

BUDGET COMMITTEE

November 13, 2018

6:00 P.M.

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PRESENT: Willie Campbell, Patty Woodby, Ronnie Trivett, Isaiah Grindstaff, Ross Garland, Travis Hill, Ray Lyons and Kelly Collins

ABSENT: none

CALL TO ORDER: Ross Garland, Chairman

ROLL CALL: Quorum Present

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- Approval of Agenda: Motion was made by Ronnie Trivett, seconded by Travis Hill to approve the agenda as presented. By voice roll call vote, motion carried.
- Approval of Minutes of September 8, 2018 Meeting: Motion was made by Isaiah Grindstaff, seconded by Willie Campbell to approve the minutes as presented. By voice roll call vote, motion carried.
- Public Comments: Roy Livingston asked the extent of the recent damage by the prisoners to the jail. Captain Smith informed him that the insurance had quoted an amount of \$43,000 in water damage due to the prisoners setting off six (6) sprinklers. He stated this was due to the fact there was not enough drains put in when the building was constructed and the installation of larger drains was being addressed. Ronnie Trivett asked if the issue of the prisoners figuring out how to unlock the cell doors with strings, as seen on television, had been addressed. Capt. Smith stated quotes were being taken to replace the locks or fix them in a way they could not be opened.
- Old Business: As discussed in the previous meeting, motion was made by Ronnie Trivett, to reimburse the Highway Department in the amount of \$61,765.00, the EMA in the amount of \$20,000 and the Senior Citizens budget in the amount of \$600.00, previously taken from their budgets, from the unclaimed funds received by the county from the state. The total amount of reimbursements would result in having to take approximately \$6,602.90 from fund balance. Supt. Colbaugh stated the Highway Department had a fund balance and would be willing to take an amount of \$55,162.10 for their reimbursement resulting in no depletion of the county's fund balance. As the \$600 had already been reimbursed to Senior Citizens, motion was made by Ronnie Trivett, seconded by Patty Woodby to reimburse the Highway Department in the amount of \$55,162.10. By roll call vote as follows, motion carried.

Willie Campbell	Abstain	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	nay

Motion was made by Ronnie Trivett, seconded by Patty Woodby to reimburse the EMA budget in the amount of \$20,000. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

- New Business: Chairman Garland related to the committee, Melissa Moreland, Chancery Clerk, had applied for a grant from the Administrative Office of the Courts, (AOC) Court Security Grant Program in 2018. Ms. Moreland had been informed the county would receive funds in the amount of \$52,170.30, after the 10% match, to be used to update courtroom security. The reward letter stated funds were to be used for X-Ray Inspection System, Resistance Panels and Magnetometers in the courtroom. Ms. Moreland stated the equipment must be purchased and the AOC provided with the invoices and supporting documents by March 1, 2019. She said if the grant funds were approved by the commission, p.o.'s could be issued as soon as next week.

Motion was made by Ronnie Trivett, seconded by Ray Lyons to present the grant to the full commission for approval. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

Chairman Garland asked if they all agreed the money to fund the courtroom security project would come out of General Fund balance and was informed by Finance Director Brad Burke there was a reserve account of approximately \$57,000 for courtroom security. Motion was then made by Ronnie Trivett, seconded by Travis Hill to fund the courtroom security project from the reserve account. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

Commissioner Culler addressed the committee asking for \$8,000 for two (2) additional part-time employees at the Animal Shelter. She stated with the trustees being on lockdown and the former Mayor killing the volunteer program, it was necessary to make this hire in order for the shelter to keep its doors open. She stated she had researched a couple of surrounding counties and found our county was way understaffed as far as part-time employees. In discussion it was brought out the City did not help fund anything over and beyond their initial 25% contribution in the amount of \$100,000 and this should be looked into going forward. However, it was mentioned if the county pushed the City for additional funds they may push back concerning the operations of the Library and Parks and Recreation. In defense of her district, Kelly Collins made the statement the City pays City and County taxes. When asked if the hiring of two (2) additional employees would fix the problem, Ms. Culler stated only until the next budget process at which time the shelter's situation needed to be considered closely. Isaiah Grindstaff stated the hiring of two (2) part-time employees would help keep the trustees from being relied on as employees. He further stated the County and the City needed to get together and renegotiate their present animal shelter contract. Motion was made by Isaiah Grindstaff, seconded by Kelly Collins, to approve the \$8,000 requested by the Animal Shelter for two (2) additional part-time employees in order to keep regular hours. By roll call vote as follows, motion carried.

Willie Campbell	abstain	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

Gary Smith, EMA Director, addressed the committee at this time stating at the end of last year the commission authorized them, by way of a Resolution, to apply for a Community Development Block Grant to build the new Emergency Operations Center. He informed them they had been awarded the grant in the amount of \$315,000, with the matching funds needed from the county in the amount of \$192,984. He said the new center would meet present and future needs for some time and allow for all decision makers in the event of an emergency to be able to locate in one place. Ray Lyons stated it would be remiss if we missed out on this opportunity as it fits in with a Building and Grounds Committee project, to house 911 and EMA in the same building, they had been looking at for years. Motion was made by Travis Hill, seconded by Isaiah Grindstaff to bring before the full commission the grant and matching funds for their approval. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

- Budget Amendments:

General Fund 101: Budget Amendment #5, Items #1 thru #14. Motion was made by Ronnie Trivett, seconded by Willie Campbell, to approve as presented. Roll call vote as follows:

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	abstain
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

Motion was made by Ronnie Trivett, seconded by Isaiah Grindstaff regarding Item #13, for Social Security payments for the 2018-19 year be received by the jail and allocated for this same purpose. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

Drug Contral Fund #122, Item #1: Motion was made by Ray Lyons, seconded by Kelly Collins, to approve as presented. By roll call vote as follows, motion carried.3

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

General Purpose School Fund 141, Item #1: Motion was made by Travis Hill, seconded by Isaiah Grindstaff, to approve as presented. By roll call vote as follows, motion carried

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

(All budget amendments approved attached to minutes)

- Donations: Motion was made by Isaiah Grindstaff, seconded by Patty Woodby to approve the October 2018 donations to the Animal Shelter in the amount of \$990 and WalMart donations in the amount of \$1,370.11 as presented. By roll call vote, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

- Chief Deputy James Parrish asked to bring before the committee an item for consideration not on the agenda. He stated the SRO program in the county required a "Roving Supervisor" position. This person would be responsible to insure the compliance of all SRO's with safety plans. He would also be required to fill in for SRO's when they were absent. He stated the funds needed, an amount of \$20,000, would cover the cost of sending this individual to the academy for training and providing a vehicle and equipment. He told the committee in order to have a roving supervision in place by March, 2019, this money would have to be approved by the full commission before January, 2019. Mr. Parrish also stated that our county had the most progressive SRO program in the State. Motion was made by Ronnie Trivett, seconded by Kelly Collins, to present the request from the Sheriff's Department in the amount of \$20,000 for a roving SRO supervisor to the full commission at the November 2018, meeting in order to have a supervisor in place by March, 2019. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Ray Lyons	aye	Kelly Collins	aye

On motion by Isaiah Grindstaff, seconded by Kelly Collins, the meeting adjourned.

Respectfully submitted,

Approved for entry:

Suzi Wallace

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Ross Garland, Chairman



Item #7	39000	Unassigned Fund Balance	0.00	49.00	Decrease
	58300-399	Other Contracted Services	49.00	0.00	Increase
<i>To allocate funds necessary for an increase in an annual fee for the Veterans Service Office</i>					
Item #8	39000	Unassigned Fund Balance	0.00	75.00	Decrease
	51100-499	Other Supplies and Materials	75.00	0.00	Increase
<i>To allocate funds for a hearing device needed for county commission/committee meetings</i>					
Item #9	34520-005	Restricted for Automation (Chancery Court)	0.00	1,500.00	Decrease
	53400-334	Maintenance Agreements	1,500.00	0.00	Increase
<i>To allocate funds to pay for system to accept online delinquent tax payments and corresponding maintenance agreement for Chancery Court</i>					
Item #10	39000	Unassigned Fund Balance	0.00	4,500.00	Decrease
	51100-355	Travel	4,500.00	0.00	Increase
<i>To fund shortage in county commission travel; shortage is due to the large number of commissioners who attended the training in August</i>					
Item #11	39000	Unassigned Fund Balance	0.00	350.00	Decrease
	53300-334	Maintenance Agreements	350.00	0.00	Increase
<i>To allocate funds for annual software assurance for General Sessions judge</i>					
Item #12	39000	Unassigned Fund Balance	0.00	6,900.00	Decrease
	52100-301	Accounting Services	6,900.00	0.00	Increase
<i>To allocate funds required for OPEB study (audit related)</i>					

Item #13	47990	Other Direct Federal Revenue	0.00	6,800.00	Increase
	54110-351	Rentals	6,800.00	0.00	Increase
<i>To allocate Social Security payments received by the jail for rent on the Arney Hill building. Additional request that all future payments received during 2018-19 be allocated for this same purpose.</i>					
Item #14	39000	Unassigned Fund Balance	0.00	1,005.85	Decrease
	57100-189	Other Salaries and Wages	820.50	0.00	Increase
	57100-299	Other Fringe Benefits	185.35	0.00	Increase
<i>To allocate funds for raises (\$164.10 each) for Agricultural Extension employees (was not included in the original budget)</i>					
			Total	369,059.85	369,059.85
			From Fund Balance	126,789.85	

<u>Carter County</u>							
<u>Drug Control Fund #122</u>							
<u>Fiscal Year Ending June 30, 2019</u>							
<u>Budget Amendment #2</u>							
<u>November 13, 2018</u>							
<b>Item #1</b>	54110-196	In-service training			900.00	0.00	Increase
	54110-355	Travel			2,994.70	0.00	Increase
	39000	Unassigned Fund Balance			0.00	3,894.70	Decrease
<i>To allocate funds for officers to attend TNOA conference in Chattanooga</i>							
					Total	3,894.70	3,894.70
					From Fund Balance		3,894.70

<u>Carter County</u>							
<u>General Purpose School Fund 141</u>							
<u>Fiscal Year Ending June 30, 2019</u>							
<u>Budget Amendment #3</u>							
<u>November 13, 2018</u>							
<b>Item #1</b>	76100-707	Building Improvements			32,900.00	0.00	Increase
	39000-000	Unassigned Fund Balance			0.00	32,900.00	Decrease
<i>To allocate funds for used light poles, and transporting and setting them for Hampton High School baseball field</i>							
					Total	32,900.00	32,900.00
					From Fund Balance		32,900.00