

ALPENA CITY COUNCIL MEETING

November 21, 2022 – 6:00 p.m.

AGENDA

The Meeting Will be Held In-Person at City Hall. The Meeting Can Be Viewed Virtually with the Login Information as Follows:

From a Computer, Tablet or Smartphone: <https://www.gotomeet.me/CityofAlpena>

Dial in Using a Phone: United States: [+1 \(646\) 749-3112](tel:+16467493112)

Access Code: 667-050-061

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of and Proposed Modifications to the Agenda.
4. Approve Minutes – Regular and Closed Sessions of November 7, 2022.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Public Hearing.
7. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$337,235.28.
 - B. Mayoral Appointment of Chris Moses and Greg Sundin to the Planning Commission for a Three-Year Term Expiring on December 1, 2025.
8. Presentations.
9. Announcements.
10. Mayoral Proclamation.
11. Report of Officers.
 - A. First Reading of Ordinance 22-482 Which Amends Chapter 62 – Personnel; Article III, Retirement System; Division I. Generally; Section 62-92 Retirement Allowance Options – Bill Pfeifer, City Attorney.
 - B. Change Year of Elections for Mayor and Councilmembers – Anna Soik, City Clerk.
12. Communications and Petitions.
13. Unfinished Business.
14. New Business.
 - A. Department of Public Works Uniforms Bid Recommendation – Stephen Shultz, City Engineer.

B. Contract Renewals – Stephen Shultz, City Engineer.

1. Gravel Aggregate.
2. Portable Toilet Rental and Service.
3. Rugs for City Facilities.
4. Stump Grinding.

15. Adjourn.

A handwritten signature in blue ink that reads "Rachel K. Smolinski". The signature is written in a cursive, flowing style.

Rachel Smolinski
City Manager

COUNCIL PROCEEDINGS

November 07, 2022

The Municipal Council of the City of Alpena met in regular session on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmember Mitchell, Councilmember Nowak, and Councilmember Walchak.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to approve the agenda.

Motion carried 5-0.

MODIFICATION TO THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to add a proclamation to the agenda for World Diabetes Day.

Motion carried 5-0.

MINUTES

The minutes of the regular session of October 17, 2022, were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, that the following Consent Agenda items be approved:

- A. Bills to be allowed, in the amount of \$231,408.72
- B. Approval to enter into an agreement with Financial Recovery Strategies for exclusive claims management in the caustic soda class action suit and authorize the Clerk to sign on behalf of the City.
- C. Recognition of the Ella White Parent Advisory Committee as a non-profit organization operating in the community for the purpose of obtaining a charitable gaming license.
- D. Michigan Department of Transportation (MDOT), contract no. 22-5454, be approved and Mayor Waligora, and City Clerk/Treasurer/Finance Director Soik be authorized to sign the contract on behalf of the City.
- E. Budget amendment request to reduce American Rescue Plan Act (ARPA) fund balance in the amount of \$45,865 for the purchase of police body cameras.
- F. Budget amendment request to reduce ARPA fund balance in the amount of \$20,000 for the fire kitchen renovations.
- G. Budget amendment request to reduce ARPA fund balance in the amount of \$10,000 for the skate park project.

Motion carried 5-0.

ANNOUNCEMENTS

The General Election will be held tomorrow, November 8, 2022. Polls are open from 7 a.m. to 8 p.m. New voters may register to vote at the Clerk's office with proof of residency until 8 p.m. on Election Day.

The City of Alpena Police Department would like to remind City residents that vehicles cannot be parked on City streets between the hours of 3 a.m. and 6 a.m. from November 1st through April 1st. Violators will be cited, and vehicles may be towed at the owner's expense.

PROCLAMATION

Mayor Waligora proclaimed November 14, 2022, as World Diabetes Day, and the month of November 2022 as American Diabetes Month in the City of Alpena.

ORDINANCE 22-481

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to

adopt Ordinance 22-481 which amends the City of Alpena zoning map.

Motion carried 5-0.

NORTHEAST MICHIGAN MATERIALS MANAGEMENT AUTHORITY

Moved by Councilmember Walchak, seconded by Councilmember Mitchell, to adopt Resolution No. 2022-17 authorizing the City of Alpena to adopt the Articles of Incorporation of the Northeast Michigan Materials Management Authority.

Motion carried 5-0.

FLUORIDATION UPDATE

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Walchak, to postpone to the December 19, 2022, meeting.

Motion carried 5-0.

RECESS

The Municipal Council recessed from 7:18 p.m. to 7:23 p.m.

RECONVENE IN CLOSED SESSION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to adjourn to closed session to discuss: (1) pending litigation for Currier LLC, dba Neighborhood Provisions; and (2) pending litigation for Cheboygan Cement and Glawe, Inc. v City of Alpena.

Motion carried 5-0.

RECONVENE IN OPEN SESSION

The Municipal Council reconvened in open session at 8:07 p.m.

ADJOURN

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Nowak, the
Municipal Council adjourned at 8:08 p.m.

