



Brighton City Council Meeting

200 N First St • City Hall Council Chambers • Brighton, Michigan 48116
(810) 227-1911 • www.brightoncitymi.gov

June 10, 2025 – 6:30 p.m.

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Consider approval of the agenda
5. Consider approval of consent agenda items

Consent Agenda Items

- a. [Approval of minutes: regular meeting of May 27, 2025](#)

Correspondence

6. Call to the public
7. Staff updates
8. Updates from Councilmember liaisons to various boards and commissions

Discussion

9. Discuss findings of Kissane Park survey

New Business

10. [Conduct a first reading for proposed ordinance 608 and consider setting a public hearing date for July 8, 2025](#)
11. [Conduct a first reading for proposed ordinance 609 amendments to Chapter 22: Solicitors and Canvassers and consider setting a public hearing for July 8, 2025](#)
12. [Consider approval of the purchase of wet well wizards from Link Utility Technologies Inc. in the amount of \\$27,000](#)
13. [Consider awarding 2025 pavement marking to PK Contracting in and amount not to exceed \\$50,000](#)

Other Business

14. Call to the public
15. Adjournment



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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON MAY 27, 2025

1. Call to order

Mayor Tobbe called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

Mayor Tobbe led those in attendance in the Pledge of Allegiance

3. Roll call

Present were Mayor Tobbe, Mayor Pro Tem Bohn, Councilmembers: Albert, Gardner, Gipson, and Schmenk.

Others Present: City Manager Gretchen Gomolka, City Clerk Tara Brown, Deputy DPS Director Corey Brooks, Superintendents Brad Shrader, and Chief Brent Pirochta.

Motion by Mayor Pro Tem Bohn, seconded by Councilmember Gipson to excuse Councilmember Pettengill for personal reasons. **The motion carried, 6-0.**

4. Consider approval of the agenda

Motion by Councilmember Gardner, seconded by Councilmember Schmenk to approve the agenda as presented. **The motion carried, 6-0.**

5. Consider approval of consent agenda items

Motion by Councilmember Schmenk, seconded by Councilmember Albert to approve the consent agenda as presented. **The motion carried by roll call vote, 6-0.**

Consent Agenda Items

- a. **Approval of minutes: regular meeting of May 13, 2025**
- b. **Approval to purchase police department equipment from Rogue Fitness in an amount not to exceed \$12,100.27**
- c. **Approval of Resolution #2025-15, Authorization to Impose Liens on Properties for Unpaid Maintenance**
- d. **Approval of Resolution #2025-16, Local Governmental Unit Approval for Social District Permit for Don Ramon, LLC, dba El Patron located at 675 W. Grand River Avenue**
- e. **Approval to purchase three sewer force main flow meters from Midwest Municipal Instrumentation Inc. in an amount of \$15,500**
- f. **Approval for Action Asphalt LLC to perform an asphalt patch at the intersection of Main Street and Sixth Street, at a cost not to exceed \$14,812**
- g. **Approval of design and construction engineering services for Oakridge Drive from Hubbell, Roth, & Clark, Inc. in a cost not to exceed \$16,300 along with necessary budget amendments**
- h. **Approval of Resolution #2025-17 authorizing execution of the 8th Amendment to the Construction Operation and Reciprocal Easement Agreement between Target Corporation and Brighton Holdings, LLC, which was recorded against city owned parcel no. 4718-24-400-028**

Correspondence

6. Call to the public

Mayor Tobbe opened the call to the public at 6:34 p.m.

Mojdeh Meghnot spoke regarding the construction at the new Fifth Third Bank location and the impact the

construction has had on her building and tenants next door at 305 W. Main Street.

Hearing and seeing no further comment, the call to the public was closed.

7. Staff updates

City Manager Gomolka reported on behalf of Human Resources Manager Whitney and Councilmember Pettengill that the Brighton Arts and Culture Commission has successfully applied for and received three grants to help fund the Children's Summer Series. While the event fees are modest, receiving these grants is a welcome boost to support the program. Additionally, residents interested in a senior center membership should visit City Hall to pick up a voucher for a free basic membership. Although vouchers are available year-round, the senior center operates on a membership year from July 1 to June 30. Lastly, the grand opening of the St. Paul Pocket Park will take place on June 6, 2025, at 6:00 p.m. Artist Tess Marhofer will be in attendance, and refreshments will be provided, courtesy of DTE.

8. Updates from Councilmember liaisons to various boards and commissions

Councilmember Gipson reported that the DDA met on May 20, 2025, with the sole agenda item being a closed session. He also shared that he attended the Imagination Station Kickoff on May 17, 2025, and was impressed by the strong community turnout. He praised Councilmember Pettengill for her efforts in organizing the event and for her continued work to enhance the playground.

Councilmember Albert thanked everyone who attended the Memorial Day Parade and expressed appreciation to Mayor Tobbe for delivering a great speech. He also acknowledged the attendance of Representatives Lana Theis and Ann Bollin.

Mayor Tobbe extended his thanks to the Brighton Veterans Memorial Committee, the American Legion, and the VFW for their efforts in making the Memorial Day Parade a successful event. He noted that this year's parade had the largest turnout he could recall attending.

9. United Way 2-1-1 presentation and discussion

Carrie Newstead, Livingston County United Way Executive Director; and Audrey Choate, Marketing and Development, provided an overview of the United Way 2-1-1 program and the partners involved throughout the county.

New Business

10. Approval of the purchase of and installation of an NVR 72TB Windows server including associated software upgrades and the refurbishment of the current city NVR, from Essential Electric LLC in an amount not to exceed \$41,058.66

Motion by Councilmember Gipson, seconded by Councilmember Gardner to purchase and install an NVR 72TB Windows server including associated software upgrades and the refurbishment of the current city NVR, from Essential Electric LLC in an amount not to exceed \$41,058.66. **The motion carried, 6-0.**

11. Consider awarding the 2025 storm structure cleaning contract to Safeway Environmental Services in an amount not to exceed \$128,800 along with necessary budget amendments.

