



# Brighton City Council Meeting

200 N First St • City Hall Council Chambers • Brighton, Michigan 48116  
(810) 227-1911 • [www.brightoncitymi.gov](http://www.brightoncitymi.gov)

**October 14, 2025 – 6:30 p.m.**

## **AGENDA**

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Consider approval of the agenda
5. Consider approval of consent agenda items

### **Consent Agenda Items**

- a. [Approval of minutes: regular meeting of September 23, 2025](#)
- b. [Approval of the Police Department Network Rack Clean-Up and Switch Upgrade project with Dewpoint LLC, in an amount not to exceed \\$9,143.48](#)
- c. [Approval of the installation of two left turn arrow signals at the corner of East Grand River and Church Street by Severance Electric Company, Inc. in the amount of \\$10,220.66 and related budget amendments](#)

### **Correspondence**

6. Councilmember updates
7. Staff updates
8. Mayoral Proclamation: Brighton Garden Club
9. Call to the public

### **Discussion**

10. Discussion of Administrative Service Agreement and Land Banking Agreement with the State Land Bank

### **New Business**

11. [Consider appointments to the Officers Compensation Commission](#)
12. [Consider approving the purchase of six electric motors for the oxidation ditch rotors from Marshall E. Campbell Company for a cost not to exceed \\$22,023.12 and installation assistance by Cyr Electric for \\$6,000.](#)
13. [Consider approval of the purchase of a Ford police interceptor explorer and a Ford F150 from Lunghamer Ford in the amount of \\$114,360 and up-fitting in an amount not to exceed \\$55,000 by Cruisers and W-4 Signs with materials purchased from various vendors.](#)
14. Consider Entering into Closed Session to Receive a Written Attorney-Client Privileged Communication pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(h), Michigan Compiled Laws.

### **Other Business**

15. Call to the public
16. Adjournment



# Brighton City Council Meeting

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## MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON SEPTEMBER 23, 2025

### 1. Call to order

Mayor Tobbe called the meeting to order at 6:30 p.m.

### 2. Pledge of Allegiance

Mayor Tobbe led those in attendance in the Pledge of Allegiance

### 3. Roll call

Present were Mayor Tobbe, Mayor Pro Tem Bohn, Councilmembers: Gardner, Gipson, Pettengill, and Schmenk.

Others Present: City Manager Gretchen Gomolka, DPS Director Marcel Goch, Deputy DPS Director Corey Brooks, City Clerk Tara Brown, Superintendents Josh Bradley and Brad Shrader, Attorney Sarah Gabis, and Chief Brent Pirochta.

Councilmember Albert was absent.

**Motion** by Mayor Pro Tem Bohn, seconded by Councilmember Gipson to excuse Councilmember Albert for personal reasons. **The motion carried, 6-0.**

### 4. Consider approval of the agenda

**Motion** by Councilmember Schmenk, seconded by Councilmember Pettengill to approve the agenda as presented. **The motion carried, 6-0.**

### 5. Consider approval of consent agenda items

**Motion** by Councilmember Schmenk, seconded by Councilmember Pettengill to approve the consent agenda items as presented. **The motion carried, 6-0.**

#### Consent Agenda Items

- a. **Approval of minutes: regular meeting of September 9, 2025**
- b. **Approval to purchase a new Flygt recycle pump from Kennedy Industries for a cost not to exceed \$17,993**
- c. **Award the contract for the Pine Creek water house inspection to Dixon Engineering in an amount not to exceed \$14,950**

#### Correspondence

### 6. Councilmember updates

Councilmember Schmenk stated the annual Tour de Livingston will be held on October 5, 2025, beginning at 7:30 a.m. Registration opened on August 23, 2025, on the GoLivCo website and is open to all.

Councilmember Pettengill thanked the DPW crew for all their work conducting the biennial sealing of the Imagination Station. She noted that the playground looked fantastic.

Mayor Pro Tem noted that the Planning Commission met on September 15, 2025, and approved the Brighton Area Fire Authority renovations to station 31 which is on the agenda.

