City of Boyne City
Founded 1856
319 N. Lake Street Boyne City, Michigan 49712 Phone (231)582-6597
www.boynecity.com Fax (231)582-6506

BOYNE CITY
CITY COMMISSION MEETING
Boyne City Hall– 2nd Floor
319 N. Lake St
Tuesday, August 27, 2024 at 12:00 p.m.

http://bit.ly/BoyneCityZoom

May be viewed virtually via ZOOM & Facebook

Zoom Meeting ID: 828 9524 6505 & Passcode: 895662

Zoom Dial In (usage fees may apply): 1(312)626-6799 US

Facebook: City of Boyne City

May be viewed later here: Boyne City YouTube

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA

   The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.

   A. Approve the August 13, 2024 regular meeting minutes as presented
   B. Designate Mayor Tim Nemecek as Boyne City's official voting delegate for the MML's 2024 annual Business Meeting and City Manager Michael Cain as the alternate.

4. CITIZEN COMMENTS (non-agenda items, 5 minutes)
5. CORRESPONDENCE
   A. Charlevoix Conservation District – 75 Year Report
   B. 50 Year Fluoride Award – July 31, 2024
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
   A. July 2024 Financial Statements

8. OLD BUSINESS

   A. Printer/Copier Replacement Update
   Consider the recommendation from Executive Assistant Jennifer Eads to reconsider and authorize the City Manager and staff to facilitate and execute a contract with Ricoh for option six, Ricoh IM C451 for:
      - A one-time cash purchase of $5,746.00 for the machine, and
      - 0.0058 per sheet for black and 0.0400 per sheet for color, for consumables and maintenance (excludes paper) for a monthly fee of approximately $290.76 or an annual fee of approximately $3,489.12.

9. NEW BUSINESS

   A. Marina Bid Recommendation
   Consider the preliminary recommendation from City Manager Michael Cain to award Marina contract 2 to Flotation Docking Systems in the amount of $683,021.45 and authorize staff to execute the necessary documents.

   B. Zoning Ordinance Map Amendment – First Reading
   Consider the recommendation from Planning Director Scott McPherson to schedule a second reading of the proposed zoning map amendment for the City Commission agenda on or after October 8, 2024.

   C. Housing Priorities
      - Housing Sites Next Steps

   D. River Mouth Lift Station Pump #3 Replacement
   Consider the recommendation from Director of Public Works and Utilities Doug Varney to approve the purchase of a Vaughan Chopper pump from JGM Valve Corp for an amount not-to-exceed $20,900, with installation being done by HTSS LLC in an amount not-to-exceed $12,490 for the replacement of pump three at the River Mouth pump station and authorize the City Manager to execute the necessary documents.

   E. Tax Appeal Appraiser Hire
   Consider the recommendation from City Manager Michael Cain to approve entering into a proposed agreement for tax appeal appraisal services upon the arrival and review of requested bidder background information.

   F. Clean Water State Revolving Fund (CWSRF) – Update
   Consider the recommendation from City Manager Michael Cain to review the materials provided and determine the appropriate next steps.

   G. Closed Session Request
   Consider the request from City Attorney Matt Cross to go into closed session for the purpose of attorney client privilege discussion pursuant to Section 8(h) of the Open Meetings Act (MCL 15.268(1)(h)) to discuss material protected by the attorney client privilege, which is exempt from disclosure under the Freedom of Information Act (MCL 15.243(1)(g)).

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The Boyne City Municipal Airport will be closed starting Saturday, August 31st at 12pm until Sunday, September 1st at 8pm for the Annual Drag Race Fundraiser event.
- City Hall will be closed on Monday, September 2, 2024 in observance of Labor Day
- The next regular City Commission meeting is scheduled for September 10, 2024 at 7:00 p.m.
- City-wide Fall Household Rubbish Collection Day is scheduled for Saturday, September 21st. Pick-up will begin at 7am.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Jessica Puroll, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0341

August 13, 2024
REGULAR MEETING

Mayor Tim Nemecek called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

CALL TO ORDER

ROLL CALL

Present: Mayor Tim Nemecek, Mayor Pro-Tem George Lasater, Commissioners Marty Moody, Sandy Pritchard and Bob Farrell

Absent: None

Staff: Jessica Puroll, Kevin Spate, Scott McPherson, Doug Varney, and Jennifer Eads

Others: There were approximately 3 citizens in attendance.

CONSENT AGENDA
MOTION

2024-08-145
Moved by Nemecek
Second by Moody

-Approve the July 23, 2024 regular meeting minutes as presented.
-Approve the July 30, 2024 special meeting minutes as presented.
-Authorize the City Manager and staff to purchase five floor mats from Commercial Mats & Rubber for $704 and twenty floor mats from Uline for $2,009 all to be placed in various city facility buildings, for a total amount not-to-exceed $2,713.04.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENT

None

CORRESPONDENCE

Received and filed.
-Boyne City Road Non-Motorized Trail - Erosion Photos from Doran Davis
-Charlevoix County Planning Department - July 23, 2024
-Charlevoix County Community Foundation – 2023 Annual Report – July 25, 2024
-Michigan Liquor Control Commission – Water Street Café, LLC – August 2, 2024
-Marina Permit Update – August 7, 2024

*Pritchard requested marina permit update be placed as an item under new business for discussion. All Commissioners agree.

CITY MANAGERS REPORT

City Manager Michael Cain reports:

-The pavement marking project has been completed.
-Last week's primary election process went very smoothly here in Boyne City. Kudos to City Clerk/Treasurer Jessica Puroll and her team.
-Despite the wet and cooler than normal weather last weekend Boyne City hosted baseball tournament games at the Waterfront Field of

Dreams/Little League field, Sidewalk Sales, the Fire Department's car show, flea market and food sales, and, of course, Pirate Fest, in addition to a lunch time concert in Sunset Park and a couple of Farmers Markets. Other than the weather, all events seemed to go pretty well with no major problems reported.
-The Front Street repaving project which began last week put new the new pavement down today. Weather and finding much more existing pavement, 7 inches versus an expected 3 inches, to remove and replace with gravel were the main reasons it was pushed back from Monday. We experienced more traffic than usual on some of the nearby streets (Elm, Terrace and McKinley) as a result of the road closures. To help reduce that we have placed saw-horses at those street entrances to partially block them off.
-Last week we received a couple of complaints about noise from the pump being used for the Dilworth Hotel project. The pump is being used to dewater the ground below the Dilworth so that new storm water and sanitary sewer lines can be placed below the basement floor, which is mostly being removed and replaced. They are doing the work in three phases to avoid compromising the building's foundations. Pumping for the first phase is expected to be completed Thursday, August 15th at which time the pump will be shut off until they are ready to start working on the next phase, probably sometime next week. The process will repeat itself until done. The pump has been moved to behind the building and surrounded with hay bales to minimize the noise from the pump.
-The Main Street board has completed their portion of the annual Accreditation review and we look forward to feedback and guidance from both the National and state-level organizations.
-Our new DPW dump truck is currently getting all its equipment installed at Truck and Trailer. Our new one-ton pickup truck has arrived at Bob Mather's Ford and will soon be heading to Truck and Trailer for similar work. We hope to have both trucks ready in time for snow season.
-On Monday, August 12th our Police cadet, Kyle Wagenshutz was sworn in and started his first official day as a Boyne City Police Officer. He graduated from the Grand Valley State University academy last week. A formal swearing in will take place at the successful end of his training period.
-Progress continues to be made on the Fire Department's aerial truck. We hope it will be back here and in service at the end of this week or next.
-Our DPW will be putting up new snow fencing along the southerly shoreline of the Open Space in an effort to reduce the number of geese that we are experiencing on the site. The majority of the geese seem to be entering the site from the beach area towards the south end, which will be fenced off.
-This is the last week for providing information to the Main Street board through their Pulse Poll. Please check Main Street's Facebook or web page for a link to complete the poll. This information is used in a variety of ways but most importantly provides information for their annual Impact Report.
-I have reached out to Boyne Valley Township Clerk Lynn Sparks to open negotiations on the EMS contract. This was reported at their Township Board meeting last night and they said they would be getting back in touch with us.

-Main Street is looking for a part-time Administrative Assistant for the office. Feel free to call the office or check out the job posting on Indeed.
-There are four more Stroll the Streets left for the rest of the season. The last one will be on Friday, August 30th at the start of the Labor Day weekend. This week's Stroll the Streets will be having their Community Kids event in Sunset Park with giveaways, music and fun for everyone from 6:00 p.m. to 8:00 p.m.
-We approved a couple hour street closure for a block party before the next Commission meeting. The request was supported by all the homes with driveways in that section of street. We don't get many of these requests so I wanted to publicly mention that we will support such requests whenever possible if others may be interested.
-A ribbon cutting has been scheduled for the new section of trail along the Boyne City Road for Tuesday, August 27th at 10:00 a.m. at the Bay Township Hall in Horton Bay. All are welcome to attend. The ribbon cutting will proceed whether not the paving of the trail is complete. Our next City Commission meeting is at noon that day.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Received and filed.
-Planning Commission Special Meeting Minutes – July 15, 2024
-Planning Commission Regular Meeting Minutes – July 15, 2024

None

OLD BUSINESS
DTE Foundation/ReLeaf Michigan Tree Planting Program

2024-08-146
Moved by Nemecek
Second by Moody

Approve Tree Location Option C, planting five trees in the Open Space, nine trees along the parking lot in Peninsula Beach, and two trees in the Right of Way on the Division Street side of Maple Lawn Cemetery, and to authorize the City Manager and staff to proceed with the process.

Staff Comment: None
Public Comment: None
Board Discussion: All agree with the recommendation.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

NEW BUSINESS
Stiggs on Premises Tasting Room Permit Request – 112 South Park Street
MOTION

2024-08-147
Moved by Nemecek
Second by Moody

Approve Local Government Approval for On-Premises Tasting Room Permit resolution for Stiggs at 112 South Park Street as part of their efforts to obtain a Microbrewery license, Small Winery, and Small Distillers license to replace their existing Class C license.

DRAFT

City Manager Michael Cain begins the discussion regarding Stiggs on premises tasting room permit request at 112 South Park Street. The City received a request from Stiggs for the City to approve a resolution supporting their application in the Michigan Liquor Control Commission (MCLL) to change their existing Class C license to a Microbrewery License, Small Winery, and Small Distillers license through the establishment of an On-Premises Tasting Room Permit. We have reviewed this request with Stiggs, and they have informed us that this change will have little to no impact on their current operations as perceived by City or the public will notice from their current operations.

Derek Shankland, agent for Stiggs, reports that they are trying to move from a Class C license to a Microbrewery License to have an onsite tasting room. This licensing is the first step.

Staff Comment: None
Public Comment: None
Board Discussion: All agree with the recommendation.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Housing Commission Payment in Lieu of Taxes (PILOT) Ordinance Amendment Request

2024-08-14
Moved by Nemecek
Second by Farrell

MOTION

Approve the first reading of the proposed amendment of Chapter 62 – TAXATION, Article II-Service Charges In Lieu of Taxes, Section 62.19 City senior housing development and schedule a second reading at the Commission's September 24, 2024 meeting.

City Manager Michael Cain discusses the Housing Commission payment in lieu of taxes (PILOT) ordinance amendment request. When originally established Deer Meadows primarily served senior citizens and the ordinance was written to reflect that. The Housing Commission is requesting that the ordinance be revised to also include the proposed new Litzenburger Manor building and that the wording also be modified so that residents in either of the buildings could either be senior citizens or low income individuals as defined by the State Housing Development Act. The Housing Commission, in their pursuit of funding for the Litzenburger Manor project, needs to be able to show the State that the City, through the PILOT, is supportive of the project.

Staff Comment: None
Public Comment: None
Board Discussion: All agree with the recommendation. Commissioners discuss their concerns regarding seniors and low income families being mixed due to the need for senior privacy. There is discussion of ensuring the need for senior housing is still prioritized.

DRAFT

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Printer/Copier Replacement
MOTION

2024-08-149
Moved by Moody
Second by Farrell

Approve to authorize the City Manager and City staff to facilitate and execute a contract with Ricoh IM C451 for option 6 for a lease for a term of 60 months for a monthly fee of approximately $413.36 for an annual fee of approximately $4,900 or less.

Executive Assistant Jennifer Eads discusses the printer/copier replacement. The City currently pays approximately $480 per month for toner and maintenance for its current machine purchases on January 31, 2017. This machine is outdated and our current vendor, Visual Edge, suggested that we look into purchasing a new machine. $7,200 was budgeted from account 101-277-730.000 for a multi-function machine upgrade. Because our current machine is outdated, the parts are no longer being manufactured. Eventually there will come a day when necessary parts will simply no longer be available.

Staff Comment: None
Public Comment: None
Board Discussion:
Commission discusses leasing versus purchasing options. All agree that leasing is the better option.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Bullet Proof Glass – Administration Area
MOTION

2024-08-150
Moved by Nemecek
Second by Pritchard

Approve Insulgard Security Products out of Brighton, MI to install bullet proof glass windows in the administration area of City Hall at a price not-to-exceed $14,544.

City Clerk/Treasurer Jessica Puroll discusses the bullet proof glass for the administration area. Currently the City has Plexiglas that was installed during Covid-19. During the budgeting session $10,000 was budgeted in general ledger 470-040-970.000. The funds in this general ledger are monies left over from the construction of City Hall that can only be utilized for City Hall building expenses.

Staff Comment: None
Public Comment:
Steve Persons questions if there is already bullet proof glass in the administration area.
Board Discussion: All agree with the recommendation.

Commission question the pricing and discuss the concern of going over the budgeted amount.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

2024 Streets Projects
MOTION

2024-08-151
Moved by Nemecek
Second by Farrell

Approve to reject the recent bids from Reith-Riley for the 2024 Streets Project and re-bid the project in the fall for spring 2025 construction.

Director of Public Works and Utilities Doug Varney discusses the 2024 street projects. The City, working with, C2AE, was awarded a $250,000 grant for the funding of a Category B Street Project through the Transportation and Economic Development Fund that was termed the 2024 Streets Project. The bid came in approximately 43% higher than the engineer's estimate of $538,480.70. C2AE does not believe the bid reflects an accurate value of the work to be performed. C2AE's recommendation is that the City reject the bid and re-bid the project in the fall for work to be conducted in the spring. C2AE has confirmed with MDOT that this is allowable.

Staff Comment: None
Public Comment: None
Board Discussion: All agree with the recommendation.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Communication Repair for Level Sensor in South Storage Tank
MOTION

2024-08-152
Moved by Nemecek
Second by Farrell

Approve to award the contract with Windemuller to replace the failed south water tank level signal communication line with a cellular system for the amount of $7,275 plus the subscription cost of approximately $150 to $200 dollars per year, to be based on the data need.

Director of Public Works and Utilities Doug Varney discusses the communication repair for the level sensor in the south storage tank. The current communication wire for a level sensor at the South Reservoir located at Avalanche has been compromised and is no longer functioning properly. Although our own communications cable has provided very reliable operation for decades we cannot justify going with that system when we are assured that a cellular based replacement system would provide us the necessary reliability and at a much lower cost.

DRAFT

Staff Comment: None
Public Comment: None
Board Discussion: All agree with the recommendation.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Clean Water State Revolving Funds (CWSRF)

Review the materials provided and discuss this further at a future meeting when further information is available.

City Manager Michael Cain states that there isn't any additional information to share, but is trying to put all the different pieces together and provide it to the Commission prior to having to make a decision. There is no action required at this time.

Nemecek questions the change of project scope with the sewer find. Questions how staff sees engaging homes in the existing areas. Is not comfortable going forward not knowing what the consequences are if 50% of homes do not connect.
Moody clarifies there are 56 homes to door knock.
Pritchard believes EGLE is trying to keep the door open. Supports an assessment.
Farrell agrees there needs to be a commitment to move forward.
Lasater questions the survey deadline, and what it would look like to go door to door.
Pritchard questions the concern to go forward with the full amount and then not using it if the commitment isn't there.
Nemecek questions Cain if he has contacted EGLE directly.

All Commissioners agree that more will be determined after the bond closing documents are received on August 19th. A special meeting to for discussion may be necessary.

Marina Permit Update

Pritchard questions if this has been posted on the City website. States that it needs to be posted and publicized more timely. Questions if the permit application is different than the one expiring.
Nemecek agrees that it needs to be posted right away, and questions if the public input timeline can be extended.

Good of the Order

Farrell questions if the Frankfort visit has been scheduled.
Pritchard questions the results of the Rivermouth restroom July 24th testing, and if we have billed back labor cost to C2AE.
Nemecek questions how we can get into closed session to go over legal rights.

Announcements

-The next regular City Commission meeting is scheduled for August 27, 2024 at 12:00 p.m.
-City Hall will be closed on Monday, September 2, 2024 in observance of Labor Day.

DRAFT

ADJOURNMENT Motion by Mayor Nemecek, second by Commissioner Farrell to adjourn at 9:44 p.m.

_____	_____
Tim Nemecek	Jessica Puroll
Mayor	City Clerk/Treasurer

DRAFT

City of Boyne City MEMO

Date: August 22, 2024

To: Mayor Nemecek and the Boyne City City Commission

From: Michael Cain, City Manager

Subject: Michigan Municipal League Convention Delegate

The Michigan Municipal League (MML) will hold its annual fall convention this year on Mackinac Island from September 11-13, 2024. Mayor Tim Nemecek and City Manager Michael Cain are currently scheduled to attend on behalf of Boyne City.

During the convention, the MML will conduct a business meeting to consider and adopt official League policies, priorities and other matters. Each member community is allowed to designate one official delegate to vote at the meeting, along with an alternate who may vote if the delegate is unable to attend.

RECOMMENDATION: That the City Commission designate Mayor Tim Nemecek as Boyne City's official voting delegate for the MML's 2024 annual Business Meeting and appoint City Manager Michael Cain as the alternate.

Other Options:

a) Postpone this matter for further consideration or information.
c) Take no action at this time.
d) Modify the recommendation.
e) Deny the request.
f) Other options as determined by the Commission.

michigan municipal league

1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

July 1, 2024

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held on Mackinac Island, September 11-13, 2024. The League's **"Annual Meeting"** is scheduled for 4:30 pm on Wednesday, September 11 in the Terrace at the Grand Hotel. The meeting will be held for the following purposes:

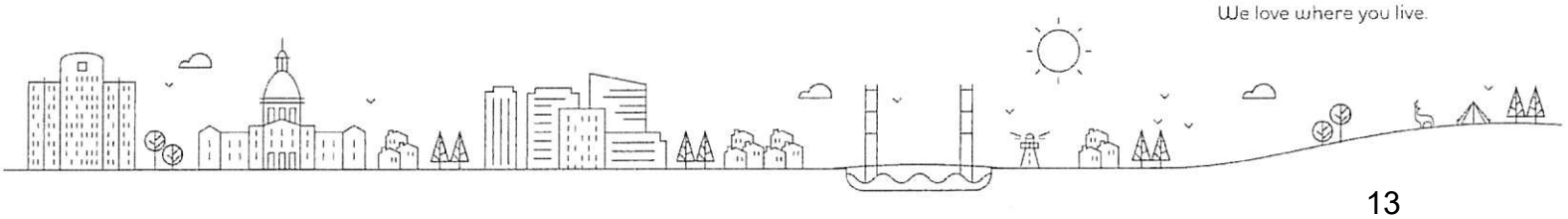
1. Election of Trustees. To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. Policy. A) **To vote on the Core Legislative Principles document.**

   In regard to the proposed League Core Legislative Principles, the document is available on the League website at https://mml.org/resources-research/delegate/. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

   B) **If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)
   In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 11, 2024.**
3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting https://mml.org/resources-research/delegate/ **no later than August 11, 2024.**



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

> "Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting." Thus, the deadline this year for the League to receive resolutions is **August 11, 2024**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, "Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

3. Posting of Proposed Resolutions and Core Legislative Principles

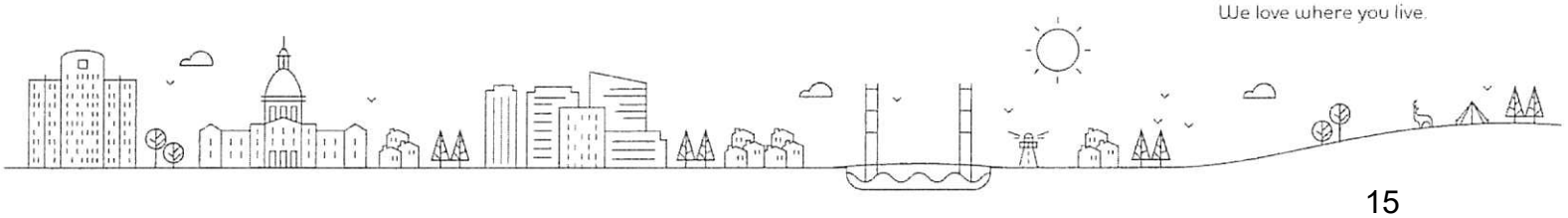
The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 10, 2024, at the Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

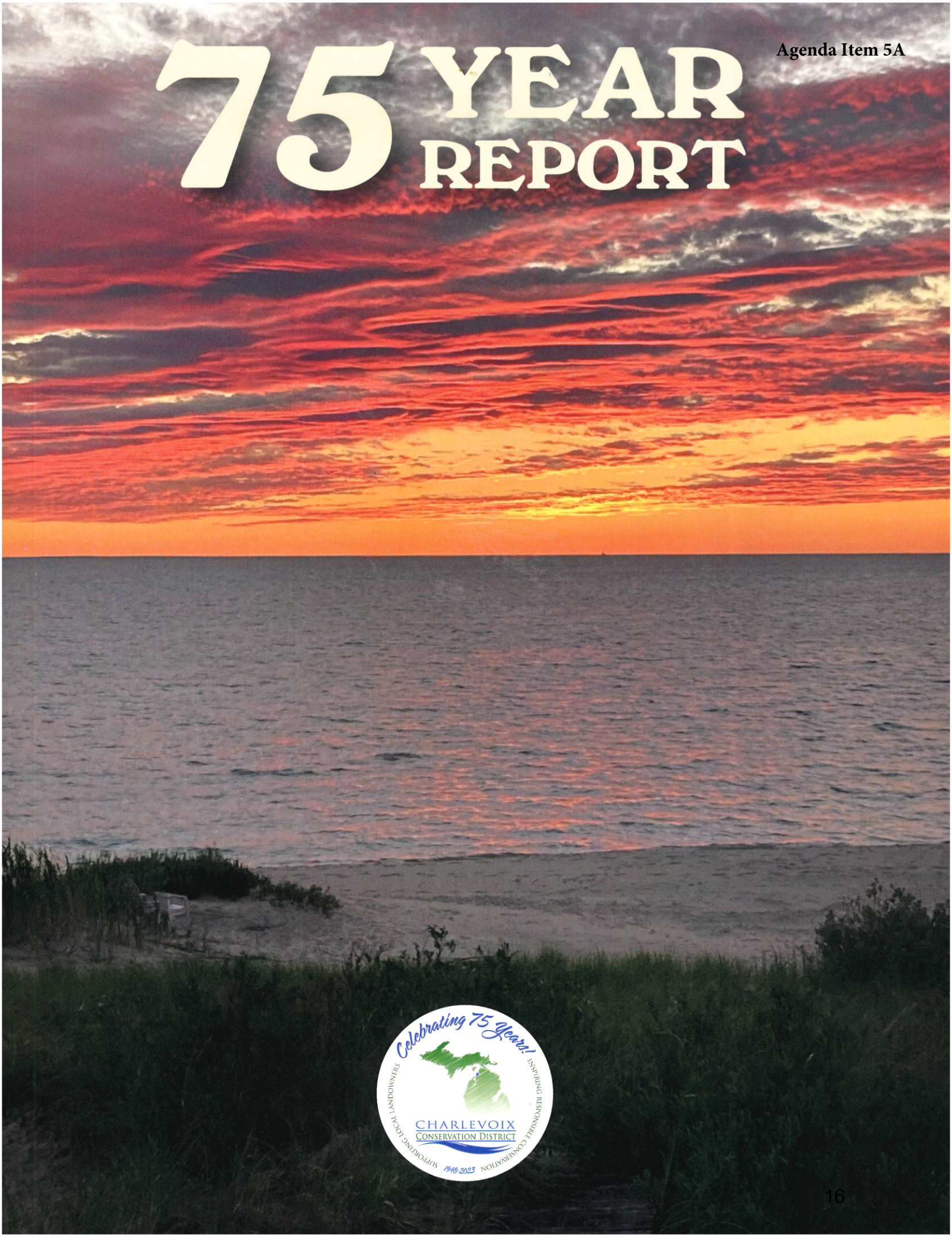
Sincerely,

Robert E. Clark
President
Mayor, City of Monroe

Daniel P. Gilmartin
Executive Director & CEO



75 YEAR REPORT



CONTENTS

3	About Conservation Districts
4	A Timeline Through The Years
6	Practices Over The Years
8	The People Behind The District
13	American Beach Grass Nursery
14	Spring Tree Sale
15	Fall Native Plant Sale
16	Native Plant Educational Garden
17	Summer Garden Party
18	MAEAP
19	CAKE CISMA
20	Community Room
21	Education & Outreach
22	Other Services



ABOUT CONSERVATION DISTRICTS

Michigan's 75 Conservation Districts (CDs) are your local providers of natural resource management service, helping fellow Michiganders conserve their lands and waterways so our environment can be a cleaner, healthier, economically stronger place to live, work and grow for our community.

Across the United States, nearly 3,000 conservation districts - almost one in every county - work directly with landowners to conserve and promote healthy soils, water, forests and wildlife. Formed in response to the 1930s Dust Bowl, Conservation Districts are local units of government that utilize state, federal, and private sector resources to address today's conservation challenges.

We plant trees on private and public land. We help farmers and landowners better manage their soil health and save them money. We help forest owners improve the health of their forests. We improve water quality. We make our urban spaces healthier, safer, and more affordable. We work with local schools to help educate tomorrow's leaders on conservation and agriculture.

We connect residents with the natural world. We are the local boots on the ground helping communities become more resilient in the face of a rapidly changing planet.

The guiding philosophy of Conservation Districts nationwide is that decisions on conservation issues should be made at the local level, by local people, with technical assistance provided by government-affiliated organizations. To this end, our CDs work hand-in-hand with local, state, and federal organizations to roll out programs that directly assist and impact the environmental quality of local communities and our beautiful peninsulas.

We love what we do, and we can't wait to work with you to help Michigan become the most beautifully healthy and thriving "state" it can be. Together.

MICHIGAN ASSOCIATION of CONSERVATION DISTRICTS

For more information, visit the Michigan Association of Conservation Districts at www.macd.org.

The Charlevoix Conservation District

At the Charlevoix Conservation District (CCD), our mission is simple: to coordinate assistance from all available sources – public and private, local, state and federal - in an effort to develop locally driven solutions to natural resource concerns. Established in 1948, CCD works to protect the natural resources of Charlevoix County and the northern most tip of the Lower Peninsula through partnerships, community outreach and landowner support. Our programs provide technical assistance, information and education to assist people in the county to properly manage their natural resources. We offer assistance in partnership with local and state organizations to provide sound, solution based support that will contribute to the environmental enhancement and meet the local needs of the communities we serve. Our staff and board are dedicated to the task of working together, and committed to conservation, to assist private landowners with achieving their land management objectives.

Each conservation district is as unique as the communities they serve, and the methods of funding for conservation districts varies by county. There are many ways to get involved with CCD including supporting our tree and plant sales, utilizing the MAEAP program, renting our community room, volunteering at mailings and events, attending an event, partnering with us on workshops and programs for residents, attending a board meeting, running for a board position, or by making a tax-deductible donation. Concerned people have a place at their local conservation district. We offer a unique way to work together, plan and carry out activities that lead to sustainable communities, and overall, a better place to live.

Visit us at
303 North St., Boyne City, MI
231-582-6193 | www.charlevoixcd.org

Timeline

1948
Charlevoix Conservation District (CCD) formed with the original board of directors including, Clayton Healey, Carlton Smith, George Klooster, Norval Korthase and Peter Winnick.

1983
Kelly Martin hired as district manager, replacing Joan Newmann after 32 years

1937
The United States Department of Agriculture (USDA) drafted the Standard State Soil Conservation Districts Law, which President Roosevelt sent to the governors of all the states in 1937. The first soil conservation district was organized in the Brown Creek watershed of North Carolina on August 4,1937

1949
Joan Newmann hired as first district manager.



2012
The Michigan Groundwater Stewardship Program (MSGP) became what is now Michigan Agriculture Environmental Assurance Program (MAEAP). Chris Anderson became MAEAP Technician for Charlevoix, Cheboygan, Emmet and Otsego counties.

2009
Lifelong dairy and crop farmer in Norwood Township, Tom Wieland, became the second farmer in Charlevoix County to be verified in MAEAP in the cropping system, and received the district's Korthase Memorial Award for outstanding conservation practices in Charlevoix County.



2013
Lake Louise Camp & Retreat Center's June summer camp program, the Conservation District barn received a new painted exterior from their Boyne Country Service Project program.



2010
State funding to support the Forestry program in Charlevoix County ends.

2014
CWMA, Cooperative Weed Management Area, now known as Charlevoix, Antrim, Kalkaska, Emmet Cooperative Invasive Species Management Area, CAKE CISMA, the first grant was submitted and awarded for Charlevoix, Antrim, Kalkaska and Emmet counties. Before becoming CAKE CISMA, it was known as "Above the Bays Invasive Species Network."

2015
Kelly Martin retires as district manager after 32 years & Alison Adams hired as new & current district manager

2017
Implementation of the summer Nature in the Park programs held at Old City Park



2019
Native Garden established with help of donor, Pat Brinker



2016
American Beach Grass Program expanded to include help from Charlevoix Elementary and Boyne Middle School student volunteers

2018
Community Room renovated by Toby Prevo Residential Services



1985
The district produced its first Land Atlas Plat Book for Charlevoix County. First year the Spring Tree Sale begins for Charlevoix CD

1986
American Beach Grass Nursery was established in near Fisherman's Island State Park, south of Charlevoix, in partnership with the Michigan Department of Natural Resources



1989
District purchased a conservation tillage corn planter

First harvest from beach grass nursery, 10,000 plugs harvested



1996
District hires first Forester, Tim Greco

1998
Chris Anderson hired as district Forester

2000
Charlevoix County Recycling Department formed

2001
CCD renovates and moved in to the current building. Owned by the state of Michigan, the District purchased the deed to the building.

2002
CCD obtains its first website domain name. Tree Planter is purchased. First Household Hazardous Waste Drive in cooperation with the Charlevoix County Recycling Department. District Manager, Kelly Martin, becomes recycling coordinator

2003
First year CCD began receiving the Michigan Groundwater Stewardship Program (MSGP). Tom Wieland became the Chairman of the local groundwater team



2005
District Cooperator Program begins, recognizing landowners who support and practice outstanding conservation. Upon signing a Cooperator Agreement signifying a commitment to adopt and maintain conservation practices that protect soil, water, and related natural resources on their property, the landowner receives a sign. The first Cooperator recognized in Charlevoix County was Richard Barker of Horton Bay.



2006
Michigan implemented The Qualified Forest Property Tax Program or QFP, if a property meets the size, management, & productivity requirements, it may be exempt from certain school operating taxes (up to 18 mills). One other benefit is that landowners can apply to their local government to prevent the property valuation from being "uncapped", which normally happens at the time of transfer.

Doug Warner is the first farmer to be verified in MAEAP in the cropping system.

2020
Pathway and signs were added to the native garden, funding provided by Charlevoix Community Foundation, Great Lakes Energy People's Fund, Pat Brinker & Family, Mike and Rhea Dow, and Denise and Gary Fate

2021
First Annual Summer Garden Party to raise awareness and promote benefits of planting native



2022
Remodeling of the rest of the CCD building by JWC Building of East Jordan

2023
Upstairs office space remodeled by JWC Building of East Jordan to expand available office space and storage



2023
Kyra Allen added as part time administrative assistant. Jalie Shemanski hired as first intern to run summer Nature in the Park program held at Old City Park in Boyne City.

Present
CCD hosts celebration event for 75 years of conservation services for Charlevoix County landowners, and kickoff for Barn Raising Campaign

Practices Over The Years



Laying Farm Drainage Tiles
F. Sherman, August - 1954



East Jordan Lakeshore Stabilization
1971



Boyne City Lakeshore Stabilization
1971



Boyne City Veteran's Park
Pavilion - 1974



Boyne City Lakeshore Erosion
1970s



Avalanche Park, Boyne City
Erosion Project - 1970s



American Beach Grass Nursery
1986



Conservation Tillage tour
1987



Corn Planter Purchased
1989



Farm Days, Tim Matchett
1980s



Pit ponds - 1970



Selective cutting project - 1970



Mt. McSauba, Charlevoix Critical Area Stabilization - 1970s



Kiteley/Saunders Farms waterway diversion - 1980



Farm field days - 1980s



Ridge Till demonstration plots - 1985



Medusa Cement Stabilizing spoils - 1987



No till seeding demonstration - Joe Schwem - 1987



Toewall structure, Doug Warner Farm - 1987



Boyne City elementary students planting district seedlings for Earth Day - 1990



Tree Planter Purchased 2002

Our Staff



Alison Adams
District Manager



Chris Anderson
MAEAP Technician



Kyra Allen
Administrative Assistant

Board Members



Tim Matchett
Chair



Eric Beishlag
Vice Chair



Zachary Shaltz
Treasurer



Skylar MacNaughton
Member



Sara Matchett
Member



Amanda Looze
Assoc Board Member

** Longest serving board members Tim Matchett, Eric Beishlag, Ron Reinhardt, Dennis Howard*

Support Staff



Erin Satchell
MAEAP Verifier



Bill Borgeld
District Conservationist, USDA-NRCS



Jim Pawlowicz
MDARD Regional Rep

Original Founding Board Members

Original Founding Board Members, 1948; Clayton Healey, Carlton Smith, George Klooster, Norval Korthase and Peter Winnick



Circa 1950; Clayton Healey, Terry Healey, Chuck Kiteley, Bill Grimm, John Wieland, Bill Korthase and Ed Rebman

Board Members Over The Years

1987

Carl Grutsch, Bill Korthase, Dave Stolt, Wayne Saunders, Kelly Looze, Tim Matchett



1990

Bill Korthase, Ron Reinhardt, Wayne Saunders, Tim Matchett, Dave Stolt, Kelly (Looze) Howard



2001

Kim Korthase, Eric Beishlag, Tim Matchett, Dave Stolt, Wayne Saunders



1984

Dave Stolt, Bud Boss, Ron Reinhardt, Eric Beishlag, Kelly Looze, Bill Korthase



1989

Dave Stolt, Kelly Looze, Bill Korthase, Ron Reinhardt, Wayne Saunders, Tim Matchett



1991

Bill Korthase, Ron Reinhardt, Wayne Saunders, Tim Matchett, Dave Stolt, Kelly (Looze) Howard



2008

Ron Reinhardt, Eric Beishlag, Tim Matchett, Dave Stolt, Dennis Howard



Former Board Members



Dennis Howard
2007-2023



Pamela Hilton
2015-2019



Randy Korthase
2017-2020

1948-1950 (Founding 5)
Clayton Healey
Carlton Smith
George Klooster
Norval Korthase
Peter Winnick

1951
Harold Goebel
Robert Straw

1952
Clyde Warner

1953
Bob Reidel

1955
John Wieland

1957
Lee Sneathen, Jr
Norbert Nachazel

1959
William Korthase, Jr.

1960
Franklin Cellner

1969
Terry Healey

1973
Charles Kiteley

1976
David Parsons

1977
Steve Miller

1978
John Frey

1980
Ron Reinhardt

1981
Wilson Boss

1982
Eric Beishlag

1984
Tim Matchett
Dave Stolt

1986
Carl Grutsch

1987
Wayne Saunders

Former Staff Members

1951-1983
Joan Newmann
First District Manager

1983-2015
Kelly Martin
Second District Manager

c1980
Roger Korthase
District MECP Technician

c1980
Rick Pierson
Soil Erosion Officer

c1990
Stan Borowski
Soil Erosion Officer

1993-1996
Martha Kupka
Soil Erosion Officer

1996-1997
Linda Kuhn
Soil Erosion Officer

1997-1999
Wendy Armstrong
Soil Erosion Officer

1996
Tim Greco
District Forester

1997-1998
Shane Delaney
District Forester

2016-2018
Mike Young
HAP Technician

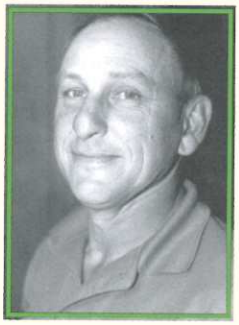
Honoring Our Longest Serving Board Members



Tim Matchett

Chair, 1984-Present

Tim Matchett has community involvement in his blood and roots sunk deep in western Charlevoix County, specifically Marion Township, where he and his two sons, Isaac and Noah, own a centennial farm, Matchett Sheep Farm, a 1,200 acre multi-generation, (third and fourth), family sheep farm with 1,800 ewes located south of Charlevoix. Tim has served on the Conservation District Board since 1985, where he currently serves as chairman. In addition to serving as Marion Township Clerk, Tim has also been a long-time active Farm Bureau loyalist, where he has led the Charlevoix County Farm Bureau as one of its longest-running presidents.



Dave Stolt

Treasurer, 1984-2015

Graduating from the MSU Agriculture Short-course and horseshoeing course in 1961, Dave has always been involved in agriculture. Dave and wife Lucy purchased the Stolt Family Centennial Farm in Bay Township where they continue to farm today. After 25 years, Dave retired from the Petoskey school system to enjoy working in the woods, wood carving, hunting, and traveling. Dave served on the District board since 1983, retiring as Treasurer in 2015. Dave has also served as the Charlevoix County Drain Commissioner.



Eric Beishlag

Vice Chair, 1982-Present

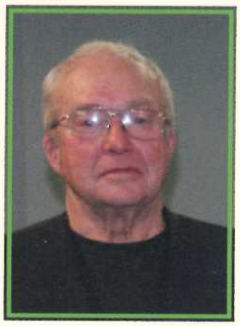
Eric resides in Eveline township where he custom pastures beef cattle, sells freezer beef and bales hay for son and daughter-in-law's horse stable. Eric has been in the logging business with his son, owning and operating Beishlag Forest Products Inc. where he follows Sustainable Forestry Initiative guidelines. As a trustee for Eveline Township, Eric also sits on the Eveline Township Planning Commission. Eric has served as a District Director from 1982 to 1985, returning to the Board in 1996 and currently serves as the Charlevoix Conservation District's Vice-Chairman.



Wayne Saunders

Board Member, 1987-2007

Born in 1930, Wayne was raised on the family farm. A graduate of Michigan State College, Wayne and his wife Sally raised chickens, cows and kids. Wayne was active on many different boards and organizations, including the Charlevoix County Road Commission Board for 22 years, Northern Michigan Beef Breeders Association for 25 years, the Farm Bureau, and his church. He also drove a school bus for 10 years for Char-Em, and served as supervisor for Eveline Township. As a thank you for his 20 years of service to the district, Wayne was presented with a special recognition award at the Annual Meeting on October 25, 2007.



Ron Reinhardt

Board Member 1980-2022

Ron Reinhardt and wife Bea live in Wilson Township. Ron is retired from East Jordan Iron Works and has also served as Charlevoix County Commissioner. For many years, Ron raised beef cattle on Riverside Farms with his brothers. Ron served as a board member for the district on and off for many years, starting in 1980 and retiring in 2022.



Tribute to Kelly Martin, District Manager, 1983-2015

Kelly Martin's 32 years at the district can't be narrowed down to one fondest memory. According to Kelly, there are far too many. Working with farmers was her favorite part of the job. The variety of job duties, similar to that of an entrepreneur, and working with the community to promote the districts mission, came in at a close second.

During her time as the district manager, the largest conservation projects she was a part of included the Lake Charlevoix Watershed Project, the district's spring Tree Sales, acquiring the land for the American Beach Grass Nursery and assisting landowners with protecting their shoreline through nursery harvests in the years to come, and finally, working on combating the coastally invasive Phragmites.

Over the course of her three decades as manager, Kelly worked with many people who were integral to protecting the natural resources in Charlevoix County. The biggest example of a fruit of her labor was the Charlevoix County Recycling Program. What began as a committee eventually became recognized as 50% of her managerial duties and she became the Recycling Coordinator for Charlevoix County in addition to her role as the district manager for the conservation district.

When reflecting on the greatest challenges, one theme rang true through each decade, funding. From the 1980's through the early 2000's, the lack of a permanent location only presented more challenges to the district. But in 2001, an opportunity arose, creating the ability for the district to identify as a stand-alone conservation office. This is the location the district still resides today, at 303 North St. in Boyne City.

The climb to that successful current location had many challenges along the way as support from the state in the form of conservation programs were lacking in the 80's and 90's. The result of decreased financial support took its toll on outstanding district directors, legendary farmers and fellow conservationists who were employed by such programming.

Kelly still feels strongly that the most important part the district plays for the residents and landowners is simply being a resource in conservation, and a provider of natural resource education.

Her advice to incoming board members, as far as the importance of their role to the overall mission of the district, be vigilant regarding invasive species!



American Beach Grass Nursery

Beach grass plays an important role in preserving coastal habitats, helping to build sand dunes and in general helping protect coastlines from continuous erosion.

Our beach grass is harvested in collaboration with students from local community schools. Schools that have assisted with harvesting in the past include Charlevoix Elementary School, NCMC (North Central Michigan College, and Boyne City Middle School.

These partnerships help ensure harvesting efforts twice a year, both spring and fall. For the students it provides a direct connection to the land through stewardship while complimenting their Michigan watershed curriculum. It is a valuable hands-on shoreline stewardship experience that also improves shoreline ecosystems locally as well as throughout the Great Lakes Region, and beyond. Harvesting occurs twice per year, in May and October.













Spring Tree Sale

Most conservation districts host tree and plant sales in the spring and fall to provide communities with healthy plants that will grow well in that area. Tree seedling sales are an important fundraiser for many Districts.

Each Spring the Charlevoix Conservation District holds a tree sale for landowners to purchase high quality bare root seedlings at a low cost for urban and rural conservation purposes, such as windbreaks, reforestation, erosion control, and food and cover for wildlife. The trees are sourced from a variety of Michigan and Great Lakes Region nurseries. Winter sales allows Districts to work with the nurseries to better purchase the correct number and species mix of seedlings for landowners.

The spring seedling program is "bare root" stock and the moist spring soil helps roots recover from being "pulled" from the nursery beds. The seedlings are usually available in different sizes and ages. The older seedlings are larger, have better survival potential, but are a bit more expensive and can be more difficult to plant. We offer many varieties of trees that are native to Michigan, including conifers, small trees, and shrubs; there are also a few varieties that are not native (and not invasive) but work well in Charlevoix County. Orders are prepared by District employees and volunteers, then distributed from our district barn on a spring date that is printed in the catalogue and on the District website.



If tree planting is on your list of springtime things-to-do, then Conservation Districts are good sources of stock.

The tree sale occurs each spring at the end of April, with the catalog available in late January. Tree sales are a main source of revenue for conservation districts, in addition to assisting landowners with backyard conservation efforts. The deadline for pre-orders is April 1st each year.



Fall Native Plant Sale



Fall is widely considered the best time of year to plant native trees, shrubs, grasses, vines and perennials. Each September, the district holds a Native Plant Sale with local partnering business, Birdsfoot Native Nursery, of South Boardman. This is a browse and buy event, allowing landowners to visit this pop-up sale on the day of to order from the variety of species available. A species list is available through the district office and website, or it can also be picked up at our August Garden Party event. Habitat garden flats are the only items available for pre-order, and order forms are also available through the district office or website.



Volunteers assist with many district event needs.

Why plant native? A native plant is a plant that is a part of the balance of nature that has developed over hundreds or thousands of years in a particular region or ecosystem. For this reason, native plants are well adapted to our climate and soils because they evolved here. This means they are generally easier to care for once they are established, needing little or no pruning, deadheading, watering, or fertilizing.

There are many benefits of landscaping and gardening with native plants including conserving water, protecting soil from erosion, and creating habitat and providing food for many different animals including birds, pollinators, and small mammals. These important plant species provide nectar, pollen, and seeds that serve as food for native butterflies, insects, birds and other animals.

In addition, native plants are easy-to-grow and require minimal maintenance:

- They do not require fertilizers and require fewer pesticides than lawns.
- Deep root systems require less water than lawns and help prevent erosion, reduce runoff and flooding.
- Help reduce air pollution.
- Do not require mowing.
- Provide shelter and food for wildlife.
- Promote biodiversity and stewardship of our natural heritage.





Native Plant Educational Garden

Our beautiful garden and over 50 species signs were made possible with the help of private donations and grant funds awarded by the Charlevoix County Community Foundation. Other collaborative efforts include a garden sponsor sign, created by The Wood Shop of Boyne City, and our native species information signs, made by the Northwest Michigan Invasive Species Network (NMISN) with the help of the Grand Traverse Conservation District. Our garden sponsor sign was created by The Wood Shop, located in Boyne City, and our Native Species Information signs were made by the Northwest Michigan Invasive Species Network with the help of sister district, the Grand Traverse Conservation District.

This Garden was made possible by the efforts of the following individuals and groups. Many thanks to all of them for their passion for native plants, and dedication to education, conservation, community & service:

Pat Brinker & The Brinker Family

The Charlevoix County Community Foundation, Sun Fund

Great Lakes Energy, People's Fund

Mike & Rhea Dow

Denise & Gary Fate

The Wood Shop, Boyne City

Landscape Logic, Charlevoix













Native Plant Garden donor, Pat Brinker, of Charlevoix, is also the Garden Party committee chair and provides continuous support and guidance to district staff for the event each year.

Summer Garden Party

This event, a kickoff to our Fall Native Plant Sale, is held to raise awareness about native species and to offer landowners an opportunity to view native species up close, while learning about the benefits of planting native from local conservationists.

Join us each August for our Garden Party Open House event to view our Native Plant Educational Garden, full of over 70 native sun & shade species, complete with signs, a garden pathway & the revealing of our Fall Native Plant Sale species list. Meet our native plant specialists, Garrett Noyes and Blythe Webster, of Birdsfoot Native Nursery, located in South Boardman, along with other local conservationists on site, including invasive species group CAKE CISMA, Michigan Butterfly Habitats Inc., Boyne Area Library and more.

MAEAP

The Michigan Agriculture Environmental Assurance Program (MAEAP) is an innovative, proactive program that helps farms of all sizes and all commodities voluntarily prevent or minimize agricultural pollution risks. When you see signs along the road that read "This Farm is Environmentally Verified" it means that the landowner has voluntarily taken every step required to meet state and federal environmental regulations and Michigan Right to Farm guidelines. MAEAP teaches farmers how to identify and prevent environmental risks and comply with state and federal environmental regulations.

Farmers who successfully complete the phases of a MAEAP system are rewarded by becoming verified in that system, gaining regulatory protections, and earning preferred consideration for technical assistance and cost sharing.

Conservation district technicians visit producers and conduct technical assessments which look at a farm's practices. After the review, technicians advise the landowners of changes they need to make to meet program standards. Last year, MAEAP technicians conducted more than 700 technical assessments.

MAEAP also assists producers in implementing conservation practices. In 2021 MAEAP-verified producers implemented more than 2,000 conservation practices, such as manure management, grazing practices, and more. This led to more than 250,000 tons of sediment or soil particles kept on farmland, which could fill more than 22,000 dump trucks (that's 10 yards!).

To get enrolled in the MAEAP program, or to learn more about the conservation practices you can implement on your land, contact your local conservation district MAEAP Technician. The Charlevoix Conservation District MAEAP Technician, Chris Anderson, services Charlevoix, Cheboygan, Emmet and Ostego Counties.

chris@charlevoixcd.org.





CAKE CISMA

Charlevoix, Antrim, Kalkaska, Emmet - Cooperative Invasive Species Management Area

CAKE CISMA is a cooperative organization dedicated to collaborative invasive species management throughout Northern Michigan.

Founded by local governments, environmental professionals, and area non-profits in 2015, the Charlevoix, Antrim, Kalkaska, and Emmet Cooperative Invasive Species Management Area has always been about collaboration. From restoring habitat through invasive species management to educating homeowners on how to tackle that pesky invasive plant in their yard, we're here to help. We believe that together we do more and we work closely on projects with our partner organizations.

Our mission: To protect the natural resources, economy, and human health of Northern Lower Michigan through collaborative outreach and management of invasive species.

Strategic Plan: Our strategic plan seeks to address invasive species challenges in our region and guide our approach to solving them.





Community Education

We frequently host landowner workshops, citizen scientist training, and volunteer workdays. Check out our events page for upcoming events.

Youth Education

We're here to engage and inspire the next generation of scientific leaders. CAKE CISMA lessons and field trips emphasize hands-on invasive species management experience and student empowerment.

Presentations & Hikes

We're happy to present at your next club meeting, community event, etc. Our "Plant This, Not That!" presentation is a community favorite.



www.cakecisma.org
231-533-8363 x 5
Located at the Antrim Conservation District in Bellaire

Community Room

This room was made possible with the help of grant funding from the Charlevoix County Community Foundation and Trans Canada Charitable Foundation. Room renovation completed by Toby Prevo Residential Services, with donations & discounted materials from several area businesses & contractors.

Created to increase conservation education programs in Charlevoix County, this room is open to the public for a small fee and free to all 501C3 & service groups. For Fee & Non-Fee groups: Applications, Policy, Cleaning & Damage Deposit Fees and Cleaning Checklist are all available online, by email request or at our physical address above or by calling our office M-F 8-4:30.

Renters will have access to our large multi-purpose room (see above pictures). This room was recently updated with drop ceilings for noise reduction, new lighting and comes equipped with a 55-inch Smart TV. The TV has an HDMI hookup, perfect for easily sharing presentations, videos, or photos with your own laptop. In addition to this room, renters will also have access to a cozy lounge area, an open workroom with extra counter space, a large bathroom, and an additional kitchenette. All of these things & more are included in the rental price. The large community room can seat 30 adults comfortably around tables and even more for open-house style events. Take advantage of our beautiful native plant garden and pop up tents (by request) to extend the outdoor space during warmer months.



The Community Room is available year round, during the week and weekends. The room is free to all of our conservation partners as well as non-profit groups and local service groups. The room is also open to the public for a small fee. Rent the room for an hourly meeting, or a half or full day event. It's a great space for small private parties and gatherings, or larger open-house style events.

The large multi-purpose room is equipped with a large 55-inch SmartTV and easy HDMI/Wi-Fi hook up. A small kitchenette is complete with linens, utensils, coffee pot, microwave, and other supplies for hosting an event.

In addition to the Community Room, renters also have access to a cozy sitting area, an open work room with extra counter space, a large bathroom, and an additional kitchenette with a full refrigerator, additional microwave, and a portable electric burner.

Contact us to reserve this space for your next event. It's the perfect space for holiday parties, birthday parties, networking events, book clubs, brunches, showers, dinner parties, paint-n-sip parties and many other types of gatherings!



Education & Outreach

Nature in the Park

Offered every summer, late June through early August (with the exception of the week of the Fourth of July) at Old City Park near downtown Boyne City. Programs are geared toward ages 3-6, but families of all ages are welcome to participate. Nature in the Park is offered on Wednesday mornings throughout the summer. Lead by district staff or summer interns, each themed outing includes a story related to the topic and a hands-on activity with gently guided exploration around the park.

Youth Workshops

Throughout the year, district staff offer various programming through our community room, or in partnership with other local groups. Previous partnerships have included the Boyne Arts Center, The Petoskey Audubon Society, The Boyne District Library, and many others. District staff is always willing to partner with other groups to promote conservation awareness, depending on availability.

Community Workshops

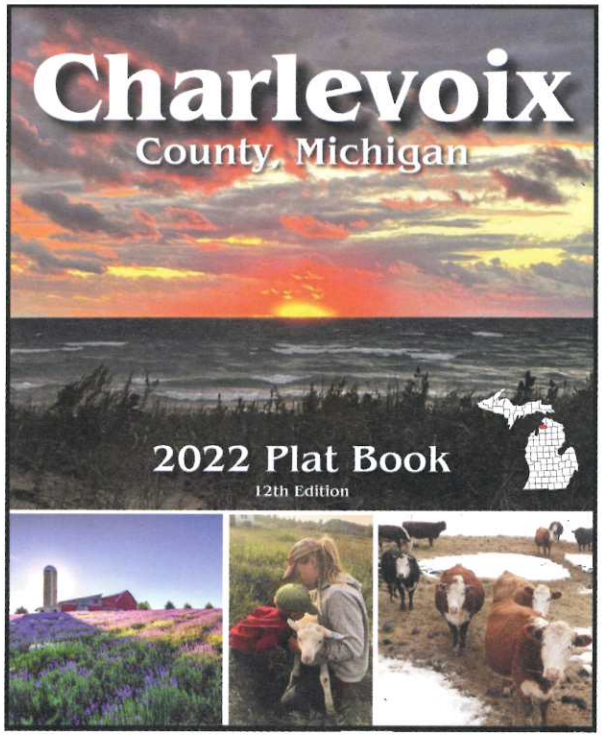
Offered through our community room, by district staff or offered directly through a partnering business organization, community workshops are offered throughout the year based on availability of staff and interested organizations. Many different workshops have been held in our community room since it opened in 2019. Fees vary depending on the type of workshop, but many are often free of charge. Anyone can offer a workshop to the general public using our community room, as long as it is community based. Workshops can be done in partnership with the district and its staff, or separate from the district. All workshops can be promoted by the district upon request. To stay in the know about workshops offered through the community room, contact our office to sign up for our monthly e-news updates, and quarterly paper newsletters.











Other Services

Community Room

Rental - $25/hr, $50/half day, $75/full day, $100 refundable cleaning & damage deposit for half and full day renters. Free to conservation partner groups, and 501c3 non profit and service groups, available to the public to rent with deposit fee.

County Plat Book

Available every 3-4 years in hard copy and digital format

Planting Bar

Great for assisting tree planting efforts in the spring. Purchase one from our spring tree sale catalog, or loan one of ours, $5 rental with $50 refundable deposit upon return.

Plantskydd Critter Repellent

Plantskydd is a repellent that stimulates a fear-based response which will have Deer, Elk, Moose, Rabbit, Hares, Voles, Squirrels, Chipmunks, and other herbivores looking to dine somewhere other than your garden, nursery, orchard, or tree plantation. Available year-round from our office.

Tree Planter

Available to all landowners for $50/day, the District's Tree Planter is hauled on a 4x8 trailer and has its own 1 7/8 hitch. The planter has a 3-point hitch. A 40 hp tractor will pull the planter through very soft soil, but a larger 80-100 hp is best. The Planter can be rented to landowners in and outside of Charlevoix County. Contact the District office to select dates and complete rental agreement paperwork prior to rental.

Tool Library

Thanks to generous support from the Charlevoix County Community Foundation and help from the Boyne District Library there are now tools available to the public to help with invasive species removal and native replanting. Great for removing autumn olive, replanting native flowers after invasive species treatments, or planting trees from the spring tree sale. A full list of tools can be found on CAKE CISMA website at www.cakecisma.org, under recent work. The tools can be checked out at the Boyne District Library.


TIVE PLANT
UCATIONAL GARDEN
Sponsors
PEOPLE
Dow • Karen & Gary Fate








W
X
Y
Z





Celebrating 75 Years!

CHARLEVOIX CONSERVATION DISTRICT

SUPPORTING LOCAL LANDOWNERS INSPIRING RESPONSIBLE CONSERVATION

1948-2023

RECEIVED
AUG 20 2024
BY:----------















RECEIVED
AUG 05 2024
BY:

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

July 31, 2024

Mr. Michael Cain, City Manager
City of Boyne City
319 North Lake Street
Boyne City, MI 49712

Dear Mr. Cain:

As the Michigan Department of Health and Human Services, Oral Health Program Director, I am pleased to present you with the American Dental Association (ADA), Association of State and Territorial Dental Directors (ASTDD), and Centers for Disease Control and Prevention (CDC) **2023 Community Water Fluoridation 50 Year Award.** This award is given jointly to recognize public water systems that have consistently adjusted the fluoride concentration in drinking water for the past 50 years, starting in 1973.

For 2023, a total of 86 public water systems in 26 states received these awards, including seven communities in Michigan. These communities are Blissfield, Boyne City, Manchester, New Buffalo, Bangor, Allegan, and Portage. Nationally, nearly three-quarters (74.4 percent), or over 211 million people, served by community water systems have access to optimally fluoridated tap water.

The ADA, ASTDD and CDC salute the dedication and perseverance of fluoridation pioneers and water system professionals. Because of your efforts and continued support from generations of dental professionals and other health care providers, health care and public health organizations, community leaders and untold others, the prevention of tooth decay through community water fluoridation is recognized by the CDC as one of the 10 great achievements in public health of the 20th century. More than ever, we recognize the value of prevention, and thank you for the role you play in helping to prevent a disease that affects children and adults.

Water systems and their customers value the ability to demonstrate the attainment and consistency of quality service. Awards can be a good tool for promoting all the services you provide as well as water fluoridation, and we hope this award will provide you with an opportunity to highlight the excellent work being done by your system.

Congratulations on this achievement and thank you for providing safe, dependable drinking water for your community while also assuring an important preventive health benefit. If you have any questions about the award, please contact Sandy Sutton, the Michigan Community Water Fluoridation Coordinator, at suttons2@michigan.gov .

