

ALPENA CITY COUNCIL MEETING

March 19, 2018 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes – Special Session of March 01, 2018, Regular Session of March 05, 2018, and Closed Session of March 5, 2018.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$345,394.00.
7. Presentations.
8. Announcements.
9. Mayoral Proclamation.
 - A. Social Host Responsibility Month – April 2018.
10. Public Hearing.
11. Report of Officers.
 - A. City Attorney's Response to Nunneley/Karschnick's Questions Regarding the Huron Humane Society.
12. Communications and Petitions.
 - A. Target Alpena – Informational Report and Budget Request.
 - B. Wildlife Sanctuary – Informational Report and Budget Request.
 - C. Thunder Bay Theatre – Informational Report and Budget Request.
 - D. People for Social Justice Proposed Resolution.
13. Unfinished Business.
14. New Business.
 - A. Zoning Ordinance Amendment – Sign Regulations.
 - B. Change Orders for Starlite Beach Splash Park.
 - C. Alpena City Hall HVAC Replacement.
15. Adjourn to Closed Session to Discuss Water/Sewer Litigation.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

March 1, 2018

The Municipal Council of the City of Alpena met in special session at the Alpena County Courthouse on the above date and was called to order at 8:00 a.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Johnson, Nielsen, Hess, and Nowak.
Absent: None.

CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Johnson that the Municipal Council adjourn to a closed session.

Carried by unanimous vote.

OPEN SESSION

On motion of Councilmember Johnson, seconded by Councilmember Nielsen the Municipal Council reconvened in open session at 10:11 a.m.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 10:11 a.m.

CLOSED SESSION

Moved by Councilmember Johnson, seconded by Councilmember Nowak that the Municipal Council adjourn to closed session at 10:54 a.m.

Carried by unanimous vote.

OPEN SESSION

On motion of Councilmember Johnson, seconded by Councilmember Nielsen the Municipal Council reconvened in open session at 2:15 p.m.

Carried by unanimous vote.

Special Counsel Jim Young, read a resolution to adopt an agreement in concept to settle the lawsuit regarding water and sewer rates.

Moved by Councilmember Nowak, seconded by Councilmember Nielsen to accept the resolution as read.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Councilmember Nielsen the Municipal Council adjourned at 2:29 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

COUNCIL PROCEEDINGS

March 5, 2018

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Johnson, Hess, and Nielsen.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MODIFICATIONS TO THE AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to add discussion on the active police investigation at Ella White Elementary School to the closed session of the agenda.

Carried by unanimous vote.

MINUTES

The minutes of the special session of February 15, 2018, regular session of February 19, 2018, and the closed session of February 19, 2018 were approved as printed.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$108,460.11 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. City Council Reappointment of William Pfeifer to the City of Alpena Building Authority for a Three-Year Term Expiring March 1, 2021.
3. 2018 Election Inspectors' Wages.

Carried by unanimous vote.

BUDGET REQUEST – THUNDER BAY ARTS COUNCIL

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to receive and file the Thunder Bay Arts Council budget request, in the amount of \$5,000 for fiscal year 2018-2019.

Carried by unanimous vote.

MARCH FOR OUR LIVES

Moved by Councilmember Nowak, seconded by Councilmember Hess, to allow People for Social Justice (PFSJ) to hold the “March for Our Lives” event on March 24, 2018.

Carried by unanimous vote.

ABSTAINING FROM DISCUSSION AND VOTING OF NETWORK SERVERS

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that due to a conflict of interest, Mayor Waligora be allowed to abstain from discussion and voting on the bids for network servers.

Carried by votes as follows:

Ayes: Nowak, Johnson, Nielsen and Hess.

Nays: None.

Abstain: Waligora.

NETWORK SERVER BID

The following sealed bids were received February 12, 2018, for network servers.

SHI International, Somerset, NJ	\$7,723.90
1010 Technology, Alpena, MI	\$8,914.00
OM Office Supply, Mechanicsburg, PA	\$8,250.50
Yeo + Yeo Computer Solutions, Brooklyn, NY	\$8,980.90
Y & S Technologies, Brooklyn, NY	\$9,149.48
Access Interactive, Novi, MI	\$10,248.00
Net Solutions, Detroit, MI	\$15,991.90
Howard Technology, Laurel, MS	\$18,200.00

Moved by Councilmember Nowak, seconded by Councilmember Johnson that the bid by SHI International, in the amount of \$7,723.90 be accepted.

Carried by votes as follows:

Ayes: Nowak, Nielsen, Hess, Johnson.

Nays: None.

Abstain: Waligora.

VIDEO SERVER BID

The following sealed bids were received February 12, 2018, for custom build video servers.

SHI International, Somerset, NJ	\$5,874.84
1010 Technology, Alpena, MI	\$5,693.00
OM Office Supply, Mechanicsburg, PA	\$6,096.00
Y & S Technologies, Brooklyn, NY	\$5,877.33
Net Solutions, Detroit, MI	\$3,995.95
Howard Technology, Laurel, MS	\$5,897.00

The following sealed bids were received February 12, 2018, for stock build video servers.

SHI International, Somerset, NJ	\$6,991.87
1010 Technology, Alpena, MI	\$7,013.00
OM Office Supply, Mechanicsburg, PA	\$6,096.00
Yeo + Yeo Computer Solutions, Saginaw, MI	\$7,459.60
Y & S Technologies, Brooklyn, NY	\$7,036.66
Access Interactive, Novi, MI	\$8,848.00

Moved by Councilmember Nowak, seconded by Councilmember Johnson that the bid by 1010 Technology, in the amount of \$5,693.00 be accepted.

Carried by votes as follows:

Ayes: Nowak, Nielsen, Hess, Johnson.

Nays: None.

Abstain: Waligora.

STARLITE BEACH TRUST FUND IMPROVEMENTS

The following sealed bids were received on February 27, 2018, for Starlite Beach MDNR Trust Fund Improvements.

Meridian Contracting, Alpena	\$529,490.05
MacArthur Construction, Hillman	\$541,375.25

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the bid by Meridian Contracting, in the amount of \$529,490.05 be accepted.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:35 p.m.

RECONVENE - CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the Municipal Council adjourn to a closed session at 6:42 p.m. to discuss Water and Sewer Litigation, and the open police investigation at Ella White Elementary School.

Carried by unanimous vote.

RECONVENE – OPEN SESSION

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council reconvened in open session at 7:34 p.m.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the
Municipal Council adjourned at 7:34 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ADVANCED ENGINEERING AND	56802	WATER RATE NEGOTIATIONS	7,672.25
AFFINITY CHEMICAL LLC	2342274	ALUMINUM SULFATE - WATER	4,672.00
AIRGAS USA LLC	9951522403	VEH MAINT - DPW	68.20
AIRGAS USA LLC	9951523286	SUPPLIES - AMB DISP	18.60
AIRGAS USA LLC	9073472581	SUPPLIES - AMB DISP	31.02
AKT PEERLESS	48669	ASBESTOS ABATEMENT PROJECT - SEW/WA	1,630.80
ALPENA COUNTY TREASURER	030918	IT CONTRACTED SVCS 03/18	7,650.00
ALPENA DIESEL SERVICE	56312	VEH MAINT - DPW	36.50
ALPENA DIESEL SERVICE	56387	VEH MAINT - DPW	30.18
ALPENA DIESEL SERVICE	56354	VEH MAINT - DPW	45.35
ALPENA DIESEL SERVICE	56402	VEH MAINT #38	64.23
ALPENA DIESEL SERVICE	56407	VEH MAINT - DPW	26.52
ALPENA POWER COMPANY	030718	ELECTRIC - DDA	60.34
ALPENA POWER COMPANY	032018	ELECTRIC	34,190.48
ALPENA RADIOLOGY PC	381922252	EMPLOYEE PHYS - FIRE/AMB	27.00
ALPENA SUPPLY CO	S100057371.001	CHEMICALS - SEWAGE	949.76
ALPENA SUPPLY CO	S100057374.001	CHEMICALS - SEWAGE	(132.00)
ALPENA SUPPLY CO	S100059103.001	SUPPLIES - FIRE/AMB	55.98
ALPENA SUPPLY CO	S100059168.001	MAINT--PUBLIC SAFETY BLDG	17.20
ALPENA SUPPLY CO	S100062190.001	VEH MAINT - DPW	3.96
ALPENA SUPPLY CO	S100060211.001	VEH MAINT - DPW	155.25
ALPENA TOWNSHIP	022618	REIMB GARAGE NATURAL GAS - AMB	65.61
ALRO STEEL CORP	IBZ8686AL	VEH MAINT - DPW	214.25
AMERICAN MESSAGING	Z2535843SC	PAGER FEES	107.19
ANN LIVERMORE	032018	LOT REPURCHASE - CEMETERY	500.00
AVAILABLE CAR RENTAL INC	12266	TRAVEL EXPENSE - CLERK/TREAS	54.20
BALL TIRE & GAS INC	145773	VEH MAINT - AMB	58.00
BALL TIRE & GAS INC	146370	VEH MAINT - AMB	15.00
BOUND TREE MEDICAL LLC	82790045	SUPPLIES - AMB DISP	207.45
BOUND TREE MEDICAL LLC	82796026	SUPPLIES - AMB DISP	443.19
BOUND TREE MEDICAL LLC	82796027	SUPPLIES - AMB DISP	283.99
BOUND TREE MEDICAL LLC	82797607	SUPPLIES - AMB DISP	147.92
BOUND TREE MEDICAL LLC	82797608	SUPPLIES - AMB DISP	2,552.84
BOUND TREE MEDICAL LLC	82797609	SUPPLIES - AMB DISP	929.64
BOUND TREE MEDICAL LLC	82799041	SUPPLIES - AMB DISP	173.98
BP	52760898	GAS/FUEL - FIRE/AMB/EQ/MICU	8,155.20
BRUCE TILLINGER	022818	PLUMB/MECH INSP SVCS 02/18	2,633.00
CARQUEST AUTO PARTS	342459	VEH MAINT - DPW	27.26
CARQUEST AUTO PARTS	342702	VEH MAINT - DPW	21.84
CARQUEST AUTO PARTS	342711	VEH MAINT - DPW	21.84
CARQUEST AUTO PARTS	342811	VEH MAINT - DPW	33.26
CARQUEST AUTO PARTS	342992	VEH MAINT - FIRE EQ	48.43
CARQUEST AUTO PARTS	343085	SUPPLIES - FIRE	6.37
CARQUEST AUTO PARTS	343120	VEH MAINT - DPW	(27.31)
CARQUEST AUTO PARTS	343228	VEH MAINT #49	386.05
CARQUEST AUTO PARTS	343229	VEH MAINT #49	20.57
CARQUEST AUTO PARTS	343288	VEH MAINT - DPW	10.29
CARQUEST AUTO PARTS	343614	VEH MAINT - DPW	70.92
CARQUEST AUTO PARTS	343624	VEH MAINT #91	60.98
CARQUEST AUTO PARTS	343662	VEH MAINT - FIRE EQ	2.84
CARQUEST AUTO PARTS	343663	VEH MAINT - POLICE	10.39
CARQUEST AUTO PARTS	343664	VEH MAINT - AMB	7.35
CARQUEST AUTO PARTS	343666	VEH MAINT - DPW	121.37
CARQUEST AUTO PARTS	343720	VEH MAINT #91	22.18
CARQUEST AUTO PARTS	343971	VEH MAINT #91	2.02
CARQUEST AUTO PARTS	344122	VEH MAINT #39	(128.70)
CARQUEST AUTO PARTS	344066	VEH MAINT - DPW	68.31
CARQUEST AUTO PARTS	344121	VEH MAINT - DPW	72.31
CARQUEST AUTO PARTS	344255	VEH MAINT - DEP FIRE CHF	37.49
CHARTER COMMUNICATIONS	2978 03/18	WATER TWR INTERNET SIGNALS	399.88
CITY OF ALPENA	64088 04/18	PREMIUM-HEALTH 04/18	44,687.55
COMPASS MINERALS	211070	STORES - ROAD SALT	4,945.67
CRUISERS	38144	SUPPLIES - POLICE	333.27
DANIEL HIBNER	031018	TRAVEL EXPENSE - AMB	14.61
DE LAGE LANDEN FINANCIAL SERVICES	58332890	COPIER LEASE 03/18 - DDA	56.55
DEAN ARBOUR FORD LINCOLN MERCURY	24275	VEH MAINT - DPW	126.85
DEAN ARBOUR FORD LINCOLN MERCURY	24317	VEH MAINT - DEP FIRE CHF	70.12
DEAN ARBOUR FORD LINCOLN MERCURY	24350	VEH MAINT - DPW	12.76
DEARBORN NATIONAL	EAB1000041-1 04/18	PREMIUM-LIFE 04/18	767.24
DEARBORN NATIONAL	EAB1000041-1 04/18	PREMIUM-DISABILITY 04/18	966.27
DELMAR KIELISZEWSKI	AP18-0124C	AMBULANCE REFUND	200.00
DELTA DENTAL PLAN OF MICHIGAN	0577 04/18	PREMIUM-DENTAL 04/18	6,290.07

INVOICE REGISTER

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
DIGITAL-ALLY	1099373	SUPPLIES - POLICE	90.00
DONALD LISKE	AP17-3305C	AMBULANCE REFUND	86.55
DTE ENERGY	032018	GAS	1,895.41
EAGLE ENGINEERING & SUPPLY CO	49527	MAINT - LIGHTS	323.64
EAGLE SUPPLY CO	106136	SUPPLIES - POL/FIRE/AMB	196.54
EAGLE SUPPLY CO	106193	SUPPLIES - PUBLIC WORKS	64.00
EDM PUBLISHERS INC	15449486 03/18	PUBLICATION - BLDG	99.00
FASTENAL COMPANY	MIALP155169	MAINT - MAJ/LOC ST	25.47
FIRE ENGINEERING	456251	SUBSCRIPTION - FIRE	40.00
FRANCIS ROSINSKI	022818	ELECTRICAL INSP SVCS 02/18	1,582.00
FRANKS KEY & LOCK SHOP INC	26540	SUPPLIES - TRAILHEAD	5.00
FRONTIER	2793 03/18	TELEPHONE - POL/FIRE/AMB	103.17
FRONTIER	4175 03/18	TELEPHONE - FIRE/AMB	39.19
FRONTIER	5445 03/18	TELEPHONE - FIRE/AMB	75.36
FRONTIER	7204 03/18	ELEVATOR TELEPHONE	58.90
FRONTIER	7430 03/18	ELEVATOR TELEPHONE - PUBLIC SAFETY	58.90
FRONTIER	9535 03/18	TELEPHONE - SEWER	518.04
G & K PLUMBING & HEATING	245056	MAINT - TRAILHEAD	1,972.00
GALLS LLC	009383497	UNIFORMS - FIRE/AMB	174.99
GARANTS OFFICE SUPPLIES & PRINTING	66212	SUPPLIES - POLICE	238.00
GEORGIES TOWING & WRECKER SVC	389283	VEH MAINT #46	150.00
GREENWAY FUELS LLC	022818	RECYCLING 02/18	120.00
GREENWAY/L & N DISPOSAL	022818	DUMPSTER CHARGES 02/18	412.25
HANSEN SALES & SERVICE	29225	VEH MAINT - DPW	141.44
HAROLD KNOPP	030218	TRAVEL EXPENSE - AMB	15.00
HAROLD KNOPP	030418	TRAVEL EXPENSE - AMB	13.86
INDUSTRIAL MARKETING & CONSULTING	042024	VEH MAINT #64	32.27
INK AND TONER ALTERNATIVE	18-0846	SUPPLIES - IT	79.99
INTERSTATE BATTERY SYSTEM INC	23406072	VEH MAINT - AMB	219.90
JASON COLLEGNON	031018	DRY CLEANING EXPENSE - POLICE	15.25
JEFFERY KING	031118	TRAVEL EXPENSE - AMB	141.08
JEREMIAH MISIAK	030118	TRAVEL EXPENSE - AMB	12.33
KENDALL ELECTRIC INC	S106626522.001	MAINT - LIGHTS	20.23
KENDALL ELECTRIC INC	S106672007.001	MAINT - LIGHTS	11.84
LARRY SANDERSON	626298	SNOW REMOVAL - DDA	330.00
MASTERS & LALONDE SHOES	41814	UNIFORMS - FIRE/AMB	76.00
MASTERS & LALONDE SHOES	41830	UNIFORMS - FIRE/AMB	104.00
MASTERS & LALONDE SHOES	41879	UNIFORMS - FIRE/AMB	96.00
MASTERS & LALONDE SHOES	41897	UNIFORMS - POLICE	188.00
MASTERS & LALONDE SHOES	41912	UNIFORMS - POLICE	188.00
MASTERS & LALONDE SHOES	41931	UNIFORMS - FIRE/AMB	96.00
MCDONALD AUTO SUPPLY INC	871263	MAINT - PUBLIC SAFETY BLDG	36.64
MERIDIAN CONTRACTING SERVICES LLC	728-2017	GARAGE RENOVATIONS - CEMETERY	2,781.73
MICHAEL SANDERS	030418	TRAVEL EXPENSE - AMB	88.87
MID MICHIGAN HEALTH	AP17-2670	AMBULANCE REFUND	462.03
MILLER OFFICE MACHINES	AR2267	COPIER MAINT 02/18	791.83
MILLER OFFICE MACHINES	AR2295	SUPPLIES - DDA	14.06
PENGUIN MANAGEMENT, INC.	48346	DISPATCHING SYSTEM - FIRE/AMB	774.00
PITNEY BOWES INC	1006607611	POSTAGE MAILING SYSTEM - CITY HALL	2,914.76
PITNEY BOWES INC	1006673657	SUPPLIES - CITY HALL	226.06
PRESQUE ISLE ELECTRIC & GAS CO	81166373 02/18	ELECTRIC - AIR BASE	37.31
PRIORITY ONE EMERGENCY	70038750	UNIFORMS - FIRE/AMB	149.98
PRIORITY ONE EMERGENCY	70039193	UNIFORMS - FIRE/AMB	184.97
PSYBUS	17139	EMP EVALUATION - FIRE/AMB	585.00
RAFTELIS FINANCIAL CONSULTANTS INC	ALM1708-06	WATER RATE NEGOTIATIONS	8,510.00
RAPID RESULTS	6719	DRUG SCREEN - FIRE/AMB	30.00
ROWLEYS WHOLESAL	1994984-00	VEH MAINT - DPW	115.14
ROWLEYS WHOLESAL	1001582-00	VEH MAINT/SUPP - EQUIP	326.55
ROWLEYS WHOLESAL	1001588-00	VEH MAINT - DPW	82.06
SEVAN K INC	313 02/18	VEH MAINT - POLICE	123.75
SHELL	6133803	UNLEADED GAS/FUEL-POL/F/A/GEN/MICU/DF	2,408.48
SIRCHIE FINGERPRINT LABORATORIES	0338382-IN	SUPPLIES - POLICE	151.15
SOLUCIENT SECURITY SYSTEMS	408052	MAINT - PUBLIC WORKS	91.80
STANDARD ELECTRIC CO	475201-00	MAINT - LIGHTS	20.40
STANDARD ELECTRIC CO	475889-00	MAINT - PUBLIC SAFETY BLDG	115.60
STANDARD ELECTRIC CO	476368-00	MAINT - LIGHTS	133.68
STAPLES BUSINESS ADVANTAGE	8048990331	SUPPLIES - CH/ASSESSOR	138.71
STRALEY LAMP & KRAENZLEIN PC	27278	MONTHLY FEE 02/18	3,125.00
STRYKER SALES CORP	2361789M	SUPPLIES - AMB DISP	332.22
SUEZ WATER ENVIRONMENTAL SERVICES	201833321	CONT OPERATIONS 02/18	135,231.60
SUEZ WATER ENVIRONMENTAL SERVICES	201833385	CONT OPERATIONS 02/18	22,452.69
SUPERIOR FABRICATING INC	14897	VEH MAINT #20	30.00