Matthew Waligora
Mayor

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 11/22/2022 - 11/22/2022

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	22-362	BAGGED LAWN & LEAF PICK-UP 11/22	10,100.00
AIRGAS USA LLC	9131446924	SUPPLIES - EMS DISP	52.96
AIRGAS USA LLC	9992279680	VEH MAINT - DPW	70.29
ALLEGRA ALPENA	156777	ADVERTISING - MAP	425.00
ALPENA ACE HARDWARE	3098	SUPPLIES - PUBLIC WORKS	29.94
ALPENA ACE HARDWARE	3132	SUPPLIES - PUBLIC WORKS	26.57
ALPENA ACE HARDWARE	3229	SUPPLIES - PUBLIC WORKS	9.18
ALPENA COMMUNITY COLLEGE	405234	22-23 CONSORTIUM FEE	500.00
ALPENA COUNTY TREASURER	110222	PRE CHANGE ADMIN FEE	4.23
ALPENA POWER COMPANY	112222	ELECTRIC	6,072.56
ALPENA SUPPLY CO	S100462832.001	POTABLE WATER SYSTEM - MARINA	24.00
ALPENA SUPPLY CO	S100463572.001	MAINT - MARINA	96.00
ALPENA SUPPLY CO	S100463328.001	MAINT - MARINA	108.80
ALPENA SUPPLY CO	S100465046.001	SUPPLIES - CEMETERY	40.04
ALPENA SUPPLY CO	S100463328.002	POTABLE WATER SYSTEM - MARINA	108.34
ALPENA SUPPLY CO	S100463328.003	POTABLE WATER SYSTEM - MARINA	22.96
ALPENA SUPPLY CO	S100465864.001	MAINT - MARINA	105.64
ALPENA SUPPLY CO	S100465879.001	SUPPLIES - FIRE/EMS	30.06
ALPENA SUPPLY CO	1640	POTABLE WATER SYSTEM - MARINA	(113.83)
ALPENA SUPPLY CO	S100469517.001	POTABLE WATER SYSTEM - MARINA	72.00
ALPENA SUPPLY CO	S100469695.001	POTABLE WATER SYSTEM - MARINA	(282.69)
ALPENA SUPPLY CO	S100470102.001	MAINT - FIRE/EMS	62.88
ALPENA SUPPLY CO	S100470145.001	POTABLE WATER SYSTEM - MARINA	15.34
ALPENA SUPPLY CO	S100470229.001	MAINT - MARINA	24.00
ALPENA SUPPLY CO	S100470574.001	MAINT - MARINA	167.76
AMAZON CAPITAL SERVICES INC	1HXP-KHJW-3PQM	SUPPLIES - POLICE	2,303.07
AMAZON CAPITAL SERVICES INC	1FRG-HCMV-KHCP	SUPPLIES - POLICE	72.43
ANDREW KLIMCZAK	AP22-1768C	AMBULANCE REFUND	200.00
ANDREW MARCEAU	111522	TRAVEL EXP - CRR	278.91
ARROWHEAD UPFITTERS INC	2919	VEH MAINT - POL	1,604.50
BALL TIRE & GAS INC	211193	VEH MAINT - POLICE	20.00
BALL TIRE & GAS INC	211306	VEH MAINT - CEMETERY	20.63
BALL TIRE & GAS INC	211307	VEH MAINT - EQ	186.76
BALL TIRE & GAS INC	211401	VEH MAINT - POLICE	106.44
BALL TIRE & GAS INC	211714	VEH MAINT - POLICE	47.44
BALL TIRE & GAS INC	212124	VEH MAINT - POLICE	67.44
BECKETT AND RAEDER	2022740	PROF SERVICE	3,409.00
BEDROCK CONTRACTING &	112222	2022 CITY CONCR PROG	30,732.22
BENJAMIN BUILDERS	10.14.22	REPLACE WATER SERVICES	1,200.00
BERG ASSESSING & CONSULTING INC	22-0000801	ASSESSING CONTRACTED SVCS 12/22	7,366.00
BLARNEY CASTLE OIL COMPANY	1495224-IN	DIESEL FUEL PURCHASE - MARINA	3,227.20
BOUND TREE MEDICAL LLC	84739744	SUPPLIES - EMS DISP	438.21
BOUND TREE MEDICAL LLC	84741156	SUPPLIES - EMS DISP	198.75
BOUND TREE MEDICAL LLC	84742488	SUPPLIES - EMS DISP	245.88
BRUCE TILLINGER	103122	MECHANICAL INSP SVCS 10/22	3,920.00
BRUCE TILLINGER	103122	PLUMBING INSP SVCS 10/22	863.20
CARAHSOFT TECHNOLOGY CORPORATION	28851617INV	SELECT/OPEN ROADS SUBSCR - IT	6,729.00
CARQUEST AUTO PARTS	2859-469448	VEH MAINT - EMS	57.40
CARQUEST AUTO PARTS	2859-470113	VEH MAINT - EQ	3.95
CARQUEST AUTO PARTS	2859-470196	VEH MAINT - EQ	43.04
CARQUEST AUTO PARTS	2859-470197	VEH MAINT - EQ	86.08
CARQUEST AUTO PARTS	2859-470668	VEH MAINT - EQ	9.19
CARQUEST AUTO PARTS	2859-470695	VEH MAINT - EQ	29.05
CARQUEST AUTO PARTS	2859-470696	VEH MAINT - EQ	58.10
CARQUEST AUTO PARTS	2859-470803	VEH MAINT - EQ	166.56
CARQUEST AUTO PARTS	2859-470805	VEH MAINT - FIRE/EMS	3.95
CHARTER COMMUNICATIONS	0015914110522	WATER TWR INTERNET SIGNALS	627.88
CHARTER COMMUNICATIONS	0161888102722	FAX LINE - PUBLIC WORKS	89.98
CHRISTOPHER FOOR	AP22-1415C	AMBULANCE REFUND	107.25
COLUMN SOFTWARE PBC	35725C0A-0034	PUBLISHING/ADVERTISING - PDZ	55.61
COLUMN SOFTWARE PBC	35725C0A-0031	PUBLISHING/ADVERTISING - C/T	146.03
COLUMN SOFTWARE PBC	35725C0A-0030	PUBLISHING/ADVERTISING - C/T	58.41
COLUMN SOFTWARE PBC	35725C0A-0032	PUBLISHING/ADVERTISING - C/T	114.02
CONTINENTAL LINEN SERVICE	70483 10/22	RUG/UNIFORM CONT 10/22	971.28
DEAN ARBOUR FORD LINCOLN MERCURY	36447	VEH MAINT - POLICE	654.79
DEAN ARBOUR FORD LINCOLN MERCURY	36391	VEH MAINT - EQ	17.73
DEAN ARBOUR FORD LINCOLN MERCURY	36389	VEH MAINT - POLICE	99.96
DOG WASTE DEPOT	510441	SUPPLIES - PARKS	438.20
DORNBOS SIGN & SAFETY INC	INV66290	MAINT - LOC ST	495.00
DOUGLAS KRUEGER	112222	TRAVEL EXP - FIRE	404.10
DTE ENERGY	112222	NATURAL GAS - DDA	70.88
EAGLE SUPPLY CO	123882	SUPPLIES - FIRE/EMS	257.94

