-969.000	LOSS ON DISPOSAL	4,560	0	0	0
590-538-981.000	CAPITAL OUTLAY	0	0	250,000	0
590-538-981.051	CAP - SEWER MAINS	0	1,318,732	616,000	1,405,500
590-538-981.052	CAP - NEW SEWER SERVICES	0	10,000	10,000	10,000
590-538-981.053	CAP - REPL SEWER SERVICES	0	35,000	35,000	35,000
590-538-981.056	CAP - LIFT STATIONS	0	0	0	0
590-538-991.700	1998 S/W REV BONDS - PRIN	0	137,500	132,500	0
590-538-991.802	SRF BOND - PRIN	0	150,000	155,000	155,000
590-538-991.803	G.O. BOND - PRIN	0	25,000	25,000	25,000
590-538-995.700	1998 S/W REV BONDS -INT	5,765	3,804	1,252	0
590-538-995.802	SRF BOND - INTEREST	36,289	34,461	31,983	29,464
590-538-995.803	G.O. BOND - INTEREST	15,039	14,219	13,215	12,032
TOTAL COLLECTION		855,281	2,166,546	1,724,384	2,118,001
OTHER FINANCING USES					
590-966-999.906	WATER FUND	0	0	0	0
TOTAL OTHER FINANCING USES		0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		2,277,382	3,880,475	3,169,286	3,673,485

PROJECTED SURPLUS			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	125,514
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	(645,010)
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2017	\$	3,892,523
RESERVED G.O. BOND ISSUE		\$	31,016
PROJECTED SURPLUS AT END OF BUDGET YEAR 2018-19		\$	3,342,011

WATER FUND

The Water Fund is an enterprise fund and is used to account for the acquisition, operation, maintenance, and replacement of the Water Production and Water Distribution systems, which are entirely self-supported, by user charges. User Fees are expected to produce \$1,893,900. The recently approved meter change out program will impact this revenue as consumers with under registering meters will now be billed for the actual water being used. We have also proposed a 10% rate increase to stabilize the funds position and to maintain the current level of capital improvements necessary to repair, maintain, and upgrade the system and provide reliable service to the customers of the system.

Since July 1, 1988, the operation and maintenance of the Water Production and Water Distribution system has been operated by W. W. Operation Services, now Suez. The contract with Suez was extended through June 30, 2020 in conjunction with an approved meter change out program funded by Suez and to be paid over the next 4 years.

Number of City of Alpena Customers	4,576
Number of Alpena Township Customers	2,298
Miles of City Water Main	80.6

The City will be undertaking an aggressive replacement plan this summer and next spring to replace aged and deficient mains in conjunction with sewer projects. The projects are as follow:

Capital Outlay and Major Projects

Treatment Plant

Structrual/Mechanical Upgrades	591-541-931-000	\$ 10,000
Asbestos Abatement	591-541-931-000	10,000
Elevator Rebuild	591-541-931-000	110,000
Filtration Control	591-541-931-000	100,000
Chlorine Piping Replacement	591-541-931-000	25,000
Exterior Repairs & Mainenance	591-541-931-000	90,000
Safety Abatement	591-541-931-000	10,000
Scada System	591-541-982-000	165,000
High Service VFD's	591-541-982-000	70,000
Billing Software	591-541-982-000	12,500
TOTAL TREATMENT PLANT		\$ 602,500

Distribution System

Meter Upgrades Township	591-542-982-000	\$ 290,000
Miller Street	591-542-982-051	500,000
Eleventh Avenue Intersection	591-542-982-051	35,000
Park Place	591-542-982-051	195,000
Wilson St. Watermain	591-542-982-051	120,000
14th Ave.	591-542-982-051	170,000
Wilson St Pump Station Flow Meter	591-542-982-061	60,000
Tower Mixers	591-542-982-061	90,000

TOTAL DISTRIBUTION SYSTEM **\$ 1,460,000**

TOTAL WATER FUND **\$ 2,062,500**

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
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REVENUES

591-000-477.000	PLUMBING PERMITS	125	100	200	200
591-000-626.000	CHARGES - TAP FEES	16,590	2,965	3,500	3,500
591-000-626.100	CHARGES - SAMPLING/TEST	18,540	19,000	18,000	18,000
591-000-628.100	HYDRANT USE	2,864	6,600	4,400	4,400
591-000-642.000	SALES & CHARGES	3,087,384	3,147,500	3,210,400	3,274,600
591-000-665.000	INVESTMENT INCOME	1,769	600	1,000	1,000
591-000-677.000	MISCELLANEOUS	79,550	27,100	27,100	27,100
591-000-699.008	FR SEWER FUND	0	0	0	0

TOTAL REVENUES		3,206,822	3,203,865	3,264,600	3,328,800
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EXPENDITURES

PRODUCTION

591-541-726.000	SUPPLIES	117,659	145,000	166,000	170,000
591-541-730.000	DURABLE GOODS	0	3,300	0	0
591-541-814.000	CONT - OPERATIONS	613,043	625,100	637,600	650,352
591-541-920.000	UTILITIES	110,418	115,000	120,000	125,000
591-541-931.000	REPAIRS & MAINTENANCE	0	59,800	355,000	249,000
591-541-956.000	MISCELLANEOUS	92,295	185,000	55,000	10,000
591-541-968.000	DEPRECIATION	99,252	0	0	0
591-541-982.000	CAPITAL OUTLAY	0	75,000	247,500	60,000

TOTAL PRODUCTION		1,032,667	1,208,200	1,581,100	1,264,352
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DISTRIBUTION

591-542-701.000	SALARIES & WAGES	29,751	38,000	38,760	39,536
591-542-705.097	HSA CONTRIBUTION	0	0	910	700
591-542-705.400	FICA	2,114	2,907	2,966	3,025
591-542-705.550	RETIREMENT - DEF CONT	0	0	1,010	1,052

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
591-542-800.000	PROF & CONTRACTUAL	629	629	629	629
591-542-814.000	CONT - OPERATIONS	252,724	305,498	312,372	303,775
591-542-841.002	CHARGES - COMPUTER ADMIN	9,647	1,676	1,710	1,745
591-542-931.000	REPAIRS & MAINTENANCE	16,269	137,000	15,000	0
591-542-931.104	MAINT - WATER TOWERS	69,969	77,670	77,670	77,670
591-542-943.000	EQUIPMENT RENT	7,961	15,000	13,000	13,000
591-542-945.000	FIBER OPTIC RENT	2,887	2,887	2,887	2,887
591-542-956.000	MISCELLANEOUS	842	600	600	600
591-542-968.000	DEPRECIATION	240,139	0	0	0
591-542-969.000	LOSS ON DISPOSAL	2,334	0	0	0
591-542-982.000	CAPITAL OUTLAY	0	27,500	290,000	0
591-542-982.051	CAP - WATER MAINS	0	1,483,100	1,020,000	1,660,100
591-542-982.052	CAP - MAIN VALVES	0	38,236	15,000	15,000
591-542-982.053	CAP - LARGE METERS	0	15,000	15,000	15,000
591-542-982.055	CAP - NEW WATER SERVICES	0	4,000	9,000	9,000
591-542-982.056	CAP - REPL WATER SERVICES	0	18,000	18,000	18,000
591-542-982.061	CAP - ELEVATED TANKS	0	0	150,000	0
591-542-991.700	1998 S/W REV BONDS - PRIN	0	137,500	132,500	0
591-542-991.701	DWRF BOND - PRIN	0	155,000	155,000	160,000
591-542-991.702	G.O. BOND - PRIN	0	25,000	25,000	25,000
591-542-995.700	1998 S/W REV BONDS -INT	5,765	3,804	1,252	0
591-542-995.701	DWRF BOND - INTEREST	45,516	43,045	39,751	36,404
591-542-995.702	G.O. BOND - INTEREST	15,039	14,219	13,215	12,032
TOTAL DISTRIBUTION		701,586	2,546,271	2,351,232	2,395,155

COMMERCIAL

591-543-705.050	HEALTH ACTUARY	165	110	110	110
591-543-705.097	HSA CONTRIBUTION	796	0	0	0
591-543-705.098	STATE/FED INS TAX	197	0	0	0
591-543-705.100	HEALTH INSURANCE	5,604	5,500	4,086	4,495
591-543-705.200	DENTAL INSURANCE	591	470	466	489
591-543-705.300	LIFE INSURANCE	34	35	35	35
591-543-705.500	RETIREMENT	2,914	0	0	0
591-543-705.900	LONG TERM DISABILITY	74	80	80	80
591-543-814.000	CONT - OPERATIONS	5,505	5,689	5,817	5,948
591-543-814.002	CONT - COLLECTION	37,506	37,536	38,380	39,245
591-543-814.005	CONT - FIXED ASSETS STUDY	600	625	750	750

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
591-543-841.000	CHARGES - ADMINISTRATION	204,007	210,127	216,430	222,923
591-543-910.000	INSURANCE & BONDS	19,169	17,349	17,696	18,050
TOTAL COMMERCIAL		277,162	277,521	283,850	292,125
TOTAL EXPENDITURES		2,011,415	4,031,992	4,216,182	3,951,632

WATER FUND

PROJECTED SURPLUS			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	(951,582)
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	(828,127)
Accumulated Available Undesignated Surplus (Deficit) From Prior Years	6/30/2017	\$	3,557,054
RESERVED G.O. BOND ISSUE		\$	31,016
PROJECTED SURPLUS AT END OF BUDGET YEAR 2018-19		\$	1,746,329

BROWNFIELD REMEDIATION REVOLVING FUND

The Brownfield Remediation Revolving Fund (RRF) is used to support the development or redevelopment of contaminated or potentially contaminated sites within the City by providing funding, either through grants or loans, to conduct environmental site investigations, prepare BEAs and Due Care Plans, and conduct site remediation activities. The Authority Board establishes policies and procedures for use of the funds, including whether they shall be provided as a loan or a grant to an eligible recipient. Funding is provided through an approved Brownfield Tax Increment Financing (TIF) Plan via the capture of local property taxes once all other eligible expenses are reimbursed. In 2013, the Authority and City Council approved a Brownfield Plan to allow for the expenditure of Remediation Funds in support of the City's purchase and demolition of the Beach Motel on State Avenue. Remediation Funds specifically covered the costs for a Phase 1 ESA, asbestos survey and removal of asbestos from the building, demolition of the building and air quality monitoring during demolition. In 2014, a Brownfield Plan was approved to assist the Austin Brothers Beer Company with the costs of Phase 1 and 2 Environmental Site Assessments, development of a Due Care Plan, and remediation of on-site contamination (via a loan) necessary for the development of a new production brewery and bar/restaurant in an existing industrial building. The new brewery, located off Miller Street adjacent to the railroad tracks, opened in November 2015. In February 2016, Council approved a Brownfield Plan for Target Alpena Development Corporation to assist in the redevelopment of the former Alpena Power Company property in downtown Alpena along the Thunder Bay River. Remediation Funds were intended to pay for a Phase 2 ESA, BEA, Due Care Plan and necessary environmental remediation. Demolition of the building occurred in mid 2016 utilizing a blight elimination grant from the state and private funding, however, it was not necessary to utilize the Remediation Fund appropriation. Target is currently marketing the property to potential developers.

The Authority approved a second loan to Austin Brothers Beer Co. in late 2016 to assist in the installation of new water and sanitary sewer service lines to the brewery. The company is currently repaying both loans with the first to be fully paid in May 2018 and the second by the end of 2018.

In 2017 the Authority also authorized funding for environmental assessments on properties at 120 W. Washington Avenue to facilitate the purchase of vacant property by an adjacent business and at 1222 Ford Avenue to facilitate the sale of an existing business. A Brownfield Plan for the 120 W. Washington property was also approved by the Authority and Council to utilize the Remediation Fund to pay for a BEA and Due Care Plan for the purchaser.

The RRF is funded from existing brownfield TIFs once all eligible expenditures have been paid. Only local tax capture is deposited into the RRF for a period of five years or the expiration of the brownfield plan, whichever occurs first. To date both the NOAA (both expired) and Lafarge TIFs, have contributed funds to the Brownfield Remediation Revolving Fund.

DEPARTMENTS	DESCRIPTION	16-17 ACTUAL	17-18 EST. CURRENT	18-19 BUDGET	19-20 PROJECTED
REVENUES					
643-000-412.001	DEL TAX CAPTURE	8,101	0	0	0
643-000-678-000	REPAYMENT OF ADVANCE	2,096	23,687	12,749	0
643-000-699-012	BRA CAPITAL FUND (LOCAL)	0	0	5,319	29,686
643-000-699-013	BRA CAPITAL FUND (SCHOOL)	0	0	0	0
TOTAL REVENUES		10,197	23,687	18,068	29,686
EXPENDITURES					
643-421-843-000	AUSTIN BROS BEER CO LLC	0	0	0	0
643-421-844.000	WASHINGTON AVE 120 W	0	17,446	0	0
643-421-845.000	FORD AVE 1222	0	2,500	0	0
TOTAL EXPENDITURES		0	19,946	0	0
OTHER FINANCING USES					
643-966-964.002	REFUND - TAX ADJUSTMENT	5,309	0	0	0
643-966-967.010	ECON DEV - AUSTIN BROS BEER CC	23,400	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		28,709	0	0	0

BROWNFIELD REMEDIATION REVOLVING FUND

PROJECTED FUND BALANCE			
Budgeted Net Revenues (Expenditures)	6/30/2019	\$	18,068
Current Est. Operating Surplus (Deficit)	6/30/2018	\$	3,741
Fund Balance From Prior Year	6/30/2017	\$	192,581
FUND BALANCE AT END OF BUDGET YEAR 2018-19		\$	214,390

EQUIPMENT FUND

This fund owns and maintains the City's fleet of vehicles (except police, ambulance, and older fire vehicles) and construction equipment. Equipment rental is the amount charged to the other City departments for the use of this equipment. Two Department of Public Works employees provide fleet vehicle maintenance.

Equipment is assigned a rental rate, which in turn funds the replacement and maintenance costs. Act 51 rental rates are used for DPW equipment. Revenues generated by the sale of outdated equipment will be placed back into the fund for future fund operations.

Purchases for the City's equipment and vehicle fleet are coordinated by the Department of Public Works or Fire Department as needed.

Capital Outlay and Major Projects

New or Rebuilt Equipment - DPW

Engineering Vehicle	661-904-983-000	\$	20,000
Backhoe W/ Hammer #73 Yr 1	661-904-983-000		<u>75,000</u>
TOTAL EQUIPMENT/VEHICLE PURCHASES		\$	95,000

DPW CONSTRUCTION FUND

During the fiscal year 2005-2006, the Alpena Building Authority completed construction of the new Department of Public Works Service Facility on Long Lake Avenue; which is now occupied by the Department of Public Works.

The Building Authority financed this project through the sale of approximately \$1.8-million in bonds. The Building Authority now leases the DPW facility to the City until the bonds are repaid, at which time the City of Alpena will assume direct ownership of it.

Since the City's Equipment Fund rents space in the new facility for storage of the DPW construction equipment and vehicle fleet, the Equipment Fund paid approximately \$120,000 per year to the Building Authority towards repayment of the bonds until 2012-13, then the General Fund began to make the lease payments.

The Alpena Municipal Council has also authorized that the principal amount of \$207,000 in the DPW Construction Fund be retained within this fund and that the investment income only be used for building improvements and stationary building equipment.

There are no capital projects scheduled for 2018-2019.

PUBLIC SAFETY FACILITY CONSTRUCTION FUND

On February 5, 1996, the Municipal council authorized that the principal amount of \$386,000 in the Public Safety Facility Construction fund be retained in the Construction Fund and that the investment income only be used for building improvements and stationary building equipment.

The interest was used for building projects and when it was depleted, Council authorized the use of the principal for continued capital and maintenance projects on the building.

The following are building improvements completed over the years and scheduled through 2016-2017. With completion of the 2016-2017 roof projects, the fund will have no balance left.

2001-2002

Non-skid Floor
Humidifier System
Generator
Phone System Expansion

2003-2004

Phase 1 of the Energy Light Installation
Upgrade to Carbon Monoxide Emission System

2004-2005

Completion of Energy Efficient Light Installation

2005-2006

Phone System
Air Compressor
Environmental Site Work
Initial Improvements and Renovations to the
Public Safety Facility Annex

2006-2007

Overhead Doors
Gate & Fence
Paving
Roof Repairs
Exterior Painting

2013-2014

Boiler Replacement Study

2014-2015

Boiler Replacement

2015-2016

Control System
Gutter Repair/Roof/Soffits
Air Conditioning

2016-2017

Completion of Roof Project

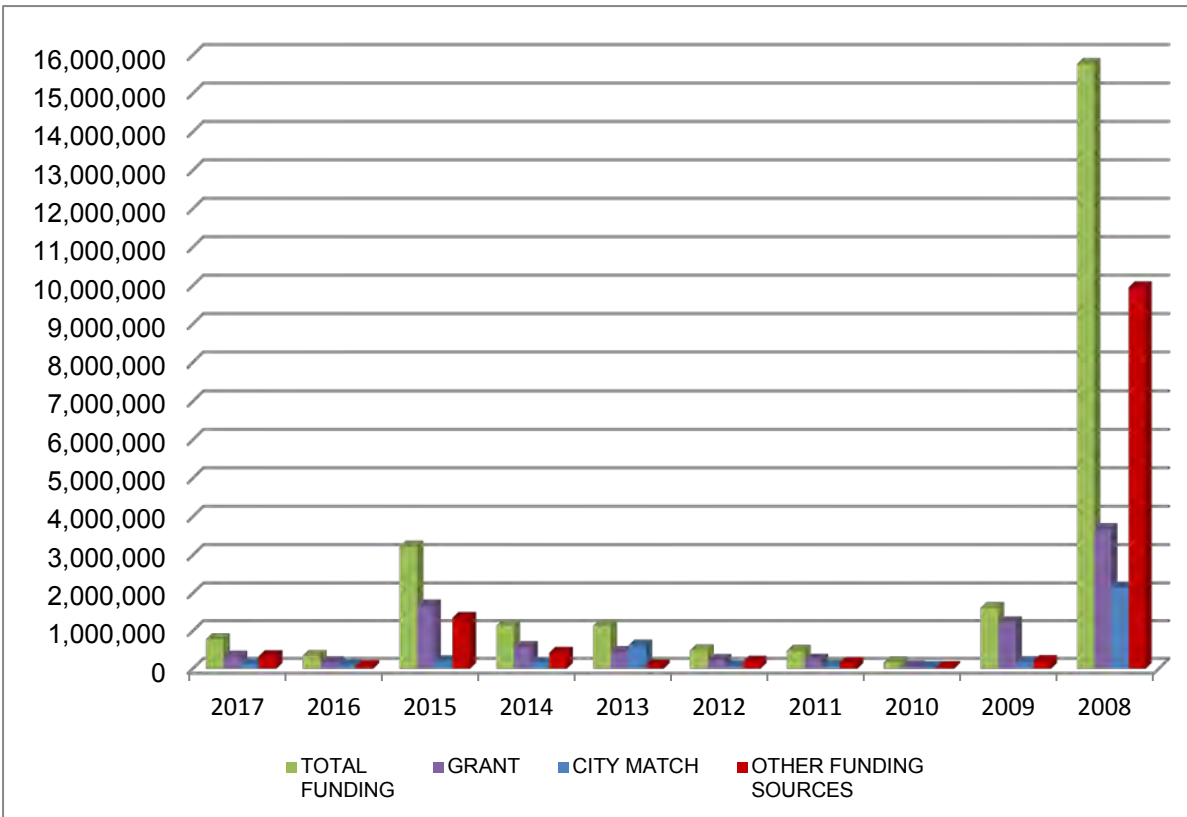
Grants
2008-2017
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GRANTS

2008-2017



GRANT HISTORY 2008-2017				
YEAR	TOTAL FUNDING	GRANT	CITY MATCH	OTHER FUNDING SOURCES
2017	777,343	322,102	122,579	332,662
2016	339,383	172,696	95,694	70,993
2015	3,218,433	1,674,891	196,935	1,346,607
2014	1,145,970	571,067	151,314	423,589
2013	1,141,847	438,260	615,120	88,467
2012	484,630	227,356	68,401	188,873
2011	472,025	239,950	76,152	155,923
2010	164,525	67,559	49,333	47,633
2009	1,610,298	1,228,690	175,576	206,032
2008	15,767,153	3,673,682	2,140,024	9,953,447
TOTAL	\$ 25,121,608	\$ 8,616,253	\$ 3,691,127	\$ 12,814,226

2017
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
205,000	40,000	200,000	PROJECT: Starlite Beach Improvements (Splash Park) GRANT SOURCE: MDNR Trust Fund DESCRIPTION: Construct a splash park and beach improvements at Starlite Beach.
\$205,000	\$40,000	\$200,000	2017 ENGINEERING TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
21,700	32,656	0	PROJECT: Replacement of Patrol Vehicle GRANT SOURCE: USDA Rural Development DESCRIPTION: Funds received from USDA for purchase and equipping of patrol vehicle.
1,962	0	0	PROJECT: Seat Belt and Drunk Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
2,800	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training. Estimated amount based on previous payments.
0	45,623	45,623	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School.
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
0	0	10,827	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	572	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
\$26,462	\$78,279	\$68,022	2017 POLICE DEPARTMENT TOTAL

2017
GRANTS BY DEPARTMENT

FIRE/AMBULANCE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
14,500	0	14,500	PROJECT: State Fire Protection Grant GRANT SOURCE: State of Michigan DESCRIPTION: State reimbursement of Fire Protection Costs for State Owned Facilities
\$14,500	\$0	\$14,500	2017 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
10,000	3,300	0	PROJECT: Trail Signage Grant GRANT SOURCE: Regional Prosperity Initiative (State) DESCRIPTION: Received funds to construct additional trail signage utilizing DNR approved trail sign types.
45,000	0	30,000	PROJECT: River Center Preliminary Construction Docs GRANT SOURCE: USDA Rural Development RBEG DESCRIPTION: Utilizing funds for preparing preliminary construction documents for the River Center. Matching funds to be paid with funds from Alpena River Center LLC.
\$55,000	\$3,300	\$30,000	2017 PLANNING & DEVELOPMENT TOTAL

