

## **COUNCIL PROCEEDINGS**

**January 16, 2024**

The Municipal Council of the City of Alpena met in regular session on the above date and was called to order at 6:00 p.m. by the Mayor Pro Tem.

Present: Mayor Pro Tem Johnson, Councilmember Mitchell, Councilmember Nowak and Councilmember Walchak.

Absent: None.

Note: The Mayoral seat is currently vacant.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF THE AGENDA**

Moved by Councilmember Nowak, seconded by Councilmember Mitchell, to approve the agenda.

Motion carried 4-0.

### **MODIFICATION TO THE AGENDA**

Moved by Councilmember Nowak, seconded by Councilmember Walchak, to add to the consent agenda the recognition of the Heather Rensberry Memorial Foundation as a non-profit organization for the purpose of obtaining a charitable gaming license for an event to be held in the City of Alpena.

Motion carried 4-0.

### **MINUTES**

The minutes of the regular session of January 02, 2024, were approved as printed.

### **CONSENT AGENDA**

Moved by Councilmember Nowak, seconded by Councilmember Mitchell, that the following Consent Agenda items be approved:

- A. Bills to be allowed, in the amount of \$354,373.56, and authorize Mayor Pro Tem Johnson and Clerk Soik to sign the warrant.
- B. Approval of cemetery deed no. 0295 by and between the City of Alpena and Dawn Lynne Hernandez in the amount of \$745 for block 40 lot 268 for the use and purpose of a burial lot with perpetual care and authorize Mayor Pro Tem Johnson and Clerk Soik to authorize said deed.
- C. Recognition of the Heather Rensberry Memorial Foundation as a non-profit organization for the purpose of obtaining a charitable gaming license for an event to be held in the City of Alpena.

Motion carried 4-0.

### **EMPLOYEE OF THE QUARTER**

Kathy Himes, Human Resources Director, and Robert Edmonds, Fire Chief, presented a plaque to Douglas Keogh, Firefighter/Paramedic, and recognized him as the Employee of the Quarter.

### **ANNUAL COMPREHENSIVE FINANCIAL REPORT FY23**

Moved by Councilmember Nowak, seconded by Councilmember Walchak, to receive and file [the Annual Comprehensive Financial Report for Fiscal Year 2023 as presented by Straley Lamp & Kraenzlein P.C.].

Motion carried 4-0.

### **HURON HUMANE SOCIETY SEMI-ANNUAL REPORT**

Moved by Councilmember Mitchell, seconded by Councilmember Walchak, to receive and file [the Huron Humane Society Semi-Annual Report as presented by Mary Eagan, Huron Humane Society Trustee].

Motion carried 4-0.

### **TARGET SEMI-ANNUAL REPORT**

Moved by Councilmember Nowak, seconded by Councilmember Walchak, to receive and file [the Target Semi-Annual Report as presented by Michael Mahler, Economic Development Director].

Motion carried 4-0.

## **PROCLAMATION**

Mayor Pro Tem Johnson proclaimed the week of January 22, 2024, as Thunder Bay International Film Festival Week in the City of Alpena.

## **DUMPSTER SERVICE BID RECOMMENDATION**

On January 9, 2024, the City received and opened bids for dumpster service as follows:

GFL Environmental - Alpena, MI

2023 - \$6.25/yd<sup>3</sup> and \$4.00/can

2024 - \$6.25/yd<sup>3</sup> and \$5.00/can

2025 - \$6.35/yd<sup>3</sup> and \$5.25/can

2026 - \$6.45/yd<sup>3</sup> and \$5.50/can

Waste Management, Wixom, MI declined to bid.

Moved by Councilmember Walchak, seconded by Councilmember Mitchell, to award the contract to GFL Environmental for the unit prices provided for a (3) three-year period with the possibility of a (1) one-year contract renewal.

Motion carried 4-0.

## **PORTABLE TOILET RENTAL AND SERVICE CONTRACT**

On January 9, 2024, the City received and opened bids to provide and service portable toilets at various locations throughout the City and during special events. The following bids were received:

Hall's Serv-All - Posen, MI

Standard Unit: 2024 - \$105/mo. 2025 - \$110/mo. 2026 - \$115/mo.

Handicap Unit: 2024 - \$145/mo. 2025 - \$150/mo. 2026 - \$155/mo.

Special Events additional cleaning/servicing: \$26.25/wk. for a standard unit; and \$36.25/wk. for handicap accessible unit. This is for one cleaning per week. For two cleanings per week, it is \$52.50/wk. for a standard unit and \$72.50/wk. for a handicap accessible unit.

Alpena Septic Service – Hubbard Lake, MI

Standard Unit: 2024 - \$390/mo. 2025 - \$439/mo. 2026 - \$466/mo.

Handicap Unit: 2024 - \$490/mo. 2025 - \$539/mo. 2026 - \$566/mo.

Special Events additional cleaning/servicing: \$500/wk. for a standard unit; and \$400/wk. for handicap accessible unit. This is for one cleaning per week. For two cleanings per week, it is \$500/wk. for a standard unit and \$400/wk. for a handicap accessible unit.

Moved by Councilmember Mitchell, seconded by Councilmember Nowak, to award the contract to supply and service portable toilets throughout the City to Hall's Serv-All for the as-bid unit prices for years 2024, 2025, and 2026, with a possibility of a (1) one-year contract extension if both parties can agree on pricing.

Motion carried 4-0.

#### **RECREATION PLAN RESOLUTION NO. 2024-01**

Moved by Councilmember Nowak, seconded by Councilmember Walchak, to approve Resolution No. 2024-01 which adopts the 2024-2028 City of Alpena Recreation Plan.

Motion carried 4-0.

#### **SELECTION OF CANDIDATE TO FILL MAYORAL VACANCY**

Moved by Councilmember Walchak, seconded by Councilmember Mitchell, to appoint Cindy Johnson to Mayor for the term ending December 31, 2024.

Motion carried by votes as follows:

Ayes: Mitchell, Walchak, and Johnson.

Nays: Nowak.

Absent: None.

Clerk Soik administered the oath of office to Mayor Johnson.

#### **SELECTION OF MAYOR PRO TEM**

Moved by Councilmember Mitchell, seconded by Councilmember Walchak, that Michael Nowak be appointed to fill the open position of Mayor Pro Tem [for the term ending December 31,

2024].

Motion carried 4-0.

### **STATEMENTS OF CANDIDATES FOR COUNCILMEMBER VACANCY**

Statements by candidates for the councilmember vacancy were presented in the following order: Kevin R. Ginter, Erinn R. Kane, Christopher D. Moses, and Ashley M. Peterson. The councilmembers then completed a form to indicate their first and second choices for the councilmember position. The first choice received two points and the second choice received 1 point.

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Mitchell, to take a 5-minute recess.

Motion carried 4-0.

The Council recessed at 8:21 p.m.

The Council was called back to order at 8:28 p.m.

The results of the voting were tabulated by Clerk Soik and City Manager Smolinski. It was announced that Erinn Kane received the highest number of points.

Moved by Mayor Pro Tem Nowak, seconded by Councilmember Mitchell, to appoint Erinn Kane to the City Council to fill the vacant term to December 31, 2024.

Motion carried 4-0.

Clerk Soik administered the oath of office to Councilmember Kane.

### **ADJOURNMENT**

On motion of Councilmember Kane, seconded by Councilmember Walchak, the Municipal Council adjourned at 8:33 p.m.

Cindy Johnson  
Mayor

ATTEST:

Anna Soik  
City Clerk