

Carter County Commission

Minutes of:

Buildings & Grounds Committee

November 03, 2021, 6:00 PM

Members:

Sonja Culler in for Daniel McInturff

Thomas Proffitt - present

Mark Blevins in for Robert Acuff

Layla Ward – present

Randall Jenkins - present

Isaiah Grindstaff - present

Charles Von Cannon – present

Mike Miller - present

A. Call to Order

The Building & Grounds Committee was called to order by Vice Chairman Isaiah Grindstaff.

B. Approval of Agenda

Motion was made by Randall Jenkins, second by Thomas Proffitt, to approve the agenda.

All in favor, **motion carried.**

C. Approval of October meeting minutes

Motion was made by Layla Ward, second by Randall Jenkins, to approve the minutes from the October meeting.

Abstain by Sonja Culler and Mark Blevins all others approve. With six (6) yes votes and two (2) abstain, **motion carried.**

D. Public Comments

None

E. New Business

a. Finance department renovation

Mayor Woodby informed the committee that this has come through Financial Management and Budget Committees and has been sent to this committee. The renovations will give the financial department office space that is needed. The conditions that they are working in are not proper office space. The cost sheet and blueprints are attached. Finance Director Carolyn Watson stated that her staff is working in insufficient spaces, the payroll and HR personnel needs space to be able to speak to employees about personal situations and right now they are sitting in the same space, and nothing can be confidential. She has investigated turning the spaces into cubicles with movable walls. There are also storage issues. She believes that giving everyone an enclosed office space is a better option.

Motion by Mark Blevins, second by Michael Miller, to send this back to budget with approval.

Voice Roll Call Vote as Follows:

Yes:

Sonja Culler

Thomas Proffitt

Mark Blevins

Layla Ward

Randall Jenkins

Isaiah Grindstaff

Charles Von Cannon

Michael Miller

All in favor, **motion carried.**

F. Old Business

a. Sluder property update

Mayor Woodby stated that she has gotten some complaints from some of the residents about the appearance of the property. She along with Ron, Roy, and Superintendent Colbaugh went to the property. There has been runoff of the property, and someone has been dumping household garbage on the property. Ron stated that the drainage situation has already been fixed. They will be doing underpinning on the property to improve how the property looks. Mayor Woodby stated that with the shortage of staff with the Rescue Squad, Terry Arnold has informed her that they will not be able to put any vehicles or personnel at the property. Local Volunteer Fire Departments have also stated that they do not have the equipment or staff send to the property. This can be revisited in the spring but as of now it can not be staffed. The property is going to be stable and cleaned up so the community will be happy.

b. ADA transition plan

Mayor Woodby reported that it is almost complete. The floor plans are all county properties are now available.

c. Workforce Development Complex as a CTE site for Carter County Schools

Mayor Woodby handed out a project schedule. Looking at the first of February before the renovations will start. Looking at July 2024 for completion. There has been \$20 million put into the Governor's budget for Carter County outlay projects. We will know in March if we will receive that money. We have applied for a \$1 million dollar grant with the TVA. Mayor Woodby informed the committee that Abby Frye has worked extremely hard applying for the grants. The question came up about asbestos in the building and Mayor Woodby stated that everything has been tested. Ron stated that it was in the floor tiles, and this is the reason that each building will have to be vacated before renovations and demolition can begin.

d. Shaw & Shanks – Restroom Project @801 E Elk Courthouse – update (if any)

Mayor Woodby stated that all materials are in, and the construction will start next week.

e. Courtroom live stream update

Mayor Woodby said that everything has been ordered and as soon as all equipment arrives it will start.

f. Radio system

Financial Management has approved Aaron Frazier to reword the RFP so it can be re-submitted.

g. Estimate on repairing gutters on the Courthouse (with addition of windows)

Mayor Woodby stated that in discussion about the gutters it was brought to her attention that the windows were in terrible shape as well and that while the cranes are here doing the guttering, the county might want to consider doing the windows as well. Estimates for both the guttering and windows are attached.

Motion was made by Randall Jenkins, second by Sonja Culler, to send to the Budget Committee with approval from this committee to appropriate \$206,600 for the estimate for the guttering.

Voice Roll Call Vote as Follows:

Yes:

Sonja Culler

Mark Blevins

Randall Jenkins

Charles Von Cannon

Thomas Proffitt
Layla Ward

Isaiah Grindstaff
Michael Miller

All in favor, **motion carried.**

Motion was made by Mark Blevins, second by Thomas Proffitt, to send to Budget Committee with approval from this committee to appropriate \$722,500 for 113 windows.

Sonja Culler asked if there was a price quote for the interior work related to the replacement of the windows. Mayor stated that maintenance with the help of in-mates would be able to do much of the work on the interior.

Voice Roll Call Vote as Follows:

Yes:

Sonja Culler
Mark Blevins
Randall Jenkins
Charles Von Cannon

Thomas Proffitt
Layla Ward
Isaiah Grindstaff
Michael Miller

All in favor, **motion carried.**

h. Demolition of planning & probation buildings

Mayor stated that they were just waiting to get Planning moved over and when that is complete, demolition will begin. They have just been waiting on the internet to be moved.

Mayor Woodby stated that the Chancellors door project is complete. The bricking on the front of the building is being worked on now.

G. Commissioner Comments

None

H. Adjournment

Motion by Mark Blevins, second by Thomas Proffitt to adjourn. All in favor, **motion carried.**

Respectfully submitted by

Gwen Crowe