

# Town of New Canaan, Connecticut

Adopted Budget  
July 1, 2023 – June 30, 2024







GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Town of New Canaan  
Connecticut**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morill*

Executive Director



# Table of Contents

## Introduction Section

First Selectman's Message.....	1
Municipal Officials.....	5
Executive Summary.....	6
Town Profile.....	25
Organization Chart.....	33
Growth & Development Themes.....	34
Budget Calendar.....	35
Financial Policies.....	38
Budget Book Guide.....	45
Town Call.....	49
General Fund Mill Rate Calculation.....	55
Budget Summaries.....	56
Three-Year Net Position.....	93
Full Time Personnel by Dept.....	99

## Department Overviews

### General Government

Selectmen.....	106
Finance.....	109
Tax Assessor.....	113
Tax Collector.....	116
Legal.....	120
Human Resources.....	121
Information Technology.....	125
Town Clerk.....	128
Registrar of Voters.....	133
Conservation Commission.....	137
Health & Security Benefits.....	139
Pension & OPEB.....	140
Insurance Liability.....	141
Parking.....	142

### Public Safety

Police & Animal Control.....	146
Fire.....	151
EMS.....	155
Building.....	157
Planning & Zoning.....	159
Inland Wetlands.....	161
Land Use Summary.....	163
Emergency Management.....	165

### Public Works

Public Works Admin & Eng.....	167
Highway.....	171
Town Buildings.....	175
Town Utilities.....	178

Transfer Station.....	179
Parks.....	182
Tree Warden.....	185
Nature Center.....	187

### Human Services

Health Department.....	189
Human Services.....	193
Human Services Agencies.....	197

### Library

Library Operations.....	198
-------------------------	-----

### Recreation

Administration.....	202
Waveny House.....	207
Paddle Tennis.....	210
Park Buildings.....	212
Lapham Community Center.....	214
Civic Activities.....	216
Kiwanis Pool.....	218

### Debt Service

Debt Service Overview.....	220
----------------------------	-----

### Board of Education

Members List.....	225
Superintendent's Overview.....	226
Operating Budget.....	234

### Other Agencies

Other Agency Funding.....	235
---------------------------	-----

### Operating Accounts

Contingencies.....	237
Interfund Transfers.....	238

### Sewer

Overview.....	239
Tax Collector.....	240
Operations.....	241
Insurance.....	244
Debt Service.....	245
Contingency.....	246
Capital.....	247

## Capital Improvement Plan

Executive Summary.....	248
Project Details.....	251
Project List and 5 Year Plan.....	294

## Appendix

Informational Budgets.....	305
Glossary of Terms.....	312

# Town of New Canaan

Town Hall, 77 Main Street  
New Canaan, CT 06840  
Tel: (203) 594-3000

## **First Selectmen's Budget Message FY 2023-2024 Budget**

**June 30, 2023**

### **To the Citizens of New Canaan**

On June 13, 2023 the Board of Finance took the final action on the FY23-24 budget by setting the mill rate and determining the fund balance draw down. This followed the April 5, 2023 meeting of the Town Council where the Council approved a Total Expenditure Budget of \$166.62 million for FY23-24, representing an increase of 3.12% over the current fiscal year's Expenditure Budget of \$161.58 million.

The budget approval concludes a process that began in November 2022 when the Board of Finance issued their Budget Guidance which was followed by department budget requests. The Board of Education approved the Superintendent's Budget request in January 2022 and forwarded it to the Board of Finance. The Board of Selectmen, Board of Finance and Town Council each held several meetings with department managers and the Board of Education to review all budget requests.

The Total Expenditure Budget includes Board of Education operating expenses of \$88.30 million (up 3.08%) and Board of Education transfers to the Health Internal Service Fund expenses of \$14.72 million (up 10.05%) for a combined Board of Education expense budget of \$103.03 (up 4.02%). In addition to these Board of Education expenses, the budget also includes \$9.14 million of other Board of Education expenses paid from the Town's budget. Town department operational expenses are \$32.42 million (up 4.96%). Other budget items include a combined Town and Board of Education debt service of \$18.39 million (up 0.31%) and tax-funded capital projects of \$0.55 million (up 140.95%). To fund this budget, the amount to be raised from taxation is \$150.18 million (up 4.12%).

The FY23-24 budget takes into account the Town Assessor's reported 2022 Grand List increase of 1.02% to \$8.01 billion from the 2021 Grand List of \$7.93 billion. This Grand List combined with a \$6.00 million budgeted fund balance draw down resulted in a Mill Rate increase of 3.09% from 18.372 to 18.940. Maintaining healthy reserves and a stable mill rate remains a priority of the Board of Finance.

## Budget Highlights

<b>Revenues</b>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>% Change</u>
Amount to be raised from Property Taxes	144,239,893	150,188,226	4.12%
Other Revenues	10,145,269	8,787,585	-13.38%
State Grants/Aid	1,698,833	1,649,391	-2.91%
<b>Total Revenues</b>	<b>156,083,995</b>	<b>160,625,202</b>	<b>2.91%</b>
<b>Expenditures</b>			
Town Department Operations	30,896,243	32,429,485	4.96%
Town Health Insurance Contribution	6,409,350	6,109,350	-4.68%
Other Town Expenses	2,290,767	1,781,492	-22.23%
BOE Operations	85,668,966	88,309,562	3.08%
BOE Health Internal Service Fund Transfer	13,384,033	14,729,646	10.05%
BOE Expenses Paid By Town Budget	572,801	225,912	-60.56%
Tax Funded Capital	232,000	559,000	140.95%
Town Debt Service	9,982,911	9,982,911	0.00%
BOE Debt Service	7,680,153	7,680,153	0.00%
BOE IT Leases	675,516	731,539	8.29%
Non Wage Contingency	300,000	400,000	33.33%
Operating Transfers & Outside Agencies	3,491,255	3,686,152	5.58%
<b>Total Expenditures</b>	<b>161,583,995</b>	<b>166,625,202</b>	<b>3.12%</b>

### Revenues

The Approved FY23-24 budget includes total budgeted revenues of \$160.62 million, an increase of 2.91% from the FY22-23 revenue of \$156.08 million. The funds to be raised by taxation increased to \$150.18 million from the \$144.23 million in FY22-23, an increase of 4.12%. These increases are mitigated by State Aid revenues of \$1.65 million which is 2.91% less than the FY22-23 revenues of \$1.69 million, the utilization of \$0.15 million of Bond Premium as a Transfer to the General Fund to reduce debt service interest and \$0.50 million to offset tax funded capital projects. Increases in Interest on Investments to \$0.90 million offset the decrease in anticipated Conveyance fees to \$1.50 million. Revenue from parking is slowly returning to pre-Covid norms while building permits have remained flat.

### Expenditures

The Approved FY23-24 Expenditure budget of \$166.62 million is a \$5.04 million increase (3.12%) over the FY22-23 budget of \$161.58 million. The main drivers of this increase are \$3.98 million BOE Operations; \$1.34 million BOE Health Internal Services Transfer; \$1.53 million Town Department Operations; These increases are offset by decreases of \$0.93 million in Pension contribution reductions and \$0.30 million in contribution to the town Internal Services Fund.

## **Capital Budget**

The Approved FY23-24 Capital Budget of \$52.47 million is comprised of \$47.58 million of Town Capital, \$3.91 million of Board of Education Capital projects and \$0.91 million of Sewer projects.

The Approved FY23-24 Capital Budget reflects the requests of the Town Departments and the Board of Education capital requests. The Town Capital Budget includes \$27.50 million for the renovation of the Police Station, \$2.11 million for the Playhouse Movie Theatre HVAC, \$4.00 million for Dunning Stadium Phase 1 - Press Box, \$2.50 million for the Pavement Management Program, \$1.00 million for a Pumper Replacement for the Fire Department, and \$0.50 million for Town-wide ADA upgrades. The Board of Education Capital Budget includes \$0.87 million for the boiler replacements in South and West schools, \$0.20 million for the Innovation Center, and \$0.50 million for the floor tile replacements in East and Saxe schools.

Based on the Board of Finance Debt Management Committee's recommendation regarding maintaining a sustainable debt level, capital projects costing less than \$50,000 will be paid from current taxation in FY23-24. In total, tax-funded capital projects of \$0.55 million are 140.95% more than the FY22-23 Budget of \$0.23 million.

The Approved FY23-24 Capital Budget includes \$3.66 million in projects being funded by other, sources including the Local Capital Improvement Program, Town Aid Road, other State grants, Police Extra Duty funds to pay for all Police Department capital projects, Sewer Major Maintenance fund to pay for Sewer capital projects, and bond premium to pay for the majority of Tax Supported capital projects.

A list of these projects is included in the Capital Budget section of the Budget Book.

## **Debt Service**

Total Debt Service for the FY23-24 Budget of \$18.39 million is up by 0.31% from the current fiscal year total of \$18.33 million. The total debt service to be paid includes \$9.98 million for Town projects, \$7.68 million for Board of Education projects and \$0.73 million for Board of Education IT Leases.

## **Contingency**

Non-wage Contingency is budgeted at \$0.40 million for unknown and unanticipated expenses. A salary contingency of \$0.25 million has been budgeted for as yet to be determined wage increases for of Town employees belonging to one of three collective bargaining units as well cost of living adjustments for non-union staff.



**Full Funding of Town Pension Plan and Substantial Funding to OPEB Trust**

The Approved Budget includes fully funding the actuarially determined employer contribution (ADEC) to both the Pension Plan and OPEB Plan. Based upon the July 1, 2022 interim valuation report, the budgeted Pension ADEC is \$0.20 million as the Plan’s funded ratio was 111.8% at July 1, 2022. The OPEB Trust had a funded percent of 91.5% at July 1, 2021. The expected benefit payments for fiscal year 2024 are greater than the OPEB ADEC therefore, there is no budgeted contribution to the Trust other than funding retiree benefits on a pay go basis.

**Contribution from Fund Balance**

The Adopted General Fund Operating Budget includes a contribution from Fund Balance of \$6.00 million. The FY22-23 approved budget included \$5.50 million in fund balance drawdown. The General Fund balance at June 30, 2022 was \$28.81 million of which \$19.95 million is unassigned. The projected General Fund ending balance on June 30, 2023 is approximately \$30.51 million.

The Town of New Canaan is committed to providing high quality public services. Town staff will continue to work with elected/appointed officials and the general public to help ensure our citizens continue to enjoy the safety, responsiveness, and accessibility to services which they have come to expect.

Respectfully submitted,

Kevin J. Moynihan  
First Selectman

## Municipal Officials

<u>Board of Selectmen</u>	<u>Term Expires November</u>
Kevin J. Moynihan, First Selectman.....	2023
Kathleen Corbet.....	2023
Nick Williams.....	2023
<u>Town Council</u>	
Kevin J. Moynihan, First Selectman, ex officio.....	2023
Stephen Karl, Chairman.....	2023
Penelope L. Young, Vice Chairman and Secretary.....	2025
Mark E. Grzymiski, Vice Chairman.....	2023
Cristina Aquirre-Ross.....	2023
Robin Bates-Mason.....	2023
Rita Bettino.....	2025
Tom Butterworth.....	2025
Luke J. Kaufman.....	2025
Michael Mauro.....	2023
Maria Naughton.....	2023
Kimberly Norton.....	2025
Hilary Ormond.....	2025
<u>Board of Finance</u>	
Kevin J. Moynihan, First Selectman, ex officio.....	2023
Todd Lavieri, Chairman .....	2025
Judy A. Neville, Secretary.....	2023
Victor Alvarez.....	2026
Amy Murphy Carroll .....	2026
Michael Chen.....	2023
Christian Le Bris.....	2024
Thomas Schulte.....	2025
Maria Weingarten (Alternate).....	2023
Colm Dobbyn (Alternate).....	2023
Robert Hamill (Alternate).....	2023
James Yao (Alternate).....	2023
<u>Town Officials</u>	
Claudia A. Weber, Town Clerk.....	2024
Andrew Brooks, Town Treasurer.....	2023
<u>Employees</u>	
Anne Kelly-Lenz, Chief Financial Officer.....	Employee
Tucker Murphy, Administrative Officer.....	Employee
Diane Wilson, Controller.....	Employee
Dr. Bryan Luizzi, Superintendent of Schools.....	Employee

**I. INTRODUCTION**

On June 13 2023 the Board of Finance took the final action on the FY24 budget by setting the mill rate and determining the fund balance draw down. This followed the April 5, 2023 meeting of the Town Council where they approved a Total Expenditure Budget of \$166.62 million for FY23-24, representing a 3.12% increase over the current fiscal year’s Expenditure Budget of \$161.58 million. The Total Expenditure Budget includes Board of Education operating expenses of \$103.03 million (up 4.02%). In addition to these Board of Education expenses, the budget also includes \$9.14 million of other Board of Education expenses paid by the Town. Town department operational expenses were \$32.42 million (up 4.96%). Other budget items include a combined Town and Board of Education debt service of \$18.39 million (up 0.31%) and tax-funded capital projects of \$0.55 million (up 140.95%). To fund this budget, the amount to be raised from taxation is \$150.18 (up 4.12%).

Revenue Category	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 ADOPTED	FY 22-23 REVISED	FY 23-24 ADOPTED	FY 23-24 ADOPTED VARIANCE	
Tax Collections	140,669,776	142,240,634	144,539,893	144,539,893	150,488,226	5,948,333	4.12%
Conveyance Fees	2,852,256	2,312,335	2,000,000	2,000,000	1,500,000	(500,000)	-25.00%
State Aid						-	
<i>BOE Excess Grants</i>	1,043,238	955,713	1,096,032	1,096,032	1,096,032	-	0.00%
<i>Education Cost Sharing</i>	394,616	457,654	407,264	407,264	422,138	14,874	3.65%
<i>Other State Aid</i>	147,350	204,722	215,537	215,537	176,221	(39,316)	-18.24%
<i>COVID Relief</i>	472,977	839,174	-	-	-	-	0.00%
Parking Permits & Fees	966,039	1,022,248	850,000	850,000	850,000	-	0.00%
Building Permits	315,464	745,168	890,000	890,000	930,000	40,000	4.49%
Net Investment Interest	88,897	(587,618)	500,000	500,000	900,000	400,000	80.00%
Other Classes & Programs	379,439	583,771	580,000	580,000	-	(580,000)	-100.00%
Transfer Station Tipping Fees	388,715	477,660	425,000	425,000	450,000	25,000	5.88%
All Other Revenue	2,147,206	3,450,481	4,580,269	4,580,269	3,812,585	(767,684)	-16.76%
<b>Total Revenues</b>	<b>149,865,971</b>	<b>152,701,941</b>	<b>156,083,995</b>	<b>156,083,995</b>	<b>160,625,202</b>	<b>4,541,207</b>	<b>2.91%</b>

Functional Area	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 ADOPTED	FY 22-23 REVISED	FY 23-24 ADOPTED	FY 23-24 ADOPTED VARIANCE	
Board of Education	91,518,115	91,940,816	99,052,999	99,052,999	103,039,208	3,986,209	4.02%
<i>BOE Special Appropriation</i>	1,543,091	-	-	-	-	-	
Debt Service	16,922,856	17,414,551	18,338,580	18,338,580	18,394,603	56,023	0.31%
General Government	15,321,608	14,245,429	13,765,306	13,765,306	13,006,694	(758,612)	-5.51%
Public Safety	12,218,941	12,299,053	13,085,593	13,085,593	13,890,051	804,458	6.15%
Public Works	9,505,622	9,929,747	10,224,174	10,224,174	11,057,206	833,032	8.15%
Library	2,378,072	2,425,633	2,562,818	2,562,818	2,683,880	121,062	4.72%
Tax Supported Capital	2,225,212	1,726,862	232,000	232,000	559,000	327,000	140.95%
Culture and Recreation	1,629,387	2,000,107	2,221,249	2,221,249	1,488,355	(732,894)	-32.99%
Health & Welfare	1,115,194	1,248,801	1,181,435	1,181,435	1,293,008	111,573	9.44%
Transfers to Other Funds (Non	39,531	25,940	-	-	-	-	0.00%
All Other	626,100	546,788	919,841	919,841	1,213,197	293,356	31.89%
<b>Total Expenditures</b>	<b>155,043,729</b>	<b>153,803,726</b>	<b>161,583,995</b>	<b>161,583,995</b>	<b>166,625,202</b>	<b>5,041,207</b>	<b>3.12%</b>

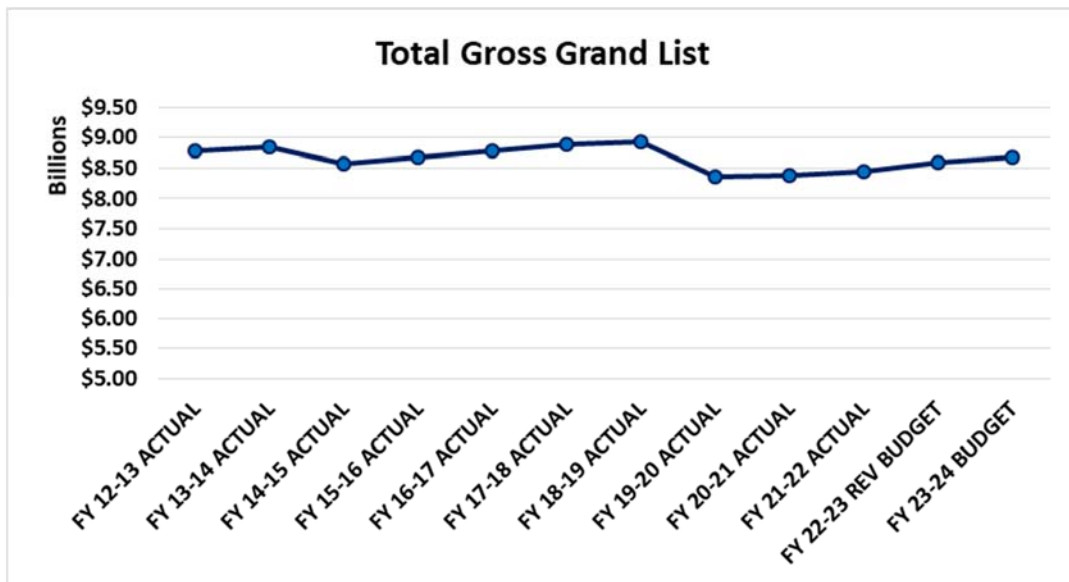


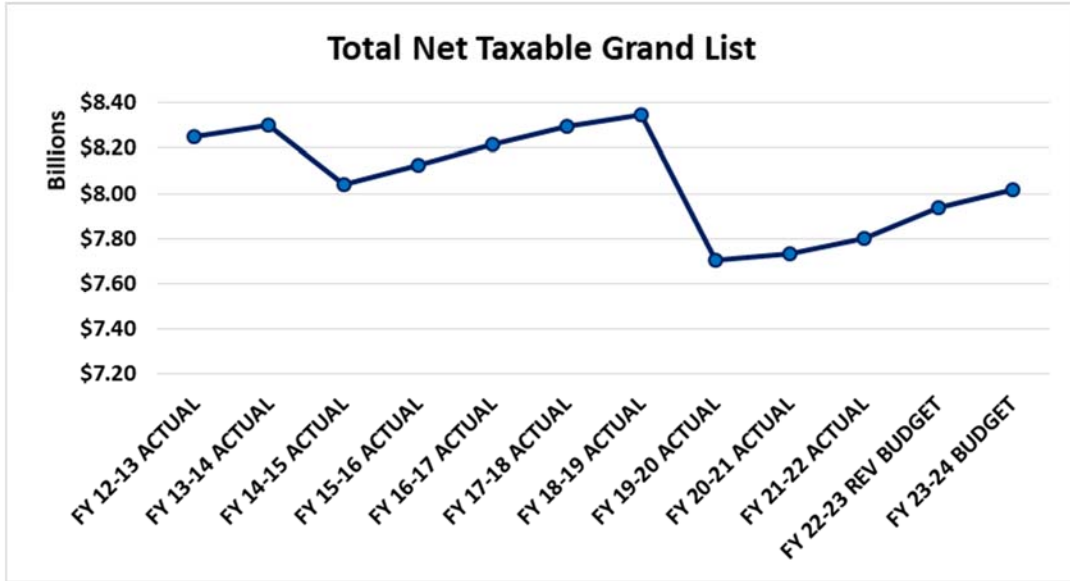
II. BUDGETED REVENUES & SIGNIFICANT VARIANCES

Grand List

The Grand List is the total assessed value of property in Town. The net taxable Grand List is the value of all taxable property located within the Town. Grand Lists are certified each October 1<sup>st</sup> and are the basis for tax revenue for the fiscal year that begins the following July 1<sup>st</sup>. Connecticut law requires that all property be revalued for assessment purposes periodically. A revaluation is required to be completed every five years. The purpose of this requirement is to ensure uniformity in real property valuations by eliminating inequities that may have developed since the previous revaluation. During the 2008 revaluation, the Town experienced a 16.2% growth in the net taxable Grand List, primarily driven by residential property values. However, the 2013 and 2018 revaluations saw 3.1% and 7.6% respective declines largely driven by residential property values. Below are some 2022 Grand List highlights:

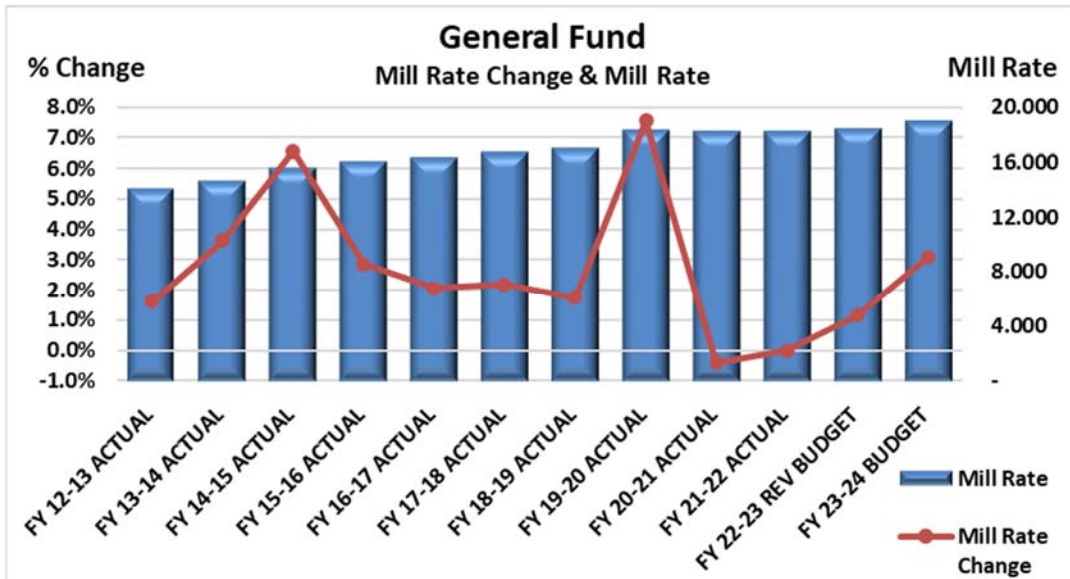
- Residential properties represent 86.9% of the gross total Grand List. It remains the main driver of Grand List trends. Residential property values increased 0.57%.
- Commercial properties represent 5.0% of the gross total Grand List. Commercial property values decreased .73%.
- Vacant lands represent 1.1% of the gross Grand List. Vacant lands had no change in value
- Apartments and condos represent 0.9% of the gross Grand List. Apartments and condos values increased 13.69%.
- Use assessment refers to property classified as forest land by Connecticut Public Act 490 and increased in value by 2.05% this year.
- Motor vehicle values represent 4.5% of the gross Grand List. Motor vehicle values increased 5.91%.





**Mill Rate**

The Mill Rate combined with the Grand List determines how much tax revenue is collected by the Town. The 2022 Net Taxable Grand List grew 1.016%. The FY23-24 Mill Rate of 18.940 is an increase of 3.09% over last year. The increase in mill rate is a function of the modest growth of the Grand List, an increase in overall budgeted expenses and the \$6.00 million budgeted fund balance draw down.

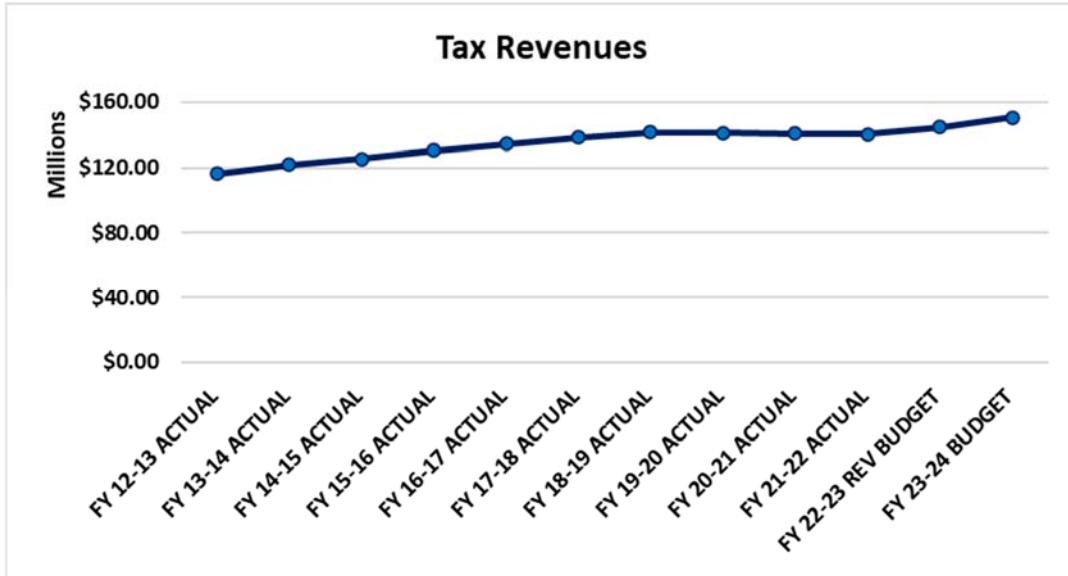


**Total Revenues**

The Town of New Canaan collects revenues from a variety of sources. For the General Fund, 93.77% of revenues are derived from taxes. As a result of this, the Town remains fairly immune to changes in State budget policies that impact Town revenues. However, as a result of the Town not heavily relying on State revenues, the burden of funding Town operations is shouldered by our residents. The \$160.25 million budgeted revenues for FY23-24 are

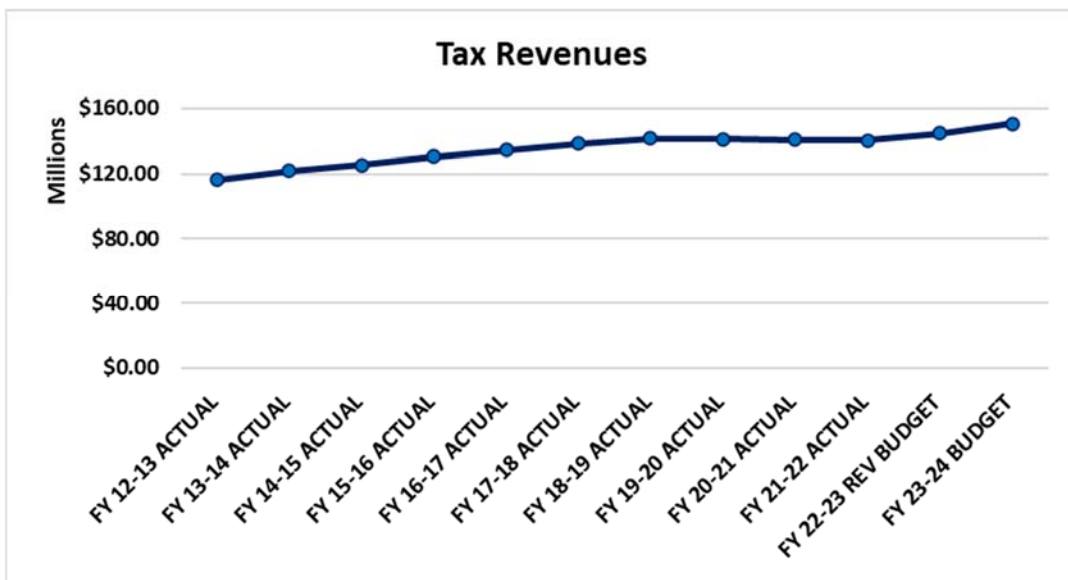


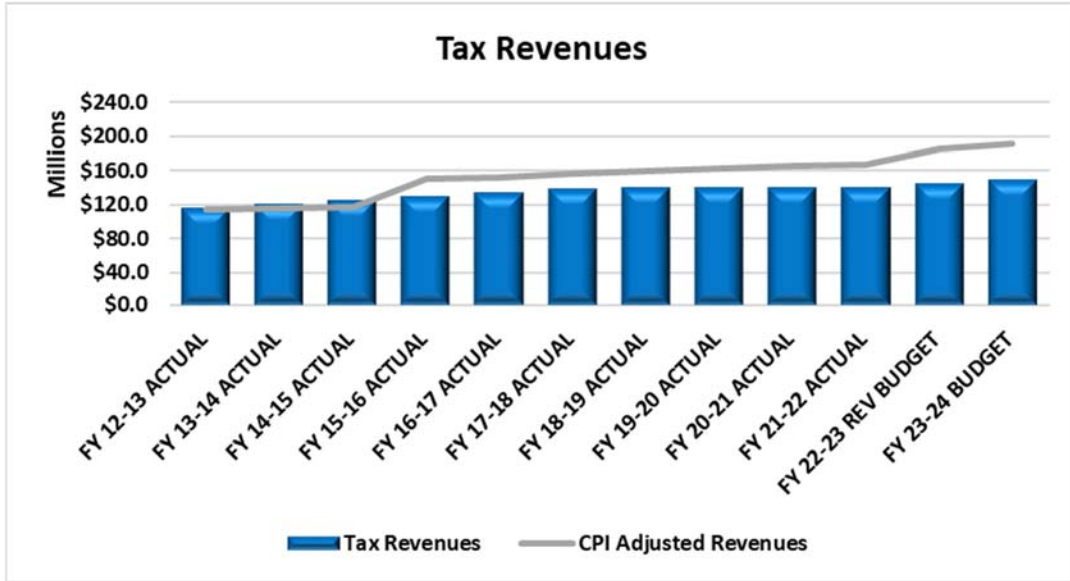
4.19% more than FY22-23 revenues of \$156.08 million. The increased budgeted revenue is a result of the approved FY23-24 expenditure budget's increase compared to FY22-23 and a \$6.0 million budgeted fund balance drawn down. All other revenue assumptions are based on historical trends and anticipated State grant revenues.



**Tax Revenue**

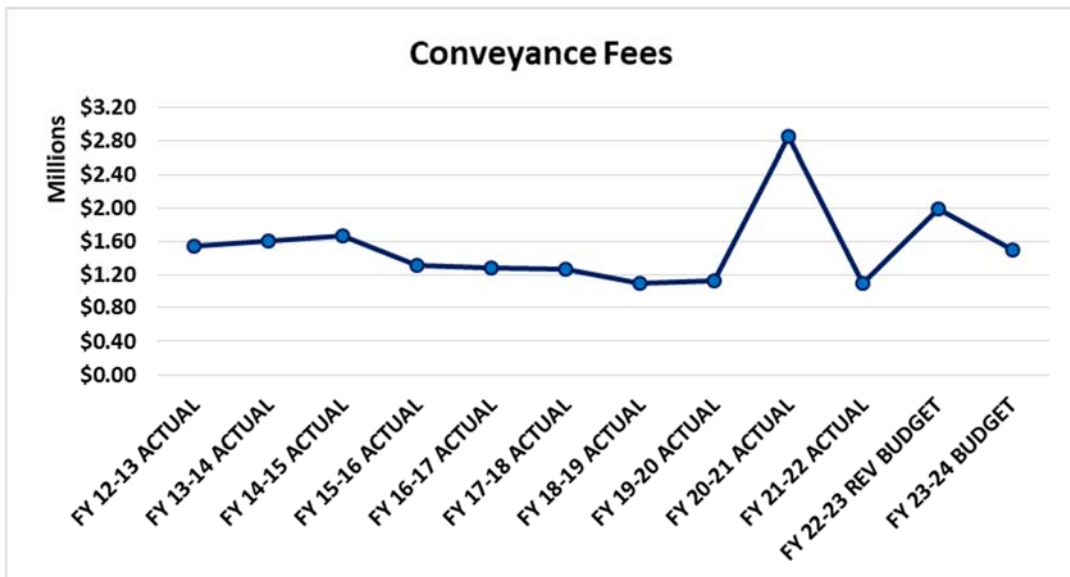
Tax revenues account for 93.77% of total revenues. Tax revenues are a function of the Grand List and the Mill Rate. The \$150.18 million budgeted tax revenues for FY23-24 are 4.12% higher than FY22-23 tax revenues of \$144.23 million. As stated above, the increased budgeted revenue is a result of the approved FY23-24 expenditure budget's increase, growth of the Grand List and budgeted fund balance draw down. The FY23-24 budgeted tax collection rate is 98.5%.





**Conveyance Fees**

In Connecticut, sellers are responsible for paying a conveyance tax upon the transfer of title to real property. There are two conveyance taxes to be paid, one to the state and one to the municipality where the property is located. The Town of New Canaan collects 0.25% of the sale price on properties that are not exempt. Conveyance fee revenues closely mirror the real estate market. The \$1.50 million budgeted Conveyance Fee revenues for FY23-24 are 25.0% less than the FY22-23 budget of \$2.00 million. The decrease budgeted revenue is a result of projecting the rates of property exchanges to trend back towards their normal annual rates.

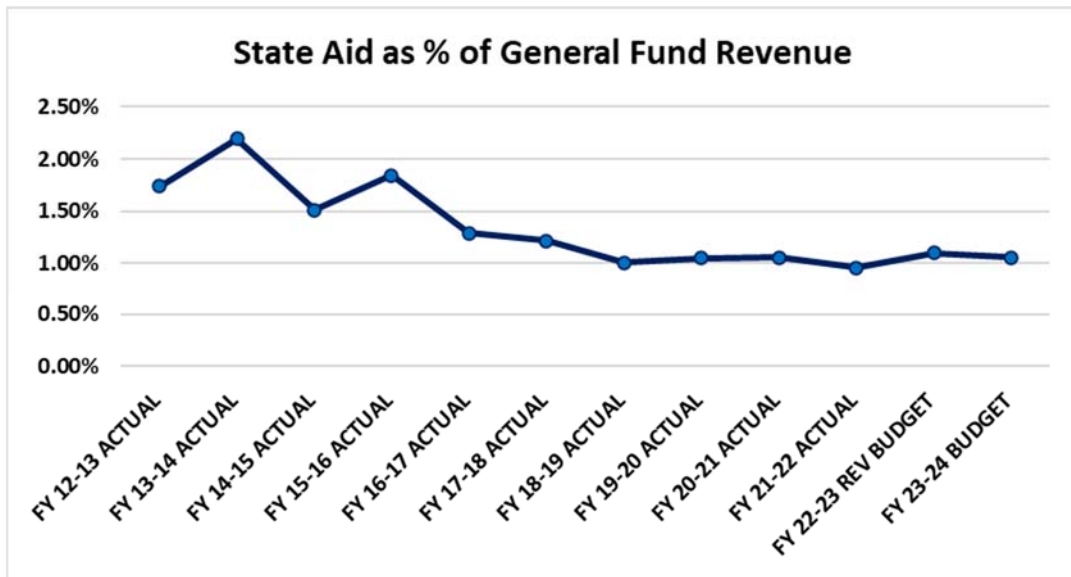
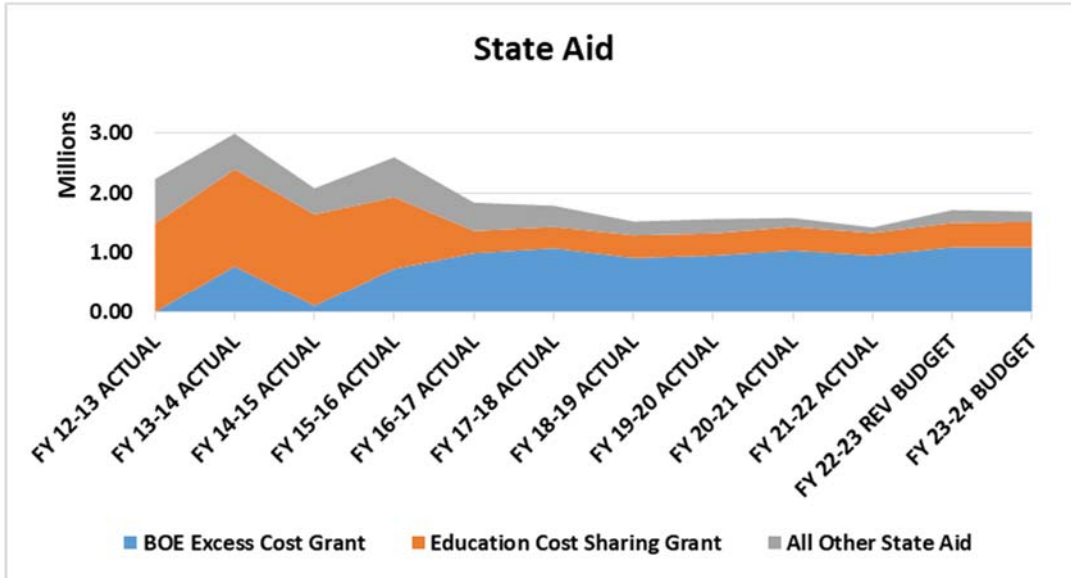


**State Aid**

The Special Education Excess Cost Grants and the Education Cost Sharing Grant make up 92.04% of total anticipated State Aid. During FY 14-15 these two education grants peaked at \$2.3 million, however in FY23-24 they totaled



\$1.51 million. The Education Cost Sharing (ECS) grants are being phased out by the State of Connecticut. In the FY23-24 Budget, State Aid accounts for 1.0% of all revenues compared to 2.0% peak in FY 08-09. The \$1.64 million budgeted State Aid revenues for FY23-24 are 2.91% more than the FY22-23 revenues of \$1.69 million.

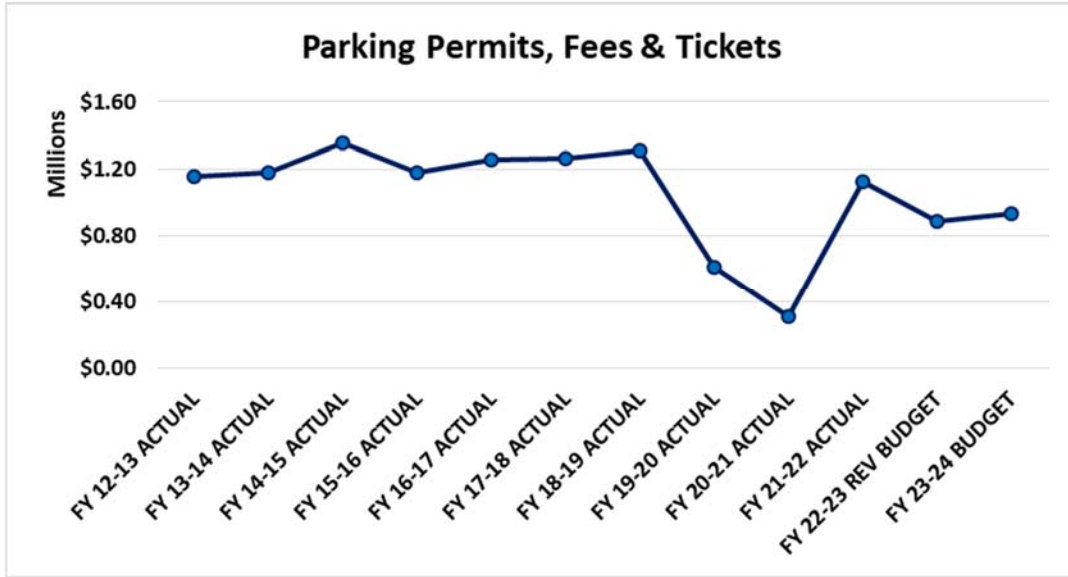


**Parking Permits & Fees**

Parking Permits & Fees are associated with the following: permits, tickets, meters, day passes, and other parking fees. This revenue does not include railroad station parking, which is accounted for in the Railroad Fund. The \$0.93 million budgeted Parking Fees for FY23-24 are 4.49% higher than FY22-23 budgeted revenue of \$0.89 million. The increase in budget is as a result of the slow return of commuter parking as many employees continue to work from home and continue to commute less.

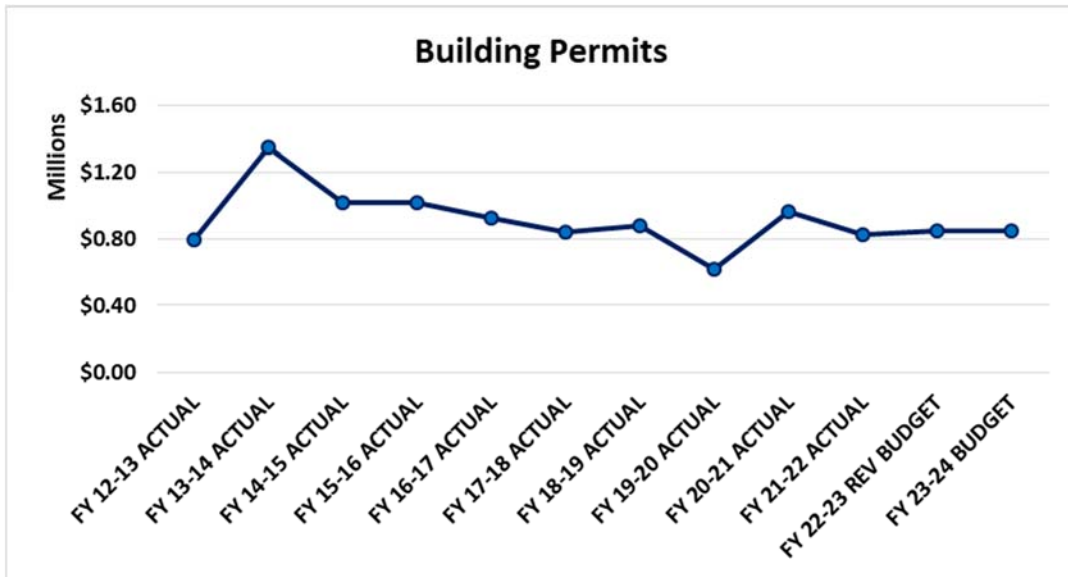






**Building Permits**

Building permits are required to defray the costs associated with ensuring that construction or remodeling projects of properties and their corresponding plans comply with standards for land use, zoning, and construction. Building permit revenue is driven not only by the number of building permits issued but also by the value of the building projects being undertaken. There are periods that have more permits issued but less permit value and vice versa. The \$0.85 million budgeted Building Permit revenues for FY23-24 is flat compared to FY22-23 budgeted revenue.

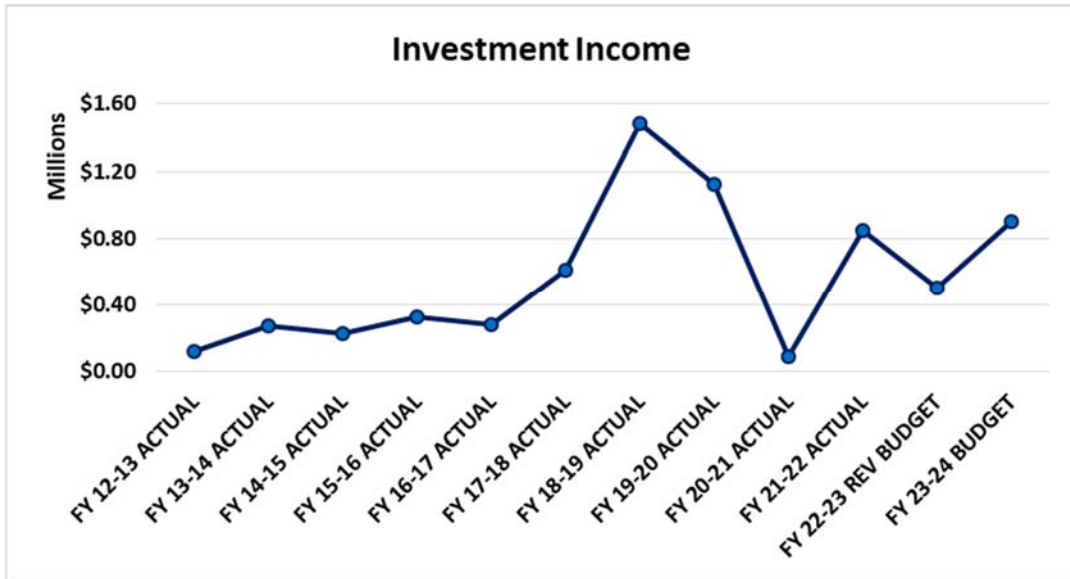


**Investment Income**

Investment income accounts for revenues generated from the investment of idle Town funds. Following the economic downturn, investment income declined. The replenishment of cash to increase the amount of reserves to be invested by issuing bonds for completed projects and potential growth in interest rates could potentially

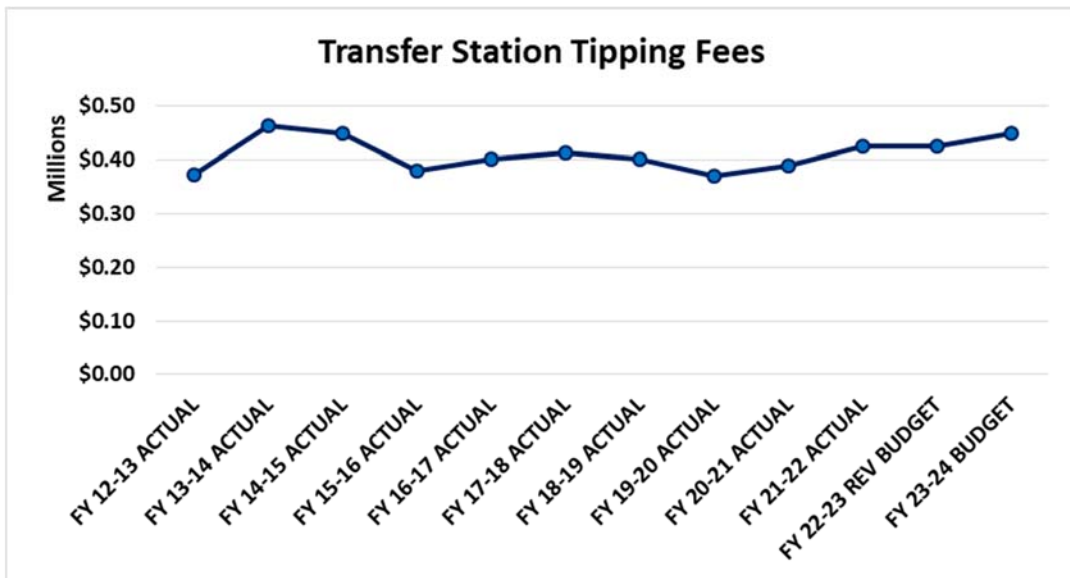


increase future higher investment incomes. The \$0.90 million budgeted Investment Income revenues for FY23-24 are 80.00% higher than FY22-23 budgeted revenues of \$0.50 million.



**Transfer Station Tipping Fees**

Transfer Station Tipping Fees are paid by users of the transfer station for the disposal of waste. The \$0.45 million budgeted Transfer Station Tipping Fees revenues for FY23-24 represent a 5.88% increase over the FY22-23 budget.

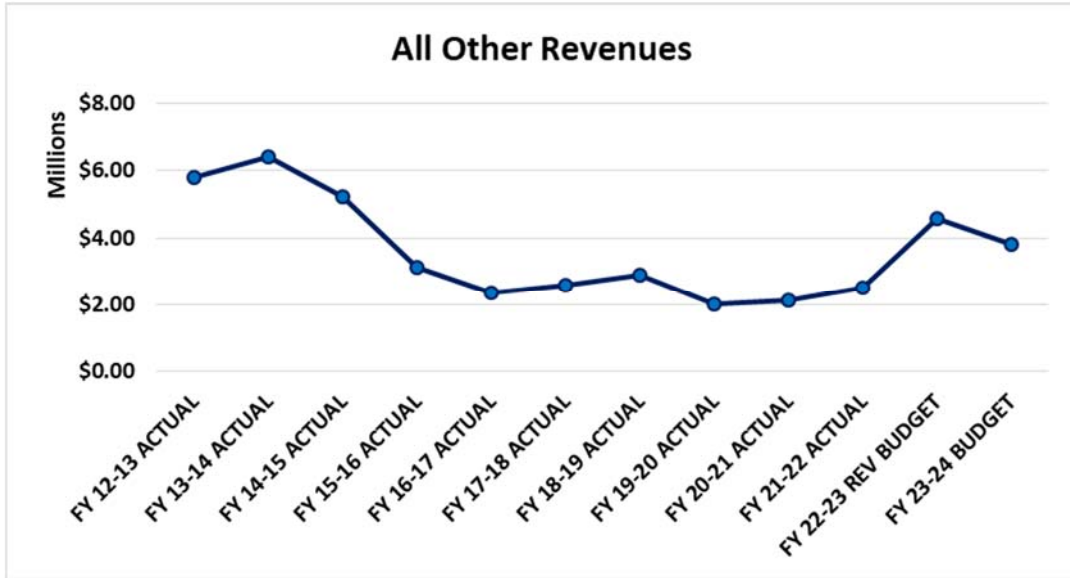


**All Other Revenue**

The majority of All Other Revenues are miscellaneous reimbursement and fees paid for a variety of Town services. The \$1.70 million All Other Revenues budget for FY23-24 represents a decrease of 28.5% when compared to the

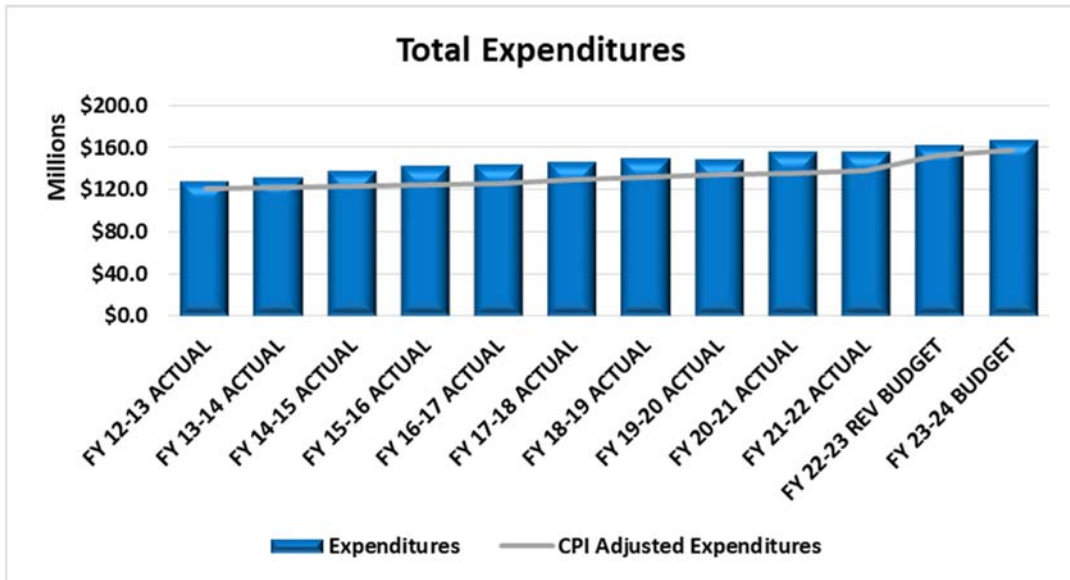


FY22-23 revenues of \$2.38 million. The Town will be transferring \$2.0 million into the General Fund from Town and Board of Education Internal Service Funds, and also transferring \$0.15 million from bond premium reserves to the General Fund to cover debt service interest.



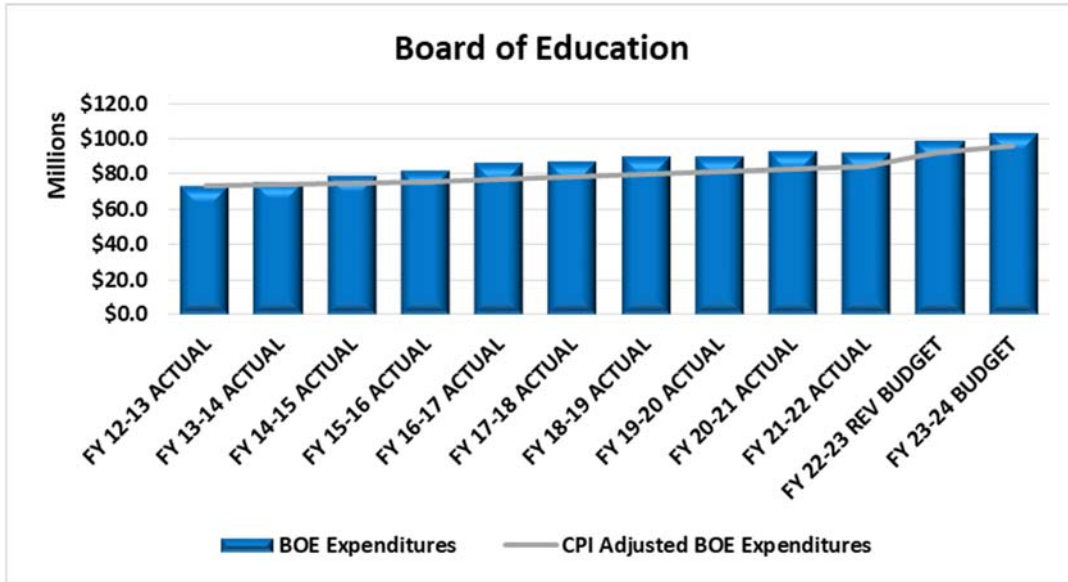
**III. BUDGETED EXPENDITURES & SIGIFICANT VARIANCES**

The Town of New Canaan Expenditure Budget is used to support a variety of services. These expenses can be categorized by functional areas. For the General Fund, the Board of Education accounts for approximately 67.3% of total expenditures. The Town Council approved a Total Expenditure Budget of \$166.62 million for FY23-24, representing an increase of 3.12% over the current fiscal year’s approved budget of \$161.58 million.



**Board of Education**

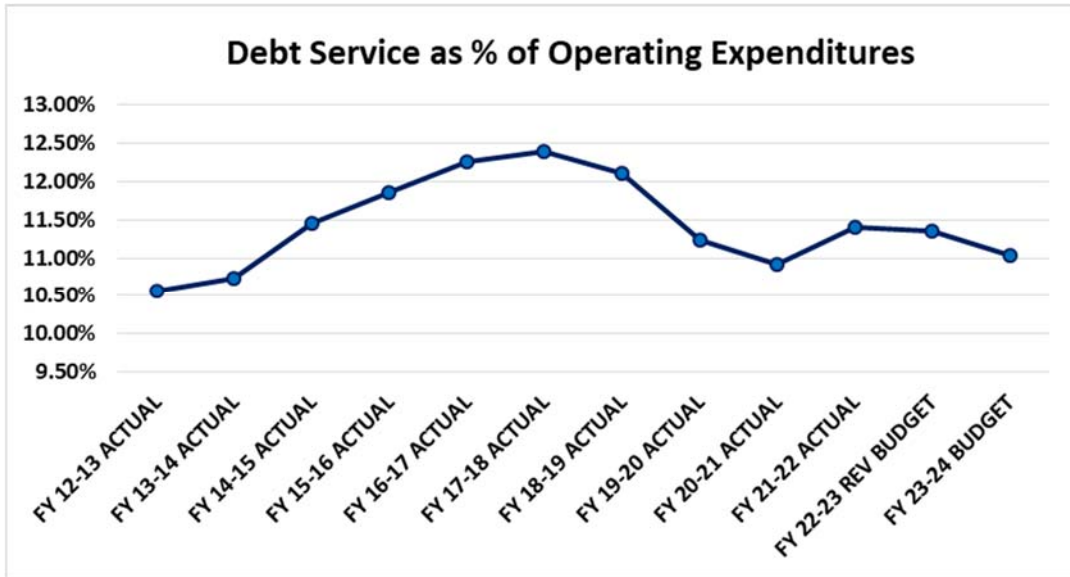
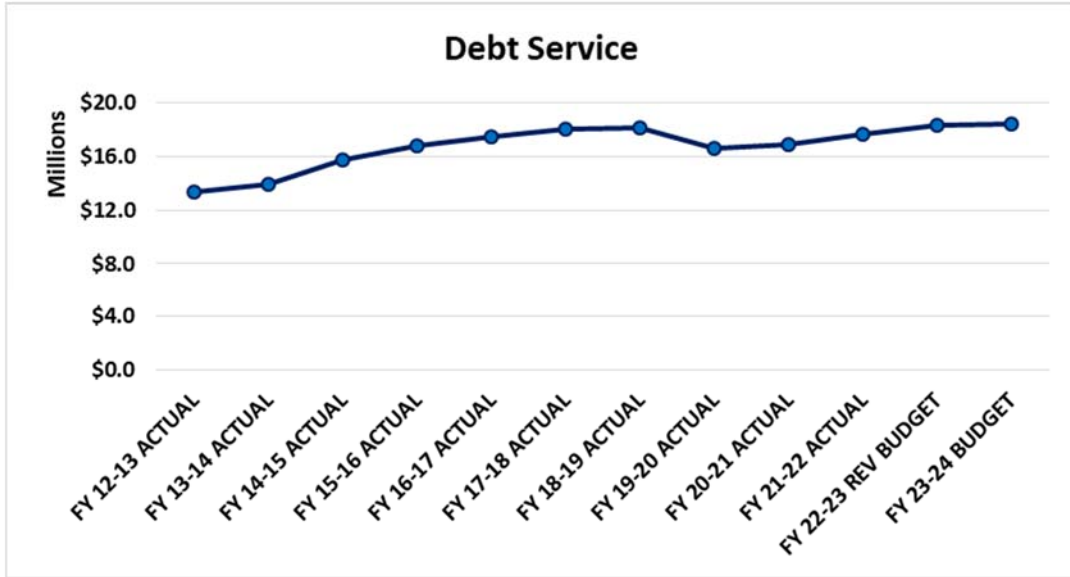
The Board of Education accounts for 67.3% of FY23-24 General Fund expenses, with wages and employee benefits accounting for 76.2% of these expenses. The Total Expenditure Budget includes Board of Education operating expenses of \$103.03 million. During FY20-21 a one-time \$3.52 million Special Appropriations to the Board of Education during was approved, \$1.98 million was approved for additional transfers to the Education Health Internal Service Fund and \$1.54 million for the Board of Education to address unbudgeted Covid-19 related expenses. In addition to these Board of Education expenses, the budget also includes \$9.14 million of other Board of Education expenses paid by the Town.



**Debt Service**

Debt Service accounts for 11.04% of FY23-24 General Fund expenses. The Board of Finance recently created a Debt Management Committee that established guidelines for responsible and sustainable debt management. The debt service projections are based on the most recent Five-Year Capital Plan and what funding would be required to finance projects included in the plan as requested. The plan is reviewed annually and projects are reviewed and approved individually each fiscal year. The \$18.39 million FY23-24 budgeted expenses for Debt Service represent a 0.31% increase over the FY22-23 adopted budget of \$18.33 million.

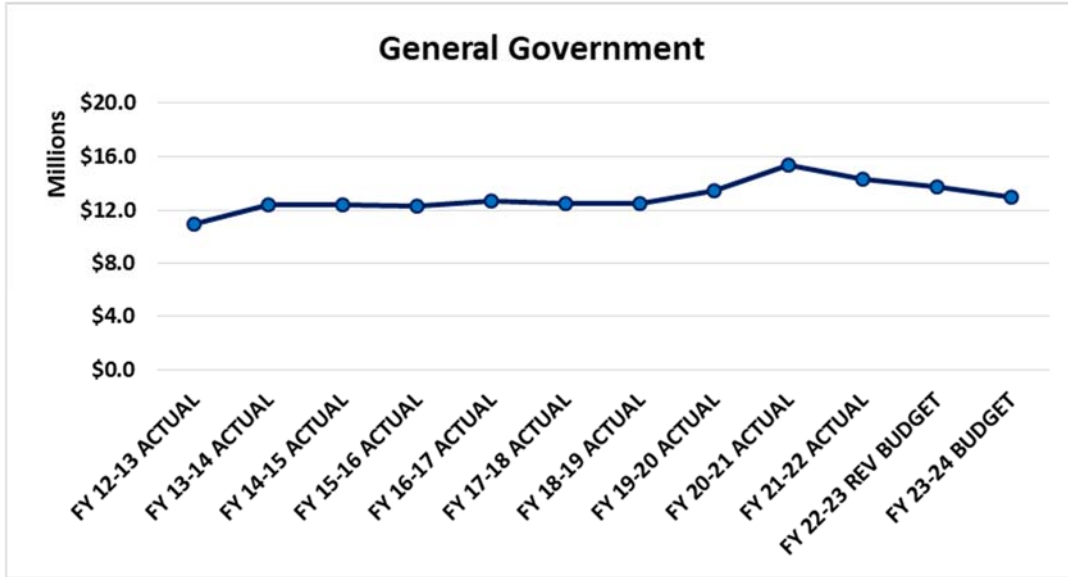




**General Government**

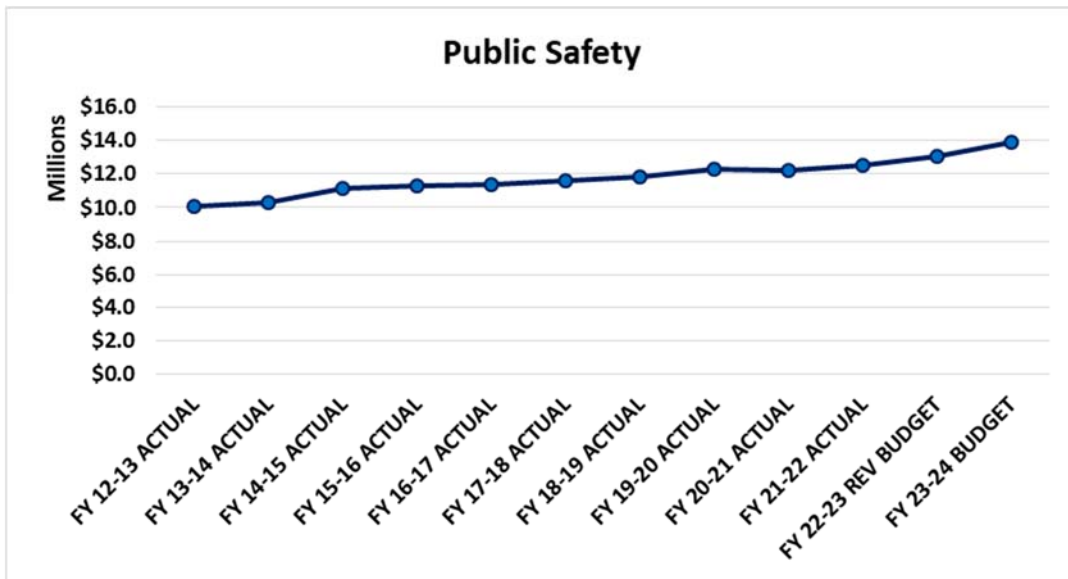
General Government encompasses the general-purpose functions of the Town and accounts for 7.8% of FY23-24 General Fund expenses. The major drivers of General Government expenses are wages and employee benefits. The \$13.00 million budgeted expenses for the General Government represent a 5.51% decrease over the FY22-23 budget of \$13.76 million.





**Public Safety**

Public Safety includes Police, Fire, EMS, and Emergency Management, which accounts for 8.3% of General Fund expenses. The major drivers of expenses are wages and employee benefits. The Police Department accounts for 51% of all public safety expenses. The \$13.89 million budgeted expenses for Public Safety represent a 6.15% increase over the FY22-23 budget of \$13.08 million and primarily funds negotiated union wage contracts which account for over 70% of Public Safety expenses.

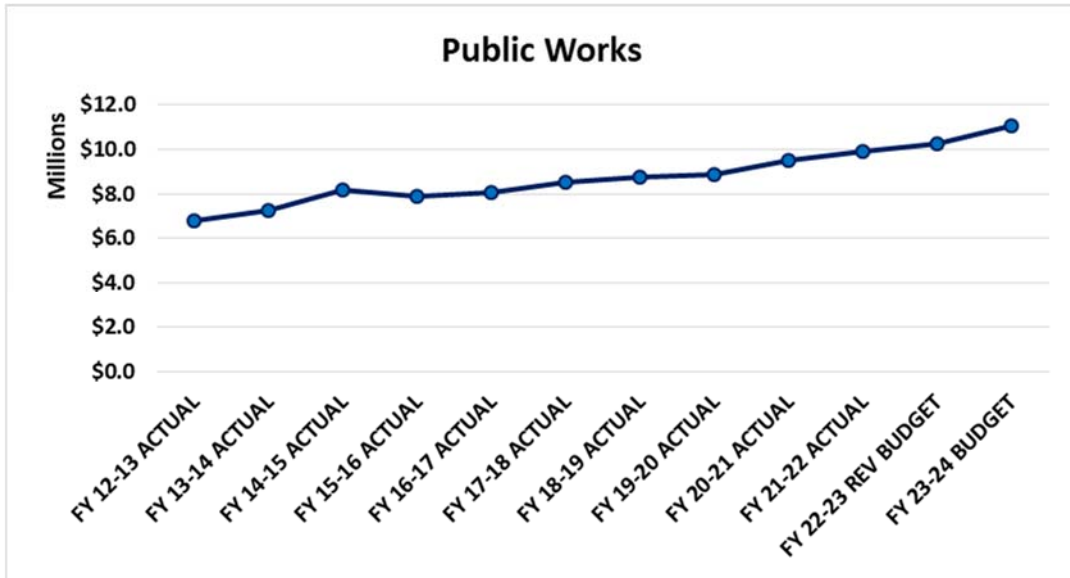


**Public Works**

Public Works accounts for 6.6% of General Fund expenses, with wages and employee benefits accounting for a majority of these expenses. The Highway Division is the largest segment of the Public Works Department. The Highway Division is responsible for maintaining the Town’s roadways, sidewalks, and drainage systems and ensures

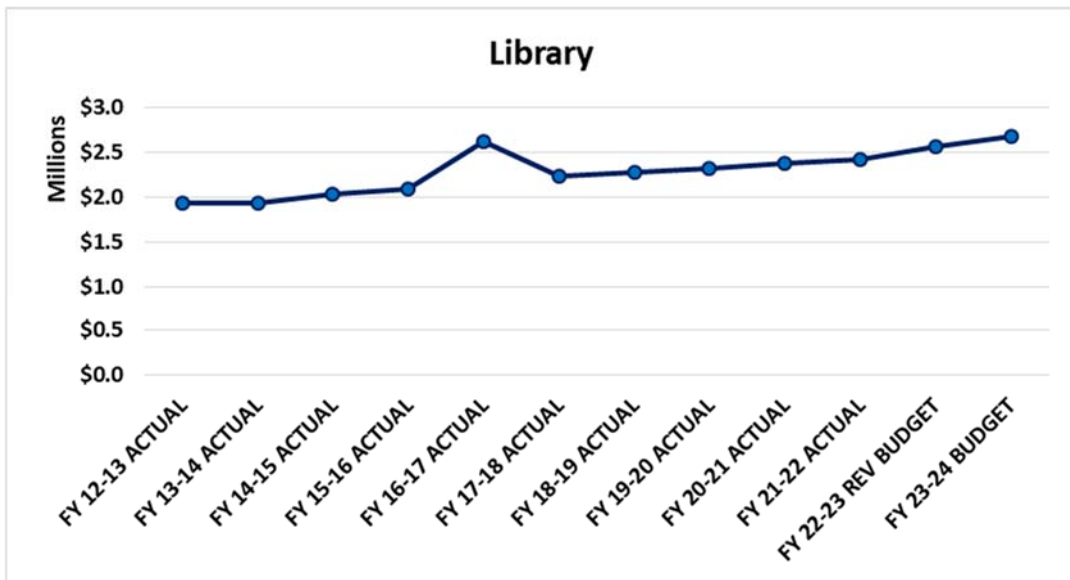


the safe transport for all residents, visitors, and guests through the Town’s roadway system during all types of weather. The \$11.05 million budgeted expenses for Public Works represent an 8.15% increase over the FY22-23 budget of \$10.22 million. Among the drivers for the increase are various contractual increases including building services, garbage hauling, grass treatment and addition of a part-time Park staffing.



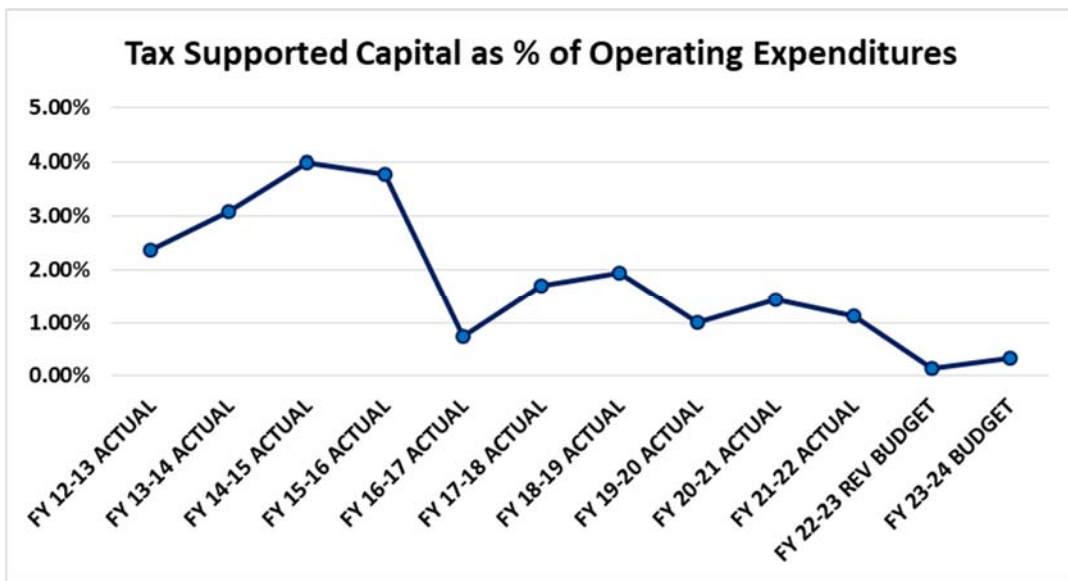
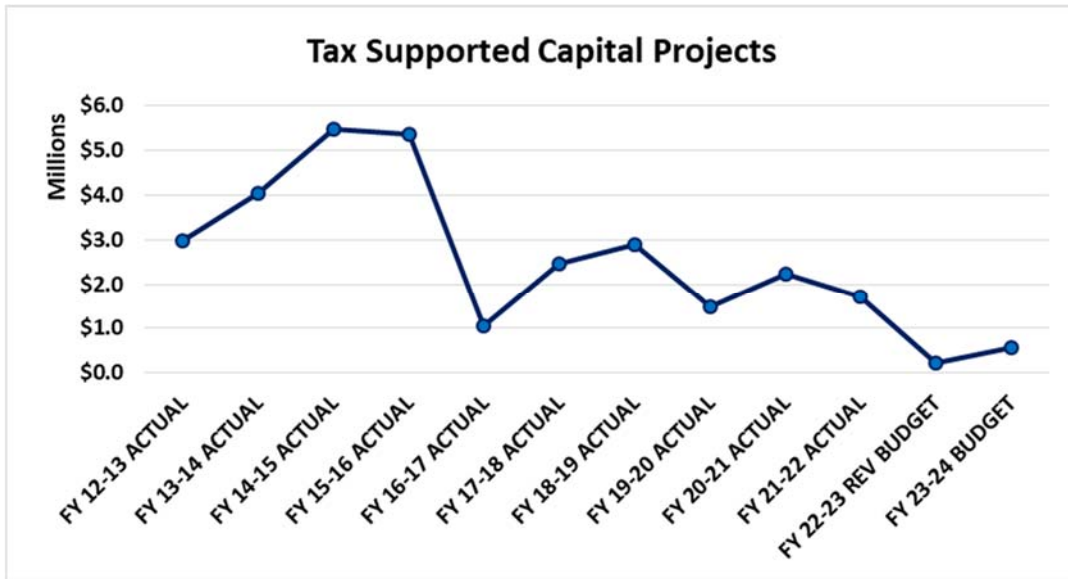
**Library**

The Town of New Canaan provides approximately 75% of the operating budget for the New Canaan Library. The remaining 25% and all building and grounds expenses are generated by the Library’s development efforts and fundraising activities. The \$2.68 million budgeted contribution to expenses for the Library represent a 4.72% increase over the FY22-23 budget of \$2.56 million.



**Tax Supported Capital Projects**

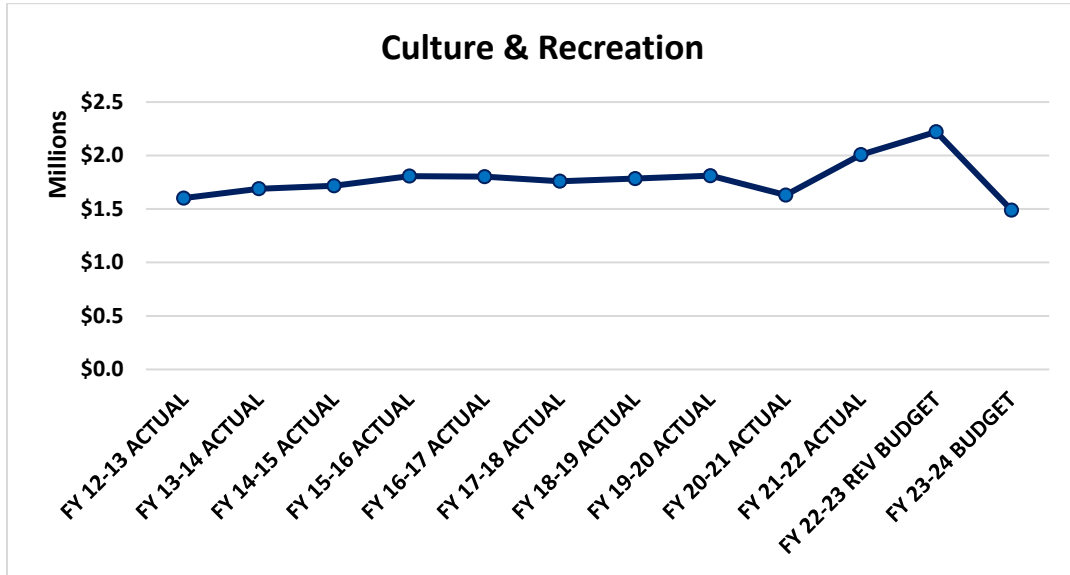
Rather than borrow to fund all capital projects, the Town of New Canaan funds certain projects on a pay as you go basis. This involves paying for capital projects without borrowed money, but by taxing residents to support projects. Tax Supported Capital accounts for 0.34% of General Fund expenses. The \$0.55 million budgeted expenses for Tax Supported Capital represent a 140.95% increase over the FY22-23 budget of \$0.23 million. As Bond Premium and remaining Tax Supported Fund balances are depleted, these previous offsets are no longer available and this expenditure will trend back towards its yearly averages. The FY22-23 budget includes funding all remaining projects less than \$50,000 on a pay as you basis.





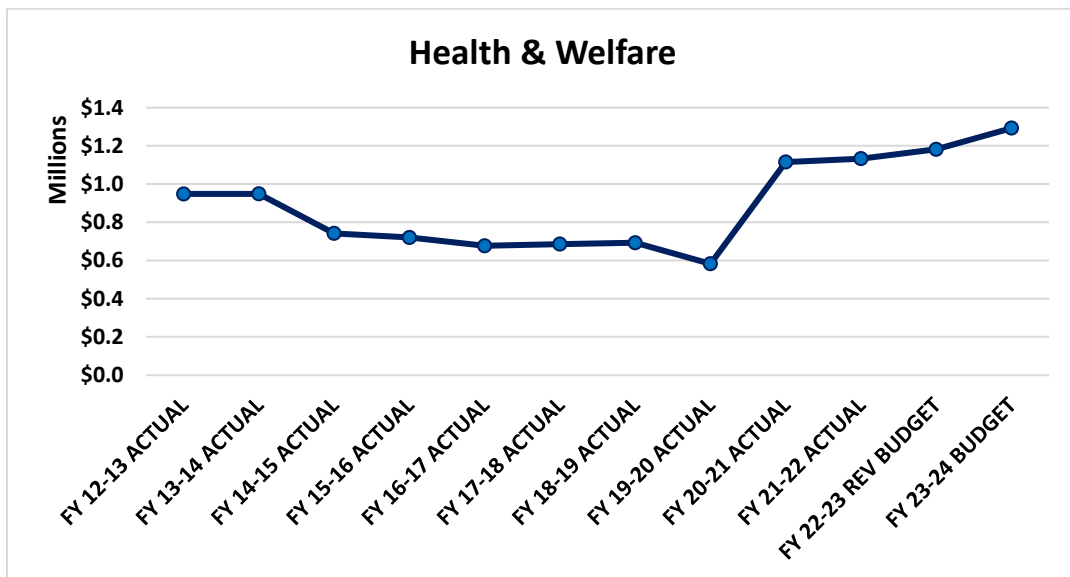
**Culture & Recreation**

Culture and Recreation accounts for 0.89% of General Fund expenses, with wages and employee benefits accounting for a majority of these expenses. The \$1.48 million budgeted expenses for Culture & Recreation is 32.99% less than the FY22-23 budget for \$2.22 million. The decrease is due to the creation of a dedicated self sustaining fund for recreation programs.



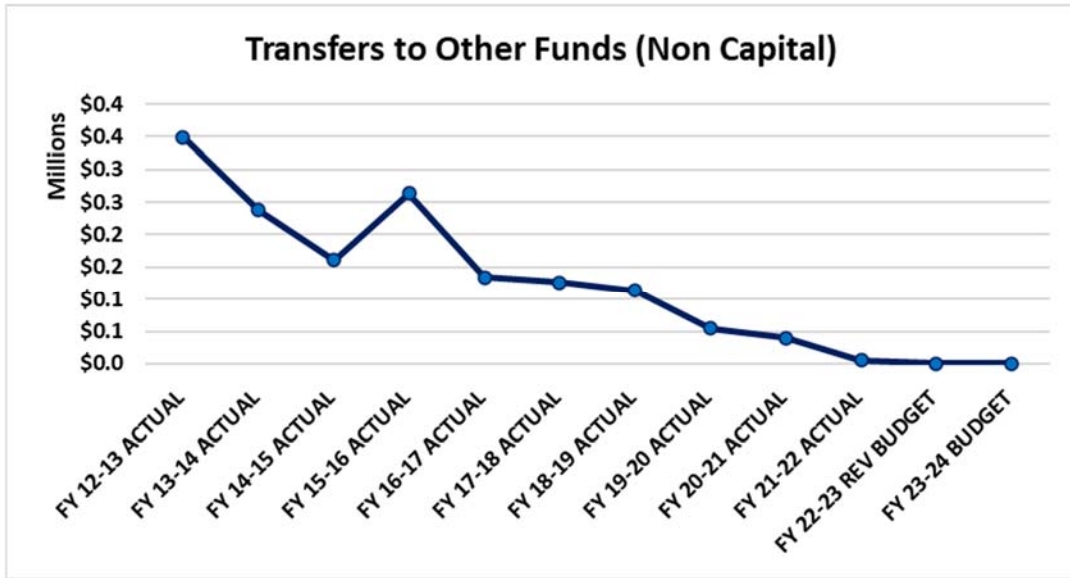
**Health & Welfare**

Health & Welfare accounts for 0.78% of General Fund expenses. Funding to outside agencies that provide services to residents of New Canaan accounts for approximately 21% of the Health and Welfare, a breakdown of which can be found in the Expenses by Department section. The \$1.21 million budgeted expenses for Health and Welfare represent a 9.44% increase over the FY22-23 budget.



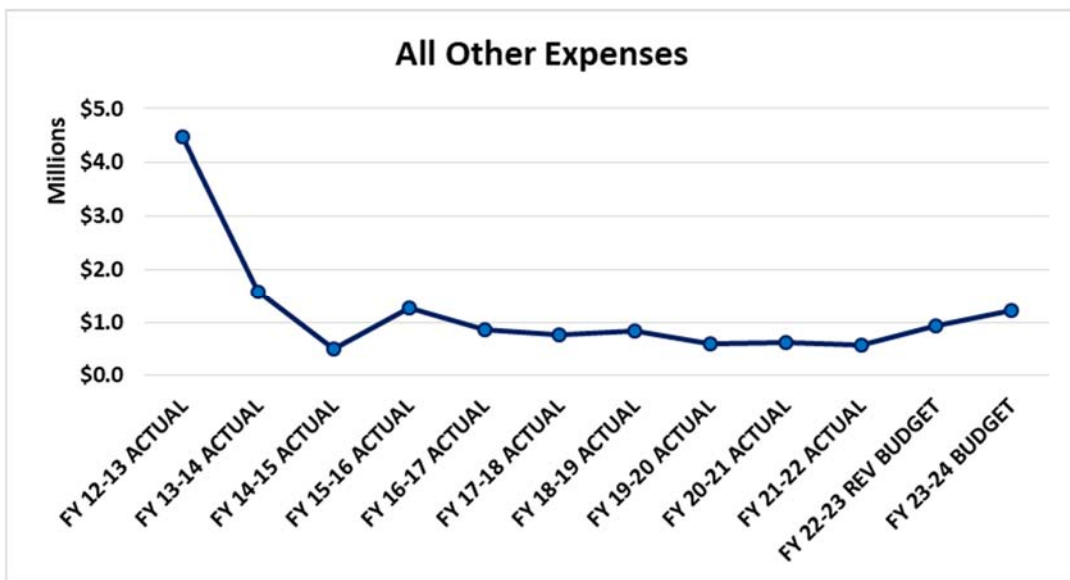
**Transfer to Others Funds (Non Capital)**

Transfer to Others Funds (Non Capital) are transfers from the General Fund to other funds. In FY23-24 this no longer includes the Wavy Pool Fund for debt service as these bonds have been fully repaid.



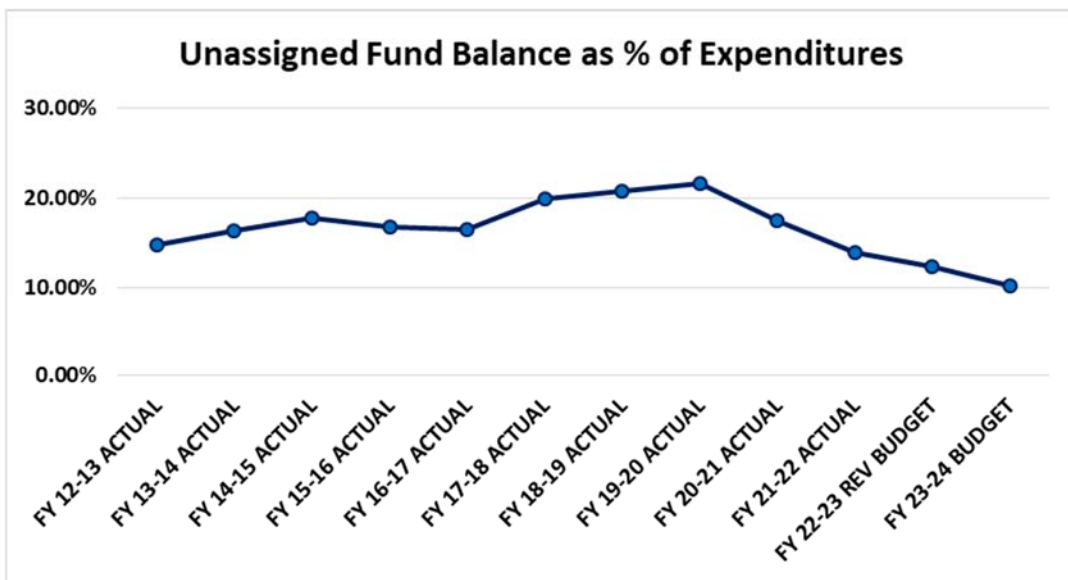
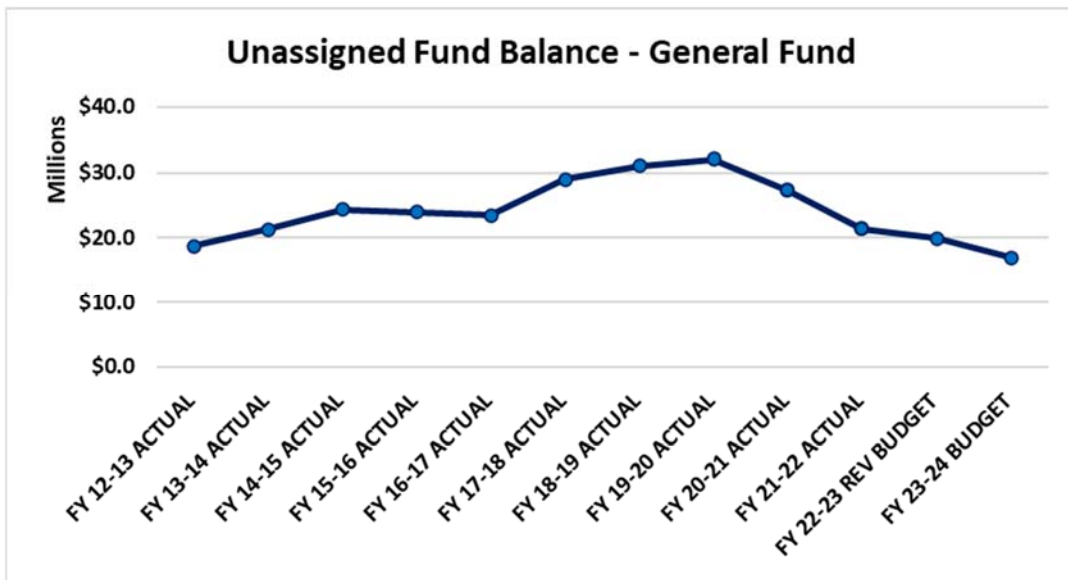
**All Other Expenses**

All Other Expenses account for 0.73% of the General Fund Budget. The \$1.21 million includes funding for non-Human Service’s outside agencies (a breakdown of which can be found in the Expenses by Department section.), operational contingencies, salary contingencies for yet to be settled collective bargaining agreements and budgeted personnel savings due to unanticipated staff turnover. Funding for Outside Agencies remains mostly flat, however salary contingency funding has been increased due to unsettled collective bargaining unit agreements.



**Fund Balance**

In the context of financial reporting, the Fund Balance is the amount of unencumbered cash that ensures services could be provided for a short time even if commitments exceeded revenues. As an indicator of fiscal health, the fund balance plays a factor in the Town’s bond rating, creating opportunities for the Town to borrow money and lower interest rates. The GFOA recommends a minimum General Fund balance of 16.6% of total budgeted expenses, which would provide approximately two months of working capital. The Board of Finance guideline is 10%. The unaudited FY22-23 year-end General Fund Balance is 14.95% of General Fund expenditures. The General Fund Balance is budgeted to decrease 18.5% however this is a function of budgeting tax collection rates at 98.5%. Typically, the actual tax collection rate is 99.8% and the expenditures are typically 98.5% of budget.



**SUMMARY OF SIGNIFICANT GENERAL FUND SERVICES LEVEL CHANGES**

**Tax Assessor/Tax Collector**

- Upgrading to a cloud-based version of QDS

**Finance**

- Addition of a Full-Time Grant Writer position

**Health**

- Transitioning to an online permitting system through OpenGov

**Land Use**

- Transitioning to an online permitting system through OpenGov

**Fire**

- Improve firefighting water supply system in Town

**Police**

- The Initiation of construction of the new Police Station, preceded by relocation of the current headquarters during construction

**Emergency Management**

- Addition of a Full-Time Director or Emergency Management position

**Recreation**

- Creation of a new self- sustaining fund to allow for increased flexibility of programs provided to the community



Summary of Fund Balances Changes

	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 ADOPTED	FY 22-23 REVISED	FY 23-24 ADOPTED	FY23 REV-FY24 ADOPTED VARIANCE	
General Fund Revenues	162,454,932	164,776,509	156,083,995	156,083,995	160,625,202	4,541,207	2.9%
General Fund Expenditures	167,632,689	165,296,343	161,583,995	161,583,995	166,625,202	5,041,207	3.1%
Beginning Fund Balance	34,434,509	29,256,752	28,736,918	28,736,918	23,236,918	(5,500,000)	-19.1%
Ending Fund Balance	29,256,752	28,736,918	23,236,918	23,236,918	17,236,918	(6,000,000)	-25.8%
Sewer Fund Revenues	1,972,237	1,962,964	1,926,600	1,926,600	2,025,470	98,870	5.1%
Sewer Fund Expenditures	5,107,340	1,406,962	1,918,878	1,918,878	1,921,699	2,821	0.1%
Beginning Fund Balance	3,381,460	246,357	802,359	802,359	810,081	7,722	1.0%
Ending Fund Balance	246,357	802,359	810,081	810,081	913,852	103,771	12.8%
Dog Fund Revenues	31,410	24,009	29,540	29,540	29,540	-	0.0%
Dog Fund Expenditures	20,798	24,114	29,540	29,540	29,540	-	0.0%
Beginning Fund Balance	64,608	75,220	75,115	75,115	75,115	-	0.0%
Ending Fund Balance	75,220	75,115	75,115	75,115	75,115	-	0.0%
Parking Fund Revenues	-	85,026	100,000	100,000	120,000	20,000	20.0%
Parking Fund Expenditures	-	-	400,000	400,000	120,000	(280,000)	-70.0%
Beginning Fund Balance	1,007,260	1,007,260	1,092,286	1,092,286	792,286	(300,000)	-27.5%
Ending Fund Balance	1,007,260	1,092,286	792,286	792,286	792,286	-	0.0%
Railroad Fund Revenues	5,948	93,988	164,124	164,124	96,337	(67,787)	-41.3%
Railroad Fund Expenditures	109,939	129,723	164,124	164,124	96,337	(67,787)	-41.3%
Beginning Fund Balance	287,358	183,367	147,632	147,632	147,632	-	0.0%
Ending Fund Balance	183,367	147,632	147,632	147,632	147,632	-	0.0%
Property Rental Fund Revenues	-	157,052	11,700	11,700	12,195	495	4.2%
Property Rental Fund Expenditures	6,170	2,411	11,700	11,700	12,195	495	4.2%
Beginning Fund Balance	49,344	43,174	197,815	197,815	197,815	-	0.0%
Ending Fund Balance	43,174	197,815	197,815	197,815	197,815	-	0.0%
Benko Pool Fund Revenues	398,914	589,103	568,800	568,800	568,800	-	0.0%
Benko Pool Fund Expenditures	364,369	425,237	568,800	568,800	568,800	-	0.0%
Beginning Fund Balance	1,068,786	1,103,331	1,267,197	1,267,197	1,267,197	-	0.0%
Ending Fund Balance	1,103,331	1,267,197	1,267,197	1,267,197	1,267,197	-	0.0%
Movie Theater Revenues	54,688	40,587	75,635	75,635	198,571	122,936	162.5%
Movie Theater Expenditures	89,327	58,131	75,635	75,635	198,571	122,936	162.5%
Beginning Fund Balance	826,063	791,424	773,880	773,880	773,880	-	0.0%
Ending Fund Balance	791,424	773,880	773,880	773,880	773,880	-	0.0%

Fund Balances are GAAP basis, not budgetary basis



### History

In 1731, Connecticut's colonial legislature established Canaan Parish as a religious entity in northwestern Norwalk and northeastern Stamford. The right to form a Congregational church was granted to the few families scattered through the area. As inhabitants of Norwalk or Stamford, Canaan Parish settlers still had to vote, pay taxes, serve on juries, and file deeds in their home towns. Because Canaan Parish was not planned as a town when it was first settled in 1731, when New Canaan was incorporated in 1801, it found itself without a central common, a main street, or a town hall.

Until the Revolutionary War, New Canaan was primarily an agricultural community. After the war, New Canaan's major industry was shoe making. As New Canaan's shoe business gathered momentum early in the nineteenth century, instead of a central village, regional settlements comprised of clustered houses, mill, and schools developed into distinct district centers. During the late 1940s and 50s, a group of students and teachers from the Harvard Graduate School of Design migrated to New Canaan. Philip Johnson, Marcel Breuer, Landis Gores, John M. Johansen, and Eliot Noyes—known as the Harvard Five—began creating homes in a style that emerged as the complete antithesis of the traditional build, using new materials and open floor plans, best captured by Johnson's Glass House.

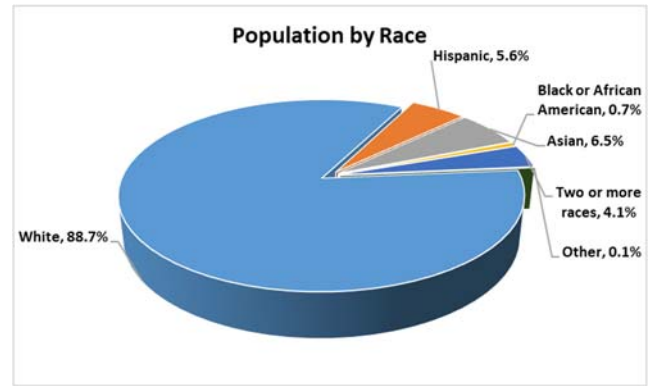
### Location

The town has a total area of 22.5 square miles (58 km<sup>2</sup>), of which 22.1 square miles (57.2 km<sup>2</sup>) is land and 0.4 square miles (0.80 km<sup>2</sup>), or 1.56%, is water. Some refer to the Town by its nickname, “The Next Station to Heaven,” situated at the end of a Metro-North Railroad branch line. New Canaan is the only municipality on the Connecticut Panhandle that does not border the coast. Such proximity to New York City proved worthy of its own connection to the New Haven Railroad, being the only town to do so. New

Canaan station and Talmadge Hill station are both on the New Canaan Branch of the New Haven Line, and transfer is possible in Stamford south to Manhattan. Many New Canaan residents commute to New York regularly, with travel time to Grand Central Terminal approximately 65 minutes. New Canaan is also heavily served by the historic Merritt Parkway, as the third municipality when driving through Connecticut from New York City. The Town is primarily a suburban residential community with high quality single-family homes and few commercial properties.



The Town, rich in its antiquity, developed from its early years as a New England village with a heritage primarily of agriculturalists and shoemakers into a cultured suburban community. Most residents are in the executive, professional, financial, technical, and managerial categories employed in New York City and Westchester and Fairfield Counties. Area residents all relish the unique New England downtown, offering a variety of exclusive retail shops, restaurants, banking institutions, and businesses.

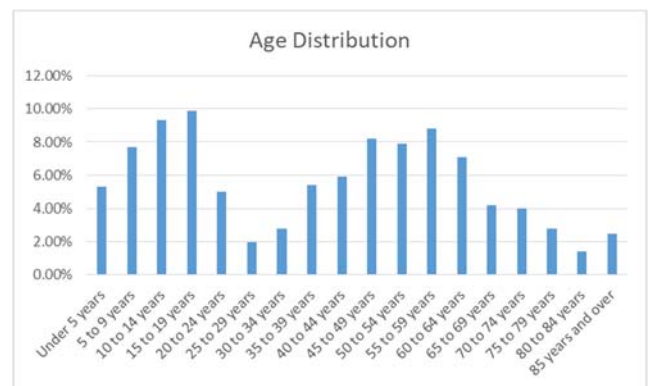
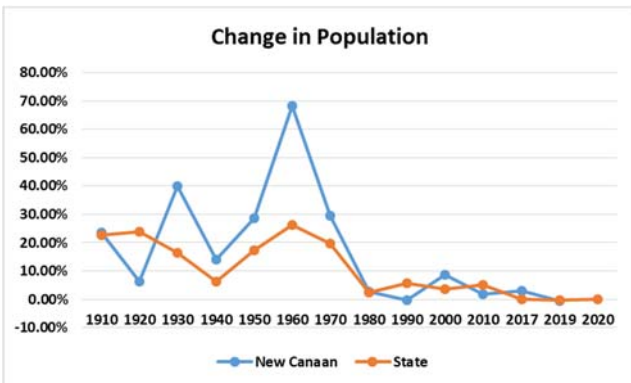


**Population**

According to the U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates, the Town's current population is 20,574 with 7,434 housing units and 5,383 families residing in the town. The Town's 2020 population census increased 4.4% from 2010, while the State population increased 4.84% during that period. The 2020 population estimate of 20,249 is an increase of 0.08% from the 2019 population of 20,233. The State population estimate increased 0.15% during the same period.

There were 6,917 households out of which 40.2% had children under the age of 18 living with them, 67.7% were married couples living together, 6.5% had a female householder with no spouse present, 3.7% had a male householder with no spouse present and 22.2% were non-families. 20.6% of all households were made up of individuals, and 13.4% had someone living alone who was 65 years of age or older. The average household size was 2.96 and the average family size was 3.46. The median age in New Canaan is 42.5.

New Canaan is a relatively young community with 84.1% of the population below the age of 65.



The racial makeup of the town was 88.7% White-non Hispanic, 5.6% Hispanic or Latino, 6.5% Asian, 0.7% Black or African American, 4.1% two or more races and 0.1% identified as Other.

**Education & Education Attainment**

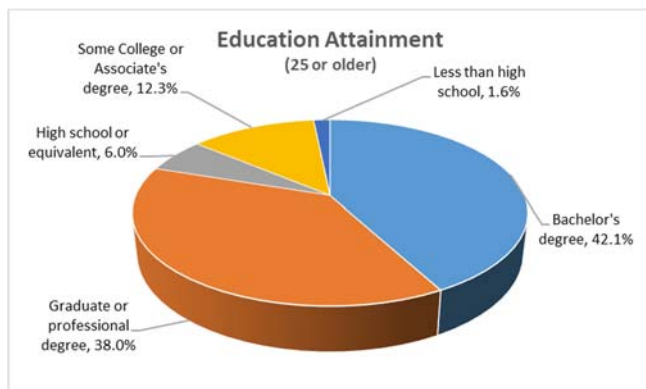
The Town of New Canaan takes pride in its excellent school system. The New Canaan Public Schools system is considered to be one of the best in Connecticut. It has also gained national recognition for its high performance; for example, a recent edition of Forbes magazine rated New Canaan as the



second-ranked school district in the United States "for home value" for communities with a median home price of \$800,000 or greater. In 2018, New Canaan High School was ranked the best public high school in Connecticut, and one of the top 200 in the nation. The New Canaan Public Schools system includes three elementary schools, a middle school, and a high school, providing facilities for 4,100 students in school year 2022. The New Canaan Country School (grades K-9); Saint Aloysius School (grades K-8); and Saint Luke's School (grades 7-12) are private schools located in the Town.

