

BUDGET COMMITTEE

February 8, 2021

6:00 P.M.

---

PRESENT:	Willie Campbell, Julie Guinn, Charles VonCannon, Austin Jaynes, Ross Garland Travis Hill, Aaron Frazier and Robin McKamey
ABSENT:	None
CALL TO ORDER:	Austin Jaynes, Chairman
ROLL CALL:	Quorum Present

---

AGENDA: Motion was made by Travis Hill, seconded by Willie Campbell to approve the agenda as presented. By a roll call vote of all ayes, motion carried.

MINUTES: Motion was made by Charles VonCannon, seconded by Willie Campbell to approve the minutes of the January 11, 2021, meeting. By a roll call vote of all ayes, motion carried.

OLD BUSINESS: None

PUBLIC COMMENTS: None

NEW BUSINESS: Chris Little, President of GO BETSY, a 501-C-3 nonprofit corporation, addressed the committee explaining a project they had been working on the last three (3) years that they feel will be of great benefit to the citizens of Carter County. He stated the project involves the improvement of the old building pad under the Biltmore Bridge on Hwy 400 located along Lovers Lane. He said they would be building a concrete ramp and parking lot to improve the access to Watauga River. He explained the duties TDOT, TWRA, TVA and the City of Elizabethton had agreed to take on regarding the project. He stated they had solicited donations from several groups and all was going well until the pandemic hit causing a decrease in revenues, therefore a decrease in donations. He said with the funds they have raised there was an anticipated shortfall of approximately \$7,000 which he requested the committee approve to allocate to GO BETSY. He stated this project was of vital importance to promote the eco-tourism aspects of our county to the region and provide recreational opportunities to our local citizens. Motion was made by Travis Hill, seconded by Robin McKamey to set aside \$7,000 in a reserve fund to be used for this project. By a roll call vote of all ayes, motion carried. The site plans, proposal and pictures of the project submitted by Mr. Little are on file in the Clerk's office.

Chairman Jaynes referred the committee members to pictures in their packet of the vehicle now being used by the Maintenance Department and presented a quote from Freeland Automotive for a 2021 Chevrolet Express Cargo Van to replace their present one. The quote was an amount of \$42,570. After discussing the fact the vehicle was in total disrepair, motion was made by Aaron Frazier, seconded by Robin McKamey to approve the purchase of the van for the Maintenance Department. By a roll call vote of all ayes, motion carried.

Capt. Tom Smith addressed the committee requesting \$17,000 be taken from the CARES ACT grant to purchase 150 new mattresses for the jail. During discussion it was brought out there were several reserve funds in the Sheriff's Department budget and it was questioned whether or not these funds were restricted as to what they could be spent for. Director Burke was not aware of any restrictions but stated he would research the matter. Motion was made by Charles VonCannon, seconded by Ross Garland to fund the \$17,000 requested by the Sheriff's Department from the CARES grant contingent on whether or not the \$17,000 could be taken from a reserve account in the Sheriff's Department budget. If



**RECEIVED**  
2-10-2021 @ 4:00pm

it turns out it can come out of a reserve fund, it would come from there and not the CARES ACT grant. By a roll call vote of 7 ayes and 1 nay from Robin McKamey, motion carried.

Next on the agenda was a discussion regarding the EMA Director's salary. Mayor Woodby asked the committee to review the salary comparison in their packet for six (6) surrounding county's EMA Director's salaries. As the present Director Gary Smith would be leaving his position the end of February and a new Director would take his place, this matter needed to be addressed before the new hire took his position. Mayor Woodby's main concern was the audit finding by the State regarding comp time in the EMA office and wanted comp time off the table for the next budget cycle. After much discussion as how to handle this matter in the best interest of all concerned, motion was made by Ross Garland, seconded by Charles VonCannon, to set the new Director's base salary at \$48,000 plus benefits and no comp time, making a total salary of \$63,762. This would make it necessary to transfer \$12,000 from unassigned fund balance to the salary line item in the EMA budget to cover the salary until the next fiscal year. By a roll call vote of 6 nays, and 2 ayes by Robin McKamey and Ross Garland, the motion failed to pass. After additional discussion, motion was made by Aaron Frazier, seconded by Charles VonCannon to set the base salary for the Director at \$40,225 plus benefits and no comp time, a total salary of \$54,900 and transferring \$4,500 from unassigned fund balance to salary line item in the EMA budget to fund the rest of 2020-2021. By a roll call vote of all ayes, motion carried.

As an Excess Property Listing was submitted dated February 8, 2021, by the Sheriff's Dept., motion was made by Travis Hill, seconded by Aaron Frazier to declare the 2002 Chevrolet Tahoe, vin #1GNEK13Z32J256797, listed as excess property to be disposed via GovDeals. By a roll call vote of all ayes, motion carried.

FINANCE DEPARTMENT UPDATE: Finance Director, Brad Burke, presented a copy of the Fund Balance – Reserves FYE June 30, 2021, as of January 31, 2021, showing a balance of \$2,962,853.04 and details/codes of allowable use(s) of Fund Reserves for review and discussion. He also presented an Analysis of Coronavirus Utilization funds paid out as of January 31, 2021, in the amount of \$163,821.64 and a total of \$1,216,248.56 in Unassigned Fund Balance.

Chairman Jaynes informed the committee that beginning March 8, 2021, the Budget Committee meeting would no longer be held on Zoom but in person in the main courtroom. He stated social distancing and masks would be required.

BUDGET AMENDMENTS: Motion was made by Willie Campbell, seconded by Aaron Frazier, to approve General Fund #101, Budget Amendment #8, in the amount of \$87,656.67. By a roll call vote of all ayes, motion carried.

Motion was made by Charles VonCannon, seconded by Aaron Frazier, to approve Solid Waste/Sanitation Fund #116, Budget Amendment #3, in the amount of \$40,743.03. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Willie Campbell, to approve Health Department Fund #117, Budget Amendment #2, in the amount of \$1,700. By a roll call vote of all ayes, motion carried.

Motion was made by Willie Campbell, seconded by Ross Garland, to approve Drug Control Fund #122, Budget Amendment #4, in the amount of \$500. By a roll call vote of all ayes, motion carried.

Motion was made by Travis Hill, seconded by Willie Campbell, to approve Highway/Public Works Fund #131, Budget Amendment #2, in the amount of \$50,000. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Charles VonCannon, to approve General Purpose School Fund #141, Budget Amendment #7, in the amount of \$359,903.66. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, second by Ross Garland, to approve School Federal Projects Fund #142, Budget Amendment #7, in the amount of \$102,489.42. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Travis Hill, to approve the donations to the Animal Shelter for the month of January 2021, in the amount of \$3,240. By a roll call vote of all ayes, motion carried.

Motion was made by Travis Hill, seconded by Aaron Frazier, to approve the non-monetary donations to the Animal Shelter from Walmart for the month of January 2021, in the amount of \$379.51. By a roll call vote of all ayes, motion carried.

COMMISSIONER COMMENTS: Charles VonCannon let the committee know the Habitat for Humanity was having a "kick off" for another house at 11:00 on February 13, 2021, at 102 Blevins Avenue, Elizabethton, TN if they would like to participate.

Travis Hill commented even if the meetings were back to in person in the future, he would still like to have them on Zoom for the public to access and for commissioners who may still not feel comfortable to attend in person due to the pandemic. He was told if the Governor's Executive order presently in place was not extended we could not use Zoom for future meetings. The order allowed for Zoom use during the pandemic but the State mandated rules for committee/commission meetings would be back in place once the order expired. It was discussed if the meetings could be streamed on YouTube or Facebook and the Mayor stated she would look into the matter.

Members expressed their gratitude to Willie Campbell on behalf of the Highway Department for the job they did keeping the roads cleared during the recent snow. They also expressed their appreciation to Mayor Woodby for the job she was doing as Interim Mayor, especially during these pressing times.

On motion by Aaron Frazier and by a voice roll call vote, the meeting adjourned.

Respectfully submitted:

Suzi Wallace

Approved for entry:

---

Austin Jaynes, Chairman

To : Carter County Commission

From Chris Little, President GO BETSY (501 C 3 nonprofit corp)

Dear Sirs,

We have been working on a project for the last 3 years that will be of great benefit to the citizens of Carter County. The project involves the improvement of the old building pad under the highway 400 bridge ( Biltmore bridge) located along Lovers Lane Road. We will be building a concrete ramp and parking lot that will improve access to Watauga River. We need your help in making our dream come true.

So far we have gotten TDOT to lease the property to the City of Elizabethton for \$1.00 for 10 years with auto renewal. We have gotten TWRA to do engineering plans and they have agreed to provide manpower and equipment to build the proposed ramp for free ( est cost \$91,000).TVA has agreed to pave the parking lot valued at \$61,000 and it is included this years budget. The City of Elizabethton has agreed to provide security, signage, lighting, and daily maintenance. Chris Schuttler with Carter County planning helped with filling out and submitting the ARAP

GO BETSY has been tasked with providing construction materials for the project. We will need to provide 27 yards of 4,000 psi concrete, 35 tons of aggregate, 150 tons of 4' rock, 150 tons of crusher run gravel, #16 bollards 6" diameter, and striping of parking lot when completed.

We have solicited donations from several groups with limited success because of decreased revenues from the current pandemic and were wondering if Carter County could help. We have raised some funds but anticipate a shortfall of around \$7,000. This project is of vital importance if we want to promote the echo-tourism aspects of Carter County to the region and provide recreational opportunities to our local citizens.

Attached are site plans, proposal, and pictures of the project. We hate to ask for a donation, but this project is too important to our county to miss the opportunity.

Sincerely,

Chris Little. (423)213 -9262

Batallion9@yahoo.com

## HWY 400 Ramp Proposal

The objective of this proposal is to turn an unused bridge pad into usable space for local fishermen, rafters, and emergency services. The location is adjacent to Lovers Lane Rd, Elizabethton, TN

### BACKGROUND

In 2017, a local citizens group (GO BETSY), facilitated a meeting with multiple government agencies to propose using an abandoned build pad from the Hwy 400 bridge construction that was started in 2008, into a useful space that could benefit local citizens, emergency services, and environmental tourism. In attendance was TN Dept of Transportation (TDOT), TN Wildlife Resources Agency (TWRA), Tennessee Valley Authority (TVA), and representatives from the City of Elizabethton. It was agreed upon by all parties involved to proceed with the project: Responsibilities are as follows.

The land in question is owned by TDOT and would be leased to the City of Elizabethton for 10 years for \$1.00, with automatic renewal. Contract for lease was signed 2020.