Councilmember Gardner thanked all involved with the Gilmore Girls celebration. It was well attended and a great event overall.

Councilmember Gipson stated the Downtown Development Authority met and discussed getting water and irrigation at

Grand River and Main Street and looking into getting music at the AMP and ways to foster more use which may include reduced or waived fees for AMP rental, but the DDA will be working with 2 Stones to evaluate options.

Mayor Tobbe thanked the organizers of the Gilmore Girls event, Destination Stars Hollow, and thanked all the volunteers and participants for a great weekend and successful event.

#### **7. Staff updates**

City Manager Gomolka reported that the Gilmore Girls event was very well attended, and merchants provided great feedback complementing the event. Veterans Connected Ruck to Live event is September 27, 2025, with registration at the Veterans Memorial by the Millpond. There will be various ruck lengths for participants of all skills.

DPS Director Goch stated the annual leaf pick up will begin October 6, 2025, work has already begun on the 2025 Roadway Projects, and the Pine Creek booster station is up and running.

Chief Pirochta introduced and swore in new officer Derek Burkamper.

#### **8. Call to the public**

Mayor Tobbe opened the call to public at 6:44 p.m. Hearing and seeing no comment, the call to the public was closed.

#### **Public Hearing**

#### **9. Conduct a public hearing and consider adoption of ORD 611, amendments to the zoning ordinance permitting temporary outdoor storage**

Mayor Tobbe opened the public hearing at 6:45 p.m. Hearing and seeing no comment, the public hearing was closed.

**Motion** by Councilmember Gipson, seconded by Councilmember Gardner to adopt Ordinance 611, amendments to the zoning ordinances permitting temporary outdoor storage. **The motion carried by roll call vote, 6-0.**

#### **New Business**

#### **10. Consider an appointment to the Downtown Development Authority**

Mayor Tobbe recommended Andrea Banfield's appointment to the Downtown Development Authority considering her background as an attorney and business owner within the district.

**Motion** by Mayor Pro Tem Bohn, seconded by Councilmember Schmek to appoint Andrea Banfield to the Downtown Development Authority. **The motion carried, 6-0.**

#### **11. Consider approval of Site Plan 25-04, addition and renovation of the Brighton Area Fire Authority Fire Station located at 615 W. Grand River**

**Motion** by Councilmember Schmenk, seconded by Councilmember Pettengill to approve Site Plan 25-04, addition and renovation of the Brighton Area Fire Authority Fire Station located at 615 W. Grand River. **The motion carried, 6-0.**

#### **12. Consider approving the purchase of three new 2026 trucks from Lunghamer Ford for the Public Works and Wastewater divisions for a total amount not to exceed \$161,044 and the related buildouts by Truck and Trailer for an amount not to exceed \$81,944**

**Motion** by Councilmember Pettengill, seconded by Councilmember Schmenk to approve the purchase of three new 2026 trucks from Lunghamer Ford for the Public Works and Wastewater divisions for a total amount not to exceed \$161,044 and the related buildouts by Truck and Trailer for an amount not to exceed \$81,944. **The motion carried, 6-0.**

#### **13. Consider entering into closed session to consider the purchase or lease of real property pursuant to the**

**Michigan Open Meetings Act, 1976, § 15.268(1)(d), Michigan Compiled Laws**

**Motion** by Councilmember Gardner, seconded by Mayor Pro Tem Bohn to enter into closed session at 7:20 p.m. to receive a written attorney-client privileged communication pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(h), Michigan Compiled Laws. **The motion carried by roll call vote, 6-0.**

**Motion** by Mayor Pro Tem Bohn, seconded by Councilmember Pettengill to come out of closed session at 7:56 p.m. **The motion carried, 6-0.**

**Other Business**

**14. Call to the public**

Mayor Tobbe opened the call to public at 7:56 p.m. Hearing and seeing no comment, the call to the public was closed.