Sincerely,

Christine Farrell

Christine Farrell, RDH, MPA
MDHHS Oral Health Program, Director

Association of State and Territorial Dental Directors
Centers for Disease Control and Prevention
American Dental Association

CERTIFICATE OF APPRECIATION

50 Year Award, 1973 – 2023

CITY OF BOYNE CITY

for contributions made on behalf of community water fluoridation

astdd
Where oral health lives

ADA American Dental Association®

CDC
CENTERS FOR DISEASE CONTROL AND PREVENTION

Agenda Item 7A

CASH SUMMARY BY FUND FOR BOYNE CITY
FROM 07/01/2024 TO 07/31/2024
FUND: 101 202 203 206 209 210 213 214 226 248 250 295 370 470 590 591 594 661
CASH ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 07/31/2024
101	GENERAL FUND	3,635,425.59	390,632.01	242,405.51	3,783,652.09
202	MAJOR STREET FUND	638,609.13	39,414.05	17,443.41	660,579.77
203	LOCAL STREET FUND	0.00	21,518.56	21,518.56	0.00
206	FIRE FUND	504,512.17	0.00	16,827.89	487,684.28
209	CEMETERY FUND	443.75	8,780.70	9,224.45	0.00
210	AMBULANCE FUND	0.00	292,637.44	207,136.68	85,500.76
213	FARMERS MARKET FUND	124,505.78	21,038.49	10,267.98	135,276.29
214	BOYNE THUNDER FUND	264,649.69	209,601.33	203,652.48	270,598.54
248	DOWNTOWN DEVELOPMENT AUTHORITY	704,196.18	160.00	61,952.15	642,404.03
250	LOCAL DEVELOPMENT FINANCE AUTHORITY	1,529,171.06	0.00	5,711.87	1,523,459.19
295	AIRPORT FUND	260,070.77	20,390.03	19,857.07	260,603.73
370	CITY FACILITIES DEBT FUND	168,008.83	27,952.18	0.00	195,961.01
470	CITY FACILITIES CONSTRUCTION FUND	297,192.43	7,257.74	0.00	304,450.17
590	WASTEWATER FUND	3,409,072.93	57,999.48	122,046.28	3,345,026.13
591	WATER FUND	2,089,480.67	54,517.19	70,120.93	2,073,876.93
594	MARINA FUND	369,954.59	23,235.55	28,007.00	365,183.14
661	MOTOR POOL FUND	316,068.68	1,000.00	9,210.87	307,857.81
	TOTAL - ALL FUNDS	14,311,362.25	1,176,134.75	1,045,383.13	14,442,113.87

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 07/31/2024
% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 031 - PROPERTY TAX REVENUES						
101-031-400.000	ALLOCATION FROM CUR YR FD BAL	733,245.00	0.00	0.00	733,245.00	0.00
101-031-402.000	PROPERTY TAX COLLECTION	3,460,396.00	337,991.41	337,991.41	3,122,404.59	9.77
101-031-412.000	DELQ. PERSONAL PROPERTY TAX	500.00	2,990.20	2,990.20	(2,490.20)	598.04
101-031-432.000	MISC TAXES-PILOT/TRAILER PARK	45,000.00	336.50	336.50	44,663.50	0.75
101-031-445.000	PROPERTY TAX PENALTIES	10,000.00	0.00	0.00	10,000.00	0.00
101-031-447.000	PROPERTY TAX ADMIN FEES	115,000.00	7,665.65	7,665.65	107,334.35	6.67
Total Dept 031 - PROPERTY TAX REVENUES		4,364,141.00	348,983.76	348,983.76	4,015,157.24	8.00
Dept 032 - REVENUES						
101-032-502.000	FEDERAL GRANTS - GENERAL	391,875.00	0.00	0.00	391,875.00	0.00
101-032-540.000	LIQUOR LICENSES	7,000.00	3,873.10	0.00	3,126.90	55.33
101-032-568.000	POLICE TRAINING FUNDS	24,934.00	23,964.00	0.00	970.00	96.11
101-032-573.000	LOCAL COMM STABILIZATION SHARING- GEN OP	135,000.00	199,262.98	0.00	(64,262.98)	147.60
101-032-574.000	REVENUE SHARING	300,000.00	0.00	0.00	300,000.00	0.00
101-032-574.100	EVIP	45,000.00	0.00	0.00	45,000.00	0.00
101-032-579.000	GRANTS-STATE/FEDERAL	45,456.00	0.00	0.00	45,456.00	0.00
Total Dept 032 - REVENUES		949,265.00	227,100.08	0.00	722,164.92	23.92
Dept 033 - ADMIN SVC FEE REVENUES						
101-033-602.202	ADMIN SERV FEE MAJOR ST	17,000.00	4,249.98	1,416.66	12,750.02	25.00
101-033-602.203	ADMIN SERV FEE LOCAL ST	14,500.00	3,624.99	1,208.33	10,875.01	25.00
101-033-602.206	FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	1,249.98	416.66	3,750.02	25.00
101-033-602.248	DDA ADMIN SVC FEE	7,500.00	1,875.00	625.00	5,625.00	25.00
101-033-602.250	LDFA - ADMIN SVC FEE	30,000.00	7,500.00	2,500.00	22,500.00	25.00
101-033-602.591	ADMIN SERV FEE WATER/WW	70,000.00	17,499.99	5,833.33	52,500.01	25.00
101-033-602.661	ADMIN SERV FEE MOTOR POOL	6,000.00	1,500.00	500.00	4,500.00	25.00
Total Dept 033 - ADMIN SVC FEE REVENUES		150,000.00	37,499.94	12,499.98	112,500.06	25.00
Dept 034 - CHARGES FOR SERVICES						
101-034-477.000	CABLE FRANCHISE FEES	35,000.00	0.00	0.00	35,000.00	0.00
101-034-602.214	BOYNE THUNDER MAINTENANCE FEE	500.00	500.00	500.00	0.00	100.00
101-034-602.248	DDA MAINTENANCE FEE	75,000.00	18,750.00	6,250.00	56,250.00	25.00
101-034-642.100	CHARGES/SERVICES & FEES	6,000.00	2,232.37	1,013.07	3,767.63	37.21
101-034-651.000	EV CHARGING REVENUE	10.00	31.99	31.99	(21.99)	319.90
101-034-654.000	SHORT TERM RENTAL FEES	25,000.00	1,500.00	600.00	23,500.00	6.00
101-034-655.000	BUBBLER ORDINANCE FEE	600.00	0.00	0.00	600.00	0.00
101-034-656.000	POLICE FINES/ORDINANCE FEES	4,000.00	709.00	525.00	3,291.00	17.73
101-034-656.200	SEX OFFENDER REGISTRATION FEE	100.00	0.00	0.00	100.00	0.00
101-034-656.300	POLICE DEPT SURVEY REVENUES	600.00	300.00	300.00	300.00	50.00
101-034-692.000	SIDEWALK REIMBURSEMENTS	100.00	10.00	0.00	90.00	10.00
Total Dept 034 - CHARGES FOR SERVICES		146,910.00	24,033.36	9,220.06	122,876.64	16.36
Dept 035 - INTEREST / RENTALS						
101-035-665.000	INTEREST EARNINGS	1,000.00	0.00	0.00	1,000.00	0.00
101-035-667.200	RENT CITY HALL	10,000.00	3,975.00	2,575.00	6,025.00	39.75
101-035-667.300	RENT - EMS	31,200.00	7,800.00	2,600.00	23,400.00	25.00
101-035-667.400	RENT CITY OWNED PROPERTY	10,000.00	2,635.00	1,450.00	7,365.00	26.35

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-035-675.100	RENT - FIRE DEPT	30,000.00	7,500.00	2,500.00	22,500.00	25.00
Total Dept 035 - INTEREST / RENTALS		82,200.00	21,910.00	9,125.00	60,290.00	26.65
Dept 036 - OTHER REVENUES						
101-036-562.000	ELECTION REIMBURSEMENTS	9,025.00	6,034.78	0.00	2,990.22	66.87
101-036-579.300	POLICE GRANTS / LOCAL CONTRIBUTION	41,667.00	0.00	0.00	41,667.00	0.00
101-036-586.100	MEDC GRANT	33,408.00	0.00	0.00	33,408.00	0.00
101-036-587.000	MUSEUM CONTRIBUTIONS	0.00	183.00	35.00	(183.00)	100.00
101-036-652.000	PLANNING/TOWNSHIP REIMB	93,061.00	23,265.48	0.00	69,795.52	25.00
101-036-675.000	REPAYMENT TO GENERAL FUND	100,000.00	0.00	0.00	100,000.00	0.00
101-036-690.000	MISCELLANOUS INCOME	0.00	3,423.55	179.29	(3,423.55)	100.00
Total Dept 036 - OTHER REVENUES		277,161.00	32,906.81	214.29	244,254.19	11.87
TOTAL REVENUES		5,969,677.00	692,433.95	380,043.09	5,277,243.05	11.60
Expenditures						
Dept 101 - LEGISLATIVE						
101-101-703.000	SALARIES-MAYOR/CITY COMMISSION	16,550.00	0.00	0.00	16,550.00	0.00
101-101-714.000	SOCIAL SECURITY	1,300.00	0.00	0.00	1,300.00	0.00
101-101-732.000	MEMBERSHIP DUES/MML	4,000.00	3,480.00	595.00	520.00	87.00
101-101-870.000	TRAINING AND SCHOOLS	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 101 - LEGISLATIVE		29,350.00	3,480.00	595.00	25,870.00	11.86
Dept 223 - ACCOUNTING/AUDIT						
101-223-808.000	ACCOUNTING/AUDIT	19,545.00	2,100.00	2,100.00	17,445.00	10.74
Total Dept 223 - ACCOUNTING/AUDIT		19,545.00	2,100.00	2,100.00	17,445.00	10.74
Dept 257 - ASSESSMENT/TAXES						
101-257-731.000	TAX POSTAGE	3,500.00	0.00	0.00	3,500.00	0.00
101-257-802.000	LEGAL FEES	1,500.00	0.00	0.00	1,500.00	0.00
101-257-803.000	BOARD OF REVIEW	3,500.00	0.00	0.00	3,500.00	0.00
101-257-818.000	CONTRACTED SERVICE	65,600.00	11,797.00	0.00	53,803.00	17.98
101-257-900.000	TAX MAILING/BILLING FEE	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 257 - ASSESSMENT/TAXES		77,600.00	11,797.00	0.00	65,803.00	15.20
Dept 262 - ELECTIONS						
101-262-705.000	SALARIES	7,000.00	742.50	0.00	6,257.50	10.61
101-262-728.000	ELECTION COST	22,000.00	1,600.24	206.43	20,399.76	7.27
Total Dept 262 - ELECTIONS		29,000.00	2,342.74	206.43	26,657.26	8.08
Dept 265 - PUBLIC BUILDINGS						
101-265-705.000	SALARIES	60,000.00	1,524.00	617.50	58,476.00	2.54
101-265-709.000	OVERTIME- PUBLIC BUILDING	2,000.00	0.00	0.00	2,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-265-711.000	SAFETY EQUIPMENT	4,000.00	557.94	0.00	3,442.06	13.95
101-265-712.000	INSURANCE: LIFE/AD&D	400.00	121.77	22.94	278.23	30.44
101-265-713.000	INSURANCE MEDICAL	8,000.00	2,040.61	80.00	5,959.39	25.51
101-265-714.000	SOCIAL SECURITY	4,000.00	316.27	54.15	3,683.73	7.91
101-265-715.000	PENSION	35,000.00	1,550.37	510.60	33,449.63	4.43
101-265-716.000	UNEMPLOYMENT COMPENSATION	10.00	0.00	0.00	10.00	0.00
101-265-719.000	VACA/SICK EXPENSE	6,500.00	805.50	107.40	5,694.50	12.39
101-265-724.000	WORKERS COMPENSATION	9,500.00	2,330.90	0.00	7,169.10	24.54
101-265-730.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-265-755.000	SUPPLIES	22,500.00	791.10	485.56	21,708.90	3.52
101-265-756.000	MAINTENANCE	20,000.00	2,352.69	638.47	17,647.31	11.76
101-265-818.000	CONTRACTED SERVICES	70,000.00	13,468.60	3,441.94	56,531.40	19.24
101-265-860.000	MOTOR POOL	7,500.00	0.00	0.00	7,500.00	0.00
101-265-870.000	TRAINING/TRAVEL	500.00	0.00	0.00	500.00	0.00
101-265-920.000	TELEPHONE/UTILITIES	58,000.00	10,282.40	3,764.72	47,717.60	17.73
101-265-940.000	BUILDING RENTAL/MAIN	4,000.00	822.80	329.12	3,177.20	20.57
Total Dept 265 - PUBLIC BUILDINGS		312,410.00	36,964.95	10,052.40	275,445.05	11.83
Dept 266 - LEGAL						
101-266-802.000	OTHER LEGAL/COURT, ETC.	65,000.00	11,625.80	1,025.00	53,374.20	17.89
Total Dept 266 - LEGAL		65,000.00	11,625.80	1,025.00	53,374.20	17.89
Dept 276 - CONTINGENCY						
101-276-714.000	RETIREES STIPEND FICA	800.00	0.00	0.00	800.00	0.00
101-276-801.000	TAX TRIBUNAL REFUND	2,500.00	0.00	0.00	2,500.00	0.00
101-276-874.000	POST RETIREMENT HEALTH INS	17,500.00	992.37	330.79	16,507.63	5.67
101-276-964.500	425 TOWNSHIP REIMBURSEMENT	55,000.00	0.00	0.00	55,000.00	0.00
101-276-986.000	RETIREES STIPEND	9,600.00	0.00	0.00	9,600.00	0.00
Total Dept 276 - CONTINGENCY		85,400.00	992.37	330.79	84,407.63	1.16
Dept 277 - GENERAL SERVICES						
101-277-705.000	SALARIES	425,000.00	79,983.72	25,617.55	345,016.28	18.82
101-277-709.000	ADMIN OVERTIME	6,000.00	2,015.15	230.09	3,984.85	33.59
101-277-712.000	INSURANCE LIFE/AD&D	3,000.00	915.96	228.99	2,084.04	30.53
101-277-713.000	INSURANCE - MEDICAL	115,000.00	18,434.40	5,730.00	96,565.60	16.03
101-277-714.000	SOCIAL SECURITY	29,000.00	7,159.97	2,382.58	21,840.03	24.69
101-277-715.000	PENSION	105,000.00	14,220.94	4,820.71	90,779.06	13.54
101-277-716.000	UNEMPLOYMENT COMPENSATION	60.00	0.09	0.09	59.91	0.15
101-277-719.000	VACA/SICK EXPENSE	30,000.00	9,178.85	5,114.39	20,821.15	30.60
101-277-724.000	WORKERS COMPENSATION	35,000.00	18,147.77	0.00	16,852.23	51.85
101-277-730.000	MAINTENANCE	7,500.00	2,144.31	1,324.40	5,355.69	28.59
101-277-731.000	POSTAGE	7,500.00	1,323.18	123.30	6,176.82	17.64
101-277-732.000	MEMBERSHIP DUES	2,500.00	777.80	85.00	1,722.20	31.11
101-277-755.000	OFFICE SUPPLIES	23,200.00	1,396.65	498.20	21,803.35	6.02
101-277-818.000	CONTRACTED SERVICES	108,000.00	7,061.50	0.00	100,938.50	6.54
101-277-861.000	VEHICLE EXPENSE	7,000.00	1,200.00	400.00	5,800.00	17.14
101-277-870.000	TRAINING/SCHOOLS/TRAVEL	6,500.00	1,125.20	0.00	5,374.80	17.31
101-277-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	7,500.00	462.00	198.00	7,038.00	6.16
101-277-920.000	TELEPHONE/UTILITIES	11,000.00	4,675.16	471.88	6,324.84	42.50

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 277 - GENERAL SERVICES		928,760.00	170,222.65	47,225.18	758,537.35	18.33
Dept 278 - GENERAL/OTHER SERVICES						
101-278-810.000	STREETLIGHTING	35,000.00	7,116.40	2,509.52	27,883.60	20.33
101-278-818.000	ENGINEER/CONTRACTED SERVICE	20,000.00	4,623.32	4,623.32	15,376.68	23.12
101-278-880.000	COMMUNITY PROMOTION	40,000.00	717.00	0.00	39,283.00	1.79
101-278-935.000	LEAF PICK-UP	40,000.00	0.00	0.00	40,000.00	0.00
101-278-959.000	ZONING ENFORCEMENT EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
101-278-971.000	LAND ACQUISITION	2,500.00	0.00	0.00	2,500.00	0.00
101-278-971.100	PRE DEVELOPMENT EXPENSES	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 278 - GENERAL/OTHER SERVICES		150,000.00	12,456.72	7,132.84	137,543.28	8.30
Dept 301 - POLICE DEPARTMENT						
101-301-705.000	SALARIES	157,657.00	37,834.24	12,961.44	119,822.76	24.00
101-301-706.000	SALARIES - DISPATCHERS	49,366.00	8,294.06	2,262.87	41,071.94	16.80
101-301-709.000	OVERTIME	53,517.00	17,317.12	8,517.03	36,199.88	32.36
101-301-710.000	SALARY & WAGES OFFICERS	414,415.00	71,604.89	27,370.44	342,810.11	17.28
101-301-712.000	INSURANCE: LIFE AD&D	3,150.00	797.12	199.28	2,352.88	25.31
101-301-713.000	MEDICAL INSURANCE	121,328.00	25,710.68	12,652.80	95,617.32	21.19
101-301-714.000	SOCIAL SECURITY	49,802.00	10,868.25	4,020.52	38,933.75	21.82
101-301-715.000	PENSION	102,746.00	14,101.31	5,325.72	88,644.69	13.72
101-301-716.000	UNEMPLOYMENT COMPENSATION	100.00	15.91	15.91	84.09	15.91
101-301-719.000	VACA/SICK EXPENSE	57,387.00	6,515.98	2,510.73	50,871.02	11.35
101-301-724.000	INS/WORKERS COMP	51,975.00	10,055.47	0.00	41,919.53	19.35
101-301-724.200	UNIFORMS	7,000.00	1,715.17	678.68	5,284.83	24.50
101-301-725.000	CLEANING/FOOD ALLOWANCE	5,000.00	0.00	0.00	5,000.00	0.00
101-301-729.000	AMMO/SHOOTING SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
101-301-730.200	SEX OFFENDER REGISTRATION FEES	300.00	0.00	0.00	300.00	0.00
101-301-731.000	BIKE PATROL	2,000.00	0.00	0.00	2,000.00	0.00
101-301-735.000	GAS AND OIL	15,000.00	2,190.05	1,164.91	12,809.95	14.60
101-301-755.000	SUPPLIES	8,500.00	1,689.80	1,003.77	6,810.20	19.88
101-301-756.000	DARE	1,000.00	0.00	0.00	1,000.00	0.00
101-301-818.000	POLICE CONTRACTED SERVICES	41,440.00	13,672.20	1,753.00	27,767.80	32.99
101-301-850.000	RADIO MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-301-861.000	VEHICLE EXPENSE	10,000.00	0.00	0.00	10,000.00	0.00
101-301-870.000	TRAINING/TRAVEL	28,500.00	3,025.69	385.00	25,474.31	10.62
101-301-871.000	STATE TRAINING FUND	1,500.00	0.00	0.00	1,500.00	0.00
101-301-920.000	TELEPHONE/UTILITIES	6,500.00	1,827.20	926.54	4,672.80	28.11
101-301-970.000	CAPITAL OUTLAY	55,000.00	8,314.00	7,314.00	46,686.00	15.12
Total Dept 301 - POLICE DEPARTMENT		1,247,183.00	235,549.14	89,062.64	1,011,633.86	18.89
Dept 444 - SIDEWALKS						
101-444-705.000	SALARIES	3,500.00	0.00	0.00	3,500.00	0.00
101-444-755.000	SIDEWALK SUPPLIES	9,000.00	0.00	0.00	9,000.00	0.00
101-444-818.000	SIDEWALK CONTRACED SERV.	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 444 - SIDEWALKS		17,000.00	0.00	0.00	17,000.00	0.00
Dept 571 - ENVIRONMENTAL						
101-571-809.000	LAB TESTING - LANDFILL	2,000.00	0.00	0.00	2,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 571 - ENVIRONMENTAL		2,000.00	0.00	0.00	2,000.00	0.00
Dept 701 - PLANNING						
101-701-705.000	SALARIES	142,400.00	29,675.50	9,026.58	112,724.50	20.84
101-701-712.000	INSURANCE: LIFE/AD&D	700.00	290.80	72.70	409.20	41.54
101-701-713.000	INSURANCE MEDICAL	14,800.00	3,692.10	0.00	11,107.90	24.95
101-701-714.000	SOCIAL SECURITY	11,700.00	3,039.20	1,087.89	8,660.80	25.98
101-701-715.000	PENSION	50,000.00	4,689.86	1,812.61	45,310.14	9.38
101-701-716.000	UNEMPLOYMENT	20.00	0.00	0.00	20.00	0.00
101-701-719.000	SICK/VACATION	10,000.00	6,360.68	5,194.28	3,639.32	63.61
101-701-724.000	WORKERS COMPENSATION	1,750.00	0.00	0.00	1,750.00	0.00
101-701-732.000	MEMBERSHIP DUES	2,500.00	1,165.00	440.00	1,335.00	46.60
101-701-735.000	MILEAGE/TRAVEL	500.00	0.00	0.00	500.00	0.00
101-701-755.000	SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
101-701-818.000	PROFESSIONAL/CONTRACTED SVCS	71,000.00	15,913.59	15,853.59	55,086.41	22.41
101-701-870.000	TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
101-701-920.000	TELEPHONE/UTILITIES	1,200.00	189.08	94.54	1,010.92	15.76
101-701-970.000	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
Total Dept 701 - PLANNING		312,070.00	65,015.81	33,582.19	247,054.19	20.83
Dept 751 - PARKS & RECREATION						
101-751-702.000	ICE RINK, WAGES	9,000.00	0.00	0.00	9,000.00	0.00
101-751-705.000	SALARIES	127,800.00	40,599.15	13,304.25	87,200.85	31.77
101-751-709.000	PARKS & REC OVERTIME	7,500.00	3,073.57	1,469.01	4,426.43	40.98
101-751-711.000	SAFETY EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
101-751-712.000	INSURANCE/LIFE, AD&D	100.00	0.00	0.00	100.00	0.00
101-751-713.000	INSURANCE MEDICAL	30,000.00	6,823.04	2,375.76	23,176.96	22.74
101-751-714.000	SOCIAL SECURITY	12,500.00	3,242.59	1,095.80	9,257.41	25.94
101-751-715.000	PENSION	14,000.00	3,583.83	1,217.95	10,416.17	25.60
101-751-716.000	UNEMPLOYMENT COMP	20.00	5.36	5.36	14.64	26.80
101-751-724.000	WORKERS COMPENSATION	6,500.00	1,664.93	0.00	4,835.07	25.61
101-751-730.000	MAINTENANCE	37,500.00	9,758.14	1,701.37	27,741.86	26.02
101-751-755.000	SUPPLIES	30,000.00	13,067.88	4,607.25	16,932.12	43.56
101-751-808.000	PROFESSIONAL SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
101-751-818.000	CONTRACTED SERVICES	110,000.00	28,971.94	8,006.94	81,028.06	26.34
101-751-860.000	MOTOR POOL	75,000.00	67.52	67.52	74,932.48	0.09
101-751-870.000	TRAINING/TRAVEL	2,250.00	0.00	0.00	2,250.00	0.00
101-751-885.000	CIVIC PROJECTS	4,500.00	1,000.00	0.00	3,500.00	22.22
101-751-920.000	TELEPHONE/UTILITIES	32,500.00	7,395.53	2,172.32	25,104.47	22.76
101-751-970.000	CAPITAL OUTLAY	235,000.00	0.00	0.00	235,000.00	0.00
Total Dept 751 - PARKS & RECREATION		785,670.00	119,253.48	36,023.53	666,416.52	15.18
Dept 965 - TRANSFERS OUT						
101-965-964.000	TRANSFERS TO LOCAL STREET	408,908.00	26,602.06	6,165.78	382,305.94	6.51
101-965-987.000	TRNSFR TO CEMETERY FUND	97,718.00	20,671.19	5,855.70	77,046.81	21.15
101-965-991.000	TRANSFER TO AMBULANCE	163,813.00	112,052.20	0.00	51,760.80	68.40
101-965-992.000	TRANSFER TO MARINA FUND	946,000.00	0.00	0.00	946,000.00	0.00
101-965-995.206	TRANSFER TO FIRE DEPT FUND	63,000.00	0.00	0.00	63,000.00	0.00
101-965-995.226	TRANSFER TO RUBBISH FUND	77,500.00	38,508.17	0.00	38,991.83	49.69
101-965-995.400	TRANSFER TO MOTOR POOL	151,750.00	0.00	0.00	151,750.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 965 - TRANSFERS OUT		1,908,689.00	197,833.62	12,021.48	1,710,855.38	10.36
TOTAL EXPENDITURES		5,969,677.00	869,634.28	239,357.48	5,100,042.72	14.57
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,969,677.00	692,433.95	380,043.09	5,277,243.05	11.60
TOTAL EXPENDITURES		5,969,677.00	869,634.28	239,357.48	5,100,042.72	14.57
NET OF REVENUES & EXPENDITURES		0.00	(177,200.33)	140,685.61	177,200.33	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 030 - REVENUES						
202-030-400.000	ALLOCATED FR CUR YR FD BAL	395,596.00	0.00	0.00	395,596.00	0.00
202-030-548.000	METRO ACT FUNDS - PA 48	11,000.00	10,802.11	0.00	197.89	98.20
202-030-549.000	STATE HIGHWAY RECEIPTS	500,000.00	39,414.05	39,414.05	460,585.95	7.88
202-030-579.000	GRANTS - STATE/FEDERAL	248,784.00	0.00	0.00	248,784.00	0.00
202-030-696.000	ROAD MILLAGE FUNDS	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 030 - REVENUES		1,255,380.00	50,216.16	39,414.05	1,205,163.84	4.00
TOTAL REVENUES		1,255,380.00	50,216.16	39,414.05	1,205,163.84	4.00
Expenditures						
Dept 451 - CONSTRUCTION						
202-451-705.000	SALARIES	4,500.00	995.80	995.80	3,504.20	22.13
202-451-709.000	OVERTIME	350.00	41.32	41.32	308.68	11.81
202-451-713.000	MEDICAL INSURANCE	600.00	118.24	118.24	481.76	19.71
202-451-714.000	SOCIAL SECURITY	500.00	77.45	77.45	422.55	15.49
202-451-715.000	PENSION	8,500.00	322.56	143.10	8,177.44	3.79
202-451-818.000	ENGINEERING	40,000.00	2,325.00	825.00	37,675.00	5.81
202-451-860.000	CONSTRUCTION MOTOR POOL	2,750.00	0.00	0.00	2,750.00	0.00
202-451-987.000	MAJOR ST. CONSTR.	561,540.00	0.00	0.00	561,540.00	0.00
Total Dept 451 - CONSTRUCTION		618,740.00	3,880.37	2,200.91	614,859.63	0.63
Dept 463 - ROUTINE MAINTENANCE						
202-463-705.000	SALARIES	37,500.00	10,136.91	4,176.38	27,363.09	27.03
202-463-709.000	OVERTIME	5,500.00	2,125.60	907.95	3,374.40	38.65
202-463-713.000	MEDICAL INSURANCE	28,500.00	3,872.30	905.87	24,627.70	13.59
202-463-714.000	SOCIAL SECURITY	4,800.00	1,267.68	484.75	3,532.32	26.41
202-463-715.000	PENSION	46,500.00	3,871.13	1,430.01	42,628.87	8.33
202-463-716.000	UNEMPLOYMENT COMP	20.00	0.00	0.00	20.00	0.00
202-463-719.000	VACA/SICK EXPENSE	9,500.00	1,947.82	1,116.57	7,552.18	20.50
202-463-755.000	SUPPLIES	16,750.00	957.37	500.67	15,792.63	5.72
202-463-819.000	TREE REPLACEMENT	35,000.00	0.00	0.00	35,000.00	0.00
202-463-860.000	MOTOR POOL	40,000.00	0.00	0.00	40,000.00	0.00
202-463-930.000	REPAIR & MAINTENANCE	75,000.00	1,651.76	0.00	73,348.24	2.20
202-463-931.000	BRIDGE INSPECTIONS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		304,070.00	25,830.57	9,522.20	278,239.43	8.49
Dept 474 - TRAFFIC SERVICE						
202-474-705.000	SALARIES	4,000.00	1,005.80	557.00	2,994.20	25.15
202-474-709.000	OVERTIME	1,000.00	324.62	42.83	675.38	32.46
202-474-713.000	MEDICAL INSURANCE	750.00	84.16	49.92	665.84	11.22
202-474-714.000	SOCIAL SECURITY	350.00	100.47	45.11	249.53	28.71
202-474-715.000	PENSION	8,500.00	304.23	112.03	8,195.77	3.58
202-474-755.000	SUPPLIES	3,750.00	2,500.00	0.00	1,250.00	66.67
202-474-860.000	MOTOR POOL	4,000.00	0.00	0.00	4,000.00	0.00
202-474-930.000	REPAIR & MAINT.	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 474 - TRAFFIC SERVICE		23,850.00	4,319.28	806.89	19,530.72	18.11

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 478 - WINTER MAINTENANCE						
202-478-705.000	SALARIES	30,000.00	0.00	0.00	30,000.00	0.00
202-478-709.000	OVERTIME	13,500.00	0.00	0.00	13,500.00	0.00
202-478-713.000	MEDICAL INSURANCE	4,000.00	154.41	76.90	3,845.59	3.86
202-478-714.000	SOCIAL SECURITY	4,000.00	129.29	84.42	3,870.71	3.23
202-478-715.000	PENSION	43,000.00	1,760.68	602.49	41,239.32	4.09
202-478-719.000	VACA/SICK EXPENSE	7,250.00	1,719.34	1,116.33	5,530.66	23.72
202-478-727.000	SUPPLIES	30,000.00	0.00	0.00	30,000.00	0.00
202-478-860.000	MOTOR POOL	52,500.00	0.00	0.00	52,500.00	0.00
202-478-930.000	WINTER REPAIR & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		189,250.00	3,763.72	1,880.14	185,486.28	1.99
Dept 482 - ADMINISTRATION						
202-482-705.000	SALARIES	42,500.00	2,524.04	797.30	39,975.96	5.94
202-482-711.000	SAFETY EQUIPMENT	750.00	238.62	238.62	511.38	31.82
202-482-712.000	INSURANCE/LIFE/AD&D	550.00	225.24	58.48	324.76	40.95
202-482-713.000	MEDICAL INSURANCE	6,000.00	354.56	112.00	5,645.44	5.91
202-482-714.000	SOCIAL SECURITY	3,500.00	187.31	59.17	3,312.69	5.35
202-482-715.000	PENSION	23,500.00	1,068.98	351.04	22,431.02	4.55
202-482-716.000	UNEMPLOYMENT COMP	20.00	0.00	0.00	20.00	0.00
202-482-724.000	WORKERS COMPENSATION	17,500.00	1,664.93	0.00	15,835.07	9.51
202-482-808.000	PROF SVCS/ACCOUNTING/AUDIT	3,400.00	0.00	0.00	3,400.00	0.00
202-482-860.000	MOTOR POOL	4,000.00	0.00	0.00	4,000.00	0.00
202-482-870.000	TRAINING/SCHOOL/TRAVEL	750.00	0.00	0.00	750.00	0.00
202-482-960.000	ADMINISTRATIVE FEE	17,000.00	4,249.98	1,416.66	12,750.02	25.00
Total Dept 482 - ADMINISTRATION		119,470.00	10,513.66	3,033.27	108,956.34	8.80
TOTAL EXPENDITURES		1,255,380.00	48,307.60	17,443.41	1,207,072.40	3.85
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		1,255,380.00	50,216.16	39,414.05	1,205,163.84	4.00
TOTAL EXPENDITURES		1,255,380.00	48,307.60	17,443.41	1,207,072.40	3.85
NET OF REVENUES & EXPENDITURES		0.00	1,908.56	21,970.64	(1,908.56)	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030 - REVENUES						
203-030-548.000	METRO ACT FUNDS	11,000.00	10,802.12	0.00	197.88	98.20
203-030-549.000	STATE HIGHWAY RECEIPTS	210,000.00	15,351.38	15,351.38	194,648.62	7.31
203-030-642.100	CHARGES/SERVICES & FEES	0.00	1,028.57	1.40	(1,028.57)	100.00
203-030-691.000	TRANSFER FROM GENERAL FUND	408,908.00	26,602.06	6,165.78	382,305.94	6.51
203-030-696.000	ROAD MILLAGE FUNDS	105,000.00	0.00	0.00	105,000.00	0.00
Total Dept 030 - REVENUES		734,908.00	53,784.13	21,518.56	681,123.87	7.32
TOTAL REVENUES		734,908.00	53,784.13	21,518.56	681,123.87	7.32
Expenditures						
Dept 451 - CONSTRUCTION						
203-451-705.000	SALARIES	5,000.00	214.80	0.00	4,785.20	4.30
203-451-709.000	OVERTIME	500.00	265.00	40.28	235.00	53.00
203-451-713.000	MEDICAL INSURANCE	1,250.00	0.00	0.00	1,250.00	0.00
203-451-714.000	SOCIAL SECURITY	1,000.00	36.69	3.08	963.31	3.67
203-451-715.000	PENSION	8,000.00	326.78	94.56	7,673.22	4.08
203-451-716.000	UNEMPLOYMENT COMP	20.00	0.00	0.00	20.00	0.00
203-451-818.000	ENGINEERING	25,000.00	9,447.86	0.00	15,552.14	37.79
203-451-860.000	CONSTRUCTION MOTOR POOL	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 451 - CONSTRUCTION		48,270.00	10,291.13	137.92	37,978.87	21.32
Dept 463 - ROUTINE MAINTENANCE						
203-463-705.000	SALARIES	94,738.00	30,957.12	8,478.45	63,780.88	32.68
203-463-709.000	OVERTIME	1,500.00	1,533.69	620.96	(33.69)	102.25
203-463-713.000	MEDICAL INSURANCE	26,500.00	4,964.57	1,010.96	21,535.43	18.73
203-463-714.000	SOCIAL SECURITY	8,000.00	2,921.79	940.88	5,078.21	36.52
203-463-715.000	PENSION	48,000.00	4,689.90	1,792.74	43,310.10	9.77
203-463-716.000	UNEMPLOYMENT COMP	10.00	0.00	0.00	10.00	0.00
203-463-719.000	VACA/SICK EXPENSE	10,000.00	4,454.02	3,394.73	5,545.98	44.54
203-463-755.000	SUPPLIES	10,000.00	1,534.84	422.94	8,465.16	15.35
203-463-819.000	TREE REPLACEMENT	35,000.00	0.00	0.00	35,000.00	0.00
203-463-860.000	MOTOR POOL	47,500.00	0.00	0.00	47,500.00	0.00
203-463-930.000	ROUTINE MAINT. REPAIR & MAINT	100,000.00	8,105.20	124.22	91,894.80	8.11
Total Dept 463 - ROUTINE MAINTENANCE		381,248.00	59,161.13	16,785.88	322,086.87	15.52
Dept 474 - TRAFFIC SERVICE						
203-474-705.000	SALARIES	1,500.00	0.00	0.00	1,500.00	0.00
203-474-709.000	OVERTIME	200.00	85.65	0.00	114.35	42.83
203-474-713.000	MEDICAL INSURANCE	100.00	0.94	0.00	99.06	0.94
203-474-714.000	SOCIAL SECURITY	150.00	6.54	0.00	143.46	4.36
203-474-715.000	PENSION	7,750.00	269.19	89.73	7,480.81	3.47
203-474-755.000	SUPPLIES	2,000.00	2,500.00	0.00	(500.00)	125.00
203-474-860.000	MOTOR POOL	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 474 - TRAFFIC SERVICE		13,200.00	2,862.32	89.73	10,337.68	21.68
Dept 478 - WINTER MAINTENANCE						

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-478-705.000	SALARIES	35,000.00	0.00	0.00	35,000.00	0.00
203-478-709.000	OVERTIME	6,000.00	0.00	0.00	6,000.00	0.00
203-478-713.000	MEDICAL INSURANCE	3,250.00	154.34	76.85	3,095.66	4.75
203-478-714.000	SOCIAL SECURITY	4,500.00	129.32	84.45	4,370.68	2.87
203-478-715.000	PENSION	44,000.00	1,760.68	602.51	42,239.32	4.00
203-478-716.000	UNEMPLOYMENT COMP	20.00	0.00	0.00	20.00	0.00
203-478-719.000	VACA/SICK EXPENSE	7,500.00	1,719.18	1,116.28	5,780.82	22.92
203-478-755.000	SUPPLIES	30,000.00	0.00	0.00	30,000.00	0.00
203-478-860.000	MOTOR POOL	48,000.00	0.00	0.00	48,000.00	0.00
203-478-930.000	WINTER MAINTENANCE	250.00	0.00	0.00	250.00	0.00
Total Dept 478 - WINTER MAINTENANCE		178,520.00	3,763.52	1,880.09	174,756.48	2.11
Dept 482 - ADMINISTRATION						
203-482-705.000	SALARIES	45,000.00	2,524.03	797.30	42,475.97	5.61
203-482-711.000	SAFETY EQUIPMENT	750.00	38.63	38.63	711.37	5.15
203-482-712.000	INSURANCE/LIFE/AD&D	500.00	225.21	58.47	274.79	45.04
203-482-713.000	MEDICAL INSURANCE	5,000.00	354.56	112.00	4,645.44	7.09
203-482-714.000	SOCIAL SECURITY	4,000.00	187.31	59.17	3,812.69	4.68
203-482-715.000	PENSION	21,500.00	1,068.98	351.04	20,431.02	4.97
203-482-716.000	UNEMPLOYMENT COMP	20.00	0.00	0.00	20.00	0.00
203-482-724.000	INSURANCE/WORKERS COMP	18,500.00	1,664.93	0.00	16,835.07	9.00
203-482-808.000	PROF SVCS/ACCOUNTING/AUDIT	3,400.00	0.00	0.00	3,400.00	0.00
203-482-870.000	TRAINING/SCHOOL/TRAVEL	500.00	0.00	0.00	500.00	0.00
203-482-960.000	ADMINISTRATIVE FEE	14,500.00	3,624.99	1,208.33	10,875.01	25.00
Total Dept 482 - ADMINISTRATION		113,670.00	9,688.64	2,624.94	103,981.36	8.52
TOTAL EXPENDITURES		734,908.00	85,766.74	21,518.56	649,141.26	11.67
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		734,908.00	53,784.13	21,518.56	681,123.87	7.32
TOTAL EXPENDITURES		734,908.00	85,766.74	21,518.56	649,141.26	11.67
NET OF REVENUES & EXPENDITURES		0.00	(31,982.61)	0.00	31,982.61	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 030 - REVENUES						
206-030-400.000	ALLOCATION FROM CUR YR FD BAL	67,909.00	0.00	0.00	67,909.00	0.00
206-030-628.000	FIRE DEPT SERVICE FEES	220,291.00	248,101.49	0.00	(27,810.49)	112.62
206-030-677.000	CONTRIBUTION	750.00	0.00	0.00	750.00	0.00
206-030-691.000	TRANSFER FROM GENERAL FUND	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030 - REVENUES		351,950.00	248,101.49	0.00	103,848.51	70.49
TOTAL REVENUES		351,950.00	248,101.49	0.00	103,848.51	70.49
Expenditures						
Dept 040 - EXPENDITURES						
206-040-707.000	SALARIES/VOLUNTEERS/OFFICERS	106,400.00	20,965.05	7,408.35	85,434.95	19.70
206-040-714.000	SOCIAL SECURITY	7,500.00	1,603.80	566.71	5,896.20	21.38
206-040-724.000	INS/WORKERS COMP	18,500.00	6,992.72	0.00	11,507.28	37.80
206-040-735.000	GAS AND OIL	4,500.00	285.12	70.21	4,214.88	6.34
206-040-737.000	FIRE HYDRANT RENTAL	27,500.00	0.00	0.00	27,500.00	0.00
206-040-755.000	SUPPLIES & HOSE	24,845.00	3,920.87	294.72	20,924.13	15.78
206-040-756.000	EQUIPMENT/MAINTENANCE	45,000.00	5,779.84	5,487.40	39,220.16	12.84
206-040-850.000	RADIO MAINTENANCE	750.00	0.00	0.00	750.00	0.00
206-040-860.000	MOTOR POOL	2,500.00	0.00	0.00	2,500.00	0.00
206-040-861.000	VEHICLE EXPENSE	500.00	0.00	0.00	500.00	0.00
206-040-870.000	TRAINING	7,000.00	169.65	83.84	6,830.35	2.42
206-040-940.000	BUILDING RENTAL/MAINT	30,000.00	7,500.00	2,500.00	22,500.00	25.00
206-040-960.000	ADMINISTRATIVE FEE	5,000.00	1,249.98	416.66	3,750.02	25.00
206-040-970.000	CAPITAL OUTLAY/EQUIP	21,955.00	0.00	0.00	21,955.00	0.00
206-040-976.000	FIRE TRUCK REPLACEMENT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 040 - EXPENDITURES		351,950.00	48,467.03	16,827.89	303,482.97	13.77
TOTAL EXPENDITURES		351,950.00	48,467.03	16,827.89	303,482.97	13.77
Fund 206 - FIRE FUND:						
TOTAL REVENUES		351,950.00	248,101.49	0.00	103,848.51	70.49
TOTAL EXPENDITURES		351,950.00	48,467.03	16,827.89	303,482.97	13.77
NET OF REVENUES & EXPENDITURES		0.00	199,634.46	(16,827.89)	(199,634.46)	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030 - REVENUES						
209-030-633.000	CHARGES FOR LOTS/SERVICES	16,500.00	9,960.00	2,725.00	6,540.00	60.36
209-030-691.000	TRANSFERS FROM GENERAL FUND	97,718.00	20,671.19	5,855.70	77,046.81	21.15
Total Dept 030 - REVENUES		114,218.00	30,631.19	8,580.70	83,586.81	26.82
TOTAL REVENUES		114,218.00	30,631.19	8,580.70	83,586.81	26.82
Expenditures						
Dept 040 - EXPENDITURES						
209-040-705.000	SALARIES	11,000.00	3,488.20	518.05	7,511.80	31.71
209-040-709.000	OVERTIME	1,250.00	523.73	119.48	726.27	41.90
209-040-713.000	MEDICAL INSURANCE	1,800.00	430.45	91.49	1,369.55	23.91
209-040-714.000	SOCIAL SECURITY	925.00	300.25	47.30	624.75	32.46
209-040-715.000	PENSION	500.00	180.04	43.01	319.96	36.01
209-040-724.000	INSURANCE: WORKERS COMP	2,000.00	998.96	0.00	1,001.04	49.95
209-040-730.000	REPAIRS/MAINTENANCE	19,000.00	532.00	102.50	18,468.00	2.80
209-040-755.000	SUPPLIES	2,500.00	398.74	0.00	2,101.26	15.95
209-040-818.000	CONTRACTED SERVICES	63,993.00	15,998.26	7,999.13	47,994.74	25.00
209-040-860.000	MOTOR POOL	10,000.00	0.00	0.00	10,000.00	0.00
209-040-920.000	TELEPHONE/UTILITIES	1,250.00	210.06	103.49	1,039.94	16.80
Total Dept 040 - EXPENDITURES		114,218.00	23,060.69	9,024.45	91,157.31	20.19
TOTAL EXPENDITURES		114,218.00	23,060.69	9,024.45	91,157.31	20.19
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		114,218.00	30,631.19	8,580.70	83,586.81	26.82
TOTAL EXPENDITURES		114,218.00	23,060.69	9,024.45	91,157.31	20.19
NET OF REVENUES & EXPENDITURES		0.00	7,570.50	(443.75)	(7,570.50)	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030 - REVENUES						
210-030-586.000	GRANTS	41,000.00	0.00	0.00	41,000.00	0.00
210-030-639.000	CONTRACTUALS-MEDCD/MEDCR/BCBS	1,200,000.00	232,202.57	80,671.33	967,797.43	19.35
210-030-642.100	LIABILITY INS REIMBURSEMENT	0.00	41.31	41.31	(41.31)	100.00
210-030-647.600	TOWNSHIP PARTICIPATION	376,687.00	257,580.80	0.00	119,106.20	68.38
210-030-670.000	TRAINING REVENUE	0.00	1,625.00	745.00	(1,625.00)	100.00
210-030-690.000	DONATIONS	0.00	145.00	145.00	(145.00)	100.00
210-030-691.000	CITY PARTICIPATION	163,813.00	112,052.20	0.00	51,760.80	68.40
Total Dept 030 - REVENUES		1,781,500.00	603,646.88	81,602.64	1,177,853.12	33.88
TOTAL REVENUES		1,781,500.00	603,646.88	81,602.64	1,177,853.12	33.88
Expenditures						
Dept 040 - EXPENDITURES						
210-040-707.000	WAGES	715,000.00	173,675.76	60,595.33	541,324.24	24.29
210-040-709.000	AMBULANCE OVERTIME	70,000.00	19,699.35	7,227.00	50,300.65	28.14
210-040-712.000	INSURANCE/LIFE, AD&D	1,700.00	678.04	169.51	1,021.96	39.88
210-040-713.000	MEDICAL INSURANCE	72,000.00	14,023.38	4,844.00	57,976.62	19.48
210-040-714.000	SOCIAL SECURITY	64,000.00	14,761.25	5,115.89	49,238.75	23.06
210-040-715.000	PENSION	52,000.00	9,007.05	3,210.98	42,992.95	17.32
210-040-716.000	UNEMPLOYMENT INSURANCE	100.00	0.00	0.00	100.00	0.00
210-040-719.000	VACATION/SICK EXPENSE	21,000.00	2,325.11	0.00	18,674.89	11.07
210-040-724.000	INSURANCE: WORKERS COMP	20,000.00	3,662.85	0.00	16,337.15	18.31
210-040-735.000	GAS & OIL	15,000.00	2,276.57	1,132.10	12,723.43	15.18
210-040-754.000	UNIFORMS	4,000.00	2,193.13	0.00	1,806.87	54.83
210-040-755.000	MEDICAL SUPPLIES	50,000.00	18,256.21	5,298.02	31,743.79	36.51
210-040-756.000	REPAIRS & MAINTENANCE	40,000.00	6,643.73	2,941.89	33,356.27	16.61
210-040-802.000	LEGAL FEES	5,000.00	240.50	240.50	4,759.50	4.81
210-040-819.000	CONTRACTED SERVICES-BILLING	26,000.00	7,625.00	2,350.00	18,375.00	29.33
210-040-850.000	RADIOS	2,000.00	0.00	0.00	2,000.00	0.00
210-040-870.000	TRAINING	10,000.00	60.00	0.00	9,940.00	0.60
210-040-874.000	GRANT TRAINING	20,500.00	6,543.52	0.00	13,956.48	31.92
210-040-920.000	UTILITIES	12,500.00	2,354.60	871.60	10,145.40	18.84
210-040-940.000	FACILITIES RENT	31,200.00	7,800.00	2,600.00	23,400.00	25.00
210-040-940.100	TOWNSHIP RENT	36,000.00	0.00	0.00	36,000.00	0.00
210-040-951.000	ALS INTERCEPTS	1,000.00	0.00	0.00	1,000.00	0.00
210-040-957.000	BAD DEBT (UNCOLLECTIBLE)	120,000.00	47,354.10	(6,921.48)	72,645.90	39.46
210-040-964.000	CONTRACTUAL-MEDCD/MEDCR/BCBS	210,000.00	53,924.12	22,264.64	156,075.88	25.68
210-040-970.000	CAPITAL OUTLAY/EQUIPMENT	25,000.00	2,450.84	0.00	22,549.16	9.80
210-040-971.000	VEHICLE REPLACEMENT	30,000.00	0.00	0.00	30,000.00	0.00
210-040-990.100	REPAYMENT TO GENERAL FUND PRIOR YR	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 040 - EXPENDITURES		1,754,000.00	395,555.11	111,939.98	1,358,444.89	22.55
TOTAL EXPENDITURES		1,754,000.00	395,555.11	111,939.98	1,358,444.89	22.55
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		1,781,500.00	603,646.88	81,602.64	1,177,853.12	33.88
TOTAL EXPENDITURES		1,754,000.00	395,555.11	111,939.98	1,358,444.89	22.55
NET OF REVENUES & EXPENDITURES		27,500.00	208,091.77	(30,337.34)	(180,591.77)	756.70

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 07/31/2024
% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-579.285	LOCAL GRANTS	1,500.00	1,544.00	794.00	(44.00)	102.93
213-030-642.030	FOOD PROGRAMS	12,000.00	3,876.58	363.00	8,123.42	32.30
213-030-642.100	SPONSORSHIPS	1,000.00	500.00	500.00	500.00	50.00
213-030-642.150	DONATIONS	2,000.00	567.00	0.00	1,433.00	28.35
213-030-642.250	FOOD TRUCK RALLY	15,000.00	17,151.49	15,626.49	(2,151.49)	114.34
213-030-642.300	SIP & SHOP	2,000.00	0.00	0.00	2,000.00	0.00
213-030-642.650	MARKET MONEY	200.00	532.00	0.00	(332.00)	266.00
213-030-642.700	VENDOR FEE	36,000.00	30,212.00	3,555.00	5,788.00	83.92
Total Dept 030 - REVENUES		69,700.00	54,383.07	20,838.49	15,316.93	78.02
TOTAL REVENUES		69,700.00	54,383.07	20,838.49	15,316.93	78.02
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES	33,000.00	5,452.80	2,300.00	27,547.20	16.52
213-040-714.000	SOCIAL SECURITY	2,400.00	417.14	175.95	1,982.86	17.38
213-040-716.000	UNEMPLOYMENT INSURANCE	3.00	3.73	3.73	(0.73)	124.33
213-040-730.000	COMPUTER	500.00	0.00	0.00	500.00	0.00
213-040-732.000	MEMBERSHIP DUES/MML	400.00	0.00	0.00	400.00	0.00
213-040-750.250	FOOD TRUCK RALLY	8,000.00	6,573.68	6,530.34	1,426.32	82.17
213-040-750.300	MARKET MONEY	1,100.00	0.00	0.00	1,100.00	0.00
213-040-750.360	MARKET MUSIC	4,700.00	1,050.00	600.00	3,650.00	22.34
213-040-750.370	SNAP	2,700.00	0.00	0.00	2,700.00	0.00
213-040-750.380	DOUBLE UP FOOD BUCKS	1,800.00	0.00	0.00	1,800.00	0.00
213-040-750.390	SENIOR PROJECT FRESH	4,400.00	0.00	0.00	4,400.00	0.00
213-040-750.400	WIC	3,100.00	0.00	0.00	3,100.00	0.00
213-040-755.000	SUPPLIES	2,000.00	676.06	35.96	1,323.94	33.80
213-040-755.100	GRANT SUPPLIES	0.00	62.00	62.00	(62.00)	100.00
213-040-755.200	SIP & SHOP	1,000.00	0.00	0.00	1,000.00	0.00
213-040-870.000	TRAINING	200.00	0.00	0.00	200.00	0.00
213-040-900.000	MARKETING/ADVERTISING	3,000.00	976.00	360.00	2,024.00	32.53
Total Dept 040 - EXPENDITURES		68,303.00	15,211.41	10,067.98	53,091.59	22.27
TOTAL EXPENDITURES		68,303.00	15,211.41	10,067.98	53,091.59	22.27
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		69,700.00	54,383.07	20,838.49	15,316.93	78.02
TOTAL EXPENDITURES		68,303.00	15,211.41	10,067.98	53,091.59	22.27
NET OF REVENUES & EXPENDITURES		1,397.00	39,171.66	10,770.51	(37,774.66)	2,803.98

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 214 - BOYNE THUNDER FUND						
Revenues						
Dept 030 - REVENUES						
214-030-677.000	REVENUES	0.00	450.00	450.00	(450.00)	100.00
214-030-677.201	REGISTRATIONS	75,000.00	62,174.70	58,649.70	12,825.30	82.90
214-030-677.220	50 / 50 DRAWING PROCEEDS	5,000.00	0.00	0.00	5,000.00	0.00
214-030-677.250	AUCTION PROCEEDS	70,000.00	93,442.00	93,442.00	(23,442.00)	133.49
214-030-677.270	BAR PROCEEDS	25,000.00	21,446.05	21,446.05	3,553.95	85.78
214-030-677.285	FOOD TRUCK REGISTRATIONS	500.00	2,350.00	300.00	(1,850.00)	470.00
214-030-677.290	MERCHANDISE SALES	50,000.00	29,228.00	29,228.00	20,772.00	58.46
214-030-677.341	SPONSORSHIPS	275,000.00	311,154.70	8,325.00	(36,154.70)	113.15
Total Dept 030 - REVENUES		500,500.00	520,245.45	211,840.75	(19,745.45)	103.95
TOTAL REVENUES		500,500.00	520,245.45	211,840.75	(19,745.45)	103.95
Expenditures						
Dept 040 - EXPENDITURES						
214-040-811.000	BOYNE THUNDER EXPENDITURES	5,000.00	1,500.00	0.00	3,500.00	30.00
214-040-811.200	MERCHANDISE	40,000.00	49,640.95	11,889.30	(9,640.95)	124.10
214-040-811.210	CAMP QUALITY	84,626.00	0.00	0.00	84,626.00	0.00
214-040-811.215	CHALLENGE MOUNTAIN	15,387.00	0.00	0.00	15,387.00	0.00
214-040-811.220	CONTRACT LABOR	8,500.00	3,058.34	625.00	5,441.66	35.98
214-040-811.230	DJ EXPENSE	20,000.00	20,000.00	20,000.00	0.00	100.00
214-040-811.240	INSURANCE	500.00	0.00	0.00	500.00	0.00
214-040-811.250	LICENSES AND PERMITS	450.00	0.00	0.00	450.00	0.00
214-040-811.260	MEALS AND ENTERTAINMENT	140,000.00	113,440.83	113,440.83	26,559.17	81.03
214-040-811.265	ALCOHOL / LIQUOR EXPENSE	25,000.00	23.13	0.00	24,976.87	0.09
214-040-811.270	ADVERTISING AND PUBLISHING	3,500.00	244.00	0.00	3,256.00	6.97
214-040-811.300	SUPPLIES	7,500.00	4,891.58	4,374.43	2,608.42	65.22
214-040-811.305	UTILITIES / WEB DESIGN	500.00	0.00	0.00	500.00	0.00
214-040-811.310	TENT & STORAGE RENTAL	13,000.00	14,366.00	11,066.00	(1,366.00)	110.51
214-040-811.350	PRIZES PAID	10,000.00	2,000.00	2,000.00	8,000.00	20.00
214-040-811.360	DOCKAGE FEES	10,000.00	6,300.00	6,300.00	3,700.00	63.00
214-040-811.380	AUCTION EXPENSES	3,000.00	1,250.00	1,250.00	1,750.00	41.67
214-040-811.385	PHOTOGRAPHY	40,000.00	21,000.00	21,000.00	19,000.00	52.50
214-040-811.390	SQUARE EXPENSE	4,000.00	3,262.34	3,262.34	737.66	81.56
214-040-995.101	TRANSFER TO GENERAL FUND	500.00	500.00	500.00	0.00	100.00
214-040-995.248	TRANSFER TO MAIN STREET FUND	53,853.00	0.00	0.00	53,853.00	0.00
214-040-995.594	TRANSFER TO MARINA FUND	10,184.00	10,184.00	10,184.00	0.00	100.00
Total Dept 040 - EXPENDITURES		495,500.00	251,661.17	205,891.90	243,838.83	50.79
TOTAL EXPENDITURES		495,500.00	251,661.17	205,891.90	243,838.83	50.79
Fund 214 - BOYNE THUNDER FUND:						
TOTAL REVENUES		500,500.00	520,245.45	211,840.75	(19,745.45)	103.95
TOTAL EXPENDITURES		495,500.00	251,661.17	205,891.90	243,838.83	50.79
NET OF REVENUES & EXPENDITURES		5,000.00	268,584.28	5,948.85	(263,584.28)	5,371.69

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND						
Revenues						
Dept 030 - REVENUES						
226-030-691.000	TRANSFER IN FROM GENERAL FUND	77,500.00	38,508.17	0.00	38,991.83	49.69
Total Dept 030 - REVENUES		77,500.00	38,508.17	0.00	38,991.83	49.69
TOTAL REVENUES		77,500.00	38,508.17	0.00	38,991.83	49.69
Expenditures						
Dept 040 - EXPENDITURES						
226-040-705.000	SALARIES	0.00	240.76	0.00	(240.76)	100.00
226-040-713.000	MEDICAL INSURANCE	0.00	32.66	0.00	(32.66)	100.00
226-040-714.000	SOCIAL SECURITY	0.00	17.91	0.00	(17.91)	100.00
226-040-715.000	PENSION	0.00	14.34	0.00	(14.34)	100.00
226-040-818.000	CONTRACTED SERVICES	77,500.00	38,202.50	0.00	39,297.50	49.29
Total Dept 040 - EXPENDITURES		77,500.00	38,508.17	0.00	38,991.83	49.69
TOTAL EXPENDITURES		77,500.00	38,508.17	0.00	38,991.83	49.69
Fund 226 - RUBBISH COLLECTION FUND:						
TOTAL REVENUES		77,500.00	38,508.17	0.00	38,991.83	49.69
TOTAL EXPENDITURES		77,500.00	38,508.17	0.00	38,991.83	49.69
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-400.000	ALLOCATION FROM CUR YR FD BAL	4,658.00	0.00	0.00	4,658.00	0.00
Total Dept 000		4,658.00	0.00	0.00	4,658.00	0.00
Dept 030 - REVENUES						
248-030-402.000	CURRENT YEAR TAXES	444,134.00	0.00	0.00	444,134.00	0.00
248-030-667.300	HARVEST FEST COMMITEE REVENUE	4,500.00	0.00	0.00	4,500.00	0.00
248-030-667.400	STROLL THE STREETS COMMITTEE REVENUE	18,000.00	7,480.00	160.00	10,520.00	41.56
248-030-674.295	SPECIAL EVENTS - POKER RUN	53,853.00	0.00	0.00	53,853.00	0.00
Total Dept 030 - REVENUES		520,487.00	7,480.00	160.00	513,007.00	1.44
TOTAL REVENUES		525,145.00	7,480.00	160.00	517,665.00	1.42
Expenditures						
Dept 731 - EXPENDITURES						
248-731-677.100	THEATER EXPENDITURES	1,000.00	128.41	44.66	871.59	12.84
248-731-705.000	SALARIES	86,000.00	18,608.39	6,549.60	67,391.61	21.64
248-731-712.000	INSURANCE: LIFE/AD&D	500.00	145.40	36.35	354.60	29.08
248-731-713.000	MEDICAL INSURANCE	11,000.00	1,765.95	610.00	9,234.05	16.05
248-731-714.000	SOCIAL SECURITY	6,200.00	1,403.32	494.07	4,796.68	22.63
248-731-715.000	PENSION	8,000.00	1,768.15	610.76	6,231.85	22.10
248-731-716.000	UNEMPLOYMENT	35.00	2.33	2.33	32.67	6.66
248-731-719.000	SICK/VACATION	3,000.00	0.00	0.00	3,000.00	0.00
248-731-724.000	WORKERS COMPENSATION	250.00	0.00	0.00	250.00	0.00
248-731-730.000	REPAIRS/MAINTENANCE	600.00	0.00	0.00	600.00	0.00
248-731-732.000	MEMBERSHIP DUES	4,000.00	3,200.00	0.00	800.00	80.00
248-731-755.000	OFFICE SUPPLIES	2,000.00	686.17	0.00	1,313.83	34.31
248-731-818.000	CONTRACTED SERVICES	0.00	277.50	74.00	(277.50)	100.00
248-731-870.000	EDUCATION/TRAVEL	3,000.00	0.00	0.00	3,000.00	0.00
248-731-880.000	PROMOTIONS CAPITAL OUTLAY	35,000.00	1,849.19	970.69	33,150.81	5.28
248-731-880.200	PROMOTIONS COMMITTEE EXPENSES	17,000.00	1,215.38	115.38	15,784.62	7.15
248-731-881.100	STROLL THE STRETS	32,000.00	17,717.62	5,384.14	14,282.38	55.37
248-731-881.300	DESIGN CAPITAL IMPROVEMENTS	135,000.00	16,418.43	0.00	118,581.57	12.16
248-731-881.400	STREETSCAPE AMENITIES	75,000.00	43,359.25	38,635.75	31,640.75	57.81
248-731-900.000	ADVERTISING/PUBLISHING	10,000.00	177.17	154.00	9,822.83	1.77
248-731-920.000	UTILITIES/INTERNET SERVICE	2,500.00	556.08	75.42	1,943.92	22.24
248-731-935.000	ORGANIZATION COMM EXPENSES	3,000.00	2,000.00	0.00	1,000.00	66.67
248-731-940.000	FACILITIES RENT	7,560.00	2,640.00	1,320.00	4,920.00	34.92
248-731-960.000	ADMINISTRATIVE FEE	7,500.00	1,875.00	625.00	5,625.00	25.00
248-731-961.000	SERVICE MAINTENANCE FEE	75,000.00	18,750.00	6,250.00	56,250.00	25.00
Total Dept 731 - EXPENDITURES		525,145.00	134,543.74	61,952.15	390,601.26	25.62
TOTAL EXPENDITURES		525,145.00	134,543.74	61,952.15	390,601.26	25.62
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		525,145.00	7,480.00	160.00	517,665.00	1.42
TOTAL EXPENDITURES		525,145.00	134,543.74	61,952.15	390,601.26	25.62

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
NET OF REVENUES & EXPENDITURES		0.00	(127,063.74)	(61,792.15)	127,063.74	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 07/31/2024
% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND						
Revenues						
Dept 030 - REVENUES						
250-030-400.000	ALLOCATION FROM CUR YR FD BAL	67,104.00	0.00	0.00	67,104.00	0.00
250-030-402.000	PROPERTY TAX COLLECTIONS	151,546.00	0.00	0.00	151,546.00	0.00
Total Dept 030 - REVENUES		218,650.00	0.00	0.00	218,650.00	0.00
TOTAL REVENUES		218,650.00	0.00	0.00	218,650.00	0.00
Expenditures						
Dept 040 - EXPENDITURES						
250-040-756.000	MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00
250-040-802.000	LEGAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
250-040-808.000	COMMUNITY PROMOTION	9,000.00	6,700.00	3,200.00	2,300.00	74.44
250-040-818.000	ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
250-040-870.000	TRAINING/TRAVEL	5,000.00	0.00	0.00	5,000.00	0.00
250-040-920.000	UTILITIES	150.00	35.35	11.87	114.65	23.57
250-040-960.000	ADMINISTRATIVE FEE	30,000.00	7,500.00	2,500.00	22,500.00	25.00
250-040-968.000	DEPRECIATION	62,000.00	0.00	0.00	62,000.00	0.00
250-040-970.825	AIP RIGHT-OF-WAY CONSTRUCTION	100,000.00	0.00	0.00	100,000.00	0.00
250-040-971.000	CAPITAL OUTLAY-ENTRANCE SIGN	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 040 - EXPENDITURES		218,650.00	14,235.35	5,711.87	204,414.65	6.51
TOTAL EXPENDITURES		218,650.00	14,235.35	5,711.87	204,414.65	6.51
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		218,650.00	0.00	0.00	218,650.00	0.00
TOTAL EXPENDITURES		218,650.00	14,235.35	5,711.87	204,414.65	6.51
NET OF REVENUES & EXPENDITURES		0.00	(14,235.35)	(5,711.87)	14,235.35	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 07/31/2024
% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 295 - AIRPORT FUND						
Revenues						
Dept 030 - REVENUES						
295-030-400.000	ALLOCATION FROM CUR YR FD BAL	42,212.00	0.00	0.00	42,212.00	0.00
295-030-624.000	BOAT TRAILER PARKING	500.00	834.15	727.65	(334.15)	166.83
295-030-629.200	DRAG RACE REGISTRATIONS	12,500.00	25.00	25.00	12,475.00	0.20
295-030-637.000	AIRPORT GASOLINE SALES	120,000.00	57,881.27	37,108.81	62,118.73	48.23
295-030-667.400	RENT	8,700.00	2,068.98	689.66	6,631.02	23.78
295-030-677.000	RENT - HANGAR	65,000.00	13,810.00	0.00	51,190.00	21.25
295-030-690.000	CHARGES FOR SERVICES/FEES	100.00	164.36	5.00	(64.36)	164.36
Total Dept 030 - REVENUES		249,012.00	74,783.76	38,556.12	174,228.24	30.03
TOTAL REVENUES		249,012.00	74,783.76	38,556.12	174,228.24	30.03
Expenditures						
Dept 040 - EXPENDITURES						
295-040-705.000	SALARIES	7,500.00	1,715.59	481.50	5,784.41	22.87
295-040-713.000	MEDICAL INSURANCE	500.00	121.48	37.83	378.52	24.30
295-040-714.000	SOCIAL SECURITY	600.00	129.67	36.22	470.33	21.61
295-040-715.000	CLEARING A/C RETIREMENT	550.00	205.87	57.78	344.13	37.43
295-040-724.000	INSURANCE/WORKERS COMP	6,500.00	1,920.97	1,255.00	4,579.03	29.55
295-040-730.000	REPAIRS/MAINTENANCE	10,000.00	4,779.33	314.88	5,220.67	47.79
295-040-736.000	AVIATION FUEL (FOR SALE)	109,612.00	39,585.45	26,477.58	70,026.55	36.11
295-040-755.000	SUPPLIES	1,500.00	63.50	0.00	1,436.50	4.23
295-040-755.295	DRAG RACE EXPENSES	6,000.00	0.00	0.00	6,000.00	0.00
295-040-818.000	ENGINEERING	7,500.00	1,000.00	0.00	6,500.00	13.33
295-040-819.000	ENVIRONMENTAL	2,000.00	0.00	0.00	2,000.00	0.00
295-040-860.000	MOTOR POOL	9,500.00	0.00	0.00	9,500.00	0.00
295-040-870.000	TRAINING	750.00	0.00	0.00	750.00	0.00
295-040-920.000	TELEPHONE/UTILITIES	8,500.00	1,845.65	512.61	6,654.35	21.71
295-040-970.000	CAPITAL OUTLAY/EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00
295-040-975.000	AIRPORT IMPROVEMENTS	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 040 - EXPENDITURES		249,012.00	51,367.51	29,173.40	197,644.49	20.63
TOTAL EXPENDITURES		249,012.00	51,367.51	29,173.40	197,644.49	20.63
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES		249,012.00	74,783.76	38,556.12	174,228.24	30.03
TOTAL EXPENDITURES		249,012.00	51,367.51	29,173.40	197,644.49	20.63
NET OF REVENUES & EXPENDITURES		0.00	23,416.25	9,382.72	(23,416.25)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 07/31/2024
% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 370 - CITY FACILITIES DEBT FUND						
Revenues						
Dept 030 - REVENUES						
370-030-400.000	ALLOCATION FROM CUR YR FD BAL	120,410.00	0.00	0.00	120,410.00	0.00
370-030-402.000	PROPERTY TAX COLLECTION	346,640.00	27,952.18	27,952.18	318,687.82	8.06
Total Dept 030 - REVENUES		467,050.00	27,952.18	27,952.18	439,097.82	5.98
Dept 032 - REVENUES						
370-032-573.000	LOCAL COMM STABILIZATION SHARING - DEBT	10,000.00	26,900.75	0.00	(16,900.75)	269.01
Total Dept 032 - REVENUES		10,000.00	26,900.75	0.00	(16,900.75)	269.01
TOTAL REVENUES		477,050.00	54,852.93	27,952.18	422,197.07	11.50
Expenditures						
Dept 040 - EXPENDITURES						
370-040-970.000	INTEREST EXPENSE	146,550.00	0.00	0.00	146,550.00	0.00
370-040-990.000	PRINCIPAL	330,500.00	0.00	0.00	330,500.00	0.00
Total Dept 040 - EXPENDITURES		477,050.00	0.00	0.00	477,050.00	0.00
TOTAL EXPENDITURES		477,050.00	0.00	0.00	477,050.00	0.00
Fund 370 - CITY FACILITIES DEBT FUND:						
TOTAL REVENUES		477,050.00	54,852.93	27,952.18	422,197.07	11.50
TOTAL EXPENDITURES		477,050.00	0.00	0.00	477,050.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	54,852.93	27,952.18	(54,852.93)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 07/31/2024
% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030 - REVENUES						
470-030-400.000	ALLOCATION FROM CUR YR FD BAL	105,200.00	0.00	0.00	105,200.00	0.00
470-030-665.000	INTEREST EARNINGS	25,000.00	22,217.01	7,257.74	2,782.99	88.87
Total Dept 030 - REVENUES		130,200.00	22,217.01	7,257.74	107,982.99	17.06
TOTAL REVENUES		130,200.00	22,217.01	7,257.74	107,982.99	17.06
Expenditures						
Dept 040 - EXPENDITURES						
470-040-970.000	CONSTRUCTION CITY FACILITIES	130,000.00	0.00	0.00	130,000.00	0.00
470-040-970.100	BANK SERVICE FEES	200.00	0.00	0.00	200.00	0.00
Total Dept 040 - EXPENDITURES		130,200.00	0.00	0.00	130,200.00	0.00
TOTAL EXPENDITURES		130,200.00	0.00	0.00	130,200.00	0.00
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES		130,200.00	22,217.01	7,257.74	107,982.99	17.06
TOTAL EXPENDITURES		130,200.00	0.00	0.00	130,200.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	22,217.01	7,257.74	(22,217.01)	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030 - REVENUES						
590-030-400.000	ALLOCATIONS FROM CUR YR FD BAL	332,487.00	0.00	0.00	332,487.00	0.00
590-030-580.100	CWSRF BOND PROCEEDS	3,200,000.00	0.00	0.00	3,200,000.00	0.00
590-030-642.000	WASTEWATER REVENUES	1,227,524.00	5,316.02	51,047.80	1,222,207.98	0.43
590-030-643.000	WATER BILL PENALTIES	8,500.00	2,057.12	949.22	6,442.88	24.20
590-030-646.000	TAP IN FEES - WASTEWATER	15,000.00	1,803.53	0.00	13,196.47	12.02
590-030-665.000	INTEREST EARNINGS	2,500.00	0.00	0.00	2,500.00	0.00
590-030-691.000	SRF LOAN PAYMENT - BOYNE MTN	226,541.00	0.00	0.00	226,541.00	0.00
Total Dept 030 - REVENUES		5,012,552.00	9,176.67	51,997.02	5,003,375.33	0.18
TOTAL REVENUES		5,012,552.00	9,176.67	51,997.02	5,003,375.33	0.18
Expenditures						
Dept 590 - EXPENDITURES						
590-590-705.000	SALARIES	125,000.00	23,428.53	6,980.66	101,571.47	18.74
590-590-709.000	OVERTIME- WASTEWATER	17,500.00	6,247.21	1,990.85	11,252.79	35.70
590-590-711.000	SAFETY EQUIPMENT	1,500.00	64.30	0.00	1,435.70	4.29
590-590-712.000	INSURANCE COST	400.00	118.59	31.23	281.41	29.65
590-590-713.000	MEDICAL INSURANCE	40,000.00	4,564.94	1,084.44	35,435.06	11.41
590-590-714.000	SOCIAL SECURITY	15,000.00	2,399.67	739.92	12,600.33	16.00
590-590-715.000	PENSION	46,000.00	5,025.18	1,614.85	40,974.82	10.92
590-590-719.000	ACC/VACA SICK/WW	15,000.00	1,485.65	914.02	13,514.35	9.90
590-590-724.000	WORKERS COMPENSATION	15,000.00	4,994.80	0.00	10,005.20	33.30
590-590-725.000	CHEMICALS	55,000.00	13,603.65	297.05	41,396.35	24.73
590-590-726.000	LAB SUPPLIES	20,000.00	4,059.46	573.00	15,940.54	20.30
590-590-730.000	EQUIPMENT/MAINTENANCE	65,000.00	88,786.01	85,226.36	(23,786.01)	136.59
590-590-731.000	POSTAGE	2,200.00	804.00	204.00	1,396.00	36.55
590-590-735.000	GAS/OIL	6,000.00	618.90	0.00	5,381.10	10.32
590-590-755.000	SUPPLIES	20,000.00	3,175.52	668.04	16,824.48	15.88
590-590-802.000	LEGAL FEES	1,000.00	166.50	166.50	833.50	16.65
590-590-808.000	ACCOUNTING/AUDIT	3,400.00	0.00	0.00	3,400.00	0.00
590-590-809.000	ENVIRONMENTAL SERVICE FEES	12,000.00	2,595.33	1,485.50	9,404.67	21.63
590-590-818.000	ENGINEERING	100,000.00	0.00	0.00	100,000.00	0.00
590-590-860.000	MOTOR POOL	8,500.00	0.00	0.00	8,500.00	0.00
590-590-861.000	VEHICLE EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
590-590-870.000	TRAINING/TRAVEL	4,000.00	251.71	51.71	3,748.29	6.29
590-590-900.000	PUBLISHING	300.00	48.00	0.00	252.00	16.00
590-590-920.000	TELEPHONE/UTILITIES	145,000.00	49,862.40	16,796.32	95,137.60	34.39
590-590-960.000	ADMINISTRATIVE FEE	35,000.00	8,750.01	2,916.67	26,249.99	25.00
590-590-968.000	DEPRECIATION EXPENSE	310,000.00	0.00	0.00	310,000.00	0.00
590-590-969.000	EQUIP/VEHICLE REPLACEMENT	75,000.00	0.00	0.00	75,000.00	0.00
590-590-970.000	CAPITAL OUTLAY	100,000.00	0.00	0.00	100,000.00	0.00
590-590-981.200	CWSRF CONSTRUCTION	3,000,000.00	0.00	0.00	3,000,000.00	0.00
590-590-990.000	SRF PRINCIPLE EXPENSE	500,000.00	0.00	0.00	500,000.00	0.00
590-590-990.200	CWSRF PRINCIPAL EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
590-590-991.000	SRF INTEREST EXPENSE	20,785.00	0.00	0.00	20,785.00	0.00
590-590-991.200	CWSRF INTEREST EXPENSE	151,467.00	0.00	0.00	151,467.00	0.00
Total Dept 590 - EXPENDITURES		5,012,552.00	221,050.36	121,741.12	4,791,501.64	4.41
TOTAL EXPENDITURES		5,012,552.00	221,050.36	121,741.12	4,791,501.64	4.41

