



**Minutes of:  
Buildings and Grounds Committee  
October 2, 2018**

**Present:**

Rick Richardson, Chairman  
Robert Acuff  
Randall Jenkins  
Aaron Frazier

Layla Ward  
Brad Johnson  
Jerry Proffitt  
Mike Hill

- I. Call to Order  
The meeting was called to order by Acting Committee Chairman Randall Jenkins
- II. Approval of Agenda  
The October 2018 meeting agenda was presented for approval. Robert Acuff made a motion to approve, seconded by Mike Hill. Agenda was unanimously approved.
- III. Election of Officers:  
Robert Acuff nominated Brad Johnson to Chair, nomination was withdrawn. Aaron Frazier nominated Randall Jenkins, nomination was withdrawn. Brad Johnson nominated Rick Richardson for Building & Grounds Chairman. Mike Hill made a motion for nominations to cease and elect by acclamation. Motion unanimously approved.  
Layla Ward nominated Isaiah Grindstaff for Vice Chair but was informed by Randall Jenkins that nominating him was against the rules, the nomination was withdrawn. Aaron Frazier nominated Layla Ward for Vice Chair. Randall Jenkins seconded the nomination. Mike Hill made a motion for nominations to cease and elect by acclamation. Motion unanimously approved.
- IV. Approval of August Minutes: The August 2018 minutes were presented for approval. Randall Jenkins made a motion to approve the minutes, seconded by Brad Johnson. Minutes were unanimously approved. Due to being newly elected committee members, Robert Acuff, Rick Richardson, Mike Hill, Aaron Frazier, Layla Ward and Jerry Proffitt all abstained from the vote.
- V. Public Comments:  
There were no constituents in attendance. Outgoing Chairman Isaiah Gridnstaff said he felt very lucky to have served a prior term as Chairperson for the Buildings & Grounds Committee and made suggestions for the elected officers. He began by explaining and summarizing the current project list and offering assistance to the incoming Chairman and Vice Chairwoman.

Also asking for an addendum to the agenda, to either keep the day, time, and place for the meeting the same or they would like to change it. After discussion, a motion was made by Mike Hill to hold the meeting at the same place, the courthouse, at 6 p.m., on the first Tuesday of each month, with the exception of next month's meeting. In order to tour the old jail, the next meeting will be held on the second Tuesday, November 13, 2018, at 6 p.m. at the Sheriff's Office. The motion was seconded by Randall Jenkins, and motion was unanimously approved.

#### VI. Old Business

TDOT 15 Year Lease: Isaiah Grindstaff explained where the property was located and summarized the situation with the new committee members, and is supposed to get quotes from the fencing company the next fiscal year because it is not known when the environmental study will be available from the state.

HWY 321 (Sluder) Donated Property: Isaiah Grindstaff explained and summarized the situation and uses of the property with new committee members. The owners donated the property to be used for the community, otherwise it would revert back to the Sluders. Ray Lyons will have information on this property.

Courthouse/Courtroom Security Project: Isaiah Grindstaff explained and summarized the situation to new commissioners about courthouse security and changes they are trying to make in order to make the courthouse more secure for the public and employees. Making one entrance, securing the conference rooms, and office doors to keycard access only. Adding cameras, x-ray machines, and other security features. Reedy & Sykes submitted a bid for \$600,000. The committee needs to vote on moving the money into a line item to be expendable. Chairman Rick Richardson asked for a motion to ask the Budget Committee to move the approved funds into line for expenditure and to ask Reedy & Sykes to continue the project. Randall Jenkins seconded the motion, and the motion was approved.

#### Projects List:

1. Courthouse Security Project
2. Courtroom Sound System Replacement
3. Sluder Property (Highway 321)
4. TDOT 15 Year Lease
5. ADA Transition Plan
6. Old Jail Demolition
7. EMA Office / EOC
8. Environmental Court

#### VII. New Business

Mayor Barnett asked about having panes of glass replaced in the UT Extension Building. Brad Johnson reminded the committee that they now have a finance line approved by the full commission of 50 percent of the unobligated funds from the Capital Projects and Improvements. Chairman Rick Richardson suggested we prioritize the project list, and ask for funding for the projects, including the UT Extension building from the reserve funds, from the capital outlay fund from the full Commission.

Isaiah Grindstaff updated the committee on Projects List.

Mayor Barnett to look at adding cameras to original plan of courthouse sound system replacement. Brad Johnson asked about an updated report on the evaluations for the county buildings, would like to see an estimated value. EMA Director Gary Smith was present to explain the updated report on the evaluations of the county buildings, reporting approximately 6,002 items, 5,100 of those were in the schools. It was recommended that someone from the committee work with Director Smith to develop an actual transition plan and come up with the actual time line for the projects and budget.

EOC

It was reported that the county had received a Community Development Block Grant for \$315,000 through First Tennessee Development District for the Emergency Operations Center, which had an initial cost of \$510,000 in 2016. The purpose for this grant is to move the EOC and 911 together to the same building, this committee has to decide if we are going to accept the grant, if so then the county has to come up with the difference in funds, approximately \$192,000. Director Smith has an appointment to meet with Reedy & Sykes, First Tennessee Development District, and anyone from this committee on October 9, 2018, at 3 p.m., at the courthouse. First Tennessee Development District is working on the environmental study. Randall Jenkins recommend a vote to send it to the full Commission. Robert Acuff would like to see an updated estimate before we vote on this. Randall Jenkins withdrew his motion to vote. Robert Acuff agrees to serve as a point person while working with Director Smith on this project.

Randall Jenkins made a motion to add the UT Extension Building to the projects list. Brad Johnson seconded the motion. Motion passed.

VIII. Announcements

No announcements.

IX. Adjournment

Adjournment was called by Randall Jenkins, seconded by Robert Acuff. Adjournment was unanimously approved. Meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Connie Jones

Administrative Office Technology Student

Approved, 11/13/18  
Rick Richardson  
Chair