

The Building Authority Commission Will Conduct a Brief Meeting at 5:45 p.m.

ALPENA CITY COUNCIL MEETING

December 02, 2019 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular & Special Sessions of November 18, 2019.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$1,266,543.61.
 - B. Mayoral Reappointments of Dennis Schultz and AlDean Moe to the Compensation Commission for a 5-year Term Expiring on 12/1/2024.
 - C. 2020 Council Meeting Schedule.
 - D. Approval of the Memorial Day, Fourth of July, and Christmas Parades Held Within the City Limits in 2020.
 - E. Annual Agreement with Alpena Public Schools Regarding the School Liaison Officer.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
10. Public Hearing.
11. Report of Officers.
 - DPW Construction Fund Internal Loans.
12. Communications and Petitions.
13. Unfinished Business.
 - SUEZ Contract Operations Contract Extension.
14. New Business.
 - A. Gravel Aggregate Bid Recommendation.
 - B. Hot Mixed Asphalt Patching Program Bid Recommendation.

- C. Rugs for City Facilities Bid Recommendation.
- D. Upfitting of Police Vehicle Bid Recommendation.
- E. Goose Control Hunt Summary.
- 15. Recess.
- 16. Workshop - Medical Marihuana Facilities.
- 17. Adjourn.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

November 18, 2019

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Nielsen, and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of the November 4, 2019 meeting were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$509,676.50 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.

Carried by unanimous vote.

COST REPORT FOR NOVEMBER 5, 2019 ELECTION

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to receive and file the cost report for the November 5, 2019 City General Election.

Carried by unanimous vote.

CITY MANAGER CONTRACT

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to approve the employment agreement between Rachel Smolinski and the City of Alpena.

Carried by unanimous vote.

BID - STUMP GRINDING

The following sealed bids were received on November 5, 2019 for the Stump Grinding Project.

A-1 Tree Service	Alpena, MI	Per Stump	2020	\$160
			2021	\$160
			2022	\$160

Hume Tree Service Oscoda, MI	Per Stump	2020	\$200
		2021	\$200
		2022	\$200

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nielsen to award the bid to A-1 Tree Service, in the amount of \$160 per stump.

Carried by unanimous vote.

BID - PORTABLE TOILET RENTAL AND SERVICE

The following sealed bid was received on November 5, 2019 for Portable Toilet Rental and Service.

Hall’s Serv-All	Posen, MI	2020	Standard/Handicap	\$70.00/\$100.00
		2021	Standard/Handicap	\$72.00/\$102.50
		2022	Standard/Handicap	\$74.00/\$105.00

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to award the bid for Portable Toilet Rental and Service to Hall’s Serv-All.

Carried by unanimous vote.

BID - DUMPSTER SERVICE

The following sealed bid was received on November 5, 2019 for Dumpster Service.

L & N Disposal	Price Per Cubic Yard	2020 Unit Price	\$6.50
		2021 Unit Price	\$6.75
		2022 Unit Price	\$7.00
	Price Per Can	2020 Unit Price	\$2.50
		2021 Unit Price	\$2.50
		2020 Unit Price	\$2.50

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to award the bid to L & N Disposal for the unit prices provided.

Carried by unanimous vote.

SUEZ OPERATIONS CONTRACT EXTENSION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to table the SUEZ Operations Contract Extension until the December 2, 2019 Council Meeting.

Carried by unanimous vote.

**SITE CONTROL AND MAINTENANCE FOR
THUNDER BAY RIVERFRONT PUBLIC INFRASTRUCTURE IMPROVEMENTS**

Adam Poll, Planning and Development Director, informed Council of the requirement to have a maintenance plan in place for the Thunder Bay Riverfront Public Infrastructure Improvements grant. He discussed the need for infrastructure and land maintenance, the estimated costs, and various possibilities for maintenance. Council was made aware of the costs and term of commitment of the grant and was asked to determine which parties should be responsible for the costs.

AMBULANCE REQUEST FOR PROPOSALS

The following sealed proposals were received on October 22, 2019 for an ambulance for countywide use.

Horton	\$175,456
Braun	\$169,240
Demers	\$166,233
Wheeled Coach	\$160,267
Excellance	\$160,434
Horton	\$159, 713
LifeLine	\$159,000
Osage	\$158,435
Marque	\$156,348
Kodiak	\$152,828
McCoy Miller	\$146,377
AEV	\$142,125
AEV	\$134,059
Emergency Services	\$121,950
Emergency Services	\$98,000

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to award the bid to LifeLine in the amount of \$159,000.

Carried by unanimous vote.

ADJOURN

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Nowak, the
Municipal Council adjourned at 7:41 p.m.

MATT WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

COUNCIL PROCEEDINGS

November 18, 2019

The Municipal Council of the City of Alpena met in special session at City Hall on the above date and the meeting was called to order at 7:51 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, and Councilmembers Nielsen, Nowak, and Hess.

Absent: None.

DISCUSSION OF MEDICAL MARIHUANA FACILITIES

A presentation was given by Adam Poll, Planning and Development Director, to update the Council on medical marihuana facilities. Discussion occurred of how to select the applicants that will be awarded a license. The Council also discussed buffers around certain types of establishments such as churches, schools, parks, daycares, addiction treatment centers, and the Boys and Girls Club. The topic of medical marihuana facilities will be revisited at the next Council meeting.

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 8:57 p.m.

Matthew J. Waligora
Mayor

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

Page: 1/2

EXP CHECK RUN DATES 12/03/2019 - 12/03/2019

6.A.