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
TOTAL REVENUES		5,012,552.00	9,176.67	51,997.02	5,003,375.33	0.18
TOTAL EXPENDITURES		5,012,552.00	221,050.36	121,741.12	4,791,501.64	4.41
NET OF REVENUES & EXPENDITURES		0.00	(211,873.69)	(69,744.10)	211,873.69	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
Dept 032 - REVENUES						
591-032-400.000	ALLOCATION FROM CUR YR FD BAL	352,545.00	0.00	0.00	352,545.00	0.00
591-032-579.100	DWAM REIMBURSMENT	326,769.00	15,580.00	0.00	311,189.00	4.77
591-032-642.000	WATER USER FEES	711,796.00	4,944.51	46,269.41	706,851.49	0.69
591-032-642.100	WATER CHGS SERVICES & FEES	18,000.00	0.00	0.00	18,000.00	0.00
591-032-643.000	PENALTIES/LATE FEES	7,000.00	1,541.30	611.52	5,458.70	22.02
591-032-645.000	FIRE HYDRANT FEES	27,500.00	0.00	0.00	27,500.00	0.00
591-032-646.000	WATER TAP-IN FEES	12,500.00	5,243.83	2,474.16	7,256.17	41.95
591-032-665.000	INTEREST EARNINGS	8,065.00	0.00	0.00	8,065.00	0.00
Total Dept 032 - REVENUES		1,464,175.00	27,309.64	49,355.09	1,436,865.36	1.87
TOTAL REVENUES		1,464,175.00	27,309.64	49,355.09	1,436,865.36	1.87
Expenditures						
Dept 592 - EXPENDITURES						
591-592-705.000	SALARIES	116,100.00	25,610.86	7,436.26	90,489.14	22.06
591-592-709.000	OVERTIME	14,500.00	8,068.17	4,167.16	6,431.83	55.64
591-592-711.000	SAFETY EQUIPMENT	1,000.00	1,738.62	1,700.00	(738.62)	173.86
591-592-712.000	INSURANCE COSTS - LIABILITY	400.00	118.59	31.23	281.41	29.65
591-592-713.000	MEDICAL INSURANCE	30,000.00	5,146.60	1,475.36	24,853.40	17.16
591-592-714.000	SOCIAL SECURITY	12,500.00	2,822.01	1,024.50	9,677.99	22.58
591-592-715.000	PENSION	45,000.00	5,690.11	2,059.52	39,309.89	12.64
591-592-716.000	UNEMPLOYMENT	25.00	0.00	0.00	25.00	0.00
591-592-719.000	ACC VACA/SICK	12,500.00	3,108.55	2,072.86	9,391.45	24.87
591-592-724.000	WORKERS COMPENSATION	15,000.00	4,994.80	0.00	10,005.20	33.30
591-592-725.000	CHEMICALS	35,000.00	3,562.64	2,436.15	31,437.36	10.18
591-592-731.000	POSTAGE	1,900.00	804.00	204.00	1,096.00	42.32
591-592-735.000	GAS/OIL PURCHASES	7,500.00	1,919.50	1,186.09	5,580.50	25.59
591-592-755.000	SUPPLIES/MATERIALS	26,500.00	2,152.49	820.88	24,347.51	8.12
591-592-755.100	METERS/MATERIALS	65,000.00	37,801.72	10,654.48	27,198.28	58.16
591-592-756.000	REPAIRS/MAINTENANCE	175,000.00	2,583.33	95.76	172,416.67	1.48
591-592-808.000	ACCOUNTING AUDIT	3,400.00	0.00	0.00	3,400.00	0.00
591-592-809.000	ENVIRONMENTAL SERVICE FEES	9,000.00	0.00	0.00	9,000.00	0.00
591-592-811.220	CONTRACTED SERVICES	165,000.00	3,402.00	200.00	161,598.00	2.06
591-592-818.000	ENGINEERING	155,450.00	24,615.00	24,615.00	130,835.00	15.83
591-592-860.000	MOTOR POOL	4,500.00	0.00	0.00	4,500.00	0.00
591-592-861.000	VEHICLE EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
591-592-870.000	TRAINING/TRAVEL	3,500.00	876.71	51.71	2,623.29	25.05
591-592-900.000	PUBLISHING	1,400.00	792.00	792.00	608.00	56.57
591-592-920.000	TELEPHONE/UTILITIES	67,500.00	15,595.78	5,821.44	51,904.22	23.10
591-592-960.000	ADMINISTRATIVE FEE	35,000.00	8,750.01	2,916.67	26,249.99	25.00
591-592-968.000	DEPRECIATION EXPENSE	240,000.00	0.00	0.00	240,000.00	0.00
591-592-969.000	EQUIPMENT/VEHICLE REPLACEMENT	20,000.00	0.00	0.00	20,000.00	0.00
591-592-970.000	WATER SYSTEM CAPITAL OUTLAY	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 592 - EXPENDITURES		1,464,175.00	160,153.49	69,761.07	1,304,021.51	10.94
TOTAL EXPENDITURES		1,464,175.00	160,153.49	69,761.07	1,304,021.51	10.94
Fund 591 - WATER FUND:						

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 07/31/2024
% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
TOTAL REVENUES		1,464,175.00	27,309.64	49,355.09	1,436,865.36	1.87
TOTAL EXPENDITURES		1,464,175.00	160,153.49	69,761.07	1,304,021.51	10.94
NET OF REVENUES & EXPENDITURES		0.00	(132,843.85)	(20,405.98)	132,843.85	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 594 - MARINA FUND						
Revenues						
Dept 030 - REVENUES						
594-030-400.000	ALLOCATION FROM CUR YR FD BAL	123,758.00	0.00	0.00	123,758.00	0.00
594-030-624.000	BOAT TRAILER PARKING / AIRPORT	400.00	834.15	727.65	(434.15)	208.54
594-030-628.000	MARINA USER FEES/SEASONAL	90,000.00	88,576.00	35.00	1,424.00	98.42
594-030-629.000	MARINA USER FEES	80,000.00	105,330.06	6,913.20	(25,330.06)	131.66
594-030-629.100	LAUNCH RAMP USER FEES	16,000.00	9,426.39	4,119.02	6,573.61	58.91
594-030-647.600	GRANTS/STATE	603,508.00	0.00	0.00	603,508.00	0.00
594-030-667.400	SALE OF ICE/MISC INCOME	1,500.00	1,253.68	1,181.68	246.32	83.58
594-030-691.000	TRANSFERS FROM GENERAL FUND	946,000.00	0.00	0.00	946,000.00	0.00
594-030-691.248	TRANSFER IN BOYNE THUNDER	10,184.00	10,184.00	10,184.00	0.00	100.00
Total Dept 030 - REVENUES		1,871,350.00	215,604.28	23,160.55	1,655,745.72	11.52
TOTAL REVENUES		1,871,350.00	215,604.28	23,160.55	1,655,745.72	11.52
Expenditures						
Dept 040 - EXPENDITURES						
594-040-705.000	SALARIES	95,000.00	41,274.51	16,269.39	53,725.49	43.45
594-040-709.000	OVERTIME	6,500.00	2,083.98	1,639.79	4,416.02	32.06
594-040-713.000	MEDICAL INSURANCE	500.00	103.85	6.87	396.15	20.77
594-040-714.000	SOCIAL SECURITY	7,000.00	3,315.44	1,369.96	3,684.56	47.36
594-040-715.000	PENSION COSTS	500.00	107.64	3.19	392.36	21.53
594-040-716.000	UNEMPLOYMENT COMPENSATION	100.00	15.62	15.62	84.38	15.62
594-040-724.000	INSURANCE: WORKERS COMP	3,500.00	998.96	0.00	2,501.04	28.54
594-040-724.200	UNIFORMS	1,250.00	0.00	0.00	1,250.00	0.00
594-040-735.000	GAS & OIL	1,500.00	519.25	306.84	980.75	34.62
594-040-755.000	SUPPLIES	6,500.00	3,765.20	1,495.01	2,734.80	57.93
594-040-756.000	REPAIRS & MAINTENANCE	140,000.00	1,007.14	6.35	138,992.86	0.72
594-040-818.000	CONTRACTED SERVICES	75,000.00	6,102.00	6,102.00	68,898.00	8.14
594-040-860.000	MOTOR POOL	8,000.00	30.70	0.00	7,969.30	0.38
594-040-870.000	TRAINING/TRAVEL	1,000.00	295.00	0.00	705.00	29.50
594-040-920.000	TELEPHONE/UTILITIES	20,000.00	1,582.81	349.56	18,417.19	7.91
594-040-970.000	CAPITAL OUTLAY/EQUIPMENT	1,500,000.00	0.00	0.00	1,500,000.00	0.00
594-040-975.000	BUILDINGS/EQUIPMENT	5,000.00	742.42	442.42	4,257.58	14.85
Total Dept 040 - EXPENDITURES		1,871,350.00	61,944.52	28,007.00	1,809,405.48	3.31
TOTAL EXPENDITURES		1,871,350.00	61,944.52	28,007.00	1,809,405.48	3.31
Fund 594 - MARINA FUND:						
TOTAL REVENUES		1,871,350.00	215,604.28	23,160.55	1,655,745.72	11.52
TOTAL EXPENDITURES		1,871,350.00	61,944.52	28,007.00	1,809,405.48	3.31
NET OF REVENUES & EXPENDITURES		0.00	153,659.76	(4,846.45)	(153,659.76)	100.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 030 - REVENUES						
661-030-400.000	ALLOCATION FROM CUR YR FD BAL	175,000.00	0.00	0.00	175,000.00	0.00
661-030-602.202	BILLINGS MAJOR STREET	103,250.00	0.00	0.00	103,250.00	0.00
661-030-602.203	BILLINGS LOCAL STREET	104,500.00	0.00	0.00	104,500.00	0.00
661-030-602.209	BILLINGS TO CEMETERY FUND	10,000.00	0.00	0.00	10,000.00	0.00
661-030-602.229	BILLINGS AIRPORT FUND	9,500.00	0.00	0.00	9,500.00	0.00
661-030-602.285	BILLINGS TO MARINA FUND	8,000.00	0.00	0.00	8,000.00	0.00
661-030-602.591	BILLINGS WATER/WW FUND	13,000.00	0.00	0.00	13,000.00	0.00
661-030-602.661	BILLINGS TO FIRE DEPARTMENT	2,500.00	0.00	0.00	2,500.00	0.00
661-030-611.000	BILLINGS GENERAL FUND	82,500.00	0.00	0.00	82,500.00	0.00
661-030-690.000	MISCELLANOUS INCOME	11,000.00	1,000.00	1,000.00	10,000.00	9.09
661-030-691.000	TRANSFER IN GENERAL FUNDS	151,750.00	0.00	0.00	151,750.00	0.00
661-030-693.000	EQUIPMENT SALES	47,250.00	0.00	0.00	47,250.00	0.00
Total Dept 030 - REVENUES		718,250.00	1,000.00	1,000.00	717,250.00	0.14
TOTAL REVENUES		718,250.00	1,000.00	1,000.00	717,250.00	0.14
Expenditures						
Dept 040 - EXPENDITURES						
661-040-705.000	SALARIES	17,500.00	719.85	200.55	16,780.15	4.11
661-040-706.000	SALARIES- COMPOST	7,500.00	2,137.20	713.75	5,362.80	28.50
661-040-709.000	OVERTIME- MOTOR POOL	250.00	0.00	0.00	250.00	0.00
661-040-713.000	MEDICAL INSURANCE	2,500.00	264.97	54.77	2,235.03	10.60
661-040-714.000	SOCIAL SECURITY	1,500.00	214.45	69.09	1,285.55	14.30
661-040-715.000	PENSION	37,500.00	1,399.25	452.67	36,100.75	3.73
661-040-724.000	INSURANCE/WORKERS COMPENSATION	9,000.00	6,992.71	0.00	2,007.29	77.70
661-040-735.000	GAS AND OIL	40,000.00	7,219.43	3,265.59	32,780.57	18.05
661-040-755.000	SUPPLIES	26,500.00	2,097.51	128.83	24,402.49	7.92
661-040-756.000	EQUIPMENT MAINTENANCE	37,500.00	3,302.02	837.59	34,197.98	8.81
661-040-818.000	CONTRACTED SERVICES	25,000.00	6,050.70	1,414.22	18,949.30	24.20
661-040-920.000	TELEPHONE/UTILITIES	22,500.00	4,513.36	1,573.81	17,986.64	20.06
661-040-960.000	ADMINISTRATIVE FEE	6,000.00	1,500.00	500.00	4,500.00	25.00
661-040-968.000	DEPRECIATION	80,000.00	0.00	0.00	80,000.00	0.00
661-040-970.000	EQUIPMENT PURCHASES	405,000.00	0.00	0.00	405,000.00	0.00
Total Dept 040 - EXPENDITURES		718,250.00	36,411.45	9,210.87	681,838.55	5.07
TOTAL EXPENDITURES		718,250.00	36,411.45	9,210.87	681,838.55	5.07
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES		718,250.00	1,000.00	1,000.00	717,250.00	0.14
TOTAL EXPENDITURES		718,250.00	36,411.45	9,210.87	681,838.55	5.07
NET OF REVENUES & EXPENDITURES		0.00	(35,411.45)	(8,210.87)	35,411.45	100.00
TOTAL REVENUES - ALL FUNDS		21,521,717.00	2,704,374.78	963,276.98	18,817,342.22	12.57
TOTAL EXPENDITURES - ALL FUNDS		21,487,820.00	2,455,878.62	957,629.13	19,031,941.38	11.43

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 07/31/2024
% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
NET OF REVENUES & EXPENDITURES		33,897.00	248,496.16	5,647.85	(214,599.16)	733.09

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED CHECKING						
07/01/2024	GEN	1832(A)	6092	JESSICA PUROLL	MAMC CONFERENCE MILEAGE	375.20
					MILEAGE CLERK ELECTION TRAINING 6/24	21.44
						396.64
07/08/2024	GEN	639558	259	PETTY CASHIER	BOYNE THUNDER 2024	3,800.00
					FTR 2024	800.00
						4,600.00
07/09/2024	GEN	639559	243	BOYNE CITY POSTMASTER	STAMPS	544.00
07/09/2024	GEN	639560	6599	HOLIDAY LIGHTS EXPRESS	TREE REPAIR & LIGHT REPLACEMENT	37,700.00
07/11/2024	GEN	639561	188	AFSCME	UNION DUES	479.00
07/11/2024	GEN	639562	6471	AMAZON CAPITAL SERVICES	SUPPLIES	661.01
07/11/2024	GEN	639563	876	AMERICAN UNITED LIFE INS CO	INSURANCE	115.82
07/11/2024	GEN	639564	1344	AT YOUR SERVICE PLUS, INC.	FOOD TRUCK RALLY RENTALS	450.00
07/11/2024	GEN	639565	6425	AT&T MOBILITY	PHONE SERVICE	190.20
07/11/2024	GEN	639566	5257	BLACK DIAMOND BROADCASTING LLC	RADIO ADS	154.00
					RADIO ADS	360.00
						514.00
07/11/2024	GEN	639567	90	BOB MATHERS FORD. LLC	MAINTENANCE	151.97
07/11/2024	GEN	639568	11	BOYNE AREA CHAMBER OF COMMERCE	COMMUNITY INVESTOR	3,200.00
07/11/2024	GEN	639569	8	Boyne Co-op True Value	SUPPLIES	10.49
07/11/2024	GEN	639570	1798	BOYNE STORAGE & FUEL CENTER	FUEL	1,012.94
07/11/2024	GEN	639571	3562	CHARLEVOIX COUNTY NEWS	LEGAL NOTICES	216.00
					LEGAL NOTICES	72.00
					LEGAL NOTICES	48.00
					LEGAL NOTICES	792.00
					LEGAL NOTICES	78.00
						1,206.00
07/11/2024	GEN	639572	6560	CHARTER COMMUNICATIONS	TV & INTERNET	222.27
					TV & INTERNET	159.97
						382.24
07/11/2024	GEN	639573	3119	CLS, INC.	ACCOUNT 226987	123.40
					ACCOUNT 226988	421.42
					ACCOUNT 232576	329.12
						873.94
07/11/2024	GEN	639574	3442	Coast to Coast Computer Produc	PRINTER TONER	233.99
07/11/2024	GEN	639575	4842	COMMON ANGLE, INC.	IT SERVICES	913.00
07/11/2024	GEN	639576	6681	CREATIVE MARKETING SOLUTIONS	BOYNE THUNDER LADIES JACKETS	2,320.00
07/11/2024	GEN	639577	6529	DAVID SHIPMAN	BOYNE THUNDER PERFORMANCE	1,600.00
07/11/2024	GEN	639578	81	DENNIS AMESBURY	REITREE MEDICAL INSURANCE REIMB	157.28
07/11/2024	GEN	639579	95	DTE ENERGY	UTILITY SERVICES	812.65
07/11/2024	GEN	639580	6581	EYES ONLY MEDIA LLC	ADS	308.00
07/11/2024	GEN	639581	972	GALLS, LLC	SUPPLY	32.99
					UNIFORMS	237.25

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						270.24
07/11/2024	GEN	639582	6105	GFL ENVIRONMENTAL	TRASH SERVICE	102.50
					TRASH SERVICE	143.75
					TRASH SERVICE	102.50
					TRASH SERVICE	1,440.84
						1,789.59
07/11/2024	GEN	639583	5806	GRAHAM ELECTRIC CO.	MAINTENANCE	333.40
07/11/2024	GEN	639584	5827	GROUP 31 SUPPLY	SUPPLIES	39.00
07/11/2024	GEN	639585	6506	HEALTHLINE FIRST AID	TRAINING SUPPLIES	306.52
07/11/2024	GEN	639586	6519	HOME CITY ICE	MARINA ICE	285.00
07/11/2024	GEN	639587	6263	HOTSHOTS DRAIN CLEANING LLC	DRAIN MAINTENANCE	460.00
07/11/2024	GEN	639588	6355	HUTSON	PARTS	67.52
07/11/2024	GEN	639589	5621	J & B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	405.28
					MEDICAL SUPPLIES	11.05
						416.33
07/11/2024	GEN	639590	6267	JAMES DAGWELL III	STROLL THE STREETS	400.00
07/11/2024	GEN	639591	6239	JIM HABASCO LAWN & LANDSCAPE	CEMETERY MAINTENANCE	7,999.13
07/11/2024	GEN	639592	6380	JULIE WATERS	FTR COOZIES & BANNERS	1,005.34
07/11/2024	GEN	639593	5727	KATHERINE RYAN	MARKET MUSIC	150.00
07/11/2024	GEN	639594	6417	LALA PROJECTS	WEBSITE MAINTENANCE	189.25
07/11/2024	GEN	639595	6509	LAURA THURSTON	MARKET MUSIC	150.00
07/11/2024	GEN	639596	5942	MAC CONSULTING SERVICES LLC	LOFTS ON LAKE BROWNFIELD CONSULTING	2,598.32
07/11/2024	GEN	639597	6685	MARK YALLUP	SUPPLIES	61.48
07/11/2024	GEN	639598	6686	MELISSA DIEM	FOOD TRUCK RALLY CANCELLATION	200.00
07/11/2024	GEN	639599	109	MICHIGAN ASSOCIATION OF	2024 BANQUET TICKET SPOUSE TICKET	60.00
					SWORN LE PERSONNEL	100.00
						160.00
07/11/2024	GEN	639600	5814	MICHIGAN STATE DISBURSEMENT UNIT	CASE NO: 913870094	490.75
07/11/2024	GEN	639601	5814	MICHIGAN STATE DISBURSEMENT UNIT	CASE NO: 913184949	360.75
07/11/2024	GEN	639602	3007	MITCHELL GRAPHICS, INC.	2024 BOYNE THUNDER BANNERS	902.00
07/11/2024	GEN	639603	5116	MUTT MITT	MUTT MITTS	1,739.83
07/11/2024	GEN	639604	5858	NEBRASKA CHILD SUPPORT PYMT CENTER	MICHAEL JAMES FRAZEE	266.00
07/11/2024	GEN	639605	5653	NORTHWEST FIRE, LLC	SUPPLIES	93.00
07/11/2024	GEN	639606	1955	OMS Compliance Services, Inc.	DRUG TESTING KOTALIK	77.25
07/11/2024	GEN	639607	4380	PERSONAL GRAPHICS, INC	BOYNE THUNDER APPAREL	9,569.30
07/11/2024	GEN	639608	259	PETTY CASHIER	PUMP OUT CASH	15.00
07/11/2024	GEN	639609	5716	REHMANN ROBSON	EXCEL UPDATES	2,100.00
07/11/2024	GEN	639610	5544	S & W HEALTHCARE	SUPPLIES	386.80
07/11/2024	GEN	639611	1158	STANDARD ELECTRIC COMPANY	MAINTENANCE	60.14
					MAINTENANCE	69.32
						129.46
07/11/2024	GEN	639612	6461	TIMOTHY WILEY	DEPT UNIFORM BASEBALL CAPS	228.96
					FBINA PROF. MEMBERSHIP	125.00
					MACP PROF. MEMBERSHIP	100.00
						453.96
07/11/2024	GEN	639613	6525	TRANSUNION RISK & ALTERNATIVE DATA	CREDIT SERVICES	120.00
07/11/2024	GEN	639614	1327	TRUCK & TRAILER SPECIALTIES OF BOYN	MAINTENANCE	44.42

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/11/2024	GEN	639615	3843	VERIZON WIRELESS	EMS MACHINE TO MACHINE	42.49
					PHONE SERVICE	319.63
						362.12
07/11/2024	GEN	639616	3987	VISION SERVICE PLAN	CLIENT ID 30033036	430.74
07/11/2024	GEN	639617	4149	VISUAL EDGE IT INC	COPIER MAINTENANCE	600.44
07/11/2024	GEN	639618	2342	WINDEMULLER ELECTRIC, INC	MAINTENANCE	815.00
07/11/2024	GEN	639619	1582	WOLVERINE SIGN WORKS	BILLBOARD RENT	250.00
07/12/2024	GEN	1833(A)	6	AUTO WARES GROUP	ACCOUNT 21103146	126.18
					ACCOUNT 21103145	322.90
						449.08
07/12/2024	GEN	1834(A)	5233	BRENDA WILLSON	CELL PHONE	25.00
07/12/2024	GEN	1835(A)	482	CONSUMERS ENERGY	UTILITY SERVICES	18,340.10
07/12/2024	GEN	1836(A)	6647	CUMMINGS, MCCLOREY, DAVIS	LEGAL SERVICES	74.00
07/12/2024	GEN	1837(A)	5287	DENNIS BOYD	CELL PHONE	20.00
07/12/2024	GEN	1838(A)	5223	DEREK BRENNAN	CELL PHONE	20.00
07/12/2024	GEN	1839(A)	6521	DOUGLAS VARNEY	MECC CONFERENCE	103.42
07/12/2024	GEN	1840(A)	3252	ERIC KUJAWSKI	CELL PHONE	20.00
07/12/2024	GEN	1841(A)	825	FAMILY FARE LLC	GROCERY	218.43
07/12/2024	GEN	1842(A)	6043	FOPLC	UNION DUES	78.00
07/12/2024	GEN	1843(A)	6610	INGRID DAY	CELL PHONE	25.00
					FOOD FOR BOYNE THUNDER	191.50
					VIMEO SUBSCRIPTION	144.00
					KIDS GAMES	419.65
					ICE FOR BT	6.35
					ICE FOR BT	12.70
					BOYNE THUNDER GROCERY	122.92
						922.12
07/12/2024	GEN	1844(A)	2565	JAMES FARLEY	CELL PHONE	20.00
07/12/2024	GEN	1845(A)	6549	JENNIFER EADS	CELL PHONE	20.00
07/12/2024	GEN	1846(A)	6092	JESSICA PUROLL	CELL PHONE	25.00
07/12/2024	GEN	1847(A)	1797	KALAMAZOO SANITARY SUPPLY LLC	SANITARY SUPPLIES	255.19
07/12/2024	GEN	1848(A)	2022	KEVIN SPATE	CELL PHONE	25.00
07/12/2024	GEN	1849(A)	6655	MACQUEEN	SUPPLIES	576.40
07/12/2024	GEN	1850(A)	2378	MICHAEL CAIN	2024 MML REGISTRATION	595.00
07/12/2024	GEN	1851(A)	326	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT FUND	43.04
07/12/2024	GEN	1852(A)	5344	MIKE PETERSON	CELL PHONE	20.00
07/12/2024	GEN	1853(A)	5414	PEACHY CLEAN	CLEANING SERVICES	920.00
07/12/2024	GEN	1854(A)	1188	PLUNKETT & COONEY PC	LEGAL SERVICES	1,025.00
07/12/2024	GEN	1855(A)	890	QUILL CORPORATION	OFFICE SUPPLIES	61.98
07/12/2024	GEN	1856(A)	1953	ROB LAVANWAY	CELL PHONE	20.00
07/17/2024	GEN	1857(A)	5657	LAKESIDE PROPERTIES NORTH LLC	MAIN STREET OFFICE RENT	660.00
07/25/2024	GEN	639620	3531	CHARLEVOIX COUNTY TREASURER	TRAILER TAX MAY 2024 - JULY 2024	1,682.50
07/25/2024	GEN	639621	3548	AARON & FAWNA THEODORE	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639622	4188	AMERICAN CUSTOM MARINE	BOYNE THUNDER PARTY	5,000.00
07/25/2024	GEN	639623	876	AMERICAN UNITED LIFE INS CO	INSURANCE	115.82
07/25/2024	GEN	639624	5176	ARROWHEAD SCIENTIFIC, INC.	EVIDENCE BAGS	62.23
07/25/2024	GEN	639625	1344	AT YOUR SERVICE PLUS, INC.	DOG PARK RENTAL	140.00
07/25/2024	GEN	639626	6425	AT&T MOBILITY	PHONE SERVICE	380.48
07/25/2024	GEN	639627	6106	BARB HORNBECK	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639628	6692	BARBARA WINTER	PAVILION CANCELLATION 7/26/24	150.00
07/25/2024	GEN	639629	6325	BILL FROMM	STROLL THE STREETS	200.00
07/25/2024	GEN	639630	6108	BILL RICHARDSON	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639631	6396	BLUE CARE NETWORK OF MICHIGAN	MEDICAL INSURANCE AUGUST 2024	26,000.18
07/25/2024	GEN	639632	1565	BOYNE 10 MINUTE OIL CHANGE	MAINTENANCE	6.35
07/25/2024	GEN	639633	301	BOYNE AVENUE GREENHOUSE	VASES FOR BOYNE THUNDER	690.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/25/2024	GEN	639634	9	BOYNE CITY ACE HARDWARE, INC.	SUPPLIES	962.50
07/25/2024	GEN	639635	6693	BOYNE CITY BOOSTERS	BCHS FOOTBALL TEAM - BOYNE THUNDER	400.00
07/25/2024	GEN	639636	6586	BOYNE CITY HIGH SCHOOL ROBOTICS	BOYNE THUNDER SPONSOSHIP	500.00
07/25/2024	GEN	639637	3022	BOYNE CITY TIRE & BRAKE, INC.	MAINTENANCE	77.90
					MAINTENANCE	25.00
						102.90
07/25/2024	GEN	639638	8	Boyne Co-op True Value	SUPPLIES	2,148.87
					FOOD TRUCK RALLY	450.00
						2,598.87
07/25/2024	GEN	639639	1798	BOYNE STORAGE & FUEL CENTER	FUEL	1,186.09
					FUEL	2,877.45
					FUEL	1,089.10
					BOYNE THUNDER ANNUAL RENT	516.00
						5,668.64
07/25/2024	GEN	639640	5482	BRIAN PEARSON	BOYNE SLIP - BOYNE THUNDER	325.00
07/25/2024	GEN	639641	6540	BRIAN VANHORN	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639642	1432	BS & A SOFTWARE	MR & TAX ANNUAL FEE	2,025.00
07/25/2024	GEN	639643	3087	C2AE	BOYNE CITY SSSG APPLICATION	1,700.00
					FRONT ST. CRUSH & SHAPE	825.00
					BOYNE CITY DWAM	7,355.00
					BOYNE CITY DWAM	8,225.00
					BOYNE CITY DWAM	4,298.00
					BOYNE CITY DWAM	4,737.00
						27,140.00
07/25/2024	GEN	639644	6292	CARRIE BOLLMAN	BOYNE SLIP - BOYNE THUNDER	175.00
07/25/2024	GEN	639645	2205	Catherine Hunter	BOYNE SLIP - BOYNE THUNDER	275.00
07/25/2024	GEN	639646	6296	CHARLES MACDONALD	BOYNE SLIP - BOYNE THUNDER	275.00
07/25/2024	GEN	639647	2136	CHARLEVOIX SCREEN MASTERS, INC.	UNIFORM EMBROIDERY	74.00
07/25/2024	GEN	639648	6560	CHARTER COMMUNICATIONS	PHONE & INTERNET	299.68
					PHONE & INTERNET	25.44
						325.12
07/25/2024	GEN	639649	6696	CHRIS MICHELS	FOOD TRUCK RALLY PERFORMANCE	800.00
07/25/2024	GEN	639650	5037	CRAIG WALTS	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639651	6504	CYNDEL THOMPSON	STROLL THE STREETS	600.00
07/25/2024	GEN	639652	4909	DAN & MARION WOOD	BOYNE SLIP - BOYNE THUNDER	175.00
07/25/2024	GEN	639653	5269	DAN KELLY	BOYNE SLIP - BOYNE THUNDER	325.00
07/25/2024	GEN	639654	5702	DAVE LICHT	BOYNE SLIP - BOYNE THUNDER	325.00
07/25/2024	GEN	639655	5515	DAVE MALUSI	BOYNE SLIP - BOYNE THUNDER	325.00
07/25/2024	GEN	639656	6695	DAVID HERMANN	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639657	6666	DAVID LINCE	BOYNE VALLEY EMS DECALS	320.00
07/25/2024	GEN	639658	6529	DAVID SHIPMAN	STROLL THE STREETS	500.00
07/25/2024	GEN	639659	4018	DECKA DIGITAL	MARINA	20.00
					BOAT LAUNCH ENVELOPES	197.00
						217.00
07/25/2024	GEN	639660	3954	DELTA DENTAL	DENTAL INSURANCE	1,464.20
07/25/2024	GEN	639661	81	DENNIS AMESBURY	MILEAGE	52.40
07/25/2024	GEN	639662	3291	Doug Bean	BOYNE SLIP - BOYNE THUNDER	150.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/25/2024	GEN	639663	6689	E.F. WILKINSON & SONS, INC.	SANITARY SEWER REPLACEMENT	83,073.86
07/25/2024	GEN	639664	5823	ELECTION SOURCE	ELECTION SUPPLIES	206.43
07/25/2024	GEN	639665	5761	EQUITABLE LIFE INS CO OF AMERICA	LIFE INSURANCE	521.15
07/25/2024	GEN	639666	3	F.O. BARDEN AND SON, INC.	SUPPLIES	7,437.11
07/25/2024	GEN	639667	5288	FERGUSON WATER WORKS #3386	METERS	9,227.20
					METERS	1,384.08
					SUPPLIES	43.20
						10,654.48
07/25/2024	GEN	639668	6688	G. SCOTT CAMPBELL	POKER RUN	1,500.00
07/25/2024	GEN	639669	972	GALLS, LLC	UNIFORMS	105.48
07/25/2024	GEN	639670	6539	GARY ROBERTS	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639671	6105	GFL ENVIRONMENTAL	TRASH SERVICE	225.00
07/25/2024	GEN	639672	6644	GRAND VALLEY STATE UNIVERSITY	WAGENSCHUTZ TUITION AND HOUSING	7,314.00
07/25/2024	GEN	639673	6126	GRANICUS	ADDRESS IDENTIFICATION	7,432.23
07/25/2024	GEN	639674	2364	HABITEC SECURITY INC	FIRE MONITORING	592.02
07/25/2024	GEN	639675	1895	HAVILAND PRODUCTS CO	CHEMICALS	2,436.15
07/25/2024	GEN	639676	6519	HOME CITY ICE	MARINA ICE	285.00
07/25/2024	GEN	639677	6263	HOTSHOTS DRAIN CLEANING LLC	MAINTENANCE	175.00
07/25/2024	GEN	639678	4727	IMPERIAL BEVERAGE	FTR ALCOHOL	2,717.00
07/25/2024	GEN	639679	5621	J & B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	29.85
					MEDICAL SUPPLIES	61.50
					MEDICAL SUPPLIES	44.16
					MEDICAL SUPPLIES	406.04
					MEDICAL SUPPLIES	66.00
					MEDICAL SUPPLIES	273.80
					MEDICAL SUPPLIES	151.89
					MEDICAL SUPPLIES	562.67
						1,595.91
07/25/2024	GEN	639680	5483	JEFF STREELMAN	BOYNE SLIP - BOYNE THUNDER	325.00
07/25/2024	GEN	639681	2057	Jeff Wellman	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639682	6673	JERRY DOUGLAS FACE PAINTING	STROLL THE STREETS	300.00
07/25/2024	GEN	639683	6694	JIM ALBAN	AUCTIONEER SERVICES	1,250.00
07/25/2024	GEN	639684	6294	JIM BUTLER	BOYNE SLIP - BOYNE THUNDER	175.00
07/25/2024	GEN	639685	2994	Joe Koprowicz	STROLL THE STREETS	200.00
07/25/2024	GEN	639686	1553	Jordan Valley Rental, Inc.	BOYNE THUNDER RENTAL	10,550.00
07/25/2024	GEN	639687	6691	JX ENTERPRISES, INC.	FIRE TRUCK MAINTENANCE	5,018.73
07/25/2024	GEN	639688	6509	LAURA THURSTON	FARMERS MARKET	150.00
07/25/2024	GEN	639689	6690	MARY L. HAWLEY	CEMETERY LOT 1190	200.00
07/25/2024	GEN	639690	4272	MARY PALMER	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639691	4274	MATT FAHOOME	BOYNE SLIP - BOYNE THUNDER	175.00
07/25/2024	GEN	639692	4943	MCCARDEL CULLIGAN	BV WATER COOLER	47.00
07/25/2024	GEN	639693	5650	MCKESSON MEDICAL-SURGICAL	MEDICAL SUPPLIES	163.03
					MEDICAL SUPPLIES	328.84
						491.87
07/25/2024	GEN	639694	4021	MCLAREN NORTHERN MICHIGAN	EMS BOX RESTOCKING	1,750.00
07/25/2024	GEN	639695	4879	MED-TECH RESOURCE LLC	MEDICAL SUPPLIES	154.45
07/25/2024	GEN	639696	3845	MELISSA WELKE	FARMERS MARKET	150.00
07/25/2024	GEN	639697	3694	MHR, LLC	MONTHLY BILLING FEE	2,350.00
07/25/2024	GEN	639698	170	MICHIGAN ASSOCIATION OF PLANNING	PLANNING MICHIGAN 2024	440.00
07/25/2024	GEN	639699	5814	MICHIGAN STATE DISBURSEMENT UNIT	CASE NO: 913870094	490.75
07/25/2024	GEN	639700	5814	MICHIGAN STATE DISBURSEMENT UNIT	CASE NO: 913184949	360.75
07/25/2024	GEN	639701	6538	MIKE LONGO	BOYNE SLIP - BOYNE THUNDER	150.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/25/2024	GEN	639702	3007	MITCHELL GRAPHICS, INC.	FARMERS MARKET BANNER	62.00
					COMMUNITY KIDS BANNER	118.00
					BOYNE THUNDER CAR SHOW SIGNS	196.00
						376.00
07/25/2024	GEN	639703	5858	NEBRASKA CHILD SUPPORT PYMT CENTER	MICHAEL JAMES FRAZEE	266.00
07/25/2024	GEN	639704	2419	NORTHERN AUTO GLASS, INC.	GLASS INSTALL	159.42
07/25/2024	GEN	639705	743	Oudbier Instrument Co	ANNUAL CALIBRATION	1,040.00
07/25/2024	GEN	639706	259	PETTY CASHIER	MARINA PUMP OUT CASH	30.00
07/25/2024	GEN	639707	6293	RICK BRANDT	BOYNE SLIP - BOYNE THUNDER	175.00
07/25/2024	GEN	639708	6486	RICK COHEN	STROLL THE STREETS	400.00
07/25/2024	GEN	639709	6687	ROBERT ANTON	POKER RUN	500.00
07/25/2024	GEN	639710	2617	Robert Roloff	KEYLESS DOORHANDLE	72.07
					SUPPLIES	573.84
						645.91
07/25/2024	GEN	639711	6283	ROD LOPER	STROLL THE STREETS	500.00
07/25/2024	GEN	639712	6508	ROGER BATES	STROLL THE STREETS	600.00
					STROLL THE STREETS	600.00
						1,200.00
07/25/2024	GEN	639713	6542	RON & LORI LEWIS	BOYNE SLIP - BOYNE THUNDER	175.00
07/25/2024	GEN	639714	5902	RYAN'S LANDSCAPING	FLOWER WATERING	792.00
07/25/2024	GEN	639715	5254	SANDTASTIC BEACH SERVICE LLC	BEACH CLEANING	1,485.00
07/25/2024	GEN	639716	4276	SCOTT HOEFT	BOYNE SLIP - BOYNE THUNDER	275.00
07/25/2024	GEN	639717	2820	SCOTT PAQUETTE	STROLL THE STREETS	150.00
07/25/2024	GEN	639718	6522	SCRAPYARD MEDIA LLC	BOYNE THUNDER EVENT COVERAGE	21,000.00
07/25/2024	GEN	639719	5476	SOUND PRODUCTIONS	BOYNE THUNDER PRODUCTION	20,000.00
07/25/2024	GEN	639720	6237	STATE OF MICHIGAN - BARRY COUNTY	CASE NO: 2004-006725-NA	50.00
07/25/2024	GEN	639721	4275	STEVE GIROUX	BOYNE SLIP - BOYNE THUNDER	175.00
07/25/2024	GEN	639722	5030	STEVE LONDON	BOYNE SLIP - BOYNE THUNDER	325.00
07/25/2024	GEN	639723	4815	STIGGS BREWING COMPANY	MARINA AND LAUNCH WORKER FOOD	140.00
07/25/2024	GEN	639724	6541	SUZANNE & CLYDE SNYDER	BOYNE SLIP - BOYNE THUNDER	150.00
07/25/2024	GEN	639725	3327	SWEETWATER CATERING CO.	BOYNE THUNDER CATERING	104,368.23
07/25/2024	GEN	639726	5481	THOMAS DORAN	BOYNE SLIP - BOYNE THUNDER	325.00
07/25/2024	GEN	639727	4070	THOMAS NEIDHAMER	BOYNE SLIP - BOYNE THUNDER	175.00
07/25/2024	GEN	639728	4967	TRAVIS C KRUSSELL	LAWN MAINTENANCE	600.00
07/25/2024	GEN	639729	6567	UNMANNED VEHICLE TECHNOLOGIES	STROLL THE STREETS	504.00
					POLICE DRONE PARTS	85.00
						589.00
07/25/2024	GEN	639730	3398	Upsy Daisy Floral	BOYNE THUNDER FLOWERS	400.00
07/25/2024	GEN	639731	1042	USA BLUE BOOK - HD SUPPLY INC	CHEMICALS	516.12
					CHEMICALS	280.37
					CHEMICALS	297.05
					CHEMICALS	573.00
						1,666.54
07/25/2024	GEN	639732	3987	VISION SERVICE PLAN	CLIENT ID 30033036	439.01
07/25/2024	GEN	639733	4149	VISUAL EDGE IT INC	COPIER MAINTENANCE	723.96
07/26/2024	GEN	1858(A)	2328	ABONMARCHE CONSULTANTS, INC.	BOYNE FGM MARINA	6,102.00
07/26/2024	GEN	1859(A)	1212	AIRGAS USA, LLC	CYLINDER RENTAL	289.47
					CYLINDER RENTAL	140.51
					CYLINDER RENTAL	969.63

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					LATE CHARGE	15.86
						1,415.47
07/26/2024	GEN	1860(A)	190	AMERICAN FAMILY LIFE ASSURANCE	PAYROLL/GROUP # 0LV65	183.90
07/26/2024	GEN	1861(A)	3455	BECKETT & RAEDER, INC.	BOYNE CITY MASTER PLAN	8,421.36
07/26/2024	GEN	1862(A)	5233	BRENDA WILLSON	SUPPLIES	89.20
					SUPPLIES	432.48
					SUPPLIES	25.43
						547.11
07/26/2024	GEN	1863(A)	482	CONSUMERS ENERGY	UTILITY SERVICES	11,967.18
07/26/2024	GEN	1864(A)	6647	CUMMINGS, MCCLOREY, DAVIS	LEGAL SERVICES	166.50
					LEGAL SERVICES	240.50
						407.00
07/26/2024	GEN	1865(A)	3214	DAN MERCER	FLASHLIGHT BATTERY	29.55
07/26/2024	GEN	1866(A)	1735	DARCY KOTALIK	BOOTS	200.00
07/26/2024	GEN	1867(A)	4423	DONALD SPROUL	VEHICLE INSPECTION	200.00
07/26/2024	GEN	1868(A)	525	GARY DUNLOP	RETIREE MEDICAL INSURANCE REIMB	62.69
07/26/2024	GEN	1869(A)	666	GREAT LAKES ENERGY	UTILITY SERVICES	685.34
07/26/2024	GEN	1870(A)	6610	INGRID DAY	FOOD & DRINK FOR VOLUNTEERS	122.92
					VOLUNTEER FOOD	390.08
					ICE FOR BT	19.05
						532.05
07/26/2024	GEN	1871(A)	2565	JAMES FARLEY	MILEAGE	31.44
07/26/2024	GEN	1872(A)	6002	JENNIFER CRITES	LABELS / POSTAGE	305.97
07/26/2024	GEN	1873(A)	6549	JENNIFER EADS	11 SOLAR LIGHTS	319.33
07/26/2024	GEN	1874(A)	1797	KALAMAZOO SANITARY SUPPLY LLC	SANITARY SUPPLIES	139.46
					SANITARY SUPPLIES	1,014.92
					SANITARY SUPPLIES	111.95
						1,266.33
07/26/2024	GEN	1875(A)	5657	LAKESIDE PROPERTIES NORTH LLC	MAIN STREET OFFICE RENT	660.00
07/26/2024	GEN	1876(A)	2378	MICHAEL CAIN	BV LIONS CLUB	85.00
07/26/2024	GEN	1877(A)	1048	MICHELE HEWITT	RETIREE MEDICAL INSURANCE REIMB	110.82
07/26/2024	GEN	1878(A)	890	QUILL CORPORATION	OFFICE SUPPLIES	53.68
					OFFICE SUPPLIES	61.58
					OFFICE SUPPLIES	11.99
					OFFICE SUPPLIES	21.99
					OFFICE SUPPLIES	77.98
						227.22
07/26/2024	GEN	1879(A)	3836	RELIANCE STANDARD	LIFE INSURANCE	388.03
07/26/2024	GEN	1880(A)	6066	THE HAPPY NORTHERNER LLC	CLEANING SERVICES	11,327.98
07/26/2024	GEN	1881(A)	5723	TRACE ANALYTICAL LABORATORIES, INC.	CHEMICALS	1,485.50
07/26/2024	GEN	1882(A)	4423	DONALD SPROUL	VEHICLE INSPECTION	200.00
07/26/2024	GEN	1883(A)	4423	DONALD SPROUL	VEHICLE INSPECTION	500.00

GEN TOTALS:

Total of 228 Checks:	559,292.77
Less 0 Void Checks:	0.00
Total of 228 Disbursements:	559,292.77

City of Boyne City MEMO

Date: August 22, 2024

To: Michael Cain, City Manager

From: Jennifer Eads, Executive Assistant

Subject: Printer/Copier Replacement Update

Background: At the August 13, 2024 City Commission meeting, after discussion surrounding lease versus purchase, the Commissioners passed a motion to Approve to authorize the City Manager and City staff to facilitate and execute a contract with Ricoh IM C451 for option 6 for a lease for a term of 60 months for a monthly fee of approximately $413.36 for an annual fee of approximately $4,900 or less.

At the request of City Manager Michael Cain, I reached out to Craig Dennis with Ricoh for clarification regarding maintenance costs of lease vs. purchase.

Discussion: There is no difference in cost for maintenance for lease versus purchase and the maintenance price is locked in for five years regardless of which payment option is selected. The maintenance fee is per page and incudes everything but paper (parts, labor, toner, drums, etc.)

Leasing does not offer any additional maintenance or warranty coverage.

Utilizing the purchase option instead of the lease option will save the City approximately $1,600.

Recommendation: That the City Commission reconsider and authorize the City Manager and administrative staff to facilitate and execute a contract with Ricoh for option 6, Ricoh IM C451 for:

- A one-time cash purchase of $5,746.00 for the machine, and
- 0.0058 per sheet for black and 0.0400 per sheet for color for consumables and maintenance (excludes paper) for a monthly fee of approximately $290.76 or an annual fee of approximately $3,489.12

Other options:

a) Take no action - let original motion stand
b) Postpone for further information and consideration
c) Modify the recommendation
d) Deny the recommendation
e) Other options as determined by the City Commission

* The memo from the 8/13/2024 meeting is included.

City of Boyne City MEMO

Date: August 08, 2024

To: Michael Cain, City Manager

From: Jennifer Eads, Executive Assistant

Subject: Printer/Copier Replacement

Background: The City currently pays approximately $480 per month for toner and maintenance for its current machine, a Kyocera TA3252ci, purchased on 1/31/2017. This machine is outdated and our current vendor, Visual Edge, suggested that we look into purchasing a new machine. Our service contract will automatically renew 2/1/2025 if we do not request to discontinue, however we can cancel our service contract prior to that date with a 60 day written notice. $7,200 was budgeted from account 101-277-730.000 for a multi-function machine upgrade.

Discussion: Because our current machine is outdated, the parts are no longer being manufactured. Eventually there will come a day when necessary parts will simply no longer be available. Our machine is also relatively slow at only 32 pages per minute and we would like a faster machine. Our current vendor, Visual Edge, requested a meeting and sent an unsolicited quote for two different machines that would meet the needs of the office, one that prints at 35 pages per minute and one that prints at 40 pages per minute. I requested quotes for similarly configured machines from two other companies that participate in MiDeal.

Using our current average usage for consumables, Visual Edge provided the most expensive quote overall. Xerox is less than Visual Edge and the cash purchase price is the lowest of the three, but the maintenance and consumable fees push the overall price up. Ricoh is the cheapest option for both the lease option and the overall cash purchase with maintenance and consumable fees.

All three vendors allow for a lease term (two with terms of 60 months and one with a term of 63 months) with monthly payments for maintenance and consumable supplies (staples, toner, etc. This does not include paper) or a cash purchase price with monthly payments for maintenance and consumable supplies (staples, toner, etc.) Monthly maintenance is budgeted at $530.50 per month from account 101-277-730.000 and is separate from the amount budgeted for the upgrade.

I solicited and received user reviews regarding multi-function printers from three local municipalities, East Jordan, Petoskey, and Traverse City. All three utilize different machines and vendors. East Jordan has a Ricoh machine that they have used for about eight years with no negative reviews and utilizes

* A detailed table including prices for the three companies is included.

Applied Innovations out of Traverse City for their maintenance. Petoskey has a Taskalfa machine that they have used since 2019 with no negative reviews and utilizes our current vendor, Visual Edge, for maintenance. Traverse City uses a Konica Minolta printer that they have used for about eight years with no negative reviews and utilizes Kraft for their maintenance. While none of the reviews mentioned any negative experience, neither did they specify positives. All three reviews were generally the same, "happy with the machine and service provided."

The vendor's charge a maintenance fee based off the pages printed per month. Because usage varies, I can only provide an estimate based on current averages for monthly maintenance fees. I can, however, know that Ricoh will be the cheapest option for monthly maintenance fees because they charge the least for maintenance, 0.0058 per sheet for black and 0.0400 per sheet for color.

There is no trade in value for our current machine.

Government pricing (Xerox and Ricoh) does not provide for demos prior to purchase. Visual Edge could provide a demo, but does not feel that it would be necessary, as the machines they quoted are the same brand as our current machine.

Standard warranty for all three vendors is one year from purchase date. Xerox did mention that if we used the lease option, we would essentially be under warranty for the life of the lease.

Recommendation: That the City Commission authorize the City Manager and administrative staff to facilitate and execute a contract with Ricoh for option 6, Ricoh IM C451 for:

- A one-time cash purchase of $5,746.00 for the machine, and
- 0.0058 per sheet for black and 0.0400 per sheet for color for consumables and maintenance (excludes paper) for a monthly fee of approximately $290.76 or an annual fee of approximately $3,489.12, and
- Using this method would save approximately $1,610 over the course of the 60 month time period required to lease said machine.

Other options:

a) Option 1
b) Option 2
c) Option 3
d) Option 4
e) Postpone for further information and consideration
f) Modify the recommendation
g) Deny the recommendation
h) Other options as determined by the City Commission

* A detailed table including prices for the three companies is included.

	Option 1	Option 2		Option 3	Option 4		Option 5	Option 6
Vendor Visual Edge	Kyocera TA3554ci 35 ppm color print/copy/scan. 2 x500 sheet paper drawers up to 11x17. 320 sheet document processor dual scan. 2 x500 sheet paper drawers. Includes parts, labor, toner, drums, and waste toner bins. Excludes staples.	TA5054ci 50 ppm color print/copy/scan. 2 x500 sheet paper drawers up to 11x17. 320 sheet document processor dual scan. 2 x500 sheet paper drawers. Includes parts, labor, toner, drums, and waste toner bins. Excludes staples.	**Vendor Xerox**	Xerox C8145H 45 ppm, wireless kit, integrated office finisher, single pass duples automatic document feeder. 2 x500 sheet paper drawers up to 11x17. 4 tray or high capcity tandem tray module. Includes consumables supplies.	Xerox C8155H 55ppm, wireless kit, integrated office finisher, single pass duples automatic document feeder. 2 x500 sheet paper drawers up to 11x17. 4 tray or high capcity tandem tray module. Includes consumables supplies.	**Vendor Ricoh**	Ricoh IM C3510 35 ppm, 2 x550 sheet paper drawers up to 12x18. 1000 sheet finisher with bridge unit. Multi and mixed sized stapling. Inrush, surge, and noise protector. Inlcudes parts labor, toner, and staples.	Ricoh IM C4510 45 ppm, 2 x550 sheet paper drawers up to 12x18. 1000 sheet finisher with bridge unit. Multi and mixed sized stapling. Inrush, surge, and noise protector. Inlcudes parts labor, toner, and staples.
Brand Kyocera TA3554ci			**Brand Xerox C8135H**			**Brand Ricoh IM C3510**		
Lease Term	63 months	63 months	**Lease Term**	60 months	60months	**Lease Term**	60 months	60 mos.
Lease fee	$ 530.59	$ 564.05	**Lease fee**	$ 109.06	$ 115.22	**Lease fee**	$ 111.10	$ 122.60
Purchase Price	$ 7,178.00	$ 8,888.75	**Purchase Price**	$ 5,073.00	$ 5,380.00	**Purchase Price**	$ 5,215.00	$ 5,746.00
Service Charge Min (if purchased)	N/A	N/A	**Service Charge Min (if purchased)**	$ 7.00	$ 7.00	**Service Charge Min (if purchased)**	N/A	N/A
Black (4000 sheets)	included	included	**Black (average 4000 sheets)**	$ 27.60	$ 24.40	**Black (average 4000 sheets)**	$ 27.20	$ 23.20
price per sheet over 4000	$ 0.0099	$ 0.0099	**price per sheet**	$ 0.0069	$ 0.0061	**price per sheet**	$ 0.0068	$ 0.0058
Color Tier 1 (5000 sheets)	inlcuded		**Color (average 6689 sheets)**	$ 323.08	$ 323.08	**Color (average 6689 sheets)**	$ 267.56	$ 267.56
price per sheet over 5000	$ 0.049	$ 0.049	**price per sheet**	$ 0.0483	$ 0.0483	**price per sheet**	$ 0.0400	$ 0.0400
Color Tier 2 (1500 sheets)	included	included						
Color tier 2 price per sheet	$ 0.059	$ 0.059						
Total Monthly fees- leased	$ 530.59	$ 564.05	**Total Monthly fees- leased**	$ 459.74	$ 462.70	**Total Monthly fees- leased**	$ 405.86	$ 413.36
Total Monthly fees- purchased	$ 373.10	$ 369.10	**Total Monthly fees- purchased**	$ 350.68	$ 347.48	**Total Monthly fees- purchased**	$ 294.76	$ 290.76
Total fees lease term	$ 33,427.17	$ 35,535.15	**Total fees lease term**	$ 27,584.40	$ 27,762.00	**Total fees lease term**	$ 24,351.60	$ 24,801.60
Total fees lease term- purchased	$ 30,683.30	$ 32,142.05	**Total fees lease term- purchased**	$ 26,113.80	$ 26,228.80	**Total fees lease term- purchased**	$ 22,900.60	$ 23,191.60

City of Boyne City MEMO

Date: August 23, 2024

To: Mayor Nemecek and the Boyne City City Commission

From: Michael Cain, City Manager

Subject: Marina Bid Recommendation

Attached is a bid recommendation letter from Abonmarche that was received late on Thursday. We are still awaiting some additional important information. That information includes:

1) Whether the Waterways Commission will allow us to reduce the scope of the project and what, if any impact that will have on the $603,508 in grant money we have previously been approved for.

2) What response we get from the second bidder on contract 1, Elmers, regarding possible changes to the scope of work.

3) Pricing for Abonmarche Bid Options 4C and 4D as outlined in their 8/22/24 letter.

We may not have that information in time for Tuesday's meeting and consideration of this topic.

With regards to the marina's finances please be aware that:

a) The auditor's report shows the funds beginning fund balance as of 5/1/24 was $248,993, which is $11,734 more than we anticipated. Keep in mind we budgeted leaving $113,501 in the fund balance for going into our next fiscal year with. You may recall that during the budget work session we did look to draw our fund balance down to $3,259. We were able to increase next year's beginning fund balance, in large part, by decreasing the original $1,600,000 Capital Outlay / Equipment line 970 by $100,000 to $1,500,000.

b) There may be opportunities to reprogram money in the existing marina budget to use for this project. A copy of their most current revenue and expenditure sheet is attached. Possible available amounts include the following line items, all starting with 594.040.:

705	Salaries	$ 25,000	
756	Repairs and Maint.	$130,000	Would mean not working on the boat launch this year.

These funds are on top of the $1,500,000 budgeted in Capital Outlay/Equipment line 970, plus the additional $11,734 in the fund balance give us $1,666,734 to be used for construction without dipping further in the City's General Fund balance.

That amount would only be available if we received the full $603,508 in grant funds budgeted

This would be $181,492 short of the $1,848,226 total for the combined full original low bid totals reported on page 2 of the Abonmarche letter.

At a minimum Staff believes that it is important to restore D dock to full operations as soon as possible. Even if we received none of the grant dollars from Waterways budgeted (highly unlikely) we have available funds currently budgeted in the appropriate line items to award contract 2 on Tuesday, 9/27/2024, for the new D dock and the reuse of a portion of the current D dock to replace the more severely failing E dock and get those in place for next season, although possibly, worst case scenario, still without power on D dock.

Depending on how the additional information comes will serve as the basis for what recommendation is provided regarding contract 1. It is our hope that we will be able to do something more than Abonmarche's VE plan as noted in bid recommendation 4B as noted on page 5 of their letter.

I will be having Jessica, Mike Morphey and our Harbormaster review this assessment when they return on Monday to see if I have missed anything.

PRELIMINARY RECOMMENDATION: That the City Commission award Marina contract 2 to Flotation Docking Systems in the amount of $683,021.45 and authorize staff to execute the necessary documents.

An updated version of this recommendation incorporating any additional information received will be placed on the City's website before the close of business on Monday, 9/26/2024.

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 08/31/2024
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 08/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 594 - MARINA FUND						
Revenues						
Dept 030 - REVENUES						
594-030-400.000	ALLOCATION FROM CUR YR FD BAL	123,758.00	0.00	0.00	123,758.00	0.00
594-030-624.000	BOAT TRAILER PARKING / AIRPORT	400.00	834.15	0.00	(434.15)	208.54
594-030-628.000	MARINA USER FEES/SEASONAL	90,000.00	88,576.00	0.00	1,424.00	98.42
594-030-629.000	MARINA USER FEES	80,000.00	105,330.06	0.00	(25,330.06)	131.66
594-030-629.100	LAUNCH RAMP USER FEES	16,000.00	11,068.01	1,641.62	4,931.99	69.18
594-030-647.600	GRANTS/STATE	603,508.00	0.00	0.00	603,508.00	0.00
594-030-667.400	SALE OF ICE/MISC INCOME	1,500.00	1,253.68	0.00	246.32	83.58
594-030-691.000	TRANSFERS FROM GENERAL FUND	946,000.00	0.00	0.00	946,000.00	0.00
594-030-691.248	TRANSFER IN BOYNE THUNDER	10,184.00	10,184.00	0.00	0.00	100.00
Total Dept 030 - REVENUES		1,871,350.00	217,245.90	1,641.62	1,654,104.10	11.61
TOTAL REVENUES		1,871,350.00	217,245.90	1,641.62	1,654,104.10	11.61
Expenditures						
Dept 040 - EXPENDITURES						
594-040-705.000	SALARIES	95,000.00	54,197.91	12,923.40	40,802.09	57.05
594-040-709.000	OVERTIME	6,500.00	2,990.12	906.14	3,509.88	46.00
594-040-713.000	MEDICAL INSURANCE	500.00	103.85	0.00	396.15	20.77
594-040-714.000	SOCIAL SECURITY	7,000.00	4,373.41	1,057.97	2,626.59	62.48
594-040-715.000	PENSION COSTS	500.00	107.64	0.00	392.36	21.53
594-040-716.000	UNEMPLOYMENT COMPENSATION	100.00	15.62	0.00	84.38	15.62
594-040-724.000	INSURANCE: WORKERS COMP	3,500.00	998.96	0.00	2,501.04	28.54
594-040-724.200	UNIFORMS	1,250.00	0.00	0.00	1,250.00	0.00
594-040-735.000	GAS & OIL	1,500.00	519.25	0.00	980.75	34.62
594-040-755.000	SUPPLIES	6,500.00	5,653.30	1,888.10	846.70	86.97
594-040-756.000	REPAIRS & MAINTENANCE	140,000.00	2,369.03	1,361.89	137,630.97	1.69
594-040-818.000	CONTRACTED SERVICES	75,000.00	6,797.00	695.00	68,203.00	9.06
594-040-860.000	MOTOR POOL	8,000.00	30.70	0.00	7,969.30	0.38
594-040-870.000	TRAINING/TRAVEL	1,000.00	295.00	0.00	705.00	29.50
594-040-920.000	TELEPHONE/UTILITIES	20,000.00	1,866.04	283.23	18,133.96	9.33
594-040-970.000	CAPITAL OUTLAY/EQUIPMENT	1,500,000.00	0.00	0.00	1,500,000.00	0.00
594-040-975.000	BUILDINGS/EQUIPMENT	5,000.00	1,976.84	1,234.42	3,023.16	39.54
Total Dept 040 - EXPENDITURES		1,871,350.00	82,294.67	20,350.15	1,789,055.33	4.40
TOTAL EXPENDITURES		1,871,350.00	82,294.67	20,350.15	1,789,055.33	4.40
Fund 594 - MARINA FUND:						
TOTAL REVENUES		1,871,350.00	217,245.90	1,641.62	1,654,104.10	11.61
TOTAL EXPENDITURES		1,871,350.00	82,294.67	20,350.15	1,789,055.33	4.40
NET OF REVENUES & EXPENDITURES		0.00	134,951.23	(18,708.53)	(134,951.23)	100.00

ABONMARCHE

Engineering • Architecture • Land Surveying

DATE: August 22, 2024

TO: City of Boyne City
Michael Cain, City Manager

FROM: Mike Morphey, PE, Abonmarche
Martin Rivas, EIT, Abonmarche

RE: **City of Boyne City – F. Grant Moore Municipal Marina – Phase II Project Award Recommendation Letter**

Dear Mr. Cain:

This letter is intended for your review and for consideration by the City of Boyne City Commission. Due to the bids received, grant budget, and timing, several options are presented herein for consideration.