High school graduates account for 98.4% of the of the New Canaan population. Of the population older than 25, 80.1% have a Bachelor's degree or higher and 38.0% hold a graduate or professional degree.

The pleasant Town center provides numerous restaurants offering a vast array of menu options, an impressive variety of independent family-owned shops, top-notch national retailers, and a range of business services. Without flashy signage or fast moving traffic, everything is contained in a walkable few blocks that become the focus of celebration and community spirit during holidays and times of remembrance. It is a town that draws visitors from the tri-state area who come for an enjoyable day of shopping, dining, playing, or just strolling.



**Arts & Culture**

The Town of New Canaan is a destination for arts, architecture, and open space. New Canaan features the 1949 Philip Johnson's Glass House and The River Building at Grace Farms designed by the prestigious Japanese architectural firm SANAA, as well as the Waveny property with 250 acres of woods, meadows, running trails, sports fields, paddle tennis courts, pool and buildings housing the Lapham Community Center, Carriage Barn and the Powerhouse Theatre. The Mead Memorial Park, Kiwanis Park, and Irwin Park provide playgrounds, playing fields, walking trails, and a swimming pond.

**Government**

The Town operates under a Charter adopted in 1935 and most recently amended November 9, 2016. The Town is governed by a First Selectman, Town Council form of government and provides a full range of municipal services to its citizens. The Board of Selectmen is the Town's executive body. Three members are elected in odd-numbered years to serve a two-year term, with the First Selectman serving in a full-time, salaried position. The Selectmen appoint all members of non-elected Boards and Commissions, choosing from candidates recommended to them from the Republican and Democratic Town Committees. They also hire all Town employees, except those employed by the Board of Education and the Police Department.



The Town Council is New Canaan's legislative body. Twelve members are elected, six members in every odd-numbered year to serve four-year, staggered terms. The primary responsibilities of the Council encompass bylaws, ordinances, and approval of appropriations. The Town Council also has the authority to approve, disapprove, or reduce appropriations recommended by the Board of Finance, including, but not limited to, the annual Town Budget.

The Board of Finance is made up of eight members and three alternate members. The Board of Selectmen in November of each year appoints two members to hold office for a term of four years. These appointments are confirmed by the Town Council. In addition to the eight members, the First Selectman is an *ex officio* member. The First Selectman has no vote except in the case of a tie vote. The Board of Finance oversees the finances of the Town, making budget recommendations and setting the Mill Rate. It also makes recommendations on the authorization of bonds and is the Town's Sewer Authority.

The nine-member elected Board of Education's primary duties are the identification of educational goals to be met by the School District; the consideration and approval of an annual budget for submission to the Board of Selectman, the Board of Finance, and the Town Council; the selection of a Superintendent, who serves as the executive officer of the Board; and the employment of principals, teachers, and other school employees. Terms are staggered.

### **Town Services**

The Town of New Canaan is a full-service local government providing a variety of citizen services. These include: education; police and fire protection; public works and sanitation; highways, streets and infrastructure maintenance; parks, recreational, cultural services; health and social services; volunteer

ambulance service; full-scope land use, with planning and development and general administrative services.

## **ECONOMIC OUTLOOK**

### **Overview**

Connecticut is one of the wealthiest states in the nation based on key income and population statistics according to the US Bureau of Economic Analysis. Specifically, in 2022, Connecticut's per capita personal income was \$84,972, the highest of any state. According to the State Comptroller, there is reason to be optimistic about Connecticut's economic prospects in the second half of 2023. Through June 30, 2023, Connecticut has gained 14,100 jobs, the strongest six-month period of job growth since 2006. Connecticut's unemployment remains at 3.7%, just 0.1% above the national average, while employers currently have more than 90,000 jobs available.

### **Employment**

Despite recent employment recovery, recent spikes in inflation and other economic stressors have caused both the State's and Town's unemployment rates both see a minor uptick year over year. The Connecticut Department of Labor, in its February 2023 release of Labor Force Data, reported that year to date 4.6% of the labor force remain unemployed statewide compared to 5.0% for the same period a year ago. The Town of New Canaan February 2023 unemployment rate was 4.2%.

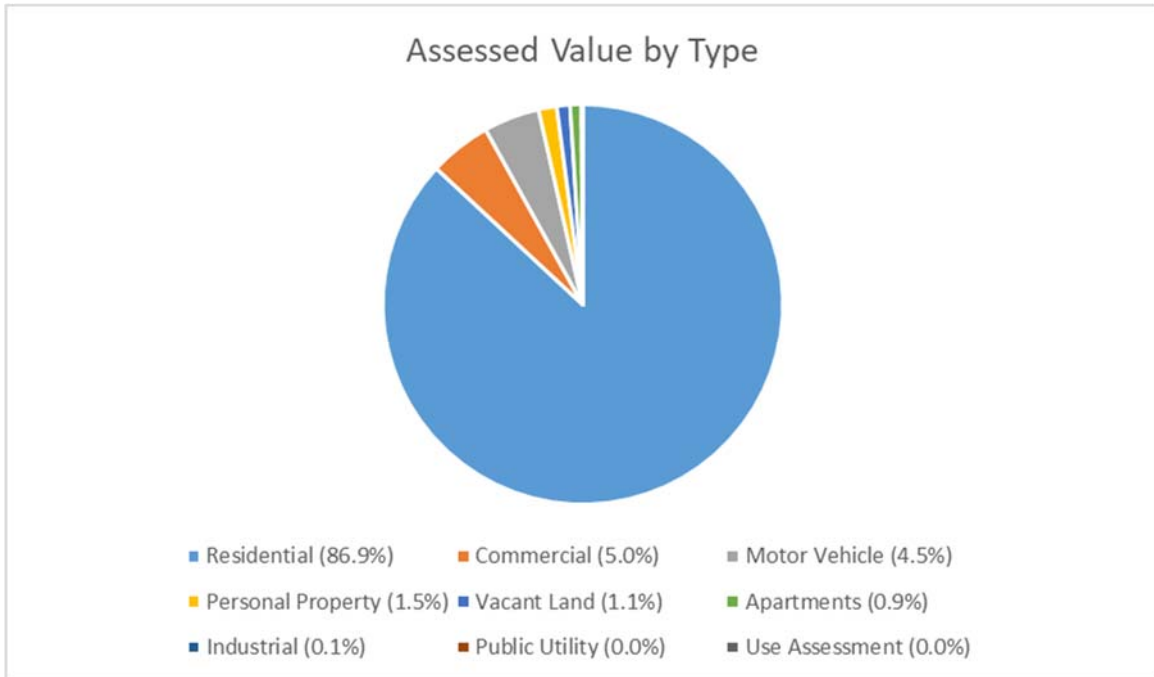
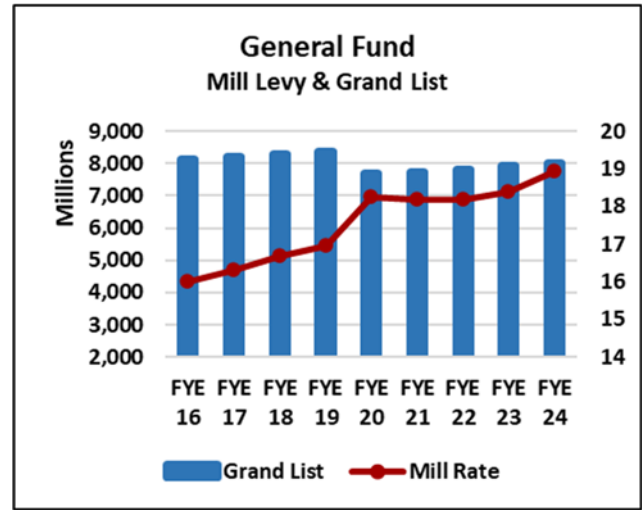
### **Property Values**

Tax Collections are a function of the Grand List and the Mill Rate. The 2022 Grand List for the FY 23-24 Budget increased by 1.02% to \$8.017 billion from the 2021 Grand List of \$7.936 billion. The Mill Rate for the FY 23-24 Budget increased 3.09% to 18.940 from the FY 22-23 Mill Rate of 18.372. Every five (5) years, the Town is required to appraise all real estate and once within a 10-year span full revaluations of all real



estate must occur. The total of these new revaluations, referred to as the “Grand List”, will be used to determine the new Mill Rate. The Mill Rate is calculated by dividing the amount that needs to be raised from taxation by the Grand List. This new Mill Rate when multiplied by the new appraised values determines the real estate tax levy for each home or business. Real estate that moves on or off the Grand List also impacts the Mill Rate. Fortunately, New Canaan’s primary source of revenue—the property tax at over 90% of total revenue—is not as susceptible to fluctuation as state aid during a recession. In good economic times, property tax revenues grow more slowly than income or sales taxes; but in a bad economy, property taxes are also the least likely to contract. This is especially true in the State of

Connecticut, where real property is reassessed every five years.



<b>Grand List 2020 Top 10 Taxpayers</b>		
	Total Estimated Assessed Valuation	Percent of Taxable Assessed Valuation
Eversource Energy	47,108,830	0.60%
M2 Partners	37,913,540	0.49%
Town Close Assoc. LTD Partners	26,020,890	0.33%
Country Club of New Canaan	24,430,530	0.31%
New Canaan Lumber Company	17,491,880	0.22%
Aquarion Water Company	16,594,410	0.21%
CH Vitti Street Associates LLC	12,300,190	0.16%
De Lom Partners, LLC	11,892,020	0.15%
Toohey Philip J Trustee	11,175,430	0.14%
Tropin, Kenneth G Trustee	10,500,000	0.13%
	<u>215,427,720</u>	<u>2.74%</u>

<b>Principal Employers</b>			
	Employees	Rank	%Total Employment
Town of New Canaan	937	1	11.44%
Waveny Health Care Network	520	2	6.42%
Silver Hill Foundation	310	3	3.83%
New Canaan Country School	240	4	3.09%
St. Luke's School	200	5	2.63%
YMCA	168	6	1.44%
Bankwell Bank	97	7	1.41%
Moran Towing	72	8	1.57%
ACME Markets	72	9	0.81%
Karl Chevrolet	30	10	0.42%
	<u>2,646</u>		<u>33.06%</u>

	<b>Wealth Indicators</b>			
	Median Household Income		Per Capita Income	
	<u>2000</u>	<u>2021</u>	<u>2000</u>	<u>2021</u>
Town of New Canaan	\$175,331	\$145,244	\$82,049	\$90,272
Fairfield County	77,690	100,703	38,350	83,572
Connecticut	65,521	83,572	28,766	47,869
United States	49,600	69,021	21,690	37,638

Source: Bureau of Census, American Community Survey, 2017-21



Employment Sector						
	Town of New Canaan		Fairfield County		State of Connecticut	
	Number	Percent	Number	Percent	Number	Percent
Agriculture, Forestry, Fishing, Hunting & Mining.....	13	0.2	1,411	0.3	7,173	0.4
Construction.....	139	1.7	30,948	6.5	110,308	6.1
Manufacturing.....	687	8.2	37,712	7.9	188,968	10.5
Wholesale Trade.....	110	1.3	12,002	2.5	42,782	2.4
Retail Trade.....	568	6.8	48,246	10.1	190,314	10.5
Transportation, Warehousing & Utilities.....	178	2.1	17,655	3.7	78,107	4.3
Information.....	355	4.2	12,085	2.5	36,880	2.0
Finance, Insurance & Real Estate.....	2,653	31.6	57,138	12.0	163,661	9.1
Professional, Scientific & Management.....	1,470	17.5	75,860	15.9	211,665	11.7
Educational Services & Health Care.....	1,275	15.2	109,514	23.0	478,318	26.5
Arts, Entertainment, Recreation & Food Services.....	590	7.0	38,675	8.1	149,684	8.3
Other Service (including nonprofit).....	250	3.0	23,340	4.9	82,940	4.6
Public Administration.....	109	1.3	12,171	2.6	66,725	3.7
<b>Total</b>	<b>8,397</b>	<b>100.0</b>	<b>476,757</b>	<b>100.0</b>	<b>1,807,525</b>	<b>100.0</b>

Source: Bureau of Census, American Community Survey, 2016-20

Per Capita Personal Income - by Metropolitan Area, 2018-2020			
Metropolitan Statistical Area	2018	2019	2020
Midland, TX.....	\$ 130,647	\$ 135,900	\$ 124,667
San Jose-Sunnyvale-Santa Clara, CA.....	106,568	112,693	121,619
Bridgeport-Stamford-Norwalk, CT.....	116,757	118,515	120,244
San Francisco-Oakland-Berkeley, CA.....	97,681	102,406	111,050
Naples-Marco Island, FL.....	99,997	103,205	103,865
Boston-Cambridge-Newton, MA-NH.....	77,752	80,965	85,724
Sebastian-Vero Beach, FL.....	79,972	83,241	84,607
Napa, CA.....	70,161	73,886	82,408
New York-Newark-Jersey City, NY-NJ-PA.....	75,166	77,911	82,322
Barnstable Town, MA.....	71,735	75,339	80,420
State of Connecticut.....	73,929	75,794	78,609
United States.....	56,179	58,196	61,674

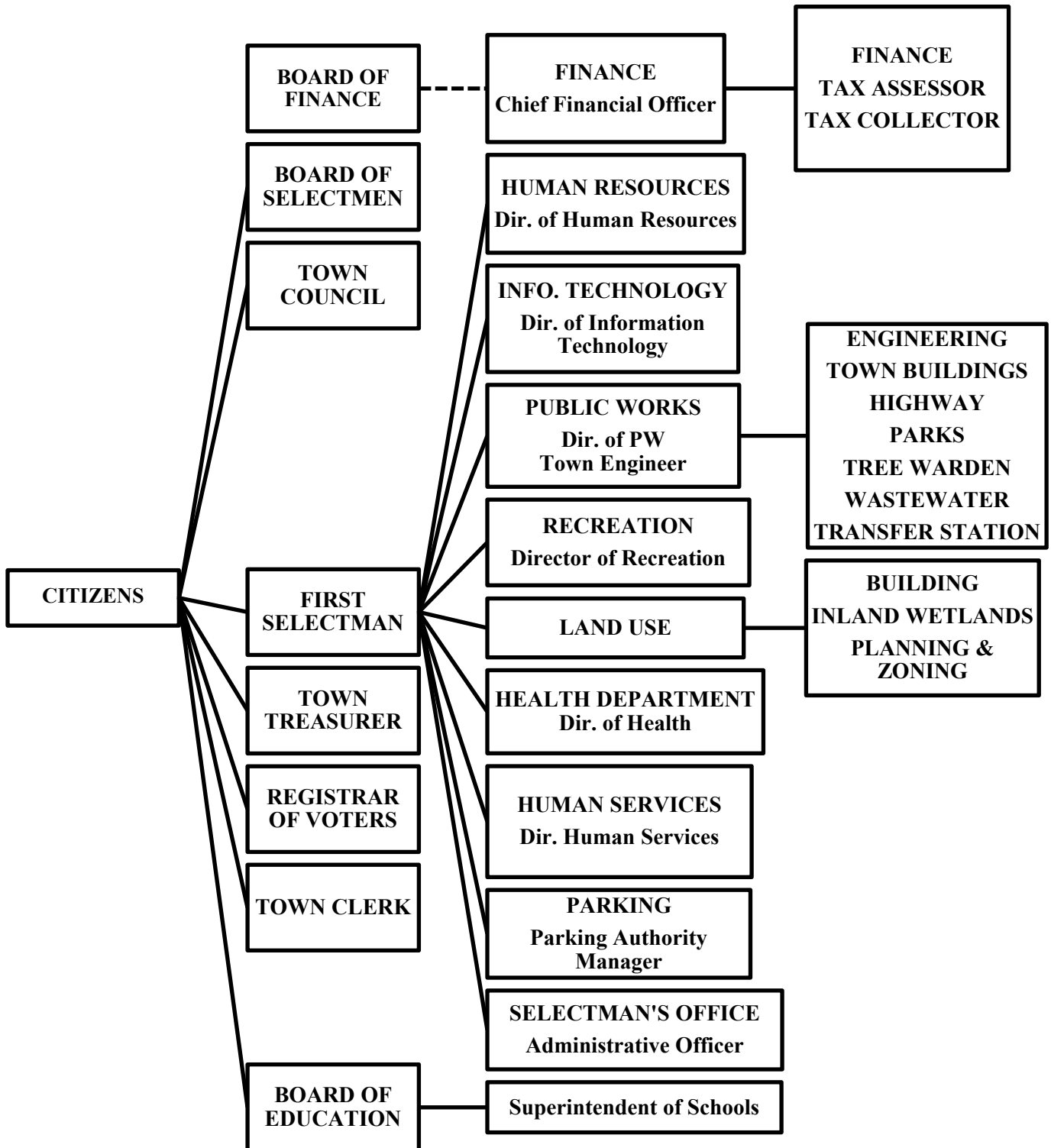
Source: U.S. Bureau of Economic Analysis, November 2021



<b>Unemployment</b>				
<b>Yearly Average</b>	<b>Town of New Canaan</b>	<b>Bridgeport Labor Market</b>	<b>State of Connecticut</b>	<b>United States</b>
2004	2.9%	4.7%	5.1%	5.5%
2005	3.3%	4.5%	4.8%	5.1%
2006	2.8%	4.0%	4.4%	4.6%
2007	2.9%	4.0%	4.5%	4.6%
2008	3.8%	5.2%	5.7%	5.8%
2009	5.9%	8.0%	8.3%	9.3%
2010	6.6%	9.2%	9.6%	9.6%
2011	6.4%	8.7%	9.0%	8.9%
2012	6.1%	8.0%	8.4%	8.1%
2013	5.8%	7.7%	8.0%	7.4%
2014	5.0%	6.4%	6.6%	6.2%
2015	4.2%	5.5%	5.6%	5.3%
2016	3.8%	4.8%	4.9%	4.9%
2017	3.9%	4.4%	4.4%	4.4%
2018	3.2%	3.9%	3.9%	3.9%
2019	3.6%	3.5%	3.5%	3.7%
2020	7.7%	8.0%	7.8%	8.1%
2021	4.3%	6.3%	6.3%	5.4%

Source: U.S. Bureau of Economic Analysis, November 2021





**PRESERVE &  
ENHANCE  
COMMUNITY  
CHARACTER**

- Protect Physical Character
- Preserve And Enhance Open Space
- Preserve Historic Resources
- Promote Community Involvement

**NURTURE  
DOWNTOWN**

- Maintain And Enhance The Character Of Downtown
- Rationalize Parking
- Guide Development And Redevelopment
- Support Downtown
- Address Other Downtown Issues

**ENHANCE  
LIVABILITY**

- Provide Appropriate Facilities and Services
- Protect Residential Neighborhoods
- Provide For A Diverse Housing Portfolio
- Enhance The Walking Environment
- Enhance Bicycle Circulation
- Enhance Wireless Communications
- Enhance Energy Services
- Support Transit
- Address Other Livability Issues

**ACHIEVE  
SUSTAINABILITY  
AND  
RESILIENCY**

- Maintain Environmental Health
- Promote Sustainability
- Promote Resiliency
- Address Other Sustainability Issues



### General Timeline & Budget Cycle

The annual budget serves as the foundation for the Town of New Canaan's financial planning and control. The Board of Finance is responsible for annual budget reviews and approvals, the setting of the annual Mill Rate, approving account transfers and special appropriations, administering the pension fund, and bond issues. The Board of Finance also serves as the Water Pollution Control Authority to oversee the activities of the Sewer District. As part of their budget preparation roles, the Board of Finance works closely with the Finance Department in managing the budget cycle. The funds subject to the annual appropriation are the General Fund; Bond Funded Capital Projects; Tax Funded Capital Projects; Sewer; Waveny Pool; Railroad Property; Property Rental; Movie Theater; Dog License; and Parking.

The Board of Finance, after receipt of the recommended budget from the Board of Selectmen holds meetings and at least one public hearing to consider the estimates and requests for funding.

The recommendations for appropriations prepared by the Board of Finance are delivered back to the Selectmen not later than the seventh Tuesday following the first Tuesday of February in each year in the form of a written report signed by the Chairman of the Board of Finance and a majority of its members. The Selectmen publish the recommendations once a week for two successive weeks with a notice of a meeting of the Town Council to act upon such recommendations, stating the time and place of the meeting. The first of such notices includes the publication in full of the recommendations of the Board of Finance.

The Board of Finance recommendations to the Town Council includes expenditures, Town debt and contingency, as well as the projected amount of revenue the Town will receive from all sources except taxation and an itemized list of debts and obligations of the Town. These recommendations also include a detailed statement showing the amount of increase or decrease of the proposed appropriations as compared to the previous appropriations. The meeting of the Town Council is held not later than 11 weeks after the first Tuesday of February in each year. If the Town Council reduces the proposed appropriations in an amount exceeding five percent (5%), then the Board of Finance reconsiders the budget before final action.

The Chief Financial Officer/Budget Director and Comptroller are responsible for monitoring the budget. The Chief Financial Officer/Budget Director is responsible for making budget transfers within sub-function (e.g., transferring funds between one budget line to another budget line, these are known as administrative transfers). Budget transfer requests must be made in writing and sent to the Chief Financial Officer/Budget Director for review and approval. The Chief Financial Officer/ Budget Director can process transfers once approved. All Administrative Transfers processed are brought to the Board of Finance at their next meeting for disclosure.

All transfers from Contingency are submitted to the Board of Finance for approval.





**The FY 23-24 Budget Development Calendar**

**General:** Town and Board of Education (BOE) budgets are generally prepared in October and November. Budgets are then reviewed by Town and BOE leadership in December. The First Selectman finalizes the Town budget in early January. The Superintendent presents the budget to the BOE in early January. The BOE reviewed and recommended their budget to Town Boards on January 23, 2023.

**Operating Budgets:** All requests for annual appropriations (operating budgets) shall be submitted to the Board of Selectmen (BOS) for review not later than January 11, 2022. The Board of Education (BOE) preliminary operating budget estimates shall be submitted for review. *The due date is determined by Paragraph C5-6 of the Town Charter as not later than the third Tuesday (January 11, 2022) preceding the first Tuesday in February (February 1, 2022).*

**February 7, 2023 - Operating Budgets Submitted to Board of Finance (BOF):** The BOS shall review all operating budgets, including the preliminary budget estimates submitted by the BOE, and then compile a recommended budget for submission to the BOF not later than the first Tuesday in February (February 7, 2023). The BOE submits its recommended operating budget directly to the BOF, with a copy to the BOS. *The due date is determined by Paragraph C5-6 of the Town Charter as not later than the first Tuesday in February (February 17, 2023).*

**Capital Budgets:** All requests for estimated capital expenditures for the next five fiscal years shall be submitted to the BOS for review. The BOS shall submit a recommended budget of such capital expenditures to the BOF not later than February 21, 2023. *The due date is determined by Paragraph C5-7 of the Town Charter as not later than two weeks after the first Tuesday of February.*

**March 7, 2023 - BOF Public Hearing:** The BOF shall prepare budget recommendations and publish such recommendations at least once, together with a notice of a public hearing. The public hearing shall be held not later than the sixth Tuesday (March 21, 2023) following the first Tuesday in February. The budget recommendations and public hearing notice should be published on March 2, 2023. *These requirements and due dates are determined by Paragraph C5-9 of the Town Charter.*

**March 14, 2023 - BOF Public Hearing and Vote on Budget Recommendations:** The BOF shall prepare budget recommendations and publish such recommendations at least once, together with a notice of a public hearing. The public hearing shall be held not later than the sixth Tuesday (March 21, 2023) following the first Tuesday in February. The budget recommendations shall include appropriations, the amount of any unexpended balances or surplus to be applied against appropriations (fund balance contribution) and a reserve for uncollectible taxes (collection rate). The recommendations shall be accompanied by revenue estimates and an itemized list of the debts and obligations of the Town. *These requirements and due dates are determined by Paragraph C5-9 of the Town Charter.*

**The Week of March 13, 2023 - Budgets Submitted to Town Council (TC):** The BOF shall present its budget recommendations to the BOS, for submission to the TC, not later than the seventh Tuesday (March 28, 2023) following the first Tuesday in February. *(Note: It is not necessary to have a BOS meeting to submit (pass along) the budget to the TC). These requirements and due dates are determined by Paragraph C5-10 of the Town Charter.*

**March 30, 2023 - TC Public Hearing:** The Selectmen must cause to be published a notice of a TC meeting to review the budget recommendations. The notice must be published for two successive weeks. The first notice must

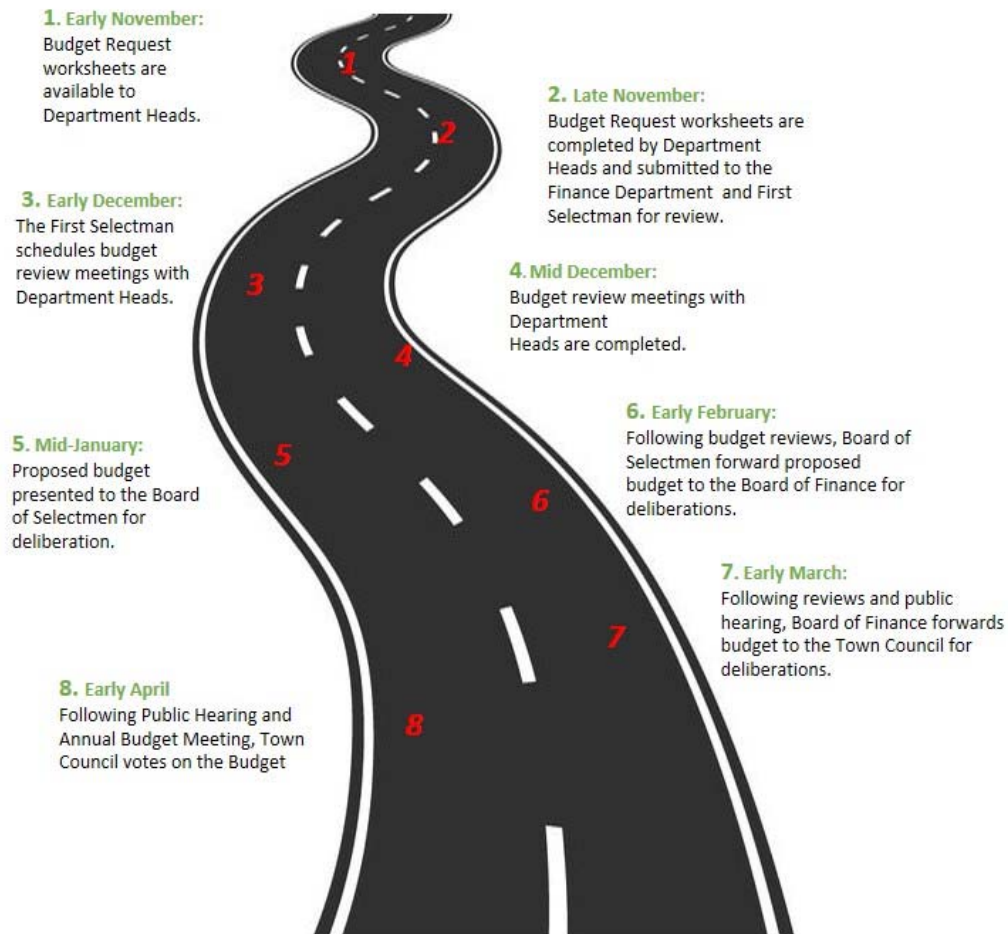


include the publication in full of the budget recommendations of the BOF. The dates of publication will likely be March 23 and March 30, 2023. *These requirements and due dates are determined by Paragraph C5-10 of the Town Charter.*

**April 5, 2023 - TC Vote on Budget Recommendations:** The TC shall act upon the budget recommendations not later than 11 weeks (April 25, 2023) after the first Tuesday of February. *These requirements and due dates are determined by Paragraph C5-10 and C5-11 of the Town Charter.*

**Budget Process Road Map**

The budget calendar is governed by the Town’s Charter. Key tasks, specific dates, and deadlines are listed for the review and adoption of the budget.



### Financial Policies and Goals

The Town of New Canaan recognizes the foundation for strong fiscal management rests in the adherence to sound financial policies and goals. Comprehensive financial policies and goals are essential tools used to publicly disclose current and future financial management plans and broad-based policy initiatives, in addition to ensuring fiscal accountability.

### Purchasing Policies

All purchases must go through the formal request and approval process detailed in the Purchasing Policy, and an up to date signed W-9 must be on file for each vendor. Exceptions to the process include the emergency purchases which are detailed in the Purchasing Policy.

### Purchasing Cards

The Town of New Canaan utilizes purchasing cards (P-Cards) that are administered by a third party. P-Cards are issued to the First Selectman, Chief Financial Officer, and multiple department heads. The Chief Financial Officer holds three Town P-Cards that can be made available upon request to employees who are not issued a department P-Card. The P-Cards are to be used when it is not advantageous or cost effective to issue a Purchase Order, and do not replace the normal purchasing procedures.

### Accrued Benefits/Retirement Policies

The Pension Administrator is responsible for tracking and maintaining the listing of retirees and reporting of retiree benefits to the Town. This includes: calculating the premium contribution for each retiree, establishing new worksheets for each person and notification letters to the retiree.

### Capitalization Threshold

Capital assets are items that have a useful life of at least two years and a value of \$10,000 or more.

### Reconciliation Procedures- With Board of Education

It is the policy of the responsible for the reconciliation to the Board of Education each month. It is also the policy that the Town's general ledger will have one balance sheet account for each one balance sheet

account of the Board of Education that is impacted by expense activity recorded by the Town. This will allow the Town Finance Department to easily ascertain whether the balance sheet accounts of the Town match the balance sheet accounts of the Board of Education.

### State Budget Laws

In addition to the Town's various finance policies outlined in the Finance Department Policy and Procedures Manual, budget procedure for towns is set out in Section 7-388 of the Connecticut General Statutes. The Budget law states that municipalities must:

- prepare an annual budget;
- account for prior, current, and ensuing years;
- maintain a fund balance within prescribed limits;
- hold formal hearings with appropriate publication and notice;
- convene annual budget meeting for purpose of reviewing and adopting a budget.

### Budgetary Amendments & Controls

In a household, a budget is a plan that can be easily modified. If one member of the household gets a bonus, for example, the family can spend more money than it had originally budgeted. Business budgeting operates in much the same way: if sales are up, the business can spend more than budgeted to buy new inventory. This is one of the major ways in which governmental budgeting differs from other budgets. Budgets for local governments are a plan for spending, but they also have the force of law. The Town of New Canaan has a process for departments to transfer funds within their budget and between departments within the same fund. Budget adjustments and amendments may also be requested through the Board of Finance and/or Town Council.

Connecticut statutes require annual budgets to be legally adopted for all fund types unless exempted by a specific statute. Financial commitments cannot exceed the total amount of the adopted budget. The

Town of New Canaan further restricts budgetary spending by requiring the breakdown of individual divisions and funds into specific expenditure categories such as personnel and contractual services. Allocations for funds and divisions cannot exceed the approved and budgeted amount in any of the expenditure categories. The only method to increase funding after the budget is approved is through a transfer from one category or program to another.

As per Section C5-12 of the Town Charter the budget can be amended by way of special appropriation. *“Whenever the Board of Selectmen or the First Selectman requests a special appropriation, or whenever a special appropriation, in the opinion of the Board of Finance, shall be necessary for any purpose, the Board of Finance shall deliver a recommendation to the Selectmen and the Selectmen shall present the recommendation to a meeting of the Town Council or may present the recommendation of the Board of Finance to a meeting called for that purpose. The Selectmen shall cause to be published once a week for two successive weeks a notice of a meeting of the Town Council to consider and act upon the recommendation of the Board of Finance for such special appropriation. The Board of Finance includes in its recommendation that such special appropriation shall be paid from moneys in the Town treasury (Contingency) not otherwise appropriated or by the levying of a special tax. If and when such special appropriation shall be made by the Town Council and the levying of a special tax to pay such special appropriation shall be approved by the Town Council, the Board of Finance shall lay a special tax upon the grand list last completed and fix the date or dates upon which such special tax shall become due and payable and shall thereupon issue a warrant to the Tax Collector to receive and collect the same in the manner provided by the General Statutes for the collection of taxes.”* Special appropriations may also be funded by drawing down the Fund Balance.

#### **Basis of Accounting**

When households pay their monthly bills, they are faced with a timing problem; specifically, when to consider the money for the bills spent, when the checks are written, when the bill payments are mailed, when the companies can be expected to

actually *receive* the checks, or when the bank statement arrives at the end of the month showing the checks have actually been cashed. Obviously, the earlier monies are considered spent, the less likelihood there is to overspend the balance in the account. Similarly, it is important for governments to spend only the money they have on hand. For governments, then, the answer to this timing question for earnings (revenues) as well as expenditures is provided by the “basis of accounting.”

The basis of accounting relates to the time when revenues and expenditures are recorded. The possible bases range from a simple cash basis to a full accrual basis. Under a simple cash system, revenues are recorded when they are actually received, and expenditures are recorded when they are actually paid out in cash. Under a full accrual system, revenues are recorded as income when they become due and expenditures are recorded when the obligation is initially incurred. For example, under a full accrual system, taxes are considered income when they are billed; under a simple cash basis, taxes are not recorded as income until they are paid. Some form of accrual accounting is recommended for government units because it provides the most accurate relationship within a specific fiscal period between revenues, expenditures of revenues, and the receipt of benefits from these outlays.

In actual practice, full accrual accounting is not used by governments. Some revenues, such as license fees, are not billed and consequently are recorded when paid. Some expenses, such as accrued interest on long-term debt, are not recorded when incurred. The Governmental Accounting Standards Board recommends a modified accrual basis whereby all expenditures, except interest on long-term debt, are recorded at the time liabilities are incurred and property taxes, charges for current services, and grants from other governments are accrued when levied or authorized. Under this basis fines, forfeitures, and license fees are accrued when received.

Connecticut legally requires a modified accrual basis of accounting in which revenues are not recognized until received. Encumbrances (purchase orders,



contracts, and other commitments of funds) are reported as a charge to the current budget. At the end of the fiscal year, unencumbered appropriations (monies budgeted but not yet committed to be spent) lapse except for capital project funds and some grant funds. Capital project funds are carried forward until the project has reached completion. Due to the modified accrual basis of accounting, the actual data presented in the budget document differs from the Town of New Canaan's annual financial statements, which are prepared according to Generally Accepted Accounting Principles. Enterprise Funds are accounted for on an accrual basis.

### **Independent Audit**

State statutes require an annual audit of the books of accounts, financial records, and transactions of all administrative departments of the Town by independent certified public accountants. The firm of PKF O'Connor Davies, LLP is the current Town independent auditor.

### **Balanced Budget**

State law requires all local governments to operate with a balanced budget for funds that levy a tax. A balanced budget is defined as a budget in which projected revenues and available unencumbered cash are equal to expenditures. All New Canaan FY 23-24 tax supported and fee supported funds are balanced.

### **Long-Range Financial Planning**

Long-range financial planning is the projection over a multi-year period of a program of public services, expansion of physical facilities, and the means of financing both. A long-range financial plan includes estimates of a municipality's expenditures for public services and for capital improvements, together with estimates of revenue from taxes, borrowing, and other sources that will be needed to finance these expenditures.

The Board of Finance initiated discussion about the impact of the revaluation along with Congressional action on the State and Local Tax Deduction and the growth of the municipal budget on next year's Mill Rate. Budget guidance was developed for the next fiscal year with those factors in mind. The Board of

Finance continues to watch the State and has once again removed the State revenues that were in doubt during the last legislative session to ensure that the Town can withstand further cuts to municipal aid by the State. Additionally, the potential liability from the State with regard to the Teachers Retirement Board and proposed changes to the Town's responsibility for contribution of a portion of the teachers' pension expense remains a concern.

### **Plan of Conservation & Development (POCD)**

The POCD is a ten-year, state-mandated, planning document, meant to guide growth and development in our town. It also identifies strategies to protect important resources and attributes of New Canaan. The plan sets the table for many initiatives the town will undertake. The town also completes several studies which examine the location and usage of municipal facilities and infrastructure, the health of the downtown, how to address affordable housing and how to address senior housing. Those studies, as well as other initiatives, form the backbone of the POCD.

The current POCD is broken down into two documents; the Strategic Element and an accompanying Implementation Element. The Strategic Element provides an overall strategic direction on the important issues identified by the Town, while the Implementation Element is a more detailed compilation of tasks and programs to address the issues outlined in the Strategic Element.

### **Capital Planning**

The Town prepares a five-year capital improvement plan and annually adopts a capital budget that authorizes the expenditure of capital funds for new building construction and major renovations of the Town's capital infrastructure. Capital projects are financed primarily through issuance of bonds or through tax support. Bonded Capital Projects are bondable projects that are considered with regard to the Town's intent to authorize, by resolution, those projects moving forward. Those bond resolutions are put forward immediately following conclusion of the regular budget cycle. The approved resolutions authorize the subject program to be initiated with the understanding that a future sale of bonds will cover

up to the amount of the program costs as stated in the resolution. The Tax Supported Capital Fund funds projects that are not eligible for bonding or those that the Board of Finance wishes to pay for on a pay as you go basis. The funded projects are periodically reviewed for projects to be closed out or to be carried forward for an additional year. New capital projects are considered for inclusion in this fund.

**Debt Financing**

The Board of Finance recently created a Debt Committee with the intent of developing and maintaining a comprehensive approach to capital project financing, which is based on economic considerations of affordability and the establishment of capital development needs and priorities. The committee developed Debt Management Guidelines to provide parameters and direction regarding decisions on capital expenditures and the means to fund them:

- Underscore the Town’s commitment to the strategic management of its capital financing process;
- Identify the acceptable parameters of debt issuance and management;
- Provide a framework for monitoring capital financing practices and results; and
- Provide parameters for Town officials, department managers, and constituents regarding appropriateness of debt financing.

The Debt Management Guidelines also include the following debt ratios:

- *Debt Burden:* The Town’s Debt Burden ratio should not exceed 1.25%, with a target ratio level approximating the rolling average of the prior 5 fiscal years.
- *Debt Per Capita:* The Town’s Debt Per Capita ratio should not exceed 125% of the rolling average of the prior 5 fiscal years, with a target level approximating the rolling average of the prior 5 years.
- *Debt Per Capita/Per Capita Income:* The Town’s per capita debt as a percentage of its per capita income should not exceed 8.5% with a target level approximating the rolling

average of the prior 5 fiscal years.

- *Carrying Charge for Debt Service:* The Town’s carrying charge for annual debt service should not exceed 15% with a target level not to exceed 11% within two to three (2-3) years from the date of implementation of these Guidelines, and below 10% within five (5) years from the date of implementation of these Guidelines.
- Security of Town funds and investments;
- Preservation of capital and protection of principle;
- Maintenance of sufficient liquidity to meet operating needs;
- Diversification of investments to avoid unreasonable or avoidable risks; and
- Maximization of return on the portfolio.

Eligible investments include obligations of the United States Government, repurchase agreements between the Town and commercial banks, interest-bearing time deposit instruments, and temporary or no-fund warrants.

**Cash Management**

Effective cash management is recognized as essential to good fiscal management. The Town pursues an aggressive cash management and investment policy to enhance investment interest as a viable and material revenue source for all operating and capital funds. The Town’s portfolio is designed and managed in a manner responsive to the public trust and consistent with State and local law. Investments are made with the primary objectives of:

**Grand List & Property Tax (Mill Rate)**

**What is the Grand List?**

The Grand List is the aggregate valuation of taxable property within a given town as of October 1. The Town Assessor locates and values taxable property as of the prior October 1 and then certifies the Grand List annually by February 1.

**What is a “Mill Rate?”**

A mill is \$1 of tax for every \$1,000 of assessed



value on real and personal property. The mill rate is recalculated every year and is based on the amount of property tax dollars needed to finance the Town budget. After the budget is adopted, the Town is required by the State to file the proper budget forms with the County Clerk. These forms demonstrate compliance with budget development and tax limitation legislation. Summaries of budgeted expenditures are also submitted to the Clerk.

**Mill Rate Calculation**

The Board of Finance calculates the annual mill rate by dividing the total revenue to be obtained from *ad valorem* taxes for each fund by the total assessed value located in a specific jurisdiction. The result is then multiplied by one thousand (1,000) to convert the rate to mills. These individual fund levies are then added to determine the total mill levy rate for a jurisdiction.

Fair Markey Value	\$ 1,000,000
Assessment Factor	70%
Assessed Value	\$ 700,000
Mill Rate	18.940
<b>Annual Property Tax</b>	<b>\$ 13,258.00</b>

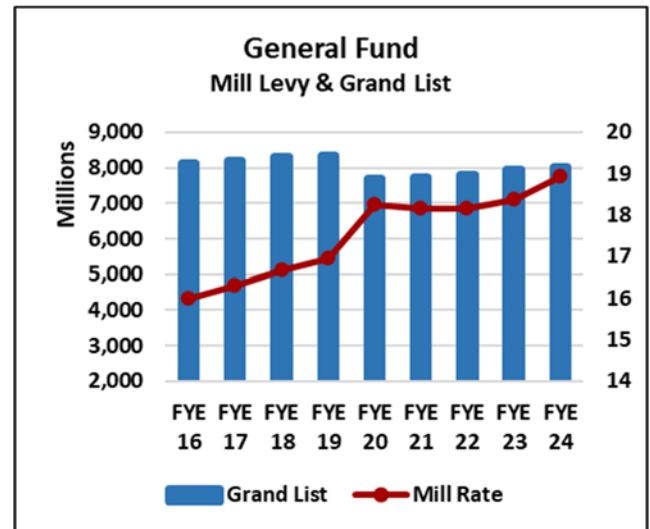
The Tax Collector mails tax statements to property owners. One-half of the total tax bills are due in January and the balance is due in July of the next calendar year. Taxes are levied in the previous year to finance the current budget. For example, the October 1, 2022 Grand List is used to finance the FY 23-24 budget.

**What is Revaluation?**

Revaluation is the process of estimating new real estate values, based on specific rules and current data. This requires revaluing all properties at the same point in time to provide uniformity in property assessments and to ensure that all property owners are paying only their fair share of the cost of community services. State statute

requires that properties are assessed at 70% of their current fair market value as of the date of the revaluation. The State of Connecticut, under provisions of Section 12-62 of the CT General Statutes, requires a revaluation of all real estate at least once every five years. The most recent revaluation in the Town of New Canaan was conducted in 2018.

**Grand List & Mill Rate History**



**What is a “fund”?**

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. The Town of New Canaan budget uses funds to account for expenditures and revenues. Funds are comparable to individual bank accounts. Most Town services and projects are accounted for in a general category referred to as Governmental Funds. These concise descriptions provide a better understanding of the Town fund structure.

*Governmental Funds*

Governmental Funds are those through which most governmental functions of the Town are financed. The Town’s major Governmental Funds are as follows:

- General Fund: Account for revenues and expenditures associated with the general operations of the City that are not required to be accounted for in separate funds.



- **Special Revenue Funds:** Account for proceeds of specific revenue sources that are legally restricted for specific purposes (e.g., Sewer Taxing District Fund, Special Projects Fund, Railroad Fund, Parking Fund, etc.).
- **Capital Project Funds:** Account for the financial resources used for the construction and/or acquisition of major capital facilities (e.g. Road Paving Fund, Small Bonded Capital Projects Fund, and Tax Funded Capital Projects Fund).

#### *Propriety Funds*

These funds include enterprise funds and internal service funds. The most significant of these is the internal service funds for self-insurance.

- **Internal Service Funds:** Account for operations that provide services to other departments or agencies of the government, or to other governments, on a cost reimbursement basis. The internal service funds of the Town are Board of Education Health Benefits Fund and the

Town Health Benefits Fund which are used to account for the risk and financing of the self-insured health plan.

- **Enterprise Funds:** The Waveny Pool Fund is the Town's only enterprise fund and charges fees to users to help it cover all or most of the cost of the Waveny Pool Operation.

#### *Fiduciary Funds*

The Fiduciary Funds are used to account for assets held by the Town in an agency capacity on behalf of others. These include Pension Trust, Private-Purpose Trust, and Custodial funds.

#### **Fund Balance**

Fund balance is the amount of unencumbered cash that ensures services could be provided for a short time even if commitments exceeded revenues. The Government Finance Officers Association recommends a minimum fund balance of 16.6%, which would provide two months of working capital. The Town's Board of Finance guideline is 10%.



### The Town’s Fund Structure

<b>Governmental Funds</b>		
<b><u>General Funds</u></b>	<b><u>Special Revenue Funds</u></b>	<b><u>Capital Projects Funds</u></b>
General Fund (A)	Movie Theater Fund (A)	Bridge Replacement Fund
	Parking Fund (A)	Land Acquisition Fund
	Property Rental Fund (A)	Mead Baseball Field
	Railroad Fund (A)	Public Safety Radio Fund
	Sewer Operating Fund (A)	Road Paving Fund
	Special Projects Fund	Saxe School Improvement Fund
	Town Clerk Fund (A)	Sewer Improvement Fund
	Affordable Housing	Small Capital Projects
	Extra Duty Fund	South School Improvement Fund
	Facilities Rental Fund	Special Bonding
	School Activity	Tax Supported Capital
	School Lunch Fund	Track Fund
	School Scholarships Fund	Waveny Roof
	Self-Sustaining Recreation Fund	
	State and Federal Ed Grant Fund	
	Subrecipient Grant Fund	
	Summer Learning Fund	
	Town Grants	
	Visual and Performing Arts Funds	

<p><b><u>Proprietary Funds</u></b></p> <p>Internal Service Funds (Town and Board of Education)</p> <p>Steve Benko Pool Fund</p>
---

<p><b><u>Fiduciary Funds</u></b></p> <p>Pension Trust Funds</p> <p>Private Purpose Trust Funds</p> <p>Custodial Funds</p>
---

**Notes**

(A) All Town funds are subject to appropriation, however not all appropriations are made during the annual budget process. Funds designated by (A) are appropriated during the annual budget process.



Department Name

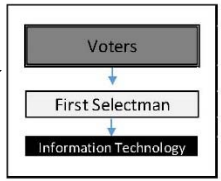
Department Mission

Town of New Canaan Information Technology

**Mission**  
 The primary role of the Information Technology (IT) Department is to provide the appropriate technology that allows employees to access and share information in such a way that will improve services to the Town and to the residents of the community. The Department supports all computer and data network functions for all Town departments.

Anticipated Operational Changes

Organization Chart  
 Depicts where the Department/Division fits with the Town organization



Department Goals

- Department Goals**
1. Provide the best technology for users to make their work more efficient
  2. Provide a stable network in which users can rely on with little to no down time
  3. Stay current with Town technology to keep vendor costs down which helps lower the budget

4. Wide Area Network (WAN) Services - To provide 7x24x365 support to WAN connected entities. Including hardware/software upgrades, patches, equipment replacement, monitoring, as well as administration of telecommunications systems

- Anticipated Operational Changes**
- Re-negotiated the WAN IVB's (Internet Voice Bundle's) and Leased Fiber Connections down, close to 40% of overall
  - The IT Department operates 24x7x365 with no overtime
  - Since becoming a full virtual environment, the department saves on energy, hardware, software, and administrative cost with more savings to come

Recent Initiatives/Program

- Recent/New Programs and Initiatives**
- Website refresh project. This will make the town website mobile ready and easier to navigate
  - New data center hardware. This will speed up and have better security when using in-house databases such as Recreation Department programs as well as the Assessor Online portal along with better remote access and reliability for employees, residents, and vendors

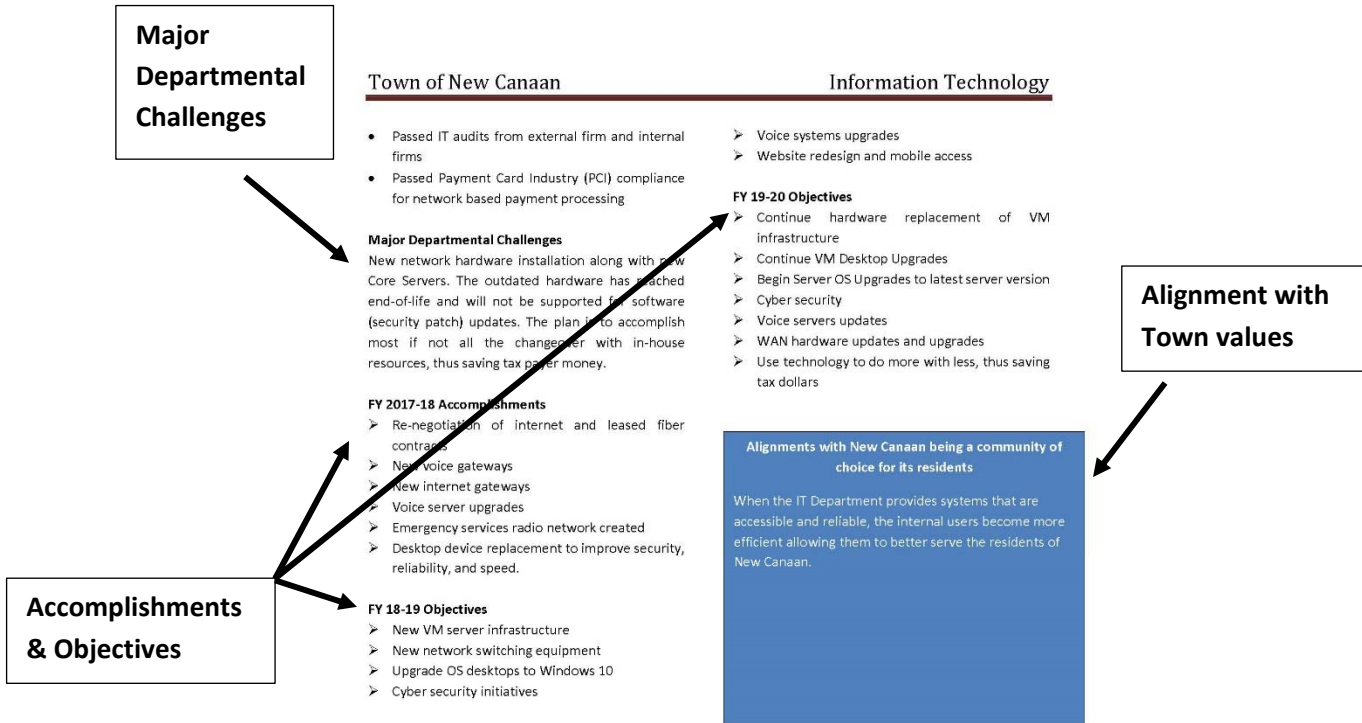
Summary of Major Responsibilities

- Summary of Major Responsibilities**  
 The Department's services benefit the community through its talented staff. The Department's responsibilities include:
1. Technical Consulting Services - To provide assistance with the assessment, selection and acquisition of all computer and software systems
  2. Project Management Services - To provide a realistic schedule for and technical assistance in the selection, implementation or upgrade of a system, in order to help bring projects in on time and within budget
  3. Technical Support Services - To provide the computer operations, desktop support, infrastructure support, applications support, and data backup and recovery services

- Recent Departmental Recognitions**
- The Police Dept. hosted a Cyber Security Table Top Exercise which included local, state, and FBI emergency responders where the Town did very well. They testing included security, policies, and action/reaction plans with many scenarios of Cyber-attacks

Recent Recognitions





Staffing Table

Town of New Canaan Information Technology

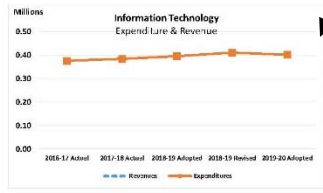
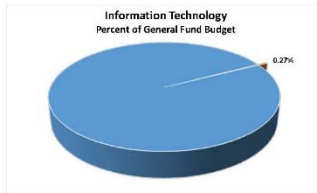
Information Technology				
Position Title	2016-2017 Amended	2017-2018 Amended	2018-2019 Amended	2019-20 Adopted
<u>Full Time</u>				
Director of Information Technology	1.0 \$ 126,591	1.0 \$ 129,756	1.0 \$ 132,676	1.0 \$ 132,676
IT Operations Manager	1.0 91,329	1.0 93,612	1.0 97,119	1.0 99,547
Technology Specialist	1.0 78,353	1.0 79,537	1.0 81,525	1.0 84,206
<b>Total Full Time</b>	<b>3.0 296,273</b>	<b>3.0 302,905</b>	<b>3.0 311,320</b>	<b>3.0 316,429</b>
<u>Miscellaneous Pay</u>				
Overtime	-	-	-	-
Total Miscellaneous Pay	-	-	-	-
<b>Total Salary</b>	<b>296,273</b>	<b>302,905</b>	<b>311,320</b>	<b>316,429</b>



Percent of Total General Fund

Expenditure/Revenue trend data

Town of New Canaan Information Technology



Expenditure/Revenue summary

Budget By Category		2016-17	2017-18	2018-19	2018-19	2019-20	FY 19-FY20	VARIANCE
		ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
<b>Information Technology</b>								
<b>Expenditures</b>								
Wages		296,278	302,905	311,320	311,320	316,429	5,109	1.64%
Employee Benefits		22,721	23,178	24,816	24,816	25,207	391	1.58%
Purchased Professional Services		54,886	43,612	55,000	70,500	56,000	(14,500)	-20.57%
Purchased Other Services		-	60	600	600	200	(400)	-66.67%
Supplies		1,997	14,227	3,300	3,300	3,500	200	6.06%
<b>Total Expenditures</b>		<b>375,881</b>	<b>383,881</b>	<b>395,036</b>	<b>410,536</b>	<b>401,336</b>	<b>(8,200)</b>	<b>-2.24%</b>
<b>Total FTEs</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

Performance Indicators	FY 17-18	FY 18-19	FY 19-20
	Actual	Estimated	Estimated
User Service Requests	2,100	2,050	2,050
New Projects / Installs	15	20	20
24x7 Support	365	365	365
Work done in-house Saving	\$120,000	\$110,000	\$110,000
WAN Network Security Updates/Patches per month	6	10	30
WAN Support (Waveny Care, BOE/Library, PD, etc) Req	30	25	25

Performance Indicators



# NOTICE AND WARNING TOWN OF NEW CANAAN

## Town Council Public Hearing on 2023-2024 Budget

Notice is Hereby Given that a Public Hearing will be held by the Town Council of the Town of New Canaan in the Town Hall Meeting Room and via Zoom, on Thursday March 30, 2023 at 7:00 PM on the tentative budget recommendations for the Town and the Sewer Utility for Fiscal Year July 1, 2023 through June 30, 2024.

Notice is Also Hereby Given that pursuant to Section C5-10 of the Town Charter, a Town Council meeting will be held in the Town Hall Meeting Room and via Zoom , in the Town of New Canaan, CT on Wednesday April 5, 2023 at 7:00 PM, to hear and act upon a Report and Recommendation made by the Board of Finance under date March 9, 2023, relating to Town Appropriations for the budget period July 1, 2023 through June 30, 2024. the following being a full and complete copy thereof:

	<b>2022-23 Adopted Budget</b>	<b>2023-24 Proposed Budget</b>	<b>\$ Change From FY23 Budget</b>	<b>% Change From FY23 Budget</b>
<b>General Government</b>				
Non Department	(150,000)	(70,000)	80,000	-53.33%
Selectmen	605,578	615,531	9,953	1.64%
Finance	1,076,394	1,180,868	104,474	9.71%
Assessor	350,032	363,009	12,977	3.71%
Tax Collector	253,693	265,937	12,244	4.83%
Legal	250,000	400,000	150,000	60.00%
Human Resources	413,840	424,045	10,205	2.47%
Information Technology	424,682	489,849	65,167	15.34%
Town Clerk	448,610	468,923	20,313	4.53%
Registrar of Voters	174,195	199,688	25,493	14.63%
Parking Authority	373,008	378,934	5,926	1.59%
Land-Use	1,221,326	1,256,243	34,917	2.86%
Conservation Commission	24,000	26,000	2,000	8.33%
<b>Total General Government</b>	<b>5,465,358</b>	<b>5,999,027</b>	<b>533,669</b>	<b>9.76%</b>
<b>Benefits and Insurance</b>				
Health & Security Benefits	6,434,045	6,134,350	(299,695)	-4.66%
Pensions & Other Post Employment Benefits	712,132	155,737	(556,395)	-78.13%
Insurance Liability	1,553,940	1,600,755	46,815	3.01%
<b>Total Benefits and Insurance</b>	<b>8,700,117</b>	<b>7,890,842</b>	<b>(809,275)</b>	<b>-9.30%</b>
<b>Public Safety</b>				
Police	6,859,777	7,110,079	250,302	3.65%
Animal Control	110,408	93,570	(16,838)	-15.25%
Fire & Fire Marshal	4,283,917	4,531,730	247,813	5.78%
EMS	567,168	699,085	131,917	23.26%
Emergency Management	77,997	214,344	136,347	174.81%
<b>Total Public Safety</b>	<b>11,899,267</b>	<b>12,648,808</b>	<b>749,541</b>	<b>6.30%</b>
<b>Public Works</b>				
Director's Office	320,376	336,425	16,049	5.01%
Highway	3,379,803	3,751,854	372,051	11.01%
Engineering	360,319	402,799	42,480	11.79%
Town Buildings	1,223,885	1,427,946	204,061	16.67%
Town Utilities	536,296	563,307	27,011	5.04%
Transfer Station	1,703,000	1,764,046	61,046	3.58%
Parks	2,087,048	2,186,759	99,711	4.78%
Nature Center	75,234	82,757	7,523	10.00%
Tree Service	539,413	539,413	-	0.00%
<b>Total Public Works</b>	<b>10,225,374</b>	<b>11,055,306</b>	<b>829,932</b>	<b>8.12%</b>
<b>Recreation</b>				
Civic Activities	25,500	6,500	(19,000)	-74.51%
Administration / Programs	1,369,042	620,493	(748,549)	-54.68%
Waveny	162,712	159,837	(2,875)	-1.77%
Paddle Tennis	44,042	31,900	(12,142)	-27.57%
Park Buildings	227,193	255,653	28,460	12.53%
Lapham Comm Center	327,311	340,762	13,451	4.11%
Kiwanis Park	65,449	75,110	9,661	14.76%
<b>Total Recreation</b>	<b>2,221,249</b>	<b>1,490,255</b>	<b>(730,994)</b>	<b>-32.91%</b>
<b>Health &amp; Human Services</b>				
Health Department	514,899	550,265	35,366	6.87%
Human Services	467,536	471,743	4,207	0.90%
<b>Total Human Services</b>	<b>982,435</b>	<b>1,022,008</b>	<b>39,573</b>	<b>4.03%</b>

<b>Human Services Agencies</b>				
Getabout	46,000	47,000	1,000	2.17%
Kids In Crisis	85,000	96,000	11,000	12.94%
New Canaan Cares	18,000	18,000	-	0.00%
Child Guidance Center	5,000	5,000	-	0.00%
Domestic Violence Crisis Centre	5,000	5,000	-	0.00%
Meals On Wheels	5,000	5,000	-	0.00%
Community Program Mental Wellness	10,000	10,000	-	0.00%
New Canaan Urgent Assessment	-	50,000	50,000	
Catholic Charities of Fairfield County	-	2,500	2,500	
Elder House	-	2,500	2,500	
Family Centers	-	2,500	2,500	
Community Action Agency of Western CT	-	2,500	2,500	
<b>Total Human Service Agencies</b>	<b>174,000</b>	<b>246,000</b>	<b>72,000</b>	<b>41.38%</b>
<b>Other Agencies</b>				
Health/Welfare	271,000	271,000	-	0.00%
Day Care Center	32,000	32,000	-	0.00%
New Canaan Historical Society	25,000	25,000	-	0.00%
Trans Private Schools	280,000	280,000	-	0.00%
Channel 79 TV	38,197	38,197	-	0.00%
Probate Court	12,000	12,000	-	0.00%
<b>Total Other Agencies</b>	<b>658,197</b>	<b>658,197</b>	<b>-</b>	<b>0.00%</b>
<b>Library</b>				
Library Operating	2,562,818	2,683,880	121,062	4.72%
<b>Total Library</b>	<b>2,562,818</b>	<b>2,683,880</b>	<b>121,062</b>	<b>4.72%</b>
<b>Town Only Operating Expense</b>	<b>42,888,815</b>	<b>43,694,323</b>	<b>805,508</b>	<b>1.88%</b>
<b>Contingency</b>	<b>498,800</b>	<b>712,156</b>	<b>213,356</b>	<b>42.77%</b>
<b>BOE Pension</b>	<b>429,992</b>	<b>51,912</b>	<b>(378,080)</b>	<b>-87.93%</b>
<b>BOE 401A Match</b>	<b>142,809</b>	<b>174,000</b>	<b>31,191</b>	<b>21.84%</b>
<b>Total Operating Expense</b>	<b>43,960,416</b>	<b>44,632,391</b>	<b>671,975</b>	<b>1.53%</b>
<b>Capital Expenditures - Town</b>				
Proposed Bonded Capital-Town	\$ 7,469,792	\$ 47,007,626	\$ 39,537,834	529.30%
Other Capital Funding	2,087,895	1,780,515	(307,380)	-14.72%
Town Tax Funded Capital-Town	-	47,000	47,000	
	<b>9,557,687</b>	<b>48,835,141</b>	<b>39,277,454</b>	<b>410.95%</b>
<b>Capital Expenditures - Board of Education</b>				
Proposed Bonded Capital-BOE	3,183,750	3,250,750	67,000	2.10%
Other Capital Funding	267,802	132,000	(135,802)	-50.71%
BOE Tax Funded Capital-BOE	232,000	537,000	305,000	131.47%
<b>Total School Capital Expenditures</b>	<b>3,683,552</b>	<b>3,919,750</b>	<b>236,198</b>	<b>6.41%</b>
<b>Total Town Wide Capital Expenditures</b>	<b>\$ 13,241,239</b>	<b>\$ 52,754,891</b>	<b>\$ 39,513,652</b>	<b>298.41%</b>

The following capital projects are included in the Transfer to Tax Funded Capital Project Fund.

Capital Project- Town	2022-23 Adopted	2023-24 Proposed	2023-24 Recommended for Bonding	2023-24 Recommended for Tax Funding	2023-24 Recommended Other Funding
<b>Tax Assessor</b>					
2023 Town-wide Revaluation	150,000	215,000	215,000	-	-
<b>Information Technology</b>					
IT-Hardware/Software	80,000	130,000	130,000	-	-
WAN Software / Hardware	80,000	80,000	80,000	-	-
Cyber Security Mitigation	-	40,000	-	-	40,000
<b>Health Department</b>					
Online Permitting Upgrade	-	100,000	100,000	-	-
Vehicles	50,000	25,000	-	-	25,000
<b>Fire</b>					
SCBA Air Bottles	15,000	16,800	-	-	16,800
Tri-Band Radio Addition	156,780	25,000	-	-	25,000
Personal Protective Equipment	18,500	50,000	-	-	50,000
Radio Replacement	2,000	4,000	-	-	4,000
Equipment / Tools	10,000	15,000	-	-	15,000

Water Supply Improvement	10,000	10,000	-	-	10,000
Pumper Replacement (Engine 2)	-	1,000,000	1,000,000	-	-
Building Improvement- Training/meeting room	-	30,000	-	-	30,000
Building Improvement- Alarm Room	-	8,500	-	-	8,500
Water Rescue	-	20,000	-	-	20,000
<b>Emergency Management</b>					
Motorola Radio Hardware & Software Update Agreement	133,292	136,216	136,216	-	-
Fuel Trailer (1,204gal - Emerg Generators)	-	31,500	-	-	31,500
Body Armor - EMS/FD	-	14,500	-	-	14,500
Stop the bleed kits (Town buildings, Schools)	-	5,000	-	-	5,000
Motorola Tri-Band Radios	-	27,000	-	-	27,000
<b>EMS</b>					
New Ambulance	-	280,000	280,000	-	-
<b>Police Department</b>					
Police vehicles (6)	108,000	280,000	280,000	-	-
Equipment for new vehicles (3)	33,000	80,000	80,000	-	-
Vehicle changeover costs (3)	15,000	28,000	-	-	28,000
Bullet Proof Vest Replacement	10,000	10,000	-	-	10,000
Portable radio replacement	-	15,000	-	-	15,000
Mobile Radio Replacement	-	5,000	-	5,000	-
Taser Replacement (4)	5,500	5,500	-	-	5,500
Mobile Data Terminal Replacement	-	7,500	-	-	7,500
Fixed License Plate Readers (10)	36,000	25,000	-	-	25,000
Speed Sentry Units (2)	12,000	-	-	-	-
Defibrillators (AEDs) (4)	7,500	7,500	-	-	7,500
Dispatch Backup Battery Replacement (1)	-	8,500	-	-	8,500
In-Car Cameras (5)	40,000	-	-	-	-
<b>Animal Control</b>					
Outdoor Run - Fence and Equipment	-	10,000	-	-	10,000
<b>Public Works -Town Buildings</b>					
Town Hall - Steps	130,000	-	-	-	-
Town Hall Repairs and Upgrades	-	105,000	105,000	-	-
Town Hall Annex Human Services, Boiler	35,000	-	-	-	-
Town Hall Annex Docking Station (Engineering)	-	15,000	-	-	15,000
Vine Cottage Electric Vehicle Docking Station	-	15,000	-	-	15,000
Firehouse Boiler and Controls	-	120,000	120,000	-	-
Police Station Renovation	-	27,500,000	27,500,000	-	-
NCPD Training Facility	-	5,000,000	5,000,000	-	-
Playhouse Movie Theatre HVAC	-	2,111,225	2,111,225	-	-
NCVAC (EMS Building) Generator	86,000	-	-	-	-
EMS Building Repairs	-	74,750	74,750	-	-
Parks Garage Saxe	145,000	341,000	341,000	-	-
Waveny House Re-Pointing, Drainage	-	500,000	500,000	-	-
Waveny Park Powerhouse Theatre	-	250,000	250,000	-	-
Waveny Park LCC, CHP	400,000	-	-	-	-
Waveny Park Pool - Gas Conversion	-	20,000	-	-	20,000
Waveny Tea House	63,000	-	-	-	-
Waveny Park Lamp Post Replacement Project	50,000	-	-	-	-
Transfer Station Platform	-	50,000	-	-	50,000
Irwin Park Barn - Roof Support	4,800	250,000	250,000	-	-
Irwin Park Guest Apartment - HVAC	-	20,000	-	-	20,000
Irwin Park Main House	-	250,000	250,000	-	-
Irwin Park Pump House	-	30,000	-	-	30,000
Nature Center Visitor Center	60,000	-	-	-	-
Nature Center Herb Bld & Shed	10,000	-	-	-	-
Nature Center Cider House Repairs	5,000	-	-	-	-
Nature Center Rock House Roof Replacement	20,000	-	-	-	-
School House Apartments / Daycare	100,000	-	-	-	-
Train Station	28,750	150,000	150,000	-	-
Old Incinerator Buildings Demo Engineering (2)	-	75,000	75,000	-	-
Oil to Gas conversions	100,000	-	-	-	-
Fire Alarm Upgrade Project to Town Buildings	46,000	-	-	-	-
W Signs (Interior and Exterior)	-	8,500	-	8,500	-
A Carpets	-	10,000	-	-	10,000
V Furniture (Bride and Groom)	-	35,000	-	-	35,000
E Repair lighting fixtures	-	75,000	75,000	-	-
N AC Bridal and grooms rooms	-	20,000	-	-	20,000
Y Chairs (250 x \$65)	-	16,250	-	-	16,250
Electric Updates	-	8,500	-	8,500	-



**Public Works - Administration & Engineering**

Pavement Management Program	2,438,065	2,500,000	2,061,935	-	438,065
ADA Improvements - Townwide	-	500,000	500,000	-	-
Sidewalks - Improvements & New	300,000	500,000	500,000	-	-
Parking Lots	300,000	300,000	300,000	-	-
Traffic Calming - Rotary/Intersection Improvements	-	150,000	150,000	-	-
Pavement Preservation	250,000	250,000	250,000	-	-
Drainage	100,000	100,000	100,000	-	-
Guide Rails	50,000	50,000	-	-	50,000
Cameras and Security Measures	50,000	50,000	-	-	50,000
Signage and Striping	25,000	25,000	-	-	25,000
Energy Savings Initiative Master Plan	25,000	25,000	-	-	25,000
Electric Vehicle Charging Stations	15,000	15,000	-	-	15,000
Electric Vehicles - Land Use Departments	70,000	70,000	70,000	-	-
Bridges < 20' - Engineering & Construction	75,000	250,000	250,000	-	-
Lamp Post Installations	35,000	-	-	-	-
Traffic Signal Upgrades - APS Systems - Downtown	-	150,000	150,000	-	-

**Public Works - Highway**

Salt Barn	-	-	-	-	-
2 WD Dump/Sander Truck	220,000	220,000	220,000	-	-
Sweeper	-	200,000	200,000	-	-
Low-Boy Dump Truck	78,000	-	-	-	-
Loader (a)	165,000	-	-	-	-
Boom Mower	-	150,000	150,000	-	-
Equipment Refurbishing	25,000	25,000	-	25,000	-
Patching Hot Box	20,000	-	-	-	-
Leaf Collection System	-	75,000	75,000	-	-

**Public Works - Transfer Station**

Container Replacement	-	23,400	-	-	23,400
Landfill Mower	67,000	-	-	-	-

**Public Works - Parks Infrastructure**

Field Improvements	60,000	60,000	60,000	-	-
Irrigation Upgrades	100,000	100,000	100,000	-	-
Rebuild Clay Tennis Courts	220,000	-	-	-	-
Exterior Wall Reconstruction	50,000	100,000	100,000	-	-
Playground Updates - Replace and Increase	455,000	-	-	-	-
Disc Golf Course	10,000	10,000	-	-	10,000
Fence/ Backstops Replacement	50,000	60,000	60,000	-	-
Water fountains	12,000	4,500	-	-	4,500
Dunning Stadium	12,500	7,000	-	-	7,000
Dunning Stadium Lights	450,000	-	-	-	-
Bleacher Repairs	125,000	-	-	-	-
Bristow Bird Sanctuary	100,500	97,500	97,500	-	-
Irwin Park Boardwalk	175,000	-	-	-	-
Waveny Trail Reconstruction	50,000	30,000	-	-	30,000
Mead Park Tennis/Pickle ball Court Lighting	55,000	-	-	-	-
Waveny Athletic Field Fencing	10,000	-	-	-	-
Mead Park Tennis Walkways	12,500	-	-	-	-
Mead Park Colonnade Improvements	5,000	-	-	-	-
Mead Park Snack Bar Appliances	-	35,000	-	-	35,000
Tennis Hut Replacement	-	20,000	-	-	20,000
Mead Park Pickleball Plaza	-	75,000	75,000	-	-
Mead Park Walkway	-	150,000	150,000	-	-
New Canaan Athletic Foundation Master Plan	300,000	1,750,000	1,500,000	-	250,000
Waveny Park Conservancy	300,000	300,000	300,000	-	-

**Public Works - Parks Equipment**

Vehicle w/accessories	78,000	135,000	135,000	-	-
Utility Carts	25,000	10,000	-	-	10,000
72" Mower	62,000	-	-	-	-
Ride on Mowers	11,500	12,500	-	-	12,500
Blowers	-	8,500	-	-	8,500
Trailers	14,000	-	-	-	-
Leaf Box and vacuum	21,500	-	-	-	-
Brush cutters	-	10,000	-	-	10,000
Athletic Field Mower (16')	137,000	-	-	-	-
Infield Machine	32,000	-	-	-	-
Paint Machines	-	45,000	-	-	45,000
Sidewalk Plow	-	180,000	180,000	-	-
Salt Spreader Body	-	11,000	-	-	11,000
Sidewalk Sander	-	5,000	-	-	5,000
Skid Steer Loader	-	70,000	70,000	-	-
Light Towers	-	25,000	-	-	25,000

**Conservation Commission**

Other Land Acquisition Fund	50,000	100,000	100,000	-	-
<b>Total Town Capital Expenditures</b>	<b>9,547,687</b>	<b>48,835,141</b>	<b>47,007,626</b>	<b>47,000</b>	<b>1,780,515</b>

**Capital Expenditures - Board of Education**

	2022-23 Adopted	2023-24 Proposed	2023-24 Recommended for Bonding	2023-24 Recommended for Tax Funding	2023-24 Recommended Other Funding
District	500,000	500,000	450,000	-	50,000
East	769,750	495,000	435,000	30,000	30,000
South	30,000	611,000	506,000	105,000	-
West	471,000	814,750	749,750	65,000	-
Saxe	1,155,000	797,000	610,000	135,000	52,000
HS	575,000	462,000	305,000	157,000	-
SPED	182,802	240,000	195,000	45,000	-
<b>Total BOE Capital Expenditures</b>	<b>3,683,552</b>	<b>3,919,750</b>	<b>3,250,750</b>	<b>537,000</b>	<b>132,000</b>
<b>Total Town Wide Capital Expenditures</b>	<b>13,231,239</b>	<b>52,754,891</b>	<b>50,258,376</b>	<b>584,000</b>	<b>1,912,515</b>

	2022-23 Adopted Budget	2023-24 Proposed Budget	\$ Change From FY23 Budget	% Change From FY23 Budget
<b>Tax Supported Capital Projects</b>				
Transfer to Tax Funded Capital Projects	232,000	584,000	352,000	151.72%
<b>Total Interfund Transfers</b>	<b>232,000</b>	<b>584,000</b>	<b>352,000</b>	<b>151.72%</b>

**Debt Service**

	2022-23 Adopted Budget	2023-24 Proposed Budget	\$ Change From FY23 Budget	% Change From FY23 Budget
Town	9,982,911	9,982,911	-	0.00%
School	7,680,153	7,680,153	-	0.00%
School IT Lease	675,516	731,539	(56,023)	8.29%
<b>Total Debt Service</b>	<b>18,338,580</b>	<b>18,394,603</b>	<b>(56,023)</b>	<b>0.31%</b>

**Board of Education**

	2022-23 Adopted Budget	2023-24 Proposed Budget	\$ Change From FY23 Budget	% Change From FY23 Budget
Operating Expense	85,668,966	88,309,562	2,640,596	3.08%
Health Internal Service Fund Transfer	13,384,033	14,729,646	1,345,613	10.05%
<b>Total Board of Education</b>	<b>99,052,999</b>	<b>103,039,208</b>	<b>3,986,209</b>	<b>4.02%</b>

**Total Town Operating, All Debt Service, Tax Capital Expenditures and Board of Education Operating Expenses**

	<b>161,583,995</b>	<b>166,650,202</b>	<b>\$ 5,066,207</b>	<b>3.14%</b>
--	--------------------	--------------------	---------------------	--------------

**General Fund Estimated Revenues**

	2022-23 Adopted Budget	2023-24 Proposed Budget	\$ Change From FY23 Budget	% Change From FY23 Budget
Parking Permits, Fees, Tickets	890,000	930,000	40,000	4.49%
Investment Income	500,000	900,000	400,000	80.00%
Conveyance Fees	2,000,000	1,500,000	(500,000)	-25.00%
Tax Collections - Prior Yrs	300,000	300,000	-	0.00%
BOE Excess Cost Grant	1,096,032	1,096,032	-	0.00%
Building Permits	850,000	850,000	-	0.00%
Educational Cost Sharing	407,264	422,138	14,874	3.65%
Tipping Fees	425,000	450,000	25,000	5.88%
Other State Aid	195,537	131,221	(64,316)	-32.89%
All Other Revenues	2,387,650	1,705,210	(682,440)	-28.58%
Transfer from Other Funds	2,792,619	2,152,375	(640,244)	-22.93%
<b>Total Estimated Revenue</b>	<b>11,844,102</b>	<b>10,436,976</b>	<b>(1,407,126)</b>	<b>-11.88%</b>

<b>Contribution from Fund Balance</b>	<b>5,500,000</b>	<b>4,000,000</b>	<b>(1,500,000)</b>	<b>-27.27%</b>
---------------------------------------	------------------	------------------	--------------------	----------------

<b>Amount to be Raised by Taxation for General Fund</b>	<b>144,239,893</b>	<b>152,213,226</b>	<b>\$ 7,973,333</b>	<b>5.53%</b>
---	--------------------	--------------------	---------------------	--------------

(Budgeted Expenses Less Est. Revenue)

**Sewer**

**Expenditures**

	2022-23 Adopted Budget	2023-24 Proposed Budget	\$ Change From FY23 Budget	% Change From FY23 Budget
Administration (Tax Collector sewer expense)	\$ 66,610	\$ 70,211	\$ 3,601	5.41%
Operation of Plant	1,368,794	1,511,892	143,098	10.45%
Insurance	87,550	87,550	-	0.00%
Debt Service	8,100	8,100	-	0.00%
Contingency	395,546	243,946	(151,600)	-38.33%
<b>Total Sewer Operating Expense</b>	<b>1,926,600</b>	<b>1,921,699</b>	<b>(4,901)</b>	<b>-0.25%</b>

**Capital**

FY23 Generator Fuel Tank Project	168,000
FY23 Control Building Fuel tank removal	18,000
FY23 Sewer Rehab	10,900
FY23 Clarifier Drive Replacement & Rehab	80,500
FY23 UV Re-Hab	25,000
FY23 Engineering (Zn, P,WPCF upgrades)	20,000

FY23 UV Replacement	815,000			
FY23 Fence Replacement	60,000			
FY24 Sensor Replacements		23,000		
FY24 Sewer Rehab		10,900		
FY24 UV Re-Hab		25,000		
FY24 Engineering (Zn, P, WPCF upgrades)		20,000		
FY24 UV Replacement		285,000		
FY24 Replacement Mechanic's Vehicle		100,000		
FY24 Inflow and Infiltration -Remediation		500,000		
FY24 Chemical Tote Replacement		7,000		
<b>Total Sewer Capital Expense</b>	<b>1,197,400</b>	<b>970,900</b>	<b>226,500</b>	<b>-18.92%</b>
<b>Total Sewer Expenditures</b>	<b>3,124,000</b>	<b>2,892,599</b>	<b>221,599</b>	<b>-7.41%</b>
<b>Revenues</b>				
Tax Collections - Prior Yrs	3,000	3,000	-	0.00%
Lien Fees And Interest	6,000	6,000	-	0.00%
Interest On Investments	750	750	-	0.00%
Sewer Connection Permits	1,300	2,400	1,100	84.62%
Nitrogen Credit	24,350	1,900	(22,450)	-92.20%
Disposal Fees	273,000	244,000	(29,000)	-10.62%
<b>Total Sewer Revenues</b>	<b>308,400</b>	<b>258,050</b>	<b>(50,350)</b>	<b>-16.33%</b>
Contribution from Major Maint. Reserve	1,197,400	600,350	(597,050)	-49.86%
<b>Amount to be Raised by Sewer Billing</b>	<b>\$ 1,618,200</b>	<b>\$ 2,034,199</b>	<b>\$ 415,999</b>	<b>25.71%</b>
(Budgeted Expenses Less Est. Revenue)				
<b>Other Fund Budgets</b>				
<b>Waveny Pool Fund</b>				
Total Revenues	\$ 568,800	\$ 568,800	\$ -	0.00%
Total Operating Expenses	568,800	568,800	-	0.00%
<b>Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Railroad Fund</b>				
Total Revenues	\$ 164,124	\$ 96,337	\$ (67,787)	-41.30%
Total Operating Expenses	164,124	96,337	(67,787)	-41.30%
<b>Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,721</b>	
<b>Property Rental Fund</b>				
Total Revenues	\$ 11,700	\$ 12,195	\$ 495	4.23%
Total Operating Expenses	11,700	12,195	495	4.23%
<b>Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Movie Theater Fund</b>				
Total Revenues	\$ 75,635	\$ 198,571	\$ 122,936	162.54%
Total Operating Expenses	75,635	198,571	122,936	162.54%
<b>Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Dog License Fund</b>				
Total Revenues	\$ 29,540	\$ 29,540	\$ -	0.00%
Total Operating Expenses	29,540	29,540	-	0.00%
<b>Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Parking Fund</b>				
Total Revenues	\$ 100,000	\$ 120,000	\$ 20,000	20.00%
Total Operating Expenses	100,000	120,000	20,000	20.00%
<b>Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Recreation Fund</b>				
Total Revenues	\$ -	\$ 1,026,000	\$ 1,026,000	
Total Operating Expenses	-	1,026,000	1,026,000	
<b>Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**GENERAL FUND MILL RATE CALCULATION**  
**2023-2024**

	<b>2022-2023</b>	<b>2023-2024</b>		
	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>% Change</b>
	<b>Approved</b>	<b>Approved</b>		
Town Operating	36,408,942	38,315,392	1,906,450	5.24%
Town Health Benefits Transfers	6,409,350	6,109,350	(300,000)	-4.68%
Town Capital	-	47,000	47,000	
Town Debt	9,982,911	9,982,911	-	0.00%
<b>Town Expenditures</b>	<b>52,801,203</b>	<b>54,454,653</b>	<b>1,653,450</b>	<b>3.13%</b>
Town Revenue	10,340,806	8,918,806	(1,422,000)	-13.75%
<b>Town Expenditures net of Revenue</b>	<b>42,460,397</b>	<b>45,535,847</b>	<b>3,075,450</b>	<b>7.24%</b>
OPEB Contribution	-	-	-	
Pension Contribution	1,142,124	207,649	(934,475)	-81.82%
<b>Pension &amp; OPEB Contributions</b>	<b>1,142,124</b>	<b>207,649</b>	<b>(934,475)</b>	<b>-81.82%</b>
BOE Operating	85,668,966	88,309,562	2,640,596	3.08%
BOE Health Benefits Transfers	13,384,033	14,729,646	1,345,613	10.05%
BOE Capital	232,000	512,000	280,000	120.69%
BOE Debt	8,355,669	8,411,692	56,023	0.67%
<b>BOE Expenditures</b>	<b>107,640,668</b>	<b>111,962,900</b>	<b>4,322,232</b>	<b>4.02%</b>
BOE Grant Revenues	1,503,296	1,518,170	14,874	0.99%
<b>BOE Expenditures net of Revenues</b>	<b>106,137,372</b>	<b>110,444,730</b>	<b>4,307,358</b>	<b>4.06%</b>
			-	
Total Expenditure Budget	161,583,995	166,625,202	5,041,207	3.12%
Total Revenue Budget	11,844,102	10,436,976	(1,407,126)	-11.88%
<b>Total Budget net of Revenues</b>	<b>149,739,893</b>	<b>156,188,226</b>	<b>6,448,333</b>	<b>4.31%</b>
Contribution from Fund Balance	5,500,000	6,000,000	500,000	9.09%
<b>Amount to be Raised by Taxation</b>	<b>144,239,893</b>	<b>150,188,226</b>	<b>5,948,333</b>	<b>4.12%</b>
<b>Taxable Grand List</b>	<b>7,936,146,520</b>	<b>8,016,779,650</b>	<b>80,633,130</b>	<b>1.02%</b>
Budgeted Collection Rate	98.5%	98.5%	0.00%	0.00%
Mill Rate	18.372	18.940	0.568	3.09%
Collection at Estimated Collection Rates	145,801,922	151,840,839	6,038,917	4.14%
Amount to be Collected	143,614,893	149,563,226	5,948,333	4.14%
January Supplemental Tax Collection	625,000	625,000	-	0.00%

**TOWN OF NEW CANAAN**  
**General Fund Revenue By Department**

Revenues			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
<b>Finance</b>										
10054117	46101	Interest On Investments	1,028,508	211,387	160,646	500,000	500,000	900,000	400,000	80.00%
10054117	43530	Educational Cost Sharing Grant	369,019	394,616	457,654	407,264	407,264	422,138	14,874	3.65%
10054117	47202	Rental of Property-Finance	265,739	252,948	84,324	200,000	200,000	380,000	180,000	90.00%
10054117	43805	Municipal Revenue Sharing	-	-	26,672	-	-	-	-	-
10054117	44040	State Telephone Line Grant	51,270	24	47,546	67,513	67,513	67,513	-	0.00%
10054117	48995	School H&W Reimbursements	15,279	16,383	17,451	15,496	15,496	15,496	-	0.00%
10054117	49200	Sale Of Assets	17,550	1,325	35,600	15,000	15,000	15,000	-	0.00%
10054117	47901	School Rental Fees	10,000	-	10,000	10,000	10,000	10,000	-	0.00%
10054117	44930	Copier Revenue	4,229	4,729	3,032	8,000	8,000	8,000	-	0.00%
10054117	43330	State Grants	50,026	0	200	20,000	20,000	20,000	-	0.00%
10054117	49052	NSF Fees	150	175	100	100	100	100	-	0.00%
10054117	43420	State Reimb School Proj - Prin/Int	1,300	-	-	-	-	-	-	-
10054117	43806	COVID19 State Reimbursements	-	424,821	839,174	-	-	-	-	-
10054117	46525	Unrealized Gain/Loss	94,095	(122,491)	(748,264)	-	-	-	-	-
10054117	44960	Miscellaneous Income	10,974	21,859	160,445	-	-	-	-	-
10054117	44969	Elderly Tax Exemption	97	98	103	-	-	-	-	-
10054117	48105	Insurance Recoveries	1,254	-	10,000	-	-	-	-	-
10054117	49055	Operating Transfers In	-	-	168,667	-	-	-	-	-
			<b>5,332,334</b>	<b>1,205,874</b>	<b>1,273,350</b>	<b>1,243,373</b>	<b>1,243,373</b>	<b>1,838,247</b>	<b>594,874</b>	<b>47.84%</b>
<b>Tax Assessor</b>										
10054131	48225	State Property Rebate	101,728	101,728	75,056	101,728	101,728	28,112	(73,616)	-72.37%
10054131	48240	Additional Veterans Exemption	1,021	727	799	-	-	-	-	-
			<b>102,749</b>	<b>102,455</b>	<b>75,855</b>	<b>101,728</b>	<b>101,728</b>	<b>28,112</b>	<b>(73,616)</b>	<b>-72.37%</b>
<b>Tax Collector</b>										
10054135	41101	Tax Collections - Current	140,331,583	140,201,937	141,895,873	144,239,893	144,239,893	150,188,226	5,948,333	4.12%
10054135	41102	Tax Collections - Prior Yrs	715,235	467,839	344,761	300,000	300,000	300,000	-	0.00%
10054135	41901	Lien Fees And Interest	511,768	394,182	420,407	250,000	250,000	250,000	-	0.00%
			<b>141,558,587</b>	<b>141,063,958</b>	<b>142,661,041</b>	<b>144,789,893</b>	<b>144,789,893</b>	<b>150,738,226</b>	<b>5,948,333</b>	<b>4.11%</b>
<b>Legal</b>										
10054139	48106	Legal Reimbursement	-	56,000	-	-	-	-	-	-
			<b>-</b>	<b>56,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Revenues			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
<b>Town Clerk</b>										
10054147	44965	Conveyance Fees	1,127,795	2,852,256	2,312,335	2,000,000	2,000,000	1,500,000	(500,000)	-25.00%
10054147	44740	Recording Fees	70,237	106,939	100,697	75,000	75,000	75,000	-	0.00%
10054147	44741	MERS-Town GF Fees	58,036	95,777	74,163	50,000	50,000	55,000	5,000	10.00%
10054147	44501	Vital Statistics Fees	27,358	22,424	20,305	22,000	22,000	20,000	(2,000)	-9.09%
10054147	44930	Copier Revenue	14,600	18,599	15,864	10,000	10,000	25,000	15,000	150.00%
10054147	42130	Sales Of Codes And Regulations	4,224	7,328	6,112	5,200	5,200	4,500	(700)	-13.46%
10054147	42261	Dog Lic. Clerk Fees	1,717	3,571	2,701	3,000	3,000	3,000	-	0.00%
10054147	44502	Marriage License Fees-Town	896	1,440	1,200	1,200	1,200	1,200	-	0.00%
10054147	44960	Miscellaneous Income-Town Clerk	1,352	1,311	2,782	1,000	1,000	1,300	300	30.00%
10054147	44742	Notary Fees	660	625	775	700	700	700	-	0.00%
10054147	44743	Trade Names	530	580	429	700	700	550	(150)	-21.43%
10054147	42110	Liquor Licenses	352	280	280	400	400	300	(100)	-25.00%
10054147	42270	Peddlers And Vendors Licenses	-	-	-	-	-	-	-	-
10054147	43806	COVID19 State Reimbursements	-	14,192	-	-	-	-	-	-
			<b>1,307,757</b>	<b>3,125,321</b>	<b>2,537,643</b>	<b>2,169,200</b>	<b>2,169,200</b>	<b>1,686,550</b>	<b>(482,650)</b>	<b>-22.25%</b>
<b>Land Use</b>										
10054151	42201	Building Permits	622,511	966,039	1,022,248	850,000	850,000	850,000	-	0.00%
10054151	42335	Zoning Permits	45,915	94,395	91,464	60,000	60,000	60,000	-	0.00%
10054151	44722	Inland Wetland App/Violation Fees	30,150	37,378	36,270	30,000	30,000	30,000	-	0.00%
10054151	44720	Planning And Zoning Application Fee	21,400	15,200	16,200	10,000	10,000	10,000	-	0.00%
10054151	44103	Zoning Board Of Appeals Fees	9,600	2,800	5,500	3,000	3,000	3,000	-	0.00%
10054151	48232	DEEP Admin Cost Revenue-P&Z	720	1,157	1,020	800	800	1,100	300	37.50%
			<b>842,368</b>	<b>1,118,568</b>	<b>1,174,202</b>	<b>953,800</b>	<b>953,800</b>	<b>954,100</b>	<b>300</b>	<b>0.03%</b>
<b>Insurance Liability</b>										
10054159	48104	Workers Comp Offset	70,599	56,742	76,411	60,000	60,000	60,000	-	0.00%
10054159	48107	Member Equity	120,210	47,161	125,063	-	-	50,000	50,000	
			<b>190,809</b>	<b>103,903</b>	<b>201,474</b>	<b>60,000</b>	<b>60,000</b>	<b>110,000</b>	<b>50,000</b>	<b>83.33%</b>
<b>Parking</b>										
10054178	44925	Parking Permits	162,159	64,900	319,477	480,000	480,000	500,000	20,000	4.17%
10054178	45005	Parking Tickets	225,537	174,994	197,528	200,000	200,000	200,000	-	0.00%
10054178	44920	Parking Meters	180,589	71,008	218,100	190,000	190,000	210,000	20,000	10.53%
10054178	44929	Parking - Box Car	34,483	625	7,909	15,000	15,000	16,000	1,000	6.67%
10054178	44923	Parking Permit Waiting Fee	4,675	3,979	950	3,000	3,000	1,500	(1,500)	-50.00%
10054178	44924	Parking-Day Passes	2,668	(42)	1,203	2,000	2,000	2,500	500	25.00%
			<b>610,110</b>	<b>315,464</b>	<b>745,168</b>	<b>890,000</b>	<b>890,000</b>	<b>930,000</b>	<b>40,000</b>	<b>4.49%</b>

Revenues			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
<b>Police</b>										
10054201	45102	False Alarm Fines-Police	16,800	14,870	20,130	28,000	28,000	20,000	(8,000)	-28.57%
10054201	42315	Pistol Permits	4,130	14,280	6,580	10,000	10,000	8,000	(2,000)	-20.00%
10054201	45020	CT Judicial Revenue Distributions	19,009	13,612	18,505	10,000	10,000	19,000	9,000	90.00%
10054201	44968	Fingerprint Fees	5,310	9,770	6,360	8,000	8,000	7,000	(1,000)	-12.50%
10054201	44930	Copier Revenue-Police	1,747	1,042	1,550	1,000	1,000	1,750	750	75.00%
10054201	42002	Amusement Permits	115	250	305	150	150	310	160	106.67%
10054201	42315	State Grants	-	13,719	17,473	-	-	25,000	25,000	
			<b>47,111</b>	<b>67,543</b>	<b>70,903</b>	<b>57,150</b>	<b>57,150</b>	<b>81,060</b>	<b>23,910</b>	<b>41.84%</b>
<b>Fire</b>										
10054203	42305	Blasting Permit Fees	-	240	180	-	-	-	-	
10054203	45102	False Alarm Fines-Fire	1,600	200	-	-	-	-	-	
			<b>1,600</b>	<b>440</b>	<b>180</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EMS</b>										
10054209	49200	Sale Of Assets	-	-	16,000	-	-	-	-	
			<b>-</b>	<b>-</b>	<b>16,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Engineering</b>										
10054305	44971	Drainage Review	-	4,500	10,000	3,000	3,000	3,000	-	0.00%
10054305	42330	Street Opening Permits	22,629	25,769	31,936	25,000	25,000	25,000	-	0.00%
10054305	44970	Storm Sewer Connection Fee	-	-	7,488	1,500	1,500	1,500	-	0.00%
10054305	42310	Driveway Permits	1,050	2,250	2,150	1,000	1,000	1,000	-	0.00%
10054305	42322	Sewer Connection Permits	600	950	-	-	-	-	-	
			<b>24,279</b>	<b>33,469</b>	<b>51,574</b>	<b>30,500</b>	<b>30,500</b>	<b>30,500</b>	<b>-</b>	<b>0.00%</b>
<b>Town Buildings</b>										
10054306	43806	COVID19 State Reimbursements	-	3,270	-	-	-	-	-	
10054306	48121	Solar Credits	1,574	23,529	23,662	-	-	23,000	23,000	
			<b>1,574</b>	<b>26,799</b>	<b>23,662</b>	<b>-</b>	<b>-</b>	<b>23,000</b>	<b>23,000</b>	
<b>Transfer Station</b>										
10054380	44022	Transfer Station Tipping Fees	370,369	388,715	477,660	425,000	425,000	450,000	25,000	5.88%
10054380	44026	Transfer Station Sticker Fees	115,124	220,239	84,855	150,000	150,000	120,000	(30,000)	-20.00%
10054380	44020	Transfer Station Dump Fees	41,690	81,867	82,191	80,000	80,000	75,000	(5,000)	-6.25%
10054380	44023	Transfer Station Recycling	30,659	12,195	146,652	35,000	35,000	35,000	-	0.00%
			<b>557,843</b>	<b>703,016</b>	<b>791,358</b>	<b>690,000</b>	<b>690,000</b>	<b>680,000</b>	<b>(10,000)</b>	<b>-1.45%</b>

Revenues			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
<b>Parks</b>										
10054385	44027	Field Usage Fee	22,260	-	-	-	-	-	-	-
			<b>22,260</b>	-	-	-	-	-	-	-
<b>Health</b>										
10054401	42350	Plan Review	-	68,750	64,850	60,000	60,000	60,000	-	0.00%
10054401	42320	Septic Permits	-	58,800	53,550	45,000	45,000	47,500	2,500	5.56%
10054401	42020	Restaurant Permits	-	30,300	35,800	35,000	35,000	35,000	-	0.00%
10054401	42323	Well Permits	-	5,950	7,800	5,000	5,000	5,000	-	0.00%
10054401	42005	Refuse & Septic Inspections	-	5,250	6,450	4,200	4,200	5,000	800	19.05%
10054401	42025	Barbers & Salons	-	4,325	3,825	4,000	4,000	4,000	-	0.00%
10054401	43806	COVID19 State Reimbursements	-	30,964	-	-	-	-	-	-
10054401	43810	Covid Testing - Community	-	(270)	-	-	-	-	-	-
10054401	44505	Covid 19 Relief Funding	495	-	-	-	-	-	-	-
			<b>495</b>	<b>204,069</b>	<b>172,275</b>	<b>153,200</b>	<b>153,200</b>	<b>156,500</b>	<b>3,300</b>	<b>2.15%</b>
<b>Human Services</b>										
10054427	44504	Flu Clinics	11,069	11,376	9,336	8,000	8,000	-	(8,000)	-100.00%
			<b>11,069</b>	<b>11,376</b>	<b>9,336</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>	<b>(8,000)</b>	<b>-100.00%</b>
<b>Recreation Administration</b>										
10054520	44868	Programs and Activities Offset	474,853	379,439	583,771	580,000	580,000	-	(580,000)	-100.00%
10054520	44709	Park and Recreation Fees	27,852	142,763	182,124	150,000	150,000	-	(150,000)	-100.00%
10054520	44736	Dog Park Fees	15,850	8,885	8,970	15,000	15,000	15,000	-	0.00%
10054520	44704	Concessions and Commissions	5,000	-	9,074	6,000	6,000	6,000	-	0.00%
10054520	44867	Waveny Custodial Fees	-	-	750	-	-	-	-	-
10054520	47202	Rental Of Property-Recreation	4,950	13,550	28,338	10,000	10,000	23,000	13,000	130.00%
			<b>528,505</b>	<b>544,637</b>	<b>813,027</b>	<b>761,000</b>	<b>761,000</b>	<b>44,000</b>	<b>(717,000)</b>	<b>-94.22%</b>
<b>Recreation - Waveny</b>										
10054521	47202	Rental of Property-Waveny	53,100	10,000	133,325	110,000	110,000	-	(110,000)	-100.00%
10054521	44867	Waveny Custodial Fees	5,131	300	1,793	4,500	4,500	-	(4,500)	-100.00%
			<b>58,231</b>	<b>10,300</b>	<b>135,118</b>	<b>114,500</b>	<b>114,500</b>	<b>-</b>	<b>(114,500)</b>	<b>-100.00%</b>
<b>Recreation - Paddle Tennis</b>										
10054522	44940	Paddle Tennis Fees	55,831	78,591	76,515	78,000	78,000	-	(78,000)	-100.00%
			<b>55,831</b>	<b>78,591</b>	<b>76,515</b>	<b>78,000</b>	<b>78,000</b>	<b>-</b>	<b>(78,000)</b>	<b>-100.00%</b>
<b>Recreation - Lapham Center</b>										
10054524	44708	Senior Citizens Program	82,356	50,950	76,485	95,000	95,000	76,500	(18,500)	-19.47%
			<b>82,581</b>	<b>50,950</b>	<b>76,485</b>	<b>95,000</b>	<b>95,000</b>	<b>76,500</b>	<b>(18,500)</b>	<b>-19.47%</b>



<b>Revenues</b>			<b>FY20 Actual</b>	<b>FY21 Actual</b>	<b>FY22 Actual</b>	<b>FY23 Adopted</b>	<b>FY23 Revised</b>	<b>FY24 Adopted</b>	<b>FY24-23 \$YoY Budg.-Budg.</b>	<b>FY24-23 %YoY Budg.-Budg.</b>
<b>Education</b>										
10054700	43336	BOE - Excess Cost Grant	957,213	1,043,238	955,713	1,096,032	1,096,032	1,096,032	-	0.00%
10054700	44959	Miscellaneous Income - BOE	61,356	-	-	-	-	-	-	-
			<b>1,018,569</b>	<b>1,043,238</b>	<b>955,713</b>	<b>1,096,032</b>	<b>1,096,032</b>	<b>1,096,032</b>	<b>-</b>	<b>0.00%</b>
<b>Miscellaneous</b>										
10055030	49090	FEMA Reimbursement	-	-	126,062	-	-	-	-	-
10059910	49055	Operating Transfers In	-	-	715,000	2,792,619	2,792,619	2,152,375	(640,244)	-22.93%
10059940	44959	Miscellaneous Income - BOE	-	-	-	-	-	-	-	-
			<b>-</b>	<b>-</b>	<b>841,062</b>	<b>2,792,619</b>	<b>2,792,619</b>	<b>2,152,375</b>	<b>(640,244)</b>	<b>-22.93%</b>
<b>TOTAL GENERAL FUND REVENUES</b>			<b>152,355,424</b>	<b>149,865,971</b>	<b>152,701,941</b>	<b>156,083,995</b>	<b>156,083,995</b>	<b>160,625,202</b>	<b>4,541,207</b>	<b>2.91%</b>