MARINA

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
21,140	1,000	20,140	PROJECT: Economic Impact Study of Michigan Ports GRANT SOURCE: Department of Natural Resources DESCRIPTION: Funds for conducting an economic impact study of Michigan Ports, in terms of tourism and dollars.
\$21,140	\$1,000	\$20,140	2017 MARINA TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$322,102	\$122,579	\$332,662	TOTAL GRANTS RECEIVED IN 2017

2016
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
38,000	42,000	0	PROJECT: Replacement of two Patrol Vehicles GRANT SOURCE: USDA Rural Development DESCRIPTION: Funds received from USDA for purchase and equipping of two patrol vehicles.
6,290	6,290	0	PROJECT: Purchase of Replacement Bulletproof Vest GRANT SOURCE: Federal Government Bulletproof Vest Partnership DESCRIPTION: Grant provided 50% reimbursement
3,843	0	0	PROJECT: Seat Belt and Drunk Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
3,246	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training for 2016 CY.
0	44,104	44,104	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School. *For 15-16 FY
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
0	0	9,800	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers coach and mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	489	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
\$51,379	\$92,394	\$65,393	2016 POLICE DEPARTMENT TOTAL

2016
GRANTS BY DEPARTMENT

FIRE/AMBULANCE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
4,650	0	0	PROJECT: CPR Quality Meters GRANT SOURCE: Community Foundation of Northeast Michigan DESCRIPTION: Received funds for CPR Quality Meters
106,667	0	5,600	PROJECT: CPR Compression Devices GRANT SOURCE: Federal-FEMA DESCRIPTION: Received federal funds for CPR Compression Devices
\$111,317	\$0	\$5,600	2016 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	FUNDING SOURCES	
10,000	3,300	0	PROJECT: Trail Signage Grant GRANT SOURCE: Regional Prosperity Initiative (State) DESCRIPTION: Received funds to construct additional trail signage utilizing DNR approved trail sign types.
\$10,000	\$3,300	\$0	2016 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$172,696	\$95,694	\$70,993	TOTAL GRANTS RECEIVED IN 2016

2015
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
66,000	0	0	PROJECT: Woodward Avenue Trailhead GRANT SOURCE: MDNR Recreational Trails Program DESCRIPTION: Additional Funding For elements of the project that were deleted from original bid
\$66,000	\$0	\$0	2015 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	45,629	45,629	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School. *Estimated cost with true-up in October of 2016.
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena DARE Program DESCRIPTION: Officer to provide DARE services in community schools.
3,391	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training.
7,709	0	0	PROJECT: Seat Belt and Drunk Driving Enforcement GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Projected overtime wages for officers conducting specific traffic enforcement details.
0	219	3,000	PROJECT: Replacement of Patrol Flashlights GRANT SOURCE: Community Foundation for NE MI and the Deputy Ryan Seguin Memorial Fund DESCRIPTION: Funds donated to purchase replacement patrol flashlights.
0	0	1,000	PROJECT: Replacement of Digital Cameras/Cases GRANT SOURCE: Meijer, Inc (Alpena) DESCRIPTION: Corporation donated \$1,000 for the purchase of digital cameras, cases, and accessories for patrol officers and detective.

2015
GRANTS BY DEPARTMENT

0	0	12,000	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers mentor court-ordered at-risk youth. *Amount estimated based on past billing cycles.
0	0	489	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to children for use during Trick-or-Treating hours.
0	0	829	PROJECT: Trading Card Program GRANT SOURCE: First Federal of Alpena and Alpena Area Credit Unions DESCRIPTION: Police officer trading cards for public relations program.
\$11,100	\$45,848	\$73,947	2015 POLICE DEPARTMENT TOTAL

GENERAL GOVERNMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,200	0	0	PROJECT: Handicap Voting Booths GRANT SOURCE: Help America Vote Act (HAVA) DESCRIPTION: Received six Handicap Voting Booths for voting in the precincts.
\$1,200	\$0	\$0	2015 GENERAL GOVERNMENT TOTAL

2015
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,291,591	0	1,043,560	PROJECT: 2015 Facade Grant Program-Alpena Furniture and The Owl GRANT SOURCE: MEDC Community Development Block Grant DESCRIPTION: Restore the Façade on Alpena Furniture and create ten (10) new residential rental units on the second floor. Restore and enhance the façade on The Owl Restaurant.
245,000	0	65,000	PROJECT: Former Alpena Power Demolition GRANT SOURCE: 2015 Michigan Blight Elimination Program DESCRIPTION: Demolish the vacant former Alpena Power Office building located at 310 N Second Ave for the purpose of creating a new redevelopment ready development site in the downtown.
45,000	151,087	150,000	PROJECT: Truck Route Bypass Road GRANT SOURCE: USDA Rural Business Development Grant DESCRIPTION: Assist in the creation of a road to fill a gap in the existing truck route and construct utilities to better serve businesses and residences in the area.
15,000	0	14,100	PROJECT: River Center Feasibility Study GRANT SOURCE: USDA Rural Business Development Grant DESCRIPTION: Conduct a study to determine if the proposed River Center's feasibility and determine the Center's public interest and level of support.
\$1,596,591	\$151,087	\$1,272,660	2015 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$1,674,891	\$196,935	\$1,346,607	TOTAL GRANTS RECEIVED IN 2015

**2014
GRANTS BY DEPARTMENT**

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
245,000	105,000	0	PROJECT: Woodward Avenue Trailhead Development GRANT SOURCE: Michigan Natural Resources Trust Fund DESCRIPTION: Development of a trailhead on Woodward Avenue at the terminus of the Northeast State Trail including a pavilion and year round restroom facilities
\$245,000	\$105,000	\$0	2014 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	46,314	46,314	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in community schools
3,067	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training
0	0	17,775	PROJECT: Youth Academy GRANT SOURCE: 26th Judicial Circuit Court DESCRIPTION: Officers mentor court-ordered at-risk youth
0	0	489	PROJECT: Glow Stick Program GRANT SOURCE: PNC Bank DESCRIPTION: Glow sticks given to kids for use during Trick-or-Treating hours
0	0	726	PROJECT: Trading Card Program GRANT SOURCE: Local Banks and Credit Unions DESCRIPTION: Police officer trading cards for public relations program
\$3,067	\$46,314	\$76,304	2014 POLICE DEPARTMENT TOTAL

**2014
GRANTS BY DEPARTMENT**

FIRE/AMBULANCE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
3,000	0	0	PROJECT: Echo Program GRANT SOURCE: Community Foundation of Northeast Michigan (Echo Program) DESCRIPTION: Non-transport paramedic unit in Western Alpena County
\$3,000	\$0	\$0	2014 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
320,000	0	347,285	PROJECT: 2014 Downtown Rental Development GRANT SOURCE: MSHDA Community Development Block Grant DESCRIPTION: Construction of eight (8) new residential rental units above existing commercial space in the downtown area to benefit moderate or low income rental households.
\$320,000	\$0	\$347,285	2014 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$571,067	\$151,314	\$423,589	TOTAL GRANTS RECEIVED IN 2014

2013
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
370,000	525,000	0	PROJECT: Grant Street Reconstruction GRANT SOURCE: MDOT Small Urban DESCRIPTION: Reconstruction of Grant Street from Hobbs to Addison with storm sewer, removal of unsuitable materials and replacement of one block of sewer and two blocks of water
\$370,000	\$525,000	\$0	2013 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
26,000	39,879	0	PROJECT: Replacement of two Patrol Vehicles GRANT SOURCE: USDA Rural Development DESCRIPTION: USDA contributed approximately 40% for purchase of 2 fully equipped patrol vehicles
10,610	0	0	PROJECT: New 800 MHz communications system GRANT SOURCE: Region 7 Homeland Security DESCRIPTION: Upgraded and expanded station's 800 MHz communication system
2,801	0	0	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in community schools
0	49,467	49,467	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School
349	349	0	PROJECT: Purchase of Replacement Bulletproof Vest GRANT SOURCE: Federal Government Bulletproof Vest Partnership DESCRIPTION: Grant provided 50% reimbursement
\$39,760	\$89,695	\$60,467	2013 POLICE DEPARTMENT TOTAL

2013
GRANTS BY DEPARTMENT

FIRE/AMBULANCE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
16,500	0	16,500	PROJECT: Jaws of Life GRANT SOURCE: AAA DESCRIPTION: To help offset cost of Jaws of Life replacement
3,000	0	3,000	PROJECT: Jaws of Life GRANT SOURCE: Community Foundation of NE MI DESCRIPTION: To help offset cost of Jaws of Life replacement
8,500	425	8,500	PROJECT: Thermal Imaging Camera GRANT SOURCE: FEMA DESCRIPTION: Replacement of Thermal Imaging Camera
\$28,000	\$425	\$28,000	2013 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
500	0	0	PROJECT: River Rats Summer Science Program (Wildlife Sanctuary Board) GRANT SOURCE: Alpena County Youth and Recreation Fund DESCRIPTION: River Rats is a free Summer Science Fund for elementary age children. All lessons are "hands-on" and each child takes home a completed project. The average attendance is 40-50 children per session plus accompanying adults.
\$500	\$0	\$0	2013 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$438,260	\$615,120	\$88,467	TOTAL GRANTS RECEIVED IN 2013

2012
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
20,000	11,556	10,056	PROJECT: Thunder Bay Riverscape Plan GRANT SOURCE: Coastal Zone Management DESCRIPTION: Utilize NEMCOG to develop a future development plan for the river from the Ninth Ave. Bridge to the river mouth
\$20,000	\$11,556	\$10,056	2012 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	41,835	41,835	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
0	0	3,014	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training
4,688	4,688	0	PROJECT: Purchase of Replacement Vests GRANT SOURCE: Federal Gov't Bulletproof Vest Partnership DESCRIPTION: Scheduled replacement of bulletproof vests
\$4,688	\$46,523	\$55,849	2012 POLICE DEPARTMENT TOTAL

2012
GRANTS BY DEPARTMENT

FIRE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
3,000	0	3,000	PROJECT: Jaws of Life GRANT SOURCE: NE MI Community Foundation DESCRIPTION: To help offset cost of Jaws of Life replacement
46,248	9,700	36,548	PROJECT: 800 MHz Radios GRANT SOURCE: US Dept Homeland Security / FEMA DESCRIPTION: 800 MHz radios
4,920	0	4,920	PROJECT: State Fire Protection Grant GRANT SOURCE: State of Michigan DESCRIPTION: Grant to offset costs of fire protection for state facilities located in Alpena
\$54,168	\$9,700	\$44,468	2012 FIRE/AMBULANCE DEPARTMENT TOTAL

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
22,500	622	22,500	PROJECT: Community Branding Project GRANT SOURCE: USDA DESCRIPTION: Community "Brand Camp" facilitated by a professional consultant to assist in the development of a new community brand and logo, and an implementation plan and timeline.
126,000	0	56,000	PROJECT: Northside Rental Rehab Program GRANT SOURCE: MSHDA HOME DESCRIPTION: Rehabilitation of at least eight (8) existing residential rental units in the Northside Amended Target Area to benefit low income rental households.
\$148,500	\$622	\$78,500	2012 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$227,356	\$68,401	\$188,873	TOTAL GRANTS RECEIVED IN 2012

**2011
GRANTS BY DEPARTMENT**

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
112,200	28,000	0	PROJECT: Citywide Permanent Sigange Replacment GRANT SOURCE: MDOT Safety Fund DESCRIPTION: Replace all regulatory, warning, school, and guide signs within the City to conform with new reflectivity requirements as established by Federal Highway Administration and the State of Michigan Manual of Uniform Traffic Control Devices
\$112,200	\$28,000	\$0	2011 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	40,657	40,657	PROJECT: School Liaison Officer GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
0	0	3,203	PROJECT: Law Enforcement Distribution (302 Funds) GRANT SOURCE: State of Michigan DESCRIPTION: Funds allocated for specific law enforcement training
49,860	7,495	0	PROJECT: Shared Report Management System with Alpena County GRANT SOURCE: Byrne Justice Assistance Grant DESCRIPTION: A shared information system allowing law enforcement agencies to exchange critical information in an effective and efficient manner.
0	0	1,853	PROJECT: Youth Alcohol Enforcement GRANT SOURCE: Office of Highway Safety Planning (Sheriff is project manager) DESCRIPTION: For alcohol enforcement detail.
\$49,860	\$48,152	\$56,713	2011 POLICE DEPARTMENT TOTAL

2011
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
77,890	0	99,210	PROJECT: Center Building Façade Improvement Project GRANT SOURCE: MEDC Community Development Block Grant DESCRIPTION: Replacement of existing and installation of new windows in three facades of the Center Building to match existing windows. Exterior renovation to be completed in tandem with interior renovation of the building's first floor as part of an expansion of an existing business.
\$77,890	\$0	\$99,210	2011 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$239,950	\$76,152	\$155,923	TOTAL GRANTS RECEIVED IN 2011

**2010
GRANTS BY DEPARTMENT**

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
34,600	8,700	0	PROJECT: Ford Avenue Guardrail Replacement GRANT SOURCE: MDOT Safety Grant DESCRIPTION: This project replaced the aging guardrail along Ford Avenue near the LaFarge property. This guardrail was installed incorrectly many years ago and was also deteriorating quickly, which was the supporting basis for obtaining the MDOT Safety Funding.
\$34,600	\$8,700	\$0	2010 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	36,633	36,633	PROJECT: School Liaison GRANT SOURCE: Alpena Public Schools DESCRIPTION: Liaison Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
2,500	0	0	PROJECT: Party Patrol-Alcohol Enforcement GRANT SOURCE: Office of Highway Safety Planning (Sheriff is project manager) DESCRIPTION: Overtime wages for officers
4,104	0	0	PROJECT: Homeland Security GRANT SOURCE: Region 7 Federal Grant DESCRIPTION: (8) XPR 6550 Portable High Band Radios Valued at \$513.00 each
3,383	0	0	PROJECT: 302 Funding (Training) GRANT SOURCE: State of Michigan DESCRIPTION: Funds for law enforcement training
298	0	0	PROJECT: PBT GRANT GRANT SOURCE: State of Michigan DESCRIPTION: Purchase two preliminary breath testers for alcohol enforcement.
\$10,285	\$36,633	\$47,633	2010 POLICE DEPARTMENT TOTAL

2010
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
500	0	0	PROJECT: River Rats Summer Science Program (Wildlife Sanctuary Board) GRANT SOURCE: Alpena County Youth and Recreation Fund DESCRIPTION: River Rats is a free Summer Science Program for elementary age children. Four sessions are scheduled within the Wildlife Sanctuary during the Summer of 2011, each on a different environmental topic. All lessons are "hands-on" and each child takes home a completed project. The average attendance is 40-50 children plus accompanying adults.
1,000	0	0	PROJECT: River Rats Summer Science Program (Wildlife Sanctuary Board) GRANT SOURCE: Kellogg Youth Fund of the Community Foundation for Northeast Michigan DESCRIPTION: River Rats is a free Summer Science Program for elementary age children. Four sessions are scheduled within the Wildlife Sanctuary during the Summer of 2011, each on a different environmental topic. All lessons are "hands-on" and each child takes home a completed project. The average attendance is 40-50 children plus accompanying adults.
21,174	4,000	0	PROJECT: Duck Park Kayak/Canoe Launch and Dock (a River Center Project) GRANT SOURCE: Monies from Wildlife Sanctuary Board's fundraising efforts, primarily from the Reel Fun Ice Fishing Tournament DESCRIPTION: First component of the River Center project to be constructed. Will provide improved kayak and canoe access to the Thunder Bay River within the Wildlife Sanctuary.
\$22,674	\$4,000	\$0	2010 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$67,559	\$49,333	\$47,633	TOTAL GRANTS RECEIVED IN 2010

2009
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
400,000	67,733	0	PROJECT: Cool Cities Blueprints for Neighborhoods Program GRANT SOURCE: Community Development Block Grant DESCRIPTION: The grant was utilized to install Bikepath around the North Side neighborhood and link into Lincoln School from the north. It also provided funding for resurfacing Ford Avenue from Fletcher Street to Miller Street and both Miller Street and Oldfield Street from Ford Avenue to Second Avenue. It also provided the funding along with the sewer and water fund to reconstruct Pine Street from Miller Street to lake street.
380,000	67,700	0	PROJECT: Alpena Small Urban Area GRANT SOURCE: American Recovery and Reinvestment Act DESCRIPTION: The project is a joint one with the Alpena County Road commission to resurface Misery Bay Road, Ford Avenue both inside the City, for our portion, and outside the City for the Counties portion.
\$780,000	\$135,433	\$0	2009 ENGINEERING DEPARTMENT TOTAL

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
0	35,032	35,032	PROJECT: School Liaison GRANT SOURCE: Alpena Public Schools DESCRIPTION: Liaison Officer assigned to Alpena High School
0	0	11,000	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
3,750	0	0	PROJECT: Party Patrol-Alcohol Enforcement GRANT SOURCE: Office of Highway Safety Planning (Sheriff is project manager) DESCRIPTION: Overtime wages for officers

2009
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
20,444	5,111	0	PROJECT: Homeland Security GRANT SOURCE: Region 7 Federal Grant DESCRIPTION: (5) 800 mobile radios, (1) 800 portable radio, (5) XTVA boxes
455	0	0	PROJECT: Glow Stick Program GRANT SOURCE: National City Bank DESCRIPTION: Glow sticks given to kids for use during Trick-or-Treating hours
250	0	0	PROJECT: Shop with a Cop Program GRANT SOURCE: K-Mart DESCRIPTION: \$250 in gift cards each year
16,153	0	0	PROJECT: Electronic Crash Reporting Software GRANT SOURCE: Office of Highway Safety Planning (Police Chief is project manager) DESCRIPTION: Crash reporting software to be used by the Alpena Police Department, Alpena County Sheriff's Department and MSP Post #74
50,000	0	0	PROJECT: Laptop and Docking Stations for patrol cars GRANT SOURCE: Federal Byrne Grant (Sheriff is project manager) DESCRIPTION: Joint project with Sheriff's Department. APD portion was (6) laptop computers, (10) docking stations.
16,238	0	0	PROJECT: High Band Radio Replacement GRANT SOURCE: Federal Justice Administration Grant (JAG) (Police Chief is project manager) DESCRIPTION: (18) High Band Portable Radios and accessories, also portable radios for Sheriff's Department
\$107,290	\$40,143	\$46,032	2009 POLICE DEPARTMENT TOTAL

2009
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
341,400	0	160,000	PROJECT: Rental Development Program GRANT SOURCE: MSHDA (CDBG) DESCRIPTION: Grant will assist in the development of eight new residential rental units in the vacant or underutilized upper floors of existing commercial buildings in the City's downtown. Currently working with three landlords on the development of five new units (three affordable and two market rate).
\$341,400	\$0	\$160,000	2009 PLANNING & DEVELOPMENT TOTAL

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$1,228,690	\$175,576	\$206,032	TOTAL GRANTS RECEIVED IN 2009

2008
GRANTS BY DEPARTMENT

ENGINEERING DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
65,500	20,000	0	PROJECT: Chisholm Street Bi-Path GRANT SOURCE: Enhancement Funds DESCRIPTION: Construction of a bi-path
74,307	4,422	0	PROJECT: Chisholm Street Light Removal & Replacement GRANT SOURCE: MDOT DESCRIPTION: Removal and replacement of 49 street lights located within the section of Chisholm Street slated for reconstruction. (Chisholm Street Reconstruction Project)
439,600	0	0	PROJECT: Downtown Street Improvements GRANT SOURCE: MDOT - Jobs Today DESCRIPTION: Downtown street improvements
224,600	224,600	0	PROJECT: Floating Docks GRANT SOURCE: MDNR DESCRIPTION: Installation of floating docks
375,000	474,370	0	PROJECT: Long Rapids Road Improvements GRANT SOURCE: MDOT - Category "F" DESCRIPTION: Include curb and gutter installation with a three lane cross section. Includes replacing water main and new sewer crossings.
209,100	195,129	0	PROJECT: North Riverfront Park Heritage Improvements GRANT SOURCE: MDNR (MICHIGAN Natural Resources Trust Fund) DESCRIPTION: Grant assisted in upgrades to North Riverfront Park including a river deck, Bi-Path extension with decorative paving accents, landscaping. Irrigation, benches, picnic tables, trash receptacles, decorative pedestrian lighting, utility pedestals and river bank erosion control. Project was designed in-house by the City Engineering Department. Construction commenced Fall 2007 and was completed Summer 2008. The historical signage could not be completed within the grant term. Consequently, it was deleted from the project reducing the grant to \$209,100 from the original \$214,500.
\$1,388,107	\$918,521	\$0	2008 ENGINEERING DEPARTMENT TOTAL

2008
GRANTS BY DEPARTMENT

POLICE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
34,440	34,440	0	PROJECT: School Liaison GRANT SOURCE: Alpena Public Schools DESCRIPTION: Liaison Officer assigned to Alpena High School
11,000	0	0	PROJECT: DARE GRANT SOURCE: Alpena Public Schools DESCRIPTION: Officer to provide DARE services in elementary schools
8,746	0	0	PROJECT: OWI/Seatbelt/Party Patrol GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Overtime wages for officers
1,000	0	0	PROJECT: OWI/Seatbelt/Party Patrol GRANT SOURCE: Office of Highway Safety Planning DESCRIPTION: Equipment - Camcorder/Accessories, 3 Flashlights
4,033	0	0	PROJECT: 302 Funding (Training) GRANT SOURCE: State of Michigan DESCRIPTION: Funds for law enforcement training
10,016	0	0	PROJECT: Homeland Security GRANT SOURCE: Alpena County DESCRIPTION: (4) 800 portable radios (2,504.06 each)
364	0	0	PROJECT: Glow Stick Program GRANT SOURCE: National City Bank DESCRIPTION: Glow sticks given to kids for use during Trick-or-Treating hours
250	0	0	PROJECT: Shop with a Cop Program GRANT SOURCE: K-Mart DESCRIPTION: \$250 in gift cards each year
\$69,849	\$34,440	\$0	2008 POLICE DEPARTMENT TOTAL