1. **Bid Status** – Bids were opened on July 23, 2024.
   a. Contract 1 – Landside
      Two bids were received:
      - Molon Base Bid: $ 1,165,204.30
      - Team Elmers Base Bid: $ 1,452,638.43

   b. Contract 2 – Marine
      - Flotation Docking Systems Base Bid: $ 683,021.45

2. **Bids versus Estimate and Grant**

Contract 1 bids were both above the latest engineer's opinion of cost and the bid for Contract 2 was below the latest engineers opinion of cost. The following table summarizes the low bids for each contract versus the engineer's opinion of cost and versus the grant budget. The total of both low bids is approximately $ 544,000 above the grant budget.

	Grant Total (2023) minus Engineering	Engineer's Estimate (2024)	Low Bids - C1 Molon; C2 Flotation Docking
Contract 1 Base Bid		$ 664,656.00	$ 1,165,204.30
Contract 2		$ 823,279.28	$ 683,021.45
Total	**$ 1,304,529.30**	**$ 1,487,935.28**	**$ 1,848,225.75**

The total project cost in the 2023 Waterways Grant, including professional services is $1,526,529.30. (Local share $923,020.74; Grant share $603,508.56)

Subtracting the professional services, $1,304,529.30 was the original budget for construction. In order for the project to be within the original budget, approximately $544,000 will need to be cut from the current bids

Both Contract 1 bids were high and Abonmarche has completed some analysis of items that are 30% higher than our estimate or more. Of those items, there are 7 items in Molon's low bid that add up to a difference of almost $550k over the estimate. There are 15 items in the Team Elmers bid that add up to a difference of almost $820k over the estimate.

The biggest variance items overlap between both bidders and generally relate to the electrical site work. Some smaller items include unit prices for things like concrete or HMA that could be linked to relatively small quantities or potentially the date restrictions (example concrete items that need to be done by around mid-May could be troublesome for the flatwork subcontractor due to demand during that time of the year)

3. Evaluating Options

The following options have been evaluated to bring the project closer to the budgeted amount:

a. Ask for additional Waterways Funds: We have spoken with Curt Wemple at the Waterways Grant to see if there is any unused funding available to close the gap. The Waterways Fund did have some unused funds this year, but the funds are likely all committed already. We should assume that the project is unlikely to receive 'extra' funding.

b. Ask if the Waterways Program would consider a project scope reduction: Per our discussion with Mr. Wemple, Waterways may be willing to consider a project scope modification. In this case, we would need to explain that 1) We recognize no additional grant funding is available 2) We have identified a reduced project scope that will allow (for example) D Dock to be completed using the allotted grant dollars and local match, but not other project components that were in the original scope.

   On August 22, 2024, upon your request, Abonmarche submitted a reduced scope plan to the Waterways Grant Program Coordinator. His response was that

   "Mike, I want to discuss this with Linnae. I will let you know what is decided as soon as possible.
   I did have one question. I just wanted to make sure you meant next week 8/27 not 9/27.
   If we decide on a reduced scope, I will need to write up an amendment and it may take a week or two (probably more) to get signed by the City, returned, and signed/executed by the DNR."

   The request submittal email and response are attached for reference.

c. Engineer Value Engineering (VE): Abonmarche and HED have reviewed the project with a focus upon getting D Dock completed and fully functional, as Commissioners have previously noted during meetings. Any items that were not needed to complete D Dock have been eliminated from the 'Value Engineered Plan' (VE Plan).

d. Negotiate with bidders for potential savings: Abonmarche has worked with Molon Excavating (apparent low bidder) to:

   i. Identify any voluntary bid reductions in their bid: Abonmarche requested voluntary reductions from Molon on July 26 and has been in correspondence with them throughout the past few weeks. On August 2, Molon provided some potential voluntary bid reductions that could result in minor savings between $5,000 to $61,000 that would require significant additional work on the City's behalf by the design team. On example is the direct purchase of electrical equipment. These voluntary bid reductions were not enough to bring the project within budget.

   ii. Seek updated pricing on the 'VE Plan': Abonmarche has engaged with both bidders to ascertain their interest in contracting for the VE Plan and to determine if their adjusted bid for the VE Plan would achieve a workable budget. The VE plan was shared with Molon for updated pricing on August 16 and shared with Team Elmers on August 22 per the City's direction.

   Molon Excavating: Molon submitted an updated bid for the VE Plan on August 20 for a total VE Plan Contract 1 amount of $ 663,015.57. If combined with the Contract 2 bid, the total construction cost would be $ 1,346,037.02, which is only $41,507.72 above the original budget.

   Team Elmers: Abonmarche contacted Team Elmers on August 22, and they have indicated a willingness to review the VE Plan with regard to potentially updating their bid. Abonmarche sent Team Elmers the VE Plan sketch and a spreadsheet on August 22, and we do not expect to receive feedback until the week of August 26.

e. Re-Bid: We could re-bid Contract 1, but this could prove costly to the project timeline and is unlikely to result in lower bids without a change in scope.

4. Bid Recommendation – Contract 1

Abonmarche believes Molon Excavating to be generally qualified and believes the bids received from Molon Excavating (original bid and VE Plan bid) to be complete and properly prepared.

Molon Excavating has been willing and cooperative in identifying ways that the project can be brought to a cost within the original budget. Although Molon's scope of work could be significantly reduced, they have acted in good faith to provide information and pricing to assist Abonmarche and the City of Boyne City throughout the process.

Subject to the City's discretion and limitations, Abonmarche recommends proceeding with one of the following options:

A. Award Contract 1 to Molon Excavating for the **full scope and a contract amount of $1,165,204.30** if the budget can be increased to fund this size of a project. The work will not likely be less expensive in the future. *

B. Award Contract 1 to Molon Excavating for the **VE Plan** as presented herein for a contract amount of **$ 663,015.57**. **

C. Award Contract 1 to Molon Excavating for the **VE Plan, plus inclusion of only electrical service, minisub, and new pedestals for C Dock and A/B Dock**. The contract amount for this option will need to be confirmed with Molon Excavating.**

D. Award Contract 1 to Molon Excavating for the **VE Plan, plus inclusion of only electrical service, minisub, and new pedestals for E Dock**. The contract amount for this option will need to be confirmed with Molon Excavating. **

E. Award Contract 1 with another variation as decided upon by the City of Boyne City.

* Award must be conditioned upon Waterways Grant Program approval of the contract award.

** Award must be conditioned upon Waterways Grant Program approval of the contract award and upon Waterways Grant Program approval of the construction scope reduction.

5. Bid Recommendation – Contract 2

Abonmarche believes Flotation Docking Systems (FDS) to be generally qualified for the Contract 2 scope of work and believes the bid received from FDS to be complete and properly prepared. Abonmarche has corresponded with FDS regarding the delay in awarding the project and a request has been made to extend the completion date to May 23, 2025 (originally bid as May 6, 2025) to account for unknown spring weather (ice) conditions.

Abonmarche recommends awarding Contract 2 to Flotation Docking Systems in the amount of $ 683,021.45, conditioned upon Waterways Grant Program approval of the contract award.

Note: If a decision is not reached upon Contract 1, but the City intends to proceed with the project, Abonmarche recommends awarding Contract 2 so that the manufacturing processes may begin in time to allow spring installation.

Please let us know if you'd like to discuss any further details before proceeding.

Sincerely,
ABONMARCHE CONSULTANTS, INC.

Michael Morphey, PE, LEED AP
Sr. Project Manager/Waterfront Group Director

cc: Joelle, Regovich, Abonmarche
Martin Rivas, PE, Abonmarche

BOYNE CITY - F. GRANT MOORE MARINA PHASE II
ATTACHMENTS TO BID RECOMMENDATION
08/22/2024

ATTACHMENT 1 - BID TABULATION (7/24/2024)

ABONMARCHE

95 West Main Street
P.O. Box 1088
Benton Harbor, MI 49023
T 269.927.2295
F 269.927.1017
www.abonmarche.com

Project Name: City of Boyne City FGM Marina Phase II Marina Improvements Project
Project Number: 22-1463
Created by: MR
Date: Tuesday, July 23, 2024, 10:00am ET

Boyne FGM Marina Ph. II - Contract 1 Bid Tabulation

BASE BID - Bid Form Table				Engineer's Opinion of Probable Cost		Bids received:			
						Molon Excavating		Team Elmer's	
Item No.	Description	Estimated Quantity	Unit	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization, Max 5%	1.0	LSUM	$30,936.00	$ 30,936.00	$64,325.00	$ 64,325.00	$38,410.00	$ 38,410.00
2	General Conditions, Site Restoration, Site Control	1.0	LSUM	$15,000.00	$ 15,000.00	$20,654.87	$ 20,654.87	$28,482.48	$ 28,482.48
3	SESC Permit & SESC Measures (Silt Fence, Turbidity Curtain)	1.0	LSUM	$5,000.00	$ 5,000.00	$15,987.25	$ 15,987.25	$7,161.63	$ 7,161.63
4	Exploratory Investigation, Vertical	50.0	Ft	$50.00	$ 2,500.00	$35.98	$ 1,799.00	$123.50	$ 6,175.00
5	Temporary Traffic Control	1.0	LSUM	$3,000.00	$ 3,000.00	$15,660.99	$ 15,660.99	$16,285.88	$ 16,285.88
6	Tree, Rem, 6 inch to 18 inch	2.0	Ea	$2,000.00	$ 4,000.00	$589.68	$ 1,179.36	$1,929.08	$ 3,858.16
7	Dr Structure, Rem (Or Abandon In Place)	1.0	Ea	$2,000.00	$ 2,000.00	$206.12	$ 206.12	$743.03	$ 743.03
8	Masonry and Conc Structure, Rem (D-Dock Abutment)	15.0	Cyd	$200.00	$ 3,000.00	$93.53	$ 1,402.95	$523.14	$ 7,847.10
9	Pavt, Rem	893.0	Syd	$10.00	$ 8,930.00	$13.65	$ 12,189.45	$6.38	$ 5,697.34
10	Sidewalk, Rem	340.0	Syd	$8.00	$ 2,720.00	$14.58	$ 4,957.20	$57.01	$ 19,383.40
11	Water Main, Rem (Or Abandon In Place)	30.0	Ft	$25.00	$ 750.00	$17.18	$ 515.40	$78.57	$ 2,357.10
12	Marina Utility Pedestal, Rem (C-Dock)	6.0	Ea	$750.00	$ 4,500.00	$1,154.75	$ 6,928.50	$790.58	$ 4,743.48
13	Misc Elec Equipment, Rem (Light Poles, Panels, Utility Meters)	1.0	LSUM	$15,000.00	$ 15,000.00	$5,773.74	$ 5,773.74	$1,475.74	$ 1,475.74
14	Site Grading	1.0	LSUM	$ 10,000.00	$ 10,000.00	$3,068.74	$ 3,068.74	$25,785.31	$ 25,785.31
15	Subbase, CIP	342.0	Cyd	$ 20.00	$ 6,840.00	$13.20	$ 4,514.40	$64.52	$ 22,065.84
16	Aggregate Base, 8 inch	893.0	Syd	$ 15.00	$ 13,395.00	$11.38	$ 10,162.34	$25.58	$ 22,842.94
17	HMA, 4EL (220 Lb/Sft)	75.0	Ton	$ 100.00	$ 7,500.00	$207.85	$ 15,588.75	$216.28	$ 16,221.00
18	HMA, 5EL (220 Lb/Sft)	75.0	Ton	$ 110.00	$ 8,250.00	$207.85	$ 15,588.75	$180.67	$ 13,550.25
19	Detectable Warning Surface	20.0	Ft	$ 100.00	$ 2,000.00	$103.93	$ 2,078.60	$126.49	$ 2,529.80
20	Sidewalk, Conc, 6 inch	756.0	Sft	$ 10.00	$ 7,560.00	$10.35	$ 7,824.60	$17.33	$ 13,101.48
21	Sidewalk, Conc, 6 inch, Thickened Edge	2800.0	Sft	$ 12.00	$ 33,600.00	$12.77	$ 35,756.00	$19.52	$ 54,656.00
22	Pavt Mrkg, Waterborne, for Rest Areas, Parks, Lots, White, 4 inch	755.0	Ft	$ 1.00	$ 755.00	$1.27	$ 958.85	$0.26	$ 196.30
23	Pavt Mrkg, Waterborne, for Rest Areas, Parks, Lots Blue, 4 inch	190.0	Ft	$ 1.00	$ 190.00	$1.33	$ 252.70	$0.26	$ 49.40
24	Pavt Mrkg, Waterborne, for Rest Areas, Parks, Lots, Accessible Symb	2.0	Ea	$ 500.00	$ 1,000.00	$288.69	$ 577.38	$263.53	$ 527.06
25	Fire Hydrant	2.0	Ea	$ 6,000.00	$ 12,000.00	$7,838.13	$ 15,676.26	$7,085.99	$ 14,171.98
26	Gate Valve and Box, 6 inch	5.0	Ea	$ 3,500.00	$ 17,500.00	$2,391.81	$ 11,959.05	$2,227.41	$ 11,137.05
27	Water Main, DI, 6 inch, Tr Det G	665.0	Ft	$ 130.00	$ 86,450.00	$129.14	$ 85,878.10	$274.03	$ 182,229.95
28	Polyethylene Encasement	665.0	Ft	$ 2.00	$ 1,330.00	$1.22	$ 811.30	$6.24	$ 4,149.60
29	Water Main Line Stop, 6 inch	1.0	Ea	$ 8,000.00	$ 8,000.00	$674.73	$ 674.73	$5,059.69	$ 5,059.69
30	Water Serv, 1 inch, Copper	50.0	Ft	$ 100.00	$ 5,000.00	$90.38	$ 4,519.00	$111.22	$ 5,561.00
31	Water Serv, 2 inch, Copper	290.0	Ft	$ 100.00	$ 29,000.00	$117.69	$ 34,130.10	$133.11	$ 38,601.90
32	Curb Stop and Box	3.0	Ea	$ 1,500.00	$ 4,500.00	$1,302.86	$ 3,908.58	$1,435.15	$ 4,305.45
33	Fire Hydrant, Stand Pipe (D-Dock Abutment), extend through abutment	1.0	Ea	$ 4,000.00	$ 4,000.00	$4,101.36	$ 4,101.36	$4,721.12	$ 4,721.12
34	Conc Abutment with Utility Penetrations (D-Dock)	1.0	Ea	$ 10,000.00	$ 10,000.00	$38,825.37	$ 38,825.37	$68,158.86	$ 68,158.86

ABONMARCHE

95 West Main Street
P.O. Box 1088

35	Pipe Bollard	5.0	Ea	$ 750.00	$ 3,750.00	$404.16	$ 2,020.80	$1,441.46	$ 7,207.30	9023
36	ADA Parking Sign (12"x18") w/ 15ft long Steel Post, 3lb	2.0	LSUM	$ 750.00	$ 1,500.00	$288.69	$ 577.38	$198.31	$ 396.62	2295
37	Composite Plastic Parking Bumpers, 6' Wide	26.0	Ea	$ 200.00	$ 5,200.00	$230.95	$ 6,004.70	$254.89	$ 6,627.14	1017
38	Marina Electrical MiniSub (D-Dock)	1.0	LSUM	$ 50,000.00	$ 50,000.00	$202,667.50	$ 202,667.50	$143,619.31	$ 143,619.31	com
39	Marina Electrical Feed/Install MiniSub and Concrete Pad (D-Dock)	1.0	LSUM	$ 25,000.00	$ 25,000.00	$19,111.08	$ 19,111.08	$184,415.18	$ 184,415.18	
40	Marina Electrical MiniSub (C-Dock)	1.0	LSUM	$ 35,000.00	$ 35,000.00	$192,744.75	$ 192,744.75	$140,087.02	$ 140,087.02	
41	Marina Electrical Feed/Install MiniSub and Concrete Pad (C-Dock)	1.0	LSUM	$ 20,000.00	$ 20,000.00	$62,837.92	$ 62,837.92	$215,807.39	$ 215,807.39	
42	Marina Utility Pedestals (C-Dock) & Foundations	10.0	LSUM	$ 5,000.00	$ 50,000.00	$5,042.21	$ 50,422.10	$3,081.46	$ 30,814.60	
43	Electric System to Slips (C-Dock)	1.0	LSUM	$ 40,000.00	$ 40,000.00	$17,321.22	$ 17,321.22	$37,837.00	$ 37,837.00	
44	Potable Water System to Slips (C-Dock)	1.0	LSUM	$ 40,000.00	$ 40,000.00	$425.36	$ 425.36	$5,450.03	$ 5,450.03	
45	Irrigation System Repairs Allowance	1.0	ALLOW	$ 6,000.00	$ 6,000.00	$0.01	$ 0.01	$2,008.20	$ 2,008.20	
46	Utility Systems (Electric/Water) Permits/Testing/Commissioning	1.0	LSUM	$ 5,000.00	$ 5,000.00	$156,135.50	$ 156,135.50	$12,649.23	$ 12,649.23	
47	Maple Tree, 3" BB, Specimen Quality	2.0	Ea	$ 1,000.00	$ 2,000.00	$750.59	$ 1,501.18	$1,054.10	$ 2,108.20	
48	All Associated Electrical Work from Power Pole to New Transformer (Coordination w/ Consumers Energy Required)	1.0	LSUM	$ 10,000.00	$ 10,000.00	$0.01	$ 0.01	$6,368.89	$ 6,368.89	
49	Allowance Fees For Site Feed By Consumers Energy	1.0	ALLOW	$ 5,000.00	$ 5,000.00	$5,000.00	$ 5,000.00	$5,000.00	$ 5,000.00	
	Engineer's Opinion of Cost - 5% Construction Contingency				$ 33,232.80		$ -		$ -	
				BASE BID TOTAL	$664,656.00	BASE BID TOTAL	$1,165,204.30	BASE BID TOTAL	$1,452,638.43	

ALTERNATE BID - Bid Form Table

				Engineer's Opinion of Probable Cost		Bids received: Contractor A		Contractor B	
Alt. Item No.	Description	Estimated Quantity	Unit	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
A1	Pavt, Rem	208.0	Syd	$10.00	$ 2,080.00	$13.65	$ 2,839.20	$9.30	$ 1,934.40
A2	Sidewalk, Rem	99.0	Syd	$8.00	$ 792.00	$14.58	$ 1,443.42	$10.10	$ 999.90
A3	Subbase, CIP	81.0	Cyd	$20.00	$ 1,620.00	$32.79	$ 2,655.99	$66.98	$ 5,425.38
A4	Aggregate Base, 8 inch	208.0	Syd	$15.00	$ 3,120.00	$14.48	$ 3,011.84	$13.40	$ 2,787.20
A5	HMA, 4EL (220 Lb/Sft)	25.0	Ton	$100.00	$ 2,500.00	$207.85	$ 5,196.25	$180.67	$ 4,516.75
A6	HMA, 5EL (220 Lb/Sft)	25.0	Ton	$110.00	$ 2,750.00	$207.85	$ 5,196.25	$180.67	$ 4,516.75
A7	Sidewalk, Conc, 6 inch	945.0	Sft	$9.00	$ 8,505.00	$11.17	$ 10,555.65	$15.67	$ 14,808.15
A8	Pavt Mrkg, Waterborne, for Rest Areas, Parks, Lots, White, 4 inch	75.0	Ft	$1.00	$ 75.00	$1.27	$ 95.25	$0.25	$ 18.75
A9	Marina Electrical MiniSub (E-Dock)	1.0	LSUM	$35,000.00	$ 35,000.00	$0.00	$ -	$112,718.65	$ 112,718.65
A10	Marina Electrical Feed/Install MiniSub and Concrete Pad (E-Dock)	1.0	LSUM	$20,000.00	$ 20,000.00	$0.00	$ -	$154,607.23	$ 154,607.23
A11	Fire Hydrant	1.0	Ea	$6,000.00	$ 6,000.00	$6,589.39	$ 6,589.39	$5,892.09	$ 5,892.09
A12	Gate Valve and Box, 6 inch	1.0	Ea	$3,500.00	$ 3,500.00	$2,298.69	$ 2,298.69	$1,710.55	$ 1,710.55
A13	Water Main, DI, 6 inch, Tr Det G	120.0	Ft	$130.00	$ 15,600.00	$115.25	$ 13,830.00	$225.81	$ 27,097.20
A14	Polyethylene Encasement	120.0	Ft	$2.00	$ 240.00	$1.22	$ 146.40	$6.13	$ 735.60
	Engineer's Opinion of Cost - 5% Construction Contingency				$ 5,089.10		$ -		$ -
				ALTERNATE BID TOTAL	$106,871.10	ALTERNATE BID TOTAL	$53,858.33	ALTERNATE BID TOTAL	$337,768.60
				ALT. + BASE BID TOTAL	$771,527.10	ALT. + BASE BID TOTAL	$1,219,062.63	ALT. + BASE BID TOTAL	$1,790,407.03

ABONMARCHE

95 West Main Street
P.O. Box 1088
Benton Harbor, MI 49023
T 269.927.2295
F 269.927.1017
www.abonmarche.com

Project Name: City of Boyne City FGM Marina Phase II Marina Improvements Project
Project Number: 22-1463
Created by: MR
Date: Tuesday, July 23, 2024, 10:00am ET

Boyne FGM Marina Ph. II - Contract 2 Bid Tabulation

BASE BID - Bid Form Table				Engineer's Opinion of Probable Cost		Bids received: Flotation Docking Systems, Inc.	
Item No.	Description	Estimated Quantity	Unit	Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization, Max 5%	1.0	LSUM	$37,265.50	$ 37,265.50	$13,300.00	$ 13,300.00
2	General Conditions, Site Restoration, Site Control	1.0	LSUM	$15,000.00	$ 15,000.00	$9,200.00	$ 9,200.00
3	Floating Dock, Anchorage & Gangway, Rem & Dispose (E-Dock)	1060.0	SFT	$9.00	$ 9,540.00	$8.40	$ 8,904.00
4	Floating Dock, Anchorage & Gangway, Rem & Partial Dispose (D-Dock)	3620.0	SFT	$9.00	$ 32,580.00	$5.88	$ 21,285.60
5	Fixed Dock Modifications & Steel Substructure, Rem	1.0	LSUM	$15,000.00	$ 15,000.00	$33,100.00	$ 33,100.00
6	Timber Spring Pile & Timber Pile Cluster, Rem	2.0	EA	$2,500.00	$ 5,000.00	$7,020.00	$ 14,040.00
7	Marina Utility Pedestal, Rem (D-Dock)	13.0	EA	$750.00	$ 9,750.00	$80.00	$ 1,040.00
8	Floating Dock w/ Anchorage System (D Dock) w/ 6-Dock-Mounted Aluminum Egress Ladders	4295.0	SFT	$77.00	$ 330,715.00	$65.71	$ 282,224.45
9	Floating Dock & Gangway, Modify, Reinstall Partial D-Dock as E-Dock	1415.0	SFT	$15.00	$ 21,225.00	$9.56	$ 13,527.40
10	Aluminum Gangway w/ ADA-compliant Bracket	1.0	LSUM	$30,000.00	$ 30,000.00	$34,300.00	$ 34,300.00
11	Dock Wayfinding Signage & Safety Signage	1.0	LSUM	$12,000.00	$ 12,000.00	$900.00	$ 900.00
12	Dock-Mounted Fire Center (D Dock)	2.0	EA	$1,500.00	$ 3,000.00	$1,400.00	$ 2,800.00
13	Marina Fire Suppression System (D-Dock), From Abutment to Dock	1.0	LSUM	$20,000.00	$ 20,000.00	$22,400.00	$ 22,400.00
14	Marina Utility Pedestals (D-Dock)	18.0	LSUM	$3,000.00	$ 54,000.00	$2,800.00	$ 50,400.00
15	Electric System (D-Dock), From Minisub to Slips	1.0	LSUM	$92,000.00	$ 92,000.00	$154,200.00	$ 154,200.00
16	Potable Water System (D-Dock), From Abutment to Slips	1.0	LSUM	$92,000.00	$ 92,000.00	$18,700.00	$ 18,700.00
17	Utility Systems (Electric/Water) Permits/Testing/Commissioning	1.0	LSUM	$5,000.00	$ 5,000.00	$2,700.00	$ 2,700.00
	Engineer's Opinion of Cost - 5% Construction Contingency				$ 39,203.78		$ -
				BASE BID TOTAL	$823,279.28	BASE BID TOTAL	$683,021.45

BOYNE CITY - F. GRANT MOORE MARINA PHASE II
ATTACHMENTS TO BID RECOMMENDATION
08/22/2024

ATTACHMENT 2 - Molon VE Plan Bid (8/20/2024)

ABONMARCHE

95 West Main Street
P.O. Box 1088
Benton Harbor, MI 49023
T 269.927.2295
F 269.927.1017
www.abonmarche.com

Project Name: City of Boyne City FGM Marina Phase II Marina Improvements Project
Project Number: 22-1463
Created by: MR
Date: Tuesday, July 23, 2024, 10:00am ET (REVIS

Boyne FGM Marina Phase II - Contract 1 Reduced Scope Evaluation

BASE BID - Bid Form Table				7/23/2024 LOW BID RECEIVED FROM MOLON EXCAVATING		8/1/2024 REDUCED SCOPE ENGINEER'S ESTIMATE USING MOLON'S UNIT PRICING				MOLON AGREED			
Item No.	Description	Estimated Quantity	Unit	Unit Price	Extended Price	UPDATED Quantity	Unit	MOLON'S Unit Price	Extended Price	UPDATED Quantity	Unit	MOLON'S Unit Price	Extended Price
1	Mobilization, Max 5%	1.0	LSUM	$64,325.00	$ 64,325.00	0.75	LSUM	$64,325.00	$ 48,243.75	1.00	LSUM	$64,325.00	$ 64,325.00
2	General Conditions, Site Restoration, Site Control	1.0	LSUM	$20,654.87	$ 20,654.87	0.75	LSUM	$20,654.87	$ 15,491.15	1.00	LSUM	$20,654.87	$ 20,654.87
3	SESC Permit & SESC Measures (Silt Fence, Turbidity Curtain)	1.0	LSUM	$15,987.25	$ 15,987.25	0.75	LSUM	$15,987.25	$ 11,990.44	1.00	LSUM	$15,987.25	$ 15,987.25
4	Exploratory Investigation, Vertical	50.0	Ft	$35.98	$ 1,799.00	50.0	Ft	$35.98	$ 1,799.00	50.0	Ft	$35.98	$ 1,799.00
5	Temporary Traffic Control	1.0	LSUM	$15,660.99	$ 15,660.99	1.0	LSUM	$15,660.99	$ 15,660.99	1.0	LSUM	$15,660.99	$ 15,660.99
6	Tree, Rem, 6 inch to 18 inch	2.0	Ea	$589.68	$ 1,179.36	2.0	Ea	$589.68	$ 1,179.36	2.0	Ea	$589.68	$ 1,179.36
7	Dr Structure, Rem (Or Abandon In Place)	1.0	Ea	$206.12	$ 206.12	1.0	Ea	$206.12	$ 206.12	1.0	Ea	$206.12	$ 206.12
8	Masonry and Conc Structure, Rem (D-Dock Abutment)	15.0	Cyd	$93.53	$ 1,402.95	15.0	Cyd	$93.53	$ 1,402.95	15.0	Cyd	$93.53	$ 1,402.95
9	Pavt, Rem	893.0	Syd	$13.65	$ 12,189.45	320.0	Syd	$13.65	$ 4,368.00	320.0	Syd	$13.65	$ 4,368.00
10	Sidewalk, Rem	340.0	Syd	$14.58	$ 4,957.20	166.0	Syd	$14.58	$ 2,420.28	166.0	Syd	$14.58	$ 2,420.28
11	Water Main, Rem (Or Abandon In Place)	30.0	Ft	$17.18	$ 515.40	30.0	Ft	$17.18	$ 515.40	30.0	Ft	$17.18	$ 515.40
12	Marina Utility Pedestal, Rem (C-Dock)	6.0	Ea	$1,154.75	$ 6,928.50	0.0	Ea	$1,154.75	$ -	0.0	Ea	$1,154.75	$ -
13	Misc Elec Equipment, Rem (Light Poles, Panels, Utility Meters)	1.0	LSUM	$5,773.74	$ 5,773.74	1.0	LSUM	$5,773.74	$ 5,773.74	1.0	LSUM	$5,773.74	$ 5,773.74
14	Site Grading	1.0	LSUM	$3,068.74	$ 3,068.74	1.0	LSUM	$3,068.74	$ 3,068.74	1.0	LSUM	$3,068.74	$ 3,068.74
15	Subbase, CIP	342.0	Cyd	$13.20	$ 4,514.40	129.0	Cyd	$13.20	$ 1,702.80	129.0	Cyd	$13.20	$ 1,702.80
16	Aggregate Base, 8 inch	893.0	Syd	$11.38	$ 10,162.34	320.0	Syd	$11.38	$ 3,641.60	320.0	Syd	$11.38	$ 3,641.60
17	HMA, 4EL (165 Lb/Sft)	75.0	Ton	$207.85	$ 15,588.75	27.0	Ton	$207.85	$ 5,611.95	27.0	Ton	$295.00	$ 7,965.00
18	HMA, 5EL (165 Lb/Sft)	75.0	Ton	$207.85	$ 15,588.75	27.0	Ton	$207.85	$ 5,611.95	27.0	Ton	$295.00	$ 7,965.00
19	Detectable Warning Surface	20.0	Ft	$103.93	$ 2,078.60	5.0	Ft	$103.93	$ 519.65	5.0	Ft	$103.93	$ 519.65
20	Sidewalk, Conc, 6 inch	756.0	Sft	$10.35	$ 7,824.60	244.0	Sft	$10.35	$ 2,525.40	244.0	Sft	$10.35	$ 2,525.40
21	Sidewalk, Conc, 6 inch, Thickened Edge	2800.0	Sft	$12.77	$ 35,756.00	1540.0	Sft	$12.77	$ 19,665.80	1540.0	Sft	$12.77	$ 19,665.80
22	Pavt Mrkg, Waterborne, for Rest Areas, Parks, Lots, White, 4 inch	755.0	Ft	$1.27	$ 958.85	0.0	Ft	$1.27	$ -	0.0	Ft	$1.27	$ -
23	Pavt Mrkg, Waterborne, for Rest Areas, Parks, Lots Blue, 4 inch	190.0	Ft	$1.33	$ 252.70	0.0	Ft	$1.33	$ -	0.0	Ft	$1.33	$ -
24	Pavt Mrkg, Waterborne, for Rest Areas, Parks, Lots, Accessible Symb	2.0	Ea	$288.69	$ 577.38	0.0	Ea	$288.69	$ -	0.0	Ea	$288.69	$ -
25	Fire Hydrant	2.0	Ea	$7,838.13	$ 15,676.26	1.0	Ea	$7,838.13	$ 7,838.13	1.0	Ea	$7,838.13	$ 7,838.13
26	Gate Valve and Box, 6 inch	5.0	Ea	$2,391.81	$ 11,959.05	3.0	Ea	$2,391.81	$ 7,175.43	3.0	Ea	$2,391.81	$ 7,175.43
27	Water Main, DI, 6 inch, Tr Det G	665.0	Ft	$129.14	$ 85,878.10	130.0	Ft	$129.14	$ 16,788.20	130.0	Ft	$240.00	$ 31,200.00
28	Polyethylene Encasement	665.0	Ft	$1.22	$ 811.30	130.0	Ft	$1.22	$ 158.60	130.0	Ft	$1.22	$ 158.60
29	Water Main Line Stop, 6 inch	1.0	Ea	$674.73	$ 674.73	1.0	Ea	$674.73	$ 674.73	1.0	Ea	$674.73	$ 674.73
30	Water Serv, 1 inch, Copper	50.0	Ft	$90.38	$ 4,519.00	0.0	Ft	$90.38	$ -	0.0	Ft	$90.38	$ -

31	Water Serv, 2 inch, Copper	290.0	Ft	$117.69	$ 34,130.10	30.0	Ft	$117.69	$ 3,530.70	30.0	Ft	$117.69	$ 3,530.70
32	Curb Stop and Box	3.0	Ea	$1,302.86	$ 3,908.58	1.0	Ea	$1,302.86	$ 1,302.86	1.0	Ea	$1,302.86	$ 1,302.86
33	Fire Hydrant, Stand Pipe (D-Dock Abutment), extend through abutment	1.0	Ea	$4,101.36	$ 4,101.36	1.0	Ea	$4,101.36	$ 4,101.36	1.0	Ea	$4,101.36	$ 4,101.36
34	Conc Abutment with Utility Penetrations (D-Dock)	1.0	Ea	$38,825.37	$ 38,825.37	1.0	Ea	$38,825.37	$ 38,825.37	1.0	Ea	$38,825.37	$ 38,825.37
35	Pipe Bollard	5.0	Ea	$404.16	$ 2,020.80	5.0	Ea	$404.16	$ 2,020.80	5.0	Ea	$404.16	$ 2,020.80
36	ADA Parking Sign (12"x18") w/ 15ft long Steel Post, 3lb	2.0	LSUM	$288.69	$ 577.38	0.0	LSUM	$288.69	$ -	0.0	LSUM	$288.69	$ -
37	Composite Plastic Parking Bumpers, 6' Wide	26.0	Ea	$230.95	$ 6,004.70	0.0	Ea	$230.95	$ -	0.0	Ea	$230.95	$ -
38	Marina Electrical MiniSub (D-Dock)	1.0	LSUM	$202,667.50	$ 202,667.50	1.0	LSUM	$202,667.50	$ 202,667.50	1.0	LSUM	$202,667.50	$ 202,667.50
39	Marina Electrical Feed/Install MiniSub and Concrete Pad (D-Dock)	1.0	LSUM	$19,111.08	$ 19,111.08	1.0	LSUM	$19,111.08	$ 19,111.08	1.0	LSUM	$19,111.08	$ 19,111.08
40	Marina Electrical MiniSub (C-Dock)	1.0	LSUM	$192,744.75	$ 192,744.75	0.0	LSUM	$192,744.75	$ -	0.0	LSUM	$192,744.75	$ -
41	Marina Electrical Feed/Install MiniSub and Concrete Pad (C-Dock)	1.0	LSUM	$62,837.92	$ 62,837.92	0.0	LSUM	$62,837.92	$ -	0.0	LSUM	$62,837.92	$ -
42	Marina Utility Pedestals (C-Dock) & Foundations	10.0	LSUM	$5,042.21	$ 50,422.10	0.0	LSUM	$5,042.21	$ -	0.0	LSUM	$5,042.21	$ -
43	Electric System to Slips (C-Dock)	1.0	LSUM	$17,321.22	$ 17,321.22	0.0	LSUM	$17,321.22	$ -	0.0	LSUM	$17,321.22	$ -
44	Potable Water System to Slips (C-Dock)	1.0	LSUM	$425.36	$ 425.36	1.0	LSUM	$425.36	$ 425.36	1.0	LSUM	$425.36	$ 425.36
45	Irrigation System Repairs Allowance	1.0	ALLOW	$0.01	$ 0.01	1.0	ALLOW	$0.01	$ 0.01	1.0	ALLOW	$0.01	$ 0.01
46	Utility Systems (Electric/Water) Permits/Testing/Commissioning	1.0	LSUM	$156,135.50	$ 156,135.50	1.0	LSUM	$156,135.50	$ 156,135.50	1.0	LSUM	$156,135.50	$ 156,135.50
47	Maple Tree, 3" BB, Specimen Quality	2.0	Ea	$750.59	$ 1,501.18	2.0	Ea	$750.59	$ 1,501.18	2.0	Ea	$750.59	$ 1,501.18
48	All Associated Electrical Work from Power Pole to New Transformer (Coordination w/ Consumers Energy Required)	1.0	LSUM	$0.01	$ 0.01	1.0	LSUM	$0.01	$ 0.01	1.0	LSUM	$0.01	$ 0.01
49	Allowance Fees For Site Feed By Consumers E	1.0	ALLOW	$5,000.00	$ 5,000.00	1.0	ALLOW	$5,000.00	$ 5,000.00	1.0	ALLOW	$5,000.00	$ 5,000.00
50	Engineer's Opinion of Cost - 5% Construction Contingency												
				BASE BID TOTAL	$1,165,204.30			BASE BID TOTAL	$618,655.89			BASE BID TOTAL	$663,015.57

ALTERNATE BID - Bid Form Table				7/23/2024 LOW BID RECEIVED FROM MOLON EXCAVATING		8/1/2024 REDUCED SCOPE ESTIMATE USING MOLON'S UNIT PRICING				8/1/2024 REDUCED SCOPE ESTIMATE USING MOLON'S UNIT PRICING			
Alt. Item No.	Description	Estimated Quantity	Unit	Unit Price	Extended Price	Estimated Quantity	Unit	Unit Price	Extended Price	Estimated Quantity	Unit	Unit Price	Extended Price
A1	Pavt, Rem	208.0	Syd	$13.65	$ 2,839.20	0.0	Syd	$13.65	$ -	0.0	Syd	$13.65	$ -
A2	Sidewalk, Rem	99.0	Syd	$14.58	$ 1,443.42	0.0	Syd	$14.58	$ -	0.0	Syd	$14.58	$ -
A3	Subbase, CIP	81.0	Cyd	$32.79	$ 2,655.99	0.0	Cyd	$32.79	$ -	0.0	Cyd	$32.79	$ -
A4	Aggregate Base, 8 inch	208.0	Syd	$14.48	$ 3,011.84	0.0	Syd	$14.48	$ -	0.0	Syd	$14.48	$ -
A5	HMA, 4EL (165 Lb/Sft)	25.0	Ton	$207.85	$ 5,196.25	0.0	Ton	$207.85	$ -	0.0	Ton	$207.85	$ -
A6	HMA, 5EL (165 Lb/Sft)	25.0	Ton	$207.85	$ 5,196.25	0.0	Ton	$207.85	$ -	0.0	Ton	$207.85	$ -
A7	Sidewalk, Conc, 6 inch	945.0	Sft	$11.17	$ 10,555.65	0.0	Sft	$11.17	$ -	0.0	Sft	$11.17	$ -
A8	Lots, White, 4 inch	75.0	Ft	$1.27	$ 95.25	0.0	Ft	$1.27	$ -	0.0	Ft	$1.27	$ -
A9	Marina Electrical MiniSub (E-Dock)	1.0	LSUM		$ -	0.0	LSUM		$ -	0.0	LSUM		$ -
A10	Concrete Pad (E-Dock)	1.0	LSUM		$ -	0.0	LSUM		$ -	0.0	LSUM		$ -
A11	Fire Hydrant	1.0	Ea	$6,589.39	$ 6,589.39	0.0	Ea	$6,589.39	$ -	0.0	Ea	$6,589.39	$ -

A12	Gate Valve and Box, 6 inch	1.0	Ea	$2,298.69	$	2,298.69	0.0	Ea	$2,298.69	$	-	0.0	Ea	$2,298.69	$	-
A13	Water Main, DI, 6 inch, Tr Det G	120.0	Ft	$115.25	$	13,830.00	0.0	Ft	$115.25	$	-	0.0	Ft	$115.25	$	-
A14	Polyethylene Encasement	120.0	Ft	$1.22	$	146.40	0.0	Ft	$1.22	$	-	0.0	Ft	$1.22	$	-
				ALTERNATE BID TOTAL		$53,858.33			ALTERNATE BID TOTAL		$0.00			ALTERNATE BID TOTAL		$0.00
				ALT. + BASE BID TOTAL		$1,219,062.63			ALT. + BASE BID TOTAL		$618,655.89			ALT. + BASE BID TOTAL		$663,015.57

BOYNE CITY - F. GRANT MOORE MARINA PHASE II
ATTACHMENTS TO BID RECOMMENDATION
08/22/2024

ATTACHMENT 3 - Slides from 8/20 City Meeting

Boyne Marina Project

City of Boyne City

Information Meeting

August 20, 2024

ABONMARCHE

Bid Status/Schedule

- Advertisement for Bid — June 27, 2024
  - Email blast sent to 16+ potential bidders
- Pre-Bid Meeting — July 11, 2024
- Bid Opening — July 23, 2024
  - Contract 1 (Land-Side) 2 Bids
    - Molon Base Bid: $ 1,165,204.30
    - Team Elmers Base Bid: $ 1,452,638.43
  - Contract 2 (Marine)
    - Flotation Docking Systems Base Bid: $ 683,021.45

	Grant Total (2023) minus Engineering	Engineer's Estimate (2024)	Low Bids - C1 Molon; C2 Flotation Docking
Contract 1 Base Bid		$ 664,656.00	$ 1,165,204.30
Contract 2		$ 823,279.28	$ 683,021.45
Total	**$ 1,304,529.30**	**$ 1,487,935.28**	**$ 1,848,225.75**

Budget shortfall of ± $ 544,000

Solutions

ABONMARCHE

Began Evaluating Options - Bid Status Update Submitted August 2

1. Seek Additional Grant Funds

- Spoke with Waterways Grant (Curt Wemple) – additional funds not currently available

2. Rebid Contract 1: not likely feasible (due to timing and unlikely to get lower bids without changing scope)

3. Negotiate with Low Bidder

- Seek voluntary reductions/scope changes from low bidder
- Received voluntary bid reductions from Molon 8/2;
  - Minor savings offered – things like direct purchase of large electrical equipment
  - Change of marina electrical manufacturers resulted in some savings (approx. $61k for one of electrical subcontractors)
  - Too far from target

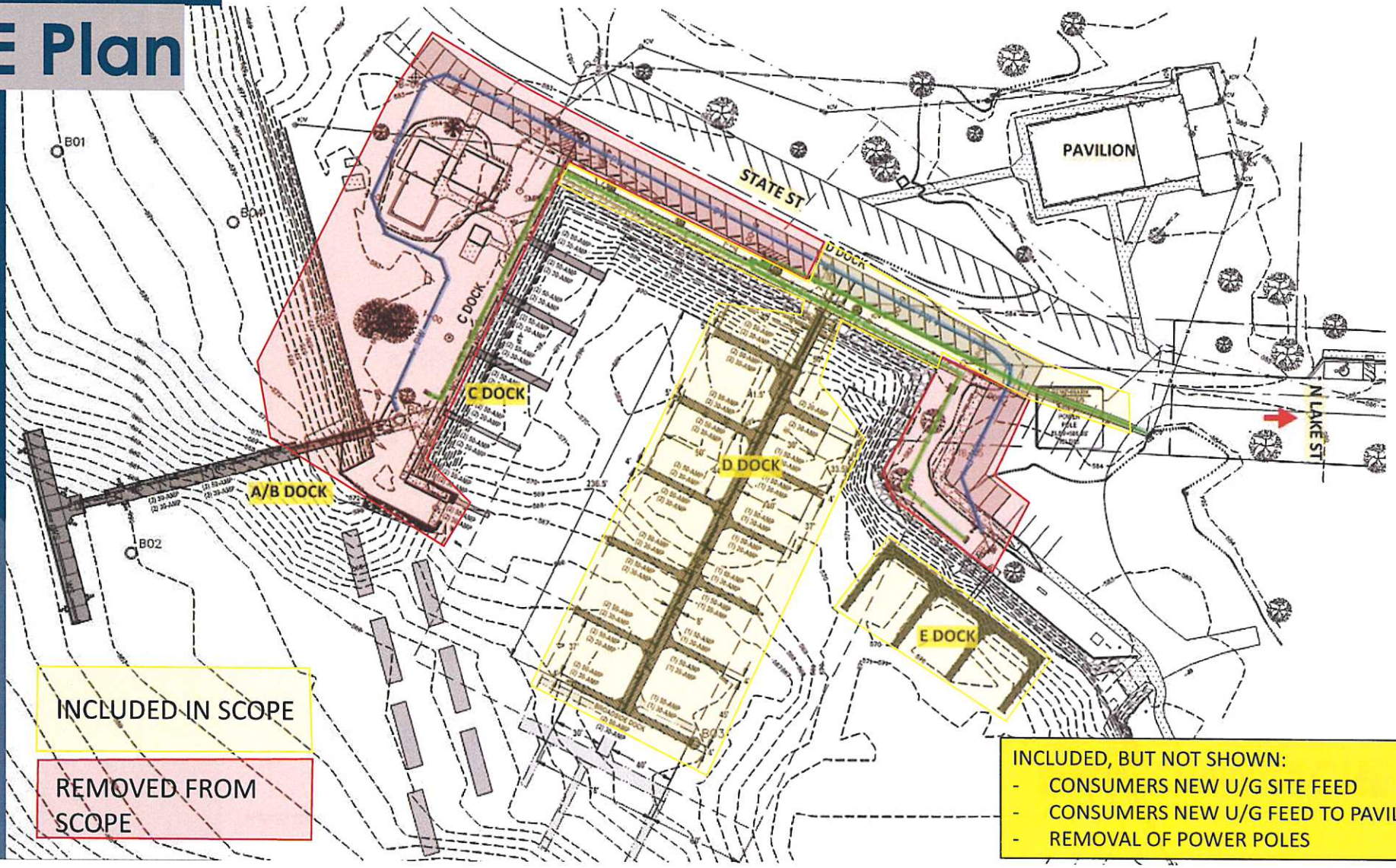
Solutions

ABONMARCHE

4. Construction Scope Reduction

- Discussed with Waterways Grant in concept, but will **need to formally propose/confirm before proceeding**.
- Engineer Value Engineering: Design team has evaluated reducing construction scope to meet budget need. [Detail on next slide}
  - If non-D Dock items are removed from scope and original bid unit prices are held, cost will be close to budget ($ 620,000 to $700,000 Contract 1)
  - Shared **VE plan** with Molon for review; Latest feedback (morning 8/20)
    - Paraphrasing: "We are confirming our electrical sub cost, and if it comes back with cost near original pricing, we may be able to get the reduced scope to around $700,000."
    - Update (11:30am) : Molon has submitted an updated bid for the VE Plan for $663,015.57, noting some additional coordination with electrical sub may be needed. Given this bid, the total for C1 and C2 would be:
    - $ 683,021.45 (C1) + $663,015.57 (C2) = **$1,346,037.02 [Grant Budget +$ 41,507.72]**

VE Plan


B01
B04
B02
B03
STATE ST
PAVILION
N LAKE ST
C DOCK
D DOCK
A/B DOCK
E DOCK
INCLUDED IN SCOPE
REMOVED FROM SCOPE
INCLUDED, BUT NOT SHOWN:
- CONSUMERS NEW U/G SITE FEED
- CONSUMERS NEW U/G FEED TO PAVILION
- REMOVAL OF POWER POLES

State/Fed Permit Status

ABONMARCHE

- EGLE Permit - Expired May 23, 2024 (could not have been extended)
- USACE Permit – Expires December 31, 2024 (can't be extended)

- New Joint Permit Application (EGLE and USACE) Submitted April 30, 2024
  - EGLE Public Notice Issued 8/7, ends 8/27; comments accepted until 9/3 per City's request
  - USACE Review in process

Next Steps (subject to City direction)

ABONMARCHE

- Confirm Molon Bid for VE Plan
- Confirm Waterways approval of Scope Reduction
- Prepare Bid Recommendation for September 27, 2024 Meeting
  - Award Recommendation may be conditioned upon above Waterways approval
- Design Team – Prepare VE Plan Construction Set (TBD regarding engineering budget – may be absorbed if construction admin scope reduced)
- Earliest Construction Start – October 1
  - FDS has Proposed Contract 2 Completion – May 23 (to account for potential spring weather)
- EGLE/USACE Permit Issuance (primarily marine work)

ABONMARCHE

THANK YOU

Mike Morphey, PE
Waterfront Group Director
mmorphey@abonmarche.com

abonmarche.com

BOYNE CITY - F. GRANT MOORE MARINA PHASE II
ATTACHMENTS TO BID RECOMMENDATION
08/22/2024

ATTACHMENT 4 - Request for Waterways Grant Program to review VE Plan (8/22/2024) and response (8/22/2024)

Mike Morphey

From: Mike Morphey
Sent: Thursday, August 22, 2024 9:41 AM
To: Wemple, Curt (DNR)
Cc: dawsonl@michigan.gov; mcain@boynecity.com
Subject: Boyne City Marina - WW Grant Scope
Attachments: 2024-08-22 Boyne FGM Marina - for WW.pdf

Hello Curt, (copying Linnae due to her previous involvement with this project)

Thanks for taking my call a few weeks ago to briefly discuss the Boyne Marina budget challenges. Quick recap: We received bids for both Contract 1 (landside work) and Contract 2 (marine work) and the total is approximately $500k over the project budget that was established through the WW Grant program.

Although no decisions have been made by the City Commission yet, we need to find a way forward. The Commission meets next week, Tuesday, 9/27. During that meeting, we will be looking for direction from the Commission. The most likely option will be that the City proceeds with a reduced project scope to prioritize a new D Dock with restored power and water. Please review the request for a reduced scope and let us know if this change will be acceptable. I've copied City Manager, Michael Cain on this email.

The attached slides summarize how the scope would be reduced. (Slides 5-6)

Could you please advise how soon the City could expect to receive feedback or confirmation that the scope reduction is accepted by the Waterways Grant program?

Thanks!
Mike

Michael Morphey, PE, LEED AP
Sr. Project Manager/Waterfront Group Director

D 269.926.4559
O 269.927.2295 ext. 113
C 269.338.5599
abonmarche.com

ABONMARCHE

Boyne Marina Project

City of Boyne City

Post-Bid Review/Scope Reduction

August 22, 2024

ABONMARCHE

Bid Status/Schedule

ABONMARCHE

- Advertisement for Bid — June 27, 2024
  - Email blast sent to 16+ potential bidders
- Pre-Bid Meeting — July 11, 2024
- Bid Opening — July 23, 2024
  - Contract 1 (Land-Side) 2 Bids
    - Molon Base Bid: $ 1,165,204.30
    - Team Elmers Base Bid: $ 1,452,638.43
  - Contract 2 (Marine)
    - Flotation Docking Systems Base Bid: $ 683,021.45

	Grant Total (2023) minus Engineering	Engineer's Estimate (2024)	Low Bids - C1 Molon; C2 Flotation Docking
Contract 1 Base Bid		$ 664,656.00	$ 1,165,204.30
Contract 2		$ 823,279.28	$ 683,021.45
Total	**$ 1,304,529.30**	**$ 1,487,935.28**	**$ 1,848,225.75**

Budget shortfall of ± $ 544,000

Solutions

ABONMARCHE

Began Evaluating Options - Bid Status Update Submitted August 2

1. Seek Additional Grant Funds

- Spoke with Waterways Grant Coordinator – additional funds not currently available

2. Rebid Contract 1: not likely feasible (due to timing and unlikely to get lower bids without changing scope)

3. Negotiate with Low Bidder

- Seek voluntary reductions/scope changes from low bidder
- Received voluntary bid reductions from Molon 8/2;
  - Minor savings offered – things like direct purchase of large electrical equipment
  - Change of marina electrical manufacturers resulted in some savings (approx. $61k for one of electrical subcontractors)
  - Too far from target

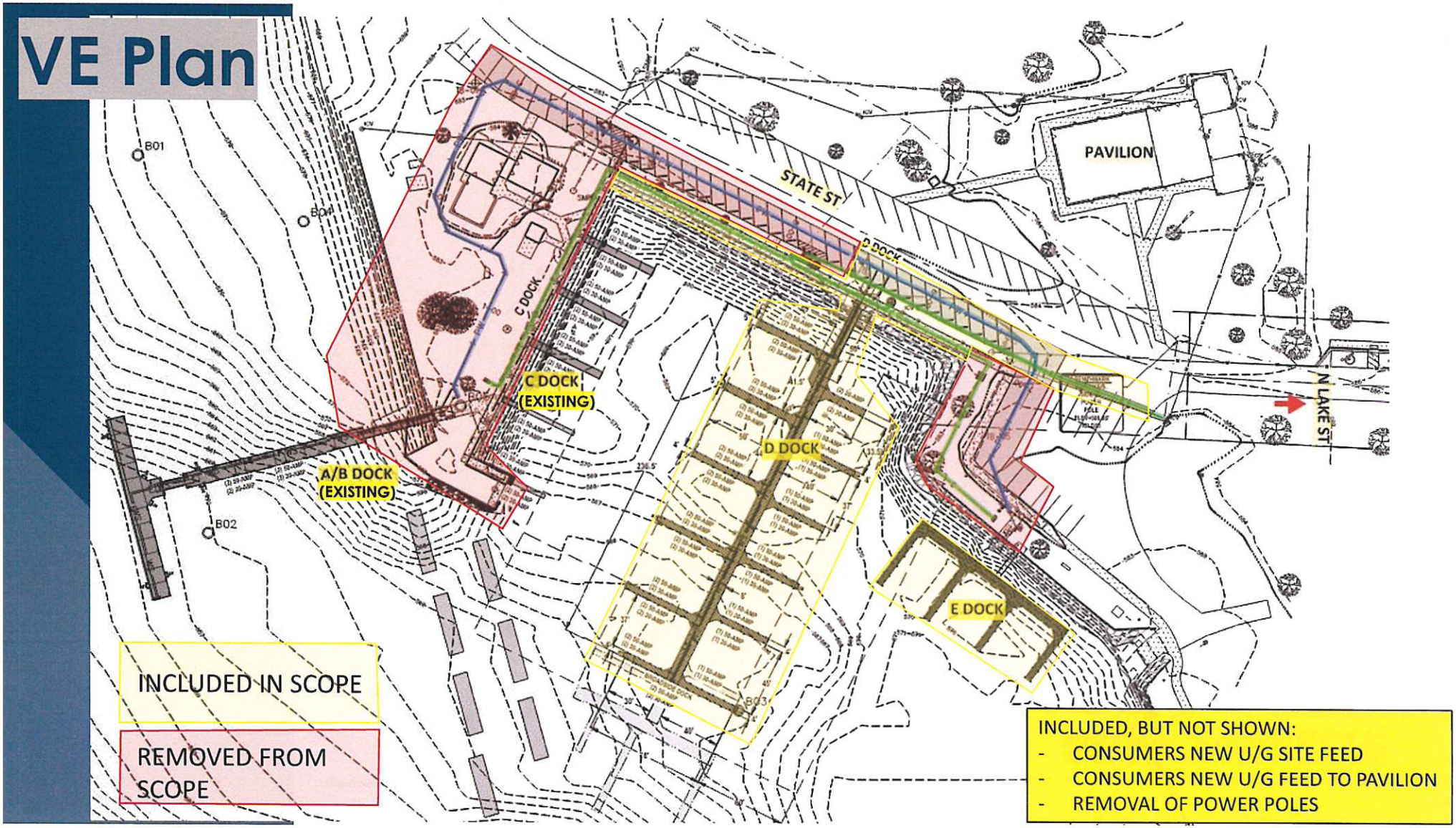
Solutions

ABONMARCHE

4. Construction Scope Reduction

- Discussed with Waterways Grant in concept, but will **need to formally propose/confirm before proceeding**.
- Engineer Value Engineering: Design team has evaluated reducing construction scope to meet budget need. [Detail on next slide}
  - If non-D Dock items are removed from scope and original bid unit prices are held, cost will be close to budget ($ 620,000 to $700,000 Contract 1)
  - Shared **VE plan** with Molon for review; Latest feedback (morning 8/20)
    - Paraphrasing: "We are confirming our electrical sub cost, and if it comes back with cost near original pricing, we may be able to get the reduced scope to around $700,000."
    - Update (11:30am) : Molon has submitted an updated bid for the VE Plan for $663,015.57, noting some additional coordination with electrical sub may be needed. Given this bid, the total for C1 and C2 would be:
    - $ 683,021.45 (C2) + $663,015.57 (C1) = **$1,346,037.02 [Grant Budget +$ 41,507.72]**

VE Plan


B01
B04
B02
B03
STATE ST
PAVILION
C DOCK
C DOCK (EXISTING)
D DOCK
A/B DOCK (EXISTING)
E DOCK
N LAKE ST
INCLUDED IN SCOPE
REMOVED FROM SCOPE
INCLUDED, BUT NOT SHOWN:
- CONSUMERS NEW U/G SITE FEED
- CONSUMERS NEW U/G FEED TO PAVILION
- REMOVAL OF POWER POLES

Grant Scope v. VE Plan

ABONMARCHE

Grant Scope Items	VE Plan Summary
1. Landside water/electrical utility upgrades	
A. including distribution panels	New main panel for marina & D Dock sub panel
B. and service upgrades	Site electric service upgraded by Consumers
C. Associated sidewalk replacement	Sidewalk replacement along D Dock side of basin
2. Fire hydrants	**New hydrant at D Dock only**
3. D Dock replacement of:	New D Dock:
1. main pier	1. main pier
2. T head	2. T head
3. Finger piers	3. Finger piers
4. Fire protection system	4. Fire protection system
5. Utility pedestals	5. Utility pedestals
4. Slips 1-10	
1. New utility pedestals	**Eliminate new utility pedestals – existing to remain**
2. sidewalk replacement	**Eliminate new sidewalk – existing to remain**

Next Steps (subject to City direction)

ABONMARCHE

- Confirm Molon Bid for VE Plan
- Confirm Waterways approval of Scope Reduction
- Prepare Bid Recommendation for September 27, 2024 Meeting
  - Award Recommendation may be conditioned upon above Waterways approval of scope reduction
- Design Team – Prepare VE Plan Construction Set (TBD regarding engineering budget – may be absorbed if construction admin scope reduced)
- Earliest Construction Start – October 1
  - FDS has Proposed Contract 2 Completion – May 23 (to account for potential spring weather)

Mike Morphey

From: Wemple, Curt (DNR) <WempleC1@michigan.gov>
Sent: Thursday, August 22, 2024 11:05 AM
To: Mike Morphey
Cc: Dawson, Linnae (DNR)
Subject: RE: Boyne City Marina - WW Grant Scope

External Sender - From: ("Wemple, Curt (DNR)" <WempleC1@michigan.gov>)
This message came from outside your organization.

Mike, I want to discuss this with Linnae. I will let you know what is decided as soon as possible.

I did have one question. I just wanted to make sure you meant next week 8/27 not 9/27.

If we decide on a reduced scope, I will need to write up an amendment and it may take a week or two (probably more) to get signed by the City, returned and signed/executed by the DNR.

Thanks,

Curt Wemple
Waterways Grant Coordinator
WempleC1@michigan.gov
(231)577-8973 cell
(231)444-8029 office
I am working remote. I am in the office on Wednesdays, so please communicate with me by email or cell. Thank you.

From: Mike Morphey <mmorphey@abonmarche.com>
Sent: Thursday, August 22, 2024 9:41 AM
To: Wemple, Curt (DNR) <WempleC1@michigan.gov>
Cc: Dawson, Linnae (DNR) <DAWSONL@michigan.gov>; mcain@boynecity.com
Subject: Boyne City Marina - WW Grant Scope

CAUTION: This is an External email. Please send suspicious emails to abuse@michigan.gov

Hello Curt, (copying Linnae due to her previous involvement with this project)

Thanks for taking my call a few weeks ago to briefly discuss the Boyne Marina budget challenges. Quick recap: We received bids for both Contract 1 (landside work) and Contract 2 (marine work) and the total is approximately $500k over the project budget that was established through the WW Grant program.

Although no decisions have been made by the City Commission yet, we need to find a way forward. The Commission meets next week, Tuesday, 9/27. During that meeting, we will be looking for direction from the Commission. The most likely option will be that the City proceeds with a reduced project scope to prioritize a new D Dock with restored power and water. Please review the request for a reduced scope and let us know if this change will be acceptable. I've copied City Manager, Michael Cain on this email.

The attached slides summarize how the scope would be reduced. (Slides 5-6)

Could you please advise how soon the City could expect to receive feedback or confirmation that the scope reduction is accepted by the Waterways Grant program?

Thanks!
Mike

Michael Morphey, PE, LEED AP
Sr. Project Manager/Waterfront Group Director

D 269.926.4559
O 269.927.2295 ext. 113
C 269.338.5599
abonmarche.com

ABONMARCHE

CONFIDENTIALITY NOTICE: This e-mail and any attachments are for the exclusive and confidential use of the intended recipient. If you are not the intended recipient, please do not read, distribute or take action in reliance upon this message. If you have received this e-mail in error, please notify us immediately and promptly delete this message and its attachments from your computer system. We do not waive any work product privilege by the transmission of this message.

BOYNE CITY - F. GRANT MOORE MARINA PHASE II
ATTACHMENTS TO BID RECOMMENDATION
08/22/2024

ATTACHMENT 5 - Request to Team Elmers for VE Plan Bid (8/22/2024)

Mike Morphey

From: Mike Morphey
Sent: Thursday, August 22, 2024 4:35 PM
To: tp3002@teamelmers.com
Cc: Martin N. Rivas; mcain@boynecity.com
Subject: Boyne - VE Plan for Team Elmers
Attachments: 2024-08-22 Boyne _ Contract 1 Reduced Scope Evaluation.xlsx; 2024-07-17 FGM Boyne Marina Phase II - C1 reduced scope 8-16-2024 for Elmers.pdf

Hi Tyler,

As I mentioned on the phone, we appreciate Team Elmers' interest in the Boyne City Marina project. We know it takes lot of work to assemble a bid – thank you.

The bids received are higher than the City's budget for the project and therefore we are asking the Contract 1 bidders to consider providing pricing for a Value-Engineered Plan with a significantly reduced construction scope. The 'VE Plan' would eliminate most of the western portion of the project, including a large portion of the water main, most of the new paving area, a large portion of the new electric system, and associated land-side work.

I have attached:

1. An informal, marked up VE Plan that illustrates the items that would be eliminated
2. A spreadsheet depicting the original bid quantities and Team Elmer's original bid. It also includes the VE Plan quantities, and the same original Team Elmer's unit pricing.

Could you please review the spreadsheet and populate with bid numbers that Team Elmers would propose if you are interested in the VE Plan?
One other note: The intent of this exercise is to get Contract 1 dollar amount to as close to the $620-700k range as possible.

Thanks in advance. If Team Elmers is not interested or does not see a path to get to the rang above, please let me know.

