



Brighton City Council Meeting

200 N First St • City Hall Council Chambers • Brighton, Michigan 48116
(810) 227-1911 • www.brightoncity.org

October 22, 2024 – 6:30 p.m.

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Consider approval of the agenda
5. Consider approval of consent agenda items

Consent Agenda Items

- a. Approval of minutes: regular meeting of October 8, 2024
- b. Approval to recognize Brighton Rotary Foundation as a 501(c)(3), non-profit organization for the purpose of obtaining a Charitable Gaming License, Resolution #2024-21

Correspondence

6. Call to the public
7. Staff updates
8. Updates from Councilmember liaisons to various boards and commissions
9. Swear in of Officer Jason Davis
10. Presentation of the City of Brighton audit report by Plante Moran

Discussion

11. Discuss City Council interest in amending the City of Brighton Code of Ordinances Chapter 14-Animals as it relates to keeping of chickens
12. Discuss Michigan Municipal League and Ralph C. Wilson funding opportunity for branding campaign.

New Business

13. Consider approval of TCO 191 to establish seven “No Parking” spaces on W. Main St. between W. Grand River Ave. and N. First St.
14. Consider appointment to the Zoning Board of Appeals

Closed Session

15. Consider entering into closed session to receive a written attorney-client privileged communication pursuant to section MCL 15.268(1)(h) of the Open Meetings Act

Other Business

16. Call to the public
17. Adjournment



Brighton City Council Meeting

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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON OCTOBER 8, 2024

1. Call to order

Mayor Tobbe called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll call

Present were Mayor Tobbe, Mayor Pro Tem Bohn, Councilmembers: Albert, Gardner, Gipson, Pettengill, and Schmenk.

Staff Present: City Manager Gretchen Gomolka, DPS Director Marcel Goch, Community Development Manager Michael Caruso, City Clerk Tara Brown, Attorney Sarah Gabis, and Chief Brent Pirochta.

4. Consider approval of the agenda

Motion by Councilmember Schmenk, seconded by Councilmember Gardner to approve the agenda as presented. **The motion carried, 7-0.**

5. Consider approval of consent agenda items

Motion by Councilmember Gardner, seconded by Councilmember Schmenk to approve the consent agenda item as presented. **The motion carried, 7-0.**

Consent Agenda Items

- a. **Approval of minutes: regular meeting of September 24, 2024**

Correspondence

6. Call to the public

Mayor Tobbe opened the call to the public at 6:32 p.m. Hearing and seeing no comment, the call to the public was closed.

7. Staff updates

Clerk Brown stated that early voting for the November 5, 2024, General Election begins on October 26, 2024, and will run through November 3, 2024. Voters who wish to cast their ballot during early voting should come to City Hall, 200 N. 1st Street between the hours of 8:00 a.m. and 4:00 p.m.

Chief Pirochta noted that the Brighton Home Coming parade will be held on October 11, 2024, beginning at 6:00 p.m. He stated the route and that detours will be posted.

Community Development Manager Caruso stated the October 10, 2024, the Zoning Board of Appeals meeting has been canceled.

DPS Director Goch stated that Drummers Lane has been completed. The East Street project punch list items have been discussed with the contractor. The leaf collection schedule is forthcoming, more information soon as the DPS monitors the leaf fall.

City Manager Gomolka noted this coming week, Tess Marhofer will begin her work on the St. Paul Pocket Park mural. Also, Manager Gomolka noted that the city was awarded federal funding for Brighton Lake Road in 2027 and Flint Road in 2028 via the Huron Valley Federal Aid Committee, saving city taxpayers \$1.3 million dollars.

8. Updates from Councilmember liaisons to various boards and commissions

Councilmember Gardner stated for those interested, the Huron River Watershed Council is promoting their “Adopt a Storm Drain” campaign. For more information, please visit their website to “Adopt a Storm Drain,” to name your drain and place your name on the map.

Councilmember Pettengill noted that Boy Scout Troop 347 gathered to paint trim along the chalk boards and spruce up the little free library all located at the Imagination Station.