INVOICE REGISTER

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
EAGLE SUPPLY CO	123794	SUPPLIES - FIRE/EMS	212.78
EMERY ENTERPRISES	102822-3	SUPPLIES - PUBLIC WORKS	362.50
ENVIRONMENTAL SYSTEMS RESEARCH	94358794	ARCGIS SOFTWARE - IT	700.00
ERIC HAMP	102422	TRAVEL EXPENSE - POLICE	719.05
EVERETT GOODRICH TRUCKING	34190	STORES - COLD PATCH	2,462.00
FITZPATRICK'S HARDWARE	5457537	MAINT - MARINA	56.46
FITZPATRICK'S HARDWARE	5458592	SUPPLIES - MARINA	49.99
FITZPATRICK'S HARDWARE	5458718	MAINT - MARINA	1,964.79
FITZPATRICK'S HARDWARE	5459123	SUPPLIES - FIRE/EMS	2.87
FITZPATRICK'S HARDWARE	5460017	MAINT - MARINA	4.28
FITZPATRICK'S HARDWARE	5460051	MAINT - MARINA	84.49
FITZPATRICK'S HARDWARE	5460251	MAINT - MARINA	3.59
FITZPATRICK'S HARDWARE	5460361	MAINT - CHRISTMAS LIGHTS	2,137.74
FITZPATRICK'S HARDWARE	5463453	MAINT - MARINA	20.15
FITZPATRICK'S HARDWARE	5463771	SUPPLIES - MARINA	129.01
FRANCIS ROSINSKI	103122	ELECTRICAL INSP SVCS 10/22	1,341.60
FRANKS KEY & LOCK SHOP INC	45517	MIANT - MAJ STREETS	3.50
FRANKS KEY & LOCK SHOP INC	45691	BLDG MAINT - POLICE	124.95
FRONTIER	9535 10/22	ALARM PHONE LINES - SEWER	717.06
FRONTIER	7204 11/22	ELEVATOR TELEPHONE - CITY HALL	57.74
FRONTIER	7430 11/22	ELEVATOR TELEPHONE - PUBLIC SAFETY	57.74
FRONTIER	5445 11/22	TELEPHONE - FIRE/EMS	84.55
FRONTIER	4175 11/22	TELEPHONE - FIRE/EMS	40.50
FRONTIER	2793 11/22	TELEPHONE - POL/FIRE/EMS	108.98
GALLS LLC	022361174	UNIFORMS - FIRE/EMS	9.48
GEORGIES TOWING & WRECKER SVC	22-09472	RECYCLING CONTAINER - PUBLIC WORKS	75.00
GIAMARCO MULLINS & HORTON PC	97140-000B	ATTY FEES - GENERAL	2,160.00
HAVILAND	452833	SODIUM HYPOCHLORITE - WATER	965.62
ICMA	112222	2023 MEMBERSHIP DUES	676.61
INK AND TONER ALTERNATIVE	22-3259	SUPPLIES - IT	815.88
INTERSTATE BATTERY MID MICHIGAN	23430438	GAS/FUEL - PUBLIC SAFETY	249.00
KENDALL ELECTRIC INC	S112218584.001	SUPPLIES - PUBLIC WORKS	121.41
KENDALL ELECTRIC INC	S112242560.001	SUPPLIES - LIGHTS	1,376.98
L & S TRANSIT MIX	63413	MAINT - SEWER	19.50
L & S TRANSIT MIX	63424	MAINT - MAJ ST	13.00
L & S TRANSIT MIX	63433	SUPPLIES - CEMETERY	26.00
LEFAVE PHARMACY INC	36485	SUPPLIES - EMS DISP	72.80
LEWIS & LEWIS PROFESSIONAL	0406622S 2	PROF SERVICES - DDA	2,000.00
LEXIPOL LLC	INVPR111006	ONLINE LEARNING PLATFORM - IT	2,052.00
LORNA STOPPA	AP22-1843C	AMBULANCE REFUND	200.00
LORNA STOPPA	AP22-1753C	AMBULANCE REFUND	200.00
LUCILLE BRAY	112222	FSA MEDICAL REIMB 2022	850.00
MAE KASUBOWSKI	AP22-2788C	AMBULANCE REFUND	200.00
MANAGEMENT & BEHAVIOR	111122	EMP EVALUATION - POLICE	880.00
MICHIGAN POLICE EQUIP CO	7927	SUPPLIES - POLICE	793.00
MICHIGAN POLICE EQUIP CO	7851	SUPPLIES - POLICE	32.00
MICHIGAN STATE FIREMEN'S ASSOC	112222	2023 MEMBERSHIP DUES	75.00
MICHIGAN STATE POLICE	551-607624	TRAINING - FIRE	850.00
MICHIGAN STATE POLICE	551-607188	SOR REGISTRATION - POLICE	30.00
MILLER OFFICE MACHINES	AR21835	COPIER MAINT - CITY HALL	212.27
MILLER OFFICE MACHINES	AR21836	COPIER MAINT - CITY HALL	49.87
MONTIEL BIRMINGHAM	112222	MILEAGE 10/22	41.48
MY MICHIGAN HEALTH	700000774 10/22	EMPLOYEE PHYS - FIRE/EMS/CH	394.00
NEMCOG	112222	PLANNING SERVICES	2,474.49
NEMCOG/AARF	112222	POTABLE WATER SYSTEM/MAINT - MARINA/	330.00
NEMROC INC	33850	MAINT - PARKS	205.68
NORTHERN CLEANING & MAINTENANCE	112222	MAINT - DDA	120.00
NYE UNIFORM COMPANY	828161	UNIFORMS - POLICE	32.26
NYE UNIFORM COMPANY	828197	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828198	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828199	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828200	SHIRT - COLLEGNON	29.98
NYE UNIFORM COMPANY	828201	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828202	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828203	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828207	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828208	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828209	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828211	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828210	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828212	UNIFORMS - POLICE	27.25
NYE UNIFORM COMPANY	828213	UNIFORMS - POLICE	39.97

