

ALPENA CITY COUNCIL MEETING

September 5, 2017 - 6:00 p.m.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Modifications to the Agenda.
4. Approve Minutes –Regular Session of August 21, 2017, and Closed Session of August 21, 2017.
5. Citizens Appearing Before Council on Agenda and Non-Agenda Items (Citizens Shall be Allowed a Maximum of Five (5) Minutes Each to Address Their Concerns. This is the Only Time During a Council Meeting that Citizens are Allowed to Address the Council).
6. Consent Agenda.
 - A. Bills to be Allowed, in the Amount of \$357,067.65.
 - B. Two Council Appointments to the Wildlife Sanctuary Board for a Three-Year Term Expiring September 1, 2020, (Karen Enterline and Boris Gerber).
7. Presentations.
 - A. Lifesaving Commendations.
8. Announcements.
 - A. Absent Voter Ballot Applications are on City Website at www.alpena.mi.us.
 - B. The Deadline for Write-In Candidates for City Council is October 27, 2017 at 4 pm.
9. Mayoral Proclamation.
 - A. 30 Days of Peace – September 11 to October 10, 2017.
10. Public Information Meeting.
 - A. Purchase of One New Police Vehicle Through a Grant from the United States Department of Agriculture and Rural Development.
 - 1) Open Public Information Meeting.
 - 2) Report by Police Chief.
 - 3) Open Public Comment.
 - 4) Request Written Comments Received in the City Treasurer's Office.
 - 5) Close Public Information Meeting.
 - 6) Council Discussion.

- 7) Approval of Application Process with the United States Department of Agriculture Rural Development Program for 40% Funding of the Purchase of One New Police Vehicle.

11. Report of Officers.

A. Bids.

- 1) Public Safety Facility Second Floor VAV (Variable Air Volume) Replacement.
- 2) 2017 Valve Replacement.

12. Communications and Petitions.

- A. Draz Weinkauff – Request for Noise Variance from 10:00 p.m. to 11:00 p.m. at 116 Avery Street on September 9, 2017.

- B. River Center Board – Update on River Center.

13. Unfinished Business.

14. New Business.

- A. Reconsideration of Two-Way Street Traffic on North Second Avenue from Chisholm Street to Carter/Water Street.

15. Adjourn to Closed Session to Discuss Water/Sewer Litigation.

Greg E. Sundin
City Manager

COUNCIL PROCEEDINGS

August 21, 2017

The Municipal Council of the City of Alpena met in regular session at City Hall on the above date and was called to order at 6:00 p.m. by the Mayor.

Present: Mayor Waligora, Councilmembers Nowak, Johnson, Sexton, and Nielsen.

Absent: None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MINUTES

The minutes of the regular session of August 7, 2017, and the closed session of August 7, 2017, were approved as printed.

CONSENT AGENDA

Moved by Councilmember Sexton, seconded by Councilmember Johnson, that the following Consent Agenda item be approved:

1. Bills Allowed – in the Amount of \$701,315.59 be Allowed and the Mayor and City Clerk Authorized to Sign Warrant in Payment of Same.

Carried by unanimous vote.

RENEWAL OF PROPERTY AND LIABILITY INSURANCE WITH ALPENA AGENCY

Moved by Councilmember Nowak, seconded by Councilmember Sexton to renew Property and Liability Insurance with Alpena Agency, Inc., for one additional year, covering the period from December 1, 2017 to November 30, 2018.

Carried by unanimous vote.

CITY OWNED PROPERTY APPRAISAL FOR INSURANCE PURPOSES

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the City Clerk/Treasurer/Finance Director be authorized to solicit request for proposals for appraisals of City owned property for insurance purposes, to be performed in the fiscal year 2018-2019.

Carried by unanimous vote.

DOWNTOWN SECOND AVENUE ON-STREET PARKING BETWEEN CHISHOLM AND RIVER STREET

Moved by Councilmember Nowak, seconded by Councilmember Sexton, to approve the new on-street parking plan for two-way streets on Second Avenue between

Chisholm and River Street.

Carried by votes as follows:

Ayes: Waligora, Johnson, Nielsen, Nowak.

Nays: Sexton.

RESOLUTION NO. 2017-07

**A RESOLUTION APPROVING THE MICHIGAN NATURAL RESOURCES TRUST
FUND (MNRTF) PROJECT DEVELOPMENT – STARLITE BEACH PROMENADE
AND SPLASH PAD FACILITIES**

Moved by Councilmember Nowak, seconded by Councilmember Johnson, to adopt Resolution No. 2017-08, a resolution approving the Michigan Natural Resources Trust Fund (MNRTF) Project Development – Starlite Beach Promenade and Splash Pad Facilities.

Carried by unanimous vote.

CITY GOOSE CONTROL HUNTS - 2017

Moved by Councilmember Nowak, seconded by Councilmember Nielsen, to support goose control hunts to be conducted at the Alpena County Fairgrounds, Besser Lake, and Mich-e-ke-wis Beach, on September 8 and 15, 2017.

Carried by votes as follows:

Ayes: Nielsen, Nowak, Waligora.

Nays: Sexton, Johnson.

CLOSED SESSION

Moved by Councilmember Nowak, seconded by Councilmember Johnson, that the Municipal Council adjourn to a closed session at 7:13 p.m. to discuss Police Command Union Negotiations and Water and Sewer Litigation.

Carried by unanimous vote.

RECESS

The Municipal Council recessed at 7:13 p.m.

RECONVENE – CLOSED SESSION

The Municipal Council reconvened in closed session at 7:22 p.m.

RECONVENE – OPEN SESSION

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council reconvened in open session at 7:35 p.m.

Carried by unanimous vote.

ALPENA COMMAND OFFICERS UNION CONTRACT

Moved by Councilmember Nowak, seconded by Councilmember Sexton, that the contract with the Alpena Police Command Officers and the Michigan Fraternal Order of Police Labor Council, covering July 1, 2017, through June 30, 2020, be ratified.

Carried by unanimous vote.

On motion of Councilmember Nowak, seconded by Councilmember Johnson, the Municipal Council adjourned at 7:36 p.m.

MATTHEW J. WALIGORA
MAYOR

ATTEST:

Karen Hebert
City Clerk

INVOICE REGISTER

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EXP CHECK RUN DATES 09/06/2017 - 09/06/2017

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

6.A.