**TOWN OF NEW CANAAN**  
**General Fund Expenditure By Department**

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
		<b>COVID Expenses</b>	<b>306,204</b>	<b>508,436</b>	<b>87,775</b>	-	-	-	-	
		<b>Isaias Expenses</b>	-	<b>359,382</b>	-	-	-	-	-	
10054050	51930	Salary Offsets	-	-	-	(150,000)	(150,000)	(70,000)	80,000	-53.33%
		<b>Adjustments &amp; Offsets</b>	-	-	-	<b>(150,000)</b>	<b>(150,000)</b>	<b>(70,000)</b>	<b>80,000</b>	<b>-53.33%</b>
		<b>First Selectman</b>								
10054111	51610	Salaries F/T	437,400	451,980	427,242	426,853	426,853	430,554	3,701	0.87%
10054111	51620	Salaries P/T	17,797	15,924	33,165	41,452	41,452	41,452	-	0.00%
10054111	51630	Salaries O/T	1,676	2,077	2,227	2,399	2,399	2,400	1	0.04%
10054111	52200	Social Security	32,794	33,650	34,039	35,068	35,068	36,293	1,225	3.49%
10054111	52205	401A Employer Contributions	14,121	19,817	23,382	23,606	23,606	24,132	526	2.23%
10054111	52901	Longevity	700	400	400	400	400	400	-	0.00%
10054111	52906	Accrued Benefits Payout	-	11,326	-	-	-	-	-	
10054111	53954	Economic Development	18,100	25,199	15,551	50,000	48,750	50,000	-	0.00%
10054111	53955	Prof Service Research / Planning	19,500	-	-	-	3,100	2,500	2,500	
10054111	54445	Office Equip Lease/Rental	1,818	2,108	1,987	2,500	2,500	2,500	-	0.00%
10054111	55301	Postage	236	245	85	400	250	400	-	0.00%
10054111	55400	Advertising	195	-	-	500	500	500	-	0.00%
10054111	55800	Travel	-	-	-	400	400	400	-	0.00%
10054111	55972	Meals & Events	1,601	3,167	2,738	3,000	3,000	5,000	2,000	66.67%
10054111	56120	Supplies Office	968	1,461	1,320	1,500	2,150	1,500	-	0.00%
10054111	56625	Equip Office	-	-	1,666	-	-	-	-	
10054111	56500	Voice / Data	1,201	2,261	2,476	2,500	2,500	2,500	-	0.00%
10054111	58115	Dues And Subscriptions	13,547	7,536	13,797	15,000	13,900	15,000	-	0.00%
			<b>561,654</b>	<b>577,150</b>	<b>560,076</b>	<b>605,578</b>	<b>606,828</b>	<b>615,531</b>	<b>9,953</b>	<b>1.64%</b>
		<b>Finance</b>								
10054117	51610	Salaries F/T	609,209	628,541	634,124	674,105	674,105	753,143	79,038	11.72%
10054117	51620	Salaries P/T	51,654	105,109	56,335	46,400	46,400	58,400	12,000	25.86%
10054117	51630	Salaries O/T	8,861	9,910	13,922	4,545	4,545	4,545	-	0.00%
10054117	52200	Social Security	48,529	53,110	52,979	53,334	53,334	62,431	9,097	17.06%
10054117	52205	401A Employer Contributions	38,874	44,225	37,328	38,952	38,952	35,613	(3,339)	-8.57%
10054117	52901	Longevity	-	-	400	-	-	400	400	
10054117	52906	Accrued Benefits Payout	159	-	39,807	-	-	-	-	
10054117	53010	Service Contracts	41,754	43,007	44,297	45,848	45,848	48,626	2,778	6.06%
10054117	53011	Prof Service	2,530	1,945	8,798	3,000	3,000	3,000	-	0.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054117	53200	Training	1,950	1,015	7,285	100	100	100	-	0.00%
10054117	53310	Prof Service Audit	64,375	43,025	88,530	92,500	86,250	97,000	4,500	4.86%
10054117	53311	Prof Service Special Audit	24,303	47,000	7,850	75,000	57,200	75,000	-	0.00%
1005411754	54340	Repairs Office Equipment	-	40	-	-	-	-	-	-
10054117	54445	Office Equip Lease/Rental	2,906	3,976	2,856	4,000	4,000	4,000	-	0.00%
10054117	55301	Postage	5,265	4,477	4,864	4,000	6,250	4,000	-	0.00%
10054117	55400	Advertising	-	142	40	1,600	999	1,600	-	0.00%
10054117	55800	Travel	(624)	191	7,149	6,500	5,701	6,500	-	0.00%
10054117	55970	Program Meeting Expense	280	235	100	200	200	200	-	0.00%
10054117	56120	Supplies Office	5,911	3,666	4,424	5,610	15,510	5,610	-	0.00%
10054117	56625	Equip Office	-	-	2,084	-	-	-	-	-
10054117	56500	Voice / Data	348	1,221	956	2,000	2,000	2,000	-	0.00%
10054117	58115	Dues And Subscriptions	1,593	3,264	2,215	1,900	1,900	1,900	-	0.00%
10054117	58144	Banking & Transaction Fees	16,555	281	1,318	16,800	16,800	16,800	-	0.00%
			<b>924,434</b>	<b>994,381</b>	<b>1,017,660</b>	<b>1,076,394</b>	<b>1,063,094</b>	<b>1,180,868</b>	<b>104,474</b>	<b>9.71%</b>
		<b>Tax Assessor</b>								
10054131	51610	Salaries F/T	294,118	277,614	273,103	274,934	274,934	278,201	3,267	1.19%
10054131	51620	Salaries P/T	12,995	13,110	16,467	15,000	15,000	15,000	-	0.00%
10054131	51630	Salaries O/T	-	-	-	202	202	200	(2)	-0.99%
10054131	52200	Social Security	22,072	22,628	22,258	22,625	22,625	22,445	(180)	-0.80%
10054131	52205	401A Employer Contributions	2,116	3,839	6,690	4,494	4,494	8,652	4,158	92.52%
10054131	52901	Longevity	800	800	400	800	800	400	(400)	-50.00%
10054131	52906	Accrued Benefits Payout	1,530	-	-	-	-	-	-	-
10054131	53010	Service Contracts	10,341	16,803	17,128	18,500	18,500	23,400	4,900	26.49%
10054131	53015	O/S Contract Service	3,920	-	2,432	3,000	3,000	3,750	750	25.00%
10054131	53200	Training	-	-	350	1,000	1,000	1,000	-	0.00%
10054131	54340	Repairs Office Equipment	-	-	-	200	200	200	-	0.00%
10054131	54445	Office Equip Lease/Rental	1,634	1,708	1,570	1,851	1,851	2,000	149	8.05%
10054131	55301	Postage	1,451	717	976	1,800	1,800	1,800	-	0.00%
10054131	55400	Advertising	156	228	300	200	200	500	300	150.00%
10054131	55800	Travel	129	-	-	800	800	800	-	0.00%
10054131	56120	Supplies Office	2,438	1,603	1,451	2,000	2,000	2,000	-	0.00%
10054131	56260	Gasoline/Oil	71	312	182	354	354	389	35	9.89%
10054131	56500	Voice / Data	1,312	1,170	1,315	1,522	1,522	1,522	-	0.00%
10054131	58115	Dues And Subscriptions	540	580	295	750	750	750	-	0.00%
			<b>355,622</b>	<b>341,112</b>	<b>344,918</b>	<b>350,032</b>	<b>350,032</b>	<b>363,009</b>	<b>12,977</b>	<b>3.71%</b>
		<b>Tax Collector</b>								
10054135	51610	Salaries F/T	188,074	190,447	196,595	193,910	193,910	198,296	4,386	2.26%
10054135	51620	Salaries P/T	7,258	7,358	5,691	6,000	6,000	6,800	800	13.33%
10054135	51630	Salaries O/T	578	1,125	423	720	720	720	-	0.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054135	52200	Social Security	13,297	13,476	14,786	15,018	15,018	15,745	727	4.84%
10054135	52205	401A Employer Contributions	2,882	3,031	2,934	3,010	3,010	2,986	(24)	-0.80%
10054135	52901	Longevity	500	750	650	640	640	640	-	0.00%
10054135	52906	Accrued Benefits Payout	-	-	6,372	-	-	-	-	-
10054135	53010	Service Contracts	9,102	9,852	10,077	10,845	10,056	15,400	4,555	42.00%
10054135	53011	Prof Service	600	600	636	450	475	450	-	0.00%
10054135	53200	Training	-	-	90	800	550	800	-	0.00%
10054135	53946	DMV Services	250	250	250	750	250	500	(250)	-33.33%
10054135	54445	Office Equip Lease/Rental	2,440	2,234	2,076	2,250	2,250	2,300	50	2.22%
10054135	55301	Postage	26,268	15,313	18,372	15,000	16,754	17,000	2,000	13.33%
10054135	55400	Advertising	658	904	-	1,400	1,400	1,400	-	0.00%
10054135	55800	Travel	68	-	-	200	-	200	-	0.00%
10054135	56120	Supplies Office	713	1,841	996	2,000	2,000	2,000	-	0.00%
10054135	56500	Voice / Data	444	408	476	500	500	500	-	0.00%
10054135	58115	Dues And Subscriptions	175	175	-	200	160	200	-	0.00%
			<b>253,307</b>	<b>247,762</b>	<b>260,423</b>	<b>253,693</b>	<b>253,693</b>	<b>265,937</b>	<b>12,244</b>	<b>4.83%</b>
		<b>Legal</b>								
10054139	53020	Prof Service Legal	143,159	251,604	177,883	250,000	250,000	400,000	150,000	60.00%
10054139	53700	Assessor	23,282	41,852	13,937	-	-	-	-	-
10054139	53701	Personnel	12,002	23,677	26,462	-	-	-	-	-
10054139	53030	Settlement Payment	-	164,333	-	-	-	-	-	-
10054139	53704	Planning And Zoning	16,982	5,241	88,763	-	-	-	-	-
10054139	53707	Zoning Board Of Appeals	26,154	39,151	14,241	-	-	-	-	-
10054139	53708	Police	-	188	7,438	-	-	-	-	-
10054139	53709	F.O.I.	(132)	63,927	17,071	-	-	-	-	-
10054139	53711	Inland Wetlands	-	-	7,764	-	-	-	-	-
10054139	55763	Fire	2,950	2,115	-	-	-	-	-	-
			<b>224,397</b>	<b>592,087</b>	<b>353,557</b>	<b>250,000</b>	<b>250,000</b>	<b>400,000</b>	<b>150,000</b>	<b>60.00%</b>
		<b>Human Resources</b>								
10054141	51610	Salaries F/T	270,645	276,572	285,752	289,055	289,055	296,519	7,464	2.58%
10054141	51620	Salaries P/T	3,247	3,693	1,347	792	792	-	(792)	-100.00%
10054141	51630	Salaries O/T	367	922	754	1,186	1,186	1,000	(186)	-15.68%
10054141	52200	Social Security	19,063	19,672	19,772	21,682	21,682	22,761	1,079	4.98%
10054141	52205	401A Employer Contributions	9,067	9,996	10,162	10,250	10,250	10,565	315	3.07%
10054141	52500	Training - Tuition Reimbursement	1,233	356	2,092	-	3,800	3,500	3,500	-
10054141	52901	Longevity	500	500	500	500	500	500	-	0.00%
10054141	53019	O/S Payroll Processing	72,036	68,963	58,281	72,000	72,000	70,000	(2,000)	-2.78%
10054141	53072	State Drug And Alcohol Testing	1,384	3,007	2,985	5,000	5,000	5,000	-	0.00%
10054141	53200	Training	11,375	735	2,396	2,000	7,500	3,000	1,000	50.00%
10054141	53915	Physicals	1,857	2,005	1,405	2,200	2,200	2,200	-	0.00%

<b>Expenditures</b>			<b>FY20 Actual</b>	<b>FY21 Actual</b>	<b>FY22 Actual</b>	<b>FY23 Adopted</b>	<b>FY23 Revised</b>	<b>FY24 Adopted</b>	<b>FY24-23 \$YoY Budg.-Budg.</b>	<b>FY24-23 %YoY Budg.-Budg.</b>
10054141	54445	Office Equip Lease/Rental	1,536	1,669	1,583	1,700	1,700	1,600	(100)	-5.88%
10054141	55005	Background/Security Checks	434	649	506	800	800	800	-	0.00%
10054141	55301	Postage	266	756	429	600	700	600	-	0.00%
10054141	55400	Advertising	1,155	50	300	3,500	500	3,000	(500)	-14.29%
10054141	55800	Travel	60	-	-	125	125	100	(25)	-20.00%
10054141	55970	Program Meeting Expense	877	207	1,130	500	2,922	1,200	700	140.00%
10054141	56120	Supplies Office	793	866	502	700	700	700	-	0.00%
10054141	56500	Voice / Data	1,008	699	800	1,000	1,000	1,000	-	0.00%
10054141	58115	Dues And Subscriptions	63	-	-	250	250	-	(250)	-100.00%
			<b>396,963</b>	<b>391,318</b>	<b>390,696</b>	<b>413,840</b>	<b>422,662</b>	<b>424,045</b>	<b>10,205</b>	<b>2.47%</b>
<b>Information Technology</b>										
10054143	51610	Salaries F/T	327,317	330,275	340,095	340,624	336,124	357,562	16,938	4.97%
10054143	52200	Social Security	23,377	23,525	24,164	26,058	26,058	27,353	1,295	4.97%
10054143	52205	401A Employer Contributions	-	-	-	-	-	5,434		
10054143	52901	Longevity	1,150	1,250	1,300	1,000	1,000	1,000	-	0.00%
10054143	52906	Accrued Benefits Payout	-	-	-	-	-	-	-	
10054143	53010	Service Contracts	48,051	44,739	51,779	53,000	178,000	90,000	37,000	69.81%
10054143	53200	Training	3,220	-	-	-	-	-	-	
10054143	55301	Postage	71	121	87	100	100	100	-	0.00%
10054143	55800	Travel	-	50	-	100	100	100	-	0.00%
10054143	56120	Supplies Office	138	1,538	1,112	500	500	500	-	0.00%
10054143	56260	Gasoline/Oil	-	-	-	-	4,500	4,500		
10054143	56500	Voice / Data	3,607	3,254	2,346	3,300	3,300	3,300	-	0.00%
10054143	56511	Voice / Data Allocation	302	-	-	-	-	-	-	
			<b>407,233</b>	<b>404,751</b>	<b>420,884</b>	<b>424,682</b>	<b>549,682</b>	<b>489,849</b>	<b>65,167</b>	<b>15.34%</b>
<b>Town Clerk</b>										
10054147	51610	Salaries F/T	256,701	259,613	235,931	265,616	265,616	338,219	72,603	27.33%
10054147	51620	Salaries P/T	58,004	69,504	81,300	68,000	68,000	30,000	(38,000)	-55.88%
10054147	51622	PT Elections	-	6,096	-	2,660	2,660	2,660	-	0.00%
10054147	51630	Salaries O/T	3,386	10,194	5,054	6,000	6,000	2,000	(4,000)	-66.67%
10054147	52906	Accrued Benefits Payout	-	-	7,496	-	-	-	-	
10054147	52200	Social Security	22,303	27,869	25,150	26,184	26,184	28,321	2,137	8.16%
10054147	52205	401A Employer Contributions	-	-	2,068	-	-	4,323	4,323	
10054147	52901	Longevity	1,300	1,300	900	1,300	1,300	1,300	-	0.00%
10054147	53010	Service Contracts	525	525	525	550	550	600	50	9.09%
10054147	53011	Prof Service	65	138	79	5,000	4,000	500	(4,500)	-90.00%
10054147	53015	O/S Contract Service	15,552	15,116	15,659	17,100	17,100	18,000	900	5.26%
10054147	53410	O/S Micro Filming	1,324	2,766	2,655	2,000	3,000	2,500	500	25.00%
10054147	54310	Repairs Record Books	-	-	-	500	500	250	(250)	-50.00%
10054147	54340	Repairs Office Equipment	320	731	425	1,000	1,000	1,000	-	0.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054147	54445	Office Equip Lease/Rental	5,248	5,528	6,462	8,200	8,200	6,500	(1,700)	-20.73%
10054147	55301	Postage	3,952	7,432	4,884	5,500	5,500	5,000	(500)	-9.09%
10054147	55400	Advertising	4,776	4,748	9,249	10,000	10,000	10,000	-	0.00%
10054147	55800	Travel	-	165	215	500	500	500	-	0.00%
10054147	56120	Supplies Office	14,851	23,690	22,620	25,000	25,000	13,750	(11,250)	-45.00%
10054147	56500	Voice / Data	390	357	416	500	500	500	-	0.00%
10054147	58115	Dues And Subscriptions	2,591	3,014	1,874	3,000	3,000	3,000	-	0.00%
			<b>391,289</b>	<b>438,788</b>	<b>422,963</b>	<b>448,610</b>	<b>448,610</b>	<b>468,923</b>	<b>20,313</b>	<b>4.53%</b>
		<b>Registrar of Voters</b>								
10054149	51620	Salaries P/T	53,696	80,444	101,552	66,000	66,000	80,000	14,000	21.21%
10054149	51621	PT Salary Office	-	-	-	10,000	10,000	10,000	-	0.00%
10054149	51622	PT Elections	2,637	13,668	-	15,000	15,000	15,000	-	0.00%
10054149	52200	Social Security	4,033	6,359	7,139	5,585	5,585	10,328	4,743	84.92%
10054149	53200	Training	810	600	831	7,140	2,740	7,140	-	0.00%
10054149	53204	Education and Outreach	-	-	-	255	255	255	-	0.00%
10054149	53306	Elections-Personnel	13,406	30,356	6,537	30,000	30,000	30,000	-	0.00%
10054149	53307	Elections-Town Services	863	5,192	1,710	10,500	10,500	10,500	-	0.00%
10054149	53308	Elections-Support	9,067	5,178	2,298	3,300	6,300	3,300	-	0.00%
10054149	53018	O/S Contractors	-	4,549	770	-	-	-	-	-
10054149	54346	Election Equipment-Repair and	5,364	6,531	10,665	11,000	11,000	11,000	-	0.00%
10054149	54445	Office Equip Lease/Rental	1,498	1,742	1,535	1,650	1,650	1,650	-	0.00%
10054149	54905	Canvassing	75	269	120	7,000	2,800	500	(6,500)	-92.86%
10054149	55301	Postage	3,140	4,808	4,589	3,500	6,300	5,500	2,000	57.14%
10054149	55400	Advertising	88	-	-	255	255	255	-	0.00%
10054149	55800	Travel	252	-	260	765	765	765	-	0.00%
10054149	56120	Supplies Office	1,084	2,064	3,443	1,200	3,550	12,450	11,250	937.50%
10054149	56500	Voice / Data	168	153	178	230	230	230	-	0.00%
10054149	58115	Dues And Subscriptions	140	245	485	815	1,265	815	-	0.00%
			<b>96,321</b>	<b>162,159</b>	<b>142,112</b>	<b>174,195</b>	<b>174,195</b>	<b>199,688</b>	<b>25,493</b>	<b>14.63%</b>
		<b>Land Use</b>								
10054151	51610	Salaries F/T	1,070,262	753,139	779,093	913,193	913,193	889,350	(23,843)	-2.61%
10054151	51620	Salaries P/T	44,087	55,962	43,752	33,500	33,500	48,500	15,000	44.78%
10054151	51630	Salaries O/T	9,260	21,393	18,187	15,000	15,000	15,000	-	0.00%
10054151	52200	Social Security	85,466	61,115	61,091	63,407	63,407	72,894	9,487	14.96%
10054151	52205	401A Employer Contributions	27,022	17,529	22,327	18,602	18,602	22,256	3,654	19.64%
10054151	52901	Longevity	1,750	1,350	1,400	1,300	1,300	1,400	100	7.69%
10054151	52906	Accrued Benefits Payout	-	-	2,245	-	-	-	-	-
10054151	53010	Service Contracts	-	18,000	-	19,179	19,179	21,000	1,821	9.49%
10054151	53011	Prof Service	24,888	51,044	24,096	107,500	97,500	132,500	25,000	23.26%
10054151	53201	Training-Commissioners	1,893	690	-	1,200	1,200	1,500	300	25.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054151	53960	Professional Memberships	12,660	12,771	14,021	16,500	16,500	16,500	-	0.00%
10054151	54335	Repairs Mobile Equipment	-	-	363	1,000	1,000	1,000	-	0.00%
10054151	54340	Repairs Office Equipment	-	-	-	100	100	100	-	0.00%
10054151	54445	Office Equip Lease/Rental	9,047	3,901	5,206	6,800	6,800	7,000	200	2.94%
10054151	55301	Postage	1,667	594	597	1,810	1,810	1,810	-	0.00%
10054151	55400	Advertising	5,819	-	5,857	6,500	10,000	7,500	1,000	15.38%
10054151	55800	Travel	687	-	-	660	2,660	660	-	0.00%
10054151	56120	Supplies Office	3,810	5,550	6,618	4,000	8,500	6,000	2,000	50.00%
10054151	56260	Gasoline/Oil	2,142	1,290	1,671	1,175	1,175	1,293	118	10.04%
10054151	56500	Voice / Data	5,347	5,037	5,107	7,920	7,920	8,000	80	1.01%
10054151	56615	Equip Hand/Shop Tools	738	237	237	660	660	660	-	0.00%
10054151	56630	Uniforms & Equipment	1,359	1,594	1,017	1,320	1,320	1,320	-	0.00%
			<b>1,307,905</b>	<b>1,011,197</b>	<b>992,886</b>	<b>1,221,326</b>	<b>1,221,326</b>	<b>1,256,243</b>	<b>34,917</b>	<b>2.86%</b>
<b>Health Department</b>										
10054401	51610	Salaries F/T	-	363,027	398,873	390,626	390,626	407,619	16,993	4.35%
10054401	51620	Salaries P/T	-	41,724	65,868	30,000	30,000	45,000	15,000	50.00%
10054401	51630	Salaries O/T	-	15,287	39,673	20,000	20,000	15,000	(5,000)	-25.00%
10054401	52200	Social Security	-	40,791	39,083	32,986	32,986	35,775	2,789	8.46%
10054401	52205	401A Employer Contributions	-	15,129	18,128	15,573	15,573	20,175	4,602	29.55%
10054401	52901	Longevity	-	200	200	200	200	200	-	0.00%
10054401	52906	Accrued Benefits Payout	-	-	13,576	-	-	-	-	-
10054401	53011	Prof Service	-	1,800	-	7,500	3,850	10,000	2,500	33.33%
10054401	53960	Professional Memberships	-	527	928	1,500	1,500	1,200	(300)	-20.00%
10054401	54445	Office Equip Lease/Rental	-	5,813	5,471	6,000	6,000	6,000	-	0.00%
10054401	55301	Postage	-	-	97	500	500	350	(150)	-30.00%
10054401	55800	Travel	-	-	87	340	340	340	-	0.00%
10054401	56120	Supplies Office	-	3,140	3,296	3,230	5,380	3,230	-	0.00%
10054401	56260	Gasoline/Oil	-	-	-	524	524	576	52	9.92%
10054401	56500	Voice / Data	-	1,538	1,836	4,080	4,080	3,000	(1,080)	-26.47%
10054401	56615	Equip Hand/Shop Tools	-	90	237	340	340	300	(40)	-11.76%
10054401	56630	Uniforms & Equipment	-	2,339	1,566	1,500	3,000	1,500	-	0.00%
			-	<b>491,406</b>	<b>588,919</b>	<b>514,899</b>	<b>514,899</b>	<b>550,265</b>	<b>35,366</b>	<b>6.87%</b>
<b>Conservation Commission</b>										
10054154	53015	O/S Contract Service	10,200	14,516	17,054	24,000	24,000	26,000	2,000	8.33%
			<b>10,200</b>	<b>14,516</b>	<b>17,054</b>	<b>24,000</b>	<b>24,000</b>	<b>26,000</b>	<b>2,000</b>	<b>8.33%</b>
<b>Health &amp; Security Benefits</b>										
10054158	52104	Contribution to Town Bens Fund	5,774,741	6,381,032	6,247,000	6,409,350	6,409,350	6,109,350	(300,000)	-4.68%
10054158	52205	401A Employer Contributions	126,168	127,231	139,434	142,809	142,809	174,000	31,191	21.84%
10054158	52600	Unemployment Comp	8,385	75,044	4,138	10,000	10,000	10,000	-	0.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054158	52902	Wellness	10,022	12,870	12,214	14,695	9,375	15,000	305	2.08%
10054158	53011	Prof Service	-	-	(48)	-	-	-	-	
			<b>5,919,316</b>	<b>6,596,177</b>	<b>6,402,738</b>	<b>6,576,854</b>	<b>6,571,534</b>	<b>6,308,350</b>	<b>(268,504)</b>	<b>-4.08%</b>
		<b>Pensions &amp; OPEB</b>								
10054158	52301	Town Pension Contribution	1,446,047	1,543,662	1,647,180	1,142,124	1,142,124	207,649	(934,475)	-81.82%
10054158	53906	OPEB Gasb 45	440,000	419,083	279,981	-	-	-	-	
			<b>1,886,047</b>	<b>1,962,745</b>	<b>1,927,161</b>	<b>1,142,124</b>	<b>1,142,124</b>	<b>207,649</b>	<b>(934,475)</b>	<b>-81.82%</b>
		<b>Insurance Liability</b>								
10054159	52700	Workers Compensation	797,933	813,071	813,026	891,135	891,135	917,869	26,734	3.00%
10054159	55205	Deductibles Heart/Hypertension	47,624	190,708	59,157	106,605	90,103	110,000	3,395	3.18%
10054159	55210	Ins Blanket Coverage	520,966	498,161	554,396	556,200	561,200	572,886	16,686	3.00%
			<b>1,366,523</b>	<b>1,501,939</b>	<b>1,426,579</b>	<b>1,553,940</b>	<b>1,542,438</b>	<b>1,600,755</b>	<b>46,815</b>	<b>3.01%</b>
		<b>Parking</b>								
10054178	51610	Salaries F/T	289,419	236,030	233,199	234,894	234,894	237,460	2,566	1.09%
10054178	51930	Salary Offsets	-	-	-	(9,060)	(9,060)	-	9,060	-100.00%
10054178	51616	Salaries Cleaning Allowance	-	-	-	400	400	400	-	0.00%
10054178	51620	Salaries P/T	-	45	-	-	-	-	-	
10054178	51630	Salaries O/T	785	375	287	-	-	7,000	7,000	
10054178	52200	Social Security	21,070	18,326	16,566	18,016	18,016	18,731	715	3.97%
10054178	52205	401A Employer Contributions	3,045	3,789	3,750	3,844	3,844	3,903	59	1.53%
10054178	52901	Longevity	1,050	1,100	1,200	900	900	900	-	0.00%
10054178	53010	Service Contracts	995	1,791	2,391	2,792	2,792	2,792	-	0.00%
10054178	53015	O/S Contract Service	29,557	22,498	22,509	44,000	44,000	30,000	(14,000)	-31.82%
10054178	54335	Repairs Mobile Equipment	306	(85)	1,586	2,300	2,300	2,300	-	0.00%
10054178	54347	Repairs Parking Meters	2,224	7,628	1,633	3,500	3,500	3,500	-	0.00%
10054178	54355	Property Service Contract	8,380	8,345	8,345	8,309	8,440	8,441	132	1.59%
10054178	54445	Office Equip Lease/Rental	1,205	1,356	1,274	1,377	1,377	1,377	-	0.00%
10054178	55301	Postage	720	1,383	1,622	2,500	2,500	2,500	-	0.00%
10054178	56040	Supplies Signs	-	4,000	140	4,000	4,000	4,000	-	0.00%
10054178	56120	Supplies Office	2,902	39	3,599	3,500	3,369	3,500	-	0.00%
10054178	56260	Gasoline/Oil	1,886	1,504	1,491	3,936	3,936	4,330	394	10.01%
10054178	56500	Voice / Data	7,941	8,045	8,006	9,800	9,800	9,800	-	0.00%
10054178	56630	Uniforms & Equipment	2,130	1,949	1,711	2,000	2,000	2,000	-	0.00%
10054178	58144	Banking & Transaction Fees	21,547	8,934	29,481	36,000	36,000	36,000	-	0.00%
			<b>395,160</b>	<b>327,052</b>	<b>338,790</b>	<b>373,008</b>	<b>373,008</b>	<b>378,934</b>	<b>5,926</b>	<b>1.59%</b>
		<b>Police</b>								
10054201	51930	Salary Offset	-	-	-	(142,074)	(142,074)	(142,074)	-	0.00%
10054201	51610	Salaries F/T	4,807,454	4,923,680	5,054,890	5,225,942	5,225,942	5,423,915	197,973	3.79%



Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054201	51615	Salaries Actg Sgt/Lt	23,328	15,783	17,090	22,000	22,000	20,000	(2,000)	-9.09%
10054201	51616	Salaries Cleaning Allowance	14,000	15,050	15,400	15,400	15,400	15,400	-	0.00%
10054201	51617	Salaries Educational	42,137	43,240	61,031	56,000	61,500	56,000	-	0.00%
10054201	51620	Salaries P/T	31,168	34,682	30,900	38,000	38,000	58,000	20,000	52.63%
10054201	51630	Salaries O/T	261,771	278,547	296,873	285,000	285,000	265,000	(20,000)	-7.02%
10054201	51633	Salaries O/T-Sick	44,822	41,114	54,638	45,000	45,000	50,000	5,000	11.11%
10054201	51636	Salaries O/T Traffic Enforcement	686	884	238	5,000	-	5,000	-	0.00%
10054201	51645	Salaries O/T Injury	186	8,182	6,667	10,000	10,000	8,000	(2,000)	-20.00%
10054201	51650	Salaries Detective Stand-By Pa	15,952	15,554	15,820	16,000	16,000	16,000	-	0.00%
10054201	51660	Salaries O/T Training	62,752	69,217	78,194	105,000	105,000	110,000	5,000	4.76%
10054201	51665	Salaries O/T Accumulated Time	121,757	71,911	78,377	85,000	85,000	85,000	-	0.00%
10054201	51905	Salaries Shift Differential	103,972	104,898	99,991	108,070	108,070	110,000	1,930	1.79%
10054201	51915	Salaries Holiday Sellback	230,081	235,058	262,952	267,026	267,026	270,000	2,974	1.11%
10054201	52200	Social Security	112,014	114,987	121,065	126,093	126,093	148,441	22,348	17.72%
10054201	52901	Longevity	15,300	16,300	16,550	15,200	15,200	17,000	1,800	11.84%
10054201	52906	Accrued Benefits Payout	23,568	-	21,235	-	-	-	-	-
10054201	53010	Service Contracts	43,011	37,293	43,827	46,500	46,500	50,000	3,500	7.53%
10054201	53070	Prof Service Cons/Testing Promotion	10,955	4,304	10,125	12,500	23,000	12,500	-	0.00%
10054201	53200	Training	34,132	36,605	26,189	42,250	42,250	45,000	2,750	6.51%
10054201	53649	Substance Reduction Initiative	1,232	1,619	300	2,500	-	2,500	-	0.00%
10054201	53957	Accreditation	10,289	8,365	8,943	12,000	12,000	12,000	-	0.00%
10054201	53958	Medical Certification Stipend	17,400	18,300	18,300	43,500	43,500	43,500	-	0.00%
10054201	54200	Property Cleaning	121	741	175	1,000	-	1,000	-	0.00%
10054201	54301	Property Repair / Maintenance	4,190	1,442	2,204	2,000	1,000	2,000	-	0.00%
10054201	54320	Repairs Traffic Lights	-	750	500	-	-	-	-	-
10054201	54326	Repairs Emergency Equipment	5,913	2,485	5,029	6,000	8,000	5,000	(1,000)	-16.67%
10054201	54335	Repairs Mobile Equipment	30,453	30,707	31,075	36,000	32,000	36,000	-	0.00%
10054201	54340	Repairs Office Equipment	-	-	-	750	750	750	-	0.00%
10054201	54355	Property Service Contract	-	465	498	750	750	750	-	0.00%
10054201	54445	Office Equip Lease/Rental	7,984	7,397	6,586	7,500	7,500	7,500	-	0.00%
10054201	55301	Postage	2,067	1,425	1,543	1,600	1,600	1,600	-	0.00%
10054201	55400	Advertising	225	-	545	500	500	500	-	0.00%
10054201	55800	Travel	4,457	2,534	2,304	6,000	3,000	6,000	-	0.00%
10054201	55970	Program Meeting Expense	411	300	1,413	1,500	1,500	1,500	-	0.00%
10054201	56020	Supplies Auto Truck	1,364	6,502	5,791	9,000	7,000	11,000	2,000	22.22%
10054201	56025	Supplies Building / Grounds	6,822	6,779	7,869	12,000	12,000	10,000	(2,000)	-16.67%
10054201	56030	Supplies Photo / Fingerprint	6,471	6,342	10,045	10,000	10,000	10,000	-	0.00%
10054201	56100	Supplies - General	3,465	2,910	4,587	5,000	5,000	5,000	-	0.00%
10054201	56120	Supplies Office	7,520	6,034	7,111	10,000	9,989	10,000	-	0.00%
10054201	56220	Electricity	55,765	52,176	55,821	54,000	54,000	59,400	5,400	10.00%
10054201	56240	Fuel Oil / Propane	14,091	6,473	7,994	4,000	4,000	4,400	400	10.00%
10054201	56260	Gasoline/Oil	53,354	51,502	57,191	78,070	78,070	85,877	7,807	10.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054201	56270	Water	3,872	4,154	4,175	4,200	4,200	4,620	420	10.00%
10054201	56500	Voice / Data	38,493	30,758	33,010	40,000	37,400	35,000	(5,000)	-12.50%
10054201	56515	Information Services	35,056	33,528	36,689	35,000	35,000	37,000	2,000	5.71%
10054201	56630	Uniforms & Equipment	52,227	38,268	39,579	52,500	52,500	52,000	(500)	-0.95%
10054201	56631	SRT Personnel Equipment	4,258	5,485	1,300	9,000	9,000	9,000	-	0.00%
10054201	56635	Equip - Emergency	3,559	4,942	2,540	5,000	5,600	4,000	(1,000)	-20.00%
10054201	56920	Equip Ammo / Weapons	22,343	21,592	19,658	23,500	26,011	26,000	2,500	10.64%
10054201	58115	Dues And Subscriptions	2,908	3,133	3,461	3,000	3,000	3,000	-	0.00%
			<b>6,395,351</b>	<b>6,424,400</b>	<b>6,688,289</b>	<b>6,859,777</b>	<b>6,859,777</b>	<b>7,110,079</b>	<b>250,302</b>	<b>3.65%</b>
<b>Fire</b>										
10054203	51610	Salaries F/T	2,479,436	2,475,955	2,479,826	2,649,790	2,649,790	2,667,474	17,684	0.67%
10054203	51615	Salaries Actg Sgt/Lt	8,237	8,294	6,144	8,000	8,000	8,500	500	6.25%
10054203	51617	Salaries Educational	-	-	53,900	-	-	-	-	
10054203	51620	Salaries P/T	18,583	38,666	70,048	86,000	86,000	90,000	4,000	4.65%
10054203	51630	Salaries O/T	80,177	186,538	52,441	50,500	50,500	55,000	4,500	8.91%
10054203	51631	Salaries O/T Vacation	280,603	323,664	327,147	338,645	338,645	350,000	11,355	3.35%
10054203	51632	Salaries O/T Holiday	243,781	247,303	258,509	255,825	255,825	312,530	56,705	22.17%
10054203	51633	Salaries O/T-Sick	269,115	207,278	170,965	222,100	222,100	225,000	2,900	1.31%
10054203	51635	Salaries O/T Callback	5,540	3,068	9,658	2,568	2,568	5,000	2,432	94.70%
10054203	51645	Salaries O/T Injury	85,988	75,551	10,336	90,630	90,630	90,630	-	0.00%
10054203	51920	Salaries Training	29,530	43,628	74,366	44,032	44,032	132,000	87,968	199.78%
10054203	51931	Promotional Testing	-	9,100	-	-	-	10,000	10,000	
10054203	52200	Social Security	68,599	70,250	69,354	84,724	84,724	78,802	(5,922)	-6.99%
10054203	52205	401A Employer Contributions	1,939	2,155	7,529	2,598	2,598	10,331	7,733	297.65%
10054203	52901	Longevity	600	700	400	600	600	600	-	0.00%
10054203	52905	Employee Fitness Program	4,668	691	2,625	3,500	3,500	3,500	-	0.00%
10054203	52906	Accrued Benefits Payout	4,675	14,711	5,237	-	-	-	-	
10054203	53010	Service Contracts	8,437	6,127	10,808	30,000	30,000	32,000	2,000	6.67%
10054203	53018	O/S Contractors	675	700	450	-	-	-	-	
10054203	53200	Training	34,670	41,096	42,603	42,000	42,000	45,000	3,000	7.14%
10054203	53405	O/S Laundry Service	2,989	2,924	4,222	4,000	5,000	4,500	500	12.50%
10054203	53915	Physicals	9,153	8,000	12,156	9,500	9,500	32,000	22,500	236.84%
10054203	53956	Education Incentive	38,100	34,350	-	57,200	57,200	59,600	2,400	4.20%
10054203	53959	Volunteer Recruitment & Retention	-	1,832	570	4,000	1,600	4,000	-	0.00%
10054203	54301	Property Repair / Maintenance	2,569	2,664	2,747	4,000	4,000	5,000	1,000	25.00%
10054203	54326	Repairs Emergency Equipment	14,086	20,947	17,802	18,500	20,000	18,500	-	0.00%
10054203	54335	Repairs Mobile Equipment	36,413	58,585	48,838	69,000	69,000	69,000	-	0.00%
10054203	54445	Office Equip Lease/Rental	1,879	97	409	1,900	1,500	1,900	-	0.00%
10054203	55301	Postage	144	98	66	180	180	180	-	0.00%
10054203	55800	Travel	297	95	331	550	550	2,500	1,950	354.55%
10054203	55400	Advertising	-	-	-	-	-	500	500	

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054203	56020	Supplies Auto Truck	1,049	933	1,230	900	1,100	1,000	100	11.11%
10054203	56100	Supplies - General	7,192	8,073	9,146	8,400	8,400	9,000	600	7.14%
10054203	56120	Supplies Office	745	674	712	1,000	1,000	1,000	-	0.00%
10054203	56220	Electricity	21,024	18,931	16,164	22,000	22,000	24,200	2,200	10.00%
10054203	56240	Fuel Oil / Propane	11,525	10,512	17,015	17,000	17,000	18,700	1,700	10.00%
10054203	56260	Gasoline/Oil	10,761	10,388	13,421	16,000	16,000	17,600	1,600	10.00%
10054203	56270	Water	2,482	2,354	2,211	2,575	2,575	2,833	258	10.02%
10054203	56300	Food	2,817	4,210	4,385	3,100	4,200	5,000	1,900	61.29%
10054203	56500	Voice / Data	9,569	8,376	8,881	11,000	11,000	11,000	-	0.00%
10054203	56515	Information Services	78,000	80,096	80,850	79,000	79,000	81,250	2,250	2.85%
10054203	56615	Equip Hand/Shop Tools	364	125	475	500	500	500	-	0.00%
10054203	56630	Uniforms & Equipment	22,628	29,974	24,853	26,000	25,000	28,000	2,000	7.69%
10054203	56632	Equip Personnel/Pep	2,680	1,283	1,732	4,000	4,000	4,000	-	0.00%
10054203	56635	Equip - Emergency	5,898	1,769	6,387	6,500	6,500	7,000	500	7.69%
10054203	58115	Dues And Subscriptions	5,361	5,185	5,266	5,600	5,600	6,600	1,000	17.86%
			<b>3,912,973</b>	<b>4,067,955</b>	<b>3,932,215</b>	<b>4,283,917</b>	<b>4,283,917</b>	<b>4,531,730</b>	<b>247,813</b>	<b>5.78%</b>
<b>EMS</b>										
10054209	53425	O/S Paramedic Service	399,840	399,840	399,840	399,842	399,842	525,600	125,758	31.45%
10054209	54301	Property Repair / Maintenance	-	500	-	-	-	-	-	-
10054209	54335	Repairs Mobile Equipment	-	-	6,980	-	-	-	-	-
10054209	54445	Office Equip Lease/Rental	1,139	1,214	1,100	-	1,300	-	-	-
10054209	55067	Town Contribution	54,900	53,000	63,465	63,465	63,465	63,465	-	0.00%
10054209	56220	Electricity	11,862	12,528	11,587	15,394	15,394	16,933	1,539	10.00%
10054209	56240	Fuel Oil / Propane	7,344	2,061	5,192	12,611	11,311	13,872	1,261	10.00%
10054209	56260	Gasoline/Oil	7,505	6,618	9,611	9,792	9,792	10,771	979	10.00%
10054209	56270	Water	2,432	2,455	2,340	2,514	2,514	2,765	251	9.98%
10054209	56500	Voice / Data	2,871	2,913	2,499	3,750	3,750	3,750	-	0.00%
10054209	56515	Information Services	55,639	57,723	58,396	59,800	59,800	61,929	2,129	3.56%
			<b>543,533</b>	<b>538,852</b>	<b>561,011</b>	<b>567,168</b>	<b>567,168</b>	<b>699,085</b>	<b>131,917</b>	<b>23.26%</b>
<b>Animal Control</b>										
10054215	51610	Salaries F/T	87,306	88,129	89,911	89,562	89,562	75,000	(14,562)	-16.26%
10054215	51620	Salaries P/T	1,960	-	-	4,500	4,500	4,500	-	0.00%
10054215	51630	Salaries O/T	969	711	914	585	585	500	(85)	-14.53%
10054215	52200	Social Security	6,569	6,291	6,304	7,241	7,241	6,120	(1,121)	-15.48%
10054215	52205	401A Employer Contributions	5,991	6,404	6,382	6,520	6,520	5,950	(570)	-8.74%
10054215	53018	O/S Contractors	143	2,570	13	2,000	2,000	1,500	(500)	-25.00%
			<b>102,937</b>	<b>104,105</b>	<b>103,525</b>	<b>110,408</b>	<b>110,408</b>	<b>93,570</b>	<b>(16,838)</b>	<b>-15.25%</b>
<b>Emergency Management</b>										
10054223	51610	Salaries F/T	-	-	-	-	-	130,415	130,415	

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054223	51620	Salaries P/T	-	32,058	81,360	35,000	35,000	15,000	(20,000)	-57.14%
10054223	51660	Salaries O/T Training	-	-	-	-	-	3,000	3,000	
10054223	52200	Social Security	-	2,167	6,131	2,678	2,678	11,125	8,447	315.42%
10054223	52205	401A Employer Contributions	-	-	-	-	-	9,129	9,129	
10054223	53010	Service Contracts	-	-	-	-	-	19,075	19,075	
10054223	53018	O/S Contractors	12,789	65,542	7,756	11,900	11,900	5,000	(6,900)	-57.98%
10054223	53200	Training	-	-	9,000	5,100	5,100	5,000	(100)	-1.96%
10054223	54326	Repairs Emergency Equipment	-	-	-	5,920	5,920	2,000	(3,920)	-66.22%
10054223	56100	Supplies - General	-	564	913	2,020	2,020	700	(1,320)	-65.35%
10054223	56500	Voice / Data	390	1,159	1,416	1,500	1,500	2,900	1,400	93.33%
10054303	56630	Uniforms & Equipment	-	-	-	-	-	4,000	4,000	
10054223	56635	Equip - Emergency	1,437	3,001	2,940	13,879	13,879	7,000	(6,879)	-49.56%
			<b>14,616</b>	<b>104,490</b>	<b>109,516</b>	<b>77,997</b>	<b>77,997</b>	<b>214,344</b>	<b>136,347</b>	<b>174.81%</b>
		<b>Public Works Admin</b>								
10054301	51610	Salaries F/T	221,514	223,551	227,735	228,439	228,439	232,126	3,687	1.61%
10054301	51620	Salaries P/T	2,648	-	-	-	-	-	-	
10054301	51630	Salaries O/T	7,759	16,139	4,728	8,000	8,000	10,000	2,000	25.00%
10054301	52200	Social Security	16,579	16,976	16,481	18,088	18,088	18,523	435	2.40%
10054301	52205	401A Employer Contributions	4,556	4,811	4,755	4,874	4,874	4,851	(23)	-0.47%
10054301	52901	Longevity	650	700	700	700	700	700	-	0.00%
10054301	53018	O/S Contractors	16,095	48,236	47,915	50,000	50,000	60,000	10,000	20.00%
10054301	53200	Training	463	494	505	500	500	500	-	0.00%
10054301	54445	Office Equip Lease/Rental	4,353	4,164	3,803	4,275	4,275	4,275	-	0.00%
10054301	55301	Postage	600	1,934	2,343	1,500	2,600	2,250	750	50.00%
10054301	55400	Advertising	560	1,173	603	700	700	700	-	0.00%
10054301	55800	Travel	234	211	134	250	750	250	-	0.00%
10054301	56120	Supplies Office	798	652	1,204	1,250	1,750	1,250	-	0.00%
10054301	56500	Voice / Data	1,035	710	802	1,800	1,800	1,000	(800)	-44.44%
			<b>277,843</b>	<b>319,750</b>	<b>311,705</b>	<b>320,376</b>	<b>322,476</b>	<b>336,425</b>	<b>16,049</b>	<b>5.01%</b>
		<b>Highway</b>								
10054303	51610	Salaries F/T	1,945,388	1,933,553	1,907,655	2,031,299	2,019,299	2,178,351	147,052	7.24%
10054303	51617	Salaries Educational	1,200	1,200	460	1,200	1,200	-	(1,200)	-100.00%
10054303	51620	Salaries P/T	161	-	-	-	-	-	-	
10054303	51630	Salaries O/T	216,816	331,925	330,781	289,266	289,266	305,000	15,734	5.44%
10054303	51930	Salary Offset	-	-	-	(67,041)	(67,041)	-	67,041	-100.00%
10054303	51640	Salaries O/T Meal Allow	10,563	22,147	19,328	16,800	16,800	18,000	1,200	7.14%
10054303	51905	Salaries Shift Differential	-	-	-	2,550	2,550	2,550	-	0.00%
10054303	52200	Social Security	159,920	175,348	166,928	177,403	177,403	189,976	12,573	7.09%
10054303	52205	401A Employer Contributions	38,767	46,432	56,960	52,151	52,151	52,788	637	1.22%
10054303	52901	Longevity	7,638	6,988	6,400	7,600	7,600	7,600	-	0.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054303	52906	Accrued Benefits Payout	-	13,044	3,344	-	-	-	-	
10054303	53018	O/S Contractors	12,610	49,424	51,480	60,000	54,800	72,000	12,000	20.00%
10054303	53200	Training	1,275	3,237	4,460	2,500	14,550	2,750	250	10.00%
10054303	53405	O/S Laundry Service	3,798	3,817	3,490	4,000	4,000	4,000	-	0.00%
10054303	53506	Pipe Cleaning	14,800	9,195	18,850	15,000	19,000	17,500	2,500	16.67%
10054303	54200	Property Cleaning	-	-	-	1,500	1,500	1,500	-	0.00%
10054303	54290	Road Maintenance	253,959	313,944	349,429	346,800	338,800	421,800	75,000	21.63%
10054303	54301	Property Repair / Maintenance	8,537	-	-	-	-	-	-	
10054303	54335	Repairs Mobile Equipment	108,394	95,485	117,320	117,000	117,000	127,000	10,000	8.55%
10054303	54445	Office Equip Lease/Rental	1,580	1,203	1,093	1,380	1,380	1,380	-	0.00%
10054303	55400	Advertising	265	469	425	500	500	500	-	0.00%
10054303	55800	Travel	1,619	-	662	1,500	1,500	1,500	-	0.00%
10054303	56261	CHP Gas	-	2,386	26,344	5,900	5,900	6,490	590	10.00%
10054303	56020	Supplies Auto Truck	55,486	69,108	73,385	64,500	68,450	67,725	3,225	5.00%
10054303	56040	Supplies Signs	18,179	14,811	15,291	15,000	15,000	15,000	-	0.00%
10054303	56100	Supplies - General	4,523	5,265	9,014	8,000	13,200	8,000	-	0.00%
10054303	56105	Radio	2,220	1,663	2,152	5,000	5,000	5,000	-	0.00%
10054303	56108	Paint	24,666	12,014	12,000	20,000	20,000	20,000	-	0.00%
10054303	56120	Supplies Office	883	472	410	1,500	1,500	1,500	-	0.00%
10054303	56220	Electricity	30,756	33,510	24,024	34,220	34,220	37,642	3,422	10.00%
10054303	56240	Fuel Oil / Propane	28,917	34,239	20,067	36,803	36,803	40,483	3,680	10.00%
10054303	56260	Gasoline/Oil	42,454	67,189	105,563	68,770	68,770	75,647	6,877	10.00%
10054303	56270	Water	5,865	6,858	3,995	7,202	7,202	7,922	720	10.00%
10054303	56500	Voice / Data	4,639	4,374	4,800	4,500	4,500	4,500	-	0.00%
10054303	56520	Supplies Stone And Gravel	16,410	13,286	14,510	20,000	20,000	30,000	10,000	50.00%
10054303	56610	Equip Furniture	-	1,881	-	2,000	2,000	2,000	-	0.00%
10054303	56615	Equip Hand/Shop Tools	5,017	7,935	5,853	10,000	10,000	10,000	-	0.00%
10054303	56630	Uniforms & Equipment	13,873	23,093	14,971	15,000	15,000	15,750	750	5.00%
			<b>3,041,178</b>	<b>3,305,493</b>	<b>3,371,446</b>	<b>3,379,803</b>	<b>3,379,803</b>	<b>3,751,854</b>	<b>372,051</b>	<b>11.01%</b>
		<b>Engineering</b>								
10054305	51610	Salaries F/T	219,111	222,973	227,531	231,609	231,609	243,241	11,632	5.02%
10054305	51620	Salaries P/T	28,871	300	25,108	25,000	25,000	25,000	-	0.00%
10054305	51630	Salaries O/T	-	12	99	-	-	-	-	
10054305	52200	Social Security	17,999	15,864	18,116	19,248	19,248	20,521	1,273	6.61%
10054305	52205	401A Employer Contributions	14,835	16,117	15,989	16,262	16,262	17,027	765	4.70%
10054305	53011	Prof Service	8,275	8,903	4,238	9,000	5,000	9,000	-	0.00%
10054305	53015	O/S Contract Service	61,254	27,879	62,215	47,500	47,500	75,000	27,500	57.89%
10054305	53200	Training	1,034	466	512	1,000	1,000	1,000	-	0.00%
10054305	54335	Repairs Mobile Equipment	459	473	419	500	500	500	-	0.00%
10054305	54340	Repairs Office Equipment	-	476	-	200	200	200	-	0.00%
10054305	55800	Travel	153	65	225	200	700	200	-	0.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054305	56020	Supplies Auto Truck	184	100	400	400	400	400	-	0.00%
10054305	56100	Supplies - General	683	701	3,956	700	1,700	1,000	300	42.86%
10054305	56120	Supplies Office	1,965	340	834	850	2,350	1,000	150	17.65%
10054305	56260	Gasoline/Oil	1,476	1,592	2,410	3,600	3,600	3,960	360	10.00%
10054305	56500	Voice / Data	3,968	2,741	3,256	2,750	2,750	3,250	500	18.18%
10054305	58115	Dues And Subscriptions	721	1,417	1,317	1,500	1,500	1,500	-	0.00%
			<b>360,987</b>	<b>300,447</b>	<b>366,626</b>	<b>360,319</b>	<b>359,319</b>	<b>402,799</b>	<b>42,480</b>	<b>11.79%</b>
		<b>Town Buildings</b>								
10054306	51610	Salaries F/T	220,866	210,276	244,489	257,905	257,905	268,144	10,239	3.97%
10054306	51620	Salaries P/T	2,150	18,046	3,249	-	-	-	-	-
10054306	51630	Salaries O/T	5,989	5,497	1,806	6,000	6,000	6,000	-	0.00%
10054306	52200	Social Security	16,526	17,177	18,124	20,189	20,189	20,972	783	3.88%
10054306	52205	401A Employer Contributions	5,543	5,276	6,316	3,991	3,991	8,914	4,923	123.35%
10054306	52901	Longevity	500	500	500	500	500	500	-	0.00%
10054306	52906	Accrued Benefits Payout	-	1,940	-	-	-	-	-	-
10054306	53010	Service Contracts	132,664	119,328	176,807	188,000	162,472	335,780	147,780	78.61%
10054306	53018	O/S Contractors	226,718	223,097	384,816	230,000	443,528	230,000	-	0.00%
10054306	54200	Property Cleaning	123,045	155,345	178,315	215,535	200,535	215,535	-	0.00%
10054306	54301	Property Repair / Maintenance	13,192	18,570	23,621	21,500	21,500	21,500	-	0.00%
10054306	54335	Repairs Mobile Equipment	89	655	1,720	750	750	2,000	1,250	166.67%
10054306	54361	Light Poles-Maintenance	13,628	4,079	9,514	10,000	10,000	25,000	15,000	150.00%
10054306	54445	Office Equip Lease/Rental	56	1,336	1,257	1,500	1,500	1,500	-	0.00%
10054306	55400	Advertising	2,186	651	1,490	700	700	1,000	300	42.86%
10054306	56025	Supplies Building / Grounds	3,528	3,941	6,957	9,250	9,250	10,000	750	8.11%
10054306	53028	O/S Contract Old Incin. Bldng	-	22,598	59,887	-	-	-	-	-
10054306	53029	O/S Contractor Potting Shed	-	15,550	-	-	-	-	-	-
10054306	56100	Supplies - General	2,414	240	524	2,500	2,500	3,000	500	20.00%
10054306	56120	Supplies Office	776	338	366	1,000	1,000	1,000	-	0.00%
10054306	56121	Supplies-Centralized Office	20,066	18,815	21,519	25,000	25,000	25,000	-	0.00%
10054306	56220	Electricity	114,482	109,311	98,934	126,985	106,985	139,683	12,698	10.00%
10054306	56240	Fuel Oil / Propane	35,964	50,192	45,643	88,500	88,500	97,350	8,850	10.00%
10054306	56260	Gasoline/Oil	2,058	2,139	8,733	3,726	3,726	4,099	373	10.01%
10054306	56261	CHP Gas	-	-	-	-	20,000	-	-	-
10054306	56270	Water	6,711	4,157	5,876	6,154	6,154	6,769	615	9.99%
10054306	56500	Voice / Data	1,285	1,399	1,155	2,200	2,200	2,200	-	0.00%
10054306	56611	Furniture - Centralized	1,983	(87)	-	2,000	2,000	2,000	-	0.00%
			<b>952,419</b>	<b>1,010,368</b>	<b>1,301,616</b>	<b>1,223,885</b>	<b>1,396,885</b>	<b>1,427,946</b>	<b>204,061</b>	<b>16.67%</b>
		<b>Utilities</b>								
10054350	56291	Town Utility Sewer Fee	47,985	21,925	32,775	32,775	32,775	34,610	1,835	5.60%
10054350	56292	Town Utility Street Lights	93,603	101,143	102,337	105,003	105,003	110,253	5,250	5.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054350	56295	Town Utility Hydrant Service	371,908	386,910	372,286	398,518	398,518	418,444	19,926	5.00%
			<b>513,496</b>	<b>509,979</b>	<b>507,399</b>	<b>536,296</b>	<b>536,296</b>	<b>563,307</b>	<b>27,011</b>	<b>5.04%</b>
		<b>Transfer Station</b>								
10054380	51610	Salaries F/T	358,072	339,230	344,662	341,464	341,464	364,755	23,291	6.82%
10054380	51630	Salaries O/T	90,586	101,138	101,228	103,368	103,368	105,952	2,584	2.50%
10054380	51640	Salaries O/T Meal Allow	144	448	240	538	538	538	-	0.00%
10054380	52200	Social Security	32,767	32,502	32,517	34,071	34,071	36,009	1,938	5.69%
10054380	52205	401A Employer Contributions	5,296	7,157	8,001	8,176	8,176	7,969	(207)	-2.53%
10054380	52901	Longevity	1,000	500	500	500	500	500	-	0.00%
10054380	52906	Accrued Benefits Payout	-	6,500	-	-	-	-	-	-
10054380	53018	O/S Contractors	11,448	10,615	14,594	13,000	9,400	13,000	-	0.00%
10054380	53415	Paint Disposal	-	2,599	-	5,000	5,000	5,000	-	0.00%
10054380	53420	Hazardous Waste Day	16,906	456	19,294	30,000	30,000	30,000	-	0.00%
10054380	53440	Recycling	270,968	266,312	253,811	250,000	250,000	250,000	-	0.00%
10054380	53901	Garbage Hauling Contract	542,162	644,551	622,506	620,000	620,000	650,000	30,000	4.84%
10054380	53908	Groundwater Monitor/Landfill	7,078	8,925	17,494	20,000	20,000	20,000	-	0.00%
10054380	54330	Repairs Machinery And Equipment	4,876	14,587	4,463	15,000	15,000	15,000	-	0.00%
10054380	54335	Repairs Mobile Equipment	30	369	-	3,000	3,000	3,000	-	0.00%
10054380	54421	O/S Bulky Waste Disposal	217,466	231,628	236,788	200,000	200,000	200,000	-	0.00%
10054380	55800	Travel	-	-	-	255	255	255	-	0.00%
10054380	56100	Supplies - General	4,333	2,384	1,513	4,800	4,800	4,900	100	2.08%
10054380	56120	Supplies Office	813	577	1,378	1,600	4,100	1,600	-	0.00%
10054380	56220	Electricity	15,716	17,123	12,276	18,227	18,227	20,050	1,823	10.00%
10054380	56260	Gasoline/Oil	8,369	10,309	10,096	13,500	13,500	14,850	1,350	10.00%
10054380	56270	Water	1,444	1,588	1,510	1,666	1,666	1,833	167	10.02%
10054380	56500	Voice / Data	1,701	1,623	1,882	2,835	2,835	2,835	-	0.00%
10054380	56615	Equip Hand/Shop Tools	480	1,222	926	1,500	1,500	1,500	-	0.00%
10054380	56630	Uniforms & Equipment	2,074	2,788	1,280	2,500	2,500	2,500	-	0.00%
10054380	58120	State Permits	290	290	325	2,500	2,500	2,500	-	0.00%
10054380	58144	Banking & Transaction Fees	6,072	9,110	9,203	9,500	9,500	9,500	-	0.00%
			<b>1,600,093</b>	<b>1,714,532</b>	<b>1,696,486</b>	<b>1,703,000</b>	<b>1,701,900</b>	<b>1,764,046</b>	<b>61,046</b>	<b>3.58%</b>
		<b>Parks</b>								
10054385	51610	Salaries F/T	1,011,979	1,018,371	1,055,858	1,115,820	1,115,820	1,123,582	7,762	0.70%
10054385	51620	Salaries P/T	-	-	45,962	15,000	15,000	15,000	-	0.00%
10054385	51930	Salary Offset	-	-	-	(8,400)	(8,400)	-	8,400	-100.00%
10054385	51630	Salaries O/T	56,780	72,094	68,160	95,500	95,500	96,750	1,250	1.31%
10054385	51640	Salaries O/T Meal Allow	2,782	4,288	3,616	7,168	7,168	7,168	-	0.00%
10054385	52200	Social Security	77,535	80,711	85,604	92,231	92,231	94,504	2,273	2.46%
10054385	52205	401A Employer Contributions	14,090	19,532	23,049	23,266	23,266	28,871	5,605	24.09%
10054385	52901	Longevity	4,000	3,500	3,500	3,500	3,500	3,500	-	0.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054385	52906	Accrued Benefits Payout	1,918	3,866	-	-	-	-	-	-
10054385	56630	Uniforms & Equipment	-	10,900	5,050	-	-	-	-	-
10054385	53011	Prof Service	13,997	15,000	15,000	25,450	25,450	25,450	-	0.00%
10054385	53018	O/S Contractors	148,342	145,982	163,590	206,280	198,530	215,000	8,720	4.23%
10054385	53049	Mosquito Control	13,595	9,960	13,280	13,270	13,270	14,250	980	7.39%
10054385	53200	Training	855	650	827	2,200	2,200	2,200	-	0.00%
10054385	53905	O/S Grass Treatments	158,571	144,169	164,765	219,500	219,500	246,900	27,400	12.48%
10054385	54200	Property Cleaning	-	-	-	500	500	500	-	0.00%
10054385	54301	Property Repair / Maintenance	215	202	819	9,200	9,200	9,200	-	0.00%
10054385	54330	Repairs Machinery And Equipment	37,710	31,932	30,933	45,700	45,700	53,000	7,300	15.97%
10054385	54350	Repairs Parks And Trails	4,627	7,054	2,948	14,500	14,500	17,000	2,500	17.24%
10054385	59736	Bristow Park Maintenance	-	-	-	-	-	12,000	12,000	-
10054385	55800	Travel	716	641	323	1,600	1,600	1,600	-	0.00%
10054385	56020	Supplies Auto Truck	1,308	2,663	1,141	3,190	3,190	3,300	110	3.45%
10054385	56025	Supplies Building / Grounds	58,043	70,417	52,696	71,500	71,500	76,000	4,500	6.29%
10054385	56100	Supplies - General	12,265	4,747	4,498	14,400	14,300	15,300	900	6.25%
10054385	56220	Electricity	26,981	38,269	47,291	53,505	53,505	58,855	5,350	10.00%
10054385	56240	Fuel Oil / Propane	3,045	8,744	7,867	7,787	7,787	8,566	779	10.00%
10054385	56260	Gasoline/Oil	19,590	23,124	27,056	32,712	32,712	35,983	3,271	10.00%
10054385	56270	Water	3,817	5,931	4,750	6,109	6,109	6,720	611	10.00%
10054385	56500	Voice / Data	4,976	5,607	6,742	5,610	5,610	5,610	-	0.00%
10054385	56621	Grounds Equipment	17,502	8,801	874	9,500	9,500	9,500	-	0.00%
10054385	58115	Dues And Subscriptions	470	415	510	450	450	450	-	0.00%
10054385	58120	State Permits	-	-	285	-	-	-	-	-
			<b>1,695,709</b>	<b>1,737,570</b>	<b>1,836,993</b>	<b>2,087,048</b>	<b>2,079,198</b>	<b>2,186,759</b>	<b>99,711</b>	<b>4.78%</b>
<b>Nature Center</b>										
10054398	56220	Electricity	27,726	27,601	29,562	35,557	35,557	39,113	3,556	10.00%
10054398	56240	Fuel Oil / Propane	19,583	21,135	28,201	36,051	36,051	39,656	3,605	10.00%
10054398	56270	Water	2,862	2,871	2,667	3,626	3,626	3,988	362	9.98%
			<b>50,172</b>	<b>51,607</b>	<b>60,431</b>	<b>75,234</b>	<b>75,234</b>	<b>82,757</b>	<b>7,523</b>	<b>10.00%</b>
<b>Tree Warden</b>										
10054399	51620	Salaries P/T	24,464	24,145	24,092	25,000	25,000	25,000	-	0.00%
10054399	52200	Social Security	1,871	1,847	1,843	1,913	1,913	1,913	-	0.00%
10054399	53120	Training	-	-	97	-	-	-	-	-
10054399	56025	Supplies Building / Grounds	-	97	-	-	-	-	-	-
10054399	53450	O/S Tree Service Highway	221,585	236,922	272,257	293,000	293,000	293,000	-	0.00%
10054399	53451	O/S Tree Service Parks	30,648	46,916	32,910	65,000	65,000	65,000	-	0.00%
10054399	54303	O/S Tree Maintenance	89,252	118,116	107,947	150,000	150,000	150,000	-	0.00%
10054399	56100	Supplies - General	3,906	3,609	3,946	4,000	4,000	4,000	-	0.00%
10054399	56500	Voice / Data	368	397	413	500	500	500	-	0.00%



Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
			<b>372,094</b>	<b>432,048</b>	<b>443,505</b>	<b>539,413</b>	<b>539,413</b>	<b>539,413</b>	-	<b>0.00%</b>
<b>Human Services</b>										
10054427	51610	Salaries F/T	343,556	374,871	389,663	396,068	396,068	401,791	5,723	1.44%
10054427	51620	Salaries P/T	13,028	3,354	-	-	-	-	-	
10054427	51630	Salaries O/T	1,073	1,680	249	1,000	1,000	2,000	1,000	100.00%
10054427	51930	Salary Offset	-	-	-	(5,000)	(5,000)	-	5,000	-100.00%
10054427	52200	Social Security	27,662	27,971	28,641	29,816	29,816	30,890	1,074	3.60%
10054427	52205	401A Employer Contributions	8,924	15,932	16,522	16,952	16,952	17,112	160	0.94%
10054427	52901	Longevity	300	350	400	400	400	400	-	0.00%
10054427	52906	Accrued Benefits Payout	12,260	-	-	-	-	-	-	
10054427	53048	Flu Clinic	8,166	9,952	11,383	14,000	15,400	-	(14,000)	-100.00%
10054427	53650	General Assistance	17,400	16,573	-	-	-	-	-	
10054427	53947	Public Health Services	18,980	4,408	4,576	5,000	4,083	10,000	5,000	100.00%
10054427	54445	Office Equip Lease/Rental	2,453	2,286	2,156	2,500	2,500	2,500	-	0.00%
10054427	55301	Postage	346	1,203	1,206	1,100	1,100	1,100	-	0.00%
10054427	55800	Travel	179	-	-	200	200	200	-	0.00%
10054427	55970	Program Meeting Expense	2,539	332	408	1,000	517	1,000	-	0.00%
10054427	56120	Supplies Office	2,457	1,524	723	1,000	1,000	1,250	250	25.00%
10054427	56500	Voice / Data	1,865	2,074	2,060	2,200	2,200	2,200	-	0.00%
10054427	58115	Dues And Subscriptions	425	1,280	915	1,300	1,300	1,300	-	0.00%
			<b>461,613</b>	<b>463,787</b>	<b>458,901</b>	<b>467,536</b>	<b>467,536</b>	<b>471,743</b>	<b>4,207</b>	<b>0.90%</b>
<b>Human Services Agencies</b>										
10054450	53610	Getabout	46,000	46,000	46,000	46,000	46,000	47,000	1,000	2.17%
10054450	53621	Kids In Crisis	56,000	56,000	90,000	85,000	85,000	96,000	11,000	12.94%
10054450	53630	New Canaan Cares	-	18,000	18,000	18,000	18,000	18,000	-	0.00%
10054450	53645	Child Guidance Center	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
10054450	53675	Domestic Violence Crisis Centre	5,000	5,000	5,000	5,000	5,000	10,000	5,000	100.00%
10054450	53680	Meals On Wheels	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
10054450	53682	Community Program Mental Wellness	16,240	-	-	10,000	10,000	5,000	(5,000)	-50.00%
10054450	53678	New Canaan Urgent Assessment	-	-	-	-	-	50,000	50,000	
10054450	53679	Catholic Charities of Fairfield County	-	-	-	-	-	2,500	2,500	
10054450	53687	Elder House	-	-	-	-	-	2,500	2,500	
10054450	53688	Family Centers	-	-	-	-	-	2,500	2,500	
10054450	53689	Community Action Agency of Western CT	-	-	-	-	-	2,500	2,500	
			<b>133,240</b>	<b>135,000</b>	<b>169,000</b>	<b>174,000</b>	<b>174,000</b>	<b>246,000</b>	<b>72,000</b>	<b>41.38%</b>
<b>Library</b>										
10054501	55067	Town Contribution	2,320,250	2,378,072	2,425,633	2,562,818	2,562,818	2,683,880	121,062	4.72%
			<b>2,320,250</b>	<b>2,378,072</b>	<b>2,425,633</b>	<b>2,562,818</b>	<b>2,562,818</b>	<b>2,683,880</b>	<b>121,062</b>	<b>4.72%</b>

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
<b>Rec-Civic Activity</b>										
10054511	53445	O/S Refuse Service	9,943	6,480	14,955	12,750	17,750	5,000	(7,750)	-60.78%
10054511	55965	Program Band Concert	7,514	2,518	7,020	10,250	10,250	-	(10,250)	-100.00%
10054511	55966	Program Light Sound	306	-	-	500	500	-	(500)	-100.00%
10054511	55975	Program Memorial Day	-	-	75	500	500	-	(500)	-100.00%
10054511	56100	Supplies - General	1,326	127	422	1,500	1,500	1,500	-	0.00%
			<b>19,088</b>	<b>9,125</b>	<b>22,472</b>	<b>25,500</b>	<b>30,500</b>	<b>6,500</b>	<b>(19,000)</b>	<b>-74.51%</b>
<b>Recreation Administration</b>										
10054520	51610	Salaries F/T	449,187	453,360	421,734	462,746	462,746	467,170	4,424	0.96%
10054520	51620	Salaries P/T	237,587	140,165	163,979	289,100	289,100	12,250	(276,850)	-95.76%
10054520	51630	Salaries O/T	1,412	2,151	5,192	3,000	3,000	5,200	2,200	73.33%
10054520	52200	Social Security	50,326	44,031	45,356	57,746	57,746	37,073	(20,673)	-35.80%
10054520	52205	401A Employer Contributions	-	63	-	-	-	-	-	-
10054520	52901	Longevity	1,600	1,650	1,500	1,200	1,200	1,500	300	25.00%
10054520	52906	Accrued Benefits Payout	-	-	21,647	-	-	-	-	-
10054520	53015	O/S Contract Service	5,073	5,426	5,543	7,000	6,375	7,000	-	0.00%
10054520	54200	Property Cleaning	1,611	-	2,154	4,000	500	4,000	-	0.00%
10054520	54301	Property Repair / Maintenance	1,540	2,927	1,174	3,500	3,500	7,500	4,000	114.29%
10054520	54305	Dog Park Maintenance	12,053	12,042	12,229	15,000	15,000	16,250	1,250	8.33%
10054520	54330	Repairs Machinery And Equipment	1,364	756	200	3,000	3,000	-	(3,000)	-100.00%
10054520	54335	Repairs Mobile Equipment	30	308	39	350	350	-	(350)	-100.00%
10054520	54350	Repairs Parks And Trails	1,500	2,090	240	2,500	2,500	-	(2,500)	-100.00%
10054520	54445	Office Equip Lease/Rental	5,003	4,510	4,853	5,500	5,500	6,500	1,000	18.18%
10054520	55005	Background/Security Checks	512	-	693	1,200	1,200	1,650	450	37.50%
10054520	55301	Postage	2,255	488	409	2,800	2,800	3,000	200	7.14%
10054520	53200	Training	-	-	-	-	-	1,900	1,900	-
10054520	55400	Advertising	5,335	-	-	6,500	100	6,500	-	0.00%
10054520	55800	Travel	-	-	213	150	150	250	100	66.67%
10054520	55950	Program Soccer	-	762	1,004	1,800	1,150	-	(1,800)	-100.00%
10054520	55955	Program Camp Buses	4,826	-	-	6,000	6,000	-	(6,000)	-100.00%
10054520	55967	Program Men's Softball	619	299	1,807	600	600	-	(600)	-100.00%
10054520	55968	Program Spring/Summer Clinics	2,391	1,760	-	4,500	100	-	(4,500)	-100.00%
10054520	55980	Programs and Activities	190,323	255,575	387,003	400,500	422,884	-	(400,500)	-100.00%
10054520	56025	Supplies Building / Grounds	-	-	907	-	-	-	-	-
10054520	56035	Supplies Program Inc. Sporting	12,292	7,706	18,053	15,000	13,942	-	(15,000)	-100.00%
10054520	56100	Supplies - General	6,412	5,021	6,487	10,000	10,000	12,000	2,000	20.00%
10054520	56120	Supplies Office	3,003	3,411	2,829	5,000	5,000	5,000	-	0.00%
10054520	56260	Gasoline/Oil	1,631	1,556	1,475	2,500	2,500	2,750	250	10.00%
10054520	56500	Voice / Data	4,047	4,730	4,775	4,750	4,750	5,500	750	15.79%
10054520	56610	Equip Furniture	-	-	-	350	350	7,250	6,900	1971.43%
10054520	56630	Uniforms & Equipment	6,879	5,175	2,984	7,000	4,000	-	(7,000)	-100.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054520	57350	Software	6,978	7,394	8,516	8,500	8,500	9,500	1,000	11.76%
10054520	58115	Dues And Subscriptions	719	450	536	750	750	750	-	0.00%
10054520	58144	Banking & Transaction Fees	23,754	36,539	43,185	36,500	36,500	-	(36,500)	-100.00%
			<b>1,040,259</b>	<b>1,000,345</b>	<b>1,166,715</b>	<b>1,369,042</b>	<b>1,371,792</b>	<b>620,493</b>	<b>(748,549)</b>	<b>-54.68%</b>
<b>Recreation - Waveny House</b>										
10054521	51610	Salaries F/T	63,050	63,472	64,912	65,657	65,657	58,796	(6,861)	-10.45%
10054521	51620	Salaries P/T	8,735	12,255	7,629	8,500	8,500	-	(8,500)	-100.00%
10054521	51630	Salaries O/T	16,710	5,935	29,133	24,000	24,000	9,200	(14,800)	-61.67%
10054521	52200	Social Security	6,372	5,825	7,272	7,509	7,509	5,239	(2,270)	-30.23%
10054521	52205	401A Employer Contributions	3,119	2,742	3,365	3,196	3,196	2,352	(844)	-26.41%
10054521	52901	Longevity	200	200	200	200	200	200	-	0.00%
10054521	53015	O/S Contract Service	18,385	18,165	7,909	19,250	18,750	29,250	10,000	51.95%
10054521	54360	Major Maintenance	3,855	9,184	11,347	15,000	15,000	35,000	20,000	133.33%
10054521	55400	Advertising	1,530	1,114	4,455	3,500	3,500	-	(3,500)	-100.00%
10054521	56100	Supplies - General	6,459	4,417	5,371	9,000	9,500	12,500	3,500	38.89%
10054521	56120	Supplies Office	-	-	-	-	-	-	-	
10054521	56500	Voice / Data	368	397	413	400	400	800	400	100.00%
10054521	56610	Equip Furniture	3,475	1,090	555	4,000	4,000	6,500	2,500	62.50%
10054521	56925	Equip China / Silverware	920	-	155	2,500	2,500	-	(2,500)	-100.00%
			<b>133,178</b>	<b>124,794</b>	<b>142,715</b>	<b>162,712</b>	<b>162,712</b>	<b>159,837</b>	<b>(2,875)</b>	<b>-1.77%</b>
<b>Recreation - Paddle Tennis</b>										
10054522	51620	Salaries P/T	6,908	11,951	46,152	28,000	28,000	-	(28,000)	-100.00%
10054522	52200	Social Security	528	914	3,531	2,142	2,142	-	(2,142)	-100.00%
10054522	54301	Property Repair / Maintenance	-	-	17,300	-	-	18,000	18,000	
10054522	54325	Repairs Courts	7,542	7,470	4,687	11,000	11,000	12,000	1,000	9.09%
10054522	56100	Supplies - General	668	600	222	1,000	1,000	-	(1,000)	-100.00%
10054522	56500	Voice / Data	255	274	281	900	900	900	-	0.00%
10054522	56620	Equip Heaters / Snowblowers	-	500	500	1,000	1,000	1,000	-	0.00%
			<b>15,902</b>	<b>21,709</b>	<b>72,674</b>	<b>44,042</b>	<b>44,042</b>	<b>31,900</b>	<b>(12,142)</b>	<b>-27.57%</b>
<b>Recreation - Park Bldgs.</b>										
10054523	51620	Salaries P/T	-	-	-	2,000	2,000	2,000	-	0.00%
10054523	52200	Social Security	-	-	-	153	153	153	-	0.00%
10054523	53015	O/S Contract Service	1,328	1,310	3,145	2,000	2,000	2,000	-	0.00%
10054523	53445	O/S Refuse Service	11,834	12,834	14,630	15,540	15,540	16,800	1,260	8.11%
10054523	54200	Property Cleaning	350	483	1,433	2,750	2,750	3,250	500	18.18%
10054523	54301	Property Repair / Maintenance	12,666	8,815	13,917	15,000	15,000	18,500	3,500	23.33%
10054523	54330	Repairs Machinery And Equipment	4,278	3,841	5,747	5,250	5,250	8,000	2,750	52.38%
10054523	56100	Supplies - General	4,784	3,284	4,034	6,000	6,000	8,600	2,600	43.33%
10054523	56220	Electricity	92,229	103,970	123,046	110,000	110,000	121,000	11,000	10.00%

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
10054523	56240	Fuel Oil / Propane	46,802	46,772	58,245	62,000	62,000	68,200	6,200	10.00%
10054523	56270	Water	5,847	6,197	7,107	6,500	6,500	7,150	650	10.00%
			<b>180,118</b>	<b>187,505</b>	<b>231,304</b>	<b>227,193</b>	<b>227,193</b>	<b>255,653</b>	<b>28,460</b>	<b>12.53%</b>
		<b>Recreation - Lapham Center</b>								
10054524	51610	Salaries F/T	169,605	90,260	148,254	165,461	165,461	174,029	8,568	5.18%
10054524	51620	Salaries P/T	83,379	105,715	96,910	115,000	115,000	115,000	-	0.00%
10054524	51630	Salaries O/T	2,444	-	345	2,250	2,250	2,250	-	0.00%
10054524	52200	Social Security	19,607	14,466	18,223	19,000	19,000	22,283	3,283	17.28%
10054524	52901	Longevity	800	350	400	400	400	400	-	0.00%
10054524	52906	Accrued Benefits Payout	9,448	-	-	-	-	-	-	-
10054524	54445	Office Equip Lease/Rental	1,300	1,350	1,385	1,500	1,500	1,600	100	6.67%
10054524	55301	Postage	667	-	-	850	850	850	-	0.00%
10054524	55970	Program Meeting Expense	1,704	2,354	2,578	5,000	5,000	5,500	500	10.00%
10054524	56035	Supplies Program Inc. Sporting	259	651	257	750	750	1,000	250	33.33%
10054524	56100	Supplies - General	-	845	450	900	900	1,200	300	33.33%
10054524	56120	Supplies Office	7,949	220	8,123	9,000	9,000	9,000	-	0.00%
10054524	56300	Food	648	1,292	970	1,500	1,500	1,750	250	16.67%
10054524	56500	Voice / Data	1,333	1,224	1,427	1,500	1,500	1,500	-	0.00%
10054524	58115	Dues And Subscriptions	145	-	-	200	200	200	-	0.00%
10054524	58144	Banking & Transaction Fees	3,609	4,561	4,755	4,000	4,000	4,200	200	5.00%
			<b>302,898</b>	<b>223,288</b>	<b>284,077</b>	<b>327,311</b>	<b>327,311</b>	<b>340,762</b>	<b>13,451</b>	<b>4.11%</b>
		<b>Recreation - Kiwanis Park</b>								
10054526	51620	Salaries P/T	33,597	20,860	40,352	39,015	39,015	40,000	985	2.52%
10054526	52200	Social Security	2,608	1,605	3,087	2,984	2,984	3,060	76	2.55%
10054526	54301	Property Repair / Maintenance	2,948	3,764	1,672	4,000	3,990	4,500	500	12.50%
10054526	55980	Other Classes & Programs	3,740	-	-	-	-	-	-	-
10054526	56025	Supplies Building / Grounds	6,212	6,893	12,809	7,800	7,800	12,250	4,450	57.05%
10054526	56100	Supplies - General	74	1,098	123	1,750	1,750	1,850	100	5.71%
10054526	56500	Voice / Data	1,477	1,515	1,759	1,650	1,650	1,650	-	0.00%
10054526	56630	Uniforms & Equipment	-	912	-	1,000	1,000	1,000	-	0.00%
10054526	56910	Supplies - Chemicals	5,147	3,813	8,369	7,250	7,260	10,800	3,550	48.97%
			<b>55,803</b>	<b>40,460</b>	<b>68,171</b>	<b>65,449</b>	<b>65,449</b>	<b>75,110</b>	<b>9,661</b>	<b>14.76%</b>
		<b>Board of Education</b>								
10054700	52110	Group Insurance-BOE	12,289,526	12,147,943	8,942,809	13,384,033	13,384,033	14,729,646	1,345,613	10.05%
10054700	55065	Expense Summary	77,066,606	79,370,172	82,998,007	85,668,966	85,668,966	88,309,562	2,640,596	3.08%
			<b>89,356,132</b>	<b>91,518,115</b>	<b>91,940,816</b>	<b>99,052,999</b>	<b>99,052,999</b>	<b>103,039,208</b>	<b>3,986,209</b>	<b>4.02%</b>
		<b>Board of Education COVID Appropriation</b>								
10054700	59020	Operating Transfer	400,000	1,543,091	-	-	-	-	-	-

Expenditures			FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
			<b>400,000</b>	<b>1,543,091</b>	-	-	-	-	-	
<b>Other Agencies</b>										
10055006	53600	Health/Welfare	263,104	265,656	253,151	271,000	271,000	271,000	-	0.00%
10055006	53605	Day Care Center	31,947	32,000	32,000	32,000	32,000	32,000	-	0.00%
10055006	53640	Trans Private Schools	229,192	224,320	212,300	280,000	280,000	280,000	-	0.00%
10055006	53686	New Canaan Historical Society	-	25,000	25,000	25,000	25,000	25,000	-	0.00%
10055006	53690	Channel 79 TV	29,000	29,000	38,197	38,197	38,197	38,197	-	0.00%
10055006	53695	Probate Court	10,551	10,789	11,140	12,000	12,000	12,000	-	0.00%
			<b>563,794</b>	<b>586,764</b>	<b>571,788</b>	<b>658,197</b>	<b>658,197</b>	<b>658,197</b>	-	<b>0.00%</b>
<b>Debt Service</b>										
10054801	58310	Bond Principal Town	6,830,585	6,780,515	7,020,415	7,319,353	7,319,353	7,319,353	-	0.00%
10054801	58315	Bond Principal School	5,029,415	5,278,485	5,408,585	5,960,647	5,960,647	5,960,647	-	0.00%
10054801	58320	Bond Interest Town	2,367,387	2,545,945	2,608,872	2,663,558	2,663,558	2,663,558	-	0.00%
10054801	58325	Bond Interest Schools	1,759,724	1,687,493	1,763,966	1,719,506	1,719,506	1,719,506	-	0.00%
10054801	58330	BOE ICT Lease	623,194	630,419	612,714	675,516	675,516	731,539	56,023	8.29%
			<b>16,610,305</b>	<b>16,922,856</b>	<b>17,414,551</b>	<b>18,338,580</b>	<b>18,338,580</b>	<b>18,394,603</b>	<b>56,023</b>	<b>0.31%</b>
<b>Contingency</b>										
10059800	51935	Contingency	10,297	64,336	-	300,000	2,000	400,000	100,000	33.33%
10054050	53961	Volunteer Tax Abatement	-	-	62,156	62,156	62,156	62,156	-	0.00%
10059800	51936	Salary Contingency	-	-	-	136,644	136,644	250,000	113,356	82.96%
			<b>10,297</b>	<b>64,336</b>	<b>62,156</b>	<b>498,800</b>	<b>200,800</b>	<b>712,156</b>	<b>213,356</b>	<b>42.77%</b>
<b>Interfund Transfers</b>										
10059910	56291	Town Utility Sewer Contribution	23,020	-	-	-	-	-	-	
10059910	59021	Transfer to Tax Supported Capital	1,489,828	2,225,212	1,726,862	232,000	232,000	559,000	327,000	140.95%
10059910	59020	Operating Transfer	-	-	20,640	-	-	-	-	
10059910	59026	Transfer To Waveny Pool Fund	31,750	39,531	5,300	-	-	-	-	
			<b>1,544,598</b>	<b>2,264,743</b>	<b>1,752,802</b>	<b>232,000</b>	<b>232,000</b>	<b>559,000</b>	<b>327,000</b>	<b>140.95%</b>
<b>Operating Carry Over - BOE</b>										
10059940	53904	Board Of Ed AP Carryover	31,757	-	-	-	-	-	-	
			<b>31,757</b>	-	-	-	-	-	-	
<b>Total General Fund Expenditures</b>			<b>147,849,293</b>	<b>155,043,729</b>	<b>153,803,726</b>	<b>161,583,995</b>	<b>161,563,845</b>	<b>166,625,202</b>	<b>5,041,207</b>	<b>3.12%</b>

**TOWN OF NEW CANAAN  
Sewer Fund Summary**

ORG	OBJECT	PROJECT	Account	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
28054135	41101		Tax Collections - Current	-	-	-	-	-	-	-	-
28054135	41102		Tax Collections - Prior Yrs	(7,374)	8,325	11,783	3,000	3,000	3,000	-	0.0%
28054135	41901		Lien Fees And Interest	14,291	12,281	12,705	6,000	6,000	6,000	-	0.0%
28054135	44745		Sewer Utility Revenue	1,461,847	1,577,763	1,659,248	1,618,200	1,618,200	1,767,420	149,220	9.2%
28054135	44960		Miscellaneous Income	-	-	1,339	-	-	-	-	-
28054135	46101		Interest On Investments	-	-	-	750	750	750	-	0.0%
28054135	49101		General Fund Contribution	23,020	-	-	-	-	-	-	-
			<b>Sewer Fund-Tax Collector</b>	<b>1,491,785</b>	<b>1,598,369</b>	<b>1,685,075</b>	<b>1,627,950</b>	<b>1,627,950</b>	<b>1,777,170</b>	<b>149,220</b>	<b>9.2%</b>
28058201	42322		Sewer Connection Permits	800	2,400	2,688	1,300	1,300	2,400	1,100	84.6%
28058201	43341		Nitrogen Credit	151,775	98,932	24,350	24,350	24,350	1,900	(22,450)	-92.2%
28058201	44024		Disposal Fees	245,143	272,536	250,915	273,000	273,000	244,000	(29,000)	-10.6%
			<b>Sewer Fund-Operations</b>	<b>397,718</b>	<b>373,868</b>	<b>277,954</b>	<b>298,650</b>	<b>298,650</b>	<b>248,300</b>	<b>(50,350)</b>	<b>-16.9%</b>
			<b>Total Sewer Fund Revenue</b>	<b>1,889,503</b>	<b>1,972,237</b>	<b>1,963,029</b>	<b>1,926,600</b>	<b>1,926,600</b>	<b>2,025,470</b>	<b>98,870</b>	<b>5.1%</b>
28054135	51610		Salaries F/T	47,019	47,230	49,100	47,651	49,574	50,782	3,131	6.6%
28054135	51620		Salaries P/T	1,814	1,170	1,506	2,000	2,000	1,700	(300)	-15.0%
28054135	51630		Salaries O/T	144	280	106	180	180	180	-	0.0%
28054135	52200		Social Security	3,757	3,725	3,885	3,818	3,929	4,029	211	5.5%
28054135	52205		401A Employer Contributions	748	730	745	721	746	780	59	8.2%
28054135	52901		Longevity	-	-	-	160	160	160	-	0.0%
28054135	53010		Service Contracts	-	-	-	2,000	2,000	2,000	-	0.0%
28054135	53011		Prof Service	-	75	-	100	100	100	-	0.0%
28054135	54340		Repairs Office Equipment	-	145	-	150	150	150	-	0.0%
28054135	54445		Office Equip Lease/Rental	-	-	-	330	330	330	-	0.0%
28054135	55301		Postage	8,257	4,062	8,887	7,000	7,000	7,500	500	7.1%
28054135	55400		Advertising	675	153	648	1,000	1,000	1,000	-	0.0%
28054135	56120		Supplies Office	1,361	135	928	1,400	1,400	1,400	-	0.0%
28054135	56500		Voice / Data	-	-	-	100	100	100	-	0.0%
			<b>Sewer Fund-Tax Collector</b>	<b>63,776</b>	<b>57,705</b>	<b>65,804</b>	<b>66,610</b>	<b>68,669</b>	<b>70,211</b>	<b>3,601</b>	<b>5.4%</b>
28054158	52902		Wellness	102	18	72	-	-	-	-	-
			<b>Sewer Fund-Health Benefits</b>	<b>102</b>	<b>18</b>	<b>72</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

ORG	OBJECT	PROJECT	Account	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
28054159	52700		Workers Compensation	25,248	26,008	26,008	27,810	27,810	27,810	-	0.0%
28054159	55210		Ins Blanket Coverage	56,086	54,858	57,589	59,740	59,815	59,740	-	0.0%
			<b>Sewer Fund-Insurance</b>	<b>81,334</b>	<b>80,866</b>	<b>83,597</b>	<b>87,550</b>	<b>87,625</b>	<b>87,550</b>	<b>-</b>	<b>0.0%</b>
28054801	58310		Bond Prin Town	54,000	54,000	54,000	-	-	-		
28054801	58320		Bond Interest Town	8,100	5,400	2,700	8,100	8,100	8,100	-	0.0%
			<b>Sewer Fund-Debt Service</b>	<b>62,100</b>	<b>59,400</b>	<b>56,700</b>	<b>8,100</b>	<b>8,100</b>	<b>8,100</b>	<b>-</b>	<b>0.0%</b>
28058201	51610		Salaries F/T	304,444	304,312	312,389	429,155	429,155	453,563	24,408	5.7%
28058201	51617		Salaries Educational	-	2,730	1,470	2,730	2,730	2,730	-	0.0%
28058201	51620		Salaries P/T	86,992	68,245	101,857	-	2,000	-	-	
28058201	51630		Salaries O/T	54,212	61,129	54,978	61,800	180	61,800	-	0.0%
28058201	51640		Salaries O/T Meal Allow	354	703	525	700	700	700	-	0.0%
28058201	52200		Social Security	32,810	31,597	33,948	38,286	3,818	39,426	1,140	3.0%
28058201	52205		401A Employer Contributions	8,543	8,578	8,640	9,016	721	9,240	224	2.5%
28058201	52901		Longevity	1,000	1,000	1,250	1,000	160	1,000	-	0.0%
28058201	53018		O/S Contractors	51,749	26,652	25,169	37,000	38,501	37,925	925	2.5%
28058201	53200		Training	2,676	2,880	454	3,500	3,500	3,500	-	0.0%
28058201	53505		Grit Removal	4,859	9,739	9,954	17,000	17,000	17,000	-	0.0%
28058201	53506		Pipe Cleaning	30,422	22,293	28,662	30,000	31,338	30,750	750	2.5%
28058201	53902		O/S Sludge Hauling Contract	177,361	189,030	227,596	225,000	229,404	248,000	23,000	10.2%
28058201	54200		Property Cleaning	5,112	792	843	5,000	5,000	5,125	125	2.5%
28058201	54301		Property Repair / Maintenance	18,679	29,419	21,564	30,000	32,931	30,750	750	2.5%
28058201	54330		Repairs Machinery And Equipmen	23,042	28,644	28,267	35,000	36,545	35,875	875	2.5%
28058201	54335		Repairs Mobile Equipment	1,649	1,450	1,241	2,500	2,775	2,500	-	0.0%
28058201	54445		Office Equip Lease/Rental	-	2,720	1,365	2,800	780	1,500	(1,300)	-46.4%
28058201	55301		Postage	24	53	9	255	7,000	255	-	0.0%
28058201	55800		Travel	-	-	81	2,000	2,000	2,000	-	0.0%
28058201	56025		Supplies Building / Grounds	135,101	102,594	113,565	128,500	140,012	163,000	34,500	26.8%
28058201	56100		Supplies - General	3,062	1,668	2,865	3,900	4,035	3,900	-	0.0%
28058201	56120		Supplies Office	714	646	767	800	1,785	800	-	0.0%
28058201	56220		Electricity	178,131	205,298	146,961	234,390	214,390	257,829	23,439	10.0%
28058201	56240		Fuel Oil / Propane	13,534	15,015	10,076	23,000	23,000	25,300	2,300	10.0%
28058201	56260		Gasoline/Oil	2,147	2,217	3,227	4,000	4,000	4,400	400	10.0%
28058201	56261		CHP Gas	-	2,323	37,909	-	20,187	38,000	38,000	
28058201	56270		Water	6,403	7,219	7,362	7,500	7,500	8,250	750	10.0%
28058201	56291		Town Util Sewer Contribution	-	4,590	-	4,590	4,590	4,705	115	2.5%
28058201	56500		Voice / Data	4,416	3,858	4,418	5,000	100	5,125	125	2.5%
28058201	56630		Uniforms & Equipment	6,371	6,004	4,622	6,700	6,878	6,870	170	2.5%
28058201	56915		Supplies - Laboratory	4,175	4,300	3,342	5,000	5,658	5,125	125	2.5%
28058201	57350		Software	2,691	1,730	1,862	2,000	2,000	2,000	-	0.0%

ORG	OBJECT	PROJECT	Account	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
28058201	58115		Dues And Subscriptions	458	-	-	250	250	250	-	0.0%
28058201	58120		State Permits	2,638	2,638	3,551	2,700	2,700	2,700	-	0.0%
<b>Sewer Fund-Operations</b>				<b>1,165,514</b>	<b>1,159,351</b>	<b>1,200,790</b>	<b>1,361,072</b>	<b>1,283,323</b>	<b>1,511,893</b>	<b>150,821</b>	<b>11.1%</b>
28059800	51935		Contingency	-	-	-	395,546	395,546	243,946	(151,600)	-38.3%
28059910	59020		Transfer Out	-	3,750,000	-	-	-	-	-	-
<b>Total Contingency &amp; Transfer</b>				<b>-</b>	<b>3,750,000</b>	<b>-</b>	<b>395,546</b>	<b>395,546</b>	<b>243,946</b>	<b>(151,600)</b>	<b>-38.3%</b>
<b>Total Sewer Fund Operating Budget</b>				<b>1,372,825</b>	<b>5,107,340</b>	<b>1,406,962</b>	<b>1,918,878</b>	<b>1,843,263</b>	<b>1,921,699</b>	<b>2,821</b>	<b>0.1%</b>
28054135	49101		Sewer Capital Fund Transfer In	-	3,750,000	-	-	-	-	-	-
<b>Sewer Fund-Tax Collector</b>				<b>-</b>	<b>3,750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
28408201	58992	10595	FY23 Generator Fuel Tank Project	-	-	-	168,000	-	-	-	-
28408201	58992	10596	FY23 Control Building Fuel tank removal	-	-	-	18,000	-	-	-	-
28408201	58993	10592	FY23 Sewer Rehab	-	-	-	10,900	-	-	-	-
28408201	58994	10589	FY23 Clarifier Drive Replacement & Rehab	-	-	-	80,500	-	-	-	-
28408201	58994	10590	FY23 UV Re-Hab	-	-	-	25,000	-	-	-	-
28408201	58994	10591	FY23 Engineering (Zn, P,WPCF upgrades)	-	-	-	20,000	-	-	-	-
28408201	58994	10593	FY23 UV Replacement	-	-	-	815,000	-	-	-	-
28408201	58996	10594	FY23 Fence Replacement	-	-	-	60,000	-	-	-	-
28408201	58994	10630	FY24 Sensor Replacements	-	-	-	-	-	23,000	-	-
28408201	58992	10629	FY24 Sewer Rehab	-	-	-	-	-	10,900	-	-
28408201	58992	10627	FY24 UV Re-Hab	-	-	-	-	-	25,000	-	-
28408201	58992	10628	FY24 Engineering (Zn, P,WPCF upgrades)	-	-	-	-	-	20,000	-	-
28408201	58994	10631	FY24 UV Replacement	-	-	-	-	-	285,000	-	-
28408201	58995	10634	FY24 Replacement Mechanic's Vehicle	-	-	-	-	-	100,000	-	-
28408201	58992	10633	FY24 Inflow and Infiltration -Remediation	-	-	-	-	-	500,000	-	-
28408201	58994	10632	FY24 Chemical Tote Replacement	-	-	-	-	-	7,000	-	-
<b>Sewer Fund-Capital</b>				<b>132,863</b>	<b>590,796</b>	<b>7,000</b>	<b>1,197,400</b>	<b>-</b>	<b>970,900</b>		
28408201	48255		Contribution from Reserve	-	-	-	1,197,400	-	600,350	-	-
<b>Total Sewer Fund &amp; Sewer Capital Fund</b>				<b>1,505,688</b>	<b>5,698,136</b>	<b>1,413,962</b>	<b>3,116,278</b>	<b>1,843,263</b>	<b>2,892,599</b>	<b>2,821</b>	<b>0%</b>



**Recreation Fund**

ORG	OBJ	PROJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
			<b>Beginning Balance</b>	-	-	-	-	-	-		
<b>General</b>											
28454525	58144		Banking & Transaction Fees	-	-	-	-	-	38,000	38,000	
28454525	51935		Contingency	-	-	-	-	-	62,283	62,283	
				-	-	-	-	-	<b>100,283</b>	<b>100,283</b>	
<b>BASF (School Programs)</b>											
28454525	44868	45101	Programs and Activities	-	-	-	-	-	180,000	180,000	
28454525	51620	45101	Salaries P/T	-	-	-	-	-	27,600	27,600	
28454525	52200	45101	Social Security	-	-	-	-	-	1,656	1,656	
28454525	55980	45101	Programs and Activities	-	-	-	-	-	125,000	125,000	
28454525	56035	45101	Supplies Programs	-	-	-	-	-	5,000	5,000	
				-	-	-	-	-	<b>20,744</b>	<b>20,744</b>	
<b>Summer Camps</b>											
28454525	44868	45102	Programs and Activities	-	-	-	-	-	154,000	154,000	
28454525	51620	45102	Salaries P/T	-	-	-	-	-	63,600	63,600	
28454525	52200	45102	Social Security	-	-	-	-	-	3,816	3,816	
28454525	55980	45102	Programs and Activities	-	-	-	-	-	58,100	58,100	
28454525	56035	45102	Supplies Programs	-	-	-	-	-	4,000	4,000	
				-	-	-	-	-	<b>24,484</b>	<b>24,484</b>	
<b>Soccer</b>											
28454525	44868	45103	Programs and Activities	-	-	-	-	-	80,000	80,000	
28454525	51620	45103	Salaries P/T	-	-	-	-	-	16,028	16,028	
28454525	52200	45103	Social Security	-	-	-	-	-	962	962	
28454525	55980	45103	Programs and Activities	-	-	-	-	-	55,200	55,200	
28454525	56035	45103	Supplies Programs	-	-	-	-	-	5,001	5,001	
				-	-	-	-	-	<b>2,809</b>	<b>2,809</b>	
<b>Flag Football</b>											
28454525	44868	45104	Programs and Activities	-	-	-	-	-	57,750	57,750	
28454525	51620	45104	Salaries P/T	-	-	-	-	-	27,600	27,600	
28454525	52200	45104	Social Security	-	-	-	-	-	1,656	1,656	
28454525	55980	45104	Programs and Activities	-	-	-	-	-	12,900	12,900	
28454525	56035	45104	Supplies Programs	-	-	-	-	-	2,100	2,100	
				-	-	-	-	-	<b>13,494</b>	<b>13,494</b>	