INVOICE REGISTER

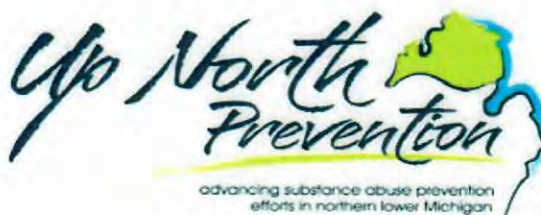
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EXP CHECK RUN DATES 03/20/2018 - 03/20/2018

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VENDOR	INVOICE #	DESCRIPTION	AMOUNT
SUPERIOR IMAGE CLEANING	030118	CLEANING-CH/PSF/PW/PKS/TRLHD/BH/BRIDC	2,709.33
TED FESTERLING LLC	7040	VEH MAINT - DPW	113.00
THE ALPENA NEWS	DC1107 02/18	PUBLISHING/ADVERTISING	1,549.85
THE COOPER GROUP	202420	WATER RATE NEGOTIATIONS	677.65
THE GRIND-DING SHOP	127240	MAINT - MAJ/LOC ST	21.96
THOMPSONS LINEN SERVICE	70483 02/18	UNIFORMS-PW/CEM/PKS/EQ	253.98
THUNDER BAY ELECTRIC INC	226139	MAINT - PARKS	401.90
THUNDER BAY ELECTRIC INC	226150	MAINT - LIGHTS	671.37
THUNDER BAY ELECTRIC INC	226175	CONTRACTUAL SERVICES	276.00
THUNDER BAY ELECTRIC INC	226190	MAINT - LIGHTS	241.14
TIM SLOSSER	031218	TRAVEL EXPENSE - AMB	48.74
TIMOTHY J ROACHE PE	030918	WATER RATE NEGOTIATIONS	7,199.97
UNIFIRST CORPORATION	022618	SUPP/MAINT - CH/PSF/PW/EQUIP	459.50
VERIZON WIRELESS	9802640591	IPADS - GEN/FIRE/AMB	840.21
VISA/ELAN FINANCIAL SERVICES	1790 03/18	UNIFORMS/TRAVEL EXP - POLICE	202.53
VISA/ELAN FINANCIAL SERVICES	3610 03/18	SUPPLIES/PROMO - DDA	183.76
VISA/ELAN FINANCIAL SERVICES	3660 03/18	VEH MAINT - EQUIP	49.84
VISA/ELAN FINANCIAL SERVICES	6116 03/18	SUPP/GAS METER/FOOD/SERVICE-FIRE/AMB	1,321.33
VISA/ELAN FINANCIAL SERVICES	6134 03/18	SUPPLIES/FOOD/SERVICE-CH/IT/POL/S/W	705.02
VISA/ELAN FINANCIAL SERVICES	7653 03/18	TRAVEL EXPENSE-VEH MAINT - C/T	355.12
VISA/ELAN FINANCIAL SERVICES	7661 03/18	TRAINING REG - CLERK/TREAS	550.00
WEINKAUF PLUMBING & HEATING INC	84099	MAINT - SEWER	75.00
WEINKAUF PLUMBING & HEATING INC	84194	MAINT - CITY HALL	239.40
WITMER PUBLIC SAFETY GROUP	E1680625	UNIFORMS - FIRE/AMB	89.75
Total:			345,394.00



Proclamation

APRIL 2018 IS SOCIAL HOST RESPONSIBILITY MONTH

Underage drinking is a national public health issue with serious implications. Although we have done much work and made progress here in northern Michigan to address this pervasive problem, there is still much more we can do. According to a study by the National Survey on Drug Use and Health, an estimated 10 million people younger than the age of 21 drank alcohol in the past month in the United States.

WHERE AS, underage drinking is a problem that affects our community, our health, and our future. It exacts a terrible toll on individuals and families, and places a costly tax burden on the community at large for law enforcement, medical services, and other social services involved in the prevention and treatment of underage drinking, and

WHERE AS, underage drinking has severe consequences, many of which parents and caregivers may not be fully aware. Consequences of underage drinking may include injury or death from accidents; unintended, unwanted, and unprotected sexual activity; academic problems; and drug use; and

WHERE AS, parents and caregivers have a significant influence on young people's decisions about alcohol consumption, especially when they create supportive and nurturing alcohol-free environments; and

WHERE AS, youth who start drinking before the age of 15 are five times more likely to develop alcohol dependence or abuse later in life than those who begin drinking at or after age 21; and

WHERE AS, alcohol use by young people is dangerous, not only because of the risks associated with acute impairment, but also because of the grave threat to their long-term development and well-being; and

WHERE AS, parents, educators, and community leaders who work with our young people every day are our best advocates for responsible decision-making; and

WHERE AS, one-hundred percent of any alcohol consumed by a minor came from an adult. At one time, an adult over the age of 21 was in control of the alcohol and a minor gained access to it, and

WHERE AS, it is illegal for adults to knowingly allow their child's friends to drink alcohol in their home, even with the permission of the friends' parents, and adults have the authority and should have the responsibility to take steps to reduce the likelihood that their homes will become venues for underage drinking, and

NOW, THEREFORE BE IT RESOLVED, we, Councilmembers (organization) of the City of Alpena, a Community Committed to UNDERAGE DRINKING PREVENTION, do hereby proclaim that April 2018 is Social Host Responsibility Month. We also call upon all parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

Dated this 5th day of March, 2018

City of Alpena

Authorized Official Signature

(Print name): Matt Waligora

(Print title): Mayor





235 West Chisholm Street . Alpena, MI 49707
Phone: Chamber (989) 354-4181 . Target (989) 354-2666

March 6, 2018

Anna Soik
City of Alpena
208 N. First Ave.
Alpena, MI 49707

Dear Ms. Soik,

Please let me begin by thanking you for the funding that the City provided us with over the past year. As I'm sure you'll agree our commitment to the improvement of the economic vitality of our region can be seen across the area in many diverse ways. Our improving unemployment rates, announced and potential development opportunities, and increases in area investment can be specifically attributed to our organization's activities.

While impressive, we believe that these successes are just the beginning of an era of opportunity and growth for Alpena and northeast Michigan. However, while we all hope for immediate change our work is generally considered a long-term investment in foundation building, community marketing and creating an environment for businesses to prosper. Our need to continue to build on the accomplishments that we've seen thus far can't be overstated.

Ms. Soik, we are aware of the financial stress that most local units of government are facing but respectfully request that you look favorably on our request to extend the \$40,000 investment you provided last year through fiscal year 2018-2019. We are excited about the progress that we've made in 2016-2017 and will continue our effort to provide unparalleled value to the City of Alpena.

Per your request, I've included a copy of our 2018 budget with this letter. I would appreciate the opportunity to present our request to the City Council at their regular meeting on March 19th.

Should you require any additional information or clarification on any of these subjects please don't hesitate to contact me at 354-2666.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Klarich", written over a horizontal line.

* Jim Klarich
Economic Development Director

		2016 Budget	2017 Budget	2018 Budget
Income				
Direct Support				
Direct Private Support		26000.00	30000.00	60000.00
Direct Public Support		50000.00	73800.00	58800.00
	Total Direct Support	<u>76000.00</u>	<u>103800.00</u>	<u>118800.00</u>
Interest Income		575.00	575.00	575.00
Loan Fund Fees				
MRLF Fees		1500.00	1500.00	1500.00
RLF Fees		2500.00	2500.00	2500.00
	Total Loan Fund Fees	<u>4000.00</u>	<u>4000.00</u>	<u>4000.00</u>
Loan Fund Interest				
MRLF Loan Interest		11000.00	11000.00	13000.00
RLF Loan Interest		11000.00	13000.00	10000.00
	Total Loan Fund Interest	<u>22000.00</u>	<u>24000.00</u>	<u>23000.00</u>
Loan Fund Origination Fees				
MRLF		400.00	400.00	500.00
RLF		500.00	500.00	400.00
	Total Loan Fund Origination F...	<u>900.00</u>	<u>900.00</u>	<u>900.00</u>
Other Income		0.00	0.00	0.00
SBTDC Reimbursement		24504.00	24504.00	24504.00
Uncategorized Income		0.00	0.00	0.00
	Total Income	<u>127979.00</u>	<u>157779.00</u>	<u>171779.00</u>
	Gross Profit	<u>127979.00</u>	<u>157779.00</u>	<u>171779.00</u>
Expense				
Dues		270.00	270.00	280.00
Education & Conferences		1000.00	1000.00	0.00
Employment Taxes				
Employer Contribution SS & ...		4800.00	5000.00	5000.00
FUTA		50.00	50.00	50.00
SUTA		75.00	75.00	75.00
Total Employment Taxes		<u>4925.00</u>	<u>5125.00</u>	<u>5125.00</u>
Industrial Park		1000.00	1000.00	
Insurance				
Health & Life		6795.00	7212.25	7000.00
Liability		900.00	900.00	1200.00
Worker's Compensation		125.00	125.00	130.00
	Total Insurance	<u>7820.00</u>	<u>8237.25</u>	<u>8330.00</u>
Legal/Professional fees				
Accounting expenses		4900.00	4900.00	4900.00
Legal Expenses		4000.00	4000.00	4000.00
	Total Legal/Professional fees	<u>8900.00</u>	<u>8900.00</u>	<u>8900.00</u>
Meetings & Meals		250.00	250.00	250.00
Mileage		2400.00	2400.00	2400.00
Miscellaneous expense		200.00	500.00	1500.00
Office expense		150.00	150.00	150.00
Property taxes				
Commerce Park		3500.00	6000.00	6000.00
Other Property		800.00	2800.00	2800.00
	Total Property taxes	<u>4300.00</u>	<u>8800.00</u>	<u>8800.00</u>
Recruitment		500.00	500.00	500.00
Salaries & Bonuses /Base		62000.00	62000.00	112000.00
SBTDC Performance Contract		22500.00	22500.00	22500.00
Telephone & Utilities				
Telephone		600.00	600.00	600.00
	Total Telephone & Utilities	<u>600.00</u>	<u>600.00</u>	<u>600.00</u>
Travel Expense		2000.00	2000.00	
	Total Expense	<u>118815.00</u>	<u>124232.25</u>	<u>171335.00</u>
	Net Income	<u>9164.00</u>	<u>33546.75</u>	<u>444.00</u>

*Subject to county funds being approved

*Does not include money for community assessment

*Does not include utility charges for Alpena Power site

**ALPENA WILDLIFE SANCTUARY BOARD
ANNUAL REPORT TO CITY COUNCIL
MARCH 2017 TO MARCH 2018**

INTRODUCTION

This past year the Wildlife Sanctuary Board has continued to oversee and maintain Island Park and the approximately 443 acres comprising the Sanctuary. Island park is the City's only natural park and according to the 1985 agreement with the Michigan Land Trust Fund is to be maintained for quiet recreation and environmental education. The Board also maintains a water trail within the sanctuary and continues to pursue development of The River Center, an interpretive center focusing on the Thunder Bay River Watershed.

MEMBERS

City Council appointed board members are: Vernie Nethercut, Elizabeth Littler, Roger Witherbee, Judy Kalmanek, Tom Orth, Susie Austin, Boris Gerber, Karen Enterline and Chairman Terry Gougeon. This is a full board of nine.

Staff liaison, Planning and Development Director Adam Poll is actively involved and provides direction for projects.

AWS BOARD ACCOMPLISHMENTS

ISLAND PARK

The Board sets goals for the management and maintenance of Island Park in accordance with the management plan of 2015 (Revised).

Goals met in 2017:

- Cleaning soil and debris from the stairways, removing fallen timber from trails (May 13)
- Trail barking completed by The Robotics Team, led by High School representative to the Board, Christian Stevens
- Refurbish the three remaining birdhouses. All exhibited nesting activity by Tree Swallows the past summer.
- Installed small -Not a Trail – markers on posts at both ends of a dune trail previously blocked with brush (July 5)
- Invasive non-native Spotted Knapweed pull (August 10) A good turnout of 15 community volunteers helped fill 11 contractor trash bags
- The invasive Autumn Olive cutting with herbicide application (October 21)
- The Tree Identification Signs installed by Eagle Scout James Schultz were severely vandalized. These were reinstalled with heavier base plates and fastenings. To date they have not been tampered with.

RIVERS EDGE WORK

- With the aid of Huron Pines and Northeast Michigan Great Lakes Stewardship Initiative about 100 5th graders from Hinks and Besser Schools helped pull frogbit from the area on either side of the canoe/kayak launch. A little over 1000 pounds of frogbit was removed from the river. Invasive Narrow Leaf Cattails had been cut from around the launch area prior to the frogbit pull. This work was done by AWSB members assisted by a group of High School students led by Chris Stevens the High School representative to the Board. The cattails were gathered into piles on the bank ready for pickup.
- The WSB also partners with The Alpena Garden Club to plant native grasses and maintain gardens at the River's edge, alongside the Covered Bridge and the Bridge approach areas.

EDUCATIONAL PROGRAMS

We continue to coordinate educational activities with The US Fish and Wildlife Service, Besser Museum, Northeast Michigan Great Lakes Stewardship Initiative, Huron Pines and ACC

River Rats 2017

The River Rats program consisted of five 1.5-hour sessions held on Wednesdays throughout the summer. Attendance for these sessions was high, with nearly 75 elementary students participating. The concluding event for this program is Science in the Sanctuary.