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
ADAM POLL	082417	MILEAGE - PLANNER	51.36
ALPENA AGENCY INC	36495	NOTARY BOND - BRAY	55.00
ALPENA AUTO ELECTRIC	55866	VEH MAINT #61	150.00
ALPENA DIESEL SERVICE	54310	VEH MAINT - DPW	180.23
ALPENA DIESEL SERVICE	54449	VEH MAINT - FIRE EQ	19.96
ALPENA POWER COMPANY	090617	ELECTRIC	11,483.04
ALPENA TRIM LLC	082317	MAINT - BOAT HARBOR	70.00
ANDREW MARCEAU	071217	TRAVEL EXPENSE - AMB	88.77
BC/BS OF MICHIGAN	64088 09/17	PREMIUM-HEALTH 09/17	50,700.20
BORGESS MEDICAL CENTER	15416016	EMPLOYEE PHYS - FIRE/AMB	478.40
BOUND TREE MEDICAL LLC	82597659	SUPPLIES - AMB DISP	12.45
BOUND TREE MEDICAL LLC	82600721	SUPPLIES - AMB DISP	6.90
BOUND TREE MEDICAL LLC	8260231	SUPPLIES - AMB DISP	523.86
BOUND TREE MEDICAL LLC	82603738	SUPPLIES - AMB DISP	43.16
BOUND TREE MEDICAL LLC	82575165	MEDICAL SUPPLIES - AMB	1,500.13
BOUND TREE MEDICAL LLC	82576531	MEDICAL SUPPLIES - AMB	56.62
BOUND TREE MEDICAL LLC	82579508	MEDICAL SUPPLIES - AMB	22.79
BOUND TREE MEDICAL LLC	82581017	MEDICAL SUPPLIES - AMB	1.60
BOUND TREE MEDICAL LLC	82589190	MEDICAL SUPPLIES - AMB	16.49
BOUND TREE MEDICAL LLC	82593342	MEDICAL SUPPLIES - AMB	37.49
CHARTER COMMUNICATIONS	0591 09/17	FAX LINE - CITY HALL	79.98
CHARTER COMMUNICATIONS	5434 09/17	FAX LINE - PUBLIC SAFETY	29.99
CHARTER COMMUNICATIONS	7316 09/17	FAX LINE - PUBLIC WORKS	79.98
CHESTER SPENCER	082417	TRAVEL EXP/FUEL - POLICE	52.75
CHRISTOPHER MORRISON	082717	TRAVEL EXPENSE - AMB	42.11
CHRISTOPHER STEPHENS	082717	TRAVEL EXPENSE - AMB	15.00
CITY OF ALPENA	214-003 0817	SEW/WATER - BALL FIELD	35.00
CITY OF ALPENA	214-007 0817	SEW/WATER - 9TH AVE TWR	391.06
CITY OF ALPENA	4524-001 0817	SEW/WATER - LONG LK COLD STORAGE	46.98
CITY OF ALPENA	6431-002 0817	SEW/WATER - N RIVERFRONT PK	159.41
CITY OF ALPENA	6432-001 0817	SEW/WATER - LONG LK AVE	1,128.96
CITY OF ALPENA	10354-001 0817	SEW/WATER - TRAILHEAD	69.42
CITY OF ALPENA	213-001 0817	SEW/WATER - MCRAE PK	619.20
CITY OF ALPENA	214-001 0817	SEW/WATER - MCRAE CONC STND	250.28
DEAN ARBOUR FORD LINCOLN MERCURY	22913	VEH MAINT - DPW	182.25
DEAN ARBOUR FORD LINCOLN MERCURY	22922	VEH MAINT - DPW	136.58
DEAN ARBOUR FORD LINCOLN MERCURY	22930	VEH MAINT - AMB	39.43
DEAN RIVARD	081917	TRAVEL EXPENSE - AMB	98.75
DEARBORN NATIONAL	EAB1000041-1 09/17	PREMIUM-LIFE 09/17	746.02
DEARBORN NATIONAL	EAB1000041-1 09/17	PREMIUM-DISABILITY 09/17	682.34
DEBORAH KEYSER	AP16-6250	AMBULANCE REFUND	20.00
DELTA DENTAL PLAN OF MICHIGAN	0577 09/17	PREMIUM-DENTAL 09/17	5,106.31
DOUGLAS KEOGH	082617	TRAVEL EXPENSE - AMB	26.00
DUFF & PHELPS LLC	MW00266875	PROF SERVICES - SEW/WATER	1,250.00
DUFF & PHELPS LLC	MW00267085	PROF SERVICES - GEN/MAJ/LOC	1,450.00
EAGLE SUPPLY CO	104411	SUPPLIES - FIRE/AMB	276.01
ELIZABETH BUSHEY	082217	CLERICAL SUPPORT - DDA	194.75
EVERETT GOODRICH TRUCKING & ASPHALT	2016-02A	2016 RESURFACING	5,403.42
EVERETT GOODRICH TRUCKING & ASPHALT	2017-06	2017 RESURFACING	11,585.17
EVERETT GOODRICH TRUCKING & ASPHALT	2017-06A	2017 RESURFACING	17,261.91
FAMILY ENTERPRISE EMBROIDERY	54162	UNIFORMS - FIRE/AMB	29.60
FAMILY ENTERPRISE EMBROIDERY	54194	UNIFORMS - FIRE/AMB	20.00
FASTENAL COMPANY	MIALP145671	SUPPLIES - PUBLIC WORKS	170.55
FASTENAL COMPANY	MIALP145766	VEH MAINT - AMB	6.00
FEDERAL EXPRESS	5-902-65477	SHIPPING FEES	71.88
FRANKS KEY & LOCK SHOP INC	25055	MAINT - BOAT HARBOR	70.00
GERALD UNWIN	082417	WORK APPAREL ALLOW - PW	180.17
GERALD UNWIN	082917	REIMB EMPL CDL PHYSICAL - PKS	100.00
HAROLD KNOPP	081917	TRAVEL EXPENSE - AMB	15.00
HAROLD KNOPP	082517	TRAVEL EXPENSE - AMB	15.00
HEALTH EQUITY	12741 08/17	HSA CITY CONT 08/17	5,293.00
HOME DEPOT CREDIT SERVICES	7562824	SUPPLIES - PARKS	71.82
HOME DEPOT CREDIT SERVICES	60801	SUPPLIES - FIRE/AMB	59.97
HOME DEPOT CREDIT SERVICES	4050281	SUPPLIES - FIRE/AMB	21.97
HOME DEPOT CREDIT SERVICES	4594365	SHED REPLACEMENT - BOAT HARBOR	57.28
HOME DEPOT CREDIT SERVICES	3070962	SUPPLIES - PARKS	31.98
HOME DEPOT CREDIT SERVICES	3080453	BLDG MAINT - FIRE/AMB	27.94
HOME DEPOT CREDIT SERVICES	3563275	SUPPLIES - PUBLIC WORKS	8.07
HOME DEPOT CREDIT SERVICES	6594786	BLDG MAINT - FIRE/AMB	154.08
JEFFERY KING	081617	TRAVEL EXPENSE - AMB	174.68
MACARTHUR CONSTRUCTION INC	2017-05	SEW/WATER MAINS - ELEVENTH/CAMPBELL	96,820.70
MACARTHUR CONSTRUCTION INC	2016-06	CH PKNG/S/W-SECOND/THIRD/JOHNSON ST	103,969.76