Councilmember Schmenk stated the Tour de Livingston was well attended with 125 riders which support the advocacy efforts of the Go Liv Co Horal Family Foundation.

Mayor Pro Tem Bohn noted the Planning Commission met to discuss two items. There was a public hearing on the Challis Road parcel which was tabled and discuss the R5 zoning district which will have a public hearing on November 4, 2024.

Discussion

9. Main Street parking at crosswalks and intersections

Manager Gomolka and DPS Director Goch presented City Council with various options to address recent concerns for pedestrian sight lines on Main Street. City Council and staff discussed options in detail to enable the city to maintain safety while retaining parking. City Council asked for staff to consult with Streetscape engineers and return to City Council.

New Business

10. Consider awarding the contract for a lift station floor rehabilitation to Blasteck, LLC in an amount not to exceed \$32,191.00

Motion by Councilmember Schmenk, seconded by Councilmember Gardner to award the contract for a lift station floor rehabilitation to Blasteck, LLC in an amount not to exceed \$32,191.00. **The motion carried, 7-0.**

Other Business

11. Call to the public

Mayor Tobbe opened the call to the public at 7:16 p.m. Hearing and seeing no comment, the call to the public was closed.

12. Adjournment

Motion by Councilmember Albert, seconded by Councilmember Gipson to adjourn the meeting at 7:16 p.m. **The motion carried, 7-0.**

Tara Brown, City Clerk



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

OCTOBER 22, 2024

SUBJECT: APPROVAL OF RESOLUTION TO RECOGNIZE BRIGHTON ROTARY FOUNDATION AS A 501(c)(3) NON-PROFIT ORGANIZATION FOR THE PURPOSE OF OBTAINING A CHARITABLE GAMING LICENSE, RESOLUTION #2023-21

ADMINISTRATIVE SUMMARY

- The Brighton Rotary Foundation is a 501(c)(3) organization operating in the City of Brighton
- The Brighton Rotary Foundation's mission is to raise funds to build ramps for neighbors finding themselves homebound due to disabilities and fund raise to aid the Salvation Army in purchasing and delivering Thanksgiving dinners for families
- The Brighton Rotary Foundation is seeking approval of Resolution #2024-21 to hold two annual bingo fundraisers

RECOMMENDATION

Approval of Resolution #2023-21 to Brighton Rotary Foundation as a 501(c)(3) Non-Profit Organization for the Purpose of Obtaining a Charitable Gaming License.

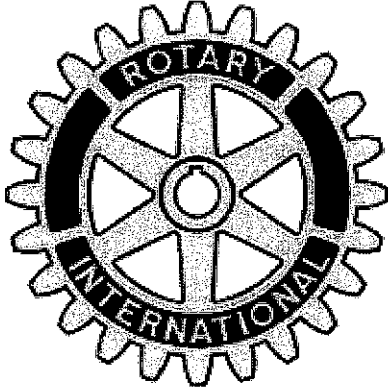
Prepared by: Tara Brown, City Clerk

Reviewed &

Approved by: Gretchen Gomolka, City Manager

Attachments:

1. Letter to City Council
2. Resolution 2023-21
3. IRS Letter recognizing exemption under Section 501(c)(3) of the IRC
4. LARA Articles of Incorporation



BRIGHTON ROTARY FOUNDATION

October 4, 2024

Dear Brighton City Council,

The Brighton Rotary Club Foundation would like to request that the Brighton City Council sign off approval on a State of Michigan LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES, specifically asking that we be recognized as a nonprofit organization operating in the community for the purpose of obtaining this charitable gaming license.

Our goal in obtaining the charitable gaming/raffle license is to hold 2 annual Bingo fundraisers – one to raise funds to build ramps for our neighbors finding themselves homebound due to age or disability and the other to raise funds to aid the Salvation Army in purchasing and delivering Thanksgiving dinners for needy families in our area.

We appreciate your support in helping us to help others in our community!

Sincerely,

A handwritten signature in black ink, appearing to read "Carole Bullion-Mincy".

