



Brighton City Council Meeting

200 N First St • City Hall Council Chambers • Brighton, Michigan 48116
(810) 227-1911 • www.brightoncitymi.gov

APRIL 22, 2025 – 6:30 p.m.

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Consider approval of the agenda
5. Consider approval of consent agenda items

Consent Agenda Items

- a. [Approval of minutes: regular meeting of April 8, 2025](#)
- b. [Approval of the contract with City Services, Inc. for the installation of a bypass valve and tapping sleeve on the Hamburg Township force main in an amount not to exceed \\$10,050](#)

Correspondence

6. Call to the public
7. Staff updates
8. Quarterly employee milestones
9. Updates from Councilmember liaisons to various boards and commissions

Discussion

10. Rebranding and logo presentation by Crimson
11. Potential upcoming road projects

New Business

12. [Consider approval to use \\$5,850 of the Robertson Brothers donation to improve the St. Paul Pocket Park](#)
13. Consider approval of the alterations to the Lindbom consent judgement
14. Consider Entering into Closed Session to Receive a Written Attorney-Client Privileged Communication pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(h), Michigan Compiled Laws

Other Business

15. Call to the public
16. Adjournment



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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON APRIL 8, 2025

1. Call to order

Mayor Tobbe call the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

Mayor Tobbe led those in attendance in the Pledge of Allegiance

3. Roll call

Present were Mayor Tobbe, Mayor Pro Tem Bohn, Councilmembers: Albert, Gardner, Gipson, Pettengill, and Schmenk.

Others Present: City Manager Gretchen Gomolka, City Clerk Tara Brown, Development Manager Mike Caruso, Attorney Sarah Gabis, and Chief Brent Pirochta.

4. Consider approval of the agenda

Motion by Councilmember Gardner, seconded by Councilmember Schmenk to approve the agenda as presented. **The motion carried, 7-0.**

5. Consider approval of consent agenda items

Motion by Councilmember Schmenk, seconded by Councilmember Pettengill to approve the consent agenda as presented. **The motion carried, 7-0.**

Consent Agenda Items

a. Approval of minutes: regular meeting of March 11, 2025

Correspondence

6. Call to the public

Mayor Tobbe opened the call to the public at 6:32 p.m. Hearing and seeing no comment, the call to the public was closed.

7. Staff updates

Chief Pirochta noted that there is currently a major accident at Maltby and Rickett Road. Drivers are advised to find an alternative route.

City Manager Gomolka noted that the I-96 project has kicked off and that a current list of closures has been posted on the MDOT I-96 Brighton Project Page, please like and share. Updates will also be posted on the city's Facebook pages as well as the My Brighton MI app. The Kissane Park improvement survey is live! The city is asking the community for items and amenities they would like to see in the park if the city were to receive grants for improvements.

8. Updates from Councilmember liaisons to various boards and commissions

Mayor Pro Tem Bohn stated the next Planning Commission meeting is scheduled for April 21, 2025.

Councilmember Pettengill stated the Brighton Arts and Culture Commission currently has two sponsors for the new additions to the sculpture tour.

Councilmember Schmenk noted the Kiwanis Club's latest addition to the StoryWalk for April and May is Mae the Mayfly. The story is sure to be a hit for the children and adults as they travel the Tridge.

Councilmember Gardner noted the next meeting of the Huron River Watershed Committee will be held on April 17, 2025. Also, the Brighton Community Center currently has enrolled 138 City of Brighton senior residents with a basic membership. This is a great opportunity for our community.

Councilmember Albert noted the next Brighton Veterans Memorial Committee meeting will be held on April 17, 2025, at city hall and the group will be discussing ongoing planning for the parade.

Mayor Tobbe stated the Arbor Day Celebration will be held on April 25, 2025, at noon in the newly renovated St. Paul Pocket Park.