**Recreation Fund**

ORG	OBJ	PROJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
<b>Softball</b>											
28454525	44868	45105	Programs and Activities	-	-	-	-	-	2,000	2,000	
28454525	51620	45105	Salaries P/T	-	-	-	-	-	6,250	6,250	
28454525	52200	45105	Social Security	-	-	-	-	-	375	375	
28454525	55980	45105	Programs and Activities	-	-	-	-	-	200	200	
28454525	56035	45105	Supplies Programs	-	-	-	-	-	750	750	
				-	-	-	-	-	<b>(5,575)</b>	<b>(5,575)</b>	
<b>Tennis</b>											
28454525	44868	45106	Programs and Activities	-	-	-	-	-	160,000	160,000	
28454525	51620	45106	Salaries P/T	-	-	-	-	-	38,000	38,000	
28454525	52200	45106	Social Security	-	-	-	-	-	2,280	2,280	
28454525	55980	45106	Programs and Activities	-	-	-	-	-	113,200	113,200	
28454525	56035	45106	Supplies Programs	-	-	-	-	-	2,000	2,000	
				-	-	-	-	-	<b>4,520</b>	<b>4,520</b>	
<b>Paddle Tennis</b>											
28454525	44868	45107	Programs and Activities	-	-	-	-	-	138,000	138,000	
28454525	51620	45107	Salaries P/T	-	-	-	-	-	49,500	49,500	
28454525	52200	45107	Social Security	-	-	-	-	-	2,970	2,970	
28454525	55980	45107	Programs and Activities	-	-	-	-	-	75,000	75,000	
28454525	56035	45107	Supplies Programs	-	-	-	-	-	1,200	1,200	
				-	-	-	-	-	<b>9,330</b>	<b>9,330</b>	
<b>Pickleball</b>											
28454525	44868	45108	Programs and Activities	-	-	-	-	-	36,000	36,000	
28454525	51620	45108	Salaries P/T	-	-	-	-	-	-	-	
28454525	52200	45108	Social Security	-	-	-	-	-	-	-	
28454525	55980	45108	Programs and Activities	-	-	-	-	-	33,600	33,600	
28454525	56035	45108	Supplies Programs	-	-	-	-	-	1,100	1,100	
				-	-	-	-	-	<b>1,300</b>	<b>1,300</b>	
<b>Special Events</b>											
28454525	44868	45109	Programs and Activities	-	-	-	-	-	19,250	19,250	
28454525	51620	45109	Salaries P/T	-	-	-	-	-	25,500	25,500	
28454525	52200	45109	Social Security	-	-	-	-	-	1,530	1,530	
28454525	55980	45109	Programs and Activities	-	-	-	-	-	2,000	2,000	
28454525	56035	45109	Supplies Programs	-	-	-	-	-	1,300	1,300	
				-	-	-	-	-	<b>(11,080)</b>	<b>(11,080)</b>	

**Recreation Fund**

ORG	OBJ	PROJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
<b>Wedding</b>											
28454521	47202		Rental of Property-Waveny	-	-	-	-	-	194,000	194,000	
28454521	44867		Waveny Custodial Fees	-	-	-	-	-	5,000	5,000	
				-	-	-	-	-	<b>199,000</b>	<b>199,000</b>	
28454521	51610		Salaries F/T	-	-	-	-	-	30,089	30,089	
28454521	51620		Salaries P/T	-	-	-	-	-	39,500	39,500	
28454521	51630		Salaries O/T	-	-	-	-	-	20,000	20,000	
28454521	52200		Social Security	-	-	-	-	-	6,816	6,816	
28454521	52205		401A Employer Contributions	-	-	-	-	-	588	588	
28454521	53015		O/S Contract Service	-	-	-	-	-	40,000	40,000	
28454521	55400		Advertising	-	-	-	-	-	16,000	16,000	
28454521	56120		Supplies Office	-	-	-	-	-	750	750	
28454521	56925		Equip China / Silverware	-	-	-	-	-	5,000	5,000	
				-	-	-	-	-	<b>158,744</b>	<b>158,744</b>	
			<b>Ending Balance Recreation Fund</b>	-	-	-	-	-	-		

**Dog Fund**

ORG	OBJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
		<b>Beginning Balance</b>	<b>56,359</b>	<b>64,608</b>	<b>75,220</b>	<b>75,615</b>	<b>75,615</b>	<b>75,615</b>		
28204147	42262	Dog Lic. Clerk Fees	-	35	-	26,000	26,000	26,000	-	0.00%
28204215	42262	Dog Lic. Clerk Fees	14,347	30,094	24,219	-	-	-	-	
28204215	44960	Miscellaneous Income	-	141	-	-	-	-	-	
28204215	45015	Warden Redemption Fees (Impound)	620	1,140	290	1,000	1,000	1,000	-	0.00%
28204215	46101	Interest On Investments	-	-	-	50	50	50	-	0.00%
28204215	48255	Contribution from Reserve	-	-	-	2,490	2,490	2,490	-	0.00%
			<b>14,967</b>	<b>31,410</b>	<b>24,509</b>	<b>29,540</b>	<b>29,540</b>	<b>29,540</b>	-	<b>0.00%</b>
28204215	53011	Prof Service	1,729	4,898	1,361	3,500	3,500	3,500	-	0.00%
28204215	53200	Training	149	800	-	1,000	1,000	1,000	-	0.00%
28204215	53651	Town Paid Adoption Fees	-	-	-	-	-	-	-	
28204215	54301	Property Repair / Maintenance	-	10	-	500	500	500	-	0.00%
28204215	54335	Repairs Mobile Equipment	59	329	25	500	500	500	-	0.00%
28204147	55301	Postage	1,988	1,390	1,928	2,000	2,000	2,000	-	0.00%
28204215	55301	Postage	480	723	413	500	500	500	-	0.00%
28204215	55400	Advertising	-	-	-	90	90	90	-	0.00%
28204215	56100	Supplies - General	560	1,064	23	850	850	850	-	0.00%
28204147	56120	Supplies Office	1,508	1,080	1,155	1,500	1,500	1,500	-	0.00%
28204215	56120	Supplies Office	-	182	-	100	100	100	-	0.00%
28204215	56630	Uniforms & Equipment	245	163	-	1,000	1,000	1,000	-	0.00%
28204215	58250	State Remittance	-	10,157	19,210	18,000	18,000	18,000	-	0.00%
			<b>6,716</b>	<b>20,798</b>	<b>24,114</b>	<b>29,540</b>	<b>29,540</b>	<b>29,540</b>	-	<b>0.00%</b>
		<b>Ending Balance Dog Fund</b>	<b>64,608</b>	<b>75,220</b>	<b>75,615</b>	<b>75,615</b>	<b>75,615</b>	<b>75,615</b>		

**Parking Fund**

ORG	OBJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
		<b>Beginning Balance</b>	<b>954,760</b>	<b>1,007,260</b>	<b>1,007,260</b>	<b>1,092,286</b>	<b>1,092,286</b>	<b>792,286</b>		
29304178	44925	Parking Permits	-	-	85,026	100,000	100,000	120,000	20,000	20.00%
29304178	44926	Fee In Lieu of Parking	52,500	-	-	-	-	-	-	
			<b>52,500</b>	<b>-</b>	<b>85,026</b>	<b>100,000</b>	<b>100,000</b>	<b>120,000</b>	20,000	20.00%
29309800	51935	Contingency	-	-	-	100,000	100,000	120,000	20,000	20.00%
29304178	54348	Parking Meter Replacement	-	-	-	-	-	-	-	
29309920	58748	Parking Lot Improvements	-	-	-	-	-	-	-	
29309920	58996	10597 FY23 Parking Lots	-	-	-	300,000	300,000	-	(300,000)	-100.00%
			<b>-</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	<b>400,000</b>	<b>120,000</b>	<b>(280,000)</b>	<b>-70.00%</b>
		<b>Ending Balance Parking Fund</b>	<b>1,007,260</b>	<b>1,007,260</b>	<b>1,092,286</b>	<b>792,286</b>	<b>792,286</b>	<b>792,286</b>		

**Railroad Fund**

ORG	OBJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
		<b>Beginning Balance</b>	<b>315,157</b>	<b>287,358</b>	<b>183,367</b>	<b>177,438</b>	<b>148,688</b>	<b>119,938</b>		
29404050	41010	Prior Year Adjustment	-	-	-	-	-	-		
29404178	44920	Parking Meters	130,043	3,998	23,601	40,000	40,000	45,000	5,000	12.50%
29404178	45005	Parking Tickets	18,100	2,250	1,860	60,000	60,000	5,500	(54,500)	-90.83%
29404050	47202	Rental Of Property	2,400	(300)	1,800	-	-	-	-	
29404050	48255	Contribution from Reserve	-	-	-	64,124	64,124	45,837	(18,287)	-28.52%
			<b>150,543</b>	<b>5,948</b>	<b>27,261</b>	<b>164,124</b>	<b>164,124</b>	<b>96,337</b>	<b>(67,787)</b>	<b>-41.30%</b>
29404178	51610	Salaries F/T	-	-	-	-	-	-	-	
29404178	53015	O/S Contract Service	2,153	270	223	3,000	3,000	3,000	-	0.00%
29404178	54347	Repairs Parking Meters	-	392	-	3,500	3,500	3,500	-	0.00%
29404178	54348	Parking Meter Replacement	-	-	-	-	-	-	-	
29404178	56100	Supplies - General	279	-	-	600	600	600	-	0.00%
29404178	56500	Voice / Data	2,100	2,100	1,820	2,200	2,200	2,200	-	0.00%
29404178	58144	Banking & Transaction Fees	15,023	567	932	14,000	14,000	14,000	-	0.00%
29404306	53018	O/S Contractors	63,760	9,316	12,650	17,600	17,600	17,600	-	0.00%
29404306	54200	Property Cleaning	9,968	3,516	7,107	20,165	20,165	20,165	-	0.00%
29404306	54301	Property Repair / Maintenance	889	1,176	997	3,100	3,100	3,100	-	0.00%
29404306	54370	Municipal Maint Charge	60,900	69,960	-	73,458	73,458	-	(73,458)	-100.00%
29404306	55210	Ins Blanket Coverage	3,160	2,887	2,271	4,244	4,244	4,244	-	0.00%
29404306	56025	Supplies Building / Grounds	287	998	-	1,900	1,900	1,900	-	0.00%
29404306	56100	Supplies - General	433	553	210	600	600	600	-	0.00%
29404306	56220	Electricity	11,863	10,359	3,371	12,460	12,460	-	(12,460)	-100.00%
29404306	56240	Fuel Oil / Propane	1,894	2,222	390	1,975	1,975	-	(1,975)	-100.00%
29404306	56270	Water	1,816	1,538	634	2,122	2,122	2,228	106	5.00%
29404306	56500	Voice / Data	2,524	2,525	1,285	3,200	3,200	3,200	-	0.00%
29404306	59640	Isaias Property Services	-	285	-	-	-	-	-	
29404350	56291	Town Util Sewer Fee	-	1,275	1,300	-	-	-	-	
29409800	51935	Contingency	-	-	-	-	-	20,000	20,000	
29409920	57005	10569 FY22 Train Station	-	-	-	-	-	-	-	
29409920	58992	10582 FY23 Train Station	-	-	-	28,750	28,750	-	(28,750)	-100.00%
			<b>177,050</b>	<b>109,940</b>	<b>33,190</b>	<b>192,874</b>	<b>192,874</b>	<b>96,337</b>	<b>(96,537)</b>	<b>-50.05%</b>
		<b>Ending Balance Railroad Fund</b>	<b>287,358</b>	<b>183,367</b>	<b>177,438</b>	<b>148,688</b>	<b>119,938</b>	<b>119,938</b>		

## Rental Property Fund

ORG	OBJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
		<b>Beginning Balance</b>	<b>54,558</b>	<b>49,344</b>	<b>43,174</b>	<b>197,816</b>	<b>197,816</b>	<b>197,816</b>		
29504050	46101	Interest On Investments	-	-	-	-	-	-		
29504050	47202	Rental Of Property	800	-	157,053	11,700	11,700	-	(11,700)	-100.00%
29509800	48255	Contribution from Reserve	-	-	-	-	-	12,195	12,195	
			<b>800</b>	<b>-</b>	<b>157,053</b>	<b>11,700</b>	<b>11,700</b>	<b>12,195</b>	<b>495</b>	<b>4.23%</b>
29509800	51935	Contingency	-	-	-	-	-	-		
29504306	53018	O/S Contractors	4,057	5,582	(663)	6,000	6,000	6,000	-	0.00%
29504306	54301	Property Repair / Maintenance	432	-	-	750	750	750	-	0.00%
29504306	56109	Miscellaneous	-	-	624	-	-	-	-	
29504306	56220	Electricity	-	-	-	1,654	1,654	1,819	165	10.00%
29504306	56240	Fuel Oil / Propane	753	-	1,826	1,833	1,833	2,016	183	10.00%
29504306	56270	Water	772	588	624	1,463	1,463	1,609	146	10.00%
			<b>6,014</b>	<b>6,170</b>	<b>2,411</b>	<b>11,700</b>	<b>11,700</b>	<b>12,195</b>	<b>495</b>	<b>4.23%</b>
		<b>Ending Balance Rental Property Fund</b>	<b>49,344</b>	<b>43,174</b>	<b>197,816</b>	<b>197,816</b>	<b>197,816</b>	<b>197,816</b>		

**Steve Benko Pool Fund**

ORG	OBJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
		<b>Beginning Balance</b>	<b>917,989</b>	<b>1,068,786</b>	<b>1,103,331</b>	<b>1,081,790</b>	<b>1,081,790</b>	<b>1,081,790</b>		
60074526	44695	Pool Programs	10,365	(213,220)	21,625	13,500	13,500	13,500	-	0.00%
60074526	44702	Pool Fees	450,269	578,516	566,705	550,000	550,000	550,000	-	0.00%
60074050	44704	Concessions And Commissions	5,000	-	-	5,000	5,000	5,000	-	0.00%
60074526	44960	Miscellaneous Income	-	-	7,500	-	-	-	-	-
60074050	46101	Interest On Investments	-	-	-	300	300	300	-	0.00%
60074000	49055	Operating Transfers In	-	-	-	-	-	-	-	-
60074000	49101	General Fund Contribution	31,750	39,531	-	-	-	-	-	-
			<b>497,384</b>	<b>404,827</b>	<b>595,830</b>	<b>568,800</b>	<b>568,800</b>	<b>568,800</b>	-	<b>0.00%</b>
60074526	51620	Salaries P/T	168,450	171,169	210,178	190,000	190,000	190,000	-	0.00%
60074526	52200	Social Security	12,886	13,094	16,079	13,300	13,300	13,300	-	0.00%
60074526	53015	O/S Contract Service	15,875	10,950	20,335	24,500	24,500	35,000	10,500	42.86%
60074526	54200	Property Cleaning	6,607	8,976	17,555	33,100	33,100	35,000	1,900	5.74%
60074526	54301	Property Repair / Maintenance	10,168	12,557	38,132	14,000	14,000	38,200	24,200	172.86%
60074526	54360	Major Maintenance	9,052	32,691	16,034	40,000	40,000	65,000	25,000	62.50%
60074526	55980	Other Classes & Programs	4,660	5,462	9,155	7,500	7,500	7,500	-	0.00%
60074526	56100	Supplies - General	3,709	3,961	4,901	6,500	6,500	7,800	1,300	20.00%
60074526	56220	Electricity	17,620	16,056	17,043	18,000	18,000	19,800	1,800	10.00%
60074526	56240	Fuel Oil / Propane	4,146	9,982	9,819	18,000	18,000	19,800	1,800	10.00%
60074526	56270	Water	11,192	11,861	6,037	12,500	12,500	13,750	1,250	10.00%
60074526	56291	Town Util Sewer Contribution	-	2,550	2,600	2,550	2,550	2,550	-	0.00%
60074526	56500	Voice / Data	264	204	238	350	350	350	-	0.00%
60074526	56630	Uniforms & Equipment	2,361	1,126	4,033	2,500	2,500	3,450	950	38.00%
60074526	56910	Supplies - Chemicals	22,164	22,927	22,447	26,000	26,000	32,300	6,300	24.23%
60074000	57905	Depreciation Expense	40,579	40,579	-	40,687	40,687	40,687	-	0.00%
60074526	58144	Banking & Transaction Fees	381	225	187	800	800	1,500	700	87.50%
60074801	58310	Bond Principal	-	-	212,000	-	-	-	-	-
60074801	58320	Bond Interest	17,015	5,913	10,600	-	-	-	-	-
60079800	51935	Contingency	-	-	-	118,513	118,513	42,813	(75,700)	-63.87%
			<b>347,128</b>	<b>370,282</b>	<b>617,371</b>	<b>568,800</b>	<b>568,800</b>	<b>568,800</b>	-	<b>0.00%</b>
		<b>Ending Balance Pool Fund</b>	<b>1,068,786</b>	<b>1,103,331</b>	<b>1,081,790</b>	<b>1,081,790</b>	<b>1,081,790</b>	<b>1,081,790</b>		



**Movie Theatre Fund**

ORG	OBJ	DESCRIPTION	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Adopted	FY23 Revised	FY24 Adopted	FY24-23 \$YoY Budg.-Budg.	FY24-23 %YoY Budg.-Budg.
		<b>Beginning Balance</b>	<b>776,953</b>	<b>826,063</b>	<b>791,424</b>	<b>773,645</b>	<b>773,645</b>	<b>773,645</b>		
60104050	49055	Operating Transfers In	-	-	-	-	-	-	-	
60104050	47202	Rental Of Property	73,380	54,688	40,352	50,000	50,000	120,000	70,000	140.00%
60104050	48255	Contribution from Reserve	-	-	-	25,635	25,635	78,571	52,936	206.50%
			<b>73,380</b>	<b>54,688</b>	<b>40,352</b>	<b>75,635</b>	<b>75,635</b>	<b>198,571</b>	<b>122,936</b>	<b>162.54%</b>
60109800	51935	Contingency	-	61,700	-	-	-	120,000	120,000	
60104306	53018	O/S Contractors	16,384	14,977	17,149	27,000	27,000	27,000	-	0.00%
60104306	54200	Property Cleaning	(37)	234	-	11,000	11,000	11,000	-	0.00%
60104306	54301	Property Repair / Maintenance	1,610	229	3,521	5,775	5,775	5,775	-	0.00%
60104139	55762	Movie Theatre Property	-	-	-	1,000	1,000	1,000	-	0.00%
60104306	56100	Supplies - General	-	-	6,553	10,000	10,000	11,000	1,000	10.00%
60104306	56220	Electricity	-	2,689	10,224	16,060	16,060	17,666	1,606	10.00%
60104306	56240	Fuel Oil / Propane	6,313	6,435	-	2,000	2,000	2,200	200	10.00%
60104306	56270	Water	-	614	1,384	1,300	1,300	1,430	130	10.00%
60104306	56291	Town Util Sewer Contribution	-	1,275	1,300	1,500	1,500	1,500	-	0.00%
60104306	56500	Voice / Data	-	1,173	-	-	-	-	-	
60104306	57252	89245 2022 Playhouse Movie Theatre	-	-	18,000	-	-	-	-	
			<b>24,270</b>	<b>89,327</b>	<b>58,131</b>	<b>75,635</b>	<b>75,635</b>	<b>198,571</b>	<b>122,936</b>	<b>162.54%</b>
		<b>Ending Balance Movie Theatre Fund</b>	<b>826,063</b>	<b>791,424</b>	<b>773,645</b>	<b>773,645</b>	<b>773,645</b>	<b>773,645</b>		

**Town of New Canaan, Connecticut**

**Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For The Year Ended June 30, 2020**

	<u>General Fund</u>	<u>Small Bonded Capital Projects Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Property taxes	\$ 141,558,586	\$ -	\$ -	\$ 141,558,586
Intergovernmental	15,033,279	332,099	1,808,200	17,173,578
Charges for services	4,728,342	-	5,563,741	10,292,083
Income from investments	1,122,601	-	34,759	1,157,360
Contributions	-	170,000	473,440	643,440
Total revenues	<u>162,442,808</u>	<u>502,099</u>	<u>7,880,140</u>	<u>170,825,047</u>
Expenditures:				
Current:				
General government	13,203,334	-	733,867	13,937,201
Public safety and protection	12,406,521	-	1,117,906	13,524,427
Public works	9,040,767	-	1,463,745	10,504,512
Social services	489,740	-	334,670	824,410
Parks and recreation	1,750,392	-	126,230	1,876,622
Education	102,863,830	-	3,812,448	106,676,278
Payments to other agencies	3,017,284	-	-	3,017,284
Debt service	16,610,305	-	366,649	16,976,954
Capital outlay	-	7,002,275	3,777,766	10,780,041
Total expenditures	<u>159,382,173</u>	<u>7,002,275</u>	<u>11,733,281</u>	<u>178,117,729</u>
Excess (deficiency) of revenues over expenditures	<u>3,060,635</u>	<u>(6,500,176)</u>	<u>(3,853,141)</u>	<u>(7,292,682)</u>
Other financing sources (uses):				
Issuance of debt	-	7,658,022	1,941,978	9,600,000
Issuance of refunding bonds	-	-	24,680,000	24,680,000
Payment to refunded bond escrow agent	-	-	(28,813,477)	(28,813,477)
Premium	-	-	6,042,351	6,042,351
Sale of capital assets	17,550	-	-	17,550
Transfers in	10,000	3,350,000	1,173,145	4,533,145
Transfers out	(1,554,895)	-	(3,010,000)	(4,564,895)
Net other financing sources (uses)	<u>(1,527,345)</u>	<u>11,008,022</u>	<u>2,013,997</u>	<u>11,494,674</u>
Net change in fund balances	1,533,290	4,507,846	(1,839,144)	4,201,992
Fund balances - July 1, 2019	<u>33,365,827</u>	<u>469,898</u>	<u>15,988,524</u>	<u>49,824,249</u>
Fund Balances - June 30, 2020	<u>\$ 34,899,117</u>	<u>\$ 4,977,744</u>	<u>\$14,149,380</u>	<u>\$ 54,026,241</u>

**Town of New Canaan, Connecticut**

**Statement of Revenues, Expenses and Changes in Net Position  
Proprietary Funds  
For the Year Ended June 30, 2020**

	Business-type Activities	Governmental Activities
	Enterprise Fund	
	Waveny Pool Fund	Internal Service Funds
Operating revenues:		
Charges for services	\$ 465,634	\$ 21,796,383
Operating expenses:		
Personnel services	181,335	-
Utilities	33,222	-
Repairs and maintenance	25,826	-
Materials and supplies	28,234	-
Contracted services	15,875	-
Classes and programs	4,660	-
Other	381	-
Depreciation	40,579	-
Claims incurred	-	14,245,169
HSA contributions	-	1,358,418
Administration	-	3,284,555
Total operating expenses	330,112	18,888,142
Operating income (loss)	135,522	2,908,241
Nonoperating revenues (expenses):		
Interest expense	(16,475)	-
Income (loss) before transfers	119,047	2,908,241
Transfers in	31,750	-
Change in net position	150,797	2,908,241
Total net position - July 1, 2019	917,989	3,984,470
Total net position - June 30, 2020	\$ 1,068,786	\$ 6,892,711

**Town of New Canaan, Connecticut**

**Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For The Year Ended June 30, 2021**

	General Fund	Small Bonded Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 141,063,958	\$ -	\$ -	\$ 141,063,958
Intergovernmental	14,649,153	331,787	4,959,086	19,940,026
Charges for services	6,684,335	-	5,194,003	11,878,338
Income from investments	88,896	-	30,565	119,461
Net change in fair value	-	-	311,372	311,372
Contributions	-	357,781	569,662	927,443
<b>Total revenues</b>	<b>162,486,342</b>	<b>689,568</b>	<b>11,064,688</b>	<b>174,240,598</b>
Expenditures:				
Current:				
General government	14,661,311	-	318,659	14,979,970
Public safety and protection	12,979,762	-	1,060,936	14,040,698
Public works	9,984,933	-	1,303,775	11,288,708
Social services	464,310	-	123,477	587,787
Parks and recreation	1,625,569	-	96,090	1,721,659
Education	105,742,176	-	4,057,791	109,799,967
Payments to other agencies	3,099,837	-	-	3,099,837
Debt service	16,922,856	76,793	255,311	17,254,960
Capital outlay	-	11,190,307	3,553,070	14,743,377
<b>Total expenditures</b>	<b>165,480,754</b>	<b>11,267,100</b>	<b>10,769,109</b>	<b>187,516,963</b>
Excess (deficiency) of revenues over expenditures	<b>(2,994,412)</b>	<b>(10,577,532)</b>	<b>295,579</b>	<b>(13,276,365)</b>
Other financing sources (uses):				
Issuance of debt	-	4,444,163	800,837	5,245,000
Issuance of equipment financing notes	-	-	621,878	621,878
Issuance of refunding bonds	-	-	5,075,000	5,075,000
Payment to refunded bond escrow agent	-	-	(5,955,250)	(5,955,250)
Premium	-	769,553	955,448	1,725,001
Sale of capital assets	1,325	-	-	1,325
Transfers in	-	-	5,975,212	5,975,212
Transfers out	(2,264,743)	-	(3,750,000)	(6,014,743)
<b>Net other financing sources (uses)</b>	<b>(2,263,418)</b>	<b>5,213,716</b>	<b>3,723,125</b>	<b>6,673,423</b>
<b>Net change in fund balances</b>	<b>(5,257,830)</b>	<b>(5,363,816)</b>	<b>4,018,704</b>	<b>(6,602,942)</b>
Fund balances - July 1, 2020 (as restated)	34,899,117	4,977,744	15,824,592	55,701,453
<b>Fund Balances - June 30, 2021</b>	<b>\$ 29,641,287</b>	<b>\$ (386,072)</b>	<b>\$19,843,296</b>	<b>\$ 49,098,511</b>

**Town of New Canaan, Connecticut**

**Statement of Revenues, Expenses and Changes in Net Position  
Proprietary Funds  
For the Year Ended June 30, 2021**

	<u>Business-type Activities</u>	<u>Governmental Activities</u>
	<u>Enterprise Fund</u>	<u>Internal Service Funds</u>
	<u>Waveny Pool Fund</u>	<u>Funds</u>
Operating revenues:		
Charges for services	<u>\$ 365,296</u>	<u>\$ 22,673,711</u>
Operating expenses:		
Personnel services	184,263	-
Utilities	40,653	-
Repairs and maintenance	54,224	-
Materials and supplies	26,887	-
Contracted services	10,950	-
Classes and programs	5,462	-
Other	1,351	-
Depreciation	40,579	-
Claims incurred	-	19,170,197
HSA contributions	-	1,351,493
Administration	-	2,738,390
	<u>364,369</u>	<u>23,260,080</u>
Total operating expenses	<u>364,369</u>	<u>23,260,080</u>
Operating income (loss)	927	(586,369)
Nonoperating revenues (expenses):		
Interest expense	<u>(5,913)</u>	<u>-</u>
Income (loss) before transfers	(4,986)	(586,369)
Transfers in	<u>39,531</u>	<u>-</u>
Change in net position	34,545	(586,369)
Total net position - July 1, 2020	<u>1,068,786</u>	<u>6,892,711</u>
Total net position - June 30, 2021	<u><u>\$ 1,103,331</u></u>	<u><u>\$ 6,306,342</u></u>

## Town of New Canaan, Connecticut

**Governmental Funds**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For The Year Ended June 30, 2022**

	General Fund	Small Bonded Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 142,661,041	\$ -	\$ -	\$ 142,661,041
Intergovernmental	15,544,698	332,066	2,107,838	17,984,602
Charges for services	7,182,397	-	7,127,238	14,309,635
Income from investments	160,646	-	39,852	200,498
Net change in fair value of investments	(748,264)	-	(244,465)	(992,729)
Contributions	-	90,000	725,983	815,983
Total revenues	<u>164,800,518</u>	<u>422,066</u>	<u>9,756,446</u>	<u>174,979,030</u>
Expenditures:				
Current:				
General government	14,091,597	-	1,380,595	15,472,192
Public safety and protection	13,051,983	-	1,174,503	14,226,486
Public works	9,962,524	-	1,366,382	11,328,906
Social services	458,901	-	135,796	594,697
Parks and recreation	1,988,248	-	146,192	2,134,440
Education	104,532,563	-	5,649,297	110,181,860
Payments to other agencies	3,166,421	10,000,000	-	13,166,421
Debt service	17,414,551	-	262,808	17,677,359
Capital outlay	-	10,417,462	2,913,537	13,330,999
Total expenditures	<u>164,666,788</u>	<u>20,417,462</u>	<u>13,029,110</u>	<u>198,113,360</u>
Excess (deficiency) of revenues over expenditures	<u>133,730</u>	<u>(19,995,396)</u>	<u>(3,272,664)</u>	<u>(23,134,330)</u>
Other financing sources (uses):				
Issuance of debt	-	24,683,270	316,730	25,000,000
Issuance of equipment financing notes	-	-	625,367	625,367
Leases	-	-	2,704	2,704
Premium	-	-	2,194,419	2,194,419
Sale of capital assets	51,600	-	-	51,600
Transfers in	738,218	20,640	1,861,862	2,620,720
Transfers out	(1,752,802)	-	(873,218)	(2,626,020)
Net other financing sources (uses)	<u>(962,984)</u>	<u>24,703,910</u>	<u>4,127,864</u>	<u>27,868,790</u>
Net change in fund balances	(829,254)	4,708,514	855,200	4,734,460
Fund balances - July 1, 2021	<u>29,641,287</u>	<u>(386,072)</u>	<u>19,843,296</u>	<u>49,098,511</u>
Fund Balances - June 30, 2022	<u>\$ 28,812,033</u>	<u>\$ 4,322,442</u>	<u>\$ 20,698,496</u>	<u>\$ 53,832,971</u>

The notes to financial statements are an integral part of this statement.

## Town of New Canaan, Connecticut

**Proprietary Funds**  
**Statement of Revenues, Expenses and Changes in Net Position**  
**For the Year Ended June 30, 2022**

	<u>Business-type Activities</u>	<u>Governmental Activities</u>
	<u>Enterprise Fund</u>	
	<u>Waveny Pool Fund</u>	<u>Internal Service Funds</u>
Operating revenues:		
Charges for services	<u>\$ 589,103</u>	<u>\$ 20,850,850</u>
Operating expenses:		
Personnel services	226,256	-
Utilities	35,736	-
Repairs and maintenance	71,721	-
Materials and supplies	27,347	-
Contracted services	20,335	-
Classes and programs	9,355	-
Other	4,220	-
Depreciation	40,794	-
Claims incurred	-	18,194,539
HSA contributions	-	1,343,926
Administration	-	3,669,792
	<u>435,764</u>	<u>23,208,257</u>
Total operating expenses		
Operating income (loss)	153,339	(2,357,407)
Nonoperating revenues (expenses):		
Other	12,666	-
Interest expense	<u>(7,439)</u>	<u>-</u>
Net nonoperating revenues (expenses)	<u>5,227</u>	<u>-</u>
Income (loss) before transfers	158,566	(2,357,407)
Transfers in	<u>5,300</u>	<u>-</u>
Change in net position	163,866	(2,357,407)
Total net position - July 1, 2021	<u>1,103,331</u>	<u>6,306,342</u>
Total net position - June 30, 2022	<u><u>\$ 1,267,197</u></u>	<u><u>\$ 3,948,935</u></u>

The notes to financial statements are an integral part of this statement.

# Full Time Town Personnel By Department

	2020-21	2021-22	2022-23	2023-24
<b>First Selectmen</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
First Selectman	1.00	1.00	1.00	1.00
Administrative Officer	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
HR Generalist	0.50	0.50	0.50	0.50
<b>Total Full Time</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

	2020-21	2021-22	2022-23	2023-24
<b>Finance</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Comptroller	1.00	1.00	1.00	1.00
Budget Manager	-	-	1.00	1.00
Financial Analyst	1.00	1.00	-	-
Senior Accountant	1.00	1.00	1.00	1.00
Grant Writer	-	-	1.00	1.00
AP Supervisor	-	-	1.00	1.00
Staff Accountant	2.00	2.00	1.00	1.00
<b>Total Full Time</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Tax Assessor</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Assessor	1.00	1.00	1.00	1.00
Deputy Assessor	1.00	1.00	1.00	1.00
Assessment Technician	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Tax Collector</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Tax Collector	1.00	1.00	1.00	1.00
Assistant Tax Collector	1.00	1.00	1.00	1.00
Tax Clerk II	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>



	2020-21	2021-22	2022-23	2023-24
<b>Human Resources</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Human Resource Director	1.00	1.00	1.00	1.00
Payroll/Benefits Administrator	1.00	1.00	1.00	1.00
HR Generalist	0.50	0.50	0.50	0.50
<b>Total Full Time</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

	2020-21	2021-22	2022-23	2023-24
<b>Information Technology</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Director of Information Technology	1.00	1.00	1.00	1.00
IT Projects Manager	1.00	1.00	1.00	1.00
IT Operations Manager	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Town Clerk</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Town Clerk	1.00	1.00	1.00	1.00
Assistant Town Clerk II	1.00	1.00	1.00	1.00
Assistant to the Town Clerk	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	-	1.00
<b>Total Full Time</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Parking Department</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Parking Authority Manager	1.00	1.00	1.00	1.00
Parking Enforcement Officer	3.00	2.00	2.00	2.00
<b>Total Full Time</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

<b>Police Department</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
<i>Sworn Non-Bargaining</i>				
Chief of Police	1.00	1.00	1.00	1.00
Deputy Chief	1.00	1.00	1.00	1.00
Captain	1.00	1.00	1.00	1.00
<i>Civilian Non-Bargaining</i>				
Police Chief Administrative Assistant	1.00	1.00	1.00	1.00
Property Mgt. Clerk	1.00	1.00	1.00	1.00
Records Clerk	1.00	1.00	1.00	1.00
Systems Administrator/Adm. Assistant	1.00	1.00	1.00	1.00
Building Maintenance Police	1.00	1.00	1.00	1.00
<i>Total Non-Bargaining</i>	<i>8.00</i>	<i>8.00</i>	<i>8.00</i>	<i>8.00</i>
<i>Bargaining Unit</i>				
Lieutenant	5.00	5.00	5.00	5.00
Sergeant	8.00	8.00	8.00	8.00
Patrolman	31.00	31.00	31.00	31.00
<i>Total Bargaining Unit</i>	<i>44.00</i>	<i>44.00</i>	<i>44.00</i>	<i>44.00</i>
<b>Total Full Time</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>

<b>Animal Control</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
Animal Control Officer	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<b>Fire Department</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
<i>Non-Bargaining</i>				
Director of Fire Services	1.00	1.00	1.00	1.00
Assistant Director of Fire Services	-	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00
Administrative Assistant (Split with DPW)	0.50	-	-	-
<i>Total Non-Bargaining</i>	<i>2.50</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>
<i>Bargaining Unit</i>				
Captain	4.00	4.00	4.00	4.00
Lieutenant	4.00	4.00	4.00	4.00
Fireman-Engineer	16.00	16.00	16.00	16.00
<i>Total Bargaining Unit</i>	<i>24.00</i>	<i>24.00</i>	<i>24.00</i>	<i>24.00</i>
<b>Total Full Time</b>	<b>26.50</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>

<b>Land Use</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
Director Building Department	1.00	1.00	1.00	1.00
Town Planner/ZEO	1.00	1.00	1.00	1.00
Wetlands Agent Director	1.00	1.00	1.00	1.00
Deputy Building Official	1.00	1.00	1.00	1.00
Assistant Planner	-	-	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00
Assistant ZEO	1.00	1.00	1.00	1.00
Administrative Asst. II	1.00	1.00	1.00	1.00
Administrative Asst.	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>

<b>Health</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
Director of Health	1.00	1.00	1.00	1.00
Registered Sanitarian	1.00	1.00	1.00	1.00
Sanitarian/Health Program Planner	1.00	1.00	1.00	1.00
Administrative Assistant-EH	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

<b>Public Works - Administration</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
Director	1.00	1.00	1.00	1.00
Admin. Assistant	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>Public Works - Town Buildings</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
Superintendent of Buildings	1.00	1.00	1.00	1.00
Building Maintenance Repairman	1.00	1.00	1.00	1.00
Administrative Asst.	-	1.00	1.00	1.00
Administrative Asst. (split w/Fire)	0.50	-	-	-
<b>Total Full Time</b>	<b>2.50</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

<b>Public Works - Highway</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
<i>Non-Bargaining</i>				
Highway Superintendent	1.00	1.00	1.00	1.00
<i>Total Non-Bargaining</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Bargaining Unit</i>				
Mechanic's Foreman	1.00	1.00	1.00	1.00
Mechanic	4.00	4.00	4.00	4.00
Equipment Operator III/ Crew Leader (3)	3.00	3.00	3.00	3.00
Operator III	1.00	1.00	1.00	1.00
Operator II/Dispatcher	1.00	1.00	1.00	1.00
Equipment Operator	11.00	11.00	12.00	12.00
Welder	1.00	1.00	1.00	1.00
Mason	1.00	1.00	1.00	1.00
Laborer	2.00	2.00	1.00	1.00
<i>Total Bargaining Unit</i>	<i>25.00</i>	<i>25.00</i>	<i>25.00</i>	<i>25.00</i>
<b>Total Full Time</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>

<b>Public Works - Engineering</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
Assistant Director	1.00	1.00	1.00	1.00
Sr. Engineer	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>Public Works - Transfer Station</b>	<b>2020-21 Revised</b>	<b>2021-22 Revised</b>	<b>2022-23 Revised</b>	<b>2023-24 Adopted</b>
<u>Full Time</u>				
<i>Non-Bargaining</i>				
Transfer Station Supervisor	1.00	1.00	1.00	1.00
<i>Total Non-Bargaining</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Bargaining Unit</i>				
Trans Station Operator III	1.00	1.00	1.00	1.00
Trans Station Operator	1.00	1.00	1.00	1.00
Equipment Operator II	1.00	1.00	1.00	1.00
<i>Total Bargaining Unit</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>
<b>Total Full Time</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Public Works - Parks</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
<i>Non-Bargaining</i>				
Director of Parks & Grounds	1.00	1.00	-	1.00
Superintendent of Parks	1.00	1.00	1.00	1.00
<b>Total Non-Bargaining</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>	<b>2.00</b>
<i>Bargaining Unit</i>				
Assistant Superintendent of Parks	1.00	1.00	1.00	1.00
Field Technician / Crew Leader	1.00	1.00	1.00	1.00
Mechanic Technician	1.00	1.00	1.00	1.00
Park Crew Leader	1.00	1.00	-	-
Groundsman III	7.00	7.00	7.00	7.00
Groundsman II	1.00	1.00	3.00	3.00
<b>Total Bargaining Unit</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>
<b>Total Full Time</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Recreation - Admin and Program</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Recreation Director	1.00	1.00	1.00	1.00
Asst. Recreation Director	1.00	1.00	1.00	1.00
Recreation Supervisor/Aquatics Manager	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00
Administrative Asst. II	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Recreation - Waveny</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Maintenance-Waveny	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Recreation - Lapham Community Center</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Director Lapham Community Center	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Human Services</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Director of Human Services	1.00	1.00	1.00	1.00
Youth/Family Services Coordinator	1.00	1.00	1.00	1.00
Adult/Senior Services Coordinator	1.00	1.00	1.00	1.00
HS Program Assistant	1.00	1.00	1.00	1.00
<b>Total Full time</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

	2020-21	2021-22	2022-23	2023-24
<b>Emergency Management</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
Director of Emergency Management	-	-	1.00	1.00
<b>Total Full time</b>	<b>-</b>	<b>-</b>	<b>1.00</b>	<b>1.00</b>

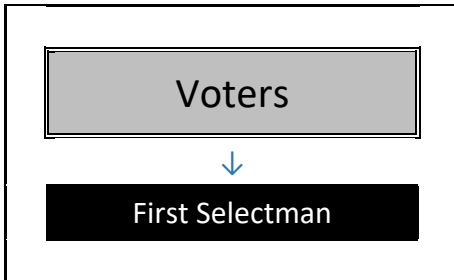
	2020-21	2021-22	2022-23	2023-24
<b>Sewer Operations</b>	Revised	Revised	Revised	Adopted
<u>Full Time</u>				
<i>Non-Bargaining</i>				
Plant Superintendent	1.00	1.00	1.00	1.00
<i>Total Non-Bargaining</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Bargaining Unit</i>				
Sewer Plant Chief Operator	1.00	1.00	1.00	1.00
Sewer Plant Operator	3.00	3.00	3.00	3.00
<i>Total Bargaining Unit</i>	<i>4.00</i>	<i>4.00</i>	<i>4.00</i>	<i>4.00</i>
<b>Total Full Time</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

<b>Grand Total Town Full Time Personnel</b>	<b>186.00</b>	<b>186.00</b>	<b>189.00</b>	<b>191.00</b>
---	---------------	---------------	---------------	---------------

*There has been an increase of Two Full Time Funded positions between FY 22-23 and FY 23-24*

**Mission**

Provide leadership for the executive branch of the Town government and oversee most services provided to residents.



**Department Goals**

1. Provide cost effective services through prudent leadership and management
2. Maintain and enhance Town infrastructure
3. Provide timely and effective public safety and health services
4. Preserve and enhance the quality of life in New Canaan

**Summary of Major Responsibilities**

The First Selectman’s Office responds to citizen inquiries, including information requests, suggestions, complaints, and requests for action in all areas of municipal government.

The First Selectman is the Chief Executive and enforces the bylaws and ordinances of the Town and the laws of the State.

The Board of Selectmen has a duty to carry out the provisions of the Town Charter, the power to make certain appointments and fill-certain vacancies, and the duty to be the purchasing agent for the Town.

The Administrative Officer provides administrative and management services and related work products in support of the First Selectman. The Administrative Officer assists the First Selectman with details relating to specific office operations by administering various functions of the town government including preparation of agendas and minutes for the Board of Selectmen, Board of Finance and Town Council;

special events coordination; interpretation of Town Code, ordinances and regulations in conjunction with the Town Attorney; assisting the public with concerns; economic development and communications.

**Recent/New Programs and Initiatives**

- Continue a program for the installation of solar photovoltaic equipment on Town buildings. The initiative involves proposed solar panel installations using renewable energy credits issued by Eversource under a State of Connecticut alternative energy incentive program as well as the implementation of Combined Heat and Power initiatives
- Expand the Installation of natural gas in the Town of New Canaan

**Major Departmental Challenges**

Retaining and enhancing quality of life while maintaining economic vitality is challenging:

- Lack of funding and support from the state
- Federal tax reform
- Transportation issues

**FY 21-22 Accomplishments**

- Present and past lowest Town budget increase in 10 years
- Studied parking lot usage to optimize parking availability in the most cost effective manner
- Supported the installation of solar photovoltaic equipment and combined heat and power on Town and school buildings
- Supported the installation of natural gas pipelines
- Improved constituent communications, and increased operational efficiencies.



- Continued to look for opportunities to preserve open space.
- Funded the Land Acquisition Fund
- Initiated various Town Building projects, e.g., Police Department, Vine Cottage, and Town Hall Annex.
- Supported the renovation of Waveny House, including a project to make the facility compliant with the Americans with Disabilities Act

**FY 22-23 Accomplishments and Objectives**

- Continuation of natural gas installation throughout the business district and to town buildings
- Allocated \$5.5M of American Relief Act Funds to local non-profits, several town initiatives and community needs such as Behavioral Health and Telehealth programs
- Began a complete renovation project of the New Canaan Playhouse
- Formed a partnership with Cinema Lab to run the New Canaan Playhouse Theater.
- Support the building of a new New Canaan Library Building.
- Continued to elevate Waveny House as a premier destination for weddings.

- Completed the Canaan Parish Housing project.
- Striving to work collaboratively with the representatives in the State Assembly to ensure that the Administration in Hartford does not put an unfair burden on New Canaan in addressing the State’s fiscal problems.

**FY 23-24 Objectives**

- Continue to look for open space opportunities
- Continue to address Affordable Housing initiatives
- Manage town expenditures during a rise in inflation.

**Alignments with New Canaan being a community of choice for its residents**

As the Chief Executive and enforcer of the bylaws and ordinances of the Town and the laws of the state.

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
Freedom of Information Act (FOIA) Requests	72	95	85	83

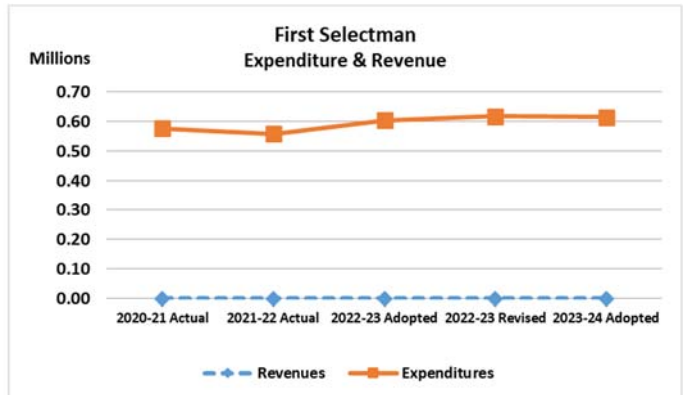
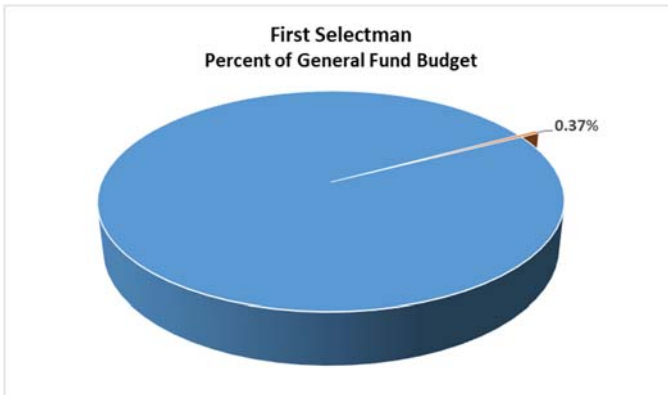




<b>Selectmen</b>									
<b>Position Title</b>	<b>2020-21 Revised</b>		<b>2021-22 Revised</b>		<b>2022-23 Revised</b>		<b>2023-24 Adopted</b>		
<u>Full Time</u>									
First Selectman*	1.0	147,000	1.0	155,761	1.0	155,000	1.0	171,000	
Administrative Officer**	1.0	184,504	1.0	133,675	1.0	137,352	1.0	137,352	
Executive Secretary	1.0	81,882	1.0	83,724	1.0	85,813	1.0	85,813	
HR Generalist	0.5	48,703	0.5	49,921	0.5	52,389	0.5	52,389	
<b>Total Full Time</b>	<b>3.5</b>	<b>462,089</b>	<b>3.5</b>	<b>423,081</b>	<b>3.5</b>	<b>430,554</b>	<b>3.5</b>	<b>446,554</b>	
<u>Part Time</u>									
Selectmen (2)		16,042		16,042		16,042		18,000	
Project Coordinator				25,000		25,410		25,410	
<b>Total Part Time</b>		<b>16,042</b>		<b>41,042</b>		<b>41,452</b>		<b>43,410</b>	
<u>Miscellaneous Pay</u>									
Overtime		1,500		1,500		2,399		2,400	
<b>Total Miscellaneous Pay</b>		<b>1,500</b>		<b>1,500</b>		<b>2,399</b>		<b>2,400</b>	
<b>Total Salary</b>		<b>479,631</b>		<b>465,623</b>		<b>474,405</b>		<b>492,364</b>	

\*As per Town Charter, the Town Council sets the salary of the Selectmen

\*\*Two positions during transition overlap in FY21



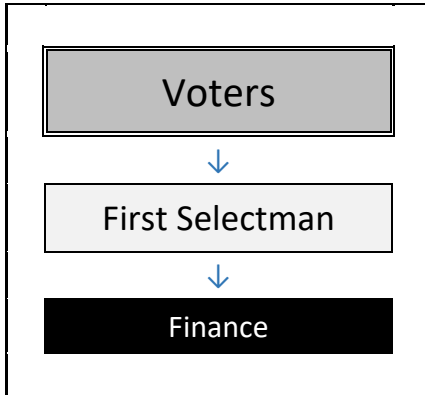
First Selectman Expenditures	2020-21	2021-22	2022-23	2022-23	2023-24	FY23-FY24	VARIANCE
	ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
Wages	469,981	462,635	470,704	470,704	474,406	3,702	0.79%
Employee Benefits	65,193	57,821	59,074	59,074	60,825	1,751	2.96%
Purchased Professional Services	25,199	15,551	50,000	63,900	52,500	2,500	3.91%
Purchased Property Services	2,108	1,987	2,500	2,500	2,500	-	0.00%
Purchased Other Services	3,412	2,823	4,300	4,150	6,300	2,000	48.19%
Supplies	3,721	5,462	4,000	4,650	4,000	-	0.00%
Miscellaneous	7,536	13,797	15,000	13,900	15,000	-	0.00%
<b>Total Expenditure</b>	<b>577,150</b>	<b>560,076</b>	<b>605,578</b>	<b>618,878</b>	<b>615,531</b>	<b>9,953</b>	<b>1.61%</b>
<b>Total FTEs</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

To provide for general accounting, budget development and control, financial reporting, management of Town funds and debt management.



**Department Goals**

1. Ensure funds are accounted for in compliance with Government Accounting Standards Board (GASB), Generally Accepted Accounting Principles, (GAAP) and Governmental Accounting, Auditing, and Financial Reporting
2. Facilitate the work of each operating department/agency through prompt and proper payment of vendors
3. Provide information to Town Boards and Committees

**Summary of Major Responsibilities**

The Finance Department is responsible for the management and supervision of the Town’s finances including budget, accounting for town funds, including accounts payable and accounts receivable, bonding, and all banking operations for both the Town and the BOE operating and capital accounts.

The Finance Office is also responsible for facilitating Mill Rate calculation, assessing and collecting taxes, and collecting sewer use fees.

The office ensures the adherence to all provisions of the Town Charter, GASB, and GAAP. It prepares

monthly financial reports on the fiscal condition of the Town in relation to the budget, acts as a liaison to all Departments and financial institutions on matters relating to Town business, and ensures all debt obligations of the Town are paid in accordance with borrowing provisions. The Finance Department also oversees preparation of the Town Budget and works closely with the BOE.

The department is responsible to the Town Administration, Board of Finance, and Audit Committee. It facilitates the annual audit of the Town and received the Government Finance Officers Association recognition for Excellence in Financial Reporting.

**Anticipated Operational Changes**

The Finance Department is initiating a Town department-wide focus on record retention and the procedures for discarding records when record retention periods have been met. This is being done so that the use of building space to accommodate record storage does not become overwhelming. The department is also transitioning to a new fixed asset system effort to improve financial reporting, accountability, and operational efficiencies in managing the Town’s fixed assets.

**Recent/New Programs and Initiatives**

Over the last year the Finance Department has made several changes:

- Following the resignation of the Chief Financial Officer, the position of Budget Manager was created.
- The Department is also reviewing opportunities to reorganize the internal audit functions.
- Physical – the space has been altered through the removal of high walls around work spaces



- Cross Training – personnel have made an effort to cross train so that if a member of the staff is not at work, the work flow will not stop

- Maintained cooperative working relationships with other departments and agencies, as well as Boards, TC, and Committees

**Recent Departmental Recognitions**

The Town of New Canaan received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the USA and Canada for the fiscal year 2021. The Town also received the GFOA Distinguished Budget Award Presentation.

**FY 22-23 Accomplishments and Objectives**

- Received GFOA reporting and budgeting awards
- Worked on a new banking relationship
- Completed upgrade to a new version of Munis, the accounting software currently in use
- Streamlined the budget process
- Trained and cross-train new and promoted staff
- Changed the Accounts Payable process to optimize cash management and payment process to vendors

**Major Departmental Challenges**

The Town’s Comptroller and Chief Financial resigned within six weeks of each other. Later in the year the Senior Accountant retired and Staff Accountant resigned. All vacant positions were filled by September and the Financial Analyst was promoted to Budget Manager. The Financial Software system was sunsetting at the end of the calendar year 2022. The department is looking to enhance forecasting and the use of budget-moderating techniques and technology.

**FY 23-24 Objectives**

- Continue to receive GFOA reporting and budgeting awards
- Automate and streamline manual processes
- Streamline credit card reconciliations
- Continue to develop staff and roll out training for departments
- Implement a monthly closing schedule
- Work with departments to eliminate redundant processes

**FY 21-22 Accomplishments**

- Received GFOA reporting and budget awards
- Provided a user-friendly Annual Report to inform residents on the Town's financial status and the operational accomplishments of the Town
- Worked with IT to allow a greater number of transactions to be handled online

**Alignments with New Canaan being a community of choice for its residents**

The goal of Finance is to allow operating departments to do their job in the provision of services to New Canaan residents. Municipal Departments are here to serve New Canaan residents.

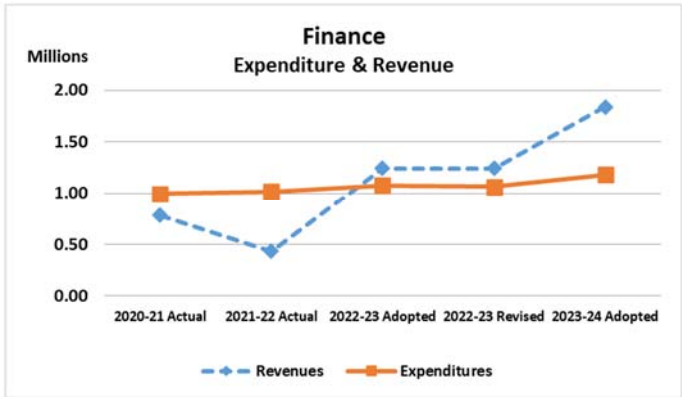
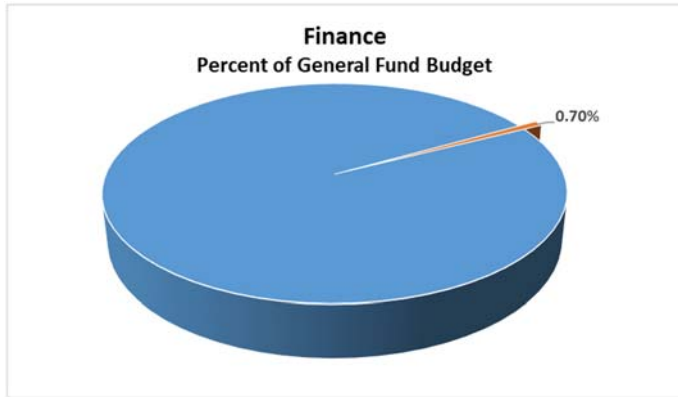


Performance Indicators	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Actual	Actual	Estimated	Estimated
Moody's Bond Rating	Aaa	Aaa	Aaa	Aaa
GFOA Annual Comp. Financial Report (ACFR) Award	1	1	1	1
GFOA Budget Award	1	1	1	1
Accounts Payable Check Printed	5,517	5,704	6,046	6,000
Accounts Payable EFT Payments	0	0	160	300

Finance									
Position Title	2020-21		2021-22		2022-23		2023-24		
	Revised		Revised		Revised		Adopted		
<u>Full Time</u>									
Chief Financial Officer	1.0	160,868	1.0	164,487	1.0	174,481	1.0	178,843	
Comptroller	1.0	138,917	1.0	142,042	1.0	134,002	1.0	137,352	
Budget Manager					1.0	118,039	1.0	120,990	
Senior Accountant	1.0	93,748	1.0	95,623	1.0	90,563	1.0	90,563	
AP Supervisor					1.0	70,288	1.0	70,288	
Senior Financial Analyst	1.0	85,140	1.0	91,726					
Staff Accountant	2.0	143,944	2.0	150,416	1.0	69,324	1.0	71,057	
Grant Writer					1.0	82,000	1.0	84,050	
<b>Total Full Time</b>	<b>6.0</b>	<b>622,616</b>	<b>6.0</b>	<b>644,295</b>	<b>7.0</b>	<b>738,698</b>	<b>7.0</b>	<b>753,143</b>	
<u>Part Time</u>									
Treasurer*		25,000		25,000		26,202		45,000	
Associate of Risk Management						12,000		12,000	
Project Coordinator		35,000		25,000		25,000		25,000	
<b>Total Part Time</b>		<b>60,000</b>		<b>50,000</b>		<b>63,202</b>		<b>82,000</b>	
<u>Miscellaneous Pay</u>									
Overtime		500		500		4,545		4,545	
<b>Total Miscellaneous Pay</b>		<b>500</b>		<b>500</b>		<b>4,545</b>		<b>4,545</b>	
<b>Total Salary</b>		<b>683,116</b>		<b>694,795</b>		<b>806,445</b>		<b>839,688</b>	

\*As per Town Charter, the Town Council sets the salary of the Town Treasurer.





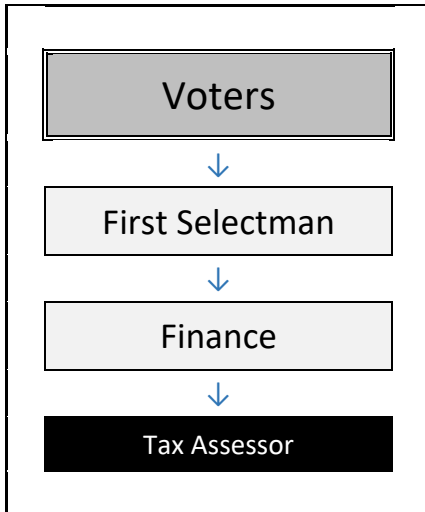
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Finance</b>							
<b>Revenues</b>							
Intergovernmental Revenues	394,616	484,526	427,264	427,264	442,138	14,874	3.48%
Charges for Services	26,710	211,125	75,513	75,513	75,513	-	0.00%
Investment Earnings	88,897	(587,618)	500,000	500,000	900,000	400,000	80.00%
Rents & Royalties	252,948	94,324	210,000	210,000	390,000	180,000	85.71%
Other Revenues	16,383	27,451	15,496	15,496	15,496	-	0.00%
Other Financing Sources	1,500	204,367	15,100	15,100	15,100	-	0.00%
<b>Total Revenues</b>	<b>781,054</b>	<b>434,176</b>	<b>1,243,373</b>	<b>1,243,373</b>	<b>1,838,247</b>	<b>594,874</b>	<b>47.84%</b>
<b>Expenditures</b>							
Wages	743,560	704,381	725,050	725,050	816,088	91,038	12.56%
Employee Benefits	97,335	130,514	92,286	92,286	98,444	6,158	6.67%
Purchased Professional Services	135,992	156,760	216,448	192,398	223,726	7,278	3.78%
Purchased Property Services	4,017	2,856	4,000	4,000	4,000	-	0.00%
Purchased Other Services	5,045	12,153	12,300	13,150	12,300	-	0.00%
Supplies	4,887	7,464	7,610	17,510	7,610	-	0.00%
Miscellaneous	3,546	3,533	18,700	18,700	18,700	-	0.00%
<b>Total Expenditures</b>	<b>994,381</b>	<b>1,017,660</b>	<b>1,076,394</b>	<b>1,063,094</b>	<b>1,180,868</b>	<b>104,474</b>	<b>9.83%</b>
<b>Total FTEs</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The Assessor’s Office is responsible for the discovery, listing, valuation and equalization of all properties in the Town of New Canaan. This office is also responsible for the maintenance of assessment records and annual calculation of the tax base.



**Major Departmental Challenges**

This year we will begin the new 2023 revaluation. The process will take one year and require us to educate tax payers of that process.

**FY 21-22 Accomplishments**

- Completed personal property audits on questionable accounts
- Completed inspections on all building permits issued that had value changes
- Completed all Motor vehicles values and issues, additions, and deletions on time
- New staff training and new roles

**FY 22-23 Accomplishments and Objectives**

- Perform personal property audits
- Building permits inspections
- Work to start on the new town wide revaluation

**FY 23-24 Objectives**

- Complete the full town wide revaluation
- Train staff in the revaluation process and answer tax payers questions

**Department Goals**

1. Update all real estate value changes
2. Update all personal property listing
3. Complete the yearly grand list
4. Resolve all tax appeals court cases

**Summary of Major Responsibilities**

- Notify tax payers of the value process
- Conduct inspections on all building permits active and new as required and notify the owners
- Conduct personal property audits
- Complete the yearly Grand List as required by C.G.S.
- Help taxpayers and issue corrections for all motor vehicle issues
- Administer all local and state elderly tax relief programs
- Help the Board of Assessment Appeals and the process for motor vehicles and real property assessment

**Alignments with New Canaan being a community of choice for its residents**

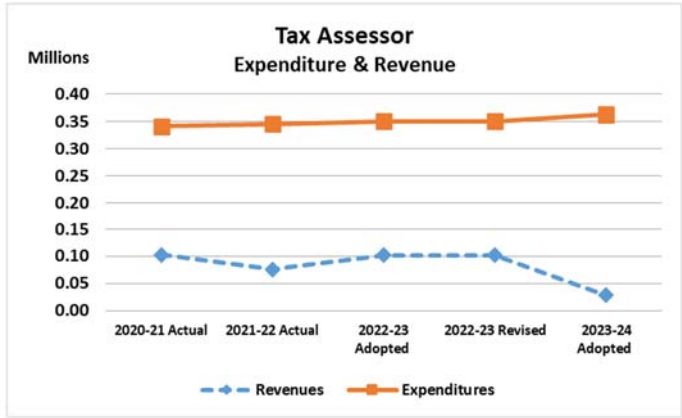
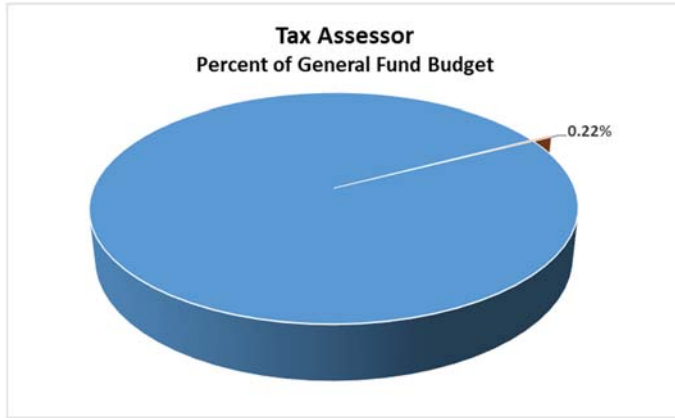
- Educate tax payers of the value process
- Provide online access to taxpayer



Performance Indicators	FY 20-21	FY 21-22	FY 22-23
	Actual	Actual	Estimated
	2020 Grand List	2021 Grand List	2022 Grand List
Real Estate # of properties	7,241	7,285	7,285
Motor Vehicle # of vehicles	15,977	16,195	16,000
Supplemental MV # of vehicles	3,667	3,500	3,500
Personal Properties # of accounts	733	718	725
Elderly Tax applicants processed	56	38	40
Data Collection/Inspections (permits)	320	426	460
MV Pricing/Delete/Adjustments	2,824	3,446	3,500

Tax Assessor									
Position Title	2020-21		2021-22		2022-23		2023-24		
	Revised		Revised		Revised		Adopted		
<u>Full Time</u>									
Assessor	1.0	127,857	1.0	130,734	1.0	134,002	1.0	134,002	
Deputy Assessor	1.0	85,231	1.0	86,935	1.0	78,879	1.0	78,879	
Assessment Technician	1.0	62,772	1.0	65,647	1.0	65,320	1.0	65,320	
<b>Total Full Time</b>	<b>3.0</b>	<b>275,859</b>	<b>3.0</b>	<b>283,316</b>	<b>3.0</b>	<b>278,201</b>	<b>3.0</b>	<b>278,201</b>	
<u>Part Time</u>									
Part Time (Independent Appraisers/office)		13,000		13,000		13,000		13,000	
Part Time (Board of Assessment Appeals)		1,200		1,200		1,200		1,200	
Clerical Help		500		500		800		800	
<b>Total Part Time</b>		<b>14,700</b>		<b>14,700</b>		<b>15,000</b>		<b>15,000</b>	
<u>Miscellaneous Pay</u>									
Overtime		200		200		202		200	
<b>Total Miscellaneous Pay</b>		<b>200</b>		<b>200</b>		<b>202</b>		<b>200</b>	
<b>Total Salary</b>		<b>290,759</b>		<b>298,216</b>		<b>293,403</b>		<b>293,401</b>	





	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Tax Assessor</b>							
<b>Revenues</b>							
Other Revenues	102,455	75,855	101,728	101,728	28,112	(73,616)	-72.37%
<b>Total Revenues</b>	<b>102,455</b>	<b>75,855</b>	<b>101,728</b>	<b>101,728</b>	<b>28,112</b>	<b>(73,616)</b>	<b>-72.37%</b>
<b>Expenditures</b>							
Wages	290,724	289,570	290,136	290,136	293,401	3,265	1.13%
Employee Benefits	27,267	29,349	27,919	27,919	31,497	3,578	12.82%
Purchased Professional Services	16,803	19,910	22,500	22,500	28,150	5,650	25.11%
Purchased Property Services	1,708	1,570	2,051	2,051	2,200	149	7.26%
Purchased Other Services	945	1,276	2,800	2,800	3,100	300	10.71%
Supplies	3,085	2,948	3,876	3,876	3,911	35	0.90%
Miscellaneous	580	295	750	750	750	-	0.00%
<b>Total Expenditures</b>	<b>341,112</b>	<b>344,918</b>	<b>350,032</b>	<b>350,032</b>	<b>363,009</b>	<b>12,977</b>	<b>3.71%</b>
<b>Total FTEs</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>0.00%</b>

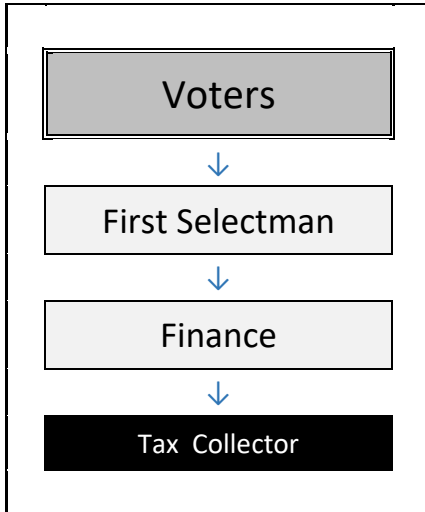
For line item detail budget see the Revenue & Expenditure Summary Section





**Mission**

The Tax Collector office provides billing and collections of real estate, personal property, motor vehicle, sewer and special assessment billing. Taxes are billed annually and collected semi-annually on real estate & sewer and annually on motor vehicles and personal property.



**Department Goals**

1. Use collection agency for delinquent motor vehicle bills
2. Use of foreclosure by attorney for delinquent real estate bills
3. Use CT State Marshal for personal property delinquent bills
4. Maintain collection rate over 99%

**Summary of Major Responsibilities**

- Give ample notice when municipal taxes are due by advertising in local newspaper
- Give notice that taxes are due by posting on New Canaan website
- Email/text taxpayers that taxes are due through the Town email system
- Continue with monthly mailings of delinquent statements in fluorescent colors so recipients take notice of statements
- Full access on Town website of all tax bills, both paid and due (excluding sewer bills, which are non-public information)

**Anticipated Operational Changes**

- Updating QDS to Cloud Solution
- New expenditure due to off-site data storage
- Increase in phone calls due to new sewer billing classified as non-public info
- Increase in phone activity due to higher online volume

**Recent/New Programs and Initiatives**

- Added QR code to bills for ease of payment
- Texting reminders to taxpayers that tax bills are due through the new Town e-notify website
- Administer the switch in banks for processing tax collection
- Continue to have cash accepted at Bankwell for direct deposit into our account
- Continue the use of non-contact drop box in the town hall lobby for tax payments

**Recent Departmental Recognitions**

- Public appreciation of phone calls answered by a knowledgeable person instead of machine
- Tax office answers approximately 30- 45 calls a day, with an average call taking 10 to 20 minutes to complete
- All tax and sewer bills updated with QR code for faster online payments

**Major Departmental Challenges**

- Implementing any State of CT statute change because municipal tax collection is governed by the State
- COVID-19 produced an increase in phone questions regarding bills

- COVID-19 produced an increase in online payments for first time users who continue to need assistance

**FY 21-22 Accomplishments**

- Used collection agency to collect delinquent bills
- Used CT State Marshal to collect delinquent personal property bills

**FY 22-23 Accomplishments and Objectives**

- Used collection agency to collect delinquent bills
- State Marshal for delinquent personal property bills
- Apply real estate liens on unpaid sewer bills
- Use of Bankwell to accept all cash payments for direct deposit into our account
- Used QR codes on bills

**FY 23-24 Objectives**

- Sell delinquent real estate liens
- Use Bankwell to accept cash payments
- Use collection agency to collect delinquent bills

**Tax Collector alignments with New Canaan being a community of choice for its residents**

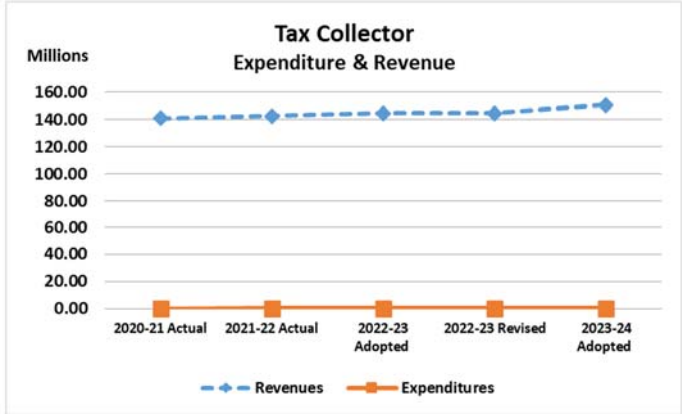
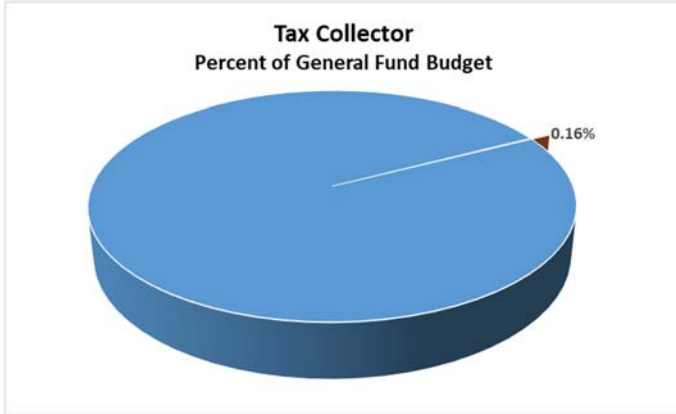
- Tax office provides online payment options, mail in options and walk in options for payment.
- Tax office provides email & text reminders when taxes are due.
- Tax office provides 24/7 website tax information access.
- Use of QR coding for faster online payments

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
Text & emails reminders to taxpayers on taxes due	2,000	2,100	2,100	2,100
Mailing of real estate bills	7,200	7,400	7,500	7,500
Mailing of personal property bills	730	715	720	725
Mailing of motor vehicle bills	17,000	16,300	17,000	17,000
Mailing of supplementals	1,950	2,000	3,000	3,000
Download of lockbox processing	17,000	13,000	15,000	15,000
Download of escrow accounts	5,200	5,400	6,000	6,000
Download of online payments	11,000	13,000	15,000	15,000
Download of collection agency payments	60	40	50	50
Processing of mail and over the counter payments	27,200	27,000	27,500	27,500
Average annual real estate liens	45	33	45	45
Average annual sewer liens	30	25	30	30
Average annual UCC liens on personal property	40	20	40	40
Average weekly put-on / take-off with DMV	80	75	80	80
Average monthly mailing of delinquent statement	1,000	1,200	1,200	1,200
Average weekly research of returned mail	50	100	70	70
Calls per day. Each call averaging 10 to 20 minutes	65	70	75	75



<b>Tax Collector</b>									
<b>Position Title</b>	<b>2020-21 Revised</b>		<b>2021-22 Revised</b>		<b>2022-23 Revised</b>		<b>2023-24 Adopted</b>		
<u>Full Time</u>									
Tax Collector	1.0	108,399	1.0	110,350	1.0	113,608	1.0	113,608	
Assistant Tax Collector	1.0	65,930	1.0	67,257	1.0	72,054	1.0	72,054	
Tax Clerk II	1.0	61,289	1.0	59,495	1.0	62,208	1.0	62,208	
<b>Total Full Time</b>	<b>3.0</b>	<b>235,618</b>	<b>3.0</b>	<b>237,102</b>	<b>3.0</b>	<b>247,870</b>	<b>3.0</b>	<b>247,869</b>	
<u>Part Time</u>									
Clerical Assistance		9,500		8,000		8,000		8,500	
<b>Total Part Time</b>		<b>9,500</b>		<b>8,000</b>		<b>8,000</b>		<b>8,500</b>	
<u>Miscellaneous Pay</u>									
Overtime		1,405		900		900		900	
<b>Total Miscellaneous Pay</b>		<b>1,405</b>		<b>900</b>		<b>900</b>		<b>900</b>	
<b>20% Allocation to Sewer Fund</b>		<b>(49,305)</b>		<b>(49,200)</b>		<b>(51,354)</b>		<b>(51,454)</b>	
<b>Total Salary</b>		<b>197,218</b>		<b>196,802</b>		<b>205,416</b>		<b>205,816</b>	



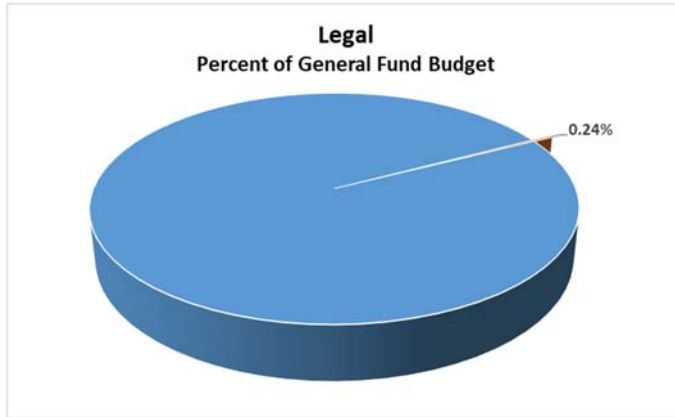


	2020-21	2021-22	2022-23	2022-23	2023-24	FY23-FY24	VARIANCE
	ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
<b>Tax Collector</b>							
<b>Revenues</b>							
Tax Revenues	141,063,958	142,661,041	144,789,893	144,789,893	150,738,226	5,948,333	4.11%
<b>Total Revenues</b>	<b>141,063,958</b>	<b>142,661,041</b>	<b>144,789,893</b>	<b>144,789,893</b>	<b>150,738,226</b>	<b>5,948,333</b>	<b>4.11%</b>
<b>Expenditures</b>							
Wages	198,929	202,709	200,630	200,630	205,816	5,186	2.58%
Employee Benefits	17,257	24,741	18,668	18,668	19,371	703	3.77%
Purchased Professional Services	10,702	11,053	12,845	11,331	17,150	5,819	51.36%
Purchased Property Services	2,234	2,076	2,250	2,250	2,300	50	2.22%
Purchased Other Services	16,216	18,372	16,600	18,154	18,600	446	2.46%
Supplies	2,249	1,471	2,500	2,500	2,500	-	0.00%
Miscellaneous	175	-	200	160	200	40	25.00%
<b>Total Expenditures</b>	<b>247,762</b>	<b>260,423</b>	<b>253,693</b>	<b>253,693</b>	<b>265,937</b>	<b>12,244</b>	<b>4.83%</b>
<b>Total FTEs</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



The Town of New Canaan has a professional contract for legal services. The Town’s legal counsel is the legal advisor and counsel for the Town of New Canaan, its Departments, Boards, Commissions and employees. The primary purpose is to provide legal services, support and advice in a prompt and professional manner. They represent the Town in all manner of litigation or other legal proceedings, whether in the court system or before any or all other State or government agencies. They assist and advise in the preparation of all ordinances, regulations and other legal papers. The legal counsel also negotiates, prepares and approves contracts and other legal instruments to which the Town is a party.



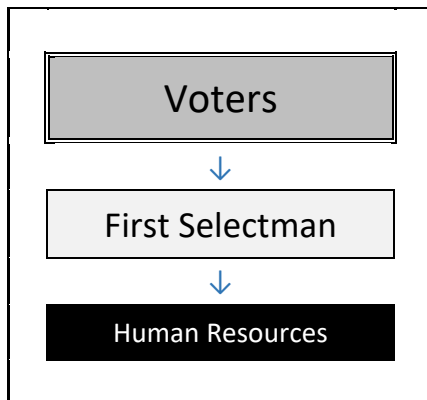
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Legal</b>							
<b>Revenues</b>							
Other Revenues	56,000	-	-	-	-	-	-
<b>Total Revenues</b>	<b>56,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>							
Employee Benefits	-	-	-	-	-	-	-
Purchased Professional Services	589,972	353,557	250,000	250,000	400,000	150,000	60.00%
Purchased Other Services	2,115	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>592,087</b>	<b>353,557</b>	<b>250,000</b>	<b>250,000</b>	<b>400,000</b>	<b>150,000</b>	<b>60.00%</b>
<b>Total FTEs</b>	<b>0.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The Town of New Canaan is dedicated to the recruitment and selection of a diverse employment group that is committed to promote a healthy, positive, productive and safe work environment. We strive to provide the public with responsive, fair, personnel and professional services.



**Department Goals**

1. Support the creation of an engaged and talented workforce that reflects the community and is seen as an employer of choice
2. Work seamlessly and strategically within the Department and with all other Town departments
3. Operate efficiently and effectively with results-driven and customer-focused enterprise-wide decisions

**Summary of Major Responsibilities**

- Hire talented staff by carefully evaluating each open position to determine in what manner the person in that position will interact with the public and what skills are needed
- Primary internal contact for information and communication to employees, Town governing bodies, and outside parties (financial, legal, governmental/IRS, etc.) about Town-sponsored employee/retirement benefits
- Work directly with outside providers (such as trustees, brokers, record keepers, actuaries,

- auditors, etc.) to administer the employee/retirement benefit plans
- Maintain records for all employees and participating/eligible retirees to ensure the appropriate benefits are available and provided

**Anticipated Operational Changes**

- Moving to managed pension benefit fund administration

**Recent/New Programs and Initiatives**

- Moving toward managed pension benefit administration with Hooker & Holcombe
- Currently working with Town’s IT Department and KnowBe4 to set up online training for employees
- Evaluate new time/attendance software for Fire Department
- Distribute new employee handbook

**Recent Departmental Recognitions**

Dividend check for \$140,000.00 received from Connecticut Interlocal Risk Management Agency representing significant cost reduction by the department.  
 Risk Management Award from CIRMA

**Major Departmental Challenges**

Controlling healthcare and workers’ compensation costs are the department’s biggest challenges. Recruitment has become a major challenge for HR and we are looking at creative ways to bring new employees on board.

**FY 22-23 Accomplishments**

- Completed transition to Hooker and Holcomb for Pension Benefit administration.
- Worked closely with CIRMA to monitor Workers’ Compensation/Liability costs and develop programs to reduce those expenditures. Received a Risk Management Award for the Town’s Risk Management Program
- Worked closely with the insurance broker to reduce health insurance costs
- Worked with Vanguard to issue 326 +/- 1099Rs on time with minimal issues
- Provided 323 pension benefit statements to participating employees in March 2022.
- Conducted successful, timely Open Enrollment for post-65 retirees in Nov/Dec 2022 and for pre-65 retirees (and all retiree dental participants) in June 22
- Completed an Independent Audit of Employee/Dependents for health insurance benefits.
- Complete valuations and GASB disclosures in a timely and accurate manner
- Work closely with new Pension Committee to review monthly Pensions, death benefits and new applicants to the Pension Plan

**FY 23-24 Objectives**

- Work closely with healthcare broker to review healthcare costs and possible savings
- Implement programs from CIRMA to reduce workers’ compensation/liability costs  
Complete Classification/Compensation Study for Managers
- Negotiate Town Hall Union Contract for 7/23  
Work closely with Land Use to implement On-Line Permitting.  
Working with FD on Fire House Software for attendance records.  
Complete and distribute new manager Employee Handbook

**Alignments with New Canaan being a community of choice for its residents**

1. Support departments in increasing diversity to have a talented workforce that is more reflective of our community.
2. We involve departments in HR issues that affect their operations.
3. Develop systems to improve internal controls, standardize and improve processes and increase compliance
4. Manage/balance the tradeoff of negotiated, competitive employee/retirement benefits with the cost to the Town.

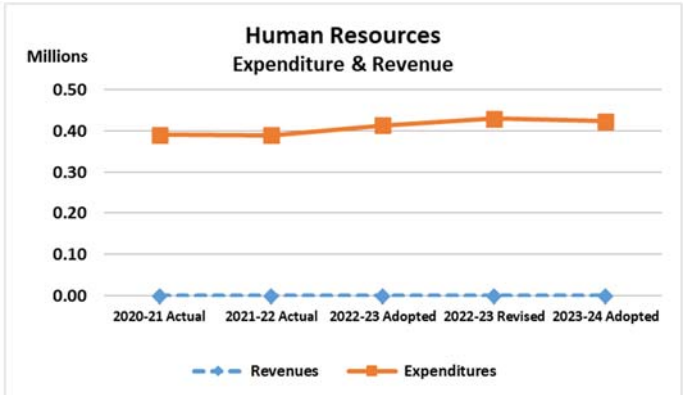
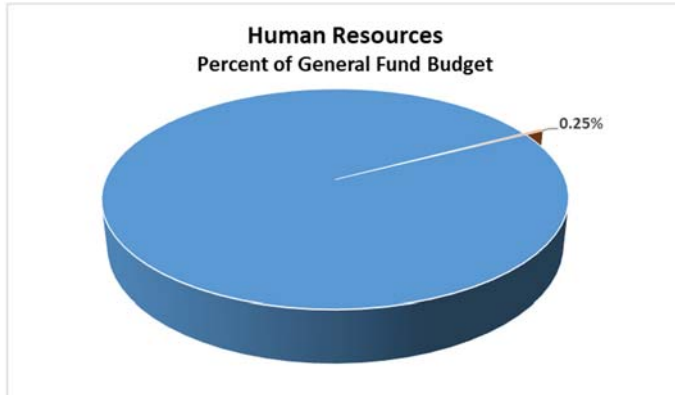


Performance Indicators	FY 18-19	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Actual	Actual	Actual	Estimated	Estimated
<b>Recruitment and Selection</b>					
# of job openings	9	13	12	15	15
# of applications received and reviewed	277	169	256	308	300
# of interviews conducted	39	34	65	50	50
<b>Grievances</b>					
# of grievances filed	14	8	8	10	10
# of grievances filed for arbitration with state	2	2	2	1	1
# of grievances resolved	12	6	6	9	9
<b>Employee Benefits</b>					
# of Open Enrollments	191	187	182	182	185
# of new hires	10	12	7	19	15
# of seasonal hires	230	140	215	230	230
# of retirement's	16	14	12	16	16
# of Survivor benefits	16	13	13	13	13
<b>Pension</b>					
# of Retirement Calculations (BOE, Library and Town)	24	24	30	34	34
# of Benefit Statement's	319	319	312	341	341
<b>Workman's Compensation</b>					
# of claims	42	46	42	40	40

<b>Human Resources</b>									
Position Title	2020-21		2021-22		2022-23		2023-24		
	Revised		Revised		Revised		Adopted		
<u>Full Time</u>									
Human Resource Director	1.0	138,917	1.0	142,042	1.0	145,594	1.0	145,594	
Payroll/Benefits Administrator	1.0	87,269	1.0	89,233	1.0	96,132	1.0	98,536	
HR Generalist	0.5	48,703	0.5	49,921	0.5	52,389	0.5	52,389	
<b>Total Full Time</b>	<b>2.5</b>	<b>274,889</b>	<b>2.5</b>	<b>281,196</b>	<b>2.5</b>	<b>294,115</b>	<b>2.5</b>	<b>296,519</b>	
<u>Part Time</u>									
Pension & Finance Analyst		4,000		4,000		-		-	
Part Time		-		-		792		-	
<b>Total Part Time</b>		<b>4,000</b>		<b>4,000</b>		<b>792</b>		<b>-</b>	
<u>Miscellaneous Pay</u>									
Overtime		350		350		1,186		1,000	
<b>Total Miscellaneous Pay</b>		<b>350</b>		<b>350</b>		<b>1,186</b>		<b>1,000</b>	
<b>Total Salary</b>		<b>279,239</b>		<b>285,546</b>		<b>296,093</b>		<b>297,519</b>	







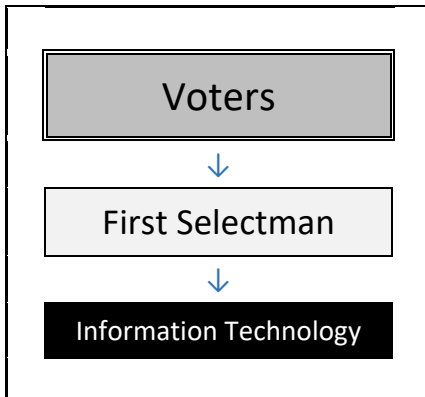
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Human Resources Expenditures</b>							
Wages	281,186	287,852	291,033	291,033	297,519	6,486	2.23%
Employee Benefits	30,525	32,527	32,432	36,232	37,326	1,094	3.02%
Purchased Professional Services	74,710	65,066	81,200	94,700	80,200	(14,500)	-15.31%
Purchased Property Services	1,669	1,583	1,700	1,700	1,600	(100)	-5.88%
Purchased Other Services	1,662	2,365	5,525	5,047	5,700	653	12.95%
Supplies	1,565	1,302	1,700	1,700	1,700	-	0.00%
Miscellaneous	-	-	250	250	-	(250)	-100.00%
<b>Total Expenditures</b>	<b>391,318</b>	<b>390,696</b>	<b>413,840</b>	<b>430,662</b>	<b>424,045</b>	<b>(6,617)</b>	<b>-1.54%</b>
<b>Total FTEs</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The primary role of the Information Technology (IT) Department is to provide the appropriate technology that allows employees to access and share information in such a way that will improve services to the Town and to the residents of the community. The Department supports all computer and data network functions for all Town departments.



- Wide Area Network (WAN) Services: Provide year-round support to WAN-connected entities, including hardware/software upgrades, patches,
- Equipment replacement, and monitoring, as well as administration of telecommunications systems and new Emergency Services Radio Backbone

**Anticipated Operational Changes**

- Zoom Hybrid Meetings
- Remote Access (MFA)

**Department Goals**

1. Provide the latest technology to users in order to work more efficient.
2. Provide a stable network on which users can rely on with little to no downtime
3. Stay current with Town technology in order to reduce vendor costs and lower the budget expenses

**Summary of Major Responsibilities**

- Technical Consulting Services: Provide assistance with the assessment, selection, and acquisition of all computer and software systems
- Project Management Services: Provide a realistic schedule for technical assistance in the selection, implementation, or upgrade of a system, in order for projects to be completed on time and within budget
- Technical Support Services: Provide computer operations, desktop, infrastructure, and applications support, and data backup and recovery services

**Recent/New Programs and Initiatives**

- Cyber Security AI watchdog
- Boards and Commission Doc Center
- New Firewalls / Monitoring
- Upgraded Cyber Awareness Training

**Recent Departmental Recognitions**

- Replaces WAN (gateway) equipment for better network performance and bigger pipe
- Implemented new internet filters
- Payment card industry compliance passed for network-based payment processing
- Implemented in/out real-time scan of websites and malware protection
- Improved Town Security (camera program)

**Major Departmental Challenges**

- COVID-19 24x7x365 Support
- Cyber Security Insurance mandates

**Pandemic Impact**

The Town had to move from a 7x24 Emergency Support Model to a 7x24x365 Operations Model with no eligibility for overtime like other departments.

With virtual night meetings and weekend outcalls the department staff worked 7 days a week in order to support Town employees.

Prior to the pandemic here was never a need for virtual meetings but the department managed the transition to a virtual environment with rapid equipment ordering, remote access for users, additional on-line service for residence, getting Channel 79 on-line, and support to the library and BOE.

- New Virtual images /desktops
- Microsoft OS / Office upgrades
- Voice Systems upgrades
- Upgrade network switch gear for WAN locations
- Upgrade Virtual System Hardware and software

**FY 21-22 Accomplishments**

- Enhanced Cyber Security
- Improved Secure Remote Access and Monitoring
- Improved Online Services via Website

**FY 22-23 Accomplishments and Objectives**

- Adding protection and Education for users
- Extending Cyber Security Training
- Upgrade Voice Systems
- New Firewalls

**FY 23-24 Objectives**

**Alignments with New Canaan being a community of choice for its residents**

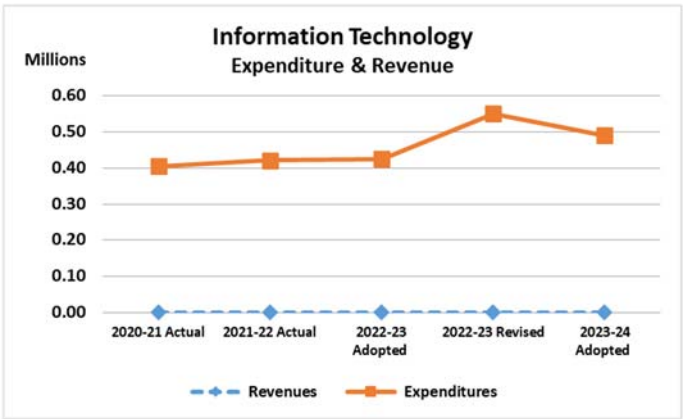
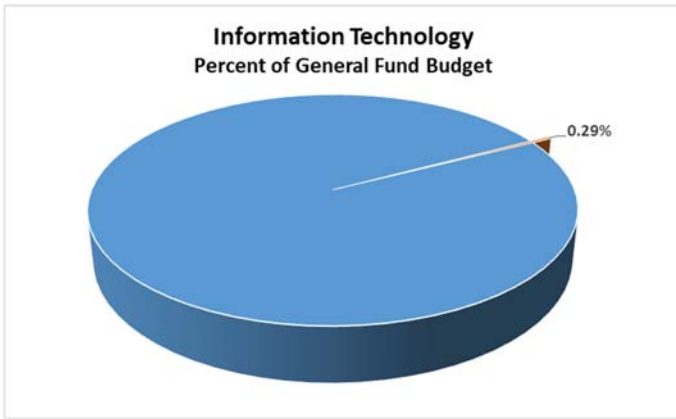
When the IT Department provides systems that are accessible and reliable, the internal users become more efficient allowing them to better serve the residents of New Canaan.

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
User Service Requests	6,000	6,000	6,100	6,000
New Projects / Installs	15	15	15	15
24x7 Support	365	365	365	365
Work done in-house Saving	150,000	150,000	135,000	150,000
WAN Network Security Updates/Patches per month	120	120	140	130
WAN Support (Waveny Care, BOE, Library, PD, etc) Requests	120	120	100	100

Security Patches and Updates are up due to an influx of Cyber Security issues and concerns, vendors releasing more patches  
 Service Request are up due to staffing changes, new tools, and software  
 WAN Support request are up because of staffing changes and more users around the district



Information Technology									
Position Title	2020-21 Revised		2021-22 Revised		2022-23 Revised		2023-24 Adopted		
<b>Full Time</b>									
Director of Information Technology	1.0	138,917	1.0	142,042	1.0	145,594	1.0	145,594	
IT Projects Manager	1.0	103,434	1.0	105,761	1.0	118,441	1.0	121,402	
IT Operations Manager	1.0	85,883	1.0	91,008	1.0	84,412	1.0	90,566	
<b>Total Full Time</b>	<b>3.0</b>	<b>328,233</b>	<b>3.0</b>	<b>338,811</b>	<b>3.0</b>	<b>348,446</b>	<b>3.0</b>	<b>357,562</b>	
<b>Total Salary</b>		<b>328,233</b>		<b>338,811</b>		<b>348,446</b>		<b>357,562</b>	



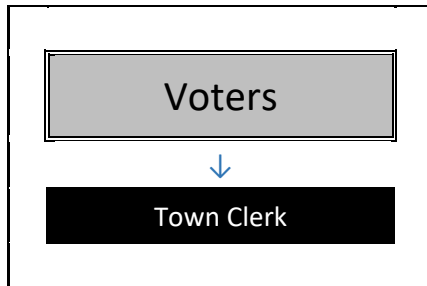
Information Technology Expenditures	2020-21	2021-22	2022-23	2022-23	2023-24	FY23-FY24	VARIANCE
	ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
Wages	330,275	340,095	340,624	336,124	357,562	21,438	6.38%
Employee Benefits	24,775	25,464	27,058	27,058	33,787	6,729	24.87%
Purchased Professional Services	44,739	51,779	53,000	178,000	90,000	(88,000)	-49.44%
Purchased Other Services	170	87	200	200	200	-	0.00%
Supplies	4,793	3,458	3,800	8,300	8,300	-	0.00%
<b>Total Expenditures</b>	<b>404,751</b>	<b>420,884</b>	<b>424,682</b>	<b>549,682</b>	<b>489,849</b>	<b>(59,833)</b>	<b>-10.89%</b>
<b>Total FTEs</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

To execute and implement the duties of the Town Clerk as prescribed by the Connecticut General Statutes, state regulations and the Town Charter in an efficient and impartial manner and in doing so, to manage, protect and preserve the permanent records of the Town for the present and the future.

**Summary of Major Responsibilities**

1. As an Elected Officer of the Town, serves as a resource for others within the community by providing direction, guidance, information, and assistance while rendering impartial service to conflicting constituencies, in addition to safeguarding highly confidential information.
2. Provides the professional link between residents, local governing bodies, and State agencies, and is the official keeper of the Town Seal.
3. Responsible for the preservation, conservation, and safekeeping of the Town's official records and documents dating back to 1801, when New Canaan was incorporated as a town.
4. Records, indexes, and microfilms deeds, mortgages, liens, assignments, survey maps, and other instruments concerning title to land.
5. Issues an assortment of business licenses and permits (Notaries Public, Liquor Licenses, Peddler's Permits, Dog Licenses, etc.).
6. Collects State Conveyance fees, as services are rendered, on behalf of the CT Department of Revenue Services.
7. Provides guidance to elected and appointed officials on Freedom of Information requirements.
8. In accordance with FOIA, receives and posts official notices of meetings and agendas, and records and maintains bound archival minute books for 54 Boards, Commissions and Ad Hoc Committees for historical review and permanent record.
9. Administers training sessions for poll workers in conjunction with the Registrar of Voters.
10. As a Chief Election Official, registers new voters, executes the absentee ballot process, executes referenda process, and calls for a re-cavass when a vote is close.
11. Issues and certifies the Town's final election results, administers the Oath of Office to all elected and appointed officials, and keeps the Secretary of State apprised on the status of all Town officials.
12. Works closely with local and State candidates, political campaigns, and the State Elections Enforcement Commission with campaign finance.
13. Administers the Oath of Office to all elected and appointed Town Officials, in addition to Police and Fire.
14. Appoints unaffiliated and minor party electors as Justices of the Peace.
15. Maintains and updates the Town Code as needed.
16. Continues active Records Management Program.
17. Serves as the Town's Registrar of Vital Statistics - issues and creates Birth Certificates, Marriage licenses and Death certificates. Issues certified copies of the same.
18. Appoints Sub-Registrar and works closely with funeral directors, Clergy and Justices of the Peace, and the State Department of Public Health.

**Recent/New Programs and Initiatives**

New Programs and initiatives are often generated by changing policy, or mandates, from one of the following offices or agencies to whom the Town Clerk reports or is under the direction of:

- Secretary of the State
- State Elections Enforcement Commission
- Freedom of Information Commission
- Department of Revenue Services
- State Library and Archives
- Office of the State Public Administrator
- Dept. of Public Health
- Dept. of Agriculture
- Dept. of Environmental Protection

**Major Departmental Challenges**

Transitioning the Absentee Ballot process from three voting districts to six entirely new districts. Keeping up with changing laws and policies that affect the way we do business every day. Accomplishing our

statutory and duties and obligations with limited resources on occasion. Unfunded State mandates.

**FY 22-23 Accomplishments and Objectives**

- Continue to seek best practices and keep up with State mandates.
- Setting up new data points, procedures and tracking for six newly created voting districts after the 2020 Census.

**FY 23-24 Objectives**

- Continue back-scanning of land records to provide greater access to the documents.
- Launch “Property Check” an online notification system for residents alerting them when their name or property address is recorded on the land records.
- Continue record management efforts throughout Town government.

**Town Clerk alignments with New Canaan being a community of choice for its residents**

The Town Clerk provides the professional link between residents, local offices, and State Agencies, and her office has become the “face” of Town Hall for many residents. Whether someone is obtaining a birth certificate to enroll their child in school, licensing their dog, refinancing their home, obtaining an absentee ballot or looking for general information, the Town Clerk and her staff provide direction and guidance. Residents are welcomed with reliable information and with the assurance that public information is available and that confidential information is protected.