INVOICE REGISTER

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EXP CHECK RUN DATES 09/06/2017 - 09/06/2017

UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

VENDOR	INVOICE #	DESCRIPTION	AMOUNT
MARK MOUSSEAU	082517	PARKING ATTENDANT SVCS - DDA	380.00
MARY ANN COLBY	AP17-0020C	AMBULANCE REFUND	200.00
MCDONALD AUTO SUPPLY INC	855677	VEH MAINT - AMB	9.90
MCDONALD AUTO SUPPLY INC	855957	VEH MAINT - AMB	9.55
MCDONALD AUTO SUPPLY INC	856139	SUPPLIES - FIRE/AMB	12.98
MCDONALD AUTO SUPPLY INC	856182	SUPPLIES - FIRE	4.39
MCDONALD AUTO SUPPLY INC	856265	SUPP/MAINT - CITY HALL	40.35
MHR BILLING	2966	BILLING 07/17 - AMBULANCE	8,079.83
MICHIGAN ASSN OF FIRE CHIEFS	878	CONFERENCE REG - FIRE/AMB	380.00
MICHIGAN PIPE & VALVE	T80255	VALVE REPLACEMENT - WATER	2,786.00
NANCY SREBNIK	AP17-0734C	AMBULANCE REFUND	50.00
NEMCOG	390-170824	FY-18 APPROPRIATIONS	1,210.00
POWER LINE SUPPLY CO	56171266	SUPPLIES - LIGHTS	157.24
PRIORITY ONE EMERGENCY	70032833	VEH MAINT - ENGINE 1	62.84
PROPANE PLUS INC	095426	PROPANE - TRAILHEAD	211.38
PSYBUS	16729	EMP EVALUATION - FIRE/AMB	585.00
QUILL CORPORATION	9052727	SUPPLIES - MANAGER	99.00
R S SCOTT ASSOCIATES INC	52054	BRIDGE MAINT - MAJ ST	650.00
RAPID RESULTS	6082	DRUG/ALCOHOL SCREEN - PW/FIRE/AMB	230.00
SPECIFICATION STONE PRODUCTS	2229194	STORES - 6AA STONE	177.25
SPICER GROUP	187405	BOILER REPLACEMENT DESIGN - CITY HALL	5,600.00
STANDISH MILLING COMPANY INC	0064277-IN	SUPPLIES - CITY HALL	351.00
STATE CHEMICAL SOLUTIONS	900149872	SUPPLIES - FIRE/AMB	533.66
STATE OF MICHIGAN	082517	NOTARY FEE - BRAY	10.00
STATE OF MICHIGAN	591-8178023	SECOND AVE BRIDGE REHABILITATION	4,179.22
STRALEY LAMP & KRAENZLEIN PC	26582	MONTHLY FEE 07/17	3,125.00
SUPERIOR IMAGE CLEANING	083017	CLEANING-CH/PSF/PW/PKS/TRLHD/BH/BRIDC	4,814.67
TERMINAL SUPPLY CO	45579-00	VEH MAINT - DPW	264.29
THE SHERWIN WILLIAMS CO	2904-9	MAINT - LIGHTS	355.00
THE SHERWIN WILLIAMS CO	2920-5	MAINT - LIGHTS	(177.50)
VERIZON WIRELESS	9790726385	TELEPHONE	586.16
VERIZON WIRELESS	9790807413	TELEPHONE	976.55
WAL-MART	006778	SUPPLIES - AMB	9.96
WEINKAUF PLUMBING & HEATING INC	80785	MAINT - CITY HALL	506.62
WILLIAM PFEIFER	082817	TRAVEL EXPENSE - ATTY	270.35

Total: 357,067.65


9/5/2017

	NAME	BOARD	TERM	New Ex. Date	APPT AUTH
APPOINT	Karen Enterline	Wildlife Sanctuary Board	3	9/1/2020	City Council
APPOINT	Boris Gerber	Wildlife Sanctuary Board	3	9/1/2020	City Council

Memorandum



To: Honorable Mayor and Council
Greg Sundin, City Manager

From: Bill Forbush, Fire Chief 

Date: August 30, 2017

Re: Lifesaving Commendations

On May 3, 2017 Andrew McGuire suffered a heart attack at Thunder Bay Junior High. He was in cardiac arrest when Austin Hawks went to his aid, starting CPR immediately and continuing until EMS responders arrived. Alpena Township firefighters continued basic life support at the scene, teaming up with Alpena City/County paramedics using the high-performance CPR techniques gained through the Michigan Rural EMS Network MiResCu initiative. Advanced life support was continued enroute to the hospital where Mr. McGuire was diagnosed with a special kind of heart attack and transferred via AFDs Mobile Intensive Care Unit to McLaren Hospital in Saginaw for further care. Mr. McGuire has recovered and he and his family will be joining his rescuers at the September 5th Council meeting. Mayor Waligora and I will be presenting Lifesaving Citations to several individuals and agencies in connection with this response.

Similarly, two of our younger firefighter-paramedics were recommended for recognition by their supervisor after identifying a particularly unstable cardiac patient on August 27th. About 80% of patients presenting with ventricular dysrhythmias in the field subsequently suffer cardiac arrest, but in this case, our medics recognized and intervened aggressively saving the patient's life.

Our regional and department medical director, Dr. Christopher Rancont plans to be with us at the meeting where we would like to recognize the exceptional efforts of all these people resulting in the saving of two lives in our community.

Please add this item to the agenda so we can share these successes publicly. Thank you for your continued cooperation and support.



*Provider of Fire, Rescue and Emergency Services for the City of Alpena
and Advanced Life Support Ambulance for Alpena County. A MiResCu Partner Community.*



City Hall
208 North First Avenue
Alpena, Michigan 49707
www.alpena.mi.us

PROCLAMATION

WHEREAS, the first annual 30 Days of Peace began on September 11th, 2007, the 101st anniversary of Mahatma Gandhi's creation of the modern non-violence movement, and concluded on October 10th, the birthday of the late international journalist and musician Daniel Pearl; and

WHEREAS, the central focus of 30 Days is the International Day of Peace (Peace Day), held annually on September 21st; and

WHEREAS, we in Alpena are celebrating our 11th annual 30 Days of Peace presented by the Alpena Coalition for Peace and supported by LARCC. We have collaborated with our local community to lend our unique expression of this event; and

WHEREAS, for us it means to increase awareness, educate and inspire persons in our community to embrace peace as a choice and we do this through providing dynamic speakers who challenge us to think beyond our own experience, films which educate and inform, open panel discussions which help us to see both sides of issues, the arts and music whose universal language helps us to experience a spirit of unity, and religious experiences which open our souls to deeper prayer and a more peaceful way of living.