**15. Adjournment**

**Motion** by Councilmember Gardner, seconded by Councilmember Pettengill to adjourn the meeting at 7:56 p.m. **The motion carried, 6-0.**

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Tara Brown, City Clerk



# City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

OCTOBER 14, 2025

**SUBJECT: CONSIDER AUTHORIZATION OF THE POLICE DEPARTMENT NETWORK RACK CLEAN-UP AND SWITCH UPGRADE PROJECT WITH DEWPOINT LLC, IN AN AMOUNT NOT TO EXCEED \$9,143.48**

## **BACKGROUND & ADMINISTRATIVE SUMMARY**

The City of Brighton requested a quote from its third party IT provider, Dewpoint, to perform a network rack clean-up and infrastructure refresh at the Police Department. This project addresses aging network equipment, provides improved reliability, and enhances our ability to support critical public safety operations.

The scope includes:

- Installation of a new Fortinet network switch to provide redundancy and minimize downtime
- Reorganization and relocation of patch panels, switches, and wire managers to improve rack efficiency
- Installation of fiber patch cables, Cat.6 patch cables, and shielded patch panels for camera and wireless access point connections
- General rack clean-up, cabling organization, and confirmation of stable network performance upon completion
- This work is necessary to reduce the risk of prolonged outages caused by current end-of-life switches, most of which will reach end-of-support status between October 2026 and January 2027

In addition to switch upgrades, this effort will eliminate the current disorganized cables, which poses a risk of accidental disconnections, hampers troubleshooting, and detracts from the overall reliability of the system. Cleaning up the rack ensures a professional, safe, and maintainable environment for critical police network operations.

The proposed fixed price for the project, including labor and equipment, is:

- Material and Labor: \$6,300.00
- Fortinet Switch (equipment and maintenance): \$2,843.48
- Total Project Cost: \$9,143.48

## **BUDGET INFORMATION**

While not explicitly budgeted, there is sufficient funding for this project within the General Fund IT budget.

**RECOMMENDATION**

Staff recommends approval of the Police Department Network Rack Clean-Up and Switch Upgrade project with Dewpoint LLC in an amount not to exceed \$9,143.48

Prepared by: Tara Brown, City Clerk

Gretchen Gomolka, City Manager

- Within Budget
- Budget Amendment Necessary and In Proper Form
- Other \_\_\_\_\_

Reviewed &

Approved by: Gretchen Gomolka, City Manager



# City of Brighton

## REPORT FROM THE CITY MANAGER TO CITY COUNCIL

October 14, 2025

**SUBJECT:** CONSIDER APPROVING THE INSTALLATION OF TWO LEFT TURN ARROW SIGNALS AT THE CORNER OF EAST GRAND RIVER AND CHURCH STREET BY SEVERANCE ELECTRIC COMPANY, INC. IN THE AMOUNT OF \$10,220.66, AND RELATED BUDGET AMENDMENTS

### **BACKGROUND**

Due to the increased traffic and several phone calls received regarding the wait time to turn left from S. Church Street onto Grand River, in both directions, staff contacted our traffic light contractor to determine if a left turn arrow would be appropriate for this intersection.

### **ADMINISTRATIVE SUMMARY**

Severance Electric Company, Inc. advised that this intersection is great candidate for left turn arrows. They provided a quote for all materials and labor to install them. The total cost is \$10,220.66.

### **BUDGET INFORMATION**

This project was not budgeted for in the 2025-26 Fiscal Year Budget. There is sufficient fund balance in the general fund to finance this upgrade. If approved by City Council, budget amendments in the amount of \$10,220.66 are necessary to transfer funds from the General Fund to the Major Street Fund and to expend the funds from the Major Street Fund.

### **RECOMMENDATION**

Approve the installation of two left turn arrow signals at the corner of East Grand River and Church Street by Severance Electric Company, Inc. in the amount of \$10,220.66, including the necessary budget amendments.