- **June 28 – Get Hooked on River Rats**
All about fish in the Great Lakes Region
- **July 12 - Alien Invaders**
Invasive species identification, invasive species game, frogbit pull, invasive plant removal on the Island
- **July 19 – Holy Metamorphosis**
Life cycles of invertebrates: Look at invertebrates from the river, life cycles of Butterflies
- **July 26, - Botanist for a Day**
Plant identification and scavenger hunt: Identify trees and plants, poisonous plants in this area, leaf rubbing in journal
- **August 2, - On the Creature Trail**
The animals of the Thunder Bay River: native animals in the area, evidence of animal activity, looking for tracks
- **August 9, - Science in the Sanctuary**
The culminating event for the River Rats program, approximately 100 children participated. Numerous agencies partnered with the WSB including Huron Pines, US F&W, Audubon, NEMROC, Cookin for a Cause, Girl Scouts and Friends of Lake Huron Watershed

ARTIST IN RESIDENCE PROGRAM

The Alpena Wildlife Sanctuary Artist in Residence program is now in its seventh year. This is a no-to-minimal cost program with money requested to frame one painting thus far. The aim of this program is to acquire a museum quality collection of fresh water themed art to be displayed in the Alpena Wildlife Sanctuary's proposed River Center.

Last years artist in residence was Sandra Murcheson. Her donated art contribution is currently on display in the Alpena County Library.

Each of the artists involved have exhibited nationally and/or internationally in museums and galleries and have participated in respected residence programs. Works which they have researched in the Alpena Wildlife Sanctuary have been exhibited in galleries and museums across the United States, thus giving recognition to Alpena, the Sanctuary and the residency program nationwide.

Thanks to Mark Beins for his research and diligence the past two years in the search for applicants for the residence program. Artist, Charles Pompilius was selected by the board for the program this year.

RIVER CENTER

The Thunder Bay River Center Board of Directors was formed to give guidance and support to the River Center.

Committee members are: Greg Sundin, Susan Nielson, Judy Kalmanek, Brian Bartosh, Bill Haase, Michelle Sobek and Roger Witherbee, Chair. Adam Poll is resource person.

Fund Raising: The Reel Fun Ice Fishing Tournament and the prior evening's Festivus Dinner, were both well attended and a great success. The tournament committee is a very dedicated group assisted by the Walleye club.

PROMOTIONAL

Island Park is listed on the City's website and in promotional pamphlets that profile places for tourists to visit in the Alpena area.

We continue to work with area schools, the Museum, NOAA, the Fish and Wildlife Service, Huron Pines, NEMGLSI, and Michigan Dept. of Natural Resources on the development of educational materials for Park visits and classroom use.

The Island pamphlet rack with its self-guiding brochures is kept filled and updated as deemed necessary. The pamphlets are also available online.

FUTURE PLANS

- Island Park continues to be the central focus in the Sanctuary as it receives most of public attention.
- Plantings are anticipated this year with milkweed seedlings on the Island and additional plantings in the riparian buffer zone in Duck Park
- The tool shed on the island needs repainting due to graffiti
- West Dock on the island has some graffiti to remove and should have pass through at the river edge closed off to people walking the trails, to prevent erosion and vegetation damage to the sandy bank of the river.
- The water trail needs repositioning of marker buoys that have gotten off course
- Control of invasive species, such as Spotted Knapweed, Autumn Olive, Frogbits, Narrowleaf Cattail, and Glossy Buckthorn will continue.
- Support educational use of the sanctuary by the public and area schools.
- Maintain associations with area agencies such as Besser Museum, National Marine Sanctuary, Huron Pines, and U.S. Fish and Wildlife Service.
- Continue to work towards the realization of the River Center

Submitted by:

Terry Gougeon

Wildlife Sanctuary Board Chair

Wildlife Sanctuary Board
City of Alpena, Michigan

Proposed 2018-19 Budget

<u>Project Description</u>	<u>Budget</u>
Office Supplies (letterhead, stamps, envelopes, pamphlets, educational supplies) educational supplies)	600.00
Island Park Trail Maintenance (bark, lumber)	1,500.00
Miscellaneous (tools, paint, trash bags)	200.00
Signs (riparian buffer, working, removal)	500.00
Plants (on the Island, along the bridge and the riparian buffer)	600.00
Removal of Invasives (knapweed, autumn olive, buckthorn, frogbit, narrow leaved cattail)	<u>600.00</u>
Proposed Budget 2018-19 Total	\$ 4,000.00

<u>Capital Request</u>	<u>\$ 30,000.00</u>
To be set aside as a local match for a River Center construction grant	

Bruning, Leilan

From: Soik, Anna
Sent: Wednesday, March 14, 2018 11:38 AM
To: Bruning, Leilan
Subject: Fwd: Thunder Bay Theatre Request to Present at City Council Meeting, Monday, March 19th

Sent from my iPhone

Begin forwarded message:

From: <artisticdirector@thunderbaytheatre.com>
Date: March 14, 2018 at 7:52:27 AM EDT
To: <annas@alpena.mi.us>
Subject: Thunder Bay Theatre Request to Present at City Council Meeting, Monday, March 19th

Anna,

This is Thunder Bay Theatre's official request to be added to the agenda for Monday, March 19th's City Council Meeting.

The purpose of the request is to make an official report for Thunder Bay Theatre to be added to the 2018-2019 Operating Budget. Our request will be for support of our Residency Company, which will have a direct economic and cultural impact on the City of Alpena. We are preparing a PowerPoint Presentation and have a few individuals who would like to speak on our behalf.

Later today and tomorrow I intend to send along the Powerpoint presentation for inclusion for the City Council Members, or, at the very least, an outline for everyone to follow for the presentation. I will have paper copies of the presentation on Monday night as well.

Thank you!

Jeffrey Mindock
Artistic Director, Thunder Bay Theatre

"When we lose our ability to laugh, we lose our ability to think straight." -- Inherit the Wind



2018 Operating Budget Proposal
City Council of Alpena
“Be Part of Their Journey”



Who Are We?

- Northeast Michigan's Only Year-Round Professional Theatre
- One of Five TCG Theatres in Michigan
- Fifty Year-Old Alpena Institution
- Premier Theatre Educator in Northeast Michigan (six county region)



How Do We Serve Our Community?

- Mission: Entertainment and Education
- Attendance numbers climbing
- Public performances



Mission

Thunder Bay Theatre, Inc. is a year-round non-profit committed to providing consistent, high-quality productions and educational opportunities utilizing a professional core company, augmented with community talent.



Attendance Numbers Climbing



Data
& Arts

Thunder Bay Theatre

Attendance Trend Report

Page 1 of 2

Attendance

In-person Participation	FY 2014	FY 2015	% Change	FY 2016	% Change
Total in-person participation - paid	7,022	7,511	7%	8,600	14%
Total in-person participation - free	206	233	13%	198	-15%
Total in-person participation	7,228	7,744	7%	8,798	14%



Public Performances





Does Our Community Care?

- City of Alpena Comprehensive Plan
- City of Alpena Recreational Plan
- 2018 Economic Development Plan



City of Alpena Comprehensive Plan

Assets to Protect		
Table	Votes	Asset
1	6	water and its accessibility
1	5	Thunder Bay7 Marine Sanctuary - diving
1	4	ACC
1	4	cultural assets - TBT, ACT, music
1	3	Public School system - high quality
1	3	quality of life in a small town
1	3	small boat harbor/fish cleaning station
1	2	hospital - regional medical center
1	2	parks, trails, bike path
1	2	airport and air base
1	2	library
1	1	industry - Besser
1	1	neighborhoods - a walkable town - safety
1	1	Island Park - wildlife sanctuary
1	1	hunting - outdoor recreation opportunities



City of Alpena Comprehensive Plan

Issues to Address		
Table	Votes	Issue
1	5	unemployment
1	5	development of new jobs
1	5	attracting investment in the community and keeping money here
1	3	balanced economy - example: skilled and unskilled jobs - revenue coming not just from tourism
1	3	a clean beach & parks
1	2	retaining current industry
1	2	attracting tourists
1	2	voter turnout - lack of community involvement
1	1	planned growth i.e. infrastructure
1	1	vacant businesses/storefronts
1	1	roadways - four lane highway?
1	1	lake water level
1	1	fishery
1	1	invasive species in lake
1	0	downtown development
1	0	waterways commission having control of harbor
1	0	retail options
2	8	lack of youth/young adult activities
2	6	more incentives to bring in new business
2	6	more cultural activities
2	6	economic development
2	5	need to draw a younger population
2	4	promote local businesses
2	3	job market
2	3	better marketing i.e. advertise plays, sporting events, etc.
2	1	government agencies not working together
3	6	employment opportunities - creating jobs - well paying



City of Alpena Recreational Plan

Thunder Bay Theatre (TBT) is located at 400 North Second Avenue. Situated in Alpena's "Old Town" area, this professional theater group presents live productions on a year round basis. As the only resident professional ensemble in northeast Michigan, the TBT Company ranges in size from eight to thirty actors.

Creative Arts Center is located in the Thunder Bay Theatre. As a part of Alpena's cultural community, it offers professional instruction in drama, ballet, tap, jazz and piano to area residents.

Walking	90.7%	49
Biking	81.5%	44
Dining Out	81.5%	44
Concerts	75.9%	41
Marine Sanctuary	75.9%	41
Museums	70.4%	38
Swimming	70.4%	38
Theaters (live & cinema)	68.5%	37
Festivals	66.7%	36
Kayaking	66.7%	36
Fishing	63.0%	34
Hiking	61.1%	33
Canoeing	59.3%	32
Boating/Sailing	57.4%	31
Camping	46.3%	25
Playgrounds	46.3%	25
Hunting	44.4%	24
Ice Skating	42.6%	23
Golfing	40.7%	22
Jogging	33.3%	18



2018 Economic Development Plan

- Grow and support the community's educational attainment and workforce development programs.
 - a. A portion of this is achieved through Target's partnership with the Alpena Area Chamber of Commerce and Alpena Public Schools and includes the development of soft skills, job shadowing, career counseling, and CTE programming, over a 17-week period for juniors and seniors. ([Chamber of Commerce, ongoing](#))



What Is This Money For?

- Residency Program
 - As set forth in Thunder Bay Theatre's new five-year strategic plan, Thunder Bay Theatre hopes to employ eight full time employees in addition to the current Administrative Staff



Official Request

- \$12,600 in FY 18
 - Thunder Bay Theatre is asking City Council to approve 25% of the proposed Residency Program
 - Thunder Bay Theatre's current Residency Investment would cover the other 75%



How Will This Money Be Spent?

- To increase wages for resident Core Company members



Increased Wages

- Current Investment
 - 7 employees, \$150/week, 36 weeks = \$37,800
- Proposed Investment
 - 8 employees, \$175/week, 36 weeks = \$50,400
- Request = \$12,600



How Do We Handle Our Money?

- Budget breakdown
- Current efforts towards residency program
- Recent grant receipts



Budget Breakdown



Recent Grant Receipts



Why Thunder Bay Theatre?

- Community Impact
- Financial Impact
- Cultural Impact



What is Our Community Impact?





What is Our Financial Impact?



INFORMATION

STEP 1: POPULATION

POPULATION of your community: Less than 50,000 ↕

STEP 2: TOTAL EXPENSES

Your Organization's TOTAL EXPENSES (please do not use commas): \$ 175000

STEP 3: TOTAL ATTENDANCE (OPTIONAL)

TOTAL ATTENDANCE to your organization's arts events (again, do not use commas): 11250

CALCULATE

Reset

TOTAL ECONOMIC IMPACT OF:

	Total Expenditures	FTE Jobs	Household Income	Local Government Revenue	State Government Revenue
Nonprofit Arts and Culture Organizations:	\$175,000	5.7	\$128,147	\$6,190	\$7,497
Nonprofit Arts and Culture Audiences:	\$252,788	6.3	\$126,702	\$12,581	\$12,227
Total Industry Impact: (The Sum of Organizations and Audiences)	\$427,788	12	\$254,849	\$18,771	\$19,724

Print Your Results

Please see the [fine print](#) below.

INFORMATION

STEP 1: POPULATION

POPULATION of your community: Less than 50,000 ↕

STEP 2: TOTAL EXPENSES

Your Organization's TOTAL EXPENSES (please do not use commas): \$ 190000

STEP 3: TOTAL ATTENDANCE (OPTIONAL)

TOTAL ATTENDANCE to your organization's arts events (again, do not use commas): 11250

CALCULATE

Reset

TOTAL ECONOMIC IMPACT OF:

	Total Expenditures	FTE Jobs	Household Income	Local Government Revenue	State Government Revenue
Nonprofit Arts and Culture Organizations:	\$190,000	6.2	\$139,131	\$6,720	\$8,140
Nonprofit Arts and Culture Audiences:	\$252,788	6.3	\$126,702	\$12,581	\$12,227
Total Industry Impact: (The Sum of Organizations and Audiences)	\$442,788	12.5	\$265,833	\$19,301	\$20,367

Print Your Results

Please see the [fine print](#) below.



What Is Our Cultural Impact?





First Person Perspective

- Bryce Collman, Theatre Patron
- Board Member
- Adrian Rochelle, Resident Core Company Member

Soik, Anna

From: Jessica Luther <jaluther98@gmail.com>
Sent: Wednesday, February 28, 2018 8:20 PM
To: Soik, Anna
Subject: Request to appear on the agenda for March 5th City Council Meeting
Attachments: Resolution in Support of March For Our Lives.pdf

Good evening,

I would like to appear on the agenda to request that the City Council adopt the attached resolution.

Thank you so very much, and please let me know if you need anything further.

Jessica Luther
248.506.2019
332 Taylor St.

Resolution in Support of March For Our Lives

Whereas, the United States leads the world in the number of mass shootings defined as four or more people being shot during one incident, not including the shooter; and

Whereas, statistics from the Gun Violence Archives reveal there have been 46 mass shootings in 2018; and

Whereas, perpetrators of mass shootings prey on the most vulnerable of our society making schools their targets; and

Whereas, since January 1, 2018 there have been at least 14 shootings in American schools resulting in injury or death, and a total of 215 since the Columbine school shooting on April 20, 1999; and

Whereas, since this crisis became evident and debate commenced regarding the role mental illness contributes to mass shootings, neither congress nor the state legislature have found the political will to reduce access to military grade assault weapons or enact any other effective gun control policies; and

Whereas, calls to fortify our schools and arm professional educators do nothing to address the true cause of this uniquely American problem, and

Whereas, the Parkland survivors have decided that enough is enough and have organized a 'March for Our Lives' to take place Saturday, March 24; and

Whereas, students from around the country (and the world) will unite on March 24, 2018 to show their resolve and demand action from legislators for comprehensive gun control; and

Whereas, we believe all children deserve safe and healthy environments to pursue their education and that it is our responsibility to provide them with this most basic necessity; and

Whereas, we believe children in Alpena are no less at risk than anywhere else in the country.

Now, therefore, be it resolved, the City of Alpena stands with the students and children of our community by demanding that our state and federal elected officials enact sensible gun control policies; and

Be it further resolved, the City of Alpena invites all residents to join in showing support on March 24, 2018 as we all come together for our children and their future and join them in the March for Our Lives.

Memorandum



Date: March 14, 2018

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Zoning Ordinance Revision Chapter 4: Signs

With the Supreme Court Ruling “Reed v. Town of Gilbert Arizona” the way that communities across the United States regulate signage has changed dramatically. The Reed ruling said that regulating signage based on content was a violation of free speech and invalidated any sign ordinance that used regulation based on a sign’s content. Unfortunately, most of the sign ordinances across the nation, including Alpena’s, relied on some level of content based regulations. Content based regulation consists of different regulations for different uses. For instance, regulating real estate signs differently from political signs, or regulating garage sale signs differently from construction signs. Ultimately, you cannot regulate a sign if you have to read the sign to determine the regulations that apply to it. A community is still able to regulate signage based on size, location, and construction materials.

Because of this case, the Planning Commission has been working to modify the existing zoning ordinance to conform to the new standards of content neutrality. At their February meeting the Planning Commission approved the attached ordinance with an 8-0 vote.

For the most part, the Planning Commission attempted to match the modified text as closely as possible to the original sign ordinance while meeting the content neutral standard. The Commission reviewed the sign regulations of several other communities who recently passed content neutral regulations in the process of drafting Alpena’s modified regulations.

A majority of the discussion at the Planning Commission level dealt with signage in a residential zoning district. Particularly, the Commission discussed the amount of temporary signage allowed. Temporary signage is regulated by the construction of the sign, and the modified language allows for a maximum of twelve (12) square feet of temporary signage with no one (1) temporary sign exceeding four (4) square feet. These temporary signs could include any example of sign including garage sale signs, real estate signs, political signs and other signs that are easily movable. In addition, the Commission decided to allow up to eight (8) square feet of permanent free standing signage for a home occupation. This is four (4) square feet more than what is currently allowed for residential permanent signage. Many other aspects of the sign

ordinance were discussed and all the changes are highlighted in the attached ordinance revision.

Staff would ask that City Council review the attached ordinance modifications and approve the modifications to the sign section of the zoning ordinance so that the City of Alpena is in compliance with the Supreme Court ruling.



10. **SPECIFIED SEXUAL ACTIVITIES**: Means and includes any of the following:

- a. Human genitals in a state of sexual arousal;
- b. Acts of or simulated acts of human masturbation, sexual intercourse, sodomy, bestiality, fellatio or cunnilingus; or
- c. Fondling or other erotic touching of human genitals, pubic region, buttocks or female breast.
- d. Excretory functions as part of or in connection with any of the activities set forth in a – c above.

