

ALPENA CITY COUNCIL MEETING

June 17, 2019 – 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular and Closed Sessions of June 3, 2019 and Special Meeting of June 6, 2019.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$382,291.96.
 - B. Noise Variances and Alley Closures Until Midnight on July 4, July 20, August 3, and August 17, 2019 for Events Organized by The Fresh Palate.
 - C. Budget Amendment Request to Increase the Ambulance Billing Expenditure by \$17,000.
7. Presentations.
 - A. Presentation of the Syringe Service Program by Joshua Meyerson, MD, and Jessica LaTourette, RN, of the District Health Department #4.
 - B. Presentation of Proposed Alpena County Library Improvements and Millage by Eric Magness-Eubank.
 - C. Presentation of The Longest Table Event to be Held August 25, 2019, by Leslie Kirchoff.
8. Announcements.

Dedication of the Thomas Stafford Dog Park Friday, June 21, 2019, at 5:15 p.m. North Riverfront Park, Fletcher Street.
9. Mayoral Proclamation.

Amateur Radio Week, June 15-23, 2019.
10. Public Hearing.
 - A. Brownfield Plan for City Hall Located at 208 N. First Avenue.
 1. Open Public Hearing.
 2. Report by Planning & Development Director, Adam Poll.
 3. Open Public Comment.

4. Request Written Comments Received by the City Clerk.
 5. Close Public Hearing.
 6. Council Discussion.
 7. Adopt Resolution 2019-10.
- B. Brownfield Plan for Property Located at 310 N. Second Avenue.
 1. Open Public Hearing.
 2. Report by Planning & Development Director, Adam Poll.
 3. Open Public Comment.
 4. Request Written Comments Received by the City Clerk.
 5. Close Public Hearing.
 6. Council Discussion.
 7. Adopt Resolution 2019-11.
11. Report of Officers.
12. Communications and Petitions.
13. Unfinished Business.
 - A. Second Reading of Ordinance 19-445, Permit Public Displays of Fireworks.
 - B. Bike Parking in the Downtown.
14. New Business.
 - A. Installation of Security Equipment at City Hall.
 - B. Neighborhood Enterprise Zone Certificate for a Single-Family Residence to be Constructed at 111 E. Dunbar.
 - C. Rezone Property Located at 124 & 128 S. First Avenue from OS-1 Office Service District to R-2 One-Family Residence District, First Reading of Ordinance 19-446.
 - D. Resolution 2019-13 Setting Date for Hearing of Necessity for Special Assessment Project No. 124.
15. Adjourn to Closed Session to Discuss Labor Negotiations.
16. Return to Open Session.
17. Possible Action on Firefighters/EMS Contract.
18. Adjourn.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

June 3, 2019

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Mayor Pro Tem Johnson, Councilmembers Nowak, Nielsen and Hess.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the open and closed session of the May 20, 2019 meeting were approved as printed.

MODIFICATIONS TO THE AGENDA

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to add a tax appeal to the closed session agenda.

Carried by unanimous vote.

CONSENT AGENDA

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, that the following Consent Agenda items be approved:

1. Bills Allowed – in the Amount of \$193,815.99 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.
2. Fiscal Year 2019 – 2020 Budget Amendment Requests for the Major and Local Street Funds.

Carried by unanimous vote.

COST REPORT FOR MAY 7, 2019 SPECIAL ELECTION

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak, to receive and file the cost report for the May 7, 2019 Special Election.

Carried by unanimous vote.

ORDINANCE NUMBER 19-444

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to approve Ordinance Number 19-444, an ordinance which bans smoking and vaping in City parks, beaches, and recreation areas.

Carried by unanimous vote.

RESOLUTION FOR REDEVELOPMENT LIQUOR LICENSE: THUNDER BAY THEATRE

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to approve a resolution for a liquor license for Thunder Bay Theatre.

Carried by unanimous vote.

WILSON STREET BID

The following sealed bids were received on May 24, 2019 for the Wilson Street Bid.

MacArthur Construction	\$477,654
Elmer’s Crane and Dozer, Inc.	\$393,346

Moved by Councilmember Nowak, seconded by Councilmember Nielsen to award the bid to Elmer’s Crane and Dozer, Inc. for the as bid unit price of \$393,346.

Carried by unanimous vote.

2019 RETURN ACTIVATED SLUDGE PUMP REPLACEMENT BID

The following sealed bids were received on May 21, 2019 for the 2019 Return Activated Sludge (RAS) Pump Replacement which would cover the cost of two pumps.

Kerr Pumps	\$24,464.00
Professional Pumps	\$26,936.00
Kennedy Industries	\$27,662.00
Detroit Pump	\$31,656.00
Alpena Supply – Base Bid	\$35,173.33
Alpena Supply – Alternate	\$38,186.66
Dubois-Cooper	\$39,585.00

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson, to accept and double the bid from Kerr Pumps in the amount of \$48,928 for four pumps.

Carried by unanimous vote.

COUNCIL POLICY STATEMENT 18 REVISION

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Nowak to accept a revision to Council Policy Statement (CPS) 18. The revision will allow the City to participate in intergovernmental purchasing programs, which will allow the City to receive more cost effective products.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 6:29 p.m.

RECONVENE - CLOSED SESSION

Moved by Councilmember Nowak, seconded by Mayor Pro Tem Johnson that the Municipal Council adjourn to closed session at 6:39 p.m. to discuss labor negotiations and a tax appeal.

Carried by unanimous vote.

RECONVENE – OPEN SESSION

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson the Municipal Council reconvened in open session at 7:47 p.m.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Mayor Pro Tem Johnson, the Municipal Council adjourned at 7:47 p.m.

MATT WALIGORA
MAYOR

ATTEST:

Anna Soik
City Clerk

COUNCIL PROCEEDINGS

June 6, 2019

The Municipal Council of the City of Alpena met in special session upon the call of the City Clerk, at the Wilson Township Hall on the above date and was called to order at 7:00 p.m. by the Mayor Pro Tem.

Present: Mayor Pro Tem Johnson, Councilmembers Hess and Nielsen.

Absent: Mayor Waligora, Councilmember Nowak.

The Municipal Council met in a special workshop session with the Alpena County Board of Commissioners and Alpena County Township Supervisors to present updates and exchange information on current activities in the community. The facilitators for the meeting were Carlene Przykucki, Tim Kuehnlein, and Ann Diamond.

MINUTES

Minutes were reviewed and approved of the October 04, 2018, Intergovernmental Council Meeting.

GOVERNMENTAL ENTITY REPORTS

Mayor Pro Tem Johnson gave an update of happenings within the City of Alpena. The search for a new City Manager has begun. Council has directed staff to start the process of allowing medical marijuana facilities within the City. The Blues Festival will be happening June 22nd in the downtown. The dedication of the dog park will take place on June 21st at 5:30 pm along with the presentation of two dog sculptures by Art Vision Alpena and Thunder Bay Arts Council. City Manager Sundin mentioned that there will be a City Manager summer workshop, July 23-26. There will be about 90-120 managers in the downtown area for the event.

PRESENTATION OF THE HEADLEE AMENDMENT EFFECTS

Ted Somers, Alpena County Equalization Director, presented on how the Headlee Amendment affects local governments. Taxable values will take numerous years to get back to

the taxable values before the recession. Growth in taxable value is restricted by the Headlee Amendment. Although the real estate market is doing very well in Alpena, it does not translate to more tax revenue for local governments due to the limitations of Headlee.

PLANNING SESSION

The Alpena Intergovernmental Council will meet again on October 3, 2019, at 7:00 p.m., hosted by the City of Alpena.

The topic for the next Intergovernmental Meeting will be an update on the jail and the renovations at the airport.

On motion of Mayor Pro Tem Johnson, seconded by Councilmember Hess, the Council adjourned at 8:59 p.m.

Cindy Johnson
Mayor Pro Tem

ATTEST:

Anna Soik
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 06/18/2019 - 06/18/2019

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OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
A-1 TREE SERVICE	19-136	BAGGED LAWN & LEAF PICK-UP 06/19	10,000.00
AARON GOLBECK	061219	MURAL PAINTING - DDA	5,000.00
AIRGAS USA LLC	9088744755	SUPPLIES - AMB DISP	48.84
AIRGAS USA LLC	9088990650	SUPPLIES - AMB DISP	34.68
AIRGAS USA LLC	9089178119	SUPPLIES - AMB DISP	21.92
AIRGAS USA LLC	9089178120	SUPPLIES - AMB DISP	12.76
AIRGAS USA LLC	9962163374	VEH MAINT - DPW	75.90
AIRGAS USA LLC	9962186739	SUPPLIES - AMB DISP	20.70
ALPENA COUNTY TREASURER	061019	IT CONTRACTED SVCS 06/19	7,803.00
ALPENA COUNTY TREASURER	283	SHARED VPN MULTIBRIDGE	116.00
ALPENA COUNTY TREASURER	061219	TAX TRIBUNAL ADJ - DARKON	1,269.26
ALPENA COUNTY TREASURER	061219A	TAX TRIBUNAL ADJ - DARKON	19,080.23
ALPENA DRY CLEANING CO	49035	UNIFORMS - POLICE	8.00
ALPENA POWER COMPANY	061819	ELECTRIC	27,654.82
ALPENA SUPPLY CO	S100161683.001	MAINT - FIRE/AMB	1.41
ALPENA SUPPLY CO	S100161926.001	VEH MAINT #65	53.19
ALPENA SUPPLY CO	S100162616.001	SUPPLIES - CEMETERY	36.00
ALPENA SUPPLY CO	S100163208.001	SUPPLIES - CEMETERY	5.80
ALPENA SUPPLY CO	S100163743.001	MAINT - FIRE/AMB	5.24
ALPENA SUPPLY CO	S100163816.001	MAINT - BOAT HARBOR	61.71
ALPENA SUPPLY CO	S100164125.001	MAINT - BOAT HARBOR	32.34
ALPENA SUPPLY CO	S100164933.001	SUPPLIES - CEMETERY	38.22
ALPENA SUPPLY CO	S100165727.001	MAINT - BOAT HARBOR	10.92
ALPENA SUPPLY CO	S100165836.001	MAINT - BOAT HARBOR	15.11
ALPENA SUPPLY CO	S100166843.001	MAINT - BOAT HARBOR	36.05
ALPENA SUPPLY CO	S100167037.001	SUPPLIES - CEMETERY	4.09
ALPENA SUPPLY CO	S100167401.001	SUPPLIES - CEMETERY	10.56
ALPENA SUPPLY CO	S100168413.001	VEH MAINT - DPW	11.81
AMAZON CAPITAL SERVICES INC	1TCT-PFLJ-N346	SUPPLIES - IT	67.72
ANDREW MARCEAU	060419	TRAVEL EXPENSE - AMB	51.69
ANNA SOIK	060619	MILEAGE 06/19	22.04
ANNE GENTRY	061219	REIMB CELL PHONE EXP - DDA	60.00
BALL TIRE & GAS INC	163719	VEH MAINT - CEMETERY	33.56
BALL TIRE & GAS INC	163926	VEH MAINT - DPW	32.56
BALL TIRE & GAS INC	164314	VEH MAINT - DPW	97.25
BALL TIRE & GAS INC	164373	VEH MAINT - POLICE	73.00
BALL TIRE & GAS INC	164665	VEH MAINT - AMB	15.00
BALL TIRE & GAS INC	164748	VEH MAINT - DPW	32.56
BALL TIRE & GAS INC	164802	VEH MAINT - DPW	32.56
BALL TIRE & GAS INC	164896	VEH MAINT - DPW	13.91
BALL TIRE & GAS INC	165139	VEH MAINT - DPW	32.56
BALL TIRE & GAS INC	165140	VEH MAINT - DPW	13.91
BALL TIRE & GAS INC	165195	VEH MAINT - DPW	1,047.41
BANDIT INDUSTRIES INC	695275	VEH MAINT - DPW	227.50
BEAVERS AUTOMOTIVE & RADIATOR	25646	VEH MAINT - DPW	39.95
BEDROCK CONTRACTING &	CONC 2019-01	2019 CITY CONCR PROG	2,914.96
BOYNE HIGHLANDS RESORT	11A6D0	LODGING - POLICE	323.76
BP	56277434	GAS/FUEL - FIRE/AMB/EQ	8,233.89
BRIAN SCHORN	061219	GRAPHIC DESIGN SVCS - DDA	200.00
BRUCE TILLINGER	053119	MECHANICAL INSP SVCS 05/19	3,208.00
BRUCE TILLINGER	053119A	PLUMBING INSP SVCS 05/19	681.00
BUILDERS FIRST SOURCE	40083685	DOCK REPAIR - BOAT HARBOR	55.59
BUILDERS FIRST SOURCE	40105115	DOCK REPAIR - BOAT HARBOR	41.56
BUILDERS FIRST SOURCE	40204919	DOCK REPAIR - BOAT HARBOR	61.63
BUILDING EXPRESS	36953	MAINT - PARKS	280.00
BUILDING EXPRESS	37059	MAINT - PARKS	280.00
BUILDING EXPRESS	37065	MAINT - PUBLIC SAFETY BLDG	157.50
CARQUEST AUTO PARTS	377810	VEH MAINT - POLICE	10.39
CARQUEST AUTO PARTS	377811	VEH MAINT - AMB	2.98
CARQUEST AUTO PARTS	377819	VEH MAINT - DPW	108.50
CARQUEST AUTO PARTS	377847	VEH MAINT - DPW	1.39
CARQUEST AUTO PARTS	377966	VEH MAINT - DPW	44.15
CARQUEST AUTO PARTS	378053	VEH MAINT #26	17.21
CARQUEST AUTO PARTS	378318	VEH MAINT #42	18.21
CARQUEST AUTO PARTS	378404	VEH MAINT - DPW	47.32
CARQUEST AUTO PARTS	378426	VEH MAINT - POLICE	14.78
CARQUEST AUTO PARTS	378429	VEH MAINT - DPW	54.58
CARQUEST AUTO PARTS	378532	VEH MAINT #26	80.87
CARQUEST AUTO PARTS	378533	VEH MAINT - AMB	36.38
CARQUEST AUTO PARTS	378689	VEH MAINT - ECHO 7	(146.21)
CARQUEST AUTO PARTS	378989	MAINT - BOAT HARBOR	2.57
CARQUEST AUTO PARTS	379260	VEH MAINT - DPW	15.29