Motion by Councilmember Albert, seconded by Councilmember Schmenk to award the 2025 storm structure cleaning contract to Safeway Environmental Services in an amount not to exceed \$128,800 along with necessary budget amendments. **The motion carried, 6-0.**

12. Consider approval of ballot language for the proposed renewal of the Headlee Override Street Millage

City Manager Gomolka provided an overview of the current millage that was approved by voters in 2019, noting that it has been reduced from 2.5 to 2.4053 mills due to Proposal A. She stated that the existing millage override will expire

this year after the July 2025 levy. To continue funding road and sidewalk repairs, City Council has decided to seek renewal of the millage with a restoration to the original voter approved 2.5 mills for a term of 10 years. This will allow the city to continue to repair roads and sidewalks, noting that future projects are not as expensive as the Northwest Neighborhoods project that was completed using millage funds. Should the millage pass, the city will be able to address a substantial amount of road repairs. The city has been successful in obtaining grant funding for road repairs and will continue to do so regardless of the outcomes of the millage request. City staff will create informational literature based on road conditions and repair plans as well as, open houses, and a webpage to inform residents in preparation for the vote.

Motion by Councilmember Gipson, seconded by Councilmember Gardner to approve of the ballot language for the proposed renewal of the Headlee Override Street Millage and authorize staff to begin preparing educational materials. **The motion carried by roll call vote, 6-0.**

Other Business

13. Call to the public

Mayor Tobbe opened the call to the public at 7:39 p.m. Hearing and seeing no comment, the call to the public was closed.

14. Adjournment

Motion by Councilmember Schmenk, seconded by Councilmember Gipson to adjourn the meeting at 7:40 p.m. **The motion carried, 6-0.**

Tara Brown



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL JUNE 10, 2025

SUBJECT: CONDUCT A FIRST READING OF PROPOSED ORDINANCE 608 AND CONSIDER SETTING A PUBLIC HEARING DATE

ADMINISTRATIVE SUMMARY

Ordinance 608 comprises proposed amendments to the R1, Single-Family zoning district. The first section of this ordinance is an amendment that was discussed and drafted by the Planning Commission as part of the 5-year Master Plan review and would allow duplexes or townhomes to be a permitted use within the R1 District, if a subject property shares a lot line with a parcel zoned as C2-General Business Zoning District. In the City of Brighton, the only properties to be affected by this proposed amendment are twelve parcels on the west side of N East Street, and one parcel on Kissane Street.

The other sections of this proposed ordinance are changes recommended to the R1 District resulting from the recent adoption of amendments to the R5-Uptown Zoning District. Text within the R5 regulations states:

For single- and two- family homes, the requirements of Section 98-3.4.D shall apply.

The Planning Commission and staff both agreed that single-family property owners should be held to the same building regulations as a multiple-family unit. It was realized after the adoption of amendments to the R5, single-family parcels are now held to a more stringent set of building standards, due to the language mentioned above. The proposed changes align all building types within the district to similar building regulations.

The Planning Commission conducted a public hearing on the amendments listed in proposed Ordinance 608 at their regular meeting of April 21, 2025. A motion was granted by the Commission recommending approval of Ordinance 608 as presented. The following is a list of topics that were addressed with the amendments, and the attached redlined version details the proposed changes:

- *R1, Single-Family District – “Principle Permitted Uses”*
Inclusion of two-family dwellings and townhomes when a parcel shares a lot line with a C2 commercially zoned property.
- *R1, Single-Family District – “Development Standards”*
Include the R5 District regulations regarding single-family dwellings.
- *R1, Single-Family District – “Development Standards”*
Remove reference to separate single family and two-family standards as all standards apply to both single family and two-family homes.

Recommendation

Conduct a first reading of proposed Ordinance 608 and set a public hearing date for July 8, 2025.

Prepared by: Michael Caruso, Community Development Manager

Approved by: Gretchen Gomolka, City Manager

Attachments: 1. Zoning Ordinance Amendments Proposed (Redlined Version)
2. Ordinance 608 (Draft)

98-3.4

R-1

Single-Family Residential

A. INTENT

Reserved for future use

i **User Note:** For uses listed in **bold blue**, refer to Article 4, or click on use, for use-specific standards

B. PRINCIPAL PERMITTED USES

- 1. Single-family dwellings[Ⓜ]
- 2. **Home occupations[Ⓜ]** §98-4.1
- 3. **Family day care homes[Ⓜ]** §98-4.33
- 4. **State licensed residential facilities[Ⓜ]** §98-4.33
- 5. **Accessory buildings[Ⓜ] or uses[Ⓜ] customarily incidental to any of the above permitted uses** § 985.16
- 6. **Two-family dwellings;**
When a parcel shares a lot line with a C2 commercially zoned property
- 7. **Townhomes;**
When a parcel shares a lot line with a C2 commercially zoned property

C. SPECIAL LAND USES

- 1. **Places of worship and accessory uses where assembly and/or non-single-family housing occurs** §98-4.2
- 2. **Private schools having no rooms regularly used for housing or sleeping purposes** §98-4.3
- 3. **Parks, playgrounds, libraries, museums and community buildings owned or operated by public agencies** §98-4.4
- 4. **Golf courses, except miniature courses and driving tees operated for commercial use** §98-4.5
- 5. **Group day care homes[Ⓜ]** §98-4.34



R-1 Single-Family Residential

98-3.4

D. DEVELOPMENT STANDARDS

For townhome development standards, refer to sections 98-3.7.1 and 98-3.47, "Uptown South" regulations.

For single-family & two-family homes, see below.