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	19-276	BAGGED LAWN & LEAF PICK-UP 11/19	10,000.00
AIRGAS USA LLC	9965787534	VEH MAINT - DPW	75.90
AIRGAS USA LLC	9094823394	SUPPLIES - EMS DISP	26.92
AIRGAS USA LLC	9095023252	VEH MAINT - DPW	13.10
ALPENA AREA CHAMBER OF COMM	18853	CHAMBER TRAINING - MGR	20.00
ALPENA BEVERAGE COMPANY	65785	DOWNTOWN EVENT - DDA	155.25
ALPENA DIESEL SERVICE	62807	VEH MAINT #45	308.19
ALPENA DIESEL SERVICE	62937	VEH MAINT - DPW	249.87
ALPENA DIESEL SERVICE	62967	VEH MAINT - DPW	453.18
ALPENA DIESEL SERVICE	63057	VEH MAINT #40	36.80
ALPENA MARKETPLACE PRODUCTIONS	100 11/19	TAPING FEES - COUNCIL MTG	450.00
ALPENA POWER COMPANY	120319	ELECTRIC	3,588.98
ANDREW MARCEAU	111519	TRAVEL EXPENSE - FIRE	562.78
ANDREW MARCEAU	112219	TRAVEL EXPENSE - FIRE	142.24
ANDREW WILLIAMS	100819	MEAL REIMB - EMS	81.10
ANNE GENTRY	112519	TRAVEL EXPENSE - DDA	301.60
ART VAN FURNITURE	201-0163414	SUPPLIES - FIRE/EMS	125.99
BEDROCK CONTRACTING &	CONC 2019-04	2019 CITY CONCR PROG	20,766.16
BELL EQUIPMENT COMPANY	0162070	VEH MAINT #66	1,810.48
BERG ASSESSING & CONSULTING INC	112519	ASSESSING CONTRACTED SVCS 12/19	6,250.00
BOUND TREE MEDICAL LLC	83410189	SUPPLIES - AMB DISP	2,517.42
CLIFF ANSCHUETZ CHEVROLET	CVW224319	VEH MAINT - EMS	60.13
CONTROL SOLUTIONS INC	10940	WEB SUPERVISOR - IT	3,195.00
DEAN ARBOUR FORD LINCOLN MERCURY	28818	VEH MAINT - EMS	317.76
DONALD H GILMET	113019	MILEAGE 11/19	103.24
DONS TRACTOR & EQUIPMENT SALES	52313	VEH MAINT #57	1,939.00
ELMER'S CRANE AND DOZER INC	WILSON 2019-03B	WATERMAIN INTERSECTION IMP - WILSON S	19,789.58
FASTENAL COMPANY	MIALP170968	SUPPLIES - PUBLIC WORKS	9.99
FASTENAL COMPANY	MIALP170982	VEH MAINT - DPW	7.00
FASTENAL COMPANY	MIALP171001	VEH MAINT - DPW	35.92
FASTENAL COMPANY	MIALP171052	VEH MAINT - DPW	24.77
FASTENAL COMPANY	MIALP171081	VEH MAINT - DPW	197.41
FASTENAL COMPANY	MIALP171314	CHRISTMAS DECORATIONS - PW	5.42
FASTENAL COMPANY	MIALP171345	CHRISTMAS DECORATIONS - PW	3.78
FASTENAL COMPANY	MIALP171399	CHRISTMAS DECORATIONS - PW	15.18
FIRE SAFETY USA INC	127628	SUPPLIES - FIRE/EMS	361.75
GARANTS OFFICE SUPPLIES & PRINTING	69189	SUPPLIES - CLERK/TREAS	207.00
GBS GOVERNMENTAL BUSINESS SYSTEMS	19-37144	SUPPLIES - ELECTION	63.39
GOODRICH PAVING	HMA 2019-03	HMA PATCHING 2019	19,466.33
HAROLD KNOPP	111719	MEAL REIMB - EMS	23.56
HAROLD KNOPP	111919	MEAL REIMB - EMS	15.00
INK AND TONER ALTERNATIVE	18-8958	SUPPLIES - IT	1,015.78
JEFFERY KING	112219	MEAL REIMB - EMS	48.90
LEFAVE PHARMACY INC	111419	SUPPLIES - EMS DISP	71.78
MCDONALD AUTO SUPPLY INC	918008	SUPPLIES - FIRE/EMS	2.99
MCDONALD AUTO SUPPLY INC	918517	VEH MAINT - FIRE/EMS	126.83
MCDONALD AUTO SUPPLY INC	918961	VEH MAINT - FIRE/EMS	27.98
MHR BILLING	3520	BILLING 09/19 - EMS	5,821.12
MHR BILLING	3541	BILLING 10/19 - EMS	7,666.96
MICHIGAN ASSN OF FIRE CHIEFS	01320	2020 MEMBERSHIP DUES	135.00
MICHIGAN FIRE INSPECTORS SOCIETY	120319	TEST REGISTRATION - FIRE	350.00
MICHIGAN STATE FIREMEN'S ASSOC	120319	2020 MEMBERSHIP DUES - FIRE/EMS	75.00
MID MICHIGAN HEALTH	175843636	EMPLOYEE PHYS - DPW	242.00
MIDLAND RADIOLOGY ASSOC PC	383253739	EMPLOYEE PHYS - DPW	27.00
MRSA-UV LLC	01-ACF	SUPPLIES - EMS	537.91
MY-LOR INC	32015	SUPPLIES - FIRE/EMS	248.71
NICHOLAS HARRISON	112319	MEAL REIMB - EMS	42.57
NYE UNIFORM COMPANY	721875	UNIFORMS - POLICE	379.00
NYE UNIFORM COMPANY	719002	UNIFORMS - POLICE	99.00
OFFICE DEPOT	12924774	SUPPLIES - PUBLIC SAFETY	387.51
OFFICE DEPOT	12924813	SUPPLIES - PUBLIC WORKS	52.62
PNC FINANCIAL SERVICES GROUP	120319	ANNUAL CITY CONTRIBUTION	942,781.00
PRIORITY ONE EMERGENCY	70059641	UNIFORMS - EMS	79.99
PSYBUS	18164	EMP EVALUATION - MGR	1,200.00
R W MERCER COMPANY INC	150709	MAINT - BOAT HARBOR	250.00
RAPID RESULTS	9711	DRUG SCREEN - MGR	30.00
RAPID RESULTS	9714	DRUG/ALCOHOL SCREEN - PW	55.00
SEVAN K INC	313 10/19	VEH MAINT - POLICE	146.25
SHALLAS SERVICE	12268	VEH MAINT #61	38.00
SOUTHERN COMPUTER WAREHOUSE	IN-000612252	BARRACUDA SUPPORT - IT	2,004.00
SPARTAN DISTRIBUTORS INC	11802258	VEH MAINT - DPW	345.35
SPECIFICATION STONE PRODUCTS	2456964	STORES - 22A STONE	5,637.88