2008
GRANTS BY DEPARTMENT

FIRE DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
33,342	1,754	0	PROJECT: Exhaust Gas Capture Devices GRANT SOURCE: Federal Money Fire Grant Act FEMA DESCRIPTION: 4 Truck WARD Conversion
3,384	0	0	PROJECT: Fire Protection GRANT SOURCE: State of Michigan DESCRIPTION: Protecting State Buildings in City
\$36,726	\$1,754	\$0	2008 FIRE DEPARTMENT TOTAL

GENERAL GOVERNMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
25,000	23,880	22,662	PROJECT: Centers for Regional Excellence Grant GRANT SOURCE: Michigan State Housing Development Authority DESCRIPTION: The City was designated a Center for Regional Excellence by Governor Granholm. Funds were to be used for regional cooperation projects. The City initiated a major expansion of its fiber optic network and developed fiber optic connections with Earth Tech Operations, the DDA, Alpena County, Alpena Community College, Alpena Regional Medical Center, Northland Library, and the Thunder Bay National Marine Sanctuary. Development of this network permitted the introduction of high bandwidth Internet 2 capabilities to the Great Lakes Maritime Museum.
\$25,000	\$23,880	\$22,662	2008 GENERAL GOVERNMENT TOTAL

2008
GRANTS BY DEPARTMENT

PLANNING & DEVELOPMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
1,600,000	1,161,429	9,716,000	PROJECT: Alpena Marc LLC Infrastructure Project GRANT SOURCE: MEDC (CDBG) DESCRIPTION: Grant to assist in water, sanitary and storm sewer, and street (Fletcher Street upgrade and extension and portion of Cedar Street) upgrades, new streetscape including stamp colored concrete crosswalks and accents, decorative lighting and street trees) to support the redevelopment of the former Fletcher Paper Mill and Bay Development sites as a mixed-use commercial and institutional complex. The public infrastructure portion of the project was completed in July 2007. Limited development and job creation has occurred. The City received a one-year grant extension through 9-30-09.
244,000	0	118,777	PROJECT: Rental Development Program GRANT SOURCE: MSHDA (HRF) DESCRIPTION: Grant assisted in the development of six new residential rental units in the downtown, two market rate and four rented to moderate income households. All units completed and grant closed out in 2009. Total rehab funds expended were \$210,000.
60,000	0	21,008	PROJECT: Neighborhood Preservation Initiative (NPI) Program GRANT SOURCE: MSHDA (HRF) DESCRIPTION: Grant enabled the City and its Vision 2020 partners to provide continued targeted assistance to the Lincoln School Neighborhood to further reduce blight and improve the overall visual and physical quality of the neighborhood. Specific projects implemented in 2009 were: demolition of two abandoned houses installation of playground equipment and lighting at McRae Park; reduction in trash problems; conducting an Energy Efficient Homeowners Workshops; and driveway apron installations. Project completed December 2009.
250,000	0	75,000	PROJECT: Rental Rehabilitation Program GRANT SOURCE: MSHDA (HOME) DESCRIPTION: Grant will assist in the rehabilitation of at least 15 existing residential rental units in neighborhoods located on either side of Chisholm Street in the new Chisholm Street Vision 2020 Target Area. All units will be occupied by low and very low income households. City currently working with 7 landlords with a total of 17 units.
\$2,154,000	\$1,161,429	\$9,930,785	2008 PLANNING & DEVELOPMENT TOTAL

2008
GRANTS BY DEPARTMENT

GRANT	CITY MATCH	OTHER FUNDING SOURCES	
\$3,673,682	\$2,140,024	\$9,953,447	TOTAL GRANTS RECEIVED IN 2008

CITY OF ALPENA
COMPREHENSIVE FEE SCHEDULE

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AMBULANCE

		Effective Date	Type
<u>Ambulance</u>			
Basic Life Support Base Rate (1)	\$475.00	5-15-17	
Mileage per mile (2)	\$ 14.00	5-15-17	
Patient Assist	\$175.00		
Advanced Life Support 1 (ALS1) Base Rate (1)	\$575.00	5-15-17	
Advanced Life Support 2 (ALS2) Base Rate (1)	\$750.00	5-15-17	
Mobile Intensive Care Unit (MICU/SCT) (1)	\$875.00	5-15-17	
Intercept	\$350.00	7-01-08	
Nursing Assist (per hour)	\$ 40.00		
Ambulance standby, for profit events (per hour)	\$ 85.00		
Ambulance standby, for mutual aid fires (per hour)	\$ 0.00		
ACSD Inmate Transport to MidMichigan Alpena	\$250.00		

(1) \$200 discount on rates for county residents.

Up to \$200.00 discount on rates for county residents, applied to any outstanding balance after insurance payments. If the balance is less than \$200.00, the discount will be equal to the outstanding balance. If the balance is more than \$200.00, the full \$200.00 discount will be applied and the resident is responsible for the remainder of the bill.

(2) Per mile transport, one-way, origin to destination.

(3) Port to port, long distance transports as required.

Per the ambulance agreement with Alpena County, "If current Medicare, Medicaid, Blue Cross/Blue Shield or third party private payer (accept assignment) reimbursement programs are changed so as to affect those agencies' payment program for services which affects the Ambulance Fee Schedule, then both parties agree to amend the Ambulance Fee Schedule for ambulance services to reflect those changes, so that the prevailing ambulance fees shall be maintained. The City shall notify the County of any changes of ambulance fees. If the increase in fees is greater than five (5) percent, the County shall respond within 30 days. If no response, those changes in fees shall be adopted."

Oxygen	\$40.00	7-01-09	Council
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AMUSEMENTS

	Effective Date	Type	Section
License Fees:			
Vehicular Race Tracks - \$25.00/year	1953	Resolution	6-64
Billiard Halls & Bowling Alleys - \$5.00/year	1953	Resolution	6-93
Circuses, Parades & Menageries - \$40.00/day	1953	Resolution	6-123
- \$25,000 Bond	2000	Resolution	
- per occurrence 1,000,000 minimum combined single limit (bodily injury/property damage) with the City named as additionally insured			
Skating Rinks - \$25.00/year	1953	Resolution	6-153
Distributor of Mechanical Amusement Devices - \$5.00/year Per device	1953	Ordinance	6-203

BUILDING PERMIT FEE SCHEDULE
Fees Based on Actual Construction Cost

(Note: Construction Valuation Data May Be Verified with City Assessor.)

(Note: Permit fees are an additional \$75.00 for failure to obtain permits prior to construction.)

(Note: Permits are valid for one year from date of issue. Permits may be extended for just cause prior to expiration date. Expired permits cost \$75.00 to be reopened.

(Note: Some construction projects may require an additional inspection fee.)

(Note: Additional work added to existing permit is \$25.00 plus an increase in valuation from fee schedule.

Effective Date: 7-01-17

Type: Resolution

\$ 1 to \$ 1,900 - \$ 75	\$25,001 to \$26,000 - \$210
\$ 1,901 to \$ 2,000 - \$105	\$26,001 to \$27,000 - \$215
\$ 2,001 to \$ 3,000 - \$108	\$27,001 to \$28,000 - \$220
\$ 3,001 to \$ 4,000 - \$111	\$28,001 to \$29,000 - \$225
\$ 4,001 to \$ 5,000 - \$114	\$29,001 to \$30,000 - \$230
\$ 5,001 to \$ 6,000 - \$117	\$30,001 to \$31,000 - \$235
\$ 6,001 to \$ 7,000 - \$120	\$31,001 to \$32,000 - \$240
\$ 7,001 to \$ 8,000 - \$123	\$32,001 to \$33,000 - \$245
\$ 8,001 to \$ 9,000 - \$126	\$33,001 to \$34,000 - \$250
\$ 9,001 to \$10,000 - \$129	\$34,001 to \$35,000 - \$255
\$10,001 to \$11,000 - \$135	\$35,001 to \$36,000 - \$260
\$11,001 to \$12,000 - \$140	\$36,001 to \$37,000 - \$265
\$12,001 to \$13,000 - \$145	\$37,001 to \$38,000 - \$270
\$13,001 to \$14,000 - \$150	\$38,001 to \$39,000 - \$275
\$14,001 to \$15,000 - \$155	\$39,001 to \$40,000 - \$280
\$15,001 to \$16,000 - \$160	\$40,001 to \$41,000 - \$285
\$16,001 to \$17,000 - \$165	\$41,001 to \$42,000 - \$290
\$17,001 to \$18,000 - \$170	\$42,001 to \$43,000 - \$295
\$18,001 to \$19,000 - \$175	\$43,001 to \$44,000 - \$300
\$19,001 to \$20,000 - \$180	\$44,001 to \$45,000 - \$305
\$20,001 to \$21,000 - \$185	\$45,001 to \$46,000 - \$310
\$21,001 to \$22,000 - \$190	\$46,001 to \$47,000 - \$315
\$22,001 to \$23,000 - \$195	\$47,001 to \$48,000 - \$320
\$23,001 to \$24,000 - \$200	\$48,001 to \$49,000 - \$330
\$24,001 to \$25,000 - \$205	\$49,001 to \$50,000 - \$335

\$50,001 to \$100,000 - \$335 for the first \$50,000 plus \$3.00 for each additional \$1,000 or fraction thereof, including \$100,000.

\$100,001 and up - \$485 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof.

ELECTRICAL PERMIT FEES

Fee Chart

	FEE
1. Application fee (non-refundable)	\$60.00
SERVICE	
2. Through 200 Amp.	\$10.00
3. Over 200 Amp. thru 600 Amp.	\$15.00
4. Over 600 Amp. thru 800 Amp.	\$20.00
5. Over 800 Amp. thru 1200 Amp.	\$25.00
6. Over 1200 Amp. (GFI only)	\$50.00
7. Circuits	\$5.00
8. Lighting Fixtures – per 25	\$6.00
9. Dishwasher	\$5.00
10. Furnace – Unit Heater	\$5.00
11. Electrical – Heating Units (baseboard)	\$4.00
12. Power Outlets (ranges, dryers, etc.)	\$7.00
SIGNS	
13. Unit	\$10.00
14. Letter	\$15.00
15. Neon-each 25 feet	\$20.00
16. Feeders-Bus Ducts, etc.-per 50'	\$6.00
17. Mobile Home Park Site*	\$6.00
18. Recreational Vehicle Park Site	\$4.00
K.V.A. & H.P.	
19. Units up to 20	\$6.00
20. Units 21 to 50 K.V.A. or H.P.	\$10.00
21. Units 51 K.V.A. or H.P. & over	\$12.00
FIRE ALARM SYSTEMS (NOT SMOKE DETECTORS)	
22. Up to 10 devices	\$50.00
23. 11 to 20 devices	\$100.00
24. Over 20 devices	\$5.00 each
DATA/TELECOMMUNICATION OUTLETS***	
31. 1-19 devices	\$5.00 each
32. 20-300 devices	\$100.00
33. Over 300 devices	\$300.00
ENERGY MANAGEMENT TEMP. CONTROL	
25. Energy Retrofit –Temp. Control	\$45.00
34. Circuits – Energy Management	\$5.00 each
26. Conduit only or grounding only	\$45.00
INSPECTIONS	
27. Power Restoration Inspection	\$20.00
28. Additional Inspection	\$60.00
29. Final Inspection	\$60.00
30. Certification Fee **	\$20.00

- * See VII. Fee Clarification Item #17 above
- ** Required for all school and state-owned construction projects
- *** The Michigan Electrical Code Rules no longer contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.

NOTE: Under special circumstances, the City will assess an hourly fee for inspection services at a rate of \$60.00 per hour.

Make checks payable to "City of Alpena".

Instructions for Completing Application:

General: Electrical work shall not be started until the application for permit has been filed with the City of Alpena. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

MECHANICAL FEES

Fee Chart

	FEE
1. Application Fee (non-refundable)	\$60.00
2. Residential Heating System (includes duct & pipe) New Building Only*	\$50.00
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00
4. Boiler	\$30.00
5. Water Heater (gas piping & venting-direct replacement only)	\$5.00
6. Damper (control, back-draft, barometric or fire/smoke)	\$5.00
7. Solid Fuel Equipment (includes chimney)	\$30.00
8. Chimney, factory built (installed separately), B Vent, PVC Venting	\$25.00
37. Gas Burning Fireplace	\$30.00
9. Solar; set of 3 panels-fluid transfer (includes piping)	\$20.00
10. Gas Piping; each opening-new install (residential)	\$5.00
11. Air Conditioning (incl. split systems) RTU-Cooling Only	\$30.00
12. Heat Pumps (split systems) or Geothermal (complete residential)	\$30.00
13. Dryer, Bath & Kitchen Exhaust (residential ducting not included)	\$5.00
16. Humidifiers/Air Cleaners	\$10.00
TANKS	
14. Aboveground (other than L.P.)	\$20.00
38. Aboveground Connection	\$20.00
15. Underground (other than L.P.)	\$25.00
39. Underground Connection	\$25.00
PIPING (ALL piping-minimum fee \$25.00)	
17. Fuel Gas Piping	\$.05 /ft
40. Process Piping	\$.05 /ft
41. Hydronic Piping	\$.05 /ft
42. Refrigeration Piping	\$.05 /ft
46. Commercial Air Conditioning Piping	\$.05 /ft
43. Exhausters (commercial)	\$15.00
18. Duct - minimum fee \$25.00	\$.10 /ft
19. Heat Pumps; Commercial (pipe not included)	\$20.00
AIR HANDLERS/HEAT WHEELS	
20. Under 10,000 CFM	\$20.00
21. Over 10,000 CFM	\$60.00
22. Commercial Hoods	\$15.00
23. Heat Recovery Units	\$10.00
24. V.A.V. Boxes (all variable volume or zone damper equipment)	\$10.00
25. Unit Ventilators/PTAC Units	\$10.00
26. Unit Heaters (terminal units)	\$15.00
27. Fire Suppression/Protection (includes piping)-minimum fee \$20.00	\$.75/head
28. Coils (Heat/Cool)	\$30.00
29. Refrigeration (split system)	\$30.00
CHILLER/COOLING TOWERS	
30. Chiller-Refrigeration	\$30.00
44. Chiller-Air Conditioning	\$30.00

31. Cooling Towers-Refrigeration	\$30.00
45. Cooling Towers-Air Conditioning	\$30.00
32. Compressor/Condenser	\$30.00
INSPECTIONS	
33. Special Insp. (pertaining to sale of bldg.)	\$75.00
34. Additional Inspection	\$75.00
35. Final Inspection	\$60.00
36. Certification Fee	\$30.00

Application fee and final inspection fee must be included in total.

Make checks payable to: City of Alpena

General: Mechanical work shall not be started until the application for permit has been filed with the City of Alpena Building department. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible.** The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

PLUMBING FEES

Fee Chart

	FEE
1. Application Fee (non-refundable)	\$60.00
2. Mobile Home Park Site*	\$5.00 each
3. Fixtures, floor drains, special drains, water connected appliances	\$5.00 each
4. Stacks (soil, waste, vent and conductor)	\$3.00 each
5. Sewage ejectors, sumps	\$5.00 each
6. Sub-soil drains	\$5.00 each
WATER SERVICE	
7. Less than 2"	\$5.00
8. 2" to 6"	\$25.00
9. Over 6"	\$50.00
10. Connection (bldg. drain-bldg. sewers)	\$5.00
SEWERS (sanitary, storm or combined)	
11. Less than 6"	\$5.00
12. 6" and Over	\$25.00
13. Manholes, Catch Basins	\$5.00 each
WATER DISTRIBUTING PIPE (system)	
14. ¾" Water Distribution Pipe	\$5.00
15. 1" Water Distribution Pipe	\$10.00
16. 1-1/4" Water Distribution Pipe	\$15.00
17. 1-1/2" Water Distribution Pipe	\$20.00
18. 2" Water Distribution Pipe	\$25.00
19. Over 2" Water Distribution Pipe	\$30.00
20. Reduced pressure zone back-flow preventer	\$5.00 each
25. Domestic water treatment and filtering equipment only**	\$5.00 each
26. Medical Gas System	\$45.00
27. Water Heater	\$5.00
INSPECTIONS	
21. Special Insp. (pertaining to sale of building)	\$75.00
22. Additional Inspection	\$75.00
23. Final Inspection	\$60.00
24. Certification Fee	\$30.00

*See VII. Fee Schedule Item #2, #3 and #25 above. **Total Fee (Must include the \$60.00 non-refundable application and \$60.00 final inspection fees)**

Make checks payable to "City of Alpena".

General: Plumbing work shall not be started until the application for permit has been filed with the City of Alpena Building Department. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**

Instructions for Completing Application:

General: Plumbing work shall not be started until the application for permit has been filed with the City of Alpena Building Department. All installations shall be in conformance with the Michigan Plumbing Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$60.00.**

OTHER INSPECTIONS AND FEES

Electrical permit fees are on reverse side of electrical permit application

Inspections outside of normal business hours - \$75 per hour

Re-Inspections - \$75 each

Special Inspections - \$75 per hour

Lawn Cutting Inspection Fee - \$50

Temporary Certificate of Occupancy without Building Permit - \$75

Final Certificate of Occupancy without Building Permit - \$75

Demolition Permit:

Residential: \$75

Industrial/Commercial: \$125 less than 5,000 sq. ft.

\$250 5001-10,000 sq. ft.

\$500 over 10,000 sq.ft.

Pre-manufactured Dwelling Permit Fee: Based on the total value of all work required for the manufactured home installation plus the total value of all work required for the construction of accessory buildings, stairs, porches, finish work, painting, and roofing. The value of the manufactured home itself shall not be included.

Solar Panel Installation Permit Fee: Based on Value of Construction.

PLAN REVIEW FEE SCHEDULE

Commercial and Multi-Family Plan Review fee shall be 65% of the building permit fee and shall be paid with the building permit fee.

Commercial, Electrical, Mechanical and Plumbing Plan Review fee shall be \$100 to \$600 depending on complexity of plans.

One Family and Additions - NO PLAN REVIEW FEE

Code Board of Appeals: \$50 Filing fee.

RENTAL REGISTRATION FEE SCHEDULE

Initial Registration and Re-registration (if paid within allotted time frame) – NO FEE

Late Re-registration - \$50.00

Failure to Register Prior to Occupancy:	Prior landlord	\$250.00
	First time landlord	\$125.00
	Second offense	\$500.00

RENTAL INSPECTION FEE SCHEDULE

Initial/Renewal Inspection including One (1) Follow-up (to be paid prior to inspection)	Every 3 years
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1 – 2 Units: Inspected at the same time & same location	\$75.00/unit
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3 – 10 Units: Inspected at the same time & same location	\$70.00/unit
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10 or more Units: Inspected at the same time & same location	\$65.00/unit
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Re-Inspections (following 2 nd Failure) (to be paid prior to re-inspection)	\$125.00/unit/re-inspection
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Missed Appointments (to be paid prior to inspection)	\$125.00/unit
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Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)	Base fee plus \$10.00/unit
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Failure to Pay Fee (more than 10 days after inspection)	Base fee plus \$20.00/unit and fees may be placed on tax rolls for the property
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Appeals	\$50.00*
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* Fees for tenants may be waived by the City Manager upon demonstration of financial hardship.