NOW, THEREFORE, I, Matthew J. Waligora, by virtue of the authority vested in me as Mayor of the City of Alpena, **DO HEREBY PROCLAIM**:

September 11th to October 10th, 2017, as 30 DAYS OF PEACE

in Alpena and encourage the participation of all public, private, and home school students to participate in the Peace Contest and Peace Concert, and all citizens to be involved in the scheduled activities held during this occasion found at the Alpena County Library and advertised in the Alpena News and the Alpena Senior Citizens Center and numerous churches.

Signed at Alpena, Michigan this 5th day of September 2017.




Matthew J. Waligora
Mayor



Memorandum

Date: August 22, 2017

To: Greg Sundin, City Manager

Copy: Karen Hebert, City Clerk/Treasurer/Finance Director

From: Joel W. Jett, Chief of Police

Subject: Application to the USDA Rural Development Program

As previously authorized, an application was submitted to the United States Department of Agriculture Rural Development Program requesting grant funds to assist with the purchase of a replacement patrol vehicle and its related equipment. I received notice on August 15 from the USDA that the agency had reviewed the City's application and that the general requirements were met.

Preliminary quotes for the vehicle and related equipment tally at \$54,426. I have requested the maximum funding, 40% of the total project, and the City stands to receive approximately \$21,700 if awarded the grant. A replacement patrol vehicle and its related equipment have been budgeted for the 2017-18 FY and the City would be responsible for the remaining balance of the project. As such, I am requesting permission to continue with application process with the USDA.

Please do not hesitate to contact me should you have any questions.





Memorandum

Date: August 29, 2017

To: Karen Hebert, Clerk/Treasurer/Finance Director

Copy: Greg Sundin, City Manager
Donald Gilmet, City Building Official

From : Michael J. Kieliszewski, City Assistant Building Official

Subject: Public Safety Facility Second Floor VAV (Variable Air Volume)
Replacement

On August 22, 2017, the City received and opened bids for the Public Safety second floor VAV replacement and controls. Bid documents were posted on the City of Alpena web site with two bids received from local firms. Bids, which included four alternatives, ranged from \$50,656.00 to \$51,491.00. The base bid, and alternates M1 and M3, are the required items to complete the VAV replacement on the second floor including one VAV missed on the first floor. In review of both base bids, with alternates M1 and M3, prices ranged from \$42,411.00 to \$42,489.00. We budgeted \$48,000.00 for the 2017-2018 year to complete this project. We also required the service of Spicer engineering for some design assist service that was approved at \$3,460.00.

The scope of the project is to remove the existing VAV's (Variable Air Volume) units on the second floor, install new VAV's, including hot water coils, valves, and control system. The existing VAV units are original with the building with most of them not working properly or at all. Parts are difficult to find and are expensive when found. This results in additional use of energy resulting in higher utility bills, comfort issues and overall building performance. Additionally, alternate M1 will replace the VAV in the Fire/Ems sleeping quarters with additional duct work to each sleeping room for better comfort. This area has been an issue for several years.

There were additional alternates (M2 & M4) added to the bid request that allowed us to consider other needs and yet remain within budget or for inclusion in a future budget.

It is my recommendation, as Assistant City Building Official, that we award Weinkauff Plumbing & Heating the contract for the Public Safety VAV project at the price of \$42,411.00, which includes alternate M1 & M3. When combining bid price and design services, we came in \$2,129.00 under budget.

Attachment

City of Alpena

Bid Name: PSF VAV Box Replacement – Phase 2 Bid Open Date: 08/22/17 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
Lakeshore Plumbing & Heating Alpena	✓ #1	BID BOND	\$ 34,689.00	Alt M-1 6861.00 Alt M-2 3785.00 Alt M-3 939.00 Alt M-4 5217.00 51,491.00 TOTAL
Weinkauf Plumbing & Heating Alpena	✓ #1	BID BOND	\$ 35,528.00	Alt M-1 4443.00 Alt M-2 2653.00 Alt M-3 2440.00 Alt M-4 5592.00 50,656.00 TOTAL
	#1		\$	Alt M-1 Alt M-2 Alt M-3 Alt M-4
	#1		\$	Alt M-1 Alt M-2 Alt M-3 Alt M-4
	#1		\$	Alt M-1 Alt M-2 Alt M-3 Alt M-4

Unofficial – "As-Read" Results – Subject to Verification

Bids Due: August 22, 2017
Time: 2:00 p.m.

BID LIST
Clty of Alpena Public Safety Building VAV Box Replacement - Phase 2

Lakeshore Plumbing and Heating
1587 M-32
Alpena, MI 49707
Ph: (989) 354-7574
Email: Tmcmillan59@hotmail.com


G & K Plumbing & Heating
6908 Wolf Creek Rd.
Herron, MI 49744
Ph: (989) 884-2885
Email: gnkplumbingandheating@gmail.com

Weinkauf Plumbing & Heating
1411 M-32 West
Alpena, MI 497070
Ph: (989) 354-5427
Email: teresad@weinkaufph.com

Wise Plumbing and Heating
Ph: (989) 354-0680
Email: Wise.heating@yahoo.com



Memorandum

Date: August 30, 2017
To: Karen Hebert, City Clerk/Treasurer/Finance Director
Copy: Greg Sundin, City Manager
From: Rich Sullenger, City Engineer 
Subject: 2017 Valve Replacement

On August 29, 2017, the City received and opened bids for the 2017 Valve Replacement Project. Every year the City budgets funds to replace existing valves and install new valves within the system that are deficient, or would allow for smaller areas of disruption, in the event of a water shut off. The valves targeted this year are on the north side of Alpena. The addition of three new valves and the replacement of three broken valves would significantly reduce shutdown areas that now exist. Currently, any breaks past Fletcher Street require a shutdown of the water supply to Lafarge and Nowicki's Sausage Shoppe causing both operations to shut down portions of their production. In anticipation of upcoming CIP projects, it was felt that targeting repairs within this area was in the best interest of all involved.

Bid documents were sent to various firms and plan rooms with one bid received as listed below:

As Read

MacArthur Construction, Hillman	\$30,300
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Funding has been established in the water fund for water valve replacement for \$30,000. The City reserved the right to adjust quantities as needed to stay within the proposed budget. After discussing the project with MacArthur Construction, after bids were opened, it is anticipated that the solid sleeve items that were bid may not need to be used, allowing for all six valves to be replaced. Thus, the likely final cost will be below the \$30,000 budgeted.

It is my recommendation, as City Engineer, that the project be awarded to MacArthur Construction for the bid unit prices totaling \$30,300.

Attachments

Bids Due: August 29, 2017
Time: 2:00 p.m.