SHOPPING CENTER: A group of commercial establishments, planned, developed, owned, and managed as a unit, with off-street parking provided on the property.

SIGN: ~~Any announcement, declaration, display, billboard, illustration, and insignia when designed and placed so as to attract general public attention. Such shall be deemed to be a single sign whenever the proximity, design, content, or continuity reasonably suggest a single unit, notwithstanding any physical separation between parts. "Sign" shall include any banner, bulbs or other lighting devices, streamer, pennant, balloon, propeller, flag, and any similar device of any type or kind whether bearing lettering or not. Signs not exceeding one (1) square foot in area bearing only property numbers, mail box numbers or names of occupants of premises are excluded from this definition.~~

Any structure or wall or other object used for the display of any message.

SIGN AREA:

1. The sign face area shall be computed by including the entire area within a single, continuous perimeter of not more than eight (8) straight lines or a circle or an ellipse enclosing the extreme limits of the writing, representation, emblem, or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the back drop or structure against which it is placed, but not including any supporting framework or bracing that is clearly incidental to the display itself.
2. If the sign consists of more than one (1) section or module, all of the area, including that between sections or modules, shall be included in the computation of the sign face area.
3. With respect to two-sided, multi-sided, or three dimensional signs, the sign face area shall be computed by including the total of all sides designed to attract attention or communicate information that can be seen at any one time by a person from one vantage point, without otherwise limiting the generality of the foregoing:
 - a. The sign face of a double-faced, back-to-back sign shall be calculated by using the area of only one side of such sign, so long as the distance between the

backs of such signs does not exceed ~~three~~ eighteen (318) ~~feet~~ inches.

- b. The sign face area of a double-faced sign constructed in the form of a "V" shall be calculated by using the area of only one side of such sign (the larger side if there is a size difference) so long as the interior angle of the "v" does not exceed thirty (30) degrees and at no point does the distance between the backs of such sides exceed five (5) feet.

SIGN HEIGHT: The vertical distance measured from the ground immediately beneath the sign to the highest point of the sign or its projecting structure.

SIGN TYPES: The following definitions ~~1 through 29~~ are related to signs:

~~1. **ABANDONED SIGN:** A sign, which no longer advertises or identifies a business, lessor, owner, or activity conducted upon or product available on the premises where such sign is displayed.~~

~~2.1.~~ **A-FRAME SIGN:** Self-supporting temporary sign consisting of two panels hinged at the top providing advertising on each panel and can be readily moved within a property or to another property.

~~3.2.~~ **ANIMATED OR MOVING SIGN:** A sign that uses movement, lighting, or special materials to depict action or create a special effect to imitate movement.

~~4.3.~~ **AWNING SIGN:** A sign painted on, printed on, or attached flat against the surface of an awning.

~~5.4.~~ **BANNER:** A linear sign made of natural or synthetic material used to call attention to a ~~land use or product, service, or activity;~~ message however, not including pennants or flags.

~~6.5.~~ **BUSINESS CENTERCLUSTER SIGN:** An on-premises sign which identifies a ~~business complex or group of contiguous stores which may contain the names of the individual stores, businesses, institutions, or other organizations located within the complex or group~~ complex of establishments on one parcel and contains multiple signs on one structure including one for each establishment and one for the complex as a whole.

~~7.6.~~ **CANOPY SIGN:** A sign affixed or applied to the exterior facing surface or surfaces of a building or freestanding canopy.

~~8. **CONSTRUCTION SIGN:** A sign listing the names of the project, developers, contractors, engineers, and architects on the site being developed.~~

~~9.7.~~ **ELECTRONIC MESSAGE BOARD:** A sign with a fixed or changing display/message composed of a series of lights that may be changed through electronic means.

~~10.8.~~ **FREESTANDING SIGN:** A pylon sign or monument sign..

- ~~11. **INFORMATIONAL SIGN:** A non-advertising sign used to identify architectural features of a land use such as building entrances, drop boxes, restrooms, handicapped ramps, fuel pump information and similar features.~~
- ~~12. **INGRESS-EGRESS SIGN:** A directional sign located adjacent to the entrance or exit drives of a development to identify the points of vehicular ingress and egress.~~
- ~~13.9.~~ **LIGHTED SIGN:** Any sign having a conspicuous, continuous or intermittent variation in the illumination of the physical position of any part of the sign.
- ~~14.10.~~ **MARQUEE SIGN:** Any sign attached to or supported by a marquee structure.
- ~~15.11.~~ **MESSAGE BOARD, STATIC:** A sign with a changeable display/message consisting of alphabetic, pictographic, or symbolic informational content that must be changed manually by non-electronic means.
- ~~16.12.~~ **MESSAGE BOARD, ELECTRONIC:** A sign with a changeable display/message consisting of alphabetic, pictographic, or symbolic informational content that is composed of a series of lights that may be changed through electronic means.
- ~~17.13.~~ **MONUMENT SIGN:** Any sign attached directly to the ground by a solid base and foundation constructed of masonry, brick, stone, decorative metal, wood or other durable material.
- ~~18.14.~~ **OFF-PREMISE ADVERTISING SIGN (BILLBOARD):** A sign which contains a message unrelated to a business or profession conducted or to a commodity, service, or activity sold or offered other than upon the premises where such sign is located.
- ~~19.15.~~ **OFF-PREMISE ADVERTISING SIGN, DIGITAL (BILLBOARD - DIGITAL):** A billboard displaying static images controlled by electronic communications.
- ~~20. **OFF-PREMISE DIRECTIONAL SIGN:** A sign which provides directions to a commercial or industrial establishment which is not located on a primary street within the city.~~
- ~~21. **POLITICAL SIGN:** A sign relating to the election of a person to public office or relating to a political party or to a matter to be voted upon at a general election called by a public body.~~
- ~~22.16.~~ **PORTABLE SIGN:** Any sign not permanently attached to the ground or a building and is designed to be transported by trailer or wheels including such signs with wheels removed.
- ~~23.17.~~ **PROJECTING SIGN:** A sign which is affixed to any building or structure,

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other than a marquee, where the face of the sign is generally perpendicular to the face of the building or structure.

~~24.~~**18. PYLON SIGN:** A sign which is an elevated sign supported by one (1) or more bearing columns, the sign portion of which is not less than ten (10) feet from the surface of the ground.

~~25.~~**19. ROOF SIGN:** A display sign which is erected, constructed, and maintained above the roof of the building.

~~26. SPINNING SIGN: A self-supporting sign that spins to attract attention and display its message.~~

~~27.~~**20. TEMPORARY SIGN:** A display sign, banner, or other advertising device constructed of cloth, canvas, fabric, plastic, or other light temporary material, with or without a structural frame, or any other sign intended for a limited period of display, but not including decorative displays for holidays ~~or public demonstration.~~ A temporary sign shall not be used as a substitute for a permanent on-premise advertising sign, except as permitted within this ordinance. A temporary sign is one that is not affixed to the ground permanently and can easily be moved.

~~28.~~**21. WALL SIGN:** A display sign which is painted on or attached directly to the building wall.

~~29.~~**22. WINDOW SIGN:** ~~a sign affixed to a window or within three (3) feet of the window so as to be observable from the opposite side of the window to which such sign is affixed.~~ A sign installed inside a window and intended to be viewed from the outside.

SITE CONDITIONS: Shall mean or refer to height and area regulations, parking area regulations, screening, landscaping and all other items regulated by this Ordinance.

SITE CONDOMINIUM (CONDOMINIUM SUBDIVISION): A method of subdivision where the sale and ownership of sites is regulated by the condominium Act (P.A. 59 of 1978, as amended MCLA 559.101) as opposed to the subdivision Control Act of 1967 (MCL 560.101). Condominium subdivision shall be equivalent to the term "subdivision" as used in this zoning Ordinance and the City Subdivision Regulations Ordinance.

SITE CONDOMINIUM SUBDIVISION PLAN: Means the site, survey and utility plans; floor plans; and sections, as appropriate, showing the existing and proposed structures and improvements including the location thereof on the land.

SITE PLAN: The drawings and documents depicting and explaining all salient features of a proposed development so that it may be evaluated according to the procedures set forth in this Ordinance, to determine if the proposed development meets the requirements of this Zoning Ordinance.

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2 Definitions

3 General Provisions

4 Signs

5 District Regulations

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ARTICLE 4 SIGNS

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SECTION 4.0 PURPOSE

The purpose of this section is to regulate outdoor signs, designed to be visible to the public, in a manner which does not restrict the content while recognizing the mass communications needs of both businesses and other parties and creating a more attractive business environment. The number and size of signs may be distracting to motorists and pedestrians and can create a traffic hazard. The number and size of signs can also reduce the effectiveness of signs needed to direct the public and may mar the appearance of the landscape. The provisions of this section are intended to apply the minimum amount of regulation in order to protect; ~~protecting~~ property values and neighborhood character; ~~creating~~ create a more attractive business climate; ~~promoting~~ promote pedestrian and traffic safety ~~by reducing sign distractions, obstructions, and other hazards;~~ and promoting pleasing community environmental aesthetics.

SECTION 4.1 SIGN PERMIT PROCEDURE & ENFORCEMENT

A. APPROVAL: No sign, except ~~residential name plates and~~ those signs established by the City, County, State or Federal governments, shall be erected, altered, replaced, or relocated until approved by the Zoning Administrator and a Sign Permit issued. A property owner may maintain an existing conforming sign without a sign permit provided the type, size, shape and height do not change and the use remains the same.

1. **Application for Sign Permit:** Applications for permits shall be made upon forms provided by the Zoning Administrator and shall contain or have attached thereto the following information:
 - a. Name, address and telephone number of the applicant.
 - b. Location of building, structure or lot to which the sign or other advertising structure is to be attached or erected.
 - c. Site plan showing the location of the sign and nearby structures.
 - d. One (1) blueprint or drawing of the plans and specifications and methods of construction and attachment to the building or in the ground.

- e. In some cases, the Zoning Administrator may request copies of stress sheets and calculations showing the structure is designed for dead load and wind pressure in any direction in the amount required by this and all other laws and ordinances of the City. Provided, further, that where the Zoning Administrator deems it advisable, he may require the approval of the structural design by a registered architect or engineer.
 - f. Name of person, firm, corporation or association erecting structure.
 - g. Written consent of the owner where the sign is to be erected on vacant land.
 - h. In all cases where wiring is to be used in connection with the sign, it shall comply with the National Electrical Code and the necessary permits shall be obtained.
 - i. Insurance policy or bond as required by Subsection 7 below.
 - j. Such other information as the Zoning Administrator shall require to show full compliance with this and all other Ordinances of the City.
2. **Sign Permit Issued if Application in Order:** It shall be the duty of the Zoning Administrator, upon the filing of an application for a sign permit, to examine the plans and specifications and other data and the premises upon which it is proposed to erect the sign or other advertising structure, and, if it shall appear that the proposed structure is in compliance with all requirements of the City, the permit shall be issued. In the case of illuminated signs, an electrical permit and a sign permit must be issued.
 3. **Sign Permit Fee:** It shall be unlawful in the City of Alpena for any person to erect or alter any sign, except those signs specifically exempted herein, unless a permit shall first have been obtained from the Zoning Administrator for such erection or alteration, and a permit fee paid to the City according to the schedule as shall be established from time to time by resolution of the City Council.
 4. **Sign Permit Revocable at Any Time:** All rights and privileges accrued under the provisions of this Ordinance or any amendment thereto are mere licenses and may be revoked upon the violation of any of the conditions contained herein. If the work authorized under an erection permit has not been completed within four (4) months after date of issuance, the said permit shall become null and void.
 5. **Signs Excluded from Permits:** The following signs are permitted in all districts except where restrictions are indicated, in accordance with the provisions of this section and shall not require permits for erection.

1 Purpose

2 Definitions

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8 ZBA

9 Administration

10 Adoption & Amendments

Signs Excluded from Permits	
a.	Wall signs, which are used as nameplates, not exceeding two (2) square feet in area; occupational signs denoting only the name and profession of the occupants in a commercial, public or other institutional building and not exceeding two (2) square feet in area.
b.	Memorial signs or tablets, names of buildings, and date of erection <u>Plaques</u> when cut into any masonry surface or when constructed of bronze or aluminum <u>and attached to a building.</u>
c.	Signs erected by an official governmental body, public utility, or historic agency. Signs erected by the City or pursuant to the authorization of City Council including signs identifying municipal buildings, parks, other municipal facilities, historical markers, and other official noncommercial information.
d.	Traffic or other municipal or State regulatory signs, legal notices, danger and such temporary emergency or non-advertising signs as may be approved by the City.
e.	Sign advertising the rental, sale or lease of the property upon which it is located.
f.	Political campaign signs.
g.	Official signs of a noncommercial nature erected by public utilities.
h.d.	Flags or insignia of any governmental or nonprofit organization when not displayed in connection with a commercial promotion or as an advertising service.
i.e.	Signs directing and guiding traffic on private property that do not exceed four (4) square feet each and that bear no advertising matter. This would take into account entrance, exit and off-premise directional signs.
j.	One (1) sign not exceeding twenty (20) square feet in sign face indicating a special temporary event of a governmental, institutional, or nonprofit organization such as a carnival, circus, festival, or similar event, placed on the lot where the activity is to take place. Such signs may be erected not sooner than ten (10) days before the event and must be removed not later than three (3) days after the event except as otherwise authorized by City Council.
k.	Signs for yard sales or other similar temporary activity, so long as such signs meet the following restrictions: (1) Not more than one (1) such sign may be located on any lot. (2) No such sign may exceed four (4) square feet in surface area. (3) Such sign shall be erected not more than three (3) days prior to the event and shall be removed immediately following the event. (4)(1) Such sign shall only be located on the lot in which the temporary activity is taking place.
l.f.	Wall or projecting signs which are used to communicate that a business is open, not to exceed three (3) square feet in area.
m.g.	Integral decorative or architectural features of buildings or works of art, so long as such features or works do not contain letters, trademarks, moving parts or lights.
n.h.	Non-advertising signs demarking an historically significant place, building, or area when sanctioned by national, state, or local historic-oriented agencies, in accordance with national or state design standards.
o.i.	Non-advertising signs exclusively devoted to controlling property access (no trespassing, private property, keep out, no hunting, etc.) provided the sign does not exceed a total area of two (2) square feet. Signs less than two (2) square feet in size and located on the perimeter (along a parcel boundary).
p.j.	Projecting identification signs when located below a canopy, awning, or marquee which do not exceed two (2) feet in area or extend below a minimum height of eight (8) feet from ground level. Signs contained directly on a canopy or awning.
q.k.	Permanent signs on accessory structures such as gas pumps or storage sheds, indicating only the name, contents, price, and services of such devices. The total sign area per each device may not exceed twenty (20) percent of the mounting wall of the structure or device.
r.l.	Banners across public rights-of-way subject to any terms or conditions City Council or its designee deems appropriate.
s.m.	Temporary signs (as defined in §4.2).

SIGNS EXCLUDED FROM PERMITS

- n. Signs erected by the City of Alpena, State of Michigan, or Downtown Development Authority as part of a community wayfinding program.
- o. Signs not readable by motorists or pedestrians on any road, alley, water body, public lands, or adjacent parcels.
- t.p. Legal postings as required by law.

6. License for Sign Erectors

- a. Every person, firm or corporation engaged in the business of erecting or installing signs for which permits are required by this Section shall obtain a license, hereinafter referred to as a sign erector's license, from the City Clerk to conduct such operation.
- b. The sign erector's license shall be renewed annually on or before May 1st of each year.
- c. A fee for sign erector's licenses shall be established by resolution of the City Council. A fee shall be paid to the City Clerk for each sign erector's license and each renewal of a sign erector's license.
- d. The City Manager shall revoke the license of any sign erector who does not comply with the requirements of this Article.

7. Sign Erector's and Owner's and User's Insurance:

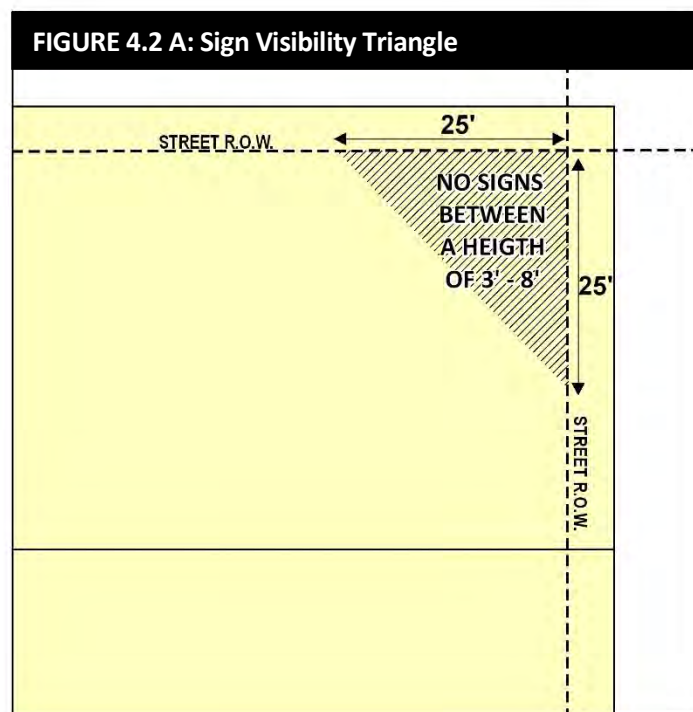
- a. Each licensed sign erector shall file evidence of insurance in amounts determined by the City of Alpena.
- b. Lapsing of Insurance: At any time the insurance of any sign erector is permitted to lapse, his license shall automatically be revoked.