The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

BUSINESS REGULATIONS

	Effective Date	Type	Section
Auctions - \$100.00/event - License Fee \$5,000 Bond	2000	Resolution	18-107 18-108
Transient Merchants - \$250.00/Day 10% Bond	1987 1987	Resolution Resolution	18-143
Second Hand Dealers - \$100.00/yr.	2000	Resolution	74-34
Precious Metals Dealers - \$25.00/yr.		State	
Going Out of Business Sale - \$50.00 (30 days) Renewals (two permitted) - \$50.00 each		State State	
Street Vendors - \$10.00 application (Paid to DDA) \$10.00/week permit	2000	Resolution	18-172

CEMETERY CHARGES

Effective Date: See Below
Type: Resolution

Charges are for Fiscal Year Beginning:

	<u>07-01-18</u>	07-01-17
Grave with Perpetual Lot Care	- \$ 675.00	\$ 665.00
Grave with Perpetual Lot Care (Flush Marker Section)	- 1,000.00	590.00
Perpetual Lot Care on Existing Grave	- 290.00	285.00
Burial	- 675.00	665.00
Baby Burial (Includes Grave if Needed)	- 485.00	475.00
Mausoleum Interment	- 675.00	665.00
Disinterment	- 675.00	665.00
Disinterment and Reinterment	- 1,290.00	1,265.00
Burials on Saturday – Add	- 535.00	525.00
Burials on Sunday or Holiday – Add	- 970.00	950.00
Use of Chapel on Saturday – Add	- 235.00	230.00
Use of Chapel on Sunday or Holiday – Add	- 485.00	475.00
Temporary Storage	- 305.00	300.00
Cremains	- 330.00	325.00
Cremains in Mausoleum	- 675.00	665.00
<u>Cremains Disinternment</u>	- 350.00	-0-
Use of Chapel for Other Cemeteries Weekdays	- 280.00	275.00
Use of Chapel for Other Cemeteries – Saturday	- 325.00	320.00
Use of Chapel for Other Cemeteries - Sunday or Holiday	- 640.00	625.00
Monument Permits	- 115.00	110.00
Government Markers	- 135.00	130.00
Repair to Graves not under Perpetual Care	-	Cost
Other:		
Graves or Lots must have Perpetual Care before a		
Grass marker or Monument may be placed.		
DSS Burials - pay difference between above rates and		
DSS payment if monument is placed in the future.		
After Hour Burials on Weekdays	- 100.00	92.00

COMMUNITY DEVELOPMENT

	Effective Date	Type
BROWNFIELD PLAN APPLICATION		
Filing Fees: Plan without TIF - \$250.00	7-01-06	Resolution
Plan including TIF		
w/o School Tax Capture - \$500.00		
Plan including TIF		
with School Tax capture - \$750.00		
ECONOMIC DEVELOPMENT CORPORATION (EDC)		
\$250.00 includes costs for newspaper publications, certified mailings, etc.	7-01-94	Resolution
APPLICATION TO ESTABLISH A TAX ABATEMENT DISTRICT - \$250.00 (unless otherwise specified in this schedule)	7-01-10	
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATES		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)	7-01-99	Resolution
PERSONAL PROPERTY TAX ABATEMENT		
Filing Fee - \$500.00 (includes newspaper publications, certified mailings, staff time, etc.)	9-4-07	Resolution
NEZ FEE SCHEDULE		
		<u>Fees</u>
Initial Application		\$100.00
Transfer of Existing Certificate to Another Party		\$50.00
<u>Mandatory Pre-Sale Inspections for NEZ Property</u>		
Initial Inspection including One (1) Follow-up (to be paid prior to inspection)		\$60.00/unit
Re-Inspections (following 2 nd Failure) (to be paid prior to re-inspection)		\$65.00/unit/re-inspection
Missed Appointments (to be paid prior to inspection)		\$65.00/unit
Late Payment Fee for Initial/Renewal Inspection or Re-Inspection (paid up to and including 10 days after inspection)		Base fee plus \$5.00/unit

Fees

Failure to Pay Fee (more than 10 days after inspection)

Base fee plus \$10.00/unit
and fees may be placed on
tax rolls for the property

Appeals

\$25.00*

*The Housing Board of Appeals may direct a fee paid by a property owner or local agent to be refunded if it determines either: 1) that an avoidable mistake was made by the City in a determination; or 2) that the City was unreasonable in a determination or ruling.

OBSOLETE PROPERTY REHABILITATION ACT

Application to Establish an OPRA District:

1 – 5 property owners:	\$200.00
5 – 10 property owners:	\$300.00
11 or more property owners:	\$400.00

Application for OPRA Exemption Certificate:

Less than \$250,000 Rehabilitation Value:	\$200.00
\$250,001 - \$999,999 Rehabilitation Value:	\$300.00
\$1 – 3 Million Rehabilitation Value:	\$400.00
Over \$3 Million Rehabilitation Value:	\$500.00

COMMERCIAL REHABILITATION ACT EXEMPTION CERTIFICATE

Application filing fee

\$500.00

ESTABLISHMENT OF A WELL WATER RESTRICTION ZONE

Application Fee:	1-20 parcels	\$250.00
	21-40 parcels	\$500.00
	40+ parcels	\$750.00

ENVIRONMENT

Soil Erosion and Sedimentation Control

Soil Erosion and Sedimentation Control Permit*

Effective Date

Type

\$100.00 plus \$10.00 per acre of site involved.
100% Bond

7-01-09
6-03-78

Resolution
Resolution

*with building permit: additional charge of \$10.00 per acre is waived.

FIRE PREVENTION AND PROTECTION
PERMIT REQUIREMENT SCHEDULE

<u>Section No</u>	Effective Date	Type
	6-16-97	Ordinance
F-107.23	Permits are required for all items recited in said Schedule. Permit fees and Inspection fees are not required.	

MANUFACTURED HOMES AND TRAILERS

	Effective Date	Type
Permit to Park, Use, and Occupy a Trailer Coach on the Premises of a Dwelling - \$10.00	7-05-88	Resolution

PARKS AND RECREATION

	Effective Date	Type
<u>McRae Park Shelter</u>		
Fees set by the McRae Park Association.		Resolution
Two tennis courts - \$5.00/court/hr. Two basketball courts - \$5.00/court/hr.	7-01-11	Resolution
<u>Island Park</u>	7-01-04	Resolution
Submit letter to the City Clerk who will then forward to the Wildlife Sanctuary Board and the Planning and Development Director for their review and recommendation.		
<u>Starlite Beach Pavilion</u>	7-01-11	Resolution
Pavilion for \$100.00 deposit (refundable) and \$50.00 rent (non-refundable) which includes 20 picnic tables & 4 refuse barrels		
<u>Bay View Park</u>	7-01-11	Resolution
Four tennis courts - \$5.00/court/hr. Three basketball courts - \$5.00/court/hr. Band Shell - \$200 deposit		
<u>Culligan Plaza</u>	7-01-11	Resolution
Open gathering area - \$50.00 per max 4 hour event		
Need approval of DDA and City.		

PLANNING AND ZONING FEES

Effective Date	Type
7-01-92	Resolution

The following fees and charges are established in accordance with the Alpena Zoning Ordinance and national standards as determined by the American Society of Planning Officials. These fees and charges generally do not reflect the total value of time and materials consumed by specific cases; however, it is intended that parties receiving specific individual attention share responsibility of costs incurred due to their request. Unless otherwise noted, fees and charges are non-refundable and do not assure approval or denial of request. Fees and charges are subject to change.

1. Sign Permit 2110 (5) d

Fees

- | | |
|--|--|
| A. No fee shall be required for erection of the following signs: | No Fee |
| (1) Non-illuminated signs with a surface of not more than eight (8) square feet that are permitted in residential districts. | |
| (2) Non-illuminated portable and temporary signs accessory to churches, schools, and non-profit institutions. | |
| (3) Temporary political campaign signs. | |
| B. One sided signs | \$1.50 per sq. ft.
Minimum Fee: \$25.00 |
| C. Two sided signs | \$3.00 per sq.ft.
Minimum Fee: \$50.00 |
| D. All illuminated signs require an electrical permit. | |

2. Sign Erectors License 2110 (6) c \$50.00 per year

Evidence of proper insurance per 2110 (7) must accompany payment of fee.

3. Site Plan Review 2116, 2206

- | | |
|---|----------|
| A. Preliminary Site Plan Review (optional). | \$ 75.00 |
| B. Final Approval of Site Plan by staff and Planning Commission. | \$150.00 |
| C. Site Plan Review in conjunction with Approval of Principal Use Permitted Subject to Special Conditions (See Planning Commission Action). | |

Fees

4. Material Removal/Filling Permit 2121, 2206 \$110.00

No permit is required if excavation is related to an issued building permit; or for moving, grading, or leveling by a land owner on the immediate natural site of the materials in accordance with an approved site plan.

5. Permit for New Use of Land 2203 (2), 2206

(See Certificate of Occupancy.)

6. Permit for New Use of Building 2203 (3), 2206

(See Certificate of Occupancy.)

7. Building Permit Fees 2203 (4), 2206

See pages 79-80.

8. Certificates of Occupancy 2204, 2206

A. A certificate of occupancy shall be issued in conjunction with satisfactory final inspection of construction subject to a building permit. Fee shall be included with building permit fee.

B. Changes in use of land and buildings requiring a certificate of occupancy.

Temporary: \$75.00
Final: \$75.00

(includes
temporary,
if needed)

C. Inspection and verification of compliance/noncompliance when requested by either an occupant or property owner. This is an optional action subject to convenience and availability of inspection personnel.

\$125.00

9. Public Hearings 2208

Mailing costs included in filing fee.

10. Board of Zoning Appeals Action 2302, 2303, 2304

A. An appeal by a person, firm, corporation, organization, or agency of an interpretation by or action of either the Building Official, Planning Commission, or City Council, on a particular matter or issue will be processed in accordance with the ordinance and state statute (MSA 5.2935.) A decision by the ZBA shall be final, and may be appealed only to the circuit court in accordance with state law.

\$125.00

		<u>Fees</u>
B.	Requests for clarification or interpretation of ordinance language and intent, and Board direction on specific matters may be initiated only by the Building Official and related City staff and Planning Commission.	No fee
C.	Request for Variance	
	Use	\$300.00
	Development Standard	\$300.00
	Payment shall be made with application and includes all public hearing related costs.	
11. <u>Planning Commission Action Article XXVII</u>		
A.	Payment shall be made with application and includes all public hearing related costs. (Text and map changes, except PUD)	\$300.00 \$250.00
B.	Request for use Special Land Use Permit. Payment of this fee includes site plan review costs and shall be paid at time of application.	\$300.00 \$250.00
12. <u>Planned Unit Development District (Pud)</u>		02-05-01 Resolution
A.	Pre-Application Meeting	No Charge
B.	Rezoning and Preliminary Site Plan Approval	\$300.00 \$300.00
C.	Final Site Plan Approval	\$300.00 \$250.00
D.	Consolidated Rezoning and Final Site Plan Approval	\$350.00 \$300.00
E.	Amend Final Site Plan	\$300.00 \$250.00
13.	<u>Special Meetings</u>	\$100.00
	Action will be taken at regular meetings of the appropriate body unless otherwise requested, and if possible without jeopardizing ordinance compliance and staff review. Special meetings involve additional City costs which require an additional charge.	per meeting, in addition to other fees
14.	The above listed fees and charges may not be waived and may change upon annual review by the City Council.	
15.	<u>Home Occupation Permit Fee.</u>	\$75.00
16.	<u>Fence Permit 2203</u>	\$25.00
		07-01-15 Resolution
17.	<u>Zoning Clearance Permit</u>	\$25.00

PLUMBING CONNECTION PERMIT FEES

	Effective Date	Type	Section
	7-01-16	Resolution	
		<u>Fees</u>	
Sanitary Sewer Connection Inspection Fee		\$55.00	
Water Distribution Connection Inspection Fee		\$55.00	
Re-Inspection		\$55.00/visit	

STREETS AND SIDEWALKS

	Effective Date	Type	Section
Sidewalk Contractors - \$10,000 Bond	2000	Resolution	82-54
Sidewalk Openings - Liability Insurance \$100,000/\$300,000 Per occurrence \$1,000,000 combined single limit (bodily injury/property damage) with City named as additionally insured	2000	Ordinance	82-98
Street Improvement Projects Property Owner pays 25% of street improvement costs	1999		
Sidewalk Construction - Charge to Property Owners for new sidewalk: 60% of the cost of sidewalk replacement charged by the City's sidewalk contractor plus engineering costs: \$2.06/sq. ft. (Actual rate as determined annually by Council)	7-01-16	Resolution	
Driveway Permits - \$50.00*	7-01-11	Resolution	
Follow-up inspection - \$40.00/hr. or visit Blanket utility and R.O.W. permit shall be issued Under driveway permits. Follow-up inspections or Inspections under blanket utility permit shall be at established rate.			

*Fee doubled for performing work without permit.

POLICE-RELATED FEE SCHEDULE

BUSINESS REGULATIONS

	Effective Date	Type	Section
<u>Liquor Licenses</u>			
On Premise Consumption: New or Transfer - \$500	07-01-12	Resolution	
Off Premise Consumption: New or Transfer - \$500	07-01-12	Resolution	

Fee includes all licenses/permits.

<u>VEHICLES FOR HIRE</u>				
<u>License Fees</u>				
<u>Taxicabs:</u>				
First Taxicab	\$50.00/year	1953	Resolution	
Each Additional	\$25.00/year	1953	Resolution	
<hr/>				
Taxicab Insurance	Public Liability	\$300,000/\$500,000	1987	Resolution
	Property Damage	\$25,000		

SEXUAL OFFENDER REGISTRATION

Annual Registration	\$50.00/year	2014	State Law
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(The City retains \$20 and the State of Michigan receives \$30 from each registration)

MISCELLANEOUS

Bicycle Licenses	No Charge	7-01-97	Resolution	
Electronic Media Copying	Actual media cost plus labor	2015	State Law	
Traffic Crash Report	\$10.00	7-01-11	Resolution	
Vehicle Impound Release	\$25.00	7-01-15	Resolution	
Vehicle Impound – Daily Rate (If kept at APD lot)	\$25.00	7-01-16	Resolution	
Vicious Animal Permit Fee Application (includes required signage provided by City)	\$150.00/year	7-20-15	Ordinance	15-431
Replacement “Vicious Animal Kept Here” Signs	At cost			

MOTOR VEHICLES AND TRAFFIC

	Effective Date		Type
	1-20-14		Ordinance
	Penalties		
<u>Offense:</u>	<u>If Paid Within 10 Days</u>	<u>If Paid After 10 Days</u>	<u>If Paid After 20 Days</u>
1. Overtime parking.	\$ 10.00	\$ 20.00	\$ 40.00
a. Reserved			
b. Unmetered			
2. Prohibited parking (signs unnecessary):			
a. Too far from curb	10.00	20.00	40.00
b. Angle parking violations	10.00	20.00	40.00
c. Obstructing traffic	10.00	20.00	40.00
d. On sidewalk	10.00	20.00	40.00
e. In front of drive	10.00	20.00	40.00
f. Within 20 feet of crosswalk or 15 feet of corner lot lines	10.00	20.00	40.00
g. Within 30 feet of street side traffic sign or signal	10.00	20.00	40.00
h. Within 50 feet of railroad crossing	10.00	20.00	40.00
i. Within 20 feet of fire station entrance	10.00	20.00	40.00
j. Beside street excavation when traffic obstructed	10.00	20.00	40.00
k. On bridge	10.00	20.00	40.00
l. Within 200 feet of accident where police are in attendance	10.00	20.00	40.00
m. In front of theater	10.00	20.00	40.00
n. Blocking emergency exit or fire escape	10.00	20.00	40.00
o. On wrong side of street	10.00	20.00	40.00
3. Prohibited parking (signs required)	10.00	20.00	40.00
4. Parking for prohibited purposes:			
a. Displaying vehicle for sale	10.00	20.00	40.00
b. Working or repairing vehicle	10.00	20.00	40.00
c. Displaying advertising	10.00	20.00	40.00
d. Selling merchandise	10.00	20.00	40.00
e. Storage over 48 hours	10.00	20.00	40.00
f. Abandoned vehicle (plus towing and storing charge)	10.00	20.00	40.00
g. Disabled vehicle, failure to move	10.00	20.00	40.00
5. Keys in vehicle or motor running	10.00	20.00	40.00
6. All night parking or 3:00 a.m. to 6:00 a.m. on paved street from November 1 to April 1	10.00	20.00	40.00

<u>Offense:</u>	Penalties		
	<u>If Paid Within 10 Days</u>	<u>If Paid After 10 Days</u>	<u>If Paid After 20 Days</u>
7. Parking in handicapped zone	50.00	100.00	150.00
8. Parking in alley, driveway, crosswalk or intersection	10.00	20.00	40.00
9. Not parked within designated or lined space on any public street or in any City-owned parking lot	10.00	20.00	40.00
10. Parking within 15 feet of fire hydrant	10.00	20.00	40.00
11. Double parking	10.00	20.00	40.00
12. All night parking (i.e., 3:00 a.m. to 6:00 a.m.) in any City-owned parking lot	10.00	20.00	40.00
13. Parking a vehicle and/or boat trailer, on any City-owned property or privately owned property open to the public, which has launched a boat from any City-owned launching area, without first having paid the established launching fee for same.	25.00	50.00	100.00

RATE SCHEDULE APPENDIX FOR CHAPTER 30

		Effective Date	Type
<u>WATER</u>			
<u>Section 98-34</u>			
i) Temporary Water Service (5/8" meter)	1. As determined by City Manager per SOP #9 2. \$15.00 minimum plus water charge	7-20-87	Resolution
<u>Section 98-37</u>			
j) Water service out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
<u>Section 30-22</u>			
g) Meter test fee (initial) (Meter found accurate)	\$0 \$0	7-20-87	Resolution

Section 98-56

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$ 15.00	\$ 15.00	\$ 30.00
Greater than a 1" but less than a 2" meter	\$ 105.00	\$ 105.00	\$ 210.00
2"-less than a 3" Meter	\$ 225.00	\$ 225.00	\$ 450.00
3" Meter	\$ 270.00	\$ 270.00	\$ 540.00
4" Meter	\$ 375.00	\$ 375.00	\$ 750.00
6" and larger Meter	\$ 750.00	\$ 750.00	\$ 1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$ 3.54	\$ 3.48	\$ 7.02
Debt Service Charge/1,000 Gallons	\$ 0.76	\$ 0.74	\$ 1.50
O&M and Debt Totals	\$ 4.30	\$ 4.22	\$ 8.52
Infrastructure Replacement Charge/1,000 Gallons	\$ 1.35	\$ 1.35	\$ 2.70
Totals Commodity Charge/1,000 Gallons	\$ 5.65	\$ 5.57	\$ 11.22
Billing Service Charge – Quarterly	\$ 2.88	\$ 2.88	\$ 5.76
Above commodity costs are per 1,000 gallons consumed, Water – \$5.65, Sewer – \$5.57			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

		Effective Date	Type
g) Turn on/Turn off Charge			
Working Hours:	\$35.00 each way	7-01-16	Resolution
Non-working Hours:	Actual Costs		
Special Rates and Procedures for Irrigation Meters are contained in Council Policy Statement No. 24.		3-06-00	Resolution

Section 98-59

Analytical Fees	\$20.00/sample
Sample Collection Fee	\$30.00/sample
Pool Samples	\$20.00/sample

Section 98-56 (cont'd.)

j) Users outside of the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)
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Section 98-34

Tapping and Installation Charges		07-01-16	Resolution
1-inch service	\$3,535.00		
1-1/2 inch service	\$3,890.00		
2-inch service	\$4,760.00		
over 2 inches	As determined by City Manager per SOP #9		
Services to users bordering the corporate limits of the City of Alpena.	(As set by the Addendum to the Water/Sewer Agreement with Alpena Township)		

Section 98-58

a) Fire Hydrant Charge	\$125.00 each
d) Fire Hydrant Use Charge	\$20.00 plus water charge

Section 98-60

a) Tenant Security Deposit	\$175.00	7-01-15	Resolution
c) Turn on/Turn off Charge	\$35.00 each way	7-01-16	Resolution
(Working hours)			
Delinquent Turn on/Turn off Charge	\$55.00 each way	7-01-16	Resolution
Turn on/Turn off Charge	Actual Costs		
(Non-working hours)			
d) Delinquent Penalty	5%		

		Effective Date	Type
<u>SEWER</u>			
<u>Section 98-96</u>			
k) Sanitary & Storm Sewer Connection Charge			
4 inch, 6 inch	\$2,965.00	7-01-16	Resolution
8 inches or larger	As determined by City Manager per SOP #9	5-19-87	Resolution
Sewer service - out of service 12 months or more	New tap fee or as determined by City Manager per SOP #9	7-20-87	Resolution
<u>Section 98-121 (cont'd.)</u>			
e) Service call charge:			
Working hours	Time and Materials \$65.00/hr. (minimum one hour charge)	7-01-16	Resolution
Non-working hours	Actual Costs \$85.00 Minimum Charge	7-01-16	Resolution
Sewer Camera Rates:		7-01-16	Resolution
In City	\$70.00/hr. plus labor costs		
Out of City	\$120.00/hr. plus labor costs		

**Effective
Date Type**

Section 30-66

Ready to Serve Charge – Quarterly	Water	Sewer	Total
1" Meter or less	\$ 15.00	\$ 15.00	\$ 30.00
Greater than a 1" but less than a 2" meter	\$ 105.00	\$ 105.00	\$ 210.00
2"-less than a 3" Meter	\$ 225.00	\$ 225.00	\$ 450.00
3" Meter	\$ 270.00	\$ 270.00	\$ 540.00
4" Meter	\$ 375.00	\$ 375.00	\$ 750.00
6" and larger Meter	\$ 750.00	\$ 750.00	\$ 1,500.00
Ready to Serve Charge Totals			
Operation & Maintenance Charge/1,000 Gallons	\$ 3.54	\$ 3.48	\$ 7.02
Debt Service Charge/1,000 Gallons	\$ 0.76	\$ 0.74	\$ 1.50
O&M and Debt Totals	\$ 4.30	\$ 4.22	\$ 8.52
Infrastructure Replacement Charge/1,000 Gallons	\$ 1.35	\$ 1.35	\$ 2.70
Totals Commodity Charge/1,000 Gallons	\$ 5.65	\$ 5.57	\$ 11.22
Billing Service Charge - Quarterly	\$ 2.88	\$ 2.88	\$ 5.76
Above commodity costs are per 1,000 gallons consumed, Water – \$5.65, Sewer – \$5.57			
Billing Service Charge and Ready to Serve Charge are Quarterly Flat Charges			

- i) Turn on/Turn off Charge \$0
- j) Thaw Water Service \$60.00/hr. 7-01-13 Resolution

Section 98-121

Unmetered sewer only customers
will be charged a flat rate based on
7,000 gallons per month.

