

COUNCIL PROCEEDINGS

April 15, 2024

The Municipal Council of the City of Alpena met in regular session on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Johnson, Councilmember Kane, Councilmember Mitchell, Mayor Pro Tem Nowak and Councilmember Walchak.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Moved by Councilmember Mitchell, seconded by Councilmember Walchak, to approve the agenda.

Motion carried 5-0.

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Walchak, to remove item 14b [from the agenda].

Motion carried 5-0.

MINUTES

The minutes of the regular and closed sessions of April 01, 2024, and special and closed sessions of April 10, 2024, were approved as printed.

CONSENT AGENDA

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Kane, that the following Consent Agenda items be approved:

- A. Bills to be allowed, in the amount of \$334,618.73, and authorize Mayor Johnson and Clerk Soik to sign the warrant.
- B. Council reappointment of William Pfeifer as the City Attorney for a two-year term expiring on April 13, 2026.

- C. Council reappointment of Anna Soik as the Clerk/Treasurer/Finance Director for a two-year term expiring on April 13, 2026.
- D. Approval of Resolution no. 2024-07 which establishes the public hearing date of May 20, 2024, for the proposed fiscal year 2025 budget.

Motion carried 5-0.

EMPLOYEE OF THE QUARTER

Cassie Stone, Engineering Clerk, was recognized as the Employee of the Quarter by Kathy Himes, Human Resources Director.

PROCLAMATIONS

Mayor Johnson proclaimed April 13, 2024, as Immanuel Lutheran Church's 150th Anniversary Recognition Day in the City of Alpena.

Mayor Johnson proclaimed April 26, 2024, as Arbor Day in the City of Alpena.

ORDINANCE NO. 24-503

Attorney Pfeifer delivered the first reading of Ordinance No. 24-503 which amends the City of Alpena zoning map. A second reading will be given on May 6, 2024, and is also expected to be adopted.

MEMORIAL DAY PARADE REQUEST FOR ASSISTANCE

Moved by Councilmember Kane, seconded by Councilmember Mitchell, to approve the allocation of an amount not to exceed \$750 as reimbursement to VFW Post 2496 for the cost of a special events insurance policy for the 2024 Memorial Day Parade event.

Motion carried 5-0.

GREEN INFRASTRUCTURE PROJECTS

Moved by Councilmember Walchak, seconded by Mayor Pro Tem Nowak, to approve the in-kind match of \$75,000 for the River Street parking lot and Washington Avenue bioswale projects and authorize City Manager Smolinski to sign the letter of support for the Huron Pines application for the National Fish and Wildlife Foundation – Sustain Our Great Lakes program.

Motion carried 5-0.

THIRD QUARTER FY24 FINANCIAL REPORT

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Mitchell, to receive and file [the third quarter FY24 financial report].

Motion carried 5-0.

COUNCIL COMMITTEE REPORTS

Mayor Johnson reported on the Northeast Michigan Materials Management Authority.

Cleanup Day is on Saturday, May 4, 2024, from 8 a.m. to 1 p.m. and Electronics Day is from Saturday, June 1, 2024, from 8 a.m. to 1 p.m. Both events will be held at Northern Lights Arena. The funding for the new recycling facility estimated at \$5.5 million has been secured except for about \$800,000. The plan is to have the building constructed by the end of 2025. The authority is continuing their partnership with Holcim to bring glass recycling to Alpena.

Mayor Pro Tem Nowak sits on the Target board which receives a bi-annual report on the economic development within the City. He also sits on the Central Dispatch Committee and the Emergency Management Committee, both of which are primarily policy overview and emergency preparedness. He also sits on the Retirement Board and Historic District Commission.

Councilmember Walchak belongs to five committees but has only been to one meeting. She deferred to Councilmember Mitchell to report as he also attended.

Councilmember Mitchell reported on the River Center Board, particularly the construction of the pavilion and restrooms. It is awaiting Federal approval and will then be bid out. The board continues to raise funds for the River Center.

Councilmember Kane hasn't been able to attend a meeting yet but will be able to next month.

DIAL-A-RIDE MILLAGE REQUEST

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Mitchell, to adopt Resolution No. 2024-06 which will place the Dial-A-Ride, now known as Thunder Bay Transportation Authority,

millage request on the August 6, 2024, Primary Election ballot.

Motion carried 5-0.