TWRA will draw up design and engineering plans (completed), provide manpower, materials and construction of ramp. Estimated cost of construction is \$91,000.00, with funds in current budget year cycle 2020/2021.

TVA has placed paving of parking lot into their 2020/2021 budget. Estimated cost \$60,000.00. TVA will procure necessary permits that are required from the Army Corps of Engineers, after ARAP has been approved.

City of Elizabethton will provide site security, signage, garbage cans, lighting and daily maintenance. City will provide for ARAP permit from TDEC.

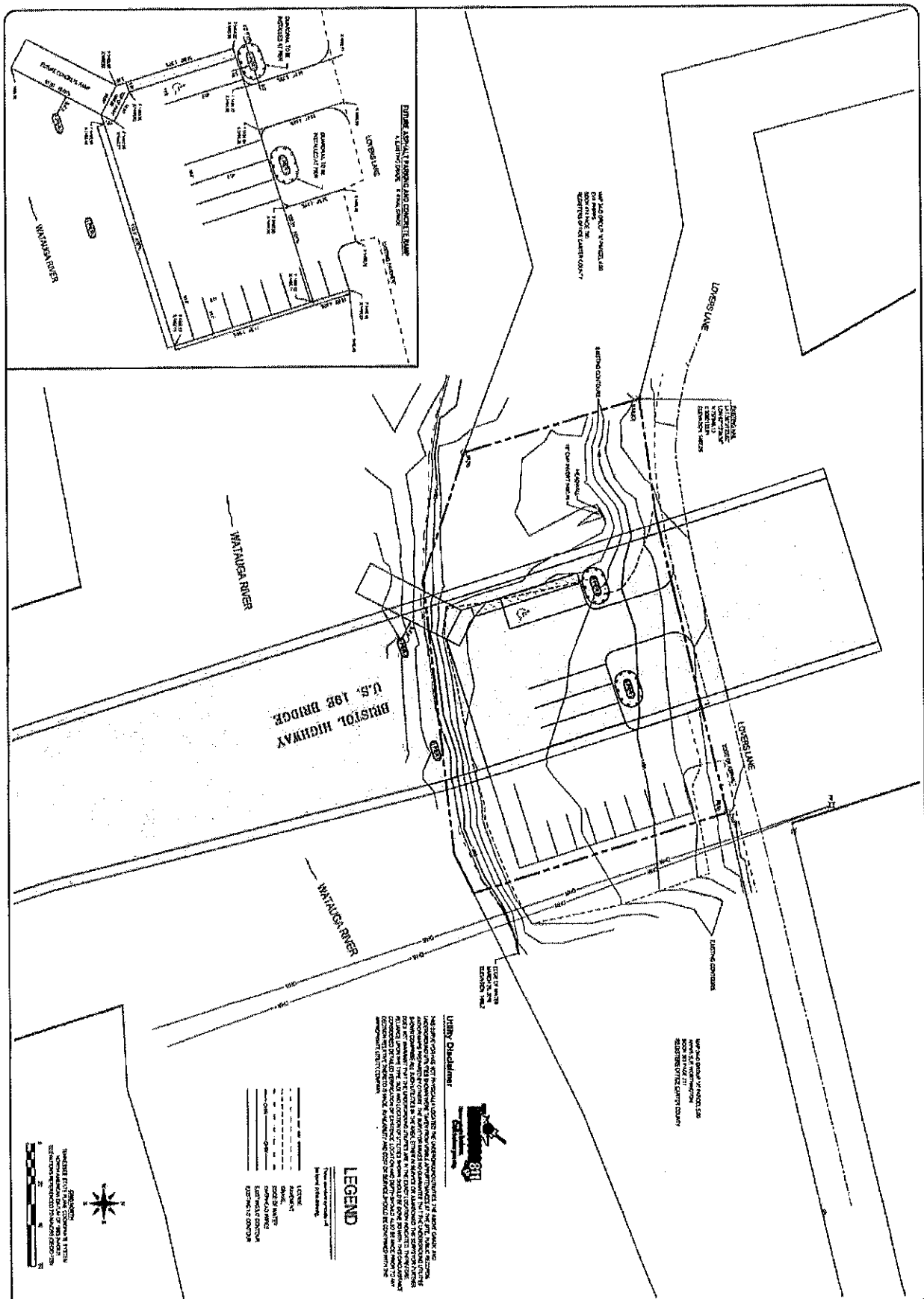
### PROPOSED BENEFITS:

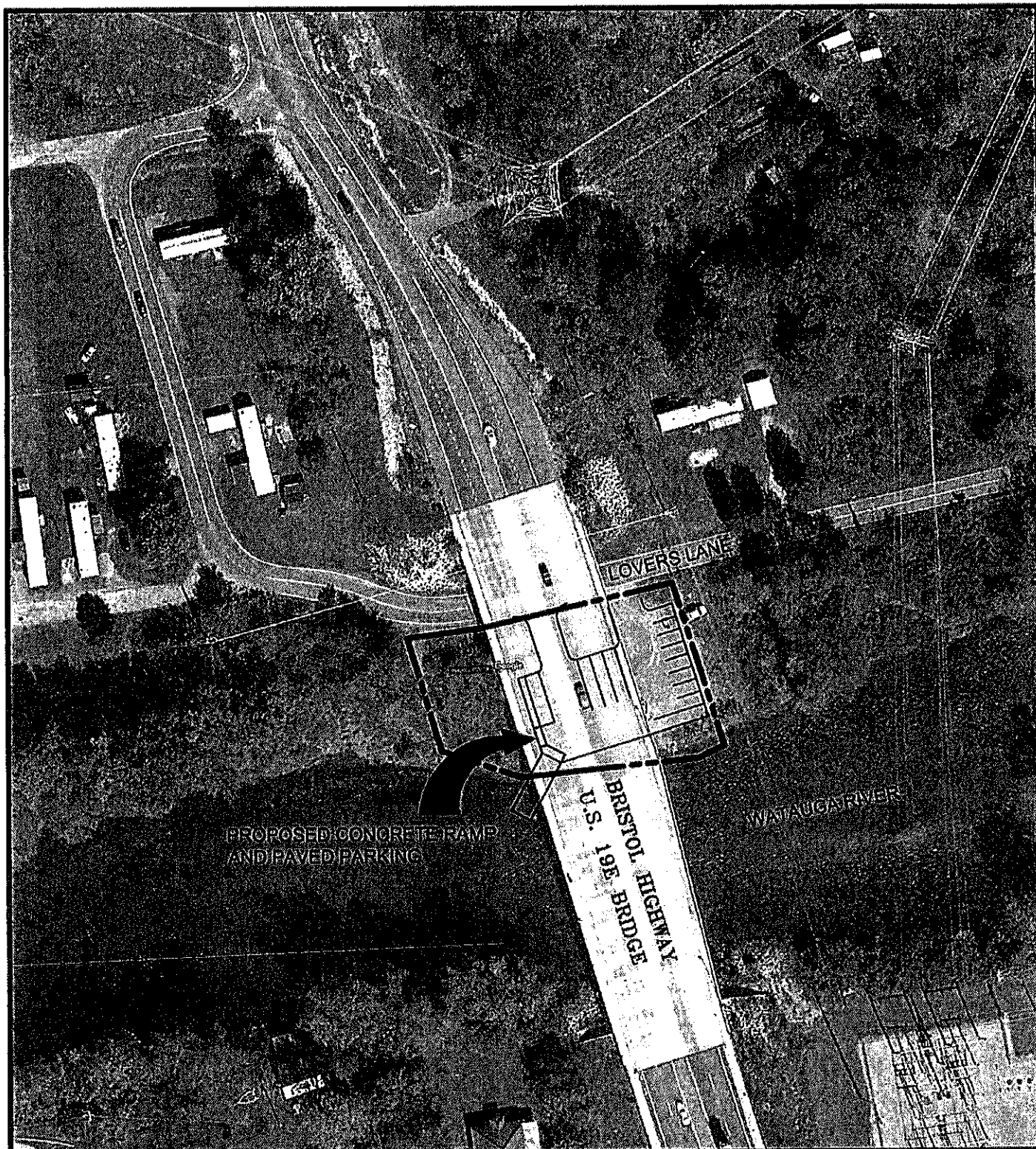
Bank stabilization. Currently the area is being used by local fishermen as a makeshift ramp. Erosion has occurred. Building a ramp will mitigate erosion, and provide safe access for boats, as the current access point is uneven and covered in different sized rocks.

Increase river access for environmental tourism. Carter County TN is economically disadvantaged. There is limited land available to support industry. The Watauga River, which the proposed site is connected, provides world class trout fishing. Unfortunately there is limited access availability to the Watauga River. The river is also commercially used by whitewater rafting companies, along with local water enthusiasts including kayaking, rafting, tubing and fly fishing. By constructing an access point, greater use of the resources can be established. There is also an initiative currently underway, looking into the feasibility of placing a whitewater recreation area just downstream of proposed ramp and parking area.

Emergency services access. The Carter County Rescue Squad is located within 1 mile of proposed ramp. They have a jet boat for water rescues, but available access points are miles away. The resulting delays can result in lessened survivability. Their rescue boat was deployed on Watauga River 27 times in 2019. Should a whitewater park come to fruition, their services would be needed exponentially.

Increased tax revenue. By improving access to Watauga River, local tax bases will be improved. More out of area fishermen and rafters, can utilize local services including lodging, guides, sports equipment, and essentials. There would also be an increase in state revenues in the form fishing licenses.