BID LIST
2017 Valve Replacement

MacArthur Construction
1835 Gamage Road
Hillman, MI 49746
Ph: (989) 379-4024
adrianmacarthur@hotmail.com

Environmental Excavating
3555 M-32 W.
Alpena, MI 49707
Ph: (989) 356-1161
Jhansen5@charter.net

Bedrock Contracting
2040 Hamilton Road
Alpena, MI 49707
(989)358-2400
office@bedrockcon.com

Team Elmer's
704 E. Progress
Hillman, MI 49746
(989) 742-4531
jallen@teamelmers.com

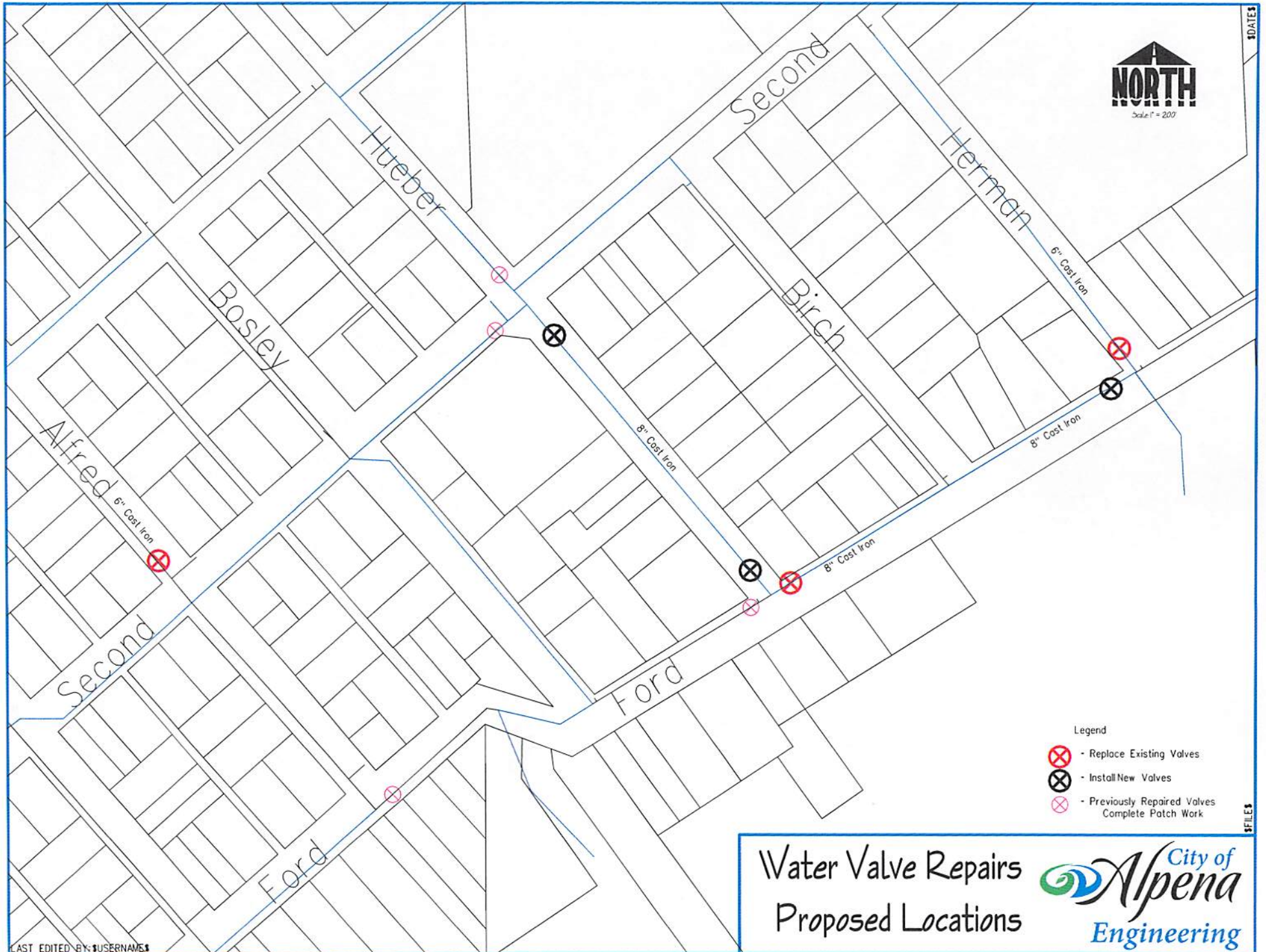


City of Alpena

Bid Name: 2017 Valve Replacement Bid Open Date: 08/29/17 @ 2:00 p.m.

Bidder	Addendum	Bid Security	Base Bid	Remarks
MacArthur Construction	N/A		Gate Valve/Box, 6 in. 4,500 Gate Valve/Box, 8 in. 5,000 Solid Sleeve, 6 in. 650 Solid Sleeve, 8 in. 650	Extension 9,000 Extension 20,000 Extension 650 Extension 650
	N/A		Gate Valve/Box, 6 in. Gate Valve/Box, 8 in. Solid Sleeve, 6 in. Solid Sleeve, 8 in.	Extension Extension Extension Extension
			\$	
			\$	
			\$	

Unofficial – "As-Read" Results – Subject to Verification



Hebert, Karen

From: Berant, Jennifer
Sent: Wednesday, August 30, 2017 12:44 PM
To: Adrian, Robert; Forbush, Bill; Gilmet, Donald; Hamp, Eric; Hebert, Karen; Jett, Joel; McNamara, Sean; Sullenger, Rich; Sundin, Greg
Subject: Approval needed - Garage Band for Family Party

I had Draz Weinkauff stop in the office to request the following:

Saturday, September 9th – they will be having a band in their garage for a family gathering/party at 116 Avery Street.

Draz is looking for a Noise Variance between the hours of 10:00pm – 11:00pm (they will be playing from 6:00pm-11:00pm).

He can be reached at ~~989-354-1724~~ jenniferb@alpena.mi.us

Let me know your thoughts, thank you!