Thanks,
Mike

Michael Morphey, PE, LEED AP
Sr. Project Manager/Waterfront Group Director

D 269.926.4559
O 269.927.2295 ext. 113
C 269.338.5599
abonmarche.com

ABONMARCHE

CITY OF BOYNE CITY

To: Michael Cain, City Manager

From: Scott McPherson, Planning Director

Date: August 27, 2024

Subject: Zoning Ordinance Map Amendment

Background

A zoning map amendment has been initiated by the City of Boyne City to zone City owned parcels on Robinson and Court street to Multi-Family Residential District (MFRD). The properties are parcel 15-051-133-001-00 which consists of Lots 1-8 Hiram B Chapman & William T Addis addition to Spring Harbor Block 13 and the south half of parcel 15-051-132-001-00 which consist of lots 7 thru 15 Block 12 of Hiram B Chapman & William T Addis addition to Spring Harbor and the adjacent alleys and sections of Ridge Street and Addis Street.



The property is currently zoned Community Service District (CSD). Adjacent property to the north is zoned CSD and adjacent property to the west, south and east is zoned Traditional Residential District. Parcel 15-051-133-00 is currently being used for the Boyne City Community Garden, the south half of parcel 15-051-132-001-00, which was historically used as a storage yard for the City, is currently vacant. The property to the north of the subject area is owned by the City currently being used for the Boyne City Department of Public Works facility and the small dog park and dog agility area. The areas to the east, west and south of the subject parcels is developed with a mix of residential uses to include single family and multifamily uses.

Discussion

Over the past several years the Boyne City City Commission has been focused on addressing the housing shortage in the City and has been initiating actions to help address the issue. As part of this process a review of all City owned land was completed and this property was identified as one of the most suitable to be used for residential development.

Prior to development, in addition to the proposed zoning change, the City must take several actions to include vacating the streets and alleys, reconfigure the parcel and amend the plat. The City has surveyed the parcel and has completed a phase I on the property.

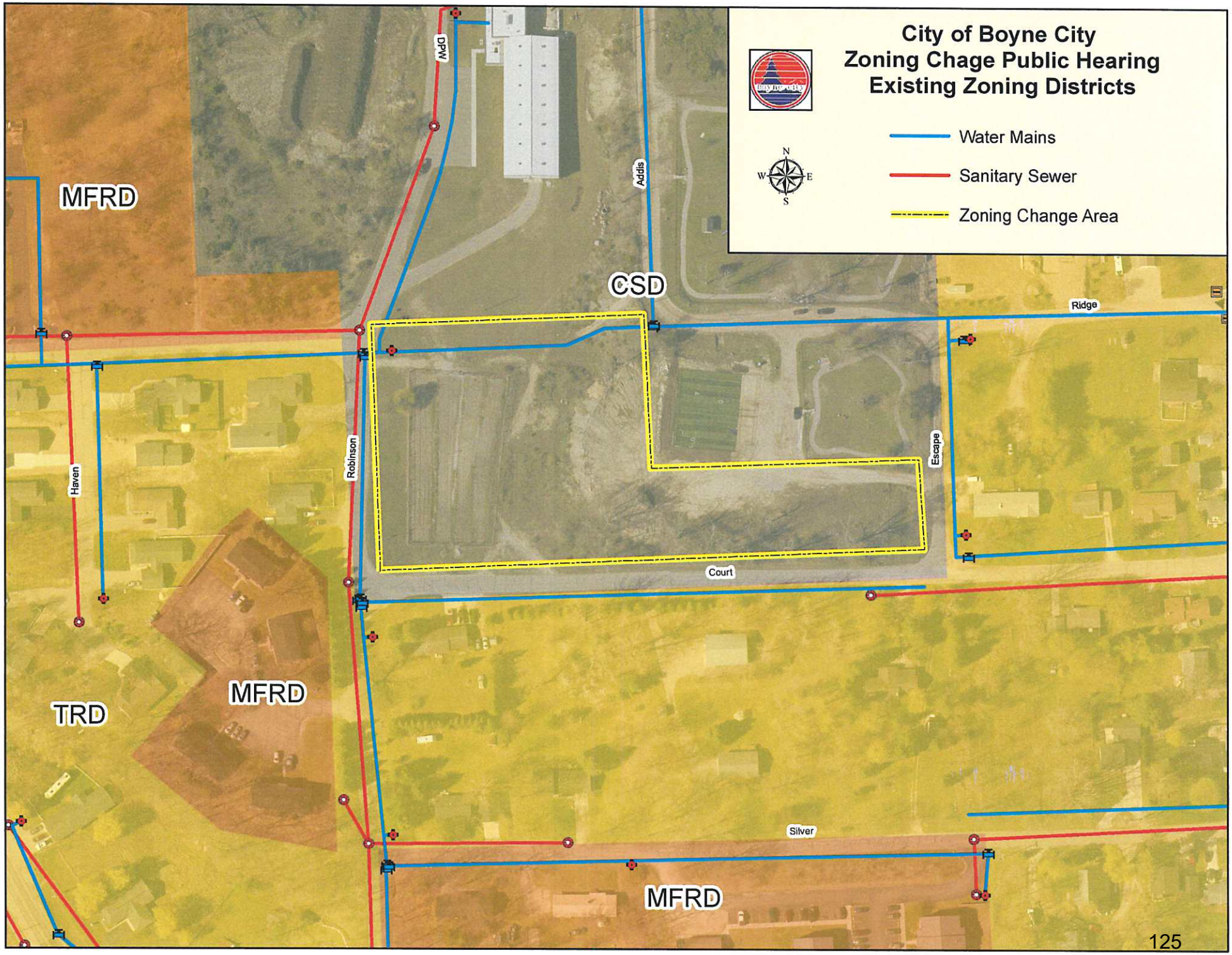
Process

In accordance with the Michigan Zoning Enabling Act and the Boyne City Zoning Ordinance Section 2.40 Amendment Procedures, a public hearing was held by the Planning Commission on August 19, 2024, and after receiving public comment and reviewing the Amendment Criteria as required by the Boyne City Zoning Ordinance Section 2.50 (C), the Planning Commission adopted the attached findings and recommended approval of the proposed zoning map amendment. An email regarding this matter was received but was not submitted in time for review by Planning Commission has been attached for your information. The proposed zoning map amendment is now being presented to the City Commission for a first reading. As required by the Boyne City Charter, ordinances cannot be adopted until at least one month after the meeting it is introduced. The next available City Commission meeting that meets this requirement would be October 8, 2024.

Recommendation

Direct staff to schedule a second reading of the proposed zoning map amendment for the City Commission agenda on or after October 8, 2024.

1. Do not schedule a second reading.
2. Send the amendment back to the Planning Commission for further consideration.
3. Other action as determined by the Commission.


City of Boyne City
Zoning Chage Public Hearing
Existing Zoning Districts
Water Mains
Sanitary Sewer
Zoning Change Area
N
W
E
S
MFRD
CSD
TRD
MFRD
MFRD
DPW
Addis
Ridge
Escape
Robinson
Haven
Court
Silver

Planning Commission Findings for Zoning Parcels 15-051-133-001-00 and15-051-132-001-10 To Multi-Family Housing District (MFHD)

2.50 C. For amendment requests to change, create, extend or reduce a mapped zoning district, the Planning Commission and City Commission shall use the following as a guide:		
ORDINANCE REQUIREMENT	**FACTS**	**FINDING**
1. The proposed zoning district is more appropriate than any other zoning district, or more appropriate than adding the desired use as a conditional land use in the existing zoning district.	The proposed change would provide for the most flexibility for housing development and is more appropriate than adding the use as a conditional use to the existing zoning district.	Criteria Met
2. The property cannot be reasonably used as zoned, and the applicant cannot receive a reasonable return on investment through developing the property with one (1) of the uses permitted under current zoning at the time of purchase or at the time of securing legal control of the property.	As currently zoned the parcels cannot be used for residential uses.	Criteria Met
3. The proposed zone change is supported by and consistent with the goals, policies and future land use map of the adopted City Comprehensive Plan, including any sub-area or corridor studies. If conditions have changed since the Comprehensive Plan was adopted, as determined by the Planning Commission, the consistency with recent development trends in the area shall be considered.	The need for additional housing has been identified as a high priority by the community and is a stated goal of the City. The parcels are City owned and City Commission has identified these parcels as most suitable for residential development. The proposed use is supported by the housing objectives of the City master plan.	. Criteria Met
4. The proposed zone change is compatible with the established land use pattern, surrounding uses, and surrounding zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values, and is consistent with the needs of the community.	The surrounding residential area is zoned TRD and MFRD. Future development under the proposed zoning would be similar in use and impacts with the existing land use pattern.	Criteria Met
5. All the potential uses allowed in the proposed zoning district are compatible with the sites physical, geological, hydrological and other environmental features.	All potential uses allowed under the proposed zoning are compatible with the environmental features of the property.	Criteria Met
6. The change would not severely impact traffic, public facilities, utilities, and the natural characteristics of the area, or significantly change population density, and would not compromise the health, safety, and welfare of the City. The Planning Commission may require a general impact assessment in accordance with the requirements of this Ordinance if it determines the proposed zoning change could	Property is adjacent paved streets and water and sewer infrastructure which has the capacity to accommodate residential development of the parcel. At maximum density the property would generate 320 trips per day.	Criteria Met

Planning Commission Findings for Zoning Parcels 15-051-133-001-00 and15-051-132-001-10 To Multi-Family Housing District (MFHD)

have a negative impact upon traffic, public facilities, utilities, natural characteristics, population's density, or other concerns. A traffic impact study in accordance with the requirements of this Ordinance shall be required if the proposed rezoning district permits uses that could generate one hundred (100) or more directional trips during the peak hour, or at least one thousand (1,000) trips per day more than the majority of the uses that could be developed under current zoning.		
7. The rezoning would constitute and create an isolated and unplanned spot zone granting a special privilege to one landowner not available to others.	The proposed area to be zoned MFRD is approximately 3 acres in an residentially developed area that has a mix of TRD and MFRD zoning.	Criteria Met
8. The change of present district boundaries is consistent in relation to existing uses, and construction on the site will be able to meet the dimensional regulations for the proposed zoning district listed in the Schedule of Regulations.	The approximately 3 acres to be zoned MFRD is sufficient area to allow construction that would meet the dimensional requirement of the Schedule of Regulations.	Criteria Met
9. There has been a change of conditions in the area supporting the proposed rezoning.	As the proposed use of the parcels is residential and the property will be transferred from the City a change of zoning district for the parcels is required.	Criteria Met
10. Adequate sites are neither properly zoned nor available elsewhere to accommodate the proposed uses permitted in the requested zoning district.	There limited sites within the City with comparable size and infrastructure that could accommodate multi-family development.	Criteria Met
11. There was a mistake in the original zoning classification.	Not applicable	This standard is not applicable for the proposed map amendment
12. The request has not previously been submitted within the past one (1) year, unless conditions have changed or new information has been provided.	Not applicable	This standard is not applicable for the proposed map amendment

Scott McPherson

From: Jodi Bigg <jodilabs6@gmail.com>
Sent: Monday, August 19, 2024 5:18 PM
To: Scott McPherson; Bob Farrell
Cc: jodilabs6@gmail.com
Subject: Zoning of Property on Court Street and Robinson

Good afternoon, Planning Director and Commissioner:

Thank you for taking the time to read this correspondence. I regret that I am unable to attend this evening's meeting.

I own a home at 231 West Court Street and have for many years. My father also owns property on Court Street and Silver Street. We are both opposed to the zoning of lots to Multi-Family units.

I encourage you to consider several factors before proceeding with this plan. First, are you certain that this land is safe to build on? It is my understanding that a nearby area (site of city composting) was a landfill at one time, which can have a detrimental effect on the surrounding land quality. I would like to see what your plans are to ensure that this land is suitable for building.

Secondly, there is an Assisted Living Facility, Bay Springs, on the corner of Court and Escape Drive. This is home to residents with disabilities, some severe. I will be sending some recent videos of what can be heard coming from this residence. While you may initially be able to rent out the six units on Escape Drive as outlined in the plan, I have to wonder how many people will want to "pay" to listen to the yelling, screaming, and pounding that often comes from the home. I know, as a city taxpayer, it is quite upsetting.

Thirdly, have you considered the dog parks and the agility course? Those parks are very much utilized by pet owners, so much in fact that the traffic on Court Street has already increased tremendously. How many people will want to live that close to two dog parks? Those parks are frequented daily from dawn until dusk, with barking dogs. According to the plan, at least six units will practically be "on top" of the small dog park.

Fourth, there is a Community Garden to consider. Yes, I realize there is an alternative site already in place near the airport. However, you would be disappointing a great number of people by relocating to another place to only put a band-aid on the housing challenges in the city.

I realize the city is looking to provide affordable housing to its residents, but what exactly is affordable housing in 2024? What is affordable to one family, may not be for another. The city cannot be expected to solve all housing issues. The citizens also need to take responsibility. Why do those of us who work so hard have to always sacrifice for those who could have worked harder to better themselves? (Fox Run was supposed to solve the housing shortage and look how that turned out. An enormous chunk of land was excavated for nothing. How many of those lots are sitting vacant?)

Undoubtedly, property values in the area will decline if this proposal is passed and the city's plans become reality. Are you planning on lowering the taxes of those who live within 300 feet of this area? This proposal is simply a short-term fix. If we are being realistic, the city is a proponent because of the monetary profits it will bring to them.

I sincerely hope that you reconsider this proposal.

Again, thank you for your time. Please watch for an additional email with videos, as I mentioned earlier.

If this could be forwarded to other members on the Board of Commissioners, it would be appreciated.

Sincerely,
Jodi Bigg

CITY OF BOYNE CITY

To: Michael Cain, City Manager

From: Scott McPherson, Planning Director

Date: August 27, 2024

Subject: Housing Sites Next Steps

Background:
For the Community Garden parcel the City has received housing site evaluation deliverables from Gourdie Fraser and has begun the process of rezoning and vacating the streets and alleys. The next steps for this parcel is to have a property description created for the development parcel and to amend the plat. Staff has contacted a local surveying company and City attorney to regarding scheduling the survey and the plat amendment process. In discussing the plat amendment process with the surveyor, a process they have facilitated on several occasions, they noted that this process is extremely slow and could take 12-18 months.

In regards to the North Boyne property the completion of the wetland delineation was the only predevelopment work necessary for this parcel. While some work may still be needed in regards to the relocation of some of the composting operations, this parcel is in position to begin discussing development options for the parcel.

Discussion:
As it appears it will be some time before the Community Garden parcel is in a position to consider potential development it is suggested that the City Commission move ahead with the next steps for the North Boyne parcel. The City will need to determine how proposals for the properties will be solicited and any restrictions or encumbrances that will be placed on the properties. It may also be helpful to identify and articulate preferred development options. To assist with this discussion Housing North Charlevoix County Housing Program Coordinator Zach Sompels has been invited to review potential tax incentives for housing development and making contacts with potential developers.

AFFORDABLE HOUSING VS. ATTAINABLE HOUSING

Affordable Housing			Attainable Housing	Market-Rate Housing
Eligible for public housing and/or vouchers	Eligible for LIHTC1-funded units	Eligible for CDBG2 or HOME-funded units	Not eligible for assistance but doesn't make enough for market rate units	Can afford market-rate units
0 - 30% AMI	30 - 60% AMI	60 - 80% AMI	80 - 120% AMI	120% or higher AMI

HOUSING NORTH

Charlevoix County Housing Quick Facts





Quick Definitions

Tiny House- homes are between ~100 and ~400 square feet

Modular home- houses built in a primarily in a factory then shipped to the building site for completion on a foundation

Manufactured home- prefabricated housing that is transported to the building site foundation. HUD issues and enforces appropriate standards.

Mobile Home- prefabricated dwelling built on a steel chassis and fitted with wheels that is intended to be hauled to a permanent site foundation

Travel Trailer- a trailer drawn by an civilian automobile and equipped for use as a nomadic dwelling without a foundation

Cottage Court- A group of small detached structures arranged around a shared public space

Missing Middle- the general lack of attainable housing

AMI- Area Median Income

MSHDA- Michigan State Housing Development Authority

HUD- U.S. Department of Housing and Urban Development

MORP- Michigan Office of Rural Prosperity

Charlevoix County Demographics

Median Household Income- $66,857

Median Age- 49.4

Population- 25,959

Households- 11,279

Estimated Home Value- $326,000



GET INVOLVED AT HOUSINGNORTH.ORG

IN THE PAST DECADE, OUR AREA HAS SEEN A

50% INCREASE IN REAL ESTATE PRICES

5% INCREASE IN WAGES

To qualify for an average household on Charlevoix County, a household would need to earn $97,800 a year. Without housing they can afford, individuals and families have to live in deteriorating homes that may be unsafe and unhealthy.



Quality rental homes in our area are scarce and expensive, yet wages are stuck in place. Rent has increased but because wages have not, low- and middle-income households are spending more than 30% of their income on rent, leaving less money for health care, child care, and nutritious food. This is if an available home or rental can even be found.

MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION

NEIGHBORHOOD ENTERPRISE ZONE (NEZ)

The Neighborhood Enterprise Zone (NEZ) program was established by Public Act 147 of 1992, as amended. The program provides a tax incentive for the development and rehabilitation of residential housing. A qualified local unit of government may designate one or more areas as a NEZ within that local unit of government. The program was established to spur the development and rehabilitation of residential housing in communities where it may not otherwise occur. The program also encourages owner-occupied housing and new investment in communities.

Note: This document is offered as a general guide only and the legislation should be reviewed by local officials.

WHO IS ELIGIBLE?

A qualified local unit of government, as defined under Section 2 of the Obsolete Property Rehabilitation Act 2000 PA 146, or a county seat.

HOW DOES IT WORK?

A community will reduce the taxes on property for up to 15 years in designated areas to promote the revitalization of those neighborhoods. Developers and owners must first seek approval for the NEZ benefits before starting a project. There are two different types of projects that can be undertaken in an NEZ:

- A rehabilitated facility is defined as an existing structure or a portion of an existing structure with a current true cash value of $80,000 or less per unit that has or will have as its primary purpose residential housing consisting of 1–8 units.
- A new facility is defined as a new structure or portion of a new structure that has as its primary purpose residential housing consisting of one or two units, one of which will be owner occupied as a principal residence. This definition includes a new individual condominium unit, in a structure with one or more condominium units, that has as its primary purpose residential housing which will be owner-occupied as a principal residence. Except when project meets all of the following items, a new facility does not include apartments:
- Rented or leased or is available for rent or lease.
- A mixed-use building or located in a mixed use building that contains retail business space on street level floor.
- Located in a qualified downtown district (Downtown Development Authority, Principal Shopping District or boundaries identified by the local government in an area zoned and primarily used for business).

WHAT IS THE PROCESS?

Local government process to designate a NEZ

1. The governing body of a qualified local unit of government by resolution may designate one or more NEZs within that local governmental unit. The NEZ must contain, at a minimum, platted parcels of land and the land must be compact and contiguous. Minimum number of parcels and maximum percent of acreage vary depending on type of designation.
2. Written notice is provided to the assessor and to the governing body of each taxing unit not less than 60 days before passing the resolution designating a NEZ.
3. The governing body makes a finding that the proposed NEZ is consistent with the master plan, neighborhood preservation and economic development goals of the local governmental unit.
4. The governing body adopts a statement of the local unit of government's goals, objectives and policies relative to the maintenance, preservation, improvement and development of housing for all persons regardless of income level living within the proposed NEZ.
5. The governing body passes a housing inspection ordinance that, at a minimum, requires that before the sale of a unit in a new or rehabilitated facility for which a NEZ certificate is in effect, an inspection is made of the unit to determine compliance with any local construction or safety codes and that a sale may not be finalized until there is compliance with those local codes.
6. The governing body holds a public hearing not later than 45 days after the date the notice is sent but before acting upon resolution.
7. Assessor determines and furnishes the governing body the amount of true cash value of the property located within the proposed NEZ and any other information considered necessary by the governing body.
8. The clerk of the governing body notifies the state tax commission of resolution passage, including a copy of the resolution and a listing of each parcel located in the NEZ, showing parcel code numbers and addresses.

Owner/developer process for obtaining a NEZ certificate

1. An owner or developer (or prospective owner or developer) of a proposed new facility or proposing to rehab property in a NEZ files an application for an NEZ certificate with the clerk of the local government. The application must be filed before a building permit is issued for the new construction or rehabilitation of the facility, unless they qualify for the exceptions provided for in Section 4 (2) of the Act.
2. An owner/developer obtains a building permit and submits a copy to the local unit of government
3. Upon project completion, the property owner must submit to the local unit of government the following:
   - » *New Facility/Homestead Facility*—certificate of occupancy and/ or an affidavit executed by the owner affirming that the facility is occupied by the owner as a principal residence.
   - » *Rehabilitated Facility*—an affidavit executed by the owner affirming that the facility is occupied by the owner as a principal residence, a certificate that the improvements have met the minimum cost requirements and the local building code standards issued by the local building inspector, and

©2020 Michigan Economic Development Corporation

4755-200127 | 09.20

a certificate of occupancy if required by the local building permits or codes.

4. The local government will forward an application approved by resolution and the appropriate documentation (building permit, resolution contractor estimates, legal description and parcel number) to the state tax commission within 60 days of receiving it.
5. The State Tax Commission will issue a certificate to the applicant if it is determined that the facility complies with the NEZ program requirements within 60 days of receipt of the complete application from local government. Copies of the certificate will be sent to the applicant, assessor's office and each affected taxing unit.

Rehabilitation cost requirements

- Improvements, if done by a licensed contractor, are estimated at more than $5,000 per owner-occupied unit or 50 percent of the true cash value (whichever is less), or $7,500 per non-owner-occupied unit or 50 percent of the true cash value (whichever is less).
- If the owner proposes improvements that would be done by the owner, the cost of the materials must be in excess of $3,000 per owner-occupied unit or $4,500 per non-owner-occupied unit. Improvements estimated by the owner should not include the cost of labor.
- These improvements must bring the structure into conformance with minimum building code standards. A rehabilitated facility does not include a facility rehabilitated with the proceeds of an insurance policy for property or casualty loss.

NEZ certificate

- The NEZ certificate becomes effective December 31 of the year the new facility or rehabilitated facility is substantially completed and for a new facility occupied by an owner as a principal residence; or if a new facility is substantially completed in a year but is not occupied by an owner as a principal residence until the following year, upon the request of the owner, the effective date of the NEZ shall be December 31 in the year immediately preceding the date of occupancy by the owner as a principal resident; or upon the request of the owner, the effective date of the NEZ for a rehabilitated facility shall be December 31 in the year immediately preceding the date on which the rehabilitated facility is substantially completed.
- Certificates are effective for up to 17 years, depending on the local government unit and the type of project.
- A certificate can be transferred to succeeding property owners within the 12 years provided that the new owner meets the NEZ requirements for the program.
- A certificate expires if an owner fails to complete the filing within two years after the certificate is issued.
- A certificate is automatically revoked if any one of the following exists:
  - » The new facility is no longer a homestead or residential facility.
  - » The NEZ tax is not paid or property tax is not paid.
  - » The structure is not in compliance with local construction, building or safety codes.
- Requests for certificate revocation must be made to the State Tax Commission.

NEZ Tax

- The NEZ tax is levied on NEZ certificate holders in place of ad valorem real property taxes on the new or rehabilitated facility (not on the land on which the facility is located). The property taxes levied on the land will continue to be collected as they would without the NEZ designation.
- The NEZ tax is an annual tax payable at the same time, and in the same way, taxes under the general property tax act are collected.
- Until paid, the NEZ tax is a lien on the real property upon which the new facility or rehabilitated facility subject to the certificate is located.
- School taxes are reimbursed by the state.

New facility property tax calculation

- Financial Residence Property: Apply one-half of the previous year's state average principal residence millage rate to the value of the facility.
- Non-principal Residence Property: Apply one-half of the previous year's state average non-principal residence millage rate to the taxable value of the facility
- The NEZ tax on new construction attached to an existing facility will only apply to the addition. The rest of the facility will continue to be assessed regular property taxes.

Rehabilitated facility tax calculation

- Apply the current total millage rate to the previous year's taxable value of the rehabilitated portion of the facility (not including the land).

WHY WOULD A COMMUNITY WANT TO ESTABLISH A NEZ?

A Neighborhood Enterprise Zone provides a tax incentive for the development and rehabilitation of residential housing and to spur the development and rehabilitation of residential housing in communities where it may not otherwise occur. A NEZ also promotes neighborhood revitalization, encourages owner occupied housing and new investment by lowering property taxes.

SUPPORTING STATUTE

Neighborhood Enterprise Zone Act: Public Act 147 of 1992

CONTACT INFORMATION

For more information, contact the Community Assistance Team (CAT) specialist assigned to your territory or visit www.miplace.org.

©2020 Michigan Economic Development Corporation

MSHDA™

HOUSING TAX INCREMENT FINANCING PROGRAM

FREQUENTLY ASKED QUESTIONS

December 6, 2023

The following **Frequently Asked Questions (FAQs) and Answers** are for informational purposes only. This document is not binding. Applicants should refer to the MSHDA Housing Tax Increment Financing (Housing TIF) Program Statement, the joint MSHDA-EGLE-MEDC brownfields guidance, and accompanying documents for most-recent guidance. All applicants are strongly encouraged to consult with MSHDA staff before formally submitting a Housing Tax Increment Financing application.

Please contact MSHDA via e-mail (MSHDA-TIF@michigan.gov) should you have any additional questions or have a need for additional clarification regarding the subjects reviewed below.

GENERAL APPLICATION

Q: **Is there a "format" that applicants should use to submit Housing TIF Work Plans?**

A: *Yes. Applicants should follow the format under "Addendum II – Work Plan or Combined Brownfield Plan Review Criteria Programmatic Parameters" of the MSHDA Housing TIF Program Statement, as adopted on September 29, 2023, when submitting applications.*

DEMONSTRATION OF HOUSING NEED

Q: **Can a local BRA/community rely on a regional needs assessment for the need requirements? How formal of a housing study is needed? Is the mention of housing needs in a Master Plan sufficient, or would it be necessary to use that AND the statewide housing plan?**

A: *A Regional Housing Plan is one of the allowable options for demonstrating alignment of the housing project with the "housing needs" of the area. It is recommended that a Local or Regional Housing Study that is being used to demonstrate alignment with housing needs is adopted by the local municipality and affirmed by the local municipality as an accurate representation of the local or regional needs prior to submission of the Brownfield Plan or Work Plan to MSHDA.*

MSHDA believes that, in most cases, a Master Plan that outlines the local housing needs in detail will be sufficient to demonstrate alignment of the housing project with local housing needs; however, a Master Plan that provides no detail or documentation for housing needs will not be sufficient.

ELIGIBLE ACTIVITIES

Q: Must the developer maximize all other eligible activities before you utilize the eligible activities of "Housing Gap?"

A: *No. An affordable or subsidized housing project seeking MSHDA approval where the Total Housing Subsidy calculation generates a larger value than the Approved BRA TIF Request may choose to classify all of the TIF capture as "Financing Gap".*

On the other hand, a housing project where the Total Housing Subsidy calculation generates a lower value than the Approved BRA TIF Request will be required to classify a portion of the TIF Capture as other eligible activities outside of the "Financing Gap" to utilize the entire TIF Capture.

Q: In a project that combines market-rate and affordable and that needs infrastructure and site preparation activities to support the development, can that infrastructure cost be captured in full, or would it be proportional to only the units that are affordable below 120% AMI?

A: *The infrastructure costs will likely be eligible to be captured in full. MSHDA defines infrastructure as:*

> *"All fundamental physical development activities, that are not EGLE eligible activities, and that are necessary for the proposed affordable housing, or directly support the housing development activities, or are safety improvements necessary for the proposed affordable housing project and that may be available for public use. Examples include, but are not limited to, water/sewer connectivity, sidewalks, driveways, development drives, and parking areas/structures. Additionally, green-build features, like solar panels and electric vehicle charging stations, would be considered an eligible infrastructure activity if there is a direct benefit to the proposed eligible housing property."*

Since, in most cases, it would not be possible to create the affordable housing units without incurring all of the infrastructure costs, MSHDA believes that all infrastructure costs will be eligible for capture regardless of whether all the units are affordable or a mix of affordable and market-rate, unless the infrastructure is an EGLE eligible activity.

Q: Do infrastructure and site preparation activities that support Section 13b(4)(b) affordable and/or subsidized housing need to be public or in the right-of-way?

A: *No. Infrastructure and site preparation activities that meet the infrastructure definition listed above will be eligible regardless of whether they are public, in the right of way, or private and owned by the development.*

Q: If the municipality decides to issue municipal bonds for the public infrastructure, and seeks reimbursement through the BRA for the debt service, is it fair to assume that the municipality's costs for the infrastructure, including financing costs, can be included in the calculated Potential Development Loss (PDL)?

A: *Infrastructure is defined in the Housing TIF program as follows:*

> *"All fundamental physical development activities, that are not EGLE eligible activities, and that are necessary for the proposed affordable housing, or directly support the housing development activities, or are safety improvements necessary for the proposed affordable housing project and that may be available for public use. Examples include, but are not limited to, water/sewer connectivity, sidewalks, driveways, development drives, and parking areas/structures. Additionally, green-build features, like solar panels and electric vehicle charging stations, would be considered an eligible infrastructure activity if there is a direct benefit to the proposed eligible housing property."*

Under the Housing TIF program, both Total Housing Subsidy (THS) and Infrastructure are eligible activities. The Potential Development Loss (PDL) is merely a factor used in calculating the THS. Infrastructure does not play a part in the THS calculation and, therefore, the PDL calculation does not take into account Infrastructure costs. However, a municipality may choose to issue bonds to cover some of the Housing TIF-eligible costs and use the Housing TIF as a way of paying the debt service on the bonds.

Q: Will the amount of TIF for housing development activities approved under a plan be limited to the total amount of TIF projected to be generated over the life of the plan, or can the approved amount of TIF exceed the amount of TIF projected?

A: *The TIF reimbursement amount will be limited to the amount approved by the BRA. That being said, the total amount of TIF Capture that a MSHDA-approved housing development will be eligible to utilize will not be greater than the amount of TIF generated over the life of the plan, based on the number of years and total amount approved by the BRA.*

Q: Why would a project need to submit to MEDC, EGLE, and MSHDA for TIF when the eligible activities seem to overlap? If the only eligible activity is "Financing Gap", does the plan need approval from MEDC and EGLE?

A: *MSHDA does not believe that there will be very many cases that will require both MSHDA and MEDC approval for the same project. This is due to the mechanics of the Housing TIF program and how the eligible activities are defined. However, MSHDA and MEDC have been working together to ensure that any projects that require the approval of both agencies will utilize a streamlined*

approach with cross-agency communication and minimal duplication of processes wherever possible. EGLE eligible activities must be submitted to EGLE in addition to the submission to MSHDA or MSHDA and MEDC, because MSHDA cannot review and/or approve activities that are EGLE eligible activities.

Q: Can a developer submit a Brownfield Plan where all or nearly all of the capture is related to housing development eligible activities?

A: *Yes.*

HOUSING SUBSIDY/GAP

Q: Is the THS (Total Housing Subsidy) meant to serve as a cap on the entirety of a TIF reimbursement request, or is it a cap strictly related to determining the potential financing gap that is eligible to be reimbursed?

A: *The Total Housing Subsidy (THS) is meant to be a way of evaluating the reasonableness of the Financing Gap amount that is being included in the sources and uses. It is not a cap on the entirety of the TIF reimbursement request.*

As an example, let's assume that the TIF reimbursement request is $1,450,000. Let's also assume that the THS calculates out to $1,054,000. The developer would be eligible to include a "Financing Gap" line item in their sources and uses of no more than $1,054,000. However, let's also assume that there were eligible infrastructure and site preparation costs in the amount of $500,000. If the BRA approves it, the developer could include the remaining $396,000 ($1,450,000 - $1,054,000) as infrastructure and site preparation in their sources and uses, which would allow them to capture the entire $1,450,000 in TIF reimbursement.

Q: Are there concerns for work plan approvals if the MSHDA TIF gap calculation outputs a much greater amount than the TIF is anticipated to support?

A: *The PRL/PDL and THS calculations are intended to be used for testing the reasonableness of a request to utilize TIF Reimbursement for Housing Activities. If the approved TIF reimbursement request is well below the calculated THS, it will not cause issues from a MSHDA review standpoint. However, wide variances between the PRL/PDL/THS calculation and the amount of approved TIF reimbursement should cause practitioners to take another look at the costs and financing structure of the development to ensure that the financing assumptions are sound.*

Q: What would the documentation for the rental financing gap look like for requesting reimbursement? Would this be a calculation provided yearly to the BRA with documentation of

yearly rent, and proof residents are within AMI? Would this be concurrent with the ongoing monitoring and reporting?

A: *The rental financing gap is a one-time calculation and review that is completed in conjunction with MSHDA's review and approval of the Brownfield Plan. It is not an annual calculation. There are other annual reporting requirements that the BRA will be required to provide to MSHDA.*

Q: **It is expected that projects would have both income-restricted units and units that are not income-restricted. The PRL (Potential Rent Loss) gap calculation is only related to the income-restricted units, but what if the overall project still has a gap that is larger than the cost of site prep, demolition, etc.? Does the "reasonableness" test apply to the overall housing project, or just the portion of the project that has income-restricted housing?**

A: *The Potential Rent Loss (PRL) and Potential Development Loss (PDL) calculations are an approximation of the subsidy that is necessary to offer units (rental or for-sale) at affordable rents or prices. Therefore, the PRL and PDL calculations only cover the units in the project that will be restricted to affordable rents or prices.*

However, please keep in mind that the PRL/PDL and Total Housing Subsidy (THS) calculation is only one way to include TIF Capture in the Sources and Uses for the project. Projects that have excess TIF Capture over and above the THS could use that excess TIF Capture towards other eligible activities such as infrastructure, demolition and renovation, site preparation, etc. that the project will be incurring.

AFFORDABILITY REQUIREMENTS

Q: **Does MSHDA have specific requirements regarding target AMI's for affordability of rental units, or affordability periods for rental units?**

A: *At this time, MSHDA is not establishing parameters that require a certain number of housing units in the development be at specific Area Median Income (AMI) levels. Likewise, MSHDA is not requiring a target affordability period for the affordable units. These types of decisions will be negotiated at the local level based on the local needs and the feasibility of offering units at various AMI targeted levels.*

The Housing TIF program requires that projects have units targeted at 120% of AMI or below. MSHDA is not specifying how many of the units in the development need to be targeted at 120% AMI or below. Again, this is a local decision that the Brownfield Redevelopment Authority and the developer should negotiate in order to determine that the local housing needs are being met. The minimum term of affordability for those 120% AMI units is the length of the TIF reimbursement, but a local municipality/BRA may choose to require a longer affordability period, at their discretion.

Q: **Is the gap calculation term limited to 25 years as shown on the PRL example? Can the Affordability Period extend beyond length of TIF payoff?**

A: *The Projected Rent Loss (PRL) example was purely for illustrative purposes to better show how the PRL is calculated and utilized. A local municipality/BRA could certainly choose to require an affordability period that extends beyond the length of the TIF reimbursement. Those decisions will be made at the local level.*

Q: **Will there be an affordability agreement the developer has to enter in to? If so, what will the length be and how will that be enforced?**

A: *MSHDA will not require a deed restriction or an affordability agreement be recorded against the property. However, MSHDA will record a notice on the public record that references the Section 13b(4)(b) required development agreement or reimbursement agreement between the municipality or local BRA and the owner or developer of the eligible property that stipulates price and income monitoring for residential units. That agreement will memorialize the price and income restrictions and their duration. The local municipality/BRA may have affordability requirements, and various means of enforcing those requirements.*

MSHDA REVIEW

Q: **How does the timing of MSHDA review overlap with timing of MEDC/MSF approval for state capture?**

A: *MSHDA does not believe that there will be very many cases that will require both MSHDA and MEDC approval for the same project. This is due to the mechanics of the Housing TIF program and how the eligible activities are defined. However, MSHDA and MEDC have been working together to ensure that any projects that require the approval of both agencies will utilize a streamlined approach with cross-agency communication and minimal duplication of processes wherever possible.*

Q: **Are any other specific State and/or Federal housing regulations such as prevailing wages, fair housing, ADA, etc. required under the Housing TIF Program.**

A: *The Housing TIF program does not have additional construction/labor requirements over and above the state and local requirements that are standard in any housing development, unless otherwise required by the local municipality/BRA. Prevailing wage is not triggered by the Housing TIF program. Developers and management companies should ensure that all other requirements that are standard in any housing development are being met.*

Q: **Will MSHDA require compliant Phase I ESA, Phase II ESA, BEA, or any other sign-offs from EGLE if they are not required by other programs?**

A: *A proposed housing development work plan must include an environmental review that meets MSHDA's Environmental Review Requirements found on MSHDA's website. If the environmental review discloses that the proposed housing development site has environmental contamination, then MSHDA staff will be reviewing to see if EGLE has provided the appropriate clearance for residential development. If documentation does not exist that evidences EGLE has provided the necessary clearance for residential development, then the work plan or combined brownfield plan may be conditionally approved (assuming it meets other requirements) subject to EGLE clearance of the site for the proposed residential development.*

Q: For projects where state/school taxes are not requested (i.e., local only taxes utilized) will plans still need to be reviewed and approved by MSHDA?

A: *If a Brownfield Plan is not including the use of taxes levied for school operating purposes, then the Brownfield Plan does not require the review and approval by MSHDA.*

Q: How did you arrive at a 10% maximum developer fee and profit?

A: *The 10% maximum developer fee/profit was an estimate based on previous discussions with housing and building trade organizations. The intention of capping the developer fee and profit is to ensure the local and state resources are being spent appropriately while also balancing the need to be in line with the market in order to allow the program to work for developers/builders and provide the correct incentives. After further evaluation of this metric, MSHDA will be increasing this maximum to 15%. Additionally, MSHDA is considering whether further allowances should be made for overhead and other costs over and above the 15% developer fee and profit.*

HOUSING TIF INTERACTION WITH PILOT/OTHER PROGRAMS

Q: How does this program work if a project has a PILOT agreement in place?

A: *The topic of the interaction between a Housing TIF and a PILOT is still under analysis. One example of a possible scenario for how they may interact together is a property that utilizes a PILOT agreement for years 1-15 and then has a Housing TIF that covers years 16-25. Whether this is a structure that is beneficial for projects to utilize is subject to the review and analysis of the development team and the municipality/BRA. Another example of a possible PILOT/TIF project is where the property was previously tax exempt and thus paid zero ($0) taxes. In that instance, the PILOT may be captured as the TIF at 100% based on local approval. If a project involves both a TIF and a PILOT, the terms of each and the intended plan for interaction between the two should be addressed.*

Q: Will a Housing TIF meet the requirements for a Tax Abatement under the LIHTC QAP? Will MSHDA be issuing further guidance in this area?

A: *Section C.14 Tax Abatement, of the Scoring Criteria under the 2024-2025 Qualified Allocation Plan (QAP) states,*

> *"MSHDA will consider awarding these points for alternative tax incentive structures such as Tax Increment Financing (or other structures) that meet the intent of reducing the property tax burden and have a duration at least as long as is otherwise required under this section. Applicants with these alternative forms of tax incentives are encouraged to contact MSHDA staff prior to the funding round to determine whether the tax incentive structure will qualify for these points."*

A Housing TIF may qualify for Tax Abatement points under Section C.14 of the 2024-2025 QAP Scoring Criteria as long as the duration of the Housing TIF and positive impact to the financial viability of the housing property is comparable to the impact that would otherwise be generated by a Payment in Lieu of Taxes. As MSHDA begins to see more examples of LIHTC developments utilizing Housing TIF, further guidance will be issued as necessary.

BROWNFIELD REDEVELOPMENT AUTHORITY COVERAGE

Q: What if the municipality you're looking to develop in does not have a BRA? Will MSHDA provide technical support to BRA's that are trying to figure out how to implement this at the local level?

A: *MSHDA has been working with the Michigan Municipal Services Agency to develop a potential solution for communities throughout the state that would like to use the Housing TIF program to support attainable housing, but do not have a BRA. Further information on this topic will be available soon.*

MISCELLANEOUS

Q: What should be the approach if the market area of the development does not have good comparables to justify financing with a lender? Does the PDL calculation support development in an area where there are lower neighboring values?

A: *The Potential Development Loss (PDL) calculation uses Development Costs and an estimation of an Affordable Mortgage in order to calculate the Total Housing Subsidy (THS). Therefore, an area that cannot find good comparables should not be hindered by the PDL calculation. However, for single-family home projects, developers should be diligent to ensure that houses that are being built with the intention of being sold will have sufficient comparables in order to avoid challenges with homebuyers qualifying for sufficient end-financing in order to purchase the home. Communities and developers should also consider whether the lack of good comparables is a result of insufficient capacity to supply houses at the targeted price points or a result of insufficient need in the community. All applications will need to demonstrate a local need for the proposed housing as part of seeking MSHDA approval.*

Q: **To use housing development costs as eligible expenses, must a Brownfield Plan include the capture of school operating taxes?**

A: *If a Brownfield Plan is not utilizing taxes levied for school operating purposes, then the plan is not required to be reviewed by MSHDA. Municipalities/BRAs are not required to utilize taxes levied for school operating purposes as part of the Brownfield Plan.*

Q: **In a single-family, home ownership TIF, the principal resident's exemption reduces the education tax to 6 mils. In a traditional Brownfield TIF the Michigan Strategic Fund takes 3 of the 6 mils. Assuming it's a housing only TIF will MSHDA capture the 3 mils.?**

A: *Section 13b(14), provides that "[n]otwithstanding anything to the contrary in this act, for a brownfield plan that includes the capture of taxes levied for school operating purposes from each eligible property included in a brownfield plan after January 1, 2013, an authority shall pay to the department of treasury at least once annually an amount equal to 50% of the taxes levied under the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, including 50% of that portion of specific taxes attributable to, but not levied under, the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, that are captured under the brownfield plan until the expiration of the earlier of the following[.]"(Emphasis added.)*

Sec. 8a. (1) The state brownfield redevelopment fund is created as a revolving fund within the department of treasury to be administered as provided in this section. The state treasurer shall direct the investment of the state brownfield redevelopment fund. Money in the state brownfield redevelopment fund at the close of the fiscal year remains in the state brownfield redevelopment fund and does not lapse to the general fund.

Sec. 8a(3) The state brownfield redevelopment fund may be used only for the following purposes:

(e) To distribute revenue deposited in the state brownfield redevelopment fund from a brownfield plan that includes housing development activities and that was approved by the Michigan state housing development authority under section 13b(4)(b) to the housing development fund created in section 23 of the state housing development authority act of 1966, 1966 PA 346, MCL 125.1423

City of Boyne City MEMO

Date: August 22, 2024

To: Michael Cain, City Manager MC

From: Doug Varney, Director of Utilities & Public Works

Subject: River Mouth Lift Station Pump # 3 Replacement

Background:
We have had an ongoing problem with pump 3 at the River Mouth Lift Station since it was replaced by the City with insurance funds after an apparent lightning strike electrical surge. The grit pump (think of it as a sewer system garbage disposal) that failed then was replaced with the current Ebara pump. That pump is NOT a grit pump. It is advertised and marketed as a solids handling pump and was sold to former Water/Wastewater Director Mark Fowler and the City at the time as being an appropriate replacement for pump 3. It never worked out that way. That first Ebara pump, pump 3, was approved in October of 2020 and was installed and running around Feb of 2021. Apparently from the very beginning that pump had immediate clogging issues that made it incapable of running generally for more than a few hours at a time. For most of its history pump 3 has been out of service due to clogging or cleaned and kept turned off unless we needed it in case the other two pumps in that lift station failed. Normally pump 3 would be programmed to work in tandem or a sequence with the other two pumps to grind up bulk items before many of them would reach pumps 1 or 2 in great quantities. Although it was not the desired situation the previous pumps 1 and 2 that we had were able to function well without a functional pump 3 grinder pump. That is definitely not the case now.

Pumps 1 and 2 in the station are carbon copies of the pump 3 replacement Ebara that was installed without consultation from our engineers. Having now involved the engineers in the decision of what pump to replace the current pump 3 with the following pumps that are designed to handle grit by offering a chopping mechanism to grind up the material while passing it through the station were thoroughly reviewed and recommended by our engineers:

a. Flygt
b. Sulzer
c. Vaughan

The recommendation by C2AE has been for the city to install a Vaughan Chopper series pump at a cost of $20,900. The estimated delivery time is 4-6 weeks. The pumps are extremely well built and reliable and based on the application for our circumstance the engineers have elected to go with Vaughan. There are many others to choose from for chopping but the Vaughan pump has proven itself in many similar applications for durability and performance.

These pumps are available through JGM Valve Corp. out of Commerce MI. JGM are the sole distributors for Vaughan Pumps in the state of Michigan.

I have reached out to several contractors to obtain quotes for the installation of the Vaughan pump in the pump 3 slot.

This change is being proposed to return the River Mouth Pump station to a configuration like was there prior to the station receiving any replacement pumps. This would be one grit removal pump

and two solids handling pumps. C2AE has estimated an additional cost to reconfigure the electrical system at the station to be able to install the 15HP Vaughan in place of the 7.5HP Ebara. That cost is estimated around $5,000 to remove the soft start system (not used on grit pumps) and upgrade the wiring and conduit.

Discussion:

In a similar way to how limited it is to actually purchase a Vaughan pump it is equally limiting to find someone capable to properly install it. I have started by requesting any installer recommendations from JGM Valve Corp. They were not able to recommend anyone in our region of the state. I then contacted an installer I have worked with from down state called Platinum Mechanical. I also found another interested installer for this type of specialized work in McClellan Mechanical. They both are working on the details surrounding the electrical component of the project. The manufacturer has also been holding up the city as they have quoted the wrong size of pump on multiple occasions adding time to getting an accurate bid package together.

The following proposals have been received:

	Pump Cost	Installation	Total
Platinum Mechanical	$20,900	$34,000	$54,900
McClellan Mechanical	$20,900	$Pending	$Pending
HTSS LLC	$20,900	$12,490 *	$33,390

* = includes $5,000 estimated electrical work

Having still not received the actual quotes from two of the three installers prior to submitting this memo the above amounts will be adjusted as needed prior to the meeting.

I feel getting this pump on order and this project completed is too important to delay two more weeks. This work was not specifically included in this year's budget but would be paid for from line 590.590.970 which has $100,000 undesignated for such an occasion.

Recommendation:
It is my recommendation that the City Commission award purchase order contracts of $20,900 to purchase a Vaughan Chopper pump from JGM Valve Corp for $20,900 and have it installed by the low bidder HTSS LLC in the amount of $12,490 to replace pump 3 at the River Mouth station. Further, I would recommend the City Manager execute the documents.

Options:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

City of Boyne City MEMO

Date: August 26, 2024

To: Mayor Nemecek and the Boyne City City Commission

From: Michael Cain, City Manager MC

Subject: Tax Appeal Appraiser Hire

We have been advised by Daifuku that they have appealed the property value of their new factory at 300 M-75 South to the Michigan Tax Tribunal. To ensure we have the most accurate information possible, we are considering hiring a certified appraiser who specializes in industrial property appraisals. After consulting with several professionals in the business and who use these services, we reached out to ten businesses across the state. However, several responded that they either did not have the necessary expertise, access to necessary comparables or are currently too busy to do the work. Four firms have submitted proposals. They are:

Individual:	Firm:	Location:	Price:	Extra work*/Time:
Ryan Korth	Colliers	Grand Rapids	$5,500	$350 hr 15 days draft, 3 days final after client review
Andrew Sill	Sill Appraisal Group	Traverse City	$6,300 $3,500 pI /$2,800 pII	$275 hr 45 days, 30 days
Jeffrey Genzink	Integra Reality Resources	Grand Rapids	$10,500	$250 hr 45 days phase 1, 5 days final after client review
Maxwell Katsarelas	Appraisals by Max	Royal Oak	$14,000	$200 hr 45 days

* = (trial, depositions, etc.)

I have had positive conversations with all four firms that responded to our inquiry. While I believe any of them could do the job, I have focused on the proposals from Colliers and Sill due to their competitive pricing. Both proposals are provided for your review.

Colliers has the advantage of the lowest overall initial price and the quickest turn around. However, Sill comes highly recommended by the Traverse City Airport attorney and when questioned on the issue of obtaining comparables his response was:

" I have appraised multiple large industrial buildings throughout northern Michigan, including for tax appeal. I have also testified at the tribunal for this property type and have a strong understanding of the comparable

sale parameters necessary for credible assignment results."

I also like that Sill's proposal broke down his base fee into two phases, starting with a verbal report for $3,500. This allows for potential negotiation before going forward with the additional $2,800 for the formal written report. Should the matter require the written report and does go before the Tax Tribunal, the lower hourly cost would be a plus. However, there are additional specified incidental costs, primarily minor, outlined on page 3 of his proposal letter. Both firms have been good to communicate with over the phone so far.

I think we would be satisfied with either Colliers or Sill. Overall, the cost between the two does not seem significant and we don't want to be penny wise and pound foolish. When two firms appear to be about equal, I usually recommend going with the more local one.

The Sill proposal was received Friday afternoon, and I am still waiting on some responses to requests for information, specifically with regards to their recent comparable work. The City attorney and our Assessors have received all the information I have received thus far on these two firms. I am not aware of any red flags at this time. I will report anything of significance.

This work would be charged to the Assessment – Contracted Services line item 101-257-818. This is the first time in over ten years that I can recall that we have had to retain such services, and funds for this work have not been budgeted. A budget amendment to this account to cover additional expenses related to this work may be necessary at the end of the fiscal year.

Although the two seem very close in their ability to perform this work, given their greater activities in a market with many more properties of this type and scale and the importance I hear of comparables from everyone I discuss this with I must recommend that we hire Colliers of Grand Rapids.

RECOMMENDATION: That the City Commission approve entering into the proposed agreement with Colliers of Grand Rapids for tax appeal appraisal services at a cost of $5,500 plus $350 per hour for necessary additional services.

Other Options:

a) Postpone this matter for further consideration or information.
b) Award the work to another firm.
c) Take no action at this time.
d) Modify the recommendation.
e) Deny the request.
f) Other options as determined by the Commission.

Colliers Valuation & Advisory Services

Professional Service Agreement

333 Bridge Street Northwest, Suite 1010
Grand Rapids, MI 49504
Direct: +1 616 988 5843
WEB www.colliers.com/valuationadvisory

August 20, 2024

Sabrina Hall
Valuation Associate | Grand Rapids
Valuation & Advisory Services
sabrina.hall@colliers.com

Michael Cain
City Manager
City of Boyne City
319 N. Lake Street
Boyne City, MI 49712
(231) 582-0377
mcain@boynecity.com

RE: Appraisal of 300 S M-75

Dear Michael Cain:

Thank you for considering Colliers International Valuation & Advisory Services, LLC for the assignment identified in the below-stated Professional Service Agreement. Please sign one copy of the agreement and return it to me, thereby indicating your authorization for us to proceed with this assignment and your acceptance of the attached Terms and Conditions.

PROFESSIONAL SERVICE AGREEMENT ("Agreement")	
Project	300 S M-75 ("Property")
Location	300 S M-75, Boyne City, MI 49712 Parcel: 15-051-306-017-00
Project Description	Industrial Manufacturing (Daifuku) Yr Built: 2021 Size: 226,500 sf.
Parties	Colliers International Valuation & Advisory Services, LLC ("CIVAS") and City of Boyne City (herein at times referred to as "Client")
Intended User	The appraisal will be prepared for City of Boyne City. Intended users include the Client and Boyne City's legal representation related to the property tax proceedings and state and local tax appeal boards. No other users are intended. **It should be noted that if this engagement is directly with the owner of the Property, the Appraisal will not be accepted by federally insured lenders due to FIRREA Compliance, limiting the use of this report. Should this potentially impact your source of lenders, we recommend engagement be directed by a Federally Insured Lender.**
Intended Use	The report to be performed under this Agreement ("Appraisal") is intended only for use in Tax Appeal. The report is not intended for any other use.
Signatories	The anticipated primary signatory appraiser will be Ryan Korth, MAI

Purpose	True Cash Value
Type of Appraisal	CIVAS will produce an Appraisal Report in which the appraiser's analysis and conclusions will be fully described within this document.
Rights Appraised	Fee Simple
Date of Value	Date of inspection, or date agreed upon amongst appraiser and client.
Scope of Work	CIVAS and/or its designated affiliate will provide the Appraisal in accordance with USPAP, and the Code of Ethics and Certifications Standards of the Appraisal Institute and State Licensing Laws. CIVAS will research relevant market data and perform analysis to the extent necessary to produce credible appraisal results. Based on our discussions with the Client, the Client has requested the following valuation scenarios: › As Is CIVAS anticipates developing the following valuation approaches: › Land Value › Cost Approach › Sales Comparison Approach › Income Capitalization Approach (including Direct Capitalization and Discounted Cash Flow analyses) A property tour of the subject property will be performed. **Please note if it's a requirement per the client's underwriting guidelines to analyze and report all approaches to value, this will be performed although some approaches may be limited in application.** The scope of work will be included in the Appraisal. A copy of the Assumptions and Limiting Conditions, which appear in the Appraisal, is available upon request.
Delivery	Draft Appraisal: Delivered fifteen (15) business days from the date of authorization, receipt of retainer payment, and receipt of property specific information. Final Appraisal: Delivered three (3) days after completion of client review and authorization to deliver final report(s).
Professional Fee	$5,500 Hourly ($350 per hour) for anything related to meeting preparation or negotiations, trial preparation, or expert witness testimony.
Expenses	Fees include all associated expenses
No. of Reports	One (1) Electronic Draft Appraisal and One (1) Electronic Final Appraisal. No printed copies will be delivered to the client.
Retainer	The entire fee is required prior to our proceeding. <u>To Pay By Check:</u> Please remit all payments to Colliers International Valuation & Advisory Services 26791 Network Place Chicago, IL 60673-1267 **Please include the property name or address on the memo line** <u>Wire Instructions:</u> JP Morgan Chase Bank, NA Chicago, IL 70-2322/719 Account Name: Colliers International Valuation & Advisory Services, LLC Account No. 899559074 ABA No. 021000021 ACH Payment Transit Routing Number: 071000013 Swift code for International Wires ONLY: CHASUS33 **Please include the property name or address in addenda/memo payment information** Please send notification to CIVASAccounting@colliers.com when payment has been sent.

Payment Terms	CIVAS will invoice Client for the Appraisal in its entirety (Less Retainer) at the delivery of the draft report. When a full retainer has been paid, invoice and amount due are $0. Final payment is due and payable within five (5) business days upon delivery of the electronic copy of the final report or within thirty (30) days of your receipt of the draft report, whichever is sooner. If a draft report is requested, the fee is considered earned upon delivery of the draft report. If for any reason the client cancels the work before work was completed or for reasons beyond Colliers' control, then the client would pay for an agreed amount for work completed.
Acceptance Date	These specifications are subject to modification if this Agreement is not accepted within three (3) business days from the date of this letter.

Terms and Conditions

The attached Terms and Conditions and Specific Property Data Request are deemed a part of this Agreement as though set forth in full herein. The following is a list of information needed to begin and complete our analysis. The Client signing this Agreement or the party sending the specific property data certifies that all the information provided is accurate and complete as of the date of this request, and that any updates, revisions or additional relevant information that comes into control or possession of the Client prior to the date on which the Appraisal is delivered shall be provided to CIVAS immediately. Please forward with the Agreement or as soon as possible.

- Survey with Legal Description & Site Size
- Title Report
- Wetland Delineation Map (if applicable)
- Engineering studies, soil tests or environmental assessments
- Ground lease (if applicable)
- Existing Building or Improvement Plans
- Individual Floor or Unit Plans
- Current County Property Tax Bill
- Details on any Sale, Contract, or listing of the property in the past 3 years
- Construction Cost/Budget (within past 3 years)
- Detailed list of personal property items
- Property Condition Report
- Details regarding the historical and future replacement schedule (i.e., carpets, appliances, cabinetry, laundry facilities, HVAC, etc.)
- Capital improvements history (2 years) & budget
- Three year & YTD Income & Expenses, Current Budget
- Detailed occupancy report for the past 3 years and YTD
- Detailed current certified rent roll indicating any vacant units and in-place rents
- Details regarding any pending changes to the rent roll including any concessions
- Aged Accounts/Delinquency Report
- Details regarding any concessions currently being offered
- Marketing plan and/or local competitive study, if available
- Copy of recent Appraisals or Market Studies, if appropriate
- Name and telephone number of property contact for physical inspection and additional information needed during the appraisal process
- Property Contact _____

In addition to the items requested above, please forward any additional materials you would consider relevant in the analysis of the subject property.

Reliance Language

The Appraisal is for the sole use of the Client; however, Client may provide only complete, final copies of the Appraisal report in its entirety (but not component parts) to third parties who shall review such reports in connection with the stated Intended Use. CIVAS is not required to explain or testify as to appraisal results other than to respond to the Client for routine and customary questions. Please note that our consent to allow the Appraisal prepared by CIVAS or portions of such Appraisal, to become part of or be referenced in any public offering, the granting of such consent will be at our sole and absolute discretion and, if given, will be on condition that CIVAS will be provided with an Indemnification Agreement and/or Non-Reliance letter, in a form and content satisfactory to CIVAS, by a party satisfactory to CIVAS. CIVAS hereby expressly grants to client the right to copy the Appraisal and distribute it to employees of client and to your accountants/auditors in its entirety (but not component parts) without the need to provide CIVAS with an Indemnification Agreement and/or Non-Reliance letter.

If you have questions regarding the enclosed, please feel free to contact me. CIVAS appreciates this opportunity to be of service to you on this assignment and looks forward to serving you. If you have additional questions, please contact us.

I, **Michael Cain**, agree to the above stated terms and authorize Colliers International Valuation & Advisory Services, LLC to prepare the above referenced appraisal.

_____ Date: _____

Michael Cain

City Manager
City of Boyne City
Respectfully,

Colliers International Valuation & Advisory Services, LLC

Sabrina Hall
Valuation Associate | Grand Rapids
Valuation & Advisory Services
sabrina.hall@colliers.com

Ryan Korth, MAI
Senior Valuation Services Director | Midwest
Valuation & Advisory Services
ryan.korth@colliers.com

Terms and Conditions

"T&C"

1) The Appraisal will be subject to Colliers International Valuation & Advisory Services, LLC's ("CIVAS") Assumptions and Limiting Conditions that are incorporated into each appraisal, and any Extraordinary Assumptions and Hypothetical Conditions that may be incorporated into each appraisal.

2) Any capitalized, non-defined words shall have the same meaning as defined in the Agreement to which these T&Cs are attached.

3) Client is defined as the party signing the Agreement and shall be responsible for payment of the fees stipulated in the Agreement. Payment of the fee for the Appraisal is not contingent on the appraised value(s) or the outcome of the report(s). Additional fees will be charged on an hourly basis for any work that may exceed the scope of this proposal, including performing additional valuation scenarios, additional research, and conference calls, meetings, deposition preparation, deposition, trial testimony or travel that may exceed the time allotted by CIVAS for an assignment of this nature. If CIVAS is requested to cease working on the Appraisal for any reason prior to the completion of the appraisal(s), CIVAS will be entitled to bill the Client for the time spent to date at CIVAS' hourly rates for the personnel involved. The Client will be billed a minimum $500 or at a rate of $250 per hour for associate time, $350 per hour for valuation services director, $400 per hour for managing director, and $450 per hour for executive managing director. If the Client delays completion of the assignment beyond ninety (90) days, the fee may be renegotiated. This may result in the total fee exceeding the original agreed fee agreed upon cost.

4) Client agrees to pay all fees and expenses, including attorney's fees, incurred by CIVAS in connection with the collection or attempted collection of the fees and expenses. In the event Client fails to make payments when due and payable, the amount due shall bear interest at 1.5% per month or the maximum rate permitted in the state in which the CIVAS office executing the Agreement is located, whichever is lesser.

5) The fee is due upon delivery of the final report or within thirty (30) days of your receipt of the draft report, whichever is sooner. If a draft is requested, the fee is considered earned upon delivery of our draft report.

6) In the event that either party commences any legal action relating to the provisions of the Agreement, including collection, the prevailing party shall be entitled to its actual attorneys' fees and costs. The Agreement shall be governed by and construed in accordance with the laws of the state where the CIVAS office executing the Agreement is located. The venue of any action arising out of the Agreement shall be the county where the CIVAS office executing the Agreement is located. Client will have up to thirty (30) days from receipt of the Draft Appraisal to review and communicate its review to CIVAS. CIVAS reserves the right to bill Client for additional appraisal efforts that may arise from the Client not responding within with this time period.

7) CIVAS does not make any representation or warranty, express or implied, as to the accuracy or completeness of the information or the state of affairs of the Property furnished to CIVAS by Client. In the event that any such information is inaccurate, misleading or incomplete, CIVAS shall have no responsibility or liability for any matters relating thereto (whether to the Client or to any third party).

8) CIVAS shall have no responsibility for legal matters, questions of survey or title, soil or subsoil conditions, engineering, or other similar technical matters. The Appraisal will not constitute a survey of the Property analyzed.

9) Client shall provide CIVAS with such materials with respect to the Appraisal as requested by CIVAS and which are in the possession or under the control of Client. Client shall provide CIVAS with sufficient access to the Property to be analyzed and hereby grants permission for entry, unless discussed in advance to the contrary.

10) The data gathered in the course of the Appraisal (except data furnished by Client) and the Appraisal prepared pursuant to the Agreement are, and will remain, the property of CIVAS. With respect to data provided by Client, such data shall be confidential, and CIVAS shall not disclose any information identified as confidential furnished to CIVAS. Notwithstanding the foregoing, CIVAS is authorized by Client to disclose all or any portion of the Appraisal and the related data to appropriate representatives of the Appraisal Institute if such disclosure is required to enable CIVAS to comply with the Bylaws and Regulations of such Institute as now or hereafter in effect.

11) Unless specifically noted, CIVAS does not assume any duty to analyze or examine the Property or adjacent property for the possible presence of toxic and/or hazardous substances or materials (including but not exclusive to asbestos, PCB transformers, or other toxic, hazardous, or contaminated substances and/or underground storage tanks (hazardous material), or the cost of encapsulation or removal thereof) and accepts no liability regarding the issue. If such materials exist, CIVAS defers to the expertise of professionals specifically trained in analyzing the cost to remediate, which will not be a part of the appraisal fee proposal. The Appraisal will contain a comprehensive disclaimer to this effect.

12) CIVAS understands that there is no major or significant deferred maintenance in the Property which would require the expertise of a professional cost estimator or contractor. If such repairs are needed, the estimates are to be prepared by others, and are not a part of the fee contemplated in the Agreement.

13) Client acknowledges that CIVAS is being retained hereunder as an independent contractor to perform the services described herein and nothing in the Agreement shall be deemed to create any other relationship between Client and CIVAS. The Agreement shall be deemed concluded and the services hereunder completed upon delivery to Client of the Appraisal discussed herein.

14) Client agrees that its only remedy for losses or damages relating to the Agreement shall be limited to the amount of the appraisal fee paid by the Client and in no circumstances shall CIVAS be liable for any losses or damages in excess of this amount. Should the Client, or any other entitled party, make a claim against CIVAS, its directors, officers, employees and other affiliates and shareholders, relating to this engagement or the appraisal(s), the maximum damages recoverable from CIVAS, its directors, officers, employees and other affiliates and shareholders, shall be the amount of funds actually collected by CIVAS under the Agreement, and no claim shall be made for any consequential or punitive damages.