B. ENFORCEMENT: See [§9.0 \(Enforcement\)](#) and [§9.7 \(Violations\)](#).

SECTION 4.2 GENERAL SIGN STANDARDS

- A. WIND PRESSURE AND DEAD LOAD REQUIREMENTS:** Ground, projecting, wall, and marquee signs shall be designed and shall be constructed to receive wind and dead loads as required in the City Building Code or other ordinances of the City.
- B. SIGNS IN RIGHT-OF-WAY:** Any sign except those established and maintained by City, County, State or Federal governments shall not be erected in, nor project into, or overhang a right-of-way except as otherwise allowed in this Ordinance. The owner of any sign which has been removed by the City from the right-of-way because it is in violation of this provision shall pay to the City the sum of Five Dollars (\$5.00) before recovering said sign. If any sign is not claimed within thirty (30) days, it shall be destroyed. Where a sign projects over a private right-of-way, there shall be a fourteen (14) foot vertical clearance.
- C. SIGNS NOT TO CONSTITUTE A TRAFFIC HAZARD:** No sign shall be erected at the

intersection of any streets in such a manner as to obstruct free and clear vision or at any location where, by reason of the position, shape or color, it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal or device, ~~or which makes use of the words "Stop," "Look," "Danger" or any word, phrase, symbol or character in such manner as to interfere with, mislead or confuse traffic.~~ At street intersections, no signs other than municipal traffic control signs shall be located in the clear-vision triangle formed by the property lines paralleling the streets and extending for a distance of twenty-five (25) feet each way from the intersection of the right-of-way lines at the corner lot. This clear vision triangle shall be free of any pole, column, support, sign face, or other obstruction having a width exceeding eight (8) inches. The clear vision triangle shall consist of that space which is between three (3) feet and eight (8) feet in height as measured from the curb. This vision triangle does not apply in zoning districts that allow buildings to be constructed up to a corner property line.



- D. SIGNS AFFIXED TO NONTRADITIONAL SURFACES:** No sign shall be affixed to trees, rocks, shrubs, utility poles, or other similar objects except signs of any political subdivision of this State. No sign shall be affixed to a fence without first being approved by the Zoning Administrator as meeting a special purpose. No sign shall be affixed to a stationary motor vehicle or other similar object not usually used for signage and put on non-mobile display ~~for the purpose of advertising.~~
- E. ILLUMINATION/GLARE:** Internally and externally lighted reflective, glowing and other forms of illumination shall be permitted on all signs except where specifically prohibited. All illumination shall be concentrated on the area of the sign or landscape feature or directed or shielded so as to not interfere with the vision of persons on the adjacent streets or adjacent property. Illumination shall not constitute a traffic hazard. No sign shall be illuminated by other than electrical means or devices, and wiring shall be installed in accordance with the National Electrical Code. Any signs shall be a wattage not

GENERAL SIGN STANDARDS

exceeding 60 watts per bulb.

F. FLASHING/MOVING SIGNS: Illuminated signs shall not be of the flashing, moving or intermittent type unless elsewhere allowed in this Ordinance or approved by the Zoning Administrator, who shall find that the lighting is non-glaring and does not interfere with traffic control devices.

G. OBSTRUCTIONS TO DOORS, WINDOWS AND FIRE ESCAPES: No sign shall be erected or maintained so as to prevent free ingress or egress from any door, window or fire escape. No sign of any kind shall be attached to a stand pipe or fire escape.

~~**H. POLITICAL CAMPAIGN SIGNS:** Signs announcing the candidacy of persons running for public office or issues to be voted upon at an election and other information pertinent thereto shall be limited to sixty (60) days prior to the election in which the candidate or issue appears on the ballot and shall be removed within seven (7) days after the election to which they pertain. Signs promoting winners of a primary election may be allowed to remain until after the general election, but shall be removed within seven (7) days after the general election to which they pertain. There shall be a service charge of Five Dollars (\$5.00) to the owner of each political sign removed by the City after fourteen (14) days time limit has expired. No such sign shall be located within public rights of way or on City property. Such political signs shall be of a size determined by their type and zoning district in which they are located, as specified in this Ordinance.~~

~~**I. FREE-SPEECH/OBSCENE MATERIAL:** Signs which express non-commercial speech may be erected in any district. Such signs shall not exceed four (4) square feet in size. No sign shall contain statements, words, or pictures of an obscene nature which would appeal predominantly to a prurient interest in sexual conduct, depict or describe sexual conduct in a patently offensive way, and be offensive, rude, lewd or disfusting according to accepted moral standards. ~~indecent or immoral character, such as will offend public morals or decency.~~~~

H.

J. SIGN CONSTRUCTION: No nails, tacks or wires shall be permitted to protrude from the front of any sign. This shall not exclude, however, the use of block letters, electrical reflectors, or other devices which may extend over the top and in front of the ~~advertising~~ structure. Signs shall be comparable to a professionally designed and constructed sign.

~~**K. I. SIZE LIMITATIONS:** Size limitations apply to the sign face only, not the support structure required to support the sign.~~

~~**L. DIRECTIONAL SIGNS:** Directional signs required for the purpose of orientation, when established by City, County, State or Federal governments shall be permitted in all zoning districts.~~

~~**M. J. MULTIPLE SIGNS:** Where multiple signs are permitted by zoning district, the number, size, and placement of signs in combination on a lot shall comply with the following:~~

1. A freestanding sign shall not be permitted on lots where a projecting, awning, canopy, or marquee sign extends into the front yard to within eight (8) feet of the public right-of-way.

2. A projecting, awning, canopy, or marquee sign may not extend into the public right-of-way from lots on which a ground sign is located.
3. A projecting, awning, canopy, or marquee sign shall not be located on the same building wall in which a permanent sign of a differing sign type is located, other than wall signs.

N-K. NONCONFORMING SIGNS

1. Nonconforming signs that were otherwise lawful on the effective date of this Zoning Ordinance may be continued.
2. No person shall increase the extent of nonconformity of a nonconforming sign. Without limiting the generality of the foregoing, no nonconforming sign may be enlarged or altered in such a manner as to aggravate the nonconforming condition. Nor may illumination be added to any nonconforming sign.
3. A nonconforming sign may not be moved or replaced except to bring the sign into complete conformity with this section.
4. If a nonconforming sign is destroyed by natural causes, it may not thereafter be repaired, reconstructed, or replaced except in conformity with all provisions of this Zoning Ordinance. The remnants of the former sign structure not usable for a new conforming sign shall be cleared from the land. For purposes of this section, a nonconforming sign is considered destroyed if it is damaged to an extent that the cost of repairing the sign to its former stature or replacing it with an equivalent sign equals or exceeds the value of the sign so damaged.
5. Subject to the other provisions of this section, nonconforming signs may be repaired, maintained, serviced or repainted if the framework and/or the size and/or shape of the sign remain unchanged. If such framework is altered or removed or the size and/or shape of the sign are altered, said sign must be changed to a conforming sign.
6. If a nonconforming sign, other than an off-premise sign, advertises a business, service, commodity, accommodation, attraction, or other enterprise or activity that is no longer operating or being offered or conducted, that sign shall be deemed abandoned and shall be removed by the owner of the sign, the owner of the property where the sign is located, or the party having control over such sign within thirty (30) days after such abandonment.
7. If a nonconforming off-premise sign remains blank for a continuous period of 180 days, that off-premise sign shall be deemed abandoned and shall, within 30 days after such abandonment, be altered to comply with this Zoning Ordinance or be removed by the owner of the sign, the owner of the property where the sign is located, or the persons having control over such sign. For purposes of this section, a sign is "blank" if:

GENERAL SIGN STANDARDS

- a. It advertises a business, service, commodity, accommodation, attraction, or other enterprise or activity that is no longer operating or being offered or conducted;
 - b. The advertising message it displays becomes illegible in whole or substantial part; or
 - c. The advertising copy that either has been paid for by a party other than the sign owner or promotes an interest other than rental of the sign has been removed.
8. **Subsections 6 and 7** above shall not apply to signs advertising seasonal businesses.

O.L. UNSAFE, DAMAGED, AND ILLEGAL SIGNS

In the event that any sign becomes insecure, in danger of falling, unsafe, damaged, or if any sign shall be unlawfully installed, erected or maintained in violation of any of the provisions of this Ordinance, the owner or lessee shall upon twenty-hour (24) hours of receipt of a written notice from the Zoning Administrator make such sign conform to the provisions of this Ordinance or shall cause it to be removed. The Zoning Administrator may grant a time extension if, after inspection, the Zoning Administrator determines that no immediate danger exists. In the event said owner or lessee does not remove said sign pursuant to said notice, or cannot establish a good faith effort to comply, the Zoning Administrator is authorized to cause removal of such sign and any expense incident thereto shall be paid by the owner or lessee of the sign or, if such person cannot be found, by the owner of the building or structure or property to which such sign or structure is affixed. If such expense is not paid, the City shall have a lien on the property and such cost shall be added to the tax bill for the property.

P.M. PROHIBITED SIGNS: The following signs are prohibited within the City:

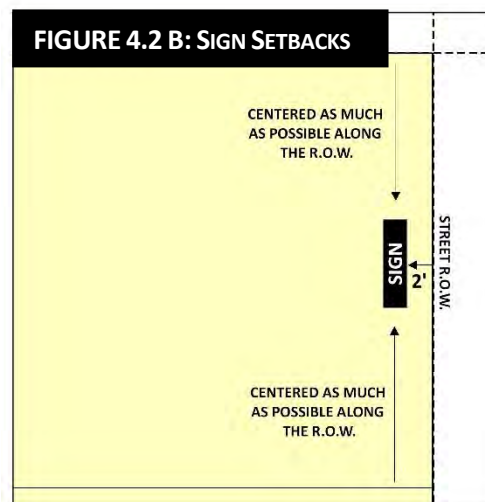
1. No sign or banner shall be placed across any public right-of-way except by permission of the City.
2. It shall be unlawful for any person to display upon any sign or other **advertising** structure any obscene, indecent or immoral matter.
3. Signs which incorporate in any manner any flashing or moving lights with the exception of approved electronic message boards.
4. String lights used in connection with business premises for commercial purposes, other than Christmas decorations.
5. Rotating signs, except as otherwise regulated in this ordinance.
6. Any sign unlawfully installed, erected or maintained.
7. Signs on park-type benches.
8. Any sign on the roof of any building.
9. Advertising devices such as pennants, pinwheels, streamers, search lights, or other devices with similar characteristics.

10. Signs which no longer advertise an existing ~~a commercial or industrial~~ use occurring on the premises after one (1) year has elapsed.

Q.N. SIGN MAINTENANCE: The Zoning Administrator may order the removal of any sign that is not maintained in accordance with the provisions of this Ordinance.

1. Maintenance All signs for which a permit is required, together with all their supports, braces, guys and anchors, shall be maintained in good working order, and when not galvanized or constructed of approved corrosion-resistant, noncombustible materials, shall be painted when necessary to prevent corrosion. The exteriors of all signs, supporting members, painted surfaces, advertising materials and lettering shall be kept painted and in good repair, so as to present a neat and orderly appearance. All bulbs or component parts of the sign, including the electrical switches, boxes and wiring used in the illumination of the sign must be well maintained and in good repair.
2. It shall be the duty and responsibility of the owner or lessee of every sign to maintain the immediate premises occupied by the sign in a clean, sanitary and healthful condition.

R.O. SIGN SETBACKS: Freestanding signs shall be set back at least two (2) feet from the property line and shall be centered as much as possible along the street frontage.



SECTION 4.3 REGULATIONS BY ZONING DISTRICTS: RESIDENTIAL DISTRICTS



The use of outdoor ~~advertising signs and media~~ shall be limited in the **R-1, R-2, R-T, RM-1, RM-2, and Thunder Bay Junior High Neighborhood Overlay Districts** as follows (**Table 4A**), subject to the requirements contained in **§4.1** and **§4.2** above.

A. FREESTANDING SIGNS (MONUMENT & PYLON SIGNS)

1. Residential Uses: Such sign, ~~including dwelling nameplates and home occupation/cottage industry signs,~~ shall not have a surface area greater than four (4) square feet for each side of such sign and shall not exceed four (4) feet in height. If a home occupation is present on the lot, 1 sign that shall not exceed eight (8) square feet will be allowed. There shall be allowed one (1) ~~dwelling nameplate and one (1) home occupation/cottage industry freestanding sign~~ per street frontage on any one (1) lot unless otherwise allowed by ordinance. ~~whether they are freestanding signs or wall signs.~~

~~4.2. Temporary Signs:~~ The total amount of freestanding temporary signage for a residential lot may not exceed twelve (12) square feet. No individual temporary sign may exceed four (4) square feet.

~~2. Real Estate Signs Advertising the Lots and/or Building Erected in any Subdivision, Multiple-Family Development, or Manufactured Housing Development:~~ It shall be permissible for a real estate broker or builder to erect one (1) sign not to exceed a total surface area of thirty two (32) square feet for each side of such sign nor an overall height of ten (10) feet, the lower edge of which shall not be less than eighteen (18) inches above the surrounding ground level, to advertise the lots and/or buildings erected in any one (1) subdivision, provided that said real estate broker or builder owns, has listed for sale, or has the owner's permission to sell a minimum of ten (10) lots in said subdivision. Only one such sign shall be allowed per development. No such sign shall be erected or maintained within one hundred (100) feet of any occupied residence unless the written consent of the owner and occupant of such residence is first obtained.

~~3. Subdivision, Multiple-Family Residential Units, and Manufactured Housing Developments (General):~~ A sign bearing the name of a subdivision, multiple family residential complex, or manufactured housing development shall be permitted and shall not exceed twenty four (24) square feet in area for each side of such sign and not to exceed an overall height of six (6) feet above the ground level. Such sign shall be made of noncombustible material and may be lighted during the hours of darkness, and shall contain no advertising or information other than the name of the residential unit and status of occupancy. No more than one (1) double-sided sign or two (2) single-sided signs may be erected for each development entrance.

~~4.3.~~ The distance measured between the principal faces of any freestanding sign shall not exceed eighteen (18) inches.

SIGNS: RESIDENTIAL DISTRICTS

B. WALL SIGNS

1. ~~Dwelling Nameplate:~~ For each dwelling unit, one (1) ~~nameplate~~ wall sign not exceeding two (2) square feet in area shall be allowed. ~~indicating name of occupant.~~
2. Lots on which a home occupation exists: ~~Home Occupation/Cottage Industry:~~ One (1) ~~home occupation~~ additional wall sign not exceeding four (4) square feet in area.
- ~~2.3. Window signs are regulated as wall signage in residential districts.~~

C. ~~TEMPORARY SIGNS~~

1. ~~Garage Sale Signs:~~ One (1) ~~garage sale sign, not exceeding four (4) square feet in area for each side of such sign, may be used to advertise a garage sale. Such sign shall be located on the premises of the garage sale and shall be promptly removed upon completion of the garage sale.~~
2. ~~Banners:~~ During periods of "Open House" for homes, banners and pennants may be allowed for periods not to exceed thirty (30) days.
3. ~~Construction Signs:~~ For building or remodeling of residential and nonresidential buildings, such as, but not limited to, churches and schools, not more than one (1) sign shall be allowed not to exceed four (4) square feet for residential buildings and thirty two (32) square feet for nonresidential buildings. The square footage indicated shall be in total surface area for each side of such sign and shall be located on the premises being utilized for such construction.

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SECTION 4.4 REGULATIONS BY ZONING DISTRICTS: PARKING DISTRICT

P-1

The use of outdoor advertising signs and media shall be limited in the **P-1** District as follows (**Table 4B**), subject to the requirements contained in **§4.1** and **§4.2** above.

A. FREESTANDING SIGNS (MONUMENT & PYLON SIGNS)

One (1) ~~entrance and one (1) exit sign, which may include a business name,~~ sign for each access way to the parking lot shall be allowed not to exceed four (4) square feet in area and four (4) feet in height. ~~One (1) condition of use sign for each parking lot shall be allowed not to exceed nine (9) square feet and six (6) feet in height.~~

B. WALL SIGNS

~~1. One (1) condition of use sign shall be allowed in lieu of a condition of use freestanding sign.~~

~~2.~~ 1. Signs shall not exceed nine (9) square feet in area.