Lot Size

Minimum lot area:	8,700 sq. ft.
Single family	
(In the R5 zoning district:	7,200 sq ft.)
Two family	10,000 sq ft.
Minimum lot width:	66 ft.
(In the R5 zoning district:	60 ft.)

Lot Coverage

Maximum lot coverage:	25% 35%
(In the R5 zoning district:	50%)

Setbacks

Minimum front yard setback:	25 ft.
(In the R5 zoning district:	10 ft.)
Maximum front yard setback:	50 ft.
(In the R5 zoning district:	20 ft.)
Minimum rear yard setback:	35 ft.
(In the R5 zoning district:	20 ft.)
Minimum side yard setback:	

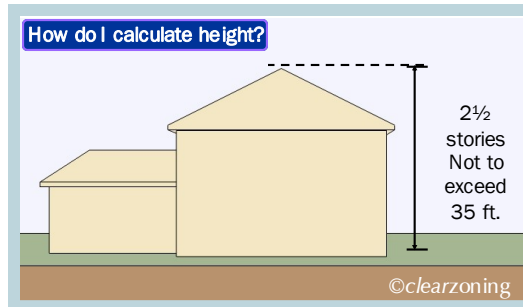
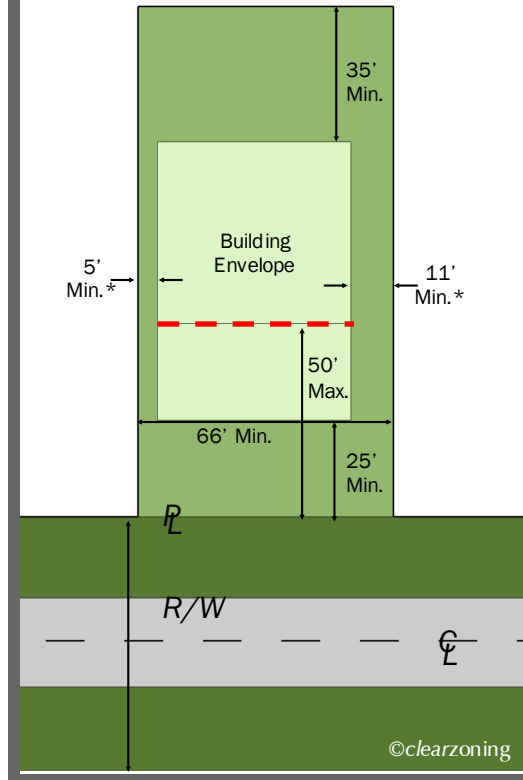
Single family	
One side	5 ft.
Total of two sides	16 ft.
Two family	
One side	10 ft.
Total of two sides	20 ft.

Building Height

Maximum building height:	2½ stories not to exceed 35 ft.
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Note to District Standard:
Section 98-3.32.B.1, 2, 3, 4, 7, 14, 15, 16

* Total of two sides must equal 16 feet in single-family



The above drawings are not to scale.

SELECTED REFERENCES

98-3. Zoning Districts

- **Planned Unit Development** §98-3.22

98-4. Use Standards

- **One Family Attached Dwelling Units** §98-4.36
- **Temporary or Garage Dwellings** §98-4.37
- **Public Buildings** §98-4.38
- **Domestic Employees Dwellings** §98-4.39
- **Removal of Soil, Sand...** §98-4.40
- **Disposal and Dumping...** §98-4.41

98-5. Site Standards

- **Refuse Disposal** §98-5.2
- **Stormwater Management Systems** §98-5.3
- **Exterior Lighting** §98-5.4
- **Off-Street Parking and Loading Regulations** §98-5.6
- **Landscaping Regulations** §98-5.7
- **Slope** §98-5.9
- **Front Yard Restriction** §98-5.10
- **Fences** §98-5.11
- **Principal buildings** §98-5.12
- **Open Storage of Obnoxious Matter** §98-5.13

98-5. Site Standards (Continued)

- **Public Improvements** §98-5.14
- **Regulated Wetlands and...** §98-5.15
- **Accessory Buildings and Uses** §98-5.16

98-6. Development Procedures

- **Site Plan Review** §98-6.1
- **Special Land Use Approval** §98-6.2

1 Purpose and Introduction

2 Definitions

3 Zoning Districts

4 Use Standards

5 Site Standards

6 Development Procedures

7 Admin and Enforcement



CITY OF BRIGHTON
ORDINANCE NO. 608

AN ORDINANCE OF THE CITY OF BRIGHTON, MICHIGAN; AMENDING CHAPTER 98, " ZONING" OF THE CODE OF ORDINANCE AS FOLLOWS:

THE CITY OF BRIGHTON, LIVINGSTON COUNTY, HERBY ORDAINS:

Amend Section 98-3.4 (B) "Principal Permitted Uses" to include the following new language:

- 6. Two-family dwellings; When a parcel shares a lot line with a C2 commercially zoned property.
- 7. Townhomes; When a parcel shares a lot line with a C2 commercially zoned property.

Amend Section 98-3.4 (D) "Development Standards" to include the following new language:

For townhome development standards, refer to sections 98-3.7.1 and 98-3.47, "Uptown South" regulations.

Amend Section 98-3.4 (D) "Development Standards" by changing the lot size, lot coverage, setbacks, and building height language, to read as follows:

Lot Size

Minimum lot area:	8,700 square feet,	R5 Zoning District:	7,200 square ft.
Minimum lot width:	66 feet,	R5 Zoning District:	60 feet.

Lot Coverage

Maximum lot coverage: 35%,	R5 Zoning District:	50%.
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Setbacks

Minimum front yard setback:	25 feet,	R5 Zoning District:	10 feet.
Maximum front yard setback:	50 feet,	R5 Zoning District:	20 feet.
Minimum rear yard setback:	35 feet,	R5 Zoning District:	20 feet.