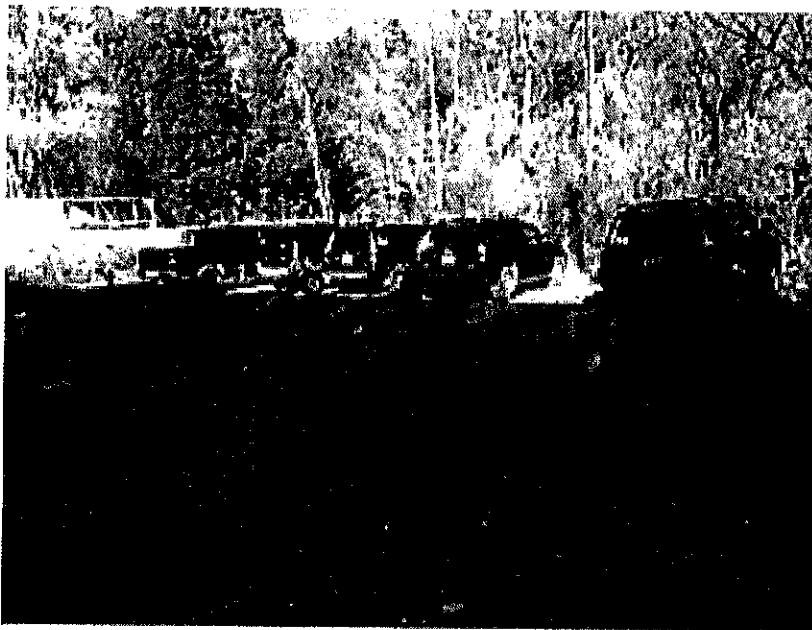


FILE 19-004

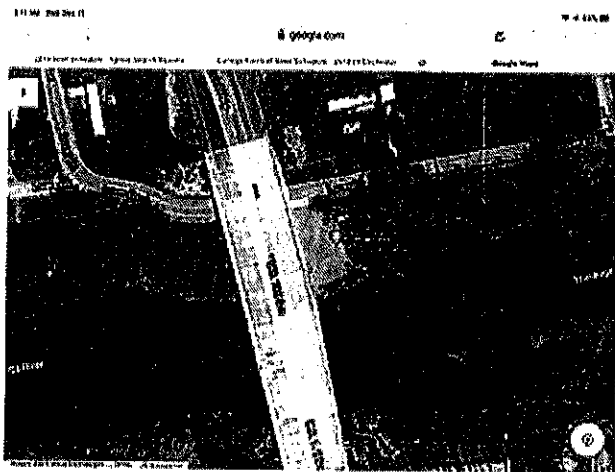
**ACCESS AREA**  
LOVERS LANE  
LATITUDE: 36°21'23.82"  
LONGITUDE: -82°13'26.58"  
CARTER COUNTY, TENNESSEE

**EXHIBIT B**  
GOOGLE EARTH



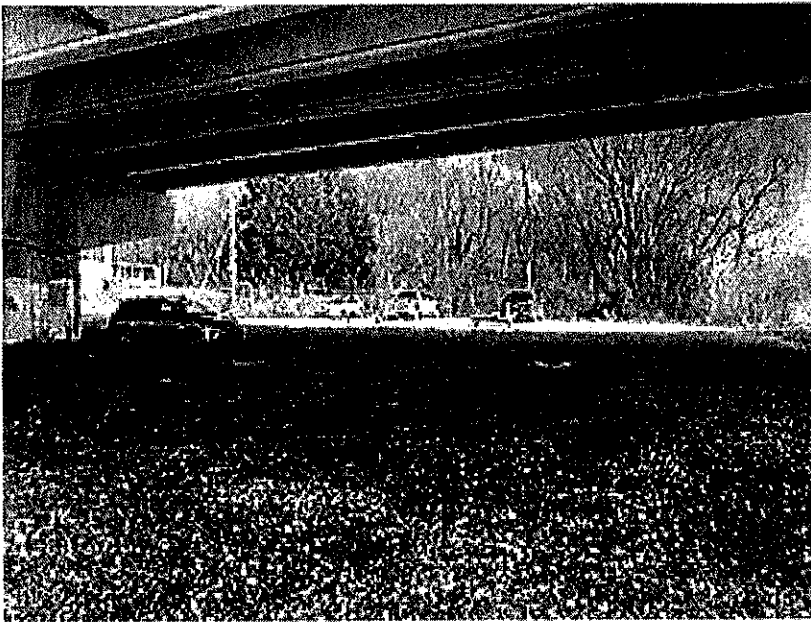


Trout fishermen using area in Nov 2020

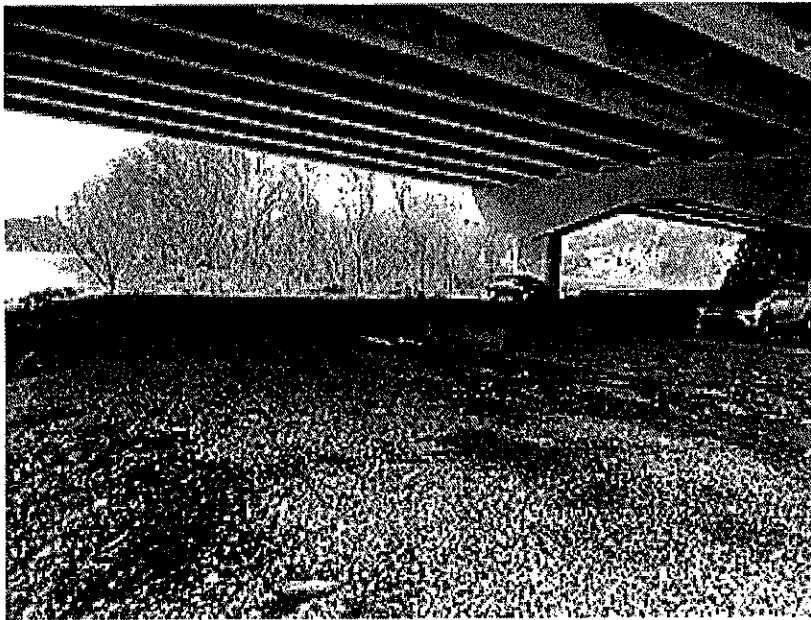


Arial view of proposed ramp





Parking lot facing east



Parking lot facing west



## Freeland Automotive

Herb Odom | 615-266-3212 | herb.odom@freelandauto.com

### Freeland Automotive

#### Prepared By:

Herb Odom  
Freeland Automotive  
615-266-3212  
herb.odom@freelandauto.com

1/2

1/2

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.  
Data Version: 12662. Data Updated: Feb 1, 2021 11:01:00 PM PST.



## Freeland Automotive

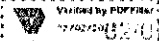
Herb Odom | 615-266-3212 | herb.odom@freelandauto.com

[Fleet] 2021 Chevrolet Express Cargo Van (CG33705) RWD 3500 155" (6) (✓ Complete)

### Quote Worksheet

	MSRP
Base Price	\$36,400.00
Dest Charge	\$1,295.00
Total Options	\$4,875.00
<b>Subtotal</b>	<b>\$42,570.00</b>
BASE 46" SHELVES PKG	\$3,750.00
CROSSBAR CARGO RACK W/ STRAPS	\$1,650.00
<b>Subtotal Pre-Tax Adjustments</b>	<b>\$5,400.00</b>
Less Customer Discount	(\$14,571.00)
<b>Subtotal Discount</b>	<b>(\$14,571.00)</b>
Trade-In	\$0.00
<b>Excluded from Sales Tax</b>	<b>Subtotal Trade-In</b>
	<b>\$0.00</b>
	<b>Taxable Price</b>
	<b>\$33,399.00</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
<b>Subtotal Post-Tax Adjustments</b>	<b>\$0.00</b>
<b>Total Sales Price</b>	<b>\$33,399.00</b>

Herb Odom, Govt Flt. Sales Mgr.



2/2/2021

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 12962. Data Updated: Feb 1, 2021 11:01:00 PM PST.



## Freeland Automotive

Herb Odom | 615-266-3212 | herb.odom@freelandauto.com

[Fleet] 2021 Chevrolet Express Cargo Van (CG33705) RWD 3500 155" (6) (✓ Complete)

### Window Sticker

#### SUMMARY

[Fleet] 2021 Chevrolet Express Cargo Van (CG33705) RWD 3500 155"

MSRP:\$36,400.00

Interior:Medium Pewter, Vinyl Seat Trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 2.8L Duramax Turbo-Diesel, DI, 4-cylinder

Transmission, 8-speed automatic with diesel specific torque converter

#### OPTIONS

CODE	MODEL	MSRP
CG33705	[Fleet] 2021 Chevrolet Express Cargo Van (CG33705) RWD 3500 155"	\$36,400.00
OPTIONS		
1WT	Work Van Preferred Equipment Group	\$0.00
93W	Medium Pewter, Vinyl Seat Trim	\$0.00
AR7	Seats, front bucket with vinyl trim	\$0.00
ATG	Remote Keyless Entry	\$175.00
C4M	GVWR, 9900 lbs. (4490 kg)	Inc.
C60	Air conditioning, single-zone manual	\$0.00
DAA	Visors, driver and front passenger, vinyl	\$0.00
E24	Door, swing-out passenger-side, 60/40 split	\$0.00
FE9	Emissions, Federal requirements	\$0.00
GAZ	Summit White	\$0.00
GU6	Rear axle, 3.42 ratio	\$0.00
K34	Cruise control	\$0.00
KG4	Alternator, 150 amps	\$75.00
LWN	Engine, 2.8L Duramax Turbo-Diesel, DI, 4-cylinder	\$3,995.00
MQD	Transmission, 8-speed automatic with diesel specific torque converter	\$0.00
NP5	Steering wheel, leather-wrapped	\$185.00
U0F	Audio system, AM/FM stereo with MP3 player	\$0.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 12962. Data Updated: Feb 1, 2021 11:01:00 PM PST.

14



## Freeland Automotive

Herb Odom | 615-266-3212 | herb.odom@freelandauto.com

[Fleet] 2021 Chevrolet Express Cargo Van (CG33705) RWD 3500 155" (6) (✓ Complete)

UPF	Bluetooth for phone, personal cell phone connectivity to vehicle audio system		\$50.00
UTJ	Theft Alarm Notification	Inc.	
W1Y	Steering wheel controls, mounted audio controls	Inc.	
ZLP	Tire, spare LT245/75R16E all-season, blackwall		\$0.00
ZQ3	Driver Convenience Package		\$395.00
ZW9	Body, standard		\$0.00
ZX2	Seating arrangement, driver and front passenger high-back buckets,		\$0.00
ZY1	Paint, solid		\$0.00
—	Batteries, dual heavy-duty 770 cold-cranking amps, maintenance-free	Inc.	
—	Exhaust brake	Inc.	
<b>SUBTOTAL</b>			<b>\$41,275.00</b>
Adjustments Total			\$0.00
Destination Charge			\$1,295.00
<b>TOTAL PRICE</b>			<b>\$42,570.00</b>

### FUEL ECONOMY

Est City: N/A

Est Highway: N/A

Est Highway Cruising Range: N/A

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 12962. Data Updated: Feb 1, 2021 11:01:00 PM PST.

