

09-17-20 Minutes

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF SANTA BARBARA September 17, 2020

As permitted under the Governor's Executive Order N-25-20, dated March 12, 2020 due to concerns of COVID-19 ("Executive Order"), the members of the Board of Commissioners will participate in the meeting via a teleconference connection at locations that may be located outside of the Agency's jurisdiction. Such locations shall not be publicly disclosed, nor shall such locations be open to the public as is expressly authorized by the Executive Order.

The Board of Commissioners of the Housing Authority of the County of Santa Barbara met in regular session on September 17, 2020 via teleconference. Chair Pearson convened the meeting at 5:00 p.m.

Upon roll call, the following Commissioners were present: Robert Doyle, Larry Hobbisiefken, Lisa Knox-Burns, John Lizarraga, and James Pearson. Henry Mercado was excused.

Also present were Bob Havlicek, Secretary/Executive Director, Jackie Bordon, Executive Secretary, Irene Melton, Director of Finance, John Polanskey, Director of Housing Development, Sanford Riggs, Director of Operations, Irene Vejar, Director of Human Resources and Nancy Wesoff.

APPROVAL OF MINUTES

MOTION by Commissioner Doyle, second by Commissioner Lizarraga to approve the minutes of the regular meeting of August 20, 2020. All voted aye. Motion carried.

PUBLIC COMMENT PERIOD

No public comments were received.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

Mr. Havlicek reported a resident death related to Covid-19 at the Golden Inn and Village Senior. It has been determined that other residents had very limited exposure to this individual.

Nancy Wesoff presented a PowerPoint outlining changes to the Housing Choice Voucher Procedures Manual. The purpose of this update is to provide staff direction and consistency in processes for the HCV Program. The new manual also provide direction for the implementation of the DocuNET Program.

Nancy Wesoff also presented a PowerPoint outlining the changes to the Housing Authority website, logo and branding. The main goal is to improve customer service.

The Executive Director reported that MTD has issued a new RFP for development of their site. MTD is focused on the market rate portion of the proposed development.

APPROVAL OF OPERATION AND MANAGEMENT REPORTS

MOTION by Commissioner Hobbisiefken, second by Commissioner Doyle to approve the operation and management reports. All voted aye. Motion carried.

APPROVAL OF EXPENDITURES

Resolution No. 2873 - Approval of Expenditure List as submitted, including meeting expenses. MOTION by Commissioner Lizarraga, second by Commissioner Burns to adopt Resolution No. 2873. Irene Melton answered several questions related to expenditures on the current list. All voted aye. Motion carried.

WRITTEN COMMUNICATIONS

There were no written communications.

COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner Hobbisiefken asked if there had been any news on the hotel property at Fairview and Hollister in Goleta. John Polansky reported that this project will not move forward.

Of the three properties proposed for the HomeKey Program, the property on B Street in Lompoc is the only one moving forward. Commissioner Burns reported that she and John Polansky had a conversation about the Sagunto project. John Polansky said that he has requested renderings.

NEW BUSINESS

Resolution No. 287 4 - Authorizing the Executive Director or Designee to take all needed actions necessary to acquire property located at 202-224 E. Mill Street, Santa Maria, Ca., from Central Plaza Housing Partners L.P. MOTION by Commissioner Burns, second by Commissioner Doyle to adopt Resolution No. 2874. All voted aye. Motion carried.

Resolution No. 2875- Approving and Authorizing the Executive Director to execute and take all needed actions relative to entering into a Purchase Sale Agreement for the acquisition of 117 North B. Street, Lompoc, Ca. MOTION by Commissioner Hobbisiefken, second by Commissioner Doyle to adopt Resolution No. 2875. All voted aye. Motion carried.

ADJOURNMENT

There being no further business to come before the Board, MOTION by Commissioner Lizarraga, second by Commissioner Hobbisiefken to adjourn the meeting at 6:37 p.m. All voted aye.
Meeting adjourned.

James E. Pearson
Chair

Robert P. Havlicek Jr.
Secretary/Executive Director