INVOICE REGISTER

Page: 2/2

EXP CHECK RUN DATES 12/03/2019 - 12/03/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
STANDISH MILLING COMPANY INC	0094700-IN	SUPPLIES - CITY HALL	407.00
STRALEY LAMP & KRAENZLEIN PC	30582	MONTHLY FEE 10/19	3,255.00
SUEZ WATER ENVIRONMENTAL SERVICES	201938135	CONT OPERATIONS 10/19	140,674.45
SUEZ WATER ENVIRONMENTAL SERVICES	201938232	CONT OPERATIONS 10/19	38,853.24
TED FESTERLING LLC	8349	VEH MAINT - DPW	671.44
THE FRESH PALATE	112519	TOKEN REIMB - DDA	91.20
THUNDER BAY THEATRE	1256	BARD AT THE BAR PERFORMANCE - DDA	1,500.00
TIM SLOSSER	110919	MEAL REIMB - EMS	38.02
WEINKAUF PLUMBING & HEATING INC	6469	MAINT - STARLITE	436.50
		Total:	1,249,630.15

CHECKS RAN ON 11/20/19 IN ORDER TO AVOID LATE FEES

16,913.46

(BREAKDOWN OF INVOICES PAID ATTACHED)

TOTAL FOR 12/2/19 COUNCIL MEETING

1,266,543.61

INVOICE REGISTER

Page: 1/1

EXP CHECK RUN DATES 11/20/2019 - 11/20/2019

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ALPENA POWER COMPANY	112019A	ELECTRIC	9,111.09
CHARTER COMMUNICATIONS	7316 11/19	FAX LINE - PUBLIC WORKS	89.98
DTE ENERGY	112019	GAS	5,728.35
FRONTIER	2793 11/19	TELEPHONE - POL/FIRE/EMS	108.67
VERIZON WIRELESS	9841837103	TELEPHONE	931.96
VERIZON WIRELESS	9841837102	TELEPHONE	457.85
VISA/ELAN FINANCIAL SERVICES	7337 11/19	CONF REG/TR EXP/DEED/LATE FEE/INT CHG	485.56
Total:			16,913.46

6.B.

12/2/2019

	NAME	BOARD	TERM	New Ex. Date	APPT AUTH
Reappoint	Dennis Schultz	Compensation Commission	5	12/1/2024	Mayor
Reappoint	AlDean Moe	Compensation Commission	5	12/1/2024	Mayor

NOTICE

Municipal Council Meeting Schedule – 2020

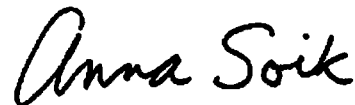
The regular meetings of the City of Alpena Municipal Council for 2020 are as follows:

January	6	July	6
January	21 (Tuesday)	July	20
February	3	August	3
February	17	August	17
March	2	* September	8 (Tuesday)
March	16	September	21
April	6	October	5
April	20	October	19
May	4	November	2
May	18	November	16
June	1	December	7
June	15	December	21

*City Hall Closed on Monday

All of the above regular meetings begin at 6 p.m. in the Council Chambers at City Hall.


CITY OF ALPENA



By: Anna Soik
City Clerk/Treasurer/Finance Director

Memorandum



Date: November 20, 2019
To: Anna Soik, City Clerk/Treasurer/Finance Director
Copy: Greg Sundin, City Manager
From: Rich Sullenger, City Engineer 
Subject: 2020 Parades

Steve Conradson, Michigan Department of Transportation (MDOT) Traffic and Safety Engineer, is requesting a Resolution from City Council for all parades that will be held within the City limits during the 2020 calendar year. Listed below are the parades for 2020:

Memorial Day Parade
Fourth of July Parade
Christmas Parade

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the _____ City of Alpena
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

City Engineer - Richard Sullenger

Shannon Smolinski - Engineer Assistant

Assistant City Engineer - Steve Shultz

Public Works Division Head - Sean McNamara

Administrative Assistant - Cassie Stone

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____ Municipal Council

(Name of Board, etc)

of the _____ City of Alpena

(Name of GOVERNMENTAL AGENCY)

of _____ Alpena

(County)

at a _____ regular _____ meeting held on the _____ 2nd _____ day

of _____ December _____ A.D. _____ 2019 _____.

Signed _____

Title _____ City Clerk/Treasurer/Financial Director

AGREEMENT REGARDING SCHOOL LIAISON OFFICER

This Agreement is entered into effective as of the 1st day of July, 2019, by and between the **CITY OF ALPENA**, a Michigan Municipal Corporation of 208 N. First Avenue, Alpena, Michigan, 49707, hereinafter referred to as "City", and the **ALPENA PUBLIC SCHOOLS** of 2373 Gordon Road, Alpena, Michigan, 49707, hereinafter referred to as "School System".

Whereas, the City and the School System recognize the need and benefit of having a school liaison officer assigned to Alpena High School and

Whereas, in recognition of the need and benefit of having a school liaison officer, the City and School System mutually agrees as follows:

1. The City and School System agree to equally share and pay for the actual cost of a High School liaison officer said costs being described in attached Exhibit A.
2. The High School liaison officer shall work a minimum of forty hours per week, when school is in session, during the school year, except in instances of Police Department approved training, vacation or sick leave.
3. In consideration for the City's providing a school liaison officer to the School System, the School System shall pay ½ of the actual cost of said officer, which ½ share is estimated to be \$45,092.49 which costs shall be billed by the City on a quarterly basis, as follows:

\$11,273.12 by August 15, 2019 (Jul/Aug/Sept)
 \$11,273.12 on October 1, 2019 (Oct/Nov/Dec)
 \$11,273.12 on January 1, 2020 (Jan/Feb/Mar)
 \$11,273.13 on April 1, 2020 (Apr/May/Jun)

4. Upon receipt of the invoice from the City, the School System shall remit full payment to the City within fifteen days.
5. Within 60 days after the expiration date of this Agreement (or on or before September 1, 2020) the actual costs for the liaison officer shall be determined by the City as of June 30, 2020. This process shall be known as the Annual "True-Up". If the actual costs of the liaison officers exceed or fall below the estimated annual costs, then the adjusted "True-Up" amount shall either be reimbursed by the City to the School System, or paid by the School System to the City, as the case may be, the intent of this agreement and "True-Up" process being that both parties desire to share equally in the actual annual costs of the school liaison officers, whatever those costs ultimately may be determined to be.

