



**Minutes of:
Buildings & Grounds Committee
February 01, 2022 6:00 PM**

Members:

Daniel McInturff	Travis Hill (in for Randall Jenkins)
Thomas Proffitt	Charles Von Cannon
Robert Acuff	Layla Ward
Isaiah Grindstaff	Michael Miller

I. Call to Order

The meeting was called to order by Chairman Daniel McInturff at 6:10 PM.

II. Approval of Agenda

Motion by Isaiah Grindstaff, second by Robert Acuff to approve the Agenda.

Voice Vote as Follows:

Yes:

Daniel McInturff	Charles Von Cannon	Isaiah Grindstaff
Robert Acuff	Thomas Proffitt	Mike Miller
Travis Hill	Layla Ward	

With eight (8) yes votes, zero (0) no, motion carried.

III. Approval of minutes

Motion by Thomas Proffitt, second by Mike Miller to accept the minutes from the previous meeting.

Voice vote as Follows:

Yes:

Daniel McInturff	Thomas Proffitt	Mike Miller
Robert Acuff	Layla Ward	
Charles Von Cannon	Isaiah Grindstaff	

Abstain:

Travis Hill

With seven (7) yes votes, zero (0) no, one (1) abstain, motion carried.

IV. Public Comments

None

V. CTE Update – Dr. McAbee/Mayor Woodby

Dr. Tracy McAbee stated that the welding department would be ready for students in August. Cosmetology should be ready by January. Long term will be LPN program. He informed the committee that it was possible that a Phlebotomy program could happen. Mayor Woodby stated that the Chemistry Lab would be there as well. Which will make them very marketable to Nuclear Fuels.

He reported that the Hunter School Project is rolling along.

Middle College update is that there are funds left in the grant and the scholarships have been doubled and students should not have to use TN Promise money. There will be a meeting with upcoming juniors and there are already 31 students signed up.

Mayor Woodby stated that she is hearing so much positivity from parents about the programs that are happening in the county. She also stated that there has been some talk about a culinary program. They have applied for a grant in the amount of \$250,000 for equipment for the center. Mike Miller asked if there would be access to auto body, or electrical training. Dr. McAbee stated that that is also in the picture.

Dr. Acuff asked about a clinic up there. Hopefully there will be a direct care clinic in Carter County. Will there be space there for that. Mayor Woodby stated that there will be space left after everything that has been spoken about goes in.

Mayor Woodby stated that the CTE Program could serve the children of the county during the day and have adult classes at night. Residents at the new rehabilitation facility could be benefit from the program.

Chairman McInturff stated that 8th graders are talking and excited about being able to get a degree at graduation.

Mayor Woodby wanted everyone to know that the legislation that is being done is coming from what is being done here in Carter County.

VI. New Business

a. Planning Office – Chris Schuettler

Mr. Schuettler presented a letter sent to the chairman of the Building & Grounds Committee detailing projects that need to be addressed at the new Planning & Zoning Building. (letter attached) Some of the projects are being handled by the maintenance crew and will be finished when weather permits. Other projects will be reviewed by maintenance. Mr. Schuettler also stated that he accidentally pushed the panic button in his office, and no one came or called. Is that supposed to be hooked up or is that something that they want to install. Charles Von Cannon stated that he thought the estimate on the roofing is low and estimated that it should be closer to \$14,000 to \$15,000. Mr. Grindstaff stated that this committee can't approve numbers. Mayor Woodby stated that this should have gone through Ron in maintenance and then it comes to Building & Grounds then Budget for approval of the funds.

b. Accessible Playground

Mr. Schuettler handed out a copy of the map for the complete Gap Creek Park. He stated that he has been doing research on what the accessible playground will require and stated that he estimated that it would cost approximately \$1 million. In his research he found that one of the most important things when designing an accessible playground is inclusion. Not only the inclusion of disabled children but the need to include the able-bodied children in the play area. If you have a swing for the able-bodied child there needs to be one for the

disabled. It is important for both to see that they can play with the other. He stated that there are grants out there and could help cover the cost. Mayor Woodby suggested that he take the plans to the Park & Rec committee and let them present it to budget.

