

## **Board of Selectmen**

### **Notice of Meeting and Agenda**

Pursuant to the Massachusetts Open Meeting Law, notice is hereby given of a meeting of the Boylston Board of Selectmen. The Meeting will take place:

**Monday, December 16<sup>th</sup>, 2024 6:30 P.M.**

**Boylston Town Hall**

**Board of Selectmen Chambers**

**221 Main Street, Boylston, MA**

#### **Topics to be discussed:**

*\* Counsel will be present.*

*\* Agenda items without a specific time may be taken out of order.*

- I) Approval of meeting minutes: 12/02/2024
- II) Reports: Town Administrator, Building Inspector and Town Planner
- III) Scheduled Items:
  - Congratulations to Tahanto Girls Soccer Team on making Division 5 Final Four
  - Senior Residential Development Moratorium Discussion
  - Discussion and vote on use of remaining ARPA funds
- IV) Action Items:
  - Vote to approve BoS 2025 Meeting Schedule
  - Vote to approve and sign the Local Action Unit (LAU) package: 8 Gulf Street Project
  - Vote to accept the gift of \$3,000.00 with gratitude from the Lillian A. Luksis Charitable Giving Fund to the Boylston Council on Aging
- V) Selectmen's Miscellaneous: (topics submitted by individual Board members)
- VI) Future Agenda Items: (topics to be proposed for discussion at future meetings)
- VII) Citizens' comments: *(Except in unforeseen or emergency circumstances, any matter presented for consideration of the Board by a member of the public shall neither be acted upon, nor a decision made the night of the presentation. A scheduled time on a future agenda may be necessary, at the Board's discretion.)*



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Re: Boylston Board of Selectmens meeting 12/16/24 - Girls Soccer Team

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From Daniel Ashman &lt;dashman@bbrsd.org&gt;

Date Mon 12/9/2024 2:05 PM

To Alison Kennedy &lt;akennedy@boylston-ma.gov&gt;

Yes...also, Robin Withers will be there.

## Full roster:

Cloudia	Arthur
Bernadette	Beirne
Jillian	Bradford
Ally	Choquette
Bella	Costa
Samantha	Cummings
Michelle	Donoghue
Brooke	Eckelman
Gianna	Frongillo
Paige	Goulet
Kiera	Humphrey
Nayouma	Janeh
Lydia	Keefe
Kylo	McCue
Arianna	Pasquale
Iris	Pinto
Olivia	Quam
Emma	Rubinow
Mackenzie	Shepard
Elizabeth	Shoucair
Lily	Tessier
Angelina	Uva
Addison	Wetherell
Robin	Withers

12/16/24  
Meeting

On Mon, Dec 9, 2024 at 10:37 AM Alison Kennedy <[akennedy@boylston-ma.gov](mailto:akennedy@boylston-ma.gov)> wrote:

Hi Dan,

Thank you. I am waiting to hear back from the Board in if I am creating certificates for them.  
If so, do you have a whole roster list so that I can leave the ones with you that were not able to make it?

Thank you,

*Alison Kennedy*







## Board of Selectmen

Date of Meeting: Monday, December 2<sup>nd</sup>, 2024  
Time: 6:30 PM – 7:43 PM  
Members Present: Selectmen Chair Mecum; Selectmen Ridinger and Selectmen Filsinger,  
Town Administrator Steward, Town Counsel Madaus, and Alison  
Kennedy, Administrative Assistant  
Members Not Present:

The meeting commenced at 6:30 PM.

Financial Warrants were signed in agreement.

Pledge of Allegiance was recited.

Town Counsel Madaus arrived and then was advised that the Planning Board would like him to attend their meeting tonight.

Reports Received: On file in the Board of Selectmen's office

Police Chief

Fire Chief

Highway Superintendent

**Approval of Meeting Minutes:** 11/04/24 and 11/18/24

*Selectmen Filsinger made a motion to approve the meeting minutes from 11/04/24 and 11/18/24, Selectmen Ridinger seconded. Voted all in favor.*

### **Discussion on H-Intersection:**

Resident Eva Postal joined the meeting to discuss the H-Intersection. The Board previously asked Chief Annunziata to gather data on the traffic on North Sewall Street and if the H-Intersection being open would impact/decrease traffic. The data does not show any impact on North Sewall occurred. Resident Eva P. believes that the H-Intersection does not pose any benefit to being open and should be closed both ways. The Police Chief is indifferent whether it be open or closed but did state that he is against it being one-way only. Highway Superintendent Mero advised the board that a bus route uses that intersection. Discussion ensued. The Town Administrator will reach out to the school department to understand the potential impact on bus routes and whether it would be feasible to close the street at the end of the school year. Once they have this information, the Board will meet again to determine the outcome. Requested to be put on the 12/16/24 agenda.

### **Discussion and Potential Vote: 2025 Municipal Vote-by-Mail:**

Town Clerk, Dawn Porter mentioned she is planning to send information out with the census and would like to provide residents with some information ahead of time regarding vote-by-mail. Dawn is questioning if the cost is worth it since the town has such a low turnout regarding elections. Dawn recommended offering Vote-by-Mail by request – with applications available on

the Town Clerk's Webpage and through the Town Clerk's Office. Dawn added that she would suggest a limited application window of March 24<sup>th</sup> (the deadline for candidates to submit nomination papers) or April 7<sup>th</sup> (the deadline for nominations to be certified by the Town Clerk) through May 5<sup>th</sup> (one week prior to the ATE). She believes the state is always going to offer mail in voting for state elections and feels that we should offer it in some form or another in the municipal elections. The Board liked Dawn's suggestion of offering mail in voting, by request, or printing the application off the website. She will notify residents by the Facebook page, Lions sign, town website and other places that residents can see it. Dawn is requesting a preliminary vote by the Board on vote by mail so she knows what she can include when mailing out the census.