6. Either the City or the School System may terminate this agreement at any time with sixty days written notice to the other party.
7. The initial term of this agreement shall be one year from July 1, 2019 to June 30, 2020. This agreement may be renewed on an annual basis upon the mutual consent and agreement of the City and the School System.
8. The City and the School System agree that pursuant to the appropriate statutes regarding the conduct and activities of Police Officers, all the privileges and immunities from liability, exemptions from laws, ordinances and rules and regulations, when performing their respective functions for their respective agencies or employers shall apply to the same degree and extent to the performance of such functions and duties of such Police Officers under the provisions of this agreement.

In witness whereof the parties hereto by their respective representatives have executed this Contract on this _____ day of _____, 2019.

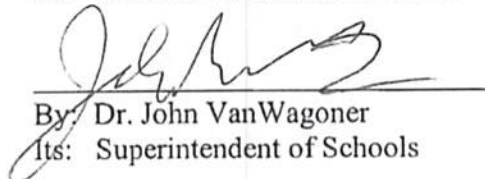
Dated: 11/14/19

Alpena Public School Systems



By: Gordon Snow

Its: Board of Education President



By: Dr. John VanWagoner

Its: Superintendent of Schools

Dated: _____

City of Alpena,
A Michigan Municipal Corporation

By: Matthew J. Waligora

Its: Mayor

By: Anna Soik

Its: City Clerk/Treasurer/Finance Dir.

EXHIBIT A

1. Wages – (regular and overtime)
2. Fringe Benefits
 - a. Health Insurance
 - b. Claims Tax on Health
 - c. Dental Insurance
 - d. Life Insurance
 - e. Workers Compensation
 - f. Medicare
 - g. Retirement
 - h. Deferred Compensation
3. Travel
 - a. Local
 - b. Training Seminars
4. Supplies/Material
 - a. General Supplies
 - b. Software License Fee
 - c. Uniforms/Cleaning Allowance
5. Communications
 - a. Cellular Telephone
6. Training
 - a. School Liaison Officer training
 - b. Other related training

SCHOOL LIAISON PARTNERSHIP/ALPENA HIGH SCHOOL

Detailed Budget

07/01/2019 - 06/30/2020

<i>Wages</i>	\$ 57,177.20
<i>Benefits</i>	\$ 29,807.78
<i>Travel</i>	\$ 1,558.00
<i>Supplies & Materials</i>	\$ 930.00
<i>Other Expenses</i>	\$ 712.00

GRAND TOTAL	\$ 90,184.98
--------------------	---------------------

50% City of Alpena	\$ 45,092.49
50% Alpena Public Schools	\$ 45,092.49

SLO Program Budget - WAGES
07/01/2019 - 06/30/2020

Officer	Rate (Reg.)	Hours		Total
Marquardt	\$ 25.64	2,080	(7/1/2018-6/30/2019)	\$ 53,331.20
Total Reg.				\$ 53,331.20

Officer	Rate (OT)	Hours		Total
Marquardt	\$ 38.46	100	(7/1/2018-6/30/2019)	\$ 3,846.00
Total OT				\$ 3,846.00
Total Wages				\$ 57,177.20

SLO Program Budget - BENEFITS
07/01/2019 - 06/30/2020

Health*	\$	1,200.00	12	\$ 14,400.00
Dental	\$	110.00	12	\$ 1,320.00
Life	\$	13.50	12	\$ 162.00
Work Comp	\$	57,177.20	0.0261	\$ 1,492.32
Medicare	\$	57,177.20	0.0145	\$ 829.07
Retirement*	\$	57,177.20	0.1843	\$ 10,537.76
Deferred Comp	\$	53,331.20	2%	\$ 1,066.62
Total Fringe Benefits:				\$ 29,807.78

* Estimated

SLO Program Budget -TRAVEL
07/01/2019 - 06/30/2020

Local Mileage

	<i>Days</i>	<i>Miles</i>	
Marquardt	260	10	2,600
		Total Miles	2,600
		Total Miles	2,600
		<u>0.580</u>	* p/mile
Total Mileage			\$ 1,508.00

Training Mileage

	<i>Miles</i>	<i>Cost Per/Mile*</i>	<i>Total Cost</i>
	0	0.58	\$ -
Total Training Mileage			\$ -

Lodging and Meals Not Covered In Tuition

	<i>Meals</i>	<i>Lodging</i>	<i>Total Cost</i>
Meals not covered	\$ 50.00		\$ 50.00
Total Meals			\$ 50.00

Total Travel Costs

<i>Local Mileage</i>	\$ 1,508.00
<i>Training Mileage</i>	\$ -
<i>Training Expenses</i>	\$ 50.00
Total	\$ 1,558.00

* Estimated

SLO Program Budget - SUPPLIES AND MATERIALS
07/01/2019 - 06/30/2020

Supplies

General Office (paper, pens, pencils envelopes, etc.)	\$100.00
Drug Test Kits	\$100.00

Total Supplies	\$ 200.00
-----------------------	------------------

Core/TIMS Annual Fee:	\$ 180.00
------------------------------	------------------

Uniform Allowance:

Cleaning Allowance	\$ 350.00
Uniforms (as needed)	\$ 200.00

Total Uniforms	\$ 550.00
-----------------------	------------------

Total Supplies and Materials Expenses:	\$ 930.00
---	------------------

SLO Program Budget - OTHER EXPENSES

07/01/2019 - 06/30/2020

Communications	Unit Price	Months	Total
Cell Phone	\$ 51.00	12	\$ 612.00
Total Communications:			\$ 612.00
Training/Tuition			
School Liaison/Related			\$ 100.00
Total Expenses			\$ 712.00

Memorandum



Date: November 19, 2019

To: Mayor Waligora and Municipal Council Members

From: Anna Soik, Clerk/Treasurer/Finance Director *AS*

Subject: DPW Construction Fund Internal Loans

As you may recall, on January 22, 2019 the Council approved an internal loan of \$80,000 from the DPW Construction Fund to the General Fund for the purchase of an ambulance remount. The Fire/EMS Department will pay the DPW Construction Fund \$4,800 in total interest. The Fire/EMS Department is now in need of additional funding for the purchase of the SCBA cylinders. The department has already paid \$80,000 this fiscal year with an additional amount of \$86,432.33 due. The original plan was to finance the remaining amount due from Community Leasing Partners. The company would charge \$2,627.44 in interest. In a discussion with the City Engineer, Rich Sullenger, we decided that instead of paying the interest to a financing company we would like to pay the interest to ourselves by borrowing from the DPW Construction Fund. We decided that an amount of \$1,300 for interest would not only benefit the DPW Construction Fund, but also the Fire/EMS Department. We also discussed that we would like to ask for the Council's permission to borrow internally from the DPW Construction Fund in the future for short-term loans as determined by Department Heads and myself to be fiscally feasible without the need for Council approval.