Discussion

9. 2025/2026 Budget & Fee Schedule Presentation

City Manager Gomolka provided a high-level overview of the 2025/2026 budget, highlighting various grant, opportunities, general fund projections, fiscal pressures, and discussed how tax dollars are distributed based on the 2024 levy. Manager Gomolka relayed that the budget work session will be held on April 15 and 16, 2025 beginning at 6:30 p.m. and asked that City Council hold a public hearing on May 13, 2025, during the regular City Council meeting.

Motion by Councilmember Gipson, seconded by Councilmember Pettengill to set a public hearing for the proposed 2025/2026 FY Budget on May 13, 2025, during the regular City Council meeting. **The motion carried, 7-0.**

New Business

10. Consider approval of additional civic event applications for 2025

Motion by Councilmember Pettengill, seconded by Councilmember Schmenk to approve the additional civic event application for 2025. **The motion carried, 7-0.**

11. Consider approval of resolution #2025-09 to authorize and support the submission of a Community Funding Grant Congressman Barrett's Fiscal Year 2026 Community Project Funding grant request to Congressman Tom Barrett

Motion by Councilmember Gardner, seconded by Schmenk to approve of resolution #2025-09 to authorize and support the submission of a Community Funding Grant Congressman Barrett's Fiscal Year 2026 Community Project Funding grant request to Congressman Tom Barrett. **The motion carried by roll call vote, 7-0.**

Closed Session

12. Consider entering into closed session to consider the purchase or lease of real property pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(d) and to receive a written attorney-client privileged communication pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(h)

Motion by Mayor Pro Tem Bohn, seconded by Councilmember Gardner to enter into closed session at 7:28 p.m. to consider the purchase or lease of real property pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(d) and to receive a written attorney-client privileged communication pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(h). **The motion carried by roll call vote, 7-0.**

Motion by Mayor Pro Tem Bohn, seconded by Councilmember Gardner to come out of closed session at 9:03 p.m. **The motion carried, 7-0.**

Other Business

13. Call to the public

Mayor Tobbe opened the call to the public at 9:03 p.m. Hearing and seeing no comment, the call to the public was closed.

14. Adjournment

Motion by Councilmember Schmenk, seconded by Councilmember Gipson to adjourn the meeting at 9:03 p.m. **The motion carried, 7-0.**

Tara Brown, City Clerk



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

April 22, 2025

SUBJECT: CONSIDER APPROVAL OF THE CONTRACT WITH CITY SERVICES, INC. FOR THE INSTALLATION OF A BYPASS VALVE AND TAPPING SLEEVE ON THE HAMBURG TOWNSHIP FORCE MAIN IN AN AMOUNT NOT TO EXCEED \$10,050

BACKGROUND

The Hamburg Township force main is part of an upcoming project that will involve installing new valves and flow meters on two City of Brighton force mains and the Hamburg Township force main. Because there is only one force main for Hamburg Township, it needs to remain in service while this work is being done. In order to accomplish that, a valve and tapping sleeve will need to be installed outside of the grit room building at the WWTP.

ADMINISTRATIVE SUMMARY

In the approved 2024/2025 CIP, we have an upcoming project that consists of replacing the force main pipes and flow meters on the interior of the grit room. There are two 12" force mains that are connected to the Third Street Lift Station and one 8" force main that serves Hamburg Township. When work is conducted on one of the City's 12" force mains, each can be shut down one at a time while work takes place on the other one. The Hamburg Township force main picks up flow from several subdivisions on its way to the City's WWTP from their lift station near Ore Lake. Because of that, the Hamburg Township force main cannot be shut down.

In order to replace the pipe, valves, and flow meter on the Hamburg Township force main, a contractor will need to be hired to perform a valve insertion and a live tap connection. These connections can be installed with the pipe still in service. Once the valve and tap have been installed, City staff will connect the new valve arrangement to an adjacent 8" force main pipe that has been out of service. This will allow us to bypass the active 8" main. Having this valve and sleeve installed will allow us to do this in the future if needed.