INVOICE REGISTER

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
NYE UNIFORM COMPANY	830100	UNIFORMS - POLICE	29.44
NYE UNIFORM COMPANY	830813	UNIFORMS - POLICE	235.21
NYE UNIFORM COMPANY	830794	UNIFORMS - POLICE	109.00
NYE UNIFORM COMPANY	830805	UNIFORMS - POLICE	108.90
NYE UNIFORM COMPANY	829820	UNIFORMS - POLICE	88.35
OFFICE DEPOT	103122	SUPPLIES - CITY HALL/ C/T	1,062.75
OFFICE DEPOT	24087694	SUPPLIES - CITY HALL/ C/T	263.65
PETER THOMAS	112222	TRAVEL EXPENSE - FIRE/EMS	292.82
PLOWMANS COLLISION	102722	ACCIDENT REPR - POLICE	1,465.12
PRESQUE ISLE ELECTRIC & GAS CO	112122	ELECTRIC - AIR BASE	61.25
R W MERCER COMPANY INC	218256	OPERATOR INSP - MARINA	1,197.61
RICK ROULEAU	101822	MILEAGE 09-10/22	63.94
RICK ROULEAU	112222	FSA MEDICAL REIMB 10/22	34.42
RUSSELL KANELOPOULOS	AP21-3040C	AMBULANCE REFUND	13.00
SANDRA HAMPSON	AP22-1720C	AMBULANCE REFUND	200.00
SEVAN K INC	313 10/22	VEH MAINT - POLICE	166.50
SPARTAN DISTRIBUTORS INC	11865923	VEH MAINT - EQ	78.46
SPARTAN DISTRIBUTORS INC	11866061	VEH MAINT - EQ	118.73
STANDARD ELECTRIC CO	REF 90122-99	MAINT - LIGHTS	(5.02)
STANDARD ELECTRIC CO	4066326-00	MAINT - LIGHTS	70.61
STANDARD ELECTRIC CO	4066657-00	MAINT - LIGHTS	436.86
STANDARD ELECTRIC CO	4066840-00	SUPPLIES - CITY HALL	57.79
STANDARD ELECTRIC CO	4066841-00	MAINT - PARKS	14.70
STANDARD ELECTRIC CO	4066848-00	MAINT - LIGHTS	(196.59)
STANDARD ELECTRIC CO	4066924-00	MAINT - PARKS	64.26
STANDARD ELECTRIC CO	4067065-00	MAINT - PARKS	17.02
STERICYCLE INC	8002571360	SHRED CONTAINER RENT/SVC 09/22	196.69
STRALEY LAMP & KRAENZLEIN PC	36613	MONTHLY FEE 09/22	3,280.00
STRYKER SALES CORP	3936704M	SUPPLIES - FIRE/EMS	44.44
SUPERIOR IMAGE CLEANING	10187	CUSTODIAL SERVICES - STARLITE	1,726.79
SUPERIOR IMAGE CLEANING	10190	CUSTODIAL SERVICES - WOODWARD	1,183.39
SUPERIOR IMAGE CLEANING	10167	CUSTODIAL SERVICES - MARINA	1,118.00
THE ALPENA NEWS	100101	PUBLISHING/ADV-EQ	378.79
THE UPS STORE 5054	103122	SHIPPING FEES	307.73
THUNDER BAY ELECTRIC INC	231964	MAINT - LIGHTS	1,120.28
THUNDER BAY ELECTRIC INC	231993	FIBER REPAIR - IT	1,643.07
THUNDER BAY ELECTRIC INC	231995	MAINT - LIGHTS	124.49
THUNDER BAY ELECTRIC INC	232007	TRAFF SIGNAL MAINT - MAJ ST	74.42
TIMOTHY LUDLOW	AP22-1424C	AMBULANCE REFUND	200.45
TYLER SUSZEK	112222	TRAVEL EXP - FIRE/EMS	339.71
UP ENGINEERS & ARCHITECTS INC	2300084	DESIGN SVCS - BAYVIEW PARK PAVILION	1,900.00
UTILITY FINANCIAL SOLUTIONS LLC	20142UFS	SEWER/WATER RATE MEDIATION	17,098.75
VEOLIA WATER CONTRACT OPERATIONS	112222	CONTRACT OPERATIONS 10/22	133,028.73
VEOLIA WATER CONTRACT OPERATIONS	202246834_835_880	CONTRACT OPERATIONS 10/22	39,038.61
VISA/ELAN FINANCIAL SERVICES	1418 11/22	LODGING - PUBLIC WORKS	1,340.06
VISA/ELAN FINANCIAL SERVICES	2432 11/22	FEE - ELECTIONS	12.50
VISA/ELAN FINANCIAL SERVICES	3610 11/22	SUPP/PROMO/PLANTER-DDA	784.52
VISA/ELAN FINANCIAL SERVICES	4688 11/22	TRAVEL EXPENSE - BLDG	334.93
VISA/ELAN FINANCIAL SERVICES	5279 11/22	SUPPLIES/TR EXP - POLICE	680.30
VISA/ELAN FINANCIAL SERVICES	4503 11/22	TR REG/SEC CAMERA/TRAVEL LIFT-ENG/IT/E	2,492.44
VISA/ELAN FINANCIAL SERVICES	6116 11/22	SUPP/TRACKER/LIC-FIRE/EMS	735.31
VISA/ELAN FINANCIAL SERVICES	7661 11/22	TRAVEL LIFT - EQUIP	2,095.00
VISA/ELAN FINANCIAL SERVICES	5087 11/22	FEE/INTERVIEWS/LOG-IN-MGR/FIRE/EMS	1,724.81
WEINKAUF PLUMBING & HEATING INC	21012	MAINT - FIRE	96.86
WEINKAUF PLUMBING & HEATING INC	20947	MAINT - PUBLIC SAFETY BLDG	135.00
WEINKAUF PLUMBING & HEATING INC	20965	MAINT - STARLITE	90.00
WELLS FARGO	5022536644	COPIER LEASE - DDA	219.26
WITMER PUBLIC SAFETY GROUP	INV132467	HELMETS - FIRE	548.97
WITMER PUBLIC SAFETY GROUP	INV129054	UNIFORMS - FIRE/EMS	570.11

Total:

337,235.28

11/21/2022

	NAME	BOARD	TERM	New Ex. Date	APPT AUTH
APPOINT	Greg Sundin	Planning Commission	3	12/1/2025	Mayor
APPOINT	Chris Moses	Planning Commission	3	12/1/2025	Mayor

ORDINANCE NO. 22-482

AN ORDINANCE OF THE CITY OF ALPENA, STATE OF MICHIGAN, AMENDING CHAPTER 62 – PERSONNEL; ARTICLE III, RETIREMENT SYSTEM; DIVISION I. GENERALLY; SECTION 62-92 RETIREMENT ALLOWANCE OPTIONS OF THE CODE OF ORDINANCES OF THE CITY OF ALPENA, BY REPEALING SAME AND REPLACING IT AS FOLLOWS:

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Chapter 62, Article III, Division 1, Section 62-92 of the Code of Ordinances of the City of Alpena is hereby repealed in full and replaced with the following language:

Sec. 62-92. - Retirement allowance options.