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
CARQUEST AUTO PARTS	379496	VEH MAINT #86	3.22
CARQUEST AUTO PARTS	379625	VEH MAINT - DPW	40.87
CARQUEST AUTO PARTS	380202	MAINT - FIRE	2.76
CARQUEST AUTO PARTS	380298	VEH MAINT - DPW	43.66
CHARTER COMMUNICATIONS	0591 06/19	FAX LINE - CITY HALL	79.98
CHARTER COMMUNICATIONS	2978 06/19	WATER TWR INTERNET SIGNALS	509.88
CHARTER COMMUNICATIONS	7316 06/19	FAX LINE - PUBLIC WORKS	89.98
CHEMTRADE CHEMICALS US LLC	92646871	ALUMINUM SULFATE - WATER	3,799.93
CHERRY HILL GREENHOUSE	294271	FLOWER BASKETS - DDA	3,016.00
CLEAR WATER LAKE MANAGEMENT INC	1284	MAINT - BOAT HARBOR	1,120.00
COLBY PLOWMAN	060319	SAFETY SHOE ALLOW - PW	75.00
DANIEL HIBNER	052419	UNIFORMS/TR EXP/MAINT - FIRE/AMB	118.97
DON LA BARRE PHOTOGRAPHY	061019	MARKETING PHOTO SHOOT - DDA	850.00
DONALD H GILMET	053119	MILEAGE 05/19	157.76
DTE ENERGY	061819	GAS	794.80
EAGLE SUPPLY CO	111166	SUPPLIES - FIRE/AMB	122.54
EAGLE SUPPLY CO	111241	SUPPLIES - FIRE/AMB	153.81
FAMILY ENTERPRISE EMBROIDERY	62553	UNIFORMS - FIRE/AMB	272.52
FASTENAL COMPANY	MIALP166890	SUPPLIES - PARKS	85.02
FASTENAL COMPANY	MIALP167060	MAINT - BOAT HARBOR	57.47
FITZPATRICK'S HARDWARE	5162207	SUPPLIES - FIRE	8.29
FRANCIS ROSINSKI	053119	ELECTRICAL INSP SVCS 05/19	1,635.00
FRONTIER	9535 06/19	ALARM PHONE LINES - SEWER	532.07
FRONTIER	4175 06/19	TELEPHONE - FIRE/AMB	49.90
FRONTIER	5445 06/19	TELEPHONE - FIRE/AMB	82.04
FRONTIER	7204 06/19	ELEVATOR TELEPHONE - CITY HALL	56.76
FRONTIER	7430 06/19	ELEVATOR TELEPHONE - PUBLIC SAFETY	66.31
GALLS LLC	012845574	UNIFORMS - FIRE/AMB	151.85
GARANTS OFFICE SUPPLIES & PRINTING	68224	SUPPLIES - BOAT HARBOR	399.00
GOODRICH PAVING	HMA 2019-01	HMA PATCHING 2019	18,293.67
GREENWAY	053119	DUMPSTER CHARGES 05/19	1,532.00
GREG NOWAK	052919	WORK APPAREL ALLOW - PW	42.65
GREG SUNDIN	060319	TRAVEL EXPENSE - MGR	277.66
HAGLUNDS	541	MAINT - FIRE	126.00
HAROLD KNOPP	06719	TRAVEL EXPENSE - AMB	25.54
HOME DEPOT CREDIT SERVICES	4562867	SUPP/MAINT - CITY HALL	88.91
HOME DEPOT CREDIT SERVICES	6073334	SUPPLIES - FIRE	4.27
HOME DEPOT CREDIT SERVICES	9053591	SUPPLIES - AMB	9.98
HOME DEPOT CREDIT SERVICES	6080618	SUPPLIES - FIRE	37.24
HOME DEPOT CREDIT SERVICES	6102408	SUPPLIES - FIRE	(6.98)
HOME DEPOT CREDIT SERVICES	5073916	SUPPLIES - FIRE	50.93
INK AND TONER ALTERNATIVE	18-6812	SUPPLIES - IT	282.93
INTERSTATE BATTERY SYSTEM INC	23414223	VEH MAINT - DPW	89.95
IRVING ENTERTAINMENT	945	PROMOTIONAL VIDEOS - DDA	945.00
JACOB MODRZYNSKI	053119	SAFETY SHOE ALLOW - PW	75.00
JAMES STACHLEWITZ	060219	TRAVEL EXPENSE - AMB	44.00
JASON COLLEGNON	053119	DRY CLEANING EXPENSE - POLICE	10.00
JEFF TINGLER	061019	SAFETY SHOE ALLOW - EQUIP	350.00
JOEL W JETT	040119	TRAVEL ADVANCE - POLICE	100.00
KCI	201590	POSTAGE - TAX BILLS	2,216.80
KELLI ADRIAN	060319	SAFETY SHOE ALLOW - PW	23.78
KENDALL ELECTRIC INC	S107935392.001	MAINT - BOAT HARBOR	(92.61)
KENDALL ELECTRIC INC	S107938340.003	MAINT - LIGHTS	120.00
KEVIN ALEXANDER	060419	SAFETY SHOE/WORK APPAREL ALLOW - PW	350.00
LACROSS SERVICES & PORTABLE WELDING	123456	MAINT - BOAT HARBOR	975.00
MASTERS & LALONDE SHOES	46678	UNIFORMS - FIRE/AMB	82.50
MASTERS & LALONDE SHOES	46825	UNIFORMS - POLICE	135.96
MASTERS & LALONDE SHOES	46826	UNIFORMS - FIRE/AMB	124.00
MEMPHIS NET & TWINE CO INC	232978	SUPPLIES - PARKS	99.26
MHR BILLING	3439	BILLING 05/19 - AMBULANCE	9,434.56
MICHAEL SANDERS	060319	TRAVEL EXPENSE - AMB	74.92
MICHIGAN STATE FIREMEN'S ASSOC	1002	CONFERENCE REGISTRATION - FIRE/AMB	75.00
MICHIGAN STATE POLICE	551-539805	SOR REGISTRATION - POLICE	120.00
MILLER OFFICE MACHINES	AR5648	SUPPLIES - DDA	50.25
MILLER OFFICE MACHINES	AR7047	COPIER MAINT 05/19 - CH/PSF	457.31
MILLER OFFICE MACHINES	AR7071	SUPPLIES - DDA	28.49
MSC INDUSTRIAL SUPPLY CO INC	96452390	SUPPLIES - PUBLIC WORKS	52.49
NEMROC INC	27893	MAINT - PARKS	200.00
NORTHEAST MICHIGAN CENTER	061219	PRINTING SVCS - DDA	152.65
NORTHEAST MICHIGAN CENTER	3194	ART IN THE LOFT RENTAL - DDA	1,500.00
NORTHERN CLEANING & MAINTENANCE	060119	MAINT - DDA	80.00
OMEGA ELECTRIC & SIGN CO INC	14213	SUPPLIES - PARKS	20.00

INVOICE REGISTER

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OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
PADDI LACROSS	061119	FSA MEDICAL REIMB 04-06/19	249.47
PHYSIO-CONTROL INC	119034395	SUPPLIES - AMB DISP	147.96
PRATTSCAPE LLC	TREES 2019-02	TREE PLANTING - MAJ/LOC ST	5,130.00
PRATTSCAPE LLC	052119	POCKET PARK LANDSCAPING	1,975.00
PRATTSCAPE LLC	TREES 2019-03	TREE PLANTING - MAJ/LOC ST/PKS	5,670.00
PRESQUE ISLE ELECTRIC & GAS CO	81166373 0519	ELECTRIC - AIR BASE	30.95
PROPANE PLUS INC	125887	PROPANE - CEMETERY	233.80
R W MERCER COMPANY INC	138845	MAINT - BOAT HARBOR	603.00
R W MERCER COMPANY INC	138846	DOCK REPAIR - BOAT HARBOR	3,804.51
RAPID RESULTS	8993	DRUG SCREEN - PUBLIC WORKS	30.00
RAPID RESULTS	9003	DRUG SCREEN - PUBLIC WORKS	30.00
SAVANNAH PETERSON	061219	SUPPLIES - DDA	15.45
SEVAN K INC	313 05/19	VEH MAINT - POLICE	213.00
SOLUCIENT SECURITY SYSTEMS	437839	MAINT - PUBLIC WORKS	95.46
SPARTAN DISTRIBUTORS INC	11788787	VEH MAINT - DPW	155.48
STANDARD ELECTRIC CO	4004469-00	DOCK REPAIR - BOAT HARBOR	15.34
STANDARD ELECTRIC CO	4004578-00	DOCK REPAIR - BOAT HARBOR	116.85
STANDARD ELECTRIC CO	4004572-00	DOCK REPAIR - BOAT HARBOR	218.12
STANDARD ELECTRIC CO	4004691-00	DOCK REPAIR - BOAT HARBOR	322.45
STANDARD ELECTRIC CO	4005738-00	MAINT - CEMETERY	144.40
STATE OF MICHIGAN	491-362612	QUALITY ASSURANCE ASSESSMENT PROG -	1,981.80
STEVE DAVIS	052919	DRY CLEANING EXPENSE - POLICE	6.00
STEVENS CUSTOM FABRICATION	23363	DOG PARK PLAQUE SIGN - N RIVERFRONT P	585.00
SUEZ WATER ENVIRONMENTAL SERVICES	201936880	CONT OPERATIONS 05/19	137,922.75
SUEZ WATER ENVIRONMENTAL SERVICES	201936946	CONT OPERATIONS 05/19	53,583.29
SUPERIOR FABRICATING INC	15172	MAINT - BOAT HARBOR	230.00
SUPERIOR IMAGE CLEANING	060619	CITY CUSTODIAL SERVICES	3,455.06
TELNET	166068	TELEPHONE	426.34
THE ALPENA NEWS	DC1107 05/19	PUBLISHING/ADVERTISING	1,137.96
THE ALPENA NEWS	LC1107 05/19	PUBLISHING/ADVERTISING	196.20
THOMPSONS LINEN SERVICE	70483 05/19	UNIFORMS-PW/CEM/PKS/EQ	383.16
THUNDER BAY BLOCK PRODUCTS	16-1982	SUPPLIES - CEMETERY	206.20
THUNDER BAY ELECTRIC INC	227661	CONTRACTUAL SERVICE	1,431.06
THUNDER BAY ELECTRIC INC	227677	DOCK REPAIR - BOAT HARBOR	983.89
THUNDER BAY ELECTRIC INC	227678	TRAFF SIGNAL MAINT - MAJ ST	35.07
THUNDER BAY ELECTRIC INC	227718	MAINT - CEM/PKS	463.04
THUNDER BAY ELECTRIC INC	227737	MAINT - LIGHTS	2,261.64
THUNDER BAY ELECTRIC INC	227730	BRIDGE MAINT - MAJ ST	5,096.65
THUNDER BAY SHORES MARINE	060719	MARINA RES SYSTEM REV SHARE	473.84
TRACTOR SUPPLY CREDIT PLAN	200747912	SUPPLIES - PARKS	9.99
TRAVERSE REPRODUCTION & SUPPLY	64218	SUPPLIES - ENGINEER	314.44
TRUGREEN PROCESSING CENTER	102819488	MAINT - CEMETERY	38.05
UNIFIRST CORPORATION	1394893 05/19	SUPP/MAINT - CH/PSF/PW/EQUIP	586.50
VERIZON CONNECT NWF INC	OSV000001754137	VEHICLE TRACKER SVC 04/19 - AMB	8.84
VERIZON CONNECT NWF INC	OSV000001780632	VEHICLE TRACKER SVC 05/19 - AMB	37.90
VERIZON WIRELESS	9831187659	IPADS - GEN/FIRE/AMB	840.21
VISA/ELAN FINANCIAL SERVICES	1104 06/19	TRAVEL EXPENSE/DUES - MGR	886.81
VISA/ELAN FINANCIAL SERVICES	2432 06/19	TRAVEL EXP/FOOD/SERVICE/GAS - C/T	231.20
VISA/ELAN FINANCIAL SERVICES	3610 06/19	SUPPLIES/TRAVEL EXP - DDA	136.03
VISA/ELAN FINANCIAL SERVICES	3660 06/19	TRAVEL EXP/BOAT LIFT - BLDG/EQ	1,517.52
VISA/ELAN FINANCIAL SERVICES	6116 06/19	SUPP/FOOD/SERVICE - FIRE/AMB	101.76
VISA/ELAN FINANCIAL SERVICES	6134 06/19	MIOSHA TRAINING/SIGN DEP - PW/PKS	1,305.00
VISA/ELAN FINANCIAL SERVICES	7337 06/19	TR EXP/SHIP FEES/GAS - PLAN	112.14
VISA/ELAN FINANCIAL SERVICES	7661 06/19	TRAVEL EXPENSE/GAS - C/T	530.20
WEINKAUF PLUMBING & HEATING INC	4349	MAINT - BOAT HARBOR	152.00
WEX BANK	59656693	GAS/FUEL-POL/F/A/GEN	2,280.64

Total:

382,291.96

BUDGET AMENDMENT REQUEST

6.C.