15

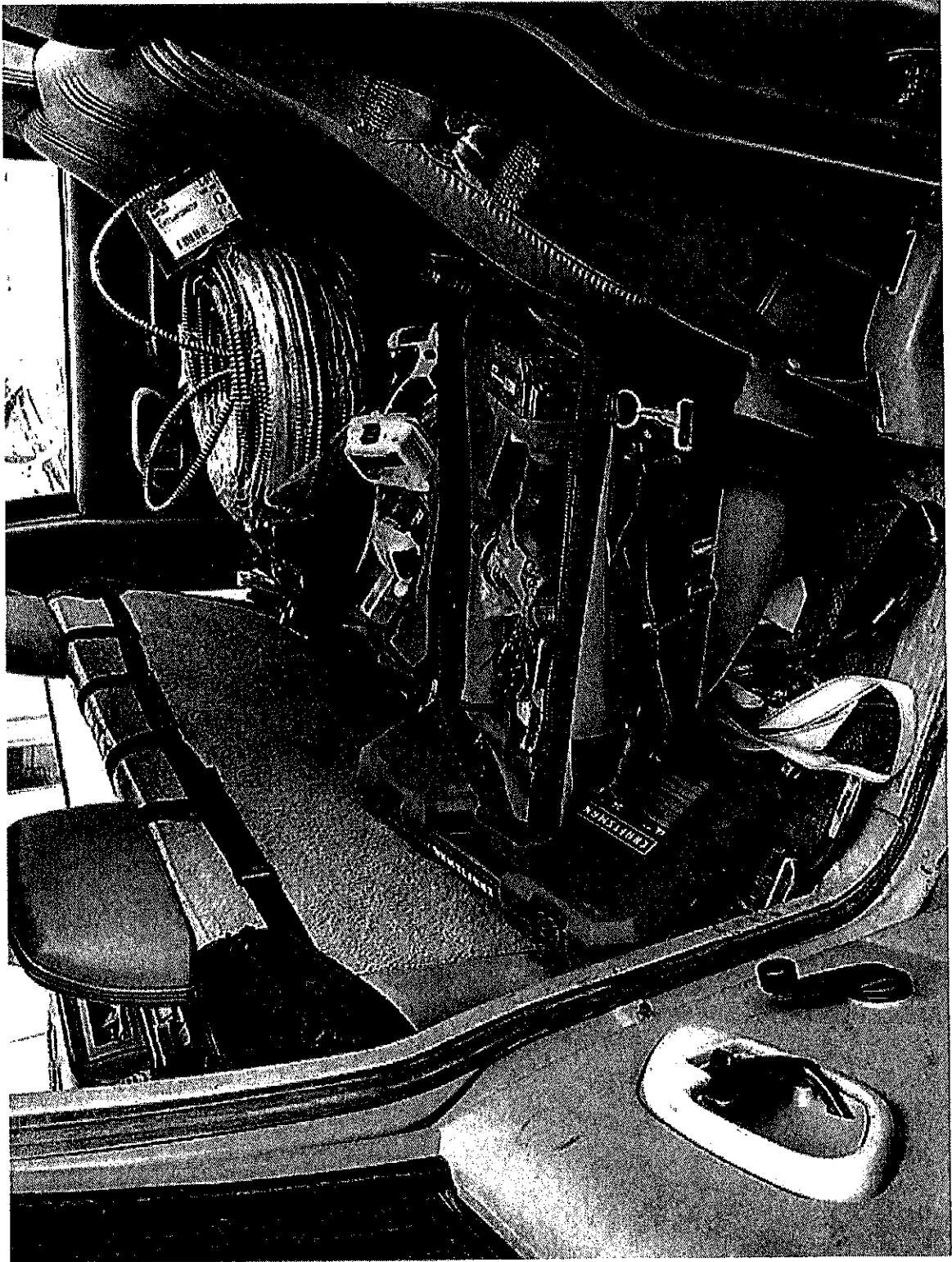


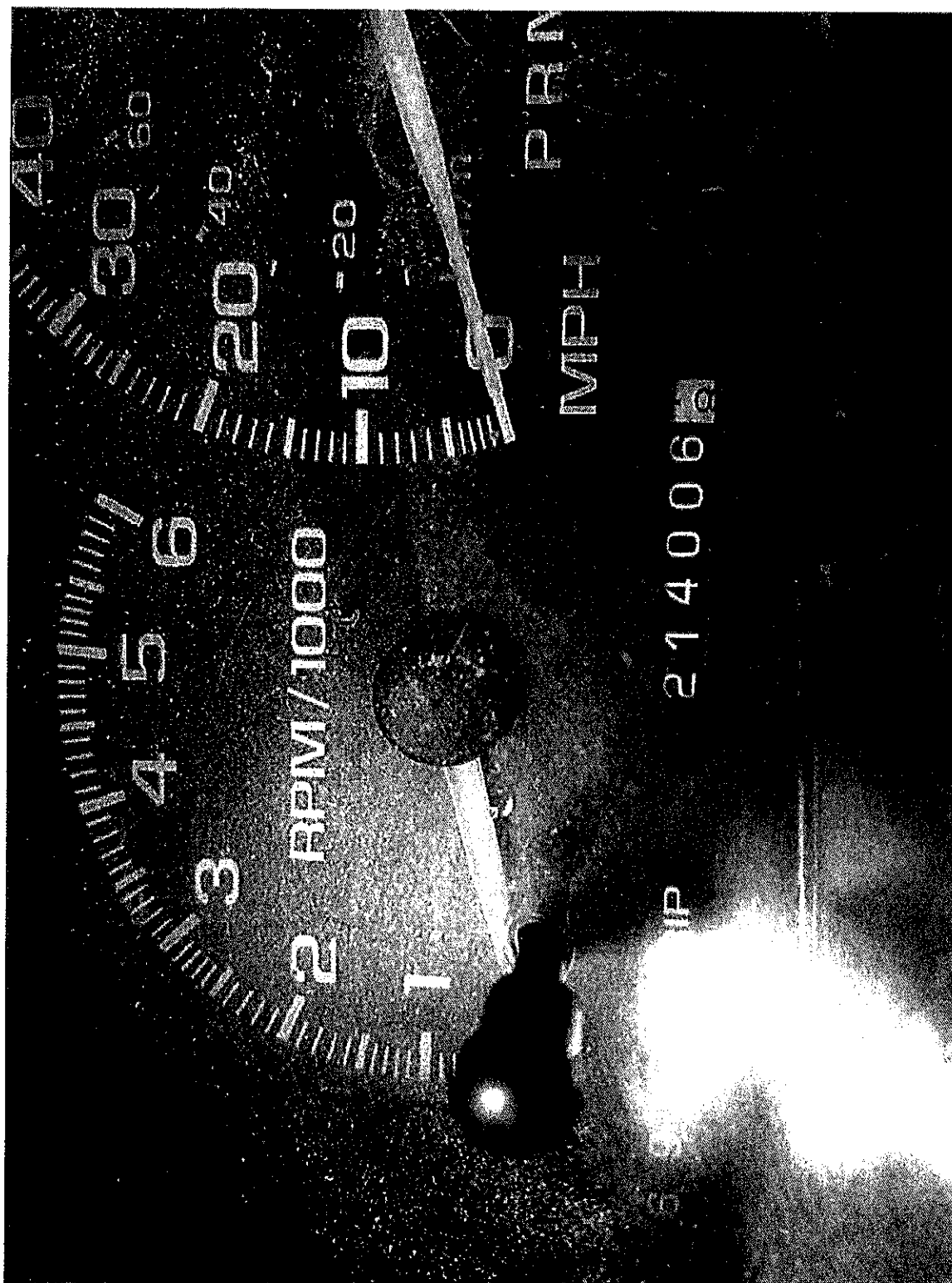


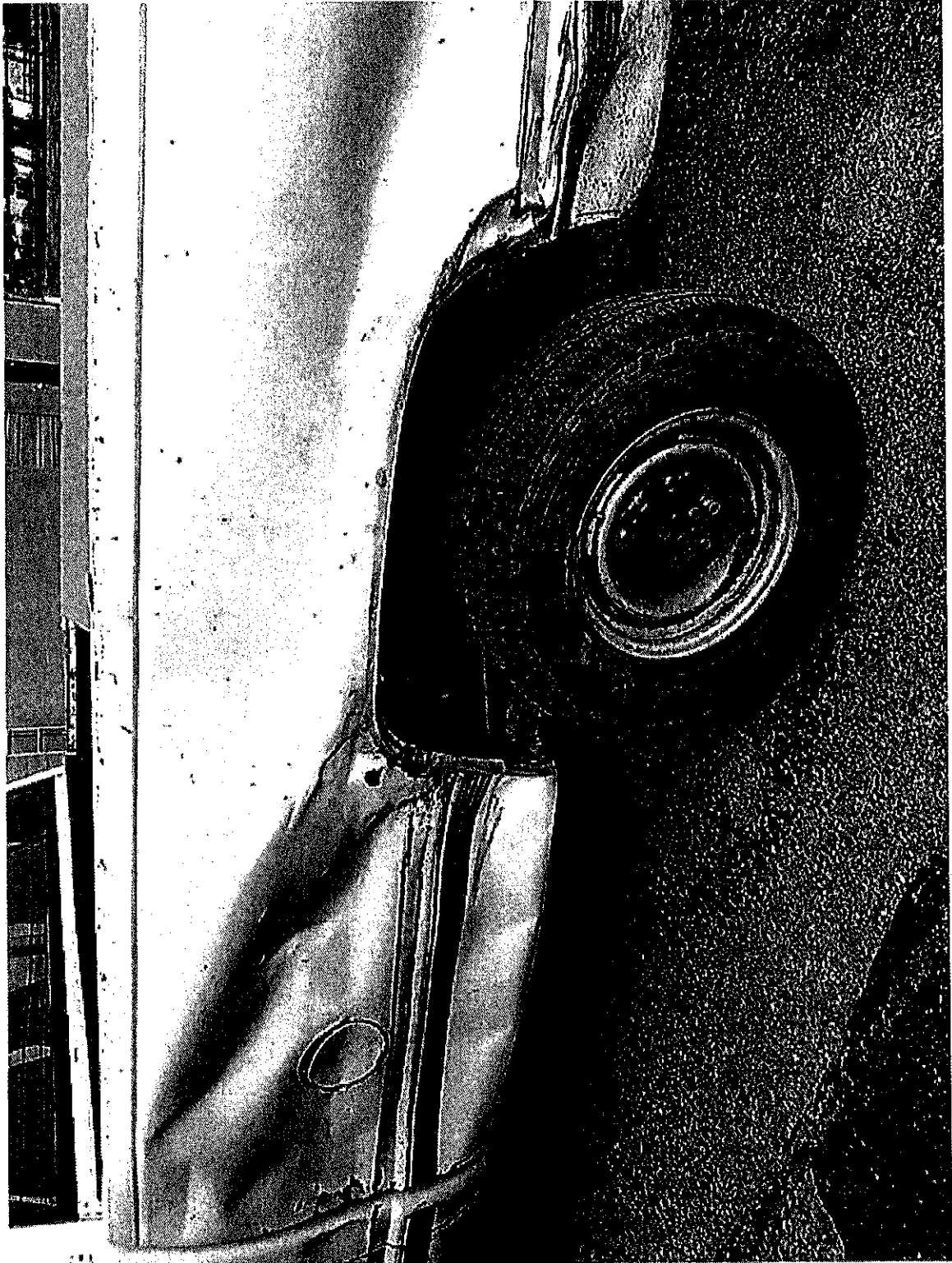
17

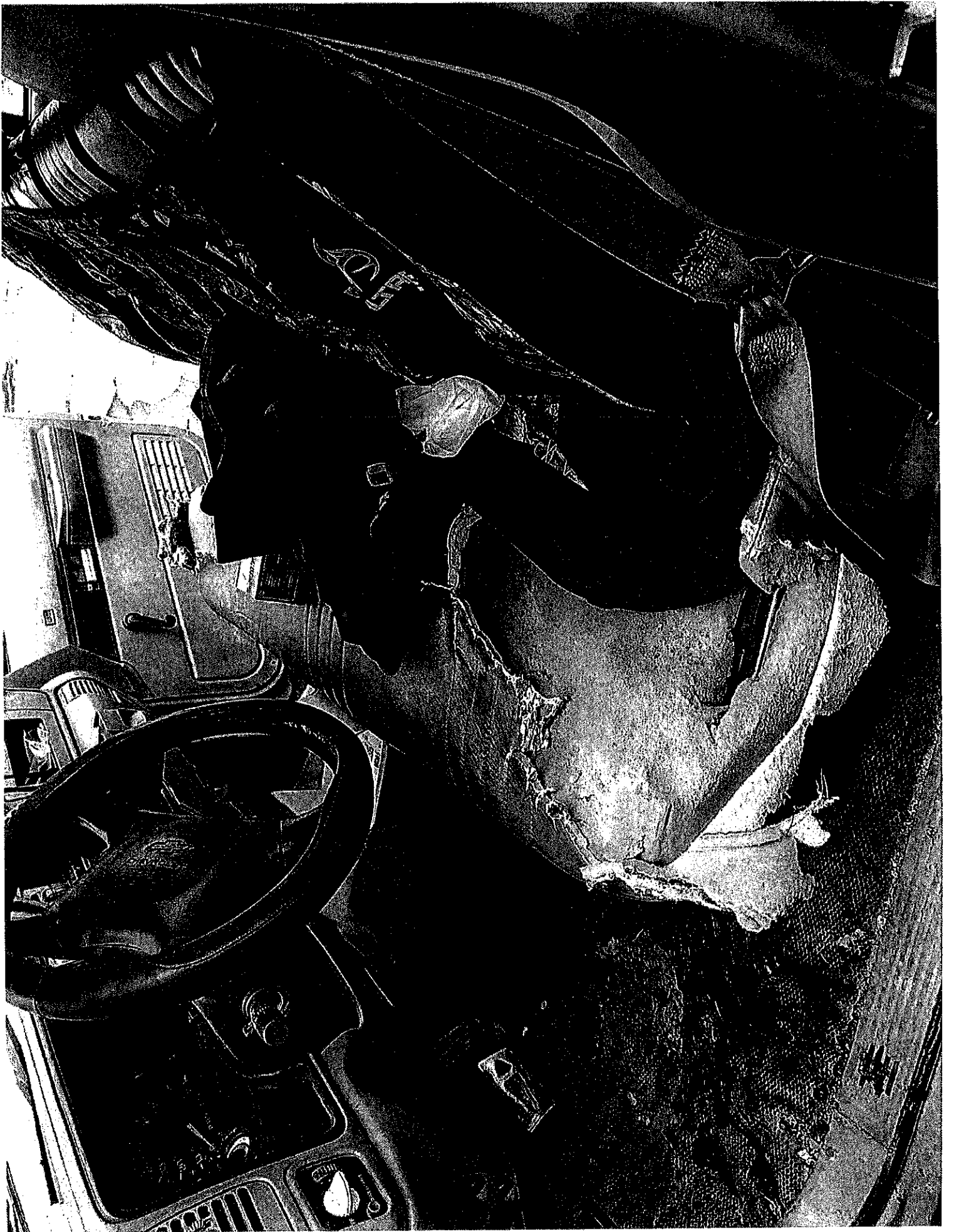














## Carter County Sheriff's Office

900 East Elk Avenue  
Elizabethton, Tennessee 37643  
Phone: 423.542.1846 Fax: 423.542.3156

**Dexter Lunceford**  
Sheriff

**James Parrish**  
Chief Deputy

February 4, 2021

Captain Thomas Smith  
Carter County Sheriff's Office  
900 E. Elk Avenue  
Elizabethton, TN 37643  
Ph: 423-542-1848

Director Brad Burke  
Finance Department  
Carter County, Tennessee  
801 E. Elk Avenue  
Elizabethton, TN 37643  
Ph: 423-547-4005

IRT: CARES Act Monies

Mr. Burke,

This correspondence is in reference to the remaining Cares Act Relief monies held by the county. The Carter County Sheriff's Office is requesting \$17,000.00 of these remaining monies to purchase bedding items to replace 150 worn, cracked and torn mats along with associated bedding. This purchase is to reduce health risk issue for inmates and staff.

We respectfully request that \$17,000.00 from the CARES Act Relief monies be added to the jail's budget into line item 101-54210-399 to purchase the requested items, assisting in our ever vigilant efforts in preventing the spread of disease and life cycle replacement of these items.

Respectfully,

Captain Thomas Smith  
Executive Officer  
Carter County Sheriff's Office

Carter County, Tennessee  
Finance Department  
Report of Expenditures and Balance of CARES Act Funds  
Fiscal Year Ending June 30, 2021  
As of February 5, 2021

	As of February 5, 2021
<b>CARES Act Funds (888)</b>	
Full amount of funding	845,265.00
Less expenditures:	
<i>General Fund</i>	
2019-20 non-payroll	(37,445.86)
2020-21 payroll (bonuses):	
Appropriated	(314,219.06)
Actual amount paid less than appropriation	12,814.74
2020-21 non-payroll	(186,120.12)
<i>Solid Waste Sanitation Fund</i>	
2019-20 non-payroll	(190.96)
2020-21 payroll (bonuses):	
Appropriated	(22,257.19)
Actual amount paid less than appropriation	2,836.20
2020-21 non-payroll	(51.38)
<i>Highway/Public Works Fund</i>	
2019-20 non-payroll	0.00
2020-21 payroll (bonuses):	
Appropriated	(58,197.81)
Actual amount paid less than appropriation	5,007.03
2020-21 non-payroll	(54.62)
Fund balance @ February 5, 2021	<u>247,385.97</u>

**Purpose**

To present a report of expenditures and remaining balance of CARES Act Funds as of February 5, 2021.

**Source**

Current (as of February 5, 2021) and prior year Expenditure Reports for the General Fund, Solid Waste Sanitation Fund, and Highway Public Works Fund, motions approved by County Commission, invoices, purchase orders, Budget Committee and County Commission minutes and meeting packets

**Conclusion**

Report of expenditures and remaining balance of CARES Act Funds as of February 5, 2021 appears to be fairly presented. Total expenditures and encumbrances are \$597,879.03; therefore, the remaining balance as of February 5, 2021 is \$247,385.97.

#### Budget Committee- EMA Director salary comparison

Carter-	Population- 56,391 Salary- \$38,039 + comp time (current director opted out of insurance)