Performance Indicator	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
<b>Land Records</b>					
# of land record instruments recorded, indexed, proofed, verified, returned	3,483	5,183	4,719	4,000	4,000
# of land record pages printed, scanned, microfilmed	18,530	28,790	25,863	20,000	20,000
# of maps filed, indexed, scanned, microfilmed	17	22	13	20	20
# of day book reports created and printed	248	248	248	248	248
<b>Vital Statistics/Records</b>					
# of birth records recorded, indexed, archived	129	153	182	130	130
# of marriage records recorded, indexed, archived	65	106	90	90	90
# of marriage licenses issued and # certified and sent to State	56	90	75	75	75
# of death records recorded, indexed, archived and # certified /sent to State	163	118	116	130	130
# of vitals certified copies issued and sold	1,367	1,117	1,003	1,650	1,650
# of home births (10 forms/birth) processed	1	1	0	1	1
# of sexton's reports processed	24	24	24	24	24
<b>Licenses/ Permits</b>					
# of liquor licenses processed	17	14	14	20	20
# of peddler's permits issued	3	1	4	3	3
# of dog licenses issued (plus-1 renewal and 1 delinquent mailing)	2,760	2,585	2,744	3,000	3,000
<b>Miscellaneous</b>					
# of notary registrations filed and processed	33	30	34	35	35
# of reports sent to the State of Connecticut	102	102	102	102	102
# of trade names certificates filed, indexed, scanned	54	58	42	55	55
# of document copies sold	22,591	34,230	29,668	29,000	29,000
# of certifications of documents prepared and sold	77	88	26	95	95
# of map copies printed and sold	1,054	1,832	1,529	1,450	1,450
# of foreclosure registration forms filed	42	15	23	35	35
# of legal notices/public notices issued	40	48	37	45	45
<b>Elections</b>					
# of elections/ primaries	1	4	2	2	2
# of regular absentee ballots issued	398	8,409	1,748	2,750	2,750
# of overseas absentee ballots issued	0	162	0	25	25
# of regular absentee ballots returned and processed	364	6,991	1,627	2,750	2,750
# of overseas absentee ballots returned and processed	0	137	0	40	40
# of campaign finance filings processed	36	3	37	2	2
# of petition pages verified and processed	0	83	104	0	0
# of referenda executed	0	1	0	0	0
# of referenda prepared for	0	2	1	0	0
<b>Boards and Commissions</b>					
# of Boards, Commissions, Committees maintained	54	54	54	54	54
# of filings received and processed	1,500	1,375	2,000	1,390	1,390
<b>Finance</b>					
# of requisitions	10	10	12	10	10
# of check requests	12	13	33	15	15
# of invoices received, coded, processed	152	134	184	145	145
# of internal Town Clerk reports	30	30	30	30	30
# of daily reports to Finance	248	248	248	248	248
# of daily reports to Treasurer	248	248	248	248	248
# of bond preparations by item (estimates - info kept by calendar year)	15	11	7	15	15
<b>Revenue</b>					
\$ amount to Town general fund - real estate conveyance tax	\$ 1,127,796	\$ 2,850,984	\$ 2,327,782	\$ 1,500,000	\$ 1,500,000
\$ amount to Town general fund - other revenue accounts	\$ 185,947	\$ 266,590	\$ 248,957	\$ 200,000	\$ 200,000
\$ amount to State in fees	\$ 202,722	\$ 319,005	\$ 268,750	\$ 250,000	\$ 250,000
\$ amount of real estate conveyance tax collected and transferred to State	\$ 4,417,722	\$ 12,352,445	\$ 9,758,450	\$ 7,500,000	\$ 7,500,000

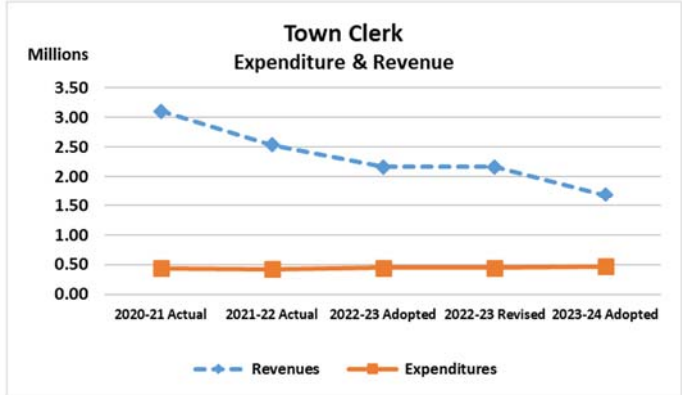
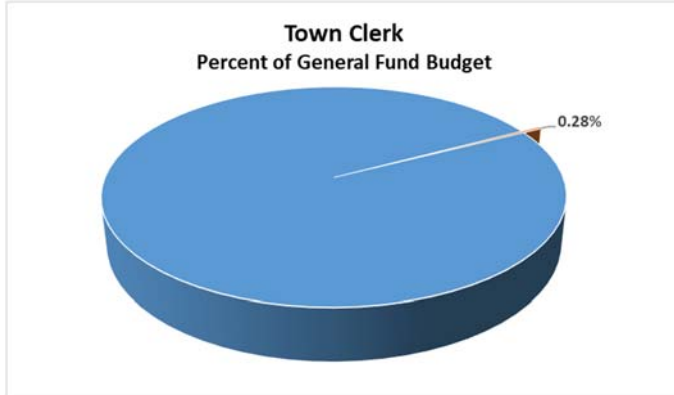


<b>Town Clerk</b>									
<b>Position Title</b>	<b>2020-21 Revised</b>		<b>2021-22 Revised</b>		<b>2022-23 Revised</b>		<b>2023-24 Adopted</b>		
<u>Full Time</u>									
Town Clerk*	1.0	109,188	1.0	111,645	1.0	123,586	1.0	139,000	
Assistant Town Clerk II	2.0	148,002	2.0	150,962	1.0	76,986	1.0	76,986	
Assistant to the Town Clerk					1.0	72,054	1.0	72,054	
Administrative Assistant							1.0	68,593	
<b>Total Full Time</b>	<b>3.0</b>	<b>257,191</b>	<b>3.0</b>	<b>262,607</b>	<b>3.0</b>	<b>272,626</b>	<b>4.0</b>	<b>356,633</b>	
<u>Part Time</u>									
Clerical Assistance		68,000		68,000		68,000		30,000	
<b>Total Part Time</b>		<b>68,000</b>		<b>68,000</b>		<b>68,000</b>		<b>30,000</b>	
<u>Miscellaneous Pay</u>									
Overtime		4,080		4,080		6,000		2,000	
<b>Total Miscellaneous Pay</b>		<b>4,080</b>		<b>4,080</b>		<b>6,000</b>		<b>2,000</b>	
<b>Total Salary</b>		<b>329,271</b>		<b>334,687</b>		<b>346,626</b>		<b>388,633</b>	

\*As per Town Charter, the Town Council sets the salary of the Town Clerk.







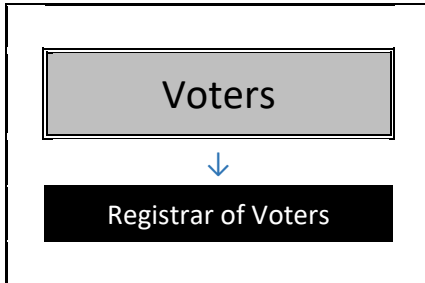
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Town Clerk</b>							
<b>Revenues</b>							
License and Permits	11,179	9,093	8,600	8,600	7,800	(800)	-9.30%
Charges for Services	3,099,950	2,528,550	2,160,600	2,160,600	1,678,750	(481,850)	-22.30%
<b>Total Revenues</b>	<b>3,111,129</b>	<b>2,537,643</b>	<b>2,169,200</b>	<b>2,169,200</b>	<b>1,686,550</b>	<b>(482,650)</b>	<b>-22.25%</b>
<b>Expenditures</b>							
Wages	345,407	322,285	342,276	342,276	372,879	30,603	8.94%
Employee Benefits	29,169	35,613	27,484	27,484	33,944	6,460	23.50%
Purchased Professional Services	18,545	18,919	24,650	24,650	21,600	(3,050)	-12.37%
Purchased Property Services	6,260	6,887	9,700	9,700	7,750	(1,950)	-20.10%
Purchased Other Services	12,345	14,348	16,000	16,000	15,500	(500)	-3.13%
Supplies	24,047	23,036	25,500	25,500	14,250	(11,250)	-44.12%
Miscellaneous	3,014	1,874	3,000	3,000	3,000	-	0.00%
<b>Total Expenditures</b>	<b>438,788</b>	<b>422,963</b>	<b>448,610</b>	<b>448,610</b>	<b>468,923</b>	<b>20,313</b>	<b>4.53%</b>
<b>Total FTEs</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>1.00</b>	<b>33.33%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

To maintain an accurate and current list of Voters for the Town of New Canaan; to organize, manage and tabulate primary and general elections and referendums



**Department Goals**

1. To ensure accuracy of voter rolls, compile and maintain election statistics.
2. To secure adequate personnel for efficient election and referendum execution.
3. To accurately tabulate and efficiently report election results.
4. Respond to changing environment for re-districting, referendum and other voter required activities such as special elections recanvassing (recount) and SOTS audit.
5. Respond to state mandates for recently passed *Early Voting* legislation.

**Summary of Major Responsibilities**

- Responsible for voter registration and the maintenance of accurate and current records.
- Promote a variety of voter education projects, including special voter enrolling sessions at the New Canaan High School each May and supervised absentee balloting at Waveny Care Center, as well as working with civic groups such as the League of Women Voters to promote greater voter participation.
- Administer all elections, referendum(s) and party caucuses (if requested) and develop procedures to ensure the voting rights of all citizens are protected and the fair conduct of all elections.

- Assist candidates, the public, and the parties in the preparation of specialized voter lists and individual requests for information.
- Staffing all voting districts during election / caucus / referendum / recanvass / early voting events.

**Anticipated Operational Changes**

- Concentrate on developing an expanded cadre of polling location staff while deepening the training, after doubling the town voting locations from three to seven.
- Heighted need to deepen personnel education to voter laws, procedures and response to public interest.
- Tabulators are 15 years old. After experiencing equipment breakdown, replacement program needs to be implemented –estimated cost up to \$5,000/machine.

**Recent/New Programs and Initiatives**

- Ongoing state-mandated training requirements for registrars and moderators in order to assure confidence within the Town’s eligible voters that all votes are properly tabulated and accounted.

**Recent Departmental Recognitions**

- All moderators are currently certified and must recertify every 24 months;
- Highest turnout for a Municipal Election for 2021, 61% and 2022 state election, 62%

**Major Departmental Challenges**

- Demographics along with increased staff requirements and regulations are making it more difficult to find willing and capable poll workers.

This was aggravated still further with the COVID pandemic.

- Public focusing on opposition party conduct at polling locations with regular reporting to state officials and media for perceived violations or inappropriate poll management.
- The poll question for “early voting” passed. This covers early voting, extended voting or no fault absentee voting. The election process will require major changes and enhancements; creating additional polling days and locations to be determined by the SOTS and state legislature.
- The completion of a number of large multi-family rental complexes has resulted in an influx of new voters along with significant increase in residential property changing ownership.
- Ten year redistricting - The state legislature mandated new districting that resulted in six New Canaan Voting Districts, from the previous three. The lax state absentee voting distribution along with the new early voting will require a larger absentee counting staff and administration leading up to elections.
- Expanded staffing, additional training requirements and exposure to heightened individual scrutiny is resulting in a need for increased staff compensation.
- A town wide Canvass must be completed in compliance with state regulations.

**FY 21-22 Accomplishments**

- 2021 Referendum conducted related to Town Council approval of BOE budget
- 2021 special election for State Senate
- 2021 Municipal election
- Trained of additional Moderators
- Administered 2021 Town Party Caucuses and resulting primaries.
- Administered Municipal Election
- Conducted 100% canvass of all re-districted voters (approximately 4,500 voters) for six districts.

**FY 22-23 Accomplishments and Objectives**

- Reorganize District voter assignments and polling locations from current 3 districts to new state assigned six districts.
- Train additional Moderators and polling location staff to facilitate modified district structure.
- Administered 2022 Gubernatorial Primary, including Federal offices – Senate and House, and state offices – two state senate districts and three house districts.
- Administered the Gubernatorial Election including state, federal and municipal offices.
- Conducted town wide Canvass of every re-districted voter as mandated by the Secretary of the State related to redistricting.
- Created detailed maps and communication process for the implementation of the six districts.

**FY 23-24 Objectives**

- Identify a larger and more dependable election day staff to support the six districts, *early voting* and larger absentee ballot structure.
- Conduct training and development of staff on a more formalized and frequent basis.
- Implement a compensation program to result in a dependable and trained staff.
- Administer any Referendum(s).
- Complete a town wide mailing canvass due to Presidential Election.
- Request BOE to close schools for April Presidential Primary for enhanced safety.
- Emphasize the need for new voting machines with the SOTS.
- Lobby with SOTS and state legislature to conduct Presidential Preference Primary at one location instead of three locations.



Alignments with New Canaan being a community of choice for its residents

The goal of the Registrar of Voters is to provide a transparent and trustworthy system of election determination that instills confidence in the Town's Voters.

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
Polling Stations	3	3	7	8
Municipal Elections	0	1	1	1
Governor/State/Federal Primaries	0	2	2	2
State Elections	1	1	1	1
Recanvass / State Audit	0	0	1	1
Presidential Preference Primary	2	0	0	2
Town Party Caucuses	0	1	0	2
Special Election	0	1	0	0
Referendum	1	0	0	0

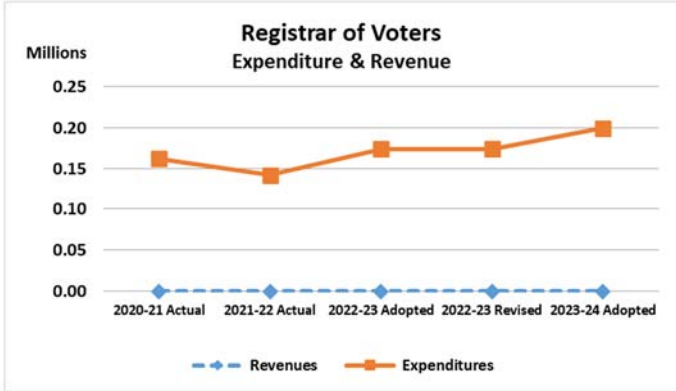
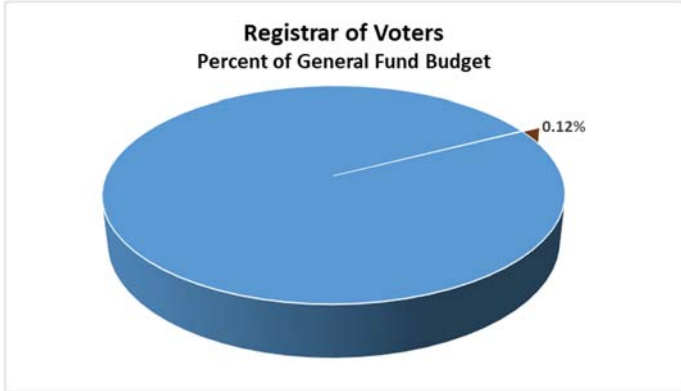
Poling Stations will increase due to early voting implementation

**Registrar of Voters**

Position Title	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted
<u>Part Time</u>				
Registrars of Voters*	52,000	52,000	66,000	80,000
Elections Personnel	17,500	17,500	30,000	30,000
P/T Elections	11,000	11,000	15,000	15,000
Clerical Assistance	10,000	10,000	10,000	10,000
<b>Total Part Time</b>	<b>90,500</b>	<b>90,500</b>	<b>121,000</b>	<b>135,000</b>

\*As per Town Charter, the Board of Selectmen sets the salary of the Registrar of Voters.  
 FY23 reflects pro-rated salary increase Appr. by BOS effective Jan, 2023





	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Registrar of Voters</b>							
<b>Expenditures</b>							
Wages	94,112	101,552	91,000	91,000	105,000	14,000	15.38%
Employee Benefits	6,359	7,139	5,585	5,585	10,328	4,743	84.92%
Purchased Professional Services	45,875	12,146	51,195	49,795	51,195	1,400	2.81%
Purchased Property Services	8,542	12,320	19,650	15,450	13,150	(2,300)	-14.89%
Purchased Other Services	4,808	4,849	4,520	7,320	6,520	(800)	-10.93%
Supplies	2,217	3,622	1,430	3,780	12,680	8,900	235.45%
Miscellaneous	245	485	815	1,265	815	(450)	-35.57%
<b>Total Expenditures</b>	<b>162,159</b>	<b>142,112</b>	<b>174,195</b>	<b>174,195</b>	<b>199,688</b>	<b>25,493</b>	<b>14.63%</b>
<b>Total FTEs</b>	-	-	-	-	-	-	

For line item detail budget see the Revenue & Expenditure Summary Section



The Conservation Commission was created to keep an inventory defining the Town’s open space and to evaluate those lands within the 22.5 square miles for their proper and potential use.

The Commission will also seek to advise in the development, management, protection and conservation of our natural resources, including water resources, and to coordinate our activities with existing Town committees, commissions and departments and with other conservation bodies.

Natural resources include undeveloped lands, fresh air, and clean water. These resources can be extended to include solar power, efficient use of combustible, carbon based materials and environmentally friendly application of pesticides.

Finally, the Commission will play a role in supporting sustainability efforts across municipal and residential holdings.

An assigned Commission role is the stewardship of the 16.8 acre Bristow Bird Sanctuary and Wildwood Preserve. The Commission seeks to make Bristow Park a demonstration site for all of New Canaan to learn about bird habitat, native plants and natural biodiversity. Programs are in place to rehabilitate Bristow in preparation for the 2024 Centennial Celebration.

➤ **FY 21-22 Accomplishments**

- Phase II Restoration of Bristow Park: Raised Walkway, Stream and Railroad Trails, Center Crossing Pavilion contracted.
- Raised awareness for good water management via Town River/Bristow Park testing
- Support SustainableCT Accreditation Effort - completed Bristow/Mead Pollinator Pathway Project
- Begin Inventory and Prioritization of New Canaan Open Space as prep for POCD

- Raise Awareness for Solar Power, Reducing Carbon Footprint, Lawns-to-Meadows shift.
- Restart funding for Land Acquisition Fund

**FY 22-23 Accomplishments**

- Complete Phase III of Bristow Park Centennial Master Plan. Install Pavilion and Bird Blind
- Begin New Canaan Open Space Inventory and Prioritization using Yale School of Forestry advice.
- Continue Support for SustainableCT Initiatives - Solar, Recycling, Swap Shop, Tree Coverage, Pollinator Pathway, etc.
- Continued River Testing. Reservoir, River, Stream and Wetlands review including Water Company input.
- Support Complete Streets Analysis for POCD Incorporation - GreenLinks and Bike Links
- \$100,000 Allocated to Land Acquisition Fund. Propose Conveyance Fee funding of LAF
- Organize Conservation Commission groundwork for 2024 POCD

**FY 23-24 Objectives**

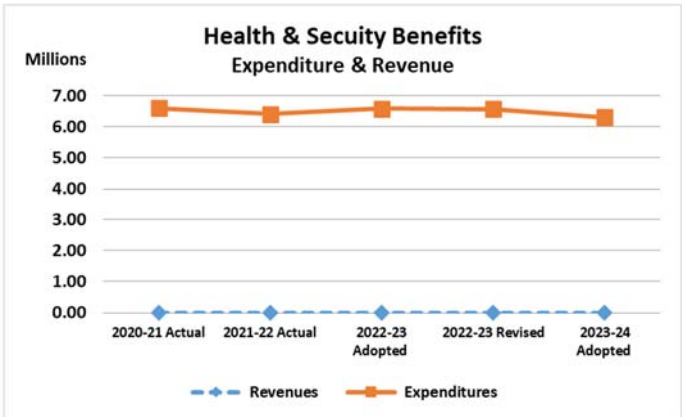
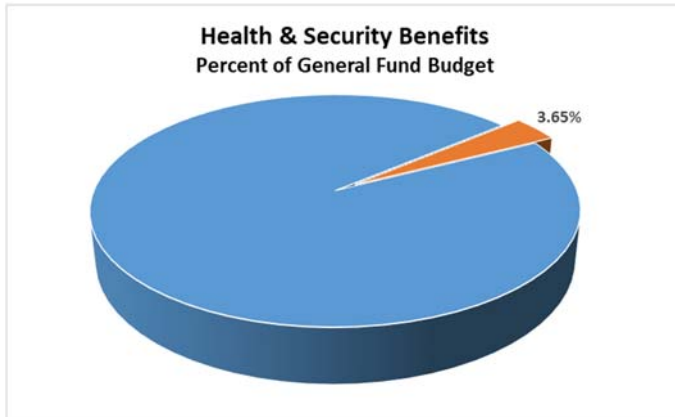
- Phase IV Bristow Park Centennial Master Plan capital funding of \$97,500. Focus on GreenLink to Waveny Park.
- Conservation Commission overseeing maintenance budget for Bristow Park. Orchestrate 10 Year Bristow Park Conservancy Partnership agreement with New Canaan Land Trust.
- Review and enhancement of 2014 - 2024 POCD Conservation data and direction with input from Town conservation organizations.
- Continued River Testing aimed at thresholds for potability, fishing and recreation. Engage with Water Companies about future of reservoirs and lands.



- Create mechanism for 12.5 basis points of local conveyance fee directed to Land acquisition Fund
- Support SustainableCT Programming testing efforts.
- Support Complete Streets Analysis for POCD Incorporation - GreenLinks and Bike Links
- Continued \$100,000 Allocated to Land Acquisition Fund. Propose Conveyance Fee funding of LAF
- Organize Conservation Commission groundwork for 2024 POCD



The Health & Security Benefits accounts for funding employee health & security. The Town of New Canaan is self insured. The Town also provides 401A contributions for certain Board of Education employees.



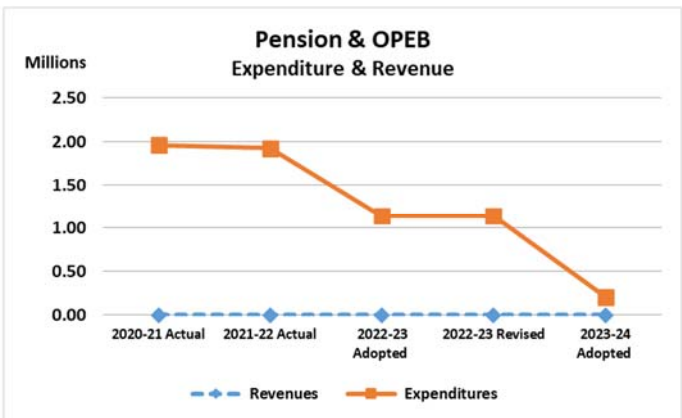
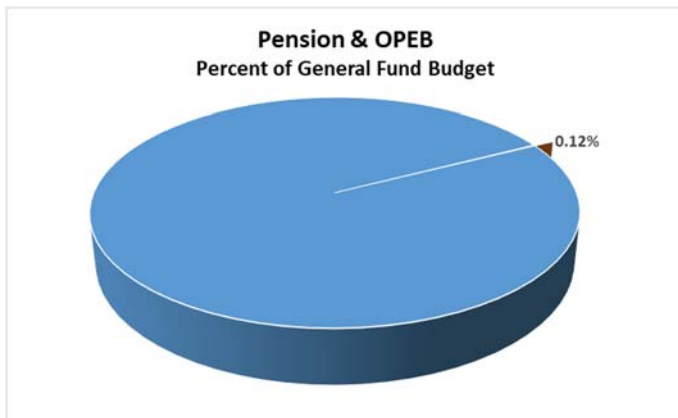
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Health &amp; Security Benefits</b>							
<b>Revenues</b>							
Other Revenues	-	-	-	-	-	-	-
<b>Total Revenues</b>	-	-	-	-	-	-	-
<b>Expenditures</b>							
Contribution to Town Bens Fund	6,381,032	6,247,000	6,409,350	6,409,350	6,109,350	(300,000)	-4.68%
401A Employer Contributions	127,231	139,434	142,809	142,809	174,000	31,191	21.84%
Uniforms & Equipment	-	-	-	-	-	-	-
Unemployment Comp	75,044	4,138	10,000	10,000	10,000	-	0.00%
Prof Services	-	(48)	-	-	-	-	-
Wellness	12,870	12,214	14,695	9,375	15,000	5,625	60.00%
<b>Total</b>	<b>6,596,177</b>	<b>6,402,738</b>	<b>6,576,854</b>	<b>6,571,534</b>	<b>6,308,350</b>	<b>(263,184)</b>	<b>-4.00%</b>





**Pensions:** The Town is the administrator of a single employer, contributory defined benefit retirement plan (the "DB Plan") which covers substantially all Town employees except certified faculty and administrative personnel of the Board of Education who participate in a contributory retirement plan administered by the State Teachers Retirement Board. The DB Plan provides retirement, disability, and death benefits to plan members and their beneficiaries. The authority under which the DB Plan is established was the action of a special Town meeting held on March 13, 1962. The Town shall have the right by action of the Town Council to amend the DB Plan within the guidelines stipulated in the pension plan document. In January 2011, the Town established a new 401(A) defined contribution retirement plan (the "DC Plan") in lieu of the DB Plan for Town and Board of Education non-bargained employees including teaching assistants hired on or after January 1, 2011 and all Department of Public Works employees hired on or after July 1, 2010. Those employees who are ineligible to participate in the DB Plan because of their hire date, can voluntarily contribute to the DC Plan as allowable under IRS regulations. Currently, the Board of Education matches its employees' contributions up to 5% of base pay. The Town matches Town Hall Union and Town non-bargained employees' contributions up to 6% of base pay. Department of Public Works employees are required to contribute 3% of base pay and the Town matches up to 7% of their base pay. Teachers, who are covered by the State of Connecticut Teachers' Retirement System, are ineligible to participate in the Town's pension plans. Town of New Canaan teachers participate in a contributory retirement plan administered by the State Teachers Retirement Board.

**OPEB:** The Town provides health insurance, life insurance, and lump sum benefits in accordance with union contracts for members and non-union employees. If comparable insurance is available to these retirees at no cost to them, then these benefits will not be available until this comparable insurance is terminated.

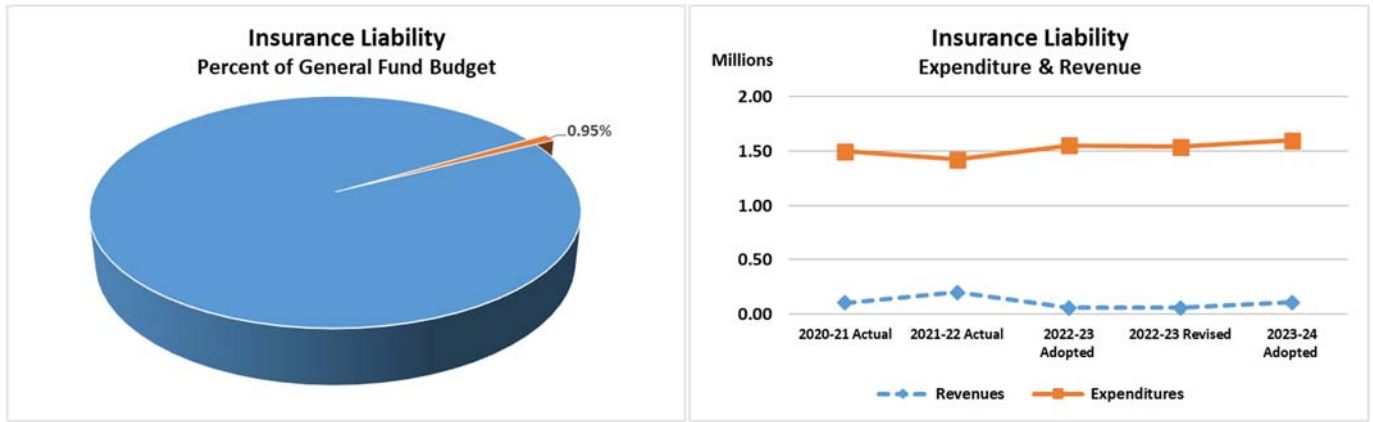


	2020-21	2021-22	2022-23	2022-23	2023-24	FY23-FY24	VARIANCE
	ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
<b>Pensions &amp; OPEB</b>							
Town Pension Contribution	1,543,662	1,647,180	1,142,124	1,142,124	207,649	(934,475)	-81.82%
OPEB GASB 45	419,083	279,981	-	-	-	-	
<b>Total Expenditures</b>	<b>1,962,745</b>	<b>1,927,161</b>	<b>1,142,124</b>	<b>1,142,124</b>	<b>207,649</b>	<b>(934,475)</b>	<b>-81.82%</b>
Total FTEs	-	-	-	-	-	-	

For line item detail budget see the Revenue & Expenditure Summary Section



The Insurance Liability accounts include expenses related to the Town’s Liability-Auto-Property (LAP) premiums and the Town’s portion of Worker’s Compensation insurance.

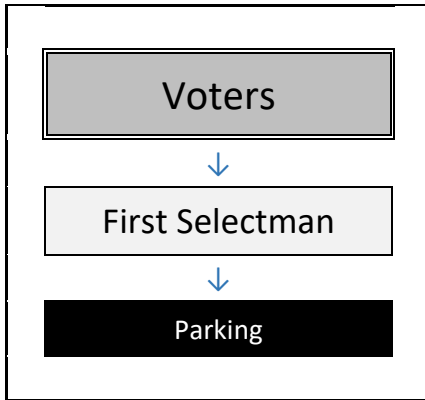


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Insurance Liability</b>							
<b>Revenues</b>							
Other Revenues	103,903	201,474	60,000	60,000	110,000	50,000	83.33%
<b>Total Revenues</b>	<b>103,903</b>	<b>201,474</b>	<b>60,000</b>	<b>60,000</b>	<b>110,000</b>	<b>50,000</b>	<b>83.33%</b>
<b>Expenditures</b>							
Employee Benefits	813,071	813,026	891,135	891,135	917,869	26,734	3.00%
Purchased Other Services	688,869	613,553	662,805	651,303	682,886	31,583	4.85%
<b>Total Expenditures</b>	<b>1,501,939</b>	<b>1,426,579</b>	<b>1,553,940</b>	<b>1,542,438</b>	<b>1,600,755</b>	<b>58,317</b>	<b>3.78%</b>
<b>Total FTEs</b>	-	-	-	-	-	-	-

For line item detail budget see the Revenue & Expenditure Summary Section

**Mission**

To maintain and manage parking activities for the Town of New Canaan through the monitoring and enforcement of metered, unmetered and permit public parking spaces. This serves to maintain a safe parking environment for pedestrians, commuters and vehicle operations.



**Department Goals**

1. Explore new and innovative ideas on how to expand parking and parking services
2. Continue to provide excellent parking service to New Canaan residents, businesses, and visitors
3. Continue to provide a safe and effective parking environment

**Summary of Major Responsibilities**

- Manage parking activities for the Town of New Canaan through the monitoring and enforcement of metered, unmetered, and permit public parking spaces
- Enforce parking regulations
- Provide parking information
- Process payments for parking citations
- Issue annual parking permits
- Process payments for annual parking permits
- Maintain commuter and business wait lists
- Process payments for wait list applications
- Notify of permit eligibility
- Collect coin and paper currency from 12 parking pay machines on a monthly, weekly, and biweekly schedule

- Maintain, repair, install, and update software for 12 parking pay machines
- Monitor parking pay machine status remotely from office computers
- Maintain, repair, and perform system updates for license plate reader
- Maintain and manage signage, striping, and numbering in municipal parking lots
- Handle phone and e-mail responses to questions, concerns, and information regarding parking
- Prepare Parking Commission appeals and meeting information
- Process appeal decisions and notify of the Parking Commissions decisions by letter, e-mail, or phone
- Monitor Boxcar lots

**Operational Changes**

- Loss of two (2) enforcement officer positions

**Recent/New Programs and Initiatives**

- Continue to work with Boxcar to implement their program into more private parking lots
- Continue to stripe streets and parking lots and maintain signage to help and as supplement Public Works

**Major Departmental Challenges**

- The current department staff of three (3) full time staff members is down from the original staff of five (5) pre-COVID levels. One of the losses was due to injury the other due to the pandemic. Neither position was added back into the current FY 22-23 budget. I do not anticipate additional staff being added even though needed.
- Working with such a limited staff has created patrol and department coverage issues.

- Provide more parking for the Town’s commuters and businesses

- Continue to facilitate the best parking options, safety and services for the residents, businesses and visitors to New Canaan

**FY 21-22 Accomplishments**

- Added PayByPhone to short term downtown parking lots
- Implemented Permit Renewals Online
- Continued with “free” business permits in Center and Locust lots since experimental program worked
- Upgraded both LPR software programs
- Continued to facilitate safety of pedestrians in the downtown area
- Maximized usage in Lumberyard and Richmond Hill commuter permit lots by moving down on the wait lists
- Worked with parking computer software company Passport to make a smooth transition/migration to new parking software system

**FY 23-24 Objectives**

- Post Pandemic – Re-evaluate commuter parking and develop options on how to maximize the under-utilized commuter permit lots to encompass the new commuting schedules
- New permit / ticketing software program scheduled to be installed in 2023. Objective is to work with and customize the new program to suit the needs of the town.

**Alignments with New Canaan being a community of choice for its residents**

Since New Canaan is a small and tight knit community the Parking Department has worked and will continue to work very hard to provide the best parking services and options for the town’s residents, commuters, business owners, their employees and the many, many visitors that come to this town. We will continue to provide and maintain a safe, friendly and stress free parking environment.

**FY 22-23 Accomplishments and Objective**

- Continue to make improvements to website
- Continue to move on wait lists
- Continue to monitor “free” parking program for the Center and Locust lots

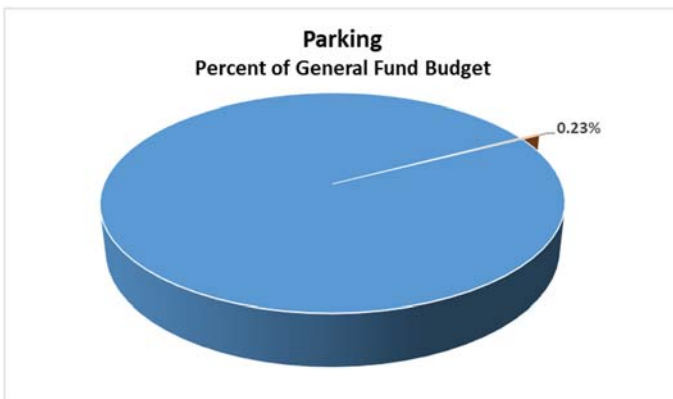


Performance Indicators	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Actual	Actual	Estimated	Estimated
Parking violations issued	5,883	6,956	8,000	8,000
Parking payments processed	5,605	6,524	7,500	7,500
Parking permits processed	707	1,401	1,800	1,800
Wait list letters processed	376	* 61	150	150
One day permits processed	0	42	50	50
Phone calls handled	2,522	2,614	4,000	3,000
Emails handled	6,190	8,239	12,000	10,000
Appeals processed	53	57	75	50
Walk-ins helped- approximately	1,000	** 3000	3,000	3,200
Total miles patrolled	3,893	3,843	4,000	4,000

\* Wait List yearly renewal letters have been temporarily on hold since I am actively making notifications off of the wait lists

\*\* Approximate number of walk ins

Parking									
Position Title	2020-21 Revised		2021-22 Revised		2022-23 Revised		2023-24 Adopted		
<u>Full Time</u>									
Parking Authority Manager	1.0	100,221	1.0	102,476	1.0	105,037	1.0	105,037	
Parking Enforcement Officer	3.0	148,075	2.0	129,818	2.0	132,423	2.0	132,423	
<b>Total Full Time</b>	<b>4.0</b>	<b>248,295</b>	<b>3.0</b>	<b>232,294</b>	<b>3.0</b>	<b>237,461</b>	<b>3.0</b>	<b>237,460</b>	
<u>Miscellaneous Pay</u>									
Cleaning Allowance		600		400		400		400	
Overtime								7,000	
<b>Total Miscellaneous Pay</b>		<b>600</b>		<b>400</b>		<b>400</b>		<b>7,400</b>	
Salary Allocation to Railroad		(9,060)		(9,060)		(9,060)			
<b>Total Salary</b>		<b>239,835</b>		<b>223,634</b>		<b>228,801</b>		<b>244,860</b>	



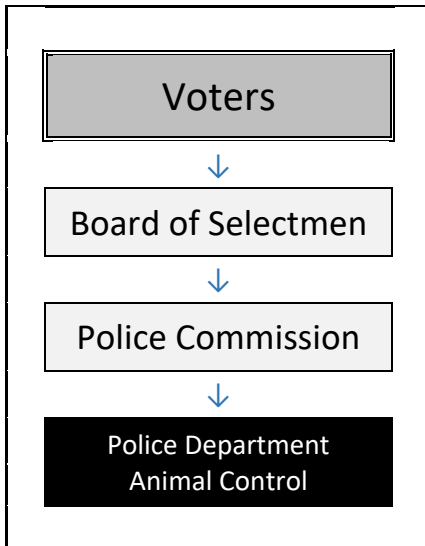
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Parking Revenues</b>							
Charges for Services	140,470	547,640	690,000	690,000	730,000	40,000	5.80%
Fines & Special Assessments	174,994	197,528	200,000	200,000	200,000	-	0.00%
<b>Total Revenues</b>	<b>315,464</b>	<b>745,168</b>	<b>890,000</b>	<b>890,000</b>	<b>930,000</b>	<b>40,000</b>	<b>4.49%</b>
<b>Expenditures</b>							
Wages	236,450	233,486	226,234	226,234	244,860	18,626	8.23%
Employee Benefits	23,215	21,516	22,760	22,760	23,534	774	3.40%
Purchased Professional Services	24,289	24,900	46,792	46,792	32,792	(14,000)	-29.92%
Purchased Property Services	17,245	12,837	15,486	15,617	15,618	1	0.00%
Purchased Other Services	1,383	1,622	2,500	2,500	2,500	-	0.00%
Supplies	15,537	14,948	23,236	23,105	23,630	525	2.27%
Miscellaneous	8,934	29,481	36,000	36,000	36,000	-	0.00%
<b>Total Expenditures</b>	<b>327,052</b>	<b>338,790</b>	<b>373,008</b>	<b>373,008</b>	<b>378,934</b>	<b>5,926</b>	<b>1.59%</b>
<b>Total FTEs</b>	<b>5.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The professional officers and staff of the New Canaan Police Department provide dedicated services to the community and strive to build a cooperative relationship of trust and support with the public.



- Staff the Town’s only 24/7 emergency dispatch center
- Serve the entire population of New Canaan regarding domestic and wildlife concerns
- Respond to roaming dogs, animal bites, dog licensing, neglect cases, welfare concerns, and injured, orphaned, or sick wildlife

**Anticipated Operational Changes**

- The Department continues to carefully manage overtime expenditures – FY18 saw the lowest aggregate overtime spending in nearly six years

**Recent/New Programs and Initiatives**

- Launched a program to more effectively handle behavioral health incidents
- Ongoing targeted traffic enforcement initiated, aimed at reducing motor vehicle accidents
- Created a Five-Year, 2018-2022 Strategic Plan
- Continue to follow our Five-Year, 2018-2022 Strategic Plan

**Recent Departmental Recognitions**

- Commission on Law Enforcement Accreditation
- Due to the professionalism and dedication of officers, the Town is annually rated as one of the safest Towns in Connecticut and is consistently rated as safer than 89% of all Towns/Cities in the United States

**Major Departmental Challenges**

- Hiring sworn officers
- Local opioid crisis resulting in many overdoses and deaths

**Department Goals**

1. Maintain a safe and secure community
2. Develop and maintain service-oriented policing
3. Keep current with law enforcement technologies
4. Develop and implement a Comprehensive Traffic Safety Plan
5. Develop and implement training programs that enhance organizational effectiveness
6. Prepare for future Department growth and crime trends
7. Develop employee skills that promote organizational leadership
8. Continued Education (Animal Control)
9. Continued Communication (Animal Control)
10. Continued Timely Response (Animal Control)

**Summary of Major Responsibilities**

- Handle an average of 18,000 annual incidents
- Designated first responders to all medical emergencies
- Investigate all crimes from infraction violations to felonies



**FY 21-22 Accomplishments**

- Staff the Community Impact Officer Position
- Ensured successful law enforcement (CALEA) audit
- Complied with the mandates of Connecticut’s Police Accountability Law
- Continued and enhance crisis intervention training

**FY 23-24 Objectives**

- Move from PD building and renovate
- Build training facility
- Ensure successful law enforcement (CALEA) audit
- Enhance community engagement
- Comply with Connecticut’s Police Accountability Law

**FY 22-23 Accomplishments and Objectives**

- Renovate as new the police building
- Staff the Community Impact Officer Position
- Ensure successful law enforcement (CALEA) audit
- Comply with the mandates of Connecticut’s Police Accountability Law
- Enhance crisis intervention training
- Implement fixed license plate readers to solve and mitigate crime

**Alignments with New Canaan being a community of choice for its residents**

Working as a TEAM and demonstrating the utmost of INTEGRITY, RESPECT, PRIDE, and COURAGE, we will provide the highest level of SERVICE to the community.

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
Incidents/Calls for Service	13,110	13,680	13,000	13,500
Motor Vehicle Accidents	311	371	300	300
Arrests	119	142	150	110
Worker's Compensation Lost Days	6	89	80	80

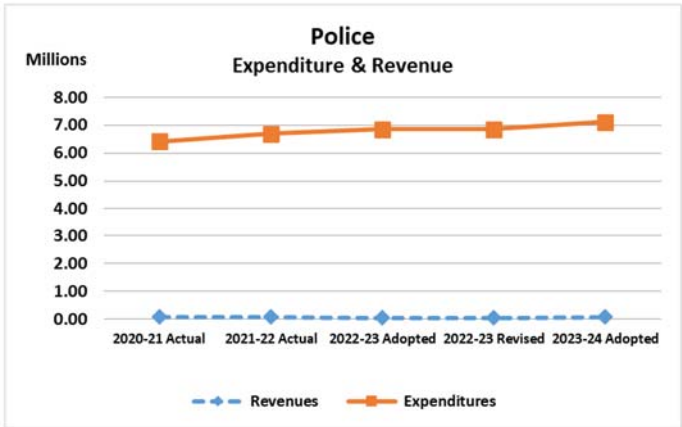
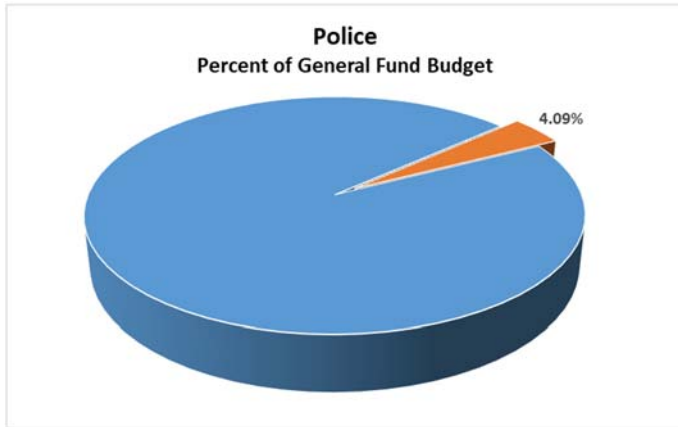
Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
Animal Control Calls	292	314	300	300
Impounded Animals	71	37	40	40
Adoptions	16	4	6	5
Euthanized	0	2	0	0
Animal Bites	19	16	20	20
Infractions	2	4	6	6
Written Warnings	44	15	30	20
Licensed Dogs	2,328	2,513	2,600	2,600





<b>Police</b>								
<b>Position Title</b>	<b>2020-21 Revised</b>		<b>2021-22 Revised</b>		<b>2022-23 Revised</b>		<b>2023-24 Adopted</b>	
<u>Full Time</u>								
<i>Sworn Non-Bargaining</i>								
Chief of Police	1.0	152,788	1.0	159,741	1.0	163,734	1.0	168,000
Deputy Chief	1.0	136,625	1.0	142,842	1.0	146,413	1.0	158,000
Captain	1.0	136,625	1.0	142,842	1.0	146,413	1.0	148,000
<i>Civilian Non-Bargaining</i>								
Police Chief Administrative Assistant	1.0	70,169	1.0	72,800	1.0	74,620	1.0	74,620
Property Mgt. Clerk	1.0	66,152	1.0	68,297	1.0	69,670	1.0	69,670
Records Clerk	1.0	66,042	1.0	68,186	1.0	69,542	1.0	69,542
Systems Administrator/Adm. Assistant	1.0	65,180	1.0	67,295	1.0	68,650	1.0	68,650
Building Maintenance Police	1.0	58,211	1.0	60,092	1.0	61,298	1.0	61,298
<i>Total Non-Bargaining</i>	<i>8.0</i>	<i>751,792</i>	<i>8.0</i>	<i>782,093</i>	<i>8.0</i>	<i>800,340</i>	<i>8.0</i>	<i>817,780</i>
<i>Bargaining Unit</i>								
<b>Lieutenants:</b>								
Lieutenant	5.0	591,820	5.0	591,844	5.0	620,842	5.0	636,363
<b>Sergeants:</b>								
Sergeant	8.0	864,556	8.0	884,917	8.0	907,027	8.0	929,655
<b>Patrolmen:</b>								
Patrolman	31.0	2,740,844	31.0	2,838,454	31.0	2,862,009	31.0	3,040,118
<i>Total Bargaining Unit</i>	<i>44.0</i>	<i>4,197,219</i>	<i>44.0</i>	<i>4,315,215</i>	<i>44.0</i>	<i>4,389,878</i>	<i>44.0</i>	<i>4,606,136</i>
<b>Total Full Time</b>	<b>52.0</b>	<b>4,949,011</b>	<b>52.0</b>	<b>5,097,307</b>	<b>52.0</b>	<b>5,190,217</b>	<b>52.0</b>	<b>5,423,915</b>
<u>Part Time</u>								
Part Time and Clerical		18,720		17,720		17,720		20,800
School Guard (2)		21,280		20,280		20,280		37,200
<b>Total Part Time</b>		<b>40,000</b>		<b>38,000</b>		<b>38,000</b>		<b>58,000</b>
<u>Miscellaneous Pay</u>								
Overtime		225,000		240,000		285,000		265,000
12 Paid Holidays & in Lieu of Vacation		216,000		231,000		267,026		270,000
Salaries Overtime-Accumulated Time		125,000		125,000		85,000		85,000
Shift Differential Pay		97,000		102,000		108,070		110,000
Overtime-Training		100,000		100,000		105,000		110,000
Overtime-Sick		70,000		50,000		45,000		50,000
Educational Pay		50,000		45,000		56,000		56,000
Actg. Lt. & Sgt. Pay		22,000		26,000		22,000		20,000
Cleaning Allowance		16,450		16,450		15,400		15,400
Detective Standby		16,500		15,000		16,000		16,000
Overtime-Injury		10,000		10,000		10,000		8,000
Overtime-Traffic Enforcement		5,000		5,000		5,000		5,000
<b>Total Miscellaneous Pay</b>		<b>952,950</b>		<b>965,450</b>		<b>1,019,496</b>		<b>1,010,400</b>
<b>Total Salary</b>		<b>5,941,961</b>		<b>6,100,757</b>		<b>6,247,713</b>		<b>6,492,315</b>



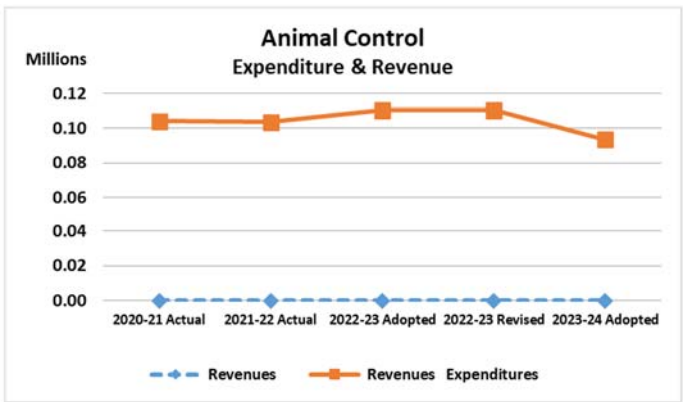
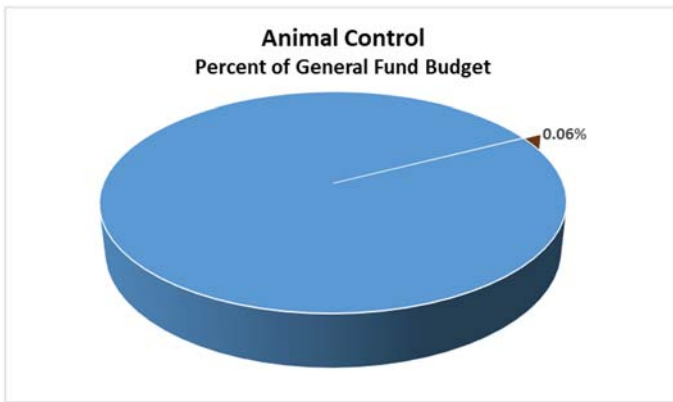


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Police Department</b>							
<b>Revenues</b>							
License and Permits	14,530	6,885	10,150	10,150	8,310	(1,840)	-18.13%
Intergovernmental Revenues	13,719	17,473	-	-	25,000	25,000	
Charges for Services	10,812	7,910	9,000	9,000	8,750	(250)	-2.78%
Fines & Special Assessments	28,482	38,635	38,000	38,000	39,000	1,000	2.63%
Other Revenues	-	-	-	-	-	-	
<b>Total Revenues</b>	<b>67,543</b>	<b>70,903</b>	<b>57,150</b>	<b>57,150</b>	<b>81,060</b>	<b>23,910</b>	<b>41.84%</b>
<b>Expenditures</b>							
Wages	5,857,802	6,073,061	6,141,364	6,141,864	6,350,241	208,377	3.39%
Employee Benefits	131,287	158,850	141,293	141,293	165,441	24,148	17.09%
Purchased Professional Services	106,486	107,683	159,250	167,250	165,500	(1,750)	-1.05%
Purchased Property Services	43,986	46,066	54,000	50,000	53,000	3,000	6.00%
Purchased Other Services	4,259	5,805	9,600	6,600	9,600	3,000	45.45%
Supplies	277,445	293,362	351,270	349,770	363,297	13,527	3.87%
Miscellaneous	3,133	3,461	3,000	3,000	3,000	-	0.00%
<b>Total Expenditures</b>	<b>6,424,400</b>	<b>6,688,289</b>	<b>6,859,777</b>	<b>6,859,777</b>	<b>7,110,079</b>	<b>250,302</b>	<b>3.65%</b>
<b>Total FTEs</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



<b>Animal Control</b>									
<b>Position Title</b>	<b>2020-21 Revised</b>		<b>2021-22 Revised</b>		<b>2022-23 Revised</b>		<b>2023-24 Adopted</b>		
<u>Full Time</u>									
Animal Control Officer	1.0	87,597	1.0	89,568	1.0	91,801	1.0	75,000	
<b>Total Full Time</b>	<b>1.0</b>	<b>87,597</b>	<b>1.0</b>	<b>89,568</b>	<b>1.0</b>	<b>91,801</b>	<b>1.0</b>	<b>75,000</b>	
<u>Part Time</u>									
Part Time		6,500				4,500		4,500	
<b>Total Part Time</b>		<b>6,500</b>		<b>-</b>		<b>4,500</b>		<b>4,500</b>	
<u>Miscellaneous Pay</u>									
Overtime		1,600		1,600		585		500	
<b>Total Miscellaneous Pay</b>		<b>1,600</b>		<b>1,600</b>		<b>585</b>		<b>500</b>	
<b>Total Salary</b>		<b>95,697</b>		<b>91,168</b>		<b>96,886</b>		<b>80,000</b>	



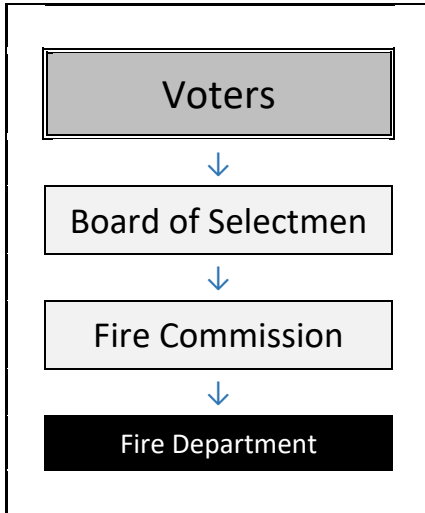
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Animal Control Expenditures</b>							
Wages	88,840	90,825	94,647	94,647	80,000	(14,647)	-15.48%
Employee Benefits	12,695	12,686	13,761	13,761	12,070	(1,691)	-12.29%
Purchased Professional Services	2,570	13	2,000	2,000	1,500	(500)	-25.00%
<b>Total Expenditures</b>	<b>104,105</b>	<b>103,525</b>	<b>110,408</b>	<b>110,408</b>	<b>93,570</b>	<b>(16,838)</b>	<b>-15.25%</b>
<b>Total FTEs</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The mission of the New Canaan Fire Department since 1881 is to protect life, property and the environment from fire and other emergencies, using our well trained personnel in a timely manner, and to be ever vigilant and prepared for changes in our community.



**Department Goals**

1. Protect life, property, and the environment
2. Inspect all commercial buildings and multi-family dwellings per State statute, issue permits by statute
3. Educate the public in fire prevention and safety

**Summary of Major Responsibilities**

- Protect life, property, and the environment from fire and other emergencies, using well-trained personnel in a timely manner
- Proactively reduce loss through education and inspections

**Recent/New Programs and Initiatives**

- Refocus operations, training and equipment to keep the community and emergency responders safe.

**Recent Departmental Recognitions**

- 2022 Best Engine and best chief’s vehicle, NY State Parade Marshall’s

**Major Departmental Challenges**

- Volunteer firefighter recruitment and retention
- Timely staffing for working structure fires
- Adequate water supplies
- Response times that meet NFPA standards

**FY 21-22 Accomplishments**

- Maintained a dynamic volunteer component
- Continued water supply improvement initiative
- Increased response efficiency with new station alerting

**FY 22-23 Accomplishments and Objectives**

- Maintain the current level of service
- Increase response efficiency with the new regional dispatch center.
- Preplan the commercial district
- Provide more public education to the non-traditional community
- Implement a new records management software
- Implement a new staffing and scheduling software
- Improve our Rescue Task Force capabilities in cooperation with New Canaan Police, Volunteer Ambulance Corps, and Office of Emergency Management
- Take advantage of grant funding opportunities

**FY 23-24 Objectives**

- Evaluate operations against nationally recognized standards.
- Capitalize on public education opportunities
- Continue implementation of record management system



**Alignments with New Canaan being a community of choice for its residents**

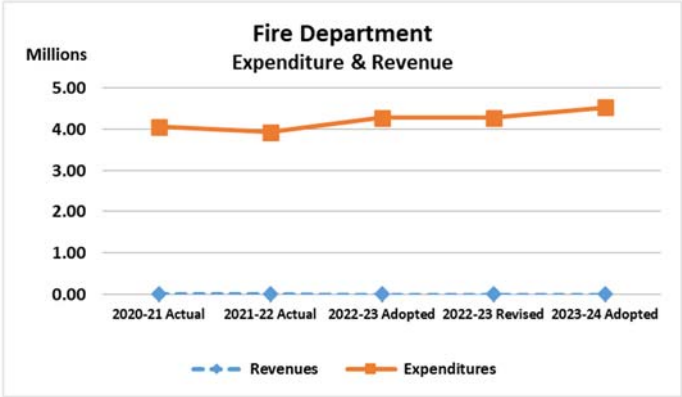
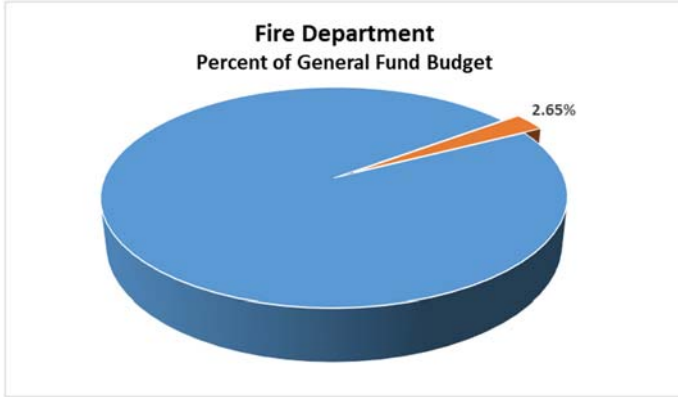
Home safety is a quality of life issue. People must feel safe in their homes, at work and in school.

<b>Performance Indicators</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Actual</b>	<b>FY 22-23 Estimated</b>	<b>FY 23-24 Estimated</b>
Incidents	1,198	1,198	1,203	1,200
Fire Loss	\$109,230	\$109,230	\$1,369,400	\$100,000
Mutual Aid Received	8	8	22	10
Mutual Aid Given	14	14	16	20
Average Firefighters per Incident	7.0	7.0	7.0	7.0
Average Response Time	8:12	8:12	8:22	7:30
Simultaneous Incidents	147	147	100	125
Personnel training hours	6,835	6,835	8,402	8,000
Public Education Events	35	35	56	100
Fire Marshal Investigations	65	65	42	35
Fire Marshal Inspections	730	730	1,066	800
Fire Marshal Residential Inspectable Units	523	523	449	500
Fire Marshal Consultations	1,846	1,846	1,449	1,500
Fire Marshal Plan Reviews	116	116	139	150



<b>Fire</b>									
<b>Position Title</b>	<b>2020-21</b>		<b>2021-22</b>		<b>2022-23</b>		<b>2023-24</b>		
	<b>Revised</b>		<b>Revised</b>		<b>Revised</b>		<b>Adopted</b>		
<u>Full Time</u>									
<i>Non-Bargaining</i>									
Director of Fire Services	1.0	147,946	1.0	151,275	1.0	143,986	1.0	147,586	
Assistant Director of Fire Services			1.0	57,614	1.0	57,614	1.0	57,614	
Fire Marshal	1.0	109,718	1.0	115,228	1.0	120,990	1.0	124,015	
Administrative Assistant	0.5	35,490							
<b>Total Non-Bargaining</b>	<b>2.5</b>	<b>293,154</b>	<b>3.0</b>	<b>324,116</b>	<b>3.0</b>	<b>322,590</b>	<b>3.0</b>	<b>329,215</b>	
<i>Bargaining Unit</i>									
<b>Captains:</b>									
Captains	4.0	435,022	4.0	445,183	4.0	456,332	4.0	467,741	
<b>Lieutenants:</b>									
Lieutenant	4.0	391,046	4.0	456,330	4.0	404,476	4.0	420,494	
<b>Firemen-Engineers:</b>									
Fireman-Engineer	16.0	1,367,327	16.0	1,357,187	16.0	1,388,772	16.0	1,450,024	
<b>Total Bargaining Unit</b>	<b>24.0</b>	<b>2,193,395</b>	<b>24.0</b>	<b>2,258,700</b>	<b>24.0</b>	<b>2,249,581</b>	<b>24.0</b>	<b>2,338,259</b>	
<b>Total Full Time</b>	<b>26.5</b>	<b>2,486,549</b>	<b>27.0</b>	<b>2,582,816</b>	<b>27.0</b>	<b>2,572,171</b>	<b>27.0</b>	<b>2,667,474</b>	
<u>Part Time</u>									
Administrative Assistant				37,500		37,500		41,000	
Volunteers (minimum manpower coverage)		33,000		27,500		27,500		23,000	
Assistant Fire Marshals		21,500		21,500		21,000		26,000	
<b>Total Part Time</b>		<b>54,500</b>		<b>86,500</b>		<b>86,000</b>		<b>90,000</b>	
<u>Miscellaneous Pay</u>									
<i>Shift Differential</i>									
Training		54,500		45,000		44,032		132,000	
Acting Captain/Lt.		8,000		8,000		8,000		8,500	
<i>Overtime:</i>									
Vacation Coverage		279,000		280,200		338,645		350,000	
Holiday Coverage		230,000		230,000		255,825		312,530	
Sick Coverage		170,000		201,000		222,100		225,000	
Injury		58,500		82,500		90,630		90,630	
Overtime		33,000		50,000		50,500		55,000	
Promo Tests		9,100		12,500		-		10,000	
Callback		6,500		6,000		2,568		5,000	
<b>Total Miscellaneous Pay</b>		<b>848,600</b>		<b>915,200</b>		<b>1,012,300</b>		<b>1,188,660</b>	
<b>Total Salary</b>		<b>3,389,649</b>		<b>3,584,516</b>		<b>3,670,471</b>		<b>3,946,134</b>	





	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Fire Department</b>							
<b>Revenues</b>							
License and Permits	240	180	-	-	-	-	-
Fines & Special Assessments	200	-	-	-	-	-	-
<b>Total Revenues</b>	<b>440</b>	<b>180</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>							
Wages	3,619,046	3,513,339	3,748,090	3,748,090	3,946,134	198,044	5.28%
Employee Benefits	88,508	85,144	91,422	91,422	93,233	1,811	1.98%
Purchased Professional Services	95,030	70,810	146,700	145,300	177,100	31,800	21.89%
Purchased Property Services	82,294	69,797	93,400	94,500	94,400	(100)	-0.11%
Purchased Other Services	193	398	730	730	3,180	2,450	335.62%
Supplies	177,699	187,463	197,975	198,275	211,083	12,808	6.46%
Miscellaneous	5,185	5,266	5,600	5,600	6,600	1,000	17.86%
<b>Total Expenditures</b>	<b>4,067,955</b>	<b>3,932,215</b>	<b>4,283,917</b>	<b>4,283,917</b>	<b>4,531,730</b>	<b>247,813</b>	<b>5.78%</b>
<b>Total FTEs</b>	<b>26.50</b>	<b>26.50</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

New Canaan EMS's mission is to consistently and compassionately provide the highest quality pre hospital emergency medical care to our patients free of charge.

**Department Goals**

To provide high quality emergency care for 911 medical calls in New Canaan

**Summary of Major Responsibilities**

- Provider of emergency medical services to the town of New Canaan, Connecticut.
- Active members assigned a weekly shift and ride as a crew.
- Members attend ongoing monthly medical education seminars.
- Provider of the highest level of pre-hospital emergency medical care, including transport to Stamford Hospital and Norwalk Hospital in one of three state-of-the-art ambulances, free of charge to patients.
- Operates 24 hours a day, 7 days a week.

**Anticipated Operational Changes**

- With the COVID-19 pandemic waning, we are normalizing some of our EMS operations. We will continue to follow COVID protocols for all suspected cases, which includes protecting our crews with additional PPE, sanitizing all gear and equipment, and disinfecting our rigs.

**Recent/New Programs and Initiatives**

- We have returned to in-person monthly training, but also allow our members who are not able to attend in person to participate via video conferencing. We also have this option every month for our in-house business meetings.
- We have also returned to in-person community training sessions. This includes training for town employees, school staff, and civic organizations.

**Major Departmental Challenges**

- Vehicle chassis and chip supply issues have impacted emergency services vehicles, with availability challenges, delayed shipments, and higher costs.

**FY 21-22 Accomplishments & Objectives**

- Handled over 1700 calls, an increase in call volume from previous two years.
- Trained more members on UTV operations.
- Provided training to small groups of Town employees and civic organizations, in First Aid, CPR, and AED.
- Upgraded half the Data Terminals (iPads) to improve networking capabilities in vehicles.
- Conducted an in-person EMT Basic certification course.
- Conducted an Emergency Vehicle Operator Course (EVOC) for our EMTs to become drivers of our ambulances.
- Replaced the Paramedic's SUV (Fly Car).
- Maintained presence on social media.
- Continued to provide COVID vaccinators for clinics run by NC Public Health.

**FY 22-23 Objectives**

- Continue providing high quality pre-hospital care, for all 911 medical calls.
- Conduct an EMT Basic certification course.
- Continue recruiting new members.
- Replace some of the aging equipment used in patient care, which are no longer supported under vendor's maintenance plans.
- Complete upgrade of Data Terminals (iPads) in vehicles.



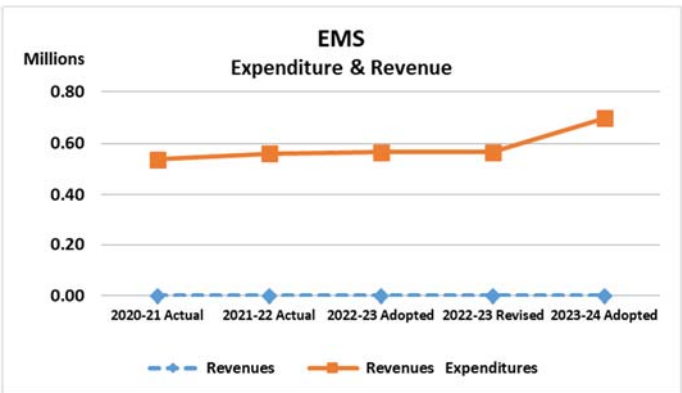
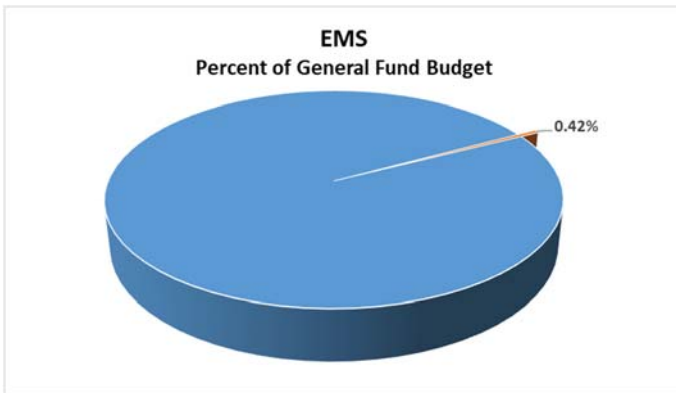


- Provide training in CPR/AED and First Aid to the community.
- Participate in Emergency Services Drills
- Participate in town events, and support outreach opportunities.
- Work with Committee for the police building renovation, to understand impact on EMS operations during building construction, as well as the return of Police to the new building.

**FY 23-24 Objectives**

- Continue providing high quality pre-hospital care, for all 911 medical calls.
- Conduct annual EMT Basic certification course.
- Continue to recruit new members.
- Continue with training in the community.
- Work with Emergency Management Director to address innovative ways to attract and retain volunteers.

Performance Indicators	FY 19-20	FY 20-21	FY 21-22
	Actual	Actual	Actual
Total # of Calls	1,505.0	1,516.0	1,651.0
Total # of Patients	1580	1553	1715
Total # of Transports	1,052	1,019	1,163
Medic Dispatched	1,050	896	910
Medic on Transport to ED	442	413	435

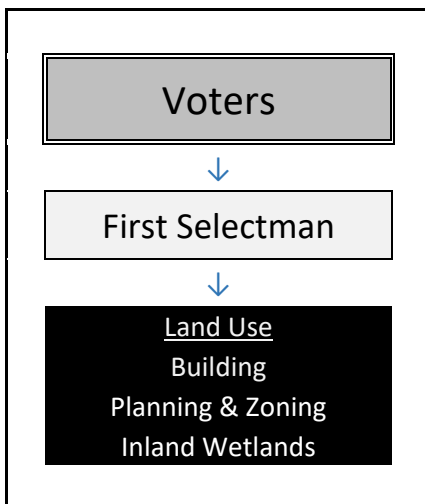


EMS	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Revenues</b>							
Sale of Assets	-	16,000	-	-	-	-	-
<b>Total Revenues</b>	-	16,000	-	-	-	-	-
<b>Expenditures</b>							
Purchased Professional Services	399,840	399,840	399,842	399,842	525,600	125,758	31.45%
Purchased Property Services	1,714	8,080	-	1,300	-	(1,300)	-100.00%
Purchased Other Services	53,000	63,465	63,465	63,465	63,465	-	0.00%
Supplies	84,297	89,625	103,861	102,561	110,020	7,459	7.27%
<b>Total Expenditures</b>	<b>538,852</b>	<b>561,011</b>	<b>567,168</b>	<b>567,168</b>	<b>699,085</b>	<b>131,917</b>	<b>23.26%</b>
Total FTEs	-	-	-	-	-	-	-

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**  
To protect life safety and property values through the enforcement of the CT State Building Code.



**Department Goals**

1. Provide high level of customer service and timeliness in issuing permits and performing site inspections
2. Ensure contractors are performing quality and code-compliant work
3. Self-educate and stay current with ever-changing building codes, as well as methods and means of construction, and engineering practices
4. Continue to find ways in which to improve and work more efficiently and effectively

**Summary of Major Responsibilities**

- Enforcement of the Connecticut State Building Code by performing plan review prior to permit issuances and multiple site inspections throughout construction to ensure code compliance
- Issue Certificates of Use and Occupancy upon code compliant completion
- Respond to complaints of hazardous conditions and the enforcement of the Town of New Canaan Blight Prevention and Abatement Ordinance
- Serve as the custodian for all land use records

- Enforcement officer for the Connecticut State Demolition Code and the Town of New Canaan Demolition Delay ordinance

**Anticipated Operational Changes**

- Variations in revenue of \$200,000 may result in an additional budgetary request of \$10,000 to \$15,000 for expenditures, given the relationship between construction/permit activity and the Department’s workload
- Some projects require a demand on services for several years after the permit is issued and the fee paid, placing the Department in a unique position wherein the Department is paid upfront for services it has yet to provide

**Recent/New Programs and Initiatives**

- New, less expensive land use software installed to increase the availability of on-line services

**Recent Departmental Recognitions**

- Recipient of the Clifton Clark Award from the CT Building Officials Association for exceptional contributions to building code safety

**Major Departmental Challenges**

- Maintain a high level of service while enforcing the CT State Building Code in an increasingly difficult housing and construction atmosphere

**FY 21-22 Accomplishments**

- Continued to review increased online services for permitting etc.
- Digitalized land use records to be made available to the public via the town website.
- Established protocol for inspections while maintaining pandemic safety guidance.



**FY 22-23 Accomplishments and Objectives**

- To add an online permitting feature so as to reduce foot traffic and improve customer service
- To implement and expand software program to include the Health, Inland Wetlands, and Planning & Zoning Departments
- To find new software capable of online services
- Continued to digitalize land use records to be made available to the public via the town website.
- Maintained protocol for inspections while maintaining pandemic safety guidance.

**FY 23-24 Objectives**

- To add an online permitting feature so as to reduce foot traffic and improve customer service
- To implement and expand software program to include the Health, Inland Wetlands, and Planning & Zoning Departments

- To find new software capable of online services
- Continue to digitalize land use records to be made available to the public via the town website.
- Continue to maintain protocol for inspections while maintaining pandemic safety guidance.

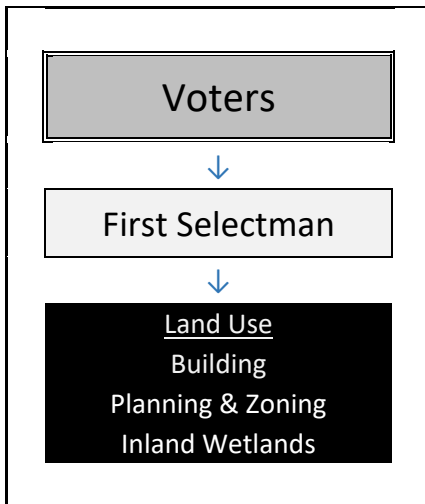
**Alignments with New Canaan being a community of choice for its residents**

Protecting property values via code enforcement would offer some level of comfort to those seeking to purchase a home here as well knowing the schools, town buildings and all other public and commercial buildings are code compliant, safe and accessible to those with disability needs. The Town of New Canaan Blight Abatement Ordinance is designed to offer a minimum standard of care and maintenance for properties thereby enhancing the community as a whole.



**Mission**

The Planning and Zoning Department strives to provide the public with responsive, fair, personal and professional services regarding land use issues in order to preserve and enhance the character and quality of life in New Canaan.



- Provide exceptional and efficient customer service on all land use matters
- Serve as a staff liaison to the Planning & Zoning Commission and the Zoning Board of Appeals
- Provide guidance to the public on how to efficiently navigate the land use processes in New Canaan Administrative support
- Work closely with property owners and contractors on ensuring that sediment and erosion controls are properly installed and maintained during construction.

**Department Goals**

1. Provide residents, businesses, developers, and the public with exceptional customer service to better help everyone understand the regulations surrounding land use in New Canaan in order to preserve and enhance the character and quality of life
2. Provide technical guidance and support for various land use boards and commissions, including the Planning & Zoning Commission and Zoning Board of Appeals
3. Promote internal communication among all land use sub-departments in order to provide exceptional customer service to the public

**Summary of Major Responsibilities**

- Utilize the Plan of Conservation and Development, New Canaan Zoning Regulations, Subdivision Regulations, and Village District Guidelines
- Interpret and enforce the Town’s Zoning Regulations

**Operational Changes**

- A part-time Planner I position was added in FY2020, increasing staffing, and allowing for the handling of more diverse projects throughout the Town. With the global pandemic the individual that staffed this position assisted the Health Department and eventually was recruited to fill a void in the Health Department’s staffing needs. We hope to fill this position in FY 2022

**Recent/New Programs and Initiatives**

- Researching more efficient records digitalization to reduce manual searches
- Improved use of GIS software.
- Analyze and recommend updates to the Zoning Regulations where appropriate

**Major Departmental Challenges**

- While Planning & Zoning has been accepting electronic applications as an ancillary part of an application submittal, for a number of years the global pandemic due to the novel corona virus, COVID, showed that there is an increased need to improve our on-line capabilities. This includes the ability to make on-line payments.



**FY 21-22 Accomplishments**

- Successfully processed the new New Canaan Library Plans from Concept thru Permit Approval including multiple public hearings, meetings and public and professional commentary.
- Educated and provided vital information, guidance and assistance to residents, business owners, and developers regarding land use issues
- Reviewed and processed applications and administered and enforced the Zoning and Subdivision Regulations of the Town
- Provided professional staffing and administrative support to the Planning and Zoning Commission and the Zoning Board of Appeals

**FY 22-23 Accomplishments and Objectives**

- Educate and provide information to residents, business owners, and developers regarding land use issues
- Review and process applications and administer and enforce the Zoning and Subdivision Regulations of the Town

- Provide guidance and assistance to residents, business owners, and developers on how to navigate the local land use approvals process
- Provide professional staffing and administrative support to the Planning and Zoning Commission and the Zoning Board of Appeals

**FY 23-24 Objectives**

- Educate and provide information to residents, business owners, and developers regarding land use issues
- Review and process applications and administer and enforce the Zoning and Subdivision Regulations of the Town
- Provide guidance and assistance to residents, business owners, and developers on how to navigate the local land use approvals process
- Provide professional staffing and administrative support to the Planning and Zoning Commission and the Zoning Board of Appeals

**Alignments with New Canaan being a community of choice for its residents**

Our goal is to be a one-stop-shop for land use questions. Provide the correct amount of resources to assist the public with a variety of land use processes as efficiently and effectively as possible.



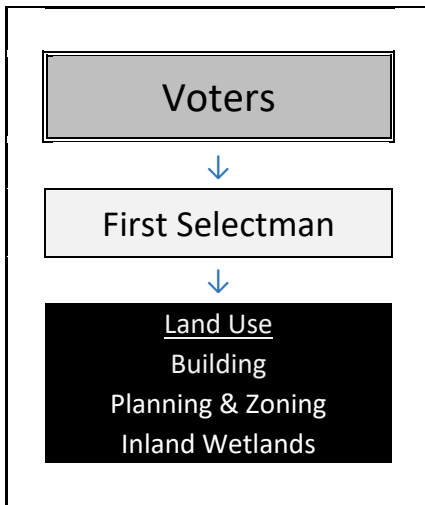
**Mission**

**Inland Wetlands Director:**

The preservation and protection of the wetlands and watercourses from random, unnecessary and unregulated uses, disturbances or destruction is in the public interest and is essential to the health, welfare and safety of the citizens of the state.

**Floodplain Manager:**

To regulate the use of flood hazard areas to promote public health, safety and general welfare of its citizenry.



**Department Goals**

1. Provide excellent customer service by assisting the public and working collaboratively with Staff on a variety of technical land use property inquiries for both wetland and floodplain scenarios
2. Provide comprehensive reviews of proposed projects and efficiently communicate any issues in order to allow for a smooth transition to permitting and the implementation of a successful project
3. Provide guidance and technical support to the Inland Wetland Commission members to assist in solid decision-making for land use activities involving both wetlands and floodplains
4. Provide site inspections to ensure compliance and protection of wetlands and floodplains

**Summary of Major Responsibilities**

- Preservation and protection of the wetlands and watercourses from random, unnecessary, and unregulated use, disturbance, or destruction
- Protect human life and health and prevent damage to property from flooding

**Anticipated Operational Changes**

- Legal budget is stable, but can vary and is subject to applications that may be controversial and/or legally complex, which is unknown

**Recent/New Programs and Initiatives**

- Developed and distributed Wetland Informational Flyer for new property owners
- Operated successfully Zoom platform for Inland Wetland Commission Meetings
- Improved virtual access for public to view all new Inland Wetland applications pending review, now available electronically on IW webpage

**Recent Departmental Recognitions**

- Obtained Certificate of Achievement from the Department of Energy and Environmental Protection’s online training course
- Trained in Zoom meetings, Flood Rules and Regulations, Inland Wetlands, Army Corps training, Information Technology-website, Scams, Human Resources- Harassment
- Attended CT Association of Floodplain Managers annual meeting



**Major Departmental Challenges**

- Addressing and resolving property issues, after unpredictable, more frequent and significant rain events
- Keeping up with the land use workload during busier periods of construction activities, real estate inquiries, complaints

**FY 21-22 Accomplishments**

- Provided timely review and comments for FEMA Risk Map project
- Digitized wetland records, on-going
- Optimized opportunities to educate the public and Commission members thru site visits
- Managed records in accordance with record retention laws

**FY 22-23 Accomplishments and Objectives**

- Worked collaboratively to enhance GIS based wetland mapping for Town
- Coordinated with Sustainable New Canaan and provided watershed training program for public
- Provided guidance and training to newly appointed Commission members and staff
- Continue second phase of FEMA RISK Map Project , on-going
- Continue to adapt and pivot with on-going Covid 19 pandemic to allow for work flow to continue with little to no delays for customers, while applying Inland Wetland requirements

**FY 23-24 Objectives**

- Continue with digitization project of historical wetland records
- Coordinate and collaborate with new employees in the areas of potential grant opportunities and public safety reporting
- Work collaboratively to provide positive Town Hall experience for customers

**Alignments with New Canaan being a community of choice for its residents**

Based on comments from customers regarding their experience with the department, the majority find that the amount of resources available to assist customers through the land use process is better than other experiences elsewhere. Staff is knowledgeable, professional, responsive, user-friendly and helpful.

By participation in the National Floodplain Insurance Program, property owners are able to receive federally subsidized flood insurance only if the community enacts and enforces minimum floodplain regulations. Audit by State Floodplain Coordinator confirmed New Canaan’s compliance.

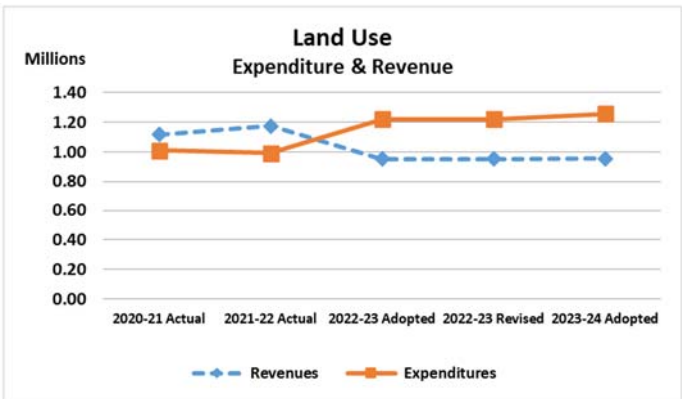
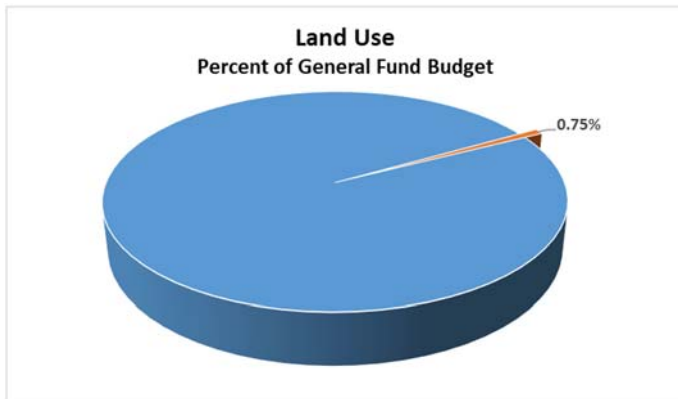


Performance Indicators	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Actual	Actual	Estimated	Estimated
Number of building inspections performed	3082	2897	2950	2950
Number of building permits issued	2197	1158	1950	1500
Number of zoning permits issued	508	439	485	485
Number of inland wetland permits issued	40	59	55	55

Land Use	2020-21		2021-22		2022-23		2023-24	
Position Title	Revised		Revised		Revised		Adopted	
<u>Full Time</u>								
Director Building Department	1.0	138,917	1.0	142,042	1.0	145,594	1.0	145,594
Town Planner/ZEO	1.0	128,786	1.0	131,684	1.0	134,976	1.0	120,000
Wetlands Agent Director	1.0	114,986	1.0	117,573	1.0	120,512	1.0	120,512
Deputy Building Official	1.0	93,603	1.0	97,029	1.0	101,447	1.0	101,447
Assistant Planner					1.0	103,975	1.0	90,000
Building Inspector	1.0	86,941	1.0	68,917	1.0	80,863	1.0	80,863
Assistant ZEO	1.0	83,138	1.0	86,941	1.0	92,820	1.0	78,000
Administrative Assistant II	1.0	75,785	1.0	77,300	1.0	80,863	1.0	80,863
Administrative Assistant	1.0	65,975	1.0	71,021	1.0	72,072	1.0	72,072
<b>Total Full Time</b>	<b>8.0</b>	<b>788,130</b>	<b>8.0</b>	<b>792,508</b>	<b>9.0</b>	<b>933,121</b>	<b>9.0</b>	<b>889,350</b>
<u>Part-Time</u>								
Part Time		40,000		40,000		-		15,000
Records Manager		33,500		33,500		33,500		33,500
<b>Total Part Time</b>		<b>73,500</b>		<b>73,500</b>		<b>33,500</b>		<b>48,500</b>
<u>Miscellaneous Pay</u>								
Overtime		9,000		9,000		15,000		15,000
<b>Total Miscellaneous Pay</b>		<b>9,000</b>		<b>9,000</b>		<b>15,000</b>		<b>15,000</b>
<b>Total Salary</b>		<b>870,630</b>		<b>875,008</b>		<b>981,621</b>		<b>952,850</b>







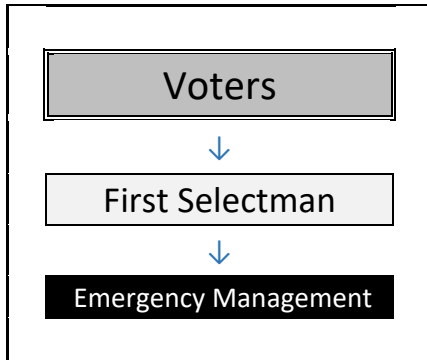
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %	
<b>Land Use</b>								
<b>Revenues</b>								
License and Permits	1,062,034	1,115,212	910,000	910,000	910,000	-	0.00%	
Charges for Services	55,378	57,970	43,000	43,000	43,000	-	0.00%	
Other Revenues	1,157	1,020	800	800	1,100	300	37.50%	
<b>Total Revenues</b>	<b>1,118,568</b>	<b>1,174,202</b>	<b>953,800</b>	<b>953,800</b>	<b>954,100</b>	<b>300</b>	<b>0.03%</b>	
<b>Expenditures</b>								
Wages	830,494	841,032	961,693	961,693	952,850	(8,843)	-0.92%	
Employee Benefits	79,994	87,063	83,309	83,309	96,550	13,241	15.89%	
Purchased Professional Services	82,505	38,117	144,379	134,379	171,500	37,121	27.62%	
Purchased Property Services	3,901	5,569	7,900	7,900	8,100	200	2.53%	
Purchased Other Services	594	6,454	8,970	14,470	9,970	(4,500)	-31.10%	
Supplies	13,708	14,650	15,075	19,575	17,273	(2,302)	-11.76%	
Miscellaneous	-	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>1,011,197</b>	<b>992,886</b>	<b>1,221,326</b>	<b>1,221,326</b>	<b>1,256,243</b>	<b>34,917</b>	<b>2.86%</b>	
<b>Total FTEs</b>	<b>11.00</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>-</b>	<b>0.00%</b>	

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The mission of the Office of Emergency Management (OEM) is to protect the lives and property of the citizens of New Canaan.



**Summary of Major Responsibilities**

- To protect the lives and property of the citizens of New Canaan
- Plan and prepare for emergencies
- Coordinate emergency response and recovery
- Collect and disseminate emergency information
- Coordinate emergency response from other local, State, and Federal agencies
- Protect and provide maximum security for New Canaan residents under many different conditions, including:
  - Chemical, biological, radiological, nuclear & explosive emergency preparedness
  - Critical resource shortages
  - Demonstrations & civil unrest
  - Earthquakes
  - Infrastructure failures
  - Power outages
  - Severe weather
  - Terrorism
  - Transportation accidents
  - Water failures & flood conditions

**Prepare for Emergencies**

- Prepare and update the local Emergency Operations Plans annually

- Conduct preparedness exercises to test plans and response techniques

**Coordinating Emergency Response & Recovery**

- Manage and run Emergency Operations Center, which is the central point for information coordination and decision making during major events
- Provide unified, accurate, and timely information to the public
- Utilize public address, Everbridge outcall systems, press briefings, door-to-door notifications and electronic signs
- Coordinate with Regional, State, and Federal government agencies following a major event in order to speed recovery

**FY 22-23 Accomplishments and Objectives**

- Established full-time EMD position
- Conducted tri-annual schools all-hazards assessments
- Conducted town table-top exercise with all department heads for large scale hurricane disaster response

**FY 23-24 Objectives**

- Conduct complete refresh/revamp of local emergency operations plan
- Establish multi-departmental emergency training & exercise cadence
- Improve equipment for first responders responding to acts of violence
- Improve town command & control assets, in particular the acquisition of a replacement mobile incident command unit



**Emergency Management**

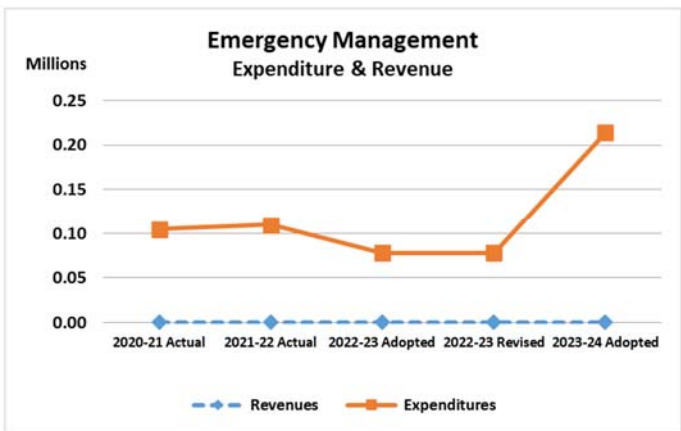
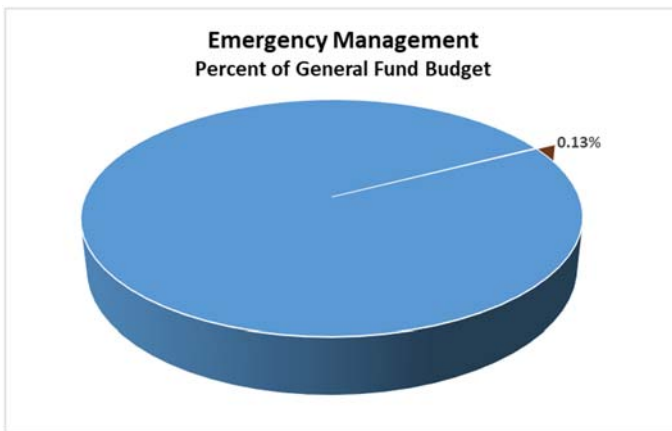
Position Title	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted
----------------	-----------------	-----------------	-----------------	-----------------

Full Time

Director Emergency Management			1.0	127,234	1.0	130,415
<b>Total Full time</b>	-	-	<b>1.0</b>	<b>127,234</b>	<b>1.0</b>	<b>130,415</b>

Part Time

Part Time	35,000	35,000	15,000	15,000
Part Time Salaries	35,000	35,000	15,000	15,000
<b>Total Salary</b>	<b>35,000</b>	<b>35,000</b>	<b>142,234</b>	<b>145,415</b>



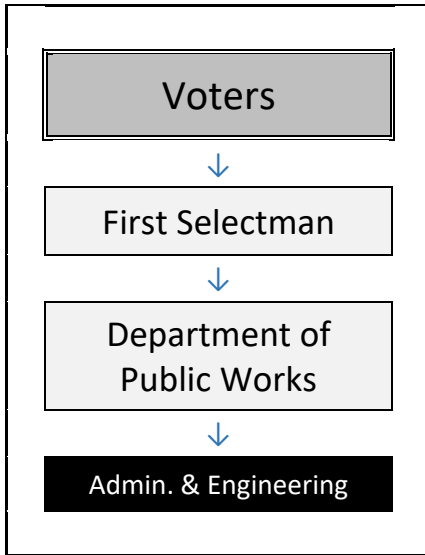
Emergency Management Expenditures	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
Wages	32,058	81,360	35,000	35,000	148,415	113,415	324.04%
Employee Benefits	2,167	6,131	2,678	2,678	20,254	17,576	656.31%
Purchased Professional Services	65,542	16,756	17,000	17,000	29,075	12,075	71.03%
Purchased Property Services	-	-	5,920	5,920	2,000	(3,920)	-66.22%
Purchased Other Services	-	-	-	-	-	-	-
Supplies	4,724	5,269	17,399	17,399	14,600	(2,799)	-16.09%
<b>Total Expenditures</b>	<b>104,490</b>	<b>109,516</b>	<b>77,997</b>	<b>77,997</b>	<b>214,344</b>	<b>136,347</b>	<b>174.81%</b>
Total FTEs	-	-	-	-	-	-	-

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

To Provide and Maintain a safe, effective and efficient infrastructure for the Town, its residents and visitors.



**Recent/New Programs and Initiatives**

- ADA Compliance Review of all Town Departments and Programs

**Anticipated Operational Changes**

- None anticipated (budget dependent)

**Recent Departmental Recognitions**

- Third Best Small Town to Live in by Smithsonian Magazine

**Major Departmental Challenges**

- Provide the Town’s residents, visitors, and guests the best quality experience at the lowest possible cost

**Department Goals**

1. Preserve and maintain the Town’s existing infrastructure in the most cost-effective manner possible
2. Provide the expected services on-time and within budget
3. Preserve the character of the Town

**Summary of Major Responsibilities**

- Administration
- Engineering
- Maintenance of Town Buildings
- Highway Department
- Parks Department (including school grounds)
- Transfer Station
- Tree Service
- Town Utilities (including street lights and fire hydrants)
- Wastewater Treatment Facility
- Serve the entire population of the Town, as well as any visitors, guests, or employees who work within the Town

**FY 21-22 Accomplishments**

- Finished construction of the new Waveny Water Tower Parking Lot
- Finished Reconstruction of River Street
- Continued Design for Reconstruction of the Ponus Ridge at Collins Pond Bridge
- Paved and/or overlaid numerous Town Roads including lower Main Street, Down River Road and Old Studio Road.
- Replaced Sidewalks on Mortimer Street, Brinkerhoff Avenue and Lockwood Avenue
- Assisted Eversource with Gas Expansion in Town
- Assisted Aquarion Water with Major Reconstruction of Water Mains in Downtown.
- Main Street Sewer Line Design
- CHP Installation at Town Hall

**FY 22-23 Accomplishments and Objectives**

- Continue to provide the expected services on-time and under budget
- Reconstruct the Ponus Ridge at Collins Pond Bridge – slated to begin 7/23



- Pave and/or overlay numerous Town Roads including Upper Main Street, Upper Elm Street and Park Street
  - Repair/Replace existing sidewalks on Farm Road
  - Repaved the following parking lots:
    - New Canaan High School
    - Waveny Softball Field Lot
  - Finalize LOTCIP Applications for sidewalk installations on Park Street and Richmond Hill Road
  - CHP Installation at Lapham Community Center
  - Begin Survey of Entire Drainage System in Town
- East School Circular Drive
  - Saxe Middle School Drive
  - West School
  - Park Street Lot
  - Playhouse Lot
- Begin (LOTICIP) sidewalk installations on Park Street and Richmond Hill Road
  - Begin Survey of Entire Drainage System in Town

**Alignments with New Canaan being a community of choice for its residents**

By preserving the Town’s infrastructure in a timely and cost-effective manner as well as preserving and maintaining the character of the Town we make the Town a community of choice for its residents.

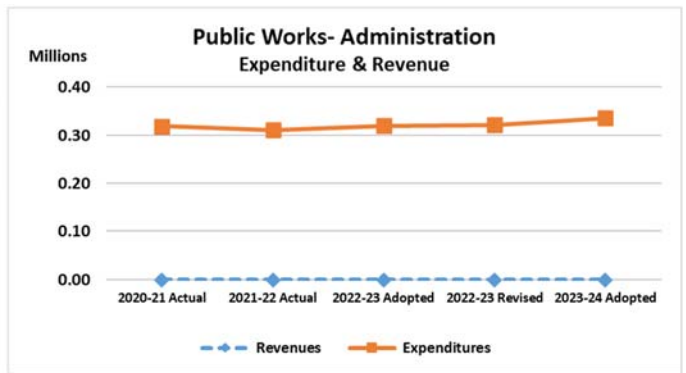
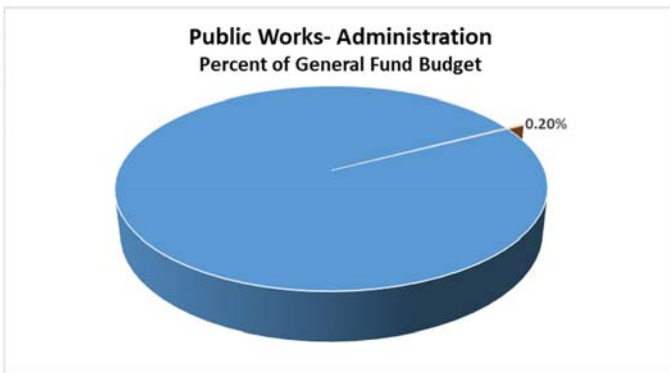
**FY 23-24 Objectives**

- Continue to provide the expected services on-time and under budget
- Finish construction of Ponus Ridge at Collins Pond Bridge
- Begin Construction of New Police Department Building
- Pave and/or overlay numerous Town Roads
- Repair/Replace existing sidewalks including those on East Avenue and Farm Road
- Repave the following parking lots:

Public Works - Administration									
Position Title	2020-21 Revised		2021-22 Revised		2022-23 Revised		2023-24 Adopted		
<u>Full Time</u>									
Director	1.0	144,344	1.0	147,592	1.0	151,282	1.0	151,282	
Admin. Assistant	1.0	77,714	1.0	79,268	1.0	80,844	1.0	80,844	
<b>Total Full Time</b>	<b>2.0</b>	<b>222,058</b>	<b>2.0</b>	<b>226,860</b>	<b>2.0</b>	<b>232,126</b>	<b>2.0</b>	<b>232,126</b>	
<u>Part-Time</u>									
Part-Time	-	-	-	-	-	-	-	-	
<u>Miscellaneous Pay</u>									
Overtime		1,000		1,000		8,000		10,000	
<b>Total Overtime</b>		<b>1,000</b>		<b>1,000</b>		<b>8,000</b>		<b>10,000</b>	
<b>Total Salary</b>		<b>223,058</b>		<b>227,860</b>		<b>240,126</b>		<b>242,126</b>	



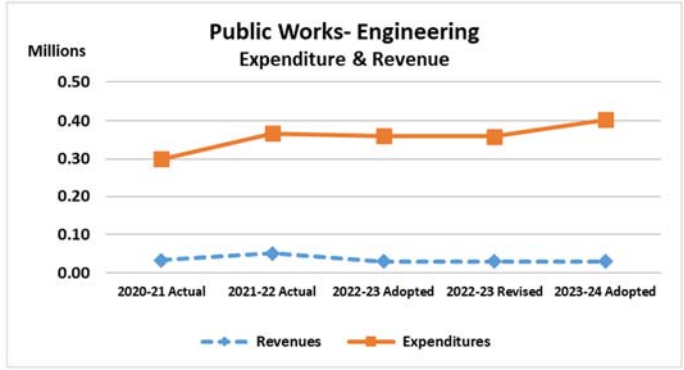
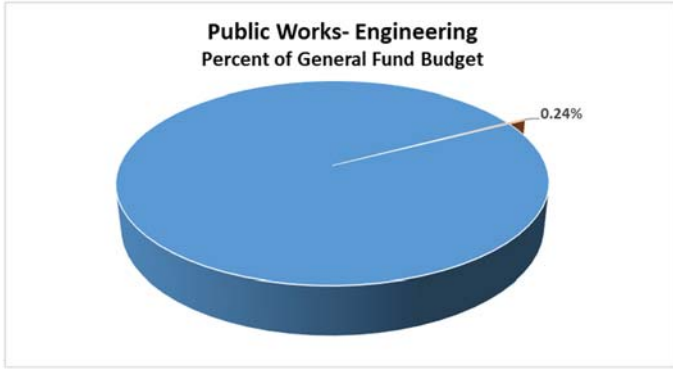
Public Works - Engineering									
Position Title	2020-21 Revised		2021-22 Revised		2022-23 Revised		2023-24 Adopted		
<b>Full Time</b>									
Town Engineer	1.0	121,402	1.0	124,133	1.0	130,734	1.0	134,002	
Sr. Engineer	1.0	100,221	1.0	102,476	1.0	109,239	1.0	109,239	
<b>Total Full Time</b>	<b>2.0</b>	<b>221,622</b>	<b>2.0</b>	<b>226,609</b>	<b>2.0</b>	<b>239,973</b>	<b>2.0</b>	<b>243,241</b>	
<b>Part Time</b>									
Construction Insp. Engineer		34,222							
Project Coordinator				25,000		25,000		25,000	
<b>Total Part Time</b>		<b>34,222</b>		<b>25,000</b>		<b>25,000</b>		<b>25,000</b>	
<b>Total Salary</b>		<b>255,844</b>		<b>251,609</b>		<b>264,973</b>		<b>268,241</b>	



Public Works Administration Expenditures	2020-21	2021-22	2022-23	2022-23	2023-24	FY23-FY24	VARIANCE
	ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
Wages	239,690	232,463	236,439	236,439	242,126	5,687	2.41%
Employee Benefits	22,487	21,935	23,662	23,662	24,074	412	1.74%
Purchased Professional Services	48,729	48,420	50,500	50,500	60,500	10,000	19.80%
Purchased Property Services	4,164	3,803	4,275	4,275	4,275	-	0.00%
Purchased Other Services	3,318	3,079	2,450	4,050	3,200	(850)	-20.99%
Supplies	1,362	2,006	3,050	3,550	2,250	(1,300)	-36.62%
Miscellaneous	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>319,750</b>	<b>311,705</b>	<b>320,376</b>	<b>322,476</b>	<b>336,425</b>	<b>13,949</b>	<b>4.33%</b>
<b>Total FTEs</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section





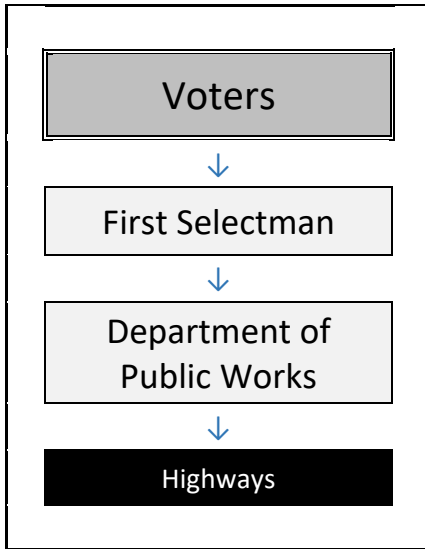
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Public Works-Engineering</b>							
<b>Revenues</b>							
License and Permits	28,969	34,086	26,000	26,000	26,000	-	0.00%
Charges for Services	4,500	17,488	4,500	4,500	4,500	-	0.00%
Other Revenues	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>33,469</b>	<b>51,574</b>	<b>30,500</b>	<b>30,500</b>	<b>30,500</b>	<b>-</b>	<b>0.00%</b>
<b>Expenditures</b>							
Wages	223,285	252,738	256,609	256,609	268,241	11,632	4.53%
Employee Benefits	31,981	34,105	35,510	35,510	37,548	2,038	5.74%
Purchased Professional Services	37,248	66,965	57,500	53,500	85,000	31,500	58.88%
Purchased Property Services	950	419	700	700	700	-	0.00%
Purchased Other Services	92	226	200	700	200	(500)	-71.43%
Supplies	5,474	10,856	8,300	10,800	9,610	(1,190)	-11.02%
Miscellaneous	1,417	1,317	1,500	1,500	1,500	-	0.00%
<b>Total Expenditures</b>	<b>300,447</b>	<b>366,626</b>	<b>360,319</b>	<b>359,319</b>	<b>402,799</b>	<b>43,480</b>	<b>12.10%</b>
<b>Total FTEs</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

To maintain the Town’s roadway system in a safe and cost-effective manner.