Jennifer L. Berant
Administrative Assistant
City of Alpena
989-354-1724
jenniferb@alpena.mi.us



RIVER CENTER UPDATE

Version Date: 7-1-2017

What Has Been Done

08-01-2013	Work began on preparing a temporary River Center exhibit at NOAA
06-21-2014	Opening of River Center exhibit at NOAA
09-30-2014	Application submitted to CFNEM for seed money for feasibility study (\$2500)
10-28-2014	Initial meeting of the Steering Committee appointed by WS Board
12-17-2014	Steering Committee meets with Mac West regarding feasibility study
01-09-2015	Application submitted to USDA Rural Development for feasibility study (\$15,000.00 awarded)
02-20-2015	Feasibility Study begins and continues through 6-30-2015
8-25-2015	Public presentation on results of Feasibility Study (56 people signed in)
09-15-2015	Steering Committee agrees to need for 501c3 status in name of thunder Bay River Center, Inc.
09-20-2015	Work begins on the River Center business plan
09-25-2015	River Center becomes member of ANCA (Asso. of Nature Center Administrators)
10-01-2015	Programming subcommittee formed under leadership of Brandon Schroeder
01-19-2016	Articles of Incorporation and Bylaws adopted by Steering Committee for Thunder Bay River Center, Inc.
02-27-2016	Annual Festivus and Reel Fun raise \$13,000.
03-01-2016	Employer Identification Number obtained.
03-11-2016	Thunder Bay River Center, Inc. is filed with and accepted by State of Michigan
02-29-2016	S.W.O.T. analysis work session of Steering Committee facilitated by Katie Wolf
03-09-2016	Program design for River Center by inter-agency subcommittee. Brandon chaired
03-29-2016	Steering Committee transfers to River Center Board., regular monthly meeting dates are set.
4-26-2016	501c3 application is completed and approved by RC Board. Betsy Willis paints "Springtime in the Sanctuary". 100 prints made, numbered, signed as gifts to major donors.
05-01-2016	Friends of the River Center group was established (began recruitment 5-31-2016).
05-24-2016	Telephone survey of agencies/individuals conducted by Susan Nielsen. Written responses were obtained from various stakeholders (especially rental space)
06-28-2016	DUNS, SAM and CAGE number obtained (enable obtaining grants from U.S. government) Gordon and Vernie Nethercut have agreed to be Honorary Chairs of the River Center Capital Campaign.
07-25-2016	Bruce Johnson met with interested group to create conceptual design for the River Center which has "maximum impact for learning; minimum impact on the environment".
08-12-2016	Met with small group to review the architect's conceptual design.
09-14-2016	Met with Alan Anderson in TC to discuss application for architect costs.
10-01-2016	Met with architect and others via Skype several times to further plans
10-14-2016	Thunder Bay River Center, Inc. granted 501c3 status.
11-28-2016	Giving Tuesday raises \$3,325, first year of participation

12-05-2016	TOPO completed and received by architect.
12-20-2016	Susan and Ken Nielsen agreed to be Active Campaign Chairs
01-04-2017	Initial meeting of the capital campaign committee, meetings continue weekly.
2-25-2017	Reel Fun and Festivus earn \$13,500.
2-27-2017	River Center Board adopts mission statement: to preserve, protect, and interpret the Thunder Bay River Watershed.
3-9-2017	Campaign Committee contracts with Stacy Vanorman of IGD to create a video promotional piece at a cost of \$3500.
4-01-2017	through June 15 th architect completes program/schematics on the River Center.
5-26-2017	Susan Nielsen resigns as chair of Campaign Committee due to illness.
6-08-2017	Brian Bartosh agrees to serve as chair of the combined campaign and marketing committee. This group meets on a regular (monthly or more) basis.
06-13-2017	Contracted with United Renderworks to create renderings of the River Center.
06-23-2017	Notification is received that USDA Rural Development will fund the River Center application for \$45,000 to assist with architectural fees.
8-15-2017	Architect notifies board that River Center design entered in competition for innovate design.

NOTES FROM THE WALL-EXHIBIT COMMITTEE
AUGUST 8, 2017

Members Present: Roger Witherbee, Melissa Doubek, Heather Rawlings, Mark Beins, Judy Kalmanek

After some initial discussion around various ideas for exhibits, it was decided we needed to answer Mark's initial question: what is the nature of the River Center? This is central to what we'll do there. It was agreed that the River Center's nature is educational. Part of this education is to create an environmental ethic, a wonder of nature through learning what exists in the watershed.

We set about defining the educational tasks facing the River Center:

- I. What are the unchanging, natural features of the watershed?
 - A. Topography, soil
 - B. Forestry types (natural forest based on A)
 - C. Groundwater
- II. What are elements of the human impact on the watershed that can be changed?
 - A. Agricultural practices
 - B. Stream manipulation (dams, road/stream crossings)
 - C. Urban development (impervious surfaces, sprawl)
 - D. Invasive species
 - E. Forest manipulation (deforestation)
 - F. Oil and gas development
- III. What things are changed by human impact on the watershed?
 - A. Flora
 - B. Fauna
 - C. Water quality

Mark presented the group with drawings he had created to picture the "Learning Wall" more clearly and which addressed the three major themes above. We will have Mark's sketch copied and made available digitally to the committee and to Larry Hutchinson.

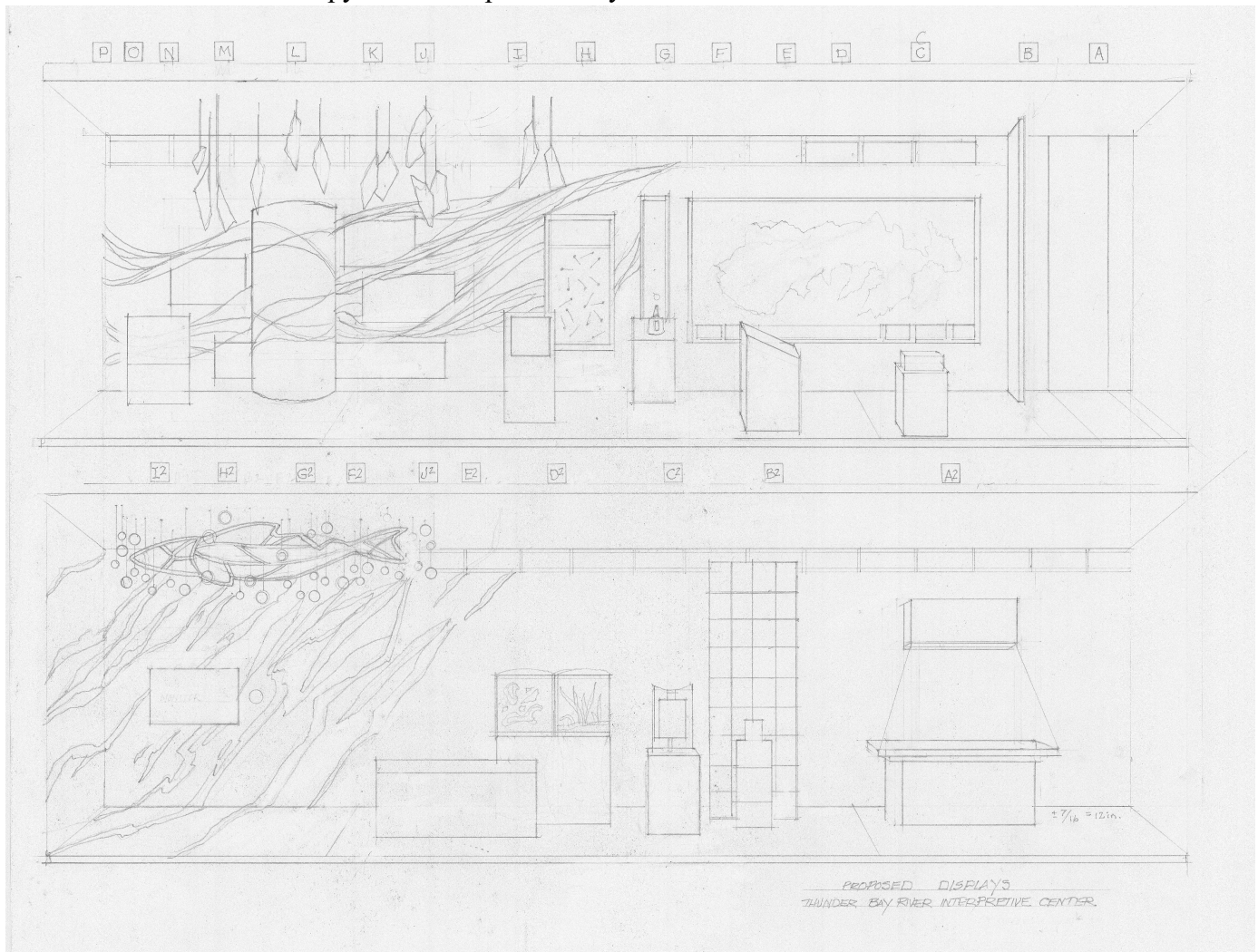
The idea of a large watershed map, similar to that in the River Center exhibit at NOAA, that is digitally interactive is strongly supported by the committee. The map will be able to show many of the elements listed above. Major concerns/topics will be featured in smaller, stand alone exhibits which will probably be moveable and become part of seasonal exhibits. For example, "invasive species" might be part of the summer exhibit.