15) If CIVAS or any of its employees receives a subpoena or other judicial notification to produce documents or provide testimony involving the Appraisal in connection with a lawsuit or related proceeding, CIVAS will notify the Client of receipt of the subpoena or notification. However, if CIVAS is not part of the lawsuit or proceedings, Client agrees to compensate CIVAS for the professional time required and to reimburse CIVAS for the expenses incurred in responding to any such subpoena or judicial notification, including any attorneys' fees, as they are incurred. CIVAS is to be compensated at the prevailing hourly rates of the personnel responding to the subpoena or command for testimony.

16) If expert witness testimony is required in connection with the Appraisal, the following hourly rates will apply. The Client will be billed at the rate of $250 per hour for associate time, $350 per hour for valuation services director, $400 per hour for managing director, and $450 per hour for executive managing director. The hourly billings pertain to court preparation, waiting and travel time, document review and preparation (excludes appraisal report) and all meetings related to court testimony.

17) Client shall indemnify and hold CIVAS, its parent, subsidiaries, affiliates, its officers, directors, employees and agents ("CIVAS Indemnities"), fully harmless against all losses, damages, claims, and expenses of any kind whatsoever (including costs and reasonable attorneys' fees), sustained or incurred by a third party as a result of the negligence or intentional acts or omissions of Client (including any failure to perform any duty imposed by law), any misrepresentation, distortion or if Client fails to provide complete and accurate information to CIVAS, for which recovery is sought against the CIVAS Indemnities; however, such obligation to defend and indemnify shall not apply to the extent caused by the negligent act or willful misconduct of CIVAS. Client shall indemnify and hold CIVAS Indemnities harmless from any claims, expenses, judgments or other items or costs arising as a result of the Client's failure or the failure of any of the Client's agents to provide a complete copy of the Appraisal to any third party. LIMITATION OF LIABILITY. EXCEPT FOR THE INDEMNIFICATION PROVISION ABOVE, ANYTHING IN THE AGREEMENT TO THE CONTRARY NOTWITHSTANDING, UNDER NO CIRCUMSTANCES WHATSOEVER SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY SPECIAL, CONSEQUENTIAL, PUNITIVE, OR INCIDENTAL DAMAGES OF ANY KIND WHATSOEVER.

18) CIVAS agrees to maintain Professional Liability Insurance in the amount of $1,000,000 and General Liability insurance in the amount of $2,000,000, as well as Workers Compensation per local regulatory requirements. CIVAS will endeavor to provide Client with written notice regarding any cancellation of any such insurance. CIVAS will provide Client with certificates of insurance naming Client as an additional insured on the General Liability policy upon request.

19) The Appraisal and the name Colliers International Valuation & Advisory Services may not be used in any marketing or investment material or offering memoranda without CIVAS' prior written consent. CIVAS, its employees and appraisers have no liability to any recipients of any prepared material and disclaim all liability to any party other than the Client.

20) Unless CIVAS consents in writing, the Appraisal cannot be used by any party or for any purpose other than the Client for the purposes specified in the Agreement. Should the Client provide a copy of this Appraisal to any person or entity not authorized by CIVAS in writing, Client hereby agrees to hold CIVAS, its directors, officers, employees and other affiliates and shareholders, harmless from all damages, expenses, claims and costs, including any attorney's fees. The Client acknowledges that any opinions and conclusions expressed by the professionals of CIVAS pursuant to the Agreement are made as employees and not as individuals. CIVAS' responsibility is limited to the Client, and the use of the Appraisal or related product by third parties shall be solely at the risk of the Client and/or third parties.

21) The use of this appraisal shall be used only for the purpose as set forth in the Intended Use section of the Agreement. In the event that the client wishes to use this report or portions of this report for any other purpose such as, to become part of or be referenced in, any offering or other material intended for the review of others, or to be submitted to others, will be at the Client's sole and absolute discretion and, if given, will be on condition that CIVAS will be provided with an Indemnification Agreement and/or Non-Reliance letter, in a form and content satisfactory to CIVAS and the Client, by a party satisfactory to CIVAS and the Client. CIVAS does consent to Client submission of the complete Appraisal to rating agencies, loan participants or your accountants/auditors without the need to provide us with an Indemnification Agreement and/or Non-Reliance letter.



Senior Valuation Services Director
Valuation & Advisory Services

ryan.korth@colliers.com
Direct: +1 248 226 1862
Mobile: +1 312 771 3925
Fax: +1 248 226 1873
colliers.com

400 W 4th Street
Suite 350
Royal Oak, MI 48067
United States

Ryan Korth, MAI

Education or Qualifications

Bachelor of Science in General Management, Oakland University, Rochester Hills, MI

State Certifications

Illinois

Indiana

Michigan

Minnesota

Ohio

Pennsylvania

Wisconsin

Area of Expertise

Ryan Korth is a Senior Valuation Services Director in our Detroit office, focusing on real estate valuation and advisory services. His experience involves real estate valuations in over 40 states, as well as international locations such as Europe, Asia, and Mexico. Ryan has appraised all types of commercial and special use properties. In addition, he has significant specialized experience in the valuation of healthcare and hospitality related properties. Healthcare properties include skilled nursing facilities, assisted living facilities, independent living facilities, continuing care retirement communities (CCRC's), hospitals, surgery centers, and medical office buildings. Among the numerous healthcare related assignments, many have involved the determination of Fair Market Rent for Stark Compliance purposes. Hospitality properties include limited-service, full-service, and extended-stay hotels, short-term and luxury rentals, and a variety of specialty hospitality and recreational properties, including ski resorts and destination wedding venues. Ryan has also been qualified as an expert witness and has testified in federal bankruptcy court in Wisconsin and before the Illinois Property Tax Appeal Board.

Affiliations or Memberships

Ryan is a designated member of the Appraisal Institute (MAI designation) and was the 2021 Chapter President of the Great Lakes Chapter of the Appraisal Institute.

Professional Background

Ryan is the Midwest Regional Representative for Colliers Hotel Valuation Practice Group and a member of the Healthcare and Senior Housing teams.

Ryan has also been in the industry for approximately 15 years, and was previously a Director at Stout Risius Ross in the Southfield, MI and Chicago, IL offices.

Michael Cain

From: Matthew Cross <mcross@cmda-law.com>
Sent: Thursday, August 22, 2024 9:47 AM
To: Michael Cain; upnorthassessor@gmail.com; Assessor
Subject: RE: 300 S M-75, Boyne City

He looks like a good fit to me.

Matthew W. Cross
Cummings, McClorey, Davis & Acho, PLC
310 W. Front Street, Suite 221
Traverse City, Michigan 49684
Desk (734) 437-9392
Cell (248) 808-1905
Fax (734) 261-4510

CUMMINGS • MCCLOREY
CMDA
DAVIS & ACHO, P.L.C.
ATTORNEYS AND COUNSELORS AT LAW

CONFIDENTIALITY NOTICE

This e-mail correspondence is confidential. If you are not the intended recipient, please notify the sender of the delivery error immediately, and then delete it from your system. Do not read, use, or copy this e-mail, or disclose it to others. This e-mail is not intended to waive the attorney-client privilege, or any other privilege. Thank you.

From: Michael Cain <mcain@boynecity.com>
Sent: Thursday, August 22, 2024 8:40 AM
To: Matthew Cross <mcross@cmda-law.com>; upnorthassessor@gmail.com; Assessor <assessor@boynecity.com>
Subject: FW: 300 S M-75, Boyne City

Here is the bio on the lead appraiser from Colliers for your review and comments. At this point my intention is to recommend them. Mike

---

From: Korth, Ryan <Ryan.Korth@colliers.com>
Sent: Thursday, August 22, 2024 7:01 AM
To: Michael Cain <mcain@boynecity.com>
Cc: Hall, Sabrina <Sabrina.Hall@colliers.com>; Sarah Searles <support@civasclientservices.freshdesk.com>
Subject: RE: 300 S M-75, Boyne City

Mike –

Please see attached.

Best,

Ryan

Ryan Korth, MAI
Senior Valuation Services Director | Midwest
Valuation & Advisory Services
ryan.korth@colliers.com
Direct: +1 248 226 1862 | Mobile: +1 312 771 3925
400 W. 4th Street, Suite 350 | Royal Oak, MI 48067 | USA
colliers.com | View Privacy Policy

Please note that any quote or pricing for valuation services included in this email does not create any binding agreement between Colliers and the recipient or any other party. Any engagement of Colliers remains subject to the execution of a definitive agreement setting out the scope of work along with terms and conditions relating to any services.

From: Michael Cain <mcain@boynecity.com>
Sent: Wednesday, August 21, 2024 2:39 PM
To: Sarah Searles <support@civasclientservices.freshdesk.com>
Cc: Hall, Sabrina <Sabrina.Hall@colliers.com>; Korth, Ryan <Ryan.Korth@colliers.com>
Subject: RE: 300 S M-75, Boyne City
Importance: High

Would Ryan be doing the work? Can you provide the background/resume including similar work of those performing it? Thanks. Mike

From: Sarah Searles <support@civasclientservices.freshdesk.com>
Sent: Tuesday, August 20, 2024 3:19 PM
To: Michael Cain <mcain@boynecity.com>
Cc: sabrina.hall@colliers.com; ryan.korth@colliers.com
Subject: Fwd: 300 S M-75, Boyne City

Hello

Attached is the engagement letter for 300 S M-75, Boyne City . Please review, sign, date, and return when ready to begin.

A retainer invoice will be sent once signed engagement letter has been received. Please note our delivery timing will be 15 business days from the receipt of retainer payment with a signed engagement letter on file.

Thank you for the business.

Sarah Searles
Administrator, National Client Services
Valuation & Advisory Services
sarah.searles@colliers.com
8800 Lyra Drive Suite 650 | Columbus, OH 43240 | United States

Andrew E. Sill, MAI

SILL APPRAISAL GROUP
VALUE - EXPERTLY DEFINED

402 South Union Street, Ste B
Traverse City, MI 49684
PH: (231) 995-8830
andy@sillappraisal.com

August 22, 2024

Michael Cain, City Manager
City of Boyne City

RE: the appraisal of the real property located at 300 M-75, Boyne City, MI

Dear Mr. Cain:

Pursuant to your request, I am happy to submit a proposal for the appraisal of the above captioned real property.

The appraisal shall be prepared for you as client. The intended users of this appraisal include the client, the client's advisors, and the Michigan Tax Tribunal. The intended use of the appraisal is to estimate the subject property's true cash value for ad valorem tax purposes. The appraisal is not intended for any other use or user. The legal form of ownership in the property appraised will be the fee simple interest and the value will be estimated as of December 31, 2023.

True Cash value is defined as follows:

> *"true cash value" means the usual selling price at the place where the property to which the term is applied is at the time of assessment, being the price that could be obtained for the property at private sale, and not at auction sale except as otherwise provided in this section, or at forced sale. The usual selling price may include sales at public auction held by a nongovernmental agency or person if those sales have become a common method of acquisition in the jurisdiction for the class of property being valued. The usual selling price does not include sales at public auction if the sale is part of a liquidation of the seller's assets in a bankruptcy proceeding or if the seller is unable to use common marketing techniques to obtain the usual selling price for the property.*

A sale or other disposition by this state or an agency or political subdivision of this state of land acquired for delinquent taxes or an appraisal made in connection with the sale or other disposition or the value attributed to the property of regulated public utilities by a governmental regulatory agency for rate-making purposes is not controlling evidence of true cash value for assessment purposes. In determining the true cash value, the assessor shall also consider the advantages and disadvantages of location; quality of soil; zoning; existing use; present economic income of structures, including farm structures; present economic income of land if the land is being farmed or otherwise put to income producing use; quantity and value of standing timber; water power and privileges; and mines, minerals, quarries, or other valuable deposits known to be available in the land and their value."

Source: MCL 211.27

The estimated completion date of a phase I analysis is 45 days from the date of engagement. The estimated completion date of a phase II appraisal report is within 30 days from your notice to proceed. The phase I analysis includes a property inspection and sufficient valuation analysis to establish a range in values that will be communicated verbally. The cost to complete the phase one analysis will be $3,500. If you elect to proceed with a phase II appraisal report, an appraisal report suitable for the Michigan Tax Tribunal will be created. We will furnish you with a PDF copy of the appraisal report. The fee for the phase II appraisal report is $2,800.

The fee quote and delivery dates assume that we will be provided all of the necessary information in a timely manner to develop supportable opinions of value. If the assignment changes from those listed in this letter, the fee quoted is void and a new fee will be renegotiated and established based on the new assignment. The fee stated includes the cost of certain expenses that may be incurred in the preparation of the reports only.

The appraisal shall be prepared for you using a narrative format. It will be prepared under the Uniform Standards of Professional Appraisal Practice, Appraisal Foundation.

No guarantee is made that the results of the appraisal will ensure a reduction in assessed or taxable value.

Attached to this letter you will find a copy of our Statement of Limiting Conditions and Appraiser's Certification which are attached to all appraisals prepared by this firm. Please review and initial each attached page and return the executed copy indicating your acceptance and approval of our Limiting Conditions and the Appraiser's Certification.

The appraisal fee is for the appraisal only and does not include any costs for time, travel, meals, lodging, and other expenses after the appraisal report is completed that may be involved if trial, litigation or if any other time is expended beyond the scope of the valuations themselves. In addition to the appraisal fee, my hourly rate for any work or any time expended related to this property in any way after the appraisal is completed (IE: correspondence, court preparation, etc.) is $275.00 per hour. Mileage is reimbursable at the current rate as determined each year by the IRS. A maximum of $45.00 per day meal per diem ($15.00 per meal for part days) is the rate set by our firm for reimbursement for this expense. If travel time is necessary before or after normal business hours, billing for reasonable overnight lodging is at the discretion of the appraiser.

We will proceed with the preparation of the appraisal upon receipt of a signed copy of this letter, an initialed copy of the Statement of Limiting Conditions and Appraiser's Certification attached, and the retainer.

Appraiser cannot agree to provide a value opinion that is contingent on a predetermined amount. Appraiser cannot guarantee the outcome of the assignment in advance. Appraiser cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by Client or others or advance any particular cause. Appraiser's opinion of value will be developed competently and with independence, impartiality and objectivity.

Appraiser shall not provide a copy of the written Appraisal Report to, or disclose the results of the appraisal prepared in accordance with this Agreement with, any party other than Client, unless Client authorizes, except as stipulated in the Confidentiality Section of the ETHICS RULE of the Uniform Standards of Professional Appraisal Practice (USPAP).

Client may cancel this Agreement at any time prior to the Appraiser's delivery of the Appraisal Report upon written notification to the Appraiser. Client shall pay Appraiser for work completed on assignment prior to Appraiser's receipt of written cancellation notice, unless otherwise agreed upon by Appraiser and Client in writing.

Nothing in this Agreement shall create a contractual relationship between the Appraiser or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including, but not limited to, any third parties identified herein.

Appraiser and Client agree that the following mutual limitation of liability is agreed to in consideration of the fees to be charged and the nature of Appraiser's services under this Agreement. Appraiser and Client agree that to the fullest extent permitted by applicable law, each party's and its Personnel's maximum aggregate and joint liability to the other party for claims and causes of action relating to this Agreement or to appraisals or other services under this Agreement shall be limited to the higher of [$35,000] or the total fees and costs charged by Appraiser for the services that are the subject of the claim(s) or cause(s) of action. This limitation of liability extends to all types of claims or causes of action, whether in breach of contract or tort, including without limitation claims/causes of action for negligence, professional negligence or negligent misrepresentation on the part of either party or its Personnel, but excluding claims/causes of action for intentionally fraudulent conduct, criminal conduct or intentionally caused injury. The Personnel of each party are intended third-party beneficiaries of this limitation of liability. "Personnel," as used in this paragraph, means the respective party's staff, employees, contractors, members, partners and shareholders. Appraiser and Client agree that they each have been free to negotiate different terms than stated above or contract with other parties.

Thank you. If you have any questions, please do not hesitate to contact me.



Andrew E. Sill, MAI
Certified General Appraiser #1205072280
Sill Appraisal Group, LLC
402 S. Union Street
Traverse City, MI 49684
231-995-8830
andy@sillappraisal.com

Engagement Letter Accepted: _____
(client signature) (date)

USPAP Compliant Appraisal Report Certification

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice*.
- I will make a personal inspection of the property that is the subject of this report.
- Other designated appraisers within this firm may provide significant real property appraisal assistance to the person signing this certification.
- The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.
- The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- As of the date of this report, I, Andrew E. Sill MAI, have completed the continuing education program for Designated Members of the Appraisal Institute.
  As of the date of this report, I, Andrew E. Sill MAI, have completed the Standards and Ethics Education Requirements for Candidates of the Appraisal Institute.



Andrew E. Sill, MAI

CONTINGENT AND LIMITING CONDITIONS

The certification of the Appraiser appearing in the appraisal report is subject to the following conditions and to such other specific and limiting conditions as are set forth by the Appraiser in the report:

1. The Appraiser does not assume responsibility for matters of a legal nature affecting the property appraised or the title thereto, nor does the Appraiser render any opinion as to the title, which is assumed to be good and marketable. The property is appraised as though under responsible ownership.
2. Any sketch in the report may show approximate dimensions and is included to assist the reader in visualizing the property. The Appraiser has made no survey of the property.
3. The Appraiser is not required to give testimony or appear in court because of having made the appraisal with reference to the property in question, unless arrangements have been previously made therefore.
4. Any distribution of the valuation in the report between land and improvements, if any, applies only under the existing program of utilization. The separate valuations for land and building if any must not be used in conjunction with any other appraisal and are invalid if so used.
5. The Appraiser assumes that there are no hidden or unapparent conditions of the property, subsoil, or structures, which would render it more or less valuable. The Appraiser assumes no responsibility for such condition if any, or for engineering, which might be required to discover such factors.
6. In this appraisal assignment, the existence of potentially hazardous material used in the construction or maintenance of the building, if any, such as the presence of urea-formaldehyde foam insulation, and/or the existence of toxic waste, which may or may not be present on the property, has not been considered. The appraiser is not qualified to detect such substances. We urge the client to retain an expert in this field is desired.
7. Information, estimates, and opinions furnished to the appraiser, and contained in the report, were obtained from sources considered reliable and believed to be true and correct. However, the Appraiser can assume no responsibility for accuracy of items furnished.
8. The Bylaws and Regulations of the professional appraisal organizations with which the Appraiser is affiliated govern disclosure of the contents of the appraisal report.
9. Neither all, nor any part of the content of the report, or copy thereof, (including conclusions as to the property value, the identity of the Appraiser, professional designation, reference to any professional appraisal organizations, or the firm with which the Appraiser is connected), shall be used for any purposes by anyone but the client specified in the report.
10. On all appraisals, subject to satisfactory completion, repairs or alteration, the appraisal report and value conclusion are contingent upon completion of the improvements if any in a workmanlike manner.

The Appraisal Institute conducts a program of continuing education for its designated members. MAI's who meet the minimum standards of this program are awarded periodic educational certification. Andrew Sill, MAI is currently certified in this program.

QUALIFICATIONS OF THE APPRAISER
ANDREW E. SILL, MAI

PROFESSIONAL DESIGNATIONS

- **MAI** (Member, Appraisal Institute) Appraisal Institute since January, 2016 - #466811
- State Certified General Real Estate Appraiser (State of Michigan) #**1205072280**

Andrew Sill has also successfully completed the *Appraisal Institute's Professional Development Program for the* ***Valuation of Conservation Easements*** (2012). He is included in the Appraisal Institute's Program's Registry located on the Appraisal Institute's website (www.appraisalinstitute.org). Completion of a program shows that participants have completed education and passed related course exams in the particular specialized topic.

EDUCATION

HIGH SCHOOL
- Novi High School, Novi, Michigan, 1990-1994

COLLEGE
- Hope College, Holland, Michigan, 1994-1998
    - Bachelor of Arts Degree, Business Administration

PROFESSIONAL APPRAISAL EXPERIENCE

- **Sill Appraisal Group**, Owner - January, 2020 – Present
- **MDOT**, Property Analyst, North Region and Superior Region - September, 2020 – Present
- **Northern Michigan Real Estate Consultants**, Staff Appraiser - August 2005-December 2019

PROFESSIONAL ASSOCIATION SERVICE

- Vice President, Executive Board, Great Lakes Chapter of the Appraisal Institute - 2024
- Treasurer, Executive Board, Great Lakes Chapter of the Appraisal Institute - 2023
- Secretary, Executive Board, Great Lakes Chapter of the Appraisal Institute - 2022
- Director, Board of Directors, Great Lakes Chapter of the Appraisal Institute - 2017 – 2020
- Candidate Guidance Committee Chair, Great Lakes Chapter of the Appraisal Institute
- Appraisal Institute, Region III Representative - 2024

APPRAISAL EDUCATION

- **IRWA: International Right of Way Association**
  - Course 421- The Valuation Of Partial Acquisitions - April, 2021
  - Course 200 – Principals of Real Estate Negotiation – November, 2021
  - Course 500 – Residential Relocation Assistance – May, 2022
  - Course 100 – Principals of Land Acquisition – June 2023
  - Course 700 – Introduction to Property Management – September, 2023
  - Course 804 – Skills of Expert Testimony – September, 2023

- **Appraisal Institute**
  - **Review Theory – General** – October 30, 2023
  - Detrimental Conditions that Affect Property Values – September, 2021
  - Appraising Convenience Stores - August, 2018
  - Expert Insights into Michigan Property Tax Issues and the Tribunal - February, 2018
  - The Discounted Cash Flow Model: Concepts, Issues, and Apps. - July 2017
  - Contract Or Effective Rent: Finding the Real Rent - February, 2017
  - Natural Resources: An Economic Driver, Flint, MI - February 2017
  - Yellow Book Changes – Overview for Appraisers - January 2017
  - West Michigan, Commercial Property Review, Grand Rapids, MI - May 2017
  - Legislative Update, Lansing, MI - September 2017
  - Valuation Issues and Michigan Net Leased Properties - May, 2015
  - Wind Projects and Land Value, Webinar - October, 2012
  - Fundamentals of Separating Real Property, Personal Property - April 2012
  - Valuation of Conservation Easements - April 2012
  - Uniform Appraisal Standards for Federal Land Acquisitions "Yellow Book", Cleveland, OH - March 2012
  - Apartment Appraisal: Concepts and Applications - May 2010
  - Advanced Applications - February 2010
  - General Demonstration Appraisal Report Writing Seminar - February, 2009
  - Small Hotel/Motel Valuation, Seminar - June 2007
  - Advanced Sales Comparison and Cost Approach, Course 530 - May 2007
  - Highest & Best Use and Market Analysis - April 2007
  - General Appraiser Market Analysis and Highest & Best Use - March 2007
  - Report Writing & Valuation Analysis, Course 540 - March 2007
  - Real Estate Finance, Statistics and Valuation Modeling - September 2006
  - General Applications, Course 320 - August 2006
  - Business Practices and Ethics, Course 420 - June 2006
  - Advanced Income Capitalization, Course 510 - March 2006
  - Basic Income Capitalization, Course 310 - January 2006
  - Basic Appraisal Procedures, Course 120 - March 2005
  - Basic Appraisal Principals, Course 110 - March 2005

APPRAISAL EDUCATION

- **McKissock Learning**
  - Appraisal of Assisted Living Facilities, Webinar - July, 2015
  - The Basics of Expert Witness for Commercial Appraisers – July, 2021
  - Complex Properties: The Odd Side of Appraisal – July, 2021
  - Supervisor – Trainee Course – July, 2021

- **USPAP and Michigan Laws and Rules**
  - Uniform Standards of Professional Appraisal Practice (USPAP), 15-Hour Course 410, Columbus, OH - October 2005, Appraisal Institute
  - USPAP Update Course, April, 2009, Lansing, MI, Appraisal Institute
  - Michigan Laws and Rules, April, 2009, Lansing, MI, Appraisal Institute
  - USPAP Update Course, May 2011, Grand Rapids, MI, Appraisal Institute
  - Michigan Laws and Rules, May 2011, Grand Rapids, MI, Appraisal Institute
  - USPAP Update Course, June, 2013, McKissock
  - Michigan Appraisal Law, June, 2013, McKissock
  - USPAP Update Course, May 2015, Grand Rapids, MI, Appraisal Institute
  - Michigan Laws and Rules, May 2015, Grand Rapids, MI, Appraisal Institute
  - USPAP Update Course, May 2016, Grand Rapids, MI, Appraisal Institute
  - Michigan Laws and Rules, May 2016, Grand Rapids, MI, Appraisal Institute
  - USPAP Update Course, May 2018, Grand Rapids, MI, Appraisal Institute
  - Michigan Laws and Rules, May 2018, Grand Rapids, MI, Appraisal Institute
  - USPAP Update Course, July, 2021, McKissock
  - Michigan Appraisal Law, July 2021, McKissock
  - USPAP Update Course, May 2023, Grand Rapids, MI, Appraisal Institute
  - Michigan Laws and Rules, May 2023, Grand Rapids, MI, Appraisal Institute
  - USPAP Update Course, February 2024, Okemos, MI, Appraisal Institute
  - Michigan Laws and Rules, February 2024, Okemos, MI, Appraisal Institute

- **Economic Summits – Sponsored by Great Lakes Chapter of Appraisal Institute**
  - Michigan Economy 2011, May, 2011, Grand Rapids, MI
  - Michigan Economy 2014, May, 2014, Grand Rapids, MI
  - Michigan Economy 2015, May, 2015, Grand Rapids, MI
  - Michigan Economy 2016, May, 2016, Grand Rapids, MI
  - Michigan Economy 2017, May, 2017, Grand Rapids, MI
  - Southeast Michigan Economic Summit, October, 2017, Auburn Hills, MI
  - Michigan Economy 2018, May, 2018, Grand Rapids, MI
  - Michigan Economy 2019, May, 2019, Grand Rapids, MI
  - Great Lakes Chapter West MI Economic Summit, May, 2021, Grand Rapids, MI
  - Great Lakes Chapter Winter Economic Summit, March, 2022, Rochester, MI
  - Great Lakes Chapter West MI Economic Summit, June, 2022, Grand Rapids, MI
  - Southeast Michigan Economic Summit, December, 2022, Livonia, MI
  - Great Lakes Chapter Winter Economic Summit, March, 2023, Holly, MI
  - Great Lakes Chapter West MI Economic Summit, May, 2023, Grand Rapids, MI
  - Great Lakes Chapter Fall Summit, September, 2023, Okemos, MI
  - Great Lakes Chapter 2023 Southeast MI Economic Summit, December, 2023, Novi, MI
  - Great Lakes Chapter Winter Economic Summit 2024, March, 2024, Pontiac, MI

MAI MEMBERSHIP DESIGNATION

The MAI membership designation is held by professionals who can provide a wide range of services relating to all types of real property, such as providing opinions of value, evaluations, review, consulting and advice regarding investment decisions, among others. Property types may include commercial, industrial, agricultural, residential, vacant land and others.

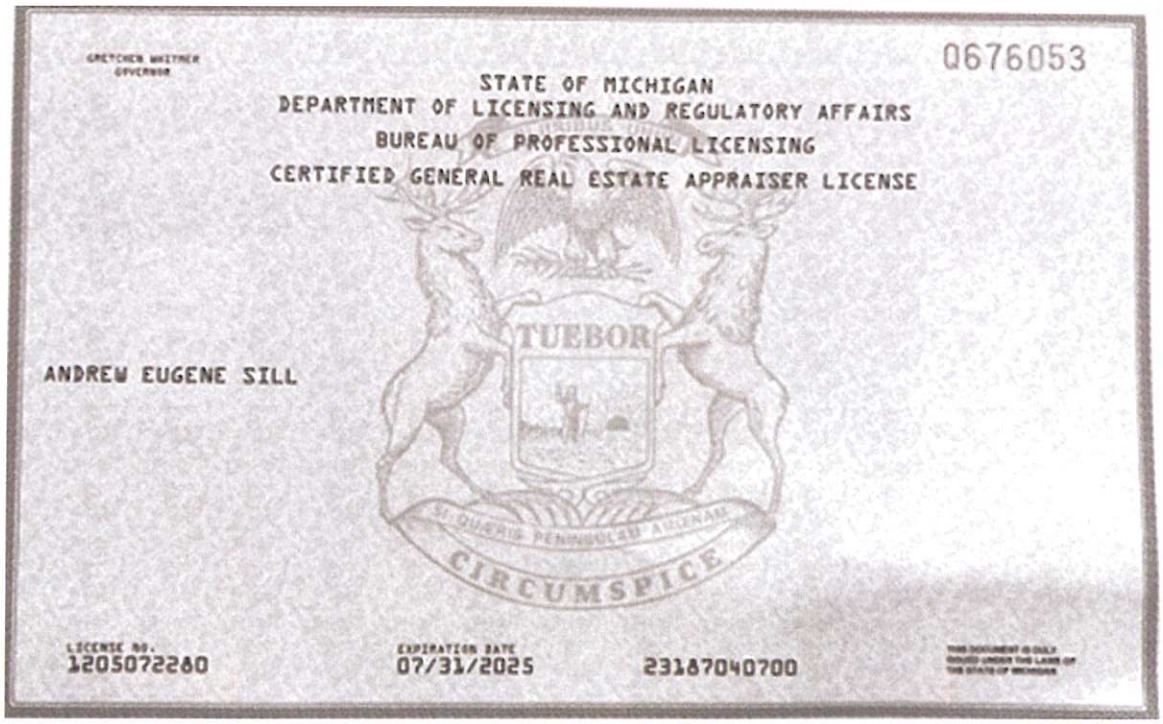
To become a MAI Designated member of the Appraisal Institute, an individual must:

- Have good moral character;
- Meet standards and ethics requirements;
- Pass rigorous education requirements;
- Pass a final comprehensive examination;
- Submit specialized experience which must meet strict criteria; and
- Receive credit for the demonstration of knowledge requirement.

These individuals have the necessary commercial property valuation experience and knowledge to produce a valuation that instills confidence. MAI Designated members agree to adhere to the Appraisal Institute code of professional ethics and standards of professional appraisal practice, underscoring their commitment to sound and ethical professional practice.

Continuing education requirements help MAI Designated members stay informed of developments pertaining to real property valuation, enabling them to provide valuations reflecting the latest in professional practice.

The MAI designation has long been recognized by courts of law, government agencies, financial institutions and investors as a mark of excellence in the field of real estate valuation and analysis.



City of Boyne City MEMO

Date: August 22, 2024

To: Mayor Nemecek and the Boyne City City Commission

From: Michael Cain, City Manager MC

Subject: Clean Water State Revolving Fund (CWSRF) – Update

As the Commission will recall that at a special meeting on July 2nd a tentative construction bid award was made and on July 23rd the bond 'ordinance' was approved, both for the proposed CWSRF project. No final commitments have been made. Copies of the materials from those agenda packets are provided again as background material.

On Wednesday July 24th and 31st, two information meetings were held with residents regarding the project and most specifically regarding the possible extension of the collection system and the current State requirement that 50% of the homes in each of the four remaining subareas would need to connect to the new sewer mains within 18 months of the project's completion. The meetings and the related survey were publicized with direct mailings, our yellow public meeting signs, and social media posts. Since the bids went out it was determined that sewer is available on Forest Street in area B so no extension is needed there. A copy of the PowerPoint used during those meetings is attached. In total about 45 people attended the meetings. This is less than half of the 135 houses in the four areas. The survey response portal remains open, although the deadlines have passed.

On Friday, August 2nd a conference call with the State bonding authority was held and all pieces are in place for the City to be able to secure up to the $12.8 million CWSRF low interest (2%) loan to finance the work the Commission decides to undertake. The loan is scheduled to close on Friday, September 6th.

On Monday, August 19th we received the attached loan documents from the Michigan Department of Treasury. Section 6 on page 8 of those documents includes the connection requirements being required by the Michigan Department of Environment, Great Lakes and Energy (EGLE). That section raised as many questions as it answered, none of them particularly to our liking. Subsequently our Bond Counsel wrote to Treasury and EGLE seeking possible relief or at least clarifications (attached). Treasury has provided us more time to work with EGLE on the matter, which we are continuing to do. EGLE has contacted us seeking to set up a meeting which will hopefully take place shortly.

While, like at our last meeting, no action is required to take place on Tuesday, we continue to assemble relevant information for the Commission to consider and anticipate providing more prior in advance of Tuesday's meeting. The Commission may wish to discuss these materials and this matter at that time or schedule such a discussion and any resulting decisions at a later point.

Any loan that is issued in the matter would be repaid using money generated by Sewer Fund user fees.

RECOMMENDATION: That the City Commission review the materials provided and determine the appropriate next steps.

Other Options:

a) Postpone this matter for further consideration or information.
b) Reduce the scope of the project. (the City would remain responsible for costs incurred up to this point).
c) Drop the project (the City would remain responsible for costs incurred up to this point).
d) Take no action at this time.
e) Modify the recommendation.
f) Deny the request.
g) Other options as determined by the Commission.

1443 (Rev. 01-11)

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

August 16, 2024

Mr. Michael Cain
City Manager
City of Boyne City
319 North Lake St.
Boyne City, MI 49712

RE: City of Boyne City - 5890-01

Dear Mr. Cain:

Your Program loan request has been approved subject to the conditions listed in the enclosed Michigan Department of Environment, Great Lakes, and Energy (EGLE) Order of Approval and the enclosed recommendation letter from the Michigan Finance Authority's (the "Authority") financial advisor, PFM Financial Advisors LLC.

Three (3) original copies of the Purchase Contract are enclosed in which the Authority agrees to buy your bonds at the principal amounts, maturities, and interest rates shown on Schedule I, which reflect a loan amount of $12,800,000. Your bond counsel will receive a copy of the Purchase Contract and the included attachments. Please review it with them before signing.

Please sign all three original Purchase Contracts:

- Keep one Purchase Contract, Schedule I, and the Order of Approval for yourself,
- Forward one Purchase Contract to your bond counsel,
- **Email** one signed Purchase Contract to the Authority, Attention: Michelle Viaches, at viachesm@michigan.gov no later than **4:30 p.m. on Tuesday, August 20, 2024.**

If you have any questions, please contact me at 517-241-9515.

Sincerely,

John Barton, Authorized Officer

Enclosures

c/enc: Pat McGow, Miller Canfield
Alan Lambert, Office of the Attorney General

City of Boyne City
State Revolving Fund
Project No: 5890-01

PURCHASE CONTRACT

The Michigan Finance Authority (the "Authority"), a public body corporate, separate and distinct from the State of Michigan, hereby offers to enter into this Purchase Contract with the Issuer named below (the "Issuer") which, upon the acceptance of this offer by the Issuer and ratification by the Authority, will be binding upon the Authority and the Issuer. This offer is made subject to acceptance on or before August 29, 2024.

Upon the terms and conditions and upon the basis of the representations, warranties, and agreements set forth herein, including those set forth on Schedule I hereto, the Authority hereby agrees to purchase from the Issuer, and the Issuer hereby agrees to sell and deliver to the Authority, bonds (the "Bonds") in the principal amount and with the maturities and interest rate as shown on Schedule I and with redemption provisions acceptable to the Authority. The purchase price for the Bonds shall be 100%. The Authority's obligation to disburse Bond proceeds shall be contingent upon funding of the State Water Pollution Control Revolving Fund created by 1988 PA 316 and 1988 PA 317. The method of payment of Bond proceeds to the Issuer shall be as set forth in the Supplemental Agreement among the Issuer, the Authority, and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy (EGLE).

The Issuer represents and warrants to, and agrees with, the Authority that the Issuer has, and on the Closing Date (specified below) will have, full legal right, power and authority (i) to enter into this Purchase Contract, and (ii) to sell and deliver the Bonds to the Authority as provided herein and in the resolution or ordinance authorizing the Bonds and the Issuer has duly authorized and approved the execution and delivery of and the performance by the Issuer of its obligations contained in this Purchase Contract including those set forth in Schedule I.

On August 29, 2024, the local pre-closing date, the Issuer shall make available for inspection by the Authority at the offices of the Department of Attorney General, Finance Division, Lansing, Michigan, the Bonds, together with such other documents, certificates and closing opinions as the Authority shall require (the "Closing Documents").

On September 6, 2024 (the "Closing Date"), the Authority shall accept delivery of the Bonds and the Closing Documents and pay the purchase price for the Bonds.

MICHIGAN FINANCE
AUTHORITY

BY _____
Authorized Officer

Accepted and Agreed to this
29th day of August 2024

City of Boyne City ("Issuer")

By:_____

Title:_____

Name of Issuer:	CITY OF BOYNE CITY
EGLE Project No:	5890-01
EGLE Approved Amount:	$12,800,000 *

SCHEDULE I

Based on the schedule provided below unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environment, Great Lakes, and Energy (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the Issuer.

Due Date	Amount of Principal Installment Due	Due Date	Amount of Principal Installment Due
Oct-1-2026	$315,000	Oct-1-2041	$425,000
Oct-1-2027	320,000	Oct-1-2042	435,000
Oct-1-2028	330,000	Oct-1-2043	440,000
Oct-1-2029	335,000	Oct-1-2044	450,000
Oct-1-2030	340,000	Oct-1-2045	460,000
Oct-1-2031	350,000	Oct-1-2046	470,000
Oct-1-2032	355,000	Oct-1-2047	480,000
Oct-1-2033	360,000	Oct-1-2048	490,000
Oct-1-2034	370,000	Oct-1-2049	495,000
Oct-1-2035	375,000	Oct-1-2050	505,000
Oct-1-2036	385,000	Oct-1-2051	520,000
Oct-1-2037	390,000	Oct-1-2052	530,000
Oct-1-2038	400,000	Oct-1-2053	540,000
Oct-1-2039	410,000	Oct-1-2054	550,000
Oct-1-2040	415,000	Oct-1-2055	560,000
			$12,800,000

Interest on the Bond shall accrue on that portion of principal disbursed by the Authority to the Issuer pursuant to the Order from the date such portion is disbursed, until paid, at the rate of 2.000% per annum, payable April 1, 2025 and semi-annually thereafter.

The Issuer agrees that it will deposit with U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 noon on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

*Not to exceed amount. Loan reductions at close out will result in a proportional decrease.

4

Clean Water State Revolving Fund
ORDER OF APPROVAL

Applicant/Issuer: City of Boyne City, Charlevoix County

Project Number: 5890-01

Assistance Amount: $12,800,000 (Twelve Million Eight Hundred Thousand Dollars)

Rate: 2.0% (Two Percent)

Term: Not to exceed Thirty (30) years, with annual principal payments commencing no later than Oct.1, 2026.

Pursuant to: Part 53, Clean Water Assistance, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

****

The Director of the Department of Environment, Great Lakes, and Energy of the state of Michigan, acting upon the application submitted by the applicant/issuer for assistance in financing the project pursuant to the referenced Act,

ORDERS that the application is approved based upon the requirements, provisions, and information included in the application and other documents submitted to the Department of Environment, Great Lakes, and Energy, and which are incorporated herein and made part hereof by this reference.

Special conditions of this Order are identified in the attached Exhibits A - C.

This approval is based on the application and other documents currently filed with the Department of Environment, Great Lakes, and Energy. No material change may be made to the application or this approval without the prior written approval of the Department of Environment, Great Lakes, and Energy.

The Department of Environment, Great Lakes, and Energy certifies to the Michigan Finance Authority that the applicant/issuer is eligible to receive assistance as provided by this Order.

Kelly Green, Administrator
Water Infrastructure Funding and Financing Section
Department of Environment, Great Lakes, and Energy

Dated: August 16, 2024
Lansing, Michigan

Clean Water State Revolving Fund
EXHIBIT A

Cost summary identifying design, construction, and administrative costs.

Asset Management Program / Fiscal Sustainability Costs	$0	
Planning Costs	$0	
Rate Methodology Development Costs	$0	
Design Engineering Cost	$815,000	
Legal/Financial Service Fees	$25,000	
Administrative Costs	$0	
Bond Counsel Fees	$42,300	
Bond Advertisement Costs	$2,000	
Bid Advertisement Costs	$186	
Capitalized Interest	$0	
Land Acquisition/Relocation Costs	$0	
Land Purchase Costs	$0	
Construction Engineering Costs	$910,000	
Construction Costs (bid contracts)	$12,836,724	
Construction Costs (force account)	$0	
Equipment Costs	$0	
Other Project Costs	$0	
Contingencies	$0	
LESS Other Sources of Funding	($1,831,210)	(1)
TOTAL PROJECT COSTS APPROVED (rounded to nearest $5,000)	**$12,800,000**	

(1) Removes the value of the City of Boyne City cash reserves in the amount of $1,831,210 to cover costs above the bond ceiling.

Clean Water State Revolving Fund
EXHIBIT B

Project description, referencing the permit required by Part 41, Sewerage Systems, of 1994 PA 451.

Permit Number: P41004835 v. 1 Issued on May 24, 2024

Project Description:

This project includes tertiary filter media replacement, screening building improvements, and new VFD's for existing aeration blowers. The project also includes construction of a new ferric building, SCADA improvements, force main replacement, manhole rehabilitation, and manhole replacement. Finally, the project will add a new collector sewer to serve unsewered areas of approximately 90 households with aged/failing septic tanks and drain fields within the city limits.

Clean Water State Revolving Fund
EXHIBIT C

Additional special conditions.

1. Financial assistance authorized by this Order of Approval is conditioned upon receipt by the Michigan Finance Authority (the "Authority") by August 29, 2024, or such other date approved by the Authority, all documentation necessary to satisfy the Authority's municipal obligation purchase requirements as set forth in the Shared Credit Rating Act, 1985 PA 227, as amended.

2. Financial assistance authorized by this Order of Approval is conditioned upon issuance, by the applicant or owner, a Notice to Proceed to the successful bidder(s) on the project construction contract(s) on or before November 5, 2024, unless prior approval has been authorized by the Department of Environment, Great Lakes, and Energy to extend this date.

3. The applicant must make the first financial loan draw within 90 days of loan closing and continue making loan draws no less than quarterly throughout the project until initiation of operation. Failure to draw down loan funds timely may result in fines and/or other financial penalties imposed by EGLE.

4. The applicant must comply with the provisions of the Water Resources Reform and Development Act of 2014, which requires all loan recipients, for projects involving the repair, replacement, or expansion of a publicly owned treatment works, develop, and implement a fiscal sustainability plan.

5. The applicant must comply with Section 608 of the Federal Water Pollution Control Act (33 U.S.C. 1381 et seq.), which requires all iron and steel products used in the project be produced in the United States unless the applicant obtains a waiver from the U.S. Environmental Protection Agency.

6. Boyne City agrees that no less than 50 percent of established properties along the sanitary sewer extension must agree to connect to the wastewater system within three years of loan issuance or prior to administrative completion of the project, whichever occurs first. For adequate documentation, Boyne City must demonstrate a local ordinance requiring homes to connect is in place or other certifying document illustrating agreement from homeowners to connect has been received. If the minimum 50 percent fail to connect within the specified timeframe, Boyne City may have to repay any or all Clean Water State Revolving Fund (CWSRF) loan dollars received.

7. This project is being awarded CWSRF traditional loan dollars The final total will be recalculated at the completion of the CWSRF eligible project, and is currently estimated as follows:

CWSRF Traditional Loan	CWSRF Traditional Forgiven	CWSRF BIL Loan	CWSRF BIL Forgiven	CWSRF EC Forgiven	CWSRF ARP Grant	CWSRF Total Eligible
$12,800,000	$0	$0	$0	$0	$0	$12,800,000

Michael Cain

From:	McGow, Patrick F. <mcgow@millercanfield.com>
Sent:	Tuesday, August 20, 2024 10:25 AM
To:	greenk1@michigan.gov; Felsk, Joel (EGLE); Eric Pocan (pocane@michigan.gov); John Barton (bartonj@michigan.gov); Davidson, Graham (TREASURY); Viaches, Michelle (TREASURY); Alan J. Lambert (lamberta@michigan.gov)
Cc:	Michael Cain; Kimble, Bill; Faeth, Mike; Doug Varney; Jessica Puroll; Matthew Cross; Dimov, Sylvia
Subject:	RE: Boyne City CWSRF Purchase Contract [MCPS-ACTIVE.FID3187476]
Attachments:	City of Boyne City #5890-01.pdf

The City of Boyne City has unanswered questions about the requirements of the special condition that was added to the EGLE Order of Approval in Paragraph 6 in Exhibit C of the EGLE Order of Approval, dated August 16, 2024. The City and its engineers have been trying to get clarification from EGLE on this connection requirement since it was first disclosed to the City's engineers in a conversation with EGLE back in April. This is the first time the City has seen the actual written requirement and the language is unclear as to its intent and consequences. As a result, the City is uncomfortable with the current language that is in the EGLE Order of Approval that is part of the Purchase Contract and that will appear in the Supplemental Agreement to be delivered at the pre-closing.

Background

The City has been approved for a CWSRF loan of $12,800,000. There are no grant funds or principal forgiveness. There are several elements to the project, but for simplicity, approximately $5,600,000 of the project is to add new collector sewers to serve unsewered areas of the City with aged/failing septic tanks and drain fields in the City. The rest of the project ($7,200,000+) is for wastewater treatment plant improvements, interceptor improvements and other projects that are not impacted by this special condition, and that the City expects will proceed after closing.

In April, the City's consulting engineers at C2AE were informed by EGLE that in order for the new collector sewers to be financed by the CWSRF loan, the City would either need to pass an ordinance requiring residents to connect to the system or get at least 50% of the 131 residences to agree to connect to the system. This requirement was not known to the City or its engineers when the Project made the PPL List in September 2023, or when they began the design engineering. This requirement also does not appear to be mandated by state or federal law, but was described as a policy of EGLE. The City Commission does not want to adopt an ordinance mandating hookups to the sanitary sewer system and would prefer for that to be voluntary. Eventually as aging septics need to be replaced, the properties will need to connect to the sanitary sewer. The City began polling residents in this area earlier in the summer to

express their desire to hookup, and to date, approximately 41/77 residences that have responded have indicated they would hookup, with 54 remaining residents not responding. The 41/131 residents who have responded to date that they intend to hookup is short of the 50% requirement.

The City staff and its engineers have tried to get more clarity from EGLE on this requirement over the past few months, but received little clarification on what would happen if the City did not adopt an ordinance mandating residents to connect, and how and when to satisfy the requirement that 50% of the property owners agree to connect. When the City received the Purchase Contract yesterday afternoon, with the EGLE Order of Approval and its special conditions, the new requirements in Paragraph 6 raised more questions than it answered.

Paragraph 6 of the Exhibit C reads:

> 6. Boyne City agrees that no less than 50 percent of established properties al sanitary sewer extension must agree to connect to the wastewater system years of loan issuance or prior to administrative completion of the project, v occurs first. For adequate documentation, Boyne City must demonstrate a ordinance requiring homes to connect is in place or other certifying docume agreement from homeowners to connect has been received. If the minimur fail to connect within the specified timeframe, Boyne City may have to repa Clean Water State Revolving Fund (CWSRF) loan dollars received.

Questions:

The first sentence says *"Boyne City agrees that no less than 50 percent of established properties along the sanitary sewer extension must agree to connect to the wastewater system within three years of loan issuance or prior to administrative completion of the project, whichever comes occurs first."*

- Is the 50% measured street-by-street, or in the project area as a whole?
- This says "agrees to connect", so does that mean the written indications the City has from residents now that they intend to connect is sufficient?
- Is the requirement that the property owner "agrees to connect" within 3 years or administrative completion, or that they have to "physically connect" during that timeframe?
- When is the "administrative completion of the project"? Is that the I/O date of 12/31/2025, or based on the completion of the sewer line, or something else?
- 3 years from the date of loan issuance is September 6, 2027 but if the deadline is the first of the two events to occur, that would be the completion date, correct?

The second sentence says *"For adequate documentation, Boyne City must demonstrate a local ordinance requiring homes to connect is in place or other certifying document illustrating agreement from homeowners to connect has been received."*

- What are the requirements of a local ordinance? Does it have to mandate hookup of all structures within 200 feet, or could it be a lesser standard such as requiring hookup upon failure of existing septics (i.e. no new septics to be allowed)?
- For "certifying documents" does that mean the written indications the City has from residents now that they intend to connect is sufficient?

The third sentence says *"If the minimum 50 percent fail to connect within the specified timeframe, Boyne City may have to repay any or all Clean Water State Revolving Fund (CWSRF) loan dollars received."*

- This sentence suggests that the property owners have to physically connect within the timeframe, not just "agree to connect" which seems to conflict with the requirement in the first sentence?
- Is the "required timeframe" the same date in the first sentence, which is the lesser of 3 years or administrative completion? Is it even possible to connect that many residents right after completion of construction of the sewer line?
- **Perhaps most importantly, what does it mean that Boyne City may have to repay "any or all" CWSRF loan dollars?**
- **<u>The City WILL repay all CWSRF loan dollars</u>, according to the approved schedule over 30 years at 2% interest. These are all loan funds – no grant funds or principal forgiveness. Is this suggesting an earlier repayment would be required, and if so, when and on what terms?**
- **If this means the City would have to repay loan dollars earlier than the agreed upon schedule in the Purchase Contract, is that limited just to the $5.6 million required for the sewer extensions, or is the entire $12.8 million loan in jeopardy, including the project elements unrelated to the new collection sewers?**

<u>Options to Proceed:</u>

As noted above, the City is uncomfortable signing the Purchase Contract or the Supplemental Agreement with the ambiguous language in Paragraph 6, and risking some unspecified early repayment jeopardizing the entire $12.8 million loan. The City desires to proceed with both elements of the Project, both the treatment plant/interceptor sewer components and the new collection sewers. However, if the requirements for the eligibility of the collection sewers is not clarified, and the consequences for not having 50% hookups or commitments by some future date, the City might have to drop that portion of the Project.

The City wants to proceed with signing the Purchase Contract to obtain funding for the $7.2 million + WWTP and interceptor project. The City does not want the sewer collection system issues and questions to jeopardize funding for the other project components.

There is a tight timeframe for approval, execution and delivery of documents for the Quarter 4B pool, which is the final program this fiscal year. The City is supposed to sign and return the Purchase Contract by 4:30 pm today, but there may be some leniency on that deadline given the questions about this new requirement in the EGLE Order. So what is the timeframe for resolving these issues and moving ahead?

1. Will EGLE provide written clarification on the above questions regarding the Paragraph 6 requirements before the City signs the Purchase Contract agreeing to issue Bonds for the full $12.8 million loan amount?
2. Can the City sign the Purchase Contract for the full $12.8 million loan amount, and determine over the next 60 days what the EGLE conditions are and whether the City can proceed with the $5.6 million collector sewer project based on EGLE's conditions. The City doesn't have to give Notice to Proceed to the contractor for the collector sewer project until the 10/27/24 deadline – can the City determine between now and then whether it can proceed with the collection sewers? In this way, the City would not give the Notice to Proceed and would not draw any funds for the collector sewer unless it could satisfy EGLE's requirements.
3. Is there some other option that allows the City to proceed with the uncontroversial elements of the project while the City gets clarification on the sewer connection issues?

I am including the Michigan Finance Authority staff in this email so they are aware of this issue and can offer any insights on timing deadlines and how this impacts the deadlines for documents for the Quarter 4B pre-closing and closing.

Thank you.

Patrick F. McGow | Principal
Miller Canfield
150 West Jefferson Avenue, Suite 2500
Detroit, Michigan 48226 (US)
T +1.313.496.7684 | **F** +1.313.496.7500 | **M** +1.313.378.8309

City of Boyne City MEMO

Date: July 1, 2024

To: Mayor Nemecek and the Boyne City City Commission

From: Michael Cain, City Manager

Subject: Clean Water State Revolving Fund (CWSRF) – Tentative Contract Award – *Revised 7/1/24*

The City, through our consulting engineer C2AE, solicited bids for the sanitary sewer system work associated with the CWSRF project. The bids were due on Monday, June 24th. The work was bid as two contracts. Contract 1 includes all work except the improvements to the wastewater plant. It includes the 5 areas being considered for Sanitary Sewer main extension, *covering portions of up to 15 streets.* to be able to provide more people in the City with access to the sewer system. Due to last minute new connection requirements from Michigan Department of Environment, Great Lakes and Energy (EGLE) the City is looking for affected citizen input before determining whether to proceed with all, some or none of these improvements. Meetings with affected citizens are scheduled for the end of July. Contract 2 covers the improvements *at the* wastewater treatment facility on the east side of the City.

Attached are letters, bid tabulations and proposed tentative contract award resolutions for the City Commission's review and consideration.

As previously approved by the City Commission the City is in line to receive a low interest loan of up to $12.8 million to finance this work. The loan would be repaid with revenues generated through wastewater system user fees.

Five bids were received for Contract 1 and one for Contract 2. The bids for the original scope of work, including the sewer extensions, exceed the funds available under the EGLE loan by $1,689,108. This is due to higher bid prices received than expected.

The contracts also included optional non-participating work for water main extensions for the areas of the sanitary sewer expansions. This work is not eligible for loan funding. These are being considered so streets that would be repaved as part of any sanitary sewer extensions would not have to be torn up again for future water main extensions. These optional improvements would keep long term City costs down but would require an additional $1,058,881 in other City funding to proceed with all of them. This work does not need to be done at all or could be added on selected streets if the Commission desired.

Worst case scenario, with the additional water main extensions, the project is $2,708,886 over the $12,800,000 in loan funds available. *This comes from the highlighted total project cost of $15,508,886 as shown on the bottom left total on page, less the $12,800,000 in loan funds available.*

C2AE has prepared breakdowns of the expanded sewer and water main costs, by street, as shown on pages 5 and 6 of this packet. These costs include the related costs for road repairs and improvements, including drainage improvements. The total costs for all this work would be $5,420,046, of that $850,383 would be non-

participating costs that would have to be covered by other City funds (Water, Street, General). These amounts are included in the numbers in the preceding paragraph and are not in addition to them. Any of this work that is not ultimately pursued by the City would have their costs deducted from the final bids awarded and EGLE loan used. These numbers can be finalized after our meetings with the public in the areas for the proposed work take place and their interest in connecting to the sanitary sewer system is known.

As required by EGLE the City needs to complete and provide resolutions of the tentative contract awards to them by the end of business on Monday, July 8th. We have the ability to approve and submit the resolutions as proposed by C2AE and then modify the amounts after receiving citizen input on their interest in the sanitary sewer extensions and adjusting the project scope accordingly. Our bond counsel, Pat McGow, reminds me that the City is only responsible for repaying any of the loan we actually use. So, we could sign up to use the full $12.8 million loan and if we only use $10 million that is all we would be responsible for repaying.

A copy of the project schedule we executed with EGLE is attached. It should be noted that EGLE has pushed *our* loan closing to September 6, 2024, one week later than originally scheduled.

Representatives from C2AE, *Baker Tilly and Miller Canfield* will be present *in person or via Zoom* at Tuesday's meeting to help in reviewing this matter.

RECOMMENDATION: That the City Commission approve the resolutions of Tentative Contract Award as recommended by C2AE for sanitary sewer and related system improvements.

Other Options:

a) Postpone this matter for further consideration or information.
c) Take no action at this time.
d) Modify the recommendation.
e) Deny the request.
f) Other options as determined by the Commission.