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SECTION 4.5 REGULATIONS BY ZONING DISTRICTS: OFFICE, BUSINESS & INDUSTRIAL DISTRICTS

WD

CBD

DOD

CCD

OS-1

B-1

B-2

B-3

I-1

I-2

The use of outdoor advertising signs and media shall be limited in the above districts as follows ([Table 4B](#)), subject to the requirements contained in [§4.1](#) and [§4.2](#) above.

A. FREESTANDING SIGNS (MONUMENT & PYLON SIGNS)

1. **Number & Size:** One (1) freestanding sign having a sign area of not more than forty (40) square feet for each side of the sign for all lots having not more than one hundred (100) feet of frontage on the front street. The sign area for lots having more than one hundred (100) feet of frontage may be increased by one (1) square foot for every seven (7) lineal feet of frontage in excess of one hundred (100) feet, not to exceed a total sign area of eighty (80) square feet. Lots with at least one hundred (100) feet of frontage on each of two (2) or more streets shall be allowed one (1) freestanding sign to be erected on each street having 100 feet of frontage, upon which the lot fronts. However, if a sign is erected at the intersection of those two (2) streets, then only one (1) sign shall be permitted. Freestanding signs shall be centered along the street frontage as much as possible.
2. **Height:**
 - a. **B-1, OS-1, CBD, WD and CCD Districts:** Freestanding signs with a sign area of forty (40) square feet or less shall not exceed a height of six (6) feet. The height may be increased by one (1) foot for each additional ten (10) square feet of sign area in excess of forty (40) square feet.
 - b. **B-2, B-3, I-1 and I-2, Districts:** Freestanding signs with a sign area of forty (40) square feet or less shall not exceed a height of thirteen (13) feet. The height may be increased by one (1) foot for each additional ten (10) square feet of sign area in excess of forty (40) square feet.
3. **Multiple Development/Business Center Cluster Signs:** A development containing multiple buildings, separate parties, tenants, or uses shall be considered as a single development and shall adhere to the freestanding sign regulations stated in subsection 1 (above), regardless of the number of buildings, separate parties, tenants, or uses contained therein. Business Center Signs shall not exceed the maximum square footage for an allowable freestanding sign in each district.
- ~~4. **Time & Temperature Sign:** One (1) time and temperature sign shall be permitted and shall not count as the one (1) freestanding sign allowed. Time and temperature signs must be an integral part of the principle sign, shall be no more than fifty (50) percent of the size of the primary freestanding sign, and are not considered as part of the allowable square footage of the principle sign.~~
5. **Construction:**
 - ~~a. All pylon signs shall be securely built, constructed and erected upon posts and standards sunk at least forty two (42) inches below the material surface of the~~

~~ground embedded in concrete. Wood or wood products shall be of wolmanized or equal treatment. A lightning grounding device shall be provided.~~

~~b. The base upon which a monument sign is erected shall not count toward the allowable sign area but shall count toward the allowable sign height.~~

6.4. Sign Face Elements: All letters, figures, characters or representations in cutout or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign shall be safely and securely built or attached to the sign structure.

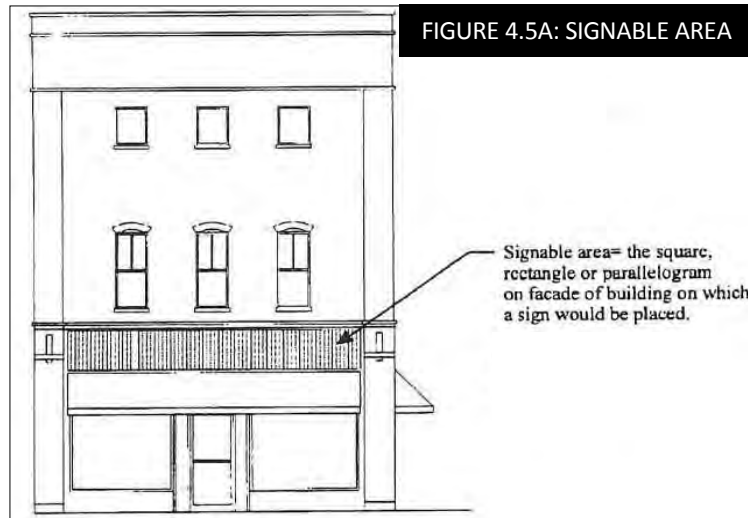
7.5. Distance between Faces: The distance measured between the principal faces of any freestanding sign shall not exceed eighteen (18) inches.

8.6. Multi-Sided Signs: In the case of a sign with more than two (2) sides, the applicable square footage for a two- (2) sided sign shall apply.

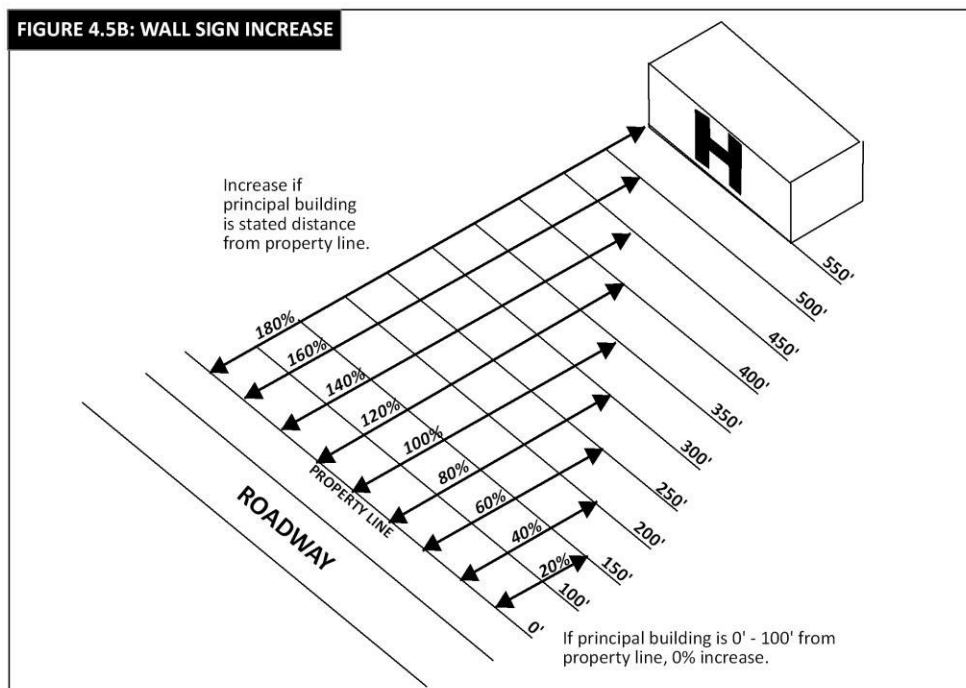
B. WALL SIGNS

1. Signable Area (Figure 4.5A):

- For walls or buildings with architectural detailing (windows, doors, cornices, moldings, columns, etc.), the signable area shall be the two-dimensional area that describes the square, rectangle, or parallelogram on the façade of a building free of architectural details where a wall sign would be placed.
- The signable area for a building façade, with or without architectural detailing, shall not exceed twenty-five (25) percent of the total square footage of the façade.
- OS-1 and B-1 Districts:** Wall signs shall not exceed forty (40) percent of the signable area to a maximum of fifty (50) square feet of signage per façade unless regulated by subsection (2) (below).
- B-2, B-3, I-1, and I-2 Districts:** Wall signs shall not exceed fifty (50) percent of the signable area to a maximum of seventy-five (75) square feet of signage per façade unless regulated by subsection (2) (below).
- CDB and CCD Districts:** Wall signs shall not exceed fifty (50) percent of the signable area to a maximum of fifty (50) square feet of signage per façade unless regulated by subsection (2) (below).



2. **Wall Sign Increase (Figure 4.5B):** The size of a wall sign may be increased twenty (20) percent for principal structures located between one hundred (100) feet and one hundred fifty (150) feet from the property line, and twenty (20) percent for every fifty (50) feet beyond one hundred fifty (150) feet thereafter, to a maximum of one hundred eighty (180) percent of the original sign size. However, under no circumstances may the area of a wall sign(s) exceed ninety (90) percent of the signable area for a building façade.



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3. **Materials Required:** All wall signs shall have a surface or facing of noncombustible material.
4. **Limitation on Placement:** No wall sign shall cover wholly or partially any wall opening nor project beyond the ends or top of the wall to which it is attached.
5. **Projection and Height:** No wall sign shall have a greater thickness than twelve (12) inches measured from the wall to which it is attached to the outer surface. Wall signs may project over the public right-of-way not to exceed twelve (12) inches and shall not extend below a minimum height of eight (8) feet above the ground level if such sign exceeds four (4) inches in thickness.
6. **Supports and Attachments:** All wall signs shall be safely and securely attached to structural members of the building by means of metal anchors, bolts, or expansion screws or other means as approved by the Building Official. In no case shall any wall sign be secured with wire, strips of wood, or nails.

C. PROJECTING SIGNS

1. The Planning Commission, with a recommendation from the DDA, may authorize a sign to project into the public right-of-way subject to the following conditions:
 - a. One (1) projecting sign limited to not more than ten (10) square feet of sign area for each side of such sign.
 - b. No projecting sign shall exceed a height greater than the front wall height of the building to which it is attached or extend below a minimum height of eight (8) feet above the ground level.
 - c. The distance measured between the principal faces of any projecting sign shall not exceed twelve (12) inches.
 - d. In the case of a zero lot line establishment, no projecting sign may project beyond the property line by more than three (3) feet.
 - e. Any movable part of a projecting sign, such as the cover of a service opening, shall be securely fastened by chains or hinges.
2. Time and temperature signs shall be permitted.

D. MARQUEE, AWNING, OR CANOPY SIGNS

1. The signable area of a marquee, awning or canopy sign shall be limited to fifty (50) percent of the area of the front or top plane and twenty-five (25) percent of the side plane of the marquee, awning or canopy.
2. Signage shall be attached directly to the marquee, awning or canopy.
3. Letters shall not project above, below, or beyond the physical dimensions of the awning or canopy.

4. A marquee may extend above the building to which it is attached.
5. No marquee, awning, or canopy sign shall extend below a minimum height of eight (8) feet.
6. Every marquee sign shall be constructed entirely of noncombustible materials.
7. Every marquee sign shall be thoroughly secured to the building by iron or metal anchors, bolts, supports, rods, braces, or other means as approved by the Building Official.
8. Awnings and marquees may project into the public right-of-way subject to the following conditions:
 - a. The awning or marquee is located on a building wall that is set back no more than two (2) feet from the property line.
 - b. The set back requirement for the yard in which the architectural feature is located is zero (0) feet.
 - c. The architectural feature shall not extend into the public right-of-way by more than forty (40) percent of the distance from the front property line to the edge of the street curb, unless otherwise permitted by ordinance.
 - d. The architectural feature will not interfere with any existing or planned public improvement.
 - e. The Planning Commission, with a recommendation from the DDA, may authorize a marquee to project into the public right-of-way in excess of the limitations set forth in item c when incidental to a theater, subject to the other conditions set forth in this section and subsequent to receipt of the Planning Commission's recommendations.

E. TEMPORARY SIGNS

- ~~1. **Sale and Rental of Individual Units:** For sale or rental of individual units, there shall be no more than one (1) such sign except that on a corner lot two (2) signs, one (1) facing each street, shall be permitted. No such sign shall exceed six (6) square feet in area for each side of such sign. All such signs shall be removed within two (2) weeks after a lease or sale contract has been signed.~~
- ~~2. **Construction Signs:** One (1) sign advertising buildings under construction may be erected for the period of construction and shall not exceed a face area of sixty-four (64) square feet for each side of such sign. Such signs shall be erected on the building or lot where such construction is being carried on and shall advertise only the architect, contractor, subcontractor, building or materials and equipment used.~~
- ~~3. **New Business Signs:** Temporary signs shall not exceed fifty (50) square feet in area and may be displayed for any new business or owner for a period of time not to exceed three (3) months.~~

~~4.1. Existing Business/Organization/Industry: Temporary signs communicating information about a temporary event or product being offered at the existing business or organization on the property, as follows:~~

~~2.~~

~~a.3. Number and Size of Temporary Signs:~~ No more than two (2) temporary signs shall be allowed per commercial or industrial establishment for a total of thirty (30) square feet in sum. The larger of any one (1) temporary sign shall be no greater than twenty (20) square feet.

~~4.~~

~~b.5. Portable Signs:~~ One (1) portable sign shall be considered the same as two (2) temporary signs and shall be no greater than thirty (30) square feet. The portable signs shall be permitted as a temporary sign for a period not to exceed fourteen (14) days in a one (1) year period. In no instance shall such sign be located so as to obstruct automobile or pedestrian travel lanes. Such signs shall neither be illuminated nor connected to an energy source. Such signs shall not constitute a safety hazard to the public.

~~c.a.~~ A-Frame Signs

(1) Shall be permitted by right in all CBD districts. May be permitted in the B-1, B-2, B-3 and the OS-1 districts upon submittal of a request to the Zoning Administrator or Planning Director per the criteria listed below.

(2) No more than one sign per business per street frontage.

(3) An annual no-fee permit is required.

(4) Must be constructed of durable materials

(5) Sign shall be removed when business is closed.

(6) Maximum size 2' wide by 4' in total height for each panel with a maximum of 2 panels per sign. Maximum spread between the two panels at the base shall be 2'6". A-frame signs located entirely on private property may be a maximum of 3' in width.

(7) Must be located on or adjacent to the lot in which the business it ~~is advertising~~ is located. Exception: If a building has no front yard the sign may be located on the sidewalk upon approval of the Zoning Administrator so long as the sign is not an obstacle to either pedestrians or vehicles. If located within the DDA District the Zoning Administrator must receive a recommendation from the DDA Director before acting.

(8) Sign shall not be illuminated.

~~(9) Shall count toward the maximum number of temporary signs permitted at any one time on a property.~~

~~(10)~~(9) Sign may be located in a right-of-way as a directional off-premise sign upon approval by the Zoning Administrator and DDA Director, if necessary. See §4.8.

~~5~~.6 Non-rigid material which is used to cover an existing permanent sign shall be placed on the sign on a temporary basis not to exceed six (6) months. Such material shall not be considered a temporary sign and shall not be affixed permanently to the sign.

SECTION 4.6 SIGNS: CHURCHES, SCHOOLS OR NONPROFIT INSTITUTIONS – ALL DISTRICTS



Churches, colleges, schools, buildings housing governmental functions and utilities of the City, County or State or any subdivision thereof, and public or private nonprofit agencies are permitted to erect a sign. There shall be no more than one (1) sign of a permanent nature. Such signs, when of a permanent nature, shall be constructed of noncombustible materials and shall meet all the requirements of this Ordinance, except as provided hereafter and may include freestanding, wall, portable and temporary signs as defined in this Ordinance and subject to the following conditions (**Table 4C**):

A. FREESTANDING SIGNS (MONUMENT AND PYLON SIGNS)

1. There shall be no more than one (1) freestanding sign.
2. No sign shall exceed thirty (30) square feet in area, for each side of such sign, unless the sign is located more than fifty (50) feet behind the property line, then said sign may be increased by five (5) additional square feet for each additional ten (10) feet of setback, but in no event shall such sign exceed fifty (50) square feet in area for each side of such sign.
3. Illumination of signs shall be permitted.
4. The distance measured between the principal faces of any freestanding sign shall not exceed eighteen (18) inches.

B. WALL SIGNS

1. There shall be no more than one (1) wall sign for each street frontage.
2. No sign shall exceed fifty (50) percent of the signable area to a maximum of forty (40) square feet. Wall sign increases may be permitted as per §4.5(B)(2).
3. Limitation on Placement: No wall sign shall cover wholly or partially any wall opening nor project beyond the ends or top of the wall to which it is attached.
4. Projection and Height: No wall sign shall have a greater thickness than twelve (12) inches measured from the wall to which it is attached to the outer surface. Wall signs

MESSAGE BOARDS

may project over the public right-of-way not to exceed twelve (12) inches and shall not extend below a minimum height of eight (8) feet above the ground level if such sign exceeds four (4) inches in thickness.

5. Supports and Attachments: All wall signs shall be safely and securely attached to structural members of the building by means of metal anchors, bolts or expansion screws or other means as approved by the Building Official. In no case shall any wall sign be secured with wire, strips of wood or nails.

C. PORTABLE SIGNS AND TEMPORARY SIGNS

Regulations contained in [§4.5 \(E\)](#) shall apply.

SECTION 4.7 MESSAGE BOARDS

- A. STATIC MESSAGE BOARDS:** One (1) static message board shall be allowed in addition to the primary freestanding or wall sign in the OS-1, B-1, B-2, B-3, CBD, CCD, I-1 and I-2 Districts and for churches, schools, or nonprofit institutions in all districts.