Memorandum

Date: November 26, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: SUEZ Contract Costs

At the November 18, 2019, City Council meeting, the renewal of the contract with SUEZ for operations of the water and sewer utility was discussed. City Council members requested staff to investigate the costs charged by SUEZ in comparison to other companies, basically, to assure the City is still obtaining the best deal possible.

To that end, staff looked at the most comparable local contracted utility operation, Huron Shores Regional Utility Authority, HSRUA. This utility authority only treats water, a surface water source, and maintains the transmission water mains to the various utility authority members. Thus, as a comparable, I reviewed their costing for water services to that of SUEZ for the City of Alpena.

Per the Auditor's report for the year ending December 31, 2018, the contractual services portion of the operating expenses, which the HSRUA pays was \$753,610. The billing from SUEZ for October 2019, copy attached, lists the cost for services at the Water Treatment Plant and the distribution system at \$48,525.12 and \$10,617.25 respectively. The yearly cost would be \$710,359.80. This is less than what HSRUA is paying for contracted services. It should also be pointed out that the HSRUA only maintains the water transmission lines while our contract with SUEZ is for the entire distribution system. While not getting into the fine details of the costing for HSRUA, it is apparent that the contract the City holds with SUEZ is competitive and cost effective.

In another review of costing, SUEZ currently charges the City of Alpena an hourly rate for services outside of those outlined in the contract for utility operations. An example being the services provided to clean the debris and sediment from the catch basins throughout the street system. SUEZ charges an hourly rental rate for the vacuum truck and charges an hourly rate for the employee operating it. The rate charged to the City is \$28.63 which includes SUEZ's 34% overhead rate. The City of Alpena charges a 78.78% overhead rate and charges out Technician I employees at \$33.86. The hourly rate charged by SUEZ is less than the rate paid by the City.

The City has renewed the SUEZ, or its predecessors, contracts since 1986. The rates and fees charged through the contract are periodically evaluated. A good bookmark is the water and sewer rates charged to our customers which is related to the operation and maintenance costs of the utility as well as the capital reinvestment into the system. The average cost, over the last three budget years for operation and maintenance of the utility, which includes not only the contracted cost but all costs other than capital is \$3.54/1,000 gallons for water and \$3.73/1,000 gallons for sewer. Costs directly related to SUEZ's contract, per 1,000 gallons of usage are \$1.47 for water and \$1.57 for sewer.

Based on comparing the hourly rate with overhead that the City currently pays our employees and the rate billed by SUEZ, the present contract provides the more cost effective option for the utility customers. Comparing the fees charged by SUEZ for water as compared to the contracted services identified in the HSRUA audit, the present SUEZ contract is lower than the contract referenced.





Alpena Water/Wastewater Utility
210 Harbor Drive
Alpena, MI 49707

P 989 354 4891
F 989 354 8472
Michael.glowinski@
suez-na.com

November 20, 2019

Mr. Greg Sundin
City Manager
City of Alpena
208 N. First Avenue
Alpena, MI 49707

RE: October 2019 Invoice

Dear Greg:

Enclosed is the invoice for services provided for the operation and maintenance of the City of Alpena Water/Wastewater Utility during the month of October 2019. Preventive and corrective maintenance charges are based on actual expenses incurred.

Information on specific activities accomplished during the month appears in the October 2019 monthly operations report. If you have any questions about this invoice or require additional information, please contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Glowinski". The signature is fluid and cursive, with the first name "Michael" and last name "Glowinski" clearly distinguishable.

Michael Glowinski
Operations Manager

Donna Emberson
Contract Billing Manager

SUEZ WATER ENVIRONMENTAL SERVICES INC.
2421 Production Drive, Suite 102
Indianapolis, IN 46241
Tel: 201.494.5831 • Fax: 317.731.7385
Donna.Emberson@suez-na.com



Invoice: 201938232
Invoice Date: October 31, 2019

Bill To:
City of Alpena
208 N. First Ave.
Alpena MI 49707

Contract No: 2061_MCAP_675
Customer No: 2061
Business Unit: 00401
Payment Terms: Net 30 Days

Attn: Anna Soik

P.O. OCTOBER 2019

AMOUNT DUE: \$38,853.24 USD

Amount Remitted

FOR: Contract Operations of Water & Wastewater Utility

Professional additional services provided for the period of September 1 through September 30, 2019

Line	Description	Qty.	UOM	Unit Amt.	Net Amt.
1	Maintenance (201938232_201938291_201938234)	1.00	EA	\$22,601.00	\$22,601.00
2	Capital Outlay	1.00	EA	\$.00	\$.00
3	Additional Services (201938233)	1.00	EA	\$16,252.24	\$16,252.24
TOTAL:					\$38,853.24

Please Remit Checks To:

SUEZ Water Environmental Services Inc.
PO Box 207821
Dallas, TX 75320-7821

ACH or Wire To:

SUEZ Water Environmental Services, Inc.
Wells Fargo Bank, N.A.
420 Montgomery Street
San Francisco, CA 94101
Account: 4659584387
ACH ABA: 121000248
Wire ABA: 121000248
SWIFT: WFBIUS6S

Donna Emberson
Contract Billing Manager

SUEZ WATER ENVIRONMENTAL SERVICES INC.
2421 Production Drive, Suite 102
Indianapolis, IN 46241
Tel: 201.494.5831 • Fax: 317.731.7385
Donna.Emberson@suez-na.com



Invoice: 201938135
Invoice Date: October 31, 2019

Bill To:
City of Alpena
208 N. First Ave.
Alpena MI 49707

Contract No: 79164
Customer No: 2061
Business Unit: 00401
Payment Terms: Net 30 Days

Attn: Anna Soik

P.O. OCTOBER 2019

AMOUNT DUE: \$140,674.45 USD

Amount Remitted

FOR: Contract Operations of Water & Wastewater Utility

Professional services provided for the period of October 1 through October 31, 2019.