FUND: GENERAL

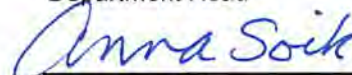
DEPARTMENT: AMBULANCE

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
101.005.653.000	Ambulance - REV	1850000	17000	1832000
101.336.804.001	Ambulance Billing - EXP	102000	17000	119000

Justification for Budget Amendment

Initial ambulance billing revenue was projected at \$1.65 million. At budget review time, it was clear that we would surpass that number and revenue was adjusted up to \$1.85 million but the associated increase in billing fees (6% of collections) was not adjusted. Excess revenue is in fund balance and the fees must accordingly come from fund balance.


 Department Head 6/13/2019
 Date


 Clerk/Treasurer 6/13/19
 Date


 City Manager 6/13/19
 Date

Soik, Anna

From: Josh Meyerson <J.Meyerson@nwhealth.org>
Sent: Monday, May 13, 2019 4:25 PM
To: Soik, Anna
Cc: Sundin, Greg
Subject: Request for June 17 Agenda

Hi Anna,

Thank you for all your help with the Tobacco Free Parks Initiative.

I have another but unrelated subject that I would also like to bring to the Alpena City Council's attention, that of Harm Reduction activities that the Health Department is pursuing related to the opioid epidemic. DHD#4 has received federal grant dollars to implement a syringe service program in our district to help reduce the risk of outbreaks of Hepatitis C and HIV as well as help people who inject drugs access needed services. I am asking if DHD#4 can be placed on the agenda for the **June 17th City Council Meeting** to present information on Syringe Service Programs. I envision 20 minutes to provide information as well as answer questions should be sufficient. I will be present along with our lead nurse Jessica LaTourette, RN.

Thank you for your consideration-

Josh

JOSHUA MEYERSON, MD, MPH
Medical Director
Health Department of Northwest Michigan,
DHD#4, Benzie Leelanau DHD
 220 W Garfield, MI, 49720
 Office: 231-547-7679

www.nwhealth.org www.dhd4.org www.bldhd.org



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Amateur Radio Week

WHEREAS, Amateur Radio operators are celebrating over a century of the miracle of the human voice broadcast over the airwaves; and

WHEREAS, Amateur Radio provides a platform to develop innovative technologies in communications; and

WHEREAS, Amateur Radio has continued to provide a bridge between peoples, societies and countries by creating friendships and the sharing of ideas; and

WHEREAS, Amateur Radio Operators have also provided countless hours of community services both in emergencies and to other local organizations throughout these decades; and

WHEREAS, these Amateur Radio services are provided wholly uncompensated; and

WHEREAS, these same individuals have further demonstrated their value in public assistance by providing free radio communications for local parades, bike-a-thons, walk-a-thons, fairs and other charitable public events; and

WHEREAS, the City of Alpena recognizes and appreciates the diligence of these “hams” who also serve as weather spotters in the Skywarn program of the US Government Weather Bureau; and

WHEREAS, the ARRL Amateur Radio Field Day exercise will take place on June 22-23, 2019 and is a emergency preparedness exercise and demonstration of the Radio Amateurs’ skills and readiness to provide self-supporting communications without further infrastructure being required; now

NOW, THEREFORE, I Matthew J. Waligora by virtue of the authority vested in me as the Mayor of the City of Alpena, **DO HEREBY PROCLAIM** June 15-23 as:

Amateur Radio Week

in the City of Alpena.

Signed at Alpena, Michigan this 17th day of June 2019.

Matthew J. Waligora
Mayor



Memorandum

Date: June 12, 2019

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Brownfield Plan for 208 N First Avenue (City Hall)

On March 29, 2019 a small quantity of mercury was released in the basement of City Hall. Mercury is a hazardous chemical and City staff notified a qualified contractor to resolve the hazardous situation. The building was evacuated until the contractor could confirm it was safe to re-enter several days later, while the basement was sealed off and measures were taken to prevent any mercury fumes from impacting the remaining building. For the safety of the staff the contractor was authorized to begin immediate abatement procedures and was eventually able to abate the mercury spill. As part of this process a portion of the flooring was removed. To restore the basement to its functional state, a separate contractor was brought in to install new flooring in the areas affected by the spill.

The total cost of testing and abatement and restoring the building was just over \$41,000. Insurance was able to cover \$10,000. Therefore, the City of Alpena is requesting \$35,000 from the local remediation fund to cover the cost of the cleanup, and any potential pending bills that may remain.

On June 10, 2019, the Alpena Authority for Brownfield Redevelopment met and unanimously approved the enclosed Brownfield Plan authorizing the use of up to \$35,000 from the local remediation fund.



RESOLUTION 2019-10

**A RESOLUTION APPROVING THE CITY OF ALPENA- CITY HALL BROWNFIELD PLAN
PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC
ACTS OF THE STATE OF MICHIGAN OF 1996,
AS AMENDED**

WHEREAS, the Michigan Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, authorizes municipalities to create a brownfield redevelopment authority to promote the revitalization, redevelopment, and reuse of contaminated, blighted, functionally obsolete, or tax reverted property through tax increment financing of eligible environmental and/or developmental activities; and

WHEREAS, the Alpena City Council established the City of Alpena Authority for Brownfield Redevelopment and filed with the Secretary of State on March 21, 1997; and

WHEREAS, the City of Alpena Authority for Brownfield Redevelopment has reviewed and approved by resolution the Brownfield Plan for the City of Alpena for property located at 208 First Avenue at their June 10, 2019 meeting and recommends approval by the Alpena City Council; and

WHEREAS, the Alpena City Council has made the following determinations and findings:

- A. The Brownfield Plan constitutes a public purpose of testing and abating a hazardous environmental substance;
- B. The Plan meets all the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The cost of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- D. All funds to be used for eligible activities are currently deposited in the Authority's Local Site Remediation Revolving Fund, therefore no tax increment financing will be utilized; and

WHEREAS, a public hearing on the Brownfield Plan has been noticed and held on June 17, 2019 and notice to taxing jurisdictions has been provided in compliance with the requirements of Act 381;

NOW THEREFORE, BE IT RESOLVED that the Alpena City Council hereby approves the Brownfield Plan for the City of Alpena- City Hall.

Councilmember _____ moved the adoption of the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held on June 17, 2019.

Anna Soik
City Clerk

**City of Alpena Authority for
Brownfield Redevelopment**

**Brownfield Plan
City of Alpena, City Hall
Alpena, Michigan**

June 2019

**Prepared by:
Adam Poll, AABR Staff**

**Approved by Alpena Authority for
Brownfield Redevelopment: 6-10-2019**

Public Hearing: 6-17-2019

Approved by Alpena City Council: 6-17-2019

**Brownfield Plan
Alpena City Hall
Alpena, Michigan**

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Table 1	Anticipated Eligible Activities Costs
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FIGURES

Figure 1	Legal Description
Figure 2	Eligible Property Location Map
Figure 3	Eligible Property Boundaries

ATTACHMENTS

Alpena Authority for Brownfield Redevelopment Brownfield Plan Approval Resolution
Alpena City Council Brownfield Plan Approval Resolution

PROJECT SUMMARY

Alpena City Hall was constructed in 1906 and has been utilized for City Administration since that time. The basement of City Hall was utilized for the Police Department until the 1990's and has been utilized for the Building Department and Assessing Department since then.

On March 29, 2019 a small amount of mercury was spilled out of an out of date thermostat that was in the process of being disposed of in the basement area of the building. Appropriate environmental consultants were notified to establish the severity of the environmental contamination, determined the contamination was a hazard, and generated a plan to abate the mercury. In order to properly contain the mercury and the particulates in the air, the section of flooring containing the mercury was removed and the basement level of City Hall was appropriately sealed. The removed section of flooring was subsequently replaced.

The above activities are Eligible Activities under Act 381 for a Part 201 Facility. The property at 208 N First Avenue qualifies as a Part 201 "Facility" due to the known contamination and the testing completed during this process.

As a government building, the property is not likely to ever generate tax increment revenue; and no Tax Increment Finance (TIF) capture is proposed. The sole purpose for the Brownfield Plan is to allow for the expenditure of funds from the AABR LSRRF for the eligible activities listed above for a Part 201 "Facility" under Act 381.

Project Name:	Alpena City Hall
Project Location:	208 N First Avenue
Property Tax ID #:	04-093-637-000-001-00
Type of Eligible Property:	Existing Part 201 "Facility"
Eligible Activities:	Testing and abatement of hazardous environmental contamination
Eligible Activity Costs:	UP TO \$35,000
Years to Complete	
Eligible Activity Payback:	Not Applicable
Estimated Eligible Investment:	Not Applicable
Annual Tax Revenue	
Before Project:	Not Applicable
Estimated Annual Tax Revenue	
in First Year After Project:	Not Applicable

BROWNFIELD PLAN

**ALPENa CITY HALL
CITY OF ALPENa, ALPENa COUNTY, MICHIGAN**

**ALPENa AUTHORITY FOR
BROWNFIELD REDEVELOPMENT**

Introduction

Act 381, P.A. 1996, as amended, was enacted to promote the revitalization, redevelopment and reuse of contaminated, tax reverted, blighted or functionally obsolete property through incentives adopted as part of a brownfield plan. The brownfield plan outlines the qualifications, costs, impacts, and incentives for the project.

The brownfield plan must be approved by the brownfield redevelopment authority established under Act 381 and the governing body of the authority's municipality in order to take effect. The state must approve the eligible activities if state taxes are to be captured.

The Alpena City Council established the Alpena Authority for Brownfield Redevelopment under the procedures required under Act 381 and filed the resolution with the Secretary of State on March 21, 1997.

This Brownfield Plan is for property located at 208 N First Avenue in the City of Alpena, Michigan to which is currently and will continue to be utilized for the Alpena City Hall, consistent with Act 381. The Brownfield Plan describes the public purpose and qualifying factors for determining the site as a Brownfield Eligible Property, the Brownfield Eligible Activities and estimated costs, the impacts of tax increment financing, and other project factors.

Public Purpose (MCL 125.2664(1):

On March 29, 2019 a small amount of mercury was spilled out of an out of date thermostat that was in the process of being disposed of. Appropriate environmental consultants were notified to establish the severity of the environmental contamination and a plan to abate the mercury. In order to properly contain the mercury and the particulates in the air, the section of flooring containing the mercury was removed and the basement level of City Hall was appropriately sealed. The purpose of this Brownfield Plan is to authorize the use of LSRRF funds to reimburse the City of Alpena for necessary environmental costs for the testing and abatement of environmental contamination and restoration of the damaged area of the building.

Description of Project and Plan Costs (MCL 125.2663(1)(a):

Eligible Environmental Activities include: Environmental hazard testing and abatement and site restoration.

The maximum Environmental Eligible Activity costs are estimated at \$35,000.

Summary of Eligible Activities (MCL 125.2663(1)(b):

Act 381 provides for the costs of certain eligible environmental activities to be reimbursed through tax increment financing. The following is a summary of Michigan Department of Environmental Quality (MDEQ) Environmental Eligible Activities.

MDEQ Environmental Eligible Activities:

Testing and abatement of environmental contamination: An environmental contractor was utilized to test for mercury contamination including the floor and the air. Upon confirmation that contamination was present the contractor took steps to seal off the area and limit exposure to the contamination. The contractor then took steps to remove the contamination including removing sections of flooring until all contamination was abated.

Site/Building restoration: During the course of the abatement a section of flooring was removed. This section was subsequently replaced to restore the area for habitable use.

The use of the LSRRF funds for the testing and abatement of environmental contamination and building restoration are proposed as direct grants.

MSF Developmental Eligible Activities:

There are no MSF Non-Environmental Eligible Activities proposed under this Brownfield Plan.

Table 1
Estimated Cost of Eligible Activities

<u>Eligible Activities</u>	Estimated Cost
Phase 1 and 2 Clean up and Disposal	\$30,130
Flooring Replacement	\$10,670
Other	\$323
Contingency	\$3,877
Insurance Coverage	(\$10,000)
MDEQ Eligible Activities Total	\$35,000

Estimate of Captured Taxable Value and Tax Increment Revenues (MCL 125.2663(1)(c):

As this property is governmental in nature and has been in the past, no taxable value is known or planned for the future. The total eligible activity cost is capped at \$35,000. There is no intention to capture any incremental increase in taxable value as part of this Brownfield Plan.

Method of Financing Plan Costs (MCL 125.2663(1)(d):

Eligible Activities will be financed by the Alpena Authority for Brownfield Redevelopment through the Local Site Remediation Revolving Fund (LSRRF).

Maximum Amount of Indebtedness (MCL 125.2663(1)(e):

The maximum amount of indebtedness will be \$35,000 in MDEQ Eligible Activities.

Duration of Brownfield Plan (MCL 125.2663(1)(f):

The duration of the Plan will be the timeframe in which any remaining Eligible Activities will occur is anticipated to be within 6 months of the approval of the Brownfield Plan. Due to the direct hazard to employees and the public, work was instituted and completed prior to the request for funding.

Estimate of Impact of Tax Increment Financing on Taxing Jurisdictions (MCL 125.2663(1)(g):

Because no tax increment will be captured from the eligible property, there will not be an impact on taxing jurisdictions.

