



# CITY OF BRIGHTON SPECIAL LAND USE APPLICATION

200 N. First Street - Brighton, MI 48116 - [commdev@brightoncity.org](mailto:commdev@brightoncity.org) - 810.844.5149

Submit completed application, required documents, and \$1,200.00 fee to the address above.

## SPECIAL LAND USE LOCATION

Address: \_\_\_\_\_

Parcel Tax ID # 4718 - \_\_\_\_\_

Current Zoning Classification: \_\_\_\_\_

Adjacent Property Zoning Classification: \_\_\_\_\_

## PETITIONER

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

## PROPERTY OWNER (if different than applicant)

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

## WARRANTY OF PETITIONER (must be completed by petitioner)

I understand that the proposed special land use will not be considered by the Planning Commission until such time that the plan contains at least the minimum amount of information required by the city, per **Section 98-6.2(B)** of the City of Brighton Zoning Ordinance.

\_\_\_\_\_  
Signature of Petitioner

\_\_\_\_\_  
Printed Name of Petitioner

\_\_\_\_\_  
Date

I, the property owner, authorize the petitioner to submit this application for review by the Planning Commission.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Printed Name of Property Owner

\_\_\_\_\_  
Date





### **Application Instructions and Procedure**

1. The following is required for submittal: application, map or plot plan designating the property, and applicable fees: All documents can be submitted via email at: [commdev@brightoncity.org](mailto:commdev@brightoncity.org) and the associated fee to: City of Brighton Attention: Community Development, 200 N. First Street, Brighton, MI 48116. Review fees, property delinquencies, and penalties shall be paid at the time of submittal. Initial review fees are the minimum fees required. Additional fees may be incurred.
2. The information on the special land use application may be the minimum amount of information required and will be determined by the Community Development Department.
3. An initial special land use review meeting may be scheduled to consider staff and consultant input. It will be determined by the city whether an additional review meeting is needed, or additional documents are required. Additional meetings will be assessed applicable fees indicated of the planning and engineering fee schedules. Failure to submit additional information and documents in a timely manner, may delay consideration of the special land use application.
4. The meeting at which the Planning Commission will consider the request will be determined when the application is deemed complete. A meeting schedule is included on the last page of this packet.
5. The Planning Commission will either approve, conditionally approve, table, or deny the proposed request. In the case of an approved or conditionally approved request, the Planning Commission's recommendation may be forwarded to the City Council for further consideration. The City Council meeting at which the special land use application will be considered is coordinated by and at the discretion of the City Manager.

### **Property Delinquencies:**

City Charter provisions prohibit the review of any petition for special land use, rezoning, site plan review, building permits, or extension of water and sewer service to properties which are in default to the City. This includes, but is not limited to, tax delinquencies, special assessment delinquencies, and water and wastewater payment delinquencies.



## 2022 Planning Commission Meeting Schedule

Meetings are held the first and third Monday of every month at 7:00 p.m. All meetings are held in the City Council Chambers at 200 N. First Street, Brighton, MI 48116. For questions, please contact the Community Development/Planning Department at 810.844.5149 or [commdev@brightoncity.org](mailto:commdev@brightoncity.org)

### The Application Submittal Deadline is 30 Days Prior to the Meeting

**\*Schedule adjusted for holiday.**

#### Meeting Dates

\*January 10 & 24

\*February 7

\*March 7 & 21

April 4 & 18

May 2 & 16

June 6 & 20

\*July 11

August 1 & 15

\*September 12

\*October 3 & 17

November 7 & 21

December 5 & 19