Boyne City CWSRF
As-Bid Costs

Engineering and Legal costs		
Engineering	$	1,725,000
Legal and Admin	$	69,300

Non-Participating %		
Participating Work	$	11,970,280
Non-Participating Work	$	866,444
Total	$	12,836,724
Non-Participating %		6.75%

Participating Work		
Contract 1	$	9,664,580
Contract 2	$	2,305,700
Engineering	$	1,608,567
Legal and Admin	$	69,300
Subtotal	$	13,648,147
Contingency, 6%	$	818,889
Total	$	14,467,036

Non-Participating Work		
Contract 1	$	866,444
Engineering	$	116,433
Subtotal	$	982,877
Contingency, 6%	$	58,973
Total	$	1,041,850

Total Work		
Contract 1	$	10,531,024
Contract 2	$	2,305,700
Engineering	$	1,725,000
Legal and Admin	$	69,300
Subtotal	$	14,631,024
Contingency, 6%	$	877,861
Total	$	15,508,886

Boyne City CWSRF
Funding Availability

Engineering and Legal costs		
Engineering	$	1,725,000
Legal and Admin	$	69,300

Non-Participating %		
Participating Work	$	10,413,672
Non-Participating Work	$	866,444
Total	$	11,280,116
Non-Participating %		7.68%

Participating Work		
Contract 1	$	8,107,972
Contract 2	$	2,305,700
Engineering	$	1,592,500
Legal and Admin	$	69,300
Subtotal	$	12,075,472
Contingency, 6%	$	724,528
Total	$	12,800,000

Non-Participating Work		
Contract 1	$	866,444
Engineering	$	132,500
Subtotal	$	998,945
Contingency, 6%	$	59,937
Total	$	1,058,881

Total Work		
Contract 1	$	8,974,416
Contract 2	$	2,305,700
Engineering	$	1,725,000
Legal and Admin	$	69,300
Subtotal	$	13,074,416
Contingency, 6%	$	784,465
Total	$	13,858,881

Boyne City CWSRF
Funding Availability

Engineering and Legal costs		
Engineering	$	1,725,000
Legal and Admin	$	69,300

Non-Participating %		
Participating Work	$	10,281,172
Non-Participating Work	$	866,444
Total	$	11,147,616
Non-Participating %		7.77%

Participating Work		
Contract 1	$	7,975,472
Contract 2	$	2,305,700
Engineering	$	1,725,000
Legal and Admin	$	69,300
Subtotal	$	12,075,472
Contingency, 6%	$	724,528
Total	$	12,800,000

Non-Participating Work		
Contract 1		
Engineering		
Subtotal		
Contingency, 6%		
Total		

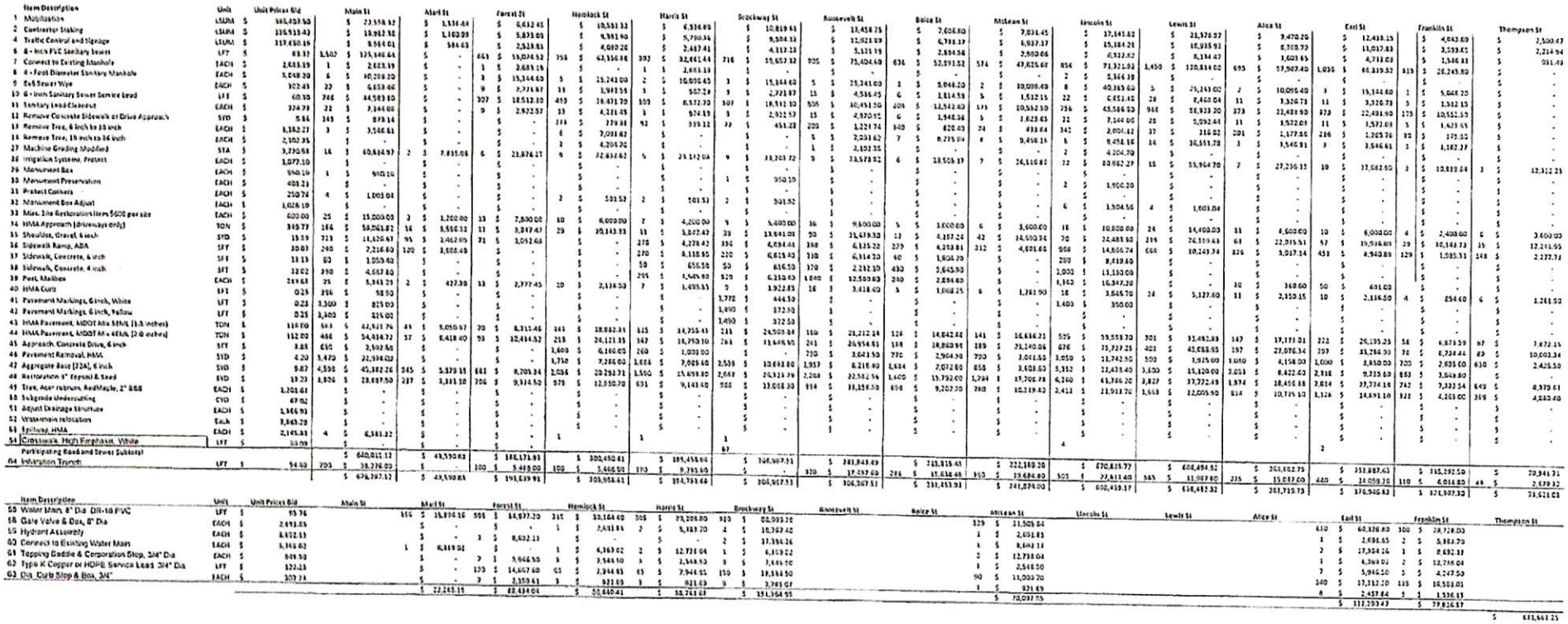
Total Work		
Contract 1	$	7,975,472
Contract 2	$	2,305,700
Engineering	$	1,725,000
Legal and Admin	$	69,300
Subtotal	$	12,075,472
Contingency, 6%	$	724,528
Total	$	12,800,000

Boyne City Sewer Improvements- CWSRF 5890-1 Contract 1
City of Boyne City

New Sanitary Sewer Costs by Street

Street Name	Participating Sewer and Road	Non-Prticipating Road	Total Road and Sewer	Non-Partipicating Water Main	Total for Street
Main St	$ 640,011	$ 38,276	$ 678,287		$ 678,287
Marl St	$ 43,591	$ -	$ 43,591	$ 22,265	$ 65,856
Forest St	$ 188,172	$ 5,468	$ 193,640	$ 88,434	$ 282,074
Hemlock St	$ 300,491	$ 5,468	$ 305,959	$ 50,640	$ 356,599
Harris St	$ 185,458	$ 9,296	$ 194,754	$ 58,744	$ 253,497
Brockway St	$ 306,968	$ -	$ 306,968	$ 151,365	$ 458,332
Roosevelt St	$ 381,843	$ 17,498	$ 399,341		$ 399,341
Boice St	$ 215,815	$ 15,638	$ 231,454		$ 231,454
McLean St	$ 222,189	$ 19,685	$ 241,874	$ 70,098	$ 311,972
Lincoln St	$ 670,826	$ 27,613	$ 698,439		$ 698,439
Lewis St	$ 606,495	$ 31,988	$ 638,482		$ 638,482
Alice St	$ 268,683	$ 15,037	$ 283,720		$ 283,720
Earl St	$ 352,888	$ 24,059	$ 376,947	$ 112,290	$ 489,237
Franklin St	$ 115,292	$ 6,015	$ 121,307	$ 77,827	$ 199,134
Thompson St	$ 70,942	$ 2,679	$ 73,621		$ 73,621
TOTALS	$ 4,569,663	$ 218,720	$ 4,788,383	$ 631,663	$ 5,420,046

Note: Non-participating road work is for the infiltration trenches



Item Description	Unit	Unit Prices Bid	Main St	Mart St	Forest St	Hemlock St	Harris St	Brockway St	Roosevelt St	Boice St	McLean St	Lincoln St	Lewis St	Alice St	Earl St	Franklin St	Thompson St
1 Mobilization	LSUM	$ 165,459.50	$ 77,516.92	$ 3,316.64	$ 6,632.45	$ 10,581.12	$ 6,316.06	$ 10,819.63	$ 13,458.75	$ 7,606.80	$ 7,031.45	$ 17,141.82	$ 21,376.97	$ 9,470.29	$ 12,438.15	$ 4,043.69	$ 2,500.47
2 Contractor Staking	LSUM	$ 136,933.43	$ 18,962.98	$ 1,160.09	$ 5,873.05	$ 9,361.90	$ 5,790.34	$ 9,584.32	$ 12,021.89	$ 6,784.37	$ 6,937.17	$ 15,184.21	$ 18,935.91	$ 8,388.79	$ 11,017.83	$ 3,583.45	$ 2,214.94
3 Traffic Control and Signage	LSUM	$ 119,430.16	$ 9,564.01	$ 584.63	$ 2,523.81	$ 4,020.20	$ 2,487.41	$ 4,117.23	$ 5,121.19	$ 2,894.58	$ 2,980.06	$ 6,522.62	$ 8,134.47	$ 3,601.65	$ 4,731.03	$ 1,546.81	$ 951.49
4 8 - Inch PVC Sanitary Sewer	LFT	$ 83.37	3,562 $ 175,348.64	$ -	661 $ 55,074.52	758 $ 63,156.96	392 $ 32,661.44	716 $ 59,657.32	905 $ 75,404.69	634 $ 52,819.52	574 $ 47,825.60	856 $ 71,321.92	1,450 $ 120,814.00	695 $ 57,907.40	1,036 $ 86,319.32	319 $ 26,575.80	$ -
5 Connect to Existing Manhole	EACH	$ 2,653.19	1 $ 2,653.19	$ -	1 $ 2,653.19	$ -	1 $ 2,653.19	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
6 4 - Foot Diameter Sanitary Manhole	EACH	$ 5,048.20	6 $ 30,289.20	$ -	3 $ 15,144.60	3 $ 15,144.60	2 $ 10,096.40	3 $ 15,144.60	5 $ 25,241.00	2 $ 10,096.40	2 $ 10,096.40	2 $ 10,096.40	2 $ 10,096.40	2 $ 10,096.40	$ -	$ -	$ -
7 Ball Tracer Wire	EACH	$ 302.43	22 $ 6,653.46	$ -	9 $ 2,721.87	11 $ 3,326.73	5 $ 1,512.15	9 $ 2,721.87	11 $ 3,326.73	5 $ 1,512.15	22 $ 6,653.46	28 $ 8,468.04	11 $ 3,326.73	11 $ 3,326.73	5 $ 1,512.15	5 $ 1,512.15	$ -
8 6 - Inch Sanitary Sewer Service Lead	LFT	$ 60.10	746 $ 44,823.80	$ -	307 $ 18,512.30	419 $ 25,181.70	109 $ 6,572.20	307 $ 18,512.30	505 $ 30,451.50	405 $ 24,542.40	173 $ 10,552.30	736 $ 43,586.80	948 $ 56,923.20	373 $ 22,481.90	573 $ 34,481.90	175 $ 10,551.50	$ -
9 Sanitary Lead Cleanout	EACH	$ 324.79	22 $ 7,144.00	$ -	9 $ 2,922.57	13 $ 4,221.45	3 $ 974.19	9 $ 2,922.57	15 $ 4,870.95	6 $ 1,948.38	5 $ 1,623.65	22 $ 7,144.00	28 $ 9,092.64	11 $ 3,572.01	11 $ 3,572.01	5 $ 1,623.65	$ -
10 Remove Concrete Sidewalk or Drive Approach	SYD	$ 5.66	149 $ 843.14	$ -	$ -	111 $ 628.03	92 $ 520.32	77 $ 435.82	209 $ 1,182.94	140 $ 792.40	74 $ 418.84	342 $ 1,935.72	201 $ 1,137.66	286 $ 1,618.76	92 $ 520.32	$ -	$ -
11 Remove Tree, 6 Inch to 15 Inch	EACH	$ 1,182.27	3 $ 3,546.81	$ -	$ -	6 $ 7,093.62	$ -	$ -	5 $ 5,911.35	2 $ 2,364.54	2 $ 2,364.54	2 $ 2,364.54	2 $ 2,364.54	2 $ 2,364.54	2 $ 2,364.54	$ -	$ -
12 Remove Tree, 15 Inch to 36 Inch	EACH	$ 2,102.35	1 $ -	$ -	$ -	2 $ 4,204.70	$ -	$ -	1 $ 2,102.35	$ -	$ -	$ -	2 $ 4,204.70	$ -	$ -	$ -	$ -
13 Machine Grading (Modified)	STA	$ 3,730.68	16 $ 60,810.97	2 $ 7,461.36	6 $ 22,874.27	9 $ 32,432.62	5 $ 19,132.06	9 $ 33,203.72	9 $ 33,578.52	6 $ 23,505.19	7 $ 26,116.82	12 $ 43,982.27	15 $ 55,964.70	7 $ 27,236.15	10 $ 37,682.65	3 $ 12,810.84	3 $ 12,312.23
14 Irrigation Systems, Protect	EACH	$ 1,077.10	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
15 Monument Box	EACH	$ 950.10	1 $ 950.10	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
16 Monument Preservation	EACH	$ 401.21	$ -	$ -	$ -	$ -	$ -	1 $ 950.10	$ -	$ -	$ -	2 $ 1,902.20	$ -	$ -	$ -	$ -	$ -
17 Protect Corners	EACH	$ 250.74	4 $ 1,003.04	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
18 Monument Box Adjust	EACH	$ 1,026.19	$ -	$ -	$ -	2 $ 533.52	2 $ 533.52	2 $ 533.52	$ -	$ -	$ -	6 $ 1,504.56	4 $ 1,003.04	$ -	$ -	$ -	$ -
19 Misc. Site Restoration Items $600 per ea	EACH	$ 600.00	25 $ 15,000.00	3 $ 1,200.00	13 $ 7,800.00	10 $ 6,000.00	7 $ 4,200.00	9 $ 5,400.00	16 $ 9,600.00	5 $ 3,000.00	6 $ 3,600.00	18 $ 10,800.00	24 $ 14,400.00	11 $ 6,600.00	10 $ 6,000.00	4 $ 2,400.00	6 $ 3,600.00
20 HMA Approach (driveways only)	TON	$ 349.77	166 $ 58,061.82	16 $ 5,596.32	11 $ 3,847.47	29 $ 10,143.33	11 $ 3,847.47	33 $ 11,541.81	50 $ 17,488.50	13 $ 4,547.01	42 $ 14,690.34	70 $ 24,483.90	236 $ 76,559.63	61 $ 22,015.51	57 $ 19,936.89	29 $ 10,144.73	35 $ 12,241.95
21 Shoulder, Gravel, 6 inch	SYD	$ 19.19	723 $ 11,126.47	95 $ 1,462.05	71 $ 1,092.69	$ -	278 $ 4,278.42	396 $ 6,094.41	368 $ 5,663.20	275 $ 4,232.75	312 $ 4,801.65	966 $ 14,866.74	666 $ 10,249.74	326 $ 5,017.14	453 $ 6,970.89	129 $ 1,985.31	148 $ 2,277.72
22 Sidewalk Ramp, ADA	SFT	$ 30.07	240 $ 7,216.80	120 $ 3,608.40	$ -	$ -	270 $ 8,118.90	220 $ 6,615.40	310 $ 9,321.70	140 $ 4,209.80	$ -	280 $ 8,419.60	$ -	$ -	$ -	$ -	$ -
23 Sidewalk, Concrete, 6 inch	SFT	$ 13.13	80 $ 1,050.40	$ -	$ -	$ -	50 $ 656.50	50 $ 656.50	170 $ 2,232.10	450 $ 5,908.50	$ -	1,000 $ 13,130.00	$ -	$ -	$ -	$ -	$ -
24 Sidewalk, Concrete, 4 inch	SFT	$ 12.02	390 $ 4,687.80	$ -	$ -	$ -	295 $ 3,545.90	920 $ 11,058.40	1,040 $ 12,500.80	240 $ 2,884.80	$ -	1,000 $ 12,020.00	$ -	$ -	$ -	$ -	$ -
25 Post, Mailbox	EACH	$ 249.63	25 $ 6,240.75	2 $ 499.26	11 $ 2,746.05	7 $ 1,747.41	9 $ 2,246.67	16 $ 3,994.08	3 $ 748.89	6 $ 1,497.78	24 $ 5,991.12	30 $ 7,489.50	50 $ 12,482.50	11 $ 2,746.05	10 $ 2,496.30	4 $ 998.52	6 $ 1,497.78
26 HMA Curb	LFT	$ 0.25	896 $ 224.00	$ -	$ -	$ -	$ -	1,770 $ 442.50	$ -	$ -	$ -	1,400 $ 350.00	$ -	$ -	$ -	$ -	$ -
27 Pavement Markings, 6 Inch, White	LFT	$ 0.23	3,500 $ 805.00	$ -	$ -	$ -	$ -	1,450 $ 333.50	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
28 Pavement Markings, 6 Inch, Yellow	LFT	$ 0.25	3,500 $ 875.00	$ -	$ -	$ -	$ -	1,450 $ 362.50	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
29 HMA Pavement, MDOT Mix 5EML (3.5 inches)	TON	$ 110.00	561 $ 61,721.74	81 $ 8,910.97	70 $ 8,311.46	161 $ 18,982.81	115 $ 12,755.43	231 $ 24,909.34	159 $ 21,212.24	126 $ 14,042.46	141 $ 16,616.21	595 $ 59,553.70	301 $ 33,481.83	147 $ 17,171.01	222 $ 26,195.25	58 $ 6,871.39	67 $ 7,872.15
30 HMA Pavement, MDOT Mix 4EML (2.0 inches)	TON	$ 112.02	486 $ 54,414.72	57 $ 6,418.40	93 $ 10,414.52	213 $ 24,171.35	147 $ 16,753.10	264 $ 13,649.95	241 $ 26,954.81	148 $ 16,860.95	189 $ 21,140.06	676 $ 75,727.25	403 $ 45,158.95	197 $ 22,076.34	297 $ 33,284.94	78 $ 8,734.44	89 $ 10,001.34
31 Pavement Removal, HMA	SYD	$ 4.20	5,470 $ 22,974.00	$ -	$ -	1,730 $ 7,266.00	1,666 $ 7,000.40	3,530 $ 14,826.00	1,957 $ 8,219.40	1,634 $ 7,072.80	858 $ 3,603.60	5,352 $ 22,478.40	3,650 $ 15,329.00	2,013 $ 8,452.63	2,816 $ 9,233.69	853 $ 3,549.80	$ -
32 Aggregate Base (22A), 6 Inch	SYD	$ 9.87	4,596 $ 45,382.26	545 $ 5,379.15	881 $ 8,701.34	2,056 $ 20,292.72	1,550 $ 15,299.80	2,647 $ 26,123.79	2,268 $ 22,382.54	1,600 $ 15,792.00	1,784 $ 17,606.78	6,760 $ 66,706.20	3,827 $ 37,772.49	1,874 $ 18,496.38	2,814 $ 27,774.18	742 $ 7,323.54	649 $ 6,379.61
33 Restoration 4" Topsoil & Seed	SYD	$ 10.23	1,806 $ 18,469.50	237 $ 2,411.10	706 $ 9,314.52	979 $ 12,550.76	651 $ 9,141.40	588 $ 13,008.30	914 $ 18,158.50	698 $ 9,202.20	780 $ 10,319.40	2,412 $ 23,911.70	1,668 $ 22,005.60	814 $ 10,715.10	1,126 $ 14,891.10	322 $ 4,263.00	369 $ 4,880.40
34 Tree, Acer rubrum, RedMaple, 2" B&B	EACH	$ 1,201.61	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
35 Subgrade Undercutting	CYD	$ 47.02	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
36 Adjust Drainage Structure	EACH	$ 1,146.93	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
37 Watermain relocation	Each	$ 3,843.28	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
38 Archway, HMA	EACH	$ 2,145.83	4 $ 8,583.32	$ -	$ -	1	1	1	1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
39 Crosswalk, High Emphasis, White	LFT	$ 10.00	$ -	$ -	$ -	$ -	$ -	67	$ -	$ -	$ -	4	$ -	$ -	2	$ -	$ -
Participating Road and Sewer Subtotal			$ 640,811.12	$ 49,530.82	$ 188,173.93	$ 300,450.41	$ 185,455.64	$ 305,907.53	$ 383,843.49	$ 215,815.45	$ 222,188.20	$ 470,815.77	$ 608,494.52	$ 261,102.75	$ 351,887.63	$ 115,292.59	$ 70,941.71
64 Intersection Trench	LFT	$ 54.60	703 $ 38,374.80	$ -	100 $ 5,460.00	100 $ 5,460.00	170 $ 9,282.65	$ -	920 $ 37,537.60	286 $ 15,615.48	365 $ 19,694.80	505 $ 27,611.40	565 $ 31,067.80	225 $ 15,037.00	440 $ 24,059.35	110 $ 6,014.80	46 $ 2,479.32
			$ 679,267.12	$ 49,530.82	$ 193,633.93	$ 305,910.41	$ 194,738.29	$ 305,907.53	$ 306,307.51	$ 231,453.93	$ 241,874.00	$ 490,439.17	$ 636,482.32	$ 261,715.75	$ 376,946.98	$ 121,307.32	$ 73,421.03

Item Description	Unit	Unit Prices Bid	Main St	Mart St	Forest St	Hemlock St	Harris St	Brockway St	Roosevelt St	Boice St	McLean St	Lincoln St	Lewis St	Alice St	Earl St	Franklin St	Thompson St
55 Water Main, 8" Dia DR-18 PVC	LFT	$ 95.76	166 $ 15,896.16	166 $ 15,896.16	166 $ 14,977.20	315 $ 30,164.40	305 $ 29,209.80	323 $ 30,933.20			329 $ 31,505.04				610 $ 58,420.80	300 $ 28,728.00	
56 Gate Valve & Box, 8" Dia	EACH	$ 2,491.65	$ -	$ -	$ -	1 $ 2,491.65	2 $ 4,983.30	4 $ 10,767.40			1 $ 2,491.65				1 $ 2,491.65	2 $ 4,983.30	
59 Hydrant Assembly	EACH	$ 8,632.13	$ -	$ -	1 $ 8,632.13	$ -	$ -	2 $ 17,264.26			1 $ 8,632.13				1 $ 8,632.13	2 $ 17,264.26	
60 Connect to Existing Water Main	EACH	$ 6,346.62	1 $ 6,346.62	$ -	$ -	1 $ 6,346.62	1 $ 6,346.62	1 $ 6,159.22			1 $ 6,346.62				1 $ 6,346.62	2 $ 12,738.04	
61 Tapping Saddle & Corporation Stop, 3/4" Dia	EACH	$ 949.50	$ -	1 $ 949.50	1 $ 949.50	1 $ 949.50	1 $ 949.50	1 $ 949.50			1 $ 949.50				1 $ 949.50	1 $ 949.50	
62 Type K Copper or HDPE Service Lead, 3/4" Dia	LFT	$ 122.23	$ -	120 $ 14,667.60	61 $ 7,456.03	61 $ 7,456.03	61 $ 7,456.03	150 $ 18,334.50			90 $ 11,000.70				340 $ 41,557.20	135 $ 16,501.05	
63 Dia. Curb Stop & Box, 3/4"	EACH	$ 307.71	$ -	2 $ 615.42	3 $ 923.13	3 $ 923.13	3 $ 923.13	9 $ 2,769.07			3 $ 923.13				8 $ 2,461.64	3 $ 923.13	
			$ 22,242.78	$ 32,128.68	$ 32,434.04	$ 53,649.41	$ 58,741.69	$ 151,354.55			$ 70,097.75				$ 117,393.47	$ 77,826.97	

$ 633,663.25

June 26, 2024

Michael Cain
City Manager
City of Boyne City
319 North Lake Street
Boyne City, MI 49712

Dear Michael,

C2AE has reviewed all bids received on June 24, 2024 for the Boyne City, CWSRF# 5890-1, Contract 1, Sewer Improvements project. A total of five (5) contractors bid on this project.

Elmer's Crane and Dozer Inc. was the lowest responsive bidder with total participating items $9,664,579.64, which is within approximately 104% of the Engineer's estimated probable construction cost of $9,332,000.00.

Elmer's Crane and Dozer Inc. was the lowest responsive bidder with total non-participating items $866,444.47, which is within approximately 208% of the Engineer's estimated probable construction cost of $416,675.00.

Elmer's Crane and Dozer Inc. was the lowest responsive bidder with total participating and non-participating items $10,531,024.11 which is within approximately 108% of the Engineer's estimated probable construction cost of $ 9,748,675.00.

It is our opinion that Elmer's Crane and Dozer Inc. has the required experience and qualifications to complete this project. We would consider Elmer's to be the lowest responsive, responsible bidder and would recommend the award of this project to Elmer's Crane and Dozer Inc.

Sincerely,

Michael Faeth, PE
Project Manager

Enclosure: Bid Tabulation

c2ae

414 S. Otsego Ave
Gaylord, MI 49735
989.732.8121
www.c2ae.com

BID TABULATION

Bayne City Sewer Improvements- CWSRF 5005-1 Contract 1
City of Bayne City
Bayne City, Charlevoix County, Michigan
June 24, 2024

Item	Description	Unit	Quant.	Eymart Crane and Dozer Inc. 5253 Cedar Valley Rd. Petoskey, MI 49770		Walsh Construction 325 W. 14th St. Traverse City, MI 49684		Mulon Excavating 125 Eastshore Dr. Traverse City, MI 49685		J&N Constructors LLC 1223 Anne Drive Gaylord, MI 49735		M3M Excavating Co Inc. 17 Old State Rd. Gaylord, MI 49735	
				Cost	Total	Cost	Total	Cost	Total	Cost	Total	Cost	Total
1	Mobilization	LSUM	1	$340,487.50	$340,487.50	$778,000.00	$778,000.00	$421,000.00	$421,000.00	$1,056,250.00	$1,056,250.00	$1,250,000.00	$1,250,000.00
2	Contractor Staking	LSUM	1	$135,512.50	$135,512.50	$53,000.00	$53,000.00	$18,283.00	$18,283.00	$344,000.00	$344,000.00	$130,000.00	$130,000.00
3	Asbestos Abatement	LSUM	1	$8,666.66	$8,666.66	$15,000.00	$15,000.00	$11,409.00	$11,409.00	$10,500.00	$10,500.00	$5,000.00	$5,000.00
4	Traffic Control and Signage	LSUM	1	$117,630.19	$117,630.19	$133,000.00	$133,000.00	$345,740.00	$345,740.00	$308,425.00	$308,425.00	$700,000.00	$700,000.00
5	Preliminary Restoration	LFT	31	$348.95	$3,668.53	$2,015.00	$43,945.00	$609.00	$12,690.00	$442.00	$9,202.00	$500.00	$10,400.00
6	Sanitary Sewer, 8" Dia. PVC SDR-35	LFT	10,755	$43.32	$465,833.40	$41.00	$440,955.00	$123.00	$1,323,730.00	$154.00	$1,656,420.00	$200.00	$2,151,000.00
7	Connect to Existing Sanitary Sewer	EACH	5	$2,663.19	$13,315.95	$1,700.00	$8,500.00	$7,705.00	$38,525.00	$4,172.00	$20,860.00	$700.00	$3,500.00
8	Sanitary Manhole, 4 FT Dia	EACH	46	$5,048.20	$232,217.20	$4,765.00	$219,190.00	$7,090.00	$326,140.00	$5,153.00	$237,038.00	$4,200.00	$193,200.00
9	Sewer Wye, 8"x8"	EACH	166	$362.40	$60,158.40	$187.00	$31,042.00	$450.00	$74,700.00	$292.00	$48,472.00	$1,300.00	$215,800.00
10	Sanitary Sewer Lead, 8" Dia. PVC SDR-35	LFT	5,170	$60.30	$311,751.00	$73.00	$377,410.00	$60.00	$310,200.00	$94.00	$485,980.00	$190.00	$982,300.00
11	Sanitary Lead Cleanout	EACH	166	$334.73	$55,562.18	$264.00	$43,824.00	$300.00	$49,800.00	$491.00	$81,506.00	$1,100.00	$182,600.00
12	Remove Concrete Sidewalk or Drive Approach	SYD	1,900	$5.80	$11,020.00	$32.00	$60,800.00	$32.00	$60,800.00	$23.00	$43,700.00	$100.00	$190,000.00
13	Remove Tree, 6 Inch to 18 Inch	EACH	15	$3,143.27	$47,149.05	$3,000.00	$45,000.00	$2,500.00	$37,500.00	$3,096.00	$46,440.00	$750.00	$11,250.00
14	Remove Tree, 19 Inch to 36 Inch	EACH	1	$7,142.31	$7,142.31	$8,400.00	$8,400.00	$9,000.00	$9,000.00	$2,100.00	$2,100.00	$2,500.00	$2,500.00
15	Connect to Existing Force Main	EACH	1	$117,847.24	$117,847.24	$44,554.00	$44,554.00	$53,000.00	$53,000.00	$41,810.00	$41,810.00	$4,500.00	$4,500.00
16	Force Main, 16" DR 11 (HDPE Directionally Drilled	LFT	5,914	$465.63	$2,754,578.82	$464.00	$2,744,696.00	$1,676.75	$9,915,294.50	$447.00	$2,643,558.00	$3,500.00	$20,699,000.00
17	Force Main, 16" DR 11 HDPE Open Cut	LFT	1,300	$349.27	$454,051.00	$169.00	$219,700.00	$263.00	$341,900.00	$166.00	$215,800.00	$170.00	$221,000.00
18	Force Main Air Release Structure	EACH	1	$79,665.30	$79,665.30	$83,845.00	$83,845.00	$75,750.00	$75,750.00	$71,000.00	$71,000.00	$70,000.00	$70,000.00
19	Force Main In-Line Cleanout	EACH	3	$107,837.41	$323,512.23	$87,600.00	$262,800.00	$121,220.00	$363,660.00	$100,800.00	$302,400.00	$83,000.00	$249,000.00
20	Abandon Existing Force Main	CYD	375	$212.75	$79,781.25	$181.00	$67,875.00	$263.00	$98,625.00	$204.00	$76,500.00	$230.00	$86,250.00
21	Cut/Cap Force Main Lead	LFT	1,200	$85.00	$102,000.00	$110.00	$132,000.00	$85.00	$102,000.00	$85.00	$102,000.00	$110.00	$132,000.00
22	Sewer Type Lining	LFT	20	$1,213.31	$24,266.20	$1,420.00	$28,400.00	$1,212.00	$24,240.00	$1,242.00	$24,840.00	$1,200.00	$24,000.00
23	Sewer Spot Repair	EACH	15	$3,706.20	$55,593.00	$11,400.00	$171,000.00	$783.00	$11,745.00	$920.00	$13,800.00	$4,000.00	$60,000.00
24	Sanitary Manhole Replacement, 4 FT Dia	EACH	13	$10,722.25	$139,389.27	$10,600.00	$137,800.00	$10,000.00	$130,000.00	$10,144.00	$131,872.00	$10,200.00	$132,600.00
25	Manhole Chimney Rehabilitation, 4 FT Dia	EACH	44	$1,153.47	$50,732.68	$7,600.00	$334,400.00	$4,530.00	$199,320.00	$1,255.00	$55,220.00	$3,000.00	$132,000.00
26	Manhole Channel Rehab	EACH	19	$2,196.51	$41,733.69	$1,900.00	$36,100.00	$2,295.00	$43,605.00	$2,523.00	$47,937.00	$2,000.00	$38,000.00
27	Manhole Grading Modified	EA	115	$3,712.50	$426,937.50	$1,552.00	$178,480.00	$3,825.00	$439,875.00	$1,800.00	$207,000.00	$3,000.00	$345,000.00
28	Irrigation Systems Protect	EACH	15	$1,077.10	$16,156.50	$1,050.00	$15,750.00	$750.00	$11,250.00	$500.00	$7,500.00	$100.00	$1,500.00
29	Monument Box	EACH	1	$350.10	$350.10	$137.00	$137.00	$1.00	$1.00	$949.00	$949.00	$600.00	$600.00
30	Monument Preservation	EACH	1	$491.21	$491.21	$200.00	$200.00	$1.00	$1.00	$1,420.00	$1,420.00	$400.00	$400.00
31	Protect Corners	EACH	20	$2,012.75	$40,255.00	$200.00	$4,000.00	$1.00	$20.00	$263.00	$5,260.00	$295.00	$5,900.00
32	Monument Box Adjust	EACH	7	$1,078.15	$7,546.05	$200.00	$1,400.00	$273.00	$1,911.00	$30.00	$210.00	$600.00	$4,200.00
33	Misc. Fine Restoration Item - $500 per s/a	EACH	160	$600.00	$96,000.00	$900.00	$144,000.00	$600.00	$96,000.00	$30.00	$4,800.00	$600.00	$96,000.00
34	HMA Approach (driveways only)	TON	520	$349.77	$181,880.40	$200.00	$104,000.00	$472.00	$245,440.00	$175.00	$91,000.00	$238.23	$123,879.60
35	Shoulder, Gravel, 8 Inch CIP	SYD	1,000	$33.39	$33,390.00	$17.00	$17,000.00	$3.30	$3,300.00	$35.00	$35,000.00	$12.00	$12,000.00
36	Sidewalk Ramp, ADA	SFT	1,320	$39.07	$51,572.40	$14.00	$18,480.00	$13.00	$17,160.00	$9.00	$11,880.00	$6.78	$8,949.60
37	Sidewalk, Concrete, 6 Inch	SFT	1,800	$18.10	$32,584.80	$16.00	$28,800.00	$13.33	$23,940.00	$9.21	$16,578.00	$6.78	$12,204.00
38	Sidewalk, Concrete, 4 Inch	SFT	3,208	$12.02	$38,474.40	$12.00	$38,400.00	$11.33	$36,373.00	$7.49	$24,023.92	$5.13	$16,451.04
39	Pvmt. Marking	EACH	160	$213.63	$34,180.80	$250.00	$40,000.00	$450.00	$72,000.00	$109.00	$17,440.00	$209.00	$33,440.00
40	HMA Curb	LFT	3,000	$39.34	$118,020.00	$0.75	$2,250.00	$0.33	$990.00	$0.33	$990.00	$0.15	$450.00
41	Pavement Markings, 8 Inch, White	LFT	4,900	$1.71	$8,379.00	$0.46	$2,254.00	$0.25	$1,225.00	$0.28	$1,372.00	$1.00	$4,900.00
42	Pavement Markings, 8 Inch, Yellow	LFT	4,800	$2.21	$10,608.00	$0.46	$2,208.00	$0.25	$1,200.00	$0.28	$1,344.00	$1.00	$4,800.00
43	HMA Pavement, MDOT Mix 5E ML (1.5 inches)	TON	1,900	$169.09	$321,271.00	$187.00	$355,300.00	$129.31	$245,689.00	$123.00	$233,700.00	$117.23	$222,737.00
44	HMA Pavement, MDOT Mix 4E ML (2.5 inches)	TON	3,725	$112.03	$417,209.75	$129.00	$480,525.00	$131.82	$490,969.50	$127.00	$473,075.00	$107.20	$399,320.00
45	Approach, Concrete Drive, 6 Inch	SFT	10,800	$3.50	$37,800.00	$11.70	$126,360.00	$14.53	$156,924.00	$9.73	$105,084.00	$6.78	$73,224.00
46	HMA Surface, Ram	SYD	26,700	$4.20	$112,140.00	$6.30	$168,210.00	$3.43	$91,581.00	$4.58	$122,286.00	$2.57	$68,619.00
47	Aggregate Base (22A), 6 inch CIP	SYD	32,500	$9.87	$320,774.00	$9.20	$299,000.00	$7.71	$250,575.00	$9.05	$294,125.00	$9.57	$311,025.00
48	Restoration 3" Topsoil & Class A Seed	SYD	15,600	$13.23	$206,453.00	$15.20	$237,120.00	$13.33	$207,948.00	$7.53	$117,468.00	$12.99	$202,644.00
49	Tree, Deciduous, Shade/Ornamental, 2" B&B	EACH	5	$1,713.83	$8,569.15	$1,800.00	$9,000.00	$1,800.00	$9,000.00	$1,800.00	$9,000.00	$1.00	$5.00
50	Subgrade Undercutting	CYD	100	$67.80	$6,780.00	$36.00	$3,600.00	$32.00	$3,200.00	$32.00	$3,200.00	$1.00	$100.00
51	Adjust Drainage Structure or Manhole	EACH	2	$1,356.93	$2,713.86	$2,130.00	$4,260.00	$3,750.00	$7,500.00	$2,200.00	$4,400.00	$1,500.00	$3,000.00
52	Water Main Relocation	EACH	1	$7,663.26	$7,663.26	$8,300.00	$8,300.00	$7,500.00	$7,500.00	$939.00	$939.00	$1,500.00	$1,500.00
53	Spillway, HMA	EACH	12	$2,145.33	$25,744.00	$2,500.00	$30,000.00	$1,875.00	$22,500.00	$3,600.00	$43,200.00	$1,000.00	$12,000.00
54	Crosswalk, High Emphasis, White	LFT	67	$30.09	$2,016.03	$14.00	$938.00	$11.00	$737.00	$10.35	$693.45	$25.00	$1,675.00
Total Participating Items					$9,884,979.84		$10,114,474.00		$10,155,772.00		$10,147,429.39		$11,621,649.00
Non-Participating Items													
55	Water Main, 6" Dia. DR-18 PVC	LFT	3,560	$95.31	$339,933.60	$104.00	$384,400.00	$144.00	$512,640.00	$114.00	$405,960.00	$150.00	$534,000.00
56	Water Main, 8" Dia. DR-18 PVC	LFT	150	$96.48	$14,472.00	$104.00	$15,600.00	$96.00	$14,400.00	$144.00	$21,600.00	$150.00	$22,500.00
57	Water Main, 6" Dia. DR-18 PVC	LFT	105	$99.72	$9,870.00	$105.00	$10,500.00	$97.00	$10,185.00	$160.00	$16,800.00	$150.00	$15,750.00
58	Gate Valve & Box, 6" Dia	EACH	8	$2,881.35	$23,050.80	$2,181.00	$17,448.00	$2,265.00	$18,120.00	$2,418.00	$19,344.00	$1,500.00	$12,000.00
59	Hydrant Assembly	EACH	7	$6,392.19	$44,745.33	$7,100.00	$49,700.00	$8,135.00	$56,945.00	$8,131.00	$56,917.00	$13,500.00	$94,500.00
60	Connect to Existing Water Main	EACH	15	$5,393.02	$80,895.23	$4,023.00	$60,345.00	$7,125.00	$106,875.00	$7,164.00	$107,460.00	$5,000.00	$75,000.00
61	Tapping Sleeve & Corporation Stop, 12" Dia	EACH	17	$949.56	$16,142.52	$424.00	$7,208.00	$330.00	$5,610.00	$315.00	$5,355.00	$2,000.00	$34,000.00
62	Type A Copper or HDPE Service Lead, 3/4" Dia	LFT	365	$127.73	$46,618.45	$79.00	$28,835.00	$63.29	$23,099.85	$315.00	$114,975.00	$900.00	$328,500.00
63	Dis. Curb Stop & Box, 3/4"	EACH	17	$352.73	$5,996.41	$338.00	$5,746.00	$300.00	$5,100.00	$465.00	$7,905.00	$850.00	$14,450.00
64	Individual Tracer	LFT	4,000	$54.56	$218,220.00	$37.00	$148,000.00	$47.50	$190,000.00	$39.00	$156,000.00	$83.00	$332,000.00
Total Non- Participating Items					$866,666.43		$736,141.00		$956,423.85		$1,057,002.00		$1,961,350.00
TOTAL BID					$10,751,624.11		$11,450,615.00		$11,154,945.85		$11,403,111.39		$13,282,855.00

Bid Form, Addenda Acknowledged
Bid Bond
Michigan EGLE Fair Equivalency Projects Contract Boilerplate Language
Attachment A

Indicates math error
Quantity error corrected

I certify that this is a true and correct tabulation of the bids received by City of Bayne City, Bayne City, Charlevoix County, Michigan on Monday, June 24, 2024.

Michael Faris, PE — Date

Project #23-0317, Contract 1

A RESOLUTION TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR WASTEWATER SYSTEM IMPROVEMENTS

WHEREAS, the **City of Boyne City, Michigan** wishes to construct improvements to its existing wastewater treatment and collection system; and

WHEREAS, the wastewater system improvements project formally adopted on **May 24, 2024,** will be funded through Michigan's **SRF Program**; and

WHEREAS, the **City of Boyne City, Michigan** has sought and received construction bids for the proposed improvements in Contract 1- Sewer System Improvements and has received a low Base bid in the amount of $10,531,024.11 from **Elmers Crane and Dozer Inc.** and

WHEREAS, the project engineer, **C2AE, Gaylord, Michigan,** has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the **City of Boyne City, Michigan** tentatively awards the contract for construction of the proposed wastewater system improvements project for Contract 1 to **Elmers Crane and Dozer Inc**, contingent upon successful financial arrangements with the **Michigan SRF Program**.

Yeas: _____

Nays: _____

Abstain: _____

Absent: _____

I certify that the above Resolution was adopted by **City of Boyne City, Michigan** on _____.

BY: Jessica Puroll, City Clerk/Treasurer

_____

Signature Date

June 26, 2024

Michael Cain
City Manager
City of Boyne City
319 North Lake Street
Boyne City, MI 49712

Dear Michael,

C2AE has reviewed all bids received on June 24, 2024 for the Boyne City CWSRF# 5890-1, Contract 2, WWTP Improvements project. A total of one (1) contractor bid on this project.

Grand Traverse Construction was the lowest responsive bidder at $2,305,700.00, which is within approximately 243% of the Engineer's estimated probable construction cost of $949,200.00.

It is our opinion that Grand Traverse Construction has the required experience and qualifications to complete this project. We would consider Grand Traverse Construction to be the lowest responsive, responsible bidder and would recommend the award of this project to Grand Traverse Construction.

Sincerely,

Michael Faeth, PE
Project Manager

Enclosure: Bid Tabulation

814 S. Otsego Ave
Gaylord, MI 49735
989.732.8131
www.c2ae.com

BID TABULATION

Boyne City WWTP Improvements- CWSRF 5890-1 Contract 2
City of Boyne City
Boyne City, Charlevoix County, Michigan
June 24, 2024

Item	Description	Unit	Quant.	Grand Traverse Construction 1714 Northern Star Dr. Traverse City, MI 49696 Cost	Total
1	Lump Sum	LS	1	$2,305,700.00	$2,305,700.00
	TOTAL BASE BID				$2,305,700.00

Bid Form, Addenda Acknowledged	x
Bid Bond	x
Michigan EGLE Non-Equivalency Projects Contract Boilerplate Language	x
Attachment A	x
Attachment B	x

Indicates math error

I certify that this is a true and correct tabulation of the bids received by City of Boyne City, Boyne City, Charlevoix County, Michigan on Monday, June 24, 2024.

Michael Faeth, PE — 6/26/2024 Date

A RESOLUTION TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR WASTEWATER SYSTEM IMPROVEMENTS

WHEREAS, the **City of Boyne City, Michigan** wishes to construct improvements to its existing wastewater treatment and collection system; and

WHEREAS, the wastewater system improvements project formally adopted on **May 24, 2024,** will be funded through Michigan's **SRF Program**; and

WHEREAS, the **City of Boyne City, Michigan** has sought and received construction bids for the proposed improvements in Contract 2- WWTP Improvements and has received a low Base bid in the amount of **$2,305,700.00** from **Grand Traverse Construction** and

WHEREAS, the project engineer, **C2AE, Gaylord, Michigan,** has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the **City of Boyne City, Michigan** tentatively awards the contract for construction of the proposed wastewater system improvements project for Contract 2 to **Grand Traverse Construction**, contingent upon successful financial arrangements with the **Michigan SRF Program**.

Yeas: _____

Nays: _____

Abstain: _____

Absent: _____

I certify that the above Resolution was adopted by **City of Boyne City, Michigan** on _____.

BY: Jessica Puroll, City Clerk/Treasurer

_____

Signature Date

Michael Cain

From: Kimble, Bill <bill.kimble@C2AE.COM>
Sent: Friday, June 21, 2024 2:27 PM
To: Michael Cain
Cc: Faeth, Mike; Cronk, Erik
Subject: Boyne City CWSRF Project Tentative Award and Contract Amendment Process
Attachments: 230367_BOYNECITYCWSRF_TenativeAwardResolution.docx

Mike, per our discussion attached is the Authorizing Resolution to Tentatively Award a Construction Contract for Wastewater System Improvements filled in with Boyne City CWSRF project information for your use to pass along to the Commission.

Additionally, we wanted to overview what the Tentative Award and subsequent steps were before the actual contract was awarded in August:

1. June 24, 2024 – City opens Construction Bids for Contracts 1 and 2 and C2AE reviews each submittal for completeness before each bid is read aloud.
2. June 27, 2024 – C2AE presents our review of the Contract Bids for Contracts 1 and 2 and our recommendations at the City Commission meeting; City Commission tentatively awards the contract using the Resolution for Contracts 1 and 2
3. July 2024 – City and C2AE hold public information meetings to gauge how many residents plan to connect to the sanitary sewer system
4. By August 21, 2024 City and C2AE decide if certain project elements should be removed from the project; A formal Change Order will be issued to the contractor before contracts are signed in early September 2024.
5. August 28, 2024 City closes on SRF Loans; Loans amounts may be adjusted to reflect actual amount needed.
6. Early September 2024 C2AE prepares Construction Contracts (2) for City execution and necessary Change Orders to remove project elements from either or both of the Contracts.
7. Before October 27, 2024 City/C2AE issues Notice to Proceed to the Contractors to begin ordering materials and begin construction

Bill Kimble, PE
Government Market Leader

C2AE
Office 517.371.9127

Create ahead.
c2ae.com | Facebook | LinkedIn | Instagram

Michigan Department of Environment, Great Lakes, and Energy (EGLE)
Clean Water State Revolving Fund (CWSRF) Project Milestone Schedule
for Quarter 4 Financing in Fiscal Year 2024
Anticipated Loan Closing on August 28, 2024

Applicant Name: City of Boyne City
Project Number: 5890-01
Project Description: Sanitary Sewer and Wastewater Treatment Improvements

Milestone	By No Later Than
Submittal of Responses to EGLE Comments	02/19/2024
Correction of All Remaining Planning Deficiencies	02/26/2024
Publication of Environmental Assessment	03/07/2024
Public Notice Clearance	**05/24/2024**
EGLE Approval of Project Plan	**05/24/2024**
Submittal of Draft Plans & Specifications	03/25/2024
EGLE Comments on Draft Plans & Specifications	04/25/2024
Submittal of Final Plans & Specifications	05/13/2024
Issuance of Construction Permit	05/23/2024
EGLE Approval of Plans & Specifications	**05/24/2024**
Submittal of DWSRF Application Part I & Part II	**05/15/2024**
Submittal of DWSRF Application Part III (including Resolution of Tentative Contract Award)	**07/08/2024**
Publication of Bid Advertisement	**05/24/2024**
Opening of Bids	06/24/2024
Resolution of Tentative Contract Award by Governing Body	07/08/2024
EGLE Order of Approval	**08/07/2024**
MFA Loan Closing	**08/28/2024**
Notice to Proceed Issued No Later Than	**10/27/2024**

As the authorized representative for this project, I understand that failure to adhere to this schedule may result in the bypass of this project and the assignment of funds reserved for it to other projects on Michigan's Project Priority List in accordance with the provisions of Section 5406 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Accepted on 12-20-23 By: _____ City Manager
Applicant's Authorized Representative

Accepted on 12/21/2023 By: Joel Felsk
Project Manager, Finance Division
Water Infrastructure Financing Section

Approved on 12/21/2023 By: Eric Pocan
Unit Supervisor, Finance Division
Water Infrastructure Financing Section

Michael Cain

From:	Cronk, Erik <erik.cronk@C2AE.COM>
Sent:	Thursday, June 20, 2024 10:34 AM
To:	Michael Cain; Doug Varney
Cc:	Kimble, Bill; Faeth, Mike
Subject:	RE: Boyne City CWSRF
Attachments:	CWSRF_Example Resolution.pdf; 210061_PR6_240531.pdf

Mike,

The purpose of the special meeting on June 27th is to have Commission adopt a resolution to tentatively award the contract for construction. We are opening bids on 06/24/24, so C2AE will be providing our bid recommendation after the agenda goes out, I think we will need 2 days after the bid opening to provide the recommendation. Per the EGLE milestone schedule, the resolution needs to be completed by 07/08/24, hence the need for the special meeting. See attached for an example resolution that should give you an idea of what needs to be accomplished.

We can provide an update on Rivermouth pump station as well. I attached the most recent progress report for reference and there is some more recent information regarding manufacturer test results, impellor clearances, pump replacement, etc.

Let me know if you have any additional questions. Thanks.

Erik Cronk, PLA, LEED AP
Project Manager

C2AE
814 South Otsego Avenue Suite B
Gaylord, MI 49735
Office 989-732-8131

C2AE

Progress Report #6

Client:	City of Boyne City	**Date:**	05/31/24
Project No.:	210061	**Project Manager:**	Erik Cronk
Project Name:	Boyne City River Mouth Pump Station	**Client Manager:**	Bill Kimble
Project Phase:	Construction		
Client Approved Revised Completion Date:		**Project Start Date:**	02/2021
Client Project No.:		**Project Completion Date:**	TBD – June 30, 2024
		Period Covered:	05/01/24 – 05/31/24

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

- Coordination with Spence Brothers to receive pricing to remove pump #3 to send in to Ebara for further testing and provided update to City Commission. Decided to remove pump #2 and have another contractor move pump #3 into pump #2 position. Met with Doug Varney at WWTP to review new plan.
- Reviewed Vaughn, Sulzer and Flygt pumps provided by the City as pump #3 replacement options.
- Coordinated with the City and Ebara to schedule pump test review.
- Observed pump testing on Pump #2 at Ebara lab via Teams on May 21. Pump was found to be pumping slightly less than the rated 960 GPM at 14 feet TDH during the test. Ebara is checking impeller clearances on the pump.
- Performed additional pump draw down testing of Ebara Pumps #1 and #3 (in the #2 slot) with Doug Varney and DPW staff under a non-surcharged sewer system condition. Also measured the station influent flow rate.
- Developed Pipe-Flo model to verify pump head calculations and hydraulics of 12" and 8" discharge forcemains.

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

- Continue pump troubleshooting and coordination with all parties to resolve clogging issue.
- Assist the City to select a new Pump #3 Grinder/Chopper Pump.

SCOPE CHANGES MADE DURING DEFINED PERIOD:

- None at this time.

BUDGET STATUS (% COMPLETE):

- Design – $39,100 lump sum: 100% complete
- Bidding - $2,500 lump sum: 100% complete
- Construction - $19,600 T&M, Estimated: $62,107.13 JTD through 05/31/24. All invoices have been held since November 2023 so the actual total paid by the City is $35,733.07.

SCHEDULE STATUS:

Task	Milestone Date	Status
Construction	Spring 2024	In progress

INPUT NEEDED FROM CLIENT:

- Decision on selection of pump to replace #3.

CLIENT INPUT, DECISIONS AND DIRECTIVES:

- None at this time.

REALIZED OR ANTICIPATED CONCERNS:

- Based on the wetwell influent 12-inch sewer invert elevation, it was determined that the Rivermouth Pump Station has been operating in a "surcharged" condition (3 to 4 feet), which impacted the previous draw down test calculations. Furthermore, a large number of shop rags was observed in the sewer system during in the drawdown testing on May 23 that caused Pump #2 to clog twice.

VALUE ADDED:

- Providing all pump troubleshooting for Pump #3 in addition to Pumps #1 and #2 included in the River Mouth P.S. Improvements Project, contractor coordination, project management and client communications at no additional cost to the City.

cc: Michael Cain, City of Boyne City
C2AE: RFM, JLL, WJK

City of Boyne City MEMO

Date: July 18, 2024

To: Mayor Nemecek and the Boyne City City Commission

From: Michael Cain, City Manager mc

Subject: Clean Water State Revolving Fund (CWSRF) – Bond Authorizing Ordinance

Attached is a letter and proposed ordinance from our Bond Counsel Pat McGow of Miller Canfield that allows us to continue to move forward with the low interest (2%) CWSRF loan of up to $12,800,000 for improvements to our sanitary sewer treatment system and possible expansion its collection system. The loan would be repaid with revenues generated through sanitary sewer system user fees. The City is only responsible for repaying any amount of the loan we actually use.

The City is still working to determine how much, if any, of the collection system expansion and improvements related to that work will be done. Meetings with abutting property owners will be taking place later this week and next. As noted in the attached materials the City maintains its ability to decrease the size of the loan depending on what the Commission determines to ultimately do regarding the collection system expansion.

Attorney McGow is scheduled to be available electronically during the meeting to address any questions the City Commission may have on this matter.

RECOMMENDATION: That the City Commission approve the CWSRF Bond Authorizing Ordinance as prepared by Pat McGow of Miller Canfield for sanitary sewer and related system improvements.

Other Options:

a) Postpone this matter for further consideration or information.
c) Take no action at this time.
d) Modify the recommendation.
e) Deny the request.
f) Other options as determined by the Commission.

Founded in 1852
by Sidney Davy Miller

PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

MILLER CANFIELD

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

MICHIGAN
ILLINOIS
NEW YORK
OHIO
WASHINGTON, D.C.
CALIFORNIA
CANADA
CHINA
MEXICO
POLAND
UKRAINE
QATAR

July 12, 2024

Mr. Michael Cain
City Manager
City of Boyne City
319 North Lake Street
Boyne City, MI 49712-1101

Re: City of Boyne City – Bond Authorizing Ordinance
Sewage Disposal System Junior Lien Revenue Bonds, Series 2024
CWSRF Project No. 5890-01

Dear Mike:

I have enclosed an Ordinance authorizing the issuance of the above-captioned Sewage Disposal System Junior Lien Revenue Bonds to be considered for approval by the City Commission at its meeting on July 23rd. The Bonds are to be sold through the Michigan Finance Authority's ("MFA") Quarter 4B Clean Water State Revolving Fund Program, scheduled to close on September 6th.

The Bond Ordinance authorizes the issuance of the Bonds in an amount not to exceed $12,800,000, based on the current project costs after receipt of the construction bids. The Ordinance provides flexibility for the actual size of the Bond issue to be reduced prior to closing based on the actual construction bids and final approved costs, or if the City Commission decides to reduce the scope of the project.

The Bond Ordinance authorizes the issuance of the Series 2024 Bonds, which are payable from the Net Revenues of the City's Sewage Disposal System. The Bonds are expected to be sold to the MFA and payable in 30 annual principal installments at an interest rate of 2.00%. The Bonds are being issued as junior lien bonds which are junior in standing to the Series 2004 Bonds which were issued through the CWSRF program to pay for the wastewater treatment plant improvements. The Series 2004 Bonds pledged the net revenues of the combined Water Supply and Sewage Disposal System, and the Series 2024 Bonds will pledge the net revenues of the Sewage Disposal System only.

The Ordinance also authorizes various City officials to take the necessary actions to execute and deliver the Bonds and all related documents, approve the final size of the Bonds and contains the necessary items required by the Revenue Bond Act, Act 94 of 1933.

Pursuant to the Revenue Bond Act, the Ordinance may be adopted in one reading, regardless of any contrary provision in the City's ordinance adoption procedures. The Ordinance is required to be published once in full in your local newspaper (*Charlevoix County News*) after its adoption. There are no restrictions or requirements on the size of the publication, so it can be as small as possible. Upon adoption by the City Commission, we would appreciate receiving three (3) certified copies of the Ordinance and three (3) Affidavits of Publication of the Ordinance for bond transcripts.

There will be a conference call with MFA, EGLE and City officials on August 2nd which we will participate in, to make final arrangements relating to the Bond terms. At that time, the final bond size will be determined, and we will prepare the necessary documents to be signed by various City officials after that date regarding the sale and delivery of the Bonds. The EGLE Order of Approval is expected to be issued on August 16th. The closing for the Bonds will be September 6th and the City can begin requesting draws on the Bonds after that date.

If you or anyone copied have any questions, please do not hesitate to contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: _____
Patrick F. McGow

Attachment
Cc: Jessica Puroll
Doug Varney
Erik Cronk
Andy Campbell

42409727.1/010277.00018

ORDINANCE NO. _____

CITY OF BOYNE CITY, MICHIGAN

AN ORDINANCE TO PROVIDE FOR THE ACQUISITION AND CONSTRUCTION OF ADDITIONS, IMPROVEMENTS AND EXTENSIONS TO THE SEWAGE DISPOSAL SYSTEM OF THE CITY OF BOYNE CITY; TO PROVIDE FOR THE ISSUANCE AND SALE OF JUNIOR LIEN REVENUE BONDS TO PAY THE COST THEREOF; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS AND CERTAIN OUTSTANDING BONDS OF THE SYSTEM; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS OF THE SYSTEM IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE SYSTEM AND THE BONDS AND THE SYSTEM.

THE CITY OF BOYNE CITY ORDAINS:

Section 1. Definitions. Whenever used in this Ordinance, except when otherwise indicated by the context, the following terms shall have the following meanings:

(a) "Act 94" means Act 94, Public Acts of Michigan, 1933, as amended.

(b) "Adjusted Net Revenues" means for any operating year the excess of revenues over expenses for the System determined in accordance with generally accepted accounting principles, to which shall be added depreciation, amortization, interest expense on Bonds and payments to the Issuer in lieu of taxes, to which may be made the following adjustments:

(i) Revenues may be augmented by the amount of any rate increases adopted prior to the issuance of additional Bonds or to be placed into effect before the time principal or interest on the additional Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.

(ii) Revenues may be augmented by amounts which may be derived from rates and charges to be paid by new customers of the System.

The adjustment of revenues and expenses by the factors set forth in (i) and (ii) above shall be reported upon by professional engineers or certified public accountants or other experts not in the regular employment of the Issuer.

(c) "Authority" means the Michigan Finance Authority.

(d) "Authorized Officers" means the Mayor, City Manager, City Clerk and City Treasurer.

(e) "Bonds" means the Series 2024 Bonds, and any additional Bonds of equal standing hereafter issued.

(f) "EGLE" means the Michigan Department of Environment, Great Lakes, and Energy.

(g) "Issuer" or "City" means the City of Boyne City, County of Charlevoix, State of Michigan.

(h) "Junior Lien Bonds" means the Series 2024 Bonds, and any additional bonds that are of equal standing with the Series 2024 Bonds, and junior in standing to the Outstanding Senior Lien Bonds.

(i) "Outstanding Senior Lien Bonds" means the Series 2004 Bonds.

(j) "Outstanding Ordinances" means Ordinances Nos. A-83 and A-86 of the City.

(k) "Project" means the additions, extensions and improvements to the System, including force main replacement, sewer line repairs and replacements, wastewater treatment plant improvements and collection system improvements, together with all related equipment, appurtenances and attachments.

(l) "Purchase Contract" means the Purchase Contract to be entered into between the Authority and the Issuer relating to the purchase by the Authority of the Series 2024 Bonds.

(m) "Revenues" and "Net Revenues" mean the revenues and net revenues of the System and shall be construed as defined in Section 3 of Act 94, including with respect to "Revenues", the earnings derived from the investment of moneys in the various funds and accounts established by the Outstanding Ordinances and this Ordinance.

(n) "Senior Lien Bonds" means the Outstanding Senior Lien Bonds, which have a statutory first lien on the Net Revenues, and any additional bonds that are senior in standing to the Junior Lien Bonds hereafter issued.

(o) "Series 2004 Bonds" means the Water Supply and Sewage Disposal System Revenue Bonds, Series 2004, dated September 23, 2004, in the outstanding principal amount of One Million Ten Thousand Dollars ($1,010,000).

(p) "Series 2024 Bonds" means the Sewage Disposal System Junior Lien Revenue Bonds, Series 2024, authorized pursuant to this Ordinance.

(q) "Sufficient Government Obligations" means direct obligations of the United States of America or obligations the principal and interest on which is fully guaranteed by the United States of America, not redeemable at the option of the issuer, the principal and interest payments upon which, without reinvestment of the interest, come due at such times and in such amounts as to be fully sufficient to pay the interest as it comes due on the Bonds and the principal and redemption premium, if any, on the Bonds as it comes due whether on the stated maturity date or upon earlier redemption. Securities representing such obligations shall be placed in trust with a bank or trust company, and if any of the Bonds are to be called for redemption prior to maturity, irrevocable instructions to call the Bonds for redemption shall be given to the paying agent.

(r) "Supplemental Agreement" means the supplemental agreement among the Issuer, the Authority and EGLE relating to the Series 2024 Bonds.

(s) "System" means the entire Sewage Disposal System of the City that provides sewage disposal services, including such facilities thereof as are now existing, are acquired and constructed as the Project, and all enlargements, extensions, repairs and improvements thereto hereafter made.

Section 2. Necessity; Approval of Plans and Specifications. It is hereby determined to be a necessary public purpose of the Issuer to acquire and construct the Project in accordance with the plans and specifications prepared by the Issuer's consulting engineers, which plans and specifications are hereby approved. The Project qualifies for the Clean Water State Revolving Fund financing program being administered by EGLE and the Authority, whereby bonds of the Issuer are sold to the Authority and bear interest at a fixed rate of not to exceed two percent (2.00%) per annum.

Section 3. Costs; Useful Life. The cost of the Project is estimated to be Twelve Million Eight Hundred Thousand Dollars ($12,800,000), including the payment of incidental expenses as specified in Section 4 of this Ordinance, which estimate of cost is hereby approved. The Issuer does hereby estimate the period of usefulness of the Project to be at least thirty (30) years.

Section 4. Payment of Cost; Bonds Authorized. To pay the costs associated with acquiring and constructing the Project, including all legal, financial and other expenses incident thereto and incident to the issuance and sale of the Series 2024 Bonds, the Issuer shall borrow the sum of not to exceed Twelve Million Eight Hundred Thousand Dollars ($12,800,000), and issue the Series 2024 Bonds pursuant to the provisions of Act 94. The remaining costs, if any, shall be defrayed from System funds on hand and legally available for such use.

Except as amended by or expressly provided to the contrary in this Ordinance, all of the provisions of the Outstanding Ordinances shall apply to the Series 2024 Bonds issued pursuant to this Ordinance, the same as though each of the provisions were repeated in this Ordinance in detail; the purpose of this Ordinance being to authorize the issuance of additional revenue bonds of subordinate lien on the Net Revenues of the System with respect to the Outstanding Senior Lien Bonds to finance the cost of acquiring additions, extensions and improvements to the System, additional bonds of subordinate standing and priority of lien as to the Outstanding Senior Lien

Bonds for such purpose being authorized by the provisions of the Outstanding Ordinances, upon the conditions therein stated, which conditions have been fully met.

Section 5. Issuance of Series 2024 Bonds; Details. The Series 2024 Bonds of the Issuer, to be designated **SEWAGE DISPOSAL SYSTEM JUNIOR LIEN REVENUE BOND, SERIES 2024**, are authorized to be issued in the aggregate principal sum of not to exceed Twelve Million Eight Hundred Thousand Dollars ($12,800,000), as finally determined by order of EGLE for the purpose of paying part of the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Series 2024 Bonds. The Series 2024 Bonds shall be payable out of the Net Revenues, as set forth more fully in Section 8 hereof, provided that the Series 2024 Bonds shall be subordinate to the prior lien with respect to the Net Revenues in favor of the Outstanding Senior Lien Bonds and of any additional bonds senior in standing to the Junior Lien Bonds hereafter issued. The Series 2024 Bonds shall be in the form of a single fully-registered, nonconvertible bond of the denomination of the full principal amount thereof, dated as of the date of delivery, payable in principal installments as finally determined by the order of EGLE at the time of sale of the Series 2024 Bonds and approved by the Authority and an Authorized Officer. Principal installments of the Series 2024 Bonds shall be payable on April 1 of the years 2026 through 2055, inclusive, or such other payment dates as hereinafter provided. Interest on the Series 2024 Bonds shall be payable on April 1 and October 1 of each year, commencing April 1, 2025 or on such other interest payment dates as hereinafter provided. Final determination of the principal amount of and interest on the Series 2024 Bonds and the payment dates and amounts of principal installments of the Series 2024 Bonds shall be evidenced by execution of the Purchase Contract and each of the Authorized Officers is authorized and directed to execute and deliver the Purchase Contract when it is in final form and to make the determinations set forth above; provided, however, that the first principal installment shall be due no earlier than October 1, 2025 and the final principal installment shall be due no later than October 1, 2058 and that the total principal amount shall not exceed $12,800,000.

The Series 2024 Bonds shall bear interest at a rate of not to exceed two percent (2.00%) per annum on the par value thereof or such other rate as evidenced by execution of the Purchase Contract, but in any event not to exceed the rate permitted by law, and any Authorized Officers as shall be appropriate shall deliver the Series 2024 Bonds in accordance with the delivery instructions of the Authority.

The principal amount of the Series 2024 Bonds is expected to be drawn down by the Issuer periodically, and interest on principal amount shall accrue from the date such principal amount is drawn down by the Issuer.

The Series 2024 Bonds shall not be convertible or exchangeable into more than one fully-registered bond. Principal of and interest on the Series 2024 Bonds shall be payable as provided in the Series 2024 Bond form in this Ordinance.

The Series 2024 Bonds shall be subject to optional redemption by the Issuer with the prior written approval of the Authority and on such terms as may be required by the Authority.

The Treasurer shall record on the registration books payment by the Issuer of each installment of principal or interest or both when made and the cancelled checks or other records evidencing such payments shall be returned to and retained by the Treasurer.

Upon payment by the Issuer of all outstanding principal of and interest on the Series 2024 Bonds, the Authority shall deliver the Series 2024 Bonds to the Issuer for cancellation.

Section 6. Execution of Series 2024 Bonds. The Series 2024 Bonds shall be signed by the manual or facsimile signature of the Mayor and countersigned by the manual or facsimile signature of the City Clerk and shall have the corporate seal of the Issuer or a facsimile thereof impressed thereon. The Series 2024 Bonds bearing the manual signatures of the Mayor and the City Clerk sold to the Authority shall require no further authentication.

Section 7. Registration and Transfer. Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the transfer agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall execute and the transfer agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The transfer agent shall require payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. The Issuer shall not be required (i) to issue, register the transfer of or exchange any Bond during a period beginning at the opening of business 15 days before the day of the giving of a notice of redemption of Bonds selected for redemption as described in the form of Series 2024 Bonds contained in Section 13 of this Ordinance and ending at the close of business on the day of that giving of notice, or (ii) to register the transfer of or exchange any Bond so selected for redemption in whole or in part, except the unredeemed portion of Bonds being redeemed in part. The Issuer shall give the transfer agent notice of call for redemption at least 20 days prior to the date notice of redemption is to be given.

The transfer agent shall keep or cause to be kept at its principal office sufficient books for the registration and transfer of the Bonds, which shall at all times be open to inspection by the Issuer; and upon presentation for such purpose the transfer agent shall under such reasonable regulations as it may prescribe transfer or cause to be transferred on the books Bonds as hereinbefore provided.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bond, shall execute, and the transfer agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution for the mutilated Bond, upon surrender to the transfer agent of the mutilated Bond. If any Bond issued under this Ordinance shall be lost, destroyed or stolen, evidence of the loss, destruction or theft may be submitted to the transfer agent and, if this evidence is satisfactory to both and indemnity satisfactory to the transfer agent shall be given, and if all requirements of any applicable law including Act 354, Public Acts of Michigan, 1972, as amended ("Act 354"), being sections 129.131 to 129.135, inclusive, of the Michigan Compiled Laws have been met, the Issuer, at the expense of the owner, shall execute, and the transfer agent shall thereupon authenticate and deliver, a new Bond of like tenor and bearing the statement required by Act 354, or any applicable law hereafter enacted, in lieu of and in substitution for the Bond so

lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond the transfer agent may pay the same without surrender thereof.

Section 8. Payment of Series 2024 Bonds; Security; Priority of Lien. Principal of and interest on the Series 2024 Bonds shall be payable from the Net Revenues. There is hereby recognized the statutory lien upon the whole of the Net Revenues created by this Ordinance which shall be a lien that is junior and subordinate to the lien of the Senior Lien Bonds created by the Outstanding Ordinances upon the former combined Water Supply and Sewage Disposal System of the City, to continue until payment in full of the principal of and interest on all Bonds payable from the Net Revenues, or until sufficient cash or Sufficient Government Obligations have been deposited in trust for payment in full of all Bonds of a series then outstanding, principal and interest on such Bonds to maturity, or, if called for redemption, to the date fixed for redemption together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, as provided in the previous sentence, the statutory lien shall be terminated with respect to that series of Bonds, the holders of that series shall have no further rights under the Outstanding Ordinances or this Ordinance except for payment from the deposited funds, and the Bonds of that series shall no longer be considered to be outstanding under the Outstanding Ordinances or this Ordinance. Upon final payment of the Outstanding Senior Lien Bonds which are payable from the Net Revenues of the prior combined Water Supply and Sewage Disposal System, the City reserves the right to issue additional bonds that are senior in standing to the Junior Lien Bonds payable from the Net Revenues of the System.

Section 9. Management; Fiscal Year. The operation, repair and management of the System and the acquiring and constructing of the Project shall continue to be under the supervision and control of the Issuer. The Issuer may employ such person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System. The Issuer may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of the System. The System shall be operated on the basis of an operating year which shall coincide with the Issuer's fiscal year.

Section 10. Rates and Charges; No Free Service. The rates and charges for service furnished by the System and the methods of collection and enforcement of the collection of the rates shall be those in effect on the date of adoption of this Ordinance. No free service or use of the System, or service or use of the System at less than cost, shall be furnished by the System to any person, firm, or corporation, public or private, or to any public agency or instrumentality, including the Issuer.

Section 11. Funds and Accounts; Flow of Funds; Junior Lien Bond and Interest Redemption Fund. The funds and accounts established by the Outstanding Ordinances are hereby continued, provided that a Junior Lien Bond and Interest Redemption Fund shall be established as follows:

There shall be established and maintained a separate depository fund designated "Junior Lien Bond and Interest Redemption Fund" (the "Junior Lien Fund"), the moneys on deposit therein from time to time to be used solely for the purpose of paying the principal of, redemption premiums (if any) and interest on the Series 2024 Bonds, and any bonds of equal standing with the Series 2024 Bonds.

Out of the Net Revenues remaining in the Receiving Fund after provision has been made for the Operation and Maintenance Fund and only after provision has been made for the Redemption Fund, there shall be set aside monthly in the Junior Lien Fund a sum proportionately sufficient to provide for the payment when due of the current principal of and interest on the Series 2024 Bonds, less any amount in the Junior Lien Fund representing accrued interest on the Series 2024 Bonds. Commencing with the date of issue of a series of Bonds, the amount set aside each month for interest on the Bonds shall be the fractional amount of the total amount of interest on the Bonds next coming due derived from the number of months from the date of issue of the Bonds to the first interest payment date. Commencing with the first interest payment date, the amount set aside each month for interest on the Series 2024 Bonds shall be 1/6 of the total amount of interest on the Series 2024 Bonds next coming due. The amount set aside each month for principal on the Series 2024 Bonds, commencing with the first principal payment date, shall be 1/12 of the amounts of principal next coming due. If there is any deficiency in the amounts previously set aside, that deficiency shall be added to the next succeeding months' requirements.

No moneys shall be set aside and credited to the Junior Lien Fund unless and until the Issuer is current with respect to all required transfers to all other funds under the Outstanding Ordinances and there is no default in any payments or requirements under the Outstanding Ordinances.

If for any reason there is a failure to make such quarterly deposit in the amounts required, then the entire amount of the deficiency shall be set aside and deposited in the Junior Lien Bond Redemption Account out of the Revenues first received thereafter which are not required by this Ordinance to be deposited in the Operation and Maintenance Account or the Bond and Interest Redemption Fund or the Junior Lien Bond Redemption Account, which amount shall be in addition to the regular monthly deposit required during such succeeding month or months.