Legal Description, Location, and Determination of Eligibility

(MCL 125.2663(1)(h):

Legal Description: See attached Figure 1.

Location: A map depicting the location of the parcel that comprises the Eligible Property and its dimensions are included in the Appendix, Figures 2 and 3.

Eligibility Determination: The property is currently classified as a Part 201 “Facility” as testing confirmed the presence of hazardous environmental contamination.

Estimate of Number of Persons Residing on Eligible Property

(MCL 125.2663(1)(i):

There are no residential dwellings on the Eligible Property.

Plan for Residential Relocation

(MCL 125.2663(1)(j):

Not Applicable as there are no residential units on the Eligible Property.

Provision of Costs of Relocation

(MCL 125.2663(1)(k):

Not Applicable – see above.

Strategy to Comply with Relocation Assistance Act, MCL 213.321 to 213.332

(MCL 125.2663(1)(l):

Not Applicable – see above.

Description of Proposed Use of the Local Site Remediation Revolving Fund

(MCL 125.2663(1)(m):

Use of the Local Site Remediation Revolving Fund will be consistent with the requirements of Act 381, including expenses for eligible activities on eligible property.

Other Material Required by the Authority or Governing Body

(MCL 125.2663(1)(n):

None.

Tables

Table 1 MDEQ Environmental Eligible Activities Costs

Figures

Figure 1 – Legal Description of Property

Figure 2 – Eligible Property Location Map

Figure 3 – Eligible Property Site Map

Attachments

Brownfield Plan Approval Resolutions

Memorandum



Date: June 12, 2019

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Brownfield Plan for 310 N Second Avenue

Target Alpena has requested use of the local remediation fund for Geotechnical Engineering Services for their property at 310 N Second Avenue. Target acquired the property in 2015 in conjunction with a City grant that was received to demolish the existing building. At that time, the AABR approved a Brownfield Plan for \$45,000 for a Phase 1 and 2 ESA as well as a BEA and Due Care Plan. Those funds were never utilized as the grant and private match paid for that work. The Phase 2 that was conducted did reveal mild soil contamination, which qualifies this site as a "facility".

Target is now requesting up to \$8,000 from the local remediation fund for Geotechnical Engineering Services to test soil density for potential development. Sites along the river have historically been filled with a range of material including sawdust which creates unstable soil conditions. Confirming the soil conditions will allow for a potential developer to plan the appropriate foundations.

On June 10, 2019, the Alpena Authority for Brownfield Redevelopment met and unanimously approved the enclosed Brownfield Plan authorizing the use of up to \$8,000 from the local remediation fund.



RESOLUTION 2019-11

**A RESOLUTION APPROVING TARGET ALPENA'S BROWNFIELD PLAN PURSUANT TO AND IN
ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF
MICHIGAN OF 1996,
AS AMENDED**

WHEREAS, the Michigan Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, authorizes municipalities to create a brownfield redevelopment authority to promote the revitalization, redevelopment, and reuse of contaminated, blighted, functionally obsolete, or tax reverted property through tax increment financing of eligible environmental and/or developmental activities; and

WHEREAS, the Alpena City Council established the City of Alpena Authority for Brownfield Redevelopment and filed with the Secretary of State on March 21, 1997; and

WHEREAS, the City of Alpena Authority for Brownfield Redevelopment has reviewed and approved by resolution the Brownfield Plan for the Target Alpena for property located at 310 N Second Avenue at their June 10, 2019 meeting and recommends approval by the Alpena City Council; and

WHEREAS, the Alpena City Council has made the following determinations and findings:

- A. The Brownfield Plan constitutes a public purpose of promoting economic development and assisting the redevelopment of an existing facility;
- B. The Plan meets all the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The cost of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- D. All funds to be used for eligible activities are currently deposited in the Authority's Local Site Remediation Revolving Fund, therefore no tax increment financing will be utilized; and

WHEREAS, a public hearing on the Brownfield Plan has been noticed and held on June 17, 2019 and notice to taxing jurisdictions has been provided in compliance with the requirements of Act 381;

NOW THEREFORE, BE IT RESOLVED that the Alpena City Council hereby approves the Brownfield Plan for the Target Alpena.

Councilmember _____ moved the adoption of the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held on June 17, 2019.

Anna Soik
City Clerk

**City of Alpena Authority for
Brownfield Redevelopment**

**Brownfield Plan
Target Alpena- 310 N Second Avenue
Alpena, Michigan**

June 2019

**Prepared by:
Adam Poll, AABR Staff**

**Approved by Alpena Authority for
Brownfield Redevelopment: 6-6-19**

Public Hearing: 6-17-2019

Approved by Alpena City Council: 6-17-2019

**Brownfield Plan
Target Alpena- 310 N Second Avenue
Alpena, Michigan**

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TABLES

Table 1	Anticipated Eligible Activities Costs
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FIGURES

Figure 1	Legal Description
Figure 2	Eligible Property Location Map
Figure 3	Eligible Property Boundaries

ATTACHMENTS

Alpena Authority for Brownfield Redevelopment Brownfield Plan Approval Resolution
Alpena City Council Brownfield Plan Approval Resolution

PROJECT SUMMARY

In 2015, Target Alpena acquired the former Alpena Power Company headquarters and received funds to demolish the building as well. Part of that process involved phase 1 and 2 environmental site assessments, a baseline environmental assessment and a due care plan. Soil testing at the location did show soil contamination which qualifies this location as a "facility". As part of this process, target did receive approval to utilize \$45,000 of funds from the local remediation fund to assist with environmental costs. The funding allocated from the remediation was not needed to complete those environmental tasks and remained in the remediation fund. Target Alpena is now requesting funds for geotechnical engineering services that involve soil testing to determine if any special foundations would need to be utilized for any future development. Soils along the river have historically contained a fill of various qualities and testing the soil will indicate if pier footing would be required to be utilized, similar to the foundations that were needed for the Holiday Inn Express. The required tests would potentially cost up to \$8,000.

The requested activities are Eligible Activities under Act 381 for a Part 201 Facility. The 310 N Second Avenue property was identified as a Part 201 "Facility" in the Phase 2 Environmental Site Assessment (ESA) conducted in 2015.

The property will likely in time generate tax increment revenue; however no Tax Increment Finance (TIF) capture is proposed. The sole purpose for the Brownfield Plan is to allow for the expenditure of funds from the AABR LSRRF for the eligible activities listed above for a Part 201 "Facility" under Act 381.

Project Name:	310 N Second Avenue
Project Location:	The eligible property is located at 310 N Second Avenue in the City of Alpena, Alpena County, Michigan.
Property Tax ID #:	04-093-637-000-037-00
Type of Eligible Property:	Existing Part 201 "Facility"
Eligible Activities:	Geotechnical Engineering Services
Eligible Activity Costs:	<i>UP TO \$8,000</i>
Years to Complete Eligible Activity Payback:	<i>Not Applicable</i>
Estimated Eligible Investment:	Unknown at this time
Annual Tax Revenue Before Project:	\$2,161.32
Estimated Annual Tax Revenue in First Year After Project:	Unknown at this time, but definite increase upon future redevelopment

BROWNFIELD PLAN

**TARGET ALPENA
CITY OF ALPENA, ALPENA COUNTY, MICHIGAN**

**ALPENA AUTHORITY FOR
BROWNFIELD REDEVELOPMENT**

Introduction

Act 381, P.A. 1996, as amended, was enacted to promote the revitalization, redevelopment and reuse of contaminated, tax reverted, blighted or functionally obsolete property through incentives adopted as part of a brownfield plan. The brownfield plan outlines the qualifications, costs, impacts, and incentives for the project.

The brownfield plan must be approved by the brownfield redevelopment authority established under Act 381 and the governing body of the authority's municipality in order to take effect. The state must approve the eligible activities if state taxes are to be captured.

The Alpena City Council established the Alpena Authority for Brownfield Redevelopment under the procedures required under Act 381 and filed the resolution with the Secretary of State on March 21, 1997.

This Brownfield Plan is for property located at 310 N Second Avenue in the City of Alpena, Michigan for Target Alpena to conduct geotechnical engineering services at the site, consistent with Act 381. The Brownfield Plan describes the public purpose and qualifying factors for determining the site as a Brownfield Eligible Property, the Brownfield Eligible Activities and estimated costs, the impacts of tax increment financing, and other project factors.

Public Purpose (MCL 125.2664(1):

Target Alpena acquired the site in question in 2015 with the intention of developing the site to enhance the downtown area. A Phase 1 ESA, Geophysical Survey and Phase 2 ESA have been completed and

determined that the site is a Part 201 “Facility” under Act 381. The purpose of this Brownfield Plan is to authorize the use of LSRRF funds to complete geotechnical engineering services which involve testing soil density

Description of Project and Plan Costs (MCL 125.2663(1)(a):

Eligible Environmental Activities include: geotechnical engineering services including density testing.

The maximum Environmental Eligible Activity costs are estimated at \$8,000.

Summary of Eligible Activities (MCL 125.2663(1)(b):

Act 381 provides for the costs of certain eligible environmental activities to be reimbursed through tax increment financing. The following is a summary of Michigan Department of Environmental Quality (MDEQ) Environmental Eligible Activities.

MDEQ Environmental Eligible Activities:

There are no MSF Environmental Eligible Activities proposed under this Brownfield Plan.

MSF Developmental Eligible Activities:

Geotechnical Engineering Services: Since the 310 N Second Avenue property was designated a Part 201 “Facility” under the completed Phase 2 ESA, the proposed geotechnical engineering services including the proposed density testing would eligible activities.

The use of the LSRRF funds for the geotechnical engineering services are proposed as direct grants.

Table 1
Estimated Cost of Eligible Activities

<u>Eligible Activities</u>	Estimated Cost
Geotechnical Engineering Services	<i>\$8,000</i>
MDEQ Eligible Activities Total	<i>\$8,000</i>

Estimate of Captured Taxable Value and Tax Increment Revenues (MCL 125.2663(1)(c):

The initial taxable value for the eligible property will be set at the taxable value as of the approval date of this plan, as shown by the next assessment roll for which equalization has been completed, as allowed under Act 381. The initial taxable value is established by this Brownfield Plan as the value as of December 31, 2019 and will be \$37,990. The total eligible activity cost is capped at *\$8,000*. Although there will be private investment on the property in the future, the value is unknown at this time. There is no intention to capture any incremental increase in taxable value as part of this Brownfield Plan.

Method of Financing Plan Costs (MCL 125.2663(1)(d):

Eligible Activities will be financed by the Alpena Authority for Brownfield Redevelopment through the Local Site Remediation Revolving Fund (LSRRF).

Maximum Amount of Indebtedness (MCL 125.2663(1)(e):

The maximum amount of indebtedness will be *\$8,000* in MDEQ Eligible Activities.

Duration of Brownfield Plan (MCL 125.2663(1)(f):

The duration of the Plan will be the timeframe in which Eligible Activities will occur, anticipated to be within 6 months of the approval of the Brownfield Plan.

Estimate of Impact of Tax Increment Financing on Taxing Jurisdictions (MCL 125.2663(1)(g):

Because no tax increment will be captured from the eligible property, there will not be an impact on taxing jurisdictions.

Legal Description, Location, and Determination of Eligibility (MCL 125.2663(1)(h):

Legal Description: See attached Figure 1.

Location: A map depicting the location of the parcel that comprises the Eligible Property and its dimensions are included in the Appendix, Figures 2 and 3.

Eligibility Determination: The property is currently classified as a Part 201 “Facility” under the completed Phase 2 ESA.

Estimate of Number of Persons Residing on Eligible Property (MCL 125.2663(1)(i):

There are no residential dwellings on the Eligible Property.

Plan for Residential Relocation (MCL 125.2663(1)(j):

Not Applicable as there are no residential units on the Eligible Property.

Provision of Costs of Relocation (MCL 125.2663(1)(k):

Not Applicable – see above.

Strategy to Comply with Relocation Assistance Act, MCL 213.321 to 213.332

(MCL 125.2663(1)(l):

Not Applicable – see above.

Description of Proposed Use of the Local Site Remediation Revolving Fund

(MCL 125.2663(1)(m):

Use of the Local Site Remediation Revolving Fund will be consistent with the requirements of Act 381, including expenses for eligible activities on eligible property.

Other Material Required by the Authority or Governing Body (MCL 125.2663(1)(n):

None.

Tables

Table 1 MDEQ Environmental Eligible Activities Costs

Figures

Figure 1 – Legal Description of Property

Figure 2 – Eligible Property Location Map


Figure 3 – Eligible Property Site Map

Attachments

Brownfield Plan Approval Resolutions

Memorandum



To: Honorable Mayor Matthew Waligora and Council
From: Bill Forbush, Chief 
Date: May 29, 2019
Re: Fireworks Ordinance Revision

In response to requests from local units of government to revise and enhance the Fireworks Safety Act of 2012, the Michigan Legislature amended it in 2018 as follows:

A local unit of government may enact an ordinance regulating the ignition, discharge, and use of consumer fireworks, including, but not limited to, an ordinance prescribing the hours of the day or night during which a person may ignite, discharge, or use consumer fireworks. If a local unit of government enacts an ordinance under this subsection, the ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the following days after 11 a.m.:

- (a) December 31 until 1 a.m. on January 1.*
- (b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.*
- (c) June 29 to July 4 until 11:45 p.m. on each of those days.*
- (d) July 5, if that date is a Friday or Saturday, until 11:45 p.m.*
- (e) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.*

An ordinance shall impose a civil fine of \$1,000 for each violation of the ordinance and no other fine or sanction. The ordinance must provide for the remittance of \$500 of the fine collected under the ordinance to the local law enforcement agency responsible for enforcing the ordinance.

