

BUDGET COMMITTEE

April 12, 2021

6:00 P.M.

PRESENT:	Willie Campbell, Julie Guinn, Charles VonCannon, Austin Jaynes, Ross Garland, Travis Hill, Aaron Frazier and Robin McKamey
ABSENT:	None
CALL TO ORDER:	Austin Jaynes, Chairman
ROLL CALL:	Quorum Present

Chairman Jaynes requested Commission Campbell to say a prayer before the meeting asking for guidance for the committee during this budget time.

AGENDA: Chairman Jaynes asked that discussion of "monies" be added at the bottom of the agenda and Aaron Frazier requested that funding for County Commissioner training and the funds in the budget for the Carter County Honor Guard never dispersed due to the disbanding of the Guard be added to the agenda. Motion was made by Travis Hill, seconded by Aaron Frazier to approve the agenda with the additions. By a roll call vote of all ayes, motion carried.

MINUTES: Motion was made by Aaron Frazier, seconded by Robin McKamey to approve the minutes of the March 8, 2021, meeting. By a voice roll call vote, motion carried.

PUBLIC COMMENTS: None

OLD BUSINESS: The request from the Highway Department for two new dump trucks in the amount of \$132,136.52 was deferred to the next meeting.

NEW BUSINESS: Capt. Smith informed the committee of a 3% increase in the inmate medical care with Southern Health Partners resulting in a base difference of \$1,468.73 per month. He stated the increase was due to the COVID. He explained the contract was for five (5) years but had to be renewed annually. Motion was made by Aaron Frazier, seconded by Julie Guinn to approve the approve the renewal of the inmate healthcare contract. By a roll call vote of all ayes, motion carried.

On recommendation of the Building & Grounds Committee, a bid was presented to the committee for the installation of a new exterior door in the Clerk and Master's Office from Shaw & Shanks Architects, PC, in the amount of \$59,863.08. This entry to be used by the Chancellor and office employees. Motion was made by Travis Hill, seconded by Robin McKamey to approve their request with the money to be taken from Courthouse Security funds. By a roll call vote of all ayes, motion carried.

A letter from Northeast State Community College requesting the County and the College enter into a five (5) year lease in the amount of \$86,000 was presented to the committee. Chairman Jaynes stated their present lease was in the amount of \$147,800 and before we lock in a five (5) year contract for the price they requested, we needed clarification on the payment of utilities, space occupancy, etc., in order to know how the County may be affected. Any action on this matter was postponed until the next meeting for more information to be obtained.

Chairman Jaynes presented the committee with a Letter of Resignation from Brad Burke, Finance Director, sent to the Financial Management Committee. Mr. Burke stated his resignation was effective no later than July 31, 2021, @4:30 P.M., and he would devote adequate time to train and guide his replacement. Chairman Jaynes stated the Financial Management Committee wanted to advertise for this position quickly and hire someone as soon as possible so the new hire could train along side Mr. Burke until the end of July. He stated they needed to know roughly how much money to set aside for Mr. Burke's salary for three (3) months and arrived at an amount of \$30,000 for salary/benefits. Motion was made by Aaron Frazier, seconded by Robin McKamey to set aside an amount of \$35,000 to also cover vacation pay. These funds to come from unassigned fund balance and put in the Financial Management's Budget in the Director's salary line item. By a roll call vote of all ayes, motion carried.

Due to the fact Budget Amendments have been routinely turned into the Finance Department untimely, such as the day of or the day before the Budget meeting, Chairman Jaynes requested the committee set a time limit on when Budget Amendments needed to be turned in for approval. Motion was made by Aaron Frazier, seconded by Robin McKamey that budget amendments must be received by the Finance Office seven (7) calendar days before the scheduled Budget meeting. The only exception being an unforeseen emergency to be determined by the Finance Office's discretion. By a voice roll call vote, motion carried.

Due to the fact the Carter County Rescue Squad had stated earlier they had approximately \$66,000 in unexpected expenses due to the COVID, motion was made by Travis Hill, seconded by Aaron Frazier to allocate \$30,000 to the Rescue Squad from the CARES grant money. By a roll call vote of all ayes, motion carried.

The Broad Band money asked to be put in reserve and carried over to this year by the Health & Welfare Committee in the amount of \$600,000 was discussed and no action was taken.

Aaron Frazier informed the committee the Center for Industrial Services at UT had set a meeting in June for Economic Development Training. He stated the meeting was not on-line but in person at Chattanooga. He stated he would leave it up to the committee whether they would fund him attending. He said the entrance fee was approximately \$300 and the hotel where the meeting will take place had special offers for the attendees. He also said he was trying to obtain a grant that would pay some, if not all, of the expense.

Motion was made by Aaron Frazier, seconded by Robin McKamey to take the funds set aside for the Carter County Honor Guard, now disbanded, as a donation to the Second Harvest Food Bank designated for their Back Pack program. These funds to come from line item 101-55900-316-100. By a roll call vote of all ayes, motion carried.

BUDGET AMENDMENTS: Motion was made by Ross Garland, seconded by Julie Guinn to approve General Fund #101, Budget Amendment #10, Items #1 thru #6 (#7 omitted) and #8 thru #15 in the amount of \$93,627.23. By a roll call vote of all ayes, motion carried.

Motion was made by Travis Hill, seconded by Aaron Frazier to approve Solid Waste/Sanitation Fund #116, Budget Amendment #4, Item #1 in the amount of \$9,000. By a roll call vote of all ayes, motion carried.

Motion was made by Travis Hill, seconded by Willie Campbell to approve Highway Department Budget Amendment #4, in the amount of \$68,477.50. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Ross Garland to approve General Purpose School Fund #141, Budget Amendment #8A, Items #1 thru #2 in the amount of \$177,607.17. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Robin McKamey to approve General Purpose School Fund #141, Budget Amendment #9, Items #1 thru #13 in the amount of \$500,015.94. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Charles VonCannon to approve School Federal Projects Fund #142, Budget Amendment #9, Items #1 thru #2 in the amount of \$6,767,442.58. By a roll call vote of all ayes, motion carried.

Motion was made by Travis Hill, seconded by Robin McKamey to approve Head Start Fund #145, Budget Amendment #4, Items #1 thru #3 in the amount of \$284,928.51. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Julie Guinn to approve the donations to the Animal Shelter for the month of March 2021, in the amount of \$1,170. By a roll call vote of all ayes, motion carried.

Motion was made by Travis Hill, seconded by Aaron Frazier to approve the non-monetary donations to the Animal Shelter from Walmart for the month of March 2021, in the amount of \$349.45.

On motion by Julie Guinn, seconded by Charles VonCannon and by voice roll call vote, meeting was adjourned.

Respectfully submitted:

Approved for Entry:

Suzi Wallace

Austin Jaynes, Chairman