Prepared by: Patty Thomas, Assistant to the DPS Director

Reviewed by: Marcel Goch, DPS Director  
Brad Shrader, DPW Superintendent

Elizabeth Gaines, Finance Director

- Within Budget
- Budget Amendment Necessary and In Proper Form
- Other \_\_\_\_\_

Reviewed &

Approved by: Gretchen Gomolka, City Manager



# City of Brighton

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

OCTOBER 14, 2025

**SUBJECT:            CONSIDER APPOINTMENTS TO THE OFFICERS COMPENSATION COMMISSION**

**ADMINISTRATIVE SUMMARY**

The Officers Compensation Commission currently has five vacancies, with at least three members required to establish a quorum. Appointees serve five-year terms, except that the initial appointments must be staggered so that one member each serves terms of 1, 2, 3, 4, and 5 years. The city has received five applications for consideration, all from individuals seeking a first-time appointment to this Commission.

- Christina Quinn
- Susan Walters
- Timothy Moore
- Steve Monet
- Ramiro Galvan

Prepared by:    Joe Gaikema, Management Assistant

Reviewed by:    Tara Brown, City Clerk

Approved by:    Gretchen Gomolka, City Manager



# City of Brighton

## REPORT FROM THE CITY MANAGER TO CITY COUNCIL

OCTOBER 14, 2025

**SUBJECT: CONSIDER APPROVING THE PURCHASE OF SIX ELECTRIC MOTORS FOR THE OXIDATION DITCH ROTORS FROM MARSHALL E. CAMPBELL COMPANY FOR A COST NOT TO EXCEED \$22,023.12**

### **BACKGROUND**

In February of this year the Michigan Department of Environment, Great Lakes, and Energy (EGLE) announced that the Water Energy Nexus Program Funding Grant was open for applications. This grant can be used for projects that improve energy use at water and wastewater treatment plants in Michigan. An application was submitted for a project that would replace six electric motors on the oxidation ditches at the Wastewater Treatment Plant (WWTP). Our project has been selected for funding.

### **ADMINISTRATIVE SUMMARY**

When the Water Energy Nexus Program Funding grant became available, we researched energy upgrades at the WWTP that would fit this grant's criteria. The project that staff identified was the replacement of six 60-horsepower electric motors used to operate the oxidation ditch rotors at the WWTP. Four of these electric motors have been in service for over 37 years. The remaining two were part of the 2002 WWTP expansion making them 23 years old. These particular electric motors are the largest users of electrical power at the plant due to their size and continuous non-stop operation. New electric motors are typically 5-10% more efficient, which will lower electrical consumption at the WWTP.

Once we learned that our application was selected, we requested quotes from four electric motor suppliers, below are the results.

<b>Vendor</b>	<b>Unit Price</b>	<b>TOTAL</b>
<b>Marshall E. Campbell Company</b>	<b>\$3,670.52</b>	<b>\$22,023.12</b>
Applied Industrial technologies	\$4,993.56	\$29,961.36
Galco	\$5,199.39	\$31,196.34
USA Bluebook	\$6,221.10	\$37,326.60

Marshall E. Campbell Company provided the lowest price.

Once the motors are received, wastewater staff will replace the old electric motors with the new ones. Cyr Electric Services, the industrial electrician who assists in maintaining systems at the Wastewater and Water treatment plant, will

reconnect the electrical connections on each motor and test them for proper operation. The cost of this service is \$6,000.00 and is covered by funds from the grant.

**BUDGET INFORMATION**

The grant conditions are that if the project costs \$44,450.81 or less, there will be no match required. If the project is more than that amount, it requires a 25 percent match. The cost of the motors, staff time, and the electrical connections will cost less than \$44,450.81.

The grant requires that the city pay for all costs associated with the project and then submit them for reimbursement. Staff is requesting that City Council approve the expenditures, noting that the project costs will be reimbursed.

**RECOMMENDATION**

Approve the purchase of six electric motors for the oxidation ditch rotors from Marshall E. Campbell Company for a cost not to exceed \$22,023.12 and installation assistance by Cyr Electric for \$6,000.

