



## Feasibility Study Committee

Date of Meeting: Tuesday, July 26<sup>th</sup> 2022  
Time: 1:00 P.M. – 1:08 P.M.  
Members Present: Matt Mecum, Chief John Annunziata, Chief Joseph Flanagan, Dennis Goguen, Amy Gothing, Bob Bourassa, Howard Drobner  
Non-Member Present: April Steward, Town Administrator

The meeting commenced at 1:00 P.M.

All members were given a copy of the revised RFS from last month's meeting. April asked the committee if they would like to identify locations within the RFS or if the committee would prefer for the winning bid to make suggestions. Chief Flanagan suggested that we provide a list of town owned properties, and to state the town prefers for the buildings to be built on town owned land. Matt Mecum suggested that we keep that out of the RFS and provide that list to the winning bid. All committee members agreed with this approach.

Howard Drobner suggested that April go through the document and remove any file history that may be associated with the document. April agreed and would reach out to Howard if she needed any assistance.

Chief Flanagan made a motion to approve June 21<sup>st</sup>, 2022 meeting minutes, Howard Drobner seconded, voted all in favor.

Matt Mecum suggested that the committee organize at their next meeting and designate a Chair and Vice-Chair. He suggested possibly Dennis Goguen and Chief Flanagan as they both have a vested interest in the process. April will add that to their next agenda.

April also informed the committee that the Board of Selectmen had approved a Designer Selection Procedure at the July 19<sup>th</sup> meeting and that she would be sending that out to the committee to be used as guidance through the designer selection process.

*At 1:08 PM, Dennis Goguen made a motion to adjourn, John Annunziata seconded. Voted all in favor.*

Respectfully submitted,

April Steward, Town Administrator

### **Meeting Materials**

Agenda	On File in The Board of Selectmen's Office
Town of Boylston Feasibility Study RFS	On File in The Board of Selectmen's Office
Designer Selection Process	On File in The Board of Selectmen's Office