2024 NORTH SECOND AVENUE RECONSTRUCTION

On April 9, 2024, the City opened and received bids for reconstruction of North Second Avenue between Fletcher Street and Hueber Street as follows:

Team Elmers, Alpena, MI	\$3,282,185.09 (as read)	\$3,282,527.09 (as tabulated)
MacArthur Construction Alpena, MI	\$3,405,888.10 (as read)	\$3,405,888.10 (as tabulated)
EF Wilkinson & Sons Cheboygan, MI	\$3,783,081.90 (as read)	\$3,783,081.90 (as tabulated)

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Mitchell, to award the Second Avenue Reconstruction project to Team Elmers of Alpena, Michigan for the unit prices established in the bid for the as tabulated contract amount of \$3,282,527.09.

Motion carried by votes as follows:

Ayes: Mitchell, Nowak, Johnson, and Kane.

Nays: Walchak.

Absent: None.

2024 PLUMBING CONTRACTED SERVICES

On March 26, 2024, the City received and opened proposals for plumbing services within the City of Alpena. The contractors were asked to provide a list of hourly rates for HVAC and plumbing services.

Moved by Councilmember Mitchell, seconded by Mayor Pro Tem Nowak, to approve a contract with Lakeshore Plumbing, Heating, and Cooling, Inc. of Alpena, Michigan for the rates outlined in their proposal for an amount not to exceed \$30,000.

Motion carried 5-0.

Moved by Councilmember Mitchell, seconded by Councilmember Kane, to approve a contract

with Weinkauf Plumbing & Heating of Alpena, Michigan for the rates outlined in their proposal for an amount not to exceed \$30,000.

Motion carried by votes as follows:

Ayes: Johnson, Kane, Mitchell, and Nowak.

Nays: Walchak.

Absent: None.

2024 UTILITY EXCAVATION SERVICES

On March 26, 2024, the City received and opened proposals for utility excavation services within the City of Alpena. The contractors were asked to provide an average price for installation of a water or sewer service with the following received:

Bedrock Excavating	\$2,100.00
C & C Excavating	\$3,795.00
E & M Property Improvements	\$2,500.00
MacArthur Construction	\$2,000.00 - \$5,000.00
Schultz Excavation	\$1,200.00 - \$2,100.00

Moved by Councilmember Walchak, seconded by Mayor Pro Tem Nowak, to approve a contract with Bedrock Contracting & Excavating of Alpena, Michigan for the rates outlined in their proposal for an amount not to exceed \$30,000.

Motion carried 5-0.

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Kane, to approve a contract with C & C Excavating of Alpena, Michigan for the rates outlined in their proposal for an amount not to exceed \$30,000.

Motion carried 5-0.

Moved by Mayor Johnson, seconded by Councilmember Walchak, to approve a contract with E & M Property Improvements, LLC of Hillman, Michigan for the rates outlined in their proposal for an

amount not to exceed \$30,000.

Motion carried 5-0.

Moved by Councilmember Kane, seconded by Councilmember Walchak, to approve a contract with MacArthur Construction of Hillman, Michigan for the rates outlined in their proposal for an amount not to exceed \$30,000.

Motion carried 5-0.

Moved by Councilmember Mitchell, seconded by Mayor Pro Tem Nowak, to approve a contract with Schultz Excavation LLC of Herron, Michigan for the rates outlined in their proposal for an amount not to exceed \$30,000.

Motion carried 5-0.

CONSTRUCTION ENGINEERING SERVICES

On March 01, 2024, MDOT received and opened bids for modernization of the signalized intersection at Third Avenue, Bagley Street and Hobbs Drive. Huron Engineering was awarded the design contract for the project.

Moved by Councilmember Walchak, seconded by Councilmember Kane, to approve the contract modification to the Engineering Services Contract with Huron Engineering and add the hourly rate schedule for construction engineering services.

Motion carried 5-0.

VEOLIA CONTRACT EXTENSION

Moved by Councilmember Kane, seconded by Councilmember Mitchell, to approve the Lead Service Line Inventory Proposal from Veolia in the amount of \$387,369 and authorize the Mayor and City Clerk to sign.

Motion carried 5-0.

FUNDING REQUEST TO ALPENA COUNTY LAND BANK AUTHORITY

Moved by Councilmember Mitchell, seconded by Councilmember Walchak, to appropriate

\$10,000 to the Alpena County Land Bank Authority for “seed money” in fiscal year 2024.

Motion carried 5-0.

ADJOURNMENT

On motion of Mayor Pro Tem Nowak, seconded by Councilmember Walchak, the Municipal Council adjourned at 8:03 p.m.

Cindy Johnson
Mayor

ATTEST:

Anna Soik
City Clerk