Section 98-122

1) Surcharges:

- a) Suspended solids greater than 300 mg/l \$.183/lb. 8-04-87 Resolution
- b) Biochemical Oxygen Demand greater than 300 mg/l \$.225/lb. 8-04-87 Resolution
- c) C.O.D. Carbonaceous Biochemical Oxygen Demand To be determined by City Manager

		Effective Date	Type
d)	Total Phosphorus greater than 9.0mg/L	\$.01/lb.	
e)	Ammonia Nitrogen greater than 30mg/L	\$.031/lb.	
<u>Section 98-123 (cont'd.)</u>			
Leachate Disposal:		7-01-14	Resolution
	Sanitary Landfill Leachate	\$.025/gal.	
	Trucked in Septage	\$0.06/gal.	
	Trucked-in waste - considered conventional by the plant superintendent.	\$.0275/gal.	
	Trucked-in waste - considered non-conventional by the plant superintendent.	\$.060/gal.	
Septage Services:		7-06-10	Resolution
Late fee is 3% penalty for the first month and ½% penalty for each month after that. Authorization to discharge any septage hauler will be suspended if accounts carry a balance past 120 days.			
<u>Section 98-123</u>			
Service to users outside the corporate limits of the City of Alpena.		(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)	
Services to users bordering the corporate limits of the City of Alpena.		(As set by the Addendum to the Water/Sewer Agreement with Alpena Township.)	
<u>Section 98-186</u>		7-01-97	Resolution
Permit fees			
	3 year general permit fee.	\$100.00	
	(within collection system boundaries)		
	Renewal	\$100.00	
	Requested Modification	\$100.00	
	3 year trucked-in wastewater permit	\$1,000.00	
	Renewal	\$100.00	

		Effective Date	Type	Section
Requested Modification	\$100.00			
Temporary trucked-in wastewater permit (90 day)	\$250.00			
Appeal Fee	\$100.00			
Equipment - Composite Sampler user fee. Cost per sampling event.	\$135.00			
Analytical Fees	Actual cost plus 30%			
<u>Fiber Use Rental</u>				
Inter-Department fiber use per pair of fiber (use of two strands)	\$0.0185/ft/month Min charge is one mile (5280 feet)			
External fiber use per pair of fiber (use of two strands)	\$0.037/ft/month Min charge is one mile (5280 feet)			
<u>VEGETATION</u>				
<u>Tree Planting</u>				
Removal of Noxious Vegetation (Weeds) - All expenses incurred by the City in such removal or cutting, plus overhead charge.			Resolution	102-73

WATERWAYS

	<u>Date of Council Action</u>	<u>Type of Action</u>
Seasonal Moorage Rates at City of Alpena's Marina:	7-01-14	Resolution
Rate 8		
30' Slips \$1,350.00		
38' Slips \$1,786.00		
45' Slips \$2,295.00		
60' Slips \$3,120.00		
Boats over 60' will be charged an additional \$52.00 per foot over 60'.		
Monthly dockage rates will be at 75% of the transient rate on page 198.	7-06-10	Resolution
The two month rate will be at 64% of the seasonal rate.	7-06-10	Resolution
A maximum of three Ying-Lings may be moored per slip. Seasonal rate charged to each owner shall be proportional to the number of Ying-Lings moored and the length of slip.	2-07-00	Resolution
Summer boat storage in parking lot as approved by City Manager.		
Boat Launching Fees for City of Alpena's Marina and North Riverfront Park:		Resolution
Seasonal - \$50.00 - effective 01-01-17		
Daily - \$ 7.00 - effective 01-01-17		
<i>Failure to pay launch fee.</i> Any person or persons who shall fail to pay the established boat launch fee shall be subject to a penalty of twenty-five dollars (\$25.00) for each and every violation thereof. Penalties shall be payable at the traffic violations bureau.	3-06-00	Ordinance
Seasonal Moorage Rates at City Property Along the Thunder Bay River:	3-19-90	Resolution
Seasonal or transient dockage along City's dock frontage in the Thunder Bay River	One half of the established rate in the City of Alpena's Marina for the same craft.	
*Winter Storage Rates - Length x Beam x \$1.35	9-07-99	Resolution

	<u>Date of Council Action</u>	<u>Type of Action</u>
Transient Slip Rental Rate Schedule	11-19-01	Resolution
Sewage Pump-Out Fee: \$5.00 Recreation Boats \$10.00 Commercial Boats	7-01-15	Resolution
Daytime Temporary Moorage - \$5.00	5-06-91	Resolution
Seasonal Broadside Dockage	7-01-13	Resolution
All fees are for recreational and charter boats.	7-01-13	Resolution

***Boats will not be placed into winter storage prior to September 1st. All boats are required to be removed from the Marina basin prior to formation of ice.**

2018 2017 SEASONAL BROADSIDE DOCKAGE

Boat	
Overall	
<u>Length</u>	<u>Rate 8</u>
20 ft. or less	880
21	924
22	968
23	1,012
24	1,056
25	1,100
26	1,144
27	1,188
28	1,232
29	1,276
30	1,350
31	1,395
32	1,440
33	1,485
34	1,530
35	1,610
36	1,656
37	1,702
38	1,786
39	1,833
40	1,920
41	2,009
42	2,100
43	2,150
44	2,244
45	2,295
46	2,392
47	2,444
48	2,496
49	2,548
50	2,600
51	2,652
52	2,704
53	2,756
54	2,808
55	2,860
56	2,912
57	2,964
58	3,016
59	3,068
60	3,120
Over 60 ft	52 per ft

MICHIGAN STATE WATERWAYS COMMISSION
2018 2017 TRANSIENT SLIP RATE SCHEDULE

<u>Dock Size</u>	<u>2016 Fee</u>
30 feet	\$26.00
38 feet	\$33.00
45 feet	\$40.00
60 feet	\$53.00
75 feet or greater	.88 per feet

Plus \$3.00 if using the central reservation system.

SUBDIVISION REGULATIONS

		Effective Date	Type
<u>Plats</u>			
Filing Fee* (per Subdivision Act)	\$60.00	1971	Ordinance
Preliminary Plat Review*	\$200.00 plus \$5.00 per lot	7-01-88	Resolution
Engineering Review Fees For Plan Review**	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7-01-93	
Inspection Fees***	3/4 of 1% of the estimated total cost of public improvements in the plat or actual engineering costs if greater.	7-01-93	

* to be paid at time of initial submittal.

** to be paid prior to final approval of preliminary plat.

*** to be paid prior to start of construction.

When a final plat is submitted to the City Clerk, the proprietor shall deposit with the plat both of the following:	6-27-91	State Law
---	---------	-----------

- (a) A filing and recording fee of \$20.00. The filing and recording fee is in addition to any fee the municipality may charge under the provisions of this act.
- (b) A state plat review fee of \$150.00 plus \$15.00 for each lot over 4 lots included in the plat. The state plat review fee shall be paid by check or money order payable to the State of Michigan.

Land Division and Lot Splits

Lot Splits	\$50.00
Land Divisions	\$50.00 (2-4 parcels) Additional \$10.00 for each parcel in excess of 4

MISCELLANEOUS

Effective Date	Type
-------------------	------

Sandbags \$1.00/bag

7-01-06 Resolution

Copies & Prints (Does not apply to FOIA requests)

7-01-15 City Manager

SIZE		COPIES	PRINTS
8½"x11"	First 2 Sides	\$1.00	\$1.00
	Next 8 Sides	\$0.50	
	Balance	\$0.25	
11"x17"	First 2 Sides	\$1.50	\$2.00
	First 8 Sides	\$0.75	
	Balance	\$0.50	
18"x24"	Each	\$2.00	\$2.50
		>10 \$1.00	
24"x36"	Each	\$2.50	\$3.00
		>10 \$1.50	
36"x48"	Each	\$3.25	\$4.50
		>10 \$2.00	

Compost (As available)

\$10.00 – Yard
5.00 – $\frac{1}{2}$ Yard
2.50 – $\frac{1}{4}$ Yard

Loading of Compost

Less than 5 yards	\$20.00
5 yards or more	\$50.00

TBTA Dial-A-Ride - Fares

7-01-04 Resolution

City Residents: Anywhere within Service Area

- | | | |
|----|--|--------|
| a. | Adults under 65 yrs. | \$1.50 |
| b. | Senior Citizens, Handicapped,
and children under 14 | .75 |

		Effective Date	Type
<u>Non-Residents Outside of City Limits:</u>			
a. Adults under 65 yrs.	\$3.00		
b. Senior Citizens, Handicapped, and children under 14	1.50		
<u>Contracted Services:</u>	\$41.30 per hour	2016	TBTA Board Approval
<u>Other Fees</u>			
Certifications	\$5.00	7-01-89	Resolution
Duplicate Licenses	\$1.00	7-05-88	Resolution
Fax Service		7-27-95	City Manager
<i>Outgoing Faxes:</i>			
a. Local	No Charge		
b. Long Distance	Actual cost of long distance call for personal faxes.		
<i>Incoming Faxes:</i>			
a. No Charge			
Notary Service	\$3.00 Residents \$5.00 Non-Residents	7-01-14	Resolution
Street & Alley Vacation Requests	\$70.00	7-01-02	Resolution
Use of City Flag:			
Annual License Fee	\$200.00	6-19-89	Resolution
<u>Publications</u>		7-01-15	State Law

The following are available online at www.alpena.mi.us:

Actuary
Budget
CAFR
CIP
City Charter
Code of Ordinance

		Effective Date	Type
The following are sold at cost:		7-01-06	City Manager
Comprehensive Plan	\$30.00 plus shipping		
Michigan Vehicle Code	\$20.00		
Zoning Ordinance	\$30.00 plus shipping		
<u>Work Done For Others</u> [where there is no established rate or where the work is covered by a contractual agreement].	An overhead rate of 30% will be charged in addition to the charges for labor, fringes, materials, and equipment rental used by the City.	7-01-88	Resolution
<u>Freedom of Information Requests (FOIA)</u>		7-01-15	
<i>Complete Set of FOIA Policies, Procedures and Forms are on-line at www.alpena.mi.us.</i>			
Paper Copies (8-1/2x11 or 8-1/2x14)	\$0.10/sheet		
Paper Copies (other than 8-1/2x11 or 8-1/2x14)	Actual cost/sheet		
Labor (charged in 15 min. increments)	Actual cost of lowest paid employee capable of performing the job (searching, copying, etc.)		
Fringes	Fringe Benefit Multiplier (Max of 50% of hourly wage). Some exceptions.		
Physical Media (Flash Drives, Discs, etc.)	Actual cost		
Mailing	Actual cost of most economical mailing		

*THOSE EXISTING FEES THAT ARE NOT CONTAINED HEREIN WILL
CONTINUE AND MAY BE MODIFIED BY THE CITY COUNCIL.*

Capital Improvement Projects By Fund/Categories 2019-2024

Fund

Category

Date Printed: 2/28/2018

Project Description

Dept.

Account Number

DDA Fund

Downtown				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
1	Economic Development Fund	DDA	Designated for	1	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Other
2	Downtown Façade Grants	DDA	216-269-967-000	2	\$15,000	\$15,000	\$20,000	\$20,000	\$25,000	\$25,000	\$120,000	Other
3	Parking Management/Wayfinding	DDA	216-269-978-001	3	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$35,000	Other
4	Place-making	DDA	216-269-967-001	4	\$15,000	\$15,000	\$40,000	\$40,000	\$10,000	\$15,000	\$135,000	Gr Other
5	Streetscapes	DDA	216-269-978-001	5	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$84,000	Gr Other
6	Replace Christmas Decorations	DDA	216-269-978-001	6	\$20,000	\$10,000	\$5,000	\$1,000	\$1,000		\$37,000	Other
7	Downtown Community Performing Arts Center	DDA	216-269-978-001	7			\$250,000	\$250,000			\$500,000	Gr Other
8	Market Study/Market Plan Update	DDA	216-269-881-000	8				\$25,000			\$25,000	GF Gr Ot
9	Heated Sidewalks	DDA	216-269-978-001	9				\$200,000			\$200,000	Gr Other
Category Subtotals					\$84,000	\$69,000	\$344,000	\$565,000	\$65,000	\$69,000	\$1,196,000	
Fund Grand Totals					\$84,000	\$69,000	\$344,000	\$565,000	\$65,000	\$69,000	\$1,196,000	

Equipment Fund

Vehicles				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
10	Backhoe/Loader w/Hammer #73	DPW	661-904-983-000	1	\$150,000						\$150,000	EF
11	Engineering Vehicle #16	Engineering	661-904-983-000	2	\$20,000						\$20,000	EF
12	Articulating Tractor w/Attachments (2)	DPW	661-904-983-000	3		\$250,000					\$250,000	EF
13	DPW Pickup	DPW	661-904-983-000	4		\$37,000					\$37,000	EF
14	Small Trailers (2)	DPW	661-904-983-000	5		\$5,000					\$5,000	EF
15	Replace (2) 3/4 ton 4 WD Pickups with Plows	DPW	661-904-983-000	6			\$78,000				\$78,000	EF
16	Chipper Replacement	DPW	661-904-983-000	7			\$50,000				\$50,000	EF
17	Backhoe	DPW	661-904-983-000	8			\$150,000				\$150,000	EF
18	Single Axle Truck with Box & Spreader - #45	DPW	661-904-983-000	9				\$125,000			\$125,000	EF
19	One Ton Dump Truck Replacement (2) #48 & #49	Engineering	661-904-983-000	10				\$78,000			\$78,000	EF
20	Riding Mower with Mulching Deck - #81	DPW	661-904-983-000	11					\$22,000		\$22,000	EF
21	Backhoe	DPW	661-904-983-000	12					\$150,000		\$150,000	EF
22	"Trackless" Multi-Use Vehicle w/Attachments	DPW	661-904-983-000	13					\$120,000		\$120,000	EF
23	Single Axle Truck with Plow and Dump Box #46	DPW	661-904-983-000	14					\$125,000		\$125,000	EF
24	Sign Truck	DPW	661-904-983-000	15						\$75,000	\$75,000	EF
25	Bucket Trucks	DPW	661-904-983-000	16						\$230,000	\$230,000	EF

Fund**Category****Date Printed:** 2/28/2018**Project Description****Dept.****Account Number**

26	Mechanical Street Sweeper Replacement	DPW	661-904-983-000	17						\$215,000	\$215,000	EF
27	Snow Blower	DPW	661-904-983-000	18						\$78,000	\$78,000	EF
28	Riding Mower with Mulching Deck	DPW	661-904-983-000	19								EF
Category Subtotals					\$170,000	\$292,000	\$278,000	\$203,000	\$417,000	\$598,000	\$1,958,000	
Fund Grand Totals					\$170,000	\$292,000	\$278,000	\$203,000	\$417,000	\$598,000	\$1,958,000	

General Fund

Ambulance				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
29	Heart Monitors/ Defibrillators	Public Safety	101-344-974-001	1	\$50,000						\$50,000	GF
30	Ambulance Loading Safety Systems	Public Safety	101-344-974-001	2	\$40,000	\$40,000	\$40,000				\$120,000	GF
31	Classroom Furniture	Public Safety	101-336-931-200	3	\$1,800	\$1,800					\$3,600	GF
Category Subtotals					\$91,800	\$41,800	\$40,000				\$173,600	

Cemetery				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
32	Road Resurfacing	Engineering	101-276-971-001	1	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	GF
33	Cemetery Building Renovations	Engineering	101-276-971-000	2	\$45,000	\$35,000					\$80,000	GF
34	Cemetery Fence Replacement	Engineering	101-276-971-000	3	\$50,000	\$50,000					\$100,000	GF Other
35	Cemetery Tree Planting	Engineering	101-276-971-000	4		\$5,000	\$5,000	\$5,000			\$15,000	GF
36	Evergreen Cemetery Irrigation Pump Replacement	Engineering	101-276-971-000	5			\$15,000				\$15,000	GF
37	Cemetery Irrigation System Rebuild	Engineering	101-276-971-000	6				\$175,000	\$175,000		\$350,000	GF
Category Subtotals					\$105,000	\$100,000	\$30,000	\$190,000	\$185,000	\$10,000	\$620,000	

Fire				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
38	SCBA and Cylinders	Public Safety	101-336-973-001	1	\$170,000						\$170,000	GF
39	Turnout gear washer/extractor	Public Safety	101-336-973-001	2	\$11,000						\$11,000	GF
40	Breathing Air Compressor Replacement	Public Safety	101-336-973-001	3		\$45,000					\$45,000	GF
41	Hose and Nozzle/Valve Replacement	Public Safety	101-336-730-000	4		\$6,000	\$2,000				\$8,000	GF
Category Subtotals					\$181,000	\$51,000	\$2,000				\$234,000	

Lighting - Capital Outlay				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
42	M-32 Roadside Park Lighting	Engineering	101-448-976-000	1	\$60,000	\$60,000					\$120,000	GF
43	City Wide Lighting Energy Efficiency Improvements	Engineering	101-448-976-000	2	\$45,000	\$45,000	\$45,000				\$135,000	Other
44	Long Rapids Road Lighting	Engineering	101-448-976-000	3	\$48,000						\$48,000	MSF
45	Lighting Upgrades - Pedestrian	Engineering	101-448-976-000	4	\$20,000	\$15,000	\$15,000	\$20,000	\$15,000	\$15,000	\$100,000	LSF
46	Lighting Upgrades - Street Lighting	Engineering	101-448-976-000	5	\$25,000	\$25,000	\$25,000	\$25,000			\$100,000	MSF
47	Break wall Walkway Lighting Upgrade	Engineering	101-448-976-000	6		\$20,000	\$20,000				\$40,000	GF
48	Duck Park Bi-Path Lighting	Engineering	101-448-976-000	7						\$48,000	\$48,000	GF

Fund**Category****Date Printed:** 2/28/2018**Project Description****Dept.****Account Number**

49	Marina Light Pole Replacement	Engineering	211-760-976-000	8			\$15,000	\$15,000	\$15,000		\$45,000	Other	
50	Riverwalk Lighting	Engineering	101-448-976-000	9					\$65,000	\$30,000	\$95,000	GF	
Category Subtotals							\$198,000	\$165,000	\$120,000	\$60,000	\$95,000	\$93,000	\$731,000

Parks				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
51	Starlite Beach Splash Park	Engineering	101-750-977-002	1	\$430,000						\$430,000	GF Gr Ot
52	Dog Park Improvements	Engineering	202-451-782-000	2	\$28,000						\$28,000	GF Other
53	Public Restroom Improvements	Engineering	101-750-977-002	3	\$110,000	\$290,000					\$400,000	GF
54	Adopt-A-Park Improvements	Engineering	101-750-977-027	4	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	GF
55	Band Shell Sound System	Engineering	101-750-977-027	5	\$35,000						\$35,000	GF
56	Mich-E-Ke-Wis Improvements	Engineering	101-750-977-015	6	\$65,000		\$1,100,000	\$1,200,000			\$2,365,000	GF Other
57	River Center	Planning	101-750-977-028	7	\$50,000	\$50,000	\$50,000				\$150,000	GF
58	Public Art	Planning	101-170-880-000	8	\$20,000			\$20,000			\$40,000	GF Gr
59	Shoreline Improvements - Thunder Bay River	Engineering	101-750-977-018	9	\$182,500						\$182,500	Gr Other
60	Tree Planting Program	Engineering	101-750-880-200	10		\$8,000	\$8,000				\$16,000	Other
61	Land Acquisition Fund	Planning	101-750-991-400	11		\$75,000		\$75,000		\$75,000	\$225,000	GF Gr
62	Skating Rink Improvements	Engineering	101-750-977-013	12		\$75,000					\$75,000	GF
63	Bi-Path Resurfacing	Engineering	101-750-977-032	13		\$15,000	\$15,000		\$15,000		\$45,000	GF
64	Culligan Plaza Renovations	Engineering	101-750-977-002	14			\$145,000				\$145,000	GF
65	Starlite Beach Parking Lot Reconstruction	Engineering	101-750-977-027	15				\$68,000			\$68,000	GF
66	Riverscape Implementation	Engineering	101-750-977-018	16				\$10,000	\$10,000	\$10,000	\$30,000	GF
67	LaMarre Park Slope Stabilization	Engineering	101-750-977-029	17					\$40,000	\$47,600	\$87,600	GF Gr
68	Besser Lake Shoreline Improvements	Engineering	101-750-977-018	18					\$10,000	\$10,000	\$20,000	GF
69	Starlite Beach Pedestrian Gateway	Engineering	101-750-977-002	19						\$390,000	\$390,000	GF Other
Category Subtotals					\$925,500	\$518,000	\$1,323,000	\$1,378,000	\$80,000	\$537,600	\$4,762,100	

Planning				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
70	Economic Development Marketing Program	Planning	101-170-880-000	1	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000	GF Other
71	Comprehensive Plan Update	Planning	101-170-800-000	2	\$2,500				\$7,500	\$2,500	\$12,500	GF
72	City Recreation Plan Update	Planning	101-170-800-000	3			\$6,000				\$6,000	GF
Category Subtotals					\$27,500	\$25,000	\$31,000	\$25,000	\$32,500	\$27,500	\$168,500	

Police				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
73	Police Vehicle Replacement	Public Safety	101-301-972-002	1	\$84,854	\$44,548	\$93,552	\$49,115	\$103,142		\$375,211	GF
74	Mobile 800 Radios for Patrol Vehicles	Public Safety	101-301-972-001	2	\$4,500				\$6,000		\$10,500	GF
75	Taser Purchase	Public Safety	101-301-730-000	3	\$5,000				\$7,500		\$12,500	GF
76	Radar Units	Public Safety	101-301-730-000	4	\$2,500				\$3,000		\$5,500	GF
77	Body Armor Replacement	Public Safety	101-301-705-600	5			\$18,000				\$18,000	GF Gr

Fund**Category****Date Printed:** 2/28/2018**Project Description****Dept.****Account Number**

Category Subtotals

\$96,854

\$44,548

\$111,552

\$49,115

\$119,642

\$421,711

Public Works				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
78	Downtown Bike Parking Facility	Engineering	101-440-975-001	1	\$10,000						\$10,000	GF Other
79	Farmer's Market Parking Lot #1	Engineering	101-440-975-010	2	\$85,000						\$85,000	GF
80	Christmas Decoration Replacement	Engineering	101-440-975-014	3	\$4,000	\$4,000		\$4,000			\$12,000	GF
81	Sidewalk Program	Engineering	101-440-975-002	4	\$60,000	\$70,000	\$80,000	\$90,000	\$50,000		\$350,000	GF
82	Parking Lot Improvements - Lot #8 Carter Street	Engineering	101-440-975-010	5		\$100,000					\$100,000	GF
83	Materials Storage Building	Engineering	101-440-975-014	6			\$125,000				\$125,000	GF
84	Riverfront Parking Lots	Engineering	101-440-975-010	7				\$55,000			\$55,000	GF
85	Public Works Site Paving	Engineering	101-440-975-014	8				\$75,000			\$75,000	GF
86	Bike Path Portals	Engineering	101-440-975-014	9					\$15,000	\$30,000	\$45,000	GF
87	Salt Storage Facility	Engineering	101-440-975-014	10					\$375,000		\$375,000	GF Gr
Category Subtotals					\$159,000	\$174,000	\$205,000	\$224,000	\$440,000	\$30,000	\$1,232,000	
Fund Grand Totals					\$1,784,654	\$1,119,348	\$1,862,552	\$1,926,115	\$952,142	\$698,100	\$8,342,911	