The primary changes in the law are that local units of government are now permitted to restrict the use of consumer fireworks to fewer days, and specific penalties for non-compliance are prescribed. Under the new state law, fines are set at \$1000 and no other fine or sanction can be imposed. As you know, Alpena police and fire officers make every attempt to gain compliance without issuing a citation, but resistant or repeat offenders would be subject to the new penalties. There are also specific criteria for burn bans during dry conditions.

In order for our ordinance to be compliant with state law, it must be amended. City Attorney Bill Pfeifer and I have drafted, and City Manager Greg Sundin has approved, the attached language to bring us into compliance. Council can choose to pass the amendment bringing our ordinance into line with the 2018 law, or rescind our ordinance entirely, thus giving up all regulation of fireworks in the City. I would respectfully recommend that the City adopt the statutory changes in our ordinance. I would be happy to answer any questions you may have. Thank you for your consideration.

ORDINANCE NO. 19-445

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, AMENDING CHAPTER 38 – FIRE PREVENTION AND PROTECTION, ARTICLE I. – IN GENERAL, SECTION 38.4 - *AUTHORITY OF COUNCIL TO PERMIT PUBLIC DISPLAYS OF FIREWORKS* BY AMENDING SECTION (2) *General prohibition on ignition, discharge and use of consumer fireworks*; SECTION (3) *Additional prohibitions* and SECTION (5) *Enforcement, Seizure of Fireworks and Penalties*.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

Sec. 38-4. - Fireworks.

- A. Section (2) *General prohibition on ignition, discharge and use of consumer fireworks* shall be amended as follows:

Section (2) *General prohibition on ignition, discharge and use of consumer fireworks.*

- a. No person shall ignite, discharge or use fireworks within the city at any time, except on the following dates after 11 am:**

(i) December 31 until 1 a.m. on January 1.

(ii) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.

(iii) June 29 to July 4 until 11:45 p.m. on each of those days.

(iv) July 5, if that date is a Friday or Saturday, until 11:45 p.m.

(v) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

- b. The use of low-impact fireworks are permitted year-round.**

- c. Chinese lanterns, sky lanterns and/or Kongming lanterns or any similar devices are not classified as "fireworks" and are therefore not regulated by the State Fireworks Safety Act. In the interest of public safety the sale, storage, possession or use of Chinese lanterns, sky lanterns and/or Kongming lanterns or any similar devices within the city is prohibited.**

- B. Section (3) *Additional prohibitions* shall be amended to add subsection d. as follows:

d. No burning restriction

Pursuant to MCL 29.7d (1) If the environmental concerns based on the department of natural resources fire division criteria are elevated to extreme fire conditions or if the environmental concerns based on the department of natural resources fire division criteria are elevated to very high for 72 consecutive hours, the commanding officer of the fire department of a city, village,

township, or county, in consultation with the department of natural resources, has the authority to enforce a no burning restriction that includes a ban on the ignition, discharge, and use of consumer fireworks within a city. If a no burning restriction is instituted under this subsection, the commanding officer of the fire department enforcing the restriction shall ensure that adequate notice of the restriction is provided to the public.

C. Section (5) *Enforcement, seizure of fireworks and penalties* shall be amended as follows:

1. Section (5) c shall be amended to read as follows:

- c. Any person who violates this section is guilty of a **criminal misdemeanor** which shall be punishable upon conviction thereof by a fine of **\$1,000 for each violation of the ordinance and no other fine or sanction. Pursuant to MCL 28.457(3) this ordinance directs that \$500 of the fine collected be remitted to the local law enforcement agency responsible for its enforcement.**

2. Section (5) e shall be repealed in its entirety.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON THE _____ DAY OF _____ 2019.

Matthew J. Waligora
Mayor

Anna Soik
City Clerk/Treasurer/Finance Director

First Presented: June 3, 2019

Adopted: _____

Published: _____

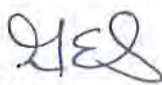
William A. Pfeifer, City Attorney

Memorandum



Date: June 13, 2019

To: Mayor Matthew J. Waligora
Alpena City Council

From: Greg E. Sundin, City Manager
DDA Board Member 

Subject: Downtown Bicycle Structures – Location Approval

On March 18, 2019 Council was presented a proposal for the installation of two bicycle racks with shelters to be located adjacent to the DDA office on Chisholm Street and at the soon to be installed curb extension at the corner of Second Avenue and Carter Street. Council expressed concerns regarding the need for the bike shelters and their opposition to utilizing City funds to pay for them. During the discussion I, as City Manager and DDA Board Member, requested that even if Council decides not to utilize City funds for the bike shelters, that it formally grant permission to the DDA to install the racks and shelters at these locations, in the event the DDA decides to do so with its own funds. Such permission is needed as both locations are on City property. Ultimately, during the discussion my request was never addressed, and the issue was tabled and sent back to the DDA for further review.

Since that meeting there have been informal discussions among DDA Board Members regarding the bike rack/shelter issue. Although the Board has not taken formal action on whether to fully self-fund the two rack/shelter structures, they would like Council permission to place them at the two proposed locations, in the event they decide to move forward on their own.

Consequently, I respectfully request that Council approve the two locations mentioned above. This will permit the DDA to move forward with this project utilizing DDA funds only, if the Board determines to do so. Thank you for your consideration.




Memorandum

Date: June 12, 2019

To: Anna Soik, City Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager

From: Rich Sullenger, City Engineer 

Subject: City Hall Monitoring

The City has been pursuing, over the past year, the installation of monitoring equipment throughout City Hall. This would include video monitoring, panic alarm installation, a door access system, and a new fire alarm system. Mike Kieliszewski has been in discussions with various companies regarding these upgrades. The difficulty has been in getting an apple to apples comparison amongst the companies and the equipment they provide as well as local support for what we utilize.

Alpena County currently has a company under contract to provide video monitoring related services with a local vendor, American Widget Company. They have renewed the contract with them several times and have been satisfied with the company's performance. To that end, Mike Kieliszewski has been in contact with the owner, Cory Lancaster, regarding the security upgrades at City Hall. Cory has provided an estimate for these security services as listed below:

Purchase and installation of a panic alarm system with multiple alarm points	\$ 4,200
Purchase and installation of a video surveillance system	\$ 12,930
Purchase and installation of door access control	\$ 14,060

Cory has also indicated that he will be working with Werth Electric on the installation of the fire alarm system but has not generated a quote yet for these services. The City has utilized the services of Cory Lancaster and American Widget Company for our previous video related services. He has installed monitoring equipment at Starlite Beach, the Trailhead, and at the Public Safety Facility with the City being very satisfied with his work, the equipment he installs, and the end product.

The cost for the above listed upgrades is \$31,190. The City has \$40,000 established in the 2019-2020 budget for security and fire system upgrades. Thus, sufficient funding is available to start this project with the security upgrades. The fire alarm system upgrades will follow this project. It is staff's recommendation, that City Council award the contract for security upgrades at City Hall to American Widget Company for above quoted prices.

Attachments

Kieliszewski, Mike

From: CORY LANCASTER <CORY@AMERICANWIDGET.COM>
Sent: Friday, March 22, 2019 11:42 AM
To: Kieliszewski, Mike
Cc: cory@americanwidget.com
Subject: RE: security\fire system

Talked to steve on Tuesday as I had a question about it closet
He said meeting was moved and in a few days get info to the staff as the meeting is a little time out

Just called your office phone got voice mail left message and called cell phone and no answer
So sending email

Panic system estimate \$4200
Cam system estimate \$12930
Door acc estimate \$14060

Please call when you get a minute thanks cory 989-916-5980

From: Kieliszewski, Mike [mailto:MikeK@ALPENA.MI.US]
Sent: Friday, March 22, 2019 10:00 AM
To: cory@americanwidget.com
Cc: Sundin, Greg <GregS@ALPENA.MI.US>
Subject: security\fire system

Morning,

I had requested some type of estimate (budget number) for security entry, video, fire and panic buttons by March 20, 2019, which you said shouldn't be a problem. I asked Steve Schultz if he heard anything, said he spoke to you and advised you to get in touch with me on pricing or questions. As of today I have not heard anything so I assume you are not interested in the project and should proceed without you?

Thank You

City of Alpena Assistant Building Official
Michael J. Kieliszewski
(989) 354-1762
mikek@alpena.mi.us

ELECTRONIC SURVEILLANCE BY



EPS

ENGINEERED PROTECTION SYSTEMS INC.

Since 1955



EPS Security Proposal

Fire/Intrusion Alarm, Access Control & Video Surveillance
Services

April 26, 2019

750 Front Ave NW Ste 300 • Grand Rapids, MI 49504 • 616-459-0281 • EpsSecurity.com





April 26, 2019

Alpena City Hall
208 North First Avenue
Alpena, MI 49707
ATTN: Mike Kieliszewski – Head of Security

Fire/Intrusion Alarm, & Video Surveillance

Thank you for this opportunity to provide a proposal for Fire/Intrusion Alarm, Access Control and Video Surveillance systems for Alpena City Hall. We hope to provide you a solution to exceed your expectations and provide potential for future growth.

A primary goal of EPS Security is to engage in strategic partnerships with our clients to simplify the selection, procurement, installation and management of even the most highly technical and sophisticated systems. We look forward to deepening the relationship and to demonstrate what this investment means to The City of Alpena.

Thank you,

Ben Sandtveit
Commercial Security Consultant
EPS Security, Inc.



Executive Summary

Although certainly not the only and perhaps not the first evaluation criteria, EPS Security understands the nature of being cost conscious. We understand the crucial nature of the system costs and how it impacts the selection of your security and life-safety partner. We strive to be a **strategic partner** as opposed to being simply a "strategic bidder".

As you may already know, EPS clients speak to a live EPS employee when they need support with warranty or service work. Once notified, EPS will dispatch service personnel to the site in accordance with the requirements set forth by our agreement.

EPS has a unique service approach that ensures continuity between the installed systems, the central station monitoring, test/inspections and service. The cohesive nature of our team ensures that this process results in systems that perform exactly as expected and meets code requirements. Our success is driven by communication and repeated review of the life safety system.

Experience

EPS is a Michigan based company, locally (family) owned and operated. While EPS has made consistent and ongoing investments in our facilities, fleet and processes, our most important asset has been our staff. We are privileged to report that the average tenure of the EPS team member is more than 10 years, with many having served multiple decades. Our years of industry experience company-wide total hundreds of years. We are proud of our team not just because of what they do, but also because of who they are and what they add to our business, our client relationships and their communities.

Project Management

EPS will dedicate a project manager to your account who will work closely with facilities staff to coordinate the installation schedule, facilitate the installation, provide technical assistance and oversee EPS field staff working on site. Additionally, the project manager orders equipment and manages delivery expectations to comply with critical timelines.

Account Management

As your account manager I will be your primary contact person, providing support and assuring compliance. Following the initial site-visits I will continue to provide ongoing administrative and sales support as needed. EPS realizes the importance of the relationship and encourages regular face-to-face meetings.





Scope of Work – Access Control

Head-End Equipment

- One (1) DSX Card Access dual door card access control panel package
- One (1) Lantronix network terminal server
- All necessary power supplies for proposed Access Control system

Field Equipment

- Two (6) HID card reader wall switches
- Thirty (3) HID proximity cards
- All necessary mounting of controls, connection of readers, terminations at both the reader and at the control location
- Provide final testing, configuration and training to applicable staff

Scope of Work – Video Surveillance

Head-End Equipment

- One (1) ExacqVision A-Series 6 terabyte Network Video Recorder (NVR) with CPU upgrade
- Nine (9) ExacqVision Pro IP single camera licenses
- One (1) Trendnet 16 port POE switch
- One (1) 21" LED monitor with VGA
- One (1) DVR UPS surge suppression with 8 outlets
- ExacqVision software on applicable user workstation(s)

Field Equipment

- Seven (7) Axis M3045-V 2 MP interior, IP dome camera with wide-dynamic-range (WDR)
- Three (3) Axis P3375-V 2 MP IP dome camera with audio
- Three (3) Axis P3225-LVE MKII 1080p fixed, outdoor, IP dome cameras
- Three (3) Louroe Ask-4 positional microphones
- All installation of cameras, mounts where applicable, terminations at both the camera and at the switch location
- Final testing, configuration and training to applicable staff





Scope of Work – Fire/Intrusion Alarm System, Office Building

The proposed EPS fire alarm system will utilize the Honeywell® Vista Series 128FBP-9 commercial control panel. EPS will be providing fire alarm rated cellular communication, 24/7 monitoring, Scheduled fire system testing, One (1) partition, cellular device protection and EPS System Service.