Hawkins-	Population- 48,751 Salary- \$48,751+ comp time (only called out 3-4 times month
Greene	Population- 69,069 Salary- \$45,000 no comp time
Johnson	Population- 17,778 Salary-\$41,323+ comp time
Unicoi	Population- 17,783 Salary-\$58,500 no comp time (also the county coroner)
Washington	Population -129,375 Salary- \$63,500 no comp time

#### Points to consider

- Carter Co EMA director has lowest salary out of the surrounding counties
- Should we increase the salary and remove the comp time- this would make this position a salaried position (county atty will be present to discuss this option)
- Removing the comp time removes the burden from my office and the finance dept also removes possibility for an audit finding for violating county personnel policies
- Insurance/ benefits will need to be included for new director

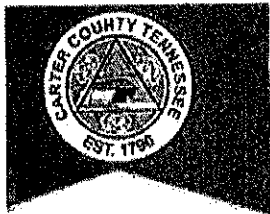
## Michael Kennedy

---

**From:** Patty Woodby  
**Sent:** Wednesday, February 3, 2021 4:13 PM  
**To:** Michael Kennedy  
**Subject:** FW: EMA Director

Can you include this email in the packet. It's from Sullivan co. EMA director.

Thank you,  
*Patty Woodby*  
Carter County Mayor  
423-542-1801  
[www.cartercountyttn.gov](http://www.cartercountyttn.gov)



**From:** Jim Bean <Jim.Bean@sullivancountyttn.gov>  
**Sent:** Wednesday, February 3, 2021 4:11 PM  
**To:** Patty Woodby <patty.woodby@cartercountyttn.gov>; Richard Venable <rvenable@sullivancountyttn.gov>  
**Subject:** EMA Director

Mayor Woodby,  
In regards to your question to Mayor Venable, I will do my best to answer your questions and if you have any other please don't hesitate to contact me either by email or mobile phone which can be found in my signature line.

The Sullivan County EMA Director's salary is \$62,076.30 annually. As a side note, the EMA director in Sullivan County also has additional responsibilities of 800 MHz Radio systems manager and admin over paid rescue personnel in the Eastern end of the county at 3 different rescue squad locations.

Comp time is not accumulated by EMA director. This position is salaried and defined as Executive Exemption status. Comp time is not accumulated for the position. If the director works extra hours for any reason or a call out then it has been acceptable to come in a little later the following morning. If a half day or more is needed off for any reason then I take the respective time (vacation, personal or sick) which is provided to all county employees.

The EMA director is typically called out after hours on the average of 3-4 times a month. Some of these are due to being the Radio System Program Manager and have to come in to deal with system issues. There are often meetings that the EMS director attends after hours for different organizations such as quarterly volunteer fire fighters association meetings or monthly county commission meetings that may affect one of the departments under EMA.

I hope this helps and as I stated earlier, please feel free to reach out to me with any questions.