Minimum side yard setback:	One side 5 feet, total of both sides:	16 feet.
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Building Height

Maximum building height:	2½ stories not to exceed 35 feet.
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Effective Date:

This ordinance shall take effect fifteen (15) days after the enactment, and after publication as provided by law and the Charter.

YEAS: Council Member(s) _____

NAYS: Council Member(s) _____

ABSTAIN: Council Member(s) _____

ABSENT: Council Member(s) _____

As the Clerk for the City of Brighton , Livingston County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the City of Brighton Council at a regular meeting held on _____, 2025.

Tara Brown, City Clerk

First Reading:

Brief Publication:

Second Reading:

Public Hearing:

Adoption:

Full Publication:

DRAFT



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

JUNE 10, 2025

SUBJECT: CONDUCT A FIRST READING AND SET A PUBLIC HEARING FOR JULY 8, 2025, TO AMEND THE CITY OF BRIGHTON CODE OF ORDINANCES, PEDDLERS, SOLICITORS, AND CANVASSERS

ADMINISTRATIVE SUMMARY

Currently, Chapter 22 of the Code of Ordinances includes two separate articles addressing peddlers, solicitors, and canvassers—Article VI (Peddlers) and Article VII (Solicitors and Canvassers). Staff recommends combining these into a single, cohesive ordinance to streamline the licensing and regulation of these activities within the City of Brighton.

The attached draft ordinance outlines regulations designed to promote public safety, reduce vehicle and pedestrian congestion, and ensure the safe use of streets and sidewalks. It also aims to prevent fraud, misrepresentation, and crime, while protecting the safety and privacy of residents in their homes. The ordinance establishes clear procedural requirements for peddling, soliciting, and canvassing, providing residents with greater transparency and control over interactions at their doorsteps.

The concern raised during the November 24, 2024, City Council meeting regarding Boy Scouts or other minor children has been addressed in the updated ordinance.

RECOMMENDATION

Conduct a first reading and set a public hearing for July 8, 2025, to amend the City of Brighton code of ordinances, peddlers, solicitors, and canvassers.

Prepared by: Tara Brown, City Clerk

Reviewed by: Gretchen Gomolka, City Manager

Reviewed by: City Attorney (Required for all agreements, ordinances, etc.)

Acceptable Form and Ready to Execute

Other _____

Attachments: Draft ordinance amendments

CITY OF BRIGHTON
AMENDMENT TO CODE: PEDDLERS, SOLICITORS AND CANVASSERS
ORDINANCE NO. 609
DATE

The City of Brighton City Council ordains and adopts the following amendments to Chapter 22, Article VI, Peddlers, and Article VII, Solicitors and Canvassers, [new language underlined, deleted language ~~stricken~~]:

THE CITY OF BRIGHTON HEREBY ORDAINS:

SECTION 1: Repeal of Chapter 22 “Businesses”, Article VI “Peddlers”.

Chapter 22 “Businesses”, Article VI “Peddlers” is amended to repeal §§ 22-171 through 182. Article VI, Section 22-171 through Section 22-182 are hereby reserved.

SECTION 2: Chapter 22 Businesses, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, § 22-200 “Purpose”.

Chapter 22 Businesses, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, § 22-200 is amended to add a new section read as follows:

§ 22-200 Purpose.

The purpose of this Article is to license and regulate the movement, location, manner, and hours of operation of peddlers, solicitors and canvassers within the City. These regulations are designed to promote public safety, reduce vehicular and pedestrian traffic congestion, and ensure the safe use of streets and sidewalks. Additionally, this Article aims to protect the quiet enjoyment and peace of residents, while preserving ample opportunities for peddlers, solicitors and canvassers. Furthermore, this Article seeks to safeguard against misrepresentations, fraud, and crime, and to promote the safety and privacy of residents in their homes. The regulations herein provide procedural requirements for peddling, soliciting and canvassing, which aim to provide residents with transparency and the ability to safeguard their privacy.

SECTION 3: Amendment of Chapter 22, Businesses, Article VII, Division 1, Sections 22-201 through 22-210.

Chapter 22, “Businesses”, Article VII, Division 1, “Generally” is amended to read as follows:

§ 22-201 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

~~Canvasser or solicitor means any individual, whether resident of the city or not, traveling either by foot, wagon, automobile, motor truck, or any other type of conveyance, from place to place, from house to house, or from street to street, taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes~~

~~for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not, provided that such definition shall include any person who, for himself, or for another person hires, leases, uses or occupies any building, structure, tent, railroad box car, boat, hotel room, lodging house, apartment, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.~~

“Canvasser” means any person, whether a resident of the city or not, traveling either by foot, wagon, automobile, motor truck or any other type of conveyance, from place to place, from house to house, or from street to street, within the city, for the purpose of either acquiring information or disseminating information.

“Peddler” means any person, whether a resident of the city or not, traveling either by foot, wagon, automobile, motor truck or any other type of conveyance, from place to place, from house to house, or from street to street, with in the city, carrying, conveying or transporting goods, wares, personal property or merchandise, for the purpose of offering and exposing the same for sale.

“Solicitor” means any person, whether a resident of the city or not, traveling either by foot, wagon, automobile, motor truck or any other type of conveyance, from place to place, from house to house, or from street to street, within the city:

1. For the purpose of taking or soliciting donations;
2. For the purpose of taking orders for the sale of goods, wares, merchandise or personal property of any nature for future delivery; or
3. For the purpose of providing services, or seeking employment to be performed at that time or in the future.

“Merchant” means a business licensed by the city and occupying a physical space open to the public in a non-residential district of the city.

§ 22-202 Persons excluded.