Head-End Equipment

- Provide and install Honeywell® Vista Series 128FBP-9 commercial control panel
- One (1) Honeywell IGSMCFP 4G – commercial, fire alarm rated cellular/internet communicator
- One (1) Honeywell® 6160CR-2 fire alarm rated alphanumeric keypad
- Two (2) Honeywell® 6160 alphanumeric keypads
- Provide and install necessary power supply and battery solutions for control panel & devices

Field Equipment

- Three (3) Honeywell® hand-pull with back-boxes
- One (1) Interior surface siren
- Twenty-four (24) Addressable smoke detectors
- Three (3) Heat detectors
- Two (2) Duct smoke detectors
- Four (4) White, wall mounted horn strobes
- Two (2) White, wall mounted strobes
- One (1) Wireless device receiver
- One (1) Wireless repeater
- Three (3) Wireless door/window contacts
- Six (6) Wireless under-the-desk panic buttons
- All necessary cabling, polling loops, remote modules, relays, connectors, mounting of controls, terminations at both the device end and at the control
- Provide necessary permits, final testing, configuration and training to applicable staff



Alpena City Hall – Investment

Proposed System	Installation Price*	Monthly Monitoring & Service
Fire/Intrusion Alarm Systems 24/7 Alarm Monitoring, Cellular Alarm Signal Communication w/ Protection Plan, One (1) partition, Scheduled Fire Device Testing, EPS Alarm System Service	\$12,750.00	\$165.00
Access Control System EPS Access Control System Service, EPS Access Control System Administration	\$7,100.00	\$118.00
Video Surveillance System EPS Access Control System Service, SSA Agreement, Video Preventative Maintenance	\$21,600.00	\$217.00
Total Security System Investment	\$41,450.00	\$500.00

*Installation Price does not include applicable Sales Tax

Service Agreements

With an EPS network of security solutions, the Alpena City Hall service agreement will prove extremely beneficial. Alpena City Hall can expect priority response by EPS Security technicians; and the maintenance, repair and replacement of any and all equipment that faults due to normal causes.

Video Surveillance Service Agreement:

- Routine bi-annual inspection, cleaning, focusing of all video cameras for functionality or damage.
- Ongoing software support with system updates, hot-fixes and patches.
- New feature upgrades to the software providing additional functionality and resources.
- Video server system performance evaluations, calibrations and adjustments.
- Routine service performed by licensed and factory trained technicians.
- Thorough documentation confirming test completion and results

Access Control Service Agreement

- Maintenance, repair and replacement on system components that fail under normal conditions
- Priority response on service issues
- Potentially integrate to video surveillance solutions



Service Agreements

24/7 Fire Alarm and Intrusion Alarm Monitoring

Our Monitoring Center is West Michigan's only state-licensed and Underwriter's Laboratory (UL)-listed, and it is just one of a small amount throughout the entire US to be UL-Listed, Factory Mutual (FM)-approved, and Five Diamond Certified with the Central Station Alarm Association (CSAA).

Annual Fire Testing & Inspection

Fire Alarm systems in your jurisdiction are required by law to have annual testing. With the EPS installed fire alarm system, you will be confident that your system is fully operational and ready to provide crucial protection your facility requires. This includes testing of all hand-pull stations, smoke detectors, heat detectors and point-of-connections to risers.

EPS Security Intrusion & Fire Alarm System Service Agreement(s)

With an EPS Security Alarm System Service Agreement, you can expect:

- Routine testing of all alarm devices for functionality or damage.
- A functional test using specialized tools that detect malfunctions that would otherwise go unnoticed.
- Adjustments and calibration of the alarm system.
- System performance evaluations.
- Routine service performed by licensed and factory trained technicians.
- Thorough documentation confirming test completion and results.

The EPS solution will also meet NFPA code requirements set forth by your local authority having jurisdiction.





Credentials and Affiliations

EPS is actively engaged in numerous organizations that shape the security industry from educational organizations to standards-based associations. The benefit to our clients is that we have an understanding of the industry as a whole, trends across the country and upcoming technology. Education and certification is important to us as it allows EPS to provide the high quality resources that are crucial to our clients.

NICET Certification – National Institute of Certified Engineering Technicians is the leader in certification programs for the fire protection industry.

- EPS Technicians are required to be NICET Certified within the first 2 years of their employment.

BFAAM – Burglar and Fire Alarm Association of Michigan is a statewide group dedicated to providing information on alarm system technology and practices, strengthening the standards of the alarm industry and promoting just and reasonable laws governing alarm usage.

- Russell Cross, EPS Director sits on the BFAAM Board of Directors

The Monitoring Association (TMA) is a trade association representing providers, users, bureaus and other agencies of UL-Listed and/or FM Approved Monitoring Center services.

- EPS is one of only an excellent few TMA Five Diamond Certified Monitoring Centers in the United States who also meet the UL and FM standards.

NetOne (formerly known as Security Network of America) is an organization founded more than 20 years ago to help select independent security integrators compete with large, national companies. By sharing industry knowledge and financial resources, our members are better equipped to achieve success in the marketplace.

- EPS has been active in the organization for many years.

Additional Information available by request:

UL Certificate of Compliance & FM Approval Certificate of Compliance

References

Certificate of Insurance



Memorandum



Date: June 12, 2019

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: Neighborhood Enterprise Zone Certificate Request 111 E Dunbar

In 2011 a Neighborhood Enterprise Zone (NEZ) was established covering the vacant city block that used to contain Thunder Bay Middle School as a tool to promote development of homes that fit in with the scale of the existing housing stock in the surrounding neighborhood. Prior to that the Thunder Bay Neighborhood Overlay Zoning District created with similar goals. In addition, a policy and ratings schedule was established for this NEZ that would extend a potential NEZ request up to 12 years if the proposed house was in conformance with surrounding housing and did not require any variance from the Thunder Bay Neighborhood Overlay District Standards.

The new house under construction at 111 E Dunbar has applied for a NEZ certificate to abate a portion of the new taxes generated from the home upon completion. The NEZ committee consisting of the Planning and Development Director, Building Official, a Planning Commission member, and a Historic District Study Committee Member met and reviewed the application along with its architectural compatibility of the home per the approved policy and rating schedule and determined that the new home qualifies for a 12-year NEZ exemption.

At this time staff would request that Council approve Resolution 2019-12 granting a 12-year NEZ exemption for the property at 111 E Dunbar Street.



RESOLUTION 2019-12

**A RESOLUTION GRANTING APPROVAL OF APPLICATION
FOR NEIGHBORHOOD ENTERPRISE CERTIFICATE
DIANE FINCH 111 E DUNBAR STREET**

WHEREAS, pursuant to Act 147, Public Acts of Michigan, 1992 this Municipal Council, by resolution adopted March 30, 2011, established a Neighborhood Enterprise Zone, and

WHEREAS, on April 24, 2019, Diane Finch filed an Application for a Neighborhood Enterprise Zone Certificate under Act 147, Public Acts of Michigan, 1992, with respect to construct a single family residence at 111 E Dunbar within the District on the land described on the legal description attached to the Application, and

WHEREAS, the City Assessor, Berg Assessing & Consulting, Inc., has determined that the property is eligible and has attached the legal description, lot dimensions and parcel identification number; verified proof of ownership and projected costs of construction, and prepared a statement showing the taxable value of the property in the tax year immediately preceding the start of the construction project, and has recommended that the application be approved, and

WHEREAS, the City Building Inspector has reviewed the application, project description and the detailed cost breakdown of the project, and determined that the proposed dwelling will meet current building codes, and

WHEREAS, this Municipal Council finds and determines that the application complies with the Neighborhood Enterprise Zone Act, Act 147 of 1992,

NOW THEREFORE, BE IT RESOLVED that the application by Diane Finch for the construction of the residence within the Neighborhood Enterprise Zone and on the land described in the application for a period of 12 years is approved and that City Clerk shall forthwith complete the application and forward the original application together with the required attachments to the State Tax Commission.

Councilmember _____ moved the adoption of the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared adopted.

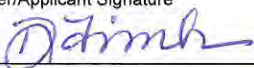
I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held on June 17, 2019.

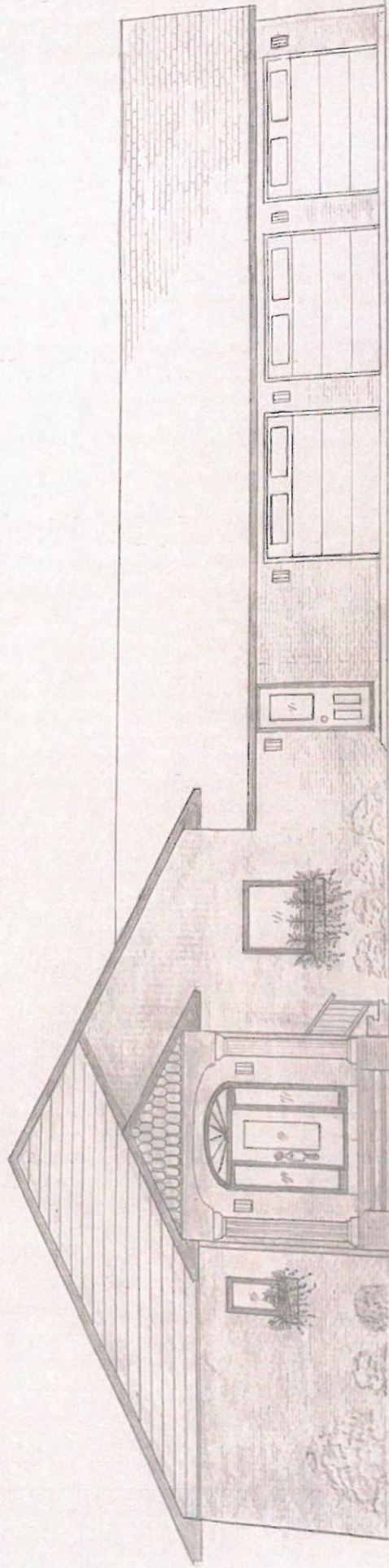
Anna Soik
City Clerk

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

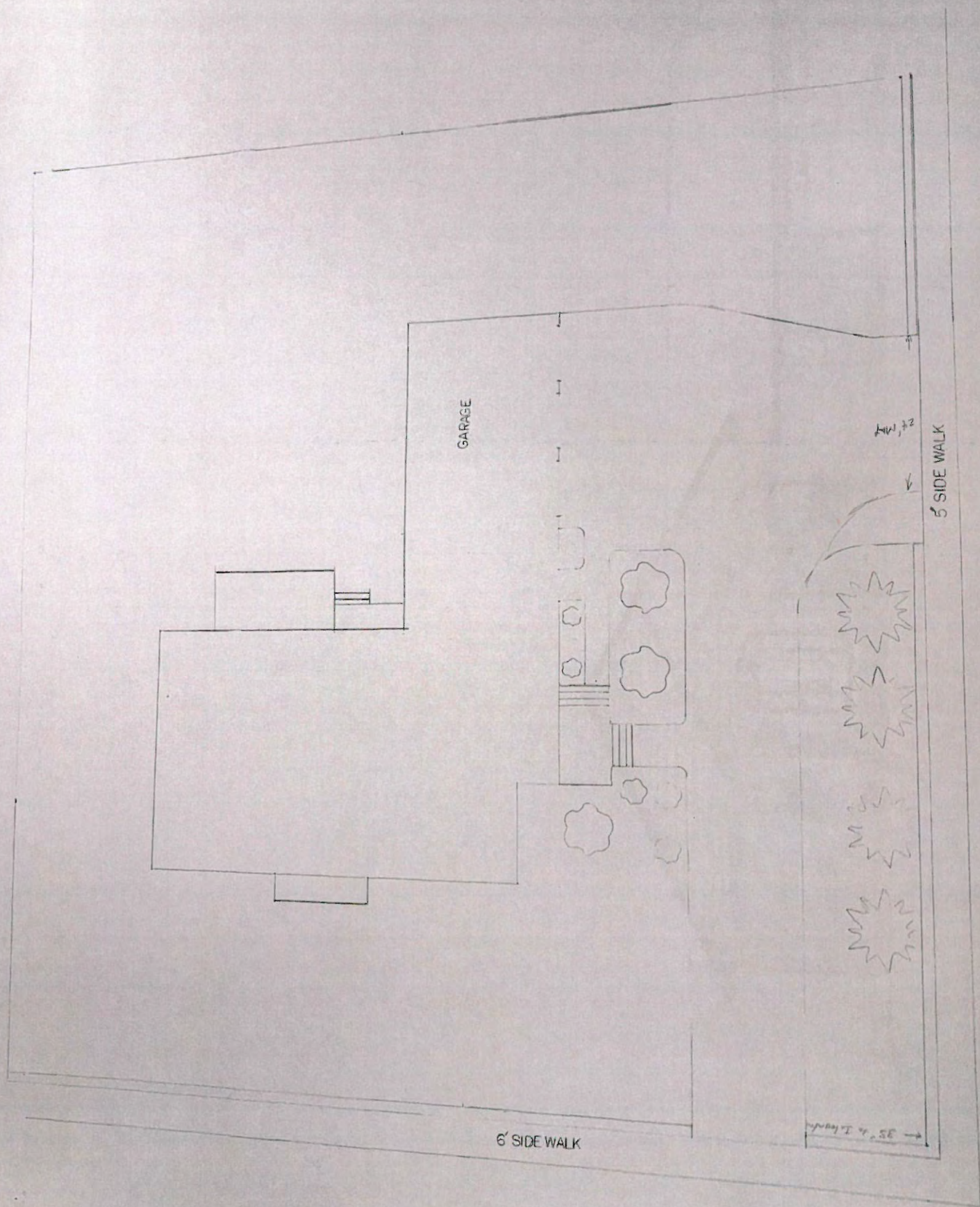
Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

