



Brighton City Council Meeting

200 N First St • City Hall Council Chambers • Brighton, Michigan 48116
(810) 227-1911 • www.brightoncity.org

Regular Meeting
April 20, 2023 – 6:30 p.m.

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Consider approval of the agenda
5. Consider approval of consent agenda items

Consent Agenda Items

- a. [Approval of Minutes: regular meeting of April 6, 2023](#)

Correspondence

6. Call to the public
7. Staff updates
8. Updates from Councilmember liaisons to various boards and commissions

New Business

9. [Consider authorizing the City Manager to approve small, pop-up civic events for the 2023 event season](#)
10. [Consider Weekends on West revised Civic Event application](#)
11. [Consider approval of Master Plan review work program as submitted by Giffels Webster](#)

Other Business

12. Call to the public
13. Adjournment



Brighton City Council Meeting

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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON APRIL 6, 2023

1. Call to order

Mayor Tobbe called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll call

Present were Mayor Tobbe, Mayor Pro Tem Bohn, Councilmembers: Albert, Emaus, Gardner, Gipson, and Pettengill.

Management Present: City Manager Gretchen Gomolka, City Clerk Tara Brown, Finance Director Liz Gaines, Chief Brent Pirochta, and Attorney Sarah Gabis. There were approximately thirteen people in the audience.

4. Consider approval of the agenda

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to the agenda moving item b from consent to new business as item 17a. **The motion carried, 7-0.**

5. Consider approval of consent agenda items

Motion by Councilmember Albert, seconded by Councilmember Pettengill to approve the amended consent agenda. **The motion carried by roll call vote, 7-0.**

Consent Agenda Items

- a. Approval of Minutes: regular meeting of March 16, 2023
- b. ~~Approval of Police Department Weapons Purchase~~ moved to new business
- c. Approval of resolution #2023-09, Social District License Application by Sidecar Slider Bar, located at 120 W. Main Street
- d. Approval of Resolution #2023-10, Request for the State of Michigan Legislature/Governor to Include Funding in the 2023 Budget for Communities Following Pension Best Practices

Correspondence

6. Call to the public

Mayor Tobbe opened the call to the public at 6:33 p.m.

Dennis Nauss, 125 N. Church St, thanked the city water department and DPW for their fast and responsive work on the recent water main break.

Jim Vichich, Brighton Historical Society, spoke regarding the volunteer efforts in the Old Village Cemetery and thanked the city for helping to fund various restoration and clean up events in the cemetery.

Diane Philion, 928 Brighton Lake Road and owner of The Pound!, spoke regarding The Pound! and the civic spirit of Weekends on West.

Eric Siegal spoke in support of Lynn Wilde from Wilde Theatre and noted that no compromise was reached between the two interested parties for the Weekends on West event.

Hearing and seeing no further comment, the call to the public at 6:47 p.m.

7. Staff updates

City Manager Gomolka thanked the DPS and DPW for their fast and prompt work on the recent water main break.

Chief Pirochta stated that April is National Distracted Driver Month, he urges all to put the phone down and be safe while driving.

Director Goch provided an update on the water main break that occurred during the past weekend stating the fifty-year-old cast iron pipe broke along a line that had broken almost nine years ago. The boil water advisory was precautionary and necessary under EGLE rules. The Summit Street water tower repair and painting has begun. The contractors arrived early and are already working. Grand River repairs have begun with ADA ramps, sidewalks, and curb. The paving of Grand River is targeted to be complete by June 30, 2023.

8. Updates from Councilmember liaisons to various boards and commissions

Discussion Items

9. Presentation of 2023-24 Budget

City Manager Gomolka presented the 2023-2024 Fiscal Year Budget, the entire budget presentation will be posted online, and a copy of the budget is available for view at the front counter at City Hall or on the city's website.

