



Brighton City Council Meeting

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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON JANUARY 28, 2025

1. Call to order

Mayor Tobbe called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll call

Present were Mayor Tobbe, Mayor Pro Tem Bohn, Councilmembers: Albert, Gardner, Gipson, Pettengill, and Schmenk.

Staff Present: City Manager Gretchen Gomolka, City Clerk Tara Brown, Community Development Manager Mike Caruso, Finance Director Liz Gaines, Assessor Colleen Barton, Assistant Assessor Ben Pouch, Attorney Sarah Gabis, and Chief Brent Pirochta.

4. Consider approval of the agenda

Motion by Councilmember Gardner, seconded by Councilmember Pettengill to approve the agenda as presented. **The motion carried, 7-0.**

5. Consider approval of consent agenda items

Motion by Councilmember Schmenk, seconded by Councilmember Albert to approve the consent agenda as presented. **The motion carried, 7-0.**

Consent Agenda Items

a. Approval of minutes: regular meeting of January 14, 2025

Correspondence

6. Call to the public

Mayor Tobbe opened the call to the public at 6:31 p.m.

Ken Larscheid spoke regarding the Hungry Duck race and how the race may be rerouted due to the I-96 reconstruction project. He will work with the City of Brighton Police, Livingston County Sheriff, and the Brighton Area Fire Authority to determine a safe route.

Hearing and seeing no further comment, the call to the public was closed at 6:33 p.m.

7. Staff updates

No new updates to report.

8. Updates from Councilmember liaisons to various boards and commissions

Mayor Tobbe relayed the Downtown Development Authority met on January 21, 2025, and discussed landscaping maintenance along the streetscape as well as finances for the 2025/2026 fiscal year.

9. Livingston County Assessors Association 2024 Property Tax Achievement Award, presented by City Assessor Colleen Barton

City Assessor Colleen Barton presented City Council with a look at the award achieved by the Livingston County Assessors Association that received widespread recognition due to its innovative ways it created opportunities for

municipalities to utilize interns and cultivate interest in the assessing profession.

Discussion

10. Brighton Area Fire Authority alternate member

City Council and staff discussed the specific requirements, meeting times, compensation, and expectations for a potential Brighton Area Fire Authority alternate member. A recommendation for an appointment will be brought back at a future meeting.

New Business

11. Consider approval of the 12-month agreement with Nearmap US, Inc. in an amount of \$6,375 and authorize the City Manager to execute the agreement

Motion by Councilmember Pettengill, seconded by Councilmember Schmenk to approve of the 12-month agreement with Nearmap US, Inc. in an amount of \$6,375 and authorize the City Manager to execute the agreement. **The motion carried, 7-0.**

12. Consider approval of the 19 civic event applicants for 2025

Motion by Councilmember Schmenk, seconded by Councilmember Pettengill to approve the 19 civic event applicants for 2025. **The motion carried, 7-0.**

13. Consider approval of resolution 2025-4, the agreement to transfer fire station #31 to the Brighton Area Fire Authority

Motion by Councilmember Gipson, seconded by Councilmember Gardner to approve of resolution #2025-04, the agreement to transfer fire station #32 to the Brighton Area Fire Authority and authorize the Mayor and City Clerk to execute the agreement. **The motion carried by roll call vote, 7-0.**

14. Consider appointments to the Board of Review

Motion by Councilmember Albert, seconded by Councilmember Pettengill to appoint Brian Abbey and Andrea McFate to the Board of Review. **The motion carried, 7-0.**

15. Consider appointments to the Election Commission

Motion by Councilmember Gardner, seconded by Councilmember Schmenk to appoint Paul Sebastian to the Election Commission. **The motion carried, 7-0.**

16. Consider approval of the three-year service contract agreement with Essential Electric LLC

Motion by Councilmember Gipson, seconded by Councilmember Albert to approve of the three-year service contract agreement with Essential Electric, LLC. **The motion carried, 7-0.**

17. Consider approval to purchase a utility SWAT trailer from USA Trailer in an amount not to exceed \$26,790, along with the necessary budget amendments

Motion by Councilmember Gipson, seconded by Councilmember Albert to approve the purchase of a utility SWAT trailer from USA Trailer in an amount not to exceed \$26,790, along with the necessary budget amendments. **The motion carried, 7-0.**

Closed Session

18. Consider Entering into Closed Session to Receive a Written Attorney-Client Privileged Communication pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(h), Michigan Compiled Laws

Motion by Mayor Pro Tem Bohn, seconded by Councilmember Gipson to enter into Closed Session at 7:33 p.m. to Receive a Written Attorney-Client Privileged Communication pursuant to the Michigan Open Meetings Act, 1976, §

15.268(1)(h), Michigan Compiled Laws. **The motion carried by roll call vote, 7-0.**

Motion by Mayor Pro Tem Bohn, seconded by Councilmember Gipson to come out of closed session at 8:12 p.m.
The motion carried, 7-0.

Other Business

19. Call to the public

Mayor Tobbe opened the call to the public at 8:12 p.m.

Laura Boote and Kathleen London spoke regarding their approved civic event and plans for enhancements for 2025.

Hearing and seeing no further comment, the call to the public was closed at 8:16 p.m.

20. Adjournment

Motion by Councilmember Schmenk, seconded by Councilmember Gipson to adjourn the meeting at 8:16 p.m. **The motion carried, 7-0.**

Tara Brown, City Clerk