Prepared by: Corey Brooks, Deputy DPS Director

Reviewed by: Marcel Goch, DPS Director

Gretchen Gomolka, City Manager

- Within Budget
- Budget Amendment Necessary and In Proper Form
- Other \_\_Expenditures covered by grant funds\_\_\_\_\_

Reviewed &

Approved by: Gretchen Gomolka, City Manager



# City of Brighton

## REPORT FROM THE CITY MANAGER TO CITY COUNCIL

OCTOBER 14, 2025

**SUBJECT: CONSIDER APPROVAL OF THE PURCHASE OF A FORD POLICE INTERCEPTOR EXPLORER AND A FORD F150 FROM LUNGHAMER FORD IN THE AMOUNT OF \$114,360 AND UP-FITTING IN AN AMOUNT NOT TO EXCEED \$55,000 BY CRUISERS AND W-4 SIGNS WTH MATERIALS PURCHASED FROM VARIOUS VENDORS**

### BACKGROUND

- The purchase of a Ford Police Interceptor Utility (Explorer) patrol vehicles for fiscal year 2025-26 that will not be an addition to the fleet, rather, a replacement of one patrol vehicle (73).
- There are additional costs associated with the equipment that will be purchased from various vendors to upfit this patrol Explorer including a new automated external defibrillator, Kenwood radio, preliminary breath test device and medical bag. A Safefleet in car camera is replacing the L3 HD in car camera currently in 73 that is no longer supported by Safefleet.
- The purchase of one a Ford F-150 pickup truck for use by the Detective and the Crime Scene Response Team (CSRT) for fiscal year 2025-26 is also not an addition to the fleet, rather, a replacement of a 2017 Explorer that will be sold at auction.
- The F150 will be equipped with the necessary technology to safely tow a trailer allowing for utilization of larger equipment.
- The upfitting of this vehicle will include limited interior and exterior lights, a cargo topper and cargo storage tray system.
- The change from a Detective Explorer to a Detective F150 will allow this vehicle to serve a dual role by providing it for the Detective to drive and for the CSRT to respond with the necessary equipment.
- Both vehicles will be purchased at the State Bid price via Lunghamer Ford to include the extended 5-year warranty, with a zero (\$0) deductible, on the Ford Explorer and the Ford F150.
- Vehicles will be up-fitted by Cruisers and W-4 signs, and equipment will be purchased from various vendors
- Delivery of the vehicles and up-fitting will likely be completed in early 2026.

### BUDGET

- Both vehicles have been budgeted for through the police millage fund for fiscal year 2025-26 at \$194,710.
- The total cost for the purchase of both vehicles is \$114,360.00, adding estimated upfitting of \$55,000 for a total of \$169,360

Vehicle	Chassis Lunghamer	Estimated Upfitting	Total
Ford F-150	\$61,745	\$10,000	<b>\$71,745</b>
Ford Explorer	\$52,615	\$45,000	<b>\$97,615</b>
<b>Total</b>	<b>\$114,360</b>	<b>\$55,000</b>	<b>\$169,360</b>

**RECOMMENDATION**

Staff recommends the approval of the purchase of a Ford Police Interceptor Explorer and a Ford F-150 from Lunghamer Ford for a total of \$114,360 and up-fitting in an amount not to exceed \$55,000 to be completed by Cruisers and W-4 signs with material purchased from various vendors.

Prepared by: Craig Flood, Deputy Chief of Police

Reviewed by: Brent Pirochta, Chief of Police  
Gretchen Gomolka, City Manager

Reviewed by: Elizabeth Gains, Finance Director (Required for all financial related agenda items)

- Within Budget
- Budget Amendment Necessary and In Proper Form
- Other \_\_\_\_\_

City Attorney (Required for all agreements, ordinances, etc.)

- Acceptable Form and Ready to Execute
- Other \_\_\_\_\_

Reviewed &

Approved by: Gretchen Gomolka, City Manager and Elizabeth Gaines, Finance Director