10. Discuss options for paving portions of Grand River cut from the streetscape project

Motion by Councilmember Albert, seconded by Mayor Pro Tem Bohn to support awarding a contract to Cadillac Asphalt for the paving portion of Grand River that was cut from the Main Street Streetscape Project and to instruct the City Attorney to review and finalize the proposed contract and to have the City Manager and/or her designee present the CMR for review and vote at the first budgetary workshop session. **The motion carried, 7-0.**

New Business

11. Consider setting City Council budget work session dates

Motion by Councilmember Gardner, seconded by Councilmember Albert to set the City Council Budget Work Sessions for April 13 and 17, 2023 beginning at 5:30 p.m. **The motion carried, 7-0.**

12. Consider Weekends on West revised Civic Event application

Motion by Councilmember Gipson, seconded by Councilmember Emaus to table the consideration of Weekends on West revised civic event application. **The motion carried by roll call vote, 4-3. Mayor Pro Tem Bohn and Councilmembers Albert and Gardner voted no.**

13. Consider Ruck to Live revised Civic Event application

Motion by Councilmember Gardner, seconded by Councilmember Pettengill to approve the revised and submitted Ruck to Live civic event application. **The motion carried, 7-0.**

14. Consider authorizing the City Manager to approve pop-up civic events throughout the year

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to table authorizing the City Manager to approve pop-up civic events throughout the year. **The motion carried, 7-0.**

15. Consider staff recommendation on anticipated Robertson Brothers donation

Motion by Councilmember Emaus, seconded by Councilmember Gipson to accept the Robertson Brothers donation to be allocated to the Brighton Arts & Culture Commission. **The motion carried, 7-0.** Approval was granted with a point made by Councilmember Emaus that he as one voting member prefers the money be used in direct public areas or should be going back to the neighborhood from where it originated.

16. Consider approval of City of Brighton Police Headlee override millage language

Motion by Councilmember Gipson, seconded by Councilmember Pettengill to approve the Police Headlee Override Millage ballot language as presented for the next possible election (August or November) and authorize staff to

begin preparing educational materials. **The motion carried, 7-0.**

17. Consider approval of Traffic Equipment Purchase and Installation by Severance Electric Company

Motion by Councilmember Gipson, seconded by Councilmember Gardner to table the approval of Traffic Equipment purchase and installation by Severance Electric Company. **The motion carried, 7-0.**

Motion by Councilmember Gardner, seconded by Councilmember Emaus to un-table the consideration of approval for traffic equipment purchase and installation by Severance Electric Company. **The motion carried, 7-0.**

Motion by Councilmember Albert, seconded by Councilmember Pettengill to approve the traffic equipment purchase and installation by Severance Electric Company as the previous lowest bidder and in the best interest of the city. **The motion carried, 7-0.**

17a. Approval of Police Department Weapons Purchase

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to approve the purchase of new Sig Sauer P320 duty pistols, holsters, magazines, and ammunition from ACME Sports ACME Sports INC for the amount not to exceed \$26,000. **The motion carried, 7-0.**

Other Business

18. Call to the public

Mayor Tobbe opened the call to the public at 10:54 p.m.

Susan Walters, 907 Brighton Lake Road, spoke regarding a recent Planning Commission meeting and the circle style concrete manhole surrounds.

Hearing and seeing no further comment, Mayor Tobbe closed the call to the public at 10:57 p.m.

19. Adjournment

Motion by Councilmember Gipson, seconded by Councilmember Emaus to adjourn the meeting at 10:57 p.m. **The motion carried (7-0).**

Tara Brown, City Clerk



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL APRIL 20, 2023

SUBJECT: CONSIDER AUTHORIZING THE CITY MANAGER TO APPROVE POP-UP CIVIC EVENTS THROUGHOUT THE YEAR

ADMINISTRATIVE SUMMARY

- At the March 2nd City Council meeting the idea of having the City Manager approve requests of downtown merchants to hold small, pop-up events this season due to their inability to hold larger events.
- The initial recommendation suggested that applications for these types of events be submitted to the Civic Event Committee for review with final approval being made by the City Manager with City Council being made aware of events through the City Council liaison, Councilmember Paul Gipson.
- City Council asked Attorney Gabis to look into the legality of this process and to help clarify the limitations of the what the City Manager may approve.
- Attorney Gabis has provided the following suggested procedure and definition:

For the 2023 Event Season only, pop-up events shall be considered for approval by the City Manager, after review and recommendation by the Chief of Police, Director of the Department of Public Services, and the Brighton Area Fire Authority.