IT Fund

Computers/Technology				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
88	Website Software Upgrade	IT	101-228-983-002	1	\$3,900						\$3,900	IT
89	Office Products Upgrade	IT	101-228-983-002	2	\$18,000						\$18,000	IT
90	Laptops/Workstations - Dept. Heads/Assistants	IT	101-228-730-300	3	\$25,000					\$30,000	\$55,000	IT
91	Police In-Car Video Systems	IT	101-228-983-002	4	\$4,000	\$8,000	\$5,000	\$10,000	\$5,000	\$10,000	\$42,000	IT
92	Fire-Mobile Data Terminals	IT	101-228-983-002	5	\$4,000	\$8,000	\$4,000	\$8,000	\$4,000	\$8,000	\$36,000	IT
93	Security Cameras	IT	101-228-730-300	6	\$2,000	\$5,000	\$5,000	\$5,000	\$5,000		\$22,000	IT
94	New Technology/Complimentary Systems	IT	101-228-730-300	7	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	IT
95	"Wireless City" Infrastructure Upgrades	IT	101-228-983-004	8	\$2,000	\$3,000	\$5,000	\$3,000	\$5,000	\$3,000	\$21,000	IT
96	"Wired City" Infrastructure Upgrades	IT	101-228-983-003	9	\$2,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$27,000	IT
97	Police Body-Worn Cameras	IT	101-228-730-300	10		\$3,000	\$3,000	\$2,000			\$8,000	IT
98	Workstations - PSF and remainder	IT	101-228-730-300	11		\$25,000					\$25,000	IT
99	Fire Records Management System	IT	101-228-983-002	12		\$3,000					\$3,000	IT
100	Network Servers and Software	IT	101-228-983-000	13		\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$40,000	IT
101	Website Maintenance	IT	101-228-933-300	14		\$1,900	\$1,900	\$1,900	\$1,900		\$7,600	IT
102	PSF-DVR and Security Cameras	IT	101-228-730-300	15		\$5,000	\$5,000				\$10,000	IT
103	Time Management Software	IT	101-228-983-000	16		\$20,000					\$20,000	IT
104	Network Infrastructure Upgrades	IT	101-228-730-300	17		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$15,000	IT
105	City Hall Copier	IT	101-170-970-005	18			\$20,000				\$20,000	IT

Fund**Category****Date Printed:** 2/28/2018**Project Description****Dept.****Account Number**

Category Subtotals

					\$65,900	\$104,900	\$66,900	\$52,900	\$38,900	\$74,000	\$403,500	
Fund Grand Totals					\$65,900	\$104,900	\$66,900	\$52,900	\$38,900	\$74,000	\$403,500	

Local Street Fund

Local Street Construction				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
106	Merchant Street Special Assessment	Engineering	203-451-782-000	1	\$85,000						\$85,000	LSF
107	Capital Preventative Maintenance	Engineering	203-451-782-000	2	\$75,000	\$35,000	\$50,000	\$35,000	\$35,000	\$35,000	\$265,000	LSF
108	Thin Overlay and Resurfacing Project	Engineering	203-451-782-000	3	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000	LSF
109	Tree Planting Program	Engineering	203-451-782-000	4	\$10,000	\$10,000					\$20,000	Other
110	Paxton Spur Bike Path Improvements	Engineering	203-451-782-000	5	\$150,000						\$150,000	GF
111	High-Use Alley Paving	Engineering	203-451-782-000	6	\$35,000		\$35,000				\$70,000	LSF
112	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	7	\$3,000	\$3,000	\$3,000				\$9,000	LSF
113	Sidewalk Railroad Crossing Improvements	Engineering	203-451-782-000	8		\$10,000		\$10,000			\$20,000	LSF
114	Taylor Street Improvements	Engineering	203-451-782-000	9		\$175,000					\$175,000	LSF
115	Ontario Street Improvements	Engineering	203-451-782-000	10		\$150,000	\$150,000				\$300,000	LSF
116	Intersection Improvements	Engineering	203-451-782-000	11		\$50,000	\$50,000				\$100,000	LSF
117	Arbor Lane Reconstruction	Engineering	203-451-782-000	12			\$175,000				\$175,000	LSF
118	Long Rapids Plaza	Engineering	203-451-782-000	13			\$150,000				\$150,000	LSF
119	Franklin Street Resurfacing	Engineering	203-451-782-000	14				\$20,000			\$20,000	LSF
120	Oxbow Subdivision Resurfacing	Engineering	203-451-782-000	15				\$275,000			\$275,000	LSF
121	Island View Street Resurfacing	Engineering	202-451-782-000	16					\$375,000		\$375,000	LSF
Category Subtotals					\$433,000	\$508,000	\$688,000	\$415,000	\$485,000	\$110,000	\$2,639,000	
Fund Grand Totals					\$433,000	\$508,000	\$688,000	\$415,000	\$485,000	\$110,000	\$2,639,000	

Major Street Fund

Major Street Construction				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
122	Wilson Street/Johnson Street Intersection Improvement	Engineering	202-451-782-000	1	\$175,000						\$175,000	MSF
123	Eleventh Ave/Park Street Intersection Reconstruction	Engineering	202-451-782-000	2	\$125,000						\$125,000	MSF
124	Capital Preventative Maintenance	Engineering	202-451-782-000	3	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$330,000	MSF
125	Tree Planting Program	Engineering	202-451-782-000	4	\$15,000	\$15,000					\$30,000	Other
126	Brick Paver Replacement	Engineering	202-452-784-101	5	\$24,000	\$24,000					\$48,000	MSF Othe
127	Miller Street Reconstruction	Engineering	202-451-782-000	6	\$241,000						\$241,000	MSF Gr
128	Bike Path Sign Replacement/Upgrade	Engineering	202-452-784-101	7	\$3,000	\$3,000	\$3,000				\$9,000	MSF
129	Intersection Improvements	Engineering	202-451-782-002	8		\$100,000	\$100,000		\$100,000		\$300,000	MSF
130	Sidewalk Railroad Crossing Improvements	Engineering	202-451-782-000	9		\$10,000	\$10,000				\$20,000	MSF

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131	Commerce Drive Thin Overlay	Engineering	202-451-782-000	10		\$250,000					\$250,000	MSF
132	Ripley Boulevard Improvements	Engineering	202-451-782-000	11			\$150,000	\$350,000			\$500,000	MSF
133	State Street Bi-Path Enhancements	Engineering	202-451-782-000	12					\$110,000		\$110,000	MSF
134	M-32 Streetscape Improvements	Engineering	202-451-783-202	13					\$375,000		\$375,000	MSF Other
135	US-23 Streetscape Improvements	Engineering	202-451-783-202	14						\$200,000	\$200,000	MSF
Category Subtotals						\$638,000	\$457,000	\$318,000	\$405,000	\$640,000	\$255,000	\$2,713,000
Fund Grand Totals						\$638,000	\$457,000	\$318,000	\$405,000	\$640,000	\$255,000	\$2,713,000

Marina Fund

Marina				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
136	Marina UST Cleanup	Engineering	211-760-976-000	1	\$50,000	\$85,000	\$85,000	\$10,000	\$10,000	\$10,000	\$250,000	GF Other
137	Dock Repair	Engineering	211-760-976-000	2	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	Other
138	Parking Lot Sealing - Lot #12	Engineering	211-760-976-000	3	\$42,000						\$42,000	Other
139	Marina Building Façade Improvements	Engineering	211-760-976-000	4	\$20,000						\$20,000	Other
140	Marina Floating Docks	Engineering		5		\$15,000	\$250,000			\$0	\$265,000	GF Gr
Category Subtotals					\$117,000	\$105,000	\$340,000	\$15,000	\$15,000	\$15,000	\$607,000	
Fund Grand Totals					\$117,000	\$105,000	\$340,000	\$15,000	\$15,000	\$15,000	\$607,000	

Sewer Fund

Sewer Collection				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
141	Miller Street Sanitary Sewer Main Replacement	Engineering	590-538-981-051	1	\$375,000						\$375,000	SF
142	Lift Station Upgrade	Engineering	590-538-981-056	2	\$15,500		\$15,500		\$15,500		\$46,500	SF
143	Sewage Flow Meters	Engineering	590-538-981-051	3	\$250,000					\$0	\$250,000	SF
144	Laforest Street Improvements	Engineering	590-538-981-051	4		\$80,000					\$80,000	SF
145	Oliver Street Improvements	Engineering	590-538-981-051	5		\$240,000	\$240,000				\$480,000	SF
146	Maple Street Sanitary Sewer Improvements	Engineering	591-542-982-051	6		\$250,000					\$250,000	SF
147	Sanitary Sewer Spot Repairs	Engineering	590-538-981-051	7		\$15,000	\$15,000	\$15,000	\$15,000		\$60,000	SF
148	North Second Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	8		\$429,500	\$430,000				\$859,500	SF
149	Ripley Street Sanitary Upgrade	Engineering	590-538-981-051	9		\$131,000					\$131,000	SF
150	Ford Avenue Sewer Replacement	Engineering	590-538-981-051	10		\$275,000	\$275,000			\$0	\$550,000	SF
151	Clinton Street Sanitary Sewer Improvements	Engineering	590-538-981-051	11			\$250,000	\$250,000			\$500,000	SF
152	Fourth Avenue Improvements	Engineering	590-538-981-051	12			\$240,000				\$240,000	SF
153	Fourth Avenue Sewer Improvements	Engineering	590-538-981-051	13			\$275,000	\$250,000			\$525,000	SF
154	Long Lake Avenue Improvements	Engineering	590-538-981-051	14			\$400,000	\$450,000			\$850,000	SF
155	Barry Street Sanitary Sewer Improvements	Engineering	590-538-981-051	15				\$135,000			\$135,000	SF

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156	Crapo Street Sanitary Sewer Improvements	Engineering	590-538-981-051	16				\$200,000			\$200,000	SF	
157	Ninth Avenue Sanitary Sewer Improvements	Engineering	590-538-981-051	17				\$500,000	\$500,000		\$1,000,000	SF	
158	Tawas Street Sanitary Sewer Improvements	Engineering	590-538-981-051	18					\$600,000		\$600,000	SF	
159	Catherine Street Main Replacement	Engineering	590-538-981-051	19						\$220,000	\$220,000	SF	
160	Elizabeth Street Main Replacement	Engineering	591-542-982-051	20						\$220,000	\$220,000	SF	
161	Ripley Street Sanitary Sewer Improvements	Engineering	590-538-981-051	21						\$100,000	\$100,000	SF	
Category Subtotals						\$640,500	\$1,420,500	\$2,140,500	\$1,800,000	\$1,130,500	\$540,000	\$7,672,000	

Water Recycling Plant				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
162	Asbestos Removal	Engineering	590-537-981-000	1	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$25,000	SF
163	Safety Hazard Abatement	Engineering	590-538-981-000	2	\$10,000	\$10,000	\$10,000				\$30,000	SF
164	Raw Sludge Transfer Pumps	Engineering	590-537-981-000	3	\$60,000						\$60,000	SF
165	Piston Pump Replacement	Engineering	590-537-981-000	4	\$35,000	\$35,000				\$0	\$70,000	SF
166	Return Activate Sludge Pump Replacement	Engineering	590-537-981-000	5	\$25,000	\$25,000	\$25,000	\$25,000			\$100,000	SF
167	Lawn Mower	Engineering	590-537-981-000	6	\$8,000						\$8,000	SF
168	Utility Billing Software	IT	590-538-814-000	7	\$12,500						\$12,500	SF
169	RAS Pump Replacement (4)	Engineering	590-537-981-000	8		\$10,000	\$10,000	\$10,000	\$10,000		\$40,000	SF
170	Truck Loading Station Grinder	Engineering	590-537-981-000	9		\$40,000					\$40,000	SF
171	Tanker Trailer Replacement	Engineering	590-537-972-002	10		\$75,000					\$75,000	SF
172	Density Baffles-Final Clarifiers	Engineering	590-537-981-000	11		\$90,000					\$90,000	SF
173	Water Recycling Plant Site Lighting Upgrades	Engineering	590-537-981-000	12			\$20,000	\$15,000			\$35,000	SF
174	SCADA System Water Recycling Plant	Engineering	590-537-981-015	13			\$150,000				\$150,000	SF
175	Semi-Tractor	Engineering	590-537-981-000	14					\$130,000		\$130,000	SF
176	Sodium Hydroxide Tank Replacement	Engineering	590-537-981-000	15						\$30,000	\$30,000	SF
177	Sodium Hypochlorite Tank Replacement	Engineering	590-537-981-000	16						\$60,000	\$60,000	SF
Category Subtotals					\$155,500	\$290,000	\$220,000	\$55,000	\$145,000	\$90,000	\$955,500	
Fund Grand Totals					\$796,000	\$1,710,500	\$2,360,500	\$1,855,000	\$1,275,500	\$630,000	\$8,627,500	

Water Fund

Water Distribution				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
178	Miller Street Water Main Replacement	Engineering	591-541-982-051	1	\$500,000					\$0	\$500,000	WF
179	Eleventh Av/Park Street Intersection Water Main Replacement	Engineering	591-541-982-051	2	\$35,000					\$0	\$35,000	WF
180	Park Place Water Main Replacement	Engineering	591-542-982-051	3	\$195,000					\$0	\$195,000	WF
181	Metering Upgrades - Alpena Township Connection Points	Engineering	591-542-982-000	4	\$290,000					\$0	\$290,000	WF
182	Tower Mixers	Engineering	591-542-982-000	5	\$90,000					\$0	\$90,000	WF
183	Wilson Street Pump Station Flow Meter and VFD's	Engineering	591-542-982-000	6	\$60,000						\$60,000	WF

Fund**Category****Date Printed:** 2/28/2018**Project Description****Dept.****Account Number**

184	Water Infrastructure Security	Engineering	591-542-982-000	7	\$15,000						\$15,000	WF
185	Wilson Street Water Improvements	Engineering	591-542-982-051	8	\$120,000						\$120,000	WF
186	Oliver Street Improvements	Engineering	591-542-982-051	9		\$360,000	\$360,000				\$720,000	WF
187	North Second Avenue Water Improvements	Engineering	591-542-982-051	10		\$430,100	\$430,100				\$860,200	WF
188	Maple Street Water Improvements	Engineering	591-542-982-051	11		\$250,000					\$250,000	WF
189	Thunder Bay River Crossing - Chisholm St.	Engineering	591-542-982-051	12		\$65,000					\$65,000	WF
190	Laforest Street Improvements	Engineering	591-542-982-051	13		\$120,000					\$120,000	WF
191	Ford Avenue Water Improvements	Engineering	591-542-982-051	15		\$400,000	\$500,000				\$900,000	WF
192	McKinley Water Main Loop	Engineering	591-542-982-051	16		\$35,000					\$35,000	WF
193	Fourth Avenue Water Main Improvements	Engineering	591-542-982-051	17			\$325,000	\$325,000		\$0	\$650,000	WF
194	Barry Street Water Improvements	Engineering	591-542-982-051	18			\$200,000				\$200,000	WF
195	Clinton Street Water Improvements	Engineering	591-542-982-051	19			\$400,000	\$500,000			\$900,000	WF
196	Tawas Street Water Improvements	Engineering	590-538-981-051	20			\$600,000				\$600,000	WF
197	Chisholm Street Water Main Replacement	Engineering	591-542-982-051	21			\$85,000	\$85,000			\$170,000	WF
198	Long Lake Avenue Improvements	Engineering	591-542-982-051	22			\$450,000	\$475,000			\$925,000	WF
199	Crapo Street Water Improvements	Engineering	591-542-982-051	23				\$400,000			\$400,000	WF
200	Second Avenue Water Improvements	Engineering	591-542-982-051	24				\$100,000			\$100,000	SF
201	Fourth Avenue Improvements	Engineering	591-542-982-051	25				\$360,000			\$360,000	WF
202	Ninth Avenue Water Improvements	Engineering	591-542-982-051	26				\$500,000	\$500,000		\$1,000,000	WF
203	Wren Street Water Improvements	Engineering	591-542-982-051	27					\$550,000		\$550,000	WF
204	Elizabeth St Main Replacement	Engineering	591-542-982-051	28						\$260,000	\$260,000	WF
205	Catherine Street Main Replacement	Engineering	591-542-982-051	29						\$260,000	\$260,000	WF
206	Ripley Street Water Improvements	Engineering	591-542-982-051	30						\$200,000	\$200,000	WF
Category Subtotals					\$1,305,000	\$1,660,100	\$3,350,100	\$2,745,000	\$1,050,000	\$720,000	\$10,830,200	

Water Production				Rank	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Total	Sources
207	Water Production Plant Elevator Rebuild	Engineering	591-542-982-000	1	\$110,000						\$110,000	WF
208	Safety Hazard Abatement	Engineering	591-541-982-000	2	\$10,000	\$10,000					\$20,000	WF
209	Structural - Mechanical Upgrades	Engineering	591-541-982-000	3	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000	\$10,000	\$55,000	WF
210	Asbestos Abatement	Engineering	591-541-982-000	4	\$10,000	\$10,000	\$10,000				\$30,000	WF
211	Filtration Control Replacement	Engineering	591-541-982-000	5	\$100,000						\$100,000	WF
212	Chlorine Piping Replacement	Engineering	591-541-982-000	6	\$25,000					\$0	\$25,000	WF
213	SCADA System - Water Production Plant	Engineering	591-541-982-009	7	\$165,000						\$165,000	WF
214	High Service Motor VFD (4)	Engineering	591-541-982-000	8	\$70,000						\$70,000	WF
215	Water Plant Exterior Repairs and Maintenance	Engineering	591-541-982-000	9	\$90,000					\$0	\$90,000	WF
216	Utility Billing Software	IT	591-541-814-000	10	\$12,500						\$12,500	WF

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217	Water Infrastructure Security	Engineering	591-541-982-000	11		\$10,000					\$10,000	WF
218	Lab Equipment and Instrumentation	Engineering	591-541-982-000	12		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	WF
219	Sodium Hypochlorite Bulk Storage Tank Replacement	Engineering	591-541-982-000	13		\$85,000					\$85,000	WF
220	Water Production Plant Door Replacement	Engineering	591-542-982-000	14		\$20,000					\$20,000	WF
221	High Service Emergency Flooding System	Engineering	591-541-982-000	15		\$15,000					\$15,000	WF
222	Lab Renovation	Engineering	591-541-982-000	16		\$20,000	\$20,000				\$40,000	WF
223	Raw Water Flow Meters	Engineering	591-541-982-000	17		\$25,000					\$25,000	WF
224	Bulk Alum Storage Tank replacement	Engineering	591-541-982-000	18		\$85,000					\$85,000	WF
225	Critical Component Replacement	Engineering	591-541-982-000	19		\$10,000	\$10,000		\$10,000		\$30,000	WF
226	Lab Equipment - New Lab Chlorine Amperometric Titrator	Engineering	591-541-982-000	20		\$4,000	\$4,000				\$8,000	WF
227	Coagulator Mixers	Engineering	591-541-982-000	21				\$50,000		\$0	\$50,000	WF
228	Replace Electrical in Plant Basement Pipe Gallery	Engineering	591-541-982-000	22			\$30,000				\$30,000	WF
229	Filter Effluent Valves Controllers/Converters/Replacement	Engineering	591-541-730-000	23			\$100,000				\$100,000	WF
230	Water Production Plant Site Lighting	Engineering	591-541-982-000	24			\$25,000				\$25,000	WF
231	Mixing Chamber & Settling Basin Valve Replacement	Engineering	591-541-982-000	25				\$200,000			\$200,000	WF
232	Wash Water Pump and Motor Replacement	Engineering	591-541-982-000	26				\$120,000			\$120,000	WF
233	Water Production Plant Window Replacement	Engineering	591-541-982-000	27				\$35,000			\$35,000	WF
234	Water Plant Intake Extension	Engineering	591-542-982-000	28					\$325,000		\$325,000	WF
Category Subtotals						\$602,500	\$309,000	\$209,000	\$420,000	\$350,000	\$15,000	\$1,905,500
Fund Grand Totals						\$1,907,500	\$1,969,100	\$3,559,100	\$3,165,000	\$1,400,000	\$735,000	\$12,735,700

\$5,996,054	\$6,334,848	\$9,817,052	\$8,602,015	\$5,288,542	\$3,184,100	\$39,222,611
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Memorandum



Date: April 27, 2018

To: Greg Sundin, City Manager

Copy: Anna Soik, City Clerk/Treasurer/Finance Director
Mike Glowinski, Utility Manager, SUEZ

From: Rich Sullenger, City Engineer

Subject: 2018-2019 Water and Sewer Rates

With the completion of the draft budget, the utility costs are developed such that the appropriate information is available for development of the recommended 2018-2019 water and sewer rates. This is an annual process once the draft budget is completed and ready for City Council review. The costs are based on the past, current, and projected next fiscal years. To meet the needs and expenses of the utilities, the following is proposed

- The ready to serve charge remained at the same level as last fiscal year.
- The billing charge was increased by 2% to match the contractual increase to SUEZ.
- The infrastructure maintenance charge was increased by 5.19% for each utility towards meeting the system needs. This represents \$0.07 each per 1,000 gallons of usage.
- The operation and maintenance and debt service charges per 1,000 gallons, were modified per the previously established methodology.

