



Residential and Multi-Family Building Permit Application

Residential New Construction **\$531.00 Application fee**
 Residential Addition/Alteration/Repair - **\$31.00 Application Fee**

Project Name: _____
 Address: _____
 Parcel Number(s): _____
 Zoning: _____
 Project Description: _____

<u>City Use Only</u>	
PB #:	_____
Address:	_____
Date Received:	_____
Preliminary Plan Review Fee:	_____

Contractor:

Name		Phone	
Address	City	State	Zip

Note: Copy of valid contractor's license and valid driver's license required with application

Applicant: (Licensee or Homeowner)

Name		Signature	
Address	City	State	Zip
Phone	Alt Phone	Email	

Licensee: I hereby certify the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Homeowner Affidavit (Signature above indicates compliance with this Homeowner Affidavit): I hereby certify the building work described on this permit application shall be installed by myself in my own home which I am living in or about to occupy. All work shall be installed in accordance with the Building code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Inspector and assume the responsibility to arrange for necessary inspections.

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 2a are subject to civil fines.

Property Owner(s):

Name		Phone	
Address	City	State	Zip

(Provide additional sheet if necessary for multiple property owners)

CITY USE ONLY CALCULATIONS & STIPULATIONS	Registration Fee		Engineering Fee	
	Building Permit Fee		Imaging Fee	
	Plan Review Fee		Permit Based On	
	Approved by:		Date:	

Type of Improvement:

- New Building
- Addition
- Alteration
- Repair
- Demolition
- Deck
- Mobile Home
- Pre-Manufactured
- Other:

Square Footage of Improvement: _____

Total Cost of Improvement: _____

Enter Square Footage for:

- Crawlspace _____
- Basement _____
- 1st Floor _____
- 2nd Floor _____
- 3rd Floor _____
- Garage _____
- Other _____

No. of Stories _____

Units _____

Zoning _____

Proposed Structure:

- One Family
- Multi-Family
- Garage: ___ Unattached ___ Attached

Proposed Use:

- Dwelling
- Storage
- Recreation
- Other (please list) _____

Total Lot Area: _____ Yard Setbacks: _____ Front _____ Rear _____ Side _____ Side

Use Group: _____

Construction Type: _____

- Separated
- Non-Separated

Fire Sprinkler?
<input type="checkbox"/> Yes
<input type="checkbox"/> No
<input type="checkbox"/> Full System

Existing Square Footage of Home	_____
Height of Primary Structure	_____
Existing Square Footage of Accessory Building	_____
Proposed Height of New Structure	_____

ITEMS REQUIRED AT TIME OF SUBMITTAL

- 1) Completed and Signed Application
- 2) Application Fee –
 - New Residential - \$531.00 Application fee (\$31.00 Application & \$500.00 Engineering Review Fee)
 - Residential Addition/Alteration/Repair - \$31.00 Application Fee
- 3) A Plot Plan that shows:
 - Lot dimensions
 - All existing and proposed structures by location and dimensions
 - All setbacks on existing and proposed structures
 - All utility line locations above and/or underground when possible
 - Any other pertinent features / information (bodies of water / wetlands / steep grades, etc.)
- 4) Three Sets of Building Plans – No larger than 24" x 36"
- 5) Copy of Applicant Driver's License
- 6) Copy of State Contractor's License
- 7) Copy of Liability Insurance Certificate