- Road identification (as needed)
- Equipment maintenance (Fleet)
- Vehicle Maintenance (Fleet)
- Emergency communications
- Assist in the removal of large trees as appropriate
- Solid waste and recycling collection from Town buildings and Town litter bins
- Roadside and parks tree planting
- Plant and tree watering
- General services – Moving furniture and equipment
- Provide barricades for special events
- Monitor/supervise construction projects by others as appropriate

**Department Goals**

1. Maintain the Town’s roadways, sidewalks, and drainage systems in a cost-effective manner
2. Provide safe transport for all residents, visitors, and guests through the Town’s roadway system during all types of weather
3. Preserve the character of the Town

**Summary of Major Responsibilities**

- Paving and road maintenance
- Plowing and de-icing of Town roads
- General masonry repairs
- Stone walls
- Catch basins
- Manholes
- Drainage
- Cleaning catch basins
- Removing debris obstructing flow
- Leaf collection (one-acre zones or less)
- Leaf composting
- Roadside vegetation control
- Road line striping
- Installation and maintenance of signs
- Traffic (as directed by Police Department)

**Anticipated Operational Changes**

- None anticipated (budget dependent)

**Recent/New Programs and Initiatives**

- Partnerships with the New Canaan Beautification League, the New Canaan Garden Club, the Waveny Conservancy, as well as many other local and national organizations

**Recent Departmental Recognitions**

- Town is consistently rated one of the best places to work, live, or play in Fairfield County, the State, and the Nation

**Major Departmental Challenges**

- Provide the necessary, required, and expected services on time and under budget

**FY 21-22 Accomplishments**

- Paved and/or overlay numerous Town roads
- Continued to partner with Eversource Gas





- Successfully managed Emergency Management and Storm Clean-Up/Restoration from various Tropical Storms and Hurricanes

**FY 22-23 Accomplishments and Objectives**

- Continue to provide the expected services on-time and under budget
- Paved and overlaid numerous Town roads
- Begin construction of Ponus Ridge Bridge at Collins Pond
- Continued to partner with Eversource Gas and Aquarion Water during unprecedented infrastructure improvements and expansion

**FY 23-24 Objectives**

- Continue to provide the expected services on-time and under budget

- Pave and/or overlay numerous Town roads
- Finalize construction of the Ponus Ridge Bridge at Collins Pond
- Continue to partner with Eversource Gas and Aquarion Water

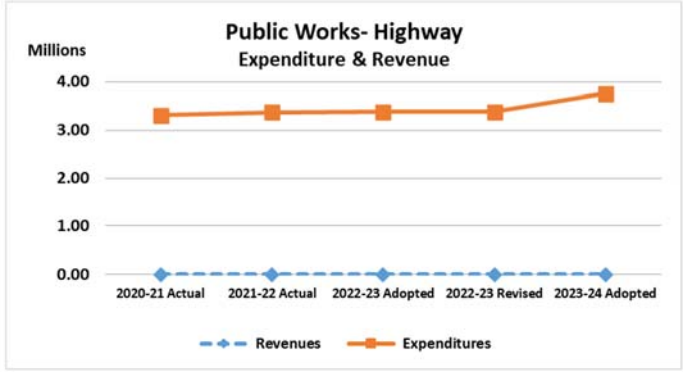
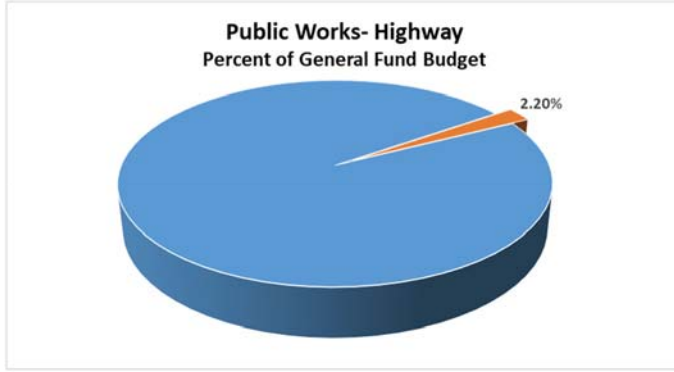
**Alignments with New Canaan being a community of choice for its residents**

By preserving the Town’s infrastructure in a timely and cost-effective manner as well as preserving and maintaining the character of the Town we make the Town a community of choice for its residents.



<b>Public Works - Highways</b>									
<b>Position Title</b>	<b>2020-21 Revised</b>		<b>2021-22 Revised</b>		<b>2022-23 Revised</b>		<b>2023-24 Adopted</b>		
<u>Full Time</u>									
<i>Non-Bargaining</i>									
Highway Superintendent	1.0	125,400	1.0	128,221	1.0	134,002	1.0	134,002	
<b>Total Non-Bargaining</b>	<b>1.0</b>	<b>125,400</b>	<b>1.0</b>	<b>128,221</b>	<b>1.0</b>	<b>134,002</b>	<b>1.0</b>	<b>134,002</b>	
<i>Bargaining Unit</i>									
Mechanics Foreman	1.0	88,941	1.0	88,941	1.0	93,647	1.0	95,638	
<b>Mechanics:</b>									
Mechanics	4.0	304,075	4.0	304,075	4.0	320,655	4.0	339,997	
<b>Crew Leaders</b>									
Equipment Operator III/ Crew Leaders	3.0	240,989	3.0	240,989	3.0	262,335	3.0	271,627	
<b>Operators</b>									
Equipment Operators	14.0	1,001,707	14.0	993,845	14.0	1,058,097	14.0	1,098,344	
<b>Laborers:</b>									
Laborers	3.0	222,934	3.0	222,934	3.0	230,342	3.0	238,742	
<b>Total Bargaining Unit</b>	<b>25.0</b>	<b>1,858,646</b>	<b>25.0</b>	<b>1,850,784</b>	<b>25.0</b>	<b>1,965,076</b>	<b>25.0</b>	<b>2,044,349</b>	
<b>Total Full Time</b>	<b>26.0</b>	<b>1,984,046</b>	<b>26.0</b>	<b>1,979,005</b>	<b>26.0</b>	<b>2,099,078</b>	<b>26.0</b>	<b>2,178,351</b>	
<u>Miscellaneous Pay</u>									
Overtime		271,665		276,000		289,266		305,000	
Meal Allowance		16,800		16,800		16,800		18,000	
Salaries Shift Differential		2,550		2,550		2,550		2,550	
<b>Total Miscellaneous Pay</b>		<b>291,015</b>		<b>295,350</b>		<b>308,616</b>		<b>325,550</b>	
Allocation of Overtime to Railroad		(52,500)		(52,500)		(67,041)		-	
<b>Total Salary</b>		<b>2,222,561</b>		<b>2,221,855</b>		<b>2,340,653</b>		<b>2,503,901</b>	



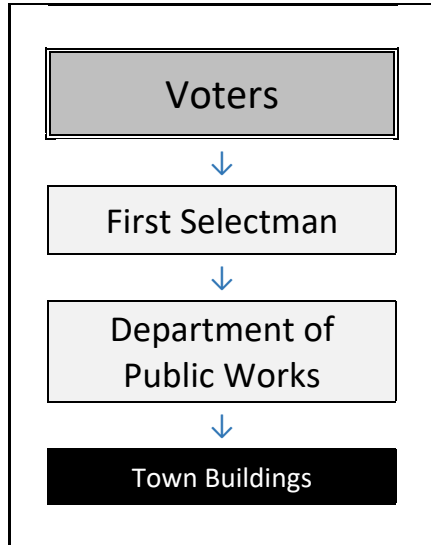


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Public Works-Highway</b>							
<b>Expenditures</b>							
Wages	2,288,826	2,258,225	2,274,074	2,262,074	2,503,901	241,827	10.69%
Employee Benefits	241,812	233,633	237,154	237,154	250,364	13,210	5.57%
Purchased Professional Services	65,673	78,280	81,500	92,350	96,250	3,900	4.22%
Purchased Property Services	410,632	467,842	466,680	458,680	551,680	93,000	20.28%
Purchased Other Services	469	1,086	2,000	2,000	2,000	-	0.00%
Supplies	298,081	332,381	318,395	327,545	347,659	20,114	6.14%
<b>Total Expenditures</b>	<b>3,305,493</b>	<b>3,371,446</b>	<b>3,379,803</b>	<b>3,379,803</b>	<b>3,751,854</b>	<b>372,051</b>	<b>11.01%</b>
<b>Total FTEs</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**  
To operate and maintain Town buildings in a safe and energy-efficient manner.



**Department Goals**

1. Create efficient buildings and capital improvement programs by using a realistic budget model that will reduce the tax burden on residents

**Summary of Major Responsibilities**

- Building Maintenance
- Renovations
- Capital Improvements Including Street and Parking Lot Lighting

**Recent/New Programs and Initiatives**

- ADA Compliance Review of all Town departments and programs.
- Building lighting upgrades using the Connecticut Energy Efficient Fund.

**Anticipated Operational Changes**

- Move part time Administrative Assistant to full time. (budget dependent)
- Add Additional Building – 220 Elm Street

**Major Departmental Challenges**

- Reduction of budget while maintaining buildings to industry standards. Processing invoices and working with utility companies.
- Procuring supplies, equipment, and services as COVID -19 has created many supply and demand issues.
- FEMA and CRF Reimbursement thru FEMA

**FY 21-22 Accomplishments**

- Completed Phase I of Waveny House ADA Upgrades
- Installed new roof on the Playhouse Theater
- Completed the oil to natural gas conversion of several Town Buildings
- Completed ADA upgrade/renovations to Carriage Barn
- Completed the planning stage for the Police Department Renovation/Construction Project
- Continued uploading information into Facility Dude Capital Forecasting & PM Software
- Installed new furnaces at the NC Nature Center Education Building, and Education Annex.
- Installed new shed roof on the Parks Department Garage
- Upgraded AC equipment at Town Hall Annex
- Install new lamp posts at the Train Station.
- Make structural repairs at the Schoolhouse Apartments

**FY 22-23 Accomplishments and Objectives**

- Begin Phase II and III of Waveny House ADA Upgrades (Elevator and ADA Bathrooms)
- Install heating system in the Ambulance Building
- Install new roof on Irwin Barn
- Complete the oil to natural gas conversion of Town Buildings
- Begin Renovations of Playhouse Theater

- Begin ADA upgrade/renovations to Powerhouse Theater,
- Begin Construction Phase of Police Department Renovation/Construction Project
- Continue uploading information into Facility Dude Capital Forecasting & PM Software
- Renovate Waveny Park Potting Shed and install Public Bathrooms
- Tie-in generator at the Town Hall Annex
- Complete ADA upgrade to New Canaan Nature Center

- Complete Renovations of Playhouse Theater
- Complete ADA upgrade/renovations to Powerhouse Theater,
- Continue Construction Phase of Police Department Renovation/Construction Project
- Continue uploading information into Facility Dude Capital Forecasting & PM Software
- Renovate Waveny Park Potting Shed and install Public Bathrooms
- Tie-in generator at the Town Hall Annex
- Complete ADA upgrade to New Canaan Nature Center

**FY 23-24 Objectives**

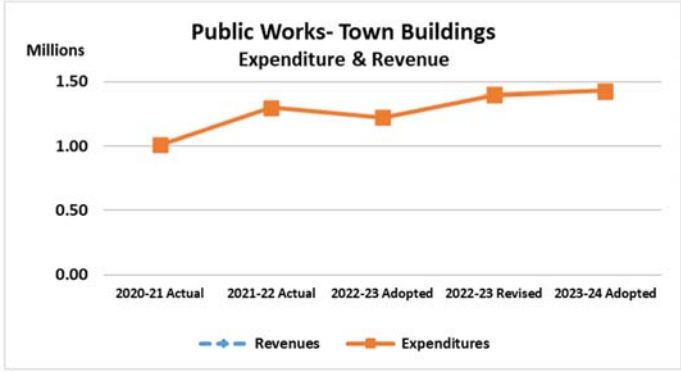
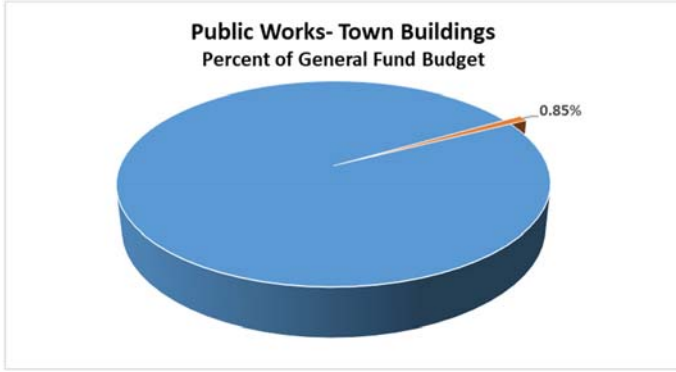
- Complete Phase II and III of Waveny House ADA Upgrades (Elevator and ADA Bathrooms)
- Complete renovation of 220 Elm Street for BOE
- Install new roof on Irwin Barn
- Complete the oil to natural gas conversion of Town Buildings

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
Work Orders Received	952	256*	500	500

\* 1/2 year (switched to new system)

Public Works - Town Buildings									
Position Title	2020-21 Revised		2021-22 Revised		2022-23 Revised		2023-24 Adopted		
<u>Full Time</u>									
Superintendent of Buildings	1.0	125,394	1.0	128,215	1.0	131,421	1.0	131,421	
Building Maintenance Repairman	1.0	63,118	1.0	64,380	1.0	65,666	1.0	65,666	
Administrative Assistant			1.0	65,642	1.0	69,324	1.0	71,057	
<b>Total Full Time</b>	<b>2.5</b>	<b>224,002</b>	<b>3.0</b>	<b>258,237</b>	<b>3.0</b>	<b>266,410</b>	<b>3.0</b>	<b>268,144</b>	
<u>Part-Time</u>									
Part-Time		5,000							
Administrative Assistant				37,500					
<b>Total Part-Time</b>		<b>5,000</b>		<b>37,500</b>		-		-	
<u>Miscellaneous Pay</u>									
Overtime		5,250		6,000		6,000		6,000	
<b>Total Overtime</b>		<b>5,250</b>		<b>6,000</b>		<b>6,000</b>		<b>6,000</b>	
<b>Total Salary</b>		<b>234,252</b>		<b>301,737</b>		<b>272,410</b>		<b>274,144</b>	



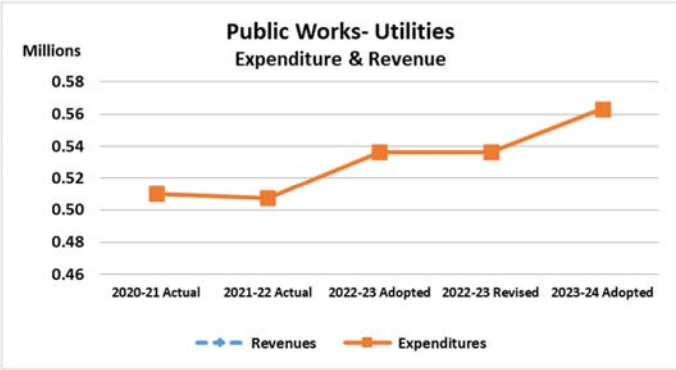
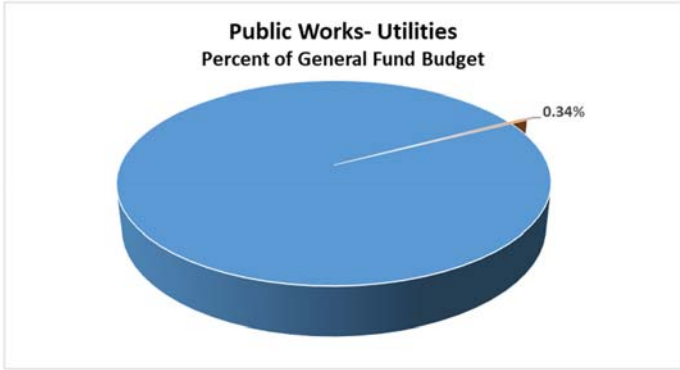


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Public Works-Town Buildings</b>							
<b>Revenues</b>							
Intergovernmental Revenues	-	-	-	-	-	-	-
Other Revenues	23,529	23,662	-	-	23,000	23,000	
<b>Total Revenues</b>	<b>23,529</b>	<b>23,662</b>	<b>-</b>	<b>-</b>	<b>23,000</b>	<b>23,000</b>	
<b>Expenditures</b>							
Wages	233,819	249,544	263,905	263,905	274,144	10,239	3.88%
Employee Benefits	24,893	24,939	24,680	24,680	30,386	5,706	23.12%
Purchased Professional Services	380,573	621,511	418,000	606,000	565,780	(40,220)	-6.64%
Purchased Property Services	179,985	214,427	249,285	234,285	265,535	31,250	13.34%
Purchased Other Services	651	1,490	700	700	1,000	300	42.86%
Supplies	190,446	189,706	267,315	267,315	291,101	23,786	8.90%
<b>Total Expenditures</b>	<b>1,010,368</b>	<b>1,301,616</b>	<b>1,223,885</b>	<b>1,396,885</b>	<b>1,427,946</b>	<b>31,061</b>	<b>2.22%</b>
<b>Total FTEs</b>	<b>2.50</b>	<b>2.50</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



The Public Works Utilities accounts funds the costs of street lights and fire hydrants throughout the Town.



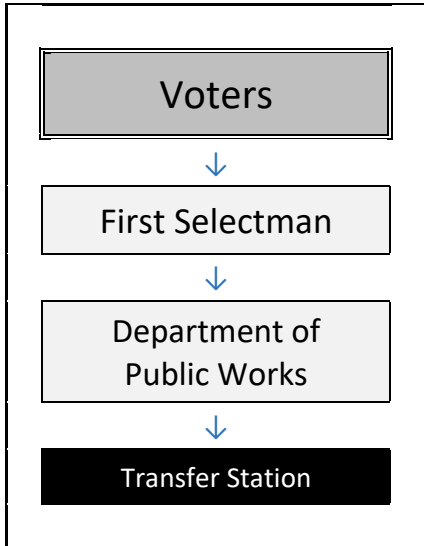
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
Public Works-Utilities							
Expenditures							
Purchased Other Services	509,979	507,399	536,296	536,296	563,307	27,011	5.04%
<b>Total Expenditures</b>	<b>509,979</b>	<b>507,399</b>	<b>536,296</b>	<b>536,296</b>	<b>563,307</b>	<b>27,011</b>	<b>5.04%</b>
Total FTEs	-	-	-	-	-	-	

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

To process and dispose of the Town’s garbage, recycling, brush and construction debris in the most cost-efficient and environmentally sensitive manner possible.



**Department Goals**

1. To continue to process and remove the Town’s waste effectively
2. To make it as easy and pleasant as possible for the residents to dispose of their trash and recycling
3. To find ways to reduce or reuse the trash flow

**Summary of Major Responsibilities**

- Remove all of the Town’s waste as quickly as possible and ensure it is done within the State’s guidelines

**Anticipated Operational Changes**

- None anticipated (budget dependent)

**Recent/New Programs and Initiatives**

- Placed containers for plastic bags and plastic film at the transfer station
- New clothing bins that will accept a larger variety of materials
- Food Composting Program
- Began Christmas Tree Recycling Program

**Recent Departmental Recognitions**

- Described as one of the best transfer stations in the region

**Major Departmental Challenges**

- Recycling costs

**FY21-22 Accomplishments**

- Continued to maintain and operate the transfer station as a user-friendly facility
- Continued to monitor materials that are delivered to the transfer station
- With the help of Planet New Canaan established a food composting program.

**FY22-23 Accomplishments and Objectives**

- Continue to maintain and operate the transfer station as a user-friendly facility
- Continue to monitor materials that are delivered to the transfer station
- Plan to fit more recycling material into the containers in order to reduce the overall amount of containers
- Look into more stewardship programs available to reduce the waste stream
- Working With Planet New Canaan to open Swap Shop early November 22
- Hold two shred days a year for all residents

**FY 23-24 Objectives**

- Continue to maintain and operate the transfer station as a user-friendly facility
- Continue to monitor materials that are delivered to the transfer station



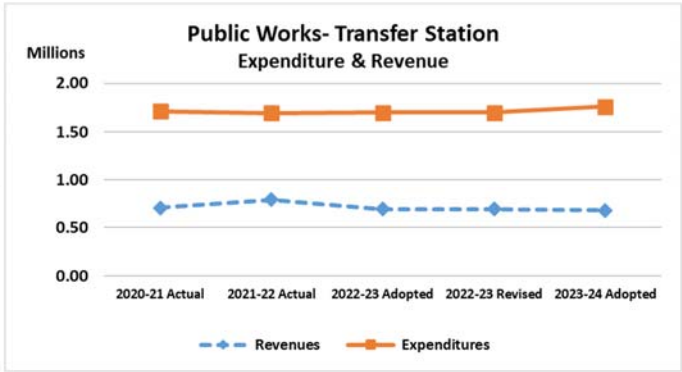
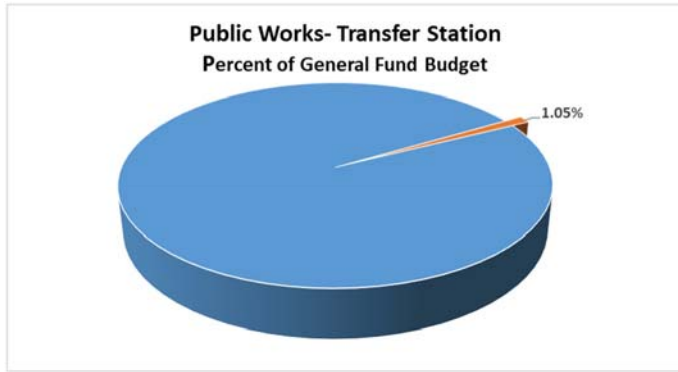
**Alignments with New Canaan being a community of choice for its residents**

By assisting the Town with the basic need of waste removal, reuse and recycling in a timely and cost-effective manner we make the Town a community of choice for its residents.

Performance Indicators	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Actual	Actual	Estimated	Estimated
MSW(tons)	7,028	6,765	6,700	6,700
CD/Brush(tons)	3,217	2,325	2,400	2,400
Recycling(tons)	1,680	1,256	1,300	1,300

Public Works - Transfer Station									
Position Title	2020-21		2021-22		2022-23		2023-24		
	Revised		Revised		Revised		Adopted		
<u>Full Time</u>									
<i>Non-Bargaining</i>									
Transfer Station Supervisor	1.0	114,994	1.0	117,581	1.0	120,521	1.0	120,521	
<i>Total Non-Bargaining</i>	<u>1.0</u>	<u>114,994</u>	<u>1.0</u>	<u>117,581</u>	<u>1.0</u>	<u>120,521</u>	<u>1.0</u>	<u>120,521</u>	
<i>Bargaining Unit</i>									
Trans Station Operator III	1.0	75,192	1.0	76,959	1.0	81,474	1.0	86,382	
Trans Station Operator	1.0	71,614	1.0	73,297	1.0	75,419	1.0	77,002	
Equipment Operator II	1.0	71,614	1.0	73,297	1.0	76,233	1.0	80,850	
<i>Total Bargaining Unit</i>	<u>3.0</u>	<u>218,421</u>	<u>3.0</u>	<u>223,554</u>	<u>3.0</u>	<u>233,126</u>	<u>3.0</u>	<u>244,234</u>	
<b>Total Full Time</b>	<b>4.0</b>	<b>333,415</b>	<b>4.0</b>	<b>341,135</b>	<b>4.0</b>	<b>353,647</b>	<b>4.0</b>	<b>364,755</b>	
<u>Miscellaneous Pay</u>									
Overtime		93,000		93,000		103,368		105,952	
Meal Allowance		510		510		538		538	
<b>Total Miscellaneous Pay</b>		<u>93,510</u>		<u>93,510</u>		<u>103,906</u>		<u>106,490</u>	
<b>Total Salary</b>		<b>426,925</b>		<b>434,645</b>		<b>457,553</b>		<b>471,245</b>	





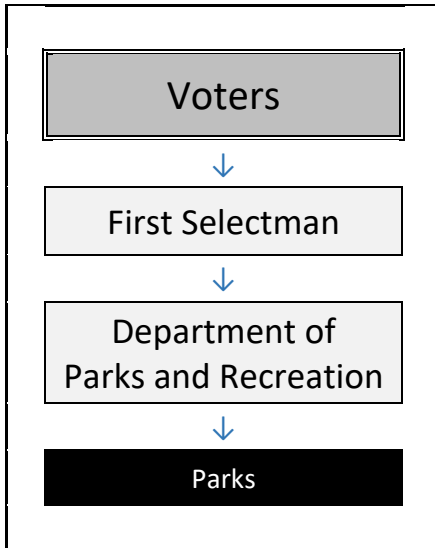
Public Works-Transfer Station	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Revenues</b>							
Charges for Services	703,016	791,358	690,000	690,000	680,000	(10,000)	-1.45%
<b>Total Revenues</b>	<b>703,016</b>	<b>791,358</b>	<b>690,000</b>	<b>690,000</b>	<b>680,000</b>	<b>(10,000)</b>	<b>-1.45%</b>
<b>Expenditures</b>							
Wages	440,816	446,130	445,370	445,370	471,245	25,875	5.81%
Employee Benefits	46,659	41,018	42,747	42,747	44,478	1,731	4.05%
Purchased Professional Services	933,458	927,699	938,000	934,400	968,000	33,600	3.60%
Purchased Property Services	246,583	241,251	218,000	218,000	218,000	-	0.00%
Purchased Other Services	-	-	255	255	255	-	0.00%
Supplies	37,615	30,861	46,628	49,128	50,068	940	1.91%
Miscellaneous	9,400	9,528	12,000	12,000	12,000	-	0.00%
<b>Total Expenditures</b>	<b>1,714,532</b>	<b>1,696,486</b>	<b>1,703,000</b>	<b>1,701,900</b>	<b>1,764,046</b>	<b>62,146</b>	<b>3.65%</b>
<b>Total FTEs</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The Parks Department maintains all the Town and BOE Athletic Fields, Town Parks, School Grounds along with many of the Town Properties such as Town Hall, Vine Cottage, and Police Department etc. in the best condition possible with the resources provided.



**Department Goals**

1. Provide an enjoyable and safe outdoor experience for the residents of New Canaan
2. High-level maintenance, during all seasons, including snow and ice control

**Summary of Major Responsibilities**

- Maintain all Town parks and BOE grounds, along with other Town properties, during all seasons

**Anticipated Operational Changes**

- Additional FTE - improve maintenance
- Part Time Gardener for Waveny House
- Disc Golf Repairs and Maintenance

- Responsibility of Waveny Landscaping

**Recent Departmental Recognitions**

- Best athletic facilities in the area

**Major Departmental Challenges**

- Maintain properties with limited budget while facing increasing costs for materials and equipment
- Fulfill the residents’ desires with limited resources

**FY 21-22 Accomplishments**

- Developed specifications for tennis rebuilding project and implementation
- Maintained the parks in exemplary condition.
- Dunning Stadium - Maintenance responsibilities and safety improvements

**FY 22-23 Accomplishments and Objectives**

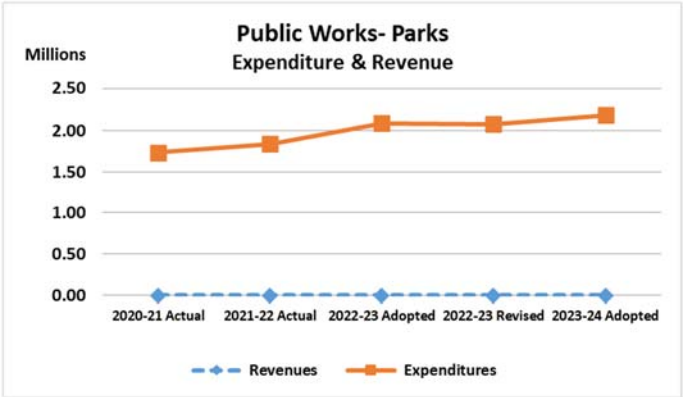
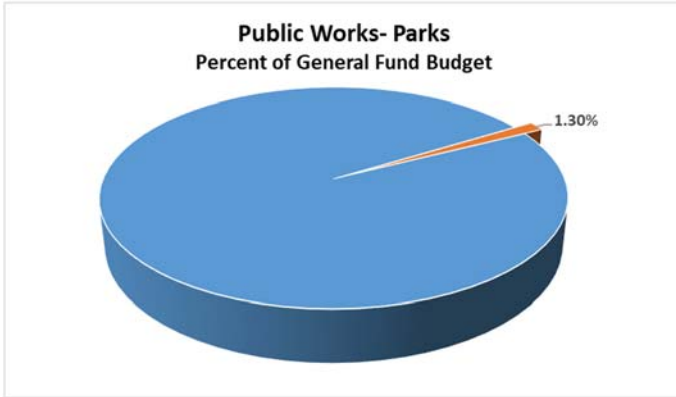
- Maintain the parks in exemplary condition.
- Install Waveny Playground
- Replace Irrigation system Mead Park

**FY 23-24 Objectives**

- More detailed maintenance of all properties
- Improve over seeding of athletic Fields

<b>Public Works - Parks</b>								
<b>Position Title</b>	<b>2020-21</b>		<b>2021-22</b>		<b>2022-23</b>		<b>2023-24</b>	
	<b>Revised</b>		<b>Revised</b>		<b>Revised</b>		<b>Adopted</b>	
<i>Non-Bargaining</i>								
Director of Parks & Grounds	1.0	130,966	1.0	133,913				
Superintendent of Parks	1.0	85,469	1.0	87,392	1.0	97,631	1.0	100,072
<b>Total Non-Bargaining</b>	<b>2.0</b>	<b>216,435</b>	<b>2.0</b>	<b>221,305</b>	<b>1.0</b>	<b>97,631</b>	<b>1.0</b>	<b>100,072</b>
<i>Bargaining Unit</i>								
Assistant Superintendent Parks					1.0	87,383	1.0	91,400
Field Technician / Crew Leader	1.0	84,198	1.0	86,177	1.0	88,677	1.0	90,542
Mechanic Technician	1.0	75,192	1.0	76,959	1.0	81,474	1.0	86,382
<b>Groundsmen</b>								
Groundsman	9.0	642,845	9.0	644,612	10.0	730,668	10.0	755,186
<b>Total Bargaining Unit</b>	<b>11.00</b>	<b>802,235</b>	<b>11.00</b>	<b>807,748</b>	<b>12.00</b>	<b>988,202</b>	<b>13.00</b>	<b>1,023,510</b>
<b>Total Full Time</b>	<b>13.0</b>	<b>1,018,670</b>	<b>13.0</b>	<b>1,029,053</b>	<b>13.0</b>	<b>1,085,833</b>	<b>14.0</b>	<b>1,123,582</b>
<u>Part Time</u>								
Part Time		-		45,000		15,000		15,000
<b>Total Part Time</b>		-		45,000		15,000		15,000
<u>Overtime</u>								
Overtime		95,552		95,552		95,500		96,750
<b>Total Overtime</b>		95,552		95,552		95,500		96,750
<u>Miscellaneous Pay</u>								
Meal Allowance		6,720		7,168		7,168		7,168
<b>Total Miscellaneous Pay</b>		6,720		7,168		7,168		7,168
Allocation of Overtime to Railroad		(8,400)		(8,400)		(8,400)		
<b>Total Salary</b>		<b>1,112,542</b>		<b>1,168,373</b>		<b>1,195,101</b>		<b>1,242,500</b>





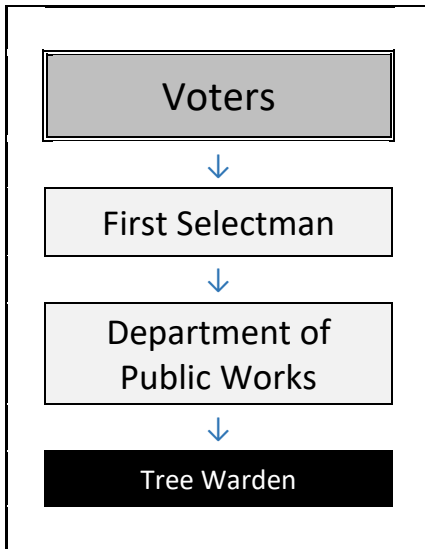
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Public Works-Parks</b>							
<b>Revenues</b>							
Charges for Services	-	-	-	-	-	-	-
<b>Total Revenues</b>	-	-	-	-	-	-	-
<b>Expenditures</b>							
Wages	1,094,754	1,173,595	1,225,088	1,225,088	1,242,500	17,412	1.42%
Employee Benefits	107,609	112,153	118,997	118,997	126,875	7,878	6.62%
Purchased Professional Services	315,760	357,462	466,700	458,950	503,800	44,850	9.77%
Purchased Property Services	39,187	34,700	69,900	69,900	91,700	21,800	31.19%
Purchased Other Services	641	323	1,600	1,700	1,600	(100)	-5.88%
Supplies	179,203	157,964	204,313	204,213	219,834	15,621	7.65%
Miscellaneous	415	795	450	450	450	-	0.00%
<b>Total Expenditures</b>	<b>1,737,570</b>	<b>1,836,993</b>	<b>2,087,048</b>	<b>2,079,298</b>	<b>2,186,759</b>	<b>107,461</b>	<b>5.17%</b>
<b>Total FTEs</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>1.00</b>	<b>7.69%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

Creating environments for life by enhancing the beauty and value of nature.



**Department Goals**

1. Maintain the Town’s trees in a cost-effective manner
2. Aesthetics – Preserve the character of the Town

**Summary of Major Responsibilities**

- Care and control of all trees and shrubs in whole or in part within the limits of any Town road or grounds as well as those that extend or overhang any public road or ground.
- Serves the entire population of the Town as well as any visitors, guests, or employees who work within the Town

**Anticipated Operational Changes**

- None anticipated (budget dependent)

**Recent/New Programs and Initiatives**

- Seeking Tree City USA Status Again this Year

**Recent Departmental Recognitions**

- The Town is consistently rated one of the best places to work, live, or play in Fairfield County, the State, and the Nation

**Major Departmental Challenges**

- Balancing the requirements for the very large, dense, and diverse tree canopy in Town in the most cost-effective manner, while addressing resident concerns
- The presence of several blights and diseases that are affecting various trees species

**FY 21-22 Accomplishments**

- Manage expectations of residents and visitors as to the natural beauty of New Canaan
- Replanted 15 trees in Waveny Park along the entrance from Lapham Road
- Successfully managed Tree Damage and Clean-Up from various Tropical Storms and Hurricanes

**FY 22-23 Accomplishments and Objectives**

- Manage expectations of residents and visitors as to the natural beauty of New Canaan
- Replant trees along South Avenue – Phase II of the New Canaan Beautification League’s Tree Planting Plan

**FY 23-24 Objectives**

- Manage expectations of residents and visitors as to the natural beauty of New Canaan
- Replant trees in Town Parks as per Tree Planting Plans

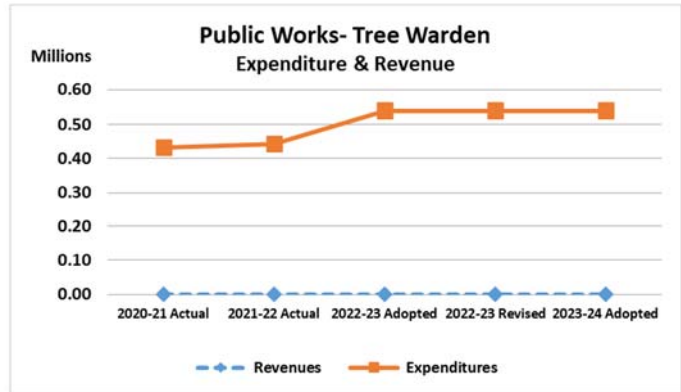
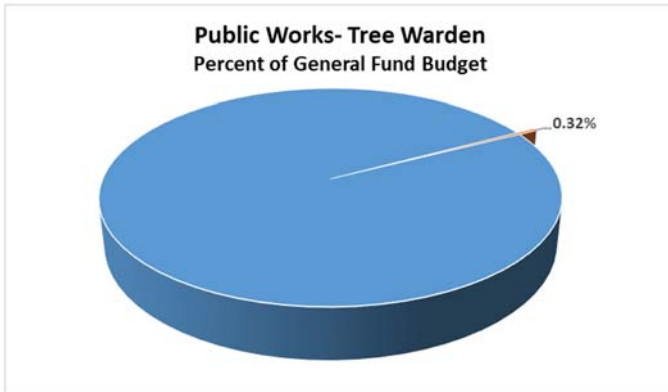
**Alignments with New Canaan being a community of choice for its residents**

By preserving the Town’s trees in a timely and cost-effective manner we preserve and maintain the character of the Town.



Public Works - Tree Warden				
Position Title	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted

<u>Part Time</u>				
Tree Warden	24,000	24,000	25,000	25,000
<b>Total Part Time</b>	<b>24,000</b>	<b>24,000</b>	<b>25,000</b>	<b>25,000</b>



Public Works-Tree Warden	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Expenditures</b>							
Wages	24,145	24,092	25,000	25,000	25,000	-	0.00%
Employee Benefits	1,847	1,843	1,913	1,913	1,913	-	0.00%
Purchased Professional Services	283,837	305,264	358,000	358,000	358,000	-	0.00%
Purchased Property Services	118,116	107,947	150,000	150,000	150,000	-	0.00%
Purchased Other Services	-	-	-	-	-	-	-
Supplies	4,103	4,359	4,500	4,500	4,500	-	0.00%
<b>Total Expenditures</b>	<b>432,048</b>	<b>443,505</b>	<b>539,413</b>	<b>539,413</b>	<b>539,413</b>	<b>-</b>	<b>0.00%</b>
<b>Total FTEs</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The New Canaan Nature Center is a not-for-profit, environmental education organization dedicated to inspiring people of all ages to respect, protect and enjoy the world of nature.

**About the New Canaan Nature Center (NCNC)**

The New Canaan Nature Center (NCNC) has been a New Canaan sanctuary for nature lovers for almost six decades. In 1959, Susan Bliss deeded her 40-acre estate of buildings, gardens, greenhouses, and specimen plantings to the Town of New Canaan. The deed specified that the property be used “for the purposes of an arboretum, bird sanctuary, nature center, horticulture and for passive recreation and related purposes.” In 1960, the Town appointed the newly formed NCNC to manage the property as a community nature center. To achieve its mission to inspire people of all ages to respect and protect the world of nature, and to move toward its vision of being a valued and shared community resource, the New Canaan Nature Center has established four strategic objectives, with 12 supporting initiatives:

**Strategic Objectives**

1. Enrich the community’s environmental learning experiences:
  - Sustain the strength of our core pre-school, camp, and family programs
  - Develop adult horticultural and environmental programs
  - Evaluate and strengthen off-site school programs
  - Improve the visitor’s experience
2. Conserve the Nature Center’s gardens, habitats, buildings, and collections:
  - Rehabilitate the Nature Center’s gardens, trails, and habitats
  - Restore buildings and collections
  - Create a capital improvement plan to restore the Nature Center’s assets
3. Raise the visibility of the Nature Center’s programming and diverse outdoor experiences:
  - Implement a comprehensive marketing and communications plan
  - Reinforce community connections
4. Ensure the Nature Center’s financial stability and growth:
  - Increase revenue from existing and new sources
  - Strengthen management infrastructure and processes

**Revenue Sources**

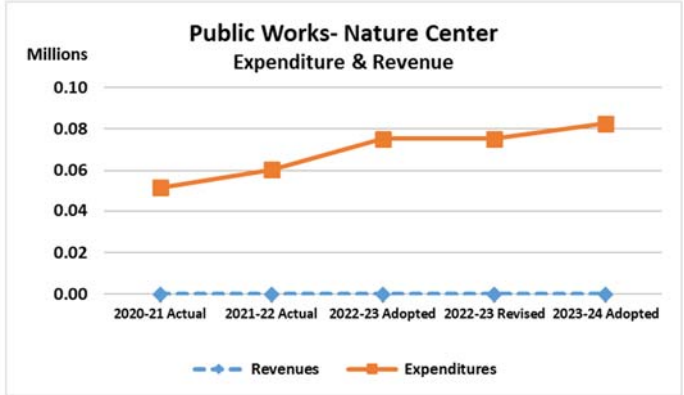
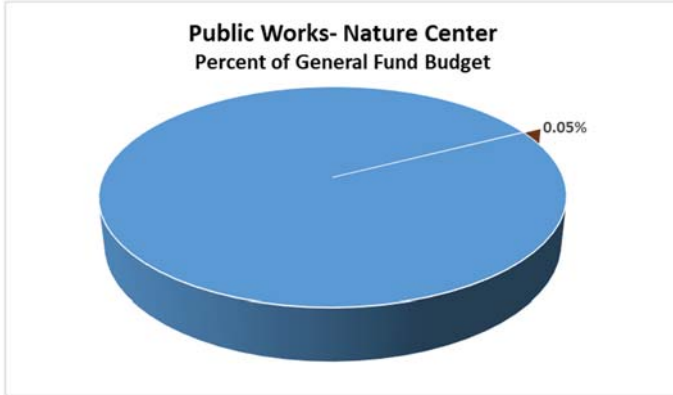
Membership fees, program revenue, special events, individual and corporate donations, and grants fund the annual \$1.7 million operating budget. Programming revenues contribute 60% - 70% to the annual budget. The Town of New Canaan provides in-kind maintenance of land and buildings.

**Major Departmental Challenges**

- Increasing number of organizations offering nature-based programming
- Increasing competition among not-for-profits for a limited pool of charitable dollars







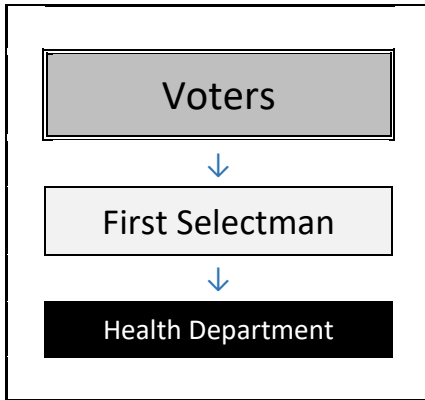
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Public Works- Nature Center</b>							
<b>Expenditures</b>							
Supplies	51,607	60,431	75,234	75,234	82,757	7,523	10.00%
<b>Total Expenditures</b>	<u>51,607</u>	<u>60,431</u>	<u>75,234</u>	<u>75,234</u>	<u>82,757</u>	<u>7,523</u>	<u>10.00%</u>
Total FTEs	-	-	-	-	-	-	-

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

It is the mission of the Health Department to control preventable diseases through education, inspections and monitoring by enforcing the federal, state and local codes, laws and regulations for maintaining and promoting public health.



**Department Goals**

- 1. Continue the COVID 19 pandemic response.
- 2. Institute more public health programming.

**Summary of Major Responsibilities**

- Department lead agency in the emergency response COVID 19 pandemic
- Responsible for carrying out and enforcing all aspects of the CT Public Health Code
- Deliver the ten essential services as mandated by the State Health Department and CGS.
- License and inspect all food service establishments, daycares, salons, public pools, septic and refuse trucks, private wells, and septic systems
- Review all building permits for properties on septic
- Provide case management of all New Canaan children found to have an elevated blood lead level
- Manage infectious disease cases such as: COVID-19, Tuberculosis, campylobacter, pertussis, norovirus, Lyme disease, etc.

- Respond to and investigate various complaints from landlord/tenant disputes about rodent/vector concerns

**Anticipated Operational Changes**

- The ongoing pandemic of COVID 19 has really stretched the resources of the health department
- An additional ELC 2 state DPH grant was awarded to the health department which will fund 3 public health nurses through May 2024.
- Additional PT temporary support staff have been added and will continue to be necessary for the duration of the pandemic COVID 19 response.

**Recent/New Programs and Initiatives**

- Conducting rapid COVID 19 testing daily/or as requested
- Working in collaboration with Progressive Diagnostics lab for COVID 19 testing site at Irwin Park for 3 days a week resident COVID 19 PCR testing. Health Department handles all of the registration and results reporting needs for the test site.
- Working in collaboration with Norwalk Hospital and the Western CT Health Network on new Community Health Improvement Plan (CHIP) to assess the needs of our population
- Enrolled in DPH CT Vaccine Program (CVP) to now provide flu vaccines, MMR, dTap, polio, etc. in addition to COVID 19 vaccines. Vaccines are provided FREE of charge from state DPH.

**Major Departmental Challenges**

- COVID 19 Pandemic is stressing all the resources of the small staff of the health department



- Limited staffing presents a challenge to keep up-to-date with the required number of inspections per State regulations for restaurants and food service establishments and salons.

**FY 22-23 Accomplishments**

- Enrolled in CVP & COViP at with CDC & DPH to ensure the mass vaccination needs for COVID 19 of our residents. CVP enrollment now provides added vaccine expansion of flu vaccines in addition to COVID 19 vaccines.
- The New Canaan Health Department has administered over 26,000 doses of COVID 19 vaccines to date and will continue in this effort.
- Hired 2 more PT Public Health Nurses who are RN's via a grant written & received by Health department. PH Nurses continue to assist with various vaccinations.
- Continued with pandemic response
- Jennifer Eielson obtained QPR instructor certification to train community members in suicide prevention using QPR.

**FY 23-24 Objectives**

- Expand health department vaccine program with the FREE vaccines provided by state DPH.

- Continue to work towards the ten essential services mandated by the State Department of Public Health
- Provide more public health services by expanding the health department programs. Expand QPR (Question, Persuade, Refer) suicide prevention training in the community due to the mental health needs of the community.

**Alignments with New Canaan being a community of choice for its residents**

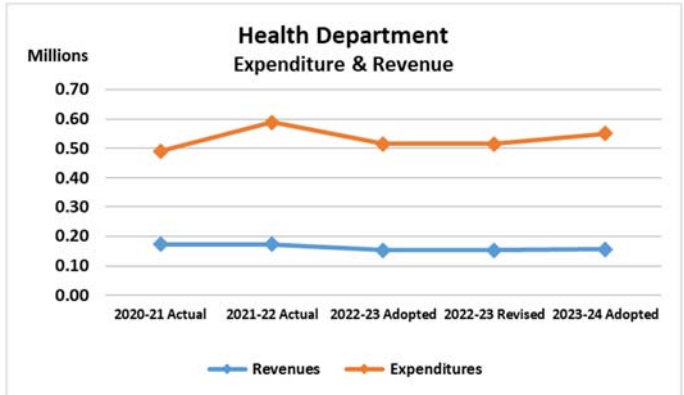
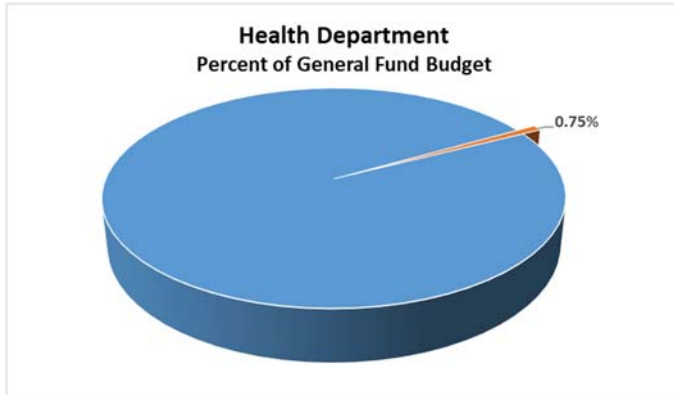
The goals of the health department correspond with protecting our communities' health and safety by licensing, inspecting, and educating our regulated facilities. The health department is responsible for the oversight of all infectious diseases of our residents including COVID 19. The New Canaan health department responds to various complaints including tenant/land lord disputes, rodent infestations, garbage complaints, overgrowth, food service establishment complaints, salons, etc.



Performance Indicators	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Actual	Actual	Estimated	Estimated
Number of septic permits issued	105	106	100	100
Number of restaurants licensed	95	97	97	97
Number of restaurants inspected	191	214	200	200
Number of well permits issued (incl. geothermal)	44	53	55	55
Number of commercial pools licensed	21	22	22	22
Number of commercial pools inspected	30	34	30	30
Number of salons licensed	37	39	39	39
Number of salons inspected (includes re-inspections)	56	58	50	50
Number of building permits reviewed for health	262	261	220	220
Number of septic plans reviewed	115	106	100	100
Number of generator/propane tank permits	210	182	175	175
Number of trucks licensed/inspected	43	47	47	47
Number of COVID 19 vaccinations administered	13,788	11,714	5,000	2,500
Number of Flu vaccinations administered	0	0	600	600
Number of COVID 19 tests conducted	11,986	5,010	3,500	1,000
Number of ticks tested	171	208	150	150

Health Department									
Position Title	2020-21		2021-22		2022-23		2023-24		Adopted
	Revised		Revised		Revised		Revised		
<u>Full Time</u>									
Director of Health	1.0	127,857	1.0	130,734	1.0	138,578	1.0	142,042	
Registered Sanitarian	1.0	97,497	1.0	99,447	1.0	107,000	1.0	107,000	
Sanitarian/Health Program Planner	1.0	73,965	1.0	76,953	1.0	86,505	1.0	86,505	
Administrative Assistant-EH	1.0	69,269	1.0	70,655	1.0	72,072	1.0	72,072	
<b>Total Full Time</b>	<b>4.0</b>	<b>368,588</b>	<b>4.0</b>	<b>377,789</b>	<b>4.0</b>	<b>404,155</b>	<b>4.0</b>	<b>407,619</b>	
<u>Part-Time</u>									
Medical Director				13,292		25,000		25,000	
Clerical						5,000		20,000	
<b>Total Part Time</b>				<b>13,292</b>		<b>30,000</b>		<b>45,000</b>	
<u>Miscellaneous Pay</u>									
Overtime		5,000		15,000		20,000		15,000	
<b>Total Miscellaneous Pay</b>		<b>5,000</b>		<b>15,000</b>		<b>20,000</b>		<b>15,000</b>	
<b>Total Salary</b>		<b>373,588</b>		<b>406,081</b>		<b>454,155</b>		<b>467,619</b>	



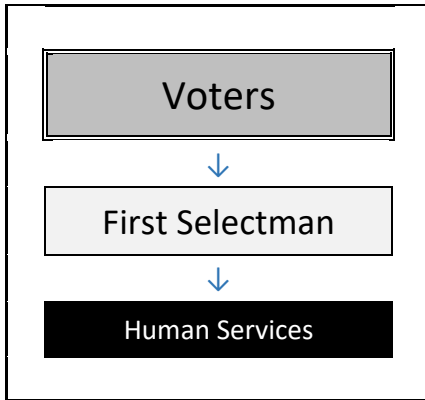


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Health Department</b>							
<b>Revenues</b>							
License and Permits	173,375	172,275	153,200	153,200	156,500	3,300	2.15%
Charges for Services	-	-	-	-	-	-	-
Other Revenues	(270)	-	-	-	-	-	-
<b>Total Revenues</b>	<b>173,105</b>	<b>172,275</b>	<b>153,200</b>	<b>153,200</b>	<b>156,500</b>	<b>3,300</b>	<b>2.15%</b>
<b>Expenditures</b>							
Wages	420,037	504,414	440,626	440,626	467,619	26,993	6.13%
Employee Benefits	56,120	70,987	48,759	48,759	56,150	7,391	15.16%
Purchased Professional Services	2,327	928	9,000	5,350	11,200	5,850	109.35%
Purchased Property Services	5,813	5,471	6,000	6,000	6,000	-	0.00%
Purchased Other Services	-	184	840	840	690	(150)	-17.86%
Supplies	7,108	6,935	9,674	13,324	8,606	(4,718)	-35.41%
Miscellaneous	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>491,406</b>	<b>588,919</b>	<b>514,899</b>	<b>514,899</b>	<b>550,265</b>	<b>35,366</b>	<b>6.87%</b>
<b>Total FTEs</b>	<b>-</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

**Mission**

The mission of the Department of Health & Human Services is to help all New Canaan residents to function optimally by developing programs and activities that address developmental needs, as well as, by helping residents obtain appropriate social services and resources.



- Coffee with a Cop
- Community Outreach Team
- Employee Wellness Programs
- Emergency Preparedness Training
- NC Abuse Prevention Partnership
- GetAbout Transportation Services
- Holiday Programs
- New Canaan Food Pantry
- New Canaan Behavioral Health Alliance
- New Canaan Urgent Assessment Program
- OSHA Training
- Peer Discussion Groups
- Seasonal Flu Vaccines
- Senior Community Outreach
- Social Service Pre-School Consultant
- Soldiers, Sailors & Marine Fund
- Suicide Task Force
- Vulnerable Population Emergency Call-Out
- Youth Service Bureau Grant Allocation

**Department Goals**

1. Assist residents with immediate need of food clothing and/or shelter
2. Assist residents inquiring about behavioral health support by identifying options and resources specific to the need
3. Effectively collaborate with local agencies and organizations to promote and encourage positive outcomes for residents requesting assistance
4. Empower residents to make informed choices for healthier living by providing relevant public health information and education

**Summary of Major Responsibilities**

- Assist/Support New Canaan residents

**Anticipated Operational Changes**

- Increased client base resulting from higher energy costs, as well as, a greater number of affordable housing units available in New Canaan

**Current Programs and Initiatives**

- Back to School Program
- Behavioral Health Initiatives
- CHOICES Counseling

**Major Departmental Challenges**

- Ensuring program integrity and effective support as client base increases
- Maintaining strong knowledge of current state, federal and local programs available to residents
- Maintaining effective interventions/resources related to an increase in behavioral health needs
- Collaborating with local entities and area agencies to provide resident assistance and offer educational opportunities addressing current public health issues

**FY 22-23 Accomplishments**

- Implementation of New Canaan Behavioral Health Alliance



- Implementation of New Canaan Urgent Assessment Program
- Implementation of Middle School Teen Talk Counselor
- Certification in Weill-Cornell **Interview for Decisional Abilities** Program
- Certification in **FEMA Shelter Field Guide** Training
- Continued community outreach and public health education for residents of all ages
- Continued assistance in Medicare, Medicaid, Renters Rebate, Energy Assistance and other State and Federal program application and renewal processes

- Continued partnering with local agencies and organizations to assist with resident needs and addressing public health issues
- Continued Health & Human Service Commission community assessment of public health issues relevant to the community at large
- Continued partnering with municipal and state entities including Police, Fire, Adult Protective Services, EMS and the faith-based community
- Sustainability of sufficient food pantry inventory as need for food increases

**Alignments with New Canaan being a community of choice for its residents**

Human Services offers a variety of services to all residents whether just informational or through direct care services. Every situation is different and outcomes may differ depending on circumstances.

**FY 23-24 Objectives**

- Increase grant funding to local agencies
- Strive toward continued positive outcomes by effectively supporting residents facing hardship
- Continue to strengthen outreach efforts on behalf of senior-based population
- Assess community needs to better understand where greatest discrepancies exist and possible plans for improvement

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
Number of Residents Served	1,040	1,100	1,150	1,250
Amount of Assistance Provided*	\$16,600	\$12,627	\$15,000	\$15,000
Number of Food Pantry Participant Visits	2,000	1,800	2,000	2,000
Number of Annual Flu Shots Given	370	340	360	360

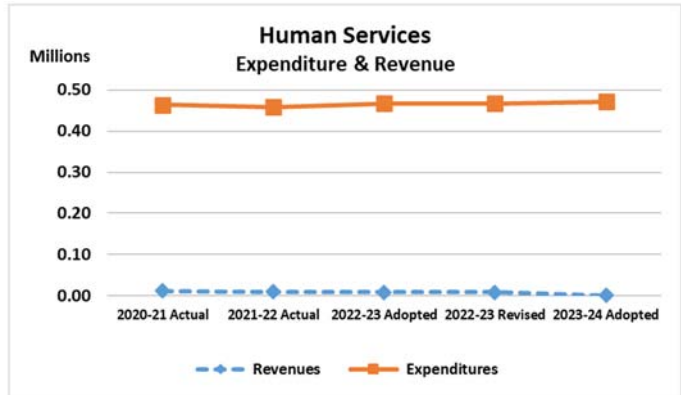
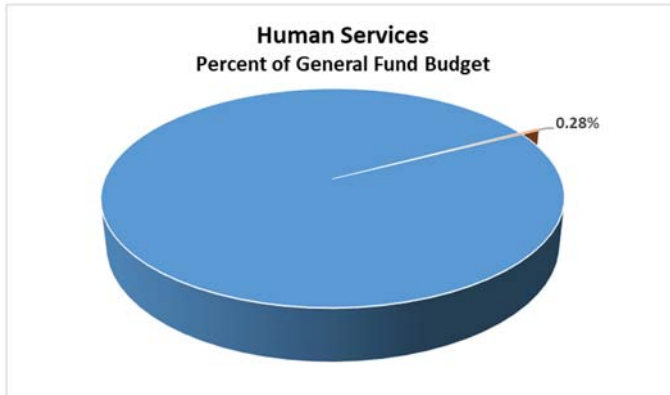
\*Paid from Special Projects Donations beginning FY21-22



<b>Human Services</b>									
<b>Position Title</b>	<b>2020-21</b>		<b>2021-22</b>		<b>2022-23</b>		<b>2023-24</b>		
	<b>Revised</b>		<b>Revised</b>		<b>Revised</b>		<b>Adopted</b>		
<u>Full Time</u>									
Director Health & Human Services	1.0	124,133	1.0	126,926	1.0	130,099	1.0	130,099	
Youth/Family Services Coordinator	1.0	96,366	1.0	98,534	1.0	100,997	1.0	100,997	
Adult/Senior Services Coordinator	1.0	83,506	1.0	89,489	1.0	91,816	1.0	91,816	
HS Program Assistant*	1.0	69,269	1.0	75,447	1.0	78,879	1.0	78,879	
<b>Total Full time</b>	<b>4.0</b>	<b>373,274</b>	<b>4.0</b>	<b>390,396</b>	<b>4.0</b>	<b>401,791</b>	<b>4.0</b>	<b>401,791</b>	
<u>Part Time</u>									
Medical Director		12,000		-		-		-	
Part Time		3,400		-		1,940		-	
Part Time Salaries		15,400		-		1,940		-	
<u>Miscellaneous Pay</u>									
Overtime		1,000		500		2,210		2,000	
Total Miscellaneous Pay		1,000		500		2,210		2,000	
<b>Food Pantry</b>									
Salary Offset*				(5,000)		(5,000)			
<b>Total Salary</b>		<b>389,674</b>		<b>385,896</b>		<b>400,941</b>		<b>403,791</b>	



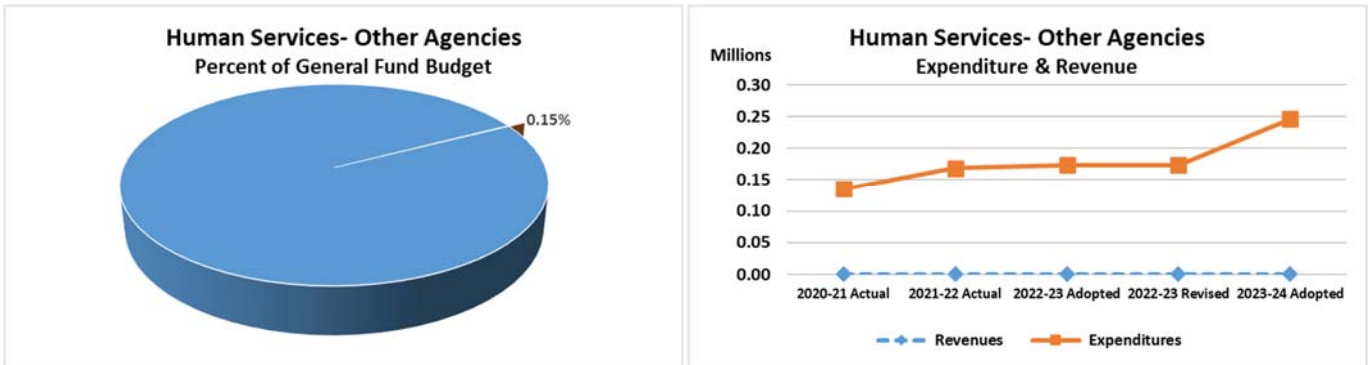




	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Human Services</b>							
<b>Revenues</b>							
Charges for Services	11,376	9,336	8,000	8,000	-	(8,000)	-100.00%
Other Revenues	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>11,376</b>	<b>9,336</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>	<b>(8,000)</b>	<b>-100.00%</b>
<b>Expenditures</b>							
Wages	379,905	389,912	392,068	392,068	403,791	11,723	2.99%
Employee Benefits	44,252	45,563	47,168	47,168	48,402	1,234	2.62%
Purchased Professional Services	30,933	15,959	19,000	19,483	10,000	(9,483)	-48.67%
Purchased Property Services	2,286	2,156	2,500	2,500	2,500	-	0.00%
Purchased Other Services	1,534	1,614	2,300	1,817	2,300	483	26.56%
Supplies	3,597	2,783	3,200	3,200	3,450	250	7.81%
Miscellaneous	1,280	915	1,300	1,300	1,300	-	0.00%
<b>Total Expenditures</b>	<b>463,787</b>	<b>458,901</b>	<b>467,536</b>	<b>467,536</b>	<b>471,743</b>	<b>4,207</b>	<b>0.90%</b>
<b>Total FTEs</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

Through the Human Services Department, the Town funds various agencies that provide services to residents of New Canaan.



	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Human Services- Other Agencies</b>							
<b>Expenditures</b>							
Getabout	46,000	46,000	46,000	46,000	47,000	1,000	2.17%
Kids In Crisis	56,000	90,000	85,000	85,000	96,000	11,000	12.94%
New Canaan Cares	18,000	18,000	18,000	18,000	18,000	-	0.00%
Child Guidance Center	5,000	5,000	5,000	5,000	5,000	-	0.00%
Domestic Violence Crisis Centre	5,000	5,000	5,000	5,000	10,000	5,000	100.00%
Meals On Wheels	5,000	5,000	5,000	5,000	5,000	-	0.00%
Community Prog Mental Wellness	-	-	10,000	10,000	5,000	(5,000)	-50.00%
New Canaan Urgent Assessment	-	-	-	-	50,000	50,000	
Catholic Charities of Fairfield County	-	-	-	-	2,500	2,500	
Elder House	-	-	-	-	2,500	2,500	
Family Centers	-	-	-	-	2,500	2,500	
Community Action Agency of Westerr	-	-	-	-	2,500	2,500	
<b>Total Expenditures</b>	<b>135,000</b>	<b>169,000</b>	<b>174,000</b>	<b>174,000</b>	<b>246,000</b>	<b>72,000</b>	<b>41.38%</b>
<b>Total FTEs</b>	-	-	-	-	-	-	

For line item detail budget see the Revenue & Expenditure Summary Section

**Mission**

To inspire lifelong learning through innovation and discovery. To be the information and cultural center of the community.

**Department Goals**

1. To be the community’s place for Lifelong Learning, providing space and opportunity for learning and cultural appreciation for all New Canaan’s residents
2. To be a leading community anchor supporting community wellbeing, fostering meaningful community connection through the library’s social and geographic centrality
3. Raise remaining money to complete the new Library campus
4. Raise required funds for successful operation of the library (goals one & 2)
5. Maintain strong partnerships with local non-profits, schools, and other local entities
6. Provide a dynamic, rewarding workplace environment to ensure recruitment and retention of excellent staff

**Summary of Major Responsibilities**

- The New Canaan Library is responsible for providing to the community a Library service that is a platform for life-long learning, information and culture. The Library offers free and equitable access to learning opportunities and cultural experiences for every citizen through enriching programs for all ages, excellent dynamic collections both digital and analogue and the expertise of our well qualified staff. It also partners with and supports the non-profit community of New Canaan.
- The Library is responsible to raise funds to support its own operation. We aim to carefully steward all funds from every source through sustainable practices at every level. This year the fundraising burden is \$800,000. (NB: this is not

related to our Campaign for a new New Canaan Library).

In FY 22 even as we continued to raise funds for the new building, manage a construction project on our site, the Library raised more dollars per capita for our operating costs than any of our peers and the third highest amount of total money for operations in Connecticut.

New Canaan’s per capita library participation for children aged 0-18 was the highest in Fairfield county and was in the top 10% of all libraries in the state. This achievement is even more significant in light of the fact that our children’s team developed and delivered most of these programs throughout the community at our many parks and other outdoor spaces due to the poor condition of the old library spaces and no appetite for online programs in our families.

**Anticipated Operational Changes**

By the time the 23-24 fiscal year begins, we will have had ~4 months in our new building and the construction of the Green and the work on the Legacy building will be ongoing. We expect that the greater efficiency of heating/cooling/lighting in the new building will see significant reduction in energy consumption. We anticipate increased community use of the spaces and services not only over the recent covid and construction impacted years but over the previous pre-covid levels

**Recent/New Programs and Initiatives**

The Library fosters a culture of innovation ensuring that its team is encouraged and recognized for initiating improvements and creating new, exciting learning opportunities for our community. The New



Library will expand the diversity of programming opportunities for the community as we roll out new curricula of lifelong learning in the new spaces, including the MakerLab, Kitchen and new children's program rooms. The Library has will continue to grow strong partnerships with local nonprofit institutions, ensuring expanded learning opportunities for the community.

#### Recent Departmental Recognitions

- Dajana Martinez is on the Connecticut State Nutmeg Award Committee for Teen/YA literature
- Rebecca Fox is on the Connecticut State Nutmeg Award Committee for Intermediate children's literature.
- Rebecca fox has completed her third year on the Sydney Taylor Manuscript Committee
- Rebecca Fox has just completed her second year on the (National level) AASL/ALSC/YALSA School & Public Library Cooperation Committee
- Julia Rae was awarded the Connecticut Library Association FLAG Scholarship (Syracuse University)
- Micaela Porta and Sam Connell have written a chapter for the forthcoming Library Science text
- Samantha Connell is the current Chair of the Connecticut Library Association EDI Section

#### Major Departmental Challenges

- Like all employers we have been very challenged by the current labor and inflationary conditions. We saw a higher level of turnover during the past 2 years and have struggled to fill vacancies with the high-quality staff our community expects and deserves due both the paucity of labor supply and the consequent increase in labor cost
- The Library's physical collection is in high demand, but supply chain problems and warehouse staffing shortages continue to

adversely impact timely delivery of our physical collections. The current collections budget cannot meet our members' demands for all formats, and lag time for print availability further drives up demand for instant access to digital books, the cost of which is extremely high.

- The Library building failing roof, failing plumbing, drainage, and poor and inefficient HVAC, have all continued to thwart sustainable operations. However, we will soon relocate to the new building which we expect will enable rather than disable our team's ability to provide excellent services.
- Relative to the reference group we continue to be 5<sup>th</sup> of 6 in municipal support to the Library at 1.60% of the Town budget

#### Earlier Accomplishments

Over the past several years the Library has maximized efficiencies to focus maximum resource on the delivery of excellent service to our community. During this time, the Library successfully executed a complete reorganization, eliminated many outmoded processes, and introduced a continuous improvement culture while also evolving its structure regularly to shift its talent resources to match service delivery needs. It is a leading organization, ensuring its team is at the front edge of their field delivering the best-in-class Library service, and has been twice-nominated for the IMLS National Medal in 2018 and 2020.

Library leadership is proud of our team's performance during the pandemic period during which we provided service throughout due to both the dedication and creativity of our team. While many communities across the country were without library services for up to a year, we returned to service within 3 months for lending of print books and provided seamless access to digital materials and online programming throughout the entire time.

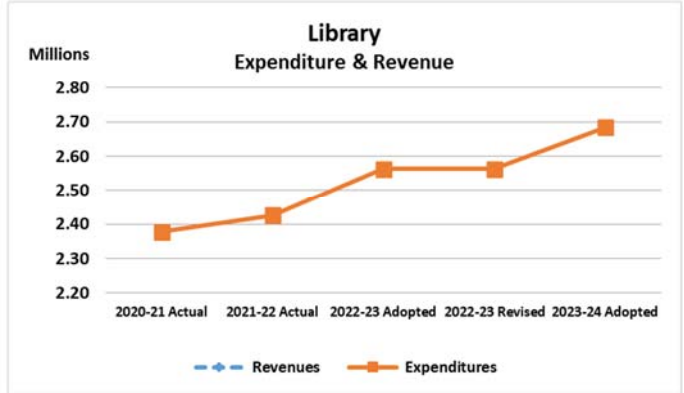
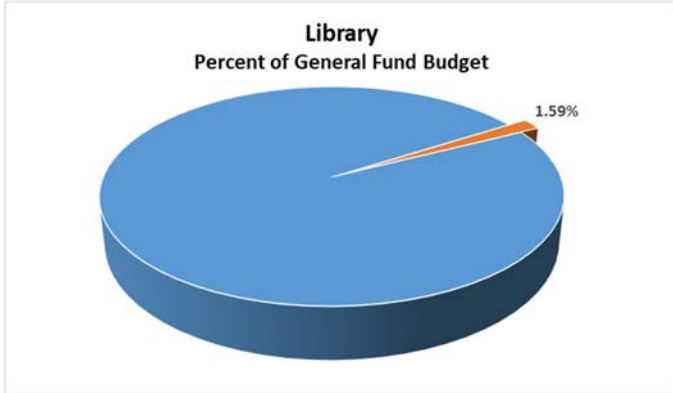
#### FY 22-23 Accomplishments



- Continued to deliver a continuous, high-quality service to the community during the construction of our new facility
- Continued to offer an optimal balance of in-person and virtual programs for all ages to ensure safety of all while meeting needs and interests of the community
- Extensive planning for the evolution of our programs, services, collections, and spaces in the new facility including strategic planning, new organizational structure, mapping collections to new spaces, ensuring teams are well prepared, updating procedures and policies, etc.
- Completed RFID-tagging project of all physical Library collections in preparation for new workflow in the Library building.
- Continued substantial fundraising efforts both for annual operating budget and for capital campaign.
- Almost completed new Library building and have developed new workflows, processes, and solutions for streamlined, exceptional service
- Soon to open of new Library building to public

**FY 23-24 Objectives**

- Roll out full complement of library services in new building
- Complete fundraising for library project
- Raise funds for operational needs and to replenish capital funds which have been depleted due to the Legacy project
- Legacy building project

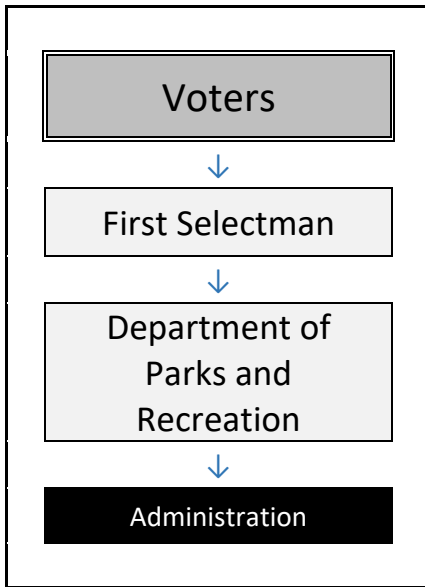


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Library</b>							
<b>Expenditures</b>							
Purchased Other Services	2,378,072	2,425,633	2,562,818	2,562,818	2,683,880	121,062	4.72%
<b>Total Expenditures</b>	<b>2,378,072</b>	<b>2,425,633</b>	<b>2,562,818</b>	<b>2,562,818</b>	<b>2,683,880</b>	<b>121,062</b>	<b>4.72%</b>
Total FTEs	-	-	-	-	-	-	

For line item detail budget see the Revenue & Expenditure Summary Section

**Mission**

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.



**Department Goals**

- To provide the community with a broad-based variety of recreation activities that are responsive to the needs of the community, inclusive of everyone regardless of economic status, and at a reasonable cost.

**Summary of Major Responsibilities**

- Manage and supervise all staff and programs that are offered to the community

**Anticipated Operational Changes**

- None anticipated (budget dependent)

**Recent/New Programs and Initiative**

- Streamline new programs addition

- Revised Adult and youth Tennis Clinic Format to include new Spring and Fall offerings

**Major Departmental Challenges**

- To continue to provide a broad range of programs and incorporate new programming and activities that will allow the community to make optimum use of their leisure time
- Implement Pickleball Program for the Community at Mead Park on 5 new courts.

**FY 21-22 Accomplishments**

- Worked to implement new and modify existing programs to meet Community needs during Covid-19 Pandemic.
- Received positive response and participation to revised Adult and Youth Tennis Clinics.
- Worked with DPW to install 5 new Pickleball Courts at Mead Park

**FY 22-23 Accomplishments and Objectives**

- Continue to improve and add walking/running trails in Waveny Park in partnership with Waveny Park Conservancy
- Continue to offer new programs that meet the changing needs and interests of the community.

**FY 23-24 Objectives**

- Add additional programs staying current with patrons wishes
- Evaluate the need for a program assistant position
- Revamp all programs



Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
<b>Spring Activities</b>				
Youth Soccer	178	174	185	185
Adult Tennis Clinics	168	162	160	160
Youth Tennis Clinics	284	292	280	280
Girls Flag Football	20	COED		
BASF - Extension Programs	Covid		500	500
Youth Guitar Lessons Grades 5 - 8	13	9	10	10
Adult/youth Golf Instruction	Covid	0	0	0
Smart Start Baseball	Covid	0	0	0
Smart Start Soccer	Covid	0	0	0
Smart Start Golf	Covid	0	0	0
<b>Summer Activities</b>				
Youth Tennis Clinics	360	206	200	200
Adult Tennis Clinics	124	127	125	125
Youth Swim/dive Team	103	58	80	90
Water Polo Program	28	36	30	30
Waveny Summer Concerts - Number of Events	12	12	13	13
Estimated Attendance	600	600	600	600
Children's Outdoor Concert-#/attendance	Covid	0	0	0
Waveny XC Races-#/Avg. Attendance	14/90	14/90	13/90	13/90
Adult Men's Softball league- # Teams/ Participants	7/113	8/164	8/160	10/200
Waveny Day Camp - 3 Sessions	252	346	375	450
PeeWee Camp - 5 - 7 Yr. Olds	120	117	125	150
Summer Baseball - Pitch/Hit/Swim	Covid	0	0	0
Summer Field Hockey/swim	Covid	0	0	0
Summer Tennis/Swim	Covid	0	0	0
4 Day Lego Camps	65	0	0	0
Youth Swim Lessons-Private/Group	1090	780	1000	1000



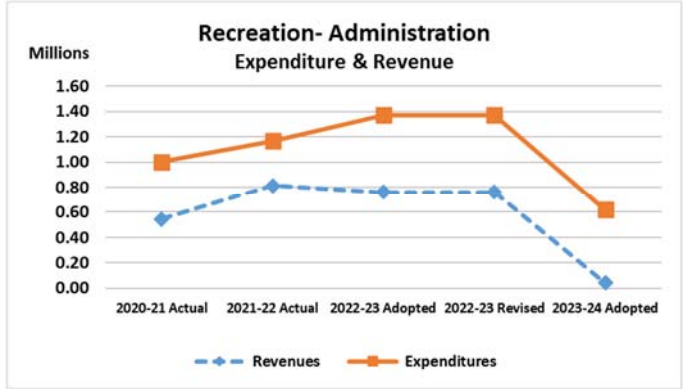
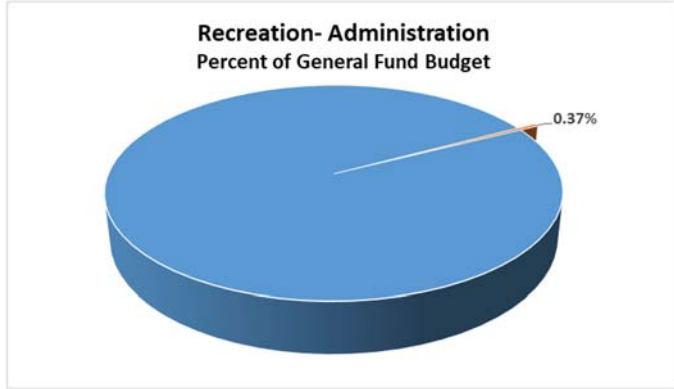


Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
<b>Fall Activities</b>				
BASF Programs - 3 Elementary Schools	Covid	0	530	530
Fall Youth Soccer	150	198	200	200
Fall Guitar Lessons- Grades 5-8	10	13	12	12
Fall Adult Tennis Clinics	44	75	70	70
Fall Youth Tennis Clinics	128	115	115	115
Fall Paddle Tennis Clinics	62	64	65	65
Fall Youth Paddle Tennis Clinics- Grades 3 -8	21	10	10	10
Halloween Party Family Fun night	Covid	150	150	150
Fall Flag Football Program - Grades 2 -9	304	251	250	250
Fall Girl's Flag Football Program - Grades 3 - 6	49	COED		
Adult Beginner Paddle Tennis- intro Clinic	24	22	25	25
Youth Field Hockey Program - Grades 3 & 4	53	0	0	0
<b>Winter Activities</b>				
Parent-Teacher Conf. Day Programs	Covid	0	400	450
BASF Programs -3 Elementary Schools	Covid	0	530	530
Breakfast w/ Santa	Covid	366	360	360
Youth Winter Paddle Clinic	23	23	250	250
Youth Guitar Lessons- Grades 5-8q	11	0	10	10
Adult Beginner/Int.Paddle Clinics	Covid	36	35	35
Family New Year's Eve Party	Covid	0	0	0
Monthly Friday Paddle Socials (7 Events)	Covid			
Teddy Bear Tea	Covid	0	0	0
Winter Adult Paddle Tennis Clinics	55	48	50	50



<b>Recreation - Administration</b>								
<b>Position Title</b>	<b>2020-21</b>		<b>2021-22</b>		<b>2022-23</b>		<b>2023-24</b>	
	<b>Revised</b>		<b>Revised</b>		<b>Revised</b>		<b>Adopted</b>	
<u>Full Time</u>								
Recreation Director	1.0	131,054	1.0	134,002	1.0	146,194	1.0	149,849
Asst. Recreation Director	1.0	104,229	1.0	106,574	1.0	99,489	1.0	101,976
Recreation Supervisor/Aquatics Manager	1.0	81,874	1.0	83,716	1.0	87,392	1.0	87,392
Office Manager	1.0	69,269	1.0	70,655	1.0	76,950	1.0	76,950
Administrative Asst. II	1.0	63,809	1.0	65,085	1.0	66,394	1.0	66,394
<b>Total Full Time</b>	<b>5.0</b>	<b>450,236</b>	<b>5.0</b>	<b>460,033</b>	<b>5.0</b>	<b>476,418</b>	<b>5.0</b>	<b>482,560</b>
<u>Part Time</u>								
Outside Program Instructors		158,350		158,350		161,450		161,450
Tennis Court Attendant		19,000		35,000		35,000		35,000
Camp Counselor (14)		27,250		27,250		27,250		27,250
Day Camp Specialist (7)		18,250		18,250		18,250		18,250
Activity Aide (3)		17,500		17,500		17,500		17,500
Day Camp Director (4)		17,400		17,400		17,400		17,400
Office Clerk		7,750		7,750		7,750		7,750
Security and Patrol		4,500		4,500		4,500		4,500
<b>Total Part Time</b>		<b>270,000</b>		<b>286,000</b>		<b>289,100</b>		<b>289,100</b>
<u>Miscellaneous Pay</u>								
Overtime		3,000		3,000		3,000		5,200
<b>Total Miscellaneous Pay</b>		<b>3,000</b>		<b>3,000</b>		<b>3,000</b>		<b>5,200</b>
<b>Total Salary</b>		<b>723,236</b>		<b>749,033</b>		<b>768,518</b>		<b>776,860</b>



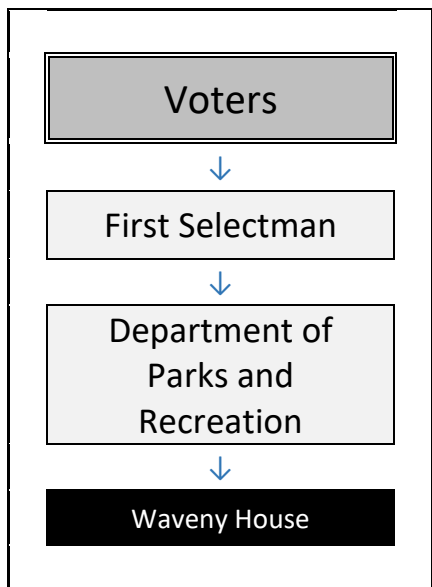


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Recreation Administration</b>							
<b>Revenues</b>							
Charges for Services	531,087	784,689	751,000	751,000	21,000	(730,000)	-97.20%
Rents & Royalties	13,550	28,338	10,000	10,000	23,000	13,000	130.00%
<b>Total Revenues</b>	<b>544,637</b>	<b>813,027</b>	<b>761,000</b>	<b>761,000</b>	<b>44,000</b>	<b>(717,000)</b>	<b>-94.22%</b>
<b>Expenditures</b>							
Wages	595,676	590,905	754,846	754,846	484,620	(270,226)	-35.80%
Employee Benefits	45,745	68,502	58,946	58,946	38,573	(20,373)	-34.56%
Purchased Professional Services	5,426	5,543	7,000	6,375	8,900	2,525	39.61%
Purchased Property Services	22,633	20,888	33,850	30,350	34,250	3,900	12.85%
Purchased Other Services	258,884	391,129	424,050	434,984	11,400	(423,584)	-97.38%
Supplies	27,599	37,510	44,600	40,542	32,500	(8,042)	-19.84%
Capital Assets	7,394	8,516	8,500	8,500	9,500	1,000	11.76%
Miscellaneous	36,989	43,721	37,250	37,250	750	(36,500)	-97.99%
<b>Total Expenditures</b>	<b>1,000,345</b>	<b>1,166,715</b>	<b>1,369,042</b>	<b>1,371,792</b>	<b>620,493</b>	<b>(751,299)</b>	<b>-54.77%</b>
<b>Total FTEs</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

**Mission**

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.



**Department Goals**

1. To provide the community with a beautiful community building that can be used as a place for meetings, weddings, social events, and other activities

**Summary of Major Responsibilities**

- Support the Wedding Coordinator and provide the office for the booking of events, maintain a calendar of events, and coordinate all activities at Waveny House

**Anticipated Operational Changes**

- Additional work to make Waveny a wedding destination. (budget dependent)

**Recent/New Programs and Initiatives**

- Working with the DPW Facilities Department to implement structural changes to the building to meet the ADA code for access to the entire building

**Recent Departmental Recognitions**

- Worked with the NC Preservation Alliance to file an application to have Waveny House listed on the National historic Registry

**Major Departmental Challenges**

- Work with on-line marketing services to present Waveny House as a venue for weddings and social events

**FY 21-22 Accomplishments**

- Worked with DPW's Facilities Department and the architectural firm to implement Phase I of the ADA renovations with construction of new handicapped access completed in the fall of 2021.

**FY 22-23 Accomplishments and Objectives**

- Continue plans to implement Phase II of the ADA renovations
- Continue to market the facility for events and activities

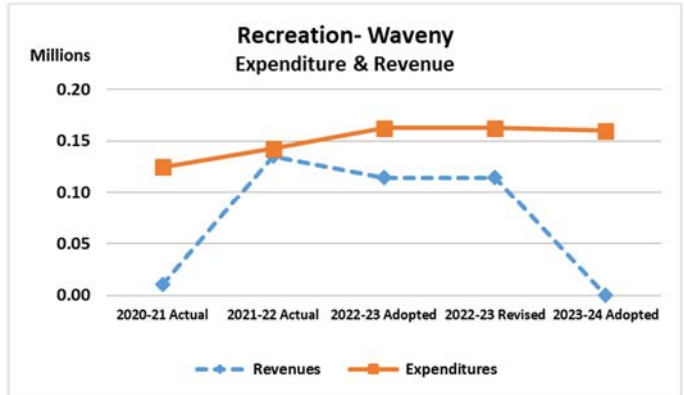
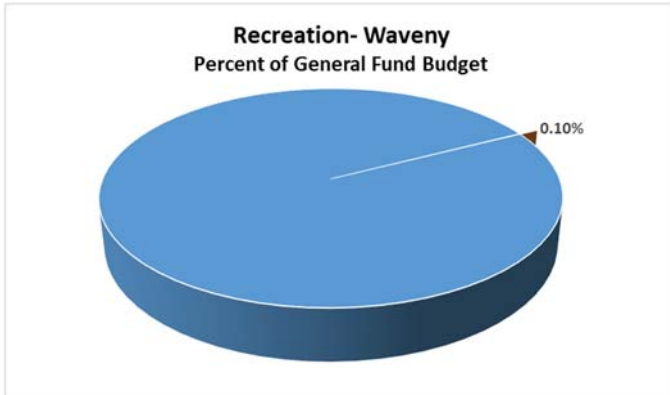
**FY 23-24 Objectives**

- Launch new website
- Further enhance Waveny House for events
- Wedding Coordinator

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
<u>Pool Passes</u>				
Individual	167	184	180	180
Family	817	809	800	800
Family - Non Resident	96	111	100	100
Nanny	98	115	100	100
Senior Citizen	181	192	180	180

Recreation - Waveny									
Position Title	2020-21 Revised		2021-22 Revised		2022-23 Revised		2023-24 Adopted		
<u>Full Time</u>									
Maintenance -Waveny	1.0	63,102	1.0	64,370	1.0	73,496	1.0	73,496	
<b>Total Full Time</b>	<b>1.0</b>	<b>63,102</b>	<b>1.0</b>	<b>64,370</b>	<b>1.0</b>	<b>73,496</b>	<b>1.0</b>	<b>73,496</b>	
<u>Part Time</u>									
Waveny Wedding Coordinator								31,000	
Part time		5,000		5,000		8,500		8,500	
<b>Total Part Time</b>		<b>5,000</b>		<b>5,000</b>		<b>8,500</b>		<b>39,500</b>	
<u>Miscellaneous Pay</u>									
Overtime		22,000		22,000		24,000		29,200	
Total Miscellaneous Pay		22,000		22,000		24,000		29,200	
<b>Total Salary</b>		<b>90,102</b>		<b>91,370</b>		<b>105,996</b>		<b>142,196</b>	



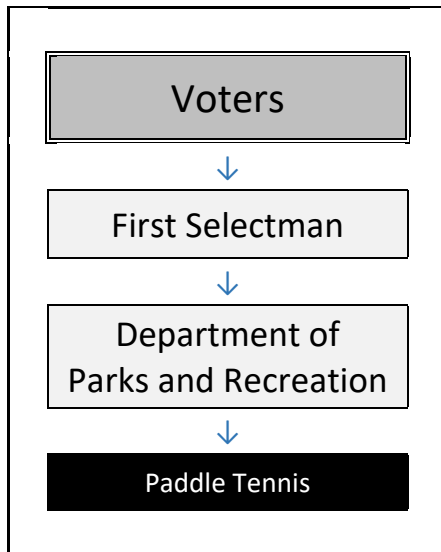


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Recreation - Waveny</b>							
<b>Revenues</b>							
Charges for Services	300	1,793	4,500	4,500	-	(4,500)	-100.00%
Rents & Royalties	10,000	133,325	110,000	110,000	-	(110,000)	-100.00%
<b>Total Revenues</b>	<b>10,300</b>	<b>135,118</b>	<b>114,500</b>	<b>114,500</b>	<b>-</b>	<b>(114,500)</b>	<b>-100.00%</b>
<b>Expenditures</b>							
Wages	81,662	101,674	98,157	98,157	67,996	(30,161)	-30.73%
Employee Benefits	8,766	10,837	10,905	10,905	7,791	(3,114)	-28.56%
Purchased Professional Services	18,165	7,909	19,250	18,750	29,250	10,500	56.00%
Purchased Property Services	9,184	11,347	15,000	15,000	35,000	20,000	133.33%
Purchased Other Services	1,114	4,455	3,500	3,500	-	(3,500)	-100.00%
Supplies	5,903	6,494	15,900	16,400	19,800	3,400	20.73%
<b>Total Expenditures</b>	<b>124,794</b>	<b>142,715</b>	<b>162,712</b>	<b>162,712</b>	<b>159,837</b>	<b>(2,875)</b>	<b>-1.77%</b>
<b>Total FTEs</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

**Mission**

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.



**Department Goals**

To provide a balanced outdoor racquet sports activity during the fall, winter and spring months for Platform Tennis players in the community.

**Summary of Major Responsibilities**

- Maintain, administer and operate 5 platform tennis courts in Waveny Park.

**Anticipated Operational Changes**

- Work to implement additional clinics and activities on the courts. Work to organize summer Platform Tennis activities which have become popular in the past couple of seasons.
- Work to implement additional clinics and activities on the courts. Work to organize summer Platform Tennis activities which have become popular in the past couple of seasons.

**FY 21-22 Accomplishments**

- Interest in the Sport continued to grow, with Adult and Senior usage increasing over FY20-21

**FY22-23 Accomplishments and Objectives**

- Continue to work with the Paddle Tennis Community to provide a robust program

**FY 23-24 Objectives**

- Build an additional paddle ball court
- Build a courtyard / Steve Benko picnic area
- Open paddle hut up for Friday and Saturday events

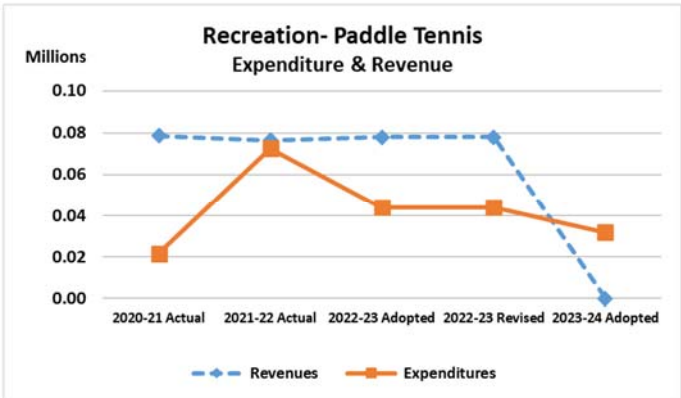
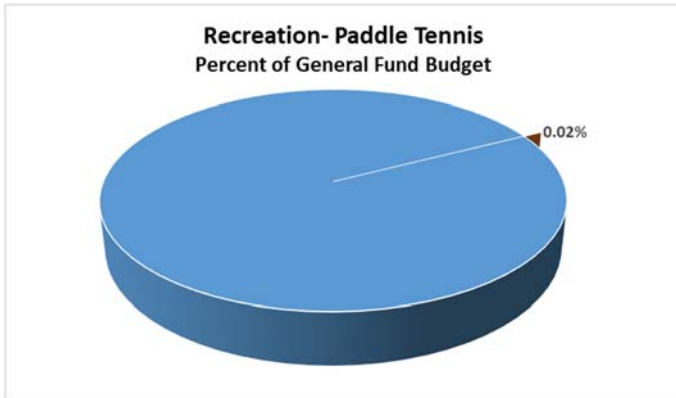
Performance Indicators	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	Actual	Actual	Estimated	Estimated
Adult Permits	279	312	300	300
Family Permits	55	61	60	60
Senior Citizen Permits	85	85	80	80
Youth Permits	24	9	10	10
Total Permits	443	467	450	450
Revenues	\$78,691	\$72,260	\$70,000	\$70,000



**Recreation - Paddle Tennis**

Position Title	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted
----------------	--------------------	--------------------	--------------------	--------------------

<u>Part Time</u>				
Court Attendants	24,500	26,400	28,000	30,000
<b>Total Part Time</b>	<b>24,500</b>	<b>26,400</b>	<b>28,000</b>	<b>30,000</b>



Recreation - Paddle Tennis	2020-21	2021-22	2022-23	2022-23	2023-24	FY23-FY24	VARIANCE
	ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
<b>Revenues</b>							
Charges for Services	78,591	76,515	78,000	78,000	-	(78,000)	-100.00%
<b>Total Revenues</b>	<b>78,591</b>	<b>76,515</b>	<b>78,000</b>	<b>78,000</b>	-	(78,000)	-100.00%
<b>Expenditures</b>							
Wages	11,951	46,152	28,000	28,000	-	(28,000)	-100.00%
Employee Benefits	914	3,531	2,142	2,142	-	(2,142)	-100.00%
Purchased Property Services	7,470	21,987	11,000	11,000	30,000	19,000	172.73%
Supplies	1,374	1,003	2,900	2,900	1,900	(1,000)	-34.48%
<b>Total Expenditures</b>	<b>21,709</b>	<b>72,674</b>	<b>44,042</b>	<b>44,042</b>	<b>31,900</b>	<b>(12,142)</b>	<b>-27.57%</b>
<b>Total FTEs</b>	-	-	-	-	-	-	-

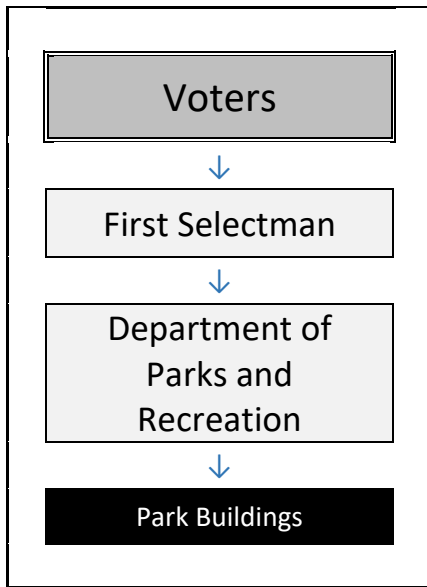
For line item detail budget see the Revenue & Expenditure Summary Section





**Mission**

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.



**Earlier Accomplishments**

- Worked with Athletic Fields Building Committee to implement the reconstruction of the existing Water Tower Field and the creation of the new Fields 2 & 3 and the renovation of the HS Track.

**FY 22-23 Accomplishments and Objectives**

- Continue public-private partnership for the Operation of the Seasonal Ice Skating Rink at Waveny Park
- Work with DPW Facilities Director on continued ADA Upgrades for Waveny House

**FY 23-24 Objectives**

- Improve the level of maintenance of all park buildings
- Implement plan on buildings upgrades and maintenance.

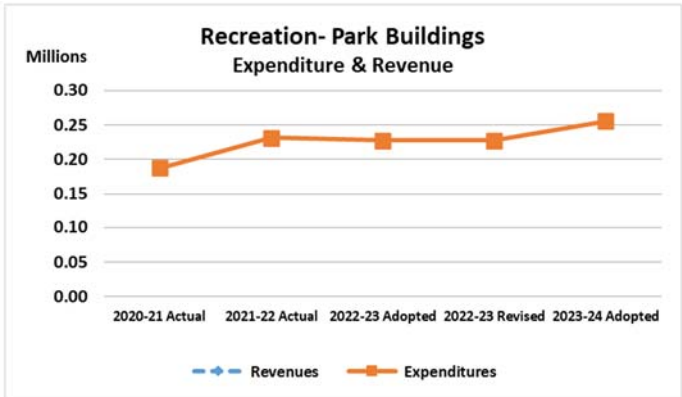
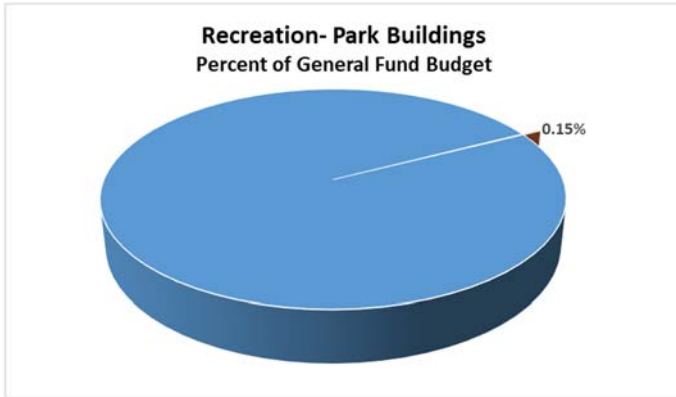
**Department Goals**

Continue to provide quality facilities and service(s) for multiple buildings in the Town’s Parks

**Major Departmental Challenges**

Recreation - Park Buildings				
Position Title	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted
Part Time				
Custodian	2,000	2,000	2,000	2,000
<b>Total Part Time</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>



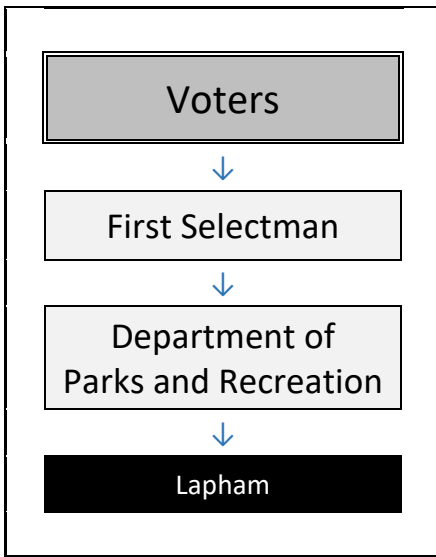


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Recreation - Park Buildings</b>							
<b>Expenditures</b>							
Wages	-	-	2,000	2,000	2,000	-	0.00%
Employee Benefits	-	-	153	153	153	-	0.00%
Purchased Professional Services	14,144	17,775	17,540	17,540	18,800	1,260	7.18%
Purchased Property Services	13,138	21,097	23,000	23,000	29,750	6,750	29.35%
Supplies	160,223	192,432	184,500	184,500	204,950	20,450	11.08%
<b>Total Expenditures</b>	<b>187,505</b>	<b>231,304</b>	<b>227,193</b>	<b>227,193</b>	<b>255,653</b>	<b>28,460</b>	<b>12.53%</b>
<b>Total FTEs</b>	-	-	-	-	-	-	

For line item detail budget see the Revenue & Expenditure Summary Section

**Mission**

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.