For 2018-2019 there was also a shift from capital to more maintenance type activities at both the Water Recycling plant and Water Treatment Plant. This resulted in a significant increase in per unit costs associated with these two facilities.

Overall we are proposing an 8.29% increase in the overall water and sewer rates from the 2017-2018 to 2018-2019 fiscal years. The rates proposed, with all customers paying the same rate, should generate \$3,145,418 for infrastructure maintenance projects.

The above available funding is based on all customers paying the same rate including Alpena Township. As the Township has been paying the same rate since 2011 and may likely be paying a lower rate into the future, this proposed funding level will not be attained in 2018-2019..

To identify the changes, the following spreadsheet will show a comparison of the proposed 2018-2019 rates to last fiscal year's rates.

	2017-2018	2018-2019	\$ change	% Change
Water - 1,000 Gallon Units	498,916	504,803	5,887	1.18%
WTP	\$ 1.97	\$ 2.42	\$ 0.45	22.84%
Distribution	\$ 1.00	\$ 0.99	\$ (0.01)	-1.00%
Commercial	\$ 0.57	\$ 0.56	\$ (0.01)	-1.75%
Infrastructure Maintenance	\$ 1.35	\$ 1.42	\$ 0.07	5.19%
Debt	\$ 0.76	\$ 0.65	\$ (0.11)	-14.47%
Total	\$ 5.65	\$ 6.04	\$ 0.39	6.90%
Sewer - 1,000 Gallon Units	492,754	454,507	(38,247)	-7.76%
WRP	\$ 2.59	\$ 3.02	\$ 0.43	16.60%
Collection	\$ 0.89	\$ 0.98	\$ 0.09	10.11%
Infrastructure Maintenance	\$ 1.35	\$ 1.42	\$ 0.07	5.19%
Debt	\$ 0.74	\$ 0.69	\$ (0.05)	-6.76%
Total	\$ 5.57	\$ 6.11	\$ 0.54	9.69%
Total	\$ 11.22	\$ 12.15	\$ 0.93	8.29%





Memorandum

Date: April 30, 2018

To: Greg E. Sundin, City Manager

Copy: Anna Soik, City Clerk/Treasurer/Finance Director
Dennis Mayo, Chief's Bar and Grill

From: Joel W. Jett, Chief of Police

Subject: Request from Chief's Bar and Grill for Summer Outdoor Events

As in previous years, the proprietor of Chief's Bar and Grill has submitted a Temporary Authorization Application for several outdoor events this summer. Although I have no objections to the request, I would ask Mr. Mayo to address the following issues during his presentation to Council on May 7th:

- What specific charities will benefit and how;
- A more detailed description of the planned security measures and how they will be utilized to prevent alcohol from leaving the designated area, sales to minors and visibly intoxicated persons;
- Proof that neighboring residents have been contacted and have no objection to the street closures or noise variances.

I will sign the application should council approve Mr. Mayo's request.

CITY OF ALPENA
CITY COUNCIL

CHIEFS BAR IS PLANNING ITS SUMMER EVENT.
WE WOULD LIKE TO ASK PERMISSION TO
BLOCK LAKE STREET FOR BLOCK PARTIES ON
JUNE 2 & 23
JULY 21 & 28
AUGUST 4 & 18.

WE WOULD ALSO LIKE A NOISE VARIANCE
UNTIL 12 AM ON THESE DATES.

ON JUNE 2 & JULY 21 WE WILL HAVE
BENEFIT PARTIES. THE OTHER DATES ARE
JUST IN CASE WE NEED MORE DATES FOR LIKE
EVENTS.

Jennifer May



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____

Request ID: _____

Temporary Authorization Application

(For MLCC Use Only)

(Authorized by R 436.1023(2),(3), R 436.1403(2), R 436.1407, and R 436.1419)

*****This application, all required documents, and a \$70.00 inspection fee must be submitted at least ten (10) days in advance of your event for your request to be considered by the Commission.*****

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): <u>DAB LLC</u>		
Address: <u>626 N. 2ND AVE</u>		
City: <u>ALPENA</u>	Zip Code: <u>49707</u>	
Contact name: <u>DENNIS MAYO</u>	Phone: <u>989 884-1313</u>	Email: <u>CHIEFSBANGRILL622@YAHOO.COM</u>

☒ \$70.00 Inspection Fee - Make Check Payable to State of Michigan MLCC Use Fee Code 4037

Part 2 - Temporary Authorizations Available

A licensee may request up to twelve (12) daily authorizations for each type of temporary authorization in a calendar year. Select all that apply to this application:

<input checked="" type="checkbox"/> Temporary Outdoor Service - Complete Parts 3, 8, and 9	<input type="checkbox"/> Temporary Extended Hours Permit - Complete Parts 6 and 9
<input type="checkbox"/> Temporary Dance Permit - Complete Parts 4 and 9	<input type="checkbox"/> Temporary Specific Purpose Permit - Complete Parts 7, 8, and 9
<input type="checkbox"/> Temporary Entertainment Permit - Complete Parts 5 and 9	

Part 3 - Temporary Outdoor Service Information

Temporary Outdoor Service requires a recommendation from the local law enforcement agency that has primary jurisdiction over the licensed premises. The local law enforcement agency must complete Part 8 of this application.

Date(s) of event: <u>JUNE 2, 23</u>	Describe event: <u>CHARITY EVENTS</u>
Date(s) of event: <u>JULY 21, 28</u>	Describe event: <u>CHARITY EVENTS</u>
Date(s) of event: <u>AUG. 4, 18</u>	Describe event: <u>CHARITY EVENT</u>
1. Check below if the event(s) listed above will include any of the following: <input checked="" type="checkbox"/> Dancing <input type="checkbox"/> Contests <input type="checkbox"/> Tournaments <input type="checkbox"/> Classic Cars <input type="checkbox"/> Motorcycles <input type="checkbox"/> Concerts <input type="checkbox"/> Festivals	
2. List the exact dimensions of the proposed area: Submit a diagram of outdoor area with application <u>71</u> feet X <u>64</u> feet = <u>4514</u> square feet <div style="text-align: center;">Width Length</div>	
3. Describe type and height of the barrier that will be used to enclose the area: <u>4 FOOT SNOW FENCE</u>	
4. Will the proposed outdoor service area be connected to the licensed premises? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, what is the distance from the licensed premises to the proposed area? <input type="text"/> feet	
5. Is the entrance/exit point(s) for the proposed area through the licensed premises? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
6. Are there any dedicated streets or intervening property between proposed area and the licensed premises? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
7. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons: <u>WE WILL PROVIDE OUR OWN SECURITY</u>	

LCC-206 (02-16)

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Page 1 of 3

Part 3 Continued - Temporary Outdoor Service Information

8. Is the location of the proposed area owned, rented, or leased by the licensee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If No, submit a lease or written permission to use the proposed area, including permission from a city, township, or village if the proposed area is located on municipally owned-property.	
9. Is the proposed area located in the same local governmental unit as the licensed premises?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If No, please explain:	
10. Does the licensee currently hold an Additional Bar Permit that will be utilized in the proposed area?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If No, the licensee will be restricted to providing only table service in the proposed area unless a new Additional Bar Permit has been requested by the licensee and approved by the Commission.	

Part 4 - Temporary Dance Permit Information

<ul style="list-style-type: none"> Licensees that currently hold a Dance Permit at the licensed premises <u>do not</u> need to request a Temporary Dance Permit for dancing in a Temporary Outdoor Service area. The dance floor must be at least 100 square feet, be clearly marked, and shall not have tables, chairs, or other obstacles on the dance floor while customers are dancing.
1. List the dates requested for a Temporary Dance Permit:

Part 5 - Temporary Entertainment Permit Information

<ul style="list-style-type: none"> Licensees that currently hold a Entertainment Permit at the licensed premises <u>do not</u> need to request a Temporary Entertainment Permit for entertainment in a Temporary Outdoor Service area. A Temporary Entertainment Permit does not allow for topless activity on the licensed premises.
1. List the dates requested for a Temporary Entertainment Permit:
2. Describe the type of entertainment provided:
3. Will the entertainment provided under the Temporary Entertainment Permit include a contest with prizes totalling over \$250.00 in retail value? <input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, the licensee must complete Form LCC-207 and submit with this application. <i>No alcoholic beverages may be used as part of any contest or as a prize for a contest. No licensee may provide anything of value from another licensee without prior Commission approval.</i>

Part 6 - Temporary Extended Hours Permit Information

<ul style="list-style-type: none"> Licensees that currently hold an Extended Hours Permit in conjunction with a Dance or Entertainment Permit at the licensed premises <u>do not</u> need to request a Temporary Extended Hours Permit for use with a Temporary Outdoor Service area.
1. Select the permit type that requires a Temporary Extended Hours Permit*: <input type="checkbox"/> Dance Permit <input type="checkbox"/> Entertainment Permit
2. List the dates and hours requested for a Temporary Extended Hours Permit:

Part 7 - Temporary Specific Purpose Permit Information

<ul style="list-style-type: none"> Licensees that currently hold a Specific Purpose Permit for an approved purpose at the licensed premises <u>do not</u> need to request a Temporary Specific Purpose Permit for the same purpose for use with a Temporary Outdoor Service area. A Temporary Specific Purpose Permit requires a recommendation from the local law enforcement agency that has primary jurisdiction over the licensed premises. The local law enforcement agency must complete Part 8 of this application.
1. Indicate the activity that requires extended hours* (e.g. food service):
2. List the dates and hours requested for a Temporary Specific Permit:

***Hours of Operation**

Weekdays and Saturdays - Beer, wine, and spirits may be sold from 7:00 a.m. to 2:00 a.m. of the next day, provided that the sale of spirits is legal in the governmental unit where the license is desired.

Sundays - Legal hours of sale on Sundays are from 7:00 a.m. until 2:00 a.m. of the next day, provided the sale of alcoholic beverages on Sunday is legal in the governmental unit and the appropriate permit has been approved by the Commission and the permit has been issued.

Part 8 - Local Law Enforcement Recommendation for Temporary Outdoor Service and Temporary Specific Purpose Permit
The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency:		
Address of law enforcement agency:		
Phone number of officer:	Email of officer:	
I certify that I have reviewed this application and recommend the approval of the Temporary Outdoor Service or Temporary Specific Purpose Permit by the Michigan Liquor Control Commission.		
Print Name & Title of Reviewing Officer:	Signature of Reviewing Officer	Date

Part 9 - Signature of Licensee

If approved, the license shall not sell, or allow the consumption of alcoholic beverage outdoors, except in the defined area, under administrative rule R 436.1419.

If approved, the licensee shall provide service of alcoholic beverages in the outdoor area only by wait staff servicing the tables, unless the licensee uses an approved additional bar in the area where customers may obtain their alcoholic beverages from a bartender using a currently authorized additional bar or receiving approval by the Commission for a new Additional Bar Permit.

Refrigeration trucks and/or trailers cannot include an alcoholic beverage logo and must be rented by the licensee from a non-wholesale company. If the refrigeration truck/trailer allows customer access to obtain alcoholic beverages, an Additional Bar Permit must be obtained unless an existing Additional Bar Permit will be utilized.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Submit this application, all required documents, and a \$70.00 inspection fee at least 10 days at least ten (10) days in advance of your event for your request to be considered by the Commission. Make check payable to State of Michigan.

_____	_____	_____
Print Name of Licensee & Title	Signature of Licensee	Date

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-373-4202

NORTH 2ND AVE

125'

FRONT ENTRANCE

CHIEFS BAR

48'

REAR ENTRANCE

64

71'

FENCED IN AREA




Memorandum

Date: May 2, 2018

To: City of Alpena Municipal Council

Copy: Greg Sundin, City Manager

From: Jeff Shea, City Assessor 

Subject: Contract for City Assessing Services

I will be retiring as your City Assessor effective June 4, 2018. In our efforts to fill the Assessor position staff formed a committee and developed a plan. Due to the fact that we need a State Certified Assessor, the position was first advertised through the Michigan Assessor's Association (MAA). This included an email sent to all members of MAA, totaling 1,493 members, and it was posted on the MAA website. An ad was also placed in the Alpena News. The results of these efforts was no qualified applicants. We suspected this going in because we have heard there is a shortage of qualified Assessors in the State.

Then staff pursued hiring a firm to perform the assessing functions for the City. Requests for Proposals (RFPs) were sent to various firms that we knew of that have done this kind of work in the past. The RFP was also posted at City Hall and placed in the Alpena News. One proposal was received and that was from Berg Assessing and Consulting, Inc. out of Rogers City. This is the same firm that just completed the reappraisal of the residential class of properties for the City in 2016 and 2017. They are the assessor of record for 12 other units of government in Michigan, mostly in northeast Michigan, and have two Level III, Michigan Advanced Assessing Officers, on staff.

Over the last couple weeks City staff has been in discussions with Berg to try and finalize an agreement with the City to perform the Assessing functions. The initial RFP requested that the firm have a qualified staff person hold regular office hours at the City Office for 3 days per week. When staff learned the on-site person would not be a level III Assessor, that they only wanted to have a staff person here 2-days per week, and it would cost an extra \$15,000 per year, we decided to eliminate any scheduled on-site staff. A person will be in the City office as warranted.

We also learned that, included in the proposal to perform the assessing duties, was maintenance of the names and addresses of property owners in the City. This part of the job is currently handled by Assessor Clerk, Paddi LaCross. Berg Assessing will be

assigning duties to the Assessor Clerk to make up for the time she would have spent maintaining the property owner names and addresses. These duties will include scanning and emailing documents to Berg Assessing's main office up in Rogers City where the data will be entered and maintained. Then there will be a periodic download of the updated names and addresses to the computers at City Hall.

Some highlights of the contract negotiated between Berg Assessing and the City are as follows:

- Berg Assessing will perform the assessing function for the City according to applicable State Laws.
- They will respond to inquiries from taxpayers, residents, and City staff in a timely fashion.
- Represent the City in Board of Review hearings and Michigan Tax Tribunal hearings.
- An extra fee of \$50/hour will be charged for attending Michigan Tax Tribunal Small Claims appeals and \$50/hour for preparation and attendance at Full Michigan Tax Tribunal appeals. (Value difference greater than \$100,000 goes to Full Tribunal)
- The contract term will be for 2 years and one month at the rate of \$75,000/year. It will start as of June 4, 2018 and go through June 30 of 2020, at which time we can extend the contract for another year if both parties agree on the price and terms.
- The City will provide to the contractor the services of the Assessor Clerk position for 20 hours per week. The remaining 10 hours per week that was used by the Assessor's Office, will now be filled by extra duties assigned by the Building/Code Enforcement Office.
- The City will provide a dedicated phone number and email address to the Office in Rogers City for any inquiries for the Assessor.
- There is a penalty clause for the City terminating the contract early. If it is terminated in the first year, (before June 30, 2019) the penalty will be 20% of the remaining contract amount, and if it is terminated in the second year there will be a \$15,000 penalty.

It is still the intention of the City to eventually employ an actual person to fill the Assessor position as an employee of the City, and Berg Assessing agrees to assist with the transition from their firm to the Assessor when and if that occurs.

City staff recommends that Council awards the contract to Berg Assessing and Consulting, Inc to perform the Assessing functions for the City of Alpena per the attached draft contract.

(ATTACHMENT 2) DRAFT CONTRACT

ASSESSMENT CONTRACT

FOR CITY OF Alpena, Alpena County, Michigan

WHEREAS, City of Alpena, hereinafter called "City", with its principal offices located at 208 North 1st Avenue, Alpena, MI 49707, is interested in having all real property and all personal property assessed and having said assessments maintained on an annual basis.

WHEREAS, Berg Assessing & Consulting Inc., PO Box 25 Rogers City, MI 49779, hereinafter called the "Company", is interested in the contract for assessment and maintenance work for City property effective June 4, 2018;

IT IS THEREFORE MUTUALLY AGREED AS FOLLOWS:

1. Company agrees to plan, administer and provide overall supervision of property appraisal programs for assessment purposes; maintain appropriate levels of qualified staff to ensure work is completed to achieve overall department goals. The company states it is familiar with the laws, regulations and directives regarding the appraisal of real and personal property for assessment purposes within the State of Michigan.
2. Company has policies and procedures for staff in determining true cash value of assessable real and personal property including locating, identifying and inventorying quantity and characteristics of the property for determining the appropriate value and classification. During the term of this agreement, an Advanced Michigan Certified Assessing Officer shall act as the assessor of record and supervise the preparation of the 2019 and 2020, assessment rolls, utilizing the services and personnel proposed herein.
3. Company agrees to provide advice to the City in the development of a public relations program which may be carried out by City staff under the direction of the City Manager. The Company shall be professional in manner, appearance and shall be trained in appraisal techniques. In addition, the City shall provide the Company with adequate identification indicating the Company's employees are authorized representatives of the City in the performance of the terms of this contract.
4. Company agrees to respond to inquiries and requests for assessment information from the public, as well as the following:
 - To meet with City staff to answer questions and give advice;
 - To be available to assist with providing information and answering inquiries of taxpayers/residents/others.

- To serve as a liaison between the City and prospective business and industry investors; acts as a resource for City citizens by responding to inquiries and interpreting State laws.
- To perform certain other functions as described herein, as agreed to by both parties.

5. Company agrees to oversee maintenance of departmental files including property records/cards, physical data, legal descriptions, splits and combinations of parcels, ownership transfers, and strives to identify new/improved methods for carrying out the responsibilities of the department.

6. Company agrees to represent the City in defending assessments appealed to the Michigan Tax Tribunal (MTT). The company shall be available to defend all assessments to the MTT as needed during this contract.

7. Company agrees throughout the term of this contract to provide field inspections of all properties as necessary; to perform assessment ratio studies to determine true cash value; to perform personal property canvasses to ensure all personal property is equitably assessed; to update property records and ensure notification of annual assessment changes. All assessments completed by Company throughout the term of this contract will be in adherence to State Tax Commission procedures as to the valuation method, assessment manual, personal property multipliers, and general requirements. Company agrees to perform the duties of the certifying assessor for said City including but not limited to;

- Perform onsite inspections in order to determine the value of any new construction.
- Maintain all of the City's assessment rolls, including ad valorem, specific tax rolls, and TIF rolls
- Inspect, revise, and re-evaluate property record cards with new construction, demolition, and property splits.
- Perform neighborhood market studies and land value analyses throughout the term of this contract.
- Prepare assessment roll(s), all county and state equalization forms and requirements as determined by the State tax Commission.
- Provide digital photographs of all properties visited for maintenance purposes.
- Working with the City Building Department to ensure all new property is equitably assessed.

- Prepare all new property record cards in compliance with State Tax Commission requirements.
- Attend, prepare, and work with all Boards of Review.
- Assist City in establishment and maintenance of any IFT, DDA TIF, TIFA, Brownfield TIFs, CRA or other statutory tax incentive program as established by the legislature.
- Annually update and document all parcels affected by Matthieu-Gast Home Improvement Act.

8. Company agrees to meet with the City Manager and/or other designated staff of the City to review progress that the Company has made towards meeting the terms of this proposal/agreement, preparation of assessment rolls, and other matters the parties deem necessary to review. In addition, the Company will suggest any budgetary information necessary to upgrade and/or improve the City's assessment process.

9. Company agrees to the following enhanced services:

- To use its best efforts to promptly respond to City staff requests.
- Company agrees to train and supervise existing Assessor Clerk to handle assessing related clerical duties at City as assigned by the Company.
- To conduct at least two (2) workshops at City Hall during the term of this agreement to explain its services to City staff and discuss how the City and Company can work efficiently together.
- To provide a regular means of updating ownership records from the Register of Deeds
- To keep all tax exemption lists as accurate and up to date as possible
- To implement courtesy email notifications for operational changes such as switching to a new database, frozen assessor roll, fieldwork, long term personnel changes, etc.
- To coordinate with the City the best, most cost effective means to provide mass mailing, such as assessment notices.
- At the direction of the City Clerk/Treasurer/Finance Director, prepare the pages of the City Annual Budget that are prepared by the Assessor/ In the 2018/2019 Budget, these are pages 30 through 49, less page 45.

10. The Contractor shall maintain at own expense during the term of this Contract the insurance coverage:

A. Workers Compensation Insurance

1. Contractor shall maintain statutory workers compensation and employer's liability insurance. Limits shall be no less than \$500,000 for bodily injury by accident or \$500,000 each employee for bodily injury by disease, Dependent on the type of project the minimum coverage may be increased.
2. Waiver of Subrogation - Contractor waives all rights against the City of Alpena, its agents, public officials, employees, and volunteers for recovery of damages to the extent these damages are covered by workers compensation and employer's liability insurance obtained by the Contractor.
3. If Contractor is self-insured for purposes of workers compensation, the Contractor must submit a copy of a current letter, permit, or certification issued by the appropriate state agency.

B. Commercial General Liability and Umbrella/Excess Liability Insurance

1. Contractor shall maintain commercial general liability (CGL), and, if necessary, commercial umbrella/excess insurance with a limit of not less than \$1,000,000 each occurrence/\$2,000,000 aggregate. If the CGL insurance contains a general aggregate limit, such limit shall apply separately to this project. Projects of a larger scope that could or would impact the greater population may require a CGL of \$2,000,000 per occurrence and \$4,000,000 aggregate. The required amount of coverage will be included in the bid specifications.
2. CGL insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract, including this contract.
3. City of Alpena shall be included as an additional insured under the CGL and under the commercial umbrella/excess, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance program afforded to the City of Alpena. ***A copy of the certificate shall be provided to the City prior to the execution of the contract.*** On the Additional Remarks Schedule of the certificate it shall state: "The City of Alpena is an Additional Insured on the noted policies with respect to any contract between the Named Insured and the Certificate Holder." A sample Certificate of Liability Insurance form is attached to the end of this policy.
4. Waiver of subrogation - Contractor waives all rights against the City of Alpena and its agents, public officials, employees, and volunteers to the extent these damages are covered by the CGL or commercial umbrella liability maintained pursuant to this agreement.

