



Brighton City Council Meeting

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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON NOVEMBER 25, 2025

1. Call to order

Mayor Tobbe called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

Mayor Tobbe led those in attendance in the Pledge of Allegiance

3. Roll call

Present were Mayor Tobbe, Mayor Pro Tem Bohn, Councilmembers: Albert, Gardner, Gipson, Pettengill, and Schmenk.

Others Present: City Manager Gretchen Gomolka, DPS Director Marcel Goch, Community Development Manager Caruso, Finance Director Liz Gaines, Deputy DPS Director Corey Brooks, DPS Superintendent Josh Bradley, DPW Superintendent Brad Shrader, Assistant to the DPS Director Patty Thomas, City Clerk Tara Brown, Attorney Sarah Gabis, and Chief Brent Pirochta.

4. Consider approval of the agenda

Motion by Councilmember Gardner, seconded by Councilmember Pettengill to approve the agenda as presented. **The motion carried, 7-0.**

5. Consider approval of consent agenda items

Motion by Councilmember Schmenk, seconded by Councilmember Albert to approve the consent agenda. **The motion carried, 7-0.**

Consent Agenda Items

- a. **Approval of minutes: regular meeting of October 25, 2025**
- b. **Approval of minutes: biennial meeting of November 10, 2025**
- c. **Approval to award the three-year contract for building generator maintenance to PM Technologies in the amount of \$11,529.48 per year**
- d. **Approval to award a three-year contract for pest control services to Anteater Pest Control Inc. in the amount of \$2,940 per year**
- e. **Approval to award a three-year contract for HVAC maintenance to Pro Tech Mechanical Services in the amount of \$9,574 per year**

Correspondence

6. Councilmember updates

Mayor Pro Tem Bohn stated the Planning Commission met and conducted a public hearing on site plan 65-20, a senior housing development.

Councilmember Pettengill stated the Boy Scout Troop 350 conducted a fall cleanup for eight city residents. Please reach out to Councilmember Pettengill if you or you know of a resident in need of snow shoveling.

Councilmember Schmenk noted the Zoning Board of Appeals did not meet in November.

Councilmember Gipson stated the Downtown Development Authority met to discuss planting clean up with Karleen Shafer of Landscape Design and Associates noting that much of the beds along Main Street can be thinned down to create a more manageable and attractive look while transplanting extra plants to areas in need throughout the city. The

Councilmember Albert met with the Brighton Veterans Memorial Committee to review how the Veterans Day parade

went. It was noted that the sound system was better this year and discussed paver maintenance.

Councilmember Gardner noted the Brighton Area Fire Authority met on November 13, 2025, to discuss their audit and was found to be in excellent standing.

7. Mayoral Proclamation: Eagle Scout Colter Kashian

8. Staff updates

Chief Pirochta noted that the police department is in the season of giving. Cram the Cruiser event gathered 1400 pounds of food for those in need, special thanks to Aldi as well as donations totaling \$500 for Bountiful Harvest. Shop with a cop will be held at Walmart on December 6, 2025, where area youth will be given \$200 each to enable them to shop for gifts for themselves and family. Also on December 13, 2025, Target is hosting Heros and Helpers for youth will be given \$200 each to shop for gifts.

DPS Director Goch noted that leaf collection is in its final stages, please make sure all leaves are at the curb for pick up.

City Manager Gomolka noted that repairs had been made to degrading brick near the Tridge and Hyne Alley.

Finance Director Gaines noted the winter tax bill has gone out, due March 2, 2026 and the inflation rate for taxable value as mandated by the state is 2.7% for 2026.

City Manager Gomolka gave special thanks to the city staff, DDA and donors for making the downtown festive. City staff, donors, and contractors worked hard to deck the city in festive spirits.

9. Call to the public

Mayor Tobbe opened the call to the public at 7:02 p.m. Hearing and seeing no comment, the call to the public was closed.

Discussion

10. Discuss first road projects to be funded with 2025 street millage funds

City Council and staff discussed options for the upcoming year and planning for additional years to continue road repair throughout the city with the voter approved continuation of the streets millage.

11. Discuss possible transition to BS&A Payments for online bill pay options

City staff discussed the merits of moving to BS&A Payments for both our customers and employees. Making this transfer to BS&A Payments will integrate seamlessly with our established relationship with BS&A and create ease of use for city customers.

New Business

12. Consider approval of the Sanitary Sewer Lining Contract from Insituform Technologies for a cost not to exceed \$350,665

Motion by Councilmember Gipson, seconded by Councilmember Pettengill to approve of the sanitary sewer lining contract from Insituform Technologies for a cost not to exceed \$350,665. **The motion carried, 7-0.**

13. Consider approval of the design and construction engineering services proposal from Hubbell, Roth & Clark, Inc. for the Seventh Street road rehabilitation for a cost not to exceed \$288,970

Motion by Councilmember Schmenk, seconded by Councilmember Gardner to approve the design and construction proposal will use \$171,123 of new millage funds for the road, stormwater, and sidewalk portions and \$117,847 utility funds for the water portion of the project including all necessary budget amendments. **The motion carried, 7-0.**

14. Consider approval of the revised Civic Event Policy and Application

Motion by Councilmember Albert, seconded by Councilmember Gipson to approve the revised Civic Event Policy and Application. **The motion carried, 7-0.**

15. Consider Entering into Closed Session to Receive a Written Attorney-Client Privileged Communication pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(h), Michigan Compiled Laws.

Motion by Councilmember Pettengill, seconded by Councilmember Gipson to enter into Closed Session at 8:29 p.m. to Receive a Written Attorney-Client Privileged Communication pursuant to the Michigan Open Meetings Act, 1976, § 15.268(1)(h), Michigan Compiled Laws. **The motion carried by roll call vote, 7-0.**

Motion by Mayor Pro Tem Bohn, seconded by Councilmember Gardner to come out of closed session at 9:57 p.m. **The motion carried, 7-0.**

Other Business

16. Call to the public

Mayor Tobbe opened the call to the public at 9:57 p.m. Hearing and seeing no comment, the call to the public was closed.

17. Adjournment

Motion by Councilmember Schmenk, seconded by Councilmember Gipson, to adjourn the meeting at 9:57 p.m. **The motion carried, 7-0.**

Tara Brown, City Clerk