Section 12. Bond Proceeds. The proceeds of the sale of the Series 2024 Bonds as received by the Issuer shall be deposited in a separate account in a bank or banks qualified to act as depository of the proceeds of sale under the provisions of Section 15 of Act 94 designated SEWAGE DISPOSAL SYSTEM JUNIOR LIEN REVENUE BONDS CONSTRUCTION FUND (the "Construction Fund"). Moneys in the Construction Fund shall be applied solely in payment of the cost of the Project and any engineering, legal and other expenses incident thereto and to the financing thereof.

Section 13. Bond Form. The Series 2024 Bonds shall be in substantially the following form with such changes or completion as necessary or appropriate to give effect to the intent of this Ordinance, and further subject to such modifications which may be required by the Michigan Attorney General and the Authority and approved by bond counsel:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF CHARLEVOIX

CITY OF BOYNE CITY
SEWAGE DISPOSAL SYSTEM
JUNIOR LIEN REVENUE BOND, SERIES 2024

REGISTERED OWNER: Michigan Finance Authority

PRINCIPAL AMOUNT: _____ Dollars ($_____)

DATE OF ORIGINAL ISSUE: September 6, 2024

The City of Boyne City, County of Charlevoix, State of Michigan (the "City"), for value received, hereby promises to pay, primarily out of the hereinafter described Net Revenues of the City's Sewage Disposal System (hereinafter defined), to the Michigan Finance Authority (the "Authority"), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, in lawful money of the United States of America, unless prepaid or reduced prior thereto as hereinafter provided.

During the time the Principal Amount is being drawn down by the City under this bond, the Authority will periodically provide to the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding Principal Amount actually advanced (subject to any principal forgiveness as provided for in Schedule A), all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on the Schedule attached hereto and made a part hereof, as such Schedule may be adjusted if less than $_____ is disbursed to the City or if a portion of the Principal Amount is prepaid as provided below, with interest on the principal installments from the date each installment is delivered to the holder hereof until paid at the rate of two percent (2.00%) per annum. Interest is first payable on April 1, 2025, and semiannually thereafter on the first day of April and October of each year, as set forth in the Purchase Contract.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this Bond in

immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

For prompt payment of principal and interest on this bond, the City has irrevocably pledged the revenues of the Sewage Disposal System of the City, including all appurtenances, extensions and improvements thereto (the "Sewage Disposal System"), after provision has been made for reasonable and necessary expenses of operation, maintenance and administration (the "Net Revenues"), and a statutory lien thereon is hereby recognized and created which is junior in standing and priority of lien as to the prior lien of the City's Water Supply and Sewage Disposal System Revenue Bonds, Series 2004 (the "Outstanding Senior Lien Bonds") of the City and of any additional bonds of the City of equal standing and priority of lien with the Outstanding Senior Lien Bonds or senior in standing to the bonds of this issue.

This bond is a single, fully-registered, non-convertible bond in the principal sum indicated above issued pursuant to Ordinances Nos. A-83, A-86 and ____duly adopted by the City Commission of the City (the "Ordinances"), and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying part of the cost of acquiring and constructing additions, extensions and improvements to the Sewage Disposal System of the City.

For a complete statement of the revenues from which and the conditions under which this bond is payable, a statement of the conditions under which additional bonds of superior and equal

standing may hereafter be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Ordinances.

This bond is a self-liquidating bond, payable, both as to principal and interest, solely and only from the Net Revenues of the Sewage Disposal System. The principal of and interest on this bond are secured by the statutory lien hereinbefore mentioned.

The City has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the Sewage Disposal System shall be outstanding, such rates for service furnished by the Sewage Disposal System as shall be sufficient to provide for payment of the interest upon and the principal of this bond and any bonds of equal standing with this bond, the Outstanding Senior Lien Bonds and any additional bonds of equal standing with the Outstanding Senior Lien Bonds, as and when the same shall become due and payable, and to maintain a bond redemption fund (including, except for bonds of this issue, a bond reserve account) therefor, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the Sewage Disposal System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the Sewage Disposal System as are required by the Ordinances.

Principal installments of this bond are subject to prepayment by the City prior to maturity only with the prior written consent of the Authority and on such terms as may be required by the Authority.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the transfer agent, duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Ordinance, and upon payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the City of Boyne City, County of Charlevoix, State of Michigan, by its City Commission, has caused this bond to be executed with the facsimile signatures of its Mayor and its City Clerk and a facsimile of its corporate seal to be printed on this bond, all as of the Date of Original Issue.

CITY OF BOYNE CITY

By: _____
Mayor

(Seal)

Countersigned:

_____
City Clerk

DEQ Project No. 5890-01
DEQ Approved Amt. $12,800,000

SCHEDULE A

Based on the schedule provided below unless revised as provided in this paragraph, repayment of the principal of the bond shall be made until the full amount advanced to the City is repaid. In the event the Order of Approval issued by the Department of Environment, Great Lakes and Energy (the "Order") approves a principal amount of assistance less than the amount of the bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the City and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the City by the Authority, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the City.

Maturity Date	Principal Amount	Maturity Date	Principal Amount
October 1, 2026	$315,000	October 1, 2041	$ 425,000
October 1, 2027	320,000	October 1, 2042	435,000
October 1, 2028	330,000	October 1, 2043	440,000
October 1, 2029	335,000	October 1, 2044	450,000
October 1, 2030	340,000	October 1, 2045	460,000
October 1, 2031	350,000	October 1, 2046	470,000
October 1, 2032	355,000	October 1, 2047	480,000
October 1, 2033	360,000	October 1, 2048	490,000
October 1, 2034	370,000	October 1, 2049	495,000
October 1, 2035	375,000	October 1, 2050	505,000
October 1, 2036	385,000	October 1, 2051	520,000
October 1, 2037	390,000	October 1, 2052	530,000
October 1, 2038	400,000	October 1, 2053	540,000
October 1, 2039	410,000	October 1, 2054	550,000
October 1, 2040	415,000	October 1, 2055	560,000

Interest on the Bond shall accrue on that portion of principal disbursed by the Authority to the City pursuant to the Order from the date such portion is disbursed, until paid, at the rate of 2.00% per annum, payable April 1, 2025, and semi-annually thereafter.

The City agrees that it will deposit with U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

Section 14. Bondholders' Rights; Receiver. The holder or holders of the Bonds representing in the aggregate not less than twenty per cent (20%) of the entire principal amount thereof then outstanding, may, by suit, action, mandamus or other proceedings, protect and enforce the statutory lien upon the Net Revenues of the System, and may, by suit, action, mandamus or other proceedings, enforce and compel performance of all duties of the officers of the Issuer, including the fixing of sufficient rates, the collection of Revenues, the proper segregation of the Revenues of the System and the proper application thereof. The statutory lien upon the Net Revenues, however, shall not be construed as to compel the sale of the System or any part thereof.

If there is a default in the payment of the principal of or interest upon the Series 2024 Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the Issuer and under the direction of the court, and by and with the approval of the court to perform all of the duties of the officers of the Issuer more particularly set forth herein and in Act 94.

The holder or holders of the Series 2024 Bonds shall have all other rights and remedies given by Act 94 and law, for the payment and enforcement of the Series 2024 Bonds and the security therefor.

Section 15. Additional Bonds. The Issuer may issue additional bonds of equal standing with the Series 2024 Bonds for the following purposes and subject to the following conditions:

(a) To complete the Project in accordance with the plans and specifications therefor. Such bonds shall not be authorized unless the engineers in charge of construction shall execute a certificate evidencing the fact that additional funds are needed to complete the Project in accordance with the plans and specifications therefor and stating the amount that will be required to complete the Project. If such certificate shall be so executed and filed with the Issuer, it shall be the duty of the Issuer to provide for and issue additional revenue bonds in the amount stated in the certificate to be necessary to complete the Project in accordance with the plans and specifications plus an amount necessary to issue such bonds or to provide for part or all of such amount from other sources.

(b) For subsequent repairs, extensions, enlargements and improvements to the System or for subsequent repairs, extensions, enlargements and improvements to the System and for the purpose of refunding part or all of the Junior Lien Bonds then outstanding and paying costs of issuing such additional Junior Lien Bonds. Junior Lien Bonds for such purposes shall not be issued pursuant to this subparagraph (b) unless the Adjusted Net Revenues of the System for the then last two (2) preceding twelve-month operating years or the Adjusted Net Revenues for the last preceding twelve-month operating year, if the same shall be lower than the average, shall be equal to at least one hundred percent (100%) of the maximum amount of principal and interest thereafter maturing in any operating year on the then outstanding Senior Lien Bonds, Junior Lien Bonds and on the additional Bonds then being issued. If the additional Junior Lien Bonds are to be issued in whole or in part for refunding outstanding Junior Lien Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Junior Lien Bonds to be refunded from the proceeds of the additional

Junior Lien Bonds. For purposes of this subparagraph (b) the Issuer may elect to use as the last preceding operating year any operating year ending not more than sixteen months prior to the date of delivery of the additional Junior Lien Bonds and as the next to the last preceding operating year, any operating year ending not more than twenty-eight months prior to the date of delivery of the additional Junior Lien Bonds. Determination by the Issuer as to existence of conditions permitting the issuance of additional Junior Lien Bonds shall be conclusive. No additional Junior Lien Bonds of equal standing as to the Net Revenues of the System shall be issued pursuant to the authorization contained in this subparagraph if the Issuer shall then be in default in making its required payments to the Operation and Maintenance Fund or the Redemption Fund.

(c) For refunding a part or all of the Junior Lien Bonds then outstanding and paying costs of issuing such additional Junior Lien Bonds including deposits which may be required to be made to the bond reserve account for such Junior Lien Bonds. No additional Junior Lien Bonds shall be issued pursuant to this subsection unless the maximum amount of principal and interest maturing in any operating year after giving effect to the refunding shall be less than the maximum amount of principal and interest maturing in any operating year prior to giving effect to the refunding.

Section 16. Negotiated Sale; Application to EGLE and Authority; Execution of Documents. The Issuer determines that it is in the best interest of the Issuer to negotiate the sale of the Series 2024 Bonds to the Authority because the Clean Water State Revolving Fund financing program provides significant interest savings to the Issuer compared to competitive sale in the municipal bond market. The Authorized Officers are hereby authorized to make application to the Authority and to the MDEQ for placement of the Series 2024 Bonds with the Authority. The actions taken by the Authorized Officers with respect to the Series 2024 Bonds prior to the adoption of this Ordinance are ratified and confirmed. The Authorized Officers are authorized to execute and deliver the Purchase Contract, the Supplemental Agreement and the Issuer's Certificate. Any Authorized Officer is further authorized to execute and deliver such contracts, documents and certificates as are necessary or advisable to qualify the Series 2024 Bonds for the Clean Water State Revolving Fund. Prior to the delivery of the Series 2024 Bonds to the Authority, any Authorized Officer is hereby authorized to make such changes to the form of the Series 2024 Bonds contained in Section 13 of this Ordinance as may be necessary to conform to the requirements of Act 227, Public Acts of Michigan 1985, as amended ("Act 227"), including, but not limited to changes in the principal maturity and interest payment dates and references to additional security required by Act 227.

Section 17. Covenant Regarding Tax Exempt Status of the Bonds. The Issuer shall, to the extent permitted by law, take all actions within its control necessary to maintain the exemption of the interest on the Series 2024 Bonds from general federal income taxation (as opposed to any alternative minimum or other indirect taxation) under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of Series 2024 Bonds proceeds and moneys deemed to be Bond proceeds.

Section 18. Approval of Bond Counsel. The representation of the Issuer by Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield"), as bond counsel is hereby approved,

notwithstanding the representation by Miller Canfield of the Authority in connection with the Clean Water State Revolving Fund program which may include advising the Authority with respect to this borrowing.

Section 19. Approval of Bond Details. The Authorized Officers are each hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters, provided that the principal amount of Series 2024 Bonds issued shall not exceed the principal amount authorized in this Ordinance, the interest rate per annum on the Series 2024 Bonds shall not exceed two percent (2.00%) per annum, and the Series 2024 Bonds shall mature in not more than thirty (30) annual installments.

Section 20. Savings Clause. All ordinances, resolutions or orders, or part thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, repealed.

Section 21. Severability; Paragraph Headings; and Conflict. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance. The paragraph headings in this Ordinance are furnished for convenience of reference only and shall not be considered to be part of this Ordinance.

Section 22. Publication and Recordation. This Ordinance shall be published in full in the *Charlevoix County News*, a newspaper of general circulation in the Issuer qualified under State law to publish legal notices, promptly after its adoption, and shall be recorded in the Ordinance Book of the Issuer and such record authenticated by the signatures of the Mayor and the City Clerk.

Section 23. Effective Date. Pursuant to the provisions of Section 6 of Act 94, this Ordinance shall be approved on the date of first reading and accordingly this Ordinance shall immediately be effective upon its adoption.

Adopted and signed this 23rd day of July, 2024.

Signed: _____
Mayor

Signed: _____
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Commission of the City of Boyne City, County of Charlevoix, Michigan, at a Regular Meeting held on July 23, 2024, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

I further certify that the following Members were present at the meeting: _____ _____ and that the following Members were absent: _____.

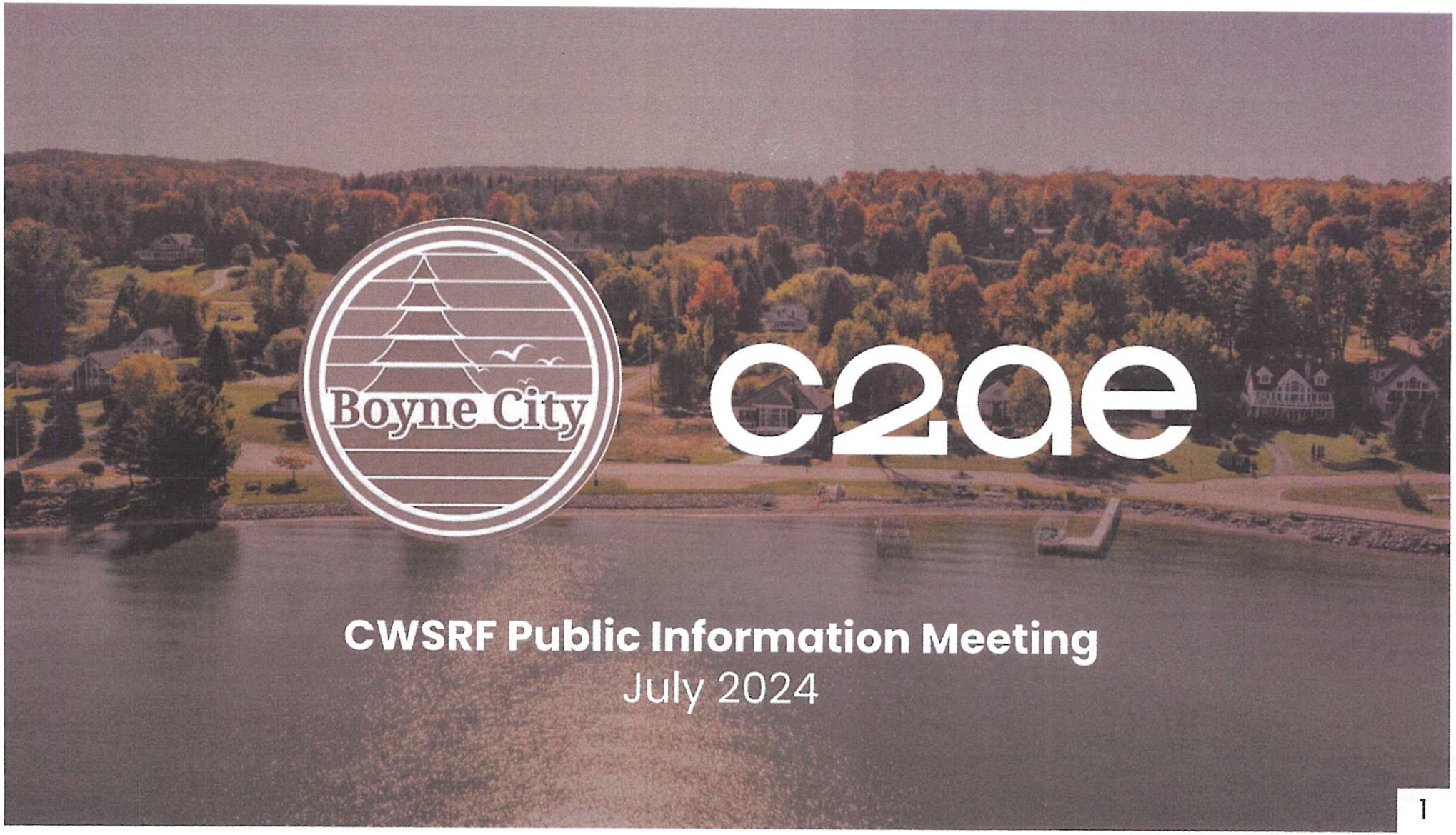
I further certify that Member _____ moved adoption of the Ordinance, and that the motion was supported by Member _____.

I further certify that the following Members voted for adoption of the Ordinance: _____ and that the following Members voted against adoption of the Ordinance: _____ _____.

I further certify that the Ordinance has been recorded in the Ordinance Book and that such recording has been authenticated by the signatures of the Mayor and City Clerk.

_____
City Clerk

42159617.1/010277.00018


Boyne City
c2ae
CWSRF Public Information Meeting
July 2024

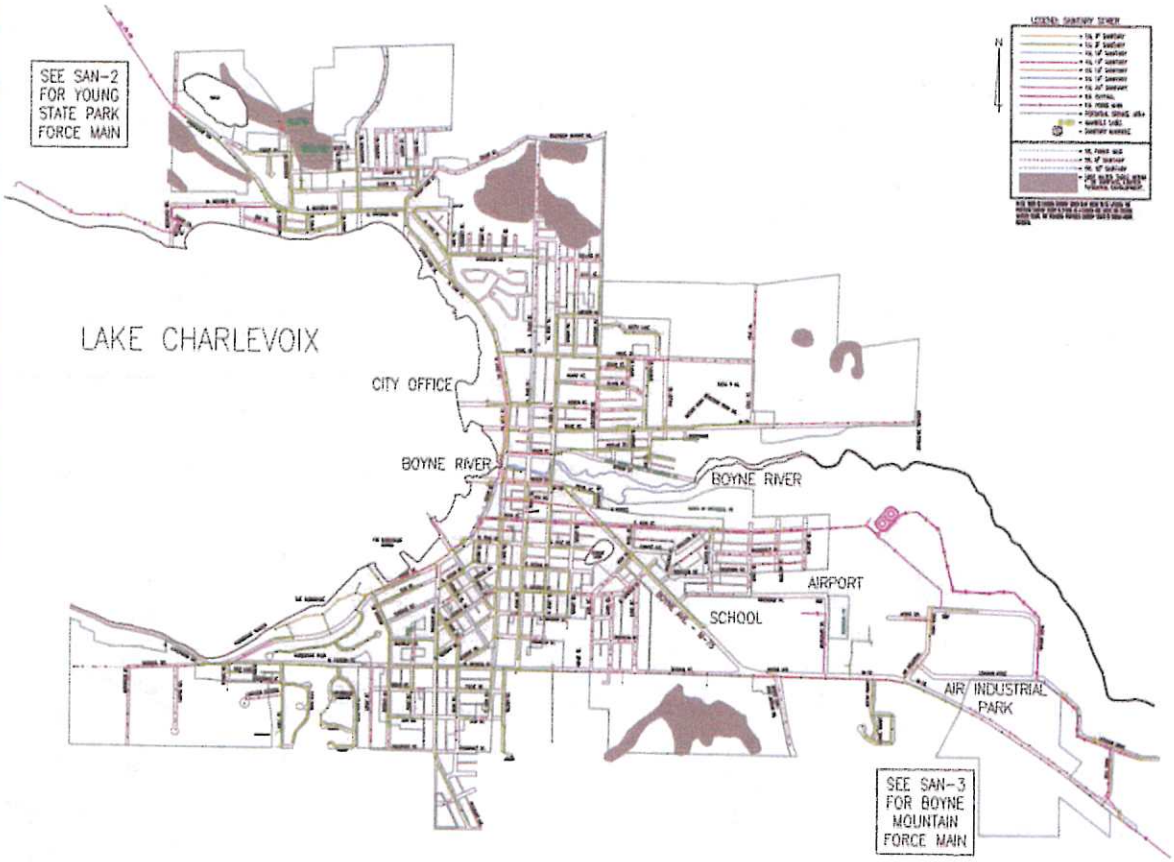
Wastewater System History

Early 1900's

Original system

2004

Plant upgrade



Sanitary Sewer System

- Why some streets are sewered and others not?
- Requests to City to connect to sanitary sewer system

Funding:

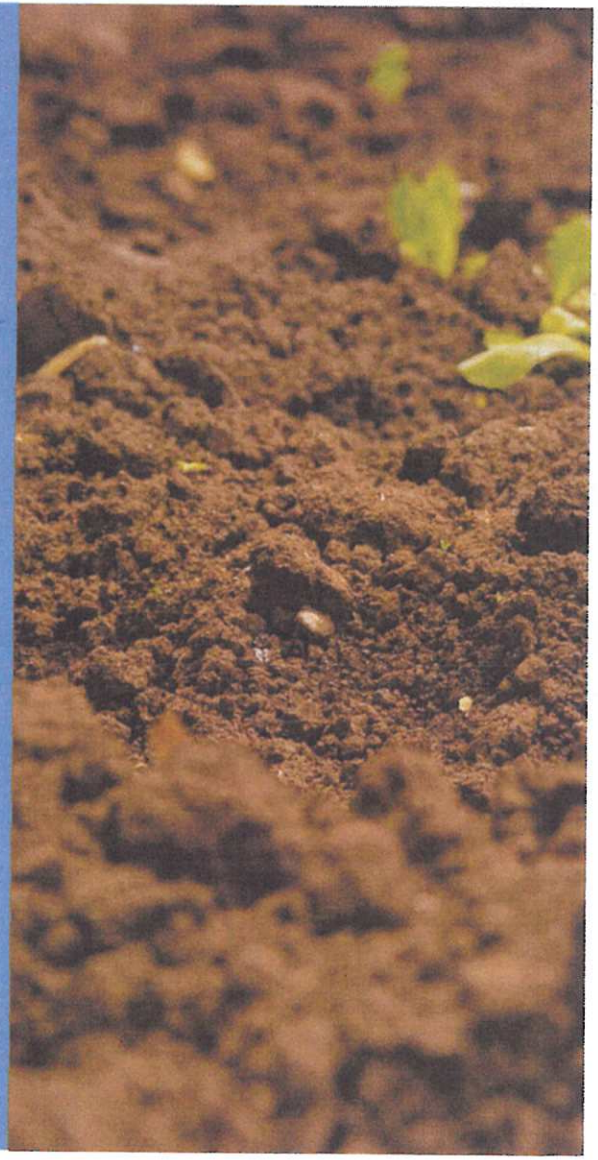
Clean Water State Revolving Fund

- Most common funding mechanism
- In 2024:
  - Unprecedented amount available
  - Extra points for overburden status
  - Other communities turned down funding

Project Timeline

INTENT TO APPLY	PROJECT PLAN SUBMITTAL	FUNDING NOTIFICATION	DESIGN COMPLETE	BIDDING	CONSTRUCTION
NOV. 2022	MAY 2023	NOV. 2023	JUNE 2024	JUNE 2024	2024 - 2026

Why should I connect?



Long-Term Savings

Maintenance Cost ($300/3 years)

Septic Replacement Cost ($25,000)

Private Pumps ($3,500)

Environmental Improvements

Water Quality

Once in a lifetime opportunity?

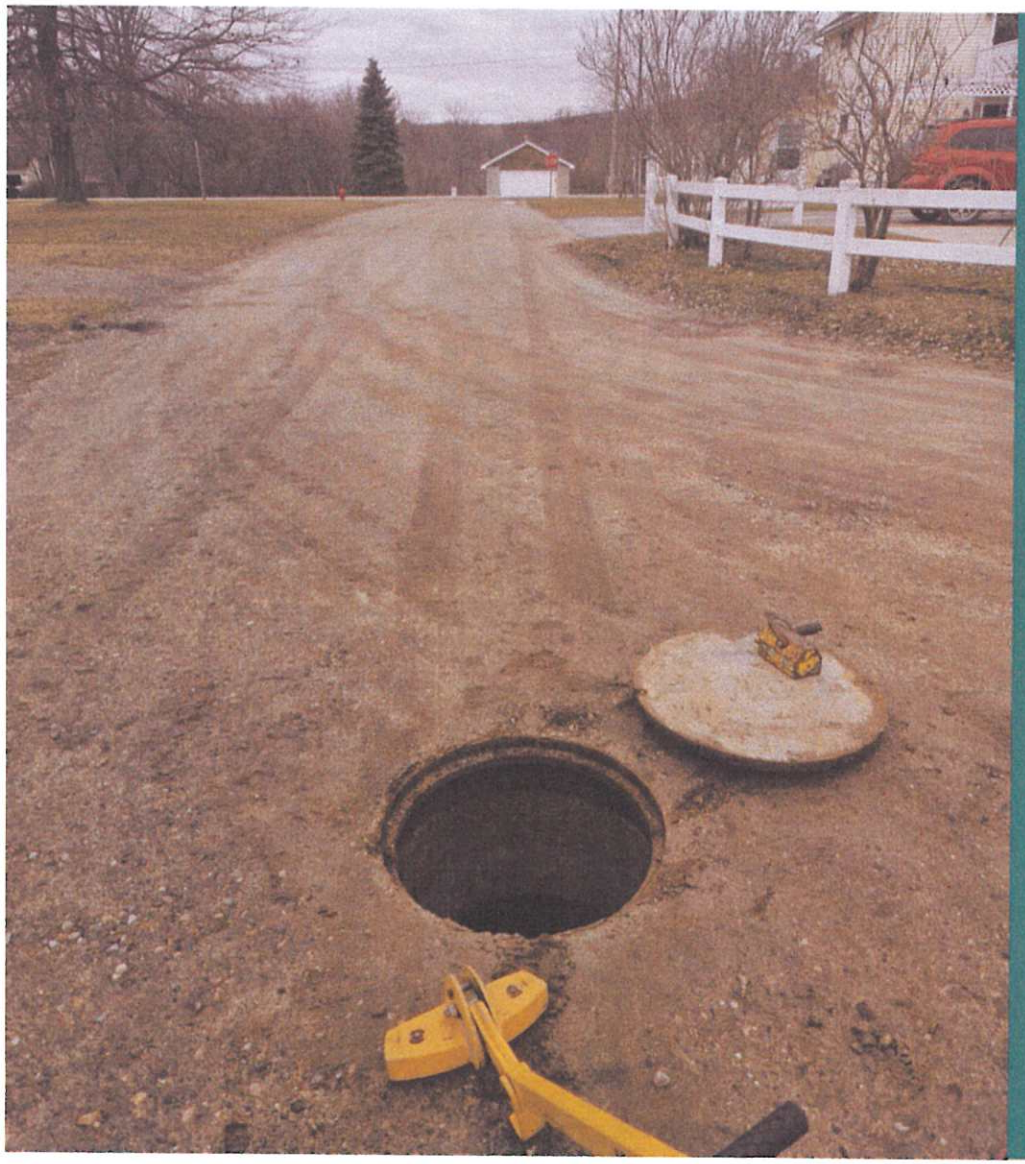


Project Elements

Wastewater Treatment Plant

New Ferric Building

Energy Efficiency Upgrades

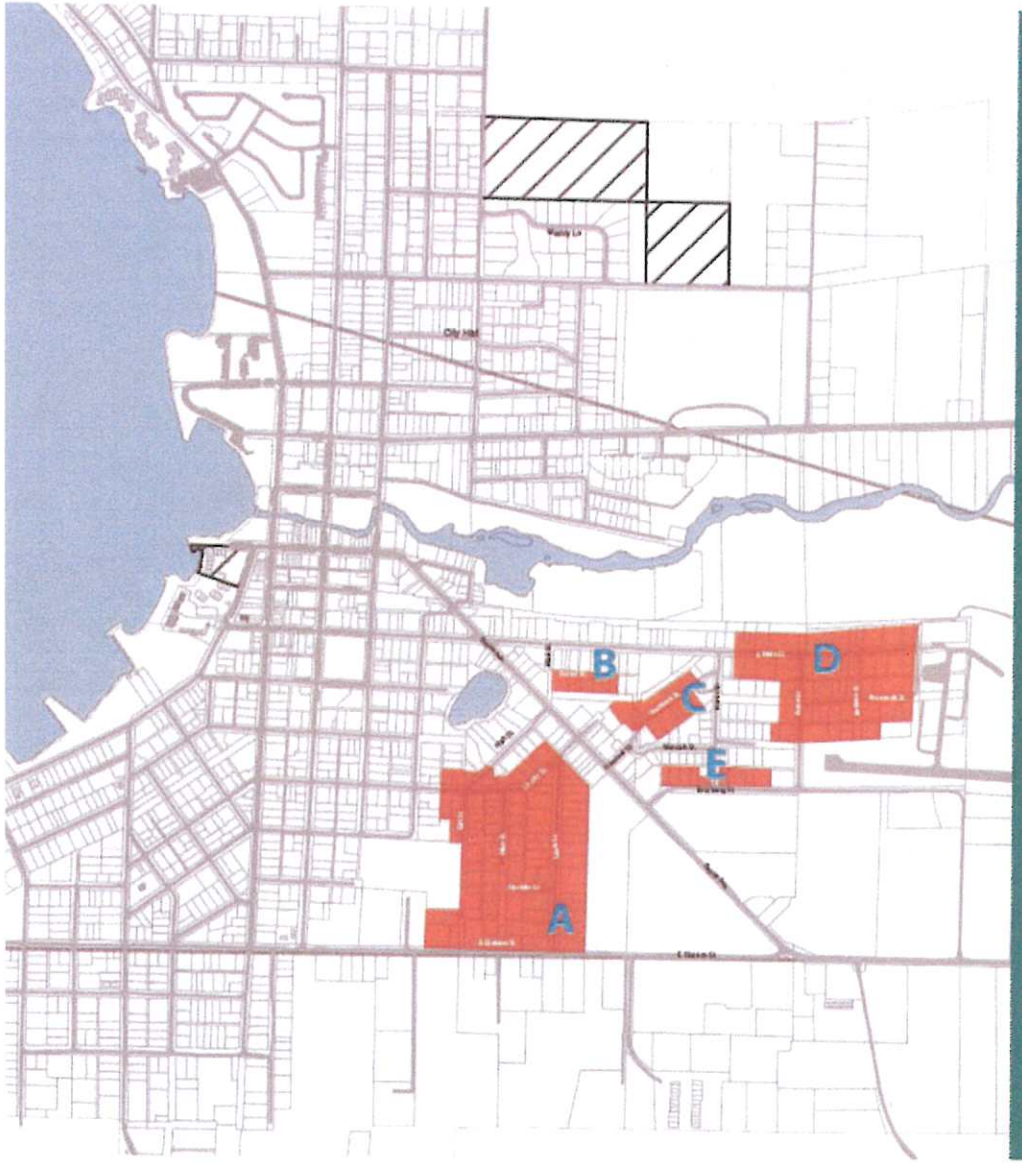


Project Elements

Sewer Rehabilitation

Manholes

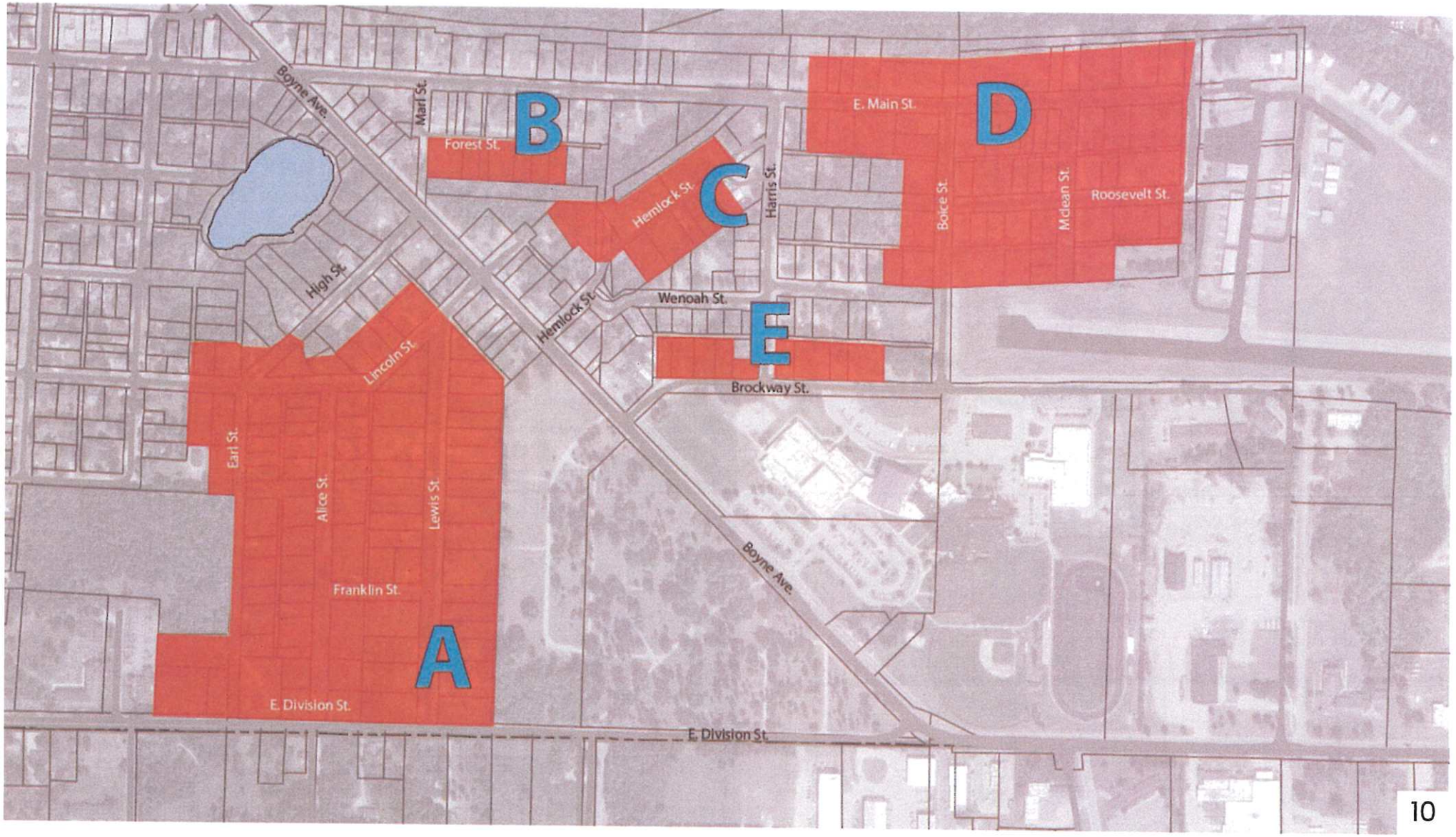
Sewer Pipes



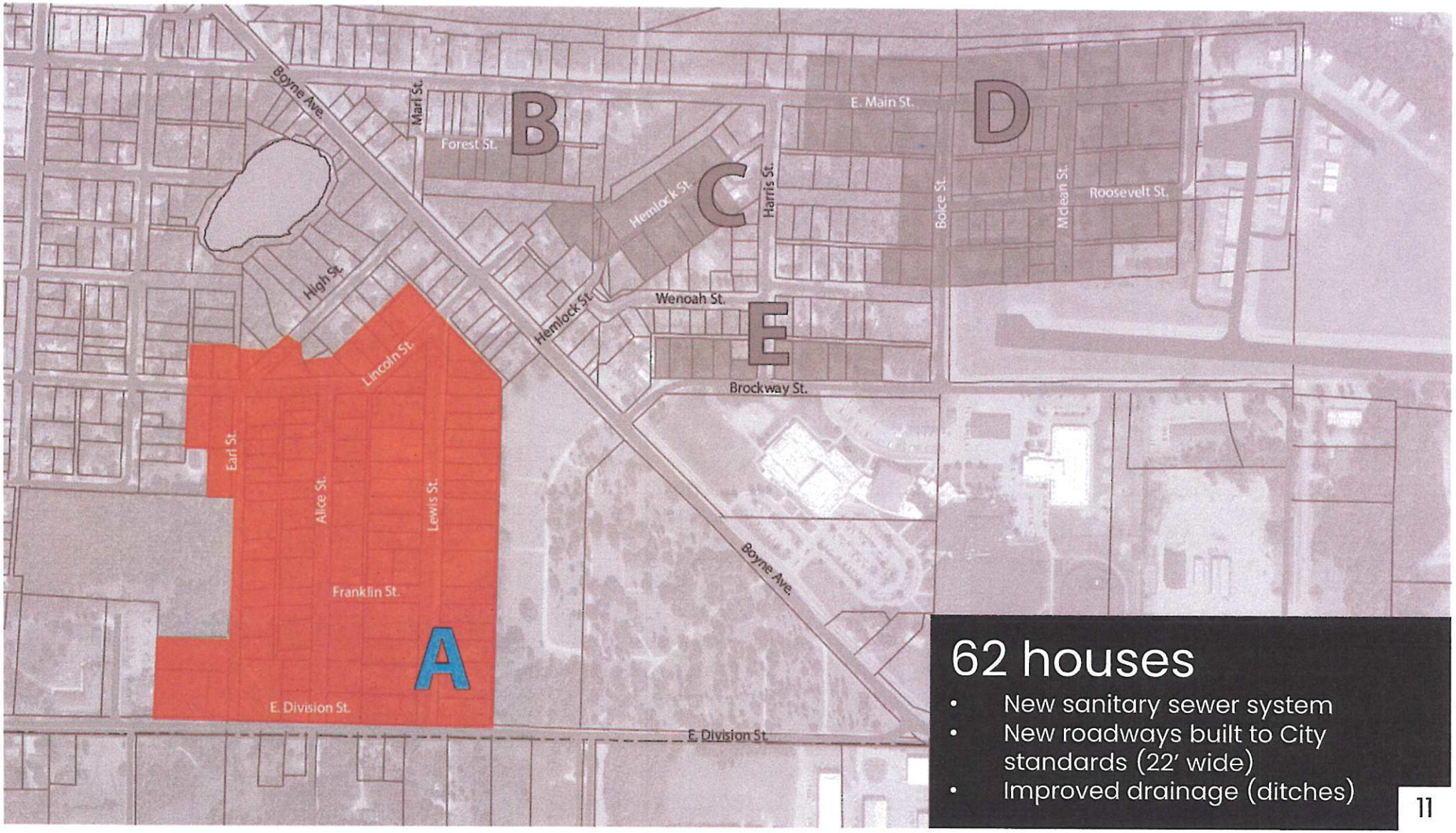
Project Elements

Sewer Collection Area Expansions

Expansion Sub-areas A-E


Boyne Ave.
Marl St.
B
Forest St.
E. Main St.
D
Hemlock St.
C
Harris St.
Boise St.
Mclean St.
Roosevelt St.
High St.
Wenoah St.
Hemlock St.
E
Brockway St.
Lincoln St.
Earl St.
Alice St.
Lewis St.
Franklin St.
Boyne Ave.
A
E. Division St.
E. Division St.

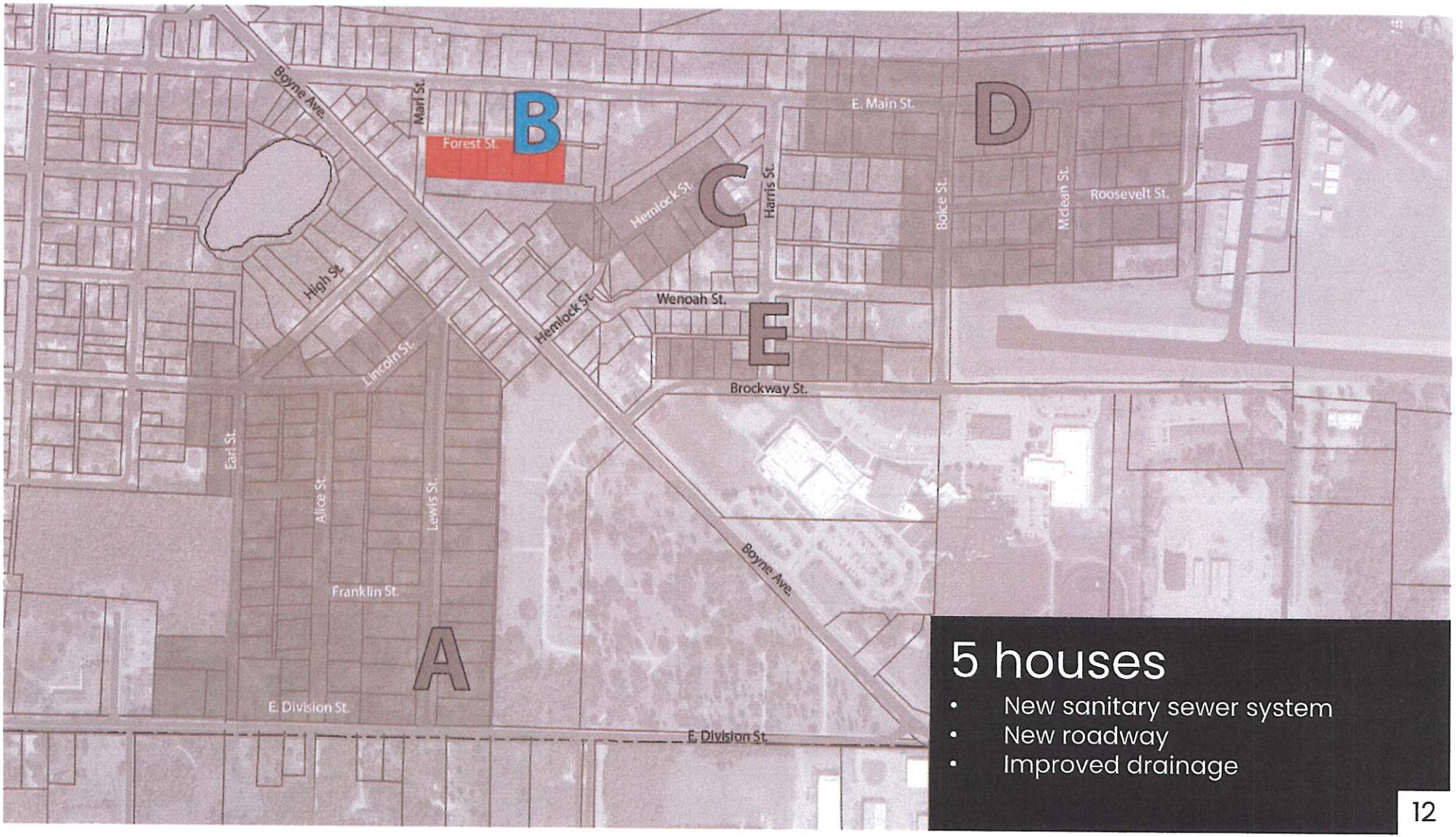
10



62 houses

- New sanitary sewer system
- New roadways built to City standards (22' wide)
- Improved drainage (ditches)

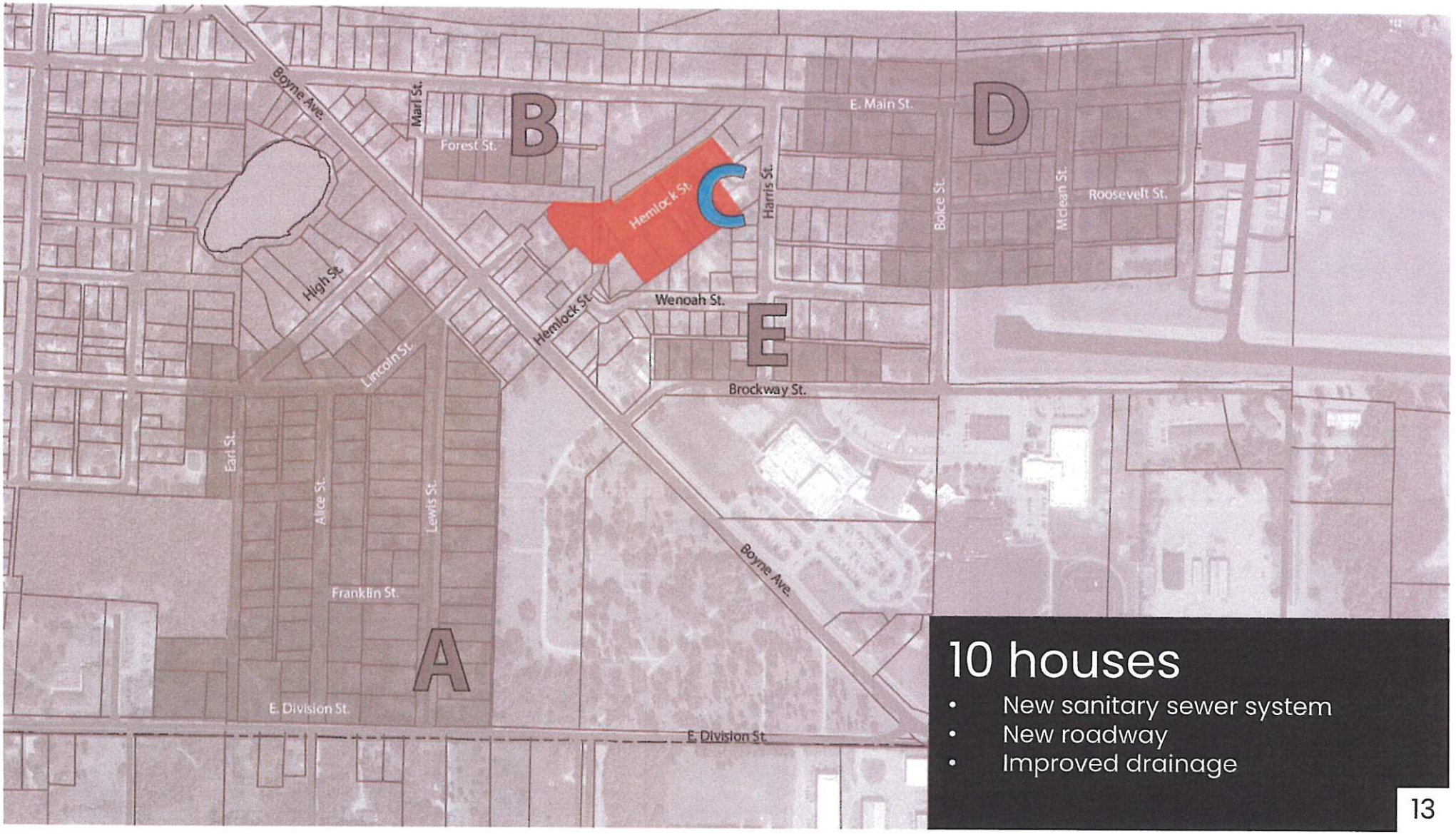
11



5 houses

- New sanitary sewer system
- New roadway
- Improved drainage

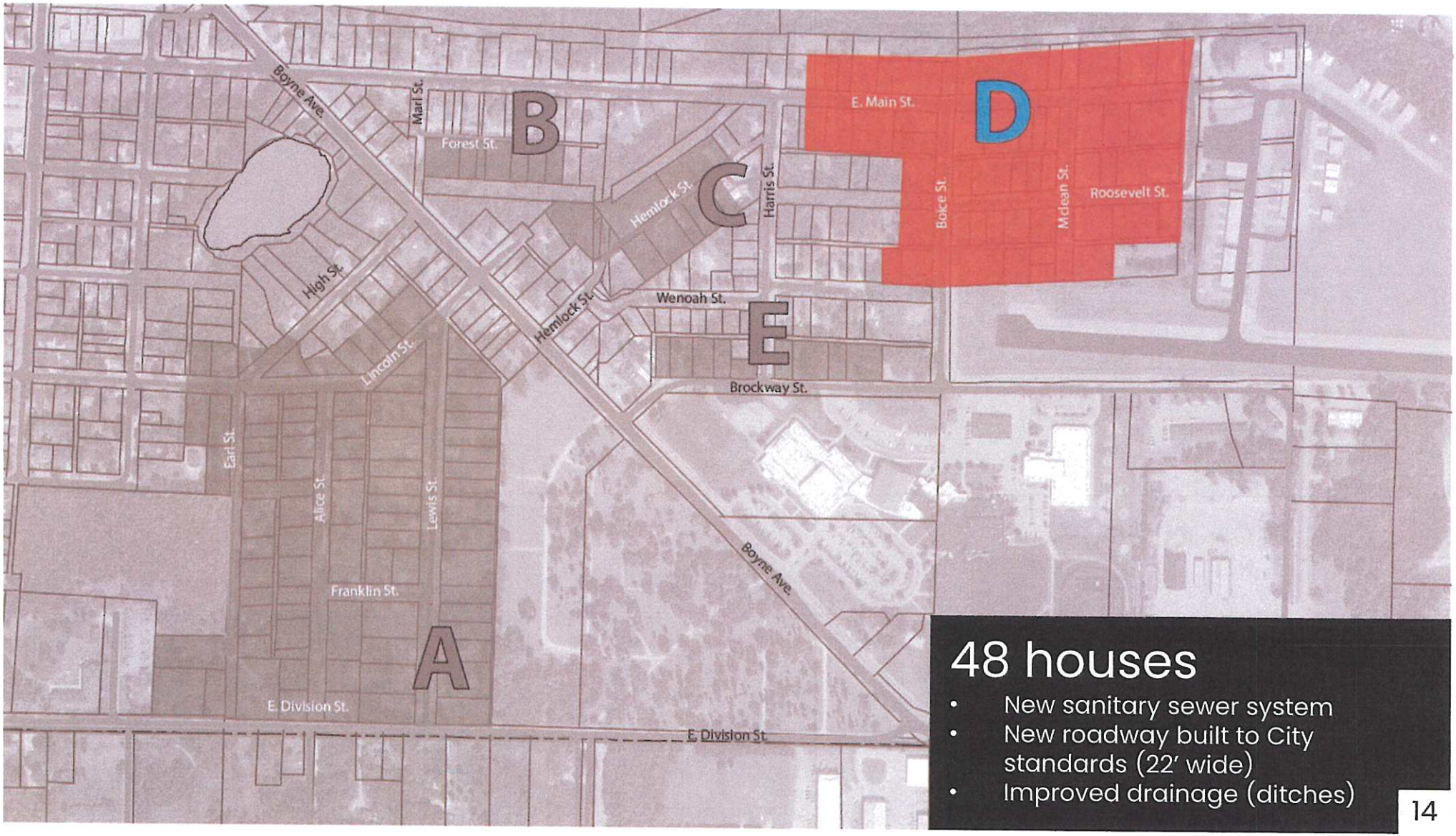
12



10 houses

- New sanitary sewer system
- New roadway
- Improved drainage

13



48 houses

- New sanitary sewer system
- New roadway built to City standards (22' wide)
- Improved drainage (ditches)

14



11 houses

- New sanitary sewer system
- New roadway
- Improved drainage

15

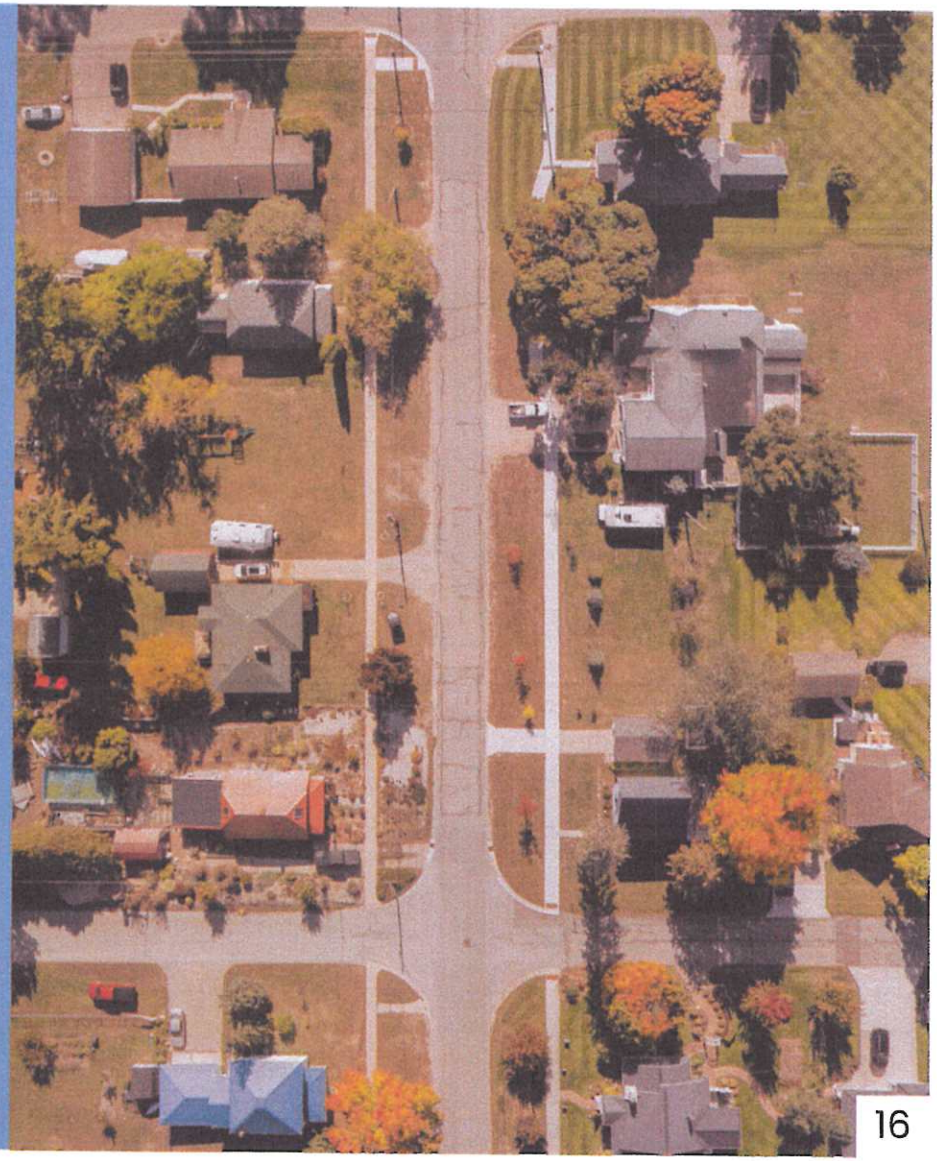
EGLE's 50% requirement

The City's engineer was notified by EGLE of this requirement in April 2024. (Late in design phase)

Minimum of **50% of homes in each sub-area** need to connect to new sewer for City to receive funding

Connect **within 18 months** of public sewer construction completion

EGLE wants to ensure that funds are being used for infrastructure that will prioritize and address immediate public and environmental health risks.



Costs

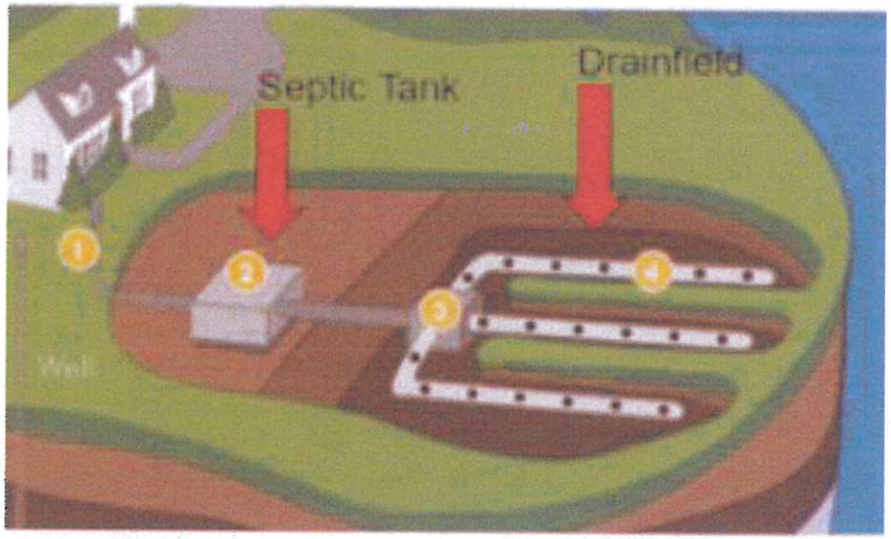
City Sewer Connection Fee – **$1,804 (5/8")**

Pump and abandon existing septic tank

Construct sewer lateral from right-of-way to house/business

$5,000 - $10,000 per residence (varies per property based on tank size, location, distance to sewer main, and contractor)

Costs likely to only increase in the future



Costs

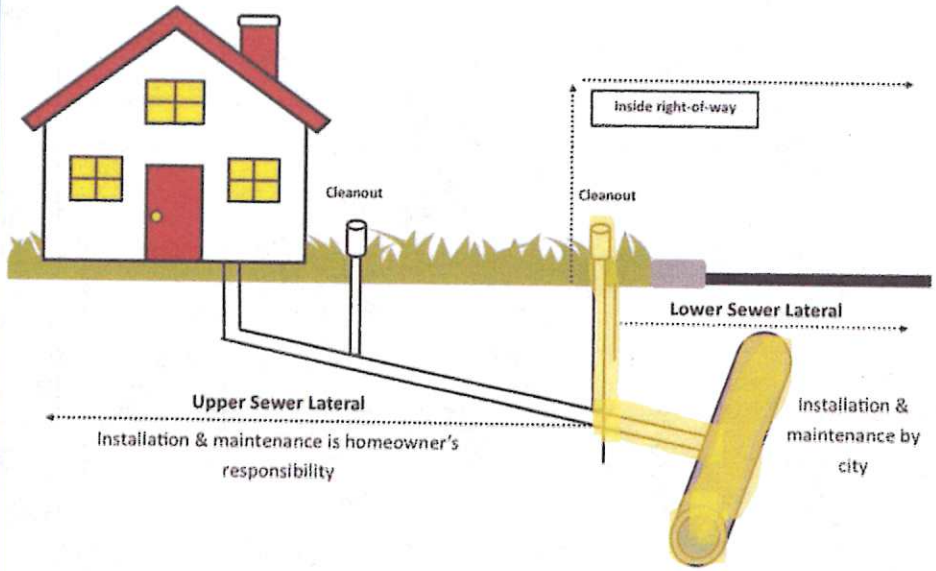
City Sewer Connection Fee – $**1,804 (5/8")**

Pump and abandon existing septic tank

Construct sewer lateral from right-of-way to house/business

$5,000 - $10,000 per residence (varies per property based on tank size, location, distance to sewer main, and contractor)

Costs likely to only increase in the future



Benefits

Cost savings:

- Septic tank pumping - **$300 – $500** every 3 years
- Septic Field Replacement - **$25,000**

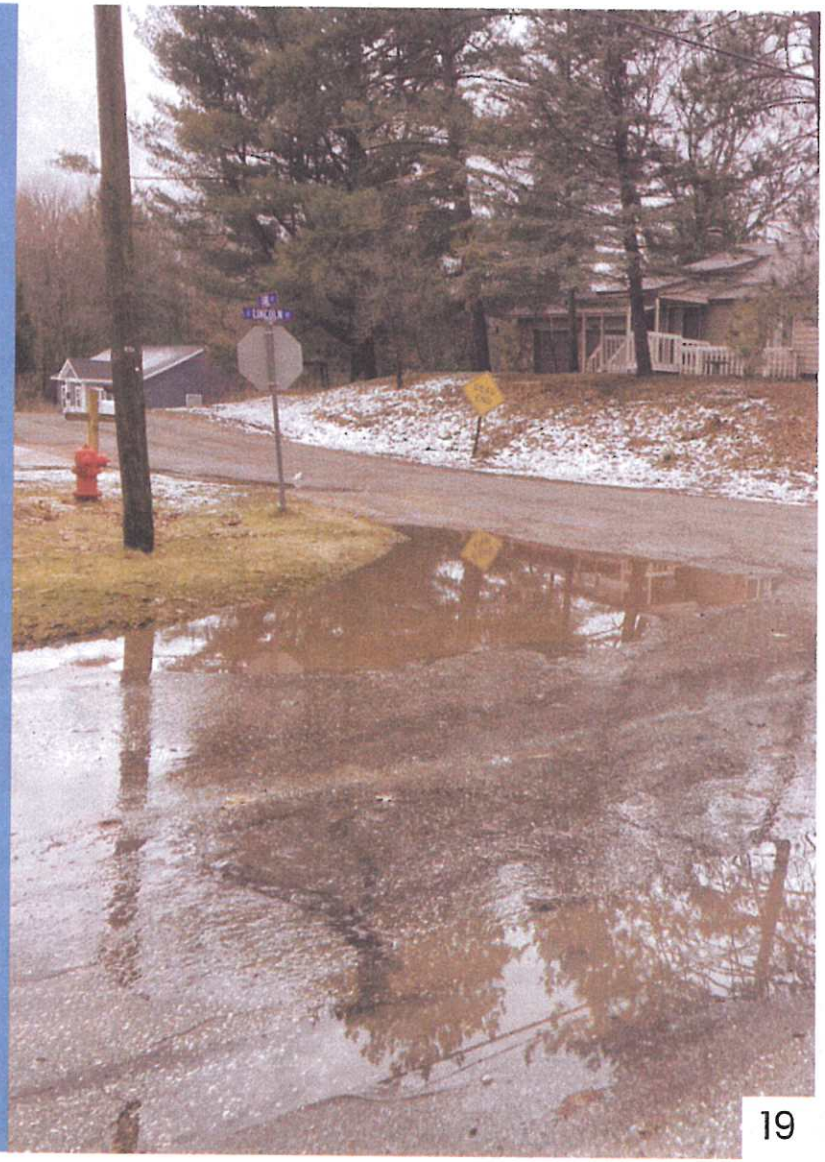
Environmental benefits:

- Improves water quality
- Reduces groundwater contamination

New roads and drainage improvements

***possible water system extensions**

Sewer there when you need it



Next Steps:

Commitment to Connect

Please respond by Monday, August 5th



Next Steps:

What if sub-area doesn't achieve 50% connection requirement?

Public Sewer will not be constructed in sub-areas as part of this project. No new roads or drainage improvements.

EGLE unlikely to fund sewer expansion projects in the future.


Thank you!
Questions and Comments?
Boyne City
c2ae
Next CWSRF Public Information Meeting
July 31, 2024 – 6pm

August 2024

August 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 28	29	30	31	Aug 1 8:30am Main Street Board	2	3 6:00am Mich Mtn. Mayhem
4	5 4:00pm Main Street Design (Parkview)	6 Primary Election	7	8	9	10 Antique Auto Show/Flea M
11 Antique Auto Show/Flea Market	12	13 9:00am MS Marketing (Parkview) 7:00pm City Commission	14 3:00pm Main Street Organization (Parkview)	15	16 9:00am Team Boyne-Main Street (Library Community Room)	17
18	19 5:30pm Planning Commission	20	21	22	23	24
25	26	27 12:00pm City Commission	28	29 5:00pm Parks and Rec - Special Meeting 5:30pm Airport Advisory Board	30	31

September 2024

September 2024

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 1	2 City Offices Closed Labor Day (United States) 4:00pm Main Street Design (Parkview)	3 5:00pm ZBA	4	5 8:30am Main Street Board	6	7
8	9 12:00pm EDC/LDFA	10 9:00am MS Marketing (Parkview) 3:00pm Main Street Organization 7:00pm City	11 MML Convention	12 MML Convention 5:00pm Parks & Rec	13 MML Convention	14 MML Convention Summer Taxes due
15	16 5:30pm Planning Commission 7:00pm Historical Commission	17	18	19	20 9:00am Team Boyne-Main Street (Library Community Room)	21 City Wide Rubbish Pick Up
22	23	24 12:00pm City Commission	25	26 5:30pm Airport Advisory Board	27	28
29	30	Oct 1	2	3	4	5