**Department Goals**

The primary goal of the Lapham Center is to provide the community with a broad based variety of activities that are responsive to the needs of the Adult and Senior Community that are inclusive of everyone regardless of economic status and at a reasonable cost.

**Summary of Major Responsibilities**

- Manage and supervise all instructional staff
- Organize and promote all programs that are offered to the adult community.

**Anticipated Operational Changes**

**Recent/New Programs and Initiative**

**Recent Departmental Recognitions**

**Major Departmental Challenges**

- To continue to provide a broad range of programs and incorporate new programming and activities that will allow the community to make optimum use of their leisure time.
- Implement Virtual Learning and Educational programming to our Senior Community

**FY 21-22 Accomplishments**

- Implemented Virtual Learning and Educational programming to our Senior Community
- Continued to evaluate classes and programs and look for new offerings
- Continued to work with local organizations to provide programs and information for the adult population
- Introduced and educate members of the Senior Community on how to access and get the most benefit out of on-line programming

**FY22-23 Accomplishments and Objectives**

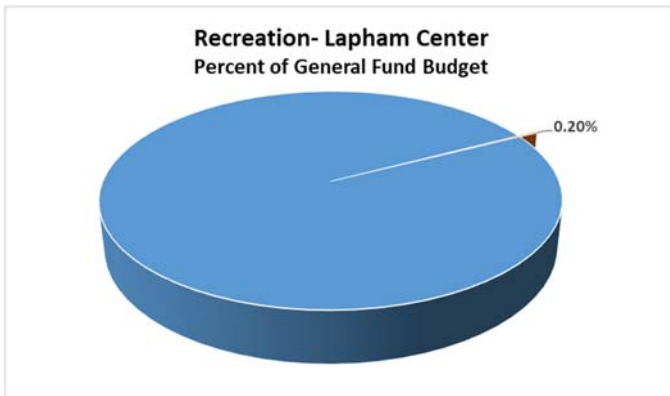
- Work to resume energetic in-house programming post Covid-19 Pandemic
- Continue to promote and explore new virtual programs to support ongoing programming

**FY 23-24 Objectives**

- Improve programs for adults 21 years and older
- Continue to educate seniors with Medicare information



Recreation - Lapham									
Position Title	2020-21 Revised		2021-22 Revised		2022-23 Revised		2023-24 Adopted		
<u>Full Time</u>									
Director Lapham Community Center	1.0	93,065	1.0	99,732	1.0	99,489	1.0	101,976	
Program Manager	1.0	68,427	1.0	69,262	1.0	72,054	1.0	72,054	
<b>Total Full Time</b>	<b>2.0</b>	<b>161,491</b>	<b>2.0</b>	<b>168,994</b>	<b>2.0</b>	<b>171,543</b>	<b>2.0</b>	<b>174,030</b>	
<u>Part-Time</u>									
Part Time		110,500		113,000		115,000		115,000	
<b>Total Part Time</b>		<b>110,500</b>		<b>113,000</b>		<b>115,000</b>		<b>115,000</b>	
<u>Miscellaneous Pay</u>									
Overtime		2,250		2,250		2,250		2,250	
<b>Total Miscellaneous Pay</b>		<b>2,250</b>		<b>2,250</b>		<b>2,250</b>		<b>2,250</b>	
<b>Total Salary</b>		<b>274,241</b>		<b>284,244</b>		<b>288,793</b>		<b>291,280</b>	



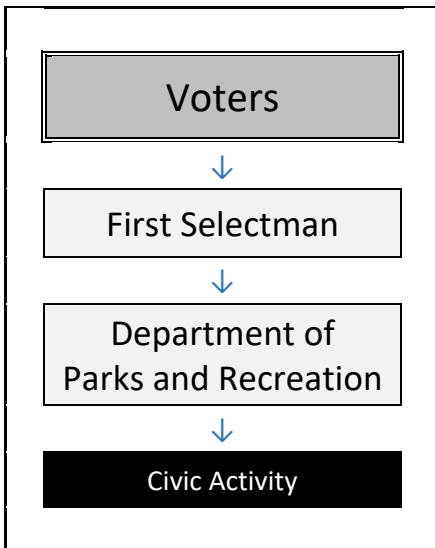
Recreation - Lapham Center	2020-21	2021-22	2022-23	2022-23	2023-24	FY23-FY24	VARIANCE
	ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
<b>Revenues</b>							
Charges for Services	50,950	76,485	95,000	95,000	76,500	(18,500)	-19.47%
<b>Total Revenues</b>	<b>50,950</b>	<b>76,485</b>	<b>95,000</b>	<b>95,000</b>	<b>76,500</b>	<b>(18,500)</b>	<b>-19.47%</b>
<b>Expenditures</b>							
Wages	195,975	245,509	282,711	282,711	291,279	8,568	3.03%
Employee Benefits	14,816	18,623	19,400	19,400	22,683	3,283	16.92%
Purchased Property Services	1,350	1,385	1,500	1,500	1,600	100	6.67%
Purchased Other Services	2,354	2,578	5,850	5,850	6,350	500	8.55%
Supplies	4,233	11,227	13,650	13,650	14,450	800	5.86%
Miscellaneous	4,561	4,755	4,200	4,200	4,400	200	4.76%
<b>Total Expenditures</b>	<b>223,288</b>	<b>284,077</b>	<b>327,311</b>	<b>327,311</b>	<b>340,762</b>	<b>13,451</b>	<b>4.11%</b>
<b>Total FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.



**Recent/New Programs and Initiatives**

**Recent Departmental Recognitions**

**Major Departmental Challenges**

**FY 22-23 Accomplishments and Objectives**

- Continue to resume a vibrant Summer Concert Series for the Community with a variety of music post Covid-19.
- Continue to provides services that are necessary for community programs such as Memorial Day Parade, Family Fourth and Christmas Caroling to be successful

**FY 23-24 Objectives**

- Continue to provide summer concert series
- Support community events and the Family Fourth

**Department Goals**

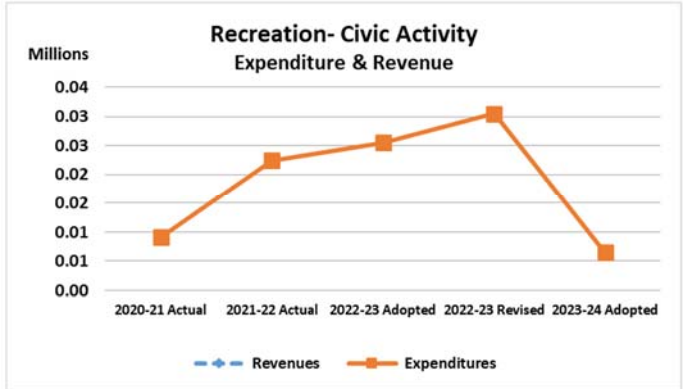
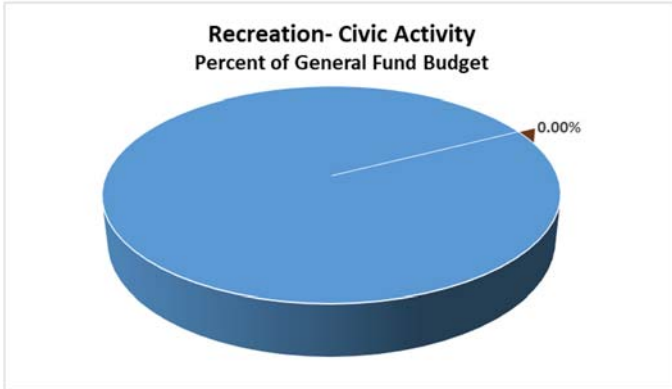
The Civic Activities account provides a broad range of support services to a number of community events

**Summary of Major Responsibilities**

- Provide funding for Waveny Summer Concerts
- Support services for events held on Town Athletic Fields and for Family Fourth Celebration
- Support services for annual Memorial Day Parade and service at Lakeview Cemetery.

**Anticipated Operational Changes**





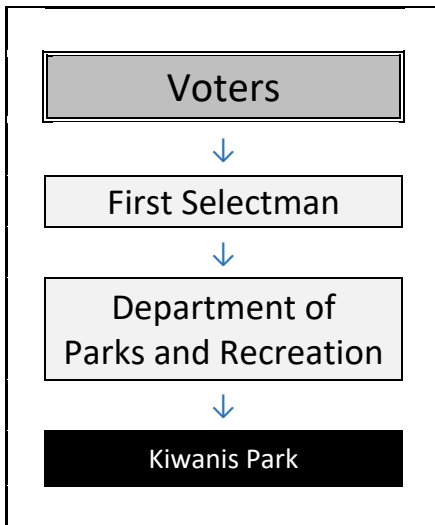
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Recreation-Civic Activity</b>							
<b>Expenditures</b>							
Purchased Professional Services	6,480	14,955	12,750	17,750	5,000	(12,750)	-71.83%
Purchased Other Services	2,518	7,095	11,250	11,250	-	(11,250)	-100.00%
Supplies	127	422	1,500	1,500	1,500	-	0.00%
<b>Total Expenditures</b>	<b>9,125</b>	<b>22,472</b>	<b>25,500</b>	<b>30,500</b>	<b>6,500</b>	<b>(24,000)</b>	<b>-78.69%</b>
Total FTEs	-	-	-	-	-	-	

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

It is the mission of the New Canaan Recreation Department to enhance quality of life for New Canaan residents by utilizing all resources under our control including public parks, public buildings, and public facilities to foster beneficial use of personal and family time for recreation and leisure. To accomplish this, we will provide and promote a wide variety of quality recreation services that meet citizen needs and interests at a reasonable cost.



**Anticipated Operational Changes**

- After review of hours of usage hours of operation will be changed for the 2020 season, this will result in cost savings for staffing of the facility

**Recent/New Programs and Initiatives**

- Added (4) shade umbrellas to provide shade areas on the beach

**Major Departmental Challenges**

- Implement new programming and amenities that will attract residents to utilize the facility

**Department Goals**

- Kiwanis Park is a seasonal swimming facility that offers a fresh water pond with a sand beach, picnic pavilion with snack bar and a large playground. The swimming season runs from early June through late August

**Summary of Major Responsibilities**

- Provide public swimming facility for residents of Town
- Provide swimming for Town Waveny Day Camp and New Canaan Day Care Center programs
- A portion of the Park is rented to the New Canaan YMCA for their Summer Day Camp Program
- Monitor well for water supply and chlorination equipment for water quality

**FY 21-22 Accomplishments**

- Developed programs and look into adding waterfront equipment that will make the facility more attractive to families and swimmers
- Continued to provides services that are necessary for community programs that utilize the Park to be successful
- Reorganized hours of operation and adjust staffing levels to in order to recognize cost savings

**FY 22-23 Accomplishments and Objectives**

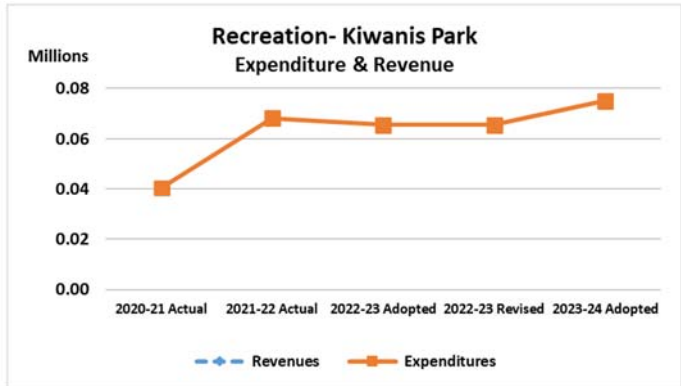
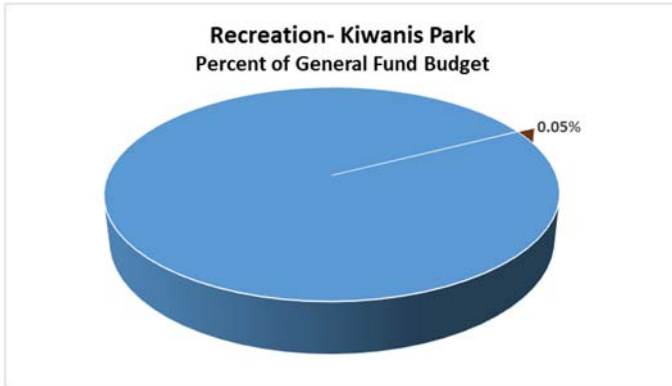
- Continue to implement new programs and ideas to increase community use of the facility
- Additional Beach Grooming

**FY 23-24 Objectives**

- Improve condition of sand beach areas
- Open snack bar or food truck



Recreation - Kiwanis Park				
Position Title	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted
Part Time				
Lifeguards	38,250	38,250	39,015	40,000
Aquatic Supervisor	-	-	-	-
Gate Attendant Kiwanis	-	-	-	-
<b>Total Part Time</b>	<b>38,250</b>	<b>38,250</b>	<b>39,015</b>	<b>40,000</b>



Recreation - Kiwanis Park	2020-21	2021-22	2022-23	2022-23	2023-24	FY23-FY24	VARIANCE
	ACTUAL	ACTUAL	ADOPTED	REVISED	ADOPTED	AMOUNT	%
<b>Expenditures</b>							
Wages	20,860	40,352	39,015	39,015	40,000	985	2.52%
Employee Benefits	1,605	3,087	2,984	2,984	3,060	76	2.55%
Purchased Property Services	3,764	1,672	4,000	3,990	4,500	510	12.78%
Purchased Other Services	-	-	-	-	-	-	-
Supplies	14,231	23,060	19,450	19,460	27,550	8,090	41.57%
<b>Total Expenditures</b>	<b>40,460</b>	<b>68,171</b>	<b>65,449</b>	<b>65,449</b>	<b>75,110</b>	<b>9,661</b>	<b>14.76%</b>
Total FTEs	-	-	-	-	-	-	-

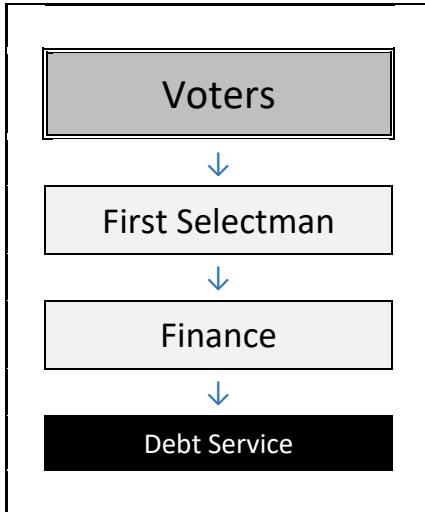
For line item detail budget see the Revenue & Expenditure Summary Section





**Mission**

To provide for general accounting, budget development and control, financial reporting, management of Town funds and debt management.



**Bond Funding**

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations of the Town and pledge the full faith and credit of the Town. The City also chooses to use bonds when projects are so large, it would never be feasible to save up enough money to pay in cash. The smaller annual debt payments are manageable. It’s also about fairness. If the useful life of a \$1 million building improvement is 20 years, why should today’s residents pay 100% of the cost of 1/20th of its use? By spreading out financing, the cost is distributed more fairly across time, and shared equally among the people who receive a benefit from the improvement. Of the \$14.39 million requested FY 22-23 Capital Improvement Plan, \$10.65 million (74.1%) is designated to be bonded. The Summary of the 5 Year Capital Program includes a breakdown of all FY 22-23 approved projects and their funding sources.

Each bond issue constitutes a general obligation of the Town, meaning the investors are protected from

default risk by a pledge of the Town’s full faith and taxing power. During the most bond rating in November 2021, Moody’s Investors Service assigned an “Aaa” rating to the Town of New Canaan.

Moody’s most recent rationale for the rating was: *“The Aaa rating assignment reflects the amply sized tax base that is strengthened by exceptionally strong resident wealth indicators. The presence of such a large tax base and high wealth is a particularly key credit strength in Connecticut where the town’s typically lower than average fund and cash balances (relative to national medians) are offset by the capacity to tap into its wealthy base to raise operating revenues. In addition to its economic strength, New Canaan benefits from stable and effective management that has produced consistent operating results that have driven solid levels of cash and reserves that we anticipate will remain sound. The rating is also driven by our view of the town’s debt and retirement obligations, which are moderate and represent manageable annual fixed costs.”*

The actual timing of bond issuance to fund a portion of the CIP depends on the pace of project completion. Typically, the Town provides temporary financing of projects with available cash balances and issues the bonds at the conclusion of the project when long-term debt requirements can be precisely determined. In these instances, the bond proceeds are used to replenish the cash balances that provided temporary financing for the project.

<b>Rating Categories</b>			
	<b>Moody's</b>	<b>S&amp;P Global</b>	<b>Fitch</b>
Best Quality	Aaa	AAA	AAA
High Quality	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
Upper Medium Grade	A1	A+	A+
	A2	A	A
	A3	A-	A-
Medium Grade	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-

- 325% for urban renewal projects (i.e., projects authorized under Title 8, unless the borrowing is exempt from the cap);
- 375% for water pollution control projects;
- 450% for school building projects (as defined in CGS § 10-289), including the municipality's proportional share of a regional school district's debt; and
- 300% for unfunded pension obligations (as defined in CGS § 7-374c).

**Statutory Debt Limits**

State statute generally prohibits a municipality's bond debt from exceeding seven times its annual tax receipts. Further, the law generally limits the amount of bonded debt that a municipality may accrue in the following five funding categories: general purposes, school building projects, sewers, urban renewal, and pension deficit. The law specifies certain debt types (e.g., tax anticipation notes) that do not count toward these caps (CGS § 7-374).

However, if a municipality's debt limit is higher than these statutory limits on June 27, 1963, then the statutory bond limit does not reduce that cap (CGS § 7-374a). Special act provisions that conflict with the cap are deemed repealed (CGS § 7-375).

By law, a town or city and its political subdivisions (e.g., boroughs and special taxing districts) generally may not incur aggregate bond debt in any of the following classes in an amount that will cause the total debt for that class to exceed the following percent of annual tax receipts:

- 225% for all debt other than debt for urban renewal projects, water pollution control projects, school building projects, and unfunded pension obligations (i.e., general purposes);

The law limits the aggregate amount of bond debt (i.e., items above) to 700% of annual receipts (CGS § 7-374

**Debt Management Committee**

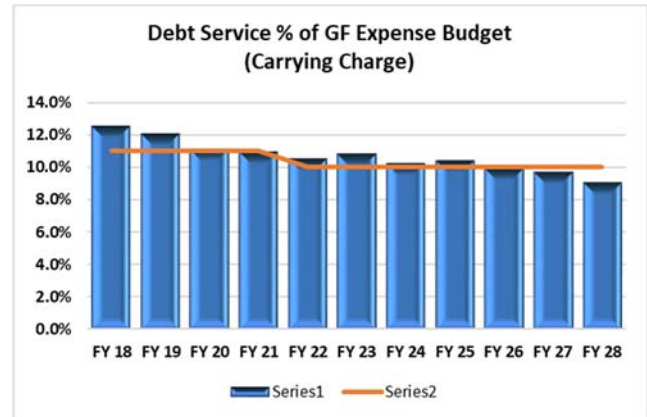
- Establish debt management guidelines to provide parameters and direction regarding decisions on capital expenditures and the means to fund them
- Maintain a comprehensive approach to capital project financing, which is based on economic considerations of affordability and the establishment of capital development needs and priorities
- Provide guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt financing, methods of sale that may be used, and structural features that may be incorporated
- Underscore the Town's commitment to the strategic management of its capital financing process
- Identify the acceptable parameters of debt issuance and management
- Provide a framework for monitoring capital financing practices and results
- Provide parameters for Town officials, department managers, and constituents regarding appropriateness of debt financing



**Debt Ratios**

The following ratios and benchmarks outline the guidelines established by the Debt Guidelines which guide the Town in maintaining its debt to manageable levels.

Recognizing that financial metrics are widely utilized in the evaluation of credit worthiness, the following ratios will be considered by the Town on a current basis and on a five-year look back when assessing the Town’s debt capacity. These guidelines suggest that the Town reduce the amount of debt it assumes going forward and provided the metrics from which debt can be measured

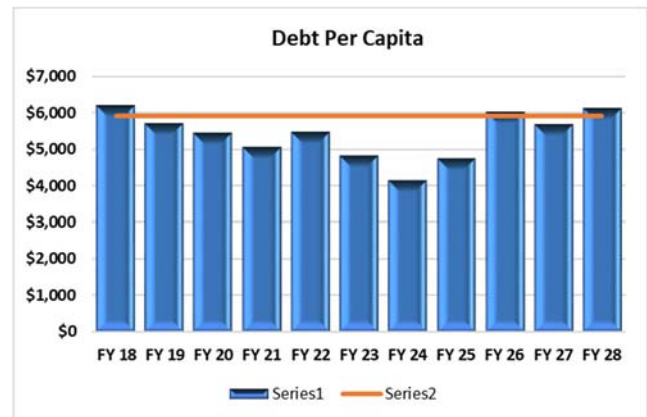
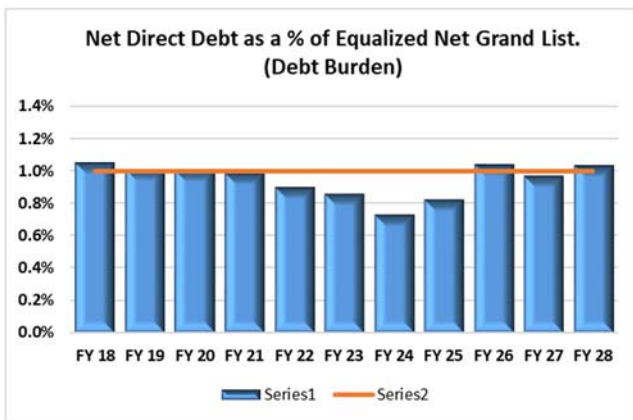


iii. *Debt Per Capita*

Net Direct Debt per resident. The Town’s Debt Per Capita ratio should not exceed 125% of the rolling average of the prior five fiscal years, with a target level approximating the rolling average of the prior five years.

i. *Debt Burden*

Net Direct Debt as a percentage of Equalized Net Grand List. The Town’s Debt Burden ratio should not exceed 1.25%, with a target ratio level approximating the rolling average of the prior 5 fiscal years.



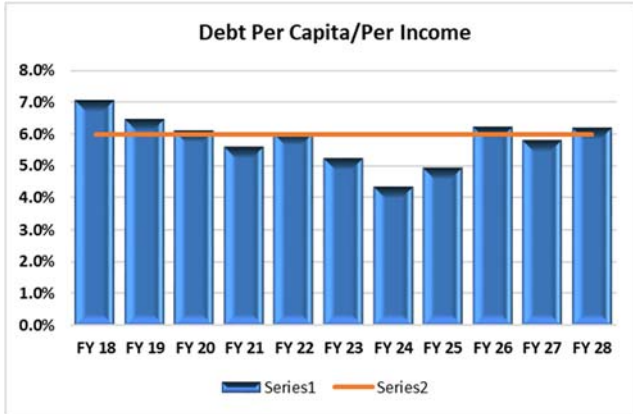
ii. *Carrying Charge*

Annual Debt Service as a percentage of General Fund operating budget expenditures. The Town’s carrying charge for annual debt service should not exceed 15% with a target level not to exceed 11% within two to three years from the date of implementation of these Guidelines, and below 10% within five years from the date of implementation of these Guidelines.

iv. *Debt Per Capita/Per Capita Income*

Net Direct Debt Per Capita as a percentage of Per Capita Income. The Town’s per capita debt as a percentage of its per capita income should not exceed 8.5% with a target level approximating the rolling average of the prior five fiscal years.





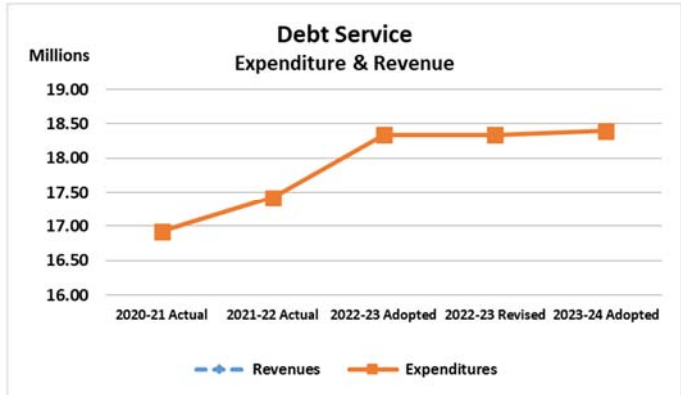
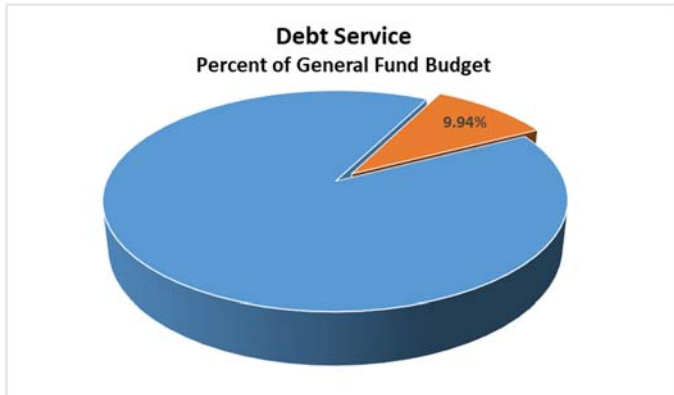
These grants and donations are accounted for separately for appropriate audit tracking, but the projects are managed by the Town. During our last bond offering in November 2021, bidders offered more than Par value for bonds which resulted in a \$2.1 million bond premium, this is being used to lower the interest related to debt service during FY22-23. Of the \$14.39 million approved FY 22-23 Capital Improvement Plan, \$3.5 million (24.3%) will be funded from sources other than new bonding and existing tax funding. The Summary of the 5 Year Capital Program includes a breakdown of all FY 22-23 approved projects and their funding sources.

**Other Funding**

The Town occasionally successfully applies for various Federal and State grants and also receives donations from a variety of sources to fund capital projects.

General Obligation Bonds - Payments to Maturity					
Governmental Activities General Obligation Bonds			Governmental Activities General Obligation Bonds		
Year End	Principal	Interest	Year End	Principal	Interest
2023	\$ 13,280,000	\$ 4,143,063	2033	3,875,000	646,975
2024	13,540,000	3,518,038	2034	3,880,000	529,881
2025	12,395,000	2,953,338	2035	3,190,000	425,794
2026	9,040,000	2,442,838	2036	3,085,000	337,806
2027	9,060,000	2,072,875	2037	3,030,000	252,269
2028	7,255,000	1,705,925	2038	2,195,000	172,006
2029	6,415,000	1,413,575	2039	1,640,000	108,625
2030	5,795,000	1,159,200	2040	1,520,000	66,150
2031	5,520,000	934,000	2041	1,125,000	33,750
2032	3,960,000	764,075	2042	925,000	9,250
				<b>\$ 110,725,000</b>	<b>\$ 23,689,431</b>





	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Debt Service Expenditures</b>							
Bond Prin Town	6,780,515	7,020,415	7,319,353	7,319,353	7,319,353	-	0.00%
Bond Prin School	5,278,485	5,408,585	5,960,647	5,960,647	5,960,647	-	0.00%
Bond Interest Town	2,545,945	2,608,872	2,663,558	2,663,558	2,663,558	-	0.00%
Bond Interest Schools	1,687,493	1,763,966	1,719,506	1,719,506	1,719,506	-	0.00%
BOE ICT Lease	630,419	612,714	675,516	675,516	731,539	56,023	8.29%
<b>Total Expenditures</b>	<b>16,922,856</b>	<b>17,414,551</b>	<b>18,338,580</b>	<b>18,338,580</b>	<b>18,394,603</b>	<b>56,023</b>	<b>0.31%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

## **BOARD OF EDUCATION**

**Katrina Parkhill, Chair**

**Phil Hogan, Vice Chair**

**Erica Schwedel, Secretary**

**Penny Rashin**

**Brendan Hayes**

**Hugo Alves**

**Bob Naughton**

**Julie Toal**

## **CENTRAL ADMISTRATION**

**Bryan D Luizzi, Ed. D.**

Superintendent of Schools

**Sean O'Keefe**

Director of Finance and Operations

**Jill Correnty, Ed. D**

Deputy Superintendent

**William, Tesbir**

Assistant Superintendent for Pupil Personnel & Family Services

**Darlene Pianka**

Director if Human Resources

**Patricia Maranan**

Budget Director

## **NEW CANAAN PUBLIC SCHOOLS 2023-2024 PROPOSED BUDGET**

Dear New Canaan Community,

In the pages that follow, it is my privilege and pleasure to share the Board of Education's Proposed Operating and Capital Budgets for the New Canaan Public Schools for the 2023-2024 (FY24) school year.

When you believe that educating students is the most important work on the planet as we do, you approach each day with unequaled passion, zeal, humility, and awe. It is an honor and a privilege to work with children every day as they experience, learn, and grow, and we are wholeheartedly committed to providing an exceptional educational experience for every student in our schools.

As a district, we anchor our efforts in rigorous standards of performance in an engaging, caring, and supportive environment. Over 100 years ago, Horace Mann said, "The public school is the greatest discovery made by man." As keepers of this trust, we accept the responsibility of continually proving Mann correct. Our students continue to thrive in and out of school; our expert faculty and staff are continually engaged in professional learning and development; our administrators lead our schools and district with wisdom, courage, and skill, approaching the work with the highest of ethics and a human-centered approach; and our Board of Education and community partners, such as the Parent Teacher Councils (PTC) and the Parent Faculty Association (PFA), including our parent community, encourage, inform, and support our work. Truly, the public schools are the greatest discovery ever made, and we believe our collective futures depends upon what we do daily in our schools.

Mann's poignant observation also speaks to the vital importance of an educated citizenry to safeguard our democracy; years later, President Franklin Delano Roosevelt (FDR) shared a similar insight, when he said, "Democracy cannot succeed unless those who express their choice are prepared to choose wisely. The real safeguard of democracy, therefore, is education." For these and other reasons we believe our work in schools is the most important work on the planet, we accept this responsibility willingly and take it seriously, and, together, we feel there is no greater calling than to spend our days teaching students to be their very best in all domains of their lives.

Good schools teach students to understand; great schools empower students to create. Every day in our schools, students are immersed in active, engaging, and inquiry-based educational experiences designed by our expert faculty, with a focus on the acquisition of knowledge, skills, and dispositions valuable in today's world and indispensable for tomorrow's success. Indeed, our core beliefs agree with the poet Yeats who said, "Education is not the filling of a pail but the lighting of a fire!" We strive, every day, to stoke the fires of curiosity, innovation, knowledge, and skill in every student in our schools.

Our efforts have yielded outstanding results through the years, as shown by our well-deserved state and national reputation as a premier school system. District-wide, our world-class faculty and staff lead our students' experiences within the instructional core (students – teachers – content). Supporting this work, our engaged parent community provides a wide array of outstanding opportunities and support for our students, in and out of the classroom. At the town level, the New Canaan community provides resources and support as we strive ever forward in our mission. This powerful collaborative relationship between students, faculty and staff, parents, and the community, has yielded outstanding

results, and has enabled the NCPS to be regarded among the very best school districts in the state and nation. It is our mission, our commitment, and our passion to continue delivering the very highest level of service to every one of the students in our care.

### **Budgeting Philosophy**

**The Board of Education, administration, faculty, and staff are committed to maintaining and, where appropriate, increasing the breadth and depth of programs and opportunities available to students; simultaneously, we also recognize and accept our responsibilities as stewards of the district's resources: financial, human resource, facility, and others.** Over the past decade, we have expanded our programs to include areas of high interest and relevance for today's learners; while doing so, we have continuously reviewed and revised existing programs to adapt, revise, or eliminate those no longer meeting our goals. In all that we do, we are dedicated to meeting and exceeding the high expectations and standards of the New Canaan community as we prepare our students for the complex, dynamic, and exciting future ahead.

### **Budgeting Process – District Goals and Related Indicators**

The New Canaan Board of Education is an active participant and partner in the work of the district, and as such it remains a model of effective governance for the state and country. Our nine (9) member volunteer Board of Education brings a wealth of knowledge and experience to the governance of our school district. As volunteer members of an elected Board, each member serves the school system on behalf of the students and community. Their efforts contribute towards the excellence of our school system, and their ongoing work directly impacts the quality of the educational experience for all our students; as Superintendent, I am honored to work alongside such dedicated and insightful community members and volunteers, and I am grateful for their service to our students and schools.

Annually, our Board of Education approved **District Goals and Related Indicators** guide our work and provide a roadmap for our efforts throughout the year. To develop the goals and indicators, the administrative team reviews, discusses, revises, and accepts a draft document for the upcoming year each spring. Once accepted as a draft by the administration, the goals are then publicly presented to the Board of Education for further review, discussion, and revision; after two readings and careful consideration and revision by the Board, the goals and indicators are approved and adopted.

Once adopted by the Board, the administration establishes plans to actualize the high expectations articulated in the document, which include identifying meaningful indicators of progress to be shared with the community. Throughout the course of the year, presentations to the Board of Education provide updates and feedback regarding progress on these goals, and as each school year concludes, a process of reflection, refinement, revision, and reaffirmation flows into the revision cycle for the following year. This structure and process have served the district extremely well through the years, as it provides clear and actionable guidance for the work of the district while empowering the professionals at the district, building and classroom level to determine the best pathways to reach each expressed outcome and aspirational goal on behalf of our students.

### **Budgeting Process – Budget Assumptions and Related Priorities**

A school district's budget is much more than a spreadsheet; along with being an itemized estimate of anticipated expenditures, it also serves as an expression of the mission, vision, values, and goals of a school system. In essence, it functions as a policy document representing the district's beliefs about students and learning. In recognition of the budget's significance, the administration and Board of Education take a systematic, purposeful approach to budget alignment and preparation. Early in the



process, **Budget Assumptions and Related Priorities** are developed, refined, and shared as a guide to budget development and articulation. These Budget Assumptions flow directly from the District Goals and help ensure that budget requests are anchored by the district's strategic priorities for the year ahead. By using the Budget Assumptions as a guide, the community's values and beliefs about learning remain forefront throughout the process, and the focus remains on student learning outcomes district-wide.

As the budget process has unfolded for the 2023 - 2024 school year, we have dedicated our efforts to maintaining the quality of each program, containing operational budget drivers wherever possible, adapting and adjusting to changing enrollment and demographic patterns, identifying high-leverage program areas for enhancement and support, investing in areas of critical need, and resourcing critical initiatives for our district's ongoing improvement and growth.

### **Budget Process – Multiple Opportunities for Review and Discussion**

This process of budget development, approval, and adoption purposefully provides multiple opportunities for stakeholders to provide input and feedback. This initial Superintendent's Proposed Budget will be shared with the Board of Education on Monday, January 9, 2023. Subsequently, there will be several opportunities for parents to learn about the budget, including joint meetings of the Elementary PTCs on 1/10, the Saxe PTC and NCHS PFAs on 1/11, the Board of Education budget workshop on 1/18, and the second reading of the budget by the Board of Education on Monday, January 23, 2023.

Upon adoption by the Board of Education, the budget then transitions from the Superintendent's Budget Proposal to the Board of Education's Budget Proposal, and remains such throughout the rest of the approval process. The Board of Education's Budget is then shared with the Board of Selectmen, scheduled for 8:30 A.M. on January 26, 2023. The Board of Selectmen may provide feedback on the operating budget, while their primary focus is the Board of Education's capital project requests.

On February 7, 2023, we will present the Board of Education's Budget to the Board of Finance at 7:00 pm, as we continue our discussions of FY24 together. Throughout February and into early March, the Board of Finance will dialogue with the Board of Education about the budget proposal. These discussions include a review on 2/28, a public hearing on 3/7 beginning at 6:30 pm, and a Board of Finance budget vote at 7:00 on Thursday, 3/9.

Once approved by the Board of Finance, the Board of Education's budget then travels to the Town Council, starting with an overview and presentation of the Board Budget on Tuesday, March 14, at 7:00 pm. The overview and presentation will be followed by a general conversation and question/answer period on Tuesday 3/21; a public hearing and additional review on Thursday, 3/30; and a final budget vote by the Town Council on the comprehensive New Canaan Budget, inclusive of the Town and Board of Education, on Wednesday, April 5, at 7:00 pm.

As the budget moves from Superintendent's proposal to final adopted budget for 2023-2024, over 14 budget-focused meetings anchor an inclusive process that provides numerous feedback opportunities for all stakeholders. While this process takes stamina and perseverance, it successfully provides many informative opportunities for the Board of Education to share its strategic priorities and focus with all members of the community; which, in turn, informs all stakeholders so they can better understand and support our mission on behalf of the children in our care. Which, we believe, is the most important mission on the planet.

## Budget Overview – Appropriation and Management

A Board of Education’s budget is comprised of two primary components, operating and capital. The operating budget is the financing required to run the schools and district each year – in essence, what is required to “operate” the school district. Board of Education operating budgets in Connecticut are structured into eight “**objects:**” Salary, Benefits, Contracted Services, Property Services, Purchased Services, Supplies, Equipment, and Other. All funds in the operating budget are categorized into one of these eight objects, which provides a clear structure and enables longitudinal comparisons locally and more broadly. Unlike operating budgets, Board of Education capital budgets are held by the town and accessed by the Board of Education on a project by project basis.

By statute, Connecticut Boards of Education are regarded as state agencies, and as such they are granted autonomy over the implementation and management of their operating budget. Essentially, Boards of Education develop and present a detailed, line-item budget request for, ultimately, one overall appropriation for a total amount from the town. This single appropriation, the “Operating Budget,” is then implemented and managed by the BOE on behalf of the students, staff, and schools, and the BOE has the autonomy to use the resources as it sees fit in pursuit of its mission, vision, values, and goals. This balancing of authority, with towns determining the total amount of the budget and the Board of Education determining the allocation and use of the funds, has worked extremely well for Connecticut’s schools, and for our district in New Canaan. The structure empowers districts to be responsive to changing conditions over the course of a year on behalf of students and the schools, while simultaneously holding districts accountable to the taxpayers and community by requiring them to operate within the bounds of the total funding appropriation and to provide a detailed spending plan in advance of every year. Recently, the pandemic provided another example of the value of this structure, as it provided districts the flexibility to continually pivot and adjust to changing conditions to ensure that our students, staff, and schools remained healthy and together throughout the experience.

### 2023-2024 Operating Budget Overview

The FY24 Board of Education’s Proposed Operating Budget is \$103,846,748 an increase of \$4,793,749 year to year. This represents an overall increase of 4.84%. The school district’s budget is comprised of hundreds of lines and thousands of items; however, there are a handful of items that are primary drivers in school district budgets. These drivers, explained in greater detail below, include:

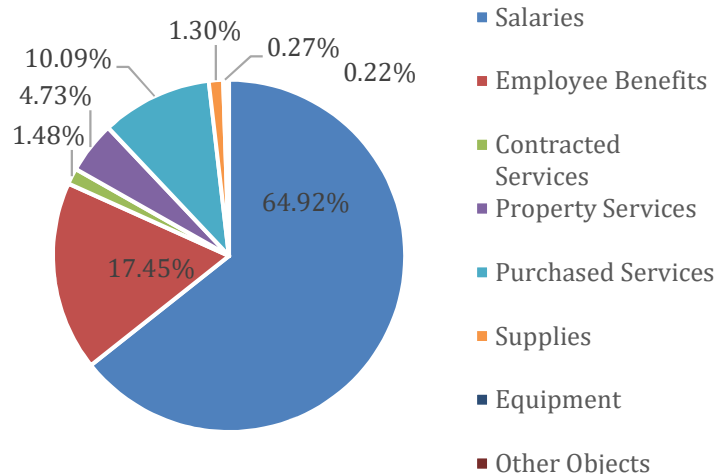
	<u>Total Budget</u>	<u>Year to Year Change</u>
1) Salaries for Certified Staff	\$51,040,648	\$1,689,957 (3.42%)
2) Internal Services Fund (ISF) deposit (Self-Insurance Plan for Employees & Retirees)		
a. Anticipated/Projected claims	\$14,883,474	\$105,023 (0.71%)
b. Stop Loss coverage	\$ 2,171,709	\$723,903 (50%)
c. Employer HSA Deposit	\$ 1,030,000	\$ 0 (0%)
d. All other ISF Expenditures	\$ 740,713	\$ 15,183 (2.1%)
3) Transportation (in-district)	\$ 4,737,363	\$101,239 (2.18%)
4) Out of District Student Placements	\$ 4,426,000	\$ 55,500 (1.27%)

The disruptions caused by the COVID-19 pandemic continue to make budgetary comparisons significantly more challenging and complex – and less meaningful or relevant. Nonetheless, annual

comparisons are included throughout this budget document as a means of highlighting possible areas of interest/discussion.

### Operating Budget Drivers & Highlights – Salary

As is common in school districts, employee costs (salary and benefits) are the largest budget items and most significant drivers of our budget. Education, after all, is a people business, and human capital is our most important asset. Combined, employee costs represent **82.4%** of this Board of Education’s Budget Proposal. The salary budget consists of contracted wages for the NCPS’s six (6) bargaining units, (teachers, administrators, custodians, teaching assistants, secretaries, and food services), as well as our unaffiliated employees, such as our campus monitors, van drivers, central office employees, nurses, and others. Our staffing and positions are based upon enrollment demands and demographic needs. In addition to wages, salary costs also include costs for substitutes, overtime, and other salary related items. An example of an “other salary related item” is “grid progression,” which is the change in salary earned by teachers after they complete and receive additional degrees from accredited institutions related to their service in the NCPS. The anticipated amount of these increases is calculated annually and included in the “grid progression” budget line. As another example, costs associated with salaries for unaffiliated employees and any non-certified bargaining unit that is anticipated to be in negotiations when the fiscal year begins are included in the “Salary Adjustments” budget line.



Salary for the district’s employees is the largest account in the budget, comprising 64.9% of the overall budget. Driven by enrollment and bound by negotiated labor contracts, the salary account, totaling \$67,417,319, represents an increase of \$2,968,679 (4.61%). Within the increase, the largest driver is our certified faculty (\$1,689,957), and within that, our general education & special education faculty salaries (\$1,512,459).

Each year, teachers retire from the school district and new teachers are hired in their places. In the last few years, we’ve seen a higher than usual number of retirements and resignations, fluctuating between 10 and 16 each year. These increases have been driven, in part, by the challenges of the pandemic, as many staff members eligible for retirement decided to leave the profession. When the district hires new teachers, sometimes the new teacher will be hired at a lower salary than the retiring teacher, and that savings is realized as a credit in the salary account of the budget under “Turnover Savings.” While there is often some savings, the amount for each retiree has been reducing over the years due to several factors.

First, savings are not always available when a teacher retires due to the deepening teacher and labor shortages. Indeed, a teacher shortage that has existed for years in certain disciplines and has now expanded to include them all. As a result, the district must often hire experienced teachers at a similar

salary level to those who retire. The pool for qualified teachers in World Languages, the Sciences, Speech Language, Administration, and Special Education has always been shallow; in the past few years, and especially as we approach 2023-2024, we are finding all subjects and grade levels are experiencing a disconcerting shortage of qualified applicants.

A second caveat to any potential turn-over savings is the related costs incurred outside of the salary account when we onboard a new employee. Just as private employers have onboarding costs associated with training and developing new employees, the NCPS invests in supporting the ongoing training and development of all staff members, especially our newest colleagues joining the district. Therefore, while there may be some savings in the salary account, other costs, such as tuition reimbursement and grid progression, can be substantial, and any overall savings are quickly diminished

Staffing	Total	% total staff
Classroom Teachers	250.36	31.97%
Teaching Assistants	122.02	15.58%
Specials Teachers	95.8	12.24%
Other Services	47.34	6.05%
Student Support Services	46.8	5.98%
Facilities	43	5.49%
Administrative Support	31.33	4.00%
Food Services	30.14	3.85%
Transportation	27	3.45%
Administrators	25.5	3.26%
Academic Support	23.8	3.04%
Other School-Wide	21.9	2.80%
Campus Monitors	11	1.40%
Supervision/Management	7	0.89%
<b>Total Staff</b>	<b>782.99</b>	

or eliminated. Considering these factors, and the ongoing labor uncertainty caused by the pandemic, this budget includes a \$75,000 assumed reduction for turnover savings.

Our staffing needs are driven directly by enrollment. The districts five schools strive to keep all class sizes within Board of Education approved guidelines, which are 16-20 grades K-4; 20-24 grades 5-8; 14+ grades 9-12 depending upon the program.

Given the unpredictability of elementary enrollment, especially at the kindergarten level, the district uses “enrollment variability adjustments” in the budget to plan accordingly. This Board of Education’s budget

includes a 2.0 FTE variability adjustment for class sizes, with a corresponding 1.5 FTE variability adjustment for specials area teachers.

### Operating Budget Drivers & Highlights – Internal Services Fund (Insurance)

The Board of Education has managed a self-insured health insurance plan with great success for many years. In the past few years, all bargaining groups have transitioned to a High Deductible Health Plan (HDHP) with a Health Savings Account (HSA). The district’s HDHP benefits both the district and participants. Participants can invest tax-free into their HSA accounts, unused balances accrue and are portable, and our plan manager, Cigna, has an expansive network of providers. Simultaneously, the district actively pursues cost-containment measures to best manage overall costs, and these efforts have yielded a cumulative savings of over \$10,000,000 in the past eight years.

The district funds this self-insured health insurance plan through an Internal Services Fund. Thanks to the good work of the Board, the expert advice of our consultant, and a cooperative partnership with our employee unions, our health insurance claims, and therefore the corresponding annual Internal Services Fund deposit, have trended well below market averages and trend over the past 8 years. There are many intricacies to funding and managing an ISF; however, at a high level, it can be understood by considering three factors: (1) **anticipated expenses**, which include expected claims, employer’s HSA deposit, administrative services, stop loss insurances, group life insurance, service fees, and taxes; (2) **anticipated revenues**, which include Employee Contributions, Retiree Contributions, COBRA, and Medicare Part D; and (3) **anticipated unrestricted equity in the ISF**, accounting for claims “incurred but not reported” (IBNR) and the “reserve corridor,” which is 8% of

anticipated claims. Understanding these three dimensions, the formula of “*(expenses) – (revenues) +/- (unrestricted equity in the fund)*” is used to determine the **operating budget contribution** required to meet contractual obligations. This budget includes \$15,199,646 for the operating budget contribution in 2023-2024. A more detailed analysis and explanation is provided in the “Internal Services Fund” section of this document, beginning on page 90.

### **Operating Budget Drivers & Highlights - Out of District Tuition Costs**

Each year, Connecticut reimburses districts approximately 72% of the expenses for high-cost special education students educated at a cost over 4.5x the typical per-pupil costs using the “excess cost reimbursement grant.” In 2022-2023, our threshold amount for this grant is \$99,738 (\$22,164 x 4.5). This same-year reimbursement grant is Connecticut’s approach to funding special education costs and reducing extreme volatility in district budgets. Several years ago, the district and town agreed upon a strategy where the Board fully-funds the out of district tuition budget instead of “netting-out” the anticipated grant reimbursement, and to record the grant reimbursement as a revenue by the town. Although this may make comparisons with other districts more difficult (since others typically net-out the grant), it has worked extremely well for the Board and the town, as it has helped us to reduce volatility in this account, since the grant is a “backstop” if needed, while also providing the town with a source of revenue, typically over \$1,000,000, that serves to offset other costs. Given the positive experiences with this arrangement, this Board of Education’s budget proposal once again fully-funds the out of district tuition account at \$4,426,000, a 1.27% increase year to year.

### **Operating Budget Drivers & Highlights - Transportation**

Transporting students to and from school each day is a complex endeavor, a significant investment, and an enormous responsibility. In the fall of 2021, the district engaged in contract negotiations with DATTCO, who has successfully partnered with the district for over 20 years, and both sides eventually agreed to a five (5) year extension of the existing contract at a 2% annual growth rate, which is well below market trend. When asked, DATTCO shared that the good faith our district showed them and their employees throughout the pandemic drove their decision-making, and that they value our partnership strongly enough to be comfortable at this rate for the duration of the contract. We, likewise, value our partnership with DATTCO, and we believe this 2% growth rate to be among the lowest in the region and state. Nonetheless, transporting students every day is expensive, and the total cost, \$4,737,363, accounts for approximately 4.5% of this 2023-2024 Board of Education’s Budget.

**These four drivers (salary, benefits, out of district placements, transportation) account for over 91% of the Board of Education’s Budget Request for 2023-2024. Coupled with utilities, these five areas account for over 93% of the total budget request.**

### **Capital Budget Overview**

Unlike the operating budget, the capital budget is the financing required to maintain the town and district’s investments in facilities, technology, and other areas. These are longer-term investments, such as replacing boilers, replacing flooring, painting, etc., and are a necessary responsibility for the district to remain good stewards of the town’s assets. Unlike the operating budget, the capital budget funding is managed at the town level, and the Board of Education submits requisitions to the town to expend funds that have been approved for each project. Since both operating and capital budgets are necessary to successfully operate and sustain a school system, they are both included in the Board of Education’s Budget proposal, and both are part of our presentations to the boards and community.

This year's capital budget request includes investments at each building as identified through our ongoing preventative maintenance program such as painting, parking lot and curb repairs, and brick repointing. Some highlights in this year's request include:

- Planetarium a.k.a. The Dome at New Canaan High School renovation: Last year, the Board requested an investment of \$550,000 as the town's contribution towards the public/private partnership engaged in renovating The Dome. That request was reduced and the town committed \$350,000 towards the project. After working tirelessly to fundraise the balance, the fundraising team has raised over \$300,000 towards the \$850,000 goal. In this Board of Education's Budget Proposal, given the urgency and importance of the project as well as the awe-inspiring work of the fundraising team, we are requesting \$200,000 to fill the funding gap so the project can get underway.
- School Facilities Assessment: Performed every 8-10 years, this assessment is a campus-wide survey of the existing conditions of the school buildings, physical plant utility systems, site conditions, life safety systems, and other areas. The results of this assessment will inform the Board's facilities request for the next ten (10) years.
- Boiler Replacements at South and West: The funding that was approved in 2022-2023 was insufficient to meet the costs of these projects, and the district is requesting the difference to complete the projects at all three elementary schools. The existing boilers are past their rated lives and are very inefficient, while the new condensing boilers are highly efficient with a 20-year rated lifespan.

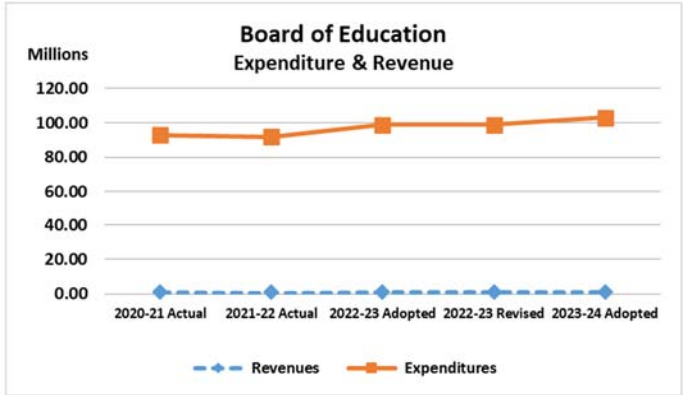
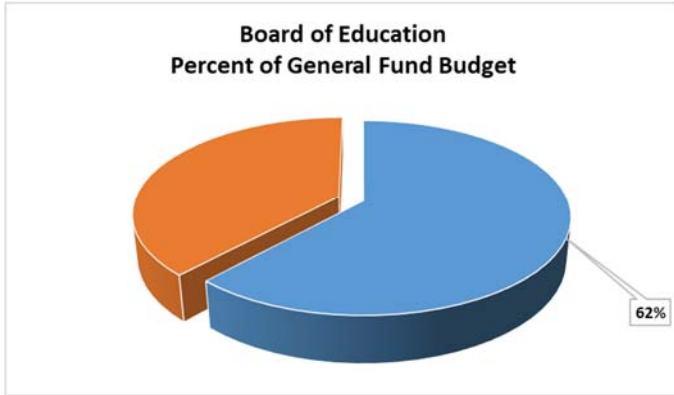
Along with facilities repairs and upgrades, our capital budget includes replacement vans for our in-house transportation system and funding in support of our district-wide technology efforts. This budget maintains the cycle of transportation vehicle replacement, with a request for three new vehicles. Additionally, it includes a replacement vehicle for our in-house facilities staff. In support of technology, this Board of Education's Budget request includes \$800,000 in support of the district's 1-1 device strategy and aging classroom infrastructure.

As in years past, the 2023-2024 Board of Education's Budget Proposal balances the needs of the district with our commitment to managing spending; we are relentless in our pursuit of improvement on behalf of our students and families, and tireless in our pursuit of efficiency and savings. This commitment is reflected in the careful approach to budgeting, our alignment with district goals, and the collaborative approach we use to developing and sharing this proposal. The New Canaan Public Schools are among the very best in the state and the nation, and this resourcing plan will help ensure we continue being so in the years ahead.

It is a privilege to share this Board of Education's Budget Proposal for 2023-2024; it has been developed with great care and careful consideration, and I look forward to our ongoing dialogue on behalf of New Canaan students, staff, and entire community.

Onward ever!

Bryan D. Luizzi, Ed. D.  
Superintendent of Schools



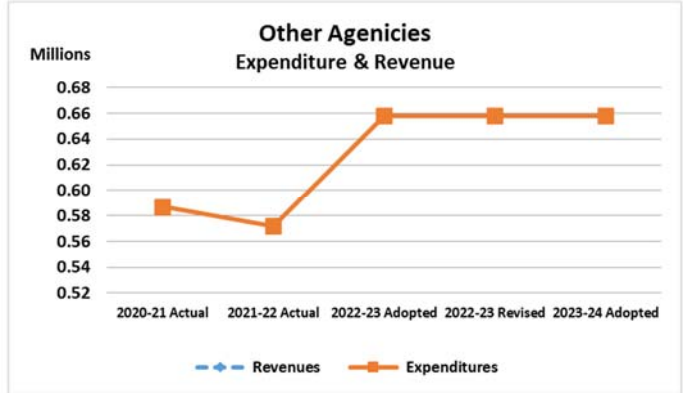
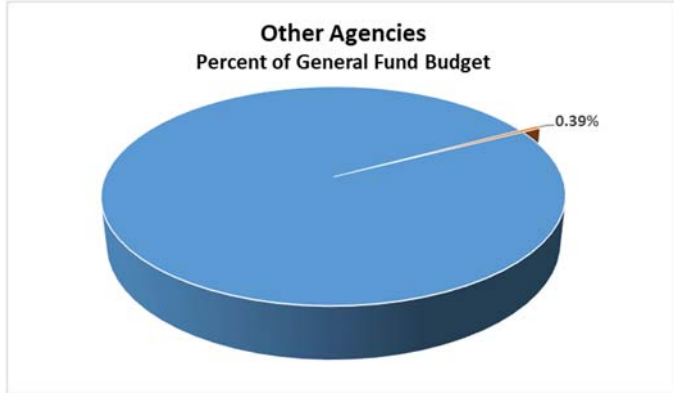
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Board of Education</b>							
<b>Revenues</b>							
Intergovernmental Revenues	1,043,238	955,713	1,096,032	1,096,032	1,096,032	-	0.00%
Miscellaneous Income - BOE	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,043,238</b>	<b>955,713</b>	<b>1,096,032</b>	<b>1,096,032</b>	<b>1,096,032</b>	<b>-</b>	<b>0.00%</b>
<b>Expenditures</b>							
Group Insurance-BOE	12,147,943	8,942,809	13,384,033	13,384,033	14,729,646	1,345,613	10.05%
Expense Summary	79,370,172	82,998,007	85,668,966	85,668,966	88,309,562	2,640,596	3.08%
BOE Special Appropriation	1,543,091	-	-	-	-	-	-
Board Of Education Carryover	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>93,061,206</b>	<b>91,940,816</b>	<b>99,052,999</b>	<b>99,052,999</b>	<b>103,039,208</b>	<b>3,986,209</b>	<b>4.02%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

The Town of New Canaan funds outside agencies.

- **Transportation Private Schools** - State law requires school districts to provide transportation for all school age children whenever it “reasonable and desirable” local NC students residents transportation going to local private schools within the school district. The state may reimburses a portion of these costs based on a State formula.
- **Health & Welfare**- Under Connecticut General Statute Chapter 169-10-217a each town or regional school district which provides health services for children attending its public schools in any grade, from kindergarten to twelve, inclusive, shall provide the same health services for children in such grades attending private nonprofit schools therein, when a majority of the children attending such schools are residents of the state of Connecticut. The state may reimburses a portion of these costs based on a State formula.
- **Day Care Center**- The Town of New Canaan provides funding to the Day Care Center of New Canaan
- **Channel 79**- The Town of New Canaan provides funding to Channel 79 to support to the public access channel.
- **Probabte Court** - The Darien-New Canaan Probate District is one of 54 probate courts in Connecticut. The Darien-New Canaan Probate District is one of 54 probate courts in Connecticut. It has jurisdiction over the towns of Darien and New Canaan. It was created by the State Legislature's Public Act 09-01, effective January 5, 2011 by removing the New Canaan from Norwalk and merging it with the Darien Probate District. to create the Darien It has jurisdiction over the towns of Darien and New Canaan.It was created by the State Legislature's Public Ac t 09-01, effective January 5, 2011
- **New Canaan Historical Society** The Society owns or operates eight museums and buildings, including: The 1764 Hanford-Silliman House, The 1960 Gores Pavilion, and The Rogers Studio and Museum.

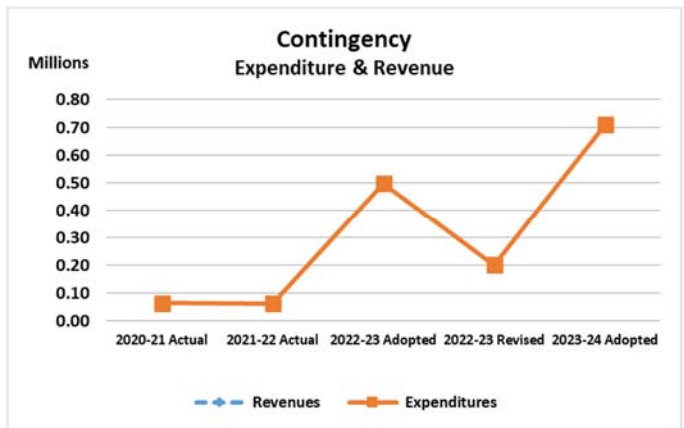
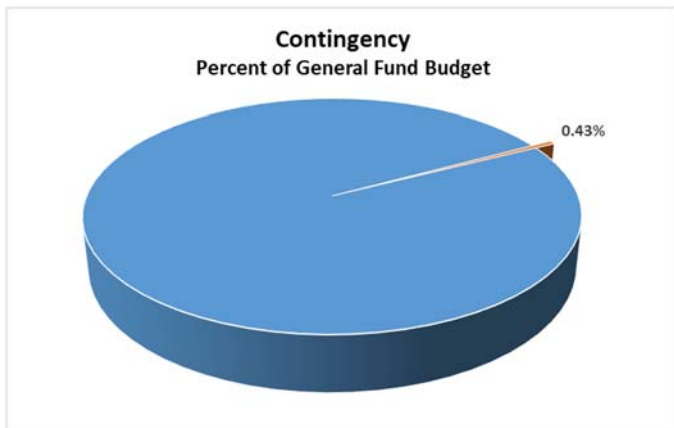




	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Other Agencies</b>							
<b>Expenditures</b>							
Health/Welfare	265,656	253,151	271,000	271,000	271,000	-	0.00%
New Canaan Historical Society	25,000	25,000	25,000	25,000	25,000	-	0.00%
Day Care Center	32,000	32,000	32,000	32,000	32,000	-	0.00%
Trans Private Schools	224,320	212,300	280,000	280,000	280,000	-	0.00%
Channel 79 TV	29,000	38,197	38,197	38,197	38,197	-	0.00%
Probate Court	10,789	11,140	12,000	12,000	12,000	-	0.00%
<b>Total Expenditures</b>	<b>586,764</b>	<b>571,788</b>	<b>658,197</b>	<b>658,197</b>	<b>658,197</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

The General Fund Contingency account is established for the purpose of holding moneys to be spent for unforeseen expenses and/or emergencies. These funds can only be spent with Board of Finance approval.

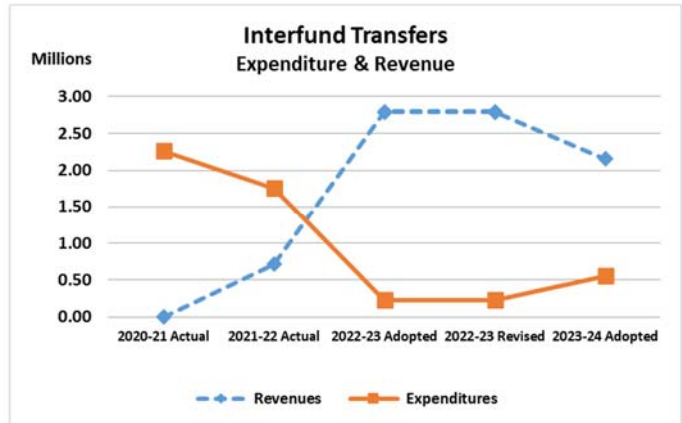
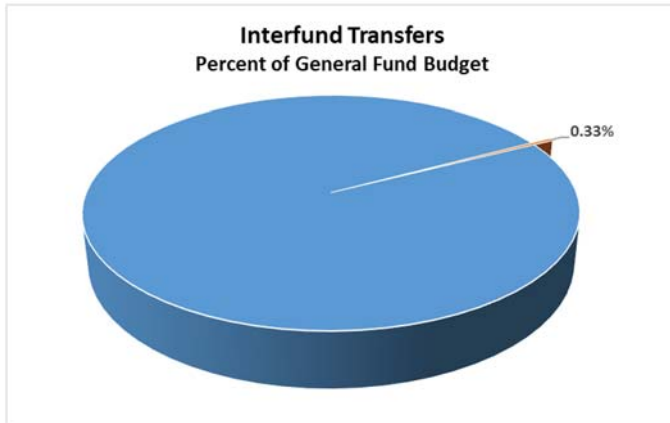


	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Contingency Expenditures</b>							
Salary Contingency	-	-	136,644	136,644	250,000	113,356	82.96%
Volunteer Tax Abatement	-	62,156	62,156	62,156	62,156	-	0.00%
Contingency	64,336	-	300,000	2,000	400,000	398,000	19900.00%
<b>Total Expenditures</b>	<b>64,336</b>	<b>62,156</b>	<b>498,800</b>	<b>200,800</b>	<b>712,156</b>	<b>511,356</b>	<b>254.66%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



Interfund Transfers account for expenses that are approved to be funded from the General Fund but the expenses are tracked separately in other funds. The largest transfers is to the Tax Supported Capital Projects to fund projects that are not being funded.



	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Interfund Transfers</b>							
<b>Revenues</b>							
Operating Transfers In	-	715,000	2,792,619	2,792,619	2,152,375	(640,244)	-22.93%
<b>Total Revenues</b>	-	715,000	2,792,619	2,792,619	2,152,375	(640,244)	-22.93%
<b>Expenditures</b>							
Town Utility Sewer Contribution	-	-	-	-	-	-	-
Transfer to Tax Funded Capital Fund	2,225,212	1,726,862	232,000	232,000	559,000	327,000	140.95%
Operating Transfers	-	20,640	-	-	-	-	-
Transfer To Waveny Pool Fund	39,531	5,300	-	-	-	-	-
<b>Total Expenditures</b>	2,264,743	1,752,802	232,000	232,000	559,000	327,000	140.95%

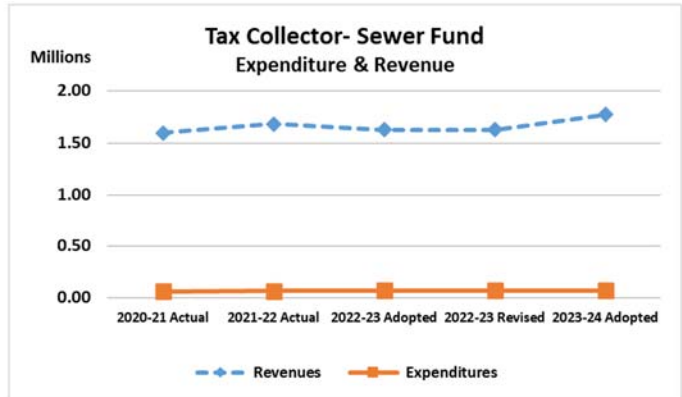
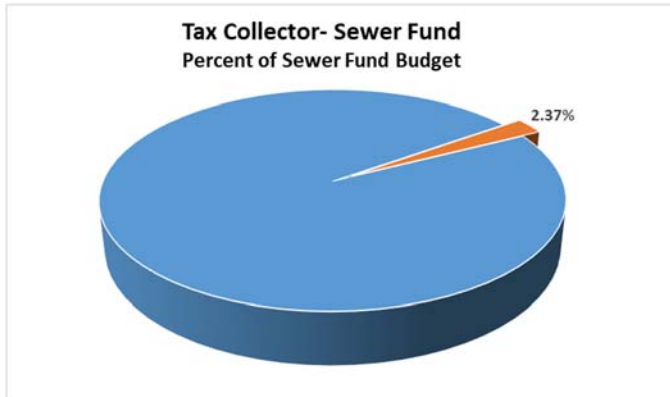
For line item detail budget see the Revenue & Expenditure Summary Section

The Sewer Fund is used to account for revenues specifically designated for the maintenance and operation of the distribution system and sewer plant. The Board of Finance of the Town of New Canaan, acting as the Town’s Water Pollution Control Authority, on June 11, 2019, approved a change in the method of charging for sewer use from an *ad valorem* sewer tax to a tiered, flat-rate sewer fee system effective July 1, 2019. 20% of the Tax Collector’s Office personnel expenses are budgeted in the Sewer Fund.

	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Sewer Operations</b>							
<b>Revenues</b>							
Tax Collector	1,598,369	1,685,075	1,627,950	1,627,950	1,777,170	149,220	9.17%
Sewer Operations	299,302	277,954	298,650	298,650	248,300	(50,350)	-16.86%
<b>Total Revenues</b>	<b>1,897,671</b>	<b>1,963,029</b>	<b>1,926,600</b>	<b>1,926,600</b>	<b>2,025,470</b>	<b>98,870</b>	<b>5.13%</b>
<b>Expenditures</b>							
Tax Collector	57,706	65,804	66,610	66,610	70,211	3,600	5.41%
Sewer Operations	1,208,816	1,200,790	1,361,072	1,310,207	1,511,893	201,686	15.39%
Sewer Insurance	81,334	80,866	87,550	87,550	87,550	-	0.00%
Sewer Debt Service	59,400	56,700	8,100	8,100	8,100	-	0.00%
Sewer Contingency	3,750,000	-	395,546	395,546	243,946	(151,600)	-38.33%
Sewer Non Bonded Capital Projects	878,900	617,450	1,197,400	1,197,400	970,900	(226,500)	-18.92%
<b>Total Expenditures</b>	<b>6,036,155</b>	<b>2,021,610</b>	<b>3,116,278</b>	<b>3,065,413</b>	<b>2,892,599</b>	<b>(172,814)</b>	<b>-5.64%</b>

For line item detail budget see the Revenue & Expenditure Summary Section





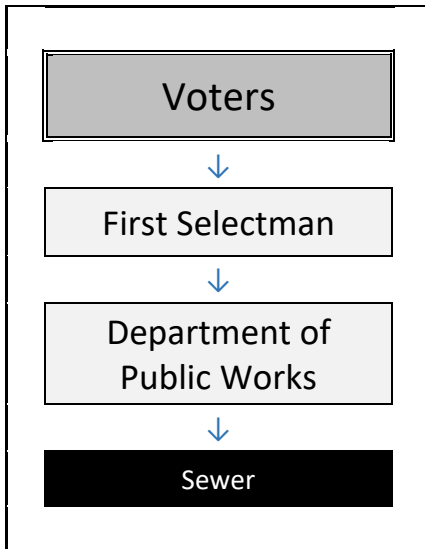
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Tax Collector- Sewer Fund</b>							
<b>Revenues</b>							
Tax Collections	6,918	20,606	5,134	5,134	9,000	3,866	75.31%
Sewer Utility Revenue	1,461,847	1,577,763	1,578,732	1,578,732	1,618,200	39,468	2.50%
Interest on Investments	-	-	869	869	750	(119)	-13.69%
General Fund Contribution	23,020	-	-	-	-	-	
<b>Total Revenues</b>	<b>1,491,785</b>	<b>1,598,369</b>	<b>1,584,734</b>	<b>1,584,735</b>	<b>1,627,950</b>	<b>43,215</b>	<b>2.73%</b>
<b>Expenditures</b>							
Wages	48,977	48,680	49,831	49,831	49,831	-	0.00%
Employee Benefits	4,506	4,455	4,539	4,539	4,539	-	0.00%
Purchased Professional Services	-	-	2,260	2,260	2,260	-	0.00%
Purchased Property Services	-	220	480	480	480	-	0.00%
Purchased Other Services	8,932	4,215	8,000	8,000	8,000	-	0.00%
Supplies	1,361	135	1,500	1,500	1,500	-	0.00%
<b>Total Expenditures</b>	<b>63,776</b>	<b>57,705</b>	<b>66,610</b>	<b>66,610</b>	<b>66,610</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section



**Mission**

The Department’s mission is to efficiently and effectively operate the wastewater treatment plant and wastewater collection system for the benefit of the citizens of the Town of New Canaan and in compliance with regulatory and standard practices set forth by the State of Connecticut Department of Energy and Environmental Protection and the Federal Environmental Protection Agency. We will continue to provide for the betterment of our wastewater system through better management, operation and maintenance programs.



**Department Goals**

1. To operate the Wastewater Treatment Facility within discharge limits which are set by the State of Connecticut DEEP
2. To maintain the Water Pollution Control Facility, collection system sewers, and collection system pumping stations
3. To continue to operate the facility to effectively reduce Total Phosphorus without a major facilities upgrade.
4. To monitor and report to CT DEEP and EPA zinc data and to explore processes that may help to reduce zinc in the WPCF discharge

**Summary of Major Responsibilities**

- Responsible for operation and maintenance of the WPCF and sewer collection system

**Recent/New Programs and Initiatives**

- Approved a change in the method of charging for sewer use from the current *ad valorem* sewer tax to a tiered, flat-rate sewer fee system, effective July 1, 2019

**Major Departmental Challenges**

- The facility has been in operation for 20 years
- Major component (equipment) replacement is scheduled in the future
- It is a major challenge to operate and maintain the WPCF during COVID-19. COVID-19 virus is found in the wastewater that is treated at the facility. Extreme care is being taken such as extra cleaning and disinfection of the facility on a regular basis. Facility operators are maintaining mask wearing and practicing social distance at the workplace.

**FY 21-22 Accomplishments**

- Operated facility within permit limits
- Operated Sewer Department within Budget
- No residential Complaints
- Maintained WPCF and collection system without any major issues
- Operator Training
- No work-related injuries (Safety Training)
- Equipment replacements

**FY 22-23 Accomplishments and Objectives**

- Operate facility within permit limits
- Operate Sewer Department within Budget
- No residential Complaints



- Maintain WPCF and collection system without any major issues
- Operator Training
- No work-related injuries (Safety Training)
- Equipment replacements

- Engineering and bid replacement of UV System.
- No work-related injuries (Safety Training)
- Operator Training

**FY 23-24 Objectives**

- Operate facility within permit limits
- Operate Sewer Department within Budget
- No residential Complaints
- Maintain WPCF and collection system without any major issues
- Complete rehabilitation of Clarifiers

**Alignments with New Canaan being a community of choice for its residents**

All goals set by the Public Works Sewer Department not only keeps us in compliance with our discharge permit but also keeps the discharge waterway (Five Mile River) free of pollutants.

The facility (upgraded in 1999) has been in compliance for the past 20 years.

Performance Indicators	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Estimated	FY 23-24 Estimated
Phosphorus Removal 315 lbs/season (DEEP max)	160lbs/season	157lbs/season	190lbs/season	190lbs/season
Nitrogen Removal 64 lbs/day (DEEP max allowed)	15lbs/day	18.2lbs/day	20lbs/day	25lbs/day
Sewer Cleaning (Goal 8 mile per year)	8 miles/year	8 miles/year	8 miles/year	8 miles/year

**Public Works - Sewer Operations**

Position Title	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted
----------------	--------------------	--------------------	--------------------	--------------------

Full Time

*Non-Bargaining*

Plant Superintendent	1.0	120,000	1.0	120,000	1.0	120,000	1.0	126,920
<b>Total Non-Bargaining</b>	<b>1.0</b>	<b>120,000</b>	<b>1.0</b>	<b>120,000</b>	<b>1.0</b>	<b>120,000</b>	<b>1.0</b>	<b>126,920</b>

*Bargaining Unit*

Sewer Plant Chief Operator	1.0	85,399	1.0	88,941	1.0	93,647	1.0	95,638
Sewer Plant Operator	1.0	68,758	1.0	71,614	1.0	75,419	1.0	77,002
Sewer Plant Operator	1.0	68,758	1.0	71,614	1.0	75,419	1.0	77,002
Sewer Plant Operator	1.0	68,758	1.0	71,614	1.0	75,419	1.0	77,002
<b>Total Bargaining Unit</b>	<b>4.0</b>	<b>291,673</b>	<b>4.0</b>	<b>303,784</b>	<b>4.0</b>	<b>319,904</b>	<b>4.0</b>	<b>326,643</b>

**Total Full Time**

<b>5.0</b>	<b>411,673</b>	<b>5.0</b>	<b>423,784</b>	<b>5.0</b>	<b>439,904</b>	<b>5.0</b>	<b>453,563</b>
------------	----------------	------------	----------------	------------	----------------	------------	----------------

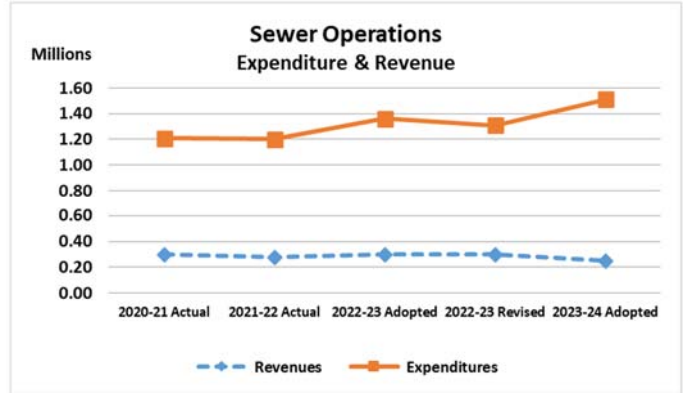
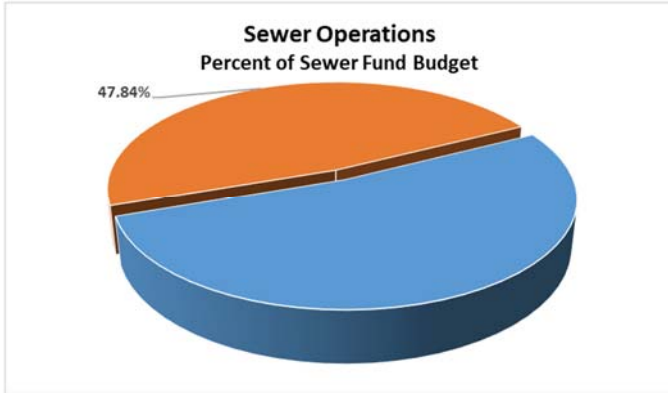
Miscellaneous Pay

Overtime		60,000		60,000		61,800		61,800
<b>Total Miscellaneous Pay</b>		<b>60,000</b>		<b>60,000</b>		<b>61,800</b>		<b>61,800</b>

**Total Salary**

<b>471,673</b>	<b>483,784</b>	<b>501,704</b>	<b>515,363</b>
----------------	----------------	----------------	----------------

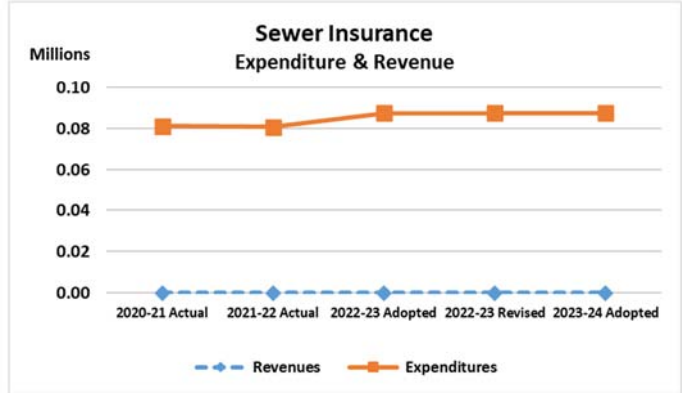
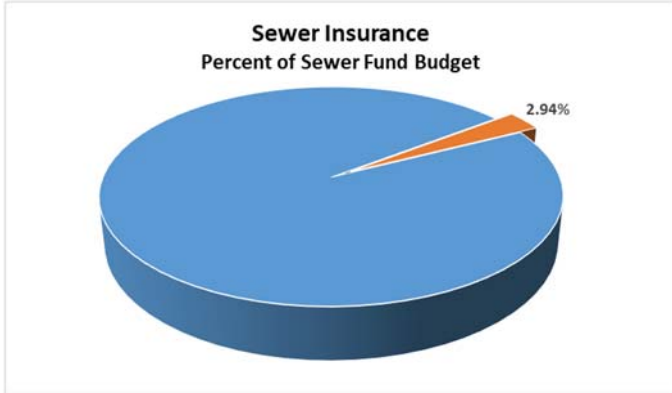




	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Sewer Operations</b>							
<b>Revenues</b>							
Charges for Services	299,302	277,954	298,650	298,650	248,300	(50,350)	-16.86%
Transfer from Reserves	-	-	-	-	-	-	
<b>Total Revenues</b>	<b>299,302</b>	<b>277,954</b>	<b>298,650</b>	<b>298,650</b>	<b>248,300</b>	<b>(50,350)</b>	<b>-16.86%</b>
<b>Expenditures</b>							
Wages	486,584	471,219	494,385	434,765	518,793	84,028	19.33%
Employee Benefits	41,175	43,838	48,302	48,302	49,666	1,364	2.82%
Purchased Professional Services	250,594	291,835	312,500	312,500	337,175	24,675	7.90%
Purchased Property Services	63,026	53,281	75,300	75,300	75,750	450	0.60%
Purchased Other Services	53	91	2,255	2,255	2,255	-	0.00%
Supplies	367,383	340,527	428,330	437,085	528,254	91,169	20.86%
<b>Total Expenditures</b>	<b>1,208,816</b>	<b>1,200,790</b>	<b>1,361,072</b>	<b>1,310,207</b>	<b>1,511,893</b>	<b>201,686</b>	<b>15.39%</b>

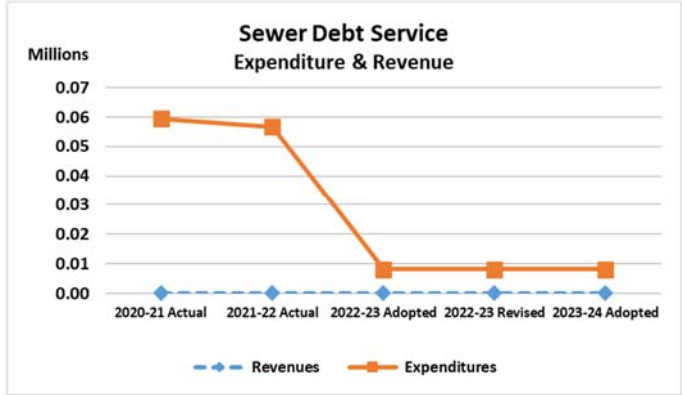
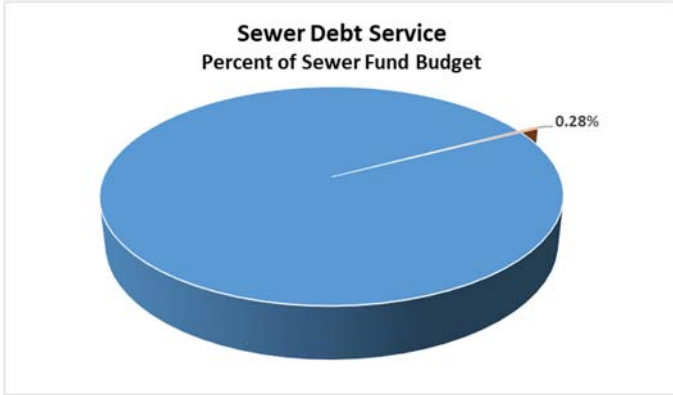
For line item detail budget see the Revenue & Expenditure Summary Section.  
Other Sewer revenues are account for in Tax Collector- Sewer Fund budget.





	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Sewer Insurance</b>							
<b>Expenditures</b>							
Employee Benefits	26,026	26,080	27,810	27,810	27,810	-	0.00%
Purchased Other Services	54,858	57,589	59,740	59,815	59,740	(75)	-0.13%
<b>Total Expenditures</b>	<b>81,334</b>	<b>80,866</b>	<b>87,550</b>	<b>87,550</b>	<b>87,550</b>	<b>(75)</b>	<b>-0.09%</b>

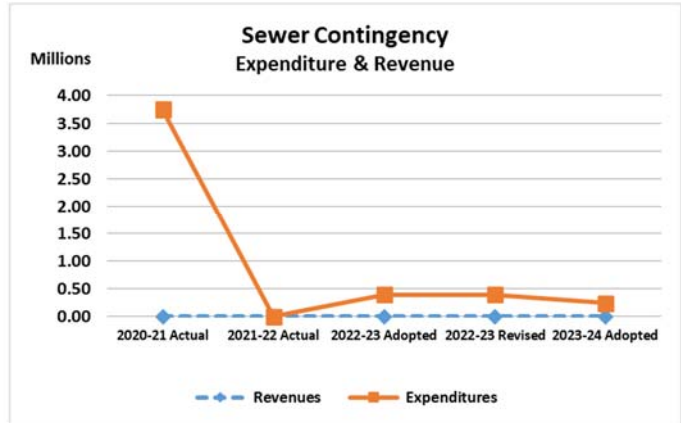
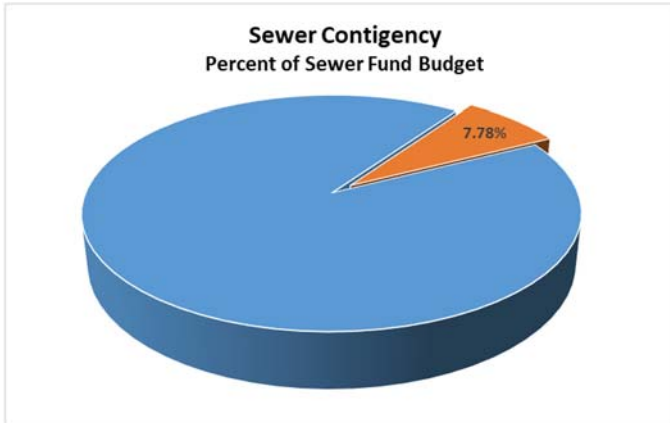
For line item detail budget see the Revenue & Expenditure Summary Section



	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Sewer Debt Service Expenditures</b>							
Debt Service	59,400	56,700	8,100	8,100	8,100	-	0.00%
<b>Total Expenditures</b>	<b>59,400</b>	<b>56,700</b>	<b>8,100</b>	<b>8,100</b>	<b>8,100</b>	<b>-</b>	<b>0.00%</b>

For line item detail budget see the Revenue & Expenditure Summary Section

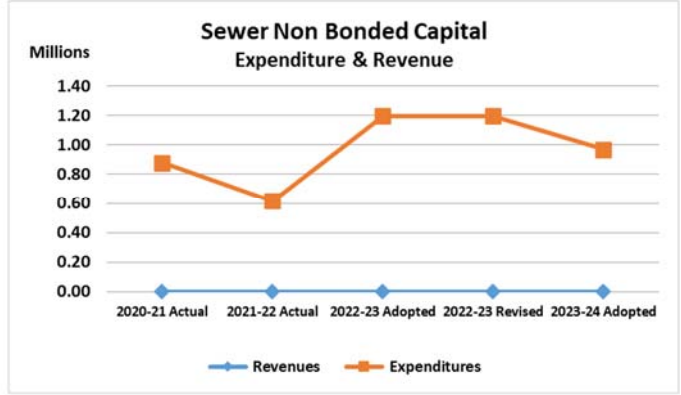
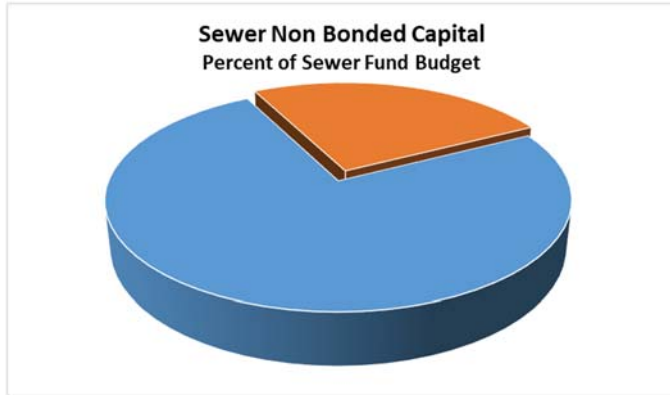




	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Sewer Contingency Expenditures</b>							
Contingency	-	-	395,546	395,546	243,946	(151,600)	-38.33%
Transfer Out	3,750,000	-	-	-	-	-	
<b>Total Expenditures</b>	<b>3,750,000</b>	<b>-</b>	<b>395,546</b>	<b>395,546</b>	<b>243,946</b>	<b>(151,600)</b>	<b>-38.33%</b>

For line item detail budget see the Revenue & Expenditure Summary Section





	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 REVISED	2023-24 ADOPTED	FY23-FY24 AMOUNT	VARIANCE %
<b>Sewer Non Bonded Capital Budget</b>							
<b>Expenditures</b>							
Capital expenses	878,900	617,450	1,197,400	1,197,400	970,900	(226,500)	-18.92%
<b>Total Expenditures</b>	<u>878,900</u>	<u>617,450</u>	<u>1,197,400</u>	<u>1,197,400</u>	<u>970,900</u>	<u>(226,500)</u>	<u>-18.92%</u>

For line item detail budget see the Revenue & Expenditure Summary Section



Artist Rendering- New Canaan Town Hall

### Capital Improvement Program Overview

The Capital Improvement Program (CIP) includes the *acquisition, construction, remodeling, and major maintenance of public facilities, infrastructure systems and purchase of major equipment*. Town department managers working in conjunction the Finance Department provide day-to-day oversight of the program and projects. The approved FY 23-24 Capital Budget is \$52.47 million funded through a variety of sources.

### The CIP Process

The process for requesting capital expenditures is defined in the Town Charter. In late fall department heads, Town officers, boards, commissions and committees begin preparing their five-year capital budget requests. These entities work closely with the First Selectman in preparing their capital budget requests. After review, these requests are submitted to the Board of Selectmen for consideration and review. The Board of Selectmen considers these requests and submits them to the Board of Finance, not later than two weeks after the first Tuesday of February. The CIP is approved together with the

operating budget by the Board of Finance, however bond authorization for projects to be bonded are approved separately by the Town Council prior to bonding.

### Debt Management Committee

The Debt Management Committee was created for the purpose of establishing debt management guidelines to provide parameters and direction regarding decisions on capital expenditures and the means to fund them. Sources to fund capital needs include debt, pay-as-you-go financing, grants and donations received and divestitures of existing assets. The intent of the Town is to maintain a comprehensive approach to capital project financing, which is based on economic considerations of affordability and the establishment of capital development needs and priorities.

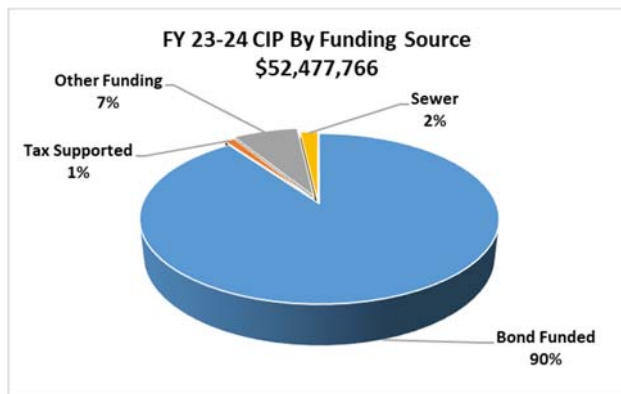
The foundation of any well-managed debt program is the establishment of a comprehensive debt management guideline. In addition to the general parameters, the management guidelines provide guidance to decision makers regarding the timing and

purposes for which debt may be issued, types and amounts of permissible debt financing, methods of sale that may be used, and structural features that may be incorporated.

As such, the Debt Management Guideline is designed to:

- Underscore the Town’s commitment to the strategic management of its capital financing process;
- Identify the acceptable parameters of debt issuance and management;
- Provide a framework for monitoring capital financing practices and results.
- Provide parameters for Town officials, department managers, and constituents regarding appropriateness of debt financing.

That guidelines suggest that the Town reduce the amount of debt it assumes going forward and has provided the metrics from which debt can be measured.



**Tax Supported**

The Town of New Canaan funds capital projects through a variety of funding sources. Tax supported capital projects are projects that are funded from existing taxes levied in the operating budget. The funds are transferred from the General Fund and allocated to a tax supported capital projects fund. Typically approved capital projects that are

maintenance activities are not eligible for bonding and are typically tax supported. For FY 23-24 approved capital projects, the Board of Finance set a threshold of \$50,000 as a ceiling for bonding. Projects that were \$50,000 or less were designated to be funded through taxes. Of the \$52.47 million approved FY 23-24 Capital Improvement Plan, \$0.55 million (1.0%) is tax supported. The Summary of the 5 Year Capital Program includes a breakdown of all FY 23-24 approved projects and their funding sources.

**Bond Funding**

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations of the Town and pledge the full faith and credit of the Town. The Town also chooses to use bonds when projects are so large, it would never be feasible to save up enough money to pay in cash. The smaller annual debt payments are manageable. It’s also about fairness. If the useful life of a \$1 million building improvement is 20 years, why should today’s residents pay 100% of the cost of 1/20th of its use? By spreading out financing, the cost is distributed more fairly across time, and shared equally among the people who receive a benefit from the improvement. Of the \$52.47 million approved FY 23-24 Capital Improvement Plan, \$47.28 million (90.1%) is designated to be bonded. The Summary of the 5 Year Capital Program includes a breakdown of all FY 23-24 approved projects and their funding sources.

**Other Funding**

The Town occasionally successfully applies for various federal and state grants and also receives donations from a variety of sources to fund capital projects. These grants and donations are accounted for separately for appropriate audit tracking but the projects are managed by the Town. Of the \$52.47 million approved FY 23-24 Capital Improvement Plan, \$3.6 million (6.9%) will be funded from sources other than new bonding and exiting tax funding. The

Summary of the 5 Year Capital Program includes a breakdown of all FY 23-24 approved projects and their funding sources.

**Sewer Capital Projects**

The Town owns and manages a sewer system. Current sewer projects in the capital plan are funded using existed fees. The sewer fund also includes a major capital maintenance reserve to address major capital projects. Sewer projects account for \$0.97 million (1.8%) of the \$52.47 million approved FY 23-24 Capital Improvement Plan.

**Plan of Conservation and Development (POCD)**

The POCD is a ten-year, state-mandated, planning document, meant to guide growth and development in the Town of New Canaan. It also identifies strategies to protect important resources and attributes of New Canaan. The plan sets the table for many initiatives the town will undertake. This plan is in addition to recently completed over the last few years which examined the location and usage of municipal facilities and infrastructure, the health of the downtown, how to address affordable housing and how to address senior housing. Those studies, as well as other initiatives, formed the backbone of the adopted Plan and lead it on a focused path.

The Plan is broken down into two documents; the Strategic Element and an accompanying Implementation Element. The Strategic Element provides an overall strategic direction on the important issues identified by the Town, while the Implementation Element is a more detailed compilation of tasks and programs to address the issues outlined in the Strategic Element. Ideally the Implementation Element will be reviewed and updated on an annual basis and be amended as tasks are completed and new tasks identified. The New Canaan Capital Improvement Plan is a tool that is achieved the goals set forth in the POCD. The strategic elements of the plan are:

- i. Preserve and Enhance Community Character
- ii. Nurture Downtown
- iii. Enhance Livability
- iv. Achieve Sustainability and Resilience



DEPARTMENT	<b>Tax Assessor</b>		
PROJECT NAME:	<b>2023 Town-wide Revaluation</b>		
RATIONALE:	An update of all the residential property and a full commercial revaluation as mandated by state statute.		
PROJECT LIFE:	5 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$215,000	\$0	\$0	<b>\$215,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Information Technology</b>		
PROJECT NAME:	<b>IT Hardware / Software Upgrades and Replacements</b>		
RATIONALE:	Desktop and server hardware and software need to be upgraded to stay secure		
PROJECT LIFE:	1 year		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$130,000	\$0	\$0	<b>\$130,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Information Technology</b>		
PROJECT NAME:	<b>WAN Hardware / Software Upgrade and Replacements</b>		
RATIONALE:	WAN equipment and software need to stay current for security and support		
PROJECT LIFE:			
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$80,000	\$0	\$0	<b>\$80,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			



DEPARTMENT	<b>Information Technology</b>		
PROJECT NAME:	<b>Cyber Security Mitigation</b>		
RATIONALE:	Network equipment and users need to be tested yearly for vulnerability and weakness. Cyber Security Insurance drives most of these initiatives.		
PROJECT LIFE:			
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$40,000	<b>\$40,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Health</b>		
PROJECT NAME:	<b>Vehicle</b>		
RATIONALE:	A second vehicle is needed for use by three Health Department employees to conduct inspections.		
PROJECT LIFE:	5 Years		
EXPTD. START:	7/1/2022	EXPTD. COMPLETION:	6/30/2023
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$25,000	<b>\$25,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Vehicle will reduce the costs of maintenance/repairs and enhance reliability.			

DEPARTMENT	<b>Fire</b>		
PROJECT NAME:	<b>Self Contained Breathing Apparatus (SCBA) Cylinders</b>		
RATIONALE:	12 SCBA Cylinders. Federal law requires that SCBA bottles be replaced and destroyed 15 years after the date of manufacture		
PROJECT LIFE:	15 Years NFPA standard		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$16,800	<b>\$16,800</b>
<b>IMPACT ON OPERATING BUDGET</b>			
No cost savings is anticipated, this is replacement of obsolete equipment.			

DEPARTMENT	Fire		
PROJECT NAME:	Tri-band Radios		
RATIONALE:	Purchase of Tri-band Portable Radios for First due apparatus. Mutual aid departments have upgraded their radio infrastructure to the state radio system. Current radios cannot access the platform due to security and software restrictions		
PROJECT LIFE:	15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$25,000	<b>\$25,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
No cost savings is anticipated, this is replacement of obsolete equipment.			

DEPARTMENT	Fire		
PROJECT NAME:	Personal Protective Equipment (PPE)		
RATIONALE:	Replacing 10 sets of 10 year old protective turnout gear (coats and pants )which are either out of compliance or worn out and bail out kits. Local 3224 agreement requires a new set every five years. NFPA 1975 & 1500 recommend 10 years and OSHA is currently enforcing		
PROJECT LIFE:	10 Years OSHA compliance/NFPA recommendation		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$50,000	<b>\$50,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
No cost savings is anticipated, this is replacement of obsolete equipment.			

DEPARTMENT	<b>Fire</b>		
PROJECT NAME:	<b>Radio/Pager purchase replacement</b>		
RATIONALE:	Volunteer firefighter's notification system. Increase in the volunteer membership. This includes six pagers and average of six APX 6000 replacement batteries, approximately 10% of the inventory annually.		
PROJECT LIFE:	10 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$4,000	<b>\$4,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Fire</b>		
PROJECT NAME:	<b>Tools and Equipment</b>		
RATIONALE:	Purchase new tools and equipment and/or replace broken tools and equipment. This includes three AEDs and a thermal imaging camera which have reached end of life.		
PROJECT LIFE:	10+ years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$15,000	<b>\$15,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Minor reduction in maintenance cost because new equipment will be under warranty			

DEPARTMENT	<b>Fire</b>		
PROJECT NAME:	<b>Water Supply Improvements</b>		
RATIONALE:	Installation and repair of new and existing dry fire hydrants. These dry fire hydrants supply water for firefighting from ponds, pools and streams in the area of town without water mains. This is a recurring program.		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$10,000	<b>\$10,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Fire</b>		
PROJECT NAME:	<b>Pumper Replacment (E2)</b>		
RATIONALE:	The current pumper is 26 years old and does not meet most of the current safety requirements. The design is obsolete for today's fire service operations. The future apparatus will bring additional water (est. 750-1000 gallons) to an incident.		
PROJECT LIFE:	25 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$1,000,000	\$0	\$0	<b>\$1,000,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced repair cost due to warranty.			

DEPARTMENT	<b>Fire</b>		
PROJECT NAME:	<b>Building improvements - Training room</b>		
RATIONALE:	Build wall shelving and storage system to organize training library, store training and public education materials, and add three closet beds. The meeting room is a public space and the storage is necessary to keep totes and boxes off the floor area. The three closet beds will assist with volunteer retention providing an opportunity to bunk overnight.		
PROJECT LIFE:	25 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$30,000	<b>\$30,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			

DEPARTMENT	<b>Fire</b>		
PROJECT NAME:	<b>Building improvents -Alarm room</b>		
RATIONALE:	Work stations for the "alarm room" that was renovated in 2022. All of the fixed counters and electrical cabimets were removed to meet ADA requirments. This is the area where the public enters the fire station to conduct business.		
PROJECT LIFE:	15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$8,500	<b>\$8,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Future savings: by using furnature and not fixed equipment will reduce renovation costs			

DEPARTMENT	<b>Fire</b>		
PROJECT NAME:	<b>Water rescue equipment</b>		
RATIONALE:	Performed a flooding/flash flood analysis of our response area. This included previous incidents and flood maps. Current equipment did not meet flash flooding (moving water) standards or we did not have the capability. We do not have floatation for victims or boat capabilities. Includes Inflatable boat, personal floatation devices, Swift water suits and associated hardware		
PROJECT LIFE:	10 Years NFPA recommendation		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$20,000	<b>\$20,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
No cost savings. This is a new project.			