The provisions of this article shall not be construed to apply to nor regulate commercial travelers employed by wholesale houses and taking or attempting to take orders from merchants for goods, wares, and merchandise, and personal property of any nature whatsoever, to be retailed by such merchants; nor to minor children taking orders or selling goods for fundraising purposes to support a legitimately incorporated non-profit organization when such children are accompanied by a supervising adult and wearing the recognized uniform of the organization or carrying other documentations of their affiliation to such organization; nor to minor children participating in Halloween trick or treat activities; nor to orders taken or attempted to be taken by residents of the county for charitable purposes approved by the city manager; nor to permanently employed bonded route salesmen who solicit orders from and distribute goods to regular established customers on established routes, who are carrying proof of bond and traveling in a vehicle that prominently

displays the name and telephone number of the company for which the goods, wares, personal property, or merchandise are sold; nor to persons who sell goods, wares, personal property or merchandise and who are selling such items from a stationary location with the permission of the owner or occupant of the premises.

§ 22-203 Permit and license required.

It shall be unlawful for any peddler, solicitor or canvasser to engage in such business activity within the city without first obtaining a permit and license therefor in compliance with the provisions of this article.

§ 22-204 Application.

Applicants for permit and license under this article must file with the city clerk a sworn application in writing (~~in duplicate~~) on a form to be furnished by the city clerk, which shall give the following information:

- (1) Name and description of the applicant;
- (2) Permanent home address and full local address of the applicant;
- (3) A brief description, to be used by the City for verification purposes only, of the nature of the business, ~~and goods to be sold, or information to be distributed or requested;~~
- (4) If employed, the name and address of the employer, together with credentials establishing the exact relationship;
- (5) The length of time for which the right to peddle, canvass or solicit ~~de-business~~ is desired;
- (6) For solicitors, the intended recipient of a solicited donation, the place where the goods or property proposed to be sold, or orders taken for the sale thereof, are manufactured or produced, where such goods or products are located at the time such application is filed, and the proposed method of delivery;
- (7) A photograph of the applicant, taken within 60 days immediately prior to the date of the filing of the application, which picture shall be two inches by two inches showing the head and shoulders of the applicant in a clear and distinguishing manner;
- (8) ~~The fingerprints of the applicant and the names of at least two reliable property owners residents of the county who will certify as to the applicant's good character and business respectability, or in lieu of the names of references, such other available evidence as to the good character and business responsibility of the applicant as will enable an investigator to properly evaluate such character and business responsibility;~~
- (9) A statement as to whether or not the applicant has been convicted of any crime, ~~misdemeanor, or violation of any municipal ordinance~~, the nature of the offense and the punishment or penalty assessed therefor;
- (10) The method of delivery and method of travel within the City, including make and model of vehicle to be used if any;

(11) If the applicant is an organization or entity, the above information shall be provided for every person who will peddle, solicit or canvass on behalf of the applicant.

~~(10)~~ (12) At the time of filing the application, a fee as set by resolution of the city council shall be paid to the city clerk to cover the cost of the initial investigation.

§ 22-205 Investigation and issuance.

(a) Upon receipt of an application for a license and permit required by this article, the original shall be referred to the chief of police, who shall cause such investigation of the applicant's ~~business and moral~~ character to be made as he or she deems necessary for the protection of the public good.

(b) If as a result of such investigation, the applicant's character ~~or business responsibility~~ is found to be unsatisfactory, the chief of police shall endorse on such application his disapproval and his or her reasons for the same, and return the application to the city clerk, who shall notify the applicant that his or her application is disapproved and that no permit and license will be issued. Upon disapproval of an application, the applicant shall be entitled, upon request, to a hearing before the city council. A request for a hearing must be made in writing, within five days of the disapproval of an application.

(c) If as a result of such investigation, the character ~~and business responsibility~~ of the applicant ~~are~~ is found to be satisfactory, the chief of police shall endorse on the application his or her approval, execute a permit addressed to the applicant for the carrying on of the business applied for and return such permit, along with the application to the city clerk, who shall, upon payment of the prescribed license fee, deliver to the applicant his or her permit and issue a license. Such license shall contain the signature of the city clerk and seal of the city and shall show the name, address and photograph of such licensee, the class type of license issued, the amount of fee paid, the date of issuance and the length of time the same shall be operative, as well as the license number and other identifying description of any vehicle used in such peddling, soliciting or canvassing and either the kind of goods to be sold thereunder, the information to be requested or disseminated thereunder or the person or entity for which donations are solicited, as applicable. ~~the amount of fee paid, the date of issuance and the length of time the same shall be operative, as well as the license number and other identifying description of any vehicle used in such soliciting or canvassing.~~ The clerk shall keep a permanent record of all licenses issued.

§ 22-206 Fees.

(a) The fee for a license required by this article which shall be charged by the city clerk shall be established by resolution of the city council.

(b) No fee shall be required of one selling products in compliance with the Michigan Right to Farm Act, MCL 286.471 et seq. of ~~the~~ a farm or orchard actually produced by the seller.

(c) No fee shall be required of any person who is a war veteran and who has first obtained a peddler's license pursuant to the terms and provisions of Act No. 359 of the Public Acts of Michigan of 1921 (MCL 35.441 et seq., ~~MSA 4.1241 et seq.~~), as amended, provided that the goods, wares and merchandise proposed to be sold by such person are his own.

~~(d) None of the license fees provided for by this section shall be so applied as to occasion an undue burden upon interstate commerce. In any case where a license fee is believed by a licensee or applicant for license to place an undue burden upon such commerce, he may apply to the city council for an adjustment of the fee so that it shall not be discriminatory, unreasonable, or unfair as to such commerce. Such application may be made before, at, or within six months after payment of the prescribed license fee. The applicant shall, by affidavit and supporting testimony, show his method of business and such other information as the council may deem necessary in order to determine the extent, if any of such undue burden on such commerce. The council shall then conduct an investigation, and shall make findings of fact from which it shall determine whether the fee fixed by this section is unfair, unreasonable or discriminatory as to applicant's business and shall fix as the license fee for the applicant, an amount that is fair, reasonable and nondiscriminatory, or, if the fee has already been paid, shall order a refund of the amount over and above the fee so fixed.~~

§ 22-207 Bond.