Mr. Schuettler thanked Mr. Estes for helping get the building permit approved for the park. City Manager Daniel Estes stated that he has discussed with the Ken Gouge about the city helping to maintain the park. He stated then and again now that the city would be able to help with operational maintenance of the grounds, i.e., Mowing, trash removal etc....but they would not be able to do it for free. This would be something that they would have to bring to the city for discussion.

Mr. Schuettler stated that the bridge is in place and much of the park was ready to be finished. He would be contacting Park & Rec to go over these plans and the study with them. Mayor Woodby stated that Ken Gouge from the Park & Rec Committee needs to come to discuss the park with the Building & Grounds Committee.

c. Jail / Annex Renovations (also County Archives)

Sherriff Lunceford and Archives Chair will come to next months meeting to give an update. Chairman McInturff stated that he was going to move this to Old Business.

d. Rehabilitation Facility at old Prison Work Camp Site

Mayor Woodby stated that they were doing a tour on February 11, at 10:00 AM there will be other mayors, senators and commissioners from other counties attending.

VII. Old Business

a. Sluder property update

No update

b. Workforce Development Complex as a CTE Site for Carter County Schools

Dr. McAbee updated earlier this meeting.

c. Shaw & Shanks – Restroom Project @ 801 E Elk Ave – update (if any)

The mayor reported that the bottom floor bathrooms are finished, and the second floor has been started and will be finished in April.

d. Radio system

No update

e. Estimate on repairing gutters on the Courthouse (with addition of windows)

The mayor updated that the architect is handling. The estimate is at about \$1 million.

f. Demolition of planning & probation buildings

The mayor updated that when everything is out the asbestos testing can be done.

Chairman McInturff included with the agenda, a list of projects (attached). He is asking that the committee to look at this and prioritize the projects. We can take a month and look it over or do it tonight.

- A. Workforce Development Complex as CTE / dual enrollment site for Carter County Schools (estimated cost \$20 million)
- B. Finance Department Renovations (estimated cost \$312,327 – funds previously allocated)
- C. Boiler at Courthouse (unknown at this time)
- D. Restroom Renovations Project at Courthouse – ADA compliance (project underway with funds previously allocated)
- E. Jail / Annex Renovations (also County Archives) (estimated cost \$10 Million. Estimated cost for the archives portion is approximately \$800,000.

- F. Radio System (RFP in progress)
- G. Repair gutters on Courthouse and replace windows (estimated cost \$1,025,410)
- H. Demolition of Planning and Probation buildings (estimated cost \$75,000 for demo and backfill)
- I. Sluder Property update (\$9,282 remaining in funds previously allocated by Commission)
- J. Rehabilitation Facility at old Prison Work Camp site

Isaiah Grindstaff stated that three of these projects are finished or close to being finished. We can forward this to Health & Welfare to see what qualifies for the ARP funds.

He asked to add K. to the list as The HVAC system that is in the current detention center are about 12 years old. There are some gaps in the coverage of those units. To replace each unit and the duct work that needs to be replaced has been estimated at about \$1 million and use ARP funds if possible.

Mayor Woodby stated that the boiler went out and the newest part of the courthouse had to use space heaters for about a week. The boiler has been repaired (\$3000) but the issue was they didn't know if they were going to be able to get the parts to repair it. So, they are looking at an alternative heat source for the renovations to the finance department.

Chairman McInturff stated that the list can stay as is but he encouraged the committee to look at it and see if anything needs to be added. He will include the list with the agenda each month and update as projects are finished or needed.

Mayor Woodby stated that there have been a lot of projects finished. Over \$860,000 of Capital Approval.

VIII. Adjournment

Motion by Isaiah Grindstaff, second by Robert Acuff to adjourn. Meeting adjourned at 7:35.

Respectfully submitted by
Gwen Crowe