Carole Bullion-Mincy

Co-chairperson of Fundraising for Brighton Rotary

Brighton Rotary Foundation member



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103a(i)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.

BSL-CG-1153(R4/24)

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 16 1996

BRIGHTON ROTARY FOUNDATION
C/O ROBERT G CARBARY
PO BOX 11
BRIGHTON, MI 48116-0011

Employer Identification Number:
38-3028511
DLN:
17053300922006
Contact Person:
D. A. DOWNING
Contact Telephone Number:
(513) 684-3957
Our Letter Dated:
April 16, 1992
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

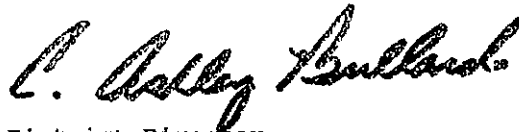
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director

Letter 1050 (DO/CG)

MICHIGAN DEPARTMENT OF COMMERCE — CORPORATION AND SECURITIES BUREAU	
<p>(FOR BUREAU USE ONLY)</p> <p>FILED</p> <p>NOV 27 1991</p> <p>Administrator MICHIGAN DEPARTMENT OF COMMERCE Corporation & Securities Bureau</p>	Date Received NOV 27 1991
CORPORATION IDENTIFICATION NUMBER	1741-270

ARTICLES OF INCORPORATION

For use by Domestic Nonprofit Corporations

(Please read information and instructions on last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

BRIGHTON ROTARY FOUNDATION ✓

ARTICLE II

The purpose or purposes for which the corporation is organized are:

SEE ATTACHED

ARTICLE III

The corporation is organized upon a NON-STOCK basis.
(stock or nonstock)

1. If organized on a stock basis, the total number of shares which the corporation has authority to issue is N/A. If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

N/A

John
2/21/84

22.50 PER 082869 CR

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

I (We), the incorporator(s) sign my (our) name(s) this 25th day of NOVEMBER, 19 91.


ROBERT G. CARBARY


EMIL E. ENGEL


HENRY D. APRAHAMIAN


DORIS A. LONGFELLOW


JEFFERY A. TOOLE



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

OCTOBER 22, 2024

SUBJECT: CONSIDER APPROVAL OF TCO 191 TO ESTABLISH SEVEN “NO PARKING” SPACES ON W. MAIN ST. BETWEEN W. GRAND RIVER AVE AND N. FIRST ST.

BACKGROUND

With the enhancements made to W. Main St. during the Streetscape project, staff has received concerns from citizens regarding line of site issues while crossing the street as designated crosswalks. This topic was discussed at the October 8, 2024 City Council meeting and staff was asked to provide further information for discussion.

ADMINISTRATIVE SUMMARY

Staff has walked and driven W. Main St. several times and has identified seven parking spaces along W. Main St. that could be eliminated and converted into “No Parking” spaces. Staff believes doing so will improve sight lines for both pedestrian and vehicle traffic. Staff recommends that the seven parking spaces in question should be converted to “No Parking” with crosshatch painting as well as the installation of three delineators per space on a diagonal to prevent vehicles from parking.

After we evaluate the results of this change, we can determine if either motorcycle or bicycle parking would make sense in any of the spaces.

A traffic Control Order (TCO) has been created and ready for approval. The TCO number used is 191.

BUDGET:

The crosshatch painting and the placement of the delineators would be purchased and installed by DPS staff. The cost of paint and delineators are within the operating budget.

RECOMMENDATION

Staff recommends approval to establish seven parking spaces on W. Main St between W. Grand Rive Ave and N. First St to “No Parking” with crosshatch paint and delineators along with corresponding TCO 191.