DEPARTMENT	<b>Emergency Management</b>		
PROJECT NAME:	<b>Motorola Radio Hardware &amp; Software Update Agreement</b>		
RATIONALE:	Year 3 of a 5 year contract executed with Motorola that provides support and hardware/software replacement/upgrades for our public safety radio infrastructure. Includes 24/7 Tech support & response; Onsite infrastructure response; Preventive maintenance; Infrastructure repair with advanced replacement; Software upgrades		
PROJECT LIFE:	5 years, contract ending 2026		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$136,216	\$0	\$0	<b>\$136,216</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduces potential unexpected costs related to repairing or replacing radio equipment.			

DEPARTMENT	<b>Emergency Management</b>		
PROJECT NAME:	<b>Bulk Fuel Trailer</b>		
RATIONALE:	Purchase of a 1,200 gallon towed fuel trailer, with a pump. Based on analysis the Town does not currently have the ability to move enough diesel to keep our generators supporting various municipal buildings as well as sewage pumping stations beyond a 4-5 day complete blackout. Additionally if we choose to use NCHS tanks as a strategic reserve, we have no means to effectively move this product.		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$31,500	<b>\$31,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None, minimal maintenance required for first 5-10 years.			

DEPARTMENT	<b>Emergency Management</b>		
PROJECT NAME:	<b>Body Armor for EMS/FD</b>		
RATIONALE:	Purchase 8 ballistic vests (Angel Armor Standard IIIA Rise with Truth 855 ballistic plate) and 8 ballistic helmets (IIIA) for use by on-duty crew EMS/Fire in the event of an active shooter event to provide protection for medical teams entering the "warm" zone of any event.		
PROJECT LIFE:	10		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$14,500	<b>\$14,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Emergency Management</b>		
PROJECT NAME:	<b>Stop The Bleed Kits</b>		
RATIONALE:	Purchase "Stop the Bleed" kits for all town buildings.		
PROJECT LIFE:	5		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$5,000	<b>\$5,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Emergency Management</b>		
PROJECT NAME:	<b>Motorola Tri-Band Radios</b>		
RATIONALE:	Annual purchase of 3 vehicle mounted Motorola Tri-Band radios, to be allocated to PD, EMS and Fire. Will allow for communications with mutual aid, state UASI system and also gradually prepare our Town for a potential change to high band radio system (joining the State system)		
PROJECT LIFE:	20		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2043
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$27,000	<b>\$27,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>EMS</b>		
PROJECT NAME:	<b>New Ambulance</b>		
RATIONALE:	This project is the replacement of oldest of the three ambulances in service to the residents of New Canaan. A third rig continues to be appropriate to insure that the EMS transport needs of our residents are met as quickly as possible. We also continue to experience increase in the number of occasions where multiple rigs are called into service at the same time. The ambulance being replaced will be nine years old in FY24. Replacing an ambulance at nine years allows the Town to maximize the trade-in value of the vehicle because after that point, it cannot be resold as an ambulance.		
PROJECT LIFE:	9		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$280,000	\$0	\$0	<b>\$280,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Police vehicles (6)</b>		
RATIONALE:	Purchase three police vehicles to replace vehicles with high mileage/high repair costs/reliability issues. To ensure the police fleet is safe, reliable and able to respond to emergencies.		
PROJECT LIFE:	4 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$280,000	\$0	\$0	<b>\$280,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Vehicles will reduce the costs of maintenance/repairs and enhance reliability.			



DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Equipment for new vehicles (6)</b>		
RATIONALE:	Equipment for three new vehicles. To ensure the police fleet is safe, reliable and able to respond to emergencies.		
PROJECT LIFE:	6 Years		
EXPTD. START:	7/1/2022	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$80,000	\$0	\$0	<b>\$80,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Vehicle changeover costs (6)</b>		
RATIONALE:	Labor associated with changing/installing equipment in two new vehicles.		
PROJECT LIFE:	4 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$28,000	<b>\$28,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
New vehicles/equipment should reduce repair costs.			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Bullet Proof Vest Replacement</b>		
RATIONALE:	Replace vests that are expired. Vests expire every 5 years.		
PROJECT LIFE:	5 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$10,000	<b>\$10,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Portable Radio Replacement</b>		
RATIONALE:	To ensure the radio system is reliable. Older radios are no longer serviced by vendor		
PROJECT LIFE:	5 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$15,000	<b>\$15,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Mobile Radio Replacement</b>		
RATIONALE:	To ensure the radio system is reliable. Older radios are no longer serviced by vendor.		
PROJECT LIFE:	5 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$5,000	\$0	<b>\$5,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Taser Replacement (4)</b>		
RATIONALE:	Purchase new tasers. Tasers are a proven less lethal use of force tool that reduces injuries to both officers and suspects.		
PROJECT LIFE:	5 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$5,500	<b>\$5,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Should reduce maintenance/repair of old taser models.			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Mobile Data Terminal Replacement</b>		
RATIONALE:	Mobile data terminals (rugged laptops) are installed in each vehicle and are used by officers to write reports and to access criminal justice databases. Current MDTs are 6+ years old and are approaching their end of useful life.		
PROJECT LIFE:	10 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$7,500	<b>\$7,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Fixed License Plate Readers (10)</b>		
RATIONALE:	Purchase Fixed License Plate Readers. Fixed license plate readers are a useful tool in crime investigation and prevention.		
PROJECT LIFE:	1 Year		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$25,000	<b>\$25,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None-Devices are solar powered			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Defibrillators (AEDs) (4)</b>		
RATIONALE:	Current equipment is approximately seven years old. Vendor will not repair or warranty. Equipment is at the end of its useful life.		
PROJECT LIFE:	7 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$7,500	<b>\$7,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Should eliminate need for repairs/service calls.			

DEPARTMENT	<b>Police</b>		
PROJECT NAME:	<b>Back-Up Battery Replacement</b>		
RATIONALE:	Current equipment is approximately seven years old. Vendor will not repair or warranty. Equipment is at the end of its useful life.		
PROJECT LIFE:	7 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$8,500	<b>\$8,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Should eliminate need for repairs/service calls.			

DEPARTMENT	<b>Animal Control</b>		
PROJECT NAME:	<b>Outdoor Run at New Canaan Veterinary Hospital</b>		
RATIONALE:	To use this location as an alternative animal shelter it needs to have an outdoor run.		
PROJECT LIFE:	10 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$10,000	<b>\$10,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Town Hall Repairs and Upgrades</b>		
RATIONALE:	Various Projects: Existing wood ceiling panels require reinforcement, Building Management System requires an upgrade, Engineering Services for Emergency Back-up Generator Docking System.		
PROJECT LIFE:	20 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$105,000	\$0	\$0	<b>\$105,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs, increase safety and ensure Town Hall operations during an emergency			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Town Hall Annex Docking Station (Engineering)</b>		
RATIONALE:	To provide engineering services to prepare for installation of emergency generator docking station in case of emergency		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$15,000	<b>\$15,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Ensures building will remain operational during an emergency			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Vine Cottage Docking Station</b>		
RATIONALE:	To install emergency generator docking station to provide back-up power in case of emergency.		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$15,000	<b>\$15,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Ensures building will remain operational during an emergency			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Firehouse Boiler and Controls</b>		
RATIONALE:	Replace existing old system with new natural gas system		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$120,000	\$0	\$0	<b>\$120,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance and operating costs			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>New Canaan Police Department Reconstruction</b>		
RATIONALE:	Reconstruction of the New Canaan Police Department is required		
PROJECT LIFE:	50		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2025
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$27,500,000	\$0	\$0	<b>\$27,500,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduces operational and maintenance costs			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>EMS Building Repairs</b>		
RATIONALE:	Various Projects: Replacement of existing ceiling tiles which are failing, Replacement of existing toilet hangers which are failing, fReplacement of existing fencing which has failed and is collapsing		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$74,750	\$0	\$0	<b>\$74,750</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs and increase security of complex			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Parks Garage Canopy/Roof &amp; Building Repairs</b>		
RATIONALE:	Various Projects: Extend canopy, Repair/replacement of roof, Exterior requires painting, Installation of docking station for emergency generator		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$341,000	\$0	\$0	<b>\$341,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs, protect field maintenance equipment and ensure building remains operational during an emergency			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Waveny House Exterior Repairs</b>		
RATIONALE:	Exterior of Building requires repointing in order to seal up exterior and prevent water intrusion/damage		
PROJECT LIFE:	50		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$500,000	\$0	\$0	<b>\$500,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs and extend useful life of the structure			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Powerhouse Theatre Renovation</b>		
RATIONALE:	Addition of new lobby space as well as installation of ADA Accessible Bathrooms and Facilities. Partnership with Town Players		
PROJECT LIFE:	50		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$250,000	\$0	\$0	<b>\$250,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Increase operational and recreational space as well as reduce maintenance costs			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Benko Pool Gas Conversion</b>		
RATIONALE:	Conversion of Benko Pool to Natural Gas System		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$20,000	<b>\$20,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce operating expenses			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Transfer Station Platform</b>		
RATIONALE:	Complete accessible route to new Transfer Station Scale House		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$50,000	<b>\$50,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Increase safety of Transfer Station Staff, Patrons and Visitors			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Irwin Barn Roof Support</b>		
RATIONALE:	Current roof system requires reinforcement prior to installation of new roof		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$250,000	\$0	<b>\$250,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs and increase safety of staff, patrons and visitors of the building			



DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Irwin Apartment HVAC</b>		
RATIONALE:	Current HVAC Unit is beyond its useful life and can no longer be repaired.		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$20,000	<b>\$20,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Irwin House Renovations</b>		
RATIONALE:	Current Building requires renovation in order to ensure that it is available for use by Town forces as well as others in the Community		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$250,000	\$0	\$0	<b>\$250,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs and increase safety of staff, patrons and visitors of the building			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Irwin Pump House</b>		
RATIONALE:	Existing stairs and exterior require replacement and refurbishment		
PROJECT LIFE:	30		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$30,000	<b>\$30,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs and increase safety of staff and maintenance personnel			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Train Stations Repairs</b>		
RATIONALE:	Various Projects: Existing Station and Canopy requires repainting and miscellaneous repairs. Need for repairs was noted in recent report by CTDOT and MNRR Inspection Staff		
PROJECT LIFE:	15		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$150,000	\$0	\$0	<b>\$150,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs and increase useful life of the structures			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Playhouse Move Theatre Renovations</b>		
RATIONALE:	Complete Renovation of Theatre, including renovation, expansion and change of use of second floor, installation of third floor for Locaiton of HVAC, complete new HVAC System, Elevator Installation, New Bathroom Installations, Structural Repairs and Additions as well as ADA Compliance and Building Code Compliance Measures		
PROJECT LIFE:	50		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$4,085,000	\$0	\$0	<b>\$4,085,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Minimal impact to operating budget. Better facilities will require less maintenance.			

DEPARTMENT	<b>Public Works - Town Buildings</b>		
PROJECT NAME:	<b>Incinerator Building Phase One Demolition</b>		
RATIONALE:	Existing Building is beyond its useful life. Demolition of the structure and repurposing of the surrounding land is required. An Environmental and Engineering Assessment of the Structure is required prior to demolition		
PROJECT LIFE:			
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$75,000	\$0	\$0	<b>\$75,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduces maintenance costs and increases safety of staff, patrons and visitors to the DPW Complex			

DEPARTMENT	<b>Parks and Recreation - Waveny House Weddings and Events</b>		
PROJECT NAME:	<b>Signs - Interior and Exterior</b>		
RATIONALE:	Wayfinding signs interior and bronzer signs exterior		
PROJECT LIFE:	15-20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$8,500	\$0	<b>\$8,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation - Waveny House Weddings and Events</b>		
PROJECT NAME:	<b>Carpets</b>		
RATIONALE:	To replace as needed carpets. Multi year project due to construction.		
PROJECT LIFE:	15-20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$10,000	<b>\$10,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation - Waveny House Weddings and Events</b>		
PROJECT NAME:	<b>Furniture Brides and Grooms Rooms</b>		
RATIONALE:	To reupholster, replace and add appropriate furniture to these rooms		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$35,000	<b>\$35,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation -Waveny House Weddings and Events</b>		
PROJECT NAME:	<b>Repair Lighting Fixtures</b>		
RATIONALE:	To repairs and replace with appropriate lighting fixtures throughout the interior and exterior.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$75,000	\$0	\$0	<b>\$75,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation -Waveny House Weddings and Events</b>		
PROJECT NAME:	<b>AC Brides and Grooms Rooms</b>		
RATIONALE:	To add in air conditioning to these rooms.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$20,000	<b>\$20,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation -Waveny House Weddings and Events</b>		
PROJECT NAME:	<b>Banquet Chairs</b>		
RATIONALE:	To replace the banquet chairs. Many events rent chairs due to condition of ours (200 Chairs)		
PROJECT LIFE:			
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$16,250	<b>\$16,250</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation -Wavny House Weddings and Events</b>		
PROJECT NAME:	<b>Electric Updates</b>		
RATIONALE:	Need outdoor and indoor updates outlets etc.		
PROJECT LIFE:			
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$8,500	<b>\$8,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Pavement Management Program</b>		
RATIONALE:	Annual road reconstruction is required in order to properly maintain the Town's roadway infrastructure. A systematic approach to pavement maintenance requires performing maintenance and pavement upgrades on a periodic basis to keep our existing road network in good working condition and prevent more costly measures of restoration and reconstruction.		
PROJECT LIFE:	20 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$2,061,935	\$0	\$438,065	<b>\$2,500,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced time and materials required for maintenance / repairs.			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>ADA Improvements - Townwide</b>		
RATIONALE:	The Town is required by Federal Law to adhere to the principles and guidelines of the Americans with Disabilities Act (ADA). These monies will provide necessary and required improvements and ensure our Town programs and services will meet those requirements.		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$500,000	\$0	\$0	<b>\$500,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
No impact to operating budget			

DEPARTMENT	<b>Public Works- Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Sidewalk Improvements</b>		
RATIONALE:	Annual sidewalk repair and maintenance are required in order to properly maintain the Town's Infrastructure and to ensure that the sidewalks exceed the expected service life.		
PROJECT LIFE:	20 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$500,000	\$0	\$0	<b>\$500,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced time and materials required for maintenance / repairs and avoidance of potential litigation.			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Parking Lots</b>		
RATIONALE:	Annual parking lot reconstruction is required to properly maintain the Town's infrastructure. The majority of the Town parking lots are older than 20 years and have exceeded their normal service life.		
PROJECT LIFE:	15 - 20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$300,000	\$0	\$0	<b>\$300,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Less daily maintenance for pothole patching and small repairs. Improved drainage reduces potential icing during winter months.			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Traffic Calming - Rotary/Intersection Improvements</b>		
RATIONALE:	Safety of the Motoring Public and Pedestrians on our Streets and Roads is of paramount importance. This is a quality of life issue and enhancements to several noted intersections and gateways into Town will set New Canaan apart from our peers with increased safety and improved aesthetics.		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$150,000	\$0	\$0	<b>\$150,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Less daily maintenance for minor repairs, decreased time required to answer and satisfy residential and motorist complaints regarding Traffic Calming Issues.			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Pavement Preservation</b>		
RATIONALE:	Annual road repair is required in order to properly maintain the Town's roadway infrastructure. Proper maintenance of new and existing roads (cracksealing, localized repairs, etc.) will ensure that they reach and exceed their expected service lives.		
PROJECT LIFE:	7-10 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$250,000	\$0	\$0	<b>\$250,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced time and materials required for maintenance / repairs.			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Drainage</b>		
RATIONALE:	Annual drainage installation, repair, and maintenance are required in order to properly maintain the Town's roadway Infrastructure and to ensure that the roads exceed their expected service life. Proper drainage installation also will help prevent potential flooding and erosion issues which occur during storm events.		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$100,000	\$0	\$0	<b>\$100,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced time and materials required for routine maintenance			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Guide Rails</b>		
RATIONALE:	Replacement of existing outdated guide rail systems and installation of new systems at various locations in Town are warranted to ensure the proper passage of motor vehicles along the Town's Road Network.		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$50,000	<b>\$50,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced time and materials required for maintenance / repairs.			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Cameras and Security Measures</b>		
RATIONALE:	Installation of Security Cameras at select locations in Town: Town Parks, Town Parking Lots, Critical Infrastructure Areas are vital to the safety and security of the Town and will also aid the Police Department with enforcement and investigations.		
PROJECT LIFE:	10 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$50,000	<b>\$50,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Minimal - Depends upon location and need for cellular service			



DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Signage and Striping</b>		
RATIONALE:	The annual replacement of the Town's road and street signs and pavement markings is a requirement of the Federal Highway Administration. Street Signs and Markings are replaced when they reach the end of their service lives.		
PROJECT LIFE:	7-10 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$25,000	<b>\$25,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced time and materials required for maintenance / repairs.			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Energy Savings Initiative Master Plan</b>		
RATIONALE:	Periodic review and enhancement of our energy usage is required to ensure that the Town is using the most cost-effective means to heat and power the Town's Buildings. Engineering analysis is required to review each system and recommend areas of improvement.		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$25,000	<b>\$25,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Rebates and incentives will be captured and offset energy or project costs			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Electric Vehicle Charging Stations</b>		
RATIONALE:	To install electric vehicle charging stations for use by the Town's Fleet and its residents. This will promote more environmentally sensitive means of transportation.		
PROJECT LIFE:	15 - 20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$15,000	<b>\$15,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced operational costs for the Town's Fleet			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Electric Vehicles - Land Use Departments</b>		
RATIONALE:	To replace the Town's aging Land Use Vehicle Fleet with more environmentally and less costly means of transportation. This will reduce the annual maintenance costs and downtime associated with aging vehicles.		
PROJECT LIFE:	10 - 15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$70,000	\$0	\$0	<b>\$70,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced operational and maintenance costs for the Town's Fleet			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Bridges &lt; 20' - Engineering &amp; Construction</b>		
RATIONALE:	Periodic repair and maintenance are required in order to properly maintain the Town's Bridge Infrastructure and to ensure that they exceed their expected service life. Proper maintenance should reduce the potential for more costly repairs.		
PROJECT LIFE:	15 - 20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$250,000	\$0	\$0	<b>\$250,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Less daily maintenance for minor repairs.			

DEPARTMENT	<b>Public Works - Administration &amp; Engineering</b>		
PROJECT NAME:	<b>Traffic Signal Upgrades - APS Systems - Downtown</b>		
RATIONALE:	Safety of the Motoring Public and Pedestrians on our Streets and Roads is of paramount importance. Upgrades to several of our noted intersections in the downtown area to install Audible Pedestrian Signal Systems will increase the safety of our visually impaired and distracted pedestrians.		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$150,000	\$0	\$0	<b>\$150,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Less maintenance required for minor repairs.			

DEPARTMENT	<b>Public Works - Highway</b>		
PROJECT NAME:	<b>2 WD Dump/Sander Truck</b>		
RATIONALE:	Proper timing of the replacement of the Town's Fleet will reduce annual maintenance costs since they tend to escalate as the age and mileage of vehicles increases. This truck will replace an older model existing truck with high mileage and long hours.		
PROJECT LIFE:	10 - 15 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	3/15/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$220,000	\$0	\$0	<b>\$220,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Public Works - Highway</b>		
PROJECT NAME:	<b>Sweeper</b>		
RATIONALE:	Proper timing of the replacement of the Town's Fleet will reduce annual maintenance costs since they tend to escalate as the age and mileage of vehicles increases. This sweeper will replace an older model existing sweeper with high mileage and long hours.		
PROJECT LIFE:	10 - 12 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$200,000	\$0	\$0	<b>\$200,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of equipment			

DEPARTMENT	<b>Public Works - Highway</b>		
PROJECT NAME:	<b>Boom Mower</b>		
RATIONALE:	Proper timing of the replacement of the Town's Fleet will reduce annual maintenance costs since they tend to escalate as the age and mileage of vehicles increases. This boom mower will replace an older model existing mower with high mileage and long hours.		
PROJECT LIFE:	15 - 20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$150,000	\$0	\$0	<b>\$150,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of equipment			

DEPARTMENT	<b>Public Works - Highway</b>		
PROJECT NAME:	<b>Equipment Refurbishing</b>		
RATIONALE:	Periodic repair and maintenance are required in order to properly maintain the Town's Fleet and to ensure that our equipment exceeds their expected service life. Proper maintenance should reduce the potential for more costly repairs.		
PROJECT LIFE:	10 - 15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$25,000	\$0	<b>\$25,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce maintenance costs for machinery and trucks			

DEPARTMENT	<b>Public Works - Highway</b>		
PROJECT NAME:	<b>Leaf Collection System</b>		
RATIONALE:	Proper timing of the replacement of the Town's Fleet will reduce annual maintenance costs since they tend to escalate as the age and mileage of vehicles increases. This leaf collection system will replace an older existing model existing with long hours.		
PROJECT LIFE:	15 - 20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$75,000	\$0	\$0	<b>\$75,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of equipment			

DEPARTMENT	<b>Transfer Station</b>		
PROJECT NAME:	<b>Container Replacement</b>		
RATIONALE:	Replace 2 containers purchased in early 2000. Wear and tear is non-repairable		
PROJECT LIFE:	15-20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$23,400	\$0	<b>\$23,400</b>
<b>IMPACT ON OPERATING BUDGET</b>			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Field Improvements</b>		
RATIONALE:	The town needs to maintain our athletic facilities so that the playing surfaces will be safe. The majority of the repairs are to the baseball and softball infields for lip removal. There will also be some sodding, mounds and batter's box repairs, along with seeding, etc.		
PROJECT LIFE:	7 - 10 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$60,000	\$0	\$0	<b>\$60,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced daily maintenance costs associated with field repairs			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Irrigation Upgrades</b>		
RATIONALE:	The town has invested substantial money in irrigation systems. Some of these systems need to be upgraded to allow continuous use without downtime. Mead Park needs a complete replacement since it has passed its useful life and we are experiencing costly line breaks to the system.		
PROJECT LIFE:	20- 25 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$100,000	\$0	\$0	<b>\$100,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced daily maintenance costs associated with field repairs			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Exterior Wall Repairs</b>		
RATIONALE:	The existing brick, masonry and stone walls in Waveny Park are in need of repair and restoration. This is part of a multi-year maintenance plan to upgrade all the existing walls in the Park.		
PROJECT LIFE:	15- 20 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$100,000	\$0	\$0	<b>\$100,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Disc Golf Course</b>		
RATIONALE:	Volunteers have invested substantial money and time in the development of a disc golf course at Waveny. The tee boxes are in need of repair/replacement and minor drainage improvements are necessary.		
PROJECT LIFE:	15-20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$10,000	<b>\$10,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Fence and BackStop Replacement</b>		
RATIONALE:	Part of a multi-year plan to replace worn, damaged and (at times) dangerous fencing at various locations in our parks.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$60,000	\$0	\$0	<b>\$60,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced Maintenace Costs			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Water Fountains</b>		
RATIONALE:	Many of the Town's drinking fountains are old and in disrepair. These fountains need upgrading to ensure they are working properly and meet current accessibility standards		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$4,500	<b>\$4,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Dunning Stadium</b>		
RATIONALE:	Various capital improvements required at Dunning Stadium. Due to the new agreement with the Athletic Foundation, maintenance of Dunning is now the responsibility of the Parks Department		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$7,000	<b>\$7,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced Daily Maintenance Costs			



DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Bristow Bird Santuary</b>		
RATIONALE:	Year 3 of 5 Year Master Plan developed by the Conservation Commission to refurbish the Bird Sanctuary in anticipation of its 100 year anniversary,		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$97,500	\$0	\$0	<b>\$97,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Waveny Trail Construcyion</b>		
RATIONALE:	The trails at Waveny Park are in need of periodic maintenance, upgrade and reconstruction. This is part of a multi-year plan to upgrade all the trails in the park.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$30,000	<b>\$30,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenace costs			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Mead Park Snack Bar Appliances</b>		
RATIONALE:	The food cossession appliances are owned by the town and are reaching the end of their life expectancy.		
PROJECT LIFE:	15-20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$35,000	<b>\$35,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced service calls			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Tennis Hut Replacement</b>		
RATIONALE:	replace the existing tennis storage hut (25 years old+) allowing a waiting area for uses of bothe the tennis and pickleball courts along with storage.		
PROJECT LIFE:			
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$20,000	<b>\$20,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
DEPARTMENT	<b>Parks and Recxreation - Infastructure</b>		
PROJECT NAME:	<b>Mead Park Pickleball Plaza</b>		
RATIONALE:	Need to finish ther area of the highly sucesful piuckleball court construction		
PROJECT LIFE:	20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$75,000	\$0	\$0	<b>\$75,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			

DEPARTMENT	<b>Parks and Recreation - Infastructure</b>		
PROJECT NAME:	<b>Mead Park Walkway</b>		
RATIONALE:	ADA compliant walkay to Bristow Bird Sanctuary and to Gamble Baeball field		
PROJECT LIFE:	15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$150,000	\$0	\$0	<b>\$150,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			

DEPARTMENT	<b>Parks and Recreation - Infrastructure</b>		
PROJECT NAME:	<b>Dunning Stadium Enterprise Zone - Phase I (June, 2023) - Press Box</b>		
RATIONALE:	Five year plan developed by New Canaan Athletic Foundation to refurbish and reconstruct the athletic fields at Waveny Park. These monies are slated as part of the Town's Contribution to these proposed projects.		
PROJECT LIFE:	20 Years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$2,000,000	\$0	\$2,000,000	<b>\$4,000,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation - Infrastructure</b>		
PROJECT NAME:	<b>Waveny Park Conservancy</b>		
RATIONALE:	Five year plan developed by New Canaan Athletic Foundation to refurbish and reconstruct the athletic fields at Waveny Park. These monies are slated as part of the Town's Contribution to these proposed projects.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$300,000	\$0	\$0	<b>\$300,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
N/A			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Vehicles w/Accessories</b>		
RATIONALE:	Proper timing of the replacement of the Town's Fleet will reduce annual maintenance costs since they tend to escalate as the age and mileage of vehicles increases. This truck will replace an older model existing truck with high mileage and long hours.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$135,000	\$0	\$0	<b>\$135,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Utility Carts</b>		
RATIONALE:	This is a replacement of a utility cart which is over 22 years old and is used for park and school activities and events.		
PROJECT LIFE:	12-17 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$10,000	<b>\$10,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Ride on Mowers</b>		
RATIONALE:	This is to replace an old unreliable mower which has a life expectancy of 8 years. These mowers mow all the school grounds and parks and are run on a daily basis during the growing season.		
PROJECT LIFE:	7 - 10 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$12,500	<b>\$12,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Blowers</b>		
RATIONALE:	These pieces of equipment are used in daily maintenance of parks and school grounds		
PROJECT LIFE:	10-12 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$8,500	<b>\$8,500</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Brush Cutters</b>		
RATIONALE:	Implements and stand alone used to cut back brush and weeds on edges of trails and properties		
PROJECT LIFE:	7-10 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$10,000	<b>\$10,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Paint Machines</b>		
RATIONALE:	To purchase a GPS paint layout machine		
PROJECT LIFE:	15-17 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$45,000	<b>\$45,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce the time it takes to layout a field so labor savings allowing the men to perform other tasks			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Sidewalk Plow</b>		
RATIONALE:	Needed to remove snow efficiently from the sidewalks throughout the residential sidewalks		
PROJECT LIFE:	15-20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$180,000	\$0	\$0	<b>\$180,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Salt Spreader Body</b>		
RATIONALE:	To be hook mounted on a truck for salting of parking lots		
PROJECT LIFE:	10-12 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$11,000	<b>\$11,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Sidewalk sander</b>		
RATIONALE:	Mounts in the rear of a utility cart for salting		
PROJECT LIFE:	10-12 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$5,000	<b>\$5,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Parks and Recreation - Equipment</b>		
PROJECT NAME:	<b>Skid Steer Loader</b>		
RATIONALE:	To replace a 20 year old machine		
PROJECT LIFE:	15-20 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$70,000	\$0	\$0	<b>\$70,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduced maintenance costs. Cost savings by replacement of vehicles.			

DEPARTMENT	<b>Conservation Commission</b>		
PROJECT NAME:	<b>Land Acquisition Funding</b>		
RATIONALE:	Accumulate funding for future land acquisition.		
PROJECT LIFE:			
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$100,000	\$0	\$0	<b>\$100,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Funds set into the Land Acquisition Fund could potentially absorb future land acquisition opportunities.			

DEPARTMENT	<b>Public Works-Sewer</b>		
PROJECT NAME:	<b>UV Re-Habilitation Parts</b>		
RATIONALE:	Replacement of existing parts UV System		
PROJECT LIFE:	5 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$25,000	<b>\$25,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None-Funds to be used from Maintenance Reserve Account.			

DEPARTMENT	<b>Public Works-Sewer</b>		
PROJECT NAME:	<b>Engineering Consulting Services</b>		
RATIONALE:	Consulting services for continued operation and maintenance of plant.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$20,000	<b>\$20,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None-Funds to be used from Maintenance Reserve Account			

DEPARTMENT	<b>Public Works-Sewer</b>		
PROJECT NAME:	<b>Sewer Rehabilitation</b>		
RATIONALE:	During annual inspection of sewer system--funds are used to repair any issues found.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$10,900	<b>\$10,900</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None-Funds to be used from Maintenance Reserve Account			

DEPARTMENT	<b>Public Works-Sewer</b>		
PROJECT NAME:	<b>Sensor Replacements</b>		
RATIONALE:	Replace all existing sensors used to operate facility.		
PROJECT LIFE:	5-years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$23,000	<b>\$23,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None-Funds to be used from Maintenance Reserve Account			



DEPARTMENT	<b>Public Works-Sewer</b>		
PROJECT NAME:	<b>UV Replacement-Additional Funding</b>		
RATIONALE:	Increase to 2023 Funding for UV replacement project.Increase due to unexpected infrastructure changes to accept new UV System.		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$285,000	<b>\$285,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None-Funds to be used from Maintenance Reserve Account.			

DEPARTMENT	<b>Public Works-Sewer</b>		
PROJECT NAME:	<b>Chemical Storage-Tote Replacements</b>		
RATIONALE:	Replace-22 year old chemical storage totes		
PROJECT LIFE:	10-15 years		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$7,000	<b>\$7,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None-Funds to be used from Maintenance Reserve Account.			

DEPARTMENT	<b>Public Works- Sewer</b>		
PROJECT NAME:	<b>Inflow and Infiltration Remediation</b>		
RATIONALE:	Follow-up of of I&I Study recommendation received from AECOM (consulting engineers)		
PROJECT LIFE:			
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$500,000	<b>\$500,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
None-Funds to be used from Maintenance Reserve Account.			

DEPARTMENT	<b>Public Works- Sewer</b>		
PROJECT NAME:	<b>Replacement Mechanic's Vehicle</b>		
RATIONALE:	Replacement of a vehicle that is currently over 10 years old.		
PROJECT LIFE:	10		
EXPTD. START:	7/1/2023	EXPTD. COMPLETION:	6/30/2024
<b>FINANCIAL INFORMATION</b>			
BONDING	TAX FUNDING	OTHER	<b>PROJECT TOTAL</b>
\$0	\$0	\$100,000	<b>\$100,000</b>
<b>IMPACT ON OPERATING BUDGET</b>			
Reduce time and materials required for maintenance and repairs.			

**Town of New Canaan - Summary of 5 Year Capital Program**

	2022-23 Adopted				2023-24 Adopted				2024-2025	2025-26	2026-27	2027-28	Total A-E
	Bonded	Tax Support	Other	Total A	Bonded	Tax Support	Other	Total A	Total B	Total C	Total D	Total E	
<b>Tax Assessor</b>													
2023 Town-wide Revaluation	150,000	-	-	150,000	215,000	-	-	215,000	-	-	-	-	215,000
<b>Total</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>150,000</b>	<b>215,000</b>	<b>-</b>	<b>-</b>	<b>215,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>215,000</b>
<b>Information Technology</b>													
IT-Hardware/Software	80,000	-	-	80,000	130,000	-	-	130,000	75,000	75,000	75,000	75,000	430,000
WAN Software / Hardware	80,000	-	-	80,000	80,000	-	-	80,000	80,000	80,000	80,000	80,000	400,000
Cyber Security Mitigation	-	-	-	-	-	-	40,000	40,000	40,000	40,000	40,000	40,000	200,000
<b>Total</b>	<b>160,000</b>	<b>-</b>	<b>-</b>	<b>160,000</b>	<b>210,000</b>	<b>-</b>	<b>40,000</b>	<b>250,000</b>	<b>195,000</b>	<b>195,000</b>	<b>195,000</b>	<b>195,000</b>	<b>1,030,000</b>
<b>Health Department</b>													
Vehicles	-	-	50,000	50,000	-	-	25,000	25,000	-	-	-	-	25,000
<b>Total</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>Parking</b>													
Replacement of current 2 camera, 9 year old LPR	-	-	-	-	-	-	-	-	20,000	-	-	-	20,000
Replacement of current 2 camera, 7 year old LPR	-	-	-	-	-	-	-	-	-	-	20,000	-	20,000
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>40,000</b>
<b>Fire</b>													
SCBA Air Bottles	-	-	15,000	15,000	-	-	16,800	16,800	-	10,000	-	-	26,800
Tri-Band Radio Addition	-	-	156,780	156,780	-	-	25,000	25,000	-	-	-	-	25,000
Personal Protective Equipment	-	-	18,500	18,500	-	-	50,000	50,000	35,000	65,000	24,000	-	174,000
Radio Replacement	-	-	2,000	2,000	-	-	4,000	4,000	3,000	3,000	-	-	10,000
Fire Hose Replacement	-	-	10,000	10,000	-	-	-	-	-	10,000	-	10,000	20,000
Equipment / Tools	-	-	10,000	10,000	-	-	15,000	15,000	10,000	-	10,000	-	35,000
Water Supply Improvement	-	-	10,000	10,000	-	-	10,000	10,000	10,000	10,000	10,000	10,000	50,000
Pumper Replacement (Engine 2)	-	-	-	-	1,000,000	-	-	1,000,000	-	-	-	-	1,000,000
SCBA Replacement	-	-	-	-	-	-	-	-	-	-	350,000	-	350,000
Building Improvement- Training/meeting room	-	-	-	-	-	-	30,000	30,000	-	-	-	-	30,000
Building Improvement- Alarm Room	-	-	-	-	-	-	8,500	8,500	-	-	-	-	8,500
Water Rescue	-	-	-	-	-	-	20,000	20,000	-	-	-	-	20,000
Utility (Pick up Truck) replacement	-	-	-	-	-	-	-	-	80,000	-	-	-	80,000
Ladder truck replacement/refurbish	-	-	-	-	-	-	-	-	-	-	-	1,500,000	1,500,000
<b>Total</b>	<b>-</b>	<b>-</b>	<b>222,280</b>	<b>222,280</b>	<b>1,000,000</b>	<b>-</b>	<b>179,300</b>	<b>1,179,300</b>	<b>138,000</b>	<b>98,000</b>	<b>394,000</b>	<b>1,520,000</b>	<b>3,329,300</b>
<b>Emergency Management</b>													
Motorola Radio Hardware & Software Update Agreement	133,292	-	-	133,292	136,216	-	-	136,216	139,226	143,403	146,603	170,059	735,507
Fuel Trailer (1,204gal - Emerg Generators)	-	-	-	-	-	-	31,500	31,500	-	-	-	-	31,500
Body Armor - EMS/FD	-	-	-	-	-	-	14,500	14,500	-	-	-	-	14,500
Stop the bleed kits (Town buildings, Schools)	-	-	-	-	-	-	5,000	5,000	-	-	-	-	5,000
Motorola Tri-Band Radios	-	-	-	-	-	-	27,000	27,000	28,350	29,767	31,255	32,818	149,190
EOC Computer & Phones	-	-	-	-	-	-	-	-	4,000	-	-	-	4,000
<b>Total</b>	<b>133,292</b>	<b>-</b>	<b>-</b>	<b>133,292</b>	<b>136,216</b>	<b>-</b>	<b>78,000</b>	<b>214,216</b>	<b>171,576</b>	<b>173,170</b>	<b>177,858</b>	<b>202,877</b>	<b>939,697</b>
<b>EMS</b>													
New Ambulance	-	-	-	-	280,000	-	-	280,000	-	-	280,000	-	560,000
New Fly Car	-	-	-	-	-	-	-	-	-	-	-	75,000	75,000
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>280,000</b>	<b>-</b>	<b>-</b>	<b>280,000</b>	<b>-</b>	<b>-</b>	<b>280,000</b>	<b>75,000</b>	<b>635,000</b>
<b>Police Department</b>													
Police vehicles (6)	-	-	108,000	108,000	280,000	-	-	280,000	200,000	150,000	200,000	150,000	980,000
Equipment for new vehicles (3)	-	-	33,000	33,000	80,000	-	-	80,000	55,000	42,000	55,000	42,000	274,000
Vehicle changeover costs (3)	-	-	15,000	15,000	-	-	28,000	28,000	19,000	14,000	19,000	14,000	94,000
Bullet Proof Vest Replacement	-	-	10,000	10,000	-	-	10,000	10,000	10,000	10,000	10,000	10,000	50,000
Portable radio replacement	-	-	-	-	-	-	15,000	15,000	-	12,000	-	12,000	39,000
Mobile Radio Replacement	-	-	-	-	-	-	5,000	5,000	-	5,000	-	5,000	15,000
Taser Replacement (4)	-	-	5,500	5,500	-	-	5,500	5,500	5,500	5,500	5,500	5,500	27,500
Mobile Data Terminal Replacement	-	-	-	-	-	-	7,500	7,500	7,500	-	7,500	-	22,500
Duty Firearm Replacement (50)	-	-	-	-	-	-	-	-	-	45,000	-	-	45,000

**Town of New Canaan - Summary of 5 Year Capital Program**

	2022-23 Adopted				2023-24 Adopted				2024-2025	2025-26	2026-27	2027-28	Total A-E
	Bonded	Tax Support	Other	Total A	Bonded	Tax Support	Other	Total A	Total B	Total C	Total D	Total E	
Patrol Rifle Replacement (10)	-	-	-	-	-	-	-	-	20,000	-	-	-	20,000
Fixed License Plate Readers (10)	-	-	36,000	36,000	-	-	25,000	25,000	25,000	25,000	25,000	25,000	125,000
Speed Sentry Units (2)	-	-	12,000	12,000	-	-	-	-	6,000	-	6,000	-	12,000
Defibrillators (AEDs) (4)	-	-	7,500	7,500	-	-	7,500	7,500	7,500	7,500	7,500	7,500	37,500
Dispatch Backup Battery Replacement (1)	-	-	-	-	-	-	8,500	8,500	-	-	-	-	8,500
In-Car Cameras (5)	-	-	40,000	40,000	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	<b>267,000</b>	<b>267,000</b>	<b>360,000</b>	<b>5,000</b>	<b>107,000</b>	<b>472,000</b>	<b>355,500</b>	<b>316,000</b>	<b>335,500</b>	<b>271,000</b>	<b>1,750,000</b>
<b>Public Works -Town Buildings</b>													
Town Hall - Steps	130,000	-	-	130,000	-	-	-	-	-	-	-	-	-
Town Hall Repairs and Upgrades	-	-	-	-	105,000	-	-	105,000	15,000	135,454	-	4,900	260,354
Town Hall Annex Human Services, Boiler	-	-	35,000	35,000	-	-	-	-	-	-	-	-	-
Town Hall Annex Docking Station (Engineering)	-	-	-	-	-	-	15,000	15,000	2,937	40,417	-	-	58,354
Vine Cottage Renovation	-	-	-	-	-	-	-	-	-	-	-	-	-
Vine Cottage Electric Vehicle Docking Station	-	-	-	-	-	-	15,000	15,000	-	-	-	14,419	29,419
Firehouse Boiler and Controls	-	-	-	-	120,000	-	-	120,000	-	-	-	101,658	221,658
Police Station Renovation	-	-	-	-	27,500,000	-	-	27,500,000	-	-	-	-	27,500,000
NCVAC (EMS Building) Generator	86,000	-	-	86,000	-	-	-	-	-	-	-	-	-
EMS Building Repairs	-	-	-	-	74,750	-	-	74,750	-	47,099	-	-	121,849
Parks Garage Saxe	145,000	-	-	145,000	341,000	-	-	341,000	-	-	-	-	341,000
Waveny House HVAC System	-	-	-	-	-	-	-	-	-	3,600,000	-	-	3,600,000
Waveny House Re-Pointing, Drainage	-	-	-	-	500,000	-	-	500,000	-	-	-	-	500,000
Waveny Park Powerhouse Theatre	-	-	-	-	250,000	-	-	250,000	11,591	-	-	-	261,591
Waveny Park LCC, CHP	400,000	-	-	400,000	-	-	-	-	-	-	-	84,368	84,368
Waveny Park Pool - Gas Conversion	-	-	-	-	-	-	20,000	20,000	79,000	-	-	-	99,000
Waveny Tea House	63,000	-	-	63,000	-	-	-	-	-	-	-	-	-
Waveny Park Lamp Post Replacement Project	-	-	50,000	50,000	-	-	-	-	280,000	280,000	-	-	560,000
Highway Garage	-	-	-	-	-	-	-	-	199,697	-	183,732	15,529	398,958
New Salt Shed Building	-	-	-	-	-	-	-	-	2,000,000	-	-	-	2,000,000
Transfer Station Platform	-	-	-	-	-	-	50,000	50,000	6,065	-	-	-	56,065
Animal Control Shelter - Phase 1 Demo	-	-	-	-	-	-	-	-	250,000	-	-	-	250,000
Irwin Park Barn - Roof Support	-	-	4,800	4,800	250,000	-	-	250,000	-	-	-	-	250,000
Irwin Park Guest Apartment - HVAC	-	-	-	-	-	-	20,000	20,000	-	-	-	-	20,000
Irwin Park Pump House	-	-	-	-	-	-	30,000	30,000	-	-	-	-	30,000
Kiwanis Park Pavilion	-	-	-	-	-	-	-	-	9,112	-	-	-	9,112
Nature Center Animal Care	-	-	-	-	-	-	-	-	-	-	-	39,392	39,392
Nature Center Education Annex	-	-	-	-	-	-	-	-	-	39,600	-	47,515	87,115
Nature Center Education Building	-	-	-	-	-	-	-	-	5,540	-	-	-	5,540
Nature Center Director's House	-	-	-	-	-	-	-	-	1,739	-	-	-	1,739
Nature Center Visitor Center	60,000	-	-	60,000	-	-	-	-	102,228	-	-	-	102,228
Nature Center Herb Bld & Shed	-	-	10,000	10,000	-	-	-	-	-	-	-	-	-
Nature Center Cider House Repairs	-	-	5,000	5,000	-	-	-	-	-	-	-	-	-
Nature Center Rock House Roof Replacement	-	-	20,000	20,000	-	-	-	-	-	-	-	-	-
Playhouse Movie Theatre HVAC	-	-	-	-	4,085,000	-	-	4,085,000	-	-	-	-	4,085,000
School House Apartments / Daycare	100,000	-	-	100,000	-	-	-	-	-	-	-	6,951	6,951
Train Station	-	-	28,750	28,750	150,000	-	-	150,000	-	-	-	-	150,000
Old Incinerator Buildings Demo Engineering (2)	-	-	-	-	75,000	-	-	75,000	-	-	-	-	75,000
Oil to Gas conversions	100,000	-	-	100,000	-	-	-	-	-	-	-	-	-
Fire Alarm Upgrade Project to Town Buildings	-	-	46,000	46,000	-	-	-	-	-	-	-	-	-
Audio system Inside and out + WiFi	-	-	-	-	-	-	-	-	-	64,000	-	-	64,000
Chinmeney Repairs / Fireplaces Gas	-	-	-	-	-	-	-	-	-	45,000	-	-	45,000
Gate at forecourt Waveny	-	-	-	-	-	-	-	-	-	35,000	-	-	35,000
Bistro Lights	-	-	-	-	-	-	-	-	-	-	5,500	-	5,500
Awning Back Patio	-	-	-	-	-	-	-	-	-	-	15,500	-	15,500
W Signs (Interior and Exterior)	-	-	-	-	-	8,500	-	8,500	-	-	-	-	8,500
A Carpets	-	-	-	-	-	-	10,000	10,000	10,000	15,000	-	-	35,000
V Furniture (Bride and Groom)	-	-	-	-	-	-	35,000	35,000	10,000	-	-	-	45,000
E Repair lighting fixtures	-	-	-	-	75,000	-	-	75,000	-	-	-	-	75,000
N AC Bridal and grooms rooms	-	-	-	-	-	-	20,000	20,000	-	-	-	-	20,000
Y Chairs (250 x \$65)	-	-	-	-	-	-	16,250	16,250	-	-	-	-	16,250
Electric Updates	-	-	-	-	-	8,500	-	8,500	-	-	-	-	8,500

**Town of New Canaan - Summary of 5 Year Capital Program**

	2022-23 Adopted				2023-24 Adopted				2024-2025	2025-26	2026-27	2027-28	Total A-E
	Bonded	Tax Support	Other	Total A	Bonded	Tax Support	Other	Total A	Total B	Total C	Total D	Total E	
H Storage Options/ use billard and Library	-	-	-	-	-	-	-	-	55,000	-	-	-	55,000
O Wallpaper/wall repairs	-	-	-	-	-	-	-	-	40,000	-	-	-	40,000
U China	-	-	-	-	-	-	-	-	25,000	-	-	-	25,000
S Silverware	-	-	-	-	-	-	-	-	5,000	-	-	-	5,000
E Bridal and Grooms room Bathrooms	-	-	-	-	-	-	-	-	40,000	-	-	-	40,000
<b>Total</b>	<b>1,084,000</b>	<b>-</b>	<b>199,550</b>	<b>1,283,550</b>	<b>33,525,750</b>	<b>17,000</b>	<b>231,250</b>	<b>33,774,000</b>	<b>3,147,909</b>	<b>4,301,570</b>	<b>204,732</b>	<b>314,732</b>	<b>41,742,943</b>
<b>Public Works - Administration &amp; Engineering</b>													
Pavement Management Program	2,000,000	-	438,065	2,438,065	2,061,935	-	451,165	2,513,100	2,500,000	2,500,000	2,500,000	2,500,000	12,513,100
ADA Improvements - Townwide	-	-	-	-	500,000	-	-	500,000	250,000	250,000	-	-	1,000,000
Sidewalks - Improvements & New	300,000	-	-	300,000	500,000	-	-	500,000	300,000	300,000	300,000	300,000	1,700,000
Parking Lots	-	-	300,000	300,000	300,000	-	-	300,000	300,000	300,000	300,000	300,000	1,500,000
Traffic Calming - Rotary/Intersection Improvements	-	-	-	-	150,000	-	-	150,000	150,000	150,000	-	-	450,000
Pavement Preservation	250,000	-	-	250,000	250,000	-	-	250,000	250,000	300,000	300,000	300,000	1,400,000
Drainage	100,000	-	-	100,000	100,000	-	-	100,000	100,000	100,000	50,000	50,000	400,000
Guide Rails	-	-	50,000	50,000	-	-	50,000	50,000	50,000	-	-	-	100,000
Cameras and Security Measures	-	-	50,000	50,000	-	-	50,000	50,000	-	50,000	-	50,000	150,000
Signage and Striping	-	-	25,000	25,000	-	-	25,000	25,000	25,000	25,000	25,000	25,000	125,000
Energy Savings Initiative Master Plan	-	-	25,000	25,000	-	-	25,000	25,000	-	-	-	-	25,000
Parking Lot Land Acquisition	-	-	-	-	-	-	-	-	1,200,000	2,000,000	-	-	3,200,000
Bridge at Nursery Road	-	-	-	-	-	-	-	-	250,000	1,500,000	-	-	1,750,000
Parking Expansion Construction	-	-	-	-	-	-	-	-	500,000	500,000	500,000	-	1,500,000
Electric Vehicle Charging Stations	-	-	15,000	15,000	-	-	15,000	15,000	-	15,000	-	15,000	45,000
Electric Vehicles - Land Use Departments	70,000	-	-	70,000	70,000	-	-	70,000	-	-	-	-	70,000
Bridges < 20' - Engineering & Construction	75,000	-	-	75,000	250,000	-	-	250,000	250,000	250,000	-	-	750,000
Lamp Post Installations	-	-	35,000	35,000	-	-	-	-	125,000	-	-	-	125,000
Traffic Signal Upgrades - APS Systems - Downtown	-	-	-	-	150,000	-	-	150,000	-	-	-	-	150,000
Traffic Signal Replacement - Construction	-	-	-	-	-	-	-	-	500,000	-	-	-	500,000
<b>Total</b>	<b>2,795,000</b>	<b>-</b>	<b>938,065</b>	<b>3,733,065</b>	<b>4,331,935</b>	<b>-</b>	<b>616,165</b>	<b>4,948,100</b>	<b>6,750,000</b>	<b>8,240,000</b>	<b>3,975,000</b>	<b>3,540,000</b>	<b>27,453,100</b>
<b>Public Works - Highway</b>													
Salt Barn	-	-	-	-	-	-	-	-	1,250,000	-	-	-	1,250,000
2 WD Dump/Sander Truck	220,000	-	-	220,000	220,000	-	-	220,000	220,000	220,000	220,000	-	880,000
Sweeper	-	-	-	-	200,000	-	-	200,000	-	200,000	-	-	400,000
Storage Building	-	-	-	-	-	-	-	-	-	500,000	-	-	500,000
Low-Boy Dump Truck	78,000	-	-	78,000	-	-	-	-	95,000	95,000	95,000	-	285,000
Loader (a)	165,000	-	-	165,000	-	-	-	-	-	-	-	-	-
Boom Mower	-	-	-	-	150,000	-	-	150,000	-	-	-	-	150,000
Equipment Refurbishing	-	-	25,000	25,000	-	25,000	-	25,000	25,000	25,000	25,000	-	100,000
Patching Hot Box	-	-	20,000	20,000	-	-	-	-	-	-	-	-	-
Leaf Collection System	-	-	-	-	75,000	-	-	75,000	-	75,000	-	75,000	225,000
Forklift	-	-	-	-	-	-	-	-	40,000	-	-	-	40,000
<b>Total</b>	<b>463,000</b>	<b>-</b>	<b>45,000</b>	<b>508,000</b>	<b>645,000</b>	<b>25,000</b>	<b>-</b>	<b>670,000</b>	<b>1,630,000</b>	<b>1,115,000</b>	<b>340,000</b>	<b>75,000</b>	<b>3,830,000</b>
<b>Public Works - Transfer Station</b>													
Wheeled Excavator	-	-	-	-	-	-	-	-	236,000	-	-	-	236,000
Container Replacement	-	-	-	-	-	-	23,400	23,400	-	-	-	-	23,400
Landfill Mower	67,000	-	-	67,000	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>67,000</b>	<b>-</b>	<b>-</b>	<b>67,000</b>	<b>-</b>	<b>-</b>	<b>23,400</b>	<b>23,400</b>	<b>236,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>259,400</b>
<b>Public Works - Parks Infrastructure</b>													
Field Improvements	60,000	-	-	60,000	60,000	-	-	60,000	60,000	60,000	60,000	60,000	300,000
Irrigation Upgrades	100,000	-	-	100,000	100,000	-	-	100,000	100,000	100,000	100,000	100,000	500,000
Rebuild Clay Tennis Courts	220,000	-	-	220,000	-	-	-	-	-	-	-	-	-
Exterior Wall Reconstruction	-	-	50,000	50,000	100,000	-	-	100,000	100,000	100,000	100,000	100,000	500,000
Playground Updates - Replace and Increase	455,000	-	-	455,000	-	-	-	-	-	-	-	-	-
Disc Golf Course	-	-	10,000	10,000	-	-	10,000	10,000	-	-	-	-	10,000
Driving Range Improvement	-	-	-	-	-	-	-	-	65,000	-	-	-	65,000
Fence/ Backstops Replacement	-	-	50,000	50,000	60,000	-	-	60,000	60,000	60,000	60,000	60,000	300,000
Water fountains	-	-	12,000	12,000	-	-	4,500	4,500	9,000	9,000	-	-	22,500
Dunning Stadium	-	-	12,500	12,500	-	-	7,000	7,000	7,000	7,000	7,000	7,000	35,000

**Town of New Canaan - Summary of 5 Year Capital Program**

	2022-23 Adopted				2023-24 Adopted				2024-2025	2025-26	2026-27	2027-28	Total A-E
	Bonded	Tax Support	Other	Total A	Bonded	Tax Support	Other	Total A	Total B	Total C	Total D	Total E	
Dunning Stadium Lights	450,000	-	-	450,000	-	-	-	-	-	-	-	-	-
HS Tennis Court Lights	-	-	-	-	-	-	-	-	275,000	-	-	-	275,000
Bleacher Repairs	125,000	-	-	125,000	-	-	-	-	-	-	-	-	-
Lightening Detection System	-	-	-	-	-	-	-	-	95,000	-	-	-	95,000
Bristow Bird Sanctuary	100,500	-	-	100,500	97,500	-	-	97,500	-	-	-	-	97,500
Irwin Park Boardwalk	175,000	-	-	175,000	-	-	-	-	-	-	-	-	-
Waveny Trail Reconstruction	-	-	50,000	50,000	-	-	30,000	30,000	30,000	30,000	30,000	30,000	150,000
Mead Park Tennis/Pickle ball Court Lighting	55,000	-	-	55,000	-	-	-	-	125,000	-	-	-	125,000
Waveny Athletic Field Fencing	-	-	10,000	10,000	-	-	-	-	-	-	-	-	-
Waveny Athletic Field Bleachers	-	-	-	-	-	-	-	-	-	15,000	-	-	15,000
Resurface HS Tennis Courts (7)	-	-	-	-	-	-	-	-	-	-	85,000	-	85,000
Lapham Center Furniture Replacement	-	-	-	-	-	-	-	-	15,000	-	-	-	15,000
Mead Park Tennis Walkways	-	-	12,500	12,500	-	-	-	-	20,000	-	-	-	20,000
Mead Park Colonnade Improvements	-	-	5,000	5,000	-	-	-	-	-	-	-	-	-
Replace Dunning Turf	-	-	-	-	-	-	-	-	-	-	-	700,000	700,000
Mead Park Snack Bar Appliances	-	-	-	-	-	-	35,000	35,000	-	-	-	-	35,000
Picnic Tables and Benches	-	-	-	-	-	-	-	-	-	25,000	-	-	25,000
Track Resurface Topcoat	-	-	-	-	-	-	-	-	-	-	-	250,000	250,000
Tennis Hut Replacement	-	-	-	-	-	-	20,000	20,000	-	-	-	-	20,000
Additional Paddle Tennis Court	-	-	-	-	-	-	-	-	140,000	-	-	-	140,000
Mead Park Pickleball Plaza	-	-	-	-	75,000	-	-	75,000	-	-	-	-	75,000
Mead Park Walkway	-	-	-	-	150,000	-	-	150,000	-	-	-	-	150,000
Dunning Stadium Enterprise Zone Phase I - Press Box	300,000	-	-	300,000	2,000,000	-	2,000,000	4,000,000	300,000	300,000	300,000	300,000	5,200,000
Waveny Park Conservancy	300,000	-	-	300,000	300,000	-	-	300,000	300,000	300,000	300,000	300,000	1,500,000
<b>Total</b>	<b>2,340,500</b>	<b>-</b>	<b>212,000</b>	<b>2,552,500</b>	<b>2,942,500</b>	<b>-</b>	<b>2,106,500</b>	<b>5,049,000</b>	<b>1,701,000</b>	<b>1,006,000</b>	<b>1,042,000</b>	<b>1,907,000</b>	<b>10,705,000</b>
<b>Public Works - Parks Equipment</b>													
Vehicle w/accessories	78,000	-	-	78,000	135,000	-	-	135,000	75,000	75,000	135,000	75,000	495,000
Utility Carts	-	-	25,000	25,000	-	-	10,000	10,000	34,000	-	34,000	-	78,000
72" Mower	62,000	-	-	62,000	-	-	-	-	125,000	-	-	-	125,000
Ride on Mowers	-	-	11,500	11,500	-	-	12,500	12,500	12,500	12,500	12,500	12,500	62,500
Articulating Loader	-	-	-	-	-	-	-	-	60,000	-	-	-	60,000
Blowers	-	-	-	-	-	-	8,500	8,500	15,000	-	15,000	-	38,500
Trailers	-	-	14,000	14,000	-	-	-	-	14,000	-	-	-	14,000
Leaf Box and vacuum	-	-	21,500	21,500	-	-	-	-	-	-	-	-	-
Brush cutters	-	-	-	-	-	-	10,000	10,000	-	-	-	-	10,000
Artificial field groomer	-	-	-	-	-	-	-	-	-	45,000	-	-	45,000
Athletic Field Mower (16')	137,000	-	-	137,000	-	-	-	-	-	-	-	165,000	165,000
Infield Machine	-	-	32,000	32,000	-	-	-	-	-	32,000	-	-	32,000
Seeder/Aerator	-	-	-	-	-	-	-	-	-	-	22,000	-	22,000
Paint Machines	-	-	-	-	-	-	45,000	45,000	20,000	-	-	-	65,000
Field Mower	-	-	-	-	-	-	-	-	12,000	-	-	12,000	24,000
10' Front Mower	-	-	-	-	-	-	-	-	-	92,500	-	92,500	185,000
Snowplow tractor mount	-	-	-	-	-	-	-	-	10,000	-	-	-	10,000
Sidewalk Plow	-	-	-	-	180,000	-	-	180,000	-	-	150,000	-	330,000
Salt Spreader Body	-	-	-	-	-	-	11,000	11,000	-	-	9,000	-	20,000
Sidewalk Sander	-	-	-	-	-	-	5,000	5,000	-	-	-	-	5,000
Field equipment accessories	-	-	-	-	-	-	-	-	45,000	-	-	45,000	90,000
Skid Steer Loader	-	-	-	-	70,000	-	-	70,000	-	-	-	-	70,000
Light Towers	-	-	-	-	-	-	-	-	-	-	70,000	-	70,000
Ventrac Type Tractor	-	-	-	-	-	-	-	-	-	65,000	-	-	65,000
Tractor	-	-	-	-	-	-	-	-	-	84,000	-	-	84,000
<b>Total</b>	<b>277,000</b>	<b>-</b>	<b>104,000</b>	<b>381,000</b>	<b>385,000</b>	<b>-</b>	<b>102,000</b>	<b>487,000</b>	<b>422,500</b>	<b>406,000</b>	<b>447,500</b>	<b>402,000</b>	<b>2,165,000</b>
<b>Conservation Commission</b>													
Other Land Acquisition Fund	-	-	50,000	50,000	-	-	-	-	100,000	100,000	100,000	100,000	400,000
<b>Total</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>400,000</b>

**Town of New Canaan - Summary of 5 Year Capital Program**

	2022-23 Adopted				2023-24 Adopted				2024-2025	2025-26	2026-27	2027-28	Total A-E
	Bonded	Tax Support	Other	Total A	Bonded	Tax Support	Other	Total A	Total B	Total C	Total D	Total E	
<b>Board Of Education</b>													
<b>District</b>													
Energy Conservation - Engineering Services	-	-	50,000	50,000	-	-	50,000	50,000	-	-	-	-	50,000
Innovation Center	200,000	-	-	200,000	200,000	-	-	200,000	200,000	200,000	-	-	600,000
220 Elm C.O. Relocation	100,000	-	-	100,000	-	-	-	-	-	-	-	-	-
School Facilities Assessment	-	-	-	-	100,000	-	-	100,000	-	-	-	-	100,000
Engineering Services - General	150,000	-	-	150,000	150,000	-	-	150,000	50,000	50,000	50,000	50,000	350,000
<b>Sub Total District:</b>	<b>450,000</b>	<b>-</b>	<b>50,000</b>	<b>500,000</b>	<b>450,000</b>	<b>-</b>	<b>50,000</b>	<b>500,000</b>	<b>250,000</b>	<b>250,000</b>	<b>50,000</b>	<b>50,000</b>	<b>1,100,000</b>
<b>East</b>													
Boiler Replacement (expected life less than 5 years)	385,000	-	-	385,000	-	-	-	-	-	-	-	-	-
Floor Tile Replacement	250,000	-	-	250,000	250,000	-	-	250,000	-	-	-	-	250,000
Painting- East	-	30,000	-	30,000	-	-	30,000	30,000	30,000	30,000	30,000	30,000	150,000
Fire Alarm System Panel and Device Replacement	104,750	-	-	104,750	105,000	-	-	105,000	-	-	-	-	105,000
Masonry Restoration/Repair/Repoint Brick	-	-	-	-	80,000	-	-	80,000	-	-	30,000	-	110,000
Exterior PA System	-	-	-	-	-	30,000	-	30,000	-	-	-	-	30,000
<b>Sub Total East:</b>	<b>739,750</b>	<b>30,000</b>	<b>-</b>	<b>769,750</b>	<b>435,000</b>	<b>30,000</b>	<b>30,000</b>	<b>495,000</b>	<b>30,000</b>	<b>30,000</b>	<b>60,000</b>	<b>30,000</b>	<b>645,000</b>
<b>South</b>													
Boiler Replacement	-	-	-	-	369,000	-	-	369,000	-	-	-	-	369,000
Painting-South	-	30,000	-	30,000	-	30,000	-	30,000	30,000	30,000	30,000	30,000	150,000
Fire Alarm System Panel and Device Replacement	-	-	-	-	72,000	-	-	72,000	-	-	-	-	72,000
Exterior PA System	-	-	-	-	-	-	25,000	25,000	-	-	-	-	25,000
Replacement of Fire Alarm Devices All Schools	-	-	-	-	65,000	-	-	65,000	-	-	-	-	65,000
Refurbish Gym Floor	-	-	-	-	-	50,000	-	50,000	-	-	-	-	50,000
Floor Replacement	-	-	-	-	-	-	-	-	-	-	250,000	250,000	500,000
<b>Sub Total South:</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>506,000</b>	<b>80,000</b>	<b>25,000</b>	<b>611,000</b>	<b>30,000</b>	<b>30,000</b>	<b>280,000</b>	<b>280,000</b>	<b>1,231,000</b>
<b>West</b>													
Roof Replacement	-	-	-	-	-	-	-	-	2,200,000	-	-	-	2,200,000
Boiler Replacement	309,000	-	-	309,000	509,750	-	-	509,750	-	-	-	-	509,750
Floor Tile Replacement	-	-	-	-	150,000	-	-	150,000	250,000	-	-	-	400,000
Painting	-	30,000	-	30,000	-	30,000	-	30,000	30,000	30,000	30,000	30,000	150,000
Fire Alarm System Panel and Device Replacement	-	-	-	-	90,000	-	-	90,000	93,362	-	-	-	183,362
Piping and Propane Tank	132,000	-	-	132,000	-	-	-	-	-	-	-	-	-
Exterior PA System	-	-	-	-	-	35,000	-	35,000	-	-	-	-	35,000
<b>Sub Total West:</b>	<b>441,000</b>	<b>30,000</b>	<b>-</b>	<b>471,000</b>	<b>749,750</b>	<b>65,000</b>	<b>-</b>	<b>814,750</b>	<b>2,573,362</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>3,478,112</b>
<b>Saxe</b>													
Renovate Parking Lot & Curb Repairs	375,000	-	-	375,000	-	-	-	-	375,000	-	-	-	375,000
Boiler Replacement Phase 2 (BOE)	-	-	-	-	-	-	-	-	-	-	-	-	-
Painting-Saxe	-	50,000	-	50,000	-	50,000	-	50,000	50,000	30,000	30,000	30,000	190,000
Masonry Repairs/Repoint Brick	150,000	-	-	150,000	150,000	-	-	150,000	-	-	150,000	-	300,000
Floor Tile Replacement	250,000	-	-	250,000	250,000	-	-	250,000	250,000	-	-	-	500,000
Refinish Gym Floor	-	42,000	-	42,000	-	-	42,000	42,000	-	-	-	-	42,000
Bathroom Partitions	-	-	35,000	35,000	-	35,000	-	35,000	-	-	-	-	35,000
Exterior PA System	-	-	-	-	-	50,000	-	50,000	-	-	-	-	50,000
Gymnasium Divider Curtains	-	-	-	-	60,000	-	-	60,000	-	-	-	-	60,000
Roof Replacement	-	-	-	-	-	-	-	-	1,250,000	1,250,000	1,250,000	-	3,750,000
Interior Intercom System Main Offices	-	-	-	-	-	-	10,000	10,000	-	-	-	-	10,000
Elevator Upgrade	253,000	-	-	253,000	-	-	-	-	-	-	-	-	-
Concrete Courtyard Resurfacing	-	-	-	-	150,000	-	-	150,000	-	-	-	-	150,000
<b>Sub Total Saxe:</b>	<b>1,028,000</b>	<b>92,000</b>	<b>35,000</b>	<b>1,155,000</b>	<b>610,000</b>	<b>135,000</b>	<b>52,000</b>	<b>797,000</b>	<b>1,925,000</b>	<b>1,280,000</b>	<b>1,430,000</b>	<b>30,000</b>	<b>5,462,000</b>

**Town of New Canaan - Summary of 5 Year Capital Program**

	2022-23 Adopted				2023-24 Adopted				2024-2025	2025-26	2026-27	2027-28	Total A-E
	Bonded	Tax Support	Other	Total A	Bonded	Tax Support	Other	Total A	Total B	Total C	Total D	Total E	
<b>HS</b>													
Co-Generation Plant	-	-	-	-	-	-	-	-	500,000	-	-	-	500,000
Refurbish Planetarium	350,000	-	-	350,000	150,000	-	-	150,000	-	-	-	-	150,000
Chiller Valve and Internal Test	-	-	-	-	55,000	-	-	55,000	-	-	-	-	55,000
Chiller Replacement	-	-	-	-	-	-	-	-	-	-	400,000	400,000	800,000
Traffic Control Station	-	-	-	-	-	50,000	-	50,000	-	-	-	-	50,000
Parking Lot Gates and Operators	-	-	-	-	-	32,000	-	32,000	-	-	-	-	32,000
Studio Renovation	-	-	-	-	-	-	-	-	200,000	-	-	-	200,000
ABS Control Upgrade	-	-	-	-	-	25,000	-	25,000	-	-	-	-	25,000
Auditorium Carpet Replacement	-	-	-	-	100,000	-	-	100,000	-	-	-	-	100,000
Auditorium Lighting System Replacement	175,000	-	-	175,000	-	-	-	-	-	-	-	-	-
Painting-HS	-	50,000	-	50,000	-	50,000	-	50,000	50,000	30,000	30,000	30,000	190,000
<b>Sub Total HS:</b>	<b>525,000</b>	<b>50,000</b>	<b>-</b>	<b>575,000</b>	<b>305,000</b>	<b>157,000</b>	<b>-</b>	<b>462,000</b>	<b>750,000</b>	<b>30,000</b>	<b>430,000</b>	<b>430,000</b>	<b>2,102,000</b>
<b>Total BOE Facilities:</b>	<b>3,183,750</b>	<b>232,000</b>	<b>85,000</b>	<b>3,500,750</b>	<b>3,055,750</b>	<b>467,000</b>	<b>157,000</b>	<b>3,679,750</b>	<b>5,558,362</b>	<b>1,650,000</b>	<b>2,280,000</b>	<b>850,000</b>	<b>14,018,112</b>
<b>SPED</b>													
Maintenance Vehicle Replacement	-	-	25,302	25,302	-	45,000	-	45,000	45,000	45,000	67,000	67,000	269,000
SPED Transportation Vehicle Replacement #1	-	-	52,500	52,500	65,000	-	-	65,000	65,000	65,000	65,000	65,000	325,000
SPED Transportation Vehicle Replacement #2	-	-	52,500	52,500	65,000	-	-	65,000	65,000	65,000	65,000	65,000	325,000
SPED Transportation Vehicle Replacement #3	-	-	52,500	52,500	65,000	-	-	65,000	65,000	65,000	65,000	65,000	325,000
<b>Total BOE SPED:</b>	<b>-</b>	<b>-</b>	<b>182,802</b>	<b>182,802</b>	<b>195,000</b>	<b>45,000</b>	<b>-</b>	<b>240,000</b>	<b>240,000</b>	<b>240,000</b>	<b>262,000</b>	<b>262,000</b>	<b>1,244,000</b>
<b>Total BOE Projected Capital Needs</b>	<b>3,183,750</b>	<b>232,000</b>	<b>267,802</b>	<b>3,683,552</b>	<b>3,250,750</b>	<b>512,000</b>	<b>157,000</b>	<b>3,919,750</b>	<b>5,798,362</b>	<b>1,890,000</b>	<b>2,542,000</b>	<b>1,112,000</b>	<b>15,262,112</b>
<b>Total General Fund Capital Projects</b>	<b>10,653,542</b>	<b>232,000</b>	<b>2,355,697</b>	<b>13,241,239</b>	<b>47,282,151</b>	<b>559,000</b>	<b>3,665,615</b>	<b>51,506,766</b>	<b>20,665,847</b>	<b>17,840,740</b>	<b>10,053,590</b>	<b>9,714,609</b>	<b>109,781,552</b>



**Town of New Canaan - Summary of 5 Year Capital Program**

	2022-23 Adopted				2023-24 Adopted				2024-2025	2025-26	2026-27	2027-28	Total A-E
	Bonded	Tax Support	Other	Total A	Bonded	Tax Support	Other	Total A	Total B	Total C	Total D	Total E	
<b>BOE Technology Services</b>													
19-20 Lease	-	-	157,291	157,291	-	-	-	-	-	-	-	-	-
20-21 Lease	-	-	158,541	158,541	-	-	158,541	158,541	-	-	-	-	158,541
21-22 Lease	-	-	159,684	159,684	-	-	159,684	159,684	159,684	-	-	-	319,368
22-23 Lease	-	-	200,000	200,000	-	-	213,314	213,314	213,314	213,314	-	-	639,942
23-24 Lease	-	-	-	-	-	-	200,000	200,000	200,000	200,000	200,000	-	800,000
24-25 Lease	-	-	-	-	-	-	-	-	200,000	200,000	200,000	200,000	800,000
25-26 Lease	-	-	-	-	-	-	-	-	-	200,000	200,000	200,000	600,000
25-26 Lease	-	-	-	-	-	-	-	-	-	-	200,000	200,000	400,000
25-26 Lease	-	-	-	-	-	-	-	-	-	-	-	200,000	200,000
<b>Total BOE Technology</b>	-	-	<b>675,516</b>	<b>675,516</b>	-	-	<b>731,539</b>	<b>731,539</b>	<b>772,998</b>	<b>813,314</b>	<b>800,000</b>	<b>800,000</b>	<b>3,917,851</b>
<b>Sewer Capital Projects</b>													
Clarifier Drive Replacement & Rehab	-	-	80,500	80,500	-	-	-	-	-	-	-	-	-
Submersible Pump	-	-	-	-	-	-	-	-	-	30,000	30,000	-	60,000
UV Re-Hab	-	-	25,000	25,000	-	-	25,000	25,000	-	-	-	-	25,000
Engineering Services (Zn, P,WPCF upgrades)	-	-	20,000	20,000	-	-	20,000	20,000	20,000	20,000	20,000	20,000	100,000
Sewer Rehab	-	-	10,900	10,900	-	-	10,900	10,900	11,600	12,000	12,000	12,000	58,500
Sensor Replacements	-	-	-	-	-	-	23,000	23,000	-	23,000	-	23,000	69,000
UV Replacement	-	-	815,000	815,000	-	-	285,000	285,000	-	-	-	-	285,000
Course Bar Screen Replacement	-	-	-	-	-	-	-	-	-	-	300,000	-	300,000
Chemical Totes	-	-	-	-	-	-	7,000	7,000	-	-	-	-	7,000
Tuthill Waste Pump	-	-	-	-	-	-	-	-	-	-	50,000	-	50,000
Fence Replacement	-	-	60,000	60,000	-	-	-	-	-	-	-	-	-
Inflow and Infiltration -Sewer Remeadiation	-	-	-	-	-	-	500,000	500,000	500,000	-	-	-	1,000,000
Replacement Mechanic's Vehicle	-	-	-	-	-	-	100,000	100,000	-	-	-	-	100,000
Generator Fuel Tank Project	-	-	168,000	168,000	-	-	-	-	-	-	-	-	-
Control Building Fuel tank removal	-	-	18,000	18,000	-	-	-	-	-	-	-	-	-
<b>Total Sewer Capital</b>	-	-	<b>1,197,400</b>	<b>1,197,400</b>	-	-	<b>970,900</b>	<b>970,900</b>	<b>531,600</b>	<b>85,000</b>	<b>412,000</b>	<b>55,000</b>	<b>2,054,500</b>
<b>5 Year Capital Summary</b>													
	Bonded	Tax Support	Other	Total A	Bonded	Tax Support	Other	Total A	Total B	Total C	Total D	Total E	Total A-E
<b>Total General Fund Capital Program</b>													
Town Capital Projects	7,469,792	-	2,087,895	9,557,687	44,031,401	47,000	3,508,615	47,587,016	14,867,485	15,950,740	7,511,590	8,602,609	94,519,440
BOE Facilities	3,183,750	232,000	85,000	3,500,750	3,055,750	467,000	157,000	3,679,750	5,558,362	1,650,000	2,280,000	850,000	14,018,112
BOE SPED	-	-	182,802	182,802	195,000	45,000	-	240,000	240,000	240,000	262,000	262,000	1,244,000
<b>Total General Fund</b>	<b>10,653,542</b>	<b>232,000</b>	<b>2,355,697</b>	<b>13,241,239</b>	<b>47,282,151</b>	<b>559,000</b>	<b>3,665,615</b>	<b>51,506,766</b>	<b>20,665,847</b>	<b>17,840,740</b>	<b>10,053,590</b>	<b>9,714,609</b>	<b>109,781,552</b>
<b>Grand Total</b>	<b>10,653,542</b>	<b>232,000</b>	<b>3,553,097</b>	<b>14,438,639</b>	<b>47,282,151</b>	<b>559,000</b>	<b>4,636,515</b>	<b>52,477,666</b>	<b>21,197,447</b>	<b>17,925,740</b>	<b>10,465,590</b>	<b>9,769,609</b>	<b>111,836,052</b>

## Town of New Canaan - Summary of 5 Year Capital Program

	2022-23 Adopted	2023-24 A	2024-25 B	2025-26 C	2026-27 D	2027-28 E	TOTAL (A thru E)
Tax Assessor	150,000	215,000	-	-	-	-	215,000
Information Technology	160,000	250,000	195,000	195,000	195,000	195,000	1,030,000
Health	50,000	25,000	-	-	-	-	25,000
Fire Department	222,280	1,179,300	138,000	98,000	394,000	1,520,000	3,329,300
Parking	-	-	20,000	-	20,000	-	40,000
EMS	-	280,000	-	-	280,000	75,000	635,000
Emergency Management	133,292	214,216	171,576	173,170	177,858	202,877	939,697
Police	267,000	472,000	355,500	316,000	335,500	271,000	1,750,000
Animal Control	-	-	-	-	-	-	-
DPW Town Buildings	1,283,550	33,774,000	3,147,909	4,301,570	204,732	314,732	41,742,943
DPW Admin	3,733,065	4,948,100	6,750,000	8,240,000	3,975,000	3,540,000	27,453,100
DPW Highway	508,000	670,000	1,630,000	1,115,000	340,000	75,000	3,830,000
DPW Transfer Station	67,000	23,400	236,000	-	-	-	259,400
DPW Parks Infrastructure	2,552,500	5,049,000	1,701,000	1,006,000	1,042,000	1,907,000	10,705,000
DPW Park Equipment	381,000	487,000	422,500	406,000	447,500	402,000	2,165,000
Conservation Commission	50,000	-	100,000	100,000	100,000	100,000	400,000
<b>Total Town Capital</b>	<b>9,557,687</b>	<b>47,587,016</b>	<b>14,867,485</b>	<b>15,950,740</b>	<b>7,511,590</b>	<b>8,602,609</b>	<b>94,519,440</b>
<i>Total Board of Ed Paid by Town</i>	<i>3,683,552</i>	<i>3,919,750</i>	<i>5,798,362</i>	<i>1,890,000</i>	<i>2,542,000</i>	<i>1,112,000</i>	<i>15,262,112</i>
<b>Total General Fund Capital Program</b>	<b>13,241,239</b>	<b>51,506,766</b>	<b>20,665,847</b>	<b>17,840,740</b>	<b>10,053,590</b>	<b>9,714,609</b>	<b>109,781,552</b>
Tax Supported Amount	232,000	559,000	1,051,334	1,026,383	696,255	789,024	4,121,996
Grants & Other Contributions	2,355,697	3,665,615	438,065	438,065	438,065	438,065	5,417,875
Net Bondable Amount	10,653,542	47,282,151	19,176,448	16,376,292	8,919,270	8,487,520	100,241,681
<b>Total Gross Capital</b>	<b>13,241,239</b>	<b>51,506,766</b>	<b>20,665,847</b>	<b>17,840,740</b>	<b>10,053,590</b>	<b>9,714,609</b>	<b>109,781,552</b>
<b>Total Sewer District Capital</b>	<b>1,197,400</b>	<b>970,900</b>	<b>531,600</b>	<b>85,000</b>	<b>412,000</b>	<b>55,000</b>	<b>2,054,500</b>

**Bondable Amounts By Department**

	2022-23 Adopted	2023-24 A	2024-25 B	2025-26 C	2026-27 D	2027-28 E	TOTAL (A thru E)
Tax Assessor	150,000	215,000	-	-	-	-	215,000
Information Technology	160,000	210,000	155,000	155,000	155,000	155,000	830,000
Health	-	-	-	-	-	-	-
Fire Department	-	1,000,000	80,000	65,000	350,000	1,500,000	2,995,000
Parking	-	-	-	-	-	-	-
EMS	-	280,000	-	-	280,000	75,000	635,000
Emergency Management	133,292	136,216	139,226	143,403	146,603	170,059	735,507
Police	-	360,000	255,000	150,000	255,000	150,000	1,170,000
Animal Control	-	-	-	-	-	-	-
DPW Town Buildings	1,084,000	33,525,750	2,965,925	4,079,454	183,732	186,026	40,940,887
DPW Admin	2,795,000	4,331,935	6,286,935	7,711,935	3,461,935	2,961,935	24,754,675
DPW Highway	463,000	645,000	1,565,000	1,090,000	315,000	75,000	3,690,000
DPW Transfer Station	67,000	-	236,000	-	-	-	236,000
DPW Parks Infrastructure	2,340,500	2,942,500	1,620,000	920,000	1,005,000	1,870,000	8,357,500
DPW Park Equipment	277,000	385,000	260,000	316,500	355,000	332,500	1,649,000
First Selectman	-	-	-	-	-	-	-
Registrar of Voters	-	-	-	-	-	-	-
Conservation Commission	-	-	100,000	100,000	100,000	100,000	400,000
New Canaan Public Access (Channel 79)	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	-
School	3,183,750	3,250,750	5,513,362	1,645,000	2,312,000	912,000	13,633,112
<b>Total Bondable</b>	<b>10,653,542</b>	<b>47,282,151</b>	<b>19,176,448</b>	<b>16,376,292</b>	<b>8,919,270</b>	<b>8,487,520</b>	<b>100,241,681</b>

**Tax Supported Amounts By Department**

	2022-23 Adopted	2023-24 A	2024-25 B	2025-26 C	2026-27 D	2027-28 E	TOTAL (A thru E)
Tax Assessor	-	-	-	-	-	-	-
Information Technology	-	-	40,000	40,000	40,000	40,000	160,000
Health	-	-	-	-	-	-	-
Fire Department	-	-	58,000	33,000	44,000	20,000	155,000
Parking	-	-	20,000	-	20,000	-	40,000
EMS	-	-	-	-	-	-	-
Emergency Management	-	-	32,350	29,767	31,255	32,818	126,190
Police	-	5,000	100,500	166,000	80,500	121,000	473,000
Animal Control	-	-	-	-	-	-	-
DPW Town Buildings	-	17,000	181,984	222,116	21,000	128,706	570,806
DPW Admin	-	-	25,000	90,000	75,000	140,000	330,000
DPW Highway	-	25,000	65,000	25,000	25,000	-	140,000
DPW Transfer Station	-	-	-	-	-	-	-
DPW Parks Infrastructure	-	-	81,000	86,000	37,000	37,000	241,000
DPW Park Equipment	-	-	162,500	89,500	92,500	69,500	414,000
Conservation Commission	-	-	-	-	-	-	-
School	232,000	512,000	285,000	245,000	230,000	200,000	1,472,000
<b>Total Tax Supported</b>	<b>232,000</b>	<b>559,000</b>	<b>1,051,334</b>	<b>1,026,383</b>	<b>696,255</b>	<b>789,024</b>	<b>4,121,996</b>

**Grants & Other Contributions By Department**

	2022-23 Adopted	2023-24 A	2024-25 B	2025-26 C	2026-27 D	2027-28 E	TOTAL (A thru E)
Tax Assessor	-	-	-	-	-	-	-
Information Technology	-	40,000	-	-	-	-	40,000
Health	50,000	25,000	-	-	-	-	25,000
Fire Department	222,280	179,300	-	-	-	-	179,300
Parking	-	-	-	-	-	-	-
EMS	-	-	-	-	-	-	-
Emergency Management	-	78,000	-	-	-	-	78,000
Police	267,000	107,000	-	-	-	-	107,000
Animal Control	-	-	-	-	-	-	-
DPW Buildings	199,550	231,250	-	-	-	-	231,250
DPW Admin	938,065	616,165	438,065	438,065	438,065	438,065	2,368,425
DPW Highway	45,000	-	-	-	-	-	-
DPW Transfer Station	-	23,400	-	-	-	-	23,400
DPW Parks Infrastructure	212,000	2,106,500	-	-	-	-	2,106,500
DPW Park Equipment	104,000	102,000	-	-	-	-	102,000
Conservation Commission	50,000	-	-	-	-	-	-
School	267,802	157,000	-	-	-	-	157,000
<b>Total Grants &amp; Others</b>	<b>2,355,697</b>	<b>3,665,615</b>	<b>438,065</b>	<b>438,065</b>	<b>438,065</b>	<b>438,065</b>	<b>5,417,875</b>

The Informational Budgets section includes information on all other governmental funds other than the General Fund. Special Revenue account for proceeds of specific revenue sources that are legally restricted for specific purposes (e.g. Sewer Taxing District Fund, Special Projects Fund, Railroad Fund, Parking Fund, etc.). Capital Project Funds account for the financial resources used for the construction and/or acquisition of major capital facilities (e.g. Road Paving Fund, Small Bonded Capital Projects Fund, Tax Funded Capital Projects Fund, Special Bonding Fund, etc.). The information on these funds is based on audited FY 2021-22 financials and includes each fund’s beginning balance as of July 1, of Fiscal Year 2022-23.

**Sewer Fund**

Sewer Fund– The Sewer Fund is used to account for revenues generated from property taxes specifically designated for the maintenance and operation of the distribution system and sewer plant.	Beginning Balance	246,357
	Plus FY 22 Revenues	1,962,694
	Less FY 22 Expenses	1,406,962
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	802,089

**School Lunch Fund**

School Lunch Fund – The School Lunch Fund is used to account for the operations of the schools’ cafeterias.	Beginning Balance	498,659
	Plus FY 22 Revenues	2,468,169
	Less FY 22 Expenses	2,364,018
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	602,810

**Subrecipient Grants Fund**

Subrecipient Grants Fund – The Sub recipient Grants Fund is used to account for revenues received and paid to a sub recipient.	Beginning Balance	-
	Plus FY 22 Revenues	257,451
	Less FY 22 Expenses	257,451
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	-

**Summer Learning Fund**

Summer Learning Fund – The Summer Learning Fund is used to account for registration revenues related to summer school and related expenditures.	Beginning Balance	235,163
	Plus FY 22 Revenues	155,437
	Less FY 22 Expenses	207,063
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	183,537



**School Activity Fund**

School Activity Fund – The School Activity Fund is used to account for student activity funds and school scholarships.	Beginning Balance	355,702
	Plus FY 22 Revenues	<u>174,109</u>
	Less FY 22 Expenses	116,440
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>413,371</u>

**Marcely Scholarship Fund**

Marcely Scholarship Fund – The Marcely Scholarship Fund is used to account for Marcely Scholarship activity.	Beginning Balance	1,591,602
	Plus FY 22 Revenues	<u>(215,072)</u>
	Less FY 22 Expenses	27,136
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>1,349,394</u>

**Town Grants Fund**

Town Grants Fund – The Town Grants Fund is used to account for revenues from federal and state grants.	Beginning Balance	3,022,703
	Plus FY 22 Revenues	<u>90,032</u>
	Less FY 22 Expenses	1,543,266
	Net Other Financing Sources	<u>(23,218)</u>
	FY 23 Beginning Fund Balance	1,546,251

**Facilities Rental Fund**

Facilities Rental Fund – The Facilities Rental Fund is used to account for revenues and expenditures related to the rental of school properties to third parties.	Beginning Balance	215,160
	Plus FY 22 Revenues	<u>166,077</u>
	Less FY 22 Expenses	119,114
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>262,123</u>

**Special Projects Fund**

Special Projects Fund – The Special Projects Fund is used to account for donations from individuals and private organizations to be used for the stated purpose.	Beginning Balance	1,038,638
	Plus FY 22 Revenues	<u>621,645</u>
	Less FY 22 Expenses	509,101
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>1,151,182</u>



**Extra Duty Fund**

Extra Duty Fund – The Extra Duty Fund is used to account for revenues related to extra duties performed by police officers and fire department employees to be used for the stated purpose.	Beginning Balance	1,025,865
	Plus FY 22 Revenues	<u>1,297,904</u>
	Less FY 22 Expenses	1,139,951
	Net Other Financing Sources	<u>(850,000)</u>
	FY 23 Beginning Fund Balance	333,818

**Town Clerk Fund**

Town Clerk Fund – The Town Clerk Fund is used to account for revenues related to historic document preservation and community investment to be used for the stated purpose.	Beginning Balance	137,925
	Plus FY 22 Revenues	<u>15,818</u>
	Less FY 22 Expenses	3,799
	Net Other Financing Sources	<u>-</u>
	FY 23 Beginning Fund Balance	149,944

**State and Federal Educational Grants Fund**

State and Federal Educational Grants Fund – The State and Federal Educational Grants Fund is used to account for revenues from federal, state and local grants for educational purposes.	Beginning Balance	7,575
	Plus FY 22 Revenues	<u>1,746,226</u>
	Less FY 22 Expenses	1,745,664
	Net Other Financing Sources	<u>-</u>
	FY 23 Beginning Fund Balance	8,137

**School Donations Fund**

School Donations Fund – The School Donations Fund is used to account for donations from PTOs and booster clubs for educational purposes.	Beginning Balance	127,116
	Plus FY 22 Revenues	<u>192,029</u>
	Less FY 22 Expenses	241,148
	Net Other Financing Sources	<u>-</u>
	FY 23 Beginning Fund Balance	77,997

**Railroad Fund**

Railroad Fund – The Railroad Fund is used to account for revenues and expenditures related to the operation of the railway station.	Beginning Balance	183,367
	Plus FY 22 Revenues	<u>93,988</u>
	Less FY 22 Expenses	129,723
	Net Other Financing Sources	<u>-</u>
	FY 23 Beginning Fund Balance	147,632





**Property Rental Fund**

Property Rental Fund – The Property Rental Fund is used to account for revenues and expenditures related to the Town’s rental of property.	Beginning Balance	43,174
	Plus FY 22 Revenues	<u>157,052</u>
	Less FY 22 Expenses	2,411
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>197,815</u>

**Movie Theater Building Fund**

Movie Theater Building Fund – The Movie Theater Building Fund is used to account for Movie Theater building revenues and expenditures.	Beginning Balance	791,424
	Plus FY 22 Revenues	<u>40,587</u>
	Less FY 22 Expenses	58,131
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>773,880</u>

**Parking Fund**

Parking Fund – The Parking Fund is used to account for fees-in lieu-of the required parking spaces pursuant to section 8-2c of the Connecticut general statutes and a portion of the parking lot permit fees. These can be used for the repair and maintenance, expansion, and improvement of public parking facilities.	Beginning Balance	1,007,260
	Plus FY 22 Revenues	<u>85,026</u>
	Less FY 22 Expenses	-
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>1,092,286</u>

**Affordable Housing Fund**

Affordable Housing Fund – The Affordable Housing Fund is used to account for building permit fees to be used for affordable housing projects.	Beginning Balance	418,173
	Plus FY 22 Revenues	<u>381,004</u>
	Less FY 22 Expenses	-
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>799,177</u>

**Visual and Performing Arts Fund**

Visual and Performing Arts Fund – The Visual and Performing Arts Fund is used to account for revenues and expenditures related to school musicals and other arts.	Beginning Balance	51,669
	Plus FY 22 Revenues	<u>47,341</u>
	Less FY 22 Expenses	37,937
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>61,073</u>



**Sewer Capital Improvement Fund**

Sewer Capital Improvement Fund– Sewer Capital Improvement Fund is used to account for capital acquisitions which, by nature, occur over the course of multiple years relating to the maintenance and operation of the distribution system and sewer plant.	Beginning Balance	3,159,204
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	369,700
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>2,789,504</u>

**Road Paving Fund**

Road Paving Fund – The Road Paving Fund is used to account for expenditures relating to various road paving projects throughout the Town	Beginning Balance	997,415
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	118,387
	Net Other Financing Sources	316,730
	FY 23 Beginning Fund Balance	<u>1,195,758</u>

**South School Improvements Fund**

South School Improvements Fund – The South School Improvements Fund is used to account for expenditures related to improvements at the South School.	Beginning Balance	(41,509)
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	-
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>(41,509)</u>

**Saxe School Improvements Fund**

Saxe School Improvements Fund – The Saxe School Improvements Fund is used to account for expenditures related to improvements at the Saxe School.	Beginning Balance	(411,732)
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	-
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	<u>(411,732)</u>

**Tax Funded Capital Fund**

Tax Funded Capital Fund – The Tax Funded Capital Fund is used to account for capital acquisitions which, by nature, occur over the course of multiple years.	Beginning Balance	2,544,128
	Plus FY 22 Revenues	10,314
	Less FY 22 Expenses	1,796,254
	Net Other Financing Sources	1,811,862
	FY 23 Beginning Fund Balance	<u>2,570,050</u>



**Special Bonding Fund**

Special Bonding Fund - The Special Bonding Fund is used to provide working capital for projects that will be ultimate financed through general obligation bonds.	Beginning Balance	2,326,276
	Plus FY 22 Revenues	8,609
	Less FY 22 Expenses	834,179
	Net Other Financing Sources	2,822,490
	FY 23 Beginning Fund Balance	4,323,196

**Wavemy Roof Fund**

Wavemy Roof Fund – The Wavemy Roof Fund is used to account for expenditures related to a replacing the roof at Wavemy.	Beginning Balance	37,170
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	-
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	37,170

**Track Fund**

Track Fund – The Track Fund is used to account for expenditures relating to the high school track replacement and the water tower turf.	Beginning Balance	80,436
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	1,125
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	79,311

**Mead Baseball Fields Fund**

Mead Baseball Fields Fund – The Mead Baseball Fields Fund is used to account for expenditures relating to Mead Park baseball fields.	Beginning Balance	14,866
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	-
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	14,866

**Public Safety Radio Fund**

Public Safety Radio Fund – The Public Safety Radio Fund is used to account for expenditures relating to the improvement of the public safety radio system.	Beginning Balance	405,743
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	-
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	405,743



**Bridge Replacement Fund**

Bridge Replacement Fund – The Bridge Replacement Fund is used to account for expenditures relating to the bridge replacements.	Beginning Balance	(372,759)
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	-
	Net Other Financing Sources	-
	FY 23 Beginning Fund Balance	(372,759)

**Land Acquisition Fund**

Land Acquisition Fund – Accounts for expenditures related to land acquisition	Beginning Balance	50,000
	Plus FY 22 Revenues	-
	Less FY 22 Expenses	-
	Net Other Financing Sources	50,000
	FY 23 Beginning Fund Balance	100,000



**Accrual Basis of Accounting** - The method of accounting in which transactions are recorded at the time they are earned or incurred, as opposed to when cash is received or spent.

**ACFR** - (Annual Comprehensive Financial Report) - A governmental unit's official annual report prepared and published as a matter of public record; contains general purpose financial statements, introductory material, schedules to demonstrate legal compliance and statistical information.

**Appropriation** - An authorization made by the appropriating authority of a government which permits officials to incur obligations against and to make expenditures of governmental resources.

**Board of Finance** - An eleven member board responsible for annual budget reviews and approvals, the setting of the annual mill rate, approving account transfers and special appropriations, administering the pension fund, and bond issues.

**Town Council**- New Canaan's legislative body. Twelve members are elected, six members in every odd-numbered year to serve four-year, staggered terms. The primary responsibilities of the Council encompass bylaws, ordinances and approval of appropriations.

**Budget** - A plan of operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**CALEA**- Commission on Accreditation for Law Enforcement Agencies, Inc. is a credentialing authority, based in the United States, whose primary mission is to accredit public safety agencies, namely law enforcement agencies, training academies, communications centers, and campus public safety agencies.

**Capital Budget** - A plan of proposed capital projects and the means of financing them for the current fiscal period.

**CIP**- Capital Improvement Plan

**CIRMA**- Connecticut Interlocal Risk Management Agency was established in 1980 in response to the municipal insurance crisis of the time.

**Collective Bargaining Agreement** - A contract between the Town of New Canaan and the various employee bargaining groups which defines working conditions, salary and benefits, and job categories.

**Contingency** - Monies set-aside in the operating budget to provide for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

**Contractual Employee** - An individual who is hired to work on a specific project and is employed for the duration of that project. Contractual employees are employed via a contractual services agreement.

**COVID-19**-A highly contagious respiratory disease caused by the SARS-CoV-2 virus. SARS-CoV-2 is thought to spread from person to person through droplets released when an infected person coughs, sneezes, or talks. 'CO' stands for 'corona,' 'VI' for 'virus,' and 'D' for disease. Formerly, this disease was referred to as "2019 novel coronavirus"



**Credit Rating** - A rating set by an independent agency which reflects an entity's ability to repay debt resulting from the sale of bonds. Moody's Investor Service, Standard and Poor's Corp., and Fitch Investor Service are the three major rating agencies in the United States.

**CT-DPH**-Connecticut Department of Public Health

**Debt Service** - The amount of money needed to be placed in the annual operating budget to pay interest and principal on outstanding debt in full and on schedule.

**DEEP**- Connecticut Department of Energy and Environmental Protection

**Encumbrance** - Commitment of funds to be used for goods and services not yet delivered. Funds are usually reserved or set aside, and encumbered once a contractual obligation has been entered.

**Enterprise Funds** - These funds account for operations of the Town to provide goods or services to the general public on a continuing basis that will be financed or recovered primarily through user charges.

**Expenditure** - A payment, or an incurred liability to make a payment, for an asset or an expense.

**First Selectman**- The First Selectman, as the Chief Executive, is responsible for the procurement and administration of all functions and services required by the Town Charter. The Board of Selectmen, collectively, initiates all budget requests and appropriations, acts as purchasing agent for the Town, and approves all non-elected appointments to Boards, Commissions and Committees.

**Fiscal Year** - A twelve month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. New Canaan operates on a fiscal year of July 1 – June 30.

**Full-Time Employee** - An individual who works year round for more than 30 hours per week. These individuals are eligible for all Town benefits.

**Fund Accounting** - An accounting practice which segregates assets and related liabilities and residual equities for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations, and which operates as a separate fiscal entity with a self-balancing set of accounts.

**Fund Balance** - The difference between assets and fund liabilities of governmental and similar trust funds.

**GAAP (Generally Accepted Accounting Principles)** - Uniform minimum standards and guidelines for financial accounting and reporting.

**General Fund** - The general operating fund of the Town. All unrestricted resources except those required to be accounted for in another fund and are accounted for in this fund.

**General Obligation Bonds** - Bonds for whose payment the full faith and credit of the issuing body are pledged. Commonly considered to be those bonds payable from taxes and other general revenues.

**Goal** - A general statement of purpose. A goal provides a framework within which the department can operate.



**Grand List** - A listing of total assessed value of the real estate, personal property and automobiles within the Town boundaries.

**GFOA**- Government Finance Officers Association is a professional association of approximately 19,000 state, provincial, and local government finance officers in the United States and Canada

**Grant Agency** - Any private, non-profit agency which receives funding from the Town of New Canaan to provide services to residents of the Town.

**Internal Service Fund** - A type of proprietary fund where the financing of goods or services provided by one department or agency to other departments or agencies is accounted for on a cost-reimbursement bases. Internal Service Funds use a full accrual basis of accounting.

**Line Item** - Also called an account. A specific expenditure or revenue category within a departmental budget, e.g., postage, electric, travel, or printing and duplication.

**Mill Rate** - The rate used in calculating taxes based on the valuation of property, expressed in mills per dollar of property value. A mill is equivalent to one one-thousandth of a dollar of assessed value.

**Modified Accrual Accounting** - A basis of accounting in which revenues are recorded when collected and expenditures are recorded when encumbered.

**Objective** - A statement of anticipated level of achievements, usually quantifiable and with a specified period of time.

**OPEB**- Other Post-Employment Benefits refers to the benefits, other than pensions, that a state or local government employee receives as part of his or her package of retirement benefits.

**Operating Budget** - A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The adoption of an annual operating budget is required by Town Charter.

**Output** - The amount of services provided such as the number of lane miles resurfaced or the tons of refuse collected.

**Part-Time Employee** - An individual who works year round for no more than 19 hours per week. These individuals are not eligible for Town benefits.

**Pay-as-You-Go Basis** - A term used to describe the financial policy of a governmental unit that finances all or a portion of its capital outlays from current revenues rather than by borrowing.

**Performance Measurements** - A set of quantitative data that gauges the overall effectiveness and efficiency of governmental programs.



**PPE**- Personal protective equipment, commonly referred to as "PPE", is equipment worn to minimize exposure to hazards that cause serious workplace injuries and illnesses

**Property Tax** - An assessment against real property (i.e. buildings, equipment, and vehicles) based on the property's value multiplied by the mill rate.

**Revenue** - Income received from all sources appropriated for the payment of expenses.

**Risk Management** -. All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

**Self-Insurance** - The retention of a risk of loss arising out of the ownership of property or from some other case, instead of transferring that risk to an independent third party through the purchase of an insurance policy.

**Tax Collection Rate** - The amount of taxes collected compared to the total taxes levied in a given fiscal year.

**Tax Levy** - The total amount of taxes imposed by a governmental unit.

**Temporary Employee** - Any individual who works more than 19 hours per week for less than 120 days per year. These individuals are not eligible for any Town benefits.

**User Fee** - A charge levied against users of a service or purchasers of a product provided or sold by a governmental unit

**WWTP**- Wastewater Treatment Plant

