



**CITY OF ANDERSON
REQUEST FOR PROPOSALS
PROFESSIONAL SERVICES FOR
ROTATIONAL TOWING SERVICES**

City Clerk
City of Anderson
1887 Howard Street
Anderson, CA 96007

The City of Anderson (hereinafter “City”) is soliciting proposals from qualified towing companies to provide rotational towing services in accordance with Anderson Police Department (APD) Tow Service Agreement standards and California Vehicle Code §2424.

The City reserves the right to reject, at its sole discretion, proposals received after this date and time.

The City of Anderson is an Equal Opportunity Employer.

Key RFP Dates:

Timeline dates are subject to changes at the City's discretion

| | |
|--|---------------|
| Issuance of RFP by City of Anderson | May 4, 2026 |
| Deadline for Questions/Clarification Requests | May 15, 2026 |
| Deadline for submitting completed proposals | May 31, 2026 |
| Anticipated announcement of Awarded agreements | June 15, 2026 |
| Anticipated City Council final approval | June 16, 2026 |
| Anticipated Start date of Agreement | July 1, 2026 |

CITY OF ANDERSON REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES FOR ROTATIONAL TOWING SERVICES

I. GENERAL

The City is establishing a rotation tow program modeled after CHP standards. Services include vehicle towing and storage services for collision towing, storage, impounds, evidence tows, hazard clearance, city vehicle towing, and roadside services. Contractors shall be available 24/7. The program shall ensure fair rotation, public safety, and reasonable rates consistent with CHP guidelines.

II. CONTRACT TERM

The contract term shall be three (2) two years, with options for renewal at the City's discretion.

III. SCOPE OF WORK

Contractor shall comply with all guidelines in the associated City of Anderson, FY26/28 Tow Service Agreement (TSA). The applicant must complete all associated TSA application forms (CHP 234a – Rotation Tow Listing Application, CHP 234b – Tow Truck Inspection Guide, and CHP 234f – Tow Operators Information Form for each driver on rotation) prior to the application deadline, May 31, 2026.

IV. MINIMUM QUALIFICATIONS

Minimum three (3) years towing experience, valid MCP, participation in EPN and CSAT programs, and proof of trained drivers. Refer to the FY26/28 TSA for additional minimum qualifications.

V. ROTATION REQUIREMENTS

Calls shall be assigned on a rotation basis. Failure to respond, refusal, or inability to perform services will result in movement to the bottom of the list. City may deviate from rotation for emergencies, evidence handling, or specialized equipment. Refer to the FY26/28 TSA for additional requirements.

VI. RESPONSE REQUIREMENTS

Contractors must meet a 20-minute response time and notify dispatch of delays.

VII. STORAGE REQUIREMENTS

Contractor must maintain a secure storage yard and allow vehicle owners, law enforcement, and insurance access. No lien shall attach to personal property. Refer to the FY26/28 TSA for additional requirements.

VIII. RATES AND CHARGES

Rates must be reasonable, competitive, and approved by the City. Billing shall be portal-to-portal with no mileage charges. Refer to the FY26/28 TSA for additional requirements.

IX. EQUIPMENT REQUIREMENTS

All tow vehicles must comply with CVC, CCR, and CHP standards. City may inspect at any time.

X. INSPECTIONS

All equipment shall be inspected prior to participation and annually thereafter.

XI. DISCIPLINARY ACTION

Violations may result in warnings, suspension, or removal from rotation at the City's discretion.

XII. AWARD OF CONTRACT

Award based on qualifications, experience, equipment, and rates. City may award up to two contracts.

XIII. CONTRACT

Final agreement will incorporate this RFP and the Anderson Police TSA requirements (see attached).

EXHIBIT A – RATE SCHEDULE

Please fill in Rate (\$) for each Service in the table below

| Service | Description | Rate (\$) |
|---------------------|--------------------|------------------|
| Light Duty Tow | Per Hour | _____ |
| Medium Duty Tow | Per Hour | _____ |
| Heavy Duty Tow | Per Hour | _____ |
| Storage | Per Day | _____ |
| After Hours Release | Per Occurrence | _____ |
| Recovery | Per Hour | _____ |
| Winching | Per Hour | _____ |
| City Vehicle Towing | Per Hour | _____ |

XV. REQUIRED DOCUMENTS

[Rotation Tow Listing Application, CHP 234A](#)

[Tow Operator Driver Information, CHP 234F](#)

SIGNATURE PAGE

Contractor Name: _____

Authorized Signature: _____

Title: _____

Date: _____

CITY OF ANDERSON

By: _____

Title: _____

Date: _____