1. The static message board shall be no greater than fifty (50) percent of the area of the primary freestanding or wall sign either existing on the property or as allowed by zoning district, whichever is less.
2. Static message boards shall only contain advertising for on-premise establishments or public service announcements.
3. Static message boards shall be an integral part of the primary sign.

- B. ELECTRONIC MESSAGE BOARDS:** One (1) electronic message board shall be allowed in addition to the primary freestanding or wall sign in the CCD, OS-1, B-1, B-2, B-3, I-1 and I-2 Districts and for churches, schools, or nonprofit institutions in all districts.

1. The electronic message board shall be no greater than fifty (50) percent of the area of the primary freestanding or wall sign either existing on the property or as allowed by zoning district, whichever is less.
2. Electronic message boards shall be an integral part of the primary sign.
3. An electronic message board shall be allowed to have changing messages, scrolling message, and animation, but shall not be allowed to contain flashing elements.
4. The electronic elements shall be of an intensity that the brightness and motion shall not adversely affect surrounding or facing premises, nor adversely affect safe vision of pedestrians or operators of vehicles on public or private streets, driveways or parking areas.
5. An electronic message board shall contain a default mechanism that freezes the sign in one position if a malfunction occurs.

OFF-PREMISE & DIRECTIONAL SIGNS

6. An electronic message board shall contain a mechanism to automatically adjust the intensity of its display according to natural ambient light conditions.
7. Electronic message boards shall only contain advertising for on-premise establishments ~~or public service announcements~~ unless otherwise allowed in this Ordinance.

C. Number Allowed: Only one (1) static or one (1) electronic message board shall be permitted per property.

SECTION 4.8 OFF-PREMISE ADVERTISING SIGNS & DIRECTIONAL SIGNS

A. OFF-PREMISE ADVERTISING SIGNS (Table 4D)

The regulation of off-premise signs is intended to enhance and protect community character and image by minimizing visual blight and pollution, and to minimize traffic safety hazards due to diversion of the driver's attention and blockage of sight distances. Off-premise sign regulations address the location, size, height and related characteristics of such signs.

1. **Area and Height Limitations:** No off-premise sign may be erected or maintained of a greater surface area than three hundred (300) square feet for each side of such sign. The top of the sign shall be no more than fifteen (15) feet above the ground and the bottom of the sign shall be at least three (3) above the ground. Double faced off-premise sign structures (i.e., structures having back-to-back faces) and V-type structures having only one face visible to traffic proceeding from any given direction on a street or highway shall be considered as one off-premise sign.
2. **Location:** Static and digital off-premise signs may be erected only in an Industrial District along a State trunkline. No off-premise sign may be erected or maintained within five hundred (500) feet of any public park, recreation area, public reservation, bridge, school or church nor within fifty (50) feet of street lines at any street intersection and shall have a minimum setback from the front property line of twenty-five (25) feet. No off-premise sign shall be installed or placed on top of, cantilevered or otherwise suspended above the roof of any building.
3. **Spacing:** Off-premise signs shall be located no closer to one another than two thousand (2000) feet.
4. **Material Required:** All off-premise signs shall have a surface or facing of non-combustible material.
5. **Illumination:** An off-premise sign may be illuminated, provided such illumination is concentrated on the surface of the sign and is so located as to avoid glare or reflection onto any portion of an adjacent street or highway, into the path of on-coming vehicles, or on any adjacent premises. In no event shall any off-premise sign have flashing or intermittent lights, nor shall the lights be permitted to rotate or oscillate.
6. **Digital Off-Premise Signs:**

OFF-PREMISE & DIRECTIONAL SIGNS

- a. **Rate of Change:** The rate of change between static messages or images shall not exceed more than one (1) change per six (6) seconds. Each change shall be complete in one (1) second or less.
 - b. **Luminance:** The maximum daylight sign luminance level shall not exceed 62,000 candelas per meter squared at 40,000 lux illumination beginning 1/2 hour after sunrise and continuing until 1/2 hour before sunset and does not exceed 375 candelas per meter squared at 4 lux illumination at all other times.
 - c. Digital off-premise signs shall be configured to default to a static display in the event of mechanical failure.
7. An off-premise sign must be constructed in such a fashion that it will withstand all wind and vibration forces which can normally be expected to occur in the vicinity. An off-premise sign must be maintained so as to assure proper alignment of structure, continued structural soundness, and continued readability of the message(s).
 8. An off-premise sign established within an industrial area, as defined in the Highway Advertising Act of 1972 (1972 PA 106, as amended) bordering interstate highways, freeways or primary highways as defined in said Act shall, in addition to complying with the above conditions, also comply with all applicable provisions of said Act and the regulations promulgated thereunder.

B. COMBINATION OFF-PREMISE & ON-PREMISE ELECTRONIC MESSAGE BOARDS

(Table 4D): Digital signs which are used to advertise both on-premise and off-premise establishments shall comply with the following regulations:

1. A permanent, static on-premise primary sign must be in existence totaling at least twenty-five (25) percent of the allowable sign size in the district. The balance of the total allowable sign area may consist of the Combination Off-Premise/On-Premise Sign.
2. The Combination Off-Premise/On-Premise Sign shall adhere to the regulations contained in **§4.7(B)(2-6)**.
3. Over fifty (50) percent of the digital messages contained on such sign shall advertise the on-premise establishment. The balance of the messages may advertise off-premise establishments under the same ownership and/or public service announcements.
4. Each message shall remain readable for at least six (6) seconds.
5. Combination Off-Premise & On-Premise Digital Signs shall be spaced at least one thousand (1,000) feet apart in all Districts.
6. Combination Off-Premise & On-Premise Digital Signs shall be allowed in the OS-1, B-2, B-3, CBD, CCD, I-1 and I-2 Districts.
7. Combination Off-Premise/On-Premise Signs shall count toward the total sign area allowed for the property.

OFF-PREMISE & DIRECTIONAL SIGNS

C. OFF-PREMISE DIRECTIONAL SIGNS

1. ~~**Private Off-Premise Directional Signs:** Private off-premise directional signs which provide directions to a commercial or industrial establishment which is not located on a primary street within the city shall be allowed on private property provided there exists a written agreement between the property owner and the business/industry. Said agreement shall be filed with the City of Alpena.~~

a. Off-premise ~~directional~~ signs shall be no greater than six (6) square feet.

b. Off-premise ~~directional~~ signs must be located at intersections.

~~c. Sign lettering may display the off-premise business name, address, and an arrow indicating direction.~~

~~d.~~c. Off-premise ~~directional~~ signs shall only be located on commercial or industrial property on the streets designated on **Map 4.1**.

~~e.~~d. One (1) off-premise ~~direction~~ sign is permitted per commercial or industrial zoning lot.

~~2. **Public Off-Premise Directional Signs:** Public off-premise directional signs erected by the City, State of Michigan, or the Downtown Development Authority shall be permitted in the street right-of-way.~~

D. ~~OFF-PREMISE PRIVATE~~ **SIGNS IN THE PUBLIC RIGHT-OF-WAY:** ~~Private~~ A-frame signs may be allowed in the public right-of-way. The following regulations shall apply:

1. Signs shall be approved by the City Council.

2. Signs shall be removed each night.

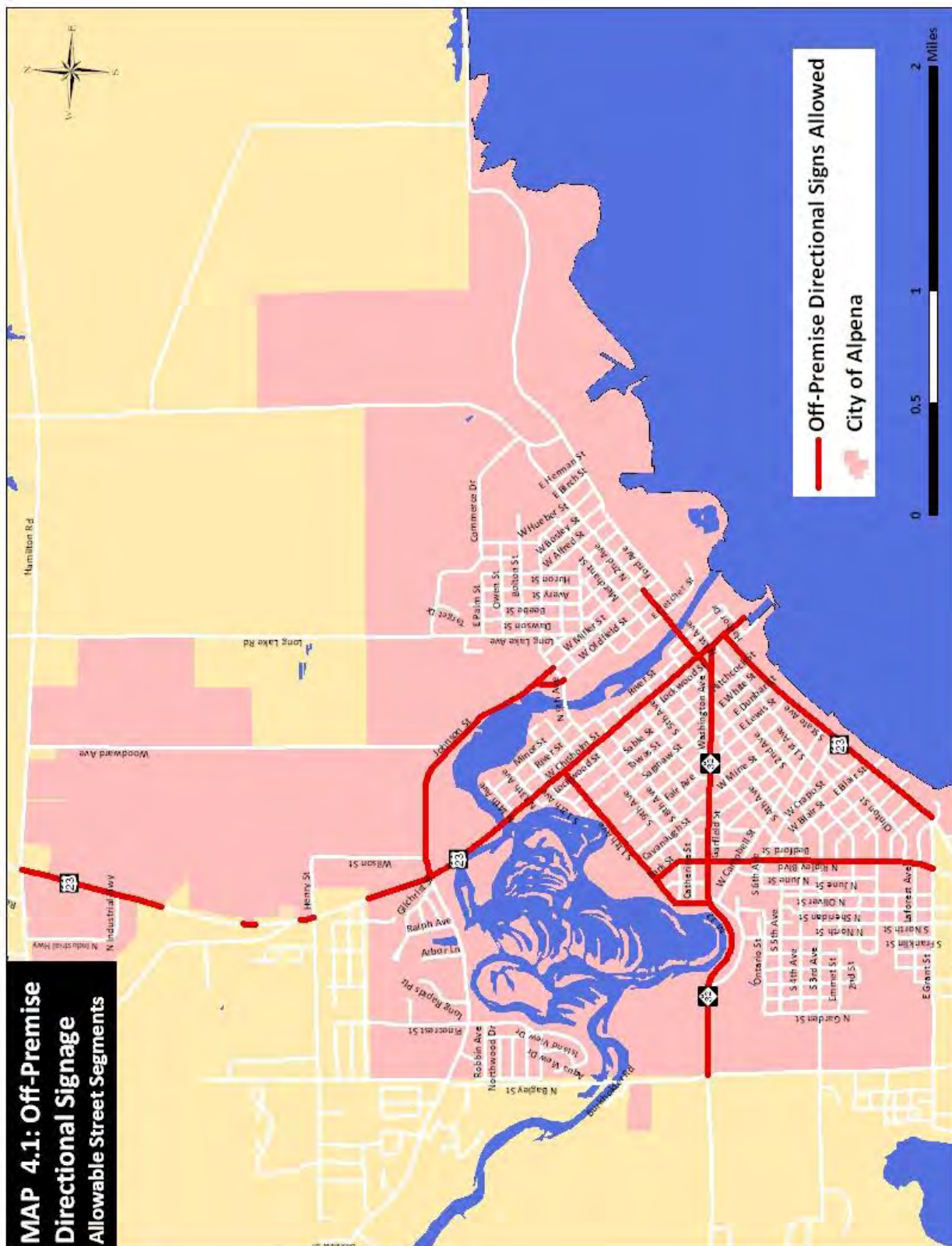
3. Signs shall only be located at intersections on the streets designated in Map 4.1.

4. Maximum size 2' wide by 4' in total height for each panel with a maximum of 2 panels per sign. Maximum spread between the two panels at the base shall be 2'6".

5. The owner of the property abutting the right-of-way on which the sign is placed shall be notified, prior to City Council approval, that the sign is being requested.

SECTION 4.9 SEVERABILITY CLAUSE FOR SIGNS

Provisions of Chapter 4 shall be deemed to be severable, and should any section, subsection, paragraph or provision thereof be declared by the courts to be unconstitutional or invalid, such holdings shall not affect the validity of this Chapter as a whole or any other part thereof, other than the part so declared to be unconstitutional or invalid. If any court shall declare invalid the application of any provision of this Chapter to a particular parcel, lot use, building or structure, such ruling shall not affect the application of said provision to any other parcel, lot use, building or structure not specifically included in said ruling.



SECTION 4.9 TABLES OF SIGN REGULATIONS

TABLE 4A: ON-PREMISE SIGNS RESIDENTIAL SIGN REQUIREMENTS						
	<div>R-1</div>	<div>R-2</div>	<div>TBO</div>	<div>R-T</div>	<div>RM-1</div>	<div>RM-2</div>
	Single & Two- Family Uses	Multiple Family, Subdivisions, Manufactured Housing Dev.			Home-Based Business/Cottage Industry <u>Lots On Which a Home Occupation Exist</u>	
Free-Standing Signs	1 at 4 ft ² <u>sq. ft. per street frontage</u>	1 double-sided or 2 single- sided per entrance 24 ft ² <u>sq. ft.</u> Height = 6 ft			1 at 4 ft ² <u>sq. ft. 1 at 8sq. ft. or a 4sq. ft. wall sign</u>	
<u>Temporary Signs</u>	<u>Up to 12 sq. ft. of temporary signs, each temp sign may not exceed 4 sq. ft.</u>					
Wall Signs	1 Nameplate at 2 ft ² <u>sq. ft.</u>				1 at 4 ft ² <u>sq. ft. or an 8 sq. ft. wall sign</u>	
Real Estate Signs		1 at 32 ft ² <u>sq. ft.</u> Height = 10 ft (for sale of 10 or more lots)				
Garage Sale Signs	1 at 4 ft ² <u>sq. ft.</u>	1 at 4 ft ² <u>sq. ft.</u>				
Banners & Pennants	“Open House” not to exceed 30 days	“Open House” not to exceed 30 days				
Construction Signs	1 at 32 ft ² <u>sq. ft.</u>	1 at 32 ft ² <u>sq. ft.</u>				

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









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TABLES OF SIGN REGULATIONS

TABLE 4B: ON-PREMISE SIGNS
CITY OF ALPENA SIGN REQUIREMENTS: BUSINESS & INDUSTRIAL

		 	   	   
Free-Standing Signs	1 entrance sign & 1 exit sign 2 signs each at 4 ft²sq. ft. and 4 ft high. 1 condition of use sign at 9 ft²sq. ft. and 6 ft high.	Lots with 100' or less of frontage: 1 at 40 ft²sq. ft. Lots with more than 100' of frontage: 40 ft²sq. ft. may be increased 1 ft²sq. ft. for each 7 lineal feet of frontage above 100 feet. Not to exceed 80 ft²sq. ft. Lots with at least 100' of frontage of each of 2 streets: 1 sign on each street. If sign is at intersection of 2 streets, only 1 sign is permitted. Height Limit: 13-6 ft Height may be increased 1 ft for each additional 10 ft²sq. ft. of sign area in excess of 40 ft²sq. ft.	Lots with 100' or less of frontage: 1 at 40 ft²sq. ft. Lots with more than 100' of frontage: 40 ft²sq. ft. may be increased 1 ft²sq. ft. for each 7 lineal feet of frontage above 100 feet. Not to exceed 80 ft²sq. ft. Lots with at least 100' of frontage of each of 2 streets: 1 sign on each street. If sign is at intersection of 2 streets, only 1 sign is permitted. Height Limit: 13 ft Height may be increased 1 ft for each additional 10 ft²sq. ft. of sign area in excess of 40 ft²sq. ft.	Lots with 100' or less of frontage: 1 at 40 ft²sq. ft. Lots with more than 100' of frontage: 40 ft²sq. ft. may be increased 1 ft²sq. ft. for each 7 lineal feet of frontage above 100 feet. Not to exceed 80 ft²sq. ft. Lots with at least 100' of frontage of each of 2 streets: 1 sign on each street. If sign is at intersection of 2 streets, only 1 sign is permitted. Height Limit: 13-6 ft Height may be increased 1 ft for each additional 10 ft²sq. ft. of sign area in excess of 40 ft²sq. ft.
Time & Temperature Signs		1—must be an integral part of principle sign—size does not count toward allowable square footage of principle.	1—must be an integral part of principle sign—size does not count toward allowable square footage of principle.	1—must be an integral part of principle sign—size does not count toward allowable square footage of principle.
Wall Signs	1 condition of use sign sign at 9 ft²sq. ft. in lieu of a condition of use freestanding sign.	40% of the Signable Area to a maximum of 50 ft²sq. ft. per façade.	50% of the Signable Area to a maximum of 75 ft²sq. ft. per façade.	50% of the Signable Area to a maximum of 50 ft²sq. ft. per façade.
		See Section 4.5(B) for "Signable Area" and "Wall Sign Increase"		
Projecting Signs		1 at 10 ft²sq. ft. Minimum height of 8 ft	1 at 10 ft²sq. ft. Minimum height of 8 ft	1 at 10 ft²sq. ft. Minimum height of 8 ft
Marquee, Awning or Canopy Signs		Signable Area shall be limited to 50% of the area of the front and top plane and 25% of the side plan. Minimum height of 8 ft	1 at 32 ft²sq. ft. Minimum height of 8 ft	1 at 32 ft²sq. ft. Minimum height of 8 ft
Message Boards (Static & Digital)		1 Shall be used in conjunction with a primary sign. Shall be no greater than 50% of the area of the primary sign existing or as allowed by district, whichever is less.	1 Shall be used in conjunction with a primary sign. Shall be no greater than 50% of the area of the primary sign existing or as allowed by district, whichever is less.	1 Shall be used in conjunction with a primary sign. Shall be no greater than 50% of the area of the primary sign existing or as allowed by district, whichever is less.