Jim



\*\*\*\*\*

**Jim Bean, MA, MEP, TN-CEMP**

Director

Sullivan County Emergency Management Agency

3193 Hwy 126 Suite 101

Blountville, TN 37617

Office: 423.323.6912

Mobile: 423.440.9626



MEMBER

**International Association of Emergency Managers**

6000 MEMBERS—58 COUNTRIES—[www.iaem.com](http://www.iaem.com)

**Excess Property Listing -  
February 8, 2021**

<b>Department</b>	<b>Excess Property Description</b>	<b>VIN</b>
Sheriff's Department	2002 Chevrolet Tahoe- 5.3 L, V8, Unknown Miles	1GNEK13Z32J256797

# Vehicle Inspection Form

Inventory ID: _____	Asset Number: _____	Fair Market Value: _____
<b>Short Description:</b> Year <u>2002</u> Make <u>CHEVROLET</u> Model <u>TALOE</u>		
<b>VIN:</b> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">G</span> <span style="border: 1px solid black; padding: 2px;">N</span> <span style="border: 1px solid black; padding: 2px;">E</span> <span style="border: 1px solid black; padding: 2px;">K</span> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">3</span> <span style="border: 1px solid black; padding: 2px;">Z</span> <span style="border: 1px solid black; padding: 2px;">3</span> <span style="border: 1px solid black; padding: 2px;">2</span> <span style="border: 1px solid black; padding: 2px;">5</span> <span style="border: 1px solid black; padding: 2px;">2</span> <span style="border: 1px solid black; padding: 2px;">5</span> <span style="border: 1px solid black; padding: 2px;">6</span> <span style="border: 1px solid black; padding: 2px;">7</span> <span style="border: 1px solid black; padding: 2px;">9</span> <span style="border: 1px solid black; padding: 2px;">7</span>		
<b>Odometer:</b> <span style="border: 1px solid black; padding: 2px;">U</span> <span style="border: 1px solid black; padding: 2px;">N</span> <span style="border: 1px solid black; padding: 2px;">K</span> <span style="border: 1px solid black; padding: 2px;">N</span> <span style="border: 1px solid black; padding: 2px;">O</span> <span style="border: 1px solid black; padding: 2px;">W</span> <span style="border: 1px solid black; padding: 2px;">N</span> <span style="border: 1px solid black; padding: 2px;"> </span> <input type="checkbox"/> Miles <input type="checkbox"/> Kilometers    Odometer Accurate <input type="checkbox"/> Y <input type="checkbox"/> N: _____		
<b>Long Description:</b> This Vehicle: <input type="checkbox"/> Starts <input checked="" type="checkbox"/> Starts with a Boost & <input checked="" type="checkbox"/> Runs/Driveable <input checked="" type="checkbox"/> Engine Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only Engine- Type: <u>5.3 L, V 8</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid Engine Condition: <input checked="" type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition Repairs needed: _____ This vehicle was maintained every <u>4000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles Date Removed From Service: _____    Maintenance Records: <input type="checkbox"/> Available <input type="checkbox"/> Not Available For Inspection <b>Transmission:</b> <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual <u>4</u> Speed   Condition: <input checked="" type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition Repairs Needed: _____ <b>Drivetrain:</b> <input type="checkbox"/> 2 Wheel Drive <input checked="" type="checkbox"/> 4 Wheel Drive   Condition: <u>UNKNOWN</u>		
<b>Exterior:</b> Color: <u>WHITE</u> Windows: <input type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____ Minor: <input checked="" type="checkbox"/> Dents <input type="checkbox"/> Scratches <input checked="" type="checkbox"/> Dings    Tire Condition: _____    Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>RUST</u> Additional Damage: _____ Decals: <input checked="" type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions Emergency equip: <input type="checkbox"/> None <input checked="" type="checkbox"/> Has been removed & <input type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes		
<b>Interior:</b> Color <u>GREY</u> <input checked="" type="checkbox"/> Cloth <input checked="" type="checkbox"/> Vinyl <input type="checkbox"/> Leather Damage to Seats: <u>NORMAL WEAR &amp; TEAR</u> Damage to Dash/Floor: _____ Radio: <input checked="" type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input checked="" type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD <input checked="" type="checkbox"/> AC (Condition: <input type="checkbox"/> Cold <input checked="" type="checkbox"/> Unknown) <input type="checkbox"/> No AC                      Air Bags: <input type="checkbox"/> Driver's Side <input checked="" type="checkbox"/> Dual <input checked="" type="checkbox"/> Cruise Control <input checked="" type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input type="checkbox"/> Climate Control Power: <input checked="" type="checkbox"/> Steering <input checked="" type="checkbox"/> Windows <input checked="" type="checkbox"/> Door Locks <input checked="" type="checkbox"/> Seats		
<b>Additional Equipment:</b> _____ Manufacturer _____ Model _____ Serial # _____ <input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand _____ <input type="checkbox"/> Hitch: Type _____		
<b>Location of Asset:</b> _____ <b>For more information contact:</b> _____ <b>Reminder:</b> Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

Carter County, Tennessee General Fund (#101) Fund Balance - Reserves FYE June 30, 2021 As of January 31, 2021		Beginning Balance @ July 1, 2020	Balance @ January 31, 2021	
Account #				
<b>Restricted for General Government #34510</b>				
34510-001/43392	Register - Data Processing Fees	127,486.62	135,290.62	(A)
34510-002/43365/51910	County Archives and Records Management Fee	505,180.55	506,082.64	(B)
34510-003/44170/58900-358	Unclaimed Funds (from State of TN)	53,152.28	53,152.28	(C)
<b>Restricted for Finance #34515</b>				
34515-001/43396	County Clerk - Data Processing	14,698.10	10,874.19	(D)
34515-002/46835	County Clerk - Title Fees	35,360.02	40,698.57	(E)
<b>Restricted for Administration of Justice #34520</b>				
34520-001/42191/391/491/591	Courtroom Security	1,085.25	1,410.00	
	Data Entry Fee for Automation:			
34520-002/42190/42290	Circuit	12,992.00	13,647.50	(D)
34520-003/42390/53100-317/709	General Sessions	135,019.62	119,220.90	(D)
34520-004/42490	Juvenile	17,552.72	18,158.72	(D)
34520-005/42530	Chancery	15,761.82	3,319.57	(D)
<b>Restricted for Public Safety #34525</b>				
34525-001/42180/42380	Alcohol and Drug Treatment	61,436.79	66,614.75	(F)
34525-002/40266	Jail/Workhouse/Courthouse (litigation tax)	371,534.91	399,961.03	(G)
34525-002/40268	Courthouse Security (litigation tax)	140,890.58	186,241.31	(H)
34525-003/43395	Sexual Offender Registration Fees	22,538.00	24,048.00	(I)
34525-004/43394	Automation - Sheriff	(26,948.45)	(21,154.55)	(J)
34525-005/47680	Title III (fire, rescue, emergencies)	18,763.06	18,763.06	(K)
34525-006/40260/51800-799	Jail/Workhouse/Courthouse (lit. tax-old Fund #112)	55,832.87	59,877.49	(L)
34525-811/44570/54490-790	Safety Grant (EMA)	3,782.00	0.00	
<b>Restricted for Public Health and Welfare #34530</b>				
34530-001/48610	Animal Shelter (donations)	46,448.56	48,948.56	(M)
34530-021	Animal Shelter (Delawder Estate)	2,000.00	2,000.00	(N)
34530-003/40390/55900-053	Health Department - tobacco grant	3,014.55	0.00	(O)
34530-118/46390/56700	Health Department - Built Environment Grant	5,741.19	0.00	(P)
<b>Restricted for Capital Projects #34585</b>				
34585-001	Unspent Appropriations (50% passed 1/16/18)	895,585.07	814,857.07	(Q)
<b>Committed for General Government #34610</b>				
34610-000	Workforce Development Complex	62,445.21	57,336.21	(R)
<b>Committed for Public Safety #34625</b>				
34625-032/44530-032	Sheriff - auction proceeds	4,111.02	5,004.28	(S)
34625-034/43370	Inmate Telephone Contract (commissions)	70,111.92	59,605.08	(S)
34625-036/44131	Jail Commissary Contract (commissions)	23,182.35	35,857.35	(S)
34625-037	Old Jail (deconstruction) set up in	32,187.00	32,187.00	(T)
34625-038/46915/48110	Excess Board Bills	143,932.02	33,932.02	(U)
<b>Committed for Public Health and Welfare #34630</b>				
34630-090/48610	Clean Teens (contributions)	1,000.00	1,000.00	(V)

34710-025	<u>Assigned for General Government</u>			
	Refund received from Metlife with no details	5,602.48	5,602.48	(W)
34720-000	<u>Assigned for Administration of Justice #34720</u>			
	Chancery Court Clerk (rear office door)	2,000.00	0.00	
34720-002	<i>Carryover Unspent Approp. (commission approved)</i>			
	Other Administration of Justice (juries)	25,749.73	25,749.73	(X)
34725-001/54490	<u>Assigned for Public Safety #34725</u>			
	<i>Carryover Unspent Approp. (commission approved)</i>			
	EMA	6,500.97	0.00	
34745-001/44540	<u>Assigned for Other Operations #34745</u>			
	Purchase of Land for Industry	98,567.18	98,567.18	(Y)
34745-119/58190-599	Economic Development	20,000.00	40,000.00	(Z)
	Total	3,014,297.99	2,962,853.04	

<b>Carter County, Tennessee</b>									
<b>General Fund (#101)</b>									
<b>Details for Reserves</b>									
<b>FYE June 30, 2021</b>									
<b>As of December 31, 2020</b>									
<b>Allowable Use(s) of Fund Reserves</b>									
(A)	Purchase computer equipment and software, upgrades to computer equipment and software, and supplies, maintenance and services relating to computer equipment and software.								
(B)	Duplicating, storing, and maintaining any records required by law to be kept permanently (TCA 10-7-408)								
(C)	Reserved for future claims on funds returned to the County by the State								
(D)	Purchase computer equipment and software, upgrades to computer equipment and software, and supplies, maintenance and services relating to computer equipment and software.								
(E)	Costs associated with providing the service of processing and printing titles (TCA 55-6-104).								
(F)	Programs for alcohol and drug treatment, education, and prevention.								
(G)	Jail/workhouse construction/reconstruction/upgrading or to retire debt for such expenditures, or for courthouse renovation.								
(H)	Courthouse security								
(I)	Administration of Sex Offender program								
(J)	Computerization, information systems and electronic records management costs of the sheriff's office.								
(K)	(1) Carry out activities under the Firewise Communities program; (2) to reimburse the participating county for search and rescue and other emergency services, including firefighting and law enforcement patrols; (3) to cover training costs and equipment purchases directly related to the emergency service described in paragraph (2); and (4) to develop and carry out community wildfire protection plans.								
(L)	Private Acts of 1975 Chapter 110 (passed 5.12.1975). Maintenance, upkeep, and repair of courthouse, jail, and library.								
(M)	Donations/contributions (to be used as specified by donor)								
(N)	Balance due Reedy & Sykes or Trademark whenever the grinder pump and leak is completely fixed.								
(O)	Prevention and education for tobacco use prevention and cessation (grant restriction).								
(P)	Gap Creek Park project								
(Q)	Capital projects/expenditures as appropriated by County Commission.								
(R)	Appropriations for WDC. Balance is adjusted as appropriations are approved during the year and at June 30 for the net difference between current revenue and actual expenditures.								
(S)	Sheriff's Department - Finance Department is in the process of locating documentation of approval by County Commission.								
(T)	Deconstruction of old jail								
(U)	Per County Commission minutes (page 69) for June 18, 2018, excess revenue (amount above \$900,000) was restricted by County Commission for payment of overtime and redemption of accrued comp time, purchase of a new communications system, and to replace/repair boiler(s) for an amount up to \$70,000. Excess funds can only be spent as they are received. County Commission can choose to utilize any of these restricted funds in emergency situations for purposes other than those specified above.								
(V)	Clean Teens program								
(W)	Money received from Metlife for "overpayments" of premiums by employees/County. Company representatives stated that they could not provide any details (specific names, dates, amounts) for this refund. Finance department will attempt to identify any source of these overpayments.								
(X)	Costs associated with murder trials.								
(Y)	Land for Industry. Finance Department is in the process of locating documentation of approval by County Commission.								
(Z)	Economic Development as designated by County Commission (annual budget).								

