



REQUEST FOR PROPOSALS

DOWNTOWN BOYNE CITY - FOCHTMAN LOT IMPROVEMENTS

ISSUED: March 21, 2025

I. **Scope of Work:**

Boyne City Main Street/Downtown Development Authority is seeking proposals from qualified companies for improvements to a downtown area designated as the Fochtman Lot (map is attached). This property is used for parking and is located at the intersection of the south side of River Street, on the east side of Park Street. The area is bounded on the south side by the Boyne River. This request includes, but may not be limited to, design work, conceptual drawings, facilitation of the completion of work along with receiving all necessary permits and approvals.

A successful bidder will consider the following:

- 1) Repair of parking lot area and drainage and markings for parking spaces
- 2) Review current lighting and consider additional means of lighting the area
- 3) Landscaping (trees, bushes, fencing, etc) to create connections with the surroundings, public walkways and potentially toward the river
- 4) Any other enhancements that the bidder may suggest
- 5) Timeline for the work to be completed in the 2025 calendar year.

II. **Deliverables and Requirements:**

The submission must include contact name, all pertinent company information and specific and detailed bids for all phases of the project. The bid document should provide details for each of the items previously mentioned in the Scope of Work. The submitted bids must include proof of licensing and insurance.

III. **Additional Information:**

Please contact the Main Street office (231-582-9009) to schedule a pre-bid meeting or if you have any questions. Proposals must be received at:

Boyne City Main Street
113 S. Lake Street
Boyne City, MI 49712

Or emailed to: mainstreet@boynecity.com by 2pm EST on May 2, 2025.

This will primarily be a cost and qualifications-based selection with an assessment of the proposed designs and elements and total costs provided, given services selected. Boyne City Main Street reserves the right to reject any or all proposals and modify any provisions set forth in the RFP that is in their best interest prior to execution of a contract.

For any additional information prior to submittal, please contact:

Ingrid Day
Executive Director
Main Street
113 S. Lake Street Boyne City, MI 49712
mainstreet@boynecity.com
231.582.9009

Fochtman Lot