Line	Description	Qty.	UOM	Unit Amt.	Net Amt.
1	Contract Fee – Water & Wastewater	1.00	EA	\$125,049.45	\$125,049.45
2	Meter Change Out Program	1.00	EA	\$15,625.00	\$15,625.00
				TOTAL:	\$140,674.45

Handwritten signature and date: 11/22/19

Please Remit Checks To:

SUEZ Water Environmental Services Inc.
PO Box 207821
Dallas, TX 75320-7821

ACH or Wire To:

SUEZ Water Environmental Services, Inc.
Wells Fargo Bank, N.A.
420 Montgomery Street
San Francisco, CA 94101
Account: 4659584387
ACH ABA: 121000248
Wire ABA: 121000248
SWIFT: WFBIUS6S

Mike Glowinski, June 2020



Greg Sundin
November 20, 2019

Page 2

**INVOICE BREAKDOWNS
October 2019**

PERSONNEL & ADMINISTRATIVE FEE

WASTEWATER COLLECTION AND TREATMENT

TREATMENT PLANT	46,579.53
COLLECTION SYSTEM	12,617.25
BILLING – WASTEWATER	3,322.96
SUBTOTAL	62,519.74

WATER TREATMENT AND DISTRIBUTION

TREATMENT PLANT	48,525.12
DISTRIBUTION SYSTEM	10,671.53
BILLING – WATER	3,333.06
SUBTOTAL	62,529.71

TOTAL ADMINISTRATIVE FEE	125,049.45
---------------------------------	-------------------

Water Treatment and Distribution Maintenance
 $\$48,525.12 + \$10,671.52 = \$59,196.65 \times 12 = \$710,359.80$

Total operations Contract Cost
 $\$125,049.45 \times 12 = \$1,500,593.40$




Memorandum

Date: November 19, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Gravel Aggregate Bid Recommendation

On November 19, 2019, the City received bids for supplying gravel aggregate material to the City of Alpena. Bids were sent to (8) eight vendors as well as posted on the City website with (1) one bid received as follows:

Bidder	Item	2020	2021	2022
Specification Stone, Alpena		\$/Ton	\$/Ton	\$/Ton
	22A Aggregate Picked Up	5.99	6.25	6.50
	22A Aggregate Delivered	7.99	8.50	8.99
	Ice Control Sand Picked Up	No Bid	No Bid	No Bid
	Ice Control Sand Delivered	No Bid	No Bid	No Bid
	6A Stone Picked Up	9.35	9.65	9.99
	6A Stone Delivered	11.35	11.99	12.50
	Class II Sand Picked Up	No Bid	No Bid	No Bid
	Class II Sand Delivered	No Bid	No Bid	No Bid

Bidder	Item	2016	2017	2018	2019
Specification Stone, Alpena		\$/Ton	\$/Ton	\$/Ton	\$/Ton
	22A Aggregate Picked Up	4.65	4.95	5.25	5.75
	22A Aggregate Delivered	5.65	6.20	6.75	7.50
	Ice Control Sand Picked Up	No Bid	No Bid	No Bid	No Bid
	Ice Control Sand Delivered	No Bid	No Bid	No Bid	No Bid
	6A Stone Picked Up	7.25	7.65	8.05	9.00
	6A Stone Delivered	8.25	8.90	9.55	10.75
	Class II Sand Picked Up	No Bid	No Bid	No Bid	No Bid
	Class II Sand Delivered	No Bid	No Bid	No Bid	No Bid
R.E. Glancy, Tawas City	No Bid				

For price comparison I have also attached a spreadsheet reflecting prices from the previous (4) four years that Specifications Stone has provided this service to the City. Mark Larsen, of Specifications Stone, has indicated a reasonable price increase for the length of the proposed contract. Purchases will be made as needed, or stockpiled and placed into stores, until the item is used and billed to appropriate department.

It is my recommendation, as City Engineer, to award the gravel aggregate bid to Specification Stone for the as bid unit prices for a (3) three year period with the possibility of a (1) one year contract renewal.

Attachments



City of Alpena

Bid Name: Gravel Aggregate **Bid Open Date:** 11/19/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid				Remarks
Specifications Stone Products Alpena	N/A			<u>2020</u>	<u>2021</u>	<u>2022</u>	
			22A	5.99	6.25	6.50	
			22A (Delivered)	7.99	8.50	8.99	
			Ice Control Sand				
			Ice Control Sand(Delivered)				
			Stone 6A	9.35	9.65	9.99	
			Stone 6A (Delivered)	11.35	11.99	12.50	
			Class II Sand				
			Class II Sand(Delivered)				

Unofficial – "As-Read" Results – Subject to Verification

Bids Due: November 19, 2019
Time: 2:00 p.m.

BID LIST
Gravel Aggregate

- | | | | |
|----|--|----|---|
| 1. | Everett Goodrich
Attn: Bruce Goodrich
3851 Werth Road
Alpena, MI 49707
Ph: 989-356-1791
Fax: 989-356-4895 | 8. | Alpena Aggregate
7590 Weiss Road
Alpena, MI 49707
Ph: 989-595-2511 |
| 2. | Team Elmer's
3870 E. Hamilton Road
Alpena, MI 49707
Ph: 989-356-1649 | | |
| 3. | Bedrock Contracting
2040 West Hamilton Road
Alpena, MI 49707
Ph: 989-358-2400 | | |
| 4. | Specification Stone Products
1009 Long Lake Avenue
Alpena, MI 49707
Ph: 989-354-3680 | | |
| 5. | Joe Troy & Sons
2460 East Hubert Road
Spruce, MI 48762
Ph: (989) 370-6901 | | |
| 6. | D-N-D Contracting
1120 Tamrack Rd.
Alpena, MI 49707
Ph: 989-657-4201 | | |
| 7. | R E Glancy
PO Box 418
Tawas City, MI 48764 | | |




Memorandum

Date: November 20, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: HMA Patching Program Bid Recommendation

On November 19, 2019, the City received and opened bids for the HMA (Hot Mixed Asphalt) Patching Program for 2020. This contract provides bituminous asphalt services to the City, as needed, with costs billed to the appropriate line item where the work is performed. Bid documents were sent to (5) five vendors as well as posted on the City's website with (2) two bids received as follows:

Goodrich Trucking Alpena	\$85,485
Gibraltar Construction Co. Trenton, MI	\$390,450

Goodrich Trucking is currently the 2019 HMA Patching contractor for the city of Alpena. The proposed prices that Bruce Goodrich is requesting for contract year 2020 is only increasing by approximately \$3,300, or four percent overall.