## Carter County, Tennessee

## General Fund

## Appropriation of Unassigned Fund Balance

Fiscal Year Ending June 30, 2021

As of January 31, 2021

Date	Budget Amendment #	Item #	Amount	Description
9/21/20	3	10	26,000.00	Appropriate for compensation study by Evergreen (funds were appropriated but not spent in 2019-20; therefore, these funds rolled into unassigned fund balance @ June 30, 2020).
12/21/20	6	5	2,570.00	Matching share for Wayfarer/Signage Grant
12/21/20	6	12	8,561.92	Appropriate balance of funds not spent during 2019-20 for new Recycling Center
1/19/21	7	1	9,658.23	Appropriate balance for increase in Workers Compensation Insurance Premiums
Total per amendments			46,790.15	
Motions				
7/13/20			110,000.00	Two additional employees for Finance Department
9/21/20			2,000.00	Increase in appropriation to Shepherd's Inn
9/21/20			2,500.00	Increase in appropriation to Children's Advocacy Center
9/21/20			600,000.00	Reserve for grant matching share for potential Broadband grant(s)
10/19/20			402,889.48	Baler for Recycling Center
10/19/20			7,885.00	Cubicles in Trustee's Office
11/19/20			3,006.90	Commissioner pay for special called meeting
11/19/20			22,062.55	EMA tower maintenance and other costs
11/19/20			4,114.48	Salary increase for maintenance employee
11/19/20			7,500.00	Refund of property tax for Lowes Inc.
12/21/21			7,500.00	Sponsorship for Omnium Bike Race
Total per motions			1,169,458.41	
Total allocated from unassigned fund balance			1,216,248.56	

33

Carter County, Tennessee

All Funds

Analysis of Coronavirus Utilization

FYE June 30, 2021

As of January 31, 2021

Department	Number of Employees who used Emergency Paid Sick Leave	Total Amount Paid
County	36	26,836.73
Highway	4	3,711.40
Solid Waste	6	3,026.45
Sheriff	30	28,117.96
Schools	151	93,991.96
Food Service	22	8,137.14
<b>Total</b>	<b>249</b>	<b>\$ 163,821.64</b>

Source: Related Coronavirus payroll reports regarding utilization of Cares Act benefits.

Purpose: To inform the Commission about utilization of the Coronavirus benefits by employees.

Conclusion: Approximately 249 employees utilized the Federal and County benefits provided by the Coronavirus Act with a total estimated value of \$163,821.64.



Carter County, Tennessee  
County Commission  
Budget Calendar  
Fiscal Year Ending June 30, 2022

<b>Date(s)</b>	<b>Body/Department</b>	<b>Purpose</b>
December 14, 2020	Budget Committee	Regular scheduled meeting Approve budget calendar Specific requirements for departmental budget requests
January 13, 2021	Finance Department	Letters to outside agencies
January 20, 2021	Finance Department	Notices and worksheet to departments
January 27, 2021	Finance Department	Requests due from outside agencies
February 3, 2021	Finance Department	Requests due from departments
February 16-19, 2021	Finance Department	Compile requests Schedule budget presentations
March 1-5, 2021	Finance Department	Draft budget requests/proposal
March 8-12, 2021	Finance Department	Review draft budget with department heads
March 24, 2021	Finance Department	Notice for hearing dates in newspaper
April 12, 2021	Budget Committee Budget Hearing **	Regular scheduled meeting Solid Waste and outside agencies
April 26, 2021	Budget Hearing **	General Fund, Health Dept., and Tax Relief
May 3, 2021	Budget Hearing **	Debt Service, Highway, and Education
May 5, 2021	Budget Hearing **	Open date (possible hearing/meeting)
May 6, 2021	Budget Hearing **	Open date (possible hearing/meeting)
May 10, 2021	Budget Committee	Regular scheduled meeting Open date (possible hearing/meeting)
May 13, 2021	Budget Committee	Approve budget
May 20, 2021	Finance Department	Proposed budget and hearing notice in newspaper
June 14, 2021	Budget Committee	Regular scheduled meeting Public hearing
June 21, 2020	County Commission	Regular scheduled meeting Distribute proposed budget to County Commission
June 23, 2021	Finance Department	Outside agency funding in newspaper
July 8, 2021	County Commission	Budget workshop
July 19, 2021	County Commission	Regular scheduled meeting Adopt 2021-22 budget

Budget Hearings

\*\* The Budget Committee requests that ALL officeholders and department heads present their detailed budget requests and required explanations in budget hearings.

Purpose

To ensure that the consolidated budget is distributed to the County Commission at the June 2021 meeting, and that approval of the budget is requested at their July 2021 meeting.

Carter County  
General Fund #101  
Fiscal Year Ending June 30, 2021  
Budget Amendment #8  
February 16, 2021

Item #	Category	Line Item	Description	\$ Amount		Increase/Decrease
1	54490	708	Communication Equipment	2,560.00	0.00	Increase
	54490	708-020	Communication Equipment	439.00	0.00	Increase
	54490	790-020	Other Equipment	0.00	439.00	Decrease
	54490	790	Other Equipment	0.00	3,060.00	Decrease
	54490	442	Propane Gas	500.00	0.00	Increase
<i>To reallocate within Emergency Management Category.</i>						
2	54490	399	Other Contracted Services	0.00	1,600.00	Decrease
	54490	335	Maintenance & Repair Services- Buildings	1,600.00	0.00	Increase
<i>To reallocate within Emergency Management to key the new office and supply room doors.</i>						
3	53300	719	Office Equipment	0.00	1,200.00	Decrease
	53300	711	Furniture & Fixtures	1,200.00	0.00	Increase
<i>To reallocate within General Sessions Court Category to purchase new furniture.</i>						
4	34510	001	Register- Data Processing Fees	0.00	2,000.00	Decrease
	51600	471	Software	2,000.00	0.00	Increase
<i>To appropriate restricted data processing fees to fund a new fraud alert system through BIS (Business Information Systems).</i>						
5	57100	599	Other Charges	85.00	0.00	Increase
	57100	719	Office Equipment	0.00	85.00	Decrease
<i>To reallocate within Agricultural Extension category.</i>						
6	53100	471	Software	3,599.00	0.00	Increase
	34520	003	Restricted for Administration of Justice General Sessions	0.00	3,599.00	Decrease
<i>To appropriate restricted data processing fees to purchase cloud storage, backup/replication software, and logmein access.</i>						
7	34525	006	Restricted for Public Safety Jail/Workhouse/ Courthouse	0.00	13,000.00	Decrease
	54210	335	Maintenance & Repair Services - Building	13,000.00	0.00	Increase
<i>To appropriate restricted Courthouse and Jail Maintenance Litigation Taxes for repair of electronic doors and computer systems in the jail.</i>						
8	49700		Insurance Recovery	0.00	852.92	Increase
	54110	338	Maintenance & Repair Services- Vehicles	852.92	0.00	Increase
<i>To appropriate insurance recovery funds for repair of vehicle #102.</i>						

9	34525	006	Restricted for Public Safety Jail/Workhouse/ Courthouse	0.00	2,000.00	Decrease
	54110	335	Maintenance & Repair Services - Building	2,000.00	0.00	Increase
<i>To appropriate restricted Courthouse and Jail Maintenance Litigation Taxes to complete repairs of the electronic doors and computer system in the Annex Building.</i>						
10	54210	471	Software	149.90	0.00	Increase
	54210	334	Maintenance Agreements	0.00	149.90	Decrease
<i>To reallocate within the Jail category to cover Zoom software purchase.</i>						
11	51100	524	In Service/ Staff Development	650.00	0.00	Increase
	51100	355	Travel	0.00	650.00	Decrease
<i>To reallocate for training/ seminars for County Commission.</i>						
12	54110	299	Other Fringe Benefits	20,000.00	0.00	Increase
	54110	207	Medical Insurance	0.00	20,000.00	Decrease
<i>To reallocate within Sheriff's Department category for county contributions to employee Health Savings Accounts.</i>						
13	51800	707	Building Improvements	21,000.00	0.00	Increase
	51800	335	Maintenance & Repair Services Building	0.00	14,500.00	Decrease
	51800	336	Maintenance & Repair Services Equipment		6,500.00	Decrease
<i>To reallocate within County Buildings category for flooring &amp; LED lights projects in the Courthouse.</i>						
14	39000		Unassigned Fund Balance	7,885.00	0.00	Decrease
	51800	799-888	Other Capital Outlay	0.00	7,885.00	Decrease
<i>To adjust Budget Amendment #3AF for protective glass work/ cubicles appropriate from Unassigned Fund Balance in error per October 2020 motion from floor.</i>						
15	51800	799-120	Other Capital Outlay	10,135.85	0.00	Increase
	39000		Unassigned Fund Balance	0.00	10,135.85	Decrease
<i>To appropriate unspent funds for Sluder property project approved in 2019-20.</i>						
Total				87,656.67	87,656.67	
From Fund Balance					0.00	
From Unassigned Fund Balance					0.00	

Carter County  
Solid Waste/Sanitation Fund #116  
Fiscal Year Ending June 30, 2021  
Budget Amendment #3  
February 16, 2021