(a) Until the date their retirement becomes effective, but not thereafter, any member may elect to receive **their** retirement allowance as a straight life retirement allowance payable throughout **his or her** life, or may elect to receive the actuarial equivalent, computed as of the effective date of **their** retirement, of **their** straight life retirement allowance in a reduced retirement allowance payable throughout **their** life, and nominate a beneficiary, in accordance with the provisions of options I, II, III, IV or V, set forth below:

(1) *Option I.* If a retirant, who elected option I, dies before **they have** received in the annuity portions of **his or her** reduced retirement allowance an aggregate amount equal to **their** accumulated contributions standing to **his or her** credit in the annuity savings fund at the time of **their** retirement the difference between **his or her** such accumulated contributions and the aggregate amount of annuity portions received by **them** shall be paid to such person or persons as **he or she** shall have nominated by written designation duly executed and filed with the board. If there is no such designated person surviving the retirant the difference, if any, shall be paid to the retirant's legal representative;

(2) *Option II.* Upon the death of a retirant who elected option II, **their** reduced retirement allowance shall be continued throughout the life of and paid to such person having an insurable interest in **his or her** life, as **he or she** shall have nominated by

written designation duly executed and filed with the board prior to the effective date of **their** retirement;

(3) *Option III.* Upon the death of a retirant who elected option III, one-half of **their** reduced retirement allowance shall be continued throughout the life of and paid to such person having an insurable interest in **his or her** life, as **he or she** shall have nominated by written designation duly executed and filed with the board prior to the effective date of **their** retirement;

(4) *Option IV.* Upon the death of a retirant who elected option IV, **their** reduced retirement allowance shall be continued throughout the life of and paid to such person having an insurable interest in **his or her** life, as **he or she** shall have nominated by written designation duly executed and filed with the board prior to the effective date of **their** retirement. Should such designated person predeceased the retirant, the retirant's retirement allowance shall be recomputed (pop-up) to a straight life retirement allowance as provided for herein; or

(5) *Option V.* Upon the death of a retirant who elected option V, one-half of **their** reduced retirement allowance shall be continued throughout the life of and paid to such person having an insurable interest in **his or her** life, as **he or she** shall have nominated by written designation duly executed and filed with the board prior to the effective date of **their** retirement. Should such designated person predecease the retirant, the retirant's retirement allowance shall be recomputed (pop-up) to a straight life retirement allowance as provided for herein.

For firefighter retirants only, who select the straight life retirement allowance, upon the death of the firefighter retirant prior to **their** spouse, 60 percent of the benefit the firefighter retirant was receiving at the time of his death, shall be paid to **his or her** surviving spouse, which **he or she** shall have nominated by written designation, duly executed and filed with the board prior to the effective date of **their** retirement. This benefit shall apply only to firefighter members married at the time of retirement.

(b) All members of the retirement system, whether covered by a labor agreement or otherwise, may elect to withdraw their accumulated contributions in a lump sum at retirement. The regular retirement benefit will be reduced by the actuarial equivalent of the withdrawal utilizing the PBGC replacement rate as more fully described as follows:

(1) Determining the applicable PBGC replacement interest rate for lump sum payment of benefits for any given month (month x) is a two-step process. That process uses the "applicable 12-year rate for the second preceding month" (i.e., month x-2) to find the corresponding "immediate annuity rate" for month x. The "immediate annuity rate" is used to determine the lump sum value to be paid in month x.

(2) The "immediate annuity rate" will be determined each January, and that rate will be used for all lump sums paid during that year. So, for lump sums to be paid in 2022, the "immediate annuity rate" will be determined for January 2022 based on the "applicable 12-year rate for the second preceding month" (i.e., November, 2021), and that "immediate annuity rate" will be used for lump sums paid during 2022.

Step 1 — finding the "applicable 12-year rate for the second preceding month":

To find the "applicable 12-year rate for the second preceding month" (month x-2), use the corporate bond yield curve (determined without regard to 24-month averaging and as described in section 430(h)(2)(D)(ii) of the Internal Revenue Code) issued for the second month preceding the month of the desired "immediate annuity rate" (month x).

That "applicable 12-year rate for the second preceding month" can be found in a Revenue Notice published monthly by the Internal Revenue Service. The appropriate Revenue Notice for month x-2 can be located at <https://www.irs.gov/retirement-plans/recent-interest-rate-notice>.

Step 2 — determining the "immediate annuity rate":

Use the "applicable 12-year rate for the second preceding month" found in Step 1 to determine the "immediate annuity rate" for month x.

To find the "immediate annuity rate" for month x, apply the "applicable 12-year rate for the second preceding month" found in Step 1 to the Table set forth in 29 CFR §4022.7(e) and Appendix C to Part 4022.

That "immediate annuity rate" will be used for all lump sums paid during 2022.

Example (for lump sums paid in 2022):

Step 1: If January, 2022 is the month (month x) to determine the PBGC replacement interest rate for lump sum payment of benefits, find the "applicable 12-year rate for the second preceding month" (i.e., month x-2, or November, 2021) at

<https://www.irs.gov/retirementplans/recent-interest-rate-notice> (in this case, Notice 2022-01 (Table 2021-11)): 2.86%.

Step 2: Use 2.46% as the "applicable 12-year rate for the second preceding month" to find the corresponding "immediate annuity rate" in 29 CFR Appendix C to Part 4022: 0.00%.

That rate (0.00%) will be used for all lump sum payments paid in 2022.

The rates for all future years will follow this formula unless amended.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE _____ DAY OF _____, 2022.

Matthew J. Waligora
Mayor

Anna Soik
City Clerk/Treasurer/Finance Director

First Presented: November 21, 2022

Adopted:

Published:

William A. Pfeifer City Attorney

Memorandum



Date: November 15, 2022
To: Mayor Waligora and Municipal Council Members
From: Anna Soik, Clerk/Treasurer/Finance Director *AS*
Subject: Change Year of Elections for Mayor and Councilmembers

At the April 7, 2014, Council meeting, former Clerk, Karen Hebert, requested adoption of a resolution to change the election dates for the Mayor and Council to even years. The motion failed and elections continued to be conducted in odd years. The subject is being brought before you again in a cost-savings attempt. The cost of the last City election in November 2021 totaled \$10,751. Not only is there cost, but there is also an incredible amount of work put into an election which begins months prior. With the passage of no-reason absentee voting also came an increased amount of supplies needed, along with a considerable amount of time spent by staff to issue and receive ballots.