*Selectmen Ridinger made a motion to affirm that Boylston is offering mail in voting for May 12<sup>th</sup>, 2025 annual town election, and any other municipal elections that may be held during the 2025 calendar year. Selectmen Filsinger seconded. Voted all in favor.*

#### **Discussion and possible vote on use of remaining ARPA funds:**

Town Administrator Steward advised that they will not be able to secure the purchase of culverts prior to the end of the month so they would need to rescind that vote, freeing up \$50,000. The Fire Chief also informed the Town Administrator that the bunker pants are \$37,500, not \$48,000.

*Selectmen Ridinger made a motion to rescind the allocation of ARPA funds for the \$50,000 for the culverts, Selectmen Filsinger seconded. Voted all in favor.*

\$191,484.16 is the remaining balance.

#### **Requests:**

- Fire Department: washer and dryer for fire station.
- Facilities: Commercial backpack vacuum - \$990.00
- Town Hall Request: Walkway to gym and town clerk window
  - Path to Town Clerk – ADA Complaint.
  - Business in office with voting... more comfortable with giving service when only person in the building. \$700 in material and need cost for walkway to gym.
- Town House/Academy/Food Pantry - Concrete work/ bathroom resurface - \$16,000
- Beech tree treatment at Hillside- \$4,000
- Faucets - \$6,200
- Highway Department Forklift battery - \$6,000
- Firewall/Computer system – expiring in a few months - \$10,249
- Replacement UPS/Computer System - \$554
- Highway Superintendent: Skid Steerer - \$119,000

With all these items being approved, that would leave the balance at \$27,091.16.

- Fire Department – airbags were not included. \$13,500

December 16<sup>th</sup> – any remaining – Highway Superintendent can buy salt.

New remaining balance is \$13,591

*Selectmen Filsinger made a motion to approve expenditure of the ARPA funds phase 2 with the list as presented, plus adding \$13,500 for the airbags for the Fire Department, Selectmen Ridinger seconded. Voted all in favor.*

**Review, Approve and Sign 2025 Business License Renewals:**

*Selectmen Ridinger made a motion to review, approve and sign the 2025 business license renewals as presented to the board, Selectmen Filsinger seconded. Voted all in favor.*

**Review, Approve and Sign 2025 Alcohol License Renewals:**

*Selectmen Filsinger made a motion to review, approve and sign the 2025 alcohol license renewals as presented to the board, Selectmen Ridinger seconded. Voted all in favor.*

**Vote to approve and sign the 2025 Seasonal Population Increase Estimation Form (ABCC):**

*Selectmen Ridinger made a motion to approve and sign the 2025 seasonal population increase estimation form, Selectmen Filsinger seconded. Voted all in favor.*

**Vote to approve and sign the Renewal Certification 2025 (ABCC):**

*Selectmen Filsinger made a motion to approve and sign the renewal certification 2025, Selectmen Ridinger seconded. Voted all in favor.*

**Vote to Approve 2025 First Quarter BoS Meeting Schedule:**

*Selectmen Ridinger made a motion to approve 2025 first quarter BoS meeting schedule. Selectmen Filsinger seconded. Voted all in favor.*

**Vote to Approve of 2025 Town of Boylston Observed Holiday Schedule:**

*Selectmen Filsinger made a motion to approve the 2025 Town of Boylston Observed Holiday Schedule, Selectmen Ridinger seconded. Voted all in favor.*

**Vote to approve a donation with gratitude of \$450.00 from the Worcester Pistol and Rifle Range to the Police Department; purchase of supplies related to the armory or firearms:**

*Selectmen Ridinger made a motion to approve a donation with gratitude of \$450.00 from the Worcester Pistol and Rifle Range to the Police Department; purchase of supplies related to the armory or firearms, Selectmen Filsinger seconded. Voted all in favor.*

**Vote to approve a donation with gratitude of items/pickleball items totaling \$207.00 from resident Mark Antilla to Parks and Recreation:**

*Selectmen Filsinger made a motion to approve a donation with gratitude of items/pickleball items totaling \$207.00 from resident Mark Antilla to Parks and Recreation, Selectmen Ridinger seconded. Voted all in favor.*

**Vote to approve a donation with gratitude of a box of 100 Franklin Pickleballs estimated value of \$200.00 from residents Will and Lynn Shen: SR 1<sup>st</sup>, BF 2<sup>nd</sup>**

*Selectmen Ridinger made a motion to approve a donation with gratitude of a box of 100 Franklin Pickleballs estimated value of \$200.00 from residents Will and Lynn Shen, Selectmen Filsinger seconded. Voted all in favor.*

*At 7:43 PM, Selectmen Filsinger made a motion to adjourn, Selectmen Ridinger seconded. Voted all in favor.*

Respectfully submitted,

Alison Kennedy, Assistant to the Board of Selectmen

**Meeting Materials**

On File in The Board of Selectmen's Office

Agenda

DRAFT Meeting Minutes 11/04/24 and 11/18/24

BOS 2025 Meeting Schedule Jan – March

Memo from the Town Clerk – Mail-in-voting

Department Head Reports

ARPA Fund Expenditures

Senior Residential Bylaw DRAFT

2025 ABCC Licensing Documents

2025 Common Victual Licensing Documents