*A pop-up Event is an event requested by **the DDA, a Board/Commission of the City, or** an owner or representative of a business physically located in the City of Brighton that occurs on City-owned property during only one day, and that requires no road closure nor assistance by the Department of Public Services, the Police Department or Brighton Area Fire Authority, and does not include gambling activities or the sale of alcohol.*

RECOMMENDATION

Recommend authorizing the City Manager to approve small, pop-up events for the 2023 event season in accordance with the definition recommend by Attorney Gabis.

Prepared by: Gretchen Gomolka, City Manager



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

April 20, 2023

SUBJECT: CONSIDER WEEKENDS ON WEST REVISED CIVIC EVENT APPLICATION

BACKGROUND

- (Note: The only changes to this document from the April 6, 2023 meeting are the highlighted areas.)
- The Weekends on West Civic Event has occurred since 2021. When the Civic Event Committee reviewed this application at that time, it was noted that while it does not meet the criteria or intent of a civic event, due to the uncertainty of the COVID pandemic and more gathering mandates that may be put in place, an approval of the event would allow the public more opportunities to gather outside. City Council approved the event.
- The event was again recommended for and approved by City Council in 2022. During that season city staff began receiving complaints from other businesses related to both the noise and limited access on West Street.
- An application was again submitted in 2023. Again, it was noted by the Civic Event Committee that the event does not meet the criteria for a civic event; however, due to the downtown construction occurring this year and many events being postponed or relocated this season, the Committee again recommended approval of the event.
- At the March 2, 2023 City Council Meeting, City Council heard public comment from the applicant, neighboring businesses, and property owners regarding this event.
- Based on those comments, City Council did not approve the application and requested the applicant and the concerned business and property owners meet to develop a compromise to allow the event to be held while not interfering with the success of their businesses.
- At the April 6, 2023 City Council meeting it was requested that the Civic Event Committee meet with the Brighton Area Fire Authority (BAFA) to obtain more information regarding their concerns over street closures and if their opinion of safety would change as the project progresses and portions of Main Street open up.
- An update from the meeting with BAFA will be provided as we discuss this agenda item as it has not yet occurred at time of publication.

ADMINISTRATIVE SUMMARY

- The applicant advised Staff that they met with the business and property owners; however, no compromise was reached between them.
- The applicant has submitted a revised application. The changes included:
 - Relocating the stage toward their Dumpster access driveway and projecting the music northwest towards Main Street. At the time of submission, Staff advised the applicant that there are AMP rentals on Friday and

Saturday nights and projecting the music in that direction could disturb their events.

- Monitoring the volume to comply with the City as well as their surrounding neighbors.
- Reducing the number of event days from 46 to 35. (At the March 16th call to public a proposed schedule from a Wilde Theatre was provided to City Council showing the 22 dates that the Theatre has scheduled productions. The revised application continues to conflict with 19 of those 22 scheduled dates)

- The City-Council approved Civic Event Policy states:

Civic Event Evaluation Criteria

Application approval will be considered under the following parameters:

- 1. Events that directly benefit business interests and the social welfare of Brighton residents*
- 2. Demand on City resources*
- 3. Security and public safety*
- 4. Traffic flow*

The criteria and priority of event approval will be considered under the following parameters:

- 1. Civic events sponsored by the City of Brighton and/or a recognized affiliate agency*
- 2. Other public (governmental) agencies and their affiliates*
- 3. Community service groups: local (City/County) non-profit organizations that support a range of community services and where the activity is a benefit to the general community and the City of Brighton*
- 4. Commercial organizations of the City that want to conduct a non-promotional event that does not charge a fee or generate revenue (i.e. an activity that is categorized as a public service)*

The Weekends on West Civic Event does not meet any of the four criteria listed above for approval. The applicant is not a non-profit organization. It is a private business and does not donate any of the proceeds from the event.