As City Clerk, I respectfully recommend the adoption of resolution 2022-18.

Recommended motion: Move to adopt Resolution No. 2022-18 which changes the date of the elections for Mayor and Councilmembers to the even years.

RESOLUTION NO. 2022-18

**A RESOLUTION TO CHANGE THE DATE OF THE ELECTIONS
FOR MAYOR AND COUNCILMEMBERS TO THE EVEN YEARS**

WHEREAS, the City of Alpena currently holds its regular elections for the Mayor and Councilmembers at the November odd-year election; and

WHEREAS, Public Act 523 of 2012, Section 642a(4) states : After December 31, 2011, a city that holds its regular election for city offices annually or in the odd year on the November regular election date may change its regular election schedule to the even year general election and the even year primary election by adopting a resolution in compliance with section 642; and

WHEREAS, the terms of office for the incumbent Mayor and Councilmembers will be as follows:

Mayor Matthew Waligora, Councilmember Michael Nowak, and Councilmember Danny Mitchell whose terms are due to expire on December 31, 2023 will be extended to December 31, 2024.

Mayor Pro Tem Cindy Johnson and Councilmember Karol Walchak whose terms are due to expire on December 31, 2025, will be extended to December 31, 2026.

NOW THEREFORE, the City of Alpena resolves to hold its regular election for local offices at the November even-year regular election, commencing November 2024.

Councilmember _____ moved to adopt the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared ____.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY**, that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held November 21, 2022.

Anna Soik
City Clerk/Treasurer/Finance Director


Memorandum



Date: November 11, 2022

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: DPW Uniform Bid Recommendation

On November 1, 2022, the City received and opened bids for the supply and delivery of uniforms for the Department of Public Works. Bid documents were sent to (3) three vendors as well as posted on the City's website with (2) two bids received as follows:

UniFirst Corporation Grayling, MI

Uniform Cost - Year	Blended Shirt/Cotton Pants	All Cotton Uniform
2023	\$10.89	\$12.43
2024	\$11.21	\$12.80
2025	\$11.55	\$13.19

Continental Linen Services Alpena, MI

Uniform Cost - Year	Blended Shirt/Cotton Pants	All Cotton Uniform
2023	\$5.30	\$5.70
2024	\$5.65	\$6.05
2025	\$6.00	\$6.40

UniFirst Corporation's bid was nearly double per uniform what Continental Linen has proposed for the three (3) year period. Currently, the City is paying \$4.80 for blended shirt/cotton pants and \$5.20 for all cotton uniforms. Continental Linen Services has requested a \$.50 increase for the first year of the contract as well as an additional increase of \$0.35 for years 2024 and 2025.

Upon review of the proposed bid prices and the price increase requested, it is my recommendation, as City Engineer, to award the three (3) year contract with the possibility of a three (3) year contract renewal if both parties can agree on prices to Continental Linen Service for the proposed bid prices provided.

Attachments



City of Alpena

Bid Name: DPW Uniform Service

Bid Open Date: 11/01/22@ 2:00 pm

Bidder	Addendum	Bid Security	Base Bid	Base Bid	Remarks
<i>Continental</i> Thompson Linen Service Alpena, MI	None		Blended Shirt/Cotton Pant 2023 \$ 5.30 2024 \$ 5.65 2025 \$ 6.00	All Cotton Uniform 2023 \$ 5.70 2024 \$ 6.05 2025 \$ 6.40	
UniFirst Uniforms Grayling, MI	None		Blended Shirt/Cotton Pant 2023 \$ 10.89 2024 \$ 11.21 2025 \$ 11.55	All Cotton Uniform 2023 \$ 12.43 2024 \$ 12.80 2025 \$ 13.19	

Unofficial – "As-Read" Results – Subject to Verification

Uniform Cost	Blended Shirt/Cotton Pant	All Cotton Uniform
Effective 01-01-2023 Through 12-31-2023	\$ 5.30	\$ 5.70
Effective 01-01-2024 Through 12-31-2024	\$ 5.65	\$ 6.05
Effective 01-01-2025 through 12-31- 2025	\$ 6.00	\$ 6.40

Total Protection Plan 5% of invoice.

IV. Addenda

The Undersigned hereby acknowledges receipt of the following addenda:

Addenda No.

Dated

N/A

V. Execution of Agreement and Furnishing Bonds

Within ten (10) days of receiving the prepared contract documents, the Undersigned agrees to execute the form of agreement included as part of the contract documents and to furnish a faithful performance bond in an amount equal to one hundred percent (100%) of the contract amount and a labor and material payment bond in an amount equal to one hundred percent (100%) of the contract amount.

VI. Subcontractor Acknowledgment

The Undersigned hereby acknowledges all subcontractors to be utilized on the above stated projects. The successful bidder agrees to bind every subcontractor by the terms of the contract documents. The City reserves the right to disqualify any potential subcontractor listed herein and any subcontractors which the contractor may elect to use on the project. The City reserves the right to require subcontractors to submit the information required in the section "Award Process". The contract documents shall not be construed as creating any contractual relation between any subcontractor and the Owner. All subcontractors shall be held accountable to the criteria and obligations as described by specifications and contract documents herein. Failure to list subcontractors may result in rejection of the bid.

Subcontractor

Item of Work

IX. Contract Time

If awarded the contract, the Undersigned shall start work on the project within ten (10) days or on an agreed upon date after the receipt of the executed contract, which shall serve as the notice to proceed, and shall complete all work described in the contract by **December 31, 2025**. The City reserves the right to extend this contract for 1 additional 3-year period if both parties agree.

X. Owners Rights Reserved

The Undersigned understands that the Owner reserves the right to reject any or all proposals or to waive any formality or technicality in any proposal in the interest of the Owner in accordance with section "Award Process".

XI. Termination

The City shall have the right to terminate this contract with a ten (10) day written notice to the other party. If the Contractor fails to maintain continuous work practices or delays completion of the project, the City may consider this default of the Contract.

XII. This Proposal is Submitted By:

Company Name Continental Linen Service
By Wally Roznowski
Title District Service Manager
Address 120 E. Herman St.
City, State & Zip Alpena Mi. 49707
Telephone No. (989) 766-3724

Uniform Cost	Blended Shirt/Cotton Pant	All Cotton Uniform
Effective 01-01-2023 Through 12-31-2023	\$10.89	\$12.43
Effective 01-01-2024 Through 12-31-2024	\$11.21	\$12.80
Effective 01-01-2025 through 12-31- 2025	\$11.55	\$13.19

All pricing is per wearer per week

IV. Addenda

The Undersigned hereby acknowledges receipt of the following addenda:

Addenda No.