The attached bid tab outlines the unit prices per item, as well as the engineer's estimate bid tab comparison. With only a slight increase amount proposed and very comparable to the engineer's estimate, it is my recommendation, as City Engineer, to award the 2020 HMA Patching Contract to Goodrich Trucking, for the unit prices totaling \$85,485. This contract does allow for the possibility of an additional (1) one year renewal, if both parties can agree on pricing.

Attachments



City of Alpena

Bid Name: HMA Patching Program

Bid Open Date: 11/19/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Goodrich Paving Alpena	N/A	✓	\$ 85,485	
Gibraltar Construction Trenton, MI	N/A	no	\$ 390,450	

Unofficial – "As-Read" Results – Subject to Verification

Bid Comparison

Contract ID: 2020-20
Description: Citywide HMA Surface Repair
Location: HMA Patching Program
Projects(s): 2018-08

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER S ESTIMATE	\$84,290.00	-1.39	0.00
1	08050 Everett Goodrich Trucking, Inc.	\$85,485.00	0.00	1.41
2	07965 Gibraltar Construction Company	\$390,450.00	356.74	363.22

Line	Pay Item Code	Description	Quantity	Units	0 ENGINEER'S ESTIMATE		1 Everett Goodrich Trucking, Inc.		2 Gibraltar Construction Company	
					Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	3027031	Aggregate Base, 22A, Modified	10	Ton	\$10.50	\$105.00	\$15.00	\$150.00	\$60.00	\$600.00
0002	4037050	Adjust Catch Basins to Grade	10	Ea	\$75.00	\$750.00	\$100.00	\$1,000.00	\$900.00	\$9,000.00
0003	4037050	Adjust Manholes to Grade	10	Ea	\$75.00	\$750.00	\$100.00	\$1,000.00	\$1,000.00	\$10,000.00
0004	5027031	HMA Mixture No. 1100, 20AA Grade 58-28	100	Ton	\$50.00	\$5,000.00	\$80.00	\$8,000.00	\$250.00	\$25,000.00
0005	5027031	HMA Mixture No. 1100, 20AA Hand Patching, 0-1 ton	20	Ton	\$238.00	\$4,760.00	\$310.00	\$6,200.00	\$850.00	\$17,000.00
0006	5027031	HMA Mixture No. 1100, 20AA Hand Patching, 1-3 ton	40	Ton	\$217.00	\$8,680.00	\$255.00	\$10,200.00	\$800.00	\$32,000.00
0007	5027031	HMA Mixture No. 1100, 20AA Hand Patching, 15-25 ton	70	Ton	\$113.00	\$7,910.00	\$120.00	\$8,400.00	\$725.00	\$50,750.00
0008	5027031	HMA Mixture No. 1100, 20AA Hand Patching, 3-6 ton	60	Ton	\$193.00	\$11,580.00	\$188.00	\$11,280.00	\$800.00	\$48,000.00
0009	5027031	HMA Mixture No. 1100, 20AA Hand Patching, 6-15 ton	100	Ton	\$147.00	\$14,700.00	\$162.00	\$16,200.00	\$750.00	\$75,000.00
0010	5027031	HMA Mixture No. 1100, 20AA Hand Patching, over 25 ton	100	Ton	\$77.00	\$7,700.00	\$110.00	\$11,000.00	\$700.00	\$70,000.00
0011	5027031	HMA Mixture No. 1100, 20AA Wedge Type Machine Patching, 0-10 ton	5	Ton	\$117.00	\$585.00	\$125.00	\$625.00	\$500.00	\$2,500.00
0012	5027031	HMA Mixture No. 1100, 20AA Wedge Type Machine Patching, 10-18 ton	15	Ton	\$93.00	\$1,395.00	\$90.00	\$1,350.00	\$440.00	\$6,600.00
0013	5027031	HMA Mixture No. 1100, 20AA Wedge Type Machine Patching, 18-25 ton	25	Ton	\$77.00	\$1,925.00	\$90.00	\$2,250.00	\$440.00	\$11,000.00
0014	8027010	Asphalt Surface Prep & Sealer, 2 Coat Application	10,000	Sft	\$0.07	\$700.00	\$0.11	\$1,100.00	\$0.40	\$4,000.00
0015	8027010	Asphalt Surface Prep & Sealer, 3 Coat Application	10,000	Sft	\$1.00	\$10,000.00	\$0.16	\$1,600.00	\$0.50	\$5,000.00

Line	Pay Item Code	Quantity	Units	0 ENGINEER'S ESTIMATE		1 Everett Goodrich Trucking, Inc.		2 Gibraltar Construction Company	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0016	8120170	1	LSUM	\$500.00	\$500.00	\$265.00	\$265.00	\$5,000.00	\$5,000.00
	Minor Traf Devices Each Use								
0017	8120370	1	LSUM	\$1,000.00	\$1,000.00	\$265.00	\$265.00	\$8,000.00	\$8,000.00
	Traf Regulator Control Each Use								
0018	8167030	1,000	Lb	\$5.50	\$5,500.00	\$3.60	\$3,600.00	\$5.00	\$5,000.00
	Crack Sealing								
0019	8257050	10	Ea	\$75.00	\$750.00	\$100.00	\$1,000.00	\$600.00	\$6,000.00
	Adjust Water Valve to Grade								
Bid Totals:				\$84,290.00		\$85,485.00		\$390,450.00	

Bids Due: November 19, 2019
Time: 2:00 p.m.