C. Business Auto and Umbrella/Excess Liability Insurance

1. Contractor shall maintain business auto liability and, if necessary, commercial umbrella/excess liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto, including owned, non-owned, and hired.
2. Waiver of subrogation - Contractor waives all rights against the City of Alpena and its agents, public officials, employees, and volunteers for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella insurance obtained pursuant to this agreement.

D. Professional Liability Insurance (*for Professional Services*)

1. Professional shall maintain professional (Errors & Omissions) coverage with a limit of not less than \$1,000,000 per loss.
2. Such insurance shall cover damages arising out of a Wrongful Act including any error, omission, or negligent act committed in the performance of professional services for the City of Alpena.
3. If coverage requested in 4 is written on a claims-made basis, the Professional warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period (EDP) will be exercised for a period of 3 years beginning from the time that work under this Contract is completed. Contractor shall bear the expense of purchasing the EDP, if applicable. A copy of the certificate shall be provided to the City prior to the execution of the contract. On the Additional Remarks Schedule of the certificate it shall state: "The City of Alpena is an Additional Insured on the noted policies with respect to any contract between the Named Insured and the Certificate Holder."

11. The Company shall not be held liable for any damages caused by strikes, explosions, war, fire or act of nature that might stop or delay the progress of work.

12. City agrees that responses to the full MTT shall be prepared by the City's legal counsel. Should expert witnesses and/or preparation of respondent's valuations disclosures be necessary, the Company shall notify the City Manager, Finance Director and City Attorney of such requirement and work with them to arrange for expert witness and/or other preparation as necessary. The City agrees to pay the Company \$50 per hour for attending Michigan Tax Tribunal (MTT) small claims hearings, and \$50 per hour for preparation work and attendance at full MTT hearings.

13. City agrees that in addition to the responsibilities provided herein, the staff of the City shall provide full and reasonable cooperation to the Company in completion of the herein-stated services.

14. The City and Company agree that the relationship of the City and Company is that of a client and contractor and not that of an employer and employee and should not be construed as such.

15. The City agrees to provide office space within the City Hall. The office space shall be made available so as to not impede the performance of the department.

16. The City agrees to provide clerical support to Company of approximately 20 hours per week. Clerical staff must advise Company of vacation and personal time off. Clerical time commitment will be reviewed at least annually, and any modifications will be made by mutual agreement by the City and Company.

17. In the event that the City shall not be in substantial compliance with the terms of this agreement, the Company shall give the City written notice of said breach and thirty (30) days to cure the breach. If the City fails to cure the breach within thirty (30) days after such notice, the Company may terminate this Contract immediately without further notice or liability to the Company, other than for permitted fees and expenses accrued through the date of termination.
18. The City and Company agree that the Company shall not assign or transfer neither this agreement nor any portion therein without first receiving written approval from the City.
19. The City agrees to pay the Company as follows:

June 1, 2018 - June 30, 2018: \$6,250
July 1, 2018 - June 30, 2019: \$75,000
July 1, 2019 – June 30 2020: \$75,000

The payments shall be made in twelve (12) equal installments due on the fifteenth (15th) day of each month, beginning June 1, 2018.

20. The City agrees to provide a dedicated phone line to the Company's office in Rogers City for staff and public use.
21. The City agrees to provide a dedicated email address to the Company's Rogers City Office.
22. The City agrees to provide business cards with the Company's phone number and email address, as mentioned above.
23. The City will give no less than 60 days written notice to terminate this contract. If the City terminates the contract within the first year of the contract the City will pay a 20% penalty for the balance of the full two-year contract. If the City terminates the contract in the second year of the contract, the City will pay a penalty of \$15,000.

The City of Alpena shall have the right to extend this contract for one additional one-year period if both parties can mutually agree upon pricing. In no case shall the contract be extended beyond the additional one year. If both parties cannot agree on prices for a contract extension, the existing contract will be allowed to expire and the contract will be rebid. The contract will be posted for bids during the third year, if the contract is extended for the third year.


If a full-time Assessor is hired by the City, the Company will assist with the transition for no less than 30 days.

24. Termination for Breach of contract – Either party may terminate this Agreement due to the other party's breach of this Agreement, such as failure to perform its duties, obligation, or responsibilities hereon (including, without limitation, failure to pay and provide reports as set forth herein). The parties agree that such breach will cause substantial damages to the party not in breach. Therefore, the parties agree to work together to mitigate the effect of any such breach. However, the non-breaching party may terminate this Agreement if such breach is not cured or sufficiently mitigated (to the non-breaching party's satisfaction) within sixty (60) days of notice thereof.

25. Hold Harmless Clause. The contractor shall defend and hold harmless the City of Alpena, its employees, agents, public officials, and volunteers from and against any and all losses, damages, expenses, claims, suits, and demand of whatever nature resulting from damages or injuries, including death, to any persons or property, and including any claim for losses incurred by reason of project delay, impact (soft) costs, or other intangible losses incurred by reason from Contractor's late or defective performance, cause by or arising out of any action, omission, or operation performed in connection with work attributable to the Contractor, or Sub-contractor, any material, any of their respective employees, agents, servants, or representative's provided, however, the Contractor shall not be required to indemnify the City of Alpena, its employees, agents, public official, and volunteers for any damages or injuries, including death, to any person or property caused solely and exclusively by the negligence of the City of Alpena, its employees, public officials, and volunteers.



Memorandum

Date: May 1, 2018
To: Anna Soik, City Clerk/Treasurer/Finance Director
Copy: Greg Sundin, City Manager
From: Rich Sullenger, City Engineer 
Subject: 2018 CIP – Phase I Bid Recommendation

On May 1, 2018, the City received and opened bids for the 2018 Capital Improvement Plan – Phase I. This project includes replacement of the water and sewer utilities and street reconstruction on Fourth Avenue between Ripley and Bedford, Bedford Street between Fourth and Fifth, and Fifth Avenue between Ripley and Baldwin.

Bid documents were sent to various firms and plan rooms with two bids received as listed below:

	As Read
MacArthur Construction, Hillman	\$ 583,168.65
Elmer's Crane and Dozer, Hillman	\$ 741,258.30

Funding has been established in the water and sewer funds for these projects. The as bid prices are below the funding available for each project in the water and sewer budget.

It is my recommendation, as City Engineer, that the project be awarded to MacArthur Construction for the bid unit prices totaling \$583,168.65.



City of Alpena

Bid Name: 2018 CIP Phase I Bid Open Date: 05/01/2018 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
MacArthur Construction Hillman		✓	\$ 583,168.65	
Team Elmer's Alpena		✓	\$ 741,258.30	
			\$	
			\$	
			\$	
			\$	

Unofficial – "As-Read" Results – Subject to Verification

Bids Due May 1, 2018
Time: 2:00 p.m.

BID LIST
2018 Capital Improvements Project – Phase I

- | | |
|--|---|
| 1. MacArthur Construction
1835 Gamage Road
Hillman, MI 49746
(989) 379-4024
adrianmacarthur@hotmail.com | 7. Zann Brothers Construction
2325 Gordon Road
Alpena, MI 49707
(989)464-8114
zannbros@charter.net |
| 2. Everett Goodrich
3851 Werth Road
Alpena, MI 49707
(989) 356-1791
goodrich_paving@yahoo.com | 8. Hunt Brothers
5828 M-55
Whittemore, MI 48770
(989) 362-2457
lynn@huntbroconcrete.com |
| 3. Team Elmer's
704 E. Progress
Hillman, MI 49746
(989)742-4531
jallen@teamelmers.com | 9. Bolen's Asphalt Paving
875 Airport Road
East Tawas, MI 48730
(989) 989-984-0923
bolen_asphalt@yahoo.com |
| 4. Bedrock Contracting
2040 Hamilton Road
Alpena, MI 49707
(989) 358-2400
office@bedrockcon.com | 10. Environmental Excavating
3555 M-32 W.
Alpena, MI 49707
(989) 356-1161
Jhansen5@charter.net |
| 5. D.J. McQuestion & Sons, Inc.
17708 18 Mile Road
LeRoy, MI 49655
tompep@djmquestion.com | 11. J & N LLC
1223 Anna Drive
Gaylord, MI 49735
(989) 732-8318
cmarkovich@jandnllc.com |
| 6. Ryan Brothers
14314 Pratt Road
Ossineke, MI 49766
(989) 370-1358
ryanbrosinc@hotmail.com | |




Memorandum

Date: May 1, 2018

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: 2018 Water Recycling Plant HVAC Upgrades

On May 1, 2018, the City received and opened bids for the 2018 Water Recycling Plant HVAC Upgrades. This project includes replacement of two roof top air handlers servicing the grit and primary chambers. The bid also included several alternates. Alternate 1 is for a High/Low volume control to allow for air to be more efficiently exchanged, allowing for a safer environment for employees working within these areas. Alternates 2 through 5 are due to these areas having the potential for explosive gases and are thus classified as Class 1 Division 1. Alternate 6 connects to the centralized control system installed last fall as part of the boiler replacement project.

Bid documents were sent to various firms and plan rooms with two bids received as listed below:

	Wise Heating & Cooling West Branch, MI	Weinkauf Plumbing & Heating Alpena, MI
Unit 1: AA4-HVX – 11,400 cft unit	\$29,855	\$31,971
Unit 2: AA4-HVX – 11,600 cft unit	\$29,885	\$30,624
Alt 1: High/Low Volume Control	\$ 4,118	\$ 4,448
Alt 2: Low Leak Discharge Damper	\$886	\$962
Alt 3: Extended Purge Cycle	\$546	\$498
Alt 4: Explosion Proof Motor	\$5,130	\$5,560
Alt 5: Spark Resistant Fan	\$2,940	\$3,184
Alt 6: Connect to existing control system	\$6,110	\$6,548
Total	\$79,500	\$83,795

Funding was established in the sewer fund capital outlay for the treatment plant, however, a portion of these funds was utilized for emergent repairs to the septage waste screen washer last fall. The current bid is also over the established budget. Since the bid for the 2018 CIP – Phase 1 came in under budget, I propose the attached budget amendment

to transfer funds from the collection systems construction budget to complete the proposed air handler project.

After review of the bids and discussion with Suez staff, it is my recommendation that we award Unit 1, Unit 2, Alternates 1-3, and Alternate 6. Even though alternates 4 and 5 are safety equipment, they are items attached to the open air units that are situated outside of the explosion potential. The local mechanical inspector also indicated that these two items were not required for these areas, but could be considered as additional alternates if funding was available.

As Weinkauf fits the definition of a local bidder, the local bidder's preference criteria was reviewed and did not meet the requirements.

It is my recommendation, as City Engineer, that the project be awarded to Wise Heating and Cooling Inc. for the bid price totaling \$71,430, and the budget amendment transferring funds from Capital - Construction to Capital -Treatment Plant be approved to pay for the project.





City of Alpena

Bid Name: WRP HVAC Upgrade – Air Handler

Bid Open Date: 05/01/18 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Weinkauf Plumbing & Heating Alpena		✓	\$ 83,795	
Wise Heating & Cooling West Branch		✓	\$ 79,500	
			\$	
			\$	
			\$	
			\$	

Unofficial – “As-Read” Results – Subject to Verification

Bids Due: May 1, 2018
Time: 2:00 p.m.

BID LIST
The City of Alpena Water Recycling Plant HVAC Upgrade

Lakeshore Plumbing & Heating
1587 M-32
Alpena, MI 49707
Ph: (989) 354-7574
lakeshoreplumbing@hotmail.com

Weinkauf Plumbing & Heating
1411 M-32 West
Alpena, MI 49707
Ph: (989) 354-5427
teresad@weinkaufph.com

Sweet Heating & Cooling
3021 State Rd.
Glennie, MI 48737
Ph: (989) 735-4255
sweetheating@gmail.com

G & K Plumbing & Heating
6908 Wolf Creek Rd.
Alpena, MI 49707
Ph: (989) 884-2885
Gnkplumbingandheating@gmail.com

Wise Plumbing & Heating
Ph: (989) 354-0680
Wise.heating@yahoo.com

BUDGET AMENDMENT REQUEST

FUND: Sewer
DEPARTMENT: Treatment / Collection

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
590-538-981-051	Cap - Sewer Mains	\$1,318,732.00	(\$63,000.00)	\$1,255,732.00
				\$0.00
590-537-981-000	Capital Outlay	\$251,900.00	\$63,000.00	\$314,900.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Justification for Budget Amendment

Complete air handler project per council memo dated 5/2/18.

Department Head Date

City Manager Date

Clerk-Treasurer Date

City Council Date

Memorandum



Date: May 2, 2018

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Agreement to allow food sales in select City parks

Ben Darga is requesting an agreement allowing him to become a vendor in select City parks. His business is called Five Bad Hens and serves a variety of foods including salad, brats and hotdogs. The operation is moved with a trailer and setup on site with coolers and tables. Mr. Darga is working with the County Health department for inspections.

Over the last few years there have been a number of requests from food vendors to operate within City Parks. These requests include Kayak rentals in Duck Park as well as a Mobile Food Vehicles which operated in select City parks in 2014 and 2017. Mr. Darga has utilized the previous agreement to select which parks to operate in. He has agreed to pay an operating payment of \$100.00 per month to operate in these parks which is the same amount the City has requested from past vendors.

The agreement with the mobile food vendor includes language that allowed either party to terminate the agreement with 15 days written notice.

Staff believes that limited operation of mobile food operations would be a benefit to many parks. These operations would not only serve people within the parks, but also bring additional people into the park as well as allow additional food options where previously none had been available.

Staff would request that City Council approve the attached agreement that would allow Mr. Darga to operate within a number of City Parks.



AGREEMENT
Between
The CITY OF ALPENA
And
Five Bad Hens

This agreement entered into this _____ day of _____, 2018, between the City of Alpena and Five Bad Hens for the operation of a private enterprise within several City of Alpena Public Parks. This agreement shall run from the date of signature through December 31, 2018. The agreement can be extended and/or the pricing modified upon both parties agreement and the execution of a contract amendment.

I. Five Bad Hens through the life of this agreement or as amended shall:

a. Operate within the confines of the following City Parks:

- i. Duck Park
- ii. Starlight Beach
- iii. Bay View Park
- iv. Mich-e-ke-wis Park
- v. McRae Park
- vi. South Riverfront Park
- vii. North Riverfront Park
- viii. Water Tower Park

*The City reserves the right to restrict the listed parks in the future.

- b. Shall operate at their convenience during daylight hours.
- c. Shall operate within the existing vehicular use areas of any approved park.
- d. Shall have the right to sell food products from a properly licensed mobile food vehicle.
- e. Shall be properly licensed from the Alpena County Health Department.
- f. Shall not impede the flow of traffic within the vehicular use area and not block the maneuvering lane.
- g. Shall occupy the fewest amount of parking spaces needed for operation of the business.
- h. Shall keep the operation clean and in good repair.
- i. Shall not operate within a park if an organized event is occurring, without first obtain in written permission from the event organizers.

- j. Shall store equipment off-site unless subsequent written approval is garnered from the City.
- k. Shall maintain liability insurance, as detailed in an attachment to this document, and within the amounts stipulated in those requirements throughout the life of the contract.
- l. Shall make payment to the City the fee of \$100.00 per month, for every month of operation, for the right to operate this business within the listed Alpena Parks. This payment shall be due in advance and by the 5th of each month. The first month shall be prorated based on the start date of the operation.
- m. Shall keep the area of operation utilized clean and free of debris. Trash from the operation of the business shall not be deposited in a City receptacle.
- n. Any modifications, alterations, expansions, or deletion of services shall be coordinated and approved by the City of Alpena.
- o. This agreement may be terminated by either party with 15 days written notice.

Agreement Execution

IN WITNESS WHEREOF, the parties have made and executed this agreement, the day and year first above written.

City of Alpena _____
OWNER

CONTRACTOR

By: _____
Matthew J. Waligora, Mayor Date

By: _____
Title

By: _____
Anna Soik, City Clerk Date Title

By: _____

208 N. First Avenue _____
Business Address

Business Address

Alpena, MI 49707 _____
City, State, Zip

City, State, Zip

William Pfeifer, City Attorney Date
(approved as to form only)

Business Telephone Number

FIVE BAD HENS

OWNER: BEN DARGA

420 DAWSON ST

ALPENA, MI 49707

(989)370-9361

To Whom it May Concern,

My name is Ben Darga. It has always been my dream to start a food related business with my family. In the previous few months an opportunity has come up for me to make my dreams in to a reality. My business, Five Bad Hens, is licensed by the city of Alpena through the local health department. I am ServSafe certified. I have an Associates degree in Culinary Arts from Grand Rapids Community College. I've worked as the chef for great restaurant's, previously in my career, and would love to finally venture off and do something I've always wanted to do.

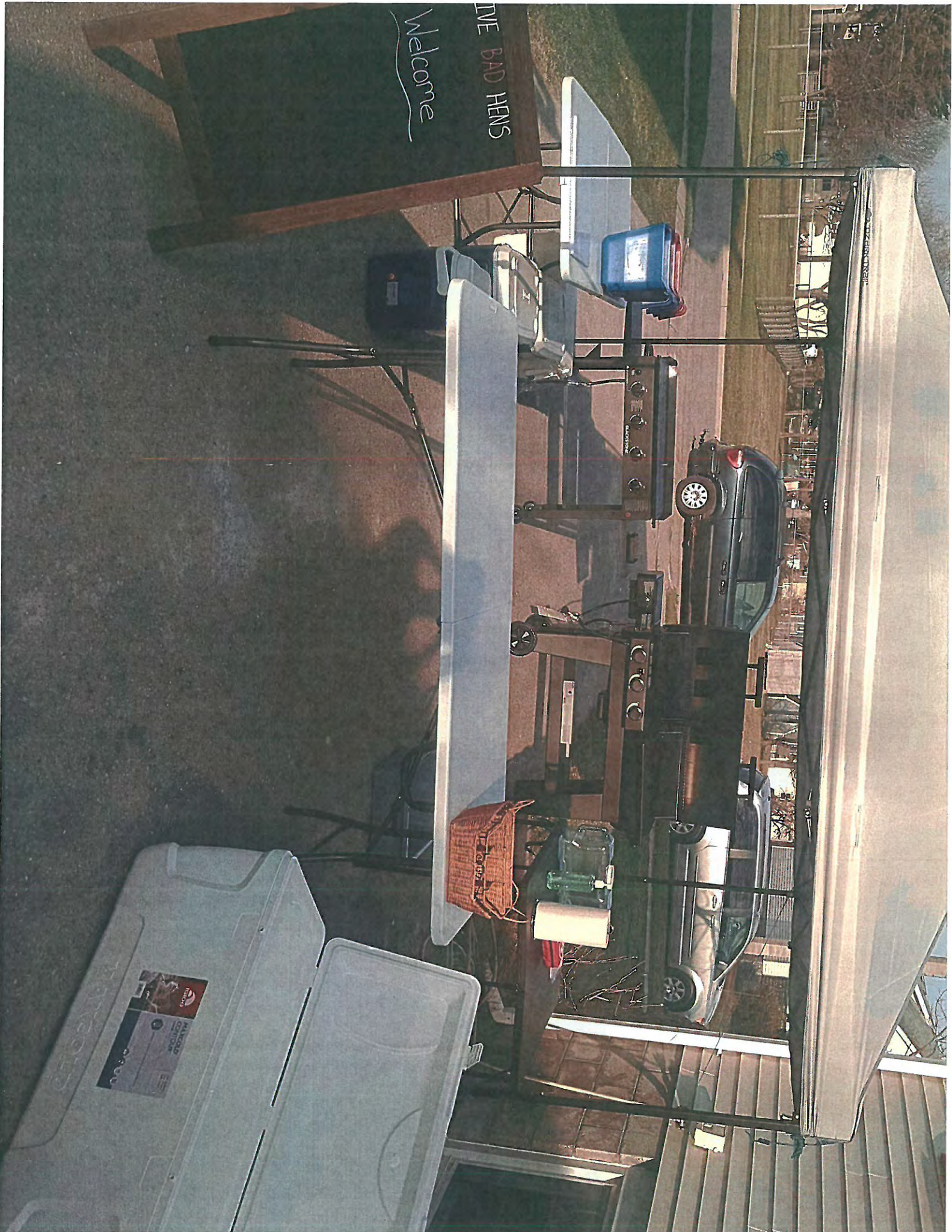
My business will be a traveling food service. It is somewhat like a food truck but without the enclosed trailer. My vision is to set up my traveling kitchen in high traffic areas, during the week, around the city of Alpena during the summer months. On weekends my plan is to set up at the Alpena Farmers Market. I believe it would not only attract customers to my business but also to attract a few of my customers to the market. Hours of operation would generally be 11 am – 6 pm every day, but that could depend on what events are happening in town and other unforeseen variables.

I will not have a very elaborate set up. It will consist of a propane grill/smoker, a high quality 36 inch griddle, (5) 100+ quart ice coolers for refrigeration, along with 3-4 eight foot folding tables. Each morning I will unload my kitchen from my 5.5 x 10 ft utility trailer and set it up underneath my 10 x 20 ft canopy. My menu will consist of using locally sourced, high quality ingredients. Plath's hot dogs, Marine Market bratwursts, fresh salad options using produce from P.I. Farm and Great Lakes whitefish and perch sourced from Big Stone Bay fishery in Mackinaw City. When fresh fruit is in season from AJs orchard, I will be making fresh ice cold popsicles, as well.

In order to make my dream a reality, I need to be able to set up my kitchen in certain spots around town to help attract customers. The local parks and beaches are that perfect place in helping to do that. I appreciate you taking the time to consider this and hope you can help make my dreams come true. Thank you.

Sincerely,

Ben Darga, owner Five Bad Hens



WELCOME TO THE BAD HENS

ALCOHOL GROUP