A number of connected suggestions were made: videos of how people use the watershed, maybe even home-made donated videos, model of groundwater movement, use of the classroom space to showcase seasonal offerings.

The committee agreed that it is time for us to meet with Larry Hutchinson. Roger will contact

Larry and arrange a time in September when Larry can meet with the Wall Committee. We agreed to meet on a Wednesday at 3:00 p.m. (or a little later) to accommodate all schedules.

Here is the scanned copy of Mark's possible layout for the wall.



The legend to interpret the drawing follows:

- A. Waterfall, computer generated projection, wall and floor, toward the indoor actual river. (Suggestion was that people could enter through a cave into the "waterfall".
- B. Wall print of the philosophy of water
- C. Kiosk, general information
- D. Watershed map, selector switch activation for variables (maybe weather type map)
- E. Kiosk, general information
- F. Sculpture, animals, birds
- G. Squirt game, light up the dams and kilowatts generated
- H. Magnetic vertical game wall, (showing dams/removal impact)
- I. Kiosk, general information on types of wildlife
- J. Hanging pictures of wildlife with titles

K. Monitors, wildlife, computer programming, one monitor plays donated movie
L. Plexi surround for visitor photo, computer generated images in front of and behind visitor who appears in the water.
M. Computer projection of fish below to complement the avian sculptures above.
N. Water-like flowing background, shimmering
O. Muck box

A2. Augmented Reality table, computer generated projection
B2. Water quality, 45 water containers
C2. Erosion-salt block, water flow
D2. Comparison, clean and polluted water
E2. Water reflections, wall floor, computer generated
F2. Ceiling fish, hanging flat against the ceiling, 10 feet, 3-eighths inch plastic white tubing, variable cycling color with surrounding multiple bubbles
G2. Speakers, outdoor sounds from sanctuary
H2. Monitor, infrared and natural color, sanctuary scene, selector witch activated
J2. Erosion table, wet, hands-on.

Mark's water philosophy for "B" above

We are motivated by an urgency to live near and protect oceans, lakes, rivers, streams, the atmosphere and habitats from the effects of change-induced degradation. Emotional and practical aspects of water appeal to us. Water is a place for memory formation. Water is witness to the passing of time. Water is life-giving and life-taking; water inspires feats of technological engineering. Water is source fo human labor; water is driver of economies. Water is a journey.

These wall exhibits are in addition to the in-wall aquariums indicated on the architect's drawings.

The meeting adjourned at 9:30 a.m.

Notes taken and submitted by
Judy Kalmanek, Secretary
Thunder Bay River Center Board

In-kind Match Funds between July 17, 2016 and December 31, 2016

Volunteer hours Judy (9 weeks @ 10 hours per week)	2120.40
Volunteer hours Roger (9 weeks @ 5 hours per week)	1060.20
Volunteer hours Ken (Nielsen Engineering) 4 @ 100 per hour	400.00
Volunteer hours Dennis (Timm Construction) 6 @ 100 per hour	600.00
Cost for printing, mounting promotional art prints for River Center	1320.00
Additional printing of materials, office supplies	400.00
Meeting expenses	150.00
Concept design drawings	4575.00
Model of concept design (1/60th scale)	2850.00
TOPO Survey	800.00
Total	14275.6

Additional In-kind after September 10th through December 31, 2016

brochures (artist fees)	500.00
Printing (October-November)	100.00
Office supplies, printing December	200.00
Renew website hosting	200.00
Costs for Giving Tuesday (printing, postage)	115.00
Volunteer hours Judy (15 weeks @ 10 hours per week)	2535.00
Volunteer hours Roger (15 weeks @ 5 hours per week)	1757.00
Volunteer hours Dennis (4 @ 100 per hour)	400.00
	5807.00
Total in Kind 2016	20082.60