- While the event has not changed over the last three years, other aspects have. The pandemic is behind us and there are no anticipated gathering restrictions forthcoming, so it is not necessary for a private business to hold an event that requires public resources and the closure of a public street. Additionally, the Main Street Streetscape project will be occurring for the entire time this event is planned, and the closure of West Street will eliminate one of the two access points for the first 1 ½ blocks of Main Street for emergency service vehicles.
- Based on the findings of the Committee, it is recommended that the 2023 Weekends on West Civic Event application be denied as it does not meet the criteria as outlined in the City-Council Civic Event Policy.

RECOMMENDATION

Staff recommends that a decision be made on the Revised 2023 Weekends on West application submitted by The Pound! using the criteria in the policy in consideration with guidance provided by the City Attorney.

Prepared by: Patty Thomas, Asst. to the DPS Director

Reviewed by: Marcel Goch, DPS Director

Reviewed &

Approved by: Gretchen Gomolka, City Manager

Attachments: 2023 Weekends on West Civic Event Application



City of Brighton

Civic Event Application

Need Insurance Certificate

Civic Event Application Form

Application Date: 3-21-23

Name of Organization: The Pond Bar + Grill

Name of Applicant: Nick Hegyz

Address: 139 W. Main Brighton 48116

Contact Information:

Cell Phone 248-885-6032 Home Phone 810-588-6242

Email Address Nick@thepondbar.com

Event Title: Weekends on West

Event Location: West st between the Pond + Grapols

Event Days/Times (Please stipulate the following information for each date of event)

Date	Day of Week	Beginning Time	Ending Time
<u>5/6</u>	<u>6/2</u>	<u>7/1</u>	<u>8/4</u>
<u>5/12</u>	<u>6/3</u>	<u>7/7</u>	<u>8/5</u>
<u>5/13</u>	<u>6/9</u>	<u>7/8</u>	<u>8/11</u>
<u>5/19</u>	<u>6/9</u>	<u>7/14</u>	<u>8/12</u>
<u>5/20</u>	<u>6/16</u>	<u>7/21</u>	<u>8/18</u>
<u>5/26</u>	<u>6/23</u>	<u>7/22</u>	<u>8/19</u>
	<u>6/24</u>	<u>7/29</u>	<u>8/25</u>
	<u>6/30</u>		
<u>9/1</u>	<u>9/15</u>	<u>35 DAYS</u>	
<u>9/2</u>	<u>9/22</u>		
<u>9/8</u>	<u>9/29</u>		
<u>9/9</u>	<u>9/30</u>		

The Pound Bar & Grill
Weekends on West
2023 Schedule

Saturday, May 6

Friday & Saturday, May 12 & 13

Friday & Saturday, May 19 & 20

Friday, May 26

Friday & Saturday, June 2 & 3

Friday, June 9

Friday, June 16

Friday & Saturday, June 23 & 24

Friday & Saturday, June 30 & July 1

Friday & Saturday, July 7 & 8

Friday, September 22

Friday, July 14

Friday & Saturday, July 21 & 22

Saturday, July 29

Friday & Saturday, August 4 & 5

Friday & Saturday, August 11 & 12

Friday & Saturday, August 18 & 19

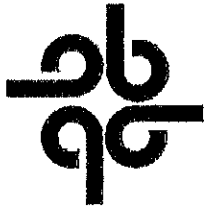
Friday, August 25

Friday & Saturday, September 1 & 2

Friday & Saturday, September 8 & 9

Friday, September 15

Friday & Saturday, September 29 & 30



City of Brighton

Civic Event Application

Set up Time/Date

Tear down Time / Day

Rain Date (if applicable)

FRIDAYS

SATURDAYS

N/A

Please Note: Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the tear-down of all materials with their on-site vendors, sponsors, etc. is complete by the tear-down time given above.

Organization/Applicant Information

Applications for Civic Events in the City of Brighton shall NOT be approved for applicants in default to the City. Therefore, each Application for Civic Events shall be routed to the Finance Department for a determination of any defaults to the City. In the event a default to the City exists, the Application shall be disapproved by the Finance Department with the nature of the default described as the reason of the disapproval.