STATE USE ONLY			
Application No.		Date Received	
PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name Diane Finch		Type of Approval Requested <input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
Facility's Street Address 111 E Dunbar		Amount of years requested for exemption (6-15) 12	
City Alpena	State MI	ZIP Code 49707	Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented
Name of City, Township or Village (taxing authority) City of Alpena		Type of Property <input checked="" type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
County Alpena	School District Alpena		
Name of LGU that established district City of Alpena		Name or Number of Neighborhood Enterprise Zone Thunder Bay Enterprise Zone #4	Date district was established 03/30/2011
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit) \$462,000.00	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. 3 Bedroom 3 and 1/2 bathroom brick ranch home with attached 3 car garage.			
Timetable for undertaking and completing the rehabilitation or construction of the facility. 1 year- Spring 2019 to Spring 2020			
PART 2: APPLICANT CERTIFICATION			
Contact Name Diane Finch	Contact Telephone Number (469) 371-7686		
Contact Fax Number	Contact E-mail Address comepeau3@yahoo.com		
Owner/Applicant Name Diane Finch	Owner/Applicant Telephone Number (469) 371-7686		
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code) PO Box 139 Presque Isle MI 49777	Owner/Applicant E-mail Address comepeau3@yahoo.com		
<i>I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.</i>			
<i>I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.</i>			
Owner/Applicant Signature 		Date 04/24/2019	



DUNBAR ST ELEVATION
SOUTH WEST

989-595-2546		DIANE FINCH	
SCALE: 1/4" = 1'-0"	DATE: 5-23-16	APPROVED BY:	



PROPOSAL BUDGET

DIANE FINCH RESIDENCE
420 South Second Avenue , Alpena Mi. 49707

Date of plans 30 JAN 2018
Date:
Arch. Owner
2,951 SF Home

Date
Architect Gerry Compeau
Project Residence

		Garage &		
DIV 01	GENERAL REQUIREMENTS	Vender	Lump Sum	Totals
	Porta John Toilet 6 months allowed \$95.00 month	Halls		598.50
	Dumpster Fee 20 Yard	L & N		1,260.00
	City of Alpena Water Tap Fee	City of Alpena		3,711.75
	City of Alpena Sewer Tap Fee	City of Alpena		3,113.25
DIV 02	EXTERIOR CONDITIONS	Subcontractor	Lump Sum	Totals
	Cleared & Filled site no demolition , no allowance made for old foundations, block, rubble , non suitable existing fill material .			0.00
DIV 03	CONCRETE	Subcontractor	Lump Sum	Totals
	Crawl Space Floor 3" w/vapor barrier & fiber mesh 2,951 SF			0.00
DIV 04	METALS	Subcontractor	Lump Sum	Totals
	None in Project (Wood support beams used)			0.00
DIV 05	MASONRY	Subcontractor	Lump Sum	Totals
	Concrete Footings : 10" x 20" w/2 #4 Rebar Continuous			
	CMU Block: 12 & 8 & 6" - 6 Courses (except garage 5 courses)			
	Piers: 2' x 2' x 1' with 5 12" block (15)			
	Anchors for crawlspace and garage at 48" O. C.			
	Garage Floor -4" concrete w/ vapor barrier			
	Garage Floor Drain 12" x 12" PVC (2 each)			
	Porch tops 4" concrete w/#4 Rebar at 2' O.C.			
	Concrete Steps at side door and back porch.	J DeRocher	32,736.00	32,736.00
	Brick Veneer : includes gables (Estimate manual costs)	RS Means Book 2017	52,438.20	52,438.20
	Stone Sills			
DIV 06	WOOD, PLASTIC, AND COMPOSITES	Subcontractor	Lump Sum	Totals
	Subfloor System : Sill sealer, 9-1/2" I- Joists, rim.LSL beams , 1-1/8" rim joists, 200 day no sand 3/4" T & G OSB, glue	pro build		9,845.99
	Exterior & Interior walls: 2x6,2x4 walls,7/16" sheathing , plates, tyvex house wrap & tape .			13,168.93
	Roof Trusses, Gables 1/2" osb, sheathing , 2x6 sub facia.	Pro Build		36,720.41
	Garage walls: 2x6 studs, plates, 7/16" Osb.,Housewrap	Pro Build		3,108.96
	Interior Stairs; Pine Skirt boards, LVL Stringers , pine laminated treads , risers, plywood landing.	Djz		300.44
	3.5"clear pine, wood baseboard	DJZ		2,644.99
	COVERED PORCHES	Subcontractor	Lump Sum	Totals
	All (3) porches have the footings, foundations, concrete slab included in the masonry/concrete division.			0.00
	Screen Panels or windows, screen door.			0.00
	Railings : Porch & Stairs			0.00
	Decorative Columns and Posts			0.00
	Exposed Foundation and risers -- Brick ?			0.00
	Framing and Finish of Walls: mullions , posts , arches , beam coverings			0.00
	Roof Trusses, sheathing , shingles, rough work is included in Div 6 & 7			0.00
	Interior ceiling finishes:			
	Laminated Beam /Decking : ?/ (Southeast Elevation)			
DIV 07	THERMAL & MOISTURE PROTECTION	Subcontractor	Lump Sum	Totals
	Nu-Wool Rim joist, home sound R13, R49 ceiling home, R44 Ceiling garage	Bay View Ins	9,463.00	9,463.00
	Rigid foam (Perimeter crawl space) 4' high 3" thick	DJZ,inc		2,264.52
	Rigid foam (Perimeter garage inside) 2' high down-2' out horiz. 2" thick			1,121.39
	Interior Partitions : sound insulation	DJZ,inc		1,009.67
	0 LF Seamless gutter, 0 -EA downspouts (6) Color choices	ABC Seamless	0.00	0.00
	Certainteed Landmark Pro 40 Year 14 colors, Winterguard Ice, drip , Rhino underlayment	DJZ,inc		13,710.89
	Eve & Rakes: Aluminum Soffit, 6" facia, F-Track, Azeck Frieze 6" (only overhangs & eves)			9,030.92
DIV 08	OPENINGS	Subcontractor	Lump Sum	Totals
	400 series Andersen Window Units- standard colors exterior clad, clear pine unfinished interior sash, Smart Sun Low E4 glass, no Grilles , 6 9/16" clear pine complete- job site applied. Contemporary Folding- Stone color hardware. TruScene insect screens-Stone color. (16) window units, (1) sliding door unit	Andersen		19,509.35
	Pella Window Units : Clad units in 8 standard colors, Interior in unfinished clear pine, Low e Insulated glass, wash hinge hardware , foldaway crank, Champagne color, No limit operating hardware, full screen, Champagne color, InView tm , 6 9/16" extension jambs, fold out fins . (16) Window units (1) Sliding door unit	Pella	15,542.97	1,009.74
	Bow Window Copper Roof covering			7,151.39
	(1) Entry Door w/ 2 sidelight, transom light (2) Milliken Fiberglass Smooth FS122 2/8 (garage) (2) 20 min fire rated door 2/8 (garage to			

(3) 9x7' Overhead Garage Door Model #4310 , std colors , 2" sandwich foam, 1 row insulated glass, torsion hardware, (no chain drive operator included).		2,631.52
Skylights: none scheduled at this time	None in project	0.00
Interior Doors: 6 Panel clear pine, jambs, 2.25" casing primed wood, latch sets, pocket door frames & hardware .	DJZ	9,110.55

DIV 09	FINISHES	Subcontractor	Lump Sum	Totals
	Drywall Materials , First floor, garage fire wall only in garage, hang, finish and sand all area's ready for paint.	Randy Benoit	20,978.00	20,978.00
	Drywall Painting (only): 1 Coat primer, 2 coats of finish	Randy Benoit	9,702.00	9,702.00
	Staining & Varnishing Work:			0.00
	3/4" Hardwood flooring, vapor shield, nails. \$9.00-\$11.00 Square Foot			0.00
	Ceramic Tile Floors & Base ; \$15.00 - 16.00 Square Foot			0.00
	Ceramic Tile : Showers , bathroom walls , kitchen backsplash areas.			0.00
	Vinly Flooring & Luan underlayment: \$5.50 Sq Ft.			0.00
	Carpeting and Pad flooring . \$5.00 Square Foot			0.00

DIV 12	FURNISHINGS	Subcontractor	Lump Sum	Totals
	Schrock Pleasant Hill Maple Cabinets (Stained) Cabinets as per plan Kitchen, Hutch, Baths 2,3,4, Main, Den & Laundry. Choice of Cabinet Hardware.			
	Corian Group 6 as per Plan , Templated & Installed-Choice of Edge Treatment.			
	#810 Corian Undermount Integral Sink-All Baths			
	#602 Stainless Steel Double Bowl Undermount Sink -Kitchen			
	#2318 Stainless Steel Single Bowl Undermount Sink-Laundry			
	#1512 Stainless Steel Undermount Bar Sink - Den			
	4" Separate Backsplash- All Areas with exception of Hutch	Nowack' s		
	Optional Coved Backsplash --ADD \$1,707.02	Nowack' s		44,554.45
	Closet Organizers:			0.00
	Closet Shelving - Melamine Covered , Covered Wire or Plywood			0.00
	Bathroom Accessories: Mirrors, towel holders, toilet paper holders.			0.00
	Shower Doors: Main Bath, bath 2 & 3			0.00

DIV 22	PLUMBING & HVAC	Subcontractor	Lump Sum	Totals
	Permits, Rough and setting fixtures, PVC drain and vent piping, pex water piping, Water heater to be indirect fired boiler mate off the 05% efficient heating system boiler.			
	Toilets, shower units , faucets, valves, laundry tub.	G & K	17,225.00	0.00
		Alpena Supply	7,462.78	0.00

DIV 23				
	* Sanitary PVC waste and vent system from 5ft. Outside foundation to fixtures.			
	* Copper domestic water distribution from water service installed inside crawl space, water service by site contractor.			
	* Insulation of hot water piping only.			
	Plumbing Fixtures including: Water closets, soaking tub with trim, vanity tops with faucets, showers with trimless glass doors, robe hook, towel rings, and bars, toilet paper holders, glass shelf, washing machine box, laundry tub with faucet , double kitchen sink w/faucet, garage disposal, kitchen prep sink w/faucet, mop sink with wall gaurd and hose bracket.			
	* (2) Frost proof silcocks with shut off valve in crawl space.			
	* Fixture Allowance of \$8,400.00 included in quote.			
	* Plumbing Permit and Inspections.			0.00

HVAC				
*FrigidAire Hoizontal 2 stage , variable speed furnacwith cooling coil, locatedin crawl space with supply and return duct spanning the crawl space for floor air distribution.				
*FrigidAire 13 seer condenser with refriderant line set and treated wood platform.				
* RenewAir Energy recovery ventilator located in crawlspace with vent goiging thru roof and intake located near covered porch. Recovered air taken from bathrooms and kitchen. System controlled by a percentage timer controller.				
* White Rogers thermostats for control of furnace and air conditioner.				
Gas Piping from regulator to water heater and furnace.				
Custom Sheet metal ductwork, Hart & Cooley registers and grilles.				
* Duct wrap of supply air system.				
* Mecanical Permit				
Proposal prepared by: Teresa Dezelski Total Plumbing & HVAC	Weinkauf	76,700.00		

Mechanical by G & K				
* 110,000 BTU Armstrong 2 stage fired, 5 toncooling, 13 seer condenser.				
* 75,000 BTU Unit heater for garage heat.				
* All Ductwork , grilles and registars.				
Venting of 4 fans, 1 Dryer and kitchen exhaust.				
* 1 Broan 200 CFM air exchanger w/ intake and exhaust ductwork.				
5 gas pipe outlets .				
Permits & Inspections	G and K	24,750.00		24,750.00

DIV 23	HVAC	Subcontractor	Lump Sum	Totals
	Track System in floor heat, with 6 zones . 1 95% efficient Prestige Solo boiler to heat floor and domestic hot water. 1 Broan HE air exchanger and ducting. One 5 ton Unico High pressure ductwork A/C system . One 80 Gallon boiler mate water heater.	G & K	86,400.00	0.00
	* Pex water piping with copper stub outs to fixtures.			
	* 75 Gallon natural gas conventional vent water heater.			
	* 3 outside hose bibs.			
	* \$8, 000 Plumbing fixture allowance .			
	* Plumbing Finish Setting Included			

* Permits & Inspections		G and K Plumbing	28,250.00	28,250.00
DIV 00	WOOD -GAS STOVE EQUIPMENT - STONE WALLS & HEARTH WORK None in project at this time	Subcontractor	Lump Sum	Totals 0.00
DIV 26	ELECTRICAL Wiring budget per Dane Werth : Per Outlined proposal by Vickie Ritter - 200 Amp panel, permits , 65 Duplex outlets, garage, crawl space , 6 data locations (no fixture allowance) Alpena Power Co Underground Secondary electrical service 90' LF approx. at \$4.50	Subcontractor Werth Electric Thunder Bay Alpena Power	Lump Sum 0.00 18,510.00 405.00	Totals 0.00 18,510.00 405.00
DIV 27	COMMUNICATIONS	Subcontractor	Lump Sum	Totals 0.00
DIV 31	EARTHWORK Soil Erosion Permit & Fence installed if required. Per Perry's proposal for house	Subcontractor Losinski	Lump Sum 280.00 6,345.00	Totals 280.00 6,345.00
DIV	SEPTIC TANK & DRAINFIELD City Lot Not Required	Subcontractor	Lump Sum	Totals 0.00
DIV 33	UTILITIES 4" schedule 40 Sewer line from tap to inside crawl space, machine time, materials , labor to install. 1" Water Line (plastic) service from tap to meter inside crawl space . Machine time to dig, backfill and install	Subcontractor Losinski Losinski	Lump Sum 1,812.50 1,290.00	Totals 1,812.50 1,290.00
DIV 32	EXTERIOR IMPROVEMENTS Topsoil, seed, mulch, fertilizer Landscape: Shrubs & Plantings City Sidewalk replacement at drives, taps. Driveway Approach between sidewalk and curb Curb cuts and Curb pan replacement Stamped Concrete Walks or drives Concrete sidewalks, approaches, slabs 3,444 Sf w/reinforcement Drain Tile , Sump crock & gravel (perimeter) Excavate for circle drive and up to garage & install 12" pit run grave and 6" base of 23A for drive under concrete Pit run Gravel Trucking and loading of pit run gravel 23A Finish Gravel at 6" Thick Loading and Trucking of 23A Cut and remove curb into two places for the drive (city permits not included) Machine time, cut and hammer out , trucking away.	Subcontractor N/A City Of Alpena City Of Alpena City Of Alpena Derocher Derocher Losinski Losinski Losinski Losinski Losinski Losinski	Lump Sum 0.00 0.00 0.00 0.00 13,376.00 0.00 1,100.00 320.00 1,120.00 720.00 810.00 1,625.49	Totals 0.00 0.00 0.00 0.00 13,376.00 0.00 1,100.00 320.00 1,120.00 720.00 810.00 1,625.49
SUBTOTAL				402,925.30
GENERAL CONTRACTOR OVERHEAD, EQUIPMENT, INSURANCE				50,365.66
				453,290.96
MICS./DESIGN STAGE CONTINGENCY				0.00
ARCHITECTURAL PLANS & SPECIFICATIONS				0.00
				453,290.96
BUILDING PERMIT				2,410.00
SEWER & WATER TAP FEES				6,825.00
				462,525.96
PERFORMANCE & PAYMENT BONDS 1.5% MIN				0.00
PRELIMINARY PROJECT BUDGET TOTAL		PROJECT TOTALS		462,525.96
OPTIONS		Subcontractor	Lump Sum	Totals
Option #1				0.00
Option #2				0.00
Option # 3				