Item #	Category	Line Item	Description	\$ Amount		Increase/Decrease
1	55754	336	Maintenance & Repair Services Equipment	0.00	10,000.00	Decrease
	55754	453	Vehicle Parts	10,000.00	0.00	Increase
<i>To reallocate within Landfill Operation &amp; Maintenance category.</i>						
2	55732	506		1,709.38	0.00	Increase
	55732	510	Trustee's Commission	850.00	0.00	Increase
	55732	513	Workers' Compensation Insurance	2,055.14	0.00	Increase
	55751	510	Trustee's Commission	1,300.00	0.00	Increase
	55751	513	Workers' Compensation Insurance	3,141.69	0.00	Increase
	55754	506	Liability Insurance	0.00	1,694.06	Decrease
	55754	510	Trustee's Commission	15,000.00	0.00	Increase
	55754	511	Vehicle & Equipment Insurance	830.57	0.00	Increase
	55754	513	Workers' Compensation Insurance	0.00	5,261.46	Decrease
	58900	510	Trustee's Commission	0.00	11,800.00	Decrease
	55732	502	Building & Contents Insurance	68.51	0.00	Increase
	55751	502	Building & Contents Insurance	2,114.81	0.00	Increase
	55754	502	Building & Contents Insurance	1,130.51	0.00	Increase
	55751	506	Liability Insurance	1,709.38	0.00	Increase
	55751	511	Vehicle & Equipment Insurance	833.04	0.00	Increase
	39000		Unassigned Fund Balance	0.00	11,987.51	Decrease
<i>To reallocate Trustee Commissions and various insurance costs between major Categories.</i>						
Total				40,743.03	40,743.03	
From Fund Balance					0.00	
From Unassigned Fund Balance					0.00	

Carter County  
Health Department Fund #117  
Fiscal Year Ending June 30, 2021  
Budget Amendment #2  
February 16, 2021

Item #	Category	Line Item	Description	\$ Amount		Increase/Decrease
1	55110	302	Advertising	200.00	0.00	Increase
	55110	599	Other Charges	0.00	200.00	Decrease
<i>To reallocate within the Health Department fund to cover ad costs.</i>						
2	55110	348	Postage	1,500.00	0.00	Increase
	55110	335	Maintenance & Repair Services Building	0.00	1,500.00	Decrease
<i>To reallocate within the Health Department fund to cover postage costs.</i>						
Total				1,700.00	1,700.00	
From Fund Balance					0.00	
From Unassigned Fund Balance					0.00	

Carter County  
Drug Control Fund #122  
Fiscal Year Ending June 30, 2021  
Budget Amendment #4  
February 16, 2021

Item #	Category	Line Item	Description	\$ Amount		Increase/Decrease
1	54110	510	Trustee's Commission	500.00	0.00	Increase
	58900	510	Trustee's Commission	0.00	500.00	Decrease
<i>To reallocate Trustee Commissions to proper category.</i>						
Total				500.00	500.00	
From Fund Balance					0.00	
From Unassigned Fund Balance					0.00	

**Carter County**  
**General Purpose School Fund #141**  
**Fiscal Year Ending June 30, 2021**  
**Budget Amendment #7**  
**February 16, 2021**

Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
1	71901	307	891	Communication - Cares Act	0.00	25,000.00	Decrease
	47309		891	Cares- Wireless for Students	25,000.00	0.00	Decrease
<i>To amend/ Adjust for overestimated original budget of \$75,000 Cares Act Technology Grant.</i>							
2	72250	355		Travel	0.00	2,500.00	Decrease
	72250	307		Communication	0.00	27.68	Decrease
	72250	440		Small Tools	0.00	25.34	Decrease
	72250	471		Software	0.00	36.00	Decrease
	72250	451		Uniforms	589.02	0.00	Increase
	72250	719		Office Equipment	2,000.00	0.00	Increase
	72250	499		Other Supplies & Materials	0.00	21,000.00	Decrease
	72250	700		Data Processing Equipment	21,000.00	0.00	Increase
<i>To reallocate within Technology category.</i>							
3	72210	161-04001		Secretary	440.00	0.00	Increase
	39000			Unassigned Fund Balance	0.00	440.00	Decrease
<i>Additional appropriation for portion of Secretary's salary not from Federal Funds-Title I.</i>							
4	46591			Coordinated School Health	100,000.00	0.00	Decrease
	72120	162		Clerical Personnel	0.00	18,000.00	Decrease
	72120	105		Supervisor/ Director	0.00	45,468.00	Decrease
	72120	201		Social Security	0.00	3,500.00	Decrease
	72120	204		Pensions	0.00	9,483.00	Decrease
	72120	206		Life Insurance	0.00	51.00	Decrease
	72120	207		Medical Insurance	0.00	18,562.00	Decrease
	72120	208		Dental Insurance	0.00	537.00	Decrease
	72120	210		Unemployment Compensation	0.00	140.00	Decrease
	72120	212		Employer Medicare	0.00	825.00	Decrease
	72120	355		Travel	0.00	1,500.00	Decrease
	72120	499		Other Supplies & Materials	0.00	1,434.00	Decrease
	72120	599		Other Charges	0.00	500.00	Decrease
<i>To adjust for Coordinated School Health budget that was erroneously posted to Health Services account.</i>							
5	46594			Family Resource Center	29,611.65	0.00	Decrease
	73300	189		Other Salaries & Wages	0.00	29,611.65	Decrease
<i>To adjust for Family Resource Center budget both included in original budget and budget amendment.</i>							
6	46981		541	Safe Schools	50,000.00	0.00	Decrease
	72130	309	541	Contracts with Government Agencies	0.00	50,000.00	Decrease
<i>To adjust for Safe Schools budget both included in original budget and budget amendment.</i>							
7	47690		751	Other Federal Through State	131,262.99	0.00	Decrease
	47150			21st Century Community Learning Centers	0.00	131,262.99	Increase
<i>To recategorize 21st Century to correct revenue account number.</i>							
Total					359,903.66	359,903.66	
From Fund Balance						440.00	
From Unassigned Fund Balance						440.00	

Carter County  
School Federal Projects Fund #142  
Fiscal Year Ending June 30, 2021  
Budget Amendment #7  
February 16, 2021

Item #	Category	Line Item	Project #	Description	\$ Amount		Increase/Decrease
					Debit	Credit	
1	71300	189	801	Other Salaries & Wages	754.63	0.00	Increase
	71300	201	801	Social Security	35.77	0.00	Decrease
	71300	204	801	Pensions	59.25	0.00	Increase
	71300	210	801	Unemployment Compensation	2.31	0.00	Increase
	71300	212	801	Employer Medicare	8.37	0.00	Increase
	71300	429	801	Instructional Supplies & Materials	0.00	4,775.80	Decrease
	71300	499	801	Other Supplies & Materials	0.00	6,840.00	Decrease
	71300	730	801	Vocational Instruction Equipment	38,170.42	0.00	Increase
	72130	355	801	Travel	0.00	17,000.00	Decrease
	72130	524	801	In Service/ Staff Development	458.67	0.00	Increase
	72230	355	801	Travel	0.00	1,500.00	Decrease
	72230	524	801	In Service/ Staff Development	0.00	1,000.00	Decrease
	47131		801	Vocational Educ. - Grants to States	0.00	8,373.62	Increase
<i>To appropriate additional federal funds and reallocate within CTE Perkins Basic Grant.</i>							
2	71100	429	150	Instructional Supplies & Materials	6,000.00	0.00	Increase
	72130	399	150	Other Contracted Services	0.00	37,000.00	Decrease
	72210	499	150	Other Supplies & Materials	20,000.00	0.00	Increase
	72210	524	150	In Service/ Staff Development	6,000.00	0.00	Increase
	72210	790	150	Other Equipment	5,000.00	0.00	Increase
<i>To reallocate within ESSER/Cares grant Budget.</i>							
3	71100	204	101	Pensions	0.00	1,000.00	Decrease
	71100	217	101	Retirement - Hybrid Stabilization	1,000.00	0.00	Increase
	71100	429	101	Instructional Supplies & Materials	0.00	25,000.00	Decrease
	71100	722	101	Regular Instruction Equipment	25,000.00	0.00	Increase
<i>To reallocate within Title I-A Grant Budget.</i>							
Total					102,489.42	102,489.42	
From Fund Balance						0.00	



Carter County, Tennessee  
Donation Listing  
FYE June 30, 2021  
January 2021 Donations

<u>Donation Listing</u>		<u>Purpose</u>
January Animal Shelter Donation - Dora Nelson	20.00	General Purpose
January Animal Shelter Donation - Anonymous	2,000.00	Food & Vaccinations
January Animal Shelter Donation - John Fulton	200.00	Dog & Cat Food
January Animal Shelter Donation - John & Linda Morgan	25.00	General Purpose
January Animal Shelter Donation - In Memory of Beth Casey	300.00	General Purpose
January Animal Shelter Donation - Tom Howit	60.00	Sponsorship - Daisy May
January Animal Shelter Donation - Kathy Cox	150.00	Sponsorship - Buddy Boy & Baby Girl
January Animal Shelter Donation - Donna Tisdale	50.00	Sponsorship - Harper and Hazel
January Animal Shelter Donation - Rick Peterson	20.00	Dog Food
January Animal Shelter Donation - Catherine Skridulis	200.00	General Purpose
January Animal Shelter Donation - Jane	40.00	General Purpose
January Animal Shelter Donation - Alisha Henson	175.00	Sponsorship - Cats

**Animal Shelter Total** **\$ 3,240.00**

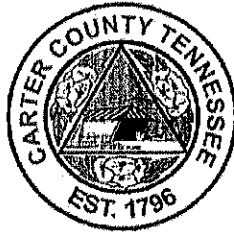
**January 2021 Total Donations** **\$ 3,240.00**

**Source:** Receipts presented by the Carter County/ Elizabethton Animal Shelter & Trustee receipts.

**Purpose:** To present a schedule of receipts for approval of January 2021 Donations.

**Conclusion:** All donations for the month of January 2021 in the amount of \$3,240 are Animal Shelter donations.

135 Sycamore Shoals Drive  
Elizabethton, TN 37643



Telephones: 423-547-6359  
[www.cartercountyttn.gov](http://www.cartercountyttn.gov)  
E-mail: [animalshelter@cartercountyttn.gov](mailto:animalshelter@cartercountyttn.gov)

**ELIZABETHTON / CARTER COUNTY  
ANIMAL SHELTER**

Walmart donations for the month of January 2021 is approximately \$379.51

Thank You,

ECCAS Director