Tax Identification Number: 0270332

Brief Description of Organization's Purpose and/or Function:

To bring an affordable, family friendly live Entertainment experience in Residents "over back yard"

Is this organization a non-profit?

Y

N

If yes, attach a copy of the organizations Sales Tax Exempt Certificate.



City of Brighton

Civic Event Application

Does your group presently have Liability Insurance?

Y

N

General Liability Insurance is required naming the City of Brighton as additionally insured. If food is being served, product liability must be included. Limits of liability should be no less than \$1,000,000 combined single limit for bodily injury and property damage.

Events that include the sale or distribution of alcohol must have a special event liquor liability policy in an amount not less than \$1,000,000 naming the City of Brighton as additionally insured. This policy is in addition to the comprehensive liability insurance.

Please Provide a Description of the Proposed Civic Event (attach additional pages if necessary):

We plan to Set up Bands on west street in between The Pound! + Gropolis. during the dates I have provided. The plan is to set up by our dumpster access and project the music Northwest towards Main street. We will also be monitoring the volume in order to comply with the city as well as our surrounding neighbors

Is this event expected to occur next annually?

Y

N

If yes, you can reserve a date for next year via this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule, if applicable (e.g., third weekend in July):



City of Brighton

Civic Event Application

OR

Next year's specific date(s):

Date(s)	Day(s) of Week	Date(s)	Day(s) of Week
???	???	???	???

Proceeds from the event(s) will be used for:



City of Brighton

Civic Event Application

Will there be an admission fee?

 Y N

If yes, how much will you charge?

N/A

Do you plan to utilize vendors and/or exhibitors for sales of any kind?

 Y N

What is the fee charged to each vendor/exhibitor?

N/A

Do you plan to contribute revenues received from this event to local organizations and/or community groups?

 Y N

If yes, please specify which organizations and/or local community groups and how much you will contribute.

Organization/Community Group

\$ Amount

What is the expected attendance for this event?

60 People

Do you plan to supply additional restroom facilities?

 Y N

Number of volunteers



City of Brighton

Civic Event Application

Number of staff members: 6

How will volunteers and staff members be identified?

Pound Bar & Grill or Gropolis T-shirts

How will this event benefit the residents and/or improve the quality of life in the City of Brighton?

The plan is to bring people downtown during this summer when there will be no festivals while construction continues. This is a free event to enjoy, courtesy of The Pound & Gropolis.

Electrical services required (please be as accurate as possible)

We have our own electrical located towards the southwest corner of our building

Other utilities required (please be as accurate as possible):

Barrier from the city to show the closure

City facilities requested (please be as accurate as possible):

N/A



City of Brighton

Civic Event Application

Do you plan to utilize the City's AMP? Y N

If yes, please note a refundable security deposit of \$500 will be required.

Please review the page entitled "The AMP", which details what areas and equipment are included in the AMP. Please provide the detailed aspects (i.e. vendors, musical performances, days, times etc.) and their locations on the AMP Drawing.

Do you plan to utilize off-site parking facilities? Y N

If yes, please specify where the off-site parking will be located:

Staff members will be carpooling from Kroger or Meijer to make more room for our guests to park downtown

What is your plan for transportation from the parking area to the event location?

Carpool

Signage

Signage Requested (please detail sign locations and types on the attached map and provide sign renderings.

Number of signs 0

Detailed locations of signs:

N/A

Date signs posted: N/A Date signs removed: N/A



City of Brighton

Civic Event Application

Please attach a list of equipment (e.g. stage, tents, vehicles, etc.) that you will use for the event or will be bringing onto City property, streets, or park areas. Please note, all equipment items are subject to approval. If tents are to be used, please fill out the "Brighton Area Fire Authority Tent Permit Application" (attached).

Same day Set up & Tear down of Bands,
Speakers, wires, Microphones, Instruments.



City of Brighton

Civic Event Application

Are you requesting a street closure for your event? Y N

If yes, please detail the street(s) you would like closed and the location of the closure(s) on the attached map.