Every applicant for a solicitor's license for the purpose of taking orders for the sale of goods, wares, merchandise or personal property of any nature for future delivery who is not bonded shall obtain a license required by this Article, and provide a bond as required herein. ~~not a resident of the city, or who being a resident of the city represents a firm whose principal place of business is located outside the state,~~ Such applicant shall file with the city clerk a surety bond, running to the city in the amount of \$1,000.00 with surety acceptable to and approved by the council, conditioned that the applicant shall comply fully with all the provisions of this Code and the statutes of the state regulating and concerning the business of solicitor and guaranteeing to any citizen of the city that all money paid as a down payment will be accounted for and applied according to the representations of the solicitor and further guaranteeing to any citizen of the city doing business with such solicitor, that the property purchased will be delivered according to the representations of such solicitor. Action on such bond may be brought in the name of the city to the use or benefit of the aggrieved person.

§ 22-208 Duty of police.

It shall be the duty of any police officer of the city to require any person seen peddling, soliciting or canvassing, and who is not known by such officer to be duly licensed, to produce his or her peddlers, solicitor's or canvasser's license and to enforce the provisions of this article against any person found to be violating the same.

§ 22-209 Records.

The chief of police shall report to the city clerk all ~~convictions for~~ violations of this article and the city clerk shall maintain a record for each license issued and record the reports of violation therein.

§ 22-210 Hours of Operation; Expiration of license.

A peddler, solicitor or canvasser with a valid permit shall not solicit between the hours of 9:00 p.m. and 9:00 a.m. All licenses issued under the provisions of this article shall expire on the date specified in the license.

§ 22-211 through § 22-220. (Reserved)

SECTION 4: Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, § 22-211 “Endorsement by the City”.

Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, is amended to add a new section 22-211 to read as follows:

§ 22-211 Endorsement by the City.

No peddler, solicitor or canvasser shall falsely claim or represent that their activities or speech are endorsed by the city, its departments, officers, or employees, solely on the basis of holding a license or certificate of registration issued under this Article.

SECTION 5: Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, § 22-212 “Material Change of Information”.

Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, is amended to add a new Section 22-212 to read as follows:

§ 22-212 Material Change of Information.

While a permit is in effect, a peddler, solicitor or canvasser shall, within one (1) business day of the change, report to the city clerk in writing any material change in any information previously provided on the application form.

SECTION 6: Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, § 22-213 “Penalty”.

Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, is amended to add a new Section 22-213 to read as follows:

§ 22-213 Penalty.

Unless otherwise specified, a violation of this article is a civil infraction punishable as provided in this Code. Equitable relief may also be awarded as permitted by Michigan law. Each act of violation and every day upon which any such violation shall occur shall constitute a new and separate offense.

SECTION 7: Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, § 22-214 “Request to Leave and Harassment”.

Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 1 “Generally”, is amended to add a new Section 22-214 to read as follows:

§ 22-214 Request to Leave and Harassment.

No peddler, solicitor or canvasser may remain on private property after being instructed to leave by the lawful possessor of the premises. Peddlers, solicitors and canvassers are prohibited from threatening or harassing any resident of the city during their activities and from engaging in any conduct that is fraudulent or could endanger the health or safety of others.

SECTION 8: Repeal of Chapter 22 “Businesses”, Article VII “SOLICITORS AND CANVASSERS”, Division 2.

Division 2 “Non-Commercial Soliciting” of Article II, “Solicitors and Canvassers” of Chapter 22 “Businesses” is hereby repealed.

SECTION 9: Division 2 Reserved; Section 22-215 through Section 22-245 Reserved.

Division 2 is hereby reserved. Sections § 22-215 through § 22-225 are hereby reserved.

SECTION 10: Heading Amended.

The heading of Article VII “Solicitors and Canvassers” of Chapter 22, “Businesses”, is hereby amended as follows:

Article VII Peddlers, Solicitors and Canvassers.”

SECTION 11. Repealer.

All ordinances that conflict with this Ordinance are repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 12. Severability.

The provisions of this Ordinance are severable. If any provision of this Ordinance is found invalid for any reason, such holding will not affect the validity of the remaining provisions of this Ordinance.

SECTION 13. Effective Date.

This Ordinance shall take effect fifteen (15) days after enactment, and after publication as provided by law and the Charter.

YEAS: Council Member(s) _____

NAYS: Council Member(s) _____

ABSTAIN: Council Member(s) _____

ABSENT: Council Member(s) _____

CERTIFICATION

As the City Clerk of the City of Brighton, Livingston County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the City of Brighton Council at a regular meeting held on _____, 2025.

Date: _____, 2025

City Clerk _____

Tara Brown

First Reading: _____

Brief Publication: _____

Second Reading: _____

Public Hearing: _____

Adoption: _____

Publication: _____

Effective Date: _____



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

June 10, 2025

SUBJECT: CONSIDER AWARDING 2025 PAVEMENT MARKING TO PK CONTRACTING IN AN AMOUNT NOT TO EXCEED \$50,000

BACKGROUND

Pavement marking consists of painting all yellow and white lines, crosswalks, stop bars, directional arrows, etc. on the City's street network. Due to traffic volume and the winter weather experienced in Michigan, pavement marking and line striping is redone every two to three years, the last contract being 2022. While the City Staff does perform some of these services when possible, the sheer volume of work requires an outside contractor to complete.

ADMINISTRATIVE SUMMARY

While this application is performed every two to three years, this year there are several areas have been painted recently due to construction projects that included striping and pavement marking since. Staff will remove these areas from the project list.