Dated

V. Execution of Agreement and Furnishing Bonds

Within ten (10) days of receiving the prepared contract documents, the Undersigned agrees to execute the form of agreement included as part of the contract documents and to furnish a faithful performance bond in an amount equal to one hundred percent (100%) of the contract amount and a labor and material payment bond in an amount equal to one hundred percent (100%) of the contract amount.

VI. Subcontractor Acknowledgment

The Undersigned hereby acknowledges all subcontractors to be utilized on the above stated projects. The successful bidder agrees to bind every subcontractor by the terms of the contract documents. The City reserves the right to disqualify any potential subcontractor listed herein and any subcontractors which the contractor may elect to use on the project. The City reserves the right to require subcontractors to submit the information required in the section "Award Process". The contract documents shall not be construed as creating any contractual relation between any subcontractor and the Owner. All subcontractors shall be held accountable to the criteria and obligations as described by specifications and contract documents herein. Failure to list subcontractors may result in rejection of the bid.

Subcontractor

Item of Work

IX. Contract Time

If awarded the contract, the Undersigned shall start work on the project within ten (10) days or on an agreed upon date after the receipt of the executed contract, which shall serve as the notice to proceed, and shall complete all work described in the contract by **December 31, 2025**. The City reserves the right to extend this contract for 1 additional 3-year period if both parties agree.

X. Owners Rights Reserved

The Undersigned understands that the Owner reserves the right to reject any or all proposals or to waive any formality or technicality in any proposal in the interest of the Owner in accordance with section "Award Process".

XI. Termination

The City shall have the right to terminate this contract with a ten (10) day written notice to the other party. If the Contractor fails to maintain continuous work practices or delays completion of the project, the City may consider this default of the Contract.

XII. This Proposal is Submitted By:

Company Name UniFirst Corporation
By Andrew Rohlf
Title Sales Manager
Address 1194 I-75 BL
City, State & Zip Grayling, MI 49738
Telephone No. (989) 348-4396

Bids Due: November 1, 2022
Time: 2:00 p.m.

BID LIST
DPW Uniform

Thompson Linen Service
120 E. Herman Street
Alpena, MI 49707
Ph: 989-884-0543
wally@clsimage.com

UniFirst Uniforms
1194 S. 1-75 Business Loop
Grayling, MI 49738
Ph: 989-348-4396
daniel_graham@unifirst.com

Valley City Linen
10 Diamond Ave.
Grand Rapids, MI 49506
Ph: 800-648-1752
contactus@vcl.com


Memorandum



Date: November 11, 2022

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Gravel Aggregate Contract Renewal

In 2019 the City awarded the aggregate bid to Specification Stone Products, to supply aggregate materials to the City of Alpena. This contract contains language which allows for the renewal of the contract for up to (1) one additional one-year period, providing both parties can agree on any pricing adjustments.

Mark Larsen, Sales Manager, has indicated his desire to renew the contract for an additional (1) one-year period. For price comparison, I have inserted the following table showing previous prices versus the proposed renewal prices the City recently received from Specification Stone Products.

GRAVEL AGGREGATE RENEWAL PRICING				
Specification Stone Products				
Item Per Ton	PROPOSED PRICES – Unit Price 2023	Unit Price 2022	Unit Price 2021	Unit Price 2020
22A	\$7.95	\$6.50	\$6.25	\$5.99
22A (delivered)	\$10.70	\$8.99	\$8.50	\$7.99
Stone 6A	\$11.25	\$9.99	\$9.65	\$9.35
Stone (delivered) 6A	\$14.00	\$12.50	\$11.99	\$11.35

It is my recommendation, as City Engineer, to renew the gravel aggregate contract to Specification Stone Products for the requested unit prices for a (1) one-year period ending December 31, 2023. Purchases will be made as needed, or stockpiled and placed into stores, until the item is used and billed to appropriate department.

Attachment



GRAVEL AGGREGATE RENEWAL PRICING

Item Per Ton	Unit Price 2023
22A	\$ 7.95 a ton
22A (delivered)	\$ 10.70 a ton
Ice Control Sand	\$
Ice Control Sand (delivered)	\$
Stone 6A	\$ 11.25 a ton
Stone (delivered) 6A	\$ 14.00 a ton
Class II Sand	\$
Class II Sand (delivered)	\$
2ss Limestone Sand Delivered; May Work for Both Ice Control & Fill Sand	\$

This Proposal is Submitted By:

Company Name Specification Stone Products

By



Title Sales Manager

Address 1009 Long Lake Ave

City, State & Zip Alpena, MI 49707

Telephone No. (989) 354-3502 ext. #11303

Email Address mlarsen@edwclevy.net


Memorandum



Date: November 11, 2022

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Portable Toilet Rental & Service Contract Renewal

The Portable Toilet Rental & Service was bid in 2019 and awarded to Hall's Serv-All of Posen. The contract is set to expire on December 31, 2022. The contract does allow for (1) one additional (1) one year extension if prices can be agreed upon. Ryan Lucas, Operations Manager, has indicated his desire to renew the contract for an additional (1) one year.

For price comparison, I have inserted the following table showing previous prices versus the proposed renewal prices the City recently received from Hall's Serv-All.

PREVIOUS PRICES

Standard Unit			Handicap- Accessible Unit	
2020 Monthly Rate	\$70.00		2020 Monthly Rate	\$100.00
2021 Monthly Rate	\$72.00		2021 Monthly Rate	\$102.50
2022 Monthly Rate	\$74.00		2022 Monthly Rate	\$105.00
<i>During Special Events the City, upon request, may require additional cleaning and servicing of portable toilets.</i>				
			Standard Unit	Handicap Accessible Unit
1 Additional Cleaning & Servicing Per Week			\$17.50	\$25.00
2 Additional Cleaning & Servicing Per Week			\$35.00	\$50.00

PROPOSED PRICES

Standard Unit			Handicap- Accessible Unit	
2023 Monthly Rate	\$115.00		2023 Monthly Rate	\$155.00
<i>During Special Events the City, upon request, may require additional cleaning and servicing of portable toilets.</i>				
			Standard Unit	Handicap Accessible Unit
1 Additional Cleaning & Servicing Per Week			\$28.75	\$38.75
2 Additional Cleaning & Servicing Per Week			\$28.75	\$38.75

After reviewing the proposed prices, it is my recommendation, as City Engineer, to renew the Portable Toilet Rental & Service contract to Hall's Serv-All at the requested unit prices for a (1) one year period ending December 31, 2023.