Do you want to sell and/or serve alcohol? Y N

If yes, please see the attached sheet titled, "Alcohol," and fill in the questions in complete detail.

Security

If the event requires overnight setup or storage of goods, equipment, etc., security is the responsibility of the event applicant.

If your event requires overnight security, please provide the following details of your security plan:

Please list on site representative names and contact information:

On Site Representative

Phone Number

NA



City of Brighton

Civic Event Application

Owner(s) Affidavit

I, Nick Heagle, have authorized Nick Heagle as
(Company/Organization Owner) (Civic Event Applicant)

my representative for the purpose of obtaining a Civic Event permit(s) from the City of Brighton

for my organization located at

139 W Main Brighton, MI 48116
(Company/Organization Address)


Company/Organization Owner's Signature

3-21-23
Date



City of Brighton

Civic Event Application


Indemnification Agreement

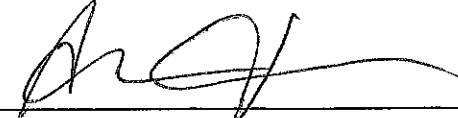
The Powder Bar & Grill agrees to defend, indemnify, and hold harmless
(Company/Organization)

the City of Brighton, Michigan, from any claim, demand, suit, loss, cost of expense, or any
damage that may be asserted, claimed or recovered against or from the

Powder Bar & Grill and/or the City of Brighton, Michigan, by reason of
(Company/Organization)

any damage to property, personal injury or bodily injury, including death, sustained by any
person whomsoever and which damage, injury or death arises out of or is incident to or in any
way connected with the performance of this contract, and regardless of which claim, demand,
damage, loss, cost of expense is caused in whole or in part by the negligence of the City of
Brighton, Michigan, or by third parties, or by the agents, servants, employees or factors of any
of them.

Signature  Date 3-21-23

Witness  Date 3-21-23



City of Brighton

Civic Event Application

Alcohol

Please provide a brief description of the type of alcohol to sold/served during your event:

Beer, wine, spirits, RTD's

Who will be the alcohol license holder?

The Pond Bar + Grill

On the attached map, detail the locations where alcohol will be sold/served during your event.

Describe in detail your alcohol management plan:

All staff members that handle Alcohol have completed a "TIPs" Training course, which is a class designed to show how to identify a guest that may or may not be intoxicated.

If alcohol sales or service is approved by the City Council as part of this event, the applicant must also receive approval from the Liquor Control Commission and event insurance must include an additional indemnification for alcohol (see Comprehensive Liability Insurance section).



City of Brighton

Civic Event Application

FOR OFFICE USE ONLY

Year: _____

Event Name: _____

Estimated Costs: \$ _____

Payment Received Date: _____ Received by: _____

Cash / Check / Credit Card: _____

Final Costs: \$ _____

Remaining Balance (Final Costs – Estimated Costs): \$ _____

Payment Received Date: _____ Received by: _____

Cash / Check / Credit Card: _____

Amended
w/

A Wilde Theatre

111 S West St
Brighton MI

Spring/Summer 2023 Performances
*(Fridays & Saturdays)

This document was provided by Mr. Eric Siegel, owner A Wilde Theatre building as a proposed sharing of weekends.

The red circles indicate the days requested in the revised application by The Pound!

May 2023						
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
5/1/23	5/2/23	5/3/23	5/4/23	5/5/23	5/6/23	5/7/23
				POUND!	POUND!	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
5/8/23	5/9/23	5/10/23	5/11/23	5/12/23	5/13/23	5/14/23
				AWT	AWT	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
5/15/23	5/16/23	5/17/23	5/18/23	5/19/23	5/20/23	5/21/23
				AWT	AWT	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
5/22/23	5/23/23	5/24/23	5/25/23	5/26/23	5/27/23	5/28/23
				POUND!	POUND!	
Mon	Tues	Weds				
5/29/23	5/30/23	5/31/23				