Prepared by: Brent Pirochta, Chief of Police

Reviewed by: Gretchen Gomolka, City Manager
Elizabeth Gaines, Finance Director
Sarah Gabis, Attorney

Elizabeth Ga, Finance Director (Required for all financial related agenda items)

- Within Budget
- Budget Amendment Necessary and In Proper Form
- Other _____

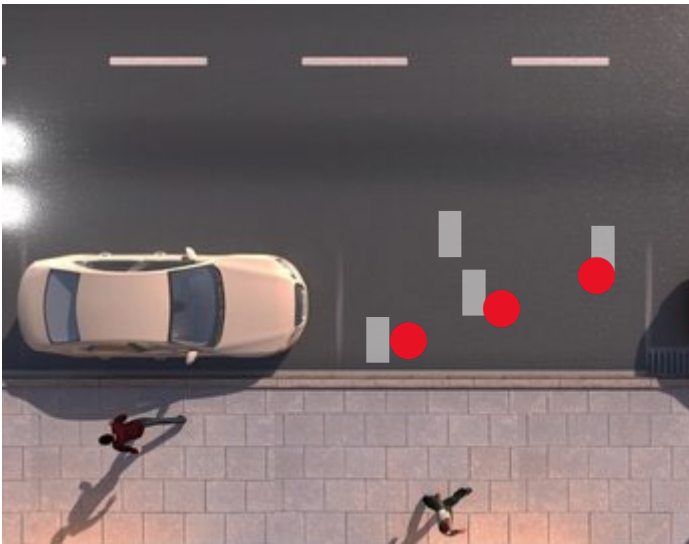
City Attorney (Required for all agreements, ordinances, etc.)

Acceptable Form and Ready to Execute

Other _____

Reviewed &

Approved by: Gretchen Gomolka, City Manager



The three dots show the rough idea of delineator placement

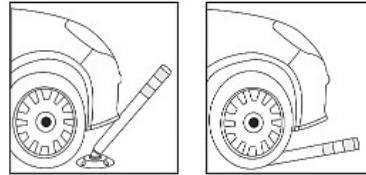
The next two pages show four examples of different delineators for consideration.

Flexible Delineator Round Post with Base - 36", White



Rugged plastic post springs back upright after impact.

- 3" reflective bands.
- 360° visibility for high-traffic work zones or walkways.
- Adhere to pavement with 8" [Butyl Pad](#), sold separately.



[More Images](#)

SPECIFY COLOR:

Meets NCHRP-350 and MUTCD Standards

MODEL NO.	HEIGHT	DESCRIPTION	PRICE EACH		COLOR	IN STOCK SHIPS TODAY
			1	3+		
H-4465W	36"	Round Post w/ Base	\$43	\$41	<input type="checkbox"/> White ▾	<input type="text" value="1"/> <input type="button" value="ADD"/>

TRAFFIC SAFETY WAREHOUSE

The Best in Safety for Less

Enter keyword or item #

[ALL PRODUCTS](#) ▾ [REQUEST QUOTE](#)

Home / Delineators

Highway Surface Mount Delineator - 30"



[Additional Images to View](#)