Memorandum



Date: June 12, 2019

To: Mayor Matt Waligora and City Council

Copy: Greg Sundin, City Manager

From: Adam Poll, Planning and Development Director

Subject: PC 19-Z-01- Rezone 128 and 124 S First Avenue from OS-1 to R-2

RE: P.C. Case No. 19-Z-01. Margie Haaxma, 259 S Ripley Blvd, Alpena MI 49707, has requested to rezone the property located at 128 S First Avenue from OS-1 Office Service District to an R-2 One-Family Residential District. The Planning Commission also considered rezoning the property at 124 S First Avenue from OS-1 Office Service District to R-2 One-Family Residence District.

Background: The property at 128 S First has been utilized for a dentist office and residence and in 2010 the property and the adjacent single-family home at 124 N First Avenue were zoned as OS-1. The property at 128 N First Ave is being converted to a single-family home and the dentist office is being removed. The house is for sale and the owner has requested a rezone from OS-1 to R-2.

Zoning and Planning Issues: As both houses are being utilized for single family use and are adjacent to a large R-2 district, there would not appear to be any negative impact to zoning both properties R-2.

The future Land Use Map does show these properties located within the Central Business District, but at the very edge of the district.

As both properties will be utilized for single family use, and the properties a located adjacent to a large R-2 district the request would not appear to have a negative impact on the neighborhood.

At their June 11, 2019 meeting Planning Commission recommended approval of the rezone request 7-0. Staff would request that City Council approve the attached Ordinance.



ORDINANCE NO. 19-446

AN ORDINANCE OF THE CITY OF ALPENA, MICHIGAN, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF ALPENA BE AMENDED BY MODIFYING AND REVISING ORDINANCE NO. 392 OF SAID CODE.

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, STATE OF MICHIGAN, AS FOLLOWS:

The Zoning Ordinance of the City of Alpena, being Ordinance No. 392 establishing zoning districts, schedule of regulations and zoning map is hereby amended and revised in the following manner: the zoning classification of the following described parcels are hereby changed from OS-1 (Office Service District) to R-2 (One-Family Residential):

Legal Description: 128 S. FIRST AVE. LOT 1, LESS THE NELY 4 FT, BLK 7 HITCHCOCKS 1ST ADD TO THE VILL NOW CITY AND 124 S. FIRST AVE. LOT E & NELY 4 FT OF LOT 1 BLK 7 HITCHCOCKS 1ST ADD TO THE VILL NOW CITY

These parcels include the properties at 128 and 124 S First Avenue.

EFFECTIVE DATE

THE PROVISIONS OF THIS ORDINANCE SHALL TAKE EFFECT TEN (10) DAYS AFTER BEING ADOPTED BY THE MUNICIPAL COUNCIL AND DULY PUBLISHED.

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS ADOPTED BY THE MUNICIPAL COUNCIL OF THE CITY OF ALPENA, MICHIGAN, AT A REGULAR MEETING HELD ON _____ DAY OF _____, 2019.

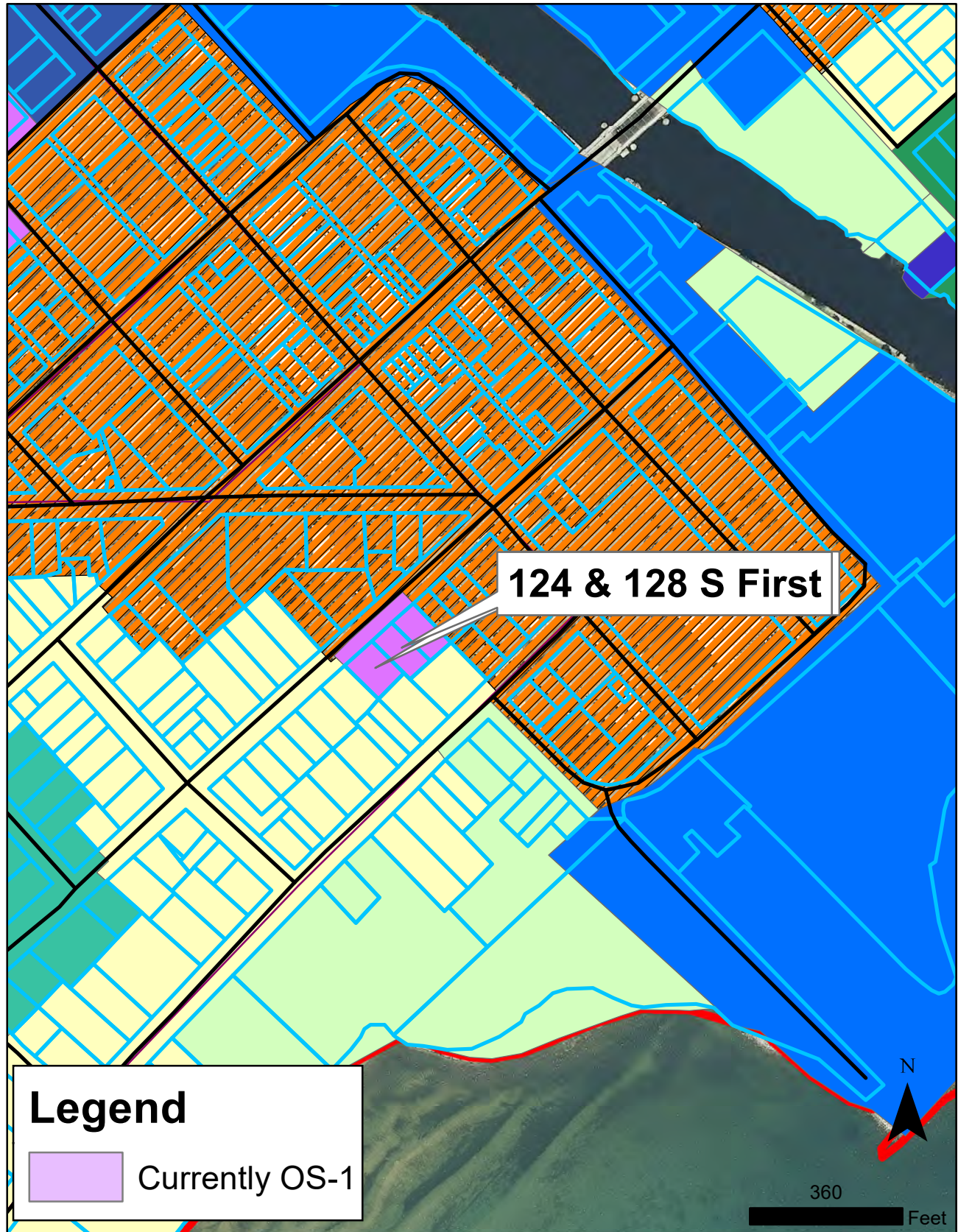
MATTHEW J. WALIGORA
Mayor

ANNA SOIK
City Clerk/Treasurer/Finance Director

First Presented: June 17, 2019
Adopted:
Published: _____

William A. Pfeifer, City Attorney

Properties to rezoned from OS-1 to R-2



PC Case No. 19-Z-01



Memorandum



Date: June 14, 2019

To: Mayor Waligora and Municipal Council Members

From: Anna Soik, Clerk/Treasurer/Finance Director *AS*

Subject: Resolution 2019-13 to Set the Date for Hearing of Necessity for Special Assessment Project No. 124

In April 2019, the City received a petition from property owners on Merchant Street to install integral curb and gutter and to establish a special assessment district to help defray the costs. The first steps in the process included verifying the signatures on the petition and the assessor certifying that the property comprises not less than 60% of the total frontage of the proposed construction. Those steps have been completed and the next step is to approve the attached resolution which sets a date for the hearing of necessity for the special assessment. Following is a summary of Resolution 2019-13:

1. Sufficient property owners have petitioned Council for street improvements.
2. The City Manager will have all pertinent information prepared that will permit the Council to determine the cost of the improvement and what part should be paid by special assessment upon the property benefited and what part, if any, should be paid by the City at large for street improvements on Project No. 124, Merchant Street from Miller Street to Lake Street.
3. The Municipal Council shall meet on July 15, 2019, at 6:00 p.m. at Alpena City Hall to hear any objections and review the report from the City Manager.
4. The City Clerk will notify property owners of the hearing date not less than ten (10) days prior to the July 15, 2019, Municipal Council meeting.

RESOLUTION NO. 2019-13

**RESOLUTION SETTING DATE FOR HEARING OF
NECESSITY FOR SPECIAL ASSESSMENT PROJECT NO. 124**

WHEREAS, sufficient interested property owners, pursuant to Section 13.2, Chapter 13, of the Charter of the City of Alpena, have by petition addressed to the Council, sought certain street improvements within a confined area; and

WHEREAS, the City Manager, pursuant to Section 13.4 of the City Charter, has caused to be prepared a plan, specifications, estimates, and such other pertinent information as will permit the Council to determine the cost of the aforesaid requested improvement, the extent and necessity of the improvement proposed to be made and what part or portion thereof should be paid by special assessment upon the property benefited, and what part, if any, should be paid by the City at large for certain street improvements described as follows:

Project No. 124

Merchant Street – Miller Street to Lake Street.

AND WHEREAS, the City Manager has caused the same to be prepared and has filed the same with the Municipal Council;

NOW, THEREFORE, BE IT RESOLVED:

1. The Municipal Council shall meet the 15th day of July, 2019, at 6:00 p.m. at the Alpena City Hall for the hearing of objections to the making of such public improvement and for receiving the report of the City Manager thereon and for considering and reviewing said report and determining the cost, extent and necessity of the improvement and what part or portion thereof should be paid

by special assessment upon the property benefited and what part, if any, should be paid by the City at large.

2. The City Clerk shall give notice of said hearing on the determination by the Council as aforesaid to each property owner of record by first class mail, addressed to the last known address of each of the property owners owning land abutting on any of the streets or parts of streets above described, according to the last assessment roll of the City mailed not less than ten (10) days prior to the date of holding such meeting in accordance with Section 13.5 of the Charter of the City of Alpena.

3. Said notice to be mailed shall be in substantially the following form:

NOTICE OF HEARING ON SPECIAL ASSESSMENT PROJECT

PLEASE TAKE NOTICE that the Municipal Council has received in proper form, pursuant to Section 13.2 of the Charter of the City of Alpena, petitions from interested property owners seeking to construct certain street improvements consisting of concrete curb and gutter, sidewalks, bituminous aggregate surface, driveway aprons, and related ancillary work along the following streets and parts of streets, to be financed in whole or in part by special assessment against the property specially benefiting therefrom:

Project No. 124

Merchant Street – Miller Street to Lake Street

TAKE FURTHER NOTICE that the property proposed to be included in a special assessment district for the purpose of defraying all or part of the cost of said street improvements is as follows:

(LEGAL DESCRIPTIONS OF ABUTTING LAND ON REVERSE SIDE OF THIS NOTICE)

TAKE FURTHER NOTICE, that the Council will meet on July 15, 2019, at the Alpena City Hall at 6:00 p.m. for the purpose of receiving the report of the City Manager on preliminary plans, profiles, specifications, estimates and estimated life of the proposed improvements and the Council will determine the cost, extent and necessity of the improvement proposed and what part or portion thereof should be paid by special assessment upon the property benefited and what part, if any, should be paid by the City at large. Any person objecting to the proposed special assessment and improvements may file his or her objection thereto prior to the close of said hearing.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the State Tax Tribunal. An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required.

Additionally, the owner, or any person having an interest in the real property against which the special assessment is made, may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the confirmation of the special assessment roll, but only if that special assessment was protested at the hearing held for the purpose of confirming the roll.

Anna Soik, City Clerk

Councilmember _____ moved adoption of the above resolution, seconded by Councilmember _____.

Ayes:

Nays:

Absent:

Resolution declared ____.

I, Anna Soik, City Clerk of the City of Alpena, **DO HEREBY CERTIFY** that the above is a true copy of a resolution adopted by the Municipal Council at a regular meeting held June 17, 2019.

**Anna Soik
City Clerk**