Attachments

Portable Toilet Rental and Service

Standard Unit		Handicap- Accessible Unit	
2023 Monthly Rate	\$ 115	2023 Monthly Rate	\$ 155
During Special Events the City, upon request, may require additional cleaning and servicing of portable toilets.			
		Standard Unit	Handicap Accessible Unit
1 Additional Cleaning & Servicing Per Week		\$ 28.75	\$ 38.75
2 Additional Cleaning & Servicing Per Week		\$ 28.75	\$ 38.75

This Proposal is Submitted By:

Company Name Hall's Serv-All
 By Ryan Lucas
 Title Operations Manager
 Address 10427 S. Leer Rd.
 City, State & Zip Posen MI 49776
 Telephone No. (989) 379-3054
cell (989) 351-8897


Memorandum



Date: November 11, 2022

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Rugs for City Facilities Contract Renewal

The Rugs for City Facilities Service was bid in 2019 and awarded to Continental Linen Service, with the contract allowing a renewal if both parties can agree on pricing. Wally Roznowski, District Service Manager of Continental Linen Services, has indicated his desire to renew the contract for an additional (3) three year period. If awarded, the new contract will expire on December 31, 2025. In no case shall the contract be extended beyond December 31, 2025.

For price comparison, I have inserted the following table showing previous prices versus the proposed renewal prices the City recently received from Continental Linen Services.

Previous Prices	WEEKLY SERVICE 2020 -2022		
Facility	Quantity	Unit Price	Total
City Hall			
3x10 Black Rug	4	\$3.00	\$12.00
3x5 Black Rug	2	\$1.00	\$2.00
4x6 Black Rug	3	\$2.00	\$6.00
Public Safety			
4x6 Gray Rug	1	\$2.00	\$2.00
3x5 Gray Rug	14	\$1.00	\$14.00
3x5 Black Rug	2	\$1.00	\$2.00
Public Works			
3x10 Brown Rug	7	\$3.00	\$21.00
3x5 Brown Rug	6	\$1.00	\$6.00
4x6 Brown Rug	1	\$2.00	\$2.00
Total			\$67.00
(\$3,484.00 per year)			

Proposed Prices	WEEKLY SERVICE 2023-2025		
Facility	Quantity	Unit Price	Total
City Hall			
3x10 Black Rug	5	\$3.70	\$18.50
3x5 Black Rug	5	\$1.22	\$6.10
4x6 Black Rug	3	\$2.47	\$7.41
Public Safety			
4x6 Gray Rug	1	\$2.47	\$2.47
3x5 Gray Rug	14	\$1.22	\$17.08
Public Works			
3x10 Brown Rug	7	\$3.70	\$25.90
3x5 Brown Rug	6	\$1.22	\$7.32
4x6 Brown Rug	1	\$2.47	\$2.47
Total			\$87.25

After reviewing the proposed prices, it is my recommendation, as City Engineer, to renew the Rugs for City Facilities contract to Continental Linen Service for weekly service to all City Buildings at the requested unit prices totaling \$87.25 (\$4,537.00 per year) for a (3) three year period ending December 31, 2025.

Attachments

BID PROPOSAL **RUGS FOR CITY FACILITIES**

WEEKLY SERVICE – 2023-2025

FACILITY	QTY.	UNIT PRICE	TOTAL
City Hall			
3 x 10 Black Rug	45	\$ 3.70	\$ 18.50
3 x 5 Black Rug	25	\$ 1.22	\$ 6.10
4 x 6 Black Rug	3	\$ 2.47	\$ 7.41
Public Safety			
4 x 6 Grey Rug	1	\$ 2.47	\$ 2.47
3 x 5 Grey Rug	14	\$ 1.22	\$ 15.22
3 x 5 Black Rug	20	\$ 2.47	\$ 0.00
Public Works Service Center			
3 x 10 Brown Rug	7	\$ 3.70	\$ 25.90
3 x 5 Brown Rug	6	\$ 1.22	\$ 7.32
4 x 6 Brown Rug	1	\$ 2.47	\$ 2.47
Total			\$ 85.39

17.08_{cs}

~~\$87.25~~ _{cs}

Renewal Pricing Submitted By:

Company Name Continental Linen Service

By Wally Roznowski

Title District Service Manager

Address 120 E. Herman Street

City, State & Zip Alpena MI 49707

Telephone No. (989) 766-3724


Memorandum



Date: November 11, 2022

To: Mayor and City Council Members

Copy: Rachel Smolinski, City Manager
Anna Soik, City Clerk/Treasurer/Finance Director

From: Stephen J. Shultz, City Engineer 

Subject: Stump Grinding Contract Renewal

The Stump Grinding project was bid in 2019 and awarded to A-1 Tree Service, with the contract allowing a renewal. Steve Truman, Owner of A-1 Tree Service, has indicated his desire to renew the contract for an additional (1) one year period and provided the attached pricing. If awarded, the new contract will expire on December 31, 2023.

For price comparison, I have inserted the following table showing prices for the Stump Grinding project during the duration of the contract.

PROPOSED PRICING

A-1 TREE SERVICE

2023	Total Per Stump Bid Price	\$ 165.00
------	---------------------------	-----------

PREVIOUS CONTRACT

A-1 TREE SERVICE

2022	Total Per Stump Bid Price	\$160.00
2021	Total Per Stump Bid Price	\$160.00
2020	Total Per Stump Bid Price	\$160.00

After reviewing the proposed stump increase for year 2023, and the excellent service A-1 Tree Service has provided the City for many years, it is my recommendation, as City Engineer, to renew the Stump Grinding contract with A-1 Tree Service for an additional (1) one year period at a total of \$165.00 per stump.

Attachments

2023 Total Per Stump Bid Price:

\$ 1165.00

This Proposal is Submitted By:

Company Name A-1 Tree Service, LLC
By Steve Truman / ntruman
Title Owner
Address 7437 Wallace Rd
City, State & Zip Alpena, MI 49707
Telephone No. 989-354-5707
Email Address gibby16@hotmail.com