BID LIST
HMA Patching Program

Bedrock Contracting
2040 Hamiliton Road
Alpena, MI 49707
Ph: (989) 358-2400
office@bedrockcon.com

Bolen's Asphalt Paving
875 Airport Road
East Tawas, MI 48730
(989) 984-0923
Bolen_asphalt@yahoo.com

Everett Goodrich
3851 Werth Road
Alpena, MI 49707
(989) 356-1791
Goodrich_paving@yahoo.com

MacArthur Construction
1835 Gamage Road
Hillman, MI 49746
(989) 379-4024
adrianmacarthur@hotmail.com

Team Elmer's
704 E. Progress
Hillman, MI 49746
(989) 742-4531
jallen@teamelmers.com




Memorandum

Date: November 20, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: Rugs for City Facilities Bid Recommendation

On November 19, 2019, the City received and opened bids for Rugs for City Facilities for weekly supply and delivery of rugs for Public Safety, Public Works Service Center and City Hall. Bid documents were sent to (3) three vendors as well as posted on the City's website with (1) one bid received as follows:

Bidder	Bid Price
Thompson Linen Service Alpena, MI	\$67.00

After reviewing the proposed prices and referencing the price the City had previously paid for the former (3) three year contract amount of \$67.50 for weekly service (\$3,510 per year), it is my recommendation, as City Engineer, to award the Rugs for City Facilities contract to Thompson Linen Service for weekly service to Public Safety, Public Works Service Center and City Hall at the proposed unit prices totaling \$67.00 (\$3,484 per year) for a (3) three year period with the possibility of a (3) three year contract renewal.

Attachments



City of Alpena

Bid Name: Rugs for City Facilities Bid Open Date: 11/19/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Thompson Linen Service Alpena	N/A		\$ 67.00/wk	

Unofficial – "As-Read" Results – Subject to Verification

BID PROPOSAL

I. The Following Proposal is Hereby Made to:

The City of Alpena, 208 N. First Avenue, Alpena, Michigan, 49707.

II. Evaluation Section

Please attach pages in accordance with the section "Evaluation". Failure to provide this information shall make the bid ineligible.

III. Stipulated Amount

The Undersigned hereby proposes and agrees to furnish all necessary labor, tools, apparatus and materials, and do all the work, for the unit prices named in the itemized bid to complete the work herein described for the City of Alpena all in accordance with the specifications and other contract documents prepared by the City of Alpena Engineering Department.

Prices and notations must be made on the bid sheets following this page in ink or typed. Prices shall be for new items only unless specified otherwise. Any form of pricing corrections made to the proposal by the bidder prior to submission should be initialed in ink by the person signing the proposal.

The City of Alpena shall perform a mathematical check. In the event that a total is incorrect for any one or more items, the unit price recorded for that item will be multiplied by the bid quantity to obtain a new item and project total.

WEEKLY SUPPLY			
FACILITY	QUANTITY	UNIT PRICE	TOTAL
City Hall			
3 x 10 Black Rug	4	3.00	\$ 12.00
3 x 5 Black Rug	2	1.00	\$ 2.00
4 x 6 Black Rug	3	2.00	\$ 6.00
Public Safety			
4 x 6 Grey Rug	1	2.00	\$ 2.00
3 x 5 Grey Rug	14	1.00	\$ 14.00
3 x 5 Black Rug	2	1.00	\$ 2.00
Public Works Service Center			
3 x 10 Brown Rug	7	3.00	\$ 21.00
3 x 5 Brown Rug	6	1.00	\$ 6.00
4 x 6 Brown Rug	1	2.00	\$ 2.00
Total			\$ 67.00

**** Note:** Please identify make, manufacturer, and specifications. The City may require bidders to provide samples of rugs.

Bids Due: November 19, 2019
Time: 2:00 p.m.

BID LIST
Rugs for City Facilities

Thompson Linen Service
120 E. Herman Street
Alpena, MI 49707
Ph: 989-356-4442
wally@clsimage.com

Cintas Service Professionals
6881 N. US 131
Fife Lake, MI 49633
Ph: 989-879-3163

Arrow Uniform
1194 S. I-75 Business Loop Grayling,
MI 49738
Ph: 989-348-4396
customer.service@arrowuniform.com



Memorandum

Date: November 26, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Joel W. Jett, Chief of Police

Subject: Upfitting of Police Vehicle Bid Recommendation

On November 12, 2019, the City received and opened bids for the equipment upfitting of the most recent patrol vehicle project. Bid documents were sent to one (1) vendor and also made available on the City's website. The two bids received were:

- Priority One Emergency of Canton, Michigan \$11,742.67
- Arrowhead Upfitters of Lapeer, Michigan \$10,748.00

Although the department has enjoyed a good relationship and been very satisfied with the work previously done by Priority One Emergency, I cannot ignore the potential savings offered by Arrowhead Upfitters. As such, I am recommending the City accept the bid from Arrowhead Upfitters for the upfitting of the 2020 Ford Utility patrol vehicle.

City of Alpena

Bid Name: Police Vehicle Equipment & Installation

Bid Open Date: 11/12/2019 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Priority One Emergency Canton, MI	N/A		\$ 11,742.67	
Arrowhead Upfitters Lapeer, MI	N/A		\$ 10,748	

Unofficial – “As-Read” Results – Subject to Verification



Memorandum

Date: November 11, 2019

To: Greg Sundin, City Manager

Copy: Mayor and Council Members

From: Donald Gilmet, City Building Official

Subject: City Goose Control Hunt Summary

The City Goose Control Hunt was held as planned on September 5th, 12th and 19th, 2019. Notices were posted at entrances to parks and bi-path, barricades were deployed and press releases were issued in advance of the control hunt. There were five hunters at Mich-e-ki-wis Park and eight hunted at the County Fair- grounds. Sgt. Bill Gohl from APD used his boat and patrolled the river while Jerry Hollister and his dog kept the geese off city property, the high school athletic fields, soccer fields and Cow Island. During the first control hunt on the 5th, 32 geese were harvested, 52 geese were harvested during the second control hunt on the 12th and 31 were harvested on the 19th. Extending the hunt an additional hour, until 1 p.m. seemed to help as several additional geese were harvested during that hour. In all, 115 geese were removed from the City. Hopefully this will help reduce the number of geese that nest in the City and spend all summer along the bike path and parks. The control hunts the previous two years seemed to have had very good effect. Large numbers of geese didn't show up in the parks until late July into early August.

Several geese were donated to local citizens that requested them and to the Chamber of Commerce for use in their annual dinner.

This was the third time Jerry and his dog were utilized during the control hunt. The total cost for Jerry and his dog was \$200.00.

There were no unexpected or unfavorable incidents during this year's hunt. We did have some news media coverage and most responses I heard were positive about the steps the city is taking to control the local Giant Canada Goose population.