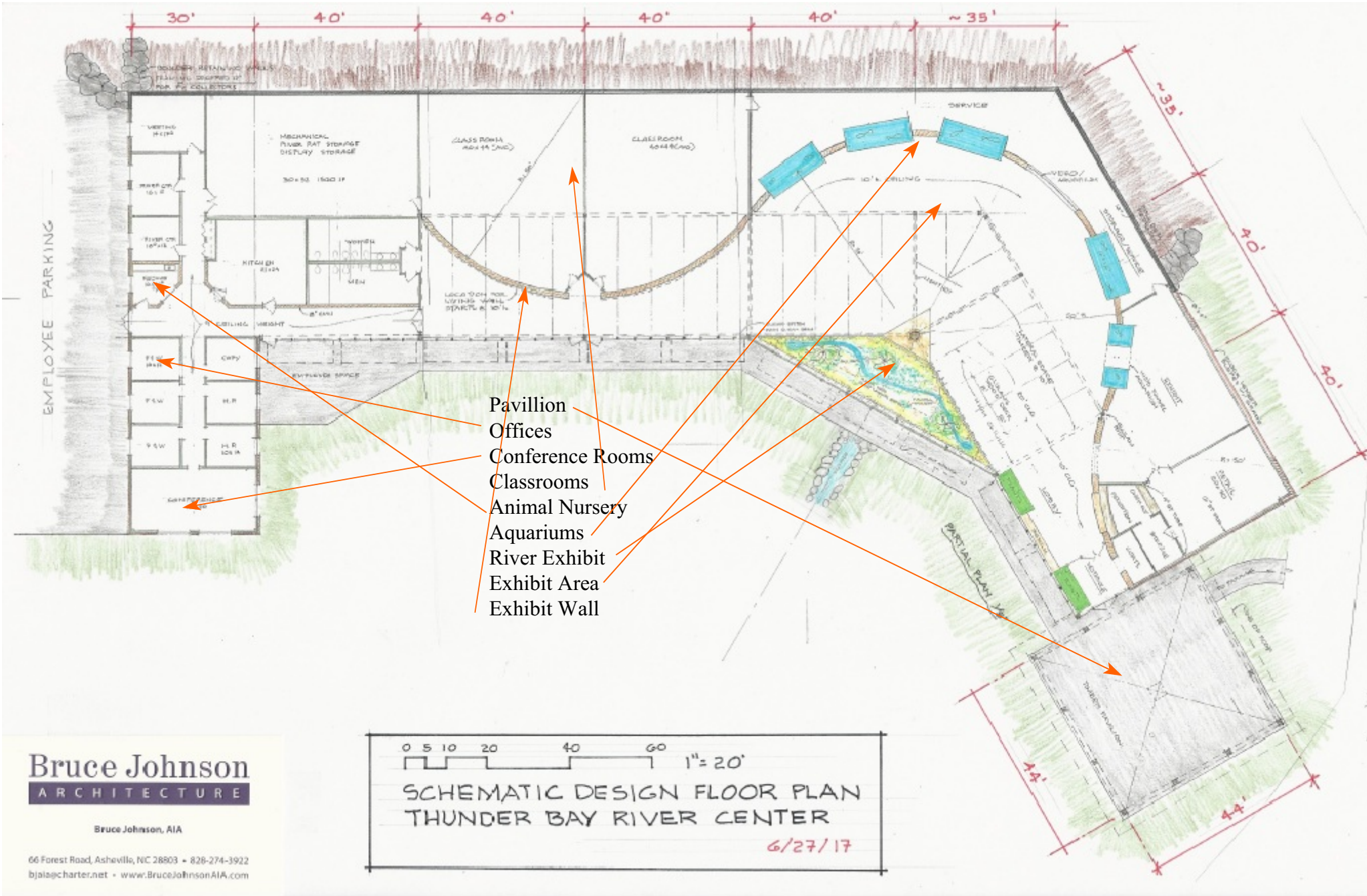
Add Jeff Shea's appraisal of the land: \$157,000.

In-kind Match 2017

January 1, 2017 through June 30, 2017

Volunteer hours Judy (25 weeks @ 10 hours per week @ \$24.14)	\$6035.00
Volunteer hours Roger (25 weeks @ 5 hours per week)	3018.00
Grant Writing Class	90.00
Office Supplies (ink, paper, labels, business cards)	250.00
Promotional video for River Center	3500.00
Website fees (additional domain, webhosting)	232.00
Supplies for Festivus	300.00
Graphic renderings of River Center	760.00
Total	\$14,185.00
Total In-kind match for grant applications through 6-2017	\$34,267

RECOGNITION FOR MAJOR DONORS



Donors who sponsor one of the rooms/areas below will have a plaque installed in that room/area in recognition of the their donation.

Space	Amount	How Many	Total
Entry Pavilion	\$100,000	1	\$100,000
Office Rooms	35,000	8	280,000
Conference Rooms	40,000	2	80,000
Classrooms	50,000	2	100,000
Animal Nursery	40,000	1	40,000
Aquariums	20,000	5	100,000
River Exhibit Space	25,000	1	25,000
Large Exhibit Area	100,000	1	100,000
Exhibit Wall	250,000	1	250,000
		Total	1,075,000

Donors who make a donation of \$10,000 or more will receive a signed numbered, matted, 18 x 24" print (100 available) of *Spring in the Wildlife Sanctuary* by former Alpena artist, Betsy Willis. This painting was one of the last ones done by Betsy before her death. Donors in this category will have their names inscribed, as well, on a group plaque to be installed in the River Center.

Other donation opportunities can be made through memorial paving stones. Donations for the paving stones range from \$1,000 to \$9,000 depending upon the size. The pavers will include native animal paw prints embedded in them together with the donor's name. (Similar to these from the Toledo Zoo.)



River Center Draft Revenue Table First Year

Item/Category	Cost per	Monthly Revenue	Annual Revenue
Admission Fee	3.00	300.00	3600.00
Gift Shop Items		400.00	4800.00
Facility Rentals		5 offices	27,000.00
Weddings (non alcoholic reception or ceremony)	700	12 per year	8400.00
Graduation Parties	700	12 per year	8400.00
Corporate Parties/Training	500	12 per year	6000.00
Research groups	300	12 per year	3600.00
Teacher/Professional Development	200	12 per year	2400.00
Birthday Parties			
Classroom Rental	100	6 per year	600.00
Nature-themed parties	150	6 per year	900.00
Adventure Programming	25	10 persons/10 events	2500.00
Adventure Programming will be Adult courses (1-4 hour or all day), Amateur Naturalist programs, Outdoor Adventure Camps, Guided Nature Walks, Nature Photography classes			
Donations from visitors			2500.00
Nature-based Workshops (with hors d'oeuvres)	monthly	500	6000.00
Possible topics for above workshops: Rain Barrel Making, Food Preservation, Solar panels from recycled items, Edible Plants, Wood Carving, Making Backyard Compost Bins			
Fundraising			
Annual Memberships	35.00	100 per year	3500.00
Corporate Memberships	100.00	10 per year	1000.00
Payroll deduction program			
Grant Opportunities (PNC for toddlers)			
On-line Giving (website) Giving Tuesday	annually	in November	5000.00
Annual Fundraisers:			
Reel Fun Ice Fishing Tournament	10,000.00		10,000.00
Festivus	3500.00		3500.00
			\$ 99,700

The five office rentals will be \$450 each per month or \$5,400 per office per year for a total of \$27,000
Possible Expenses for First Year Operation

Expense	Annual Cost
Part time contractual Director (20 hours per week @ \$15 per hour)	\$15,000
Part time contractual Program Manager (20 hours per week @ \$13 per hour)	13,000
Operational supplies, materials	20,000
Cleaning Services	10,000
Utilities (electric, maintenance of utility equipment)	12,000
Advertising	6,000
Volunteer's Expenses,	5,000
Annual fees, memberships,	1,000
Sustaining Fund	10,000
Miscellaneous	7,700
	\$99,700