A Wilde Theatre (AWT): 24 days
The Pound! Bar (POUND!): 20 days

Holidays

Memorial Day Weekend: The Pound! Bar
Independence Day Weekend: A Wilde Theatre
Labor Day Weekend: The Pound! Bar

A Wilde Theatre

111 S West St
Brighton MI

Spring/Summer 2023 Performance Dates*

*(Fridays & Saturdays)

June 2023						
			Thurs	Fri	Sat	Sun
			6/1/23	6/2/23	6/3/23	6/4/23
				POUND!	POUND!	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
6/5/23	6/6/23	6/7/23	6/8/23	6/9/23	6/10/23	6/11/23
				POUND!	POUND!	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
6/12/23	6/13/23	6/14/23	6/15/23	6/16/23	6/17/23	6/18/23
				POUND!	POUND!	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
6/19/23	6/20/23	6/21/23	6/22/23	6/23/23	6/24/23	6/25/23
				AWT	AWT	
Mon	Tues	Weds	Thurs	Fri		
6/26/23	6/27/23	6/28/23	6/29/23	6/30/23		
				AWT		

A Wilde Theatre

111 S West St
Brighton MI

Spring/Summer 2023 Performance Dates*

*(Fridays & Saturdays)

July 2023						
					Sat 7/1/23	Sun 7/2/23
					AWT	
Mon 7/3/23	Tues 7/4/23	Weds 7/5/23	Thurs 7/6/23	Fri 7/7/23	Sat 7/8/23	Sun 7/9/23
					AWT	AWT
Mon 7/10/23	Tues 7/11/23	Weds 7/12/23	Thurs 7/13/23	Fri 7/14/23	Sat 7/15/23	Sun 7/16/23
					POUND!	POUND!
Mon 7/17/23	Tues 7/18/23	Weds 7/19/23	Thurs 7/20/23	Fri 7/21/23	Sat 7/22/23	Sun 7/23/23
					POUND!	POUND!
Mon 7/24/23	Tues 7/25/23	Weds 7/26/23	Thurs 7/27/23	Fri 7/28/23	Sat 7/29/23	Sun 7/30/23
					POUND!	POUND!
Mon 7/31/23						

A Wilde Theatre

111 S West St
Brighton MI

Spring/Summer 2023 Performance Dates*

*(Fridays & Saturdays)

August 2023						
	Tues	Weds	Thurs	Fri	Sat	Sun
	8/1/23	8/2/23	8/3/23	8/4/23	8/5/23	8/6/23
				POUND!	POUND!	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
8/7/23	8/8/23	8/9/23	8/10/23	8/11/23	8/12/23	8/13/23
				AWT	AWT	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
8/14/23	8/15/23	8/16/23	8/17/23	8/18/23	8/19/23	8/20/23
				AWT	AWT	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
8/21/23	8/22/23	8/23/23	8/24/23	8/25/23	8/26/23	8/27/23
				AWT	AWT	
Mon	Tues	Weds	Thurs			
8/28/23	8/29/23	8/30/23	8/31/23			

A Wilde Theatre

111 S West St
Brighton MI

Spring/Summer 2023 Performance Dates*

*(Fridays & Saturdays)

*This can be
w/ Pounding
Weekends*

September 2023						
				Fri 9/1/23	Sat 9/2/23	Sun 9/3/23
				FOUND!	FOUND!	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
9/4/23	9/5/23	9/6/23	9/7/23	9/8/23	9/9/23	9/10/23
				AWT	AWT	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
9/11/23	9/12/23	9/13/23	9/14/23	9/15/23	9/16/23	9/17/23
				AWT	AWT	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
9/18/23	9/19/23	9/20/23	9/21/23	9/22/23	9/23/23	9/24/23
				AWT	AWT	
Mon	Tues	Weds	Thurs	Fri	Sat	Sun
9/25/23	9/26/23	9/27/23	9/28/23	9/29/23	9/30/23	10/1/23
				AWT	AWT	



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

APRIL 20, 2023

SUBJECT: CONSIDER APPROVAL OF MASTER PLAN REVIEW WORK PROGRAM AS SUBMITTED BY GIFFELS WEBSTER

ADMINISTRATIVE SUMMARY

In the later part of 2022, the City Council expressed interest in reviewing the City's Comprehensive Master Plan. Best practices are to review the plan every five years to consider any necessary updates or amendments. The Comprehensive Master Plan was adopted in January of 2019 and is due for a routine five-year review later this fall. Staff communicated with the City's Planning Consultant Giffels Webster to create a course of action to begin a work plan review and identify updates needed. The plan of action will include discussion and input from the Planning Commission and DDA, with the Planning Commission determining recommendations.