TABLES OF SIGN REGULATIONS

CONTINUED TABLE 4B: ON-PREMISE SIGNS CITY OF ALPENA SIGN REQUIREMENTS: BUSINESS & INDUSTRIAL				
	P-1	OS-1 B-1	B-2 B-3 I-1 I-2	WD CBD DOD CCD
Temporary Signs				
Sale & Rental of Individual Units		1 at 6 ft ² for non-corner lots. 2 at 6 ft ² each for corner lots.	1 at 6 ft ² for non-corner lots. 2 at 6 ft ² each for corner lots.	1 at 6 ft ² for non-corner lots. 2 at 6 ft ² each for corner lots.
Construction		1 at 64 ft ²	1 at 64 ft ²	1 at 64 ft ²
New Business		50 ft ² not to exceed 3 months	50 ft ² not to exceed 3 months	50 ft ² not to exceed 3 months
Temporary Event/Product		2 at 30 ft ² sq. ft. in sum. The larger sign shall = no greater than 20 ft ² sq. ft.	2 at 30 ft ² sq. ft. in sum. The larger sign = no greater than 20 ft ² sq. ft.	2 at 30 ft ² sq. ft. in sum. The larger sign = no greater than 20 ft ² sq. ft.
Portable Sign		1 portable sign - considered the same as 2 temporary signs. Maximum 30 ft ² sq. ft. Not to exceed 14 days in 1 year.	1 portable sign - considered the same as 2 temporary signs. Maximum 30 ft ² sq. ft. Not to exceed 14 days in 1 year.	1 portable sign - considered the same as 2 temporary signs. Maximum 30 ft ² sq. ft. Not to exceed 14 days in 1 year.
A-Frame Signs		1 at 2' wide X 4' high.	1 at 2' wide X 4' high.	1 at 2' wide X 4' high.

TABLE 4C: ON-PREMISE SIGNS CITY OF ALPENA SIGN REQUIREMENTS: Churches, Schools, and Nonprofit Institutions	
	All Districts
Free-Standing Signs	1 at 30 ft ² sq. ft. If sign is located more than 50 ft behind the property line, may be increased by 5 additional ft for each additional 10 ft of setback. Shall not exceed 50 ft ² sq. ft.
Wall Signs	No sign shall exceed fifty (50) percent of the signable area to a maximum of forty (40) square feet. Wall sign increases may be permitted as per §4.5(B)(2).
Temporary Signs	
Construction	1 at 64 ft ² sq. ft.
New Business	50 ft ² not to exceed 3 months
Temporary Event/Product	2 at 30 ft ² sq. ft. in sum. The larger sign shall = no greater than 20 ft ² sq. ft.
Portable Sign	1 portable sign - considered the same as 2 temporary signs. Maximum 30 ft ² sq. ft. Not to exceed 14 days in 1 year.
A-Frame Signs	1 at 2' wide X 4' high.

TABLES OF SIGN REGULATIONS

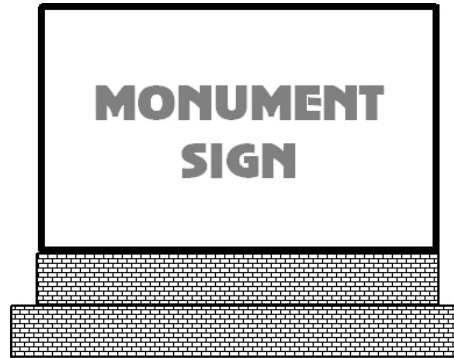
**TABLE 4D
OFF-PREMISE SIGNS &
COMBINATION OFF-PREMISE/ON-PREMISE ELECTRONIC MESSAGE BOARDS**

	 	    	 
Exclusively Off-Premise	Not Allowed	Not Allowed	<ul style="list-style-type: none"> Allowed along State trunklines. 300 sq.sq. ft. per side. Height = 15' (the bottom of which is at least 3 ft above the surface of the ground). Not within 500' of public park, recreation area, public reservation, bridge, school or church. Not within 50 feet of street lines at any intersection. Minimum setback of 25' from front property line. Spacing requirement: 2,000' Digital off-premise signs allowed as per regulations stated. In 4.8(A)(6)
Combination Off-Premise/On-Premise Electronic Message Boards.	Not Allowed	<ul style="list-style-type: none"> Must be used in conjunction with permanent static primary signs. Primary sign must total at least 25% of allowable sign area. The balance of the sign may consist of combination off-premise/on-premise digital sign. Majority of messages must relate to on-premise establishment. Balance of messages may relate to off-premise establishment under the same ownership and/or public service announcements. Shall be spaced 1,000' apart in all Districts. 	<ul style="list-style-type: none"> Must be used in conjunction with permanent static primary signs. Primary sign must total at least 25% of allowable sign area. The balance of the sign may consist of combination off-premise/on-premise digital sign. Shall be spaced 1,000' apart. Majority of messages must relate to on-premise establishment. Balance of messages may relate to off-premise establishment under the same ownership and/or public service announcements.

SECTION 4.10 SIGN DIAGRAMS

Pylon Sign
(Freestanding)

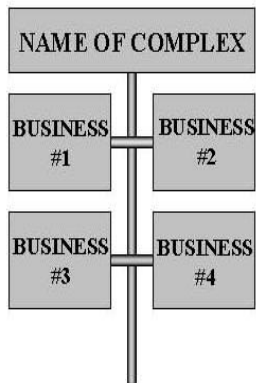
Monument Sign (Freestanding)



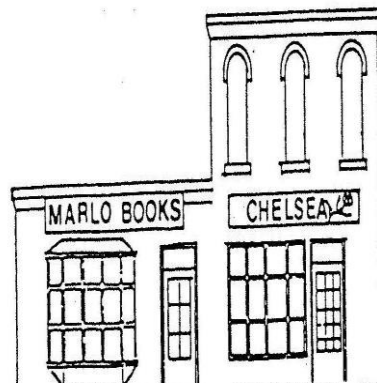
Message Board



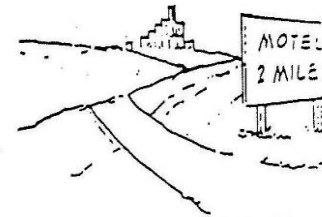
Business Center Cluster Sign



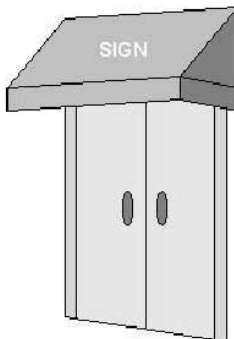
Wall Signs



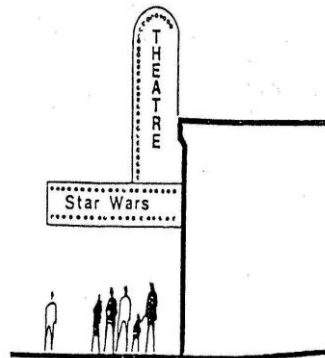
Off-Premise Sign



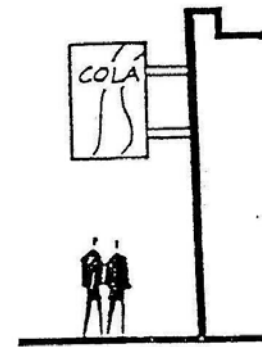
Awning Sign



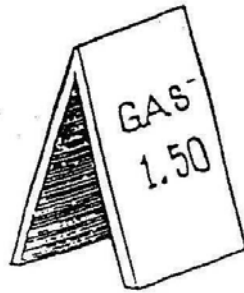
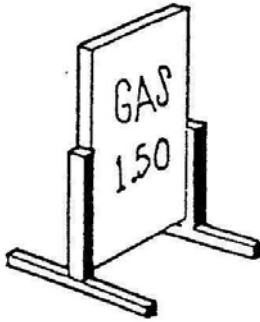
Marquee Sign



Projecting Sign



Temporary Signs




A-Frame Sign



Portable Sign



Memorandum

Date: March 13, 2018
To: Anna Soik, City Clerk/Treasurer/Finance Director
Copy: Greg Sundin, City Manager
From: Rich Sullenger, City Engineer 
Subject: Starlite Beach Contract Modification

As indicated, when City Council approved the contract with Meridian Contracting for Starlite Beach Improvements, staff has worked with the contractor and the pay items to reduce the overall cost of the project without compromising the quality of the project. The attached contract modification provides for \$96,467 in project deducts bringing the total project cost to \$433,023.05 within the \$445,000 current budget.

The scope of each deduct and impact to the project will be outlined with a presentation at the March 19, 2018, City Council meeting. Any questions regarding the items deducted or overall impact to the project can be addressed at that time.

It is my recommendation, as City Engineer, that contract modification #1 for the 2017 Starlite Beach MDNR Trust Fund Improvements be approved.

Attachments





City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

Engineering

CONTRACT MODIFICATION

NO. 1

PROJECT: 2017 Starlite Beach MDNR Trust Fund Improvements

Base Contract \$ 325,490.05
Option 2, Splash Park \$ 204,000.00

Current Contract Amount \$529,490.05


DEDUCT ITEMS:

	Quantity	Unit	Unit Price	Contract Change
Tree Removal	-1	Ea	\$2,300.00	-\$2,300.00
Tree removed by DPW prior to award of contract				
Color Curb	-344	Ft	\$45.00	-\$15,480.00
Remove proposed color curb from contract. It will be more cost effective to place 4" sidewalk around the planting areas. This will also allow for the proposed promenade to be extended an additional 8 feet in areas not influenced by existing trees.				
Seat Wall	-500	Ft	\$80.00	-\$40,000.00
Deduct over-estimated allowance quantity for seat walls around the proposed splash park now that the actual splash park footprint has been established.				
Riprap	-150	Syd	\$225.00	-\$33,750.00
Eliminate shoreline riprap from contract. City will pursue installing at a later date with City personnel as budget allows.				
Deduct - color wall concrete	150	Ft	-\$5.00	-\$750.00
Remove "shady red" color from seat walls around the splash park. The red coloring does not compliment the color scheme of the new splash park as well as uncolored concrete.				
Lighting	-10	Ea	\$4,000.00	-\$40,000.00
Change proposed quantities and fixtures. Proposing to install three Lumecon pedestrian light fixtures around the splash park for security. Eliminate the pedestrian light poles from the promenade.				



Sidewalk	917	Sft	\$5.50	\$5,043.50
<p>Deduct 1300 sft over-estimated allowance quantity for 4 inch sidewalk around the proposed splash park now that the actual splash park footprint has been established.</p> <p>Install 2217 sft of additional 4 inch sidewalk in lieu of colored concrete curb between the proposed planting boxes. This will also allow for the proposed promenade to be extended an additional 8 feet in areas not influenced by existing trees.</p>				
Water Service, DI, 6 inch	240	Ft	\$59.85	\$14,364.00
Added Restoration	250	Syd	\$5.25	\$1,312.50
<p>Due to the water requirements of the proposed splash park, a larger size water supply line will be required. The vendor required a 3 inch dedicated water service to run the park. A six inch water service is being installed since it is more cost effective due to the three inch water line being an uncommon size in the industry. Additional restoration work will also need to be completed as part of the water service.</p>				
Lumecon Pedestrian Lights	3	Ea	\$2,611.00	\$7,833.00
Bollard Lighting	5	Ea	\$1,452.00	\$7,260.00
<p>Change proposed quantities and fixtures. Install bollards along the walkway in lieu of pedestrian lights. These will match the bollards already installed on the existing section of the walkway. Changing proposed Sternberg lights to comparable Lumecon lights.</p>				

Current Contract Amount	\$ 529,490.05
Contract Modification Changes	Deduct <u>\$ - 96,467.00</u>
New Contract Amount	\$433,023.05


Rich Sullenger, City Engineer


Todd Britton, Member, Meridian Contracting Services

Greg Sundin, City Manager

Anna Soik, City Clerk/Financial Director/ Treasurer



Memorandum

Date: March 9, 2018

To: Greg Sundin, City Manager

Copy: Anna Soik, Clerk/Treasurer/Finance Director
Donald Gilmet City of Alpena Building Official

From: Michael J. Kieliszewski, City Assistant Building Official

Subject: City Hall, heating, ventilation, air conditioning (HVAC) replacement

On February 27, 2018, the City received and opened bids for the City Hall heating, ventilation, air conditioning (HVAC) replacement project. Bids were posted on the City of Alpena web site and mailed to four (4) area contractors with one (1) bid received from a local contractor, Weinkauf Plumbing and Heating. The bid request included 3 alternate items M1-M3 which resulted in a total bid of \$196,211.

The scope of the project includes the removal and replacement of the existing condensing units (air conditioners) for the basement, first and second floors, air handler in the attic area, and related piping. Additional installation includes a new heating unit in the air handler, related duct work, piping, pumps, wiring, and new control system. Some of the existing equipment is over 30 years old, has developed leaks, is no longer environmental friendly, and the control system is no longer compatible with new computer software, resulting in difficulty in efficiently operating the system. A section of City Hall roof will also need to be removed to allow the removal and installation of equipment.

The base bid of \$171,614 is the required item to complete this project. We budgeted \$120,000 for this project, however there is only \$98,213 left in the Building Fund for City Hall. In meeting with staff it was determined that this is a priority project. Some existing budgeted projects could be delayed, which are included in the attached budget amendments. I also spoke with owner Mr. Robert Weinkauf who reduced his bid to \$169,114.

It is my recommendation, as Assistant City Building Official, that we award Weinkauf Plumbing & Heating the contract for the City Hall HVAC replacement project for the contract modified price of \$169,114. We also request the attached budget amendment be approved to provide the required funding.

Attachments





City of Alpena

Bid Name: Alpena City Hall HVAC Replacement Project

Bid Open Date: 02-27-18 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Weinkauf Alpena	#1	✓	\$ 171,614 Line item \$7753	Alt M-1 \$7,843 Alt M-2 \$5,547 Alt M-3 \$3,454 Total \$196,211
	#1		\$	Alt M-1 Alt M-2 Alt M-3 Total
	#1		\$	Alt M-1 Alt M-2 Alt M-3 Total
	#1		\$	Alt M-1 Alt M-2 Alt M-3 Total
	#1		\$	Alt M-1 Alt M-2 Alt M-3 Total
	#1		\$	Alt M-1 Alt M-2 Alt M-3 Total

Unofficial – “As-Read” Results – Subject to Verification

BUDGET AMENDMENT REQUEST

Fund: 101 & 401
 Department: _____

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
101-170-931.000	GF Repairs & Maint.	\$23,000	(\$9,000)	\$14,000
101-170-970.050	GF Cap. Bldg. Maint.	\$17,500	(\$17,500)	\$0
101-276-971.000	GF Cemetery Cap. Outlay	\$73,550	(\$4,750)	\$68,800
101-750-977.012	GF Parks Cap. - Bay View	\$62,000	(\$41,700)	\$20,300
401-441-980.003	CIP - Bldg. Improvements	\$174,373	\$72,950	\$247,323

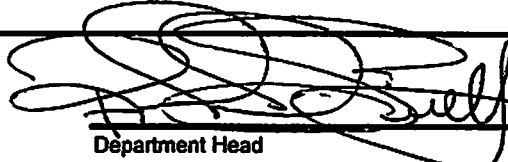
Justification for Budget Amendment

To cover the bid of the HVAC project in City Hall.

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

** The City Manager and City Clerk/Treasurer/Finance Director are authorized by the Municipal Council to make budgetary transfers within the departments established through this budget. All transfers between departments or funds or from fund balance may be made only by further action of the Municipal Council.

 3.9.18
 Department Head Date

Anna Soik 3/9/18
 Clerk/Treasurer Date

George E. Sundin
 City Manager Date

 City Council Date



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

Engineering

CONTRACT MODIFICATION

NO. 1

PROJECT: Alpena City Hall HVAC Replacement Project

DEDUCT ITEMS:

Item	Unit	Qty	Unit Price	Total
New revised base bid quote to replace existing AHC-1, CU-1 and CU-2 with all duct work revisions, Addendum 1, and Control Solutions base bid with new VAV controllers, thermostats, and control valves indicated on plans. Also, includes hot water heating piping as indicated on plans, no test and balance.	LS	1	\$2500.00	\$2500.00

TOTAL CONTRACT DIFFERENCE: - \$2500.00

THE UNDERSIGNED REPRESENTATIVES OF THE CITY OF ALPENA AND THE CONTRACTOR FOR THE PROJECT
REFERENCED ABOVE AGREE TO THIS CHANGE IN CONTRACT

Michael J. Kieliszewski, Assistant Building Official

Contractor

Greg Sundin, City Manager

Anna Soik, City Clerk/Financial Director/Treasurer