City staff will coordinate with Hamburg Township staff to ensure that there is no interruption in their sewer service. City staff will also excavate the area where the insertion and live tap will take place.

There are two contractors in our area that perform this type of specialized work. Below is a table with their quotes.

Force Main Valve Insertion and Live Tap at the WWTP		
Vendor		Cost
Water Tap Inc.		\$12,940.00
City Services Inc.		\$10,050.00

We have worked with City Services, Inc. in the past on a similar project on the force main pipes at the Third Street Lift Station with good results.

BUDGET INFORMATION

City Council approved \$200,000 in the Fiscal Year 2024/2025 Utilities Fund for the Replacement of the Sewer Force Mains in the Grit Room at the WWTP.

RECOMMENDATION

Approve a contract with City Services, Inc. for the installation of a bypass valve and tapping sleeve on the Hamburg Township force main in the amount of \$10,050.00.

Prepared by: Corey Brooks, Deputy DPS Director

Reviewed by: Marcel Goch, DPS Director

Elizabeth Gaines, Finance Director

- ☒ Within Budget
- ☐ Budget Amendment Necessary and In Proper Form
- ☐ Other _____

Reviewed &

Approved by: Gretchen Gomolka, City Manager



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

APRIL 22, 2025

SUBJECT: CONSIDER APPROVAL TO USE \$5,850 OF THE ROBERTSON BROTHERS DONATION TO IMPROVE THE ST. PAUL POCKET PARK

BACKGROUND

- In June of 2021 City Council discussed the donation that developer, Robertson Brothers, was interested in making to the community in an amount equal to \$17,000 which is the equivalent of \$200 per home that they built in the Conley Square Development.
- It is important to Robertson Brothers that the donation benefits the City of Brighton and its residents. In alignment with this objective, the Brighton Arts and Culture Commission (BACC), as directed by City Council, has been entrusted with the development of a public space designed to strengthen the relationship between individuals and the arts. This initiative aims to foster community engagement, provide meaningful cultural enrichment, and further enhance the City of Brighton Sculpture Exhibit.

ADMINISTRATIVE SUMMARY

City Council approved repairs to the retaining wall at the St. Paul Pocket Park which was completed last year.

In the fall of 2024, with an amazing amount of community participation, the park was significantly improved through a community mural project led by artist Tess Marhofer at a cost of \$8,760.

The Brighton Arts and Culture Commission is approaching the completion of enhancements to St. Paul Pocket Park, located near Grand River Avenue and St. Paul Street in downtown Brighton, and is seeking City Council approval to utilize funds donated by Robertson Brothers for the following:

- Sponsorship of a new sculpture in the pocket park - \$1,000
- The installation of two refurbished and powder coated benches, originally located at Main Street and Grand River - \$1,000
- A landscaping budget of \$2,500 is requested for improvements to the area between the retaining wall and the parking lot, in collaboration with Landscape Design.
- The placement of a commercial-grade garbage receptacle, either newly purchased or refurbished at a cost of \$1,000. (We will try and find a refurbished one for a reduced price)
- A ribbon-cutting ceremony and grand opening scheduled for June 6, 2025, with muralist Tess Marhofer in attendance – cost: \$350.

Total cost of the enhancements listed above: \$5,850

Total proposed cost of Improvements to St. Paul Pocket Park including the mural: \$14,610

In addition to these enhancements, the following will be added to the park at no cost:

- The addition of flowering pots repurposed from Main Street at no cost.
- The planting of a 1.5" Coral Burst Dwarf Double Bloom Pink Crabapple tree in the raised garden bed on Arbor Day on April 25, 2025, at noon at no cost to the project.

RECOMMENDATION

Consider motion to approve the use of \$5,850 of the Robertson Brothers donation to improve the St. Paul Pocket Park as recommended the Brighton Arts and Culture Commission.

Prepared by: Michelle Whitney, Human Resources Manager/BACC Liaison

Reviewed &

Approved by: Gretchen Gomolka, City Manager