BUDGET CONSIDERATIONS

Giffels Webster has provided an outline of the work plan which includes their scope of work, timeline, and cost. This cost is flat fee of \$8,500 and is included in the 2023/2024 proposed budget. Giffels Webster created our master plan and would provide the most cost efficient and effective approach as they are very familiar with the existing plan.

RECOMMENDATION

Staff is recommending approval of the proposed work program as submitted by Giffels Webster in an amount not to exceed \$8,500.00.

Prepared by: Kelly Haataja, Executive Assistant to Community Development

Reviewed &

Approved by: Gretchen Gomolka, City Manager

Reviewed by: Elizabeth Gaines, Finance Director

- Within Budget for FY 2023/24
- Budget Amendment Necessary and In Proper Form
- Other: _____

Attachments:

Giffels Webster Proposed Work Program

City of Brighton

Comprehensive Plan Review

PROPOSED WORK PROGRAM

A Comprehensive Plan review is a great tool to re-engage with the Plan and assess where the City is with respect to implementation, as well as to focus on specific areas of interest. Our team will prepare a review of the City's Comprehensive Plan to help the Planning Commission explore the best approach to updating the plan, as appropriate.

Task 1. Understand Existing Conditions

Our team will perform the following tasks to help the Planning Commission determine if there are any changes since the last Comprehensive Plan that require additional study or suggest updating the Comprehensive Plan may be useful:

- A. Collect current demographic information, using available US Census data.
- B. Update existing land use map
- C. Update natural features maps
- D. Update parks maps

Task 2. Comprehensive Plan Goals & Objectives:

Task 2 includes a recap of the last Plan goals and objectives as well as the description of future land use categories. Observations and opportunities will serve to prompt discussion.

- A. Goals and Objectives. We will review and assess the last Plan's goals and objectives. Questions to consider in this section:
 - To what degree have the Goals & Objectives been met since the plan was adopted?
 - Are there any Goals & Objectives that are no longer relevant or that require modification to meet changing or new conditions in the community?
- B. Future Land Use. We will review and assess the Future Land Use Map and text descriptions. Questions to consider in this section:
 - Are there any areas of the map that seem out of alignment with the zoning map?
 - Are there any areas of the map that seem inconsistent with surrounding development or that continue to be underutilized?
 - Are the text descriptions clear and align with the goals and objective?
- C. Long Range Planning in Adjacent Communities (Brighton Township, Genoa Township, Green Oak Township and Hamburg Township) and Livingston County. We will review the future land use plans of the County and surrounding communities to understand their plans for growth, development and preservation to consider what strategies could strengthen or support development and redevelopment in the shared border areas with the City.

Task 3. Comprehensive Plan Issues to Consider:

This section is intended to highlight current issues for communities to consider in conjunction with long-range planning. They are not the only issues, but they are issues that are highly connected to ongoing livability of communities.

- A. Age-Friendly Communities
- B. Arts/Culture
- C. Attainable Housing
- D. Economic Development
- E. Complete Streets
- F. Sustainability & Resiliency

Task 4. Review and Discussion with the Planning Commission

The findings from Tasks 1-3 will be compiled into a report. Once complete, we will meet with the DDA to discuss our review and facilitate additional conversation that may arise from the report. We will share the feedback of the DDA along with a larger discussion on the Comprehensive Plan with the Planning Commission, who will then be prepared to develop a scope for an update or amendment, if needed.

TIMELINE AND COST

This project will take 6-8 weeks and be completed for a flat fee of \$8,500 to be billed upon completion of Task 3.