As in the past, the City of Brighton partnered with the City of Wixom, City of Fenton, and the Village of Milford to publish an Invitation to Bid (ITB) on the Michigan Intergovernmental Trade Network (MITN) for both center line painting and pavement marking with the City of Wixom being the main contact. Using a cooperative bid often results in a savings for the city due to an economy of scale for the contractor. In March, when The City of Wixom published the ITB only one contractor submitted pricing, see attached bid. It was then republished to try and obtain pricing from more than one contractor. Again, PK Contracting was the only bidder. Like the past cooperative contract bids, the contractor will agree with and sign the City of Brighton bidding contract that has been previously approved by the city attorney for any work done.

PK Contracting has provided pavement marking services for the City of Brighton in the past and staff has continually been satisfied with the quality of their work.

BUDGET INFORMATION

City Council approved \$100,000 in the Fiscal Year 2025-2026 Major Streets budget. The quoted total is approximately \$29,000 In case additional work is needed, we are requesting approval for an amount not to exceed \$50,000.

RECOMMENDATION

Award the 2025 Pavement Marking Invitation to Bid to PK Contracting in an amount not to exceed \$50,000.

Prepared by: Marcel Goch, DPS Director

Reviewed by: Elizabeth Gaines, Finance Director

- Within Budget
- Budget Amendment Necessary and In Proper Form
- Other _____

Reviewed &

Approved by: Gretchen Gomolka, City Manager

Attachment: Bid document

Appendix A

CITY OF WIXOM, CITY OF BRIGHTON, CITY OF FENTON, AND VILLAGE OF MILFORD

Bid Signature Page & Bill of Materials

Pavement Marking 2025 V2

Company name: P.K. CONTRACTING, LLC

Address: 1965 BARRETT DR

TROY, MI 48064

FEE PROPOSAL

Pricing for area specified below shall be submitted separately.

We the undersigned propose to furnish to CITY OF WIXOM, CITY OF BRIGHTON, CITY OF FENTON, AND VILLAGE OF MILFORD services consistent with the Request for Proposal opened on March 20, 2025.

**CITY OF WIXOM, CITY OF BRIGHTON, CITY OF FENTON, AND VILLAGE OF MILFORD
FEE PROPOSAL - PAVEMENT MARKING 2025 V2**

CITY OF WIXOM				
ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE
1.	PAVEMENT MARKING - 4" WHITE/YELLOW (Sprayable thermoplastic)	LN. FT.	160,000	\$.22
2.	3M-380 ARROW INSTALLATION	EACH	12	\$ 250.00
3.	3M-380 ONLY'S INSTALLATION	EACH	12	\$ 250.00
4.	REMOVAL OF ARROWS, ONLY'S, SCHOOL, RAILROAD PAVEMENT MARKINGS	EACH	24	\$ 175.00
5.	REMOVAL OF 4" LONGITUDINAL PAVEMENT MARKINGS	LN. FT.	500	\$ 1.25
6.	3M-5760 6" CROSSWALK INSTALLATION	LN. FT.	500	\$ 3.10
7.	3M-5760 24" STOP BAR INSTALLATION	LN. FT.	100	\$ 14.00
8.	3M-5760 RAILROAD LEGEND INSTALLATION	EACH	2	\$ 450.00
9.	3M-380 SCHOOL LEGEND INSTALLATION	EACH	4	\$ 300.00
10.	PARKING LOT STRIPING (Twenty (20) Second Dry Traffic Paint)	LN. FT	10,400	\$ 1.65
TOTAL				\$ 68,235.00
Note: City of Wixom's pavement marking must be completed by May 15. This proposal is not-to-exceed \$45,000.				

CITY OF BRIGHTON				
ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE
1.	PAVEMENT MARKING - 4" WHITE/YELLOW (Sprayable thermoplastic)	LN. FT.	91,500	\$.22
2.	3M-380 ARROW INSTALLATION	EACH	0	\$ 250.00
3.	3M-380 ONLY'S INSTALLATION	LN. FT.	0	\$ 250.00
4.	REMOVAL OF ARROWS, ONLY'S, SCHOOL, RAILROAD PAVEMENT MARKINGS	EACH	0	\$ 175.00
5.	REMOVAL OF 4" LONGITUDINAL PAVEMENT MARKINGS	LN. FT.	Approx. 500	\$ 1.25
6.	3M-5760 6" CROSSWALK INSTALLATION	LN. FT.	0	\$ 3.10
7.	12" BLOCK PED CROSSING- 24" SPACING	LN. FT.	1106	\$ 6.50
8.	3M-5760 24" STOP BAR INSTALLATION	LN. FT.	70	\$ 14.00
9.	3M-5760 RAILROAD LEGEND INSTALLATION	EACH	0	\$ 450.00
10.	3M-380 SCHOOL LEGEND INSTALLATION	EACH	0	\$ 300.00
11.	Bicycle Lane Legend	Each	0	\$ 150.00
TOTAL				\$ 28,924.00
Note: City of Brighton's pavement marking must be completed between July 1-Oct 1. This proposal is not-to-exceed \$80,000				

CITY OF FENTON				
ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE
1.	PAVEMENT MARKING - 4" WHITE/YELLOW (Sprayable thermoplastic)	LN. FT.	0	\$.22
2.	3M-380 ARROW INSTALLATION	EACH	0	\$ 250.00
3.	3M-380 ONLY'S INSTALLATION	LN. FT.	0	\$ 250.00
4.	REMOVAL OF ARROWS, ONLY'S, SCHOOL, RAILROAD PAVEMENT MARKINGS	EACH	0	\$ 175.00
5.	REMOVAL OF 4" LONGITUDINAL PAVEMENT MARKINGS	LN. FT.	0	\$ 1.25
6.	3M-5760 6" CROSSWALK INSTALLATION	LN. FT.	0	\$ 3.10
7.	3M-5760 24" STOP BAR INSTALLATION	LN. FT.	0	\$ 14.00
8.	3M-5760 RAILROAD LEGEND INSTALLATION	EACH	0	\$ 450.00
9.	3M-380 SCHOOL LEGEND INSTALLATION	EACH	0	\$ 300.00
10.	Bicycle Lane Legend	Each	0	\$ 150.00
TOTAL				\$ 0
Note: City of Fenton's pavement marking must be completed by Oct 30. This proposal is not-to-exceed \$50,000.				