Detailed Description

Highway Surface Mount Delineators



Road Warrior Tubular Flat Top



Additional Images to View

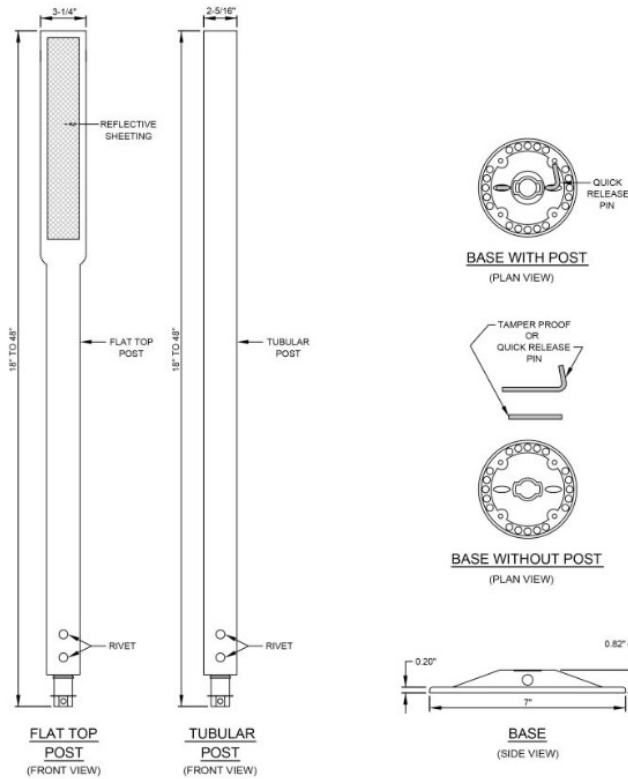


Detailed Description

Road Warrior Delineator Post

The Flexstake 150 Series Road Warrior

Road Warrior Tubular Flat Top Delineator Post



DIB DEBRIA & BACCIATI

800-348-9839

239-482-3539 (FAX)

3/4 of an inch high) making this post



Zoom

Flexible In-Ground Guide Posts - No Parking

Round posts with warning messages that flex upon impact

- Use flexible posts to share safety messages in parking lots, driveways, and other high-traffic areas.
- Round posts withstand repeated vehicle collisions without damage.
- Reflective stripe at the top of the posts increases their visibility at night.

> [View Product Details](#)

Select Options

Text Legend NO PARKING

> [View all available options](#)

Quantity: **\$41.55**

Style No. 1046C
Supplied in : Each

ADD TO CART

> [Request a quote](#) ⓘ

Estimated ship date:
October 11

Quantity	Price
1 - 9	\$41.55
10 - 24	\$39.85
25 - 49	\$38.20
50+	\$36.50



Recommended for You

- [The 11 Best Portable Sign Bases](#)
- [Flexible In-Ground Guide Posts](#)
- [Flexible 2-Sided In-Ground](#)
- [Flexible Sign Posts](#)

TEMP. T.C.O. FILED _____
CONTROLS INSTALLED _____
APPROVED BY COUNCIL _____
RESCINDED _____

CITY OF BRIGHTON
TRAFFIC CONTROL ORDER NO. _191

In accordance with the Brighton City Code, as amended, and Ordinance #348, Section 86-26 though 86-28, we have made an investigation of traffic conditions on: W. Main St between W. Grand River Ave and N. First St. as it pertains to line of sight issues for pedestrian and vehicle traffic at crosswalks.

and as a result of said investigation do hereby direct that: DPW staff crosshatch paint seven specific parking spaces and place three delineators in each space indicating "No Parking". The seven parking spaces are listed below.

North Side of W. Main St

- 1) First parking space east of N. First St.
- 2) First parking space east of Mill Pond Ln.
- 3) First parking space east of the crosswalk at the Mill Pond across from Ciao Amici's.
- 4) First parking space east of N. West St.

South Side of W. Main St.

- 1) First parking space west of Hyne St.
- 2) First parking space west of the crosswalk at the Mill Pond in front of Ciao Amici's.
- 3) First parking space west of S. West St.

This order shall not expire until rescinded by the City Council. If this is a temporary traffic control order that has been placed by the Traffic Engineer, this order shall expire 90 days from the date of filing with the City Clerk.

Traffic Engineer (City Manager)

Date of Filing with City Clerk
(if temporary)

Received for filing (date) by

Tara Brown, City Clerk

Approved by the City Council on: _____

I hereby certify that the foregoing is a true copy prepared from the record on file in my office, as attested to by the Seal of the City Clerk of the City of Brighton, embossed hereto.

Signed _____
Tara Brown, City Clerk

Date: _____



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL OCTOBER 22, 2024

SUBJECT: CONSIDER APPOINTMENTS TO THE BRIGHTON CITY ZONING BOARD OF APPEALS

ADMINISTRATIVE SUMMARY

The Zoning Board of Appeals for the City of Brighton consists of seven full-time members and one alternate member. There is currently one vacancy for a full-time position. The City has received two applications for consideration, both of which meet the City of Brighton Charter requirements according to Section 5.1 Eligibility for Office.

- Susan Walters – Seeking first-time appointment.
- Caleb Jenkins – Seeking first-time appointment.

Prepared by: Joe Gaikema, Management Assistant

Reviewed &

Approved by: Gretchen Gomolka, City Manager