VILLAGE OF MILFORD				
ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE
1.	PAVEMENT MARKING - 4" WHITE/YELLOW (Sprayable thermoplastic)	LN. FT.	100,000	\$.22
2.	3M-380 ARROW INSTALLATION	EACH	25	\$ 250.00
3.	3M-380 ONLY'S INSTALLATION	LN. FT.	0	\$ 250.00
4.	REMOVAL OF ARROWS, ONLY'S, SCHOOL, RAILROAD PAVEMENT MARKINGS	EACH	25	\$ 175.00
5.	REMOVAL OF 4" LONGITUDINAL PAVEMENT MARKINGS	LN. FT.	0	\$ 1.25
6.	3M-5760 6" CROSSWALK INSTALLATION	LN. FT.	1300	\$ 3.10
7.	3M-5760 24" STOP BAR INSTALLATION	LN. FT.	500	\$ 14.00
8.	3M-5760 RAILROAD LEGEND INSTALLATION	EACH	1	\$ 450.00
9.	3M-380 SCHOOL LEGEND INSTALLATION	EACH	2	\$ 300.00
10.	Bicycle Lane Legend	Each	0	\$ 150.00
TOTAL				\$ 44,705.00

Note: Village of Milford's pavement marking must be completed by June 15. This proposal is not-to-exceed \$45,000

WARRANTY: Manufacturer's standard warranty shall apply to materials unless specified otherwise. This Contractor shall guarantee his work for a period of two (2) years from date of final acceptance against defects due to faulty workmanship or material. The Bidder, in compliance with the RFP and having carefully examined the bidding documents, proposes to furnish equipment and services as are necessary to perform all the work stated in accordance with the contract documents for the Bid. The undersigned understands that the Municipalities reserves the right to accept or reject, in whole or in part, any and all proposals, to waive informalities and irregularities therein, to award the contract to other than the lowest Bidder. The Municipalities reserves the right to award the contract to one or more contractors if it is in the best interest of the Municipality. The undersigned submits this proposal in accordance with the terms and conditions of the RFP and hereby affixes authorized signatures representing:

- An individual doing business as _____
- A Partnership - State the full names of the general partners: _____
- A Limited Liability Company, organized in the state of DELAWARE
- A Corporation, organized in the state of _____
- A Joint venture formed between _____ and _____

Nicholas C. Stern
Signature

3-19-25
Date

NICHOLAS C. STERN
Printed Name

Vice President
Title

P.K. CONTRACTING, LLC
Company Name

248 362 2130
Phone Number

1965 BARNETT DR Troy, MI 48064
Address, City, State, Zip



City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

June 10, 2025

SUBJECT: CONSIDER APPROVAL OF THE PURCHASE OF A WET WELL WIZARD FROM LINK UTILITY TECHNOLOGIES INC. IN THE AMOUNT OF \$27,000

BACKGROUND

The Third Street Lift Station has two wet wells that collect incoming wastewater flow from all areas of the City. Over time these wet wells collect fats, oils, and grease (FOG) and can occasionally cause disruptions to the operation of this important lift station. Currently wastewater staff have been using the Vactor to remove this material and haul it to the Wastewater Treatment Plant (WWTP) to allow it to dry out in a drying bed. Once the material is dry it is then hauled by a contractor to a proper landfill facility. Removing the FOG from these two wet wells is a time consuming and expensive process. The Wet Well Wizard will almost eliminate the need to perform this maintenance.

ADMINISTRATIVE SUMMARY

Recently we learned about a product that can eliminate FOG from sewer lift station wet wells. The device is called a Wet Well Wizard. It has a motor that is attached to a blower that pushes air into the wet well mixing the incoming wastewater and creating a highly oxygenated environment that develops bacteria that break the FOG down.

After speaking with staff from Link Utility Technologies, we learned that one of our neighboring communities, Hamburg Township, had installed one of these devices. We visited the Hamburg Township WWTP to look at the device. Hamburg Township is pleased with how the Wet Well Wizard has performed. They no longer have a FOG issue at their lift station and have seen no adverse effects at their WWTP due to the use of this device.

When we contacted the salesperson at Link Utility Technologies to advise we were going to further evaluate the purchase of this piece of equipment and let them know our decision when we get closer to the 2025/2026 budget year, the salesperson offered a free trial of the device at our Lift Station. The trial included our staff installing and operating the device until July 1, 2025. An agreement was put together that states that we can return the Wet Well Wizard for any reason after the trial period. We agreed to the trial period and accepted delivery of the equipment.

Wastewater staff installed the Wet Well Wizard and placed it in service in early May. The machine has been performing well with keeping the wet wells free of FOG and there have been no adverse effects on the treatment process at the WWTP. City staff would like to purchase this equipment.

BUDGET INFORMATION

There is \$30,000 in the approved Utilities budget in fiscal year 2025/2026 for the installation of a wet well mixing system at the Third Street Lift Station.

RECOMMENDATION

Approve the purchase of a Wet Well Wizard from Link Utility Technologies for the amount of \$27,000.

Prepared by: Corey Brooks, Deputy DPS Director
Josh Bradley, Regulatory Compliance Superintendent/Water Superintendent

Reviewed by: Marcel Goch, DPS Director

Elizabeth Gaines, Finance Director

- Within Budget
- Budget Amendment Necessary and In Proper Form
- Other _____

Reviewed &